
**Te Pātaka o Rākaihautū
Banks Peninsula Community Board
SUPPLEMENTARY AGENDA**

Notice of Meeting:

An ordinary meeting of Te Pātaka o Rākaihautū Banks Peninsula Community Board will be held on:

Date: Monday 11 March 2024
Time: 10 am
Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Lyttelton

Membership

Chairperson	Lyn Leslie
Deputy Chairperson	Nigel Harrison
Members	Tyrone Fields Jillian Frater Asif Hussain Cathy Lum-Webb Howard Needham Luana Swindells

8 March 2024

Principal Advisor

Penelope Goldstone
Manager Community Governance, Banks
Peninsula
Tel: 941 5689

Liz Beaven
Community Board Advisor
941 6601
liz.beaven@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

To watch the meeting live, or a recording after the meeting date, go to:

<https://www.youtube.com/channel/UC66K8mOIfQT3l4rOLwGbeug>

To view copies of Agendas and Minutes, go to:

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



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- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
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17. Resolution to Include Supplementary Reports Te Whakataunga Whakauru Pūrongo āpiti

1. Background Te Horopaki

- 1.1 Approval is sought to submit the following report to Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting on 11 March 2024:
 18. Lyttelton Harbour Business Association Discretionary Response Request
- 1.2 The reason, in terms of section 46A(7) of the Local Government Official Information and Meetings Act 1987, why the report was not included on the main agenda is that it was not available at the time the agenda was prepared.
- 1.3 It is appropriate that Te Pātaka o Rākaihautū Banks Peninsula Community Board receive the report at the current meeting.

2. Recommendation Te Tūtohu

- 2.1 That the report be received and considered at Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting on 11 March 2024.
 18. Lyttelton Harbour Business Association Discretionary Response Request

18. Lyttelton Harbour Business Association Discretionary Response Request

Reference / Te Tohutoro: 24/383778

Report of / Te Pou Dane Moir, Community Development Advisor,
Matua: (Dane.Moir@ccc.govt.nz)

Senior Manager / Andrew Rutledge, Acting General Manager Citizens and Community
Pouwhakarae:

1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for Te Pātaka o Rākaihautū Banks Peninsula Community Board to consider an application for funding from its 2023/2024 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00067090	Lyttelton Harbour Business Association	Sail GP Fanzone	\$2,541	\$2,541

- 1.2 There is currently a balance of \$35,744 remaining in the fund.

2. Staff Recommendations / Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

- Approve a grant of \$2,541 from its 2023/2024 Discretionary Response Fund to The Lyttelton Harbour Business Association towards event costs to host a viewing area in Albion Square during Sail GP.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular the strategic priorities of a Collaborative and Confident City and A Cultural Powerhouse City. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.

Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.2.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations, or Community Board decisions

- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.


Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2023/2024 Discretionary Response Fund is as below.

Total Budget 2020/21	Granted To Date	Available for allocation	Balance if Staff Recommendation adopted
\$52,930	\$17,186	\$35,744	\$33,203

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Lyttelton Harbour Business Association - DRF 2023-24 Banks Peninsula Matrix - Lyttelton SailGP Fanzone	24/388196	7

Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002). (a) This report contains: (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement. (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Dane Moir - Community Development Advisor
Approved By	Penelope Goldstone - Manager Community Governance, Banks Peninsula

2023/24 DRF BANKS PENINSULA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00067090	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Lyttelton Harbour Business Association	<p>Lyttelton SailGP Fanzone</p> <p>As part of the ITM New Zealand Sail Grand Prix in Christchurch, ChristchurchNZ, the Lyttelton Harbour Business Association and Lyttelton Port Company are keen to celebrate the bonus return of SailGP to Lyttelton harbour by installing a large-scale LED screen at Albion Square for live community viewing of the racing.</p>	<p>\$ 9,141</p> <p>Requested</p> <p>\$ 2,541</p> <p>(28% requested)</p>	Event costs	<p>\$ 2,541</p> <p>That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$2,541 to the Lyttelton Harbour Business Association towards event costs to host a viewing area in Albion Square during Sail GP.</p>	2

<p>Organisation Details</p> <p>Service Base: Legal Status: Established: Target Groups: Annual Volunteer Hours: Participants: 150</p> <p>Alignment with Council Strategies</p> <ul style="list-style-type: none"> This aligns with the Strengthening Communities Together Strategy Whenua pillar by helping connect community and foster a sense of local identity. <p>CCC Funding History</p>	<p>Other Sources of Funding</p> <p>\$6,600 from local sponsorship from Ray White, Fresh Choice and the Lyttelton Port Company</p> <p>Staff Assessment</p> <p>The Lyttelton Harbour Business association is a key organisation for enabling connection for businesses and community in Lyttelton. Albion Square is a central hub in the community and already a known destination for live outdoor music. The built-in amphitheatre with concrete and grass seating is an ideal outdoor viewing location with high foot traffic, especially during the Saturday farmer's market.</p> <p>They are seeking funding to enable them to provide a viewing area during Sail GP. As this event is taking place in Whakaraupō it is important that locals have a space where they can take part without having to travel.</p> <p>Rationale for Staff Recommendation:</p> <ul style="list-style-type: none"> -Widens accessibility to SailGP for Lyttelton community. -Promotes Lyttelton township as a host destination and another SailGP touchpoint outside of the race event. -To lay groundwork for 2025 Lyttelton business and township activations.
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