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## Te Pātaka o Rākaihautū Banks Peninsula Community Board AGENDA

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### Notice of Meeting:

An ordinary meeting of Te Pātaka o Rākaihautū Banks Peninsula Community Board will be held on:

**Date:** Monday 6 May 2024  
**Time:** 10 am  
**Venue:** Wairewa Little River Boardroom, 4238 Christchurch  
Akaroa Road, Wairewa Little River

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### Membership

Chairperson	Lyn Leslie
Deputy Chairperson	Nigel Harrison
Members	Tyrone Fields
	Jillian Frater
	Asif Hussain
	Cathy Lum-Webb
	Howard Needham
	Luana Swindells

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30 April 2024

### Principal Advisor

Penelope Goldstone  
Manager Community Governance, Banks  
Peninsula  
Tel: 941 5689

Liz Beaven  
Community Board Advisor  
941 6601

[liz.beaven@ccc.govt.nz](mailto:liz.beaven@ccc.govt.nz)  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

**To watch the meeting live, or a recording after the meeting date, go to:**

<https://www.youtube.com/channel/UC66K8mOIfQT3l4rOLwGbeug>

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# What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

## Our focus this Council term 2022–2025

### Strategic Priorities



Be an inclusive and equitable city which puts people at the centre of developing our city and district, prioritising wellbeing, accessibility and connection.



Champion Ōtautahi-Christchurch and collaborate to build our role as a leading New Zealand city.



Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



Reduce emissions as a Council and as a city, and invest in adaptation and resilience, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of today's residents with the needs of future generations, with the aim of leaving no one behind.

## Our goals for this Long Term Plan 2024–2034

### Draft Community Outcomes



#### Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



#### Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



#### A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



#### Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

## Our intergenerational vision

A place of opportunity for all.

Open to new ideas, new people,  
new investment and new ways  
of doing things – a place where  
anything is possible.



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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## Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hau hū Tīhei Mauri Ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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### 1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

### 2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on [Monday, 22 April 2024](#) be confirmed (refer page 5).

### 4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

There were no public forum requests received at the time the agenda was prepared

### 5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

### 6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.



Te Pātaka o Rākaihautū  
Banks Peninsula Community Board  
OPEN MINUTES

**Date:** Monday 22 April 2024  
**Time:** 10.09 am  
**Venue:** Lyttelton Community Boardroom,  
25 Canterbury Street, Lyttelton

**Present**

Chairperson	Lyn Leslie
Deputy Chairperson	Nigel Harrison
Members	Tyrone Fields
	Jillian Frater
	Asif Hussain
	Cathy Lum-Webb
	Howard Needham
	Luana Swindells

**Principal Advisor**  
Penelope Goldstone  
Manager Community Governance,  
Banks Peninsula  
Tel: 941 5689

Liz Beaven  
Community Board Advisor  
941 6601  
[liz.beaven@ccc.govt.nz](mailto:liz.beaven@ccc.govt.nz)  
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- Part A**      **Matters Requiring a Council Decision**  
**Part B**      **Reports for Information**  
**Part C**      **Decisions Under Delegation**

## Karakia Tīmatanga

The agenda was dealt with in the following order.

The meeting adjourned at 10.09 am and reconvened at 10.34 am.

### 1. Apologies Ngā Whakapāha

**Part C**  
**Community Board Decision**

There were no apologies received.

### 2. Declarations of Interest Ngā Whakapuaki Aronga

**Part B**  
Luana Swindells declared an interest in Item 7 - 27 Hunters Road & 43 Whero Avenue, Diamond Harbour – FENZ and Te Pā o Rākaihautū Unsolicited Proposals, and took no part in the Board's discussion or voting on this item.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

**Part C**  
**Community Board Resolved BKCB/2024/00028**

That the minutes of Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on Monday, 8 April 2024 be confirmed.

Tyrone Fields/Nigel Harrison

**Carried**

### 4. Public Forum Te Huinga Whānui

**Part B**  
There were no public forum presentations.

### 5. Deputations by Appointment Ngā Huinga Whakaritenga

**Part B**

**5.1 27 Hunters Road and 43 Whero Avenue – Land Use**

The following presenters spoke in support of their submissions to Item 7 - 27 Hunters Road and 45 Whero Avenue – FENZ and Te Pā o Rākaihautū Unsolicited Proposal:

Item number	Name
5.1.1	Ian Flatley

5.1.2	Sarah Pritchett
5.1.3	Bailey Peryman representing Nōku Te Ao Charitable Trust
5.1.4	Jonathan Wright
5.1.5	Euan Godfrey

The meeting adjourned at 11.29 am and reconvened at 11.42 am.

Item number	Name
5.1.6	Rulon Nutira
5.1.7	Sam Fowler representing the Ministry of Education
5.1.8	Manaia Cunningham and Elizabeth Cunningham
5.1.9	Adrian Matthews

The meeting adjourned at 12.13 pm and reconvened at 12.57 pm.

Item number	Name
5.1.10	Rangimarie Parata representing Te Pā o Rākaihautū
5.1.11	Mishelle Radford representing Te Hapu o Ngati Wheke

After questions from members, the Chairperson thanked each presenter for their presentation.

#### Attachments

- A Item 5 - Deputation Ian Flatley Te Pātaka o Rākaihautū Banks Peninsula Community Board - 22 April 2024
- B Item 5 - Deputation Sarah Pritchett Te Pātaka o Rākaihautū Banks Peninsula Community Board - 22 April 2024
- C Item 5 - Deputation Baily Perryman - Noku Te ao Trust - Te Pātaka o Rākaihautū Banks Peninsula Community Board - 22 April 2024
- D Item 5 - Deputation Euan Godfrey Te Pātaka o Rākaihautū Banks Peninsula Community Board - 22 April 2024
- E Item 5 - Deputation Rangimarie Parata Te Pātaka o Rākaihautū Banks Peninsula Community Board - 22 April 2024

## 6. Presentation of Petitions Ngā Pākikitanga

### Part B

There was no presentation of petitions.

## 7. 27 Hunters Road & 43 Whero Avenue, Diamond Harbour – FENZ and Te Pā o Rākaihautū Unsolicited Proposals

### Community Board Comment

- Staff presented reviewed submission results that included submissions from Charteris Bay, Church Bay, Purau and Port Levy counted as being local for paragraph 8.30 of the report.
- The Board took into consideration the deputations. (Item 5.1 of these minutes refers).

3. The Board acknowledged that it heard from its community through the submissions and deputations.
4. The Board wishes submitters to 27 Hunters Road and 43 Whero Avenue, Diamond Harbour – FENZ and Te Pā o Rākaihautū Unsolicited Proposals be updated on the two projects as they develop.

### **Officer Recommendations Ngā Tūtohu**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board recommend to the Council that:

1. It depart from its Disposal of Property Policy 2000 and the requirement to sell by public tender, noting that the Council does not intend to amend the Policy to accommodate this decision.
2. It deal unilaterally with Fire and Emergency New Zealand and Te Poho o Tamatea Limited and conditionally sell the part of the land as shown in Attachment B and C to this report and described as:
  - a. Part Lot 1 DP 14050 contained in Record of Title CB12F/538 and marked “FENZ Site” in Attachment B to this report to Fire and Emergency New Zealand for a Fire Station; and
  - b. Part Lot 1 DP 14050 marked “Te Pā o Rākaihautū” in Attachment C to this report to Te Hapū o Ngāti Wheke investment company Te Poho o Tamatea Limited for a Character School under section 156 of the Education Act 1989.
3. Authorise the Manager Property Consultancy, to undertake all actions, negotiate and conclude all the agreements necessary to facilitate Recommendations 1 and 2 in general accordance with this report on terms and conditions acceptable to him at his sole discretion, and in doing so make any decisions necessary to give effect to this.
4. Require the matter to be referred back to the Council should the Manager Property Consultancy in his sole discretion consider the terms in the attached Terms Sheets (Attachment A and B) cannot be reasonably met.

### **Attachments**

- A Item 7 - 27 Hunters Road & 43 Whero Avenue, Diamond Harbour - FENZ and Te Pā o Rākaihautū Unsolicited Proposals reviewed results that included submissions from Charteris Bay, Church Bay, Purau and Port Levy were counted as being local - 22 April 2024

### **Community Board Decided BKCB/2024/00029**

#### **Part A**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board recommends to the Council that:

1. It departs from its Disposal of Property Policy 2000 and the requirement to sell by public tender, noting that the Council does not intend to amend the Policy to accommodate this decision.
2. It deals unilaterally with Fire and Emergency New Zealand and Te Poho o Tamatea Limited and conditionally sell the parts of the land as shown in Attachment B and C to this report and described as:
  - a. Part Lot 1 DP 14050 contained in Record of Title CB12F/538 and marked “FENZ Site” in Attachment B to this report to Fire and Emergency New Zealand for a Fire Station; and



- b. Part Lot 1 DP 14050 marked “Te Pā o Rākaihautū” in Attachment C to this report to Te Hapū o Ngāti Wheke investment company Te Poho o Tamatea Limited for a Character School under section 156 of the Education Act 1989.
3. Authorises the Manager Property Consultancy, to undertake all actions, negotiate and conclude all the agreements necessary to facilitate Recommendations 1 and 2 in general accordance with the report on the meeting agenda on terms and conditions acceptable to him at his sole discretion, and in doing so to make any decisions necessary to give effect to this.
4. Requires the matter be referred back to the Council should the Manager Property Consultancy in his sole discretion consider the terms in the attached Terms Sheets (Attachment A and B to the report on the meeting agenda) cannot be reasonably met.
5. Requests that access points to the site do not materially impact the existing street layout or alter existing streets.
6. Notes the community concerns, regarding the proposed Te Pā o Rākaihautū kura, of the potential additional load on roading and utilities, and requests staff to provide information on these potential impacts, including the impact on the transport network both on land and sea and report to Te Pātaka o Rākaihautū Banks Peninsula Community Board and the Council.
7. It ensures any decision made in relation to 27 Hunters Road & 43 Whero Avenue, Diamond Harbour – FENZ and Te Pā o Rākaihautū Unsolicited Proposals aligns with the declared climate emergency.
8. It notes that any sale of the land would be at a price that fits with Council policy and at market value.

Nigel Harrison/Asif Hussain

Carried

## 8. Elected Members’ Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

### Part B

There was no information exchanged at this meeting.

## Karakia Whakamutunga

Meeting concluded at 2.35 pm.

CONFIRMED THIS 6<sup>th</sup> DAY OF MAY 2024.

LYN LESLIE  
CHAIRPERSON





## 7. Reserve Committee Meeting Minutes

Reference Te Tohutoro: 24/507014

Responsible Officer(s) Te Pou Matua: Natasha McDonnell, Banks Peninsula Governance Advisor

Accountable ELT Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

### 1. Purpose of Report Te Pūtake Pūrongo

Reserve Committee Minutes have been received from:

Minutes Received	Date
Pigeon Bay Reserve Committee – Unconfirmed Minutes	20 March 2024
Duvauchelle Reserve Committee – Unconfirmed Minutes	18 March 2024
Diamond Harbour Reserve Committee – Confirmed Minutes	29 January 2024
Le Bons Bay Reserve Committee – Unconfirmed Minutes	8 April 2024
Lyttelton Reserves committee – Unconfirmed Minutes	8 April 2024
Okains Bay Reserve Committee – Unconfirmed minutes	17 April 2024
Diamond Harbour Reserve Committee – Unconfirmed Minutes	8 April 2024

### 2. Staff Recommendations / Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Committees:
  - a. Pigeon Bay Reserve Committee – Unconfirmed Minutes – 20 March 2024.
  - b. Duvauchelle Reserve Committee – Unconfirmed Minutes – 18 March 2024.
  - c. Diamond Harbour Reserve Committee – Confirmed Minutes – 29 January 2024.
  - d. Le Bons Bay Reserve Committee – Unconfirmed Minutes – 8 April 2024.
  - e. Lyttelton Reserves Committee – Unconfirmed Minutes – 8 April 2024.
  - f. Okains Bay Reserve Committee – Unconfirmed Minutes – 17 April 2024.
  - g. Diamond Harbour Reserve Committee – Unconfirmed Minutes – 8 April 2024.
2. Notes the following:
  - a. Resignation from Pigeon Bay Reserve Committee from Chris Figg.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Pigeon Bay Reserve Committee 20 March 2024 Unconfirmed Meeting Minutes	24/507015	13
B  	Duvauchelle Reserve Committee 18 March 2024 Unconfirmed Meeting Minutes	24/507105	16
C  	Diamond Harbour Reserve Committee 29 January 2024 Confirmed Meeting Minutes	24/573460	18
D  	Le Bons Bay Reserve Committee 8 April 2024 Unconfirmed Meeting Minutes	24/597517	20
E  	Lyttelton Reserves Committee 8 April 2024 Unconfirmed Meeting Minutes	24/681387	22
F  	Okains Bay Reserve Committee 17 April 2024 Unconfirmed Meeting Minutes	24/681388	26
G  	Diamond Harbour Reserve Committee 8 April 2024 Unconfirmed Meeting Minutes	24/681546	29

Pigeon Bay Reserve Committee

MEETING MINUTES

Minutes of the Ordinary Meeting Held:

**Date:** Wednesday, 20 March 2024

**Time:** 4.00 pm

**Venue:** Pigeon Bay Settlers Hall, Pigeon Bay

**Present:** Murray Walls (Chair), Sandra Innes (Vice), Brenda Graham, Charles Stewart-Robinson, Helen van Workum, Peter Barron, Vince Luisetti

**In attendance:** Colin Jacka, Asif Hussain, Penelope Goldstone, Jane Harrison, Chris Figg

1. **Apologies:** Heather Walls **Brenda/Sandra**
2. **Declarations of Interest:** Brenda Graham, Helen van Workum – Annual Site Holders
3. **Public Forum:** N/A
4. **Confirmation of Minutes:** Minutes dated 19 February 2024 as circulated are confirmed. **Brenda/Sandra**
5. **Matters Arising:**
  - Additional Holding Tank – Chris tabled 3 quotes. Decision put on hold for more investigation.
  - Tidying of Annual Sites – Site holder has complied.
  - Waiting List – Brenda moved that 'The waiting list for annual sites be closed.'

**Brenda/Peter**

(Brenda and Helen abstained from voting)
6. **Health and Safety:** After Colin had the trees assessed, two Blue Gum trees have been felled.

**7. Correspondence:**

**In**

- Asif – Strengthening communities fund.
- Chris Figg – Resignation from Reserve Committee.
- Letitia Lum – Request to plant 5 Plagianthus Divaricatus (Swamp Ribbonwood) near Site 10. Request granted.
- Natasha McDonnell – Upcoming LTP.

**Correspondence received**

**Out**

- Paul Devlin – Site maintenance.

**8. Finance/Operational Report:**

- P card is ready to be collected.
- Colin distributed the financial report. Stated finances are sitting well.
- Funds have been transferred to CCC account.
- Heather circulated the financial report from the old account.

**9. General Business:**

- Jane Harrison spoke to answer the questions put to her after the last meeting. The next three things to address are: 1) Finance – which is well under way; 2) Annual sites; 3) Community Consultation.
- Jane Harrison to email a list of steps in order as the previous list was generic to all Reserve Committees.
- We request an update on where the generic Reserve Management Plan is currently at.
- Colin to send our current management plan (2006) to the committee.
- Colin to follow up with Central Otago District Council re the Bannockburn Reserve Management Plan.
- Email Protocols – Reminder to be aware of who is on the list of recipients when we send emails. Also when a different subject is introduced into an email thread start a new thread with the new subject heading.

- Pigeon Bay Incorporated Society – This entity has no interest in including the Pigeon Bay Reserve/Camping Ground within their jurisdiction.

**10. Update from Working Groups:**

- **Management Structure/Strategic Plan** – Murray, Sandra, Helen  
To work with Jane to move toward our goal.
- **Waste Water Overflow** – Peter, as per matters arising Chris has obtained 3 quotes for an additional holding tank.
- **Site Plan** – Brenda, Murray.  
Site plan has been updated, circulated and sent to Colin to update the website.  
(*Can now be removed from the working groups*)
- **Rainwater Tank** – Murray has the plumbing fittings. This will be progressed before next summer.
- **Shelter** – Peter, Heather – On hold awaiting council decision.
- **Inundation** – Charles.
- **Planting Plan** – Murray.
- **Ongoing Plant Maintenance** – plants are looking good.

**Meeting Closed:** 6.25 pm

**11. Next Meeting:**

**Date:** Monday, 13 May 2024

**Time:** 2.00 pm

**Venue:** Pigeon Bay Settlers Hall, Wharf Road, Pigeon Bay

## **Duvauchelle Reserve Committee**

### **MEETING MINUTES**

**Minutes of the Ordinary Meeting held:**

**Date:** Monday 18 March 2024  
**Time:** 5.30pm  
**Venue:** Duvauchelle Community Centre

**Present:** **Chair** Fiona Barnes  
**Committee** Jacque McAndrew, Bruce Watts, Geoff Carter, Ian Whenmouth  
**In Attendance:** **CCC Representative** Colin Jacka  
**BPCB Representative** Nil  
**Managers** Tracy MacLeod, Dale Hayes  
**Visitors**

1. **Apologies** Nil
2. **Declarations of Interest** Nil
3. **Public Forum** Nil
4. **Confirmation of Minutes**  
**Motion:** That the minutes of the previous meeting held on Monday 19 February 2024 be confirmed.  
Moved: Bruce Seconded: Fiona Carried
5. **Matters Arising**  
No-one has been out to remedy the problems with the Wi-Fi. The office printer works 9/10, but the office system should be isolated from general usage.
6. **Health and Safety.**  
The playground has not been inspected for some time. Should City Care be doing this?
7. **Correspondence**  
**Inward:** John & Denise Brown - request to move annual site. Approved, Ian to respond.  
Natasha McDonnell - update on freedom camping rules.  
Natasha McDonnell - LTP and suggested actions for Reserve Committees. Ian to respond.  
**Outward:** Natasha McDonnell - request for clarification about freedom camping areas.  
Tracy MacLeod - boat storage.  
John & Denise Brown - apology for overlooking their request letter.  
**Motion:** That the Inward correspondence be accepted and the Outward be approved.  
Moved: Ian Seconded: Bruce Carried
8. **Staff Financial/Operational Report**  
**Motion:** That the Financial Report as presented be accepted.  
Moved: Fiona Seconded: Jacque Carried
9. **Update from Working Groups**  
**Manager's Report**  
We need to source a more up-market type of port-a-loo that is more pleasant for users.  
Oskar will be installing the last water tank this month.  
There was a water leak further up the hill which was flowing into the camp. City Care tested the water and it was chlorine free, therefore not council supply. Dan Burt and an engineer will come out and inspect the problem tomorrow.  
A sign has been made to deter people from dumping renovation materials in the rubbish bins.

**CCC Rep Report**



Colin reported that he has been asked to prepare an options report re: non-compliant Annual Site Holders in camping grounds, which could impact on Duvauchelle.

Colin is now able to commit up to \$ 100,000 for a cabin but three quotes will be required.

There are two options for the Wi-Fi:- a) increase the speed, or b) set up a separate office system, which would mean two connections and involve considerable cost. Still working though this.

**10. General Business**

Nil

Meeting closed at 6.30 pm

**11. Next Meeting: Duvauchelle Community Centre at 5.30pm on Monday 15 April 2024**

### **Diamond Harbour Reserves Committee - (unconfirmed minutes)**

Date: Monday 29 January 2024, 7pm to 9pm - Green Room, Diamond Harbour Community Centre

Present: Graeme Fraser - Chair, Paul Dahl - Vice Chair, Robert Goldie, Tom Kuenning, Emma Kinnings

Guests: Rodney Chambers, Dave Hammond, Debby Redmond, Richard Hill

Apologies: Pete Ozich, Paul Devlin

Public Forum: Nil

Declarations of Interest: Nil

Health and safety issues or accidents: Nil

#### **1 - Recent activities**

School nursery – Debby noted that the irrigation system had been going off more than before. She had initially suspected someone had been turning it off, but now thinks it may be the power supply. She will check the manual.

School Gully – water supply that Pete fixed up is great. Just needs 1 or 2 more people using it. Pressure is such that it reaches the top of the field. A few 5 fingers dead, and some hare/rabbit damage (esp. pittos.). Dave and Richard put some cardboard guards round the most bitten. Soil really hard now.

Purau pines – Dave says most plants doing fine. Some were damaged by falling pines.

View shaft – Richard, Dave and Graeme have watered here. Very dry. Some small ones at top struggling.

SE corner of Morgans Gully – Rob has been watering these.

Cliff Track (near Sam's Gully) – Richard reported that barrels below his property had been repeatedly pushed over. Perhaps someone who thinks they attract mozzies? The others suggested hiding the tanks, or staking with waratahs, or olive oil on the surface, or lids.

#### **2 – Future activities**

As was discussed at the last two meetings, we have requested about 1800 mixed natives to plant around School Gully, Purau Bay Reserve (similar to last year), Stoddart Point (to north of View Shaft), Black Point, Cliff Track, and 2M Waipapa - Graeme to confirm plant arrangements with new Community Parks liaison ranger, Hannah Murdoch.

The School Gully planting will depend on obtaining an extended area of School Gully. Pete Ozich met ranger Matt Rose in November on-site to discuss the area, fencing and watering. Graeme to write to Parks about timeline for advising Tom Magill and fencing.

#### **3 – Reserve Schedule, Budget and workplan**

Discussion on how these future activities fitted into our submitted work plan.

The committee recorded its disappointment that it had still not received the reserve schedule agreed with Regional and Community Parks in November, as well as the associated sign-off on the budget and work plan that we submitted over a year ago. These are cornerstones of the co-management relationship which was introduced by the new Terms of Reference in 2022.

#### **4 - Equipment**

Irrigation pipes – Rodney asked that later this year, we plan our exact requirements then go to him to buy it. Graeme explained that we'd ended up being able to recycle some pipe from other places (eg. Sam's Gully) – also that our request for pipe was sent in October but we didn't get any response till much later. This year's requirements will depend on School Gully extension.

A 3m secure container will soon be located next to the shed - hopefully with some new tools included. Graeme to collect some tools from Rodney this week. To take Stihl and get fuel. Pete had trialled electric weedwacker – better than previous models. Given that we are getting another brushcutter, the electric option might not be until next year. Storing chemicals and fuel – Rodney advised trying to limit this to small amounts, to avoid having to keep records/information sheets. We have asked Parks for 20L of glyphosate (Cut n Paste) – as bulk amount would be cheaper.

