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## Waihoru Spreydon-Cashmere-Heathcote Community Board AGENDA

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### Notice of Meeting:

An ordinary meeting of the Waihoru Spreydon-Cashmere-Heathcote Community Board will be held on:

**Date:** Thursday 14 September 2023  
**Time:** 4 pm  
**Venue:** Boardroom, Beckenham Service Centre,  
66 Colombo Street, Beckenham

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### Membership

Chairperson	Callum Ward
Deputy Chairperson	Keir Leslie
Members	Melanie Coker
	Will Hall
	Roy Kenneally
	Tim Lindley
	Lee Sampson
	Tim Scandrett
	Sara Templeton

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8 September 2023

Arohanui Grace  
Manager Community Governance, Spreydon-Cashmere-Heathcote  
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

**To watch the meeting live, or a recording after the meeting date, go to:**

<https://www.youtube.com/channel/UCGweLMco4E1iIUpxZ7voUgA>

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# What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

## Our focus this Council term 2022–2025

### Strategic Priorities



Be an inclusive and equitable city which puts people at the centre of developing our city and district, prioritising wellbeing, accessibility and connection.



Champion Ōtautahi-Christchurch and collaborate to build our role as a leading New Zealand city.



Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



Reduce emissions as a Council and as a city, and invest in adaptation and resilience, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of today's residents with the needs of future generations, with the aim of leaving no one behind.

## Our goals for this Long Term Plan 2024–2034

### Draft Community Outcomes



#### Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



#### Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



#### A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



#### Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

## Our intergenerational vision

A place of opportunity for all.

Open to new ideas, new people,  
new investment and new ways  
of doing things – a place where  
anything is possible.



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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## Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hauhūnga Tīhei Mauri Ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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## Waiata

I tuia i te ata, te whakaaro kei roto Torona atu āku ringaringa Te huinga o te kura  Te kākano i ruia, to ripo areare Torona atu āku ringaringa Te huinga o te kura
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### 1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

### 2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Waihoru Spreydon-Cashmere-Heathcote Community Board meeting held on [Thursday, 10 August 2023](#) be confirmed (refer page 7).

### 4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

#### 4.1 St Martins Kura Enviro Group

Representatives will speak on behalf of **St Martins Kura Enviro Group** regarding the work they are doing and would like to do in the future, including King George V plantings, tuna housing, and a mural.

#### 4.2 Mokihi Community Group

Nancy Godwin will speak on behalf of Mokihi Community Group regarding setting up Mokihi Community Garden.

**4.3 Addington Farm**

Wilby LeHeux, manager of Addington Farm will update the Board on Addington Farm with their five-year strategic plan and new māra kai request.

**5. Deputations by Appointment Ngā Huinga Whakaritenga**

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

**5.1 Leith Reserve**

Kathryn Ellis, local resident will speak regarding Leith Reserve.

**6. Presentation of Petitions Ngā Pākikitanga**

There were no petitions received at the time the agenda was prepared.

## Waihoru Spreydon-Cashmere-Heathcote Community Board OPEN MINUTES

**Date:** Thursday 10 August 2023  
**Time:** 4.00 pm  
**Venue:** Boardroom, Beckenham Service Centre,  
66 Colombo Street, Beckenham

### Present

Chairperson	Callum Ward
Deputy Chairperson	Keir Leslie
Members	Melanie Coker
	Will Hall
	Roy Kenneally
	Tim Lindley
	Lee Sampson
	Tim Scandrett
	Sara Templeton

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- Part A**      **Matters Requiring a Council Decision**  
**Part B**      **Reports for Information**  
**Part C**      **Decisions Under Delegation**
- 

**Karakia Tīmatanga:** All together

**Waiata:** The Board sang a waiata to open the meeting.

The agenda was dealt with in the following order.

## **1. Apologies Ngā Whakapāha**

**Part C**

**Community Board Resolved SCBCC/2023/00059**

That the apology for early departure received from Tim Scandrett be accepted.

Callum Ward/Sara Templeton

**Carried**

## **2. Declarations of Interest Ngā Whakapuaki Aronga**

**Part B**

Tim Lindley declared an interest in Item 13 – Waihoru Spreydon-Cashmere-Heathcote 2023-2024 Strengthening Communities Fund, specifically in relation to the application from the Opawaho Heathcote River Network Incorporated and took no part in the Board's discussion or voting on this.

Melanie Coker declared an interest in Item 13 – Waihoru Spreydon-Cashmere-Heathcote 2023-2024 Strengthening Communities Fund, specifically in relation to the application from the Summit Road Society Incorporated and took no part in the Board's discussion or voting on this.

Roy Kenneally declared an interest in Item 13 – Waihoru Spreydon-Cashmere-Heathcote 2023-2024 Strengthening Communities Fund, specifically in relation to applications from Cross Over Trust, Manuka Cottage Addington Community House Incorporated, Rowley Community Centre (formerly Rowley Resource Centre), and Spreydon Youth Community Trust, and took no part in the Board's discussion or voting on these.

## **3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua**

**Part C**

**Community Board Resolved SCBCC/2023/00060**

That the minutes of the Waihoru Spreydon-Cashmere-Heathcote Community Board meeting held on Thursday, 13 July 2023 be confirmed.

Lee Sampson/Tim Scandrett

**Carried**

## **4. Public Forum Te Huinga Whānui**

**Part B**

**4.1 Thoughts on the Cycle Network, from how the "Wednesday Wheelies" get around the South**

Stephen Wood spoke on behalf of the "Wednesday Wheelies" regarding the Cycle Network and how the cycling group is finding routes to get around town.

Mr Wood noted that there is a variety of categories of cyclist, ranging from nervous to confident. The "Wednesday Wheelies" cycling group caters to *interested but concerned* riders and provides rides for around 40 cyclists per week in groups of ten to twelve with leaders along mapped routes. The group uses major cycle routes where these are available and tries to find connections between routes that avoid major arterials.

Mr Wood encouraged the Board to look at safer speed limits on roads and to provide better connections to major cycle routes where possible.

After questions from members, the Chairperson thanked Mr Wood for his presentation.

**Attachments**

- A Item 4.1 Public Forum - Cycle Network - Stephen Wood

**5. Deputations by Appointment Ngā Huinga Whakaritenga**

**Part B**

There were no deputations by appointment.

**6. Presentation of Petitions Ngā Pākikitanga**

**Part B**

There was no presentation of petitions.

## 7. Correspondence

### Staff Recommendations / Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receive the information in the correspondence report dated 10 August 2023 regarding trees on grass verges.
2. Receive the information in the correspondence report dated 10 August 2023 regarding speeding and anti-social behaviour on Howard Street.

### Community Board Resolved SCBCC/2023/00061

#### Part B

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receive the information in the correspondence report dated 10 August 2023 regarding trees on grass verges and refer the issues raised to staff for advice.
2. Receive the information in the correspondence report dated 10 August 2023 regarding speeding and anti-social behaviour on Howard Street and refers the issues raised to staff for advice.

Callum Ward/Tim Scandrett

Carried

#### Attachments

- A Correspondence - Speeding and anti-social behaviour on Howard Street

## 8. Major Aitken Drive - Proposed No Stopping Restrictions

### Community Board Resolved SCBCC/2023/00062 (Original officer recommendations accepted without change)

#### Part C

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 that the stopping of vehicles be prohibited at all times in accordance with that shown on the plan provided as Attachment A of the report on the meeting agenda (Major Aitken Drive / Yelverton Place, Proposed No Stopping Restrictions, TG142004, dated 25/07/2023); and
2. Revokes any previous resolutions pertaining to parking and stopping restrictions made pursuant to any bylaw to the extent that they are in conflict with the parking and stopping restrictions described in resolution 1 above.
3. Approves that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in 1. And 2. are in place (or removed in the case of revocations).

Tim Scandrett/Lee Sampson

Carried



## 9. Dedication of Local Purpose (Road) Reserve as road - 189R Worselys Road

**Community Board Decided SCBCC/2023/00063 (Original officer recommendations accepted without change)**

### Part A

That the Waihoru Spreydon-Cashmere-Heathcote Community Board recommends that the Council:

1. Resolves pursuant to Section 111 of the Reserves Act 1977 to dedicate the Local Purpose (Road) Reserve containing 69m<sup>2</sup> described as Lot 603 Deposited Plan 550047 as road and
2. Authorises the Manager Property Consultancy to take all steps necessary to complete all necessary documentation to conclude the dedication of Lot 603 Deposited Plan 550047 as road.

Keir Leslie/Tim Scandrett

Carried

## 10. Proposed Coleridge Street Parking Restrictions

Council Officer in attendance spoke to the accompanying report and advised the Board that since writing the report another request had been made by the business owner at 25 Coleridge Street for parking restriction on the street .

### Staff Recommendations / Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

#### P30 Parking outside 24 Coleridge Street

1. Approve that under clause 8 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the south side of Coleridge Street, commencing at a point 153 metres west of its intersection with Gasson Street and extending west for a distance of 12 metres, is reserved as a parking place for any vehicles, subject to the following restriction: the maximum time for parking of any vehicle is 30 minutes between the hours of 8.00am and 6.00pm Monday to Sunday.

#### P30 Parking outside 36 Coleridge Street

2. Approve that under clause 8 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the south side of Coleridge Street, commencing at a point 97 metres west of its intersection with Gasson Street and extending west for a distance of 20 metres, is reserved as a parking place for any vehicles, subject to the following restriction: the maximum time for parking of any vehicle is 30 minutes between the hours of 8.00am and 6.00pm Monday to Sunday.
3. Revoke any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in this report.
4. Approve that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

**Community Board Resolved SCBCC/2023/00064**

## Part C

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

### P30 Parking outside 24 Coleridge Street

1. Approves under clause 8 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the south side of Coleridge Street, commencing at a point 153 metres west of its intersection with Gasson Street and extending west for a distance of 12 metres, is reserved as a parking place for any vehicles, subject to the following restriction: the maximum time for parking of any vehicle is 30 minutes between the hours of 8.00am and 6.00pm Monday to Sunday.

### P30 Parking outside 36 Coleridge Street

2. Approves under clause 8 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the south side of Coleridge Street, commencing at a point 97 metres west of its intersection with Gasson Street and extending west for a distance of 20 metres, is reserved as a parking place for any vehicles, subject to the following restriction: the maximum time for parking of any vehicle is 30 minutes between the hours of 8.00am and 6.00pm Monday to Sunday.

### P30 Parking outside 25 Coleridge Street

3. Approves under clause 8 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the north side of Coleridge Street, commencing at a point 152 metres west of its intersection with Gasson Street and extending west for a distance of 7 metres, is reserved as a parking place for any vehicles, subject to the following restriction: the maximum time for parking of any vehicle is 30 minutes between the hours of 8.00am and 6.00pm Monday to Sunday.
4. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in 1., 2., or 3.
5. Approves that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in 1., 2., 3., or 4. are in place (or removed in the case of revocations).

Tim Lindley/Sara Templeton

Carried

## 11. Sumner Village Green - Tree Removal

**Community Board Resolved SCBCC/2023/00065 (Original officer recommendations accepted without change)**

## Part C

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Approves the removal of one magnolia tree (*Magnolia grandiflora*) at 26 Nayland Street, Sumner in the location of the skate park, at the Sumner Village Green (refer to attachment A, Tree Removal Plan) to the report on the meeting agenda.

Sara Templeton/Tim Lindley

Carried

### 13. Waihoru Spreydon-Cashmere-Heathcote 2023-2024 Strengthening Communities Fund Report, Summer With Your Neighbours and Communicating with the Community.

#### Board Comment

The Board discussed groups and the policies they may have in place for youth, diversity, inclusivity, the disadvantaged, and looking to foster community-led development along with the importance of a living wage.

#### Community Board Decisions under Delegation

#### Original Officer Recommendation accepted except for the following with amendments :

65543 Opawaho Heathcote River Network Incorporated staff recommendation \$13,500 - Board approval \$17,500.

65927 Avon Heathcote Estuary Ihutai Trust staff recommendation \$2,450 - Board approval \$2,950.

65933 Opawaho Trust staff recommendation \$11,000 - Board approval \$15,000.

65727 Woolston Playcentre staff recommendation \$1,200 Board approval - \$2,000.

Plus an addition of a resolution:

Request that during their Health Check processes staff encourage groups applying to the Strengthening Communities Fund to:

- Have policies and procedures that are inclusive of diverse communities, including the Rainbow community, particularly youth organisations.
- Foster and encourage community-led development and not social service provision.
- Be staffed and governed diversely across the organisation, and preferably from the local community in which they are based.
- Be supported in having aspirations to become Living Wage accredited.

Tim Lindley left the table at 4.35 pm before consideration of the funding application for Opawaho Heathcote River Network.

