

## **Council Briefing**

### **AGENDA**

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#### **Notice of Briefing:**

A Council Briefing will be held on:

**Date:** Tuesday 23 January 2024  
**Time:** 9:30 am  
**Venue:** Council Chambers, Civic Offices,  
53 Hereford Street, Christchurch

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#### **Membership**

Chairperson	Mayor Phil Mauger
Deputy Chairperson	Deputy Mayor Pauline Cotter
Members	Councillor Kelly Barber
	Councillor Melanie Coker
	Councillor Celeste Donovan
	Councillor Tyrone Fields
	Councillor James Gough
	Councillor Tyla Harrison-Hunt
	Councillor Victoria Henstock
	Councillor Yani Johanson
	Councillor Aaron Keown
	Councillor Sam MacDonald
	Councillor Jake McLellan
	Councillor Andrei Moore
	Councillor Mark Peters
	Councillor Tim Scandrett
	Councillor Sara Templeton

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**18 January 2024**

#### **Principal Advisor**

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Interim Chief Executive  
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[www.ccc.govt.nz](http://www.ccc.govt.nz)

#### **Please Note:**

**This forum has no decision-making powers and is purely for the purpose of information sharing.**

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### Karakia Whakamutunga

## **Karakia Tīmatanga:**

Whakataka te hau ki te uru  
Whakataka te hau ki te tonga  
Kia mākinakina ki uta  
Kia mātaratara ki tai  
E hī ake ana te atakura  
He tio, he huka, he hauhūnga  
Tīhei Mauri Ora

## **1. Welcome and Apologies**



## 2. LTP 2024-34, Joint development briefing

Reference Te Tohutoro: 23/1804589

Mary Richardson, Interim Chief Executive,  
Lynn McClelland, Assistant Chief Executive

Presenter(s) Te Kaipāhō: Russell Holden, Acting GM of Resources  
Peter Ryan, Head of Corporate Planning & Performance  
John Filsell, Head of Community Support & Partnerships

### 1. Detail Te Whakamahuki

<b>Nature of Issue and Origin</b>	<ul style="list-style-type: none"> <li>LTP development and timings are requirements of the Local Government Act 2002.</li> <li>This series of briefings is based on the Mayor and Councillor's Letter of Expectation, as well as the Long-term Plan process and high-level phasings approved by the Council.</li> </ul>
<b>Timing</b>	This briefing is expected to last for 2-3 hours.
<b>Confidentiality</b>	The briefing and any shared information are not confidential.
<b>Outcome Sought</b>	<p>Guidance is sought on the following topics so that they meet the Council's expectations, in readiness for staff preparation of the Draft Long-term Plan adoption report and supporting documentation, including coordination of the related audit (community consultation commencing March 2024):</p> <ul style="list-style-type: none"> <li>Overview of current status of LTP development.</li> <li>Financial strategy.</li> <li>Guidance on deferred matters.</li> <li>CE recommendations for the draft LTP 2024-34 (Capital Endowment Fund and Contestable Fund Considerations) (from public briefing of 13 December 2023).</li> <li>Initial discussion regarding proposed Councillor amendments for the draft LTP.</li> </ul>
<b>ELT Consideration</b>	The Executive Leadership Team has considered this information prior to it being provided to the Council.
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>Guidance from this briefing will continue to inform the development of the draft LTP.</li> <li>LTP development and decision-making is extensively reviewed by the Office of the Auditor-General (via Audit NZ.) Results of the audit review are published with the draft and final LTP documents.</li> <li>The Council will meet to adopt the draft LTP 2024-34 for consultation on 14 February 2024.</li> <li>Community consultation period begins March 2024, including submissions and hearings.</li> </ul>
<b>Key points / background</b>	<p>External Impacts</p> <ul style="list-style-type: none"> <li>Both nationally and locally, organisations and individuals are grappling with challenging economic conditions and the rising cost of living.</li> </ul>

	<ul style="list-style-type: none"> <li>The Council is facing significant increases to non-controllable costs, generally the impacts of external influences outside its control (for example, increases in inflation, interest rates, insurance costs).</li> </ul> <p>What Matters Most</p> <ul style="list-style-type: none"> <li>The <i>What Matters Most</i> city-wide survey showed that most services council provides are important to someone – one person’s ‘must have’ is another person’s ‘nice to have’.</li> <li>The challenge for the Council is to balance these competing values and priorities alongside the financial challenges Council is facing.</li> </ul> <p>In line with Councillors’ Letter of Expectations, extensive briefings have been conducted with Councillors since July 2023. Documentation and recordings from these briefings have been made publicly available, with some briefings advertised and held in public.</p> <p>Capital Endowment Fund and Contestable Fund Considerations</p> <ul style="list-style-type: none"> <li>Additional information and advice were requested by the Council.</li> <li>Staff propose changes and options to the Capital Endowment Fund (CEF) and other identified contestable funding schemes with the draft 2024/34 LTP.</li> <li>This includes:             <ul style="list-style-type: none"> <li>the operation, maintenance, and use of the proceeds of the CEF.</li> <li>intended purpose, use and resources available; identified contestable funding schemes subject to the staff proposals for change in the draft LTP, including: Biodiversity; Sustainability; Heritage; City Placemaking; Accessibility Working Group Seed Funding.</li> </ul> </li> </ul> <p>Proposed amendments</p> <ul style="list-style-type: none"> <li>Following general direction given by the Council during briefings held July-December 2023 a range of amendments have since been proposed by Councillors for the draft LTP.</li> <li>Staff advice is being prepared in response to these proposed amendments.</li> </ul>
<p><b>Useful Links</b></p>	<ul style="list-style-type: none"> <li><a href="#">Long Term Plan 2024-2034   What matters most?   Kōrero mai   Let’s talk (ccc.govt.nz)</a></li> </ul>

**Attachments Ngā Tāpirihanga**

There are no attachments for this report.

**Signatories Ngā Kaiwaitohu**

<p><b>Authors</b></p>	<p>Boyd Kedzlie - Senior Corporate Planning &amp; Performance Analyst Adelaine Hansson - Performance Analyst Peter Ryan - Head of Corporate Planning &amp; Performance</p>
<p><b>Approved By</b></p>	<p>Peter Ryan - Head of Corporate Planning &amp; Performance Lynn McClelland - Assistant Chief Executive Strategic Policy and Performance</p>

## **Karakia Whakamutunga:**

Karakia Whakamutunga

Kia whakairia te tapu

Kia wātea ai te ara

Kia turuki whakataha ai

Kia turuki whakataha ai

Haumi e. Hui e. Tāiki e

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