

Audit and Risk Management Committee
OPEN MINUTES

Date: Thursday 8 February 2024
Time: 9.35 am
Venue: Committee Room 1, Level 2, Civic Offices,
53 Hereford Street, Christchurch

Present

Chairperson	Mr Michael Wilkes
Deputy Chairperson	Councillor Jake McLellan
Members	Councillor Tyrone Fields
	Councillor Sam MacDonald
	Mrs Hilary Walton

Acting Principal Advisor

Russell Holden
General Manager - Resources /
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- Part A Matters Requiring a Council Decision**
Part B Reports for Information
Part C Decisions Under Delegation
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The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Committee Resolved ARCM/2024/00001

That the apology received from Tim Scandrett for absence be accepted.

Councillor McLellan/Councillor MacDonald

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Committee Resolved ARCM/2024/00002

That the minutes of the Audit and Risk Management Committee meeting held on Thursday, 7 December 2023 be confirmed.

Mrs Walton/Councillor Fields

Carried

4. Public Forum Te Huinga Whānui

Part B

There were no public forum presentations.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. LTP 2024-34 Update

Committee Resolved ARCM/2024/00003

Officer Recommendation Accepted without Change

Part C

That the Audit and Risk Management Committee:

1. Receive the information in the Long-Term Plan 2024-34 Update Report.

Mr Wilkes/Councillor McLellan

Carried

8. Consideration of the Council's Draft Long-term Plan LTP 2024-34 process

Committee Comment

1. The Committee accepted the Staff Recommendation and noted that as of the 8 February 2024 the Council has elected not to have the Consultation Document audited by Audit New Zealand.

Officer Recommendations Ngā Tūtohu

That the Audit and Risk Management Committee:

1. Notes it has reviewed key documentation in respect of the information that provides the basis for adoption of the Draft Long-term Plan (LTP) 2024-34 by Council, including drafts of the:
 - a. Consultation Document;
 - b. Financial Strategy;
 - c. Infrastructure Strategy;
 - d. General checklists and sign-offs by management, including significant forecasting assumptions; and
 - e. An early (work in progress) draft of the Draft LTP 2024-34 adoption report to Council. This must remain public excluded until the Council agenda goes live on 9 February 2024.
2. Recommends to the Council that in the Committee's opinion an appropriate process has been followed in the preparation of Long-Term Plan 2024-34 information.

Committee Resolved ARCM/2024/00004

Part C

That the Audit and Risk Management Committee:

1. Notes it has reviewed key documentation in respect of the information that provides the basis for adoption of the Draft Long-term Plan (LTP) 2024-34 by Council, including drafts of the:
 - a. Consultation Document;

- b. Financial Strategy;
- c. Infrastructure Strategy;
- d. General checklists and sign-offs by management, including significant forecasting assumptions; and
- e. An early (work in progress) draft of the Draft LTP 2024-34 adoption report to Council. This must remain public excluded until the Council agenda goes live on 9 February 2024.

Mrs Walton/Councillor McLellan

Carried

Committee Decided ARCM/2024/00005

Part A

That the Audit and Risk Management Committee recommends that the Council:

- 2. Be advised that in the Committee's opinion an appropriate process has been followed in the preparation of Long-Term Plan 2024-34 information and notes that at this point in time (8 February 2024) the Council has elected not to have the Consultation Document audited.

Mrs Walton/Councillor McLellan

Carried

9. Resolution to Exclude the Public Te whakataunga kaupare hunga tūmatanui

Committee Resolved ARCM/2024/00006

Part C

That Chantelle Gernetzky and Anna Jones of Audit New Zealand and Bruce Robertson of RBRobertson Limited, remain after the public have been excluded for Items 10-11 of the public excluded agenda as they have knowledge that is relevant to those items and will assist the Council.

AND

That at 10.52am the resolution to exclude the public set out on page 69 of the agenda be adopted.

Councillor McLellan/Councillor MacDonald

Carried

The public were re-admitted to the meeting at 11.24am.

Meeting concluded at 11.24am.

CONFIRMED THIS 5th DAY OF APRIL 2024

MICHAEL WILKES
CHAIRPERSON