#### Part C

#### Community Board Resolved SCBCC/2023/00066

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

- Approves the 2023-2024 Strengthening Communities Fund grants outlined in the following schedule:

No	Organisation Name	Project	Recommendation
00065543	Opawaho Heathcote River Network Incorporated	Contribution to the OHRN's core operating & project costs (Split 70% SCH / 30% CBL)	That the Waihoru Spreydon-Cashmere- Heathcote Community Board approves a grant of <b>\$17,500</b> from its 2023-24 Strengthening Communities Fund to the Opawaho Heathcote River Network Incorporated towards operational

			costs including wages, volunteer recognition, governance training, hui conference and meeting costs.
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Keir Leslie/Tim Scandrett

**Carried**

Tim Lindley returned the table after consideration of the funding application for Opawaho Heathcote River Network.

Melanie Coker left the table at 4.37 pm before consideration of the funding application for the Summit Road Society Incorporated.

### **Community Board Resolved SCBCC/2023/00067**

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Approves the 2023-2024 Strengthening Communities Fund grants outlined in the following schedule:

No	Organisation Name	Project	Recommendation
00065717	Summit Road Society Incorporated	Predator Free Port Hills	That the Waihoru Spreydon-Cashmere- Heathcote Community Board approves a grant of \$10,000 from its 2023-24 Strengthening Communities Fund to the Summit Road Society Incorporated towards the operational costs of the Community Trapping Programme.

Callum Ward/Tim Scandrett

**Carried**

Melanie Coker returned the table after consideration of the funding application for the Summit Road Society Incorporated.

Roy Kenneally left the table at 4.37 pm before consideration of the funding applications for Cross Over Trust, Manuka Cottage Addington Community House Incorporated, Rowley Community Centre (formerly Rowley Resource Centre), and Spreydon Youth Community Trust.

### **Community Board Resolved SCBCC/2023/00068**

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Approves the 2023-2024 Strengthening Communities Fund grants outlined in the following schedule:

No	Organisation Name	Project	Recommendation
00065594	Cross Over Trust	The Primary Project and Origin Sport	That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$60,000 from its 2023-24 Strengthening Communities Fund to the Crossover Trust towards the costs associated

			with wages, administration, training and operational costs.
00065591	Manuka Cottage Addington Community House Incorporated	Manuka Cottage Community Development Hub	That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$15,000 from its 2023-24 Strengthening Communities Fund to Manuka Cottage towards the costs associated with wages.
00065413	Rowley Community Centre - (formerly Rowley Resource Centre)	Rowley Community Centre Project & Development	That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$40,000 from its 2023-24 Strengthening Communities Fund to the Rowley Community Centre towards the costs associated with wages.
00065863	Spreydon Youth Community Trust (SYCT)	SYC 24-7 Youth Workers	That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$29,000 from its 2023-24 Strengthening Communities Fund to the Spreydon Youth Community Trust towards the costs associated with youth worker wages.

Keir Leslie/Will Hall

**Carried**

Roy Kenneally returned to the table after consideration of the funding applications for Cross Over Trust, Manuka Cottage Addington Community House Incorporated, Rowley Community Centre (formerly Rowley Resource Centre), and Spreydon Youth Community Trust.

### **Community Board Resolved SCBCC/2023/00069**

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Approves the 2023-2024 Strengthening Communities Fund grants outlined in the following schedule:

<b>No</b>	<b>Organisation Name</b>	<b>Project</b>	<b>Recommendation</b>
00065414	Social Service Council of the Diocese of Christchurch	Community Development Workers in Addington and Sydenham and a Family Community Development Worker in Addington	That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$70,000 from its 2023-24 Strengthening Communities Fund to the Social Service Council of the Diocese of Christchurch towards the costs associated with wages for Community Development Workers and Family Community Development Worker.

00065927	Avon Heathcote Estuary Ihutai Trust	Ecological enhancement of estuary edge in Heathcote and Linwood wards (Split 40% CBL / 40% SCH)	That the Waihoru Spreydon-Cashmere- Heathcote Community Board approves a grant of <b>\$2,950</b> from its 2023-24 Strengthening Communities Fund to Avon Heathcote Estuary Ihutai Trust towards the Ecological Enhancement of Estuary Edge Project.
00065435	Christchurch South Community Gardens Trust	Christchurch South Community Gardens Trust	That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$12,000 from its 2023-24 Strengthening Communities Fund to the Christchurch South Community Garden towards the costs associated with wages.
00065399	Christchurch South Community Patrol Incorporated	Funds to cover Patrol expenses (split 80% SCH 20% HHR)	That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$4000 from its 2023-24 Strengthening Communities Fund to the Christchurch South Community Patrol towards the costs associated with petrol, training and upskilling.
00065398	Barrington United Bowling Club Inc	Greenskeeper Project	That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$3,000 from its 2023-24 Strengthening Communities Fund to the Barrington United Bowling Club towards the costs associated with wages for a Greenskeeper.
00065416	Cashmere Bowling Club Inc	Line marker and Heating costs	That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$3,000 from its 2023-24 Strengthening Communities Fund to the Cashmere Bowling Club towards the costs associated with replacing line marking and heating/operating cost.
00065461	Heathcote Cricket Club Inc.	Strengthening Community through Junior Sport	That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$3,000 from its 2023-24 Strengthening Communities Fund to the Heathcote Cricket Club towards the costs associated with wages and volunteer recognition.



00065795	Heathcote Valley Community Association Incorporated	Funding for wages for Community Connector and Community Centre Activator	That the Waihoru Spreydon-Cashmere- Heathcote Community Board approves a grant of \$8,000 from its 2023-24 Strengthening Communities Fund to Heathcote Valley Community Association Incorporated towards wages for the Community Centre Activator and the Community Connector.
00065431	Kereru Sports & Cultural Club Inc	Operating Costs and Administrator for the Clubrooms	That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$6,000 from its 2023-24 Strengthening Communities Fund to the Kereru Sports and Cultural Club towards the costs associated with operating and wages.
00065510	Mt Pleasant Memorial Community Centre and Residents' Association Incorporated	Mt Pleasant Community Centre Development Project	That the Waihoru Spreydon-Cashmere-Heathcote Community Board approve a grant of \$11,000 from its 2023/24 Strengthening Communities Fund to Mount Pleasant Memorial Community Centre and Residents Association Incorporated towards wages.
00065606	Mt Pleasant Pottery Group Incorporated	Administrators Salary (split 50% CBL 45% SCH)	That the Waihoru Spreydon-Cashmere- Heathcote Community Board approves a grant of \$3,000 from its 2023-24 Strengthening Communities Fund to Mount Pleasant Pottery Group towards administrators salary.
00065933	Opawaho Trust	South East Christchurch Youth Mentoring Programme (SCH 100%)	That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of <b>\$15,000</b> from its 2023-24 Strengthening Communities Fund to the Opawaho Trust towards the costs associated with wages and equipment.
00065678	Pioneer Basketball Club Incorporated	Operational Costs (split 80% SCH 20% HHR)	That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$15,000 from its 2023-24 Strengthening Communities Fund to the Pioneer Basketball Club Incorporated towards the volunteer recognition programme and the inclusion team administrator.
00065582	Project Esther Trust	Project Esther Trust - Operations 2024/25	That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$24,000

			from its 2023-24 Strengthening Communities Fund to the Project Esther Trust towards the costs associated with wages.
00065595	Redcliffs Residents Association	Redcliffs Residents Association - operating costs, communications	That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$3,000 from its 2023-24 Strengthening Communities Fund to Redcliffs Residents Association towards operating and communications costs including website redevelopment.
00065564	Redcliffs Tennis Club	Greater participation in Junior Tennis and Senior Tennis at our community club	That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$2,000 from its 2023-24 Strengthening Communities Fund to the Sumner Tennis Club towards the costs associated with equipment.
00065632	Shoreline Youth Trust	Shoreline Youth Trust	That the Waihoru Spreydon-Cashmere- Heathcote Community Board approves a grant of \$17,100 from its 2023-24 Strengthening Communities Fund to Shoreline Youth Trust towards wages and operational costs excluding vehicle costs.
00065566	Southern United Hockey Club Incorporated	Training & Equipment Funding Project (split 50% SCH 50% HHR)	That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$2,000 from its 2023-24 Strengthening Communities Fund to the Southern United Hockey Club towards the costs associated with training, upskilling and equipment.
00065490	Strengthening Linwood Youth Trust	Trust Manager & Youth worker Salaries, Resilience Group costs (Split 70% CBL / 20% SCH)	That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$5,000 from its 2023-24 Strengthening Communities Fund to Strengthening Linwood Youth Trust towards youth development worker salary and programme costs at Te Kura o Opawaho/Opawa School.
00065630	Sumner Bays Union Trust	Provide the management support and liaison to affiliated community groups	That the Waihoru Spreydon-Cashmere Heathcote Community Board approves a grant of \$8,000 from its 2023-24 Strengthening Communities Fund to Sumner Bays Union Trust towards Community

			Coordinator wages and programme costs.
00065658	Sumner Community Pool Incorporated	Sumner Community Pool Funding request for Lifeguard and Pool Care Takers	That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$2,000 from its 2023-24 Strengthening Communities Fund to the Sumner Community Pool towards the costs associated with wages.
00065598	Westmorland Residents Association Incorporated	Annual community picnic	That the Waihoru Spreydon-Cashmere- Heathcote Community Board approves a grant of \$2,000 from its 2023-24 Strengthening Communities Fund to Westmorland Residents Association Incorporated towards the annual community picnic.
00065352	Whareora House of Life Community House	Whareora Community House	That the Waihoru Spreydon Cashmere Heathcote Community Board approves a grant of \$4,000 from its 2023-24 Strengthening Communities Fund to the Whareora Community House towards the costs associated with wages.
00065727	Woolston Playcentre	Woolston Playcentre - Learning Resources and Play Consumables & Garden Supplies (split 41% SCH 52% CBL)	That the Waihoru Spreydon Cashmere Heathcote Community Board approves a grant of <b>\$2,000</b> from its 2023-24 Strengthening Communities Fund to the Woolston Play Centre towards the costs associated with learning resources, play consumables and garden supplies.

2. Declines the 2023-2024 Strengthening Communities Fund applications outlined in the following schedule:

No	Organisation Name	Project	Recommendation
65633	Hohepa Services Ltd t/a Hohepa Canterbury	LEAP Programme for people with intellectual disabilities.	That the Waihoru Spreydon-Cashmere- Heathcote Community Board declines the application from Hohepa Services Ltd for a grant from its 2023-24 Strengthening Communities Fund towards the LEAP Programme for people with intellectual disabilities.

65724	Sumner Rugby Football Club Inc.	Administration role with Sumner RFC.	That the Waihoru Spreydon-Cashmere-Heathcote Community Board declines the application from The Sumner Rugby Football Club for a grant from its 2023-24 Strengthening Communities Fund towards the Administration expenses.
65689	Mobility Assistance Dogs Trust	Salary support for current and prospective Mobility Dogs in the area.	That the Waihoru Spreydon-Cashmere-Heathcote Board declines the application from the Mobility Assistance Dogs Trust for a grant from its 2023-24 Strengthening Communities Fund towards the salary support for current and prospective Mobility Dogs in the area.

3. Approves the transfer of unallocated funds from the 2023-2024 Strengthening Communities Fund to the 2023-24 Waihoru Spreydon-Cashmere-Heathcote Discretionary Response Fund.

Keir Leslie/Will Hall

**Carried**

The meeting adjourned at 4.40 pm and reconvened at 4.45 pm.

**Community Board Resolved SCBCC/2023/00070**

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Approves an allocation of \$4,500 from its 2023-2024 Discretionary Response Fund to Waihoru Spreydon-Cashmere-Heathcote Summer with your Neighbours 2023-2024, and \$3,500 for Communicating with the Community. Any unspent funds remaining on completion of the project are to be returned to 2023-2024 Discretionary Response Fund.

Callum Ward/Keir Leslie

**Carried**

**Community Board Resolved SCBCC/2023/00071**

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Requests that during their Health Check processes staff encourage groups applying to the Strengthening Communities Fund:
  - a. Have policies and procedures that are inclusive of diverse communities, including the Rainbow community, particularly youth organisations.
  - b. Foster and encourage community-*led* development and not social service provision.
  - c. Be staffed and governed diversely across the organisation, and preferably from the local community in which they are based.
  - d. Be supported in having aspirations to become Living Wage accredited.

Callum Ward/Keir Leslie

**Carried**

Tim Scandrett left the meeting at 4:57 pm after consideration of item 13 - Waihoru Spreydon-Cashmere-Heathcote 2023-2024 Strengthening Communities Fund Report.

## 12. Community Parks Urban Forest Planting Plan

Council Officers in attendance spoke to the accompanying report.

### Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Approves the urban forest planting plan for West Watson Park

### Community Board Resolved SCBCC/2023/00072

#### Part C

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Approve the urban forest planting plan for West Watson Park attached to the meeting agenda.
2. Note that the Board requests a memorandum outlining the species to be planted on the plan be provided prior to planting commencing.

