

Audit and Risk Management Committee
OPEN MINUTES

Date: Thursday 20 June 2024
Time: 10.37am
Venue: Council Chambers, Level 2, Civic Offices,
53 Hereford Street, Christchurch

Present

Chairperson	Mr Michael Wilkes
Deputy Chairperson	Councillor Jake McLellan
Members	Councillor Tyrone Fields
	Councillor Sam MacDonald
	Councillor Tim Scandrett
	Mr Bruce Robertson
	Mrs Hilary Walton

Acting Principal Advisor

Helen White
Head of Legal Services
Tel: 941 8999

Luke Smeele
Democratic Services Advisor
941 6374

luke.smeele@ccc.govt.nz
www.ccc.govt.nz

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- Part A Matters Requiring a Council Decision**
Part B Reports for Information
Part C Decisions Under Delegation
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The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C
Committee Resolved ARCM/2024/00011

That the apology received from Bruce Robertson and Councillor McDonald for early departure be accepted.

Councillor McLellan/Councillor Scandrett

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B
There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C
Committee Resolved ARCM/2024/00012

That the minutes of the Audit and Risk Management Committee meeting held on Friday, 5 April 2024 be confirmed.

Mr Robertson/Mrs Walton

Carried

4. Public Forum Te Huinga Whānui

Part B
There were no public forum presentations.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B
There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B
There was no presentation of petitions.

7. Sensitive Expenditure: Elected Member Professional Development, Allowances and Expenses

Committee Comment

1. The Committee discussed the options provided in the staff recommendations and resolved that option 2. (a) was preferred (confirm that the Chair of the Council's Audit and Risk Committee is an appropriate person to approve the Mayor's sensitive expenditure on professional development, allowances and expenses).

Officer Recommendations Ngā Tūtohu

That the Audit and Risk Management Committee:

1. Receive the information in this report on Sensitive Expenditure: Elected Member Professional Development, Allowances and Expenses.
2. Either
 - a. Confirm that the Chair of the Council's Audit and Risk Committee is an appropriate person to approve the Mayor's sensitive expenditure on professional development, allowances and expenses.Or
 - b. Identify an appropriate person(s) to approve the Mayor's sensitive expenditure on professional development, allowances and expenses.
3. Provide advice to the Council on any sensitive expenditure elements of the draft Policies on professional development, allowances and expenses.
4. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Committee Resolved ARCM/2024/00013

Part C

That the Audit and Risk Management Committee:

1. Receive the information in this report on Sensitive Expenditure: Elected Member Professional Development, Allowances and Expenses.
2. Confirm that the Chair of the Council's Audit and Risk Committee is an appropriate person to approve the Mayor's sensitive expenditure on professional development, allowances and expenses.
3. Provide advice to the Council on any sensitive expenditure elements of the draft Policies on professional development, allowances and expenses. Seek proactive disclosure of the expenses of elected member expenditure.
4. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Mrs Walton/Mr Robertson

Carried

8. Procurement and Contracts Unit FY24 Q3

Committee Resolved ARCM/2024/00014

Officer Recommendation Accepted without Change

Part C

That the Audit and Risk Management Committee:

1. Receives the information in the Procurement and Contracts Unit FY24 Q3 Report.

Councillor Scandrett/Councillor McLellan

Carried

Councillor McDonald left the meeting at 10.58am.

9. Resolution to Exclude the Public Te whakataunga kaupare hunga tūmatanui

Committee Resolved ARCM/2024/00015

Part C

That Barry Bragg and David Kennedy of Te Kaha Project Delivery, remain after the public have been excluded for Item 12 of the public excluded agenda as they have knowledge that is relevant to that item and will assist the Council. That Chantelle Gernetzky, Anna Jones, and Jenna Hills of Audit New Zealand, remain after the public have been excluded for Items 10-15 of the public excluded agenda as they have knowledge that is relevant to those items and will assist the Council.

AND

That at 10.59am the resolution to exclude the public set out on pages 48 to 50 of the agenda be adopted.

Councillor Scandrett/Mr Robertson

Carried

The public were re-admitted to the meeting at 12.53pm.

Meeting concluded at 12.54pm.

CONFIRMED THIS 9th DAY OF AUGUST 2024

**MICHAEL WILKES
CHAIRPERSON**