#### 4 - Predator Control

Dave and Graeme had recently walked around Sam's and Morgan's Gullies with Dylan and Natasha from Conservation Volunteers, and Rory from Regional Parks. We will soon have lines of possum/stoat traps running top to bottom in Morgan's and Sam's. (Should be completed by the end of Feb.

There will be training available for volunteers. Committee members were asked to contact anybody they think would like to volunteer to monitor the traplines.

#### 5 – Trees

Discussion on recent large pines fallen across beach track. Rodney agreed that it was probably time that Parks commissioned Cherie to do another review of possibly vulnerable trees.

Poisoned pines and small fire on Stoddart Point – no more information had come to light, following earlier circulated report. There has been good communications from us on such incidents and the committee recorded its thanks for the fast response from Parks.

#### 6 – Other business

Fly tipping/sneaky dumping – there didn't seem to have been any action following an incident in November. This was filmed by Pete and the details sent to Parks. Paul said he'd confirm the rego of the vehicle.

Tom reported on the work done by Church Bay volunteers on the zig zag track above the sewage plant, and other places along the cliff track. One volunteer had cleared Koromiko Reserve Track and there had been some repair work also.

Dangerous spots – Purau section and Church Bay - Tom to talk to Nick about these spots, as well as about Tom Adams suggestions for realigning the cliff track next to his house at 17 Koromiko Cres.

Purau foreshore – Paul reported that volunteers had been scanning to look for middens, cemeteries – work which he'll be more involved with in his new Ngati Wheke job.

Head to Head – Purau Bay section – planting and fencing (to be finished soon) plus more trees. CCC Planners to talk to owners about next parts of path this year.

Confirm a secretary – we will enquire about a new secretary for the Reserve Committee, so that we can ensure 100% attendance at meetings.

Meeting ended 8.30 pm.

Next meeting – Monday March 25th, 7pm

**Minutes of the Meeting of the Le Bons Bay Reserve Management Committee  
held on Monday 8<sup>th</sup> April at 1pm at the Domain Hall.**

**Present:** Jo Rolley, Bruce Nicholl, Jenny Nicholl, Richard Hall, Carol Osgood, Ciaran Murray, Charlotte Bleasdale, Jane Harrison, Dane Moir, Hannah Murdoch.

**Apologies:** Kerri Bowen.

**Minutes:** of the 15<sup>th</sup> October 2023 meeting having been previously circulated by email, were taken as read. **(Bruce/Jo. Carried)**

**Treasurer's Report:**

Richard reported that the RMC had spent on new ovens and a BBQ, freight charges for these items and smoke alarms for the Hall. About \$400 in income had been generated by Hall rental over the summer. The bank account now stands at \$6,224. It was moved that the Treasure's Report be accepted. **(Jo/Charlotte. Carried)**

**Matters arising:**

**1. Fire inspection:**

The meeting discussed whether the Hall could be included in CCC's annual fire inspection programme.

**2. Domain access roadway upgrade:**

Jane advised that this work was imminently to be undertaken by Fulton Hogan/Brad McNamara. It was agreed that where possible it would be good if CCC would communicate with the RMC ahead of contractors visiting so that they could offer practical assistance/local knowledge as necessary. In the past contractors have gone away without completing work because they were unable to gain access to the Hall.

**3. Consideration of whether the RMC should become an Incorporated Society:**

Jane has been looking into the option of creating a Charitable Trust, which she feels may be a better, simpler fit with the existing RMC. This would enable the committee to seek funding to undertake a number of the Long Term Plan priority items. It would give the RMC the option to lease the Hall (at the Community Board's discretion) so they could continue to manage bookings etc, while CCC remained responsible for the Reserve, infrastructure maintenance, insurance etc. It was noted that the RMC should be going through Parks (Hannah) before undertaking any work in the Reserve. Dane will send information/templates for applying for Charitable Trust status.

**Any other Business**

- 1. Discussion of priorities for the Long Term Plan:** Charlotte had sent a draft list for discussion by Community Board. Now that the driveway is to be upgraded, the tar-sealing is no longer urgent. Other items should go into the Triennial Plan.
- 2. Consideration of whether to remove poplar trees because of root impact on the tennis court vs compromising southerly shelter belt/landscaping for the area adjacent to the Hall and courts:** The poplars have to be regularly topped to avoid limbs falling, which is an ongoing expense for CCC. This item needs to go into the Triennial Plan and to be assessed

by an arborist. A landscaping plan needs to be produced for the Domain. Jane will look into whether one already exists. Hannah will look into possible applications of the Urban Forest Plan for Le Bons Bay Reserve.

3. **Should the Domain Hall be used as Civil Defence headquarters for the bay:** Jane said that now that the Flooding Round Table had been set up, this body will also look at community response planning generally and the possibility of establishing a community emergency hub. This would make more sense than an official Civil Defence centre, which would need to be activated by CCC staff and therefore not practicable in the event of a local emergency because of the response time/possible restrictions to access to the bay.
4. **Are playground equipment, tables and flying fox on CCC's asset register, as well as tennis courts and half basketball court:** Hannah/Jane will look into this.
5. **No Fire signs at beach settlement. At least three fires have been lit in vicinity this summer over total ban period:** Charlotte will take this up with FENZ.
6. **Consideration of quote for solar backup for the Domain Hall:** Jo had obtained a quote for solar array and battery backup for about \$50,000, with a view to applying to a central government resilience fund (which is to become available this winter). This would probably be more likely to receive a positive response if the application is put in by a legal entity – i.e. when the RMC becomes a Charitable Trust - so may need to wait until next year. Possibly use of generator(s) may be adequate in an emergency. Dane noted that solar panels cease to function in a power outage.
7. **Community meeting:** It was agreed the RMC needs to seek the local community's views about forming a Charitable Trust. The community will therefore be invited to attend the next meeting. It was provisionally agreed this could take place over King's Birthday Weekend.

Meeting closed at 2.30pm

Next meeting: Saturday 2<sup>nd</sup> June at 2pm at the Domain Hall.



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## Lyttelton Reserves Committee MEETING MINUTES

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### Notice of Ordinary Meeting:

An Ordinary meeting of the Lyttelton Reserves Committee will be held on:

**Date:** 8 April 2024  
**Time:** 7pm  
**Venue:** Community Boardroom, 25 Canterbury Street,  
Lyttelton

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### 1. Meeting Opening and mana whenua learning

Meeting opened at 7:08pm.

#### Present

Joshua Merriam, Helen Shaw (Chair), John Garrett, Daryl Warnock, Kirsty Brennan. Cliff Mason

#### In Attendance

No staff present

### 2. Apologies

Hamish Fairbairn, Bianka Woyak

### 3. Declarations of Interest

Nil.

### 4. Public Forum

N/a

## 5. Community representative place

Cliff Mason introduced himself to the committee as candidate for vacant community representative place on the committee.

Action: The LRC accepts Cliff as a representative for community representative position on the committee

## 6. Confirmation of Minutes

Resolution: That the Minutes of the Reserve Committee meeting held on 4 March 2024 be confirmed.

Moved: Kirsty Seconded: Josh. **Carried**

## 7. Health and Safety

In previous correspondence, an unsafe structure was communicated to the committee by a member of the public. This structure has been assessed and determined that adequate signage is required.

## 8. Matters Arising

### Actions from previous minutes

December minutes to be finalised <b>(Helen)</b>	In progress
Gary Broker Seat – Contact Elise Doyer <b>(Helen)</b>	Family member interested in proceeding with a seat in the reserve in memory of Gary Broker. <b>Action:</b> Committee to propose location and plaque wording for feedback from family
Cliff Mason to be invited to next meeting <b>(Helen)</b>	Complete
MOU with MTB club to be circulated to committee <b>(John)</b>	Complete
Predators: Map of trap locations to be provided <b>(Hamish)</b>	Complete
Quote to be sought regarding zig zag track regrade <b>(Josh)</b>	In progress <b>(Josh)</b>
CCC to assess the need for removal of standing dead eucalyptus trees <b>(CCC)</b>	In progress <b>(CCC)</b>

CCC to investigate options and feasibility of water storage at the top of the 4WD track. (CCC)	In progress (CCC)
Whakatauki to be created for Triennial plan (Rewi)	In progress (Rewi)
CCC to send the list of low flammability plants suitable for Urumau in order to source plants (from eco-sourced nurseries). 1000 plants to be ordered. (CCC)	In progress (CCC)

#### 9. Correspondence

Nil.

#### 10. Staff Financial and/or Operational Report

Nothing received



## 11. General Business / Actions

### 11.1. Diagonal track upgrade progress and alternative route

Alternative walking route was investigated by members of the committee but determined to be unsuitable. During diagonal track development, access for the public will be along the bench track and 4WD track.

### 11.2. Long Term Plan submission

The committee discussed putting together a submission to the CCC LTP in support of reserve committee resourcing and wider support programmes such as Whaka Ora.

**Resolution:** The LRC will put forward a submission and a set of priorities for the Lyttelton reserves and the DRAFT Triennial Operational Plan.

Moved: Kirsty Seconded: Helen. **Carried**

**Action:** Helen to prepare a submission with input from the committee for the LTP

### 11.3. Triennial / Operational Plan – Urumau

The committee completed the DRAFT Triennial Operational Plan for Urumau Reserve.

**Action:** Helen to send DRAFT Triennial Operational Plan to the Community Board for consideration and set a date to present.

### 11.4. Weed removal – Urumau

Following a site visit with CCC, additional old mans beard spraying has been proposed in discrete locations within the reserve. Hamish has prepared a communications plan for the spraying including signage and letterdrop to adjacent houses.

**Resolution:** The committee approved the OMB spraying plan and communication plan.

Moved Kirsty Seconded: Helen. **Carried**

## 12. General business

A bridge has been identified in a critical drainage pathway in the reserve. Someone has constructed a bridge with pipes between the 4WD track and the downhill track above the diagonal track. It is not likely to provide adequate drainage for the catchment.

**Action:** Kirsty to remove the structure and reinstate drainage channel before forecast rain later in the week.

## 13. Next Meeting - 6 May 7pm

Meeting closed with a karakia at 8:35pm.



## Okains Bay Reserve Committee Meeting Minutes

**Minutes of the Ordinary Meeting held:**

**Date:** Wednesday 17 April 2024

**Time:** 5.12 pm

**Venue:** Okains Bay Campground Office, Okains Bay

Present: Wayne Kay (Chairperson), Sharon Henderson (Secretary), Nick Thacker, Graeme Page (Koukourarata Rep), Judy Thacker, Lester Fletcher,

Stacey opened the meeting with a karakia.

### **In Attendance**

Amour-Jane Ryan, Asif Hussain, Colin Jacka, Michelle Wallis-Hartley.

Via Online Teams: Stacey Te Pohue Rose (Ngai Tahu Rep).

### **1. Apologies**

Aporini Deer (Ngai Tahu Rep).

### **2. Declarations of Interest Nil**

### **3. Public Forum Nil**

### **4. Confirmation of Minutes**

*Moved Graeme/Lester that the Okains Bay Reserve Committee meeting minutes on 21 February 2024 be confirmed. Carried.*

### **5. Matters Arising**

5.1 Cabin services to be done in the next two months and ready for next season.

### **6. Health and Safety**

6.1 David Hunter was not called back as rabbit numbers decreased significantly.

## **7. Correspondence**

### **Inward**

7.1 Feb 21 email from Linda Burkes re: BPCB Agenda for meeting on 26 February 2024.

7.2 Feb 22 email from Banks Peninsula re: Okains Bay RM 21 February 2024 meeting minutes received.

7.3 Feb 27 email from Natasha McDonell re: Okains Bay RC meeting minutes will be placed on Agenda of BPCB meeting on 8 April 2024.

7.4 Mar 6 email from Linda Burkes re: BPCB Agenda for meeting on 11 March 2024.

7.5 Mar 7 email from BP re: Long Term Plan - Reserve Committee Priorities. FTA.

7.6 Mar 8 email from Linda Burkes re: Supplementary Agenda for upcoming BPCB meeting..

7.7 Mar 11 email from Asif Hussain re: Strengthening Communities Fund.

7.8 Mar 20 email from Linda Burkes re: BPCB Agenda for meeting on 25 March 2024.

7.9 Mar 27 email from Asif Hussain re: Long Term Plan and Funding Opportunities. FTA.

7.10 Apr 3 email from Linda Burkes re: BPCB Agenda for meeting on 8 April 2024.

7.11 Apr 11 email from Linda Burkes re: BPCB Agenda for meeting on 22 April 2024.

7.12 Apr 15 email from Wayne Kay re: reminder of upcoming meeting.

7.13 Apr 15 email from Delia Walker re: forwarding address.

7.14 Apr 15 email from Delia Walker re: Okains Bay WWII Roll of Honour Project.

7.15 Apr 16 email from Colin Jacka re: Financial reports for February and March 2024.

7.16 Apr 17 email from Aporini Deer re: Apology for meeting.

### **Outward**

7.1 Feb 22 email to all members and representatives of Okains Bay RC and Banks Peninsula re: Minutes of Meeting held on 21 February 2024.

7.2 Apr 15 email to all re: Copy of Minutes for upcoming meeting.

*Moved Judy/Graeme that the Inward correspondence be received and the Outward correspondence be endorsed. Carried.*

## 8. Staff Financial/Operational Report

8.1 Financial reports for February and March 2024 were tabled.

8.2 Discussion re: How to read and better understand the finance reports.

8.3 Graeme, Asif and Colin to discuss financial reports further.

## 9. Update from Working Groups Nil.

## 10. General Business

10.1 Members walked around the campground as Colin pointed out areas of interest and options for future projects. Discussion re: work programmes and priorities for camping ground capital works eg. cabins, shower block, ablution block, solar panel options, water infrastructure, landscaping, equipment renewals and temporary shower block needs to be brought up to compliance standard. Some landscaping areas and the gate entry area have been completed. Septic system upgrades, pathways, permanent shower block, continuing roadway enhancement, updated signage, possible power and EV charging sites will be looked at, along with more lighting options around the campground. Checking drainage needs, additional bbq's and tables are all possible future developments. Colin will forward a landscape plan and capital works summary to all members.

10.2 Future options for the community hub area are ongoing and Graeme will discuss plans with Koukourarata runanga.

10.3 Ownership of Old School was discussed as the building is in need of maintenance and re-painting.

10.4 Discussion re: moving staff caravan behind office. Colin to action.

## 11. Next Meeting

The next Okains Bay Reserve Committee meeting will be on Wednesday 19 June 2024 at 5 pm in the Okains Bay Campground Office, Okains Bay.

Stacey closed the meeting with a karakia.

The meeting closed at 6.05 pm.

.....  
Chairperson

.....  
Date

### **Diamond Harbour Reserves Committee - (unconfirmed minutes)**

Date: Monday 8<sup>th</sup> April 2024, 7pm to 9pm – Committee Room, Diamond Harbour Community Centre

Present: Graeme Fraser - Chair, Robert Goldie, Tom Kuenning, Pete Ozich

Guests: Rodney Chambers, Dave Hammond, Richard Hill

Apologies: Emma Kinnings

Public Forum: Nil

Declarations of Interest: Nil

Health and safety issues or accidents: Nil

Minutes of previous meeting: confirmed unanimously as accurate record.

#### **1 – DH Reserve Committee – Schedule of reserves, work plan and budget/funding**

Graeme confirmed that there was still no progress on these items which have still to be signed off by the Community Board, despite it being over a year since we submitted our drafts, and 6 months since our meeting with BPCB Governance, Regional Parks, and Community Parks. Graeme to follow this up with both Parks and the Governance team.

Graeme has submitted a list of our priorities for the Board's consideration towards the CCC Long-term Plan (circulated to members).

The Committee noted that Jobs for Nature funding is soon to run out, with nothing in place to replace it – so apart from volunteer efforts this will mean that no official weed control work will be taking place in our reserves. This may mean that some of the gains of the previous years in knocking back our worst weeds (eg. passionfruit), may be lost.

#### **2 – School Gully**

Plans for the forthcoming season rely on Regional Parks notifying the current lease (Tom Magill) and then arranging for a new fence to be put in further up the gully. (Pete and ranger Matt Rose met last November and agreed that the fence would probably be best at a fairly narrow point next to end of the school track).

Pete favours putting all our efforts into this gully, as the other areas should be able to take care of themselves fairly well. There is a good water supply, although we would need more waterers to cover the bigger area.

Rodney asked if a gate was required at the Marine Drive end, or at Ngatea Road if we remove that fence. It was felt that due to there being a significant line of trees in both places, this was unlikely.

Rodney to check with Matt Rose regarding the new fence. Graeme to confirm delivery of plants with Hannah (our new Community Parks ranger).

#### **3 – Other reserves**

Sam's Gully – plants along the new (west) track seem to be doing well. They are fairly protected from the elements and have been adequately watered. No plants required this year.

Purau Bay Reserve – last year's plants seem to be doing OK, despite some getting squashed by a fallen pine. Pete advised that somebody had been developing a mountain bike route through the area. Rodney said that he'd arrange for someone to check it (probably Nick Singleton). Planting here would depend on School Gully.

View Shaft – plants doing OK here (planted 2022). If we plant more around here this winter, it would probably be a good idea to recycle some of the irrigation pipe and run it from the cemetery tap, rather than using 5 hoses as now. The Committee would like more of the large pines that still block the view here to be removed. They were strangely only pruned last time.

Cliff Track – Tom advised that Church Bay volunteers had been doing a lot of work on the west-facing slopes below Emerson Crescent. Mostly boneseed. They would look to extend this around the corner. Tom had retrieved a lot of unneeded irrigation pipe and barrels from Black Point and stored it at the shed. Toma Adams has been doing lots of work getting rid of exotics (bamboo, wattles etc) below his place on Koramiko. The realignment of the track has still to be resolved, as there is quite a dip (at the bamboo), so it might require bridging.

#### 4 – Shed

Graeme explained that, as we had recently been given another Stihl (FS250), Regional Parks are arranging for us to get a small (secure) container for storing all our machines. Graeme indicated where he thought it should go, but shortly after the meeting, Tom and Pete met and a site a bit further from the shed was selected. We will need to replace the (currently unofficial) water supply.

Graeme or Pete to be present when container arrives.

#### 5 - Predator Control

A line of traps has now been placed in Sam's and Morgan's Gullies (roughly 20 assorted in each). Teams of 2 or 3 volunteers will be monitoring these weekly and recording catches on Trap NZ. All volunteers have received training and a field trial by Katie Dunlop of NZ Conservation Volunteers.

#### 6 – Other business

Purau end of the Cliff Track – Graeme asked Rodney if consideration could be given to improving the point where people came off the track and onto the main road. Very little verge and cars doing 80-100kmh.

Meeting ended 8.30 pm.

Next meeting – Monday May 27<sup>th</sup> - 7pm

## 8. Awa-iti Reserve Committee Triennial Plan

Reference Te Tohutoro: 24/440259

Responsible Officer(s) Te Pou Matua: Natasha McDonnell, Banks Peninsula Governance Advisor

Accountable ELT Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 This report is to bring the Awa-iti Reserve Committee Triennial Plan to Te Pātaka o Rākaihautū Banks Peninsula Community Board for its acceptance and support.
- 1.2 As stated in clause 13 of Te Pātaka o Rākaihautū Banks Peninsula Terms of Reference, a Triennial Plan identifies the Reserve Committees priorities and can be used to report on progress, and to support submissions to the Long Term Plan (LTP) and Annual Plan (AP) processes for funding.

### 2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in the Awa-iti Reserve Committee Triennial Plan Report.
2. Accept and support the Awa-iti Reserve Committee Triennial Plan through the Long Term Plan (LTP) and Annual Plan (AP) processes.
3. Note that the decision in this report is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.

### 3. Executive Summary Te Whakarāpopoto Matua

- 3.1 This report presents the opportunity to support the Reserve Committee's priorities and support the Triennial Plan through the Long Term Plan and Annual Plan processes.
- 3.2 The preferred option is to accept and support the Awa-iti Reserve Committee Triennial Plan.
- 3.3 This is the preferred option because the Reserve Committee members have collaborated with staff to create this plan based off their priorities. Through the collaboration of this work, staff have approved deliverability for the proposed work within available budgets.

### 4. Background/Context Te Horopaki

- 4.1 In alignment with Te Pātaka o Rākaihautū Banks Peninsula Reserve Committee Terms of Reference, every Reserve Committee are encouraged to create their Triennial Plan, in collaboration with staff.
- 4.2 Awa-iti Reserve Committee have collaborated with staff to create the attached Triennial Plan which is now being placed in front of the Board for the Boards acceptance and support through the Long Term Plan and Annual Plan processes.

#### Options Considered Ngā Kōwhiringa Whaiwhakaaro

- 4.3 The following reasonably practicable options were considered and are assessed in this report:

- Accept and support the Awa-iti Reserve Committee Triennial Plan through the Long Term Plan (LTP) and Annual Plan (AP) processes.
- Do not accept and support the Awa-iti Reserve Committee Triennial Plan through the Long Term Plan (LTP) and Annual Plan (AP) processes.

Options Descriptions Ngā Kōwhiringa

4.4 **Preferred Option:** Accept and support the Awa-iti Reserve Committee Triennial Plan through the Long Term Plan (LTP) and Annual Plan (AP) processes.

4.4.1 **Option Description:** Awa-iti Reserve Committee have worked with staff to outline their operational plans for the term, priorities, and goals in a clear and collaborative work programme. The Triennial Plan can be used to report on progress and to support submissions to the Long Term Plan (LTP) and Annual Plan (AP) processes for funding.

4.4.2 In alignment with Te Pātaka o Rākaihautū Banks Peninsula Terms of Reference (6 November 2023), the Triennial Plan will be submitted to the Board for their acceptance and support through the LTP and AP processes.

4.4.3 **Option Advantages**

- This option allows the Reserve committee to have support for funding through the LTP and AP processes.
- This option allows Awa-iti Reserve Committee to begin their programme of work.

4.4.4 **Option Disadvantages**

- There are no disadvantages to this option.
- The staff that create the Triennial Plan in collaboration with the Reserve Committee, can do the proposed work within available operational budgets. As such, by staff co-creating the Triennial Plan they are offering deliverability through their approved budgets.