Melanie Coker/Roy Kenneally

Carried

#### Attachments

- A Item 12 - Community Parks Urban Forest Planting Plan presentation

## 14. Waihoru Spreydon-Cashmere-Heathcote Community Board Area Report - August 2023

**Community Board Resolved SCBCC/2023/00073 (Original Officer Recommendation accepted without change)**

#### Part B

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receives the Waihoru Spreydon-Cashmere-Heathcote Community Board Area Report for August 2023.

Callum Ward/Lee Sampson

Carried

## 15. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

#### Part B

The following information was exchanged at this meeting:

- A member attended the Avon Heathcote Estuary Ihutai Trust meeting.
- A member commented on the depth of strength and talent in local rangatahi basketball.
- A member advised that Richmond Hill Road has slumped and has limited access.

- A member attended a meeting in Lyttelton, regarding cruise ships visiting the Port, and discussed the flow-on with issues for the number 28 bus.
- A member advised that the sculpture “ *Flight* ” will be officially unveiled this weekend at Mount Pleasant Community Centre.
- A member attended the official opening of the Sydenham Indoor Centre.
- A member attended the official release of a report from the Royal Commission of Inquiry. They advised the Board that the renaming of the street and reserve is really important for the survivors.
- A member has been visiting schools over the last six weeks, with dual-hats on.

#### **15.1 McCormacks Bay footpath**

A member has been notified that a mobility scooter tipped onto the road as the rider attempted to manoeuvre around a lamp post in the footpath along McCormacks Bay Road. While the member was onsite investigating the scene, the member witnessed a person pushing a pram having to go onto the road and back up onto the footpath to get around the lamppost.

That Board requests that staff investigate the situation with the footpath and provide solutions for improving pedestrian accessibility and safety along McCormacks Bay Road footpath.

##### **Attachments**

- A Photo - McCormacks Bay Road - lamppost in footpath

#### **15.2 229 Waimea Terrace footpath**

A member advised the Board that the footpath alongside 229 Waimea Terrace has been damaged by a builder over the past couple of years and not rectified. Residents walking along Waimea Terrace are unable to navigate this section of the footpath.

The Board requests that the issues raised regarding damage to the footpath alongside 229 Waimea Terrace be referred to staff to investigate making the footpath safe for pedestrian access.

##### **Attachments**

- A Photo - 229 Waimea Terrace - footpath

#### **15.3 Residents Association Newsletter Printing**

A member has been contacted by Residents Associations in regards to the changes to newsletter printing.

The Board requests a workshop be arranged around printing of Residents Associations newsletters.



#### 15.4 Te Kura Whakapumau

A member has been in contact with Te Kura Whakapumau regarding its planned trip overseas to visit sites of importance to the 28<sup>th</sup> Maori Battalion.

The Board requests staff contact Te Kura Whakapumau to offer support and guidance around sourcing funding for the trip.

#### 15.5 City Care Site - Milton Street

A member has been approached by local cricket club around the viability of using the former City Care site on Milton Street for cricket.

The Board agreed to request staff provide a briefing on what is happening with the former City Care site on Milton Street.

#### 15.6 Sign of the Takahe - accessibility car park

A member attended the Spreydon Neighbourhood Network meeting where they advised that the accessibility car park at the Sign of the Takahe, on the West side, needs to be reinstated.

The Board agreed to request that the accessibility car park on the West side of the Sign of the Takahe be reinstated.

#### 15.7 Willard Street Housing

Addington Te Kura Taumatua School has contacted a member, with concerns about the rapidly increasing population in the school enrolment zone area. They are seeking assistance in finding out how many new school enrolments the school is likely to expect from the Willard Street, Otautahi Community Housing Trust.

That a letter be written to Otautahi Community Housing Trust seeking its advice on how many new school enrolments to Te Kura Taumatua school are likely from the Willard Street, Otautahi Community Housing Trust complex.

#### 15.8 Rowley Primary School

Rowley Primary School has contacted a member, with concerns about the rapidly increasing population in the school enrolment zone area. They are seeking assistance in finding out how many new school enrolments the school is likely to expect from intensification in the area.

That a letter be written to the issues raised be referred to Kainga Ora seeking its advice on how many new school enrolments to Rowley school are likely from its new developments in the area.

#### 15.9 Coppel Place - parking enforcement

A member advised that there are ongoing and repeated issues with illegal parking along Coppel Place, including, but not limited to parking on footpaths.

The Board agreed to request:

1. The Parking Enforcement Team carry out an enforcement blitz along Coppel Place .
2. That staff investigate public education regarding parking on footpaths via Newsline.

#### 15.10 Volunteer Groups – Support around chairing meetings

A member advised that some groups might benefit from support around chairing meetings.

The Board requested staff offer support to local groups for education around chairing meetings.

#### 15.11 Port Hills Trust targeted rates

A member attended the Port Hills Trust meeting. The Trust holds land for public purposes, which it receives targeted rates and would like to know if there is rates relief available.

The Board referred the query of rates relief for the Port Hills Trust to staff for advice.

#### 15.12 Spreydon Community Centre

A member has been asked by the Spreydon Neighbourhood Network to assess the need for a Community Centre for the people of Spreydon.

The Board requested staff investigate the need for a Community Centre for the people of Spreydon.

**Karakia Whakamutunga:** All together.

**Meeting concluded at 5.50 pm.**

**CONFIRMED THIS 14<sup>th</sup> DAY OF SEPTEMBER 2023**

CALLUM WARD  
CHAIRPERSON

Unconfirmed

**Item 3 - Minutes of Previous Meeting 10/08/2023**



## 7. Correspondence

Reference / Te Tohutoro: 23/1340787

Report of / Te Pou

Matua:

Jane Walders, Community Board Advisor

Senior Manager /

Pouwhakarae:

Mary Richardson, General Manager Citizens & Community  
(Mary.Richardson@ccc.govt.nz)

### 1. Purpose of Report Te Pūtake Pūrongo

Correspondence has been received from:




Name	Subject
Coral Hodgson	Coppell Place Parking Issues
Kathryn and Nathan Ellis	Leith Reserve
David Rankin, Rotary Club of Cashmere	50 <sup>th</sup> Anniversary Project proposal

### 2. Staff Recommendations / Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receive the information in the correspondence report dated 14 September 2023 from Coral Hodgson in relation to Coppell Place parking issues and refer to staff for investigation and response back to the Community Board.
2. Receive the information in the correspondence report dated 14 September 2023 from Kathryn and Nathan Ellis regarding Leith Reserve and refer to staff for investigation and response back to the Community Board.
3. Receive the information in the correspondence report dated 14 September 2023 from the Rotary Club of Cashmere regarding their 50<sup>th</sup> anniversary project proposal and refer to staff for investigation and response back to the Community Board.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Correspondence - Coral Hodgson - Coppell Place parking issues	23/1342145	28
B 	Correspondence - Kathryn and Nathan Ellis - Leith Reserve	23/1342148	30
C 	Correspondence - Rotary Club of Cashmere - 50 Anniversary Project Proposal	23/1346079	33

Walders, Jane

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From: Coral Hodgson [REDACTED]  
Sent: Monday, August 14, 2023 2:19 PM  
To: Coker, Melanie [REDACTED]  
Subject: car parking on Coppell Place

Dear Melanie,

I wish to draw your attention to the parking and parked vans issue on Coppell Place.  
I hope you and the community board can solve some of the issues we residents are having.

I live at number [REDACTED] in a back section, but number [REDACTED] is on the street frontage. Outside 4  
Coppell Place is a paved area for parking.

This area holds about four vehicles. The issue is that the shop owners from across the street  
park are there all day for up to 12 to 14 hours, and their vehicles are large vans. These vans  
stick out into the street, blocking the view to the right when coming out of our drive and any  
vehicles coming out of the right-away behind the shops from Hoon Hay Rd.

There is a business at number 6, Coppell Place, whose view to the left is also blocked.

To see if any cars are coming, I have to drive into the middle of the road to see pasted these  
vans.

Coppell Place is a bustling street, especially around morning tea time and lunch time  
Tuesday to Saturday, when the bakery is open.

On many occasions, I have had to wait in my drive as people are parked across the end of  
the drive or even in the drive.

I believe that many of the issues would be resolved if they were not allowed to park there all  
day, it would allow more parking for customers of the shops, or if large vans were not

allowed to stick out over the street. I will send a picture of one of the vans. This is not the  
biggest, but it shows how far it is parked on the road.

I hope that something can be done to sort this issue out. I am sure the whole point is an  
accident waiting to happen.

Regards Coral Hodgson  
[REDACTED]  
Coppell Place  
[REDACTED]





21<sup>st</sup> August 2023

Hello our Community Board,

We hope you all had a lovely weekend.

By way of introduction, we are two members within the community who have become personally invested in the wellbeing of our neighbouring community and Leith Reserve since we first moved here almost 5 years ago. Over these years a conversation has continued to arise from us and others in our neighbourhood and that is, the sense of neglect and underutilisation of Leith Reserve.

Together as a community, alongside namely yourselves, Christchurch City Council (CCC) and Roimata Food Commons, we endeavour to embark on the journey of revitalising Leith Reserve.

Currently Leith Reserve, for those who are even aware it exists, is seen by many as a state of neglect and the space underutilised. The sense of neglect is mainly directed towards how dangerous some of the trees are. There is the risk they pose of them or their branches falling and threatening lives of those in or near the Reserve. With also the risk they pose of significantly damaging property, namely homes, when the trees or their branches fall if measures have not been taken to remove these trees or significantly top them. There is overwhelming support from the nearby neighbourhood to have the dangerous trees removed or significantly topped as shown by the signatures of support provided as shown in our previous communication to Melanie.

With some trees having a real threat to lives and property due to the trees or branches falling, to merely a small park bench seat, there is not much on offer currently at Leith Reserve except bird life and a walk around some trees and ivy.

We as a community envision a revitalisation of the Reserve where dangerous trees are removed, unhealthy trees cared for, fruit trees and bushes planted, potentially other trees planted, an increase in bird life, and if also approved then a playground built. We envision Leith Reserve becoming an attractive place for our community residents and visitors from all walks of life to enjoy alongside the true residents of the Reserve, the birds.

We desire to take all measures to ensure the revitalisation of Leith Reserve is performed legitimately on all angles and with active involvement from all appropriate stakeholders such as yourselves, community members, Roimata Food Commons, and CCC, with specific mention of Park Rangers. We are becoming more and more aware through others that there is a lot of legislation, plans and policies that are and will be relevant to Leith Reserve's revitalisation and we want to ensure that going forward everything performed is performed correctly with all communications and legitimate approvals.

Please see below our draft idea of the key steps going forward to revitalise Leith Reserve:

1. ASAP **every** tree in the Reserve assessed for
  - a. Health including pest and disease existence;
  - b. Risk posed to public and property;
  - c. Current damage to property e.g., nearby footpaths and drains;
  - d. Benefits provided by the tree's existence; and
  - e. Anything else deemed appropriate.
2. Trees deemed to be removed, removed ideally as soon as possible, and latest by 31/12/2023 to give some time before the first stage of trees planted in 2024. Also, tree care/maintenance plan update for trees that remain.



3. Ecologist formally engaged (Tree Policy Section 1.4) with a report provided regarding planting of trees, bushes and shrubs.
4. Key stakeholders engaged regarding more specific details of the tree planting and playground proposal/s with priority of funding given to tree planting.
5. Asset owner approval for planting from relevant Council unit and Community Board (Tree Policy Section 1.11) including:
  - a. proposed site
  - b. planting locations
  - c. species
  - d. the perspective of surrounding neighbours
  - e. ongoing maintenance arrangements

**Current Plan Idea and Information Gathered**

Per Above Reference	Title	Answer	Comment
a	Proposed site	Leith Reserve	
b	Planting locations	TBC - dependent on the arborists report → Exact trees cut down → Ecologists report & Michael Reynolds (Roimata Food Commons) Knowledge → Planting locations	Noted per conversations with Michael Reynolds (Roimata Food Commons) that the tree planting would ideally be a staged approach over a few years with the idea of initially 10 fruit trees being planted and in the end hopefully greater than the minimum requirement of 2 trees replacing each tree cut down (per Tree Policy 1.9)
c	Species	TBC - based on Ecologists Report & Michael Reynolds (Roimata Food Commons) Knowledge	Currently based on Michael Reynolds knowledge based on the soil, what he expects will definitely be cut down, and trees that he knows are easy care and reliable fruiting: <ul style="list-style-type: none"> <li>- apple trees</li> <li>- hazelnut trees</li> <li>- blueberry bushes</li> <li>- and potentially peach and plum trees or others</li> </ul>
d	The perspective of surrounding neighbours	Tree removal – Positive support gained by nearby community as evidenced by formal signatures  General idea of planting fruit trees - Positive supporting verbally gained by nearby community	Once the Ecologist/s, Michael and any others involved identify what would be best to be planted environmentally and economically, then neighbours could be formally engaged with to share their perspectives on the social and wellbeing impact these trees may have.
e	Ongoing Maintenance Arrangements	Currently community members have verbally volunteered to maintain fruit trees in an informal manner.	Formal training and gathering of names of volunteers to be officially performed

6. Trees, bushes and shrubs planted
  - a. Fruit trees planted every winter beginning with 2024 (anytime between July and September) for a few years.
7. Playground proposal continued with if there is hope of a playground at Leith Reserve.

