

Waimāero
Fendalton-Waimairi-Harewood Community Board
OPEN MINUTES

Date: Monday 12 February 2024
Time: 4.34 pm
Venue: Boardroom, Fendalton Service Centre,
Corner Jeffreys and Clyde Roads, Fendalton

Present

Chairperson	Bridget Williams
Deputy Chairperson	Jason Middlemiss
Members	David Cartwright
	Linda Chen (via audio/visual link)
	James Gough
	Aaron Keown
	Sam MacDonald (via audio/visual link)
	Nicola McCormick

Maryanne Lomax
Manager Community Governance, Fendalton-Waimairi-Harewood
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- Part A** Matters Requiring a Council Decision
Part B Reports for Information
Part C Decisions Under Delegation
-

Karakia Tīmatanga

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Community Board Resolved FWHB/2024/00001

That the apologies received from Shirish Paranjape be accepted.

James Gough/David Cartwright

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved FWHB/2024/00002

That the minutes of the Waimāero Fendalton-Waimairi-Harewood Community Board meeting held on Monday, 11 December 2023 be confirmed.

Aaron Keown/Jason Middlemiss

Carried

4. Public Forum Te Huinga Whānui


Part B

4.1 Charlotte Gavin

Charlotte Gavin, local resident, spoke regarding issues with boy racers in the Belfast area.

The Chairperson thanked Charlotte for her presentation and asked for the Board to be kept updated on the outcome of Charlotte's meeting with the Police.

Attachments

A Charlotte Gavin - Presentation 


4.2 Drucilla Kingi-Patterson

Drucilla Kingi-Patterson, local resident, spoke regarding her suggestion for the future use of the site of the former Wairakei Road fire station.

4.3 Water and Wildlife Habitat Trust

Mike Patchett spoke on behalf of the Water and Wildlife Habitat Trust regarding a proposed project for improving the Ōtukaikino catchment.

Attachments

A Water and Wildlife Habitat Trust Presentation [↗](#) 

4.4 Elmwood Park Bowling Club

Neil Johnstone, Club President, and Chris Littlewood, Club Member, addressed the Board regarding the Elmwood Park Bowling Club's Licence Agreement.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Correspondence - Elmwood Bowling Club

Staff Recommendations / Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receive the information in the correspondence report dated 12 February 2024

Community Board Resolved FWHB/2024/00003

Part B

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receive the information in the correspondence report dated 12 February 2024.
2. Request a report from staff to enable the Community Board to consider the matters raised by the Elmwood Park Bowling Club, including:
 - a. Finalising the lease over the Number 2 Green and;
 - b. Any proposed variations to the Licence to Occupy over the site of the Elmwood Park Bowling Club Clubrooms.

Jason Middlemiss/Aaron Keown

Carried

Sam MacDonald left the meeting at 5:27 pm during the consideration of item 8.

8. Bus stops upgrades on Carlton Mill Road

Community Board Comment

1. The Community Board decided not to relocate bus stop 10948 outside 16 Carlton Mill Road. The Board indicated a willingness to reconsider this decision if any bus users report difficulties using the stop caused by the kerb cutdown.

Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board approves:

Bus stop 16358 – Relocation along the boundary of 55 Carlton Mill Road, closer to its intersection with Cheltenham Street (Attachment A)

1. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
 - a. That all existing parking and stopping restrictions associated with bus stop 16358 on the north side of Carlton Mill Road commencing at a point 20 metres west of its intersection with Cheltenham Street and extending in a westerly direction for a distance of 12 metres, be revoked.
 - b. That the stopping of vehicles is prohibited at all times on the north side of Carlton Mill Road commencing at its intersection with Cheltenham Street and extending in a westerly direction for a distance of 9 metres.
 - c. That a bus stop be installed on the north side of Carlton Mill Road commencing at a point 9 metres west of its intersection with Cheltenham Street and extending in a westerly direction for a distance of 14 metres.
 - d. That the stopping of vehicles is prohibited at all times on the north side of Carlton Mill Road commencing at a point 23 metres west of its intersection with Cheltenham Street and extending in a westerly direction for a distance of 12 metres.
2. That bus stop facilities including a set of directional and warning tactile pavers, a seat, and a bus stop sign are installed at the bus stop as shown on Attachment A.

Bus stop 10948 – Relocation from outside 16 Carlton Mill Road to outside 18 Carlton Mill Road (Attachment A)

3. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
 - a. That all existing parking and stopping restrictions associated with bus stop 10948 on the south side of Carlton Mill Road commencing at a point 63 metres west of its intersection with Cheltenham Street and extending in a westerly direction for a distance of 14 metres, be revoked.
 - b. That the stopping of vehicles is prohibited at all times on the south side of Carlton Mill Road commencing at a point 29 metres west of its intersection with Cheltenham Street and extending in a westerly direction for a distance of 10 metres.
 - c. That a bus stop be installed on the south side of Carlton Mill Road commencing at a point 39 metres west of its intersection with Cheltenham Street and extending in a westerly direction for a distance of 14 metres.
4. That bus stop facilities including a seat, a set of directional and warning tactile pavers and a bus stop sign are installed at the bus stop as shown on Attachment A.

