
Workshop - Banks Peninsula Water Management Zone Committee AGENDA

Notice of Meeting:

A Workshop - Banks Peninsula Water Management Zone Committee will be held on:

Date: Tuesday 21 May 2024
Time: 4 pm
Venue: Lyttelton Mt Herbert Community Boardroom, 25
Canterbury Street, Lyttelton

Membership

Chairperson	Gina Waibl - Community Representative
Deputy Chairperson	Trudi Bishop - Community Representative
Members	Andrea Davis - Community Representative
	George Howden - Community Representative
	Elisa Knight - Community Representative
	Ben Manson - Community Representative
	Tyrone Fields - Councillor Christchurch City Council
	Paul Dietsche - Councillor Environment Canterbury
	Amber Moke - Te Hapū o Ngāti Wheke/Rapaki
	Rik Tainui - Te Rūnanga o Ōnuku
	Jaleesa Panirau - Te Rūnanga o Wairewa
	Vacancy - Te Rūnanga o Koukourāata
	Erana Riddell - Youth Representative
	Tori Peden - Advisory Member

15 May 2024

Principal Advisor
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Christchurch City Council

Zone Facilitator
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Environment Canterbury

Committee Advisor
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Please Note:
This forum has no decision-making powers and is purely for information sharing.

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The time allocated for this briefing is 60 minutes

Karakia Whakamutunga

Karakia Tīmatanga

Opening Prayer

Whakataka te hau ki te uru	<i>English translation</i>
Whakataka te hau ki te tonga	Cease the winds from the west
Kia mākinakina ki uta	Cease the winds from the south
Kia mātaratara ki tai	Let the breeze blow over the land
E hī ake ana te atakura	Let the breeze blow over the ocean
He tio, he huka, he hau hū	Let the red-tipped dawn come with a sharpened air.
Tihei mauri ora!	A touch of frost, a promise of a glorious day.

1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Whakaora Healthy Harbour Workshop

Reference Te Tohutoro: 24/831082

Presenter(s) Te Kaipāhō: Brent Barrett, Whakaora Healthy Harbour Programme Manager

1. Detail Te Whakamahuki

Timing	This workshop is expected to last for 60 minutes.
Purpose / Origin of this Workshop	This workshop is designed to clarify the Whaka-Ora partnership and funding model, affirm and explain their co-governance model, look for synergies with the Committee, reach agreement on actions that collaboratively support both entities and coordinate and align catchment priorities.
Confidentiality	The workshop and any shared information are not confidential.
Background	<p>Background</p> <p>The Whaka-Ora Healthy Harbour Programme was established in response to the need to deliver on the 2018 Whakaraupō Catchment Plan, originally written by the Lyttleton Port Company (LPC) and the local community as a commitment to the restoration of the ecological and cultural health of the harbour. This document gained form under the direction of Te Hapū o Ngāti Wheke in particular as a result of Yvette Couch-Lewis driving its completion. To this day, the plan remains a vision to be held and delivered at the community level in the landscape while being recognised as a guiding document for most agencies active in the landscape.</p> <p>Whaka-Ora Healthy Harbour is a partnership of five organisations and sits under a co-governance model, these partners are Te Hapū o Ngāti Wheke, Christchurch City Council, Environment Canterbury, Te Hapū o Ngāti Wheke, LPC and Te Rūnanga o Ngāi Tahu. These partners collaborate by aligning their own work programmes, while also delivering joint funding to community organisations under a programme manager appointed by the governance group.</p> <p>Freshwater systems ecological functionality and it’s impacts on the health and wellbeing of local communities, as well as the collective benefit to native flora and fauna, are a high priority for the Whaka-Ora partners and staff. Some primary points of focus are:</p> <ul style="list-style-type: none"> • increasing riparian planting quality and function • fencing for stock exclusion • creating or re-enforcing natural or built structures that reduce erosion damage from rainfall events • aiding the monitoring of aquatic fauna likely to flourish when sediment and pollution issues are addressed

- supporting local communities to plant and protect native trees in surrounding land to improve ground stability and absorption during high rainfall events (i.e. managing local hydrology).

These actions all collectively improve mahinga kai gathering opportunities in the harbour when they are working well under the direction of the plan.

The Programme brings the benefits of partners communicating and collaborating on freshwater health solutions. Community organisations working on ecological restoration will therefore benefit from having an umbrella organisation to disseminate information, support actions, and put them in direct contact with funding opportunities when needed. Thus, the vision of Whaka-Ora Healthy Harbour is achieved when the programme is able to assist landowners, stakeholders and committed community members to work together along with partnership agency also active in the landscape. This ensures that Whaka-Ora is additionally able to resource local research, mātauranga Māori approaches, and citizen science.