We hope the above has given some further clarity regarding Leith Reserve and what our community vision is. Thank you for taking the time to read this and have interest in our proposal. If it suits at the Community Board meeting on September 14<sup>th</sup> for us to have an open conversation about the vision of Leith Reserve, we'd love to hear your thoughts, concerns and questions.

Thanks again for your time,

Nathan and Kathryn Ellis

[REDACTED]

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**From:** david [REDACTED]  
**Sent:** Monday, August 21, 2023 1:47 PM  
**To:** Coker, Melanie <Melanie.Coker@ccc.govt.nz>  
**Subject:** Hoon Hay Park

Hi Dr Melanie

The Rotary Club of Cashmere which covers the Spreydon Hoon Hay area is interested in having a 50th Anniversary Project for 2025.

Attached are photos of the Lions Club of Akaroa 50<sup>th</sup> project at Akaroa which includes a covered shelter, barbecue table and electric barbecue.

We note similar facilities are widely available at parks in the likes of Brisbane which are widely used by their communities, particularly for childrens birthday parties.

Could we interest Council in us doing something similar at Hoon Hay Park which is close to the communities which the Club supports ( eg Rowley School where we helped fund their new adventure playground and Hillmorton High School at which we fund a variety of projects)

Correspondingly if another location is more suitable, please so advise.

Depending on the size and scale, Council may be prepared to assist.

Would you kindly advise how we should go about getting approval for such a project and the mechanics of making it happen.

Thank you for your consideration

Kind regards,

David Rankin











## 8. South Library & Service Centre

Reference / Te Tohutoro: 23/1342113

Report of / Te Pou	John Filsell, Head of Community Support and Partnerships (John.filsell@ccc.govt.nz)
Matua:	Darren Moses, Head of Vertical Capital Delivery (Darren.moses@ccc.govt.nz)
Senior Manager / Pouwhakarae:	Mary Richardson, General Manager Citizens & Community (Mary.Richardson@ccc.govt.nz)

### 1. Purpose and Origin of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to enable the Waihoru Spreydon Cashmere Heathcote Community Board to consider options for the rebuild of the South Library & Service Centre and make recommendations to the Council.
- 1.2 This report fulfils the resolution of the Sustainability and Community Resilience Committee on June 1 2022 (SARC/2022/00020), namely:
  - 1.2.1 The Sustainability and Community Resilience Committee Resolved to
    - Direct staff to **progress the design for a rebuild** of the South Library Facility on its existing site.

*Include the public throughout the design process, seeking ideas and then feedback prior to endorsement of the concept design.*

*Request that the rebuild is done to high sustainability standards including carbon emissions and water use, both during the construction and operation of the library.*
    - Request staff to hold a public briefing, which is live-streamed, about the repair and build options discussed in this report to inform the affected community.

*Make sure the information is also available to view in the foyer of the South Library.*
    - Endorse the development of a concept design and costing for consideration by Council by Q2 2023, to allow time for public inclusion in the design process.
    - Note that the advancement of the project to construction will require additional funding in Annual Plan 2023-2024 and or a Long-Term Plan adjustment.
    - Request staff to assess and bring back options for a temporary library and service centre, as close to the current site as possible, during the rebuild phase of South Library, to retain a sufficient level of service to the affected community.
- 1.3 The decision in this report is of medium significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by considering the number of people affected by the decision and the range of services delivered from the facility. Community views and preferences have been ascertained through consultation in the 2021/31 Long Term Plan (LTP) process. Engagement has been undertaken with community groups, Mana Whenua, staff, facility users and the wider community, see **Attachment B** and sections 5.14 to 5.16 of this report below.

## 2. Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board recommend that the Council:

1. Approve the rebuild of the South Library and Service Centre at a cost not exceeding \$32,750,000, on the existing site, with a scope consistent with the Concept Design in Appendix A **attached** to this report. Noting that the anticipated opening date of the facility is in December 2026.
2. Approve the scope and function of the South Library and Service Centre as broadly summarised the Concept Design attached to this report as **Attachment A**.
3. Approve the progression of the rebuild of the South Library and Service Centre to a detailed design based on the scope and function of the facility being consistent with the Concept Design in Appendix A.
4. Approve additional funding of \$10,150,000 for the rebuild of the South Library and Service Centre. Noting that this will need to be confirmed in the 2024/34 Long Term Plan phased over the 2025/26 and 2026/27 financial years.
5. Delegate to the Waihoru Spreydon Cashmere Heathcote Community Board the authority to approve:
  - (a) a tender to go to market for the construction of the rebuild of the South Library and Service Centre; and
  - (b) for the CEO to enter into a construction contract for the rebuild of the South Library and Service Centre with the preferred tenderer following the procurement process,provided that:
  - a. The design of the rebuild of the South Library and Service Centre is consistent with Council-approved scope of the project, and
  - b. The value of the project, including the Construction Contract does not exceed \$32,750,000, and
  - c. Any decision outside these parameters must be referred to Council.
6. Ask the Waihoru Spreydon Cashmere Heathcote Community Board to update Council on the progress of the project quarterly in its Community Board Report.

## 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 Rebuilding of the South Library and Service Centre now, ensures safety and building service issues with the current facility are addressed. The current facility is damaged and relies on temporary propping to achieve its current 34% NBS rating. Rebuilding the facility means the building strength will be 100% NBS with full Building Act compliance as a matter of course. A new building will be more resilient in the case of a future seismic event. A structural summary report on the existing building is attached as **Attachment C**.
- 3.2 Building a new facility at the earliest opportunity minimises the risk to the community, staff, and elected members who are using an earthquake damaged and failing building.
- 3.3 Rebuilding a new facility now is the lowest cost option for a rebuild. This is primarily because building now avoids the additional escalation and inflation costs of a deferral. Building now will ensure the best use of \$9,000,000 Better Off funding secured for the project.

- 3.3.1 The total project cost for this preferred option is \$32,750,000. This includes CAPEX \$32,000,000 for the facility build and OPEX \$750,000 to relocate the core services delivered from the current facility; nearby, for a period of approximately 20 months.
- 3.4 Rebuilding now offers the greatest certainty of cost, in a potentially volatile market.
- 3.5 Many components of the existing building have reached their 20-year life span or are earthquake damaged and require replacement. Examples include heating, cooling, joinery, sewer systems, storm water and roofing. Rebuilding a new facility avoids the issue of having to deal with each of these failing items separately and will be more cost effective. Importantly a new facility will remove any risk of any residual earthquake damage manifesting and the ongoing weather tightness issues reoccurring.
- 3.6 Rebuilding a new facility will improve the accessibility, environmental impact of the structure, thermal performance, servicing strategy, comfort, efficiency, and daily performance of the building.
- 3.7 Mana Whenua and community expectations for a rebuild, currently included in the 2021/31 LTP, will be met.
- 3.8 The principal **disadvantage** of rebuilding a new facility now is the requirement for Council to set aside an additional \$10,150,000 phased over the 2025/26 and 2026/27 financial years of the LTP to complete the project. This comes at a time of peak borrowing for Council. Council may also be at risk of reputational damage for committing to a project of this nature during “a cost-of-living crisis.”
- 3.9 The project team have estimated a total cost of up to \$750,000 (OPEX) to relocate core services during the proposed rebuild. Final costs have not yet been ascertained as options are still being tested. Finalised options will be presented to the Waihoru Community Board prior to the close of November 2023.

## 4. Alternative Options Considered Ētahi atu Kōwhiringa

### Delay the rebuild of a new facility for 3 years.

- 4.1 This option provides for the finalisation of the rebuild design, and completion of essential service repairs to keep the current facility operational for 3 years. The project would pause for 3 years until financial year 2026/27. At which time the new build project would reactivate. The current facility would not be strengthened during this period.
- 4.2 The principal **advantage** of this option is that it defers the capital expenditure for the project during the period of peak Council borrowing, financial years 2024/25 to 2026/27. Other advantages include:
  - Council may avoid the reputational risk of committing to a substantial project during a “cost-of-living crisis.”
  - This option does not incur the cost of temporary strengthening.
  - The design and consultation work to date would be utilised to complete the facility design.
- 4.3 The principal **disadvantage** of this option is that it is more expensive, primarily because a three-year delay would incur inflation and escalation costs along with the cost of essential service repairs to the building.
  - 4.3.1 The total project cost for this option is \$37,500,000. This includes CAPEX of \$36,500,000 for the rebuild and OPEX \$1,000,000 to deliver essential service repairs and temporary relocation. An increase of \$4,500,000 is due to inflation and escalation.

4.3.2 Other disadvantages include:

- Approximately \$9,000,000 of Better Off funding secured for this project would have to be repurposed to a project where it would be used within the three-year timeframe required by the terms and conditions of the Funding. This would require the approval of the Department of Internal Affairs.
- This option requires a rebuild in beginning in financial year 2026/27.
- Despite essential service repairs this option requires the community, staff, and elected members to use an earthquake damaged and failing building for an extended period. The building would remain at 34% NBS and at risk of an unplanned closure during this time.
- Stakeholders may not engage with the project as enthusiastically if it would not be built until sometime in the future.
- There is a risk that deferring building the new facility and continuing to use the current damaged and failing building, may result in reputational damage to the Council.

**Delay the rebuild of a new facility for 10 - 15 years**

- 4.4 This option would allow for the current facility to be strengthened to 67% NBS, and patched, to last up to 15 years. Services provided from the facility would be relocated for a period of 9 to 12 months whilst the strengthening works are being undertaken. The engagement and design work to date would be mothballed.
- 4.5 The principal **advantage** of this option is that it allows the deferral of the capital expenditure required for the project for at least 10 years whilst comprehensively strengthening and patching the existing facility. Other advantages include:
- Strengthening works would improve the Ultimate Limit State (ULS) – life safety rating from 34% to 67%. The resilience of the building would be improved in the case of a future seismic event.
  - The value and functionality from the existing building would be extended by a minimum of 10 years. Additionally, a future rebuild would use newer technology.
- 4.6 The principal **disadvantage** of this option is that it is more expensive, primarily because:
- A 10-to-15-year delay would incur inflation and escalation costs. It is difficult to estimate the level of inflation and escalation over an extended 10 to 15 year period. Please note that the estimated inflation and escalation for a three-year period presented in section 4.3.1 of this report (above) was \$4,500,000.
  - Strengthening, patching and relocating would cost approximately \$6,450,000. This would be covered by Better off Funding. The remainder of Better Off funding secured for this project would have to be repurposed to a project where it would be used with in the three-year timeframe required by the terms and condition of the Funding. These changes would require the approval of the Department of Internal Affairs.
    - This would mean that Better Off funding of \$9,000,000 used to part-fund the preferred option (rebuild now) would not be available the fund the rebuild. Additional funding would be required.
    - Strengthening and patching costing approximately \$6,000,000 would be lost (demolished) upon the rebuild.

4.7 Other disadvantages include:

- Existing engagement, design and project work to date would be mothballed.
- This option would require a future rebuild and two facility closures, one for strengthening and patching and one for the rebuild itself.
- Stakeholder expectations for a rebuild would not be met.

### Repair existing building

- 4.8 A repair option is estimated to cost CAPEX \$33,000,000 million and OPEX \$750,000; a total of \$33,750,000. The work would be intrusive and would require the closure of the facility for circa 20 months.
- 4.9 This option has not been progressed because:
- It is more expensive than building a new facility.
  - The repaired building would not be as resilient as a new build and have a higher operating cost due to the inefficiency of the thermal envelope and constraints on heating and ventilation services. A repair would have a higher whole of life carbon footprint than a rebuild. It would not have the same opportunity to improve sustainability, operational efficiency, accessibility and incorporate a cultural narrative as would a rebuild.
- 4.10 The long list of options that were considered but subsequently discounted are summarised in **Attachment D** of this report.

## 5. Detail Te Whakamahuki

### Concept design

- 5.1 A concept design has been developed and costed for a New Facility including landscaping of the site and improvements to the existing carpark. Refer to drawings in **Attachment A**.
- 5.2 The concept design is based on the same floor area as the current facility, and provides for the same services, namely, library, customer services, learning centre, café, governance spaces and meeting rooms. The layout of the facility is updated to make improvements in how the space can be utilised and to provide more flexibility for future use.
- 5.3 The concept design aims to create a comfortable, efficient, and flexible building that is welcoming to all and will accommodate future needs. The primary focus of the design is to reconnect the building with the river that runs along the north side of the site and wraps around to the east. The new design considers how the community currently uses the space, including the weekly farmer's market.
- 5.4 All the key areas have a connection to the landscape and river. The connection between the café on the north-east corner, and the children's area on the north allows surveillance for parents over their children and creates a sense of family/whanau space.
- 5.5 The café is positioned for receiving the best sun for the time of day it is operational and provides a connection to the farmer's market on Sunday mornings. The café's location also gives it the ability to operate separately from the rest of the facility should this be a requirement in the future, and it can be acoustically separated.
- 5.6 The design strategy aims to minimise excavation on the site noting that there is the potential for excavation to expose areas of contaminated ground. A raft slab is proposed which offers good seismic resilience and is simple to design and construct. It also provides the opportunity to raise the floor level to provide more resilience in the case of future climate change flood risks.

