

Hearings Panel
Naming Policy and Outdoor Dining Policy
MINUTES

Date: Friday 6 October 2023
Time: 9.02am
Venue: Committee Room 1, Level 2, Civic Offices,
53 Hereford Street, Christchurch

Present
Members
Councillor Kelly Barber
Councillor Aaron Keown
Councillor Mark Peters

Andrew Campbell
Democratic Services Advisor
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The agenda was dealt with in the following order.

Karakia Tīmatanga: Given by all Councillors.

1. Apologies Ngā Whakapāha

Hearings Panel Decision

No apologies were received.

2. Election of Chairperson Te Whakatū Poumua

Hearings Panel Resolved BLHP/2023/00012

It was **decided** that Councillor Barber be appointed Chairperson of the Drafting Naming Policy and Outdoor Dining Policy Hearings Panel .

Councillor Peters/Councillor Keown

Carried

3. Declarations of Interest Ngā Whakapuaki Aronga

There were no declarations of interest recorded.

6. Volumes of Submissions - Naming Policy and Outdoor Dining Policy

Hearings Panel Resolved BLHP/2023/00013

Officer Recommendations accepted without change

That the Hearings Panel:

1. Receives the written submissions, including any late submissions, received on the Draft Naming Policy and the Outdoor Dining Policy and associated documents.

Councillor Keown/Councillor Peters

Carried

4. Summary of submissions on proposed Naming Policy

Council Officer Ruth Littlewood, Senior Policy Analyst, joined the table to present the Officer's report and respond to questions from the Hearings Panel.

Hearings Panel Resolved BLHP/2023/00014

Officer Recommendations accepted without change

That the Hearings Panel:

1. Receives the information within this report and considers the written and oral submissions made as part of the public consultation process.
2. Considers the matters raised in submissions, deliberates on those matters, seeks any further advice from staff, and makes recommendations to the Council on the final form of the Naming Policy.

Councillor Peters/Councillor Keown

Carried

5. Summary of submissions on Outdoor Dining in Public Places Policy

Council Officers Ruth Littlewood, Senior Policy Analyst, and Danielle Endacott, Engagement Advisor, joined the table to present the Officer's report and respond to questions from the Hearings Panel.

Hearings Panel Resolved BLHP/2023/00015

Officer Recommendations accepted without change

That the Hearings Panel recommends that Council:

1. Receives the information within this report and considers the written and oral submissions made as part of the public consultation process.
2. Considers the matters raised in submissions, deliberates on those matters, seeks any further advice from staff, and makes recommendations to the Council on the final form of the Naming Policy.

Councillor Keown/Councillor Peters

Carried

7. Hearing of Submissions Ngā Tāpaetanga

The Hearings Panel received presentations from the following submitters:

Draft Naming Policy




- Marie Pollisco, Deputy Chairperson, on behalf of Waipuna Halswell-Hornby-Riccarton Community Board (also submitting on outdoor dining policy)
- Emma Norrish, Chairperson, on behalf of Waipapa Papanui-Innes-Central Community Board
- Callum Ward, Chairperson, on behalf of Waihoru Spreydon-Cashmere-Heathcote Community Board (also submitting on outdoor dining policy)
- Paul McMahan, Chairperson, on behalf of Waitai Coastal-Burwood-Linwood Community Board Submissions Committee
- David Hawke, Secretary, on behalf of Halswell Residents' Association

- Jenny Healey, Chairperson, on behalf of Cass Bay Residents' Association
- Chris Ford, on behalf of Disabled Persons Assembly

Outdoor Dining Policy

- Amanda Dodd, on behalf of Cancer Society Canterbury West Coast Division (**presentation provided**)
- Carina Duke, on behalf of Living Streets Aotearoa (**presentation provided**)
- Kirsty Jacomb on behalf of Terrace Hospitality Group and Tim Swete on behalf of Vieceli Hospitality Limited (**additional information provided**)
- Marjorie Manthei on behalf of Victoria Neighbourhood Association

Attachments

- A Cancer Society Canterbury and West Coast Division - presentation [⇒](#) 
- B Living Streets Aotearoa - presentation [⇒](#) 
- C Terrace Hospitality Group - additional information [⇒](#) 

8. Consideration and Deliberation Ngā Whaiwhakaaro me Ngā Taukume o Ngā Kōrero

The Hearings Panel considered and deliberated on the written and verbal submissions received and additional information provided by submitters and Council Officers.

The following Council Officers returned to the table to respond to questions raised by the Hearings Panel about the Naming Policy and Outdoor Dining Policy:

- Ruth Littlewood, Senior Policy Analyst
- Danielle Endacott, Engagement Advisor
- Paul Lowe, Manager Resource Consents
- Eric Banks, Senior Parks & Policy Planner
- Mike Thomson, Transport Engineer
- Maryem Al Samer, Legal Counsel

9. Hearings Panel Recommendations Ngā Tūtohu o Te Tira Tauaki

After deliberations, the Hearings Panel made the following recommendations:

Hearings Panel Resolved BLHP/2023/00016

That the Council:

1. Adopts the *Naming Policy 2023* in its final form.
2. Requests that staff update the Christchurch City Library's 'Christchurch Street and Place Names' records.

3. Delegates to staff to make changes to the explanatory notes in the Policy and to amend any typographical errors.

Councillor Barber/Councillor Keown

Carried

[Secretarial Note: The Hearings Panel did not recommend any changes to the Naming Policy.]

[Secretarial Note: The Committee requested staff prepare a memorandum to Council about name plates for streets as a way of showing their historical provenance]

Hearings Panel Resolved BLHP/2023/00017

That the Council:

4. Adopts the *Outdoor Dining Policy* in its final form; subject to the following change:
 - a. Clause 6.6.3 be changed to: “*Every outdoor dining area is encouraged to display smoke -free and vape -free signage. They are also encouraged to not offer ashtrays or other receptacles for smoking or vaping litter in an outdoor dining area.*”
5. Delegates to staff to make changes to the explanatory notes in the Policy and to amend any typographical errors.

Councillor Peters/Councillor Keown

Carried

Karakia Whakamutunga: Given by all Councillors

Meeting concluded at 2.06pm.

CONFIRMED THIS 11th DAY OF OCTOBER 2023

**COUNCILLOR KELLY BARBER
CHAIRPERSON**