Banks Peninsula Zone Committee Priorities and Actions

The Banks Peninsula Water Management Zone Committee's Terms of Reference (**Attachment A**) outline its core functions and along with the Committee's Action Plan, can be considered when determining how the Whaka-Ora partnership and Committee can work together and support one another.

The Committee's core functions are to:

- To get involved in an active programme of community engagement on freshwater management matters.
- To facilitate relevant advice to councils and other organisations contributing to freshwater management.
- To extend the resources available to implement the CWMS by: working with stakeholders across all sectors and seeking opportunities to promote, support, leverage and expand catchment-based initiatives that deliver the CWMS.
- To report back annually to councils and Rūnanga on progress towards delivery of the zone-specific priorities



The [Banks Peninsula Zone Committee's Action Plan 2021-2024](#) outlines how the Committee will work with the community to deliver their aspirations for freshwater as outlined in the Canterbury Water Management Strategy (CWMS). All four priorities outlined in the Action Plan (along with several of the associated actions) have some alignment with the objectives of the Whaka-ora Healthy Harbour Programme. In particular:

- We will engage with the community and partner with other organisations to encourage future proofing/resilience about: Mahinga kai, soil conservation, erosion and sediment control, biodiversity, water quality and quantity,

	<p>stormwater, climate change mitigation and adaptation, and native forestry carbon farming.</p> <ul style="list-style-type: none"> • We will collaborate on practical projects by supporting: Whaka-Ora Healthy Harbour with implementing the Whakaraupō Catchment Management Plan; and collaborative erosion and sediment control initiatives, that the Committee has jointly identified with the Christchurch West Melton Committee and Whaka-Ora Healthy Harbour. • We will advocate for and be engaged in: Improved erosion and sediment control; the collaborative development and funding of a soil conservation programme; and finding long-term solutions to Whakaraupō recreational water quality issues coming from streams, stormwater and other sources. <p>The two documents should be considered when looking for synergies and common goals between Whaka-Ora Healthy Harbour and the Committee.</p> <p>Presentation:</p> <p>Brent Barrett – Programme Manager – will outline the project summary covering the latest actions and some generalised summaries of the projects achievements to date (last five years).</p> <ol style="list-style-type: none"> 1. Project update 2. Funding model 3. Co-governance explanation 4. Exploration of synergies between the two groups 5. How we both reach and represent the community in our actions 6. An attempt at reaching a shared view of catchment prioritisation.
<p>Key Issues</p>	<p>Discussion:</p> <p>We would hope to work together to clarify and outline our complimentary actions and intentions. Through the workshop format we would compare our ideas on how</p>

	<p>prioritisation is approached. Better understanding of funding opportunities might indicate options of collaborative project delivery.</p> <p>We would appreciate if Committee members asked around to gauge how well Whaka-Ora’s objectives and actions are understood by their colleagues, whānau, and friends.</p>
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Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Attachment A – Banks Peninsula Zone Committee Terms of Reference	24/831348	9

Signatories Ngā Kaiwaitohu

Author	David Corlett - Democratic Services Advisor
Approved By	David Corlett - Democratic Services Advisor

Banks Peninsula Water Management Zone Committee

Canterbury Water Management Strategy (CWMS)

Terms of Reference (revised 2020)

AREA

The area of the Banks Peninsula Water Management Zone is shown on the attached map.

The Banks Peninsula Water Management Zone includes the takiwā of Te Rūnanga o Wairewa, Te Hapū o Ngāti Wheke, Te Rūnanga o Koukourārata and Te Rūnanga o Ōnuku; and the administrative areas of Christchurch City Council and Environment Canterbury.

BACKGROUND

The committee is an expression of the partnership between Christchurch Council, Environment Canterbury (the Regional Council), Te Rūnanga o Wairewa, Te Hapū o Ngāti Wheke, Te Rūnanga o Koukourārata, Te Rūnanga o Ōnuku; and local communities to implement the Canterbury Water Management Strategy.

The committee is established under the auspices of the Local Government Act 2002 in accordance with the Canterbury Water Management Strategy 2009.

The committee is a joint committee of Christchurch City Council (the Territorial Authority) and Environment Canterbury (the Regional Council).

Relevant Territorial Authority Standing Orders apply to the operation of the committee. This includes requirement to make a declaration of conflict of interest, keeping a register of interests and guidance on attendance and absences at meetings.

The committee will work as a committee and as individual members in accordance with Canterbury Water Management Strategy Zone Committee Code of Conduct.

PURPOSE AND FUNCTIONS

The Committee's purpose is to uphold the mana of the freshwater bodies within their zone by facilitating enduring land and water management solutions that give effect to the Canterbury Water Management Strategy vision, principles and targets in their zone.