- 5.7 The total life cycle carbon impacts of the project are an important consideration. The concept design carefully considers the way the building will operate in terms of energy efficiency as the operational carbon makes up the bulk of the whole of life carbon emissions. Refer to **Attachment E** for a summary of the sustainable design initiatives. The design enables the future inclusion of solar panel & EV charging.
- 5.8 The existing entry has been moved further east. This balances the building, bringing the foyer to the centre minimising the distances to travel to different corners and public functions in the building. The entrance to the south of the building will be upgraded to create a welcoming accessible arrival/drop-off area with seating and shelter from the rain. This promotes a more accessible universal entry point to the building.
- 5.9 The design provides gender neutral toilets which comply with and exceed NZBC G1. Three bathrooms will be fully accessible and two include showers, the third is a larger space combined as a parenting room at the children's area/café. A separate parenting room will also be provided. An externally accessible toilet has been added to service the recreation area across from the carpark and the market.
- 5.10 The landscape will feature native planting, grass areas, decking, paved areas and pathways. There will be a new connection to the river and future recreational path to the north, allowing people to see and access the river from the library. The large mature trees will be protected to maintain the existing park-like character. The landscape will prioritise the use of natural materials that give a sense of warmth and texture, such as timber, permeable gravel pathways, exposed aggregate, and bluestone, which has been repurposed from the existing building cladding.

### **Relocating core services during the proposed rebuild**

- 5.11 Staff are investigating options to relocate core services during the proposed rebuild. These include but are not limited to:
  - 5.11.1 A temporary facility to house a modest library and customer service offering. The temporary facility would include space for the community governance team and the ability to host Board meetings and workshops.
  - 5.11.2 Temporary relocation of library, customer and governance services within existing nearby Council facilities.
  - 5.11.3 Temporary relocation of library and customer at nearby facilities. Governance services relocated temporarily to Civic Offices or existing facilities at Smith Street.
  - 5.11.4 A combination of the above.
- 5.12 \$750,000 is included in the proposed project budget for this purpose. This is an estimation based on relocation, establishment, operating and disestablishment costs which are over and above the costs of using the existing building.
- 5.13 Staff will report back to the Waihoru Board with costed options prior to the close of November 2023.

### **Community Engagement snapshot**

- 5.14 In terms of gauging the views and preferences of interested and affected persons, consultation has been undertaken with stakeholders, community groups, the Disabled Persons Assembly, Ōpāwaho Heathcote River Network, Community & Residents Groups, staff, facility users and the public. Feedback from these groups have informed the Concept Design.
- 5.15 The Concept Design was released for public feedback on 30 May 2023. The feedback received has been summarised - **Attachment B**.

- 5.16 Public feedback was positive with clear support for both the building and landscape designs. In particular positive comments were made about the size and scale of the building, its connection to the surrounding environment, the roof pop-ups and placement of the café next to the Childrens area.

## 6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

### Strategic Alignment Te Rautaki Tīaroaro

- 6.1 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
- 6.2 Communities and Citizens
- 6.2.1 Activity: Citizens and Customer Services
- Level of Service: 2.6.1 Provide a walk-in service that meets future citizen and customer demand - 7-13 walk in customer service hubs
- 6.2.2 Activity: Libraries
- Level of Service: 3.1.3.3 Access to information via walk-in, library website, phone, email, professional assistance and digital access to library services. - Maintain number of reference and research enquiries
- 6.3 This report supports the:
- 6.3.1 [Libraries 2025 Facilities Plan May 2015, Council's Citizen Hub Strategy \(2014\) and the Strengthening Communities Together Strategy \(2022\)](#)
- Te Pou Tuatahi: Te Tāngata, Pillar One: People. A rebuild promotes a culture of equity by valuing diversity and fostering inclusion across the community and generations.
  - Te Pou Tuarua: Te Whenua, Pillar Two: Place. A rebuild supports and helps build connections between the community and their places and spaces to foster a sense of local identity, shared experience and stewardship.
  - Te Pou Tuatoru: Te mahi, Pillar Three: Participation. A rebuild offers the opportunity to residents and groups in the wider community to engage socially and actively such that they can participate in decisions that their community and neighbourhood.
  - Te Pou Tuawhā: Te Takatū, Pillar Four: Preparedness. A rebuild offers the opportunity to improve the resilience of this facility in the case of future emergency and in the context of climate change and adaptation action.

### Policy Consistency Te Whai Kaupapa here

- 6.4 The decision to rebuild the South Library and Service Centre is consistent with Council's Plans and Policies. The decision aligns with Council's target of being net carbon neutral for its operations by 2030 and our commitments under the Council Ōtautahi Climate Resilience Strategy (2021).

### Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.5 The decision involves a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does specifically impact Mana Whenua, their culture, and traditions. The decision involves a matter of interest to Mana Whenua and could impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.



- 6.6 Professor Te Maire Tau (Ūpoko of Ngāi Tūāhuriri) has mandated Whitiara to advise on this project.
- 6.7 In-depth discussions have been had about the project and the concept plans showing the proposed new building and its interaction with the landscape have been tabled. The response of the new building to the existing riverside site is of significance to Mana Whenua. Opportunities for inclusion of the cultural narrative in the design have been identified.
- 6.8 Engagement with Mana Whenua is ongoing.

#### **Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi**

- 6.9 The whole-of-life carbon comparison prepared in 2022 shows a new build has the lowest upfront emissions and total life cycle emissions, thus having a lower climate impact than a repair.
- 6.10 A repair offers opportunity to re-life (re-use) existing fabric however the Concept Design does propose the retention of the existing foundation slab for use as fill and the use of the bluestone cladding as paving.
- 6.11 A new build offers greater scope to improve the environmental performance of the structure, envelope, servicing strategy, comfort and operational performance of the building. The operating emissions from a building contribute to circa 50% of the whole of life carbon emissions.
- 6.12 The total lifecycle carbon estimate for the rebuild will be developed as the design advances. The design enables the future installation of photo voltaic panels on the flat north facing roof, to offset electricity consumption and electric vehicle charging stations in the carpark.
- 6.13 The landscaping design focuses on the reuse of rainwater to avoid the need for irrigation along with the minimisation of impermeable surfaces and an increase in planted areas with native species which are suited to the site conditions.
- 6.14 A summary of sustainability aspects of the design is **Attachment E**.

#### **Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā**

- 6.15 The concept for the rebuild of the South Library and Service Centre is based on a universal design approach, above and beyond minimum accessibility requirements as specified in the Building Act.
- 6.16 The design team includes an accessibility reviewer to provide support throughout all of the design stages. The accessibility reviewer has provided guidance for the accessibility minimum requirements along with universal design recommendations for incorporation into the project design. In the course of the development of the concept design, feedback from Disabled Persons Assembly has been considered.

## **7. Resource Implications Ngā Hīraunga Rauemi**

### **Capex/Opex Ngā Utu Whakahaere**

- 7.1 Cost to Implement - The cost estimate for the recommended option based on the Concept Design is \$32,750,000. This includes the building, landscaping the immediate area, carpark, sewer, and transformer upgrade. It includes provision for inflation, escalation, contingencies, and options to relocate core services during the proposed rebuild.
- 7.2 Cost to maintain and operate – The operation and maintenance of the South Library and Service Centre is an existing level of service in the 2021/31 LTP. Accordingly, there is financial provision in the 2021/31 LTP for operational, maintenance and CAPEX R&R expenses.



- 7.3 Funding Source – The total cost of \$32,750,000 is provided for as follows:
- \$9,000,000 Better Off funding. This will cover the design, procurement, temporary relocation and part of the build cost. It will be phased to be spent first.
  - \$13,600,000 CAPEX in the 2021/31 LTP currently phased over financial years 2023/26. This will be re-phased to cover project costs when the Better Off funding is spent.
  - \$10,150,000 additional budget to be included in the 2024/34 LTP in the 2025/27 financial years to align with the latest forecast. This will cover any remaining project costs including commissioning and retentions.
- 7.4 The impact on rates from the additional budget requirement of \$10,150,000 is 0.08% over the first four years of the LTP unless this sum is found within the capital programme by means of reprioritisation and/or substitutions.

## 8. Legal Implications Ngā Hīraunga ā-Ture

### Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 8.1 The Council has the legal ability to enter into contracts for the procurement of services, however, to do so it needs to act in accordance with Section 14 of the Local Government Act 2002 (LGA) 2002.
- 8.2 The Council has the ability to delegate to the Community Board the future approval to undertake a tender process for the construction of the New Facility and to approve the CEO entering into a construction contract with the preferred tenderer following the tender process. This is consistent with the successful approach taken on another similar project, Te Pou Toetoe. This came in under budget, ahead of time and was embraced by the local community.

### Other Legal Implications Ētahi atu Hīraunga-ā-Ture

- 8.3 All agreements and contracts associated with the rebuild of this facility will be reviewed by the Legal Services Unit. This report has been reviewed and approved by the Legal Services Unit.

## 9. Risk Management Implications Ngā Hīraunga Tūraru

- 9.1 There is a risk that \$32,750,000 is insufficient to complete the project resulting in the Council needing to contribute additional, unbudgeted funding.
- 9.1.1 This risk is initially assessed as high now has a rating of medium. This is due to the recent ground-up re-estimation of all project costs including escalation and inflation, and the inclusion of a design, construction, and project contingency.
- 9.1.2 This risk is further mitigated because the final cost of the project will be known before the construction tender is approved. If the cost is over budget value management will be undertaken and, if necessary, the size and scope of the building, or the options to relocate core services during the proposed rebuild will be adjusted.
- 9.2 There is a risk that committing to a \$32,750,000 project now, during a period of peak Council borrowing and higher interest rates, may result in reputational damage to the Council.
- 9.2.1 This risk is assessed as low because there are several factors justifying proceeding with this project now:
- This project has been clearly scheduled for approximately 9 years as part of Councils city-wide earthquake rebuild programme and in the 2021/31 LTP.
  - Since post-earthquake strengthening, the community, staff and elected members have been utilising a facility, parts of which, are 34% NBS. The current facility has

weathertightness issues along with compromised heating, cooling and wastewater issues. These are fully justifiable imperatives to proceed now.

- Council has taken advantage of the opportunity to apply for, and secure, Better Off funding contributing \$9,000,000 toward the project. The opportunity to use this extends for three years.






9.2.2 This risk can be further mitigated through the delivery of a transparent communications plan fronted by the Waihoru Community Board and including the views of local community stakeholders.

9.3 There is a risk that the concept design will not meet the future needs of the community in terms of functionality, sustainability and resilience to climate change; potentially resulting in a sub-optimal outcome in the future.

9.3.1 This risk is assessed as low because:

- Comprehensive research, consultation and analysis have informed the concept design. Feedback from the community, residents' groups, public consultation, the Community Board and Mana Whenua has informed the design. Advice from Council staff across a range of units has been contributed. Expert input has been provided by a range of technical and operational perspectives.
- The design has been developed to be consistent with Council's future-focused strategies e.g. Strengthening Communities Together and the Council Ōtautahi Climate Resilience Strategy.
- Future change to the building use including the opportunity for flexible use of space is enabled by the design as is accessibility and function of the new facility for a wide range of people.
- A new building will be more resilient in the case of a future seismic event or flooding than the existing building, due to the increase in the finished floor level achieved through construction of a raft slab.
- Sustainable design features have been included e.g., the repurposing of existing building fabric, hydronic heating systems, heat recovery ventilation and indoor air quality controls, solar gain reduction, daylighting and thermal efficiency. In addition, the design makes provision for the future installation of Photo voltaic panels and electric vehicle charging stations.
- The landscape design focuses on the reuse of rainwater to avoid the need for irrigation along with the minimisation of impermeable surfaces and an increase in planted areas with native species which are suited to the site conditions.

## Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	South Library and Service Centre Concept Design	23/1317293	48
B 	South Library and Service Centre Concept Design Feedback	23/1356774	53
C 	South Library Memo for Concept Temporary Strengthening 67%NBS IL3 - Life Safety ( <i>Under Separate Cover</i> )	23/835999	
D 	South Library and Service Centre Rebuild - Discounted Options	23/1316039	54
E 	South Library and Service Centre Concept Design Sustainable Initiatives	23/881610	57

In addition to the attached documents, the following background information is available:

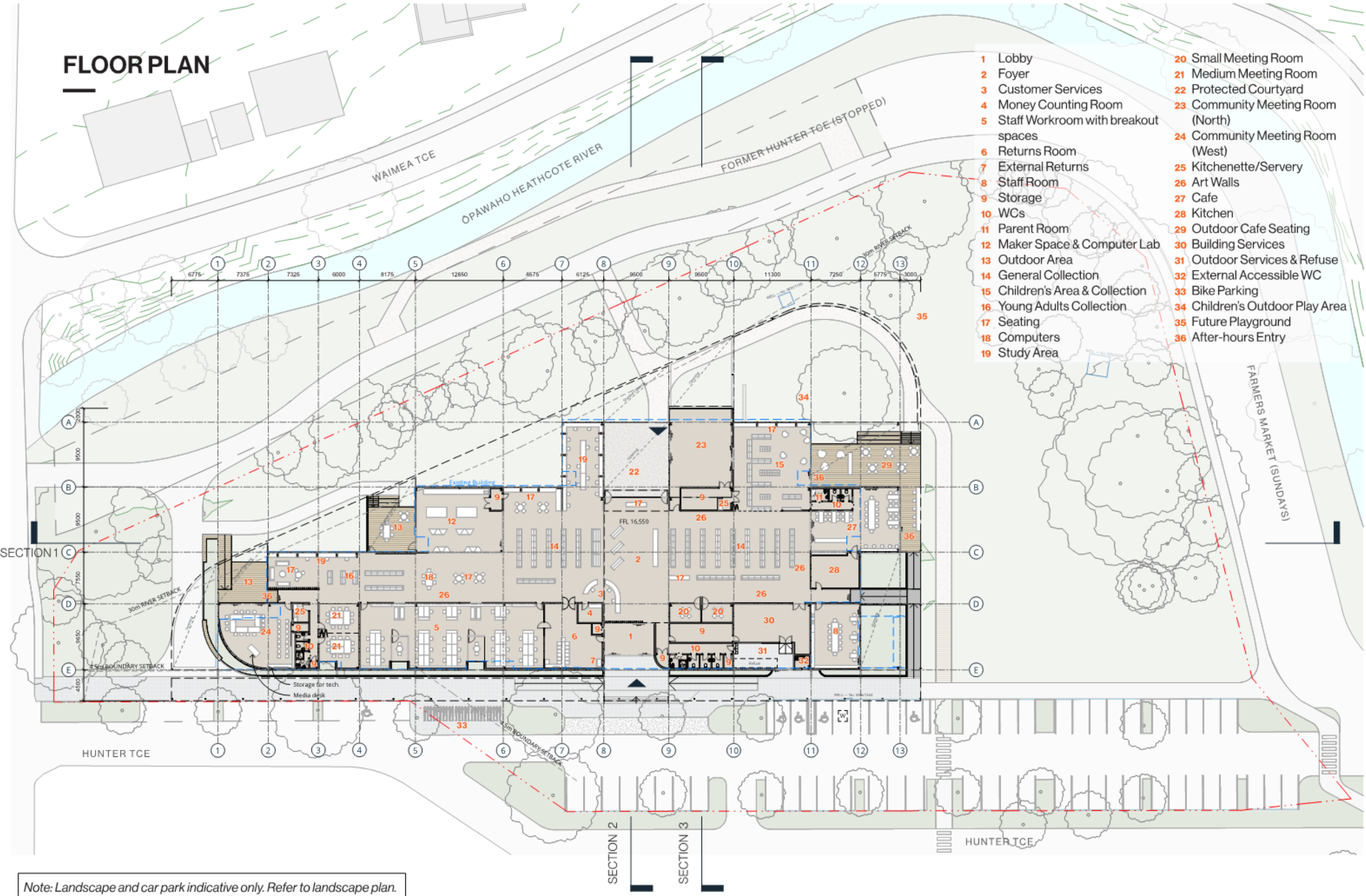
Document Name – Location / File Link
2022 SACRC report: <a href="#">Agenda of Sustainability and Community Resilience Committee - Wednesday, 1 June 2022 (infocouncil.biz)</a> <b>Item 10:</b> 26204143 South Library Te Kete Wānanga o Wai Mōkihi_01 June SACRC Report

## Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).
(a) This report contains:
(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

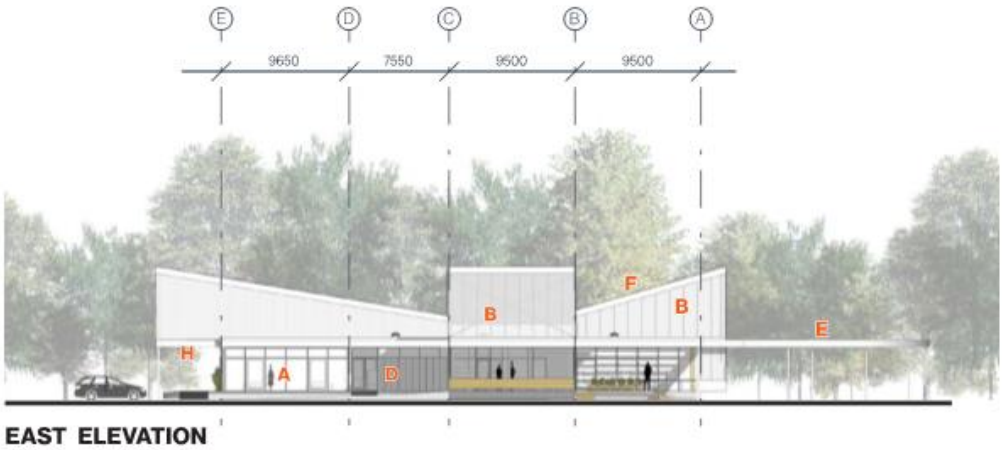
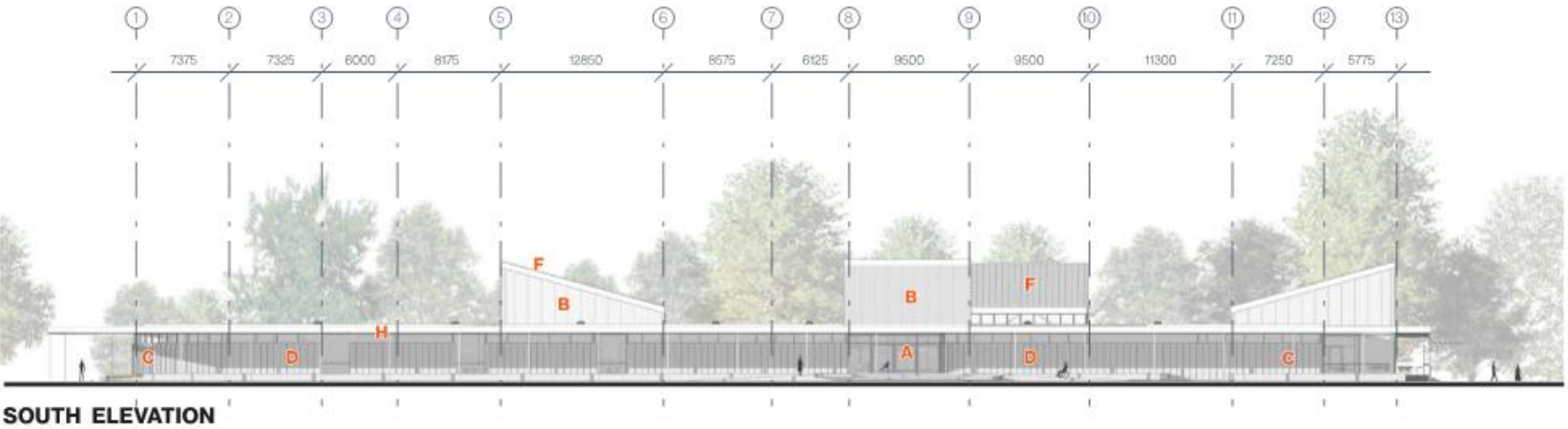
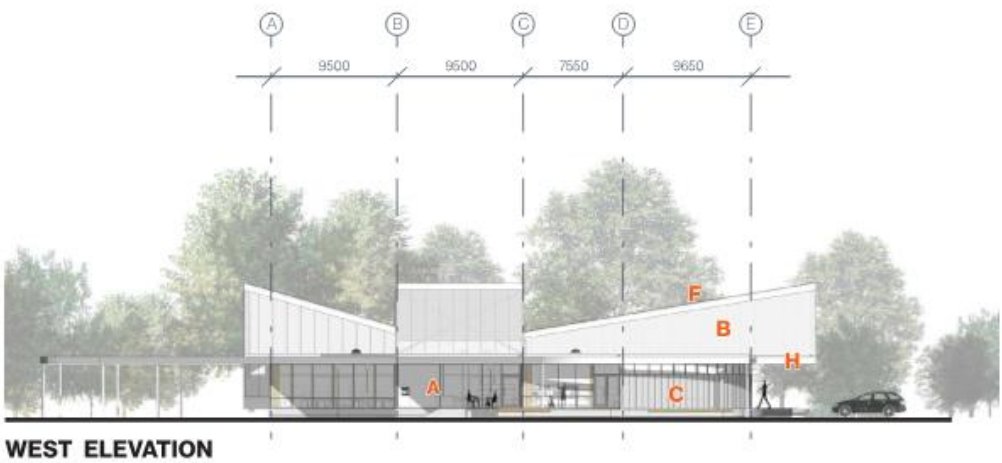
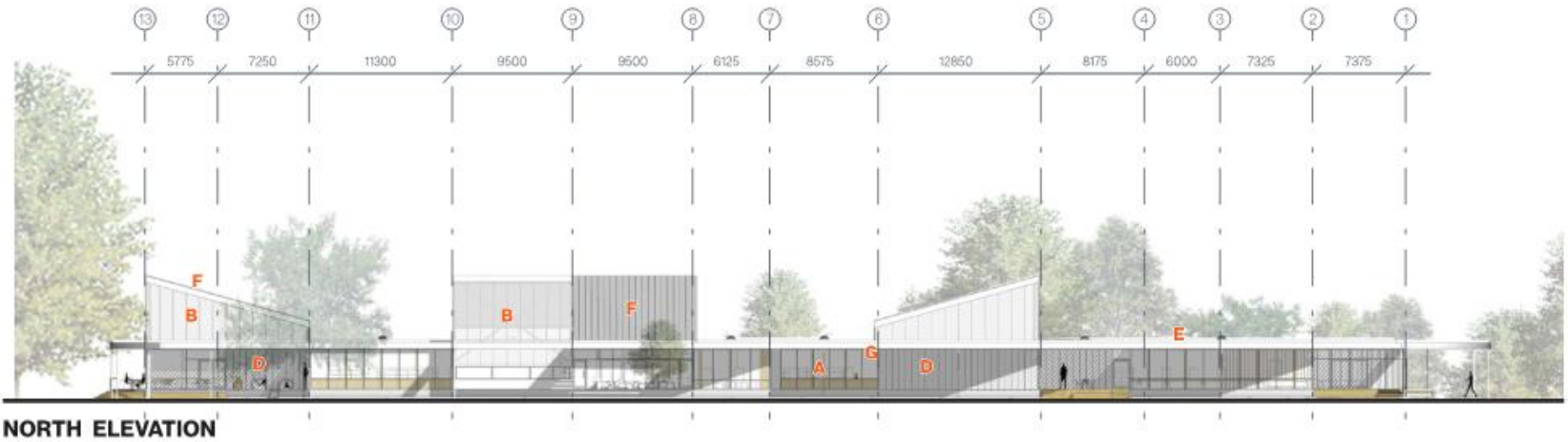
## Signatories Ngā Kaiwaitohu

<b>Authors</b>	Michele Pasco - Personal Assistant Emma Perry - Senior Legal Counsel John Filsell - Head of Community Support and Partnerships Peter Langbein - Finance Business Partner Lynne Armitage - Senior Project Manager
<b>Approved By</b>	Darren Moses - Acting Head of Vertical Capital Delivery Peter Langbein - Finance Business Partner Sarah Numan - Head of Customer Services Carolyn Robertson - Head of Libraries and Information John Filsell - Head of Community Support and Partnerships Mary Richardson - General Manager Citizens & Community