5. Financial Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

	Recommended Option - accept/support the Triennial Plan	Option 2 - not accept/support the Triennial Plan
Cost to Implement	Attachment A	nil
Maintenance/Ongoing Costs	Attachment A	nil
Funding Source	Pre-existing Parks unit budget	nil
Funding Availability	As agreed by staff	nil
Impact on Rates	nil	nil

5.1 Staff that create the Triennial Plan in collaboration with the Reserve Committee, do so knowing the proposed work is deliverable within the available operational budgets. d budgets.



## 6. Considerations Ngā Whai Whakaaro

### Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 There are no risk management implications applicable.

### Legal Considerations Ngā Hīraunga ā-Ture

- 6.2 Statutory and/or delegated authority to undertake proposals in the report:

- 6.2.1 Te Pātaka o Rākaihautū Banks Peninsula Reserve Committee Terms of Reference, clause 13.3 states:

The Committee is responsible for preparing a Triennial plan with guidance and support from Council staff. The plan will identify the Committee's priorities and can be used to report on progress and to support submissions to the LTP and AP processes for funding.

- 6.3 Other Legal Implications:

- 6.3.1 There is no legal context, issue, or implication relevant to this decision Strategy and Policy Considerations Te Whai Kaupapa here

- 6.4 The required decisions

- 6.4.1 Align with the [Christchurch City Council's Strategic Framework](#).

- 6.4.2 Are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by considering the criteria set out in the Council's Significance and Engagement Policy.

- 6.4.3 Are consistent with Council's Plans and Policies.

- 6.5 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):

- 6.6 Citizens and communities

- 6.6.1 Activity: Community Development and Facilities

- [Level of Service: 2.2.5.1 Community partner relationships are prioritised, improves and supported by robust information. - 130 Partner Organisations' relationship with Council is health-checked and reported](#)

### Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.7 The decision affects the following wards/Community Board areas:

- 6.7.1 [Wairewa Little River, Te Pātaka o Rākaihautū Banks Peninsula](#).

### Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.8 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.

- 6.9 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.

- 6.10 Wairewa runanga has kaitiakitanga over Awa-iti Reserve Committee, although the acceptance and support of this Triennial Plan does not involve or impact mana whenua.

### Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.15 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.





- 6.16 Although the work of the Reserve Committee fulfils an important role in the co-management of reserves, the impact of this decision will not contribute significantly.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 The Awa-iti Reserve Committee can begin their programme of work for this Term.
- 7.2 The Reserve Committee will have support for funding through the LTP and AP processes.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Awa-iti Reserve Committee Triennial Plan 2022-2025	23/1187214	35

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Natasha McDonnell - Banks Peninsula Governance Advisor
Approved By	Penelope Goldstone - Manager Community Governance, Banks Peninsula

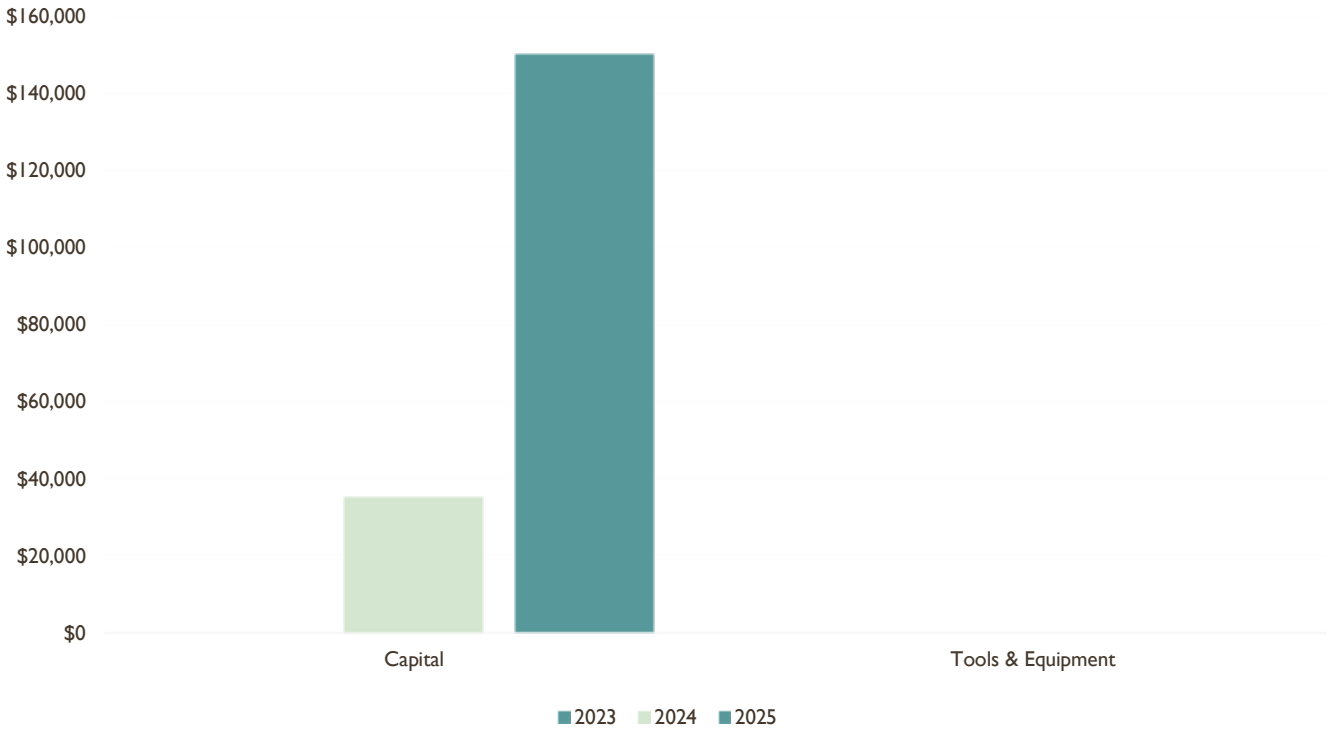
CCC Awa-iti Reserve Committee

# Triennial Plan 2023/25

BUDGET TOTALS	2023	2024	2025
Capital	0.00	35,000.00	150,000.00
Tools & Equipment	0.00	0.00	0.00
Balance	0.00	35,000.00	150,000.00

\* Due to external and environmental challenges, these budget figures are indicative and subject to change

BUDGET OVERVIEW





## 9. Rue Jolie/Akaroa Recreation Ground – Road Stopping and Amalgamation with Akaroa Recreation Ground

Reference Te Tohutoro: 24/452738

Responsible Officer(s) Te Pou Matua: Elizabeth Hoskins, Property Consultant

Accountable ELT Member Pouwhakarae: Jane Parfitt, General Manager City Infrastructure

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek Community Board approval to request the Minister of Lands to stop part of Rue Julie (legal road) shown on SO 594182 as Section 1, as on the plan in clause 4.2 below and to declare it to be Recreation Reserve land.
- 1.2 The report results from a request by both Council's Parks and Transport units to implement this process, which should have been completed at the time the surrounding reserve was developed.
- 1.3 To date, the grassed area over part of Rue Jolie has been managed by Parks as it appears to form part of the surrounding reserve. The remainder of Rue Jolie that is sealed is managed by Transport.

### 2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Pursuant to Sections 116 and 117(7) of the Public Works Act 1981 the Council resolves to make application to the Minister of Lands to stop the parcel of road identified as Section 1 SO 594182 and declare it to be amalgamated with the adjoining Reserve land.
2. Authorises the Property Consultancy Manager to finalise all documentation to implement the above resolution.

### 3. Executive Summary Te Whakarāpopoto Matua

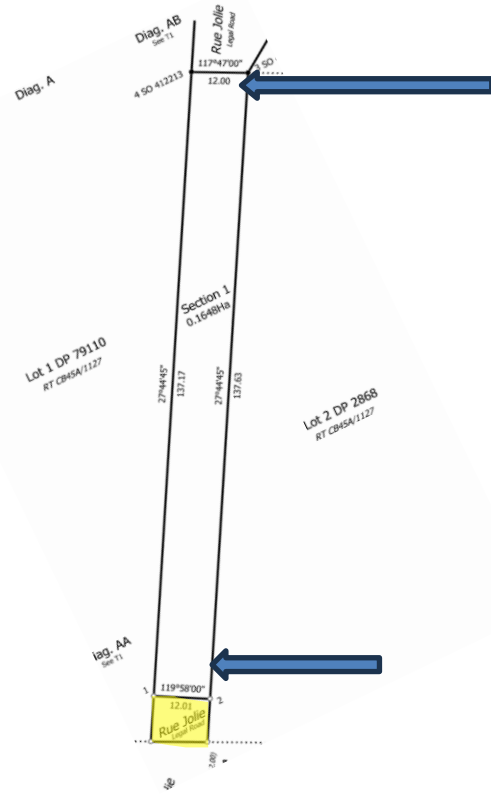
- 3.1 Part of Rue Jolie is through the middle of the reserve and is grassed as if part of the reserve. One area where 2 EV charging stations and 3 water tanks are situated at the start of Rue Jolie and next to the reserve will, remain as road.
- 3.2 This road stopping process and amalgamation with the adjoining reserve had been over looked at the time the Reserve was created this report and decision is to correct that historic anomaly and current situation.

### 4. Background/Context Te Horopaki

- 4.1 The Akaroa Recreation Ground is 4.4150 hectares in area and described in CB45A/1127. Through the middle of this land is an area of road – Rue Jolie- which is grassed and appears part of the reserve with no vehicle access along the length of it.

- 4.2 The proposal is to legally stop part of Rue Jolie (through the reserve) and add this land to the adjoining reserve, leaving a small area near Rue Brittan as legal road. This area has existing infrastructure on it.

**Aerial Plan of Akaroa Reserve Section 1 SO 594182 (Road to be stopped)**



Location of infrastructure and this area will remain as legal road. ( in yellow.)

- 4.3 This Road Stopping process and amalgamation with the reserve land should have been undertaken at the time the reserve was in place, however it is being addressed now to formally correct the title and creating a contiguous area of open space not bisected by a legal road.
- 4.4 The infrastructure which includes 3 EV charging stations and 3 water tanks will remain on legal road and will not be part of this road stop.

**Options Considered Ngā Kōwhiringa Whaiwhakaaro**

- 4.5 The following reasonably practicable options were considered and are assessed in this report:
- 4.5.1 Maintain the status quo where part of Rue Jolie goes through the reserve and remains as unformed legal road but is an integral part of the grassed reserve. This is not preferred as it would not address the practicality of the intended and current use of the land, which is as a reserve.
  - 4.5.2 Proceed with the Road Stopping and declare as reserve this addresses the current practical use of the land and the impossibility of the strip being used for public access by vehicles. This **is the preferred and recommended option.**

## Options Descriptions Ngā Kōwhiringa

### 4.6 Preferred Option: - Option 2.

4.6.1 **Option Description:** Proceed with the Road Stopping over part of the road and declare as reserve.

#### 4.6.2 Option Advantages

- Addresses the current practical use of the land.
- Legalises the intent for which the land was to be used, at the time the surrounding reserve was created.

#### 4.6.3 Option Disadvantages

- There are no disadvantages with this option.

## Analysis Criteria Ngā Paearu Wetekina

4.7 The preferred and recommended option is logical and practical creating a title and ownership structure that reflects the use and supports statutory alignment.

## 5. Financial Implications Ngā Hīraunga Rauemi

### Capex/Opex Ngā Utu Whakahaere

	Recommended Option 2
Cost to Implement	Internal staff costs. LINZ \$100
Maintenance/Ongoing Costs	No change to current situation where Parks maintain the grassed are of road.
Funding Source	Parks unit

## 6. Considerations Ngā Whai Whakaaro

### Risks and Mitigations Ngā Mōrearea me ngā Whakamātautau

- 6.1 There are no significant risks identified with this process and implementation.
- 6.2 There is a minor risk the Minister of Lands will not agree to stop the road and vest it as reserve however it would be difficult to justify this action.

### Legal Considerations Ngā Hīraunga ā-Ture

6.3 Statutory and/or delegated authority to undertake proposals in the report:

There are two statutory processes under which road stoppings can be enacted. The authority to determine which statutory procedure should be employed to undertake a particular road stopping (either under the Local Government Act 1974 or under the Public Works Act 1981) is delegated to staff. The Policy establishes:

*4.5 The following criteria have been established to ensure that the appropriate statutory procedure is consistently adopted by the Council, and to avoid, as much as is practicable, such decisions being successfully contested by any party.*

#### **Local Government Act 1974 process**

*4.6 The Local Government Act 1974 road-stopping procedure will be adopted if one or more of the following circumstances apply:*

- a. Where any public right of access to any public space could be removed or materially limited or extinguished as a result of the road being stopped; or
- b. If it is found through the review process that the road stopping could injuriously affect or have a negative or adverse impact on any other property; or
- c. The road stopping is, in the judgment of the Council, likely to be controversial; or
- d. If there is any doubt or uncertainty as to which procedure should be used to stop the road; or
- e. The Public Works Act 1981 process is not able to be used, or is not used.

#### **Public Works Act 1981 process**

4.7 The Public Works Act 1981 road stopping procedure may be adopted only if all of the following circumstances apply:

- a. Where there are no more than two properties, other than the applicant's property, adjoining the road proposed to be stopped;
- b. Where the written consent to the proposed road stopping of all adjoining landowners (other than the applicant) to the proposed road-stopping is obtained;
- c. Where no other persons, including the public generally, are considered by the Council in its judgment to be adversely affected by the proposed road stopping;
- d. Where the road proposed to be stopped is to be amalgamated with the adjoining property or properties (as appropriate); and
- e. Where other reasonable access exists or will be provided to replace the access previously provided by the road proposed to be stopped (i.e. by the construction of a new road); and
- f. Where the use of the Public Works Act 1981 road stopping procedure is approved by the relevant Government department or Minister.

4.8 If any one of the circumstances referred to in clause 4.7 does not apply, then the Local Government Act 1974 process must be used.

6.3.1 In this instance staff have determined the proposed road stopping meets the Public Works Act criteria

6.3.2 Section 116 of the Public Works Act 1981 authorises the Minister of Lands to stop roads and Section 117(7) allows the Minister to declare this stopped road to be added to the adjoining reserve land.

#### **6.4 Other Legal Implications:**

6.4.1 There is no other legal context, issue, or implication relevant to this decision.

#### **Strategy and Policy Considerations Te Whai Kaupapa here**

6.4.2 The required decision:

6.4.3 The decision in this report align with the [Christchurch City Council's Strategic Framework](#).

6.4.4 Is assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined due to there being no change in use or appearance of the land which already appears to form part of the grassed reserve. There is no change to access or use of the reserve for the public.

6.4.5 Is consistent with Council's Plans and Policies.

6.5 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):

6.6 Parks, heritage and coastal environment

6.6.1 Activity: Parks and Foreshore

- Level of Service: 6.8.10.1 Appropriate use and occupation of parks is facilitated - Formal approval process initiated within ten working days of receiving complete application - 95%



Community Impacts and Views Ngā Mariu ā-Hāpori

- 6.7 There is no community impact to the stopping of part of Rue Jolie as the use of the land, appearance and access have not changed.
- 6.8 The decision affects the following wards/Community Board areas:
  - 6.8.1 Te Pātaka o Rākaihautū Banks Peninsula Community Board.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.9 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 6.10 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.
- 6.11 The decision does not alter the appearance or actual use of the land. The decision and process are correcting the legal use of the land to align with the actual use, being reserve land.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.12 The decisions in this report are unlikely to:
  - 6.12.1 Contribute to adaptation to the impacts of climate change.
  - 6.12.2 Contribute to emissions reductions.
- 6.15 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.
- 6.16 The decisions are procedural in nature and have no impact on climate change.

7. Next Steps Ngā Mahinga ā-muri

- 7.1 Complete the process of application to Minister of Lands to approve the road stop and adding the land to the reserve.
- 7.2 Manager Property consultancy can then complete all documentation until the change has been implemented.

Attachments Ngā Tāpirihanga

There are no attachments to this report.

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Author	Elizabeth Hoskins - Property Consultant
Approved By	Angus Smith - Manager Property Consultancy Marie Gordon - Team Leader Parks Policy & Advisory Rupert Bool - Acting Head of Parks

Item 9



## 10. 2023/24 Discretionary Response Fund Application Lyttelton Community House

Reference Te Tohutoro: 24/564181  
Responsible Officer(s) Te Pou Matua: Andrea Wild, Community Development Adviser  
Accountable ELT Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Te Pātaka o Rākaihautū Banks Peninsula Community Board to consider an application for funding from its 2023/24 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
66923	Lyttelton Community House Trust	Support Worker Wages	\$10,000	\$10,000

- 1.2 There is currently a balance of \$31,353 remaining in the fund.

### 2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

- Receive the information in the 2023/24 Discretionary Response Fund Application Lyttelton Community House Report.
- Note that the decisions in this report are assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy.
- Approve a grant of \$10,000 from its 2023/24 Discretionary Response Fund to Lyttelton Community House Trust towards wages.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular the strategic priorities of an inclusive and equitable city. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.

#### Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.2.2 The Fund does not cover:



- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations, or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

**Assessment of Significance and Engagement Te Aromatawai Whakahirahira**

- 3.3 The decisions in this report are assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.

**Discussion Kōrerorero**

- 3.6 At the time of writing, the balance of the 2023/24 Discretionary Response Fund is as below.

Total Budget 2023/24	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$52,930	\$21,577	\$31,353	\$21,353

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

**Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A 	2023/24 Discretionary Response Fund Decision Matrix - Lyttelton Community House for Support Services - 6 May 2024	24/622175	45

**Signatories Ngā Kaiwaitohu**

<b>Author</b>	Andrea Wild - Community Development Advisor
<b>Approved By</b>	Maryanne Lomax - Manager Community Governance, Fendalton-Waimairi- Harewood

2023/24 DRF BANKS PENINSULA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00066923	<b>Organisation Name</b>  Lyttelton Community House Trust	<b>Name and Description</b>  <b>Funding for Support Services role</b>  Lyttelton Community House is the only provider of social services in the area. They support the most vulnerable members of the community.  In order to enhance the safety of their staff and clients they want to ensure that there are always two people in the House during opening hours.  They are seeking funding towards the wages of a Support Worker to work alongside the Social Worker.	<b>Funding History</b>  RETURNED UNUSED 2023/24 - \$2,412 (Replacement Commercial Oven) DRF 2023/24 - \$29,000 (Wages and operational Costs Yr 1 of 3) SCF 2022/23 - \$25,000 (Wages and Operational Costs Yr 3 of 3) SCF 2021/22 - \$3,000 (Funding towards the cost of disability modifications for their van) DRF 2021/22 - \$25,000 (Wages and Operational Costs Yr 2 of 3) SCF  <b>Other Sources of Funding</b> Kiwi Gaming Foundation - \$5,000 (pending) Pub Charity - \$5,000 (pending)	<b>Request Budget</b>  <b>Total Cost</b> \$83,200  <b>Requested Amount</b> \$10,000 <b>12% percentage requested</b>  <b>Contribution Sought Towards:</b> Wages - \$10,000	<b>Staff Recommendation</b>  <b>\$10,000</b>  That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$10,000 from its 2023/24 Discretionary Response Fund to Lyttelton Community House Trust towards wages.	<b>Priority</b>  <b>1</b>
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<b>Organisation Details:</b>  Service Base: 7 Dublin Street, Lyttelton  Legal Status: Charitable Trust Established: 25/02/2009 Staff – Paid: 2 Volunteers: 30 Annual Volunteer Hours: 6000 Participants: 2,000 Target Groups: Health & Wellbeing Networks:  Lyttelton Health Centre, Police, Lyttelton Primary School, Churches, Te Hapū o Ngāti Wheke, Lyttelton Recreation Centre  <b>Organisation Description/Objectives:</b> LCH is the only social services provider in Lyttelton. We provide services that are inclusive, which support and uplift our community. At Community House, our social worker, staff, and volunteers work with a core group of vulnerable people. We also collaborate with Lyttelton Recreation Centre to run local Youth Groups for young people in the Lyttelton Harbour basin area.	<b>Alignment with Council Strategies and Policies</b> <ul style="list-style-type: none"><li>Strengthening Communities Together Strategy</li></ul> <b>Alignment with Council Funding Outcomes</b> <ul style="list-style-type: none"><li>Support, develop and promote capacity</li><li>Community participation and awareness</li><li>Enhance community and neighbourhood safety</li><li>Provide community based programmes</li><li>Reduce or overcome barriers</li><li>Foster collaborative responses</li></ul> <b>Outcomes that will be achieved through this project</b> <p>Provide a welcoming space, with tea and coffee, internet access, newspapers, books, and puzzles.</p> <p>Provide support and advocacy, to help meet each person's individual needs, to help manage their lives, gain access appropriate Government services, and assist in job hunting, as well as company and conversation.</p> <p>Connect with other service providers including our local health centre, police, local schools and churches, and Te Hapū o Ngāti Wheke; to make our presence and services known within the community and ensure that those who need help have somewhere to turn.</p> <p>Provide a meal delivery service which helps to safeguard and improve the ongoing health, wellbeing, and resilience of our clients who receive this service.</p> <p>We also have a foodbank at Community House providing assistance for those with limited finances.</p> <p>As the only social services provider based in Lyttelton we support our local aged population to live in their own homes.</p> <b>How Will Participants Be Better Off?</b> <p>We provide the following services for our clients -</p> <ul style="list-style-type: none"><li>Preparation, cooking, and delivery of meals to members of our community who cannot easily provide their own meals; we deliver around 3,000 meals per year to residents in the Lyttelton Harbour Basin communities.</li><li>LCH is open between 10am and 2pm; we provide companionship along with tea, coffee, internet access, newspapers, books, puzzles, and DVD afternoons in the winter. A Foodbank is also available when donations are available to be distributed.</li><li>We provide a free weekly community lunch; everyone is welcome to participate.</li><li>We hold a monthly morning tea in the community specifically for the elderly.</li><li>Elderly visits to the local Kindergarten are a great way to foster good relationships between young children and the elders of the community.</li><li>We collaborate with Lyttelton Recreation Centre to run a Youth Group for young people in Lyttelton.</li></ul>	<b>Staff Assessment</b> <p>This request is recommended as a Priority 1 due to the depth of this project. Lyttelton Community House (LCH) works with the most vulnerable members of the local community with a host of risk factors surrounding them.</p> <p>Lyttelton Community House is the only social services provider based in Lyttelton. They have a good track record of delivering these essential services. They are a well-established service providing quality services to a core group of vulnerable people. Some of those using LCH's services are direct from prison, some have addiction issues and others suffer from mental ill health. Most of this group use the facility on a daily basis.</p> <p>LCH operates as a drop-in centre with internet access, newspapers, and tea and coffee, as well as providing a free weekly community lunch and monthly morning teas. At Lyttelton Community House they provide company and conversation to help alleviate isolation. They also provide support and advocacy to their clients when attempting to access other services. In addition, they deliver approximately 3,000 meals per year in Lyttelton and Diamond Harbour.</p> <p>Over the past 2 years LCH has experienced a sharp increase in people with mental health and addiction issues using their services. Most of these are living in a local boarding house which accommodates people discharged directly from prison, mental health services, or from the City Mission where they can only stay for a fortnight. In order to mitigate any potential threat, Lyttelton Community House Trust Board have now decided that a second employee is required to be present during opening hours to ensure the health and safety of their employees and clients.</p> <p>They have a large number of volunteers (30) some over 65, who gain enjoyment and satisfaction from contributing to their community. Volunteers are essential for meal delivery; they also help on outings and in the House. However, the Trust Board have decided that volunteers are not to be relied upon to ensure health and safety and that a second staff member is essential given the change in demographics of those served by the House.</p> <p>Funding is sought towards the cost of employing a Support Worker to work alongside the Social Worker. LCH are also seeking funding from Kiwi Gaming Foundation and Pub Charity towards these wage costs.</p> <b>Rationale for staff recommendation:</b> <ul style="list-style-type: none"><li>Project aligns to the People pillar of the Strengthening Communities Together Strategy, particularly the objectives of addressing issues of social exclusion and working with others to reduce loneliness and social isolation.</li><li>Project aligns to Te Pātaka o Rākaihautū Banks Peninsula Community Board Plan priority. Good social and physical connections for our communities.</li><li>The project has expanded, requiring a second employee to be present during the house's opening times, as a result of the increase in service users with potential for risky behaviours. This is good practice.</li><li>This project will help protect the employees and clients of Lyttelton Community House.</li></ul>
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## 11. 2023/24 Discretionary Response Fund Application Lyttelton Energy Transition Society

Reference Te Tohutoro: 24/633971

Responsible Officer(s) Te Pou Matua: Andrea Wild, Community Development Adviser

Accountable ELT Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Te Pātaka o Rākaihautū Banks Peninsula Community Board to consider an application for funding from its 2023/24 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
67155	Lyttelton Energy Transition Society Inc.	Establishment costs and community energy workshops	\$1,200	\$1,200

- 1.2 There is currently a balance of \$31,353 remaining in the fund.