The committee functions include:

- a. **Facilitating community engagement and collaboration** – continuing an active programme of engaging with communities on freshwater management matters; and
- b. **Facilitating the provision of advice** through to councils (relevant Territorial Authorities and Environment Canterbury) and others (e.g. private sector) contributing to freshwater management; and
- c. **Enhancing delivery capability and coalition of the willing** – working with stakeholders across all sectors to extend the resources available to implement the CWMS, including connecting others to additional resources and seeking opportunities to promote, support, leverage and expand catchment-based initiatives that deliver the CWMS; and
- d. **Progress Reporting** – annual progress reporting to CWMS partners on progress towards delivery of the zone-specific priorities and CWMS target areas identified in the Zone Committee Action Plan.

ZONE COMMITTEE ACTION PLAN AND PROGRESS REPORT

1. Ensure the purpose and functions of the committee are fulfilled by preparing a Zone Committee Action Plan that:
 - a. Covers a three-year period
 - b. Focuses on three – five priorities
 - c. States objectives that the zone committee is seeking to achieve
 - d. States the actions that the zone committee will take to achieve the objective
 - e. States SMART measures to track actions and outcomes.
2. Review and amend the Zone Committee Action Plan at the beginning of every year to ensure the zone committee is still in agreement with the priority areas and the actions are still those the zone committee believes will achieve their objectives.
3. Prepare a Progress Report annually that:
 - a. Highlights the actions of the zone committee and the progress it has made toward its objectives.
 - b. Identifies the challenges and opportunities the zone committee see in the coming year.
 - c. Present the report to CWMS partners.
4. In developing the Zone Committee Action Plan, the committee must work within and be aligned to the:
 - a. Zone Committee Terms of Reference.
 - b. Canterbury Water Management Strategy and Targets.
5. In developing the Zone Committee Action Plan, the committee will also be guided by:
 - a. Committee’s Zone Implementation Programme and Zone Implementation Programme Addendum.
 - b. Iwi management plans that cover the zone.
 - c. Community engagement and feedback.
 - d. The triennial ‘letter of shared priorities’ providing joint direction on priorities for the zone committee from the relevant Territorial Authorities, Environment Canterbury and Rūnanga.

LIMITATIONS OF POWER

The Committee does not have the authority to commit any Council to any path or expenditure and its recommendations do not compromise the Council’s freedom to deliberate and make decisions.

The Committee does not have the authority to submit on proposed Resource Management or Local Government Plans.

COMMITTEE MEMBERSHIP

The committee will comprise:

1. One elected member appointed by Christchurch City Council.
2. One elected member appointed by Environment Canterbury.
3. One nominated representative from Te Rūnanga o Wairewa, Te Hapū o Ngāti Wheke, Te Rūnanga o Koukourārata and Te Rūnanga o Ōnuku, with provision for an alternate Rūnanga member to attend zone committee meetings where desired.
4. Between 4-7 community members with provision that this number may be exceeded if Christchurch City Council and Environment Canterbury agree. Community members are to be appointed in accordance with the process below.

5. One youth representative may be added to committee (in addition to the 4-7 community members) on recommendation of the zone committee on a case-by-case basis.
6. Where a youth representative is recommended, expressions of interest will be drawn from Environment Canterbury's Youth Rōpū, Christchurch City Youth Councils and Te Rūnanga o Wairewa, Te Hapū o Ngāti Wheke, Te Rūnanga o Koukourārata and Te Rūnanga o Ōnuku; and confirmed by Christchurch City Council and Environment Canterbury.
7. Christchurch City Council and Environment Canterbury will appoint their own representatives on the Committee. Te Rūnanga o Wairewa, Te Hapū o Ngāti Wheke, Te Rūnanga o Koukourārata and Te Rūnanga o Ōnuku will appoint their representatives and notify Christchurch Council and Environment Canterbury.
8. Proxies or alternates are not permitted except for Rūnanga representatives and the Christchurch City Council's representative if/when the nominated representative is unavailable.
9. Any Committee may co-opt such other expert or advisory members as it deems necessary to ensure it's able to achieve its purpose. Any such co-option will be on a non-voting basis.

SELECTION AND APPOINTMENT OF COMMUNITY MEMBERS

Community representatives are appointed by a panel of CWMS partners – a councillor from each council and a Rūnanga representative from each Rūnanga whose takiwā is within the zone. The panel will be chaired by an Independent Chair.

To be eligible for appointment to a Committee the candidate must live in or be able to demonstrate a significant relationship with the zone.