ELEVATIONS



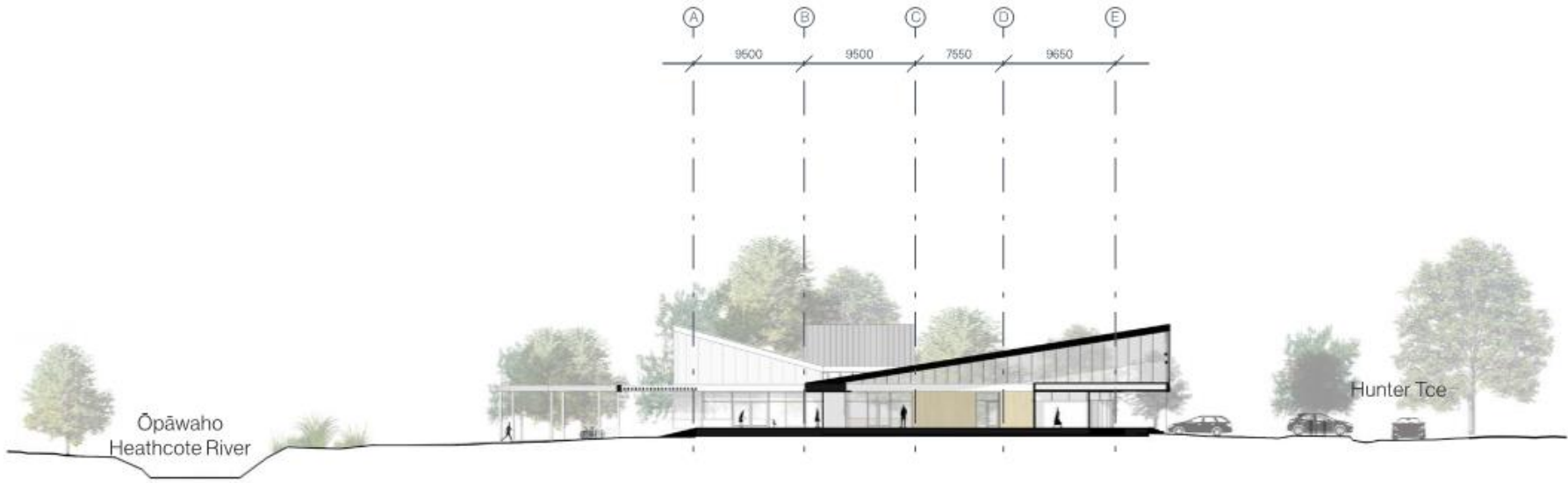
- A Commercial aluminium joinery with double glazing, select anodized finish
- B Translucent multicell polycarbonate panel facade system
- C Panelised perforated aluminium screens over glazing
- D Panelised aluminium rain-screen over fibre cement cladding
- E Membrane warm roof system, with openings and aluminium louvre systems
- F Metal tray roofing, select zinc finish
- G Sheet metal soffits, mirror finish
- H Covered canopy with aluminium louvre system and translucent roofing



SITE SECTIONS



SECTION 1

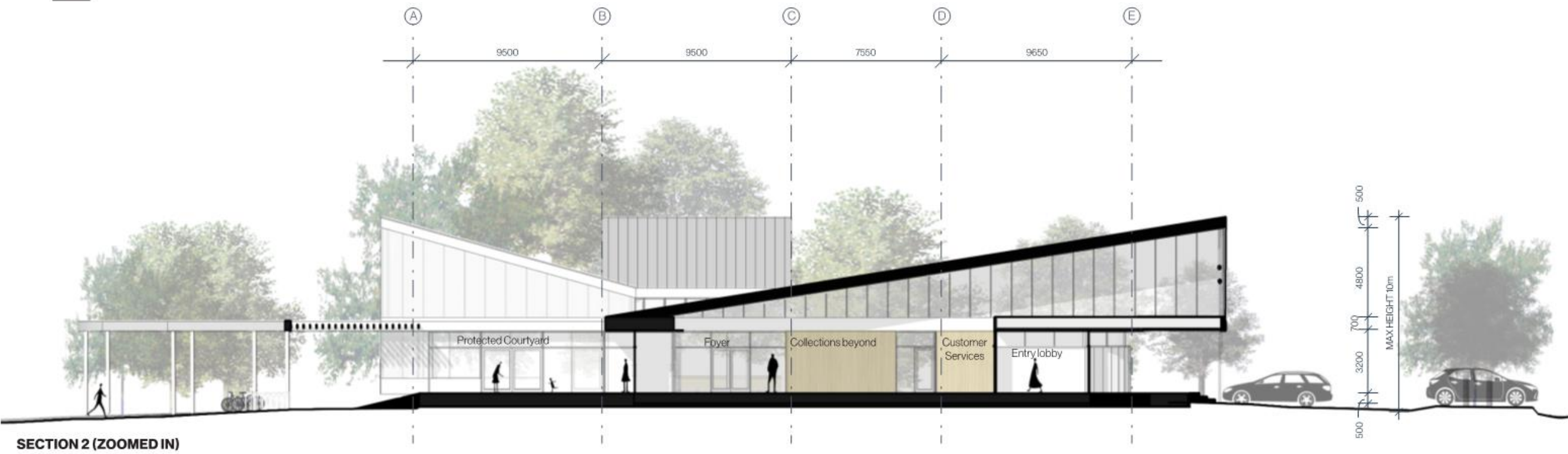


SECTION 2





SECTIONS



SOUTH LIBRARY & SERVICE CENTRE — TE KETE WĀNANGA O WAI MŌKIHI

CONCEPT DESIGN

JUNE 2023

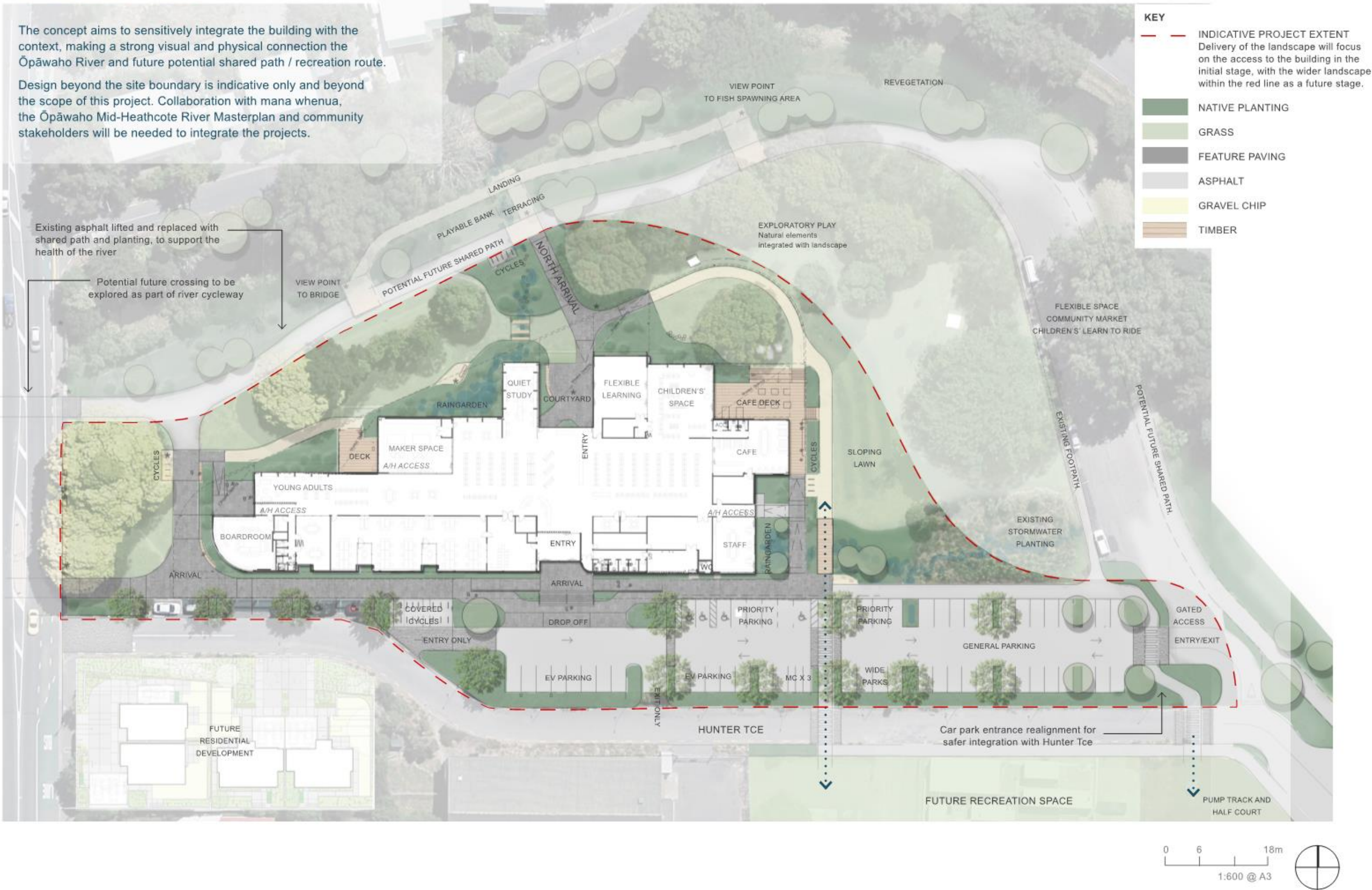
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CONCEPT PLAN

The concept aims to sensitively integrate the building with the context, making a strong visual and physical connection the Ōpāwaho River and future potential shared path / recreation route.

Design beyond the site boundary is indicative only and beyond the scope of this project. Collaboration with mana whenua, the Ōpāwaho Mid-Heathcote River Masterplan and community stakeholders will be needed to integrate the projects.





## ATTACHMENT B

# South Library and Service Centre Rebuild Concept Design

### Public Consultation Te Tukanga Kōrerorero

A memo was sent to ELT, Council and the Waihoru Spreydon Cashmere Heathcote Community Board on 30 May 2023, informing them of the consultation start date.

An E-Newsletter was sent to 207 people who subscribed to receive updates on the project. Posters were installed at South Library and Service Centre inviting the library users to give feedback on an online feedback form. The South Library and Service Centre rebuild online project page also included an update to invite the public to give feedback on an online feedback form.

Submissions were made by 152 individuals and one recognised organisation: Beckenham Neighbourhood Association Inc. Submissions are captured here <https://www.ccc.govt.nz/assets/Documents/The-Council/Future-Projects/South-Library-rebuild-Submission-Table.pdf>

### Summary of Submissions Ngā Tāpaetanga

The summary below provides an overview of the feedback received;

#### Building design:

81 submissions (53%) showed clear support for the building design, with positive comments about:

- The size and scale in relation to the rest of the landscape.
- The connection from the building to the surrounding environment.
- The lighting of the building and the roof pop-ups.
- The café moving to the east / next to the children's area.

55 submissions (36%) made general comments. Key themes were:

- Flat roofs accumulating water / prone to leaking.
- Equitable access to toilets, family rooms and changing stations.
- Soundproofing the café.
- Increasing car parking for busy days e.g. market days.
- Prioritising parking for services.

Eight submissions (5%) showed no support for the building design. These submissions expressed that the current building was sufficient and that it was a waste of money to build new rather than renovate the current building. Nine submitters (6%) left this field blank.

#### Landscape plan:

68 submissions (44%) showed clear support for the landscape plan, with positive comments about:

- Links to the river, the viewing points and landing.
- The layout of the outdoor space and the paths.
- The outdoor areas (for play and the café).

46 submissions (30%) made general comments. Key themes were: Wanting more tree planting and native planting.

- Wanting a playground for kids.
- Wanting more cycle parks.
- Needing to acknowledge the history of and show respect to the awa, mahika kai and local species.
- Wanting permeable paving.
- Wanting to retain the trees in the reserve.

Five submissions (4%) showed no support for the building design, expressing that the current outdoor space is fine, and that the proposal is wasting money. 34 submitters (22%) left this field blank.

Attachment to Staff Report: OPTIONS considered and discounted.

The following options were considered and discounted in the formation of staff advice in relation to the rebuild of the South Library & Service Centre;

**1.1 Renovation of the Council owned distribution centre (at 54a Colombo Street).**

**Advantages**

- The existing facility could be decommissioned once the new one was operational avoiding the need to establish a temporary facility – saving \$750,000 facility costs.
- The investment increases the physical condition and capital value of a Council owned asset

**Disadvantages**

- The distribution centre is significantly smaller, only 34% of the current facility floor area. Moving to a building with reduced floor space is unlikely to provide sufficient space for the current service offering.
- A comprehensive renovation including strengthening (assessed as > NBS 38%) and fit out plus the installation of a lift would be required to make this building serviceable as a community facility.
- The current use would need to be transferred to another site.
- It is anticipated that Community expectation would be that a similar level of service would be provided at the new facility.
- Obtaining consent would take longer and cost more than remaining on the current site.

**1.2 A new site for the facility.**

**Advantages**

- The existing facility could be decommissioned once the new one was operational avoiding the need to establish a temporary facility – saving \$750,000 facility costs.

**Disadvantages**

- The existing facility is a busy community hub and well used by a number of community focused teams. The site is centrally located in the ward and has good connectivity to public transport links as well as being an attractive setting in its own right.
- Moving this facility to a new site would require extensive public consultation and may not be supported by the local community.
- Establishing a new facility on a new site is expected to take considerably longer than rebuilding on the existing site and may cost more.
- In the case that it is possible to find a suitable site, Council would still need to negotiate a sale, obtain resource consents and undertake extensive consultation with the users of the current facility and the wider public impacted by the new location.
- Resource consent would likely be required to establish a library as a Discretionary Activity with the potential for the application to be publicly notified.

