

Te Pātaka o Rākaihautū
Banks Peninsula Community Board
OPEN MINUTES

Date: Monday 11 March 2024
Time: 10 am
Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Lyttelton

Present

Chairperson	Lyn Leslie
Deputy Chairperson	Nigel Harrison
Members	Tyrone Fields
	Jillian Frater
	Asif Hussain
	Cathy Lum-Webb
	Howard Needham
	Luana Swindells

Principal Advisor

Penelope Goldstone
Manager Community Governance, Banks Peninsula
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- Part A Matters Requiring a Council Decision**
Part B Reports for Information
Part C Decisions Under Delegation
-

Karakia Tīmatanga

The Board observed a moment of silence acknowledging the recent passing of Charles Crofts, kaumatua of Te Rūnanga o Koukourarata.

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

There were no apologies.

2. Declarations by Member Te Ki Taurangi

Part B

Jillian Frater completed her oral and written declaration in the presence of Lyn Leslie, Chairperson Te Pātaka o Rākaihautū Banks Peninsula Community Board and John Filsell, Head of Community Support and Partnerships.

The meeting adjourned at 10.13am and reconvened at 10.21am.

3. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

4. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved BKCB/2024/00009

That the minutes of Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on Monday, 12 February 2024 be confirmed.

Tyrone Fields/Nigel Harrison

Carried

5. Public Forum Te Huinga Whānui



Part B

5.1 Lyttelton Energy Transition Society

Thomas Kulpe spoke on behalf of the Lyttelton Energy Transition Society (LETS) to introduce LETS, a new local not-for-profit organisation in Lyttelton, to the Board.

After questions from members, the Chairperson thanked Mr Kulpe for his presentation

Attachments

- A Item 5 - Public Forum Lyttelton Energy Transition Society - Banks Peninsula Community Board
Monday 11 March 2024  

6. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

7. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

8. Reserve Committee Meeting Minutes

Community Board Comment

The Board discussed the matter of Reserve Committees allocating annual/permanent camping sites at the Pigeon Bay and Duvauchelle camping grounds noting that the allocation of permanent sites is not permissible within the Camping Ground Regulations.

Staff Recommendations / Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Committees:
 - a. Cass Bay Reserve Committee – Unconfirmed Minutes – 1 February 2024.
 - b. Lyttelton Recreation Ground Reserve Committee – Unconfirmed Minutes – 20 November 2023.
 - c. Pigeon Bay Reserve Committee – Unconfirmed Minutes – 22 January 2024.
 - d. Robinsons Bay Reserve Committee – Unconfirmed Minutes – 11 February 2024.
 - e. Duvauchelle Reserve Committee – Unconfirmed Minutes – 15 January 2024.
 - f. Pigeon Bay Reserve Committee – Unconfirmed Minutes – 19 February 2024.
2. Approve the following co-option to the Robinsons Bay Reserve Committee:
 - a. Ross Blanks.
3. Note the following items within the Reserve Committee minutes:
 - a. The resignation of Pam Richardson from the Pigeon Bay Reserve Committee.
 - b. The resignation of Liz and Brian Bain from the Robinsons Bay Reserve Committee.

Community Board Resolved BKCB/2024/00010

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the minutes of the following Reserve Committees:
 - a. Cass Bay Reserve Committee – Unconfirmed Minutes – 1 February 2024.
 - b. Lyttelton Recreation Ground Reserve Committee – Unconfirmed Minutes – 20 November 2023.

- c. Pigeon Bay Reserve Committee – Unconfirmed Minutes – 22 January 2024.
 - d. Robinsons Bay Reserve Committee – Unconfirmed Minutes – 11 February 2024.
 - e. Duvauchelle Reserve Committee – Unconfirmed Minutes – 15 January 2024.
 - f. Pigeon Bay Reserve Committee – Unconfirmed Minutes – 19 February 2024.
2. Approves the following co-option to the Robinsons Bay Reserve Committee:
 - a. Ross Blanks.
 3. Notes the following items within the Reserve Committee minutes:
 - a. The resignation of Pam Richardson from the Pigeon Bay Reserve Committee.
 - b. The resignation of Liz & Brian Bain from the Robinsons Bay Reserve Committee.
 4. Requests staff to investigate options for reducing permanent camping sites at Pigeon Bay and Duvauchelle camping grounds and report to the Board.