The process involves:

1. A public call for expressions of interest.
2. Application
3. Interview and/or workshop

Assessment will be based on the:

- Ability of an applicant to:
 - » Work in a collaborative, consensus seeking manner
 - » Work with local Rūnanga
 - » Establish effective partnerships
 - » Understand the complexity of freshwater management issues
 - » Focus on solutions and actions, considering future generations
 - » Understand the CWMS, the vision, principles, and ways of working
 - » Demonstrate:
 - Commitment to community
 - Existing community networks
 - Previous experience in a leadership role
 - Experience working with community processes and/or groups
 - Initiate and inspire local action
- The Committee's:
 - » Geographic spread of members across the zone
 - » Balance of backgrounds, experience and interests

The selection process above will be primarily focused on appointment of community members to zone committee and may also serve to identify potential future appointees should a community member vacancy arise.

QUORUM

The quorum at a meeting consists of:

- Half of the members if the number of members (including vacancies) is even; or
- A majority of members if the number of members (including vacancies) is odd.

CHAIR AND DEPUTY CHAIR

Each year, the committee shall appoint the Chair and Deputy Chair from the membership by simple majority. There is no limit on how long a person can be in either of these positions.

TERM OF APPOINTMENT

Members of Committees are appointed for a term of three years, which may be extended on a case-by-case basis if Christchurch City Council and Environment Canterbury agree.

Youth members will initially be appointed for a term of one year, with the option to extend their term up to three years subject to availability.

Each Committee requires confirmation of membership by Christchurch City Council and Environment Canterbury.

Committee membership refresh will not occur within four months of Local Government elections.

There is no limit on the number of consecutive terms a member may serve.

FINANCIAL DELEGATIONS

None.

OPERATING PHILOSOPHY

The Committee will always operate in accordance with the requirements of the Local Government Official Information and Meetings Act 1987 and Standing Orders of Territorial Authorities.

The Committee will observe the following principles:

1. Be culturally sensitive observing Ngāi Tahu tikanga.
2. Apply a Ki Uta Ki Tai (from the mountains to the sea) holistic approach that also enables cultural elements including mahinga kai philosophies held by mana whenua to be encompassed.
3. Consider and balance the interests of all water interests in the region in debate and decision making.
4. Work in a collaborative solution-focused approach using best endeavours to reach solutions that take account of interests of all sectors of the community.
5. Contribute knowledge and perspectives but not promote the views or positions of any interest or stakeholder group.
6. Promote a philosophy of integrated water management to achieve multiple objectives of the range of interests in water.
7. Seek consensus in decision-making. If neither unanimous agreement can be reached nor a significant majority view formed, in the first instance seek assistance from an external facilitator to further Committee discussions and deliberations. Where the Committee encounters fundamental disagreements, despite having sought assistance and exhausted all avenues to resolve matters, recommend that respective Councils disband them and appoint a new Committee.



MEETING AND REMUNERATION GUIDELINES

1. The Committee will formally meet at least four times per annum and will hold workshops and host additional community engagement opportunities as required throughout the year. At times, the workload will be substantially higher.
2. Remuneration for members will be paid in the form of an honorarium currently set at the following levels:
 - a. Appointed members \$ 4,000 pa
 - b. Deputy Chair \$ 5,000 pa
 - c. Chair \$ 6,000 pa
3. An expert or adviser who has been co-opted on to the committee is eligible for an honorarium at the same rate as an appointed member.
4. Staff or elected members of Territorial Authorities or Environment Canterbury are not eligible for remuneration.
5. Mileage will be reimbursed.

COMMITTEE SUPPORT

The committee shall be supported by staff from the Territorial Authority and Environment Canterbury, primarily through the Committee Secretary and the Zone Facilitator and senior staff member from relevant Territorial Authority and Zone Manager/Lead from Environment Canterbury.

Karakia Whakamutunga

Karakia Whakamutunga

Closing Prayer

<p>Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia māmā te ngākau, te tīnana, te wairua i te ara tangata Koia rā e Rongo, whakairia ake ki runga Kia tina! TINA! Hui ē! TĀIKI Ē!</p>	<p><i>English translation</i> Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Rongo, suspended high above us (in ‘heaven’) Draw together! Affirm!</p>
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Karakia mō te kai

Prayers for food

<p>Nau mai e ngā hua O te wao O te ngakina O te wai tai O te wai Māori Nā Tāne Nā Rongo Nā Tangaroa Nā Maru Ko Ranginui e tū iho nei Ko Papatūānuku e takoto nei Tūturu whakamaua ki a tina Tina, haumi ē, hui ē Tāiki ē</p> <p>E Rongo, e Rongo Hōmai ngā tipu Hei whakakī i te tīnana Hei oranga Au eke, au eke Hui ē, tāiki ē!</p>	<p><i>English translation</i> Welcome the gifts of food From the sacred forests From the cultivated gardens From the sea From the fresh water The food of Tāne Of Rongo Of Tangaroa Of Maru I acknowledge Ranginui above me Papatūānuku who lies beneath me Let this be my commitment to all Draw together Affirm!</p> <p>Rongo, Rongo Give us the foods, with which to fill the body, and have health That I may ascend Affirm!</p>
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