

**Te Pātaka o Rākaihautū**  
**Banks Peninsula Community Board**  
**OPEN MINUTES**

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**Date:** Monday 6 May 2024  
**Time:** 10:04 am  
**Venue:** Wairewa Little River Boardroom, 4238 Christchurch  
Akaroa Road, Wairewa Little River

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**Present**

Chairperson	Lyn Leslie
Deputy Chairperson	Nigel Harrison
Members	Tyrone Fields
	Jillian Frater
	Asif Hussain
	Cathy Lum-Webb
	Howard Needham via audio/visual
	Luana Swindells via audio/visual

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**Principal Advisor**

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- Part A** Matters Requiring a Council Decision  
**Part B** Reports for Information  
**Part C** Decisions Under Delegation
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## Karakia Tīmatanga

The agenda was dealt with in the following order:

### 1. Apologies Ngā Whakapāha

**Part C**

**Community Board Resolved BKCB/2024/00030**

That an apology for lateness received from Tyrone Fields be accepted.

Jillian Frater/Nigel Harrison

**Carried**

### 2. Declarations of Interest Ngā Whakapuaki Aronga

**Part B**

There were no declarations of interest recorded.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

**Part C**

**Community Board Resolved BKCB/2024/00031**

That the minutes of Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on Monday, 22 April 2024 be confirmed.

Nigel Harrison/Jillian Frater

**Carried**

### 4. Public Forum Te Huinga Whānui

**Part B**

There were no public forum presentations.

### 5. Deputations by Appointment Ngā Huinga Whakaritenga

**Part B**

There were no deputations by appointment.

### 6. Presentation of Petitions Ngā Pākikitanga

**Part B**

There was no presentation of petitions.

## 7. Reserve Committee Meeting Minutes

**Community Board Resolved BKCB/2024/00032 Officer recommendations accepted without change.**

### Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the minutes of the following Reserve Committees:
  - a. Pigeon Bay Reserve Committee – Unconfirmed Minutes – 20 March 2024.
  - b. Duvauchelle Reserve Committee – Unconfirmed Minutes – 18 March 2024.
  - c. Diamond Harbour Reserve Committee – Confirmed Minutes – 29 January 2024.
  - d. Le Bons Bay Reserve Committee – Unconfirmed Minutes – 8 April 2024.
  - e. Lyttelton Reserves Committee – Unconfirmed Minutes – 8 April 2024.
  - f. Okains Bay Reserve Committee – Unconfirmed Minutes – 17 April 2024.
  - g. Diamond Harbour Reserve Committee – Unconfirmed Minutes – 8 April 2024.
2. Notes the following:
  - a. Resignation of Chris Figg from Pigeon Bay Reserve Committee.

Asif Hussain/Cathy Lum-Webb

**Carried**

Tyrone Fields joined the meeting at 10.09am during consideration of item 7 – Reserve Committee Meeting Minutes.

## 8. Awa-iti Reserve Committee Triennial Plan

### Community Board Comment

1. Staff read a statement from Dean White, Chairperson, and the Awa-iti Reserve Committee.

**Community Board Resolved BKCB/2024/00033 Officer recommendations accepted without change.**

### Part C


That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Awa-iti Reserve Committee Triennial Plan Report.
2. Accepts and supports the Awa-iti Reserve Committee Triennial Plan through the Long Term Plan (LTP) and Annual Plan (AP) processes.
3. Notes that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

Lyn Leslie/Tyrone Fields

**Carried**

### Attachments

- A Item 8 - Awa-iti Reserve Committee Triennial Plan - Chairperson Comment - Te Pātaka o Rākaihautū Banks Peninsula Community Board - 6 May 2024 [⇒](#) 

Luana Swindells left the meeting at 10:20am during consideration of item 8 – Awa-iti Reserve Committee Triennial Plan.

## **9. Rue Jolie/Akaroa Recreation Ground – Road Stopping and Amalgamation with Akaroa Recreation Ground**

**Community Board Resolved BKCB/2024/00034 Officer recommendations accepted without change.**

### **Part C**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Pursuant to Sections 116 and 117(7) of the Public Works Act 1981 the Council resolves to make application to the Minister of Lands to stop the parcel of road identified as Section 1 SO 594182 and declare it to be amalgamated with the adjoining Reserve land.
2. Authorises the Property Consultancy Manager to finalise all documentation to implement the above resolution.

Nigel Harrison/Asif Hussain

**Carried**

## **10. 2023/24 Discretionary Response Fund Application Lyttelton Community House**

### **Community Board Comment**

1. Staff updated the Board advising that owing to additional funding being obtained, the applicant is now applying for \$5,000.

### **Officer Recommendations Ngā Tūtohu**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in the 2023/24 Discretionary Response Fund Application Lyttelton Community House Report.
2. Note that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approve a grant of \$10,000 from its 2023/24 Discretionary Response Fund to Lyttelton Community House Trust towards wages.

### **Community Board Resolved BKCB/2024/00035**

### **Part C**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the 2023/24 Discretionary Response Fund Application Lyttelton Community House Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

3. Approves a grant of \$5,000 from its 2023/24 Discretionary Response Fund to Lyttelton Community House Trust towards wages.