Luana Swindells/Asif Hussain

Carried

5. Public Forum Continued Te Huinga Whānui

5.2 Naval Point - Te Nukutai o Tapoa - Public Boat Ramp Closures

Sabrina Saunders, representing the Naval Point Club, spoke to the Board about the perceived lack of timely communication to the public about the public boat ramp closures at Naval Point and the lack of understanding residents have about closures of ramps, roads and the Lyttelton Tunnel during SailGP.

After questions from the Board members, the Chairperson thanked Ms Saunders for her presentation.

9. Akaroa Museum Advisory Committee Meeting Minutes

Community Board Resolved BKCB/2024/00011 -Officer recommendation accepted without change

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the following minutes of the Akaroa Museum Advisory Committee:
 - a. Unconfirmed Meeting Minutes - 21 February 2024.
 - b. Meeting Minute Attachments – 21 February 2024 .

Nigel Harrison/Asif Hussain

Carried

10. Report of the Electoral Officer - Lyttelton Subdivision Community Board By-election - 17 February 2024

Community Board Resolved BKCB/2024/00012 - Officer recommendation accepted without change

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Report of the Electoral Officer.

Lyn Leslie/Tyrone Fields

Carried

11. BP Meats Site 67 & 67A Rue Lavaud Akaroa - Future Use

Community Board Resolved BKCB/2024/00013- Officer recommendations accepted without change

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives this report.
2. Supports staff initiating the proposed process, with key stages including:
 - Obtaining updated technical analysis for the site and updating Section D of the '2011 Akaroa Places and Spaces Plan'.
 - Preparing a consultation and engagement plan alongside Community Governance and Communications and Engagement staff.
 - Undertaking targeted and on-going engagement with Ōnuku Rūnanga, acknowledging their proposal for the site and noting the cultural importance of the area.
 - Developing site requirements/principles for refining the various site options to be consulted on.
 - Presenting the site options and engagement plan to the Community Board for a decision to consult.
 - Undertaking public consultation and reporting back to the Community Board regarding the consultation findings and next steps.
3. Maintains the status quo holding strategy until staff report back on options for future use.

Nigel Harrison/Asif Hussain

Carried

14. Te Pātaka o Rākaihautū Banks Peninsula Community Board Representation on External Organisations and Funding Delegation Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Review appointments to external organisations considering the new Lyttelton member.
2. Appoint a member of the Community Board, or other person, to the following body, as the Christchurch City Council's representative on that body:
 - Lyttelton Historical Museum Society Incorporated.
3. Appoints a representative on the following body:
 - Lyttelton Port Liaison Committee.
4. Appoints a liaison person to the following subordinate decision-making bodies and outside organisations:

Reserve Committees

- Lyttelton Reserves Committee.

Residents' Associations

- Lyttelton Community Association.

Community Organisations

- Grubb Cottage Trust.
 - Lyttelton Business Association.
 - Project Lyttelton Inc
5. Revokes previous delegations for Youth Development Fund Decision Making.
 6. Delegates a Board member to approve Te Pātaka o Rākaihautū Banks Peninsula Community Board Youth Development Fund grants during the remaining 2022-2025 Board Term.

Community Board Resolved BKCB/2024/00014

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Reviews appointments to external organisations considering the new Lyttelton member.
2. Appoints the following member of the Community Board, to the following body, as the Christchurch City Council's representative on that body:
 - Lyttelton Historical Museum Society Incorporate – Jillian Frater.
3. Appoints the following a member of the Community Board as a representative on the following body:
 - Lyttelton Port Liaison Committee – Jillian Frater.
4. Appoints the following members of the Community Board as a liaison person to the following subordinate decision-making bodies and outside organisations:

Reserve Committees

- Lyttelton Reserves Committee – Jillian Frater.

Residents' Associations

- Lyttelton Community Association - Cathy Lum-Webb.

Community Organisations

- Grubb Cottage Trust – Jillian Frater.

- Lyttelton Harbour Business Association - Tyrone Fields.
 - Project Lyttelton Inc – Cathy Lum-Webb.
5. Revokes previous delegations for Youth Development Fund Decision Making.
 6. Delegates to the Community Board Chairperson and Luana Swindells to approve Te Pātaka o Rākaihautū Banks Peninsula Community Board Youth Development Fund grants during the remaining 2022-2025 Board Term.