### 2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in the 2023/24 Discretionary Response Fund Application Lyttelton Energy Transition Society Report.
2. Note that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approve a grant of \$1,200 from its 2023/24 Discretionary Response Fund to Lyttelton Transition Energy Society Inc. towards establishment costs and community energy workshops.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular the strategic priority of reducing emissions as a Council and a city. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.

#### Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.

3.2.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations, or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

**Assessment of Significance and Engagement Te Aromatawai Whakahirahira**

- 3.3 The decisions in this report are assessed of the low significance based on the Christchurch City Council’s Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.


**Discussion Kōrerorero**

3.6 At the time of writing, the balance of the 31,353 Discretionary Response Fund is as below.

Total Budget 2023/24	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$52,930	\$21,577	\$31,353	\$30,153

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

**Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A 	2023/24 Discretionary Response Fund Decision Matrix – Lyttelton Energy Transition Society for Establishment Costs and Workshops - 6 May 2024	24/625854	49

**Signatories Ngā Kaiwaitohu**

<b>Author</b>	Andrea Wild - Community Development Advisor
<b>Approved By</b>	Maryanne Lomax - Manager Community Governance, Fendalton-Waimairi-Harewood



## 2023/24 DRF BANKS PENINSULA DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00067155	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Lyttelton Energy Transition Society Inc.	<p><b>Establishment of LETS and funding of community energy workshop series in Lyttelton</b></p> <p>Lyttelton Energy Transition Society has been established to look at renewable energy options for the northern bays of Whakaraupo Lyttelton Harbour.</p> <p>They are seeking funding to cover the costs of setting themselves up as a Society and publicly initiate this work with a couple of workshops.</p>	<p>\$ 1,400</p> <p><b>Requested</b></p> <p>\$ 1,200</p> <p>(86% requested)</p>	<p>Incorporated Societies registration fee - \$102.22</p> <p>Indemnity Insurance - \$243.29</p> <p>Domain Name Registration (lets.org.nz) - \$34.49</p> <p>Web site hosting - \$420</p> <p>Poster printing - \$200</p> <p>Venue hire for 2 workshops - \$200</p>	<p><b>\$ 1,200</b></p> <p>That Te Pātaka o Rākaihautū Banks Peninsula Community Board approve a grant of \$1,200 from its 2023/24 Discretionary Response Fund to Lyttelton Energy Transition Society towards establishment costs.</p>	<b>2</b>

<p><b>Organisation Details</b></p> <p>Service Base: 21 Foster Terrace, Lyttelton</p> <p>Legal Status: Incorporated Society</p> <p>Established: 16/01/2024</p> <p>Target Groups: Community Development</p> <p>Annual Volunteer Hours: 800</p> <p>Participants: 300</p> <p><b>Alignment with Council Strategies</b></p> <ul style="list-style-type: none"> <li>Strengthening Communities Together</li> </ul> <p><b>CCC Funding History</b></p> <p>Nil</p>	<p><b>Other Sources of Funding</b></p> <p>Kōha at public meetings.</p> <p><b>Staff Assessment</b></p> <p>Lyttelton Energy Transition Society have recently formed with the objective of exploring renewable energy options for the residents of Lyttelton, Corsair Bay, Cass Bay and Rāpaki as a small pilot project to show what is possible.</p> <p>To meet climate targets New Zealand has to almost double its electricity generation between now and 2050. Electricity, when generated using renewable energy sources like wind and solar, plays a vital role in replacing fossil fuels. LETS argue that renewables, like solar or wind energy, are enabling technologies that can empower the community and individual households to take ownership and control over their electricity generation and consumption.</p> <p>The transition to a carbon-zero society and the effects of climate change will disrupt the natural, economic and social systems the community depends on and will affect the wellbeing of community members. LETS is committed to ensuring that the energy transition is just and that the Lyttelton electricity supply is resilient, secure and self-reliant.</p> <p>They are seeking funding to cover the costs of setting themselves up as a Society and publicly initiate this work with a couple of workshops about community energy.</p> <p><b>Rationale for staff recommendation:</b></p> <ul style="list-style-type: none"> <li>Project aligns to the Preparedness pillar of the Strengthening Communities Together Strategy, particularly the objective Work with communities to 'increase climate resilience and adaptation action'.</li> <li>Project aligns to the Community Board priority Proactive planning for climate change.</li> </ul>
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## 12. 2023/24 Discretionary Response Fund Application Diamond Harbour and Bays Bowling Club Inc.

Reference Te Tohutoro: 24/622789

Responsible Officer(s) Te Pou Matua: Dane Moir, Community Development Advisor

Accountable ELT Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Te Pātaka o Rākaihautū Banks Peninsula Community Board to consider an application for funding from its 2023/24 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00067264	Diamond Harbour and Bays Bowling Club Inc.	Purchase of new bowls	\$2,500	\$2,500

- 1.2 There is currently a balance of \$31,353 remaining in the fund.

### 2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in the 2023/24 Discretionary Response Fund Application Diamond Harbour and Bays Bowling Club Inc. Report.
2. Note that the decisions in this report are assessed as low significance based on the Christchurch City Council's Significance and Engagement Policy.
3. Approves a grant of \$2,500 from its 2023/24 Discretionary Response Fund to Diamond Harbour Bays Bowling Club Inc. towards the purchase of 10 new "barefoot bowls".

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular the Sport and Recreation Strategy. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.

#### Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.2.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations, or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

**Assessment of Significance and Engagement Te Aromatawai Whakahirahira**

- 3.3 The decisions in this report are assessed as low significance based on the Christchurch City Council’s Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.

**Discussion Kōrerorero**

- 3.6 At the time of writing, the balance of the 2023/24 Discretionary Response Fund is as below.

Total Budget 2023/24	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$52,930	\$26,990	\$31,353	\$ 28,853

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information, and a staff assessment.

**Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A 	2023/24 Discretionary Response Fund Decision Matrix – Diamond Harbour and Bays Bowling Club Inc for the Purchase of new Bowls - 6 May 2024	24/625644	53

**Signatories Ngā Kaiwaitohu**

<b>Author</b>	Dane Moir - Community Development Advisor
<b>Approved By</b>	Maryanne Lomax - Manager Community Governance, Fendalton-Waimairi-Harewood

## 2023/24 DRF BANKS PENINSULA DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00067264	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Diamond Harbour and Bays Bowling Club Inc.	<b>Purchase 10 sets of Barefoot Bowls</b>  The club are applying to purchase 10 sets of "barefoot bowls" which are easily identifiable for members to use.	\$ 2,850  <b>Requested</b> \$ 2,500 (88% requested)	Equipment - \$2,500	<b>\$ 2,500</b>  That Te Pātaka o Rākaihautū Banks Peninsula Community Board approve a grant of \$2,500 from its 2023/24 Discretionary Response Fund to the Diamond Harbour and Bays Bowling Club Inc towards the purchase of 10 sets of Barefoot Bowls.	<b>2</b>

<b>Organisation Details</b> Service Base: 20B Purau Ave, Diamond Harbour Legal Status: Incorporated Society Established: 13/08/1980 Target Groups: Sports/Recreation Annual Volunteer Hours: 264 Participants: 60  <b>Alignment with Council Strategies</b> <ul style="list-style-type: none"> <li>This project aligns with the Physical Recreation and Sport Strategy</li> </ul> <b>CCC Funding History</b> None	<b>Other Sources of Funding</b> Funds on hand - \$350  <b>Staff Assessment</b> The Diamond Harbour and Bays Bowling club has been running for 42 years and is dedicated to providing sport and recreation opportunities to the community. The twilight bowls programme has highlighted a need to purchase new bowls to meet the needs of participants. The club have been running a Twilight Bowls program with up to 32 casual bowlers per night and during the season have had other groups of casual bowlers trying the sport.  <b>Rationale for staff recommendation:</b> <ul style="list-style-type: none"> <li>Aligns with the Council's Physical Recreation and Sport Strategy, in particular goal 2 - availability and accessibility</li> <li>Provides improved well-being through healthy outdoor exercise and deepened social support and friendships.</li> <li>This programme ensures that the club can grow and offer new programmes.</li> </ul>
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## 13. Te Pātaka o Rākaihautū Banks Peninsula Community Board Plan Monitoring Report

Reference Te Tohutoro: 24/525431

Responsible Officer(s) Te Pou Matua: Natasha McDonnell, Banks Peninsula Governance Advisor

Accountable ELT Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community  
(Andrew.Rutledge@ccc.govt.nz)

### 1. Purpose and Origin of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to report on the progress made towards achieving the objectives of Te Pātaka o Rākaihautū Banks Peninsula Community Board Plan 2022-2025 during the period of October 2022 to April 2024.
- 1.2 The three-year Community Board Plan articulates the Board's vision and priorities for the local community. It guides the Board's decisions on local activities, projects and facilities and its advocacy on behalf of its communities.

### 2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in Te Pātaka o Rākaihautū Banks Peninsula Community Board Plan Monitoring Report Report.

### 3. Background/Context Te Horopaki







- 3.1 The three-year Community Board Plan articulates the Boards vision and priorities for the local community.
- 3.2 Elected members have each taken on the role of "champion" of one or more of the priorities listed in the Board Plan (**Attachment A**). The role of the champion is to monitor progress on this priority area and ensure the board maintains a focus on the actions required to move forward with this.
- 3.3 The Community Board Plan monitoring document (**Attachment B**) outlines the priorities, measures of success, and actions that have been achieved.
- 3.4 For ease of comprehension, the Community Board Plan monitoring document has been synthesised and collated into graphs (**Attachment C**). These graphs illustrate the actions taken within each priority, and then additionally compares the total actions taken between each priority.

### 4. Considerations Ngā Whai Whakaaro

- 4.1 There are no legal implications in regard to this information report.



Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Te Pātaka o Rākaihautū Banks Peninsula Community Board Plan 2022 - 2025 Priority Champions	23/1909270	57
B  	Te Pātaka o Rākaihautū Banks Peninsula Community Board Plan Monitoring 2022-2025	23/617823	58
C  	Te Pātaka o Rākaihautū Banks Peninsula Community Board Plan Monitoring in Graphs	24/532059	69

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Signatories Ngā Kaiwaitohu

Authors	Natasha McDonnell - Banks Peninsula Governance Advisor Andrea Wild - Community Development Advisor
Approved By	Maryanne Lomax - Manager Community Governance, Fendalton-Waimairi-Harewood



## Implementation Plan & Champions

Elected Member	Championed Priority
Lyn Leslie	Priority C - Protect and Enhance Biodiversity on Banks Peninsula. Priority D - Improve Infrastructure to Support Community Resilience.
Nigel Harrison	Priority B - Tourism Opportunities are Balanced with Social, Cultural, Economic and Environmental Values. Priority G - Work with all Relevant Parties to Support Healthy Harbours and Bays. Priority I - Support Community-Based Solutions for Currently Unused Significant Council-owned Sites.
Tyrone Fields	Priority A – Proactive Planning for Climate Change. Priority H - All Elements of Te Nukutai o Tapoa – Naval Point are progressed (off-shore, on-shore and the recreation ground). Priority I - Support Community-Based Solutions for Currently Unused Significant Council-owned Sites.
Reuben Davidson	Priority B - Tourism Opportunities are Balanced with Social, Cultural, Economic and Environmental Values.
Cathy Lum-Webb	Priority C - Protect and Enhance Biodiversity on Banks Peninsula. Priority E - Good Social and Physical Connections for our Communities. Priority F - Assist the Community to Tackle the Issues Caused by Anti-Social Road Users. Priority G - Work with all Relevant Parties to Support Healthy Harbours and Bays.
Luana Swindells	Priority E - Good Social and Physical Connections for our Communities. Priority F - Assist the Community to Tackle the Issues Caused by Anti-Social Road Users. Priority I - Support Community-Based Solutions for Currently Unused Significant Council-owned Sites.
Howard Needham	Priority I - Support Community-Based Solutions for Currently Unused Significant Council-owned Sites.
Asif Hussain	Priority D - Improve Infrastructure to Support Community Resilience.

Te Pātaka o Rākaihautū/Banks Peninsula Community Board Plan 2022-25 – Monitoring

28 October to 31 December 2022

1 January to 31 July 2023

1 August to 31 December 2023

1 January to 31 July 2024

1 August to 31 December 2024

1 January to 31 July 2025

1 August 2025 -

Priority A: Proactive Planning for Climate Change		
What the Board will do	Measures of Success	Progress to date/actions taken
A1 – Encourage and support community-led resilience planning, including the identification of hazards and risks	<ul style="list-style-type: none"><li>Resilience plans are completed for at least four settlements across Banks Peninsula with others underway.</li></ul>	<p>13 February 2023 – the Board agreed to seek staff advice on the Council’s proposal to repair the main Rāpaki water pipe to prevent leaking and to query whether the fibre cable can be repositioned to mitigate damage.</p> <p>8 May 2023 - Approve a temporary water reservoir to be located and constructed within that part of the reserve identified in the report on the meeting agenda to enable the upgrade of the Akaroa water supply.</p> <p>30 June 2023 - Lyttelton – Project Lyttelton (PL), Council staff (CDEM and Community Governance Staff) have had exploratory conversations regarding development of a local plan. PL addressed the Board at a community Forum early 2023, provided an overview for the Lyttelton Harbour Network (May); has undertaken a review of current extant documents; and had discussions with community stakeholders; with a meeting bringing parties together scheduled for 6 July 2023.</p> <p>August 2023 - Emergency Hubs Collective meeting held in Lyttelton bringing together interested parties from across the Peninsula. Coordinated by Project Lyttelton, it was attended by representatives from Akaroa, Diamond Harbour, Governors Bay, Cass Bay and Lyttelton.</p> <p>September 2023 – Camp Bay to Governors Bay Community Emergency Resilience Plan and Community Response Hub inaugural meeting held involving representatives from all residents and community associations in the area.</p> <p>October 2023 – Training by CDEM staff for Lyttelton locals who would help staff the Lyttelton Emergency Hub.</p> <p>Akaroa – Planning meetings (a handful of community members, Council Staff, a Board member) for an Akaroa and Bays response have taken place in June 2023. A public meeting is scheduled for 12 August.</p> <p>Little River – A Community Resilience Planning meeting will be held on September 26 in Little River with the aim of developing a Community Emergency Management Plan and setting up a Community Emergency Hub.</p> <p>6 November 2023 – Approves a grant of \$20,000 from its Better-Off Fund t the Banks Peninsula Community Governance Team for Flood Mitigation – Scoping.</p> <p>12 February 2024 – Approves a grant of \$4000 from its 2023/24 Discretionary Response Fund to Te Ahu Pātiki Charitable Trust towards the Fire Risk Analysis Report.</p> <p>11 March 2024 – Public Forum from Lyttelton Energy Transition Society – Banks Peninsula.</p>

A2 – Encourage the use of ecological initiatives to mitigate natural hazards where appropriate	<ul style="list-style-type: none"><li>Local groups and organisations involved in ecological initiatives are supported through grants and other mechanisms as appropriate.</li></ul>	<p>12 December 2022 – 15 Reserve Committees re-established by the new Board for the triennium. New Terms of Reference developed.</p> <p>Reserve Committee elections undertaken. Resulting committees supported by elected member liaison, and staff input (Board liaison, Parks, Community Governance, Activities and Events, Legal, Licensing)</p>
A3 – Identify the many opportunities for native planting and ecological restoration, partnering with others to achieve. Initiatives should focus on planting native tress rather than exotics such as pines.		<p>8 May 2023 - Approve the removal of up to 18 trees within L'aube Hill Reserve to enable the construction of water supply tanks within the water treatment plant (intended to have number of trees doubled and replanted)</p>
A4 – Provide letters of support and advocate for private landowners wanting to fence off and protect land for new and regenerating native forest.	<ul style="list-style-type: none"><li>Landowners are supported in their efforts to fence off land for natural regeneration of forest with assistance as requested.</li></ul>	
A5 – Actively engage in the Coastal Hazards Adaptation Plan process to support those communities most affected by sea level rise. Advocate that climate change adaptation and resilience planning includes climate mitigation measures, so that adaptation activities do not contribute to climate change.	<ul style="list-style-type: none"><li>Adaptation plans will be developed, with community involvement, for the most at-risk communities in the Whakaraupo/Port Levy area to help prepare for the effects of coastal hazards on our communities, infrastructure and environment. These adaptation plans will not include anything that contributes negatively to climate change.</li></ul>	<p>October 2023 - The Coastal Panel has developed adaptation options for each of the 6 priority areas and each asset within that area (e.g. Allandale as a whole, the Allandale Hall, the main road, the reserve, the landfill and the foreshore track).The current engagement, which opened on 13<sup>th</sup> October for 6 weeks, is to test these different pathways for the area as a whole and for individual Council-owned assts within the area. There are no costings associated with different pathways at this stage, no triggers for when you might move from one option to another identified yet and no timeframes around any of this at the moment. Feedback from the engagement will guide staff what to work up further and investigate. The team have been out to the Governors Bay Fete and the Orton Bradley Spring Fair. They will also do webinars on each of the priority areas.</p>
A6 – We will bring together key stakeholders (Reserve committees, residents, Council Parks Unit, ecologists, Rūnanga, etc.) in areas where fire risk is a concern to hear their voices and help inform us on which areas need action and advocacy to FENZ.	<ul style="list-style-type: none"><li>FENZ and CCC work together to identify fire risk and develop mitigation strategies for at least three areas of concern on Banks Peninsula.</li></ul>	<p>October 2023 – The Camp Bay to Governors Bay Community Emergency Resilience Plan and Community Response Hub group meeting had “Fire Readiness plans” as it's focus. A meeting with FENZ has been organised in Diamond Harbour on November 2<sup>nd</sup>. To provide communities with the information needed to develop a plan for their area.</p> <p>A group from Lyttelton concerned about fire risk are attending the Community Board meeting on 6<sup>th</sup> November to present their concerns.</p> <p>6 November 2023 – Board agreed to refer matters raised by a local Lyttelton residents public forum on flooding and fire risk outside of his property.</p>

A7 – Advocate for local procurement for Council contracts delivered on Banks Peninsula.	<ul style="list-style-type: none"><li>New procurement opportunities have included the opportunity for local contractors to bid.</li></ul>	September 2023 - Repairs and maintenance work has been approved in Le Bons Bay and Okuti Valley community facilities utilising local tradespeople.
A8 – Advocate for the installation of solar panels on suitable Council owned buildings (Libraries etc.).	<ul style="list-style-type: none"><li>Solar panels are installed on suitable Council owned properties.</li></ul>	

Priority B: Tourism Opportunities are Balanced with Social, Cultural, Economic and Environmental Values		
What the Board will do	Measures of Success	Progress to date/actions taken
B9 – Support ChristchurchNZ in the development of the Banks Peninsula Destination Management Plan by providing advice and guidance and ensuring appropriate community engagement.	<ul style="list-style-type: none"><li>The Banks Peninsula Destination Management Plan is completed and includes an implementation plan with an agreed process for monitoring/reporting in place.</li></ul>	<p>ChristchurchNZ were funded by MBiE to lead the development of the Banks Peninsula Destination Management Plan. Consultation with the community took place over the period August 2022 through to October 2023, through quantitative surveys with residents and visitors, workshops, face to face interviews, submissions and the guidance, drive and support of Te Pātaka o Rākaihautū Banks Peninsula Community Board.</p> <p>October 2023 - ChristchurchNZ will present the final Plan at the 6<sup>th</sup> November Community Board meeting seeking endorsement from the Board.</p> <p>6 November 2023 – the Board endorsed the Destination Management Plan, noting there is no implementation budget associated however the recommendations within it help guide any existing fund expenditure and prioritisation desired by the community in the future.</p>
<p>B10 – Ensure the Destination Management Plan aligns with the interests and values of the Community Board and its constituency, including but not limited to:</p> <ul style="list-style-type: none"><li>Protecting and enhancing biodiversity</li><li>Regenerative tourism that gives back more than it takes from host communities, the environment and the ecosystem;</li><li>Promotion of the unique natural features and cultural heritage of Banks Peninsula</li></ul> <p>The infrastructure requirements needed to support both tourism and local residents e.g., number of toilets, signage, parking areas, roads suitable to use, staff accommodation issues and marine structures.</p>	<ul style="list-style-type: none"><li>The Banks Peninsula Destination Management Plan aligns with the interests and values of the Community Board and its constituency.</li></ul>	<p>Discretionary Response Fund - 11 April 2023 - approves a grant of \$2,500 from its 2022-23 Discretionary Response Fund to the Little River Craft Station Incorporated for the Information Station Part 2 towards wages (capacity for additional staff catering for increased demand due to visitors).</p> <p>5 September 2023 - \$52,000 grant from Tourism Infrastructure Fund of Peeti Henare’s office for the upgrade of the Little River toilets.</p> <p>October 2023 - ChristchurchNZ will present the final Plan at the 6<sup>th</sup> November Community Board meeting seeking endorsement from the Board.</p>