Tyrone Fields/Cathy Lum-Webb

**Carried**

## **11. 2023/24 Discretionary Response Fund Application Lyttelton Energy Transition Society**

**Community Board Resolved BKCB/2024/00036 Officer recommendations accepted without change.**

### **Part C**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the 2023/24 Discretionary Response Fund Application Lyttelton Energy Transition Society Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$1,200 from its 2023/24 Discretionary Response Fund to Lyttelton Transition Energy Society Inc. towards establishment costs and community energy workshops.

Cathy Lum-Webb/Asif Hussain

**Carried**

## **12. 2023/24 Discretionary Response Fund Application Diamond Harbour and Bays Bowling Club Inc.**

**Community Board Resolved BKCB/2024/00037 Officer recommendations accepted without change.**

### **Part C**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the 2023/24 Discretionary Response Fund Application Diamond Harbour and Bays Bowling Club Inc. Report.
2. Notes that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$2,500 from its 2023/24 Discretionary Response Fund to Diamond Harbour Bays Bowling Club Inc. towards the purchase of 10 new "barefoot bowls".

Howard Needham/Cathy Lum-Webb

**Carried**

## **13. Te Pātaka o Rākaihautū Banks Peninsula Community Board Plan Monitoring Report**

**Officer Recommendations Ngā Tūtohu**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in Te Pātaka o Rākaihautū Banks Peninsula Community Board Plan Monitoring Report.

**Community Board Resolved BKCB/2024/00038**

**Part C**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in Te Pātaka o Rākaihautū Banks Peninsula Community Board Plan Monitoring Report.
1. Requests staff advice on the timing of the re-opening of the Council's Biodiversity Fund.
2. Requests an update on Te Pātaka o Rākaihautū Banks Peninsula Stormwater Management Plan and staff advice on how the Community Board is able to have input into the plan.
3. Requests that the Board's Monitoring Plan be updated to include Jillian Frater in place of Reuben Davidson.

Nigel Harrison/Tyrone Fields

**Carried**

**14. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - May 2024**

**Officer Recommendations Ngā Tūtohu**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - May 2024 Report.

**Community Board Resolved BKCB/2024/00039**

**Part B**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - May 2024 Report.
2. Requests staff advice regarding the report on the recently held SailGP Debrief with key stakeholders, specifically outlining what went well for the Lyttleton business community and the general community and identifying any areas for improvement.
3. Requests staff advice on the comparison of the past 24 months of Customer Service Request tickets specifically relating to the average open ticket time in Te Pātaka o Rākaihautū Banks Peninsula.
4. Requests staff advice on how the Community Board can be engaged in the upgrading of the Little River Trail terminus.

Jillian Frater/Cathy Lum-Webb

**Carried**

Howard Needham left the meeting at 11.11am during consideration of item 14 - Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - May 2024.

## 15. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

### Part B

Members exchanged information on the following topics:

- It was noted that the recently held Akaroa Harvest Festival was a successful fundraiser for the community.
- The opening of “He Ara Roimata ki te Anamata - Takapūneke, our journey, our survivance” exhibition at the Akaroa Museum was well attended.
- A Tree planting community day is going to be held by the Takapūneke Governance group during Matariki 2024.
- The Board were advised that the Wairewa Little River toilets have been tampered with which has extended the timeline for finishing the upgrade of the toilets.
- The Board were advised that the Birdlings Flat Te Mata Hapuku public toilets have been closed and Port-a-loos have been put in place to alleviate the pressure on community facilities.
- The Cooptown shared pathway being built by Waka Kotahi New Zealand Transport Agency is progressing well. The community has voiced concerns about the proposed pedestrian crossing at the Puaha Road/State Highway 75.
- A Lyttelton Community conversation was held, with FENZ in attendance, relating to the logistics of emergencies with large trucks navigating Lyttelton's narrow roads.
- Keep Christchurch Beautiful is holding its school awards next month.
- Banks Peninsula ANZAC services were successful and well attended.
- Members were updated on the progress of the Coastal Hazards Adaptation Planning.
- The Lyttelton Museum is still fundraising to build a museum.
- Concerns have been raised about perceived additional tracks being developed in Urumau Reserve.
- A resilience meeting for Akaroa and the Bays was held with CDEM staff.
- A Working bee has been held at the Catholic Akaroa cemetery.
- The Okains Bay School Community event was well attended. It was noted that the school roll is now standing at 5 pupils.
- The Council is currently hearing oral submissions to its draft Long Term Plan.
- The Board were advised that the Rod Donald Trust is presently interviewing for Trustees.

### 15.1 Britomart Memorial - Repair

The Board agreed to request staff advice on the planned repairs to the Britomart Memorial in Akaroa.

### 15.2 Tāwhaki National Aerospace Centre

The Board Chairperson agreed to request an update on Tāwhaki National Aerospace Centre based at Kaitorete Spit.

**16. Resolution to Exclude the Public Te whakataunga kaupare hunga  
tūmatanui**

**Community Board Resolved BKCB/2024/00040**

**Part C**

That at 11.00 am the resolution to exclude the public be adopted.

Nigel Harrison/Tyrone Fields

**Carried**

**The public were re-admitted to the meeting at 11.49 am.**

**Karakia Whakamutunga**

**Meeting concluded at 11.51 am.**

**CONFIRMED THIS 10th DAY OF June 2024**

**LYN LESLIE  
CHAIRPERSON**