Tyrone Fields/Cathy Lum-Webb

Carried

12. 63 Lukes Road, Little Akaloa - Proposed Road Name

Community Board Resolved BKCB/2024/00015 - Officer recommendation accepted without change

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Approves the following new road name for 63 Lukes Road (RMA/2023/813).
 - a. Lane 1 - Ara Tamāhine Ātaahua.

Tyrone Fields/Asif Hussain

Carried

13. Akaroa Design Review Panel Appointment

Community Board Resolved BKCB/2024/00016 - Officer recommendation accepted without change.

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Appoints Rodney Laredo as the Akaroa Civic Trust representative for the Akaroa Design Review Panel for the remainder of the 2022-25 term.

Tyrone Fields/Nigel Harrison

Carried

17. Resolution to Include Supplementary Report

Community Board Resolved BKCB/2024/00017 Officer recommendation accepted without change.

That the report be received and considered at Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting on Monday, 11 March 2024.

Open Items

18. Lyttelton Harbour Business Association Discretionary Response Request

Tyrone Fields/Luana Swindells

Carried

18. Lyttelton Harbour Business Association Discretionary Response Request

Community Board Resolved BKCB/2024/00018 - Officer recommendation accepted without change

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Approves a grant of \$2,541 from its 2023/2024 Discretionary Response Fund to The Lyttelton Harbour Business Association towards event costs to host a viewing area in Albion Square during SailGP.

Tyrone Fields/Asif Hussain

Carried

15. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - March 2024

Community Board Resolved BKCB/2024/00019 -Officer recommendation accepted without change

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report for March 2024.

Luana Swindells/Asif Hussain

Carried

16. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Members exchanged information on the following topics

- The Board were advised that the residents' SailGP access passes had started to be distributed to Lyttelton residents. The Board discussed aspects of the upcoming SailGP event including involving local talent for displays during the events, the communication to the community of traffic management, the need for more than one pass per residence, and the Marine Mammal Plan (that has not yet been finalised).
- Lyttelton Emergency Hub is currently having community conversations to formulate the hub's way forward.
- The Cass Bay residents recently held a successful community beach picnic.
- The Board were advised that there is a shared kai table outside of 40 Winchester Street, which is available to the community.
- Over the past weekend there was a Lyttelton litter drive, with the help of Port Noise event. Approximately 60kg of waste was collected.
- The Board were advised that some Lyttelton residents have been in contact with Board members wanting a dog park in Lyttelton.
- It was noted that the five year anniversary of 15 March Christchurch Mosque shootings is approaching.

- The Board discussed the matter of fire mitigation which is in the forefront of the community’s mind post Port Hills Fire 2024. The Board acknowledged the work of the firefighters who spent over 200 hours over three days fighting the recent Port Hills fire. The Board were reminded that it is a Board priority in the Community Board plan about water storage for firefighting.
- A Board member attended the recent opening of the Christchurch Multicultural Centre (at the former Hagley netball courts).
- A Board member advised that they have received community emails regarding port noise in Lyttelton.
- The Board were advised that the “Art on the Fence” in Birdlings Flat was recently opened.
- The Little River toilets upgrade project has begun. The first phase is to install a larger water tank.
- The Coronation Library in Little River project upgrade can now commence as the resource and building consents have been approved.
- The Board were advised that the Giant Pumpkin Festival in Little River will be held on 7 April 2024.
- Some Board members recently attended the Okains Bay Health Muster that have agencies such as Police, and Akaroa Health Centre to advise the community of the resources that are available in many area including mental health. Some attendees come from Ashburton to attend. It is planned to have more sessions around Banks Peninsula.
- The Banks Peninsula Member of Parliament recently held a meeting on filling the fibre broadband gaps around the Lyttelton Harbour basin.
- A ceremony was held on the 10 year anniversary of the opening of the Akaroa Marine Reserve.
- The Council’s Draft Long Term Plan 2025-2035 will be adopted by the Council shortly.
- The Board discussed the inclusion of fire management in the Reserve Committee Triennial Plans.
- The Board were advised of the recent collaboration between Ōnuku Rūnanga and community that took place to hold a recent Takapūneke celebration.
- It was noted that there is increased traffic around the Lyttelton Harbour basin, however there is no visible police monitoring.

Karakia Whakamutunga

Meeting concluded at 12.01pm.

CONFIRMED THIS 8th DAY OF APRIL 2024

LYN LESLIE
CHAIRPERSON