Priority C: Protect and Enhance Biodiversity on Banks Peninsula		
What the Board will do	Measures of Success	Progress to date/actions taken
C11 – Support Biodiversity organisations operating on Banks Peninsula with funding, letters of support and advocacy.	<ul style="list-style-type: none"><li>Biodiversity initiatives are supported.</li></ul>	<p>8 May 2023 - Approves a grant of \$4,000 from its 2022-23 Discretionary Response Fund to The Living Streams Community Nursery Trust towards an automatic irrigation system.</p> <p>10 July 2023 - The Board agreed to hold a site visit to the Banks Peninsula Conservation Trust.</p> <p>26 February 2024 – The Board received a Hui a Hapori Community Open Forum presentation from Jane Eaton and Annelies Pekelharing, representing the Living Streams Community Nursery projects.</p>
C12 – Support the continuation of the Council’s Biodiversity Fund to remain at least at its current level or preferably be increased, and support any Targeted Rate for biodiversity which may be proposed by the Regional Council.	<ul style="list-style-type: none"><li>The Christchurch City Council biodiversity Fund is retained at least at the current \$400,000 per annum.</li></ul>	
C13 – Advocate that where appropriate new or upgraded public toilets on Banks Peninsula are environmentally friendly, with new technologies explored.	<ul style="list-style-type: none"><li>Environmentally friendly, context appropriate public toilets are installed wherever possible.</li></ul>	<p>12 December 2022 – the Board agreed to request a briefing from staff on the availability, condition and the need for additional toilets in Banks Peninsula.</p> <p>11 April 2023 – the Board requests staff advice on the progress with addressing the issues and/or upgrading the Wairewa Little River public toilets.</p> <p>11 April 2023 – the Board requests staff advice on the Council applying to MBIE to upgrade the Wairewa Little river toilets, Takapuneke, and Britomart Memorial Reserve, Akaroa.</p>
C14 – Advocate to the Christchurch City Council to complete the assessment of Sites of Ecological Significance (SES) in the Banks Peninsula area.	<ul style="list-style-type: none"><li>Progress is made with undertaking an assessment of all Sites of Ecological Significance on Banks Peninsula.</li></ul>	
C15 – Request that Wairewa Reserve 3185 is reclassified as a scientific or scenic reserve to protect all its important natural values.	<ul style="list-style-type: none"><li>The process to reclassify Wairewa Reserve 3185 is underway.</li></ul>	
C16 – Actively support predator and pest control on Banks Peninsula.	<ul style="list-style-type: none"><li>Pest control initiatives are supported.</li></ul>	<p>11 December 2023 – Request staff advice on how the community could lobby for formal commercial fishing restrictions in the bays surrounding the Banks Peninsula and how he Board could support such an initiative.</p>

Priority D: Improve Infrastructure to Support Community Resilience		
What the Board will do	Measures of Success	Progress to date/actions taken
D17 – Work with staff to review levels of service for rural roads and marine structures in light of increased frequency and intensity of storms.	<ul style="list-style-type: none"><li>We understand the current levels of service for rural roads and marine structures.</li></ul>	<p>11 April 2023 – the Board agreed to write to Waka Kotahi NZTA raising its concern about road work sites being set up with no contractors working on site.</p> <p>29 May – The Board agreed to request staff advice on the maintenance and the progress to repair the two culverts between numbers 152 – 176 Pā Road, Koukourārata/Port Levy and the Koukourārata stream bridge.</p> <p>29 May – The Board agreed not request a staff briefing with the Unit Heads on working with multiple Council units within Papatipu runanga areas.</p> <p>26 February 2024 – The Board received a Hui a Hapori Community Open Forum presentation from Pam Richardson and Hugh Eaton, representing the Pigeon Bay Settlers Hall Committee regarding the Pigeon Bay Hall, and other local issues pertaining to Pigeon Bay including community resilience, fit for purpose roading and roading maintenance.</p>
D18 – Advocate for additional funding in the annual and long term plans to enable improvements to publicly owned drainage and stormwater infrastructure, including considering the use of natural means for dealing with stormwater and drainage.	<ul style="list-style-type: none"><li>We have an opportunity to contribute to the review of levels of service for rural roads and marine structures through the long term planning process.</li></ul>	
D19 – Monitor the progression if the creation of rating districts with Environment Canterbury to support local land drainage works.	<ul style="list-style-type: none"><li>Capital and operational funding is increased for drainage/stormwater infrastructure on Banks Peninsula.</li></ul>	<p>September 2023 - The Little River Ratings District has been renewed and work is ongoing. Liaison between ECAN and Council staff, Wairewa Rūnanga, the Little River Wairewa Community Trust and ECAN and Council elected members is being maintained through the Little River Flooding Round Table group to ensure that work is targeted to minimise the effects of flooding on the township.</p> <p>11 December 2023 – Approves the removal of up to 17 additional trees within L’aube Hill Reserve, to enable the construction of water supply tanks within the water treatment pant (as per 4.7 of the Tree Policy).</p>
	<ul style="list-style-type: none"><li>Progress is made towards establishing rating districts in those communities that have expressed an interest in this approach (e.g., Little Akaloa and Le Bons Bay).</li></ul>	

Priority E: Good Social and Physical Connections for our Communities		
What the Board will do	Measures of Success	Progress to date/actions taken
E20 – Work with local communities to manage and/or develop community facilities that support community connection.	<ul style="list-style-type: none"><li>Communities have access to local community facilities and are supported to manage them</li></ul>	<p>8 May 2023 – the Board Approves the name Mānawa Kāwhiu that has been gifted by Te Hapū o Ngāti Wheke to the Christchurch City Council and the Lyttelton Recreation Centre Trust Board to be used for the Lyttelton Recreation Centre at 25 Winchester Street, Lyttelton.</p> <p>8 May 2023 - The Board agreed to provide a letter of support for funding of Te Puna Auaha.</p> <p>12 June 2023 - Approves a grant of \$1,500 from its 2022-23 Discretionary Response Fund to The Lyttelton Recreation Centre Trust towards the planning, designing, material costs and installation of a wall mural at the Lyttelton Recreation Centre.</p> <p>12 June 2023 - Approves a grant of \$2,000 from its 2022/23 Discretionary Response Fund to the Okuti Valley Recreation and Sports Club Incorporated towards the purchase of a heat pump.</p> <p>7 August 2023 - Grants a land and building lease to Akaroa Men's Shed Charitable Trust pursuant to s61(2A) of the Reserves Act 1977, for a lease period of 10 years including renewals for an area of approximately 173sqm being part of Lot 2 DP300679 CFR3425 as shown on the plan described as Attachment A as attached to the agenda for this meeting.</p> <p>7 August 2023 - Approve consultation on a ground lease for the purpose of constructing a community facility in the vicinity of site D as shown on the plan in Attachment I as attached to the agenda for this meeting. The ground lease is to be for a period of 35 years with rental to be charged in accordance with Council policy for sports clubs and community groups on reserve/park.</p> <p>6 September 2023 - Application to Cressy Trust lodged for the summer Hydro-cise classes at the Norman Kirk Pool, Lyttelton.</p> <p>11 September 2023 - That Te Pātaka o Rākaihautū Banks Peninsula Community Board: 1. Approves the Takamatua Domain Landscape Development Plan, as shown in Attachment A to the report on the meeting agenda and accompanying Appendix 1 (Elevation views of boardwalk) as shown in Attachment B to the report on the meeting agenda.</p> <p>6 November 2023 – Approves a grant of \$12,000 from its Better-Off Fund to Banks Peninsula Community Governance Team for the Audit of Banks Peninsula Facilities.</p> <p>11 December 2023 – Approves the request from the Duvauchelle Reserve Committee for the provision of specific sites 65 and 66 to construct two self-contained cabins.</p> <p>12 February 2024 – Grants a Land and Building lease to Akaroa Croquet Club pursuant to section 54 of the Reserves Act 1977, for a lease period of twenty years including renewals for an area of approximately 2225square metres of Akaroa Recreation Reserve.</p> <p>26 February 2024 - The Board received a Hui a Hapori Community Open Forum presentation from Pam Richardson and Hugh Eaton, representing the Pigeon Bay Settlers Hall Committee regarding the Pigeon Bay Hall, and other local issues pertaining to Pigeon Bay including community resilience, fit for purpose roading and roading maintenance.</p>



<p>E21 – Support community organisations that deliver social services, build community capacity and/or undertake initiatives to connect their communities with funding, letters of support and advocacy.</p>	<ul style="list-style-type: none"><li>All eligible community organisations and events designed to connect our communities and reduce isolation are supported with funding or other assistance as required.</li></ul>	<p>7 November 2022 – the Board approved \$1,800 grant from DRF to the Little River Farmer Market towards signage and public liability.</p> <p>18<sup>th</sup> &amp; 19<sup>th</sup> March – SailGP held at Whakaraupō, Lyttelton Harbour, witnessed by 15,000 spectators and 4,500 spectators at the Central City live site.</p> <p>11 April 2023 – the Board approved \$8,250 grant from DRF to the Diamond Harbour &amp; Districts Health Support Group towards building consenting fees.</p> <p>11 April 2023 – the Board approved \$2,500 grant from DRF to the Little River Craft Station Inc. towards wages.</p> <p>8 May 2023 - Approves a grant of \$500 from its 2022-23 Discretionary Response Fund to The Loons Club Incorporated towards the ANZAC Day commemoration celebration in Lyttelton.</p> <p>8 May 2023 - Approves a grant of \$4,000 from its 2022-2023 Discretionary Response Fund to Akaroa District Promotions Inc. towards operational funding to enable a review of purpose and identification of potential funding opportunities.</p> <p>12 June 2023 - Approves a grant of \$2,000 from its 2022-23 Discretionary Response Fund to The Lyttelton Arts Factory Trust towards Festival costs - projector hire, printing costs, and volunteer recognition.</p> <p>10 July 2023 -Nominates Summer with your Neighbours 2023-24 for \$3,000 as a Board Project to be considered for funding from its 2023/24 Discretionary Response Fund.</p> <p>10 July 2023 - Approves a grant of \$2,413 from its 2023-24 Discretionary Response Fund to Lyttelton Community House Trust towards a replacement commercial oven.</p> <p>7 August 2023 - Approves the 2023 - 2024 Strengthening Communities Fund grants outlined in the following schedule.</p> <p>7 August 2023 - Approves the transfer of \$10,864 to the Te Pātaka o Rākaihautū Banks Peninsula Community Board 2023 – 2024 Discretionary Response Fund.</p> <p>11 September 2023 - Allocates its 2023-24 Summer With Your Neighbours funding.</p> <p>6 November 2023 – Approves a grant of \$22,000 from its Better-Off Fund to Banks Peninsula Early Learning Limited towards the Nature Playground Upgrade.</p> <p>11 December 2023 – Approves a grant of \$2000 from its 2023/24 Discretionary Response Fund to Little River Farmers Market Incorporated towards the cost of Public liability insurance and purchase of an amplifier/speaker.</p> <p>11 December 2023 – Approves a grant of \$3486 from its 2023/24 Discretionary Response Fund to Project Lyttelton Incorporated towards equipment for the Lyttelton Emergency Hub and first aid training for its volunteers.</p> <p>11 December 2023 - Approves a grant of \$10,000 from its Better-Off Fund to Akaroa Area School Board of Trustees towards the installation of Solar Panels for the School and Community Pool.</p> <p>11 December 2023 – Requests that staff work with the Akaroa Heritage Festival Society to explore options for long term funding for the FrenchFest.</p>
<p>E22 – Advocate for connected walkways to enable children to safely walk to school.</p>	<ul style="list-style-type: none"><li>Planning is undertaken to provide safe routes for children to walk to school (including but not limited to connections between West Lyttelton and Lyttelton Primary School, within Governors Bay, diamond Harbour and connections between Cooptown and Little river Primary School).</li></ul>	<p>13 February 2023 – the Board requested an update from Waka Kotahi NZTA on the proposed pathway connection between Cooptown and the Little River School.</p> <p>11 March 2024 – Approves a grant of \$2541 from its 2023/2024 Discretionary Response Fund to the Lyttelton Harbour Business Association towards event costs to host a viewing area in Albion Square during Sail GP.</p>



E23 – Support for improved walking tracks and pedestrian linkages.	<ul style="list-style-type: none"><li>The Board, staff, hapu and community work together to improve walking connections within Rāpaki, the Head to Head Walkway and other walking tracks.</li></ul>	
E24 – Advocate for improved cycling access and facilities around Banks Peninsula.		
E25 – Support car share/community transport schemes on Banks Peninsula.	<ul style="list-style-type: none"><li>Little river community is supported in its efforts to establish a community transport scheme.</li></ul>	

Priority F: Assist the Community to Tackle the Issues Caused by Anti-Social Road Users		
What the Board will do	Measures of Success	Progress to date/actions taken
F26 – Engage with community and investigate options for mitigation, including supporting the idea of a community-led noise camera trial.	<ul style="list-style-type: none"><li>Receive deputation/public forum on this topic and ask staff to investigate.</li></ul>	26 June – Cass Bay and Community Patrol Hui a Hapori
F27 – Encourage the Council, community and police to work together to tackle this issue.	<ul style="list-style-type: none"><li>Staff actively work on this issue and report back to the Board.</li></ul>	25 July 2023 – Board submitted on the Cruising and Prohibited Times on Road Bylaw Review, wherein the Board advocated for Council, Community and Police to collaborate on the issue.
F28 – Advocate to Council that some of the safety budget is allocated to tackling the anti-social road users issue.	<ul style="list-style-type: none"><li>An appropriate budget for work is allocated which allows a collaborative response to the issue.</li></ul>	25 July 2023 – Board submitted on the Cruising and Prohibited Times on Road Bylaw Review, wherein the Board advocated for Council, Community and Police to collaborate on the issue.

Priority G: Work with all Relevant Parties to Support Healthy Harbours and Bays		
What the Board will do	Measures of Success	Progress to date/actions taken
G29 – Advocate for a storm water management plan for Banks Peninsula that is informed by local experience as well as data.	<ul style="list-style-type: none"><li>A Banks Peninsula Storm water Management Plan is completed and funding allocated to implement it.</li></ul>	
G30 – Advocate at long term plan hearings for funding to address flooding of rural origin (i.e., from the hills around settlements) which will not receive automatic funding through the LTP as part of a storm water management plan.	<ul style="list-style-type: none"><li>Engage with three waters regulators to ensure we are preventing stormwater runoff entering our harbours.</li></ul>	

G31 – Support the Whaka-Ora Healthy Harbour programme of work to restore the ecological and cultural health of Whakaraupō-Lyttelton Harbour as mahinga kai.	<ul style="list-style-type: none"><li>High levels of investment in storm water management.</li></ul>	26 February 2024 - Tim Drennan, Manager Service Excellence discussed with the Board water quality, water testing and the potential cause of water contamination within Te Pātaka o Rākaihautū Banks Peninsula. Mr. Drennan clarified the responsibility of Te Whatu Ora, Environment Canterbury, and Christchurch City Council for the Board.
	<ul style="list-style-type: none"><li>Councillors are aware of rural flooding issues on Banks Peninsula and funding is allocated to help address this.</li></ul>	
	<ul style="list-style-type: none"><li>Funding provided to support biodiversity and biosecurity restoration work, including community led restoration programmes.</li></ul>	
	<ul style="list-style-type: none"><li>Installation of trial sites completed and monitoring progressed for reducing erosion on roadside embankments where there is not a risk of uncontrolled flows entering the road corridor.</li></ul>	

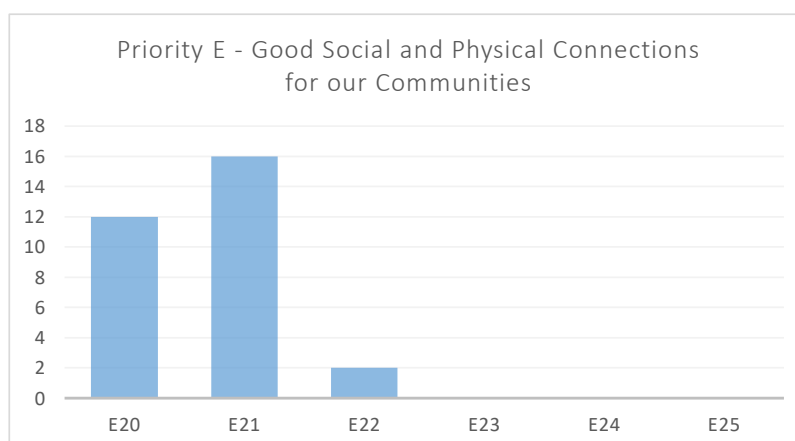
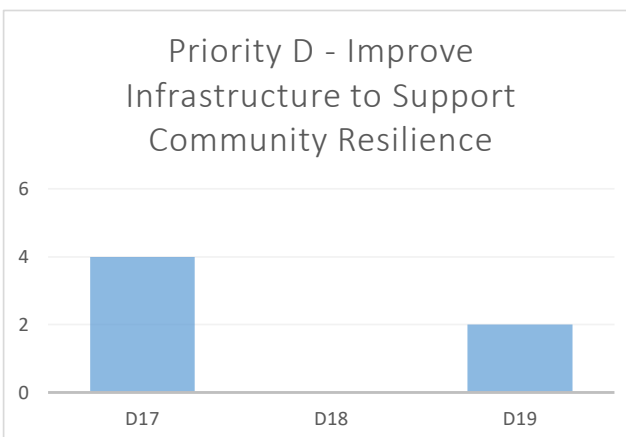
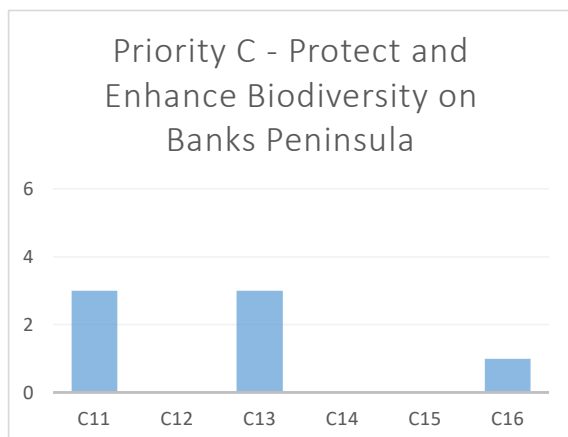
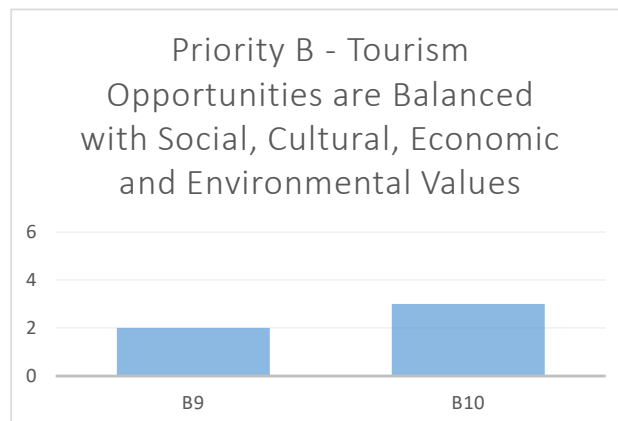
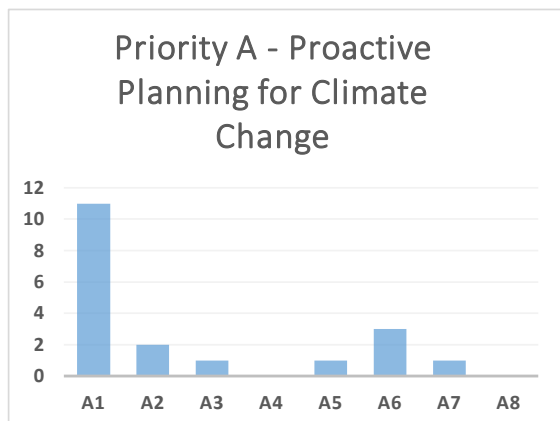
Priority H: All Elements of Te Nukutai o Tapoa – Naval Point are progressed (off-shore, on-shore and the recreation ground)		
What the Board will do	Measures of Success	Progress to date/actions taken
H32 – Support quality and meaningful engagement with staff, Rūnanga, stakeholders and community.	<ul style="list-style-type: none"><li>Ngāti Wheke and staff are aligned with design and outcomes of Te Nukutai o Tapoa Plan.</li></ul>	12 December 2022 – the Board agreed to request staff to liaise with ECAN regarding the Naval Point breakwater being submerged during hightide and how to mitigate hazards to boat users.  26 February 2024 - Kristine Bouw, Development Project Manager, updated the Board on what is happening with various structures located at Te Nukutai o Tapoa Naval Point. Ms Bouw showcased the current plan for the Lyttelton Recreation Ground including the proposed layout of the sports field and proposed location of the change pavilion.
H33 – Advocate for continued implementation of the development plan.	<ul style="list-style-type: none"><li>Stakeholders feel fully enabled with supporting detailed design planning.</li></ul>	26 February 2024 - Kristine Bouw, Development Project Manager, updated the Board on what is happening with various structures located at Te Nukutai o Tapoa Naval Point. Ms Bouw showcased the current plan for the Lyttelton Recreation Ground including the proposed layout of the sports field and proposed location of the change pavilion.
H34 – Advocate for funding required to implement the plan in full.	<ul style="list-style-type: none"><li>Opportunities to support recreational and event use of the site are maximised.</li></ul>	
	<ul style="list-style-type: none"><li>Barriers to the effective and efficient use of the site are minimised (E.g. support relocation of haul out, removal of old marina, maximising public/organised event space sharing, minimising misuse by vehicles).</li></ul>	