5. That any previous resolutions pertaining to parking and stopping restrictions made pursuant to any bylaw to the extent that they conflict with the parking and stopping restrictions described in clauses 1 – 4 above are revoked.
6. That these recommendations if approved, take effect when the parking and stopping restrictions that evidence the restrictions described in clauses 1 – 4 above are in place.

Community Board Resolved FWHB/2024/00004

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board approves:

Bus stop 16358 – Relocation along the boundary of 55 Carlton Mill Road, closer to its intersection with Cheltenham Street (Attachment A)

1. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
 - a. That all existing parking and stopping restrictions associated with bus stop 16358 on the north side of Carlton Mill Road commencing at a point 20 metres west of its intersection with Cheltenham Street and extending in a westerly direction for a distance of 12 metres, be revoked.
 - b. That the stopping of vehicles is prohibited at all times on the north side of Carlton Mill Road commencing at its intersection with Cheltenham Street and extending in a westerly direction for a distance of 9 metres.
 - c. That a bus stop be installed on the north side of Carlton Mill Road commencing at a point 9 metres west of its intersection with Cheltenham Street and extending in a westerly direction for a distance of 14 metres.
 - d. That the stopping of vehicles is prohibited at all times on the north side of Carlton Mill Road commencing at a point 23 metres west of its intersection with Cheltenham Street and extending in a westerly direction for a distance of 12 metres.
2. That bus stop facilities including a set of directional and warning tactile pavers, a seat, and a bus stop sign are installed at the bus stop as shown on Attachment A.
3. That any previous resolutions pertaining to parking and stopping restrictions made pursuant to any bylaw to the extent that they conflict with the parking and stopping restrictions described in clauses 1 – 2 above are revoked.
4. That these recommendations if approved, take effect when the parking and stopping restrictions that evidence the restrictions described in clauses 1 – 2 above are in place.

Jason Middlemiss/Aaron Keown

Carried

9. Waimāero Fendalton-Waimairi-Harewood - Better-Off Fund Applications for Consideration

Community Board Resolved FWHB/2024/00005

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Allocates \$40,000 from its Better-Off Fund towards the costs of Northwood Community Partnership Projects, to be managed by Fendalton-Waimairi-Harewood Community Governance Staff.

Bridget Williams/David Cartwright

Carried

10. Fendalton-Waimairi-Harewood Community Board, 2023-24 Discretionary Response Fund Applications- Belfast School, Papanui Returned and Services Association

Community Board Resolved FWHB/2024/00006

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Approves a grant of \$660 from its 2023-2024 Discretionary Response Fund to Belfast School towards Leadership Training for their 2024 Student Leaders.
2. Approves a grant of \$2,500 from its 2023-2024 Discretionary Response Fund to Papanui Returned and Services Association Incorporated towards the upgrade of their Web and Digital Platforms and the 2024 ANZAC Day Service and Parade.

David Cartwright/Nicola McCormick

Carried

11. 2023-24 Fendalton-Waimairi-Harewood Youth Development Fund Top-Up

Community Board Resolved FWHB/2024/00007

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Allocate a further \$5,000 from its 2023-24 Discretionary Response Fund to top-up the 2023-24 Fendalton-Waimairi-Harewood Youth Development Fund.
2. Approves to continue to delegate the decision-making for applications up to \$350 to the Community Governance Manager.

James Gough/David Cartwright

Carried

12. Fendalton-Waimairi-Harewood 2023-24 Youth Development Fund Applications - Christchurch Girls High School, Indya Kennedy, Seamus Gallagher

Community Board Resolved FWHB/2024/00008

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board resolve to:

1. Approve a grant of \$600 from its 2023-24 Youth Development Fund to the Christchurch Girls High School towards the costs of Kate Currie, Zara de Vere, Joanna MacAskill, Alice Newman, Mischa Laulala and Eliana Collins to compete at National Secondary Schools Volleyball Championships in Palmerston North, from 18 to 22 March 2024.
2. Approve a grant of \$400 from its 2023-24 Youth Development Fund to Indya Kennedy towards competing at the Irish dancing world championships in Glasgow, from 24 to 31 March 2024.
3. Approve a grant of \$400 from its 2023-24 Youth Development Fund to Seamus Gallagher towards competing at the U18 World Junior Ice Hockey Championships in Istanbul, from 28 February to 11 March 2024 subject to the Board approving additional funding to the Youth Development Fund.

David Cartwright/Jason Middlemiss

Carried

13. Waimāero Fendalton-Waimairi-Harewood Community Board Area Report - February 2024

Community Board Resolved FWHB/2024/00009

Part B

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receive the Waimāero Fendalton-Waimairi-Harewood Community Board Area Report for February 2024.

David Cartwright/Nicola McCormick

Carried

14. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Members exchanged information on matters of interest to the Board.

Karakia Whakamutunga

Meeting concluded at 5:54pm.

CONFIRMED THIS 11TH DAY OF MARCH 2024.

BRIDGET WILLIAMS
CHAIRPERSON