

## **Insurance Subcommittee**

### **AGENDA**

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#### **Notice of Meeting:**

An ordinary meeting of the Insurance Subcommittee will be held on:

**Date:** Monday 26 February 2024  
**Time:** 2pm  
**Venue:** Council Chambers, Level 2, Civic Offices,  
53 Hereford Street, Christchurch

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#### **Membership**

Chairperson	Councillor Sam MacDonald
Deputy Chairperson	Councillor Victoria Henstock
Members	Councillor Kelly Barber Councillor Jake McLellan

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**20 February 2024**

#### **Principal Advisor**

Helen White  
Head of Legal & Democratic Services  
Tel: 941 8999

Megan Pearce  
Manager Hearings and Council Support  
941 8140  
megan.pearce@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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- Part A Matters Requiring a Council Decision  
Part B Reports for Information  
Part C Decisions Under Delegation
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### **1. Apologies Ngā Whakapāha**

At the close of the agenda no apologies had been received.

### **2. Declarations of Interest Ngā Whakapuaki Aronga**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### **3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua**

That the minutes of the Insurance Subcommittee meeting held on [Monday, 4 December 2023](#) be confirmed (refer page 5).

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## Insurance Subcommittee OPEN MINUTES

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**Date:** Monday 4 December 2023  
**Time:** 9:30 am  
**Venue:** Council Chambers, Level 2, Civic Offices,  
53 Hereford Street, Christchurch

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**Present**  
Chairperson Councillor Sam MacDonald  
Deputy Chairperson Councillor Victoria Henstock  
Members Councillor Kelly Barber  
Councillor Jake McLellan

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**Principal Advisor**  
Russell Holden  
Acting General Manager - Resources / CFO  
941 8999

Megan Pearce  
Manager Hearings and Council Support  
941 8140  
megan.pearce@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

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- Part A Matters Requiring a Council Decision**  
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- 

Councillor Henstock assumed the Chair for the meeting.

The agenda was dealt with in the following order.

### **1. Apologies Ngā Whakapāha**

**Part C**

**Committee Resolved INS/2023/00011**

That the apology received from Councillor MacDonald for lateness be accepted.

Councillor Barber/Councillor Henstock

Carried

### **2. Declarations of Interest Ngā Whakapuaki Aronga**

**Part B**

There were no declarations of interest recorded.

### **3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua**

**Part C**

**Committee Resolved INS/2023/00012**

That the minutes of the Insurance Subcommittee meeting held on Friday, 10 November 2023 be confirmed.

Councillor McLellan/Councillor Barber

Carried

### **4. Resolution to Exclude the Public Te whakataunga kaupare hunga tūmatanui**

**Committee Resolved INS/2023/00013**

**Part C**

That at 9.32am the resolution to exclude the public set out on pages 8 to 9 of the agenda be adopted.

Councillor McLellan/Councillor Barber

Carried

The public were re-admitted to the meeting at 10.21am.

Meeting concluded at 10.21am.

CONFIRMED THIS 26<sup>th</sup> DAY OF FEBRUARY 2024

COUNCILLOR SAM MACDONALD  
CHAIRPERSON

Unconfirmed

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## 4. Resolution to Exclude the Public

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*Section 48, Local Government Official Information and Meetings Act 1987.*

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

### **Note**

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):
- (a) Shall be available to any member of the public who is present; and
  - (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:



ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE REVIEWED FOR POTENTIAL RELEASE
5.	PUBLIC EXCLUDED INSURANCE SUBCOMMITTEE MINUTES - 4 DECEMBER 2023			REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.	
6.	INSURANCE UPDATE	S7(2)(G), S7(2)(I)	MAINTAIN LEGAL PROFESSIONAL PRIVILEGE, CONDUCT NEGOTIATIONS	INSURANCE DISCUSSIONS AND RELATED LEGAL ADVICE MUST REMAIN CONFIDENTIAL IN ORDER TO PROTECT COUNCIL'S NEGOTIATING POSITION.	31 DECEMBER 2024  FOLLOWING SETTLEMENT OF THE INSURANCE CLAIM AND WHEN THE CHIEF EXECUTIVE OFFICER OR GM RESOURCES / CFO DETERMINE THERE ARE NO LONGER ANY REASONS TO WITHHOLD INFORMATION UNDER THE ACT AND APPROPRIATE REDACTIONS ARE MADE TO PROTECT LEGAL PRIVILEGE.