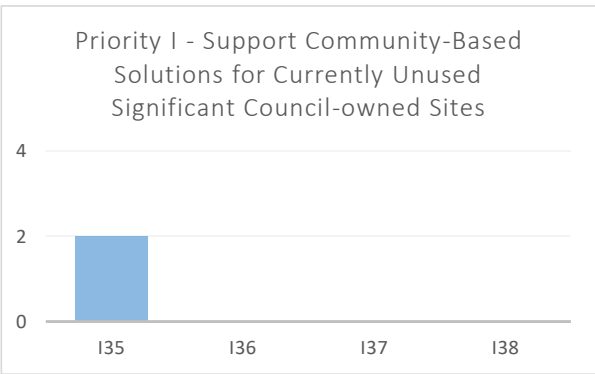
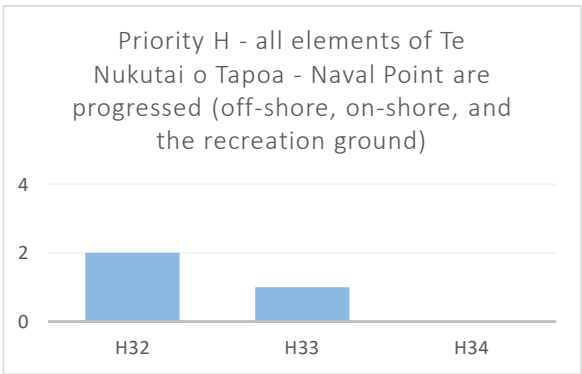
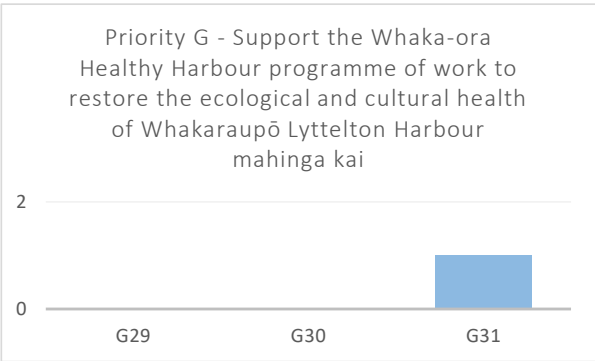
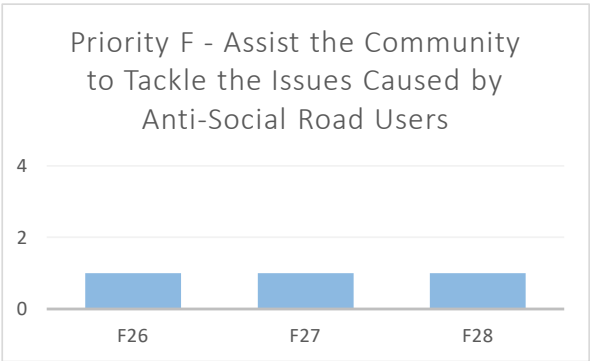
	<ul style="list-style-type: none"><li>Implementation of Te Nukutai o Tapoa-Naval Point Development Plan is fully funded through the annual and long term plans.</li></ul>	
	<ul style="list-style-type: none"><li>The long term plan includes funding to implement all elements of Te Nukutai o Tapoa-Naval Point Development Plan.</li></ul>	

Priority I: Support Community-Based Solutions for Currently Unused Significant Council-owned Sites		
What the Board will do	Measures of Success	Progress to date/actions taken
<p>I35 – BP Meats Site (Akaroa)</p> <ul style="list-style-type: none"><li>Request staff investigate uses for this land.</li></ul> <p>Advocate for community solutions, including accommodation for workers and young families</p>	<ul style="list-style-type: none"><li>A proposal is developed for the future use and development of the BP Meats site which broadly achieves the objectives of the community.</li></ul>	<p>26 February 2024 - Angus Smith, Manager, Property Consultancy, Danielle Yeoman, Planner Urban Regeneration and Raymond Qu, Property Consultant, presented to the Board on the proposed process for public engagement on the future of the Akaroa BP Meats Site. A report is to be provided for the Board’s consideration</p> <p>11 March 2024 – Supports staff initiating the proposed process, with key stages including:</p> <ul style="list-style-type: none"><li>Obtaining updated technical analysis for the site and updating Section D of the ‘2011 Akaroa Places and Spaces Plan’.</li><li>Preparing a consultation and engagement plan alongside Community Governance and Communications and Engagement staff.</li><li>Undertaking targeted and on-going engagement with Ōnuku Rūnanga, acknowledging their proposal for the site and noting the cultural importance of the area.</li><li>Developing site requirements/principles for refining the various site options to be consulted on.</li><li>Presenting the site options and engagement plan to the Community Board for a decision to consult.</li><li>Undertaking public consultation and reporting back to the Community Board regarding the consultation findings and next steps.</li><li>Maintains the status quo holding strategy until staff report back on options for future use.</li></ul>
<p>I36 – Donald Street Stables (Lyttelton)</p> <ul style="list-style-type: none"><li>Continue to seek an appropriate future use for this vacant heritage building.</li></ul>	<ul style="list-style-type: none"><li>A future use is found for Donald Street Stables.</li></ul>	
<p>I37 – Former Godley House site (Diamond Harbour)</p> <ul style="list-style-type: none"><li>Continue to work with the community and council staff to find a way to enable the community vision for the former Godley House site.</li></ul>	<ul style="list-style-type: none"><li>The community is consulted about the proposal Council has received to develop the former Godley house Site. If the community is happy with the proposal we (the Community Board) will approve a lease to the applicant.</li></ul>	

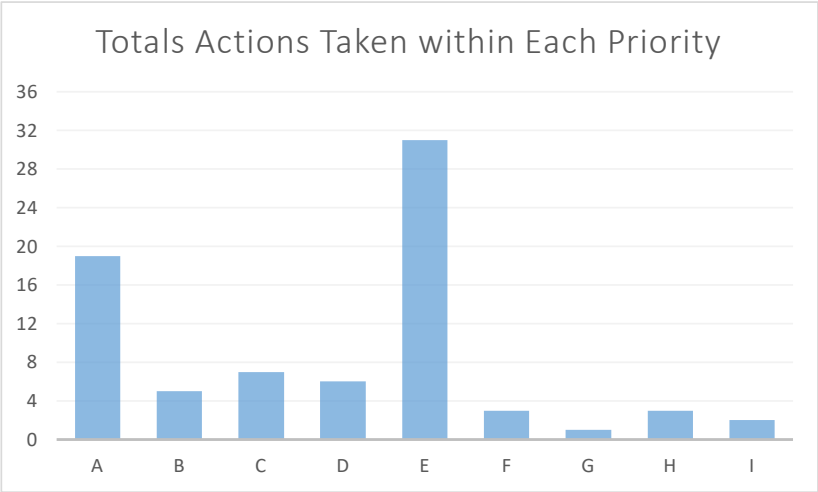
<p>I38 – Hunters Road (Diamond Harbour)</p> <ul style="list-style-type: none"><li>• Work with Council staff and the community to identify future uses, development, disposal/retention and management strategies for the Hunters Road site.</li><li>• Request an assessment of the site for its potential to grow indigenous trees for long-term carbon-sequestration, either by natural regeneration or strategic (ecologically beneficial) planting, as part of the Council’s drive to become a carbon-neutral city.</li></ul>	<ul style="list-style-type: none"><li>• A spatial plan and outline development plan is developed for the Hunters Road site which will be incorporated into the district plan. These plans will incorporate:<ul style="list-style-type: none"><li>○ Community views and preferences about the future use of the site</li><li>○ Any site constraints (e.g. geotechnical)</li><li>○ Any features/natural values that may require protection (e.g. landscape, biodiversity)</li><li>○ Technical advice (e.g. infrastructure networks, including transport, stormwater facilities).</li><li>○ An assessment of the site’s suitability as an area for natural regeneration or revegetation.</li></ul></li></ul>	
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Actions Taken Within Board Priorities





Total Actions by Priority







14. Te Pātaka o Rākaihautū Banks Peninsula Community Board  
Area Report - May 2024

Reference Te Tohutoro: 24/542880  
Responsible Officer(s) Te Pou Matua: Penelope Goldstone, Community Governance Manager  
Accountable ELT Member Pouwhakarae: Andrew Rutledge, Acting General Manager Citizens and Community

1. Purpose of Origin of the Report Te Pūtake Pūrongo

- 1.1 This report provides the Board with an overview of initiatives and issues current within the Community Board area.
- 1.2 The is a monthly staff-generated report.

2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

- 1. Receive the information in the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - May 2024 Report.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Feasibility study to identify the need and viability of a shared community space for the groups based at Naval Point.	Whakaraupō Recreation Incorporated are in the process of conducting a feasibility study to identify the need and viability of a shared community space for the groups based at Naval Point. Engagement with users to determine what groups would use the space, how they may partner to work together, their individual special needs, current issues and future opportunities is currently underway. The feasibility study has been supported with funding from the Recreation Sport and Events Unit and Sport Canterbury as Naval Point is a key spaces and places project.	To be completed by June 2024.	Good social and physical connections for our community.

Activity	Detail	Timeline	Strategic Alignment
	It is expected that the study will be completed by June this year.		
SailGP debrief with key stakeholders	A debrief on SailGP with the key Naval Point stakeholder/user groups, Council and SailGP staff was held in April. The purpose of this meeting was to hear from the local users what worked well, what didn't and any improvements that could be incorporated for future events.	Completed	Good social and physical connections for our community.
Pigeon Bay Incorporated Society	The Pigeon Bay Incorporated Society is now registered, with the following purposes: 1. Maintaining and improving the Pigeon Bay Settlers Hall (1921) 2. Supporting, maintaining and improving any other community facilities or reserves in Pigeon Bay (excluding the campground) 3. Supporting and organising events and occasions to foster the community spirit of Pigeon Bay 4. Maintaining and improving the environment of Pigeon Bay.	Completed	Good social and physical connections for our community.
Birdlings Flat Community Response Planning	The Birdlings Flat Community Resilience group are providing a CPR course to any interested residents. This follows the group creating a Community Response Plan, establishing a Community Hub at Te Hapuku Birdlings Flat Community Centre and	4 May 2024	Proactive planning for climate change.  Good social and physical connections for our community.

Activity	Detail	Timeline	Strategic Alignment
	organising a public meeting facilitated by FENZ.		
Rest area at the end of the Little River Rail Trail	A meeting is being held for Council staff, Little River Wairewa Community Trust and Rod Donald Trust members, along with local business holders to discuss creating a rest and information area at the end of the rail trail near the Little River Railway Station. The land is Council owned but has for many years been used as a dumping ground for old car parts and tyres. The community is keen to see it cleaned up and put to good use. Plans include a seat, planters and/or native plantings and an information stand about the history of the rail trail.	24 April 2024	Good social and physical connections for our community.  Tourism opportunities are balanced with social, cultural, economic and environmental values.

### 3.2 Community Funding Summary

- 3.2.1 **Discretionary Response Fund** - as at 16 April 2024 the Discretionary Response Fund unallocated balance for 2023/24 is \$31,353. During its meeting on Monday 8 April the Board granted \$3,550 to the Lyttelton Toy Library towards Coordinator wages and equipment; and \$2,000 to the Little River Support Group to cover Little River Pool Caretaker wages for the past summer season. The Summary of funding granted for Discretionary Response and Youth Development is attached. **(Attachment A)**
- 3.2.2 **Strengthening Communities Fund** – Applications closed for Strengthening Communities Funding on 12 April 2024, with Te Pātaka o Rākaihautū Banks Peninsula receiving applications totalling over \$367,000; more than three times the amount of available funding. A decision report will come to the Board at its meeting on Monday 12 August 2024 and successful applicants will receive their grants during September 2024.
- 3.2.3 **Youth Development Fund** – On 8 April 2024 by delegation, the Board granted Abby Laird, of Cashmere High School, a grant of \$300 towards travel costs to attend the World Future Problem Solving Championships in the United States of America in June 2024. Abby qualified for this event based on her excellent placings in the New Zealand Future Problem Solving National Championships held in November 2023.
- 3.2.4 **The Mayor's Welfare Fund** provides assistance to families and individuals in the community who are in extreme financial distress. It is a last resource when people have exhausted other appropriate sources such as Work and Income New Zealand (WINZ).

The criteria and instructions on how to apply can be found here: [Mayors Welfare Fund - all you need to know](#)

3.3 **Participation in and Contribution to Decision Making**

3.3.1 **Council Engagement and Consultation.**

- **Have your say** – at the time of writing the report there were no projects relating to Te Pātaka o Rākaihautū Banks Peninsula that are being consulted on.

3.3.2 **Start Work Notices** - Various Start Work Notices have been sent to the Board throughout the month. All Board area and city-wide start work notices can be found at: <https://ccc.govt.nz/transport/works>.

3.4 **Governance Advice**

3.4.1 **Hui a Hapori Community Open Forum and Public Forum** – The Board received the Public Forum presentation at its 8 April 2024 Meeting:

- Britomart Monument Flag.

3.4.2 **Board Submission to the Council's Draft Long Term Plan 2024-34** -the Board submitted to the Council's Draft Long Term Plan. **(Attachment B)**

**4. Advice Provided to the Community Board Ngā Kupu Tohutohu ka hoatu ki te Poari Hapori**

4.1 **Duvauchelle and Akaroa Wastewater Scheme Update** – A memorandum updating the Board on the Duvauchelle and Akaroa Wastewater schemes. **(Attachment C)**.













4.2 **Overlay of properties with Sites-Areas of Significance in Te Pātaka o Rākaihautū Banks Peninsula** – A memorandum in reply to the Board's 30 October 2023 request: *The Board agreed to request staff to provide an overlay of properties with Sites/Areas of Significance in Te Pātaka o Rākaihautū Banks Peninsula.* **(Attachment D)**

4.3 **Customer Services Request Report** - providing an overview of the number of Customer Service Requests that have been received, including the types of requests being received and a breakdown of how they are being reported from 1 March to 31 March 2024 is attached. **(Attachment E)**.

[Snap Send Solve](#) is the smartphone app the Council offers to help make reporting issues easy, and it is still possible to [report issues online](#), by calling Council on 03 941 8999 or visiting one of the Council's [Service Centres](#).

4.4 **Graffiti Report** – The graffiti report for March 2023 is attached. **(Attachment F)**.

**Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A  	Te Pataka o Rakaihatu Banks Peninsula - Discretionary Response Fund Summary - Banks Peninsula April 2024	24/636805	78
B  	Te Pataka o Rakaihatu Banks Peninsula Community Board - Submission on Draft Long Term Plan 2024-34	24/656743	79
C  	Memorandum: Duvauchelle & Akaroa Wastewater Scheme Update - 4 April 2024	24/543013	84
D  	Memorandum: Overlay of Properties with Sites/Area of Significance in Te Pātaka o Rākaihautū Banks Peninsula - 29 April 2024	24/713196	86
E  	Customer Services Report - March 2024	24/597092	99
F  	Graffiti Report - March 2024	24/638085	100

### Signatories Ngā Kaiwaitohu

<b>Authors</b>	Liz Beaven - Community Board Advisor Steffi Brightwell - Community Development Advisor Linda Burkes - Support Officer Natasha McDonnell - Banks Peninsula Governance Advisor Dane Moir - Community Development Advisor Andrea Wild - Community Development Advisor Trisha Ventom - Community Recreation Advisor
<b>Approved By</b>	Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support and Partnerships

Banks Peninsula Discretionary Response Fund 2023/24		Board Approval
<b>BUDGET</b>		
Available Budget DRF 23-24	52,930	
Unused DRF/YDF Funds Returned		
<b>Total BUDGET</b>	<b>52,930</b>	
<b>ALLOCATIONS MADE:</b>		
<b>Discretionary Response Fund</b>		
Summer With Your Neighbours - Board Project	3,000	7/08/2023
Community Service Awards - Board Projects	3,000	7/08/2023
ANZAC Wreaths & Grant - Board Project	1,000	7/08/2023
Lyttelton Community House Trust - Funding for a commercial oven	2,413	10/07/2023
Project Lyttelton Inc - Lyttelton Emergency Hub equipment and 1st Aid Training	3,486	11/12/2023
Little River Farmers Market - Insurance and Purchase of Amp	2,000	11/12/2023
Te Ahu Pātiki Charitable Trust - Fire Risk Analysis Report	4,000	12/02/2024
Lyttelton Harbour Business Association - SailGP Fanzone	2,541	11/03/2024
Lyttelton Toy Library - Coordinator and equipment	3,550	8/04/2024
Little River Support Group - Pool Caretaker Wages	2,000	8/04/2024
<b>Discretionary Response Fund Allocated</b>	<b>26,990</b>	
<b>Discretionary Response Funding Returned</b>		
Lyttelton Community House Trust - Funding for a commercial oven rcvd 20/09/2023	- 2,413	
Akaroa District Promotions - Lumiere d'Akaroa Lighting Festival 2021/22	- 4,000	
	- 6,413	
<b>Youth Development Fund</b>		
Izzy Hoult - Royal NZ Ballet National Mentor Programme 5-8 Oct 2023	150	30/09/2023
McKenzie Drage - Spirit of Adventure Development Voyage 13-23 Nov 2023	150	30/09/2023
Liam O'Donnell - NZ Team for Pacific Games 2023 - Honiara, Solomon Islands	200	30/09/2023
Julia Peden - She Shines on Dance Tour, April '24 - New York and Orlando	200	30/10/2023
Abby Laird - Future Problem Solving Conference - USA	300	8/04/2024
<b>Youth Development Fund Allocated</b>	<b>1,000</b>	
<b>TOTAL: Discretionary Response Fund Allocated</b>	<b>21,577</b>	
<b>TOTAL: Discretionary Response Fund Unallocated</b>	<b>31,353</b>	
<b>Pending Board Approval</b>		
Lyttelton Community House - Support Services Role	10,000	6/05/2024
Lyttelton Energy Transition Society - Establishment and workshops	1,200	6/05/2024
Diamond Harbour & Bays Bowling Club - Purchase of Barefoot Bowls	2,500	6/05/2024
<b>Pending Board Approval Balance</b>	<b>\$ 13,700.00</b>	

**SUBMISSION TO:** Christchurch City Council  
**ON:** Te Mahere Rautaki Kaurera Our Draft Long Term Plan 2021-31  
**BY:** Te Pātaka o Rākaihautū Banks Peninsula Community Board

**1. What matters most?**

Te Pātaka o Rākaihautū Banks Peninsula Community Board (the Board) appreciates the opportunity to provide a submission to the Christchurch City Council on the Draft Long Term Plan 2024-34.

The Board's statutory role is, "to represent, and act as an advocate for, the interests of its community" and "to prepare an annual submission to the territorial authority for expenditure within the community" (Local Government Act 2002, section 52). The Board provides this submission in its capacity as a representative of Te Pātaka o Rākaihautū Banks Peninsula communities.

Our Community Board Plan's vision is: We are committed to upholding Te Tiriti o Waitangi by engaging well with papatipu rūnanga and holding Te Ao Māori values at the core of our decision-making; the views, interests, needs and aspirations of residents are effectively represented; We have an open and transparent decision-making process that residents can understand and engage in; Our focus is to enhance environmental, cultural, social and economic wellbeing.

The Board supports maintaining and continued support of the historical aspects of Te Pātaka o Rākaihautū Banks Peninsula including but not limited to: Takapūneke /Akaroa/Okains and Lyttleton Museums. With the change of the school syllabus Te Pātaka o Rākaihautū Banks Peninsula has seen an increase in schools using Te Pātaka o Rākaihautū Banks Peninsula resources to tell the early history of New Zealand.

**2. Rates**

***Should we be maintaining our existing levels of service and level of investment in our core infrastructure and facilities?***

Yes. The Board acknowledges in order to maintain the existing levels of service and investment increases will be needed in the future.

***Do you have any comments on our proposed changes to how we rate?***

The Board understands the rates increase; we do support the proposed first three years of the timelines of rates increase to soften the impact on the community.

**3. Fees and Charges**

***Do you have any comments on our proposed changes to fees and charges?***

The Board supports the proposal to introduce parking charges at key parks (Botanic Gardens and Hagley Park carparks). Such charges will assist with identified issues such as the lack of parking space availability.

#### 4. Operational Spending

##### ***Are we prioritising the right thing?***

The Board acknowledges the items highlighted in the Draft Long Term Plan, such as the higher interest rates, insurance premiums, salary & wages, and general overheads of running the Council organisation. The Board continues to believe savings can be made on repairs & maintenance and capital programme works within Te Pātaka o Rākaihautū Banks Peninsula by using peninsula-based contractors. As a consequence the savings can be found as well as increased responsiveness times for immediate issues.

We encourage an increased investment in Climate Resilience, as recognised by the Coastal Hazard Adaptation Plan. More support in this space will grow the capacity and availability of the programme to inform other Council work. Such investment will inform a proactive and prudent management of Council's assets. The Board believes this work is a high priority and umbrellas the majority of Council's work.

The funding that focusses on Pest Management on Te Pātaka o Rākaihautū Banks Peninsula and the city is important to the community and the partnerships involved. The Board wishes the retention of all funds relevant to pest management and continue to be accessible to the community.

##### **Capital Programme**

##### ***Are we prioritising the right things?***

The Board recognises the significant water supply infrastructure projects on Te Pātaka o Rākaihautū Banks Peninsula that will support community well-being by our communities having access to reliable and safe drinking water.

However, the Board is concerned regarding the coastal inundation effect on significant infrastructure, and would like to see a project document developed and implemented that has considered the impact of coastal inundation on any Council proposed projects.

The Board supports 15 Reserve Committees within Te Pātaka o Rākaihautū Banks Peninsula. The Board is concerned that there appears to be nil funding for these committees (Regional Parks) past FY25/26. The Board seeks reassurance that the Board's Reserve Committees will be funded and supported beyond FY25/26 with a dedicated line budget.

Part of the support for the Board's Reserve Committees would include the completion of Te Pātaka o Rākaihautū Banks Peninsula Reserves Management Plan. This has been a work in progress for quite a bit of time. It would be excellent for the Board to see the Plan completed so as to enable the Board's Reserve Committees to have access and use.

##### ***Is there anything you would like to tell us about our proposed specific aspects of our capital spend or capital programme?***

The Board would like Council to consider bringing forward Project 57808 Duvauchelle water supply membrane filtration to stop the carting of water which is an extra expense to the Council.



Many rural roads are narrow and unsealed that many residents and tourists travel. Numerous Te Pātaka o Rākaihautū Banks Peninsula roads do not get recognised as a priority in the Council's Minor Safety Works owing to the numbers travelling them. The residents who live on those roads are often called upon to assist motorists/cyclists; these small incidents are not always reported. Review levels of service for rural roads and marine structures, this is supported by our Community Board Plan, *Improve infrastructure to support community resilience*.

The Board understands that many of these isolated rural roads do not need to be sealed, however minor safety works would greatly improve their use e.g. culvert and road markers, safe pedestrian crossings within settlements bisected by State Highway or a main road, and guard barriers. The Board advocates that Te Pātaka o Rākaihautū Banks Peninsula rural roads are given a higher priority within the Council's minor safety works programme.

The Board has been advised that there is currently no funding available for the replacement of the Pigeon Bay seawall. The Board was assured that staff monitor the seawall at least once a month. The Board believes that the Pigeon Bay seawall should be taken into consideration as a project under the Coastal Hazards Adaptation Programme, which needs to include the whole of Te Pātaka o Rākaihautū Banks Peninsula.

**5. Additional Opportunity and Options to our Main Proposal**

**Should we:**

***Deliver what we have proposed in the Draft Long Term Plan? Explore other ways to bring down our proposed rates increase across the Draft LTP? Accelerate work on some projects and programmes, with a focus on balancing the needs of today's residents with the needs of future generations?***

The Board believes that the Coastal Hazards Adaptation Programme should be accelerated and extended across the whole of Te Pātaka o Rākaihautū Banks Peninsula. The programme is essential for Te Pātaka o Rākaihautū Banks Peninsula for both Council's and communities' critical infrastructure. It will aid the Council to make informed decisions on the replacement of its assets.

**6. Additional Savings and Efficiencies**

***Are there any areas where you feel we should be reviewing the services we provide to reduce our costs throughout the LTP 2024-34?***

As previously stated, the Board believes that savings can be made on repairs & maintenance and capital programme works within Te Pātaka o Rākaihautū Banks Peninsula by using peninsula-based contractors.

**7. Major Event Bid Funding**

**Should we:**

***Leave the bid funding for major and business events at current levels in the Draft LTP, as proposed or Increase the bid funding.***

The Board encourages Council to leave the bid funding for major and business events at current levels in the Draft LTP.

***Do you have any comments on the additional event bid funding proposal?***

As stated, the Board would not support additional event bid funding.

**8. More Investment in Adapting to Climate Change**

***Do you think we should bring forward to 2024/25 the additional \$1.8million spend currently proposed to commence in 2027/28 to accelerate how we address climate risks?***

The Board agrees with bringing forward climate change adaptation proposals/projects as proposed. Climate Change is at the top of our communities thinking. The Board has many examples of what climate change is doing to areas within Te Pātaka o Rākaihautū Banks Peninsula. It will help identify areas that will need to be adapted, prior to more resources being funnelled into these projects.

The Board would like the Council to maintain the spend on proposed capital projects and include an inundation lens.

The Board has heard from its communities that are dealing with flooding during coastal tides, and the increased extreme weather, as well as natural disasters that lead to damage of key Council infrastructure.

The Board urges the Council to expedite its response to natural disasters to address these issues promptly. With the Council's current response timeline the Council will experience a backlog of repair work due to the increasing frequency and intensity of climate change-related events resulting in significantly higher costs for the Council.

The Board received a briefing from Te Rūnanga o Koukourarata about tidal and weather flooding that is regularly occurring in Koukourarata Port Levy effecting roading, stormwater and utilities infrastructure as well as damage to private property. The Board have come to the conclusion that the Koukourarata Port Levy flooding requires coordination, strategic leadership and collaboration between stakeholders and would recommend having a community led working group with Council units, like what happened and is still happening to address Wairewa Little River flooding.

The Board received a staff briefing on post Canterbury Earthquakes 2010/11 vertical land movement. The Board would strongly support funding to do further research work on Te Pātaka o Rākaihautū Banks Peninsula to inform any community/Council resilience work, with a focus on future-proofing and adaptability.

The Board strongly supports the Council's Bio-Diversity Fund and the proposed increase. The Board sees the fund as an investment towards reducing the impact of natural disasters.

***Should we create a Climate Resilience Fund to set aside funds now to manage future necessary changes to Council assets, including roads, water systems, and buildings, in alignment with our adaption plans?***

The Board would support a Climate Resilience Fund. The Board believes that such fund is imperative considering the reality of climate change and its impact on Te Pātaka o Rākaihautū Banks Peninsula communities.

***Do you have any comments on our additional proposals to invest more in adapting to climate change?***

The council can conduct comprehensive assessments to understand climate change impacts on key infrastructure and community well-being. This analysis helps identify areas at risk and prioritise them for action include improving emergency response plans and supporting community resilience groups with resources which can be tap into in case of a natural disaster. Local communities of the peninsula re resourceful and these proactive measures from the council will enhance community resilience and reduce their vulnerability in the long-run.

**9. Anything Else?**

***Is there anything else that you would like to tell us about the Draft Long Term Plan 2024-2034?***

The Board would like to see a Council programme/project to identify the reduction of heavy metals into the Council infrastructure from both private and public communities.

The Board would like to see the Council develop plans to ensure the development and use of all Council facilities achieve energy efficiency to reduce the effects of climate change.

The Board wishes to support Civil Defence Emergency Management by asking the Council to provide adequate funding to upgrade communication options in our remote peninsula communities.

The Board recently recommended the adoption of Te Pātaka o Rākaihautū Banks Peninsula Destination Plan (DMP) to the Council. The Board wishes to see an engaged and implemented Destination Management Plan.

In the DMP the community highlighted many things including the lowering of emissions and regenerative tourism. The Board wishes to encourage the Council to commence the promotion of regenerative tourism and how that can be supported.

The Board wishes to be heard in support of this submission.

**Lyn Leslie**

Chairperson, Te Pātaka o Rākaihautū Banks Peninsula Community Board Community Board

Memos

Christchurch  
City Council 

# Memo

Date: 3 April 2024  
From: Thomas Fietzko, Senior Project Manager  
To: Te Pātaka o Rākaihautū Banks Peninsula Community Board  
Cc:   
Reference: 24/499729

## Duvauchelle & Akaroa Wastewater scheme update

### 1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 The presentation for the Duvauchelle and Akaroa wastewater treatment will provide an update on both projects' progress and recent changes.
- 1.2 The information in this memo is not confidential and can be made public.

### 2. Update Te take o tēnei Pānui

- 2.1 The current Duvauchelle wastewater discharge consents will expire in 2031, while the Akaroa consent expires in 2030. In 2020 Council resolved to dispose of the Akaroa treated wastewater to the new irrigation scheme at Hammond Point and Robinsons Bay, while in 2022 Council resolved to pursue irrigation of Duvauchelle treated wastewater to the block of land that includes the Akaroa Golf course, Pony Club and surrounding exotic tree plantations. Assessments made at the time didn't provide compelling reasons to combine the schemes, and the projects progressed in parallel as this was slightly more cost-effective.
- 2.2 Akaroa
  - The relevant consenting authorities are processing the outstanding resource consents for the construction of the Akaroa Treated Wastewater irrigation scheme ATWIS project. One of the most significant is the irrigation of the treated wastewater to land, which is being processed by ECAN. We expect to receive confirmation in the coming weeks of whether the consent will be processed as notified or non-notified.
  - Council has tendered the scheme's design.
  - The land management plan for Robinsons Bay and Hammond Point is nearly complete, and the Council will tender the implementation to start establishing the native trees in the lower areas of Robinsons Bay, along with fencing and track construction.
  - Survey and geotechnical investigations will commence in May 2024. The investigations will span from the current Akaroa's treatment plant, through to Duvauchelle Show Grounds. We have commenced advertising the need to temporarily shift vessels from the Southeast corner of the boat park to facilitate these investigations.
  - Detailed design of the scheme will be carried out over the coming year, subject to receiving acceptable resource consent conditions. Construction is expected to commence in early 2026. Construction of the scheme will take two years.

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### 2.3 Duvauchelle

- The project team is preparing an application for resource consent to discharge treated wastewater to land. The application will be lodged with ECan by mid-November 2024.
- A decision has been made to decommission the existing Duvauchelle wastewater treatment plant. The basis for this decision is as follows:
  - It is more cost effective to operate a single new modern plant
  - The existing plant will require significant renewals in the future
  - The slope stability risk from the cliff face next to the plant is affecting the operation of the plant.
- Flow modelling has been completed with the combined scheme of the storage facility at Robinson Bay and three tree trip irrigation areas in the Duvauchelle forest block, Robinsons Bay, and Hammon Point to determine the amount of storage required to manage the expected flows.
- An assessment of the proposed spray irrigation at the golf club has identified a number of risks that would need to be addressed in the design and/or managed. The Akaroa golf club would need to manage a number of these risks and operate the irrigation within stringent consent conditions. The cost of installing and operating a complaint irrigation system is significantly higher than the approved budget. Council staff are currently assessing options to address these challenges. This information has been presented to the club.
- The Christchurch Parks team is transferring the responsibility of the forest block behind the golf club to Three Waters. It is proposed to establish drip irrigation within the forestry block. The majority of existing trees are exotic and have been identified and recommended in a tree assessment report to be removed and replanted due to H&S risk and suitability for the new scheme. The area will be replanted with native trees in a series of staged removal and replanting operations, similar to the other two irrigation schemes.

## 3. Conclusion Whakakapinga

- 3.1 A report will be presented to the community board in due course requesting approval to remove the exotic trees at Duvauchelle Golf Club and replace them with native plants to support the proposed discharge of treated wastewater at this location.

### Attachments Ngā Tāpirihanga

There are no attachments to this memo.

### Signatories Ngā Kaiwaitohu

Author	Thomas Fietzko - Senior Project Manager
Approved By	Rod Whearty - Team Leader/Programme Manager Wastewater Brent Smith - Head of Three Waters

## Planning and Strategic Transport

# Memo

Date: 15 February 2024  
From: Mark Stevenson, Manager Planning, Planning and Strategic Transport  
To: Lyn Leslie, Chairperson, Te Pātaka o Rākaihautū Banks Peninsula Community Board

### Te Pātaka o Rākaihautū Banks Peninsula Community Board City Planning – Actions following meeting – 30 October 2023

The formal minutes of the meeting of 30 October 2023 record the following action:

- *The Board agreed to request staff to provide an overlay of properties with Sites/Areas of Significance in Te Pātaka o Rākaihautū Banks Peninsula.*

The Banks Peninsula is a significant area which cannot be captured on a single map. In the operative district plan, areas covered by the peninsula are split into 35 separate planning maps, the hyperlinks for each have been provided with this response in appendix 2, as well as to the key map which shows how these relate spatially to one another. The maps are split between large scale for broader areas and small scale where there are settlements. Individual property boundaries can be discerned in relation to ecological sites, which are covered in each case by map version C.

The district plan identifies ecological sites as Sites of Ecological Significance (SES), with confirmed sites listed under appendix 9.1.6.1 – schedule A, and sites requiring further collaboration with landowners listed under schedule B of the same appendix. The National Policy Statement on Indigenous Biodiversity (NPSIB) requires that each territorial authority undertake a district-wide assessment to identify areas of significant indigenous vegetation or significant habitat of indigenous fauna that qualify as significant natural areas (SNA).

The new government's policy (expressed in coalition agreement) has signalled that an urgent review into the implementation of the NPSIB will be conducted. The status of sites listed in schedules A and B referenced above therefore remains unchanged, pending further direction from central government.

Further actions from the community board meeting

Further actions were noted during the meeting, which have not been recorded formally, but have also been responded to:

1. *Provide Cllr Fields with the relevant part of the NPSIB on plantation forestry and what it means for the Council.*

The NPSIB is linked here:

<https://environment.govt.nz/assets/publications/biodiversity/National-Policy-Statement-for-Indigenous-Biodiversity.pdf>

Plantation forestry is addressed in the NPSIB at section 3.14 (document page 23).

In the operative district plan plantation forestry is a restricted discretionary activity within the Rural Banks

Peninsula Zone (RD7, Rule 17.4.1.3), details are appended below.

Further rules apply to plantation forestry including but not limited to rules for areas where they coincide with landscape and natural character overlays – see 9.2.4 (outstanding natural features and landscapes), 9.2.5 (significant features and rural amenity landscapes) and 9.2.6 (natural character in the coastal environment).

The NPSIB reinforces direction in the operative district plan that seeks to ensure new plantation forestry is located and managed to avoid adverse effects on areas of significant indigenous vegetation and significant habitats of indigenous fauna (Policy 17.2.2.9 of the district plan). However, for any specific proposal these rules should be reviewed to understand how they might apply to that proposal.

2. *Provide further information to the Board on how a site is assessed and the criteria used for determining Sites of Ecological Significance.*

Policy 9.1.2.2.1 of the district plan outlines how sites are identified and assessed.

*Policy 9.2.2.1 Policy – Identification and assessment of sites*

- a. *Recognise that the Sites of Ecological Significance listed in Schedule A of Appendix 9.1.6.1 do not represent a comprehensive list of sites that are of significance for indigenous biodiversity within the Christchurch District; and undertake further work with landowners, Ngāi Tahu, Department of Conservation, Canterbury Regional Council, conservation groups and other stakeholders to identify and assess additional areas of indigenous vegetation or habitats of indigenous fauna that may be of significance.*
- b. *Prioritise the assessment of the sites listed in Schedule B of Appendix 9.1.6.1 for potential listing in Schedule A of Appendix 9.1.6.1. Other sites of indigenous vegetation and habitats of indigenous fauna will be assessed over time to identify their potential for significance, taking into account the following factors:*
  - i. *ecological values, determined by the results of literature searches and / or expert advice;*
  - ii. *the level of existing legal protection;*
  - iii. *threats to ecological values;*
  - iv. *whether the site has been identified as a Recommended Area for Protection in the surveys undertaken by Hugh Wilson (1992) for the Department of Conservation Protected Natural Areas Programme;*
  - v. *the national priorities for protection in Policy 9.3.2 of the Canterbury Regional Policy Statement; and*
  - vi. *requests for assessments by landowners.*

Policy 9.1.2.2.2 of the district plan sets out how significance will be determined in identifying and assessing areas of indigenous vegetation and habitats of indigenous fauna. The policy references the significance criteria used to define SESs in Policy 9.3.1 and appendix 3 of the Canterbury Regional Policy Statement.

Criteria for defining SNAs, although subject to current uncertainty, can be found in the NPSIB at section 3.8 and appendix 1.

3. *Rules about building on slopes (Rural Banks Peninsula zone rules).*

Although not exhaustive, due to the individual characteristics of a given proposal, and the rules which may be triggered by that proposal, reference should in the first instance be made to the following provisions of the district plan:

5.2.2.4.3 Policy – Slope instability for all of the Port Hills and Banks Peninsula

- a. In areas not already identified in Policy 5.2.2.4.1a as being subject to cliff collapse, rockfall or mass movement, but where the land may be subject to slope instability:
  - i. to the extent appropriate, require proposals for subdivision, use and development to be assessed by a geotechnical specialist to evaluate the presence of hazards and level of risk to people and property (including infrastructure) from slope instability hazards; and
  - ii. only allow subdivision, use and development where risk can be reduced to an acceptable level.
- b. Avoid hazard mitigation works in areas of the Port Hills and across Banks Peninsula where cliff collapse or mass movement is likely to destroy or significantly damage such works, or where construction or maintenance of hazard mitigation works creates a safety hazard, unless reasonably required to protect critical infrastructure.
- c. Control hazard mitigation works and hazard removal works for slope instability across all other areas of the Port Hills and Banks Peninsula, to ensure that works:
  - i. are effective;
  - ii. do not worsen any existing natural hazard; and
  - iii. do not transfer or increase the risk to other people, property, including critical infrastructure or the natural environment.

NOTE: The provisions of the Christchurch City Plan and the Banks Peninsula District Plan that relate to coastal hazards continue to apply.

Rural Banks Peninsula Zone – activity status table

	Activity	Activity specific standard
P6	Residential activity	<ol style="list-style-type: none"><li>a. Any site containing a residential unit shall have a minimum net site area per residential unit of either:<ol style="list-style-type: none"><li>i. 40ha of contiguous land area within a site where the residential unit is located below the 160 metre contour or</li><li>ii. 100ha of continuous land area located fully above the 160 metre contour line within a site where the residential unit is located above the 160 metre contour or</li><li>iii. 1ha where the site has been created by subdivision under Rule 8.5.1.2 C7 and the residential unit is located within the identified building area.</li></ol></li><li>b. There shall only be a maximum of two residential units per site where the minimum net site area is met for each residential unit.</li></ol>
P7	Repairs, replacement and/or additions to an existing residential unit on an existing site with a minimum net site area less than 40ha where it is below the 160m contour or 100ha where it is above the 160m	Nil.



	contour	
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Canterbury Land and Water Regional Plan

<https://www.ecan.govt.nz/your-region/plans-strategies-and-bylaws/canterbury-land-and-water-regional-plan/>

Provisions (including policies and rules) in the Canterbury Land and Water Regional Plan manage the effects of activities in erosion prone areas – refer to the following section and rules:

Section: Vegetation clearance and earthworks in erosion-prone areas.

Rules 5.170 and 5.171.

4. *Direction in the NPS or otherwise rules in the District Plan on plantation forestry, dairy farming and intensive farming on Banks Peninsula.*

Plantation forestry is addressed above.

Christchurch District Plan

Within the Rural Banks Peninsula Zone, depending on type, farming is a permitted activity, or a restricted discretionary activity (intensive farming). These represent the starting point, but as with any proposal, care should be taken with the specifics of the given proposal to understand all rules within the district plan that might apply.

	Activity	Activity specific standards
P1	Farming	<p>a. Fencing shall be located a minimum of 5 metres from a support structure foundation of an identified electricity distribution line except where it meets the requirements of Clause 2.3.2 or 2.3.3 of NZECP34:2001.</p> <p>Advice note:</p> <ol style="list-style-type: none"> <li>1. The identified electricity distribution lines are shown on the planning maps.</li> <li>2. Refer to Rule 9.1.4 for rules relating to indigenous vegetation clearance and Rules 9.2.4 - 9.2.6 for rules relating to outstanding natural features and landscapes, significant features and areas of natural character in the coastal environment.</li> </ol>
P2	Farm Building	<p>a. Commercial greenhouses, produce packing buildings, milking/dairy sheds or structures associated with irrigation infrastructure (excluding mobile irrigators) shall not be located within 5 metres of the centre line of a 33kV electricity distribution line;</p> <p>b. Farm buildings, except where they meet the requirements of clause 2.4.1 of NZECP34:2001, shall not be located within 5 metres of a foundation of a 33kV electricity distribution line support structure.</p>
RD6	Intensive farming	<p>a. Intensive farming, equestrian facilities and boarding of domestic animals - Rule 17.11.2.3;</p> <p>b. Effects of activities on the coastal environment - Rule 9.6.3.1;</p> <p>c. Significant features and rural amenity landscapes - Rule 9.2.8.2; and</p>

		d. Within a Site of Ngāi Tahu cultural significance identified in Appendix 9.5.6 - Rule 9.5.5 as relevant to the site classification.
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Sections 9.5 (Ngāi Tahu values and the natural environment) and 9.6 (coastal environment) should also be referenced.

## Appendix 1

### Policies and rules for Rural Banks Peninsula and Plantation Forestry

Policies and rules relating to the Rural Banks Peninsula and to plantation forestry are included below, as well as how the two are interpreted together. It should be noted that this is not an exhaustive list and other factors may apply depending on the specifics of a given proposal. Rules referenced in advice notes should also be considered to understand if they apply.

#### Policy

##### 17.2.2.8 – Policy – Rural Banks Peninsula

- a. Ensure that subdivision, use and development in the Rural Banks Peninsula Zone recognises, maintains and, where practicable, enhances the quality of the rural working environment by:
  - i. restricting the scale, location and reflectivity of buildings to maintain a low density of built form that is not visually dominant and does not detract from views of cultural landscapes identified in the District Plan, sites of Ngāi Tahu cultural significance, or natural landforms and features;
  - ii. encouraging the protection, maintenance and enhancement of indigenous biodiversity, natural features and landscapes, historic heritage, coastal environment values, and open space; and
  - iii. encouraging public walking and cycling access connections where appropriate.

##### 17.2.2.9 – Policy – Plantation Forestry

- a. Ensure new plantation forestry is located and managed to:
  - i. avoid fire risk to nearby residential activities and urban areas;
  - ii. maintain the natural landforms and features, coastal environment values, open rural character and high visual amenity of Banks Peninsula and the Port Hills facing the Christchurch main urban area ;
  - iii. not obscure views from the Summit Road;
  - iv. maintain the views to cultural landscapes identified in the District Plan on Banks Peninsula;
  - v. avoid adverse effects on areas of significant indigenous vegetation and significant habitats of indigenous fauna and promote enhancement, restoration and retention of indigenous biodiversity;
  - vi. avoid wilding tree spread on Banks Peninsula and promote land management that contains or eradicates wilding trees.

#### Activity status table – Rural Banks Peninsula – plantation forestry

	Activity	Activity specific standards
RD7	Plantation forestry	<ol style="list-style-type: none"> <li>a. Plantation forestry - Rule 17.11.2.4</li> <li>b. Significant features and rural amenity landscapes - Rule 9.2.8.2;</li> <li>c. Indigenous biodiversity and ecosystems - Rule 9.1.5.2; and</li> <li>d. Within a Site of Ngāi Tahu cultural significance identified in Appendix 9.5.6 - Rule 9.5.5 as relevant to the site classification.</li> </ol> <p>Advice note:</p> <ol style="list-style-type: none"> <li>1. Refer to Rule 9.1.4 for rules relating to indigenous vegetation clearance and Rules 9.2.4 - 9.2.6 for rules relating to outstanding natural features and landscapes, significant</li> </ol>

		features and areas of natural character in the coastal environment.
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Rules as referenced in the RBP activity status table

#### 17.11.2.4 Plantation forestry

- a. Whether the plantation forestry promotes best practice in terms of any recognised industry standards or guidelines and any management plan for the operation.
- b. The extent to which wilding conifers will be managed taking into account the potential for the spread of wilding conifers.
- c. The effects of the plantation forestry taking into account:
  - i. the scale and extent of the proposed forestry and any cumulative effects taking into account existing forestry in the vicinity;
  - ii. any adverse effects of tracking or roading, including visibility, scarring, the extent to which existing contours are followed and any proposed measures to remedy or mitigate the effects;
  - iii. any adverse effects on the landscape values of the site and surrounding environment, including outstanding natural landscapes and features, significant features and the coastal environment;
  - iv. the relationship of the planted area to existing landforms including ridgelines and in particular identified ridgelines.
- d. The effects of plantation forestry, in particular harvesting, on infrastructure and rural amenity values, in terms of traffic generation and safety, noise, dust and nuisance and proposed management methods to mitigate the potential effects.
- e. The extent to which indigenous biodiversity and waterways, including sites of ecological significance, will be protected particularly during harvesting, including through the maintenance of adequate buffers with existing or additional planting of indigenous vegetation.
- f. Any relevant Rural Chapter objectives and policies, including 17.2.2.9 Policy — Plantation forestry.

#### 9.2.8.2 Significant features and rural amenity landscapes

- a. Whether the proposal is consistent with maintaining the qualities of the significant feature and/or rural amenity landscape;
- b. Any adverse effects on adjoining outstanding natural features, outstanding natural landscapes or natural character in the coastal environment, and whether there is a sufficient separation to avoid detracting from the qualities of those areas. When assessing separation, account shall be taken of visual separation, vertical and horizontal setback distances and retention of indigenous vegetation;
- c. On Banks Peninsula, the extent to which the proposal will detract from visual amenity landscape values. This shall include consideration of the extent to which the proposal is consistent with design guidance;
- d. Within greater Christchurch (including the Port Hills), the extent to which the proposal will detract from the natural landscape values;
- e. Whether the proposal recognises the context and values of historic and cultural significance and the relationship, culture and traditions of Ngāi Tahu;
- f. Whether the proposal will integrate into the landscape and the appropriateness of the scale, form, design and finish (materials and colours) proposed and mitigation measures such as planting. This shall include consideration of any adverse effects of reflectivity, glare and light spill;
- g. The proximity and extent to which the development is visible from public places and roads (including unformed legal roads), ease of accessibility to that place, and the significance of the view point;
- h. The extent to which natural elements such as landforms and vegetation within the site mitigate the visibility of development;

- i. The capacity of the landscape to absorb change and the extent to which opportunity has been taken to cluster built development in areas of existing built development with a higher potential to absorb development while retaining areas which are more sensitive to change;
- j. The extent to which the proposal will result in adverse cumulative effects;
- k. Whether the proposal supports the continuation of farming activities in rural zones;
- l. Whether the proposal is connected to reticulated water and the need to provide water supply (for firefighting), and the ability to integrate water tanks into the landscape and mitigate any adverse visual effects;
- m. For new access tracks whether the access supports conservation activities, farming or recreation activities, the ability to integrate with the landscape, follow natural contours and mitigate any adverse visual effects;
- n. The extent to which the proposal has technical or operational needs for its location;
- o. For proposed activities in connection with a recovery activity in the Flat Land Recovery Zone, the extent to which the qualities of the significant natural feature of the Avon River will be maintained; and
- p. Within a Site of Ngāi Tahu Cultural Significance, the matters set out in Rule 9.5.5 as relevant to the site classification:
  - i. Rule 9.5.5.1 - Wāhi Tapu / Wāhi Taonga, Mahaanui Iwi Management Plan Silent Files and Kaitōrete Spit;
  - ii. Rule 9.5.5.2 - Ngā Tūranga Tūpuna; and
  - iii. Rule 9.5.5.3 - Ngā Wai.

#### 9.1.5.2 Indigenous biodiversity and ecosystems

- a. The extent to which the nature, scale, intensity and location of the proposed activity will adversely affect indigenous biodiversity and ecosystems taking into account:
  - i. any loss of, or effects on, indigenous vegetation or habitats of indigenous fauna, including wetlands, ecological corridors and linkages;
  - ii. indigenous ecosystem integrity and function;
  - iii. Ngāi Tahu values associated with indigenous biodiversity;
  - iv. where relevant, any effects on areas of significant indigenous vegetation and/or significant habitats of indigenous fauna in Sites of Ecological Significance listed in Schedule A of Appendix 9.1.6.1; and
  - v. where relevant, any effects on indigenous vegetation and habitats of indigenous fauna in the coastal environment.
- b. The extent to which areas of significant indigenous vegetation and/or significant habitats of indigenous fauna in Sites of Ecological Significance listed in Schedule A of Appendix 9.1.6.1 will be protected to ensure no net loss of indigenous biodiversity;
- c. The extent to which adverse effects on indigenous biodiversity and Ngāi Tahu values will be managed to ensure indigenous biodiversity in the Christchurch District is maintained and enhanced;
- d. Any social, economic, environmental and cultural benefits resulting from the proposed activity including the extent to which the activity may protect, maintain or enhance any ecosystems or indigenous biodiversity offsets, including through the use of biodiversity offsets, covenants and/or restoration and enhancement;
- e. The risk of the increase in weed and pest species, and proposed management of pests; and
- f. Any locational, technical or operational requirements of the proposed activity and the practicality of avoiding indigenous vegetation, including the viability of alternatives.

#### 9.5.5 Rules – Matters of discretion

##### 9.5.5.1 Wāhi Tapu / Wāhi Taonga, Mahaanui Iwi Management Plan Silent Files and Kaitōrete Spit

- a. The potential adverse effects, including on sensitive tangible and/or intangible Ngāi Tahu values as identified by engagement with the relevant Papatipu Rūnanga;

- b. Effects on sites of archaeological value including consideration of the need to impose an accidental discovery protocol or have a cultural monitor present;
- c. The extent to which sites of Ngāi Tahu cultural significance are protected;
- d. Whether a cultural impact assessment has been undertaken and the proposal's consistency with values identified;
- e. The effects of the proposed activity on Ngāi Tahu values and the appropriateness of any mitigation measures, including cultural monitoring;
- f. Whether a protocol has been agreed with the Rūnanga for managing accidental discovery;
- g. Whether the relevant Papatipu Rūnanga has been consulted, the outcome of that consultation, and whether the development or activity responds to, or incorporates the outcome of that consultation;
- h. In respect of sites on the New Zealand Heritage List / Rārangi Korero whether Heritage New Zealand Pouhere Taonga has been consulted and the outcome of that consultation; and
- i. In respect of utilities, the extent to which the proposed utility has technical or operational needs for its location.

#### 9.5.5.2 Ngā Tūranga Tūpuna

- a. The effects of the proposed activity on Ngāi Tahu values and the appropriateness of any mitigation measures;
- b. Effects on sites of archaeological value including consideration of the need to impose an accidental discovery protocol or have a cultural monitor present;
- c. The extent to which the proposed development or activity recognises and incorporates Ngāi Tahu history, identity and values into development or redevelopment within these areas;
- d. Whether the proposal maintains or restores natural features with cultural values within these areas;
- e. Whether the relevant Papatipu Rūnanga has been consulted, the outcome of that consultation and whether the development or activity responds to, or incorporates the outcome of that consultation;
- f. Whether the proposal provides an opportunity to recognise Ngāi Tahu culture, history and identity associated with specific places and affirms connection between mana whenua and place;
- g. Whether any site of historic Ngāi Tahu occupation will be disturbed;
- h. The provision of information on Ngāi Tahu history and association with the area;
- i. The effect of removing indigenous vegetation on mahinga kai and other customary uses; and
- j. In respect of utilities, the extent to which the proposed utility has technical or operational needs for its location.

#### 9.5.5.3 Ngā Wai

- a. Whether the relevant Papatipu Rūnanga has been consulted, the outcome of that consultation and whether the development or activity responds to, or incorporates the outcome of that consultation;
- b. Effects on sites of archaeological value including consideration of the need to impose an Accidental Discovery Protocol or have a cultural monitor present;
- c. The effects of the proposed activity on Ngāi Tahu values and the appropriateness of any mitigation measures including new planting and improved access for customary use;
- d. Whether the proposal will remove indigenous vegetation and any effects on mahinga kai and other customary uses;
- e. The extent to which the proposed activity will affect the natural character of the waterbody and its margins, or Te Tai o Mahaanui / the coastal environment.
- f. The provision of information on Ngāi Tahu history and association with the area;
- g. Whether wastewater disposal and stormwater management systems recognise the cultural significance of ngā wai, and do not create additional demand to discharge directly; and

- h. In respect of utilities, the extent to which the proposed utility has technical or operational needs for its location.

Advice note:

1. With respect to Ngā Wai Te Tai o Mahaanui / the coastal environment reference should also be made to Chapter 9.6.2.1 Objectives, Policy 9.6.2.2.3 Extent of the coastal environment, and the matters of discretion in Rules 9.6.3.1 a, b, c, and d.

Appendix 2

Hyperlinks to individual district plan maps for Banks Peninsula

Overview/key page of district plan maps –

<https://districtplan.ccc.govt.nz/pages/plan/book.aspx?exhibit=DistrictPlan>

Map 51

[https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps\\_51.pdf](https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps_51.pdf)

Map 52

[https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps\\_52.pdf](https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps_52.pdf)

Map 53

[https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps\\_53.pdf](https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps_53.pdf)

Map 54

[https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps\\_54.pdf](https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps_54.pdf)

Map 57

[https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps\\_57.pdf](https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps_57.pdf)

Map 58

[https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps\\_58.pdf](https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps_58.pdf)

Map 59

[https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps\\_59.pdf](https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps_59.pdf)

Map 60

[https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps\\_60.pdf](https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps_60.pdf)

Map 61

[https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps\\_61.pdf](https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps_61.pdf)

Map 62

[https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps\\_62.pdf](https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps_62.pdf)

Map 63

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Map 64

[https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps\\_64.pdf](https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps_64.pdf)

Map 65

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Map 66

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Map 67

[https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps\\_67.pdf](https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps_67.pdf)



Map 68

[https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps\\_68.pdf](https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps_68.pdf)

Map 69

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Map 70

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Map 71

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Map 72

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Map 73

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Map 74

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Map 75

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Map 76

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Map 77

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Map 78

[https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps\\_78.pdf](https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps_78.pdf)

Map R1

[https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps\\_R1.pdf](https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps_R1.pdf)

Map R2

[https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps\\_R2.pdf](https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps_R2.pdf)

Map R3

[https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps\\_R3.pdf](https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps_R3.pdf)

Map R4

[https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps\\_R4.pdf](https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps_R4.pdf)

Map R5

[https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps\\_R5.pdf](https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps_R5.pdf)

Map R6

[https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps\\_R6.pdf](https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps_R6.pdf)

Map R7

[https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps\\_R7.pdf](https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps_R7.pdf)

Map R8

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Map R9

[https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps\\_R9.pdf](https://districtplan.ccc.govt.nz/linkedcontent/planningmaps/PlanningMaps_R9.pdf)

## Ticket Report

01 03 2024 - 31 03 2024

Filter by Ward

Banks Peninsula

Filter by month

2024 (Year) + March (Month)

Tickets Reported in March 2024

487

# Reported Tickets last month

Status as of Report Date

Pending - Programmed ...

13

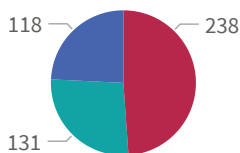
Open

162

Closed/Resolved

312

Channels



Phone/Email/Walk-in  
Snap, Send, Solve  
Website

Currently Open Tickets

162

# Open Tickets\*

16

avg open ticket age (days)

62

Escalated tickets\*

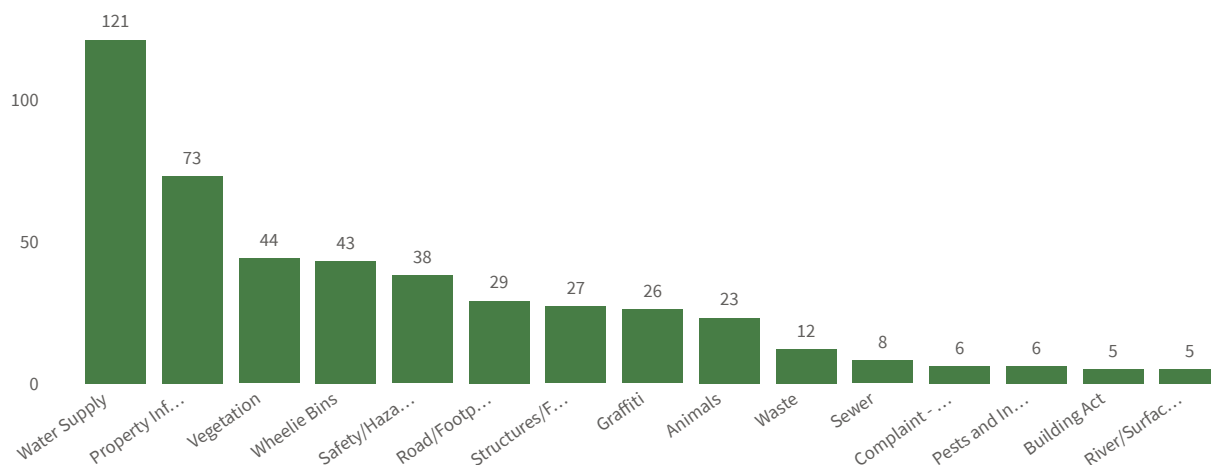
1354

Total Currently Open Tickets

\*Open as of report date, reported during filtered period

Top 15 Incident Categories

Banks Peninsula



Top 10 Object Categories

# Tickets	ObjectCategory
96	Water Leak
40	Residential Property Files
26	Damaged Bin
23	Trees
20	Residential LIM
19	Garden/Landscaped Area
19	Graffiti (OLD)
14	Road Works
13	Building Maintenance
10	Road/Hard Surface
10	Water Supply

Report date:  
03 Apr 2024

Christchurch  
City Council

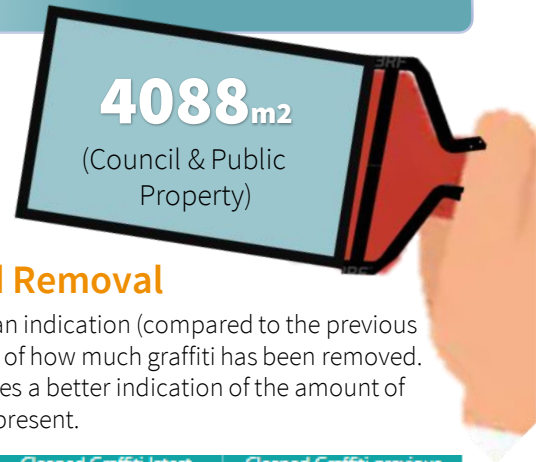
Item 14

Attachment E

# GRAFFITI SNAPSHOT

March 2024

## Ward & Suburb Insights



### Ward Reporting

This is an indication (compared to the previous month) of how active our citizens are. Several people may report the same “tag” so this is not the best way to determine the amount of graffiti present.

### Ward Removal

This is an indication (compared to the previous month) of how much graffiti has been removed. This gives a better indication of the amount of graffiti present.

Ward	# of Tickets - Latest Month	# of Tickets - Previous Month	% Monthly Change	# of Tickets
Banks Peninsula	24	24	0% ○	24
Burwood	78	54	44% ●	78
Cashmere	112	112	0% ○	112
Central	793	784	1% ●	793
Coastal	131	156	-16% ●	131
Fendalton	44	89	-51% ●	44
Halswell	17	29	-41% ●	17
Harewood	52	33	58% ●	52
Heathcote	192	278	-31% ●	192
Hornby	55	34	62% ●	55
Innes	63	121	-48% ●	63
Linwood	119	106	12% ●	119
Papanui	30	40	-25% ●	30
Riccarton	44	60	-27% ●	44
Spreydon	163	161	1% ●	163
Waimairi	9	18	-50% ●	9
<b>Total</b>	<b>1,926</b>	<b>2,099</b>	<b>-8%</b>	<b>1,926</b>

Ward	Cleaned Graffiti latest month - mtrs2	Cleaned Graffiti previous month - mtrs2
Banks Peninsula	135	155
Burwood	58	105
Cashmere	94	189
Central	929	1718
Coastal	432	485
Fendalton	196	191
Halswell	80	119
Harewood	379	314
Heathcote	924	1624
Hornby	141	177
Innes	127	276
Linwood	224	503
Papanui	45	134
Riccarton	177	267
Spreydon	141	320
Waimairi	8	29
<b>Total</b>	<b>4088</b>	<b>6605</b>

### Reporting Hot Spots

Streets/Locations with the most reported graffiti

Street	# of Tickets - Latest Month	# of Tickets - Previous Month
Colombo Street	28	22
Avon Riverbank Central City	24	15
Centennial Park	21	4
Thomson Park	18	9
Worcester Street	18	4
Worcester Street, Rolleston to Montreal	15	
Ferry Road	11	14
Lichfield Street	11	
Cathedral Square, Worcester to Colombo	10	15
Hagley Park South	10	4
Margaret Mahy Family Playground	10	8
Worcester Street, Barbadoes to Fitzgerald	9	5
Lincoln Road	8	2
Manchester Street	8	6
Rawhiti Domain	8	5
Cambridge Terrace, Colombo to Manchester	7	2
Cathedral Square	7	13
Cumnor Terrace	7	
Hagley Park North	7	7
Madras Street	7	6
Sheldon Park	7	1
St Asaph Street	7	9
Burwood Road, Staffordshire to Mairehau	6	1
Lichfield Street, Kivers to Manchester	6	1
Madras Street \ Cashel Street, Central City	6	1
New Brighton Beach	6	6

### Removal Hot Spots

Locations with the most graffiti removed (m2)

Street	Cleaned Graffiti Square Metres
Thomson Park	184
Cathedral Square, Worcester to Colombo	158
Carlyle Street \ Colombo Street, Sydenham	139
Dickeys Road, Main North to Coutts Island	118
Linwood Avenue \ Hargood Street, Woolston	100
Sheldon Park	100
Washington Way Reserve	98
Carlyle Street, Colombo to Buchan	95
Nunweek Park	80
Mandeville Reserve	72
Colombo Street, Carlyle to Moorhouse	69
Pages Road	58
Greens Road, Sevenoaks to Sealy	54
Jellie Park	52
Moorhouse Avenue \ Colombo Street, Sydenham	51
Colombo Street, Battersea to Byron	48
Manlylands Reserve	47
Christchurch Northern Motorway, Christchurch Northern to End	45
Denton Park	44
Somerfield Park	42
Attlee Crescent, Truman to Truman	40
Colombo Street \ Bath Street, Central City	36
Kainga Road, Riverlea Estate to Harbour	36
Barnett Park Sports Grounds	35
Durham Street South, Sandyford to Moorhouse	35
Sea Eagles Reserve	35

# GRAFFITI SNAPSHOT

March 2024

## Further Insights

### Reporting Activity

Reporter Type	202402	202403
Individual Volunteer	1,002	899
Non Volunteer	547	557
Friend Volunteer	437	375
Group Volunteer	96	113
Total	2,082	1,944

% of Reports made by Volunteers

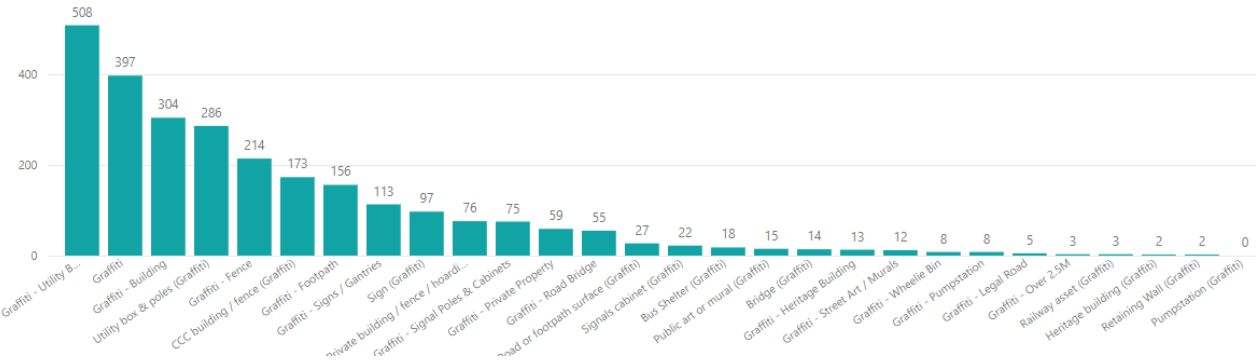


Top 5 Volunteer Reporters

Graeme (311)  
Peter  
Denise  
Jo  
Gus

Monthly Draw Winner: Jim

### Reports by Asset Type



## With the Police

Identified taggers/tags	Forwarded to Police	Outcome
2	2	Tagger referred to Police Youth Aid

## Latest Murals



Artist – Graffiti Team

Address - Cnr Dyers Road and Cass Street

## 15. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

### Karakia Whakamutunga

Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia mā mā, te ngākau, Te tinana te wairua i te ara takatā Koia rā e Rongo, whakairia ake ki runga Kia tina! TINA! Hui e! TĀIKI E!	<i>Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Rongo, suspended high above us (i.e. in 'heaven') Draw together! Affirm!</i>
--	--

## 16. Resolution to Exclude the Public

*Section 48, Local Government Official Information and Meetings Act 1987.*

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

### Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE REVIEWED FOR POTENTIAL RELEASE
17.	TE PĀTAKA O RĀKAIHAUTŪ BANKS PENINSULA COMMUNITY SERVICE AWARDS	S7(2)(A)	PROTECTION OF PRIVACY OF NATURAL PERSONS	PERSONAL DETAILS OF NOMINEES AND NOMINATORS ARE INCLUDED IN THIS REPORT.	COMMUNITY SERVICE AWARDS FUNCTION - 2024