File Name: Attachment to report 231342113 (Title South Library and Service Centre Rebuild - Discounted Options).DOCX

- In addition to the increased cost of consenting the cost the land purchase for a new site could be an additional land cost for Council.
- Building a new facility on a new site in the area would require extensive public consultation which will increase the time and cost to achieve consent.
- The opportunity to reuse the existing slab as the base for a new raft foundation would be lost with the associated cost and carbon impacts.

1.3 **Private-Public Partnership.**

**Advantages**

- A Private-Public Partnership would have the effect of saving on capital expenditure.

**Disadvantages.**

- Council is not currently aware of any opportunities of this nature or precedent for this model for a library-service centre hub.
- Developing a relationship of this nature would likely add significantly to the complexity, timeframes and front-end costs of the project.
- It is anticipated that this arrangement could negatively impact community engagement and buy-in for the project.
- Private-Public Partnerships have been suggested on other library projects and a mixed-use development is just too complex when considering fire compliance, access, security, acoustics, etc. Anything higher than single storey has a cost premium in the structure, stairs and lifts and increased circulation.
- Given that the focus of a community hub like the South Library and Service Centre is the local community, we consider that Council is best placed to deliver this service.
- In addition to the time needed to form a contractual relationship it is anticipated that there would be more time required for the predesign/briefing and design phases, as well as consultation with the Community about a significantly larger building on the site and any new activity on the site (e.g. commercial or residential use)
- Future use of the existing site would be limited to what can be consented under the District Plan which zones this as residential medium density.

1.4 **Consider a long-term lease instead of rebuilding the South Library.**

**Advantages**

- Leasing would have the short-term effect of saving capital

**Disadvantages**

- The annual cost of commercial rent for an equivalent floor area (2462m<sup>2</sup>) would directly impact rates
- It is doubtful that a long-term lease of a suitable space in the desired location and of a suitable size to accommodate the various services and functions would be available or a cost effective option for Council.
- It is anticipated that the community would not find this option acceptable for anything more than a short-term solution.
- Resource consent would likely be required to establish a library as a Discretionary Activity with the potential for a publicly notified application.

- The placement of a community hub within a leased commercial space must be carefully considered as Council has no control over neighbouring activity which could potentially put staff and customers at risk.

1.5 **Consider downsizing the service offering at this facility and making it a smaller library & service centre**

**Advantages**



- A smaller facility could be built with the existing funds on plan saving additional capital borrowing

**Disadvantages**

- The rebuild for the limited budget would require an area reduction of approximately 30% of the current facility floor area. A facility with reduced floor space is unlikely to provide sufficient space for the current service offering.
- It is anticipated that Community expectation would be that a similar level of service would be provided at the repaired/rebuilt facility.



## SUSTAINABLE INITIATIVES

Re-use of Existing Structure & Carbon Footprint Reduction	Hydronic Heating & Hot Water Heating	Heat Recovery Ventilation & Indoor Air Quality	Energy Modeling & Monitoring	Solar PV (Future-proofing)
<ul style="list-style-type: none"> <li>Environmental impact will be minimised wherever possible by reusing salvageable elements of the existing building - this will include the large existing concrete slab and existing car park hardstand. Re-use of the existing stone cladding will be adopted.</li> <li>Typically around 20% of a new building's carbon footprint comes from the foundation and floor.</li> <li>Selecting new elements with a lower carbon footprint and recyclable material can reduce the amount of materials needed, lowering effects on the environment and cost. Locally sourced, low-embodied energy materials may also be specified.</li> <li>Targeting operational &amp; embodied carbon in the above ways is in line with the NZ government's commitment to a 40% reduction in building related emissions by 2030 and Net Zero carbon by 2050.</li> </ul> 	<ul style="list-style-type: none"> <li>In-slab hydronic heating with air-to-water heat pump technology will allow even radiant heat and a comfortable environment, with high energy efficiency and very low running costs. It also helps reduce mould, condensation and draughts.</li> <li>A centralised hot water heating system combined with an air source heat pump can reduce the energy cost of water heating by up to 65%.</li> </ul> 	<ul style="list-style-type: none"> <li>A heat recovery ventilation system allows fresh air coming into the building to pass through a heat exchanger, which captures the heat from the warm stale air leaving the building and transfers it to the incoming fresh air.</li> <li>More than 70% of heat energy can be recovered in this process, making it very energy efficient.</li> <li>Mechanical ventilation such as the above also allows a more controllable and comfortable environment, when natural ventilation isn't always effective, i.e. strong winds, cold days, etc.</li> </ul> 	<ul style="list-style-type: none"> <li>Early energy Modeling of the envelope and building services in the design stage will result in higher efficiencies and help reduce greenhouse gas emissions.</li> <li>A sub-metering system, will allow monitoring of energy use for individual components such as the heating and cooling systems, ensuring ongoing building efficiency and maintenance. They also have a future-proofing role by indicating when the heating/cooling is nearing their end of life, saving the building from running inefficiently.</li> </ul> 	<ul style="list-style-type: none"> <li>The large flat roof allows for a ample PV panels to be retrofitted in the future. The electrical switchboard will be designed to allow seamless installation.</li> <li>PV helps reduce the building's dependence on the electrical grid.</li> <li>By sizing the system accordingly to strike a balance, the aim is to reduce the amount of electricity needed for cooling and align it with the energy generated by the panels.</li> <li>Solar panels can also provide an energy offset throughout the year, not just during peak cooling times.</li> </ul> 
Solar Heat Gain Reduction, Daylighting & Thermal Efficiency	Rainwater Reuse & Control	Transport	Climate Change & Resilience	
<ul style="list-style-type: none"> <li>The large building eaves to the North, along with louvered systems, help reduce solar heat gain and overheating in the summer, while also reducing direct glare into library spaces.</li> <li>A multicell polycarbonate facade system on the 'pop-ups' reduces solar heat gain &amp; UV compared with glass, while having a high light transmission, even lighting and better thermal insulation. This allows good filtered daylight into the building, reducing the amount of artificial lighting.</li> <li>The external building envelope will adhere to the new NZBC H1 standards which have greatly increased minimum thermal performance standards.</li> </ul> 	<ul style="list-style-type: none"> <li>Excess rainwater from the roof will be released to garden areas and allowed to flow overland to the river, rather than into pipes.</li> <li>Landscaping will be designing to avoid irrigation, but in places that are vulnerable to drying out, roof water would be used. A rainwater tank may be used for excess storage.</li> <li>Minimising hard surfaces, i.e. using permeable lime chip paths for secondary routes, will allow higher permeability of the surrounding site.</li> <li>An increase in planted areas with native species will assist be suitable to the site conditions.</li> </ul> 	<ul style="list-style-type: none"> <li>Promotion of bicycle transport will be facilitated with more cycle stands than required by Greenstar standards.</li> <li>Similarly, there will be provision for EV chargers and spaces for fuel efficient vehicles.</li> </ul> 	<ul style="list-style-type: none"> <li>Climate resilience is a key consideration. Using NIWA climate projection data in the energy modeling can optimise the building systems to help future-proof for more extreme temperature changes.</li> <li>A new structural slab layer over the existing will increase the floor level well above the minimum required, allowing for a more resilient building to cope with future flooding from more common and high intensity rainfall events.</li> </ul> 	



## 9. 60 Hawford Road - Proposed No Stopping Restrictions

Reference Te Tohutoro: 23/1288735

Report of Te Pou Matua: Toni Dakers, Traffic Engineer, [toni.dakers@ccc.govt.nz](mailto:toni.dakers@ccc.govt.nz)

General Manager: Mary Richardson, General Manager Citizens & Community

Pouwhakarae: ([Mary.Richardson@ccc.govt.nz](mailto:Mary.Richardson@ccc.govt.nz))

### 1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to approve the installation of No Stopping restrictions outside 60 Hawford Road, at the vehicle access to Chatswood Retirement Village.
- 1.2 This report has been written in response to a request from the Manager of Chatswood Retirement Village for No Stopping restrictions to be installed to improve safety for residents and visitors exiting this property.
- 1.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 1.4 The community engagement and consultation outlined in this report reflect the assessment.
- 1.5 The recommended option is to Install No Stopping restrictions in accordance with Attachment A.

### 2. Staff Recommendations / Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 that:
  - a. the stopping of vehicles be prohibited at any time on the east side of Hawford Road, commencing at a point 122.5 metres south of its intersection with Ford Road and extending in a southerly direction for a distance of nine metres.
  - b. the stopping of vehicles be prohibited at any time on the east side of Hawford Road, commencing at a point 139.5 metres south of its intersection with Ford Road and extending in a southerly direction for a distance of five metres.
2. Revokes any previous resolutions pertaining to parking and stopping restrictions made pursuant to any bylaw to the extent that they are in conflict with the parking and stopping restrictions described in resolutions 1a and 1b above.
3. Approves that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 Safety concerns have been raised by the manager of Chatswood Retirement Village about parked vehicles impeding visibility for residents and visitors turning from the vehicle crossing at 60 Hawford Road. There are regularly vehicles parked immediately north of the access. The proposal will remove two parking spaces in this direction to improve visibility to oncoming

traffic. No Stopping restrictions are also proposed on the short section of kerb between the driveways to the south, as this space is insufficient to legally accommodate a parked vehicle.

- 3.2 No Stopping restrictions are recommended in this location due to the nature of the activity and higher incidence of vulnerable road users exiting this property.
- 3.3 The recommended option is to install No Stopping restrictions in accordance with Attachment A.

#### **4. Alternative Options Considered Ētahi atu Kōwhiringa**

- 4.1 Maintain the status quo – Do Nothing
- 4.2 The advantages of this option include:
  - 4.2.1 Retaining approximately two on-street parking spaces.
- 4.3 The disadvantages of the option include:
  - 4.3.1 Does not address the concerns raised or the identified safety risk associated with parked vehicles obstructing visibility at this vehicle crossing.

#### **5. Detail Te Whakamahuki**

- 5.1 Parking demand in the vicinity of this access is largely associated with residential activity and the Village itself.
- 5.2 Hawford Road is a local residential road however there is a mix of activity at the southern end including a Kindergarten and access to Hansons Park. Higher volumes of traffic are therefore observed at times.
- 5.3 A search of the Waka Kotahi NZ Transport Agency Crash Analysis System identified one non injury crash on the section of Hawford Road between Ford Road and Beckford Road. This was a loss of control crash on the chicane to the south of Chatswood Retirement Village. No crashes have been reported at the Village access.
- 5.4 Staff have however investigated and recommend that No Stopping restrictions are installed in this location due to the regular incidence of parked vehicles near this access, and the higher number of vulnerable road users accessing this site.
- 5.5 Approval is required by the Waihoru Spreydon-Cashmere-Heathcote Community Board.
- 5.6 If approved, the recommendations will be implemented within the current financial year.

#### **Community Views and Preferences**

- 5.7 The manager of Chatswood Retirement Village who originally raised the concern was contacted via email. They confirmed their support for the proposal. As the proposal only affects two parking spaces immediately outside this address, no further consultation was undertaken.
- 5.8 The Team Leader Parking Compliance supports the preferred option.
- 5.9 The do nothing option is inconsistent with requests to improve visibility at the access.

#### **6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here**

##### **Strategic Alignment Te Rautaki Tīaroaro**

- 6.1 Council's strategic priorities have been considered in formulating the recommendations in this report, however this area of work is not specifically covered by an identified priority.
- 6.2 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):



6.3 Transport

6.3.1 Activity: Transport

- Level of Service: 10.0.6.1 Reduce the number of death and serious injury crashes on the local road network - <=100 crashes

**Policy Consistency Te Whai Kaupapa here**

- 6.4 The recommendations in this report are consistent with the [Christchurch Suburban Parking Policy](#).

**Impact on Mana Whenua Ngā Whai Take Mana Whenua**

- 6.5 The effects of this proposal upon Mana Whenua are expected to be insignificant.

**Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi**

- 6.6 This proposal does not have any significant effect upon carbon emissions and Climate Change.

**Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā**

- 6.7 This proposal is principally intended to improve accessibility for drivers exiting this site, however it will also assist with improving safety and visibility for all road users and pedestrians crossing at or near this access.

## 7. Resource Implications Ngā Hīraunga Rauemi

**Capex/Opex Ngā Utu Whakahaere**

- 7.1 Cost to Implement – approximately \$100 for line marking and \$750 for investigation, consultation, and preparation of this report.
- 7.2 Maintenance/Ongoing costs - an additional \$100 of works will be added to and covered by the area maintenance contract.
- 7.3 Funding Source - Traffic Operations Team Traffic Signs and Markings budget.

**Other**

- 7.4 None identified.

## 8. Legal Implications Ngā Hīraunga ā-Ture

**Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa**

- 8.1 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions by resolution.
- 8.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 8.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

**Other Legal Implications Ētahi atu Hīraunga-ā-Ture**



- 8.4 There is no other legal context, issue or implication relevant to this decision.
- 8.5 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal

Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in sections 8.1 – 8.3.

## 9. Risk Management Implications Ngā Hiraunga Tūraru

9.1 None identified.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Site Plan - 60 Hawford Road Proposed No Stopping Restrictions	23/1309156	63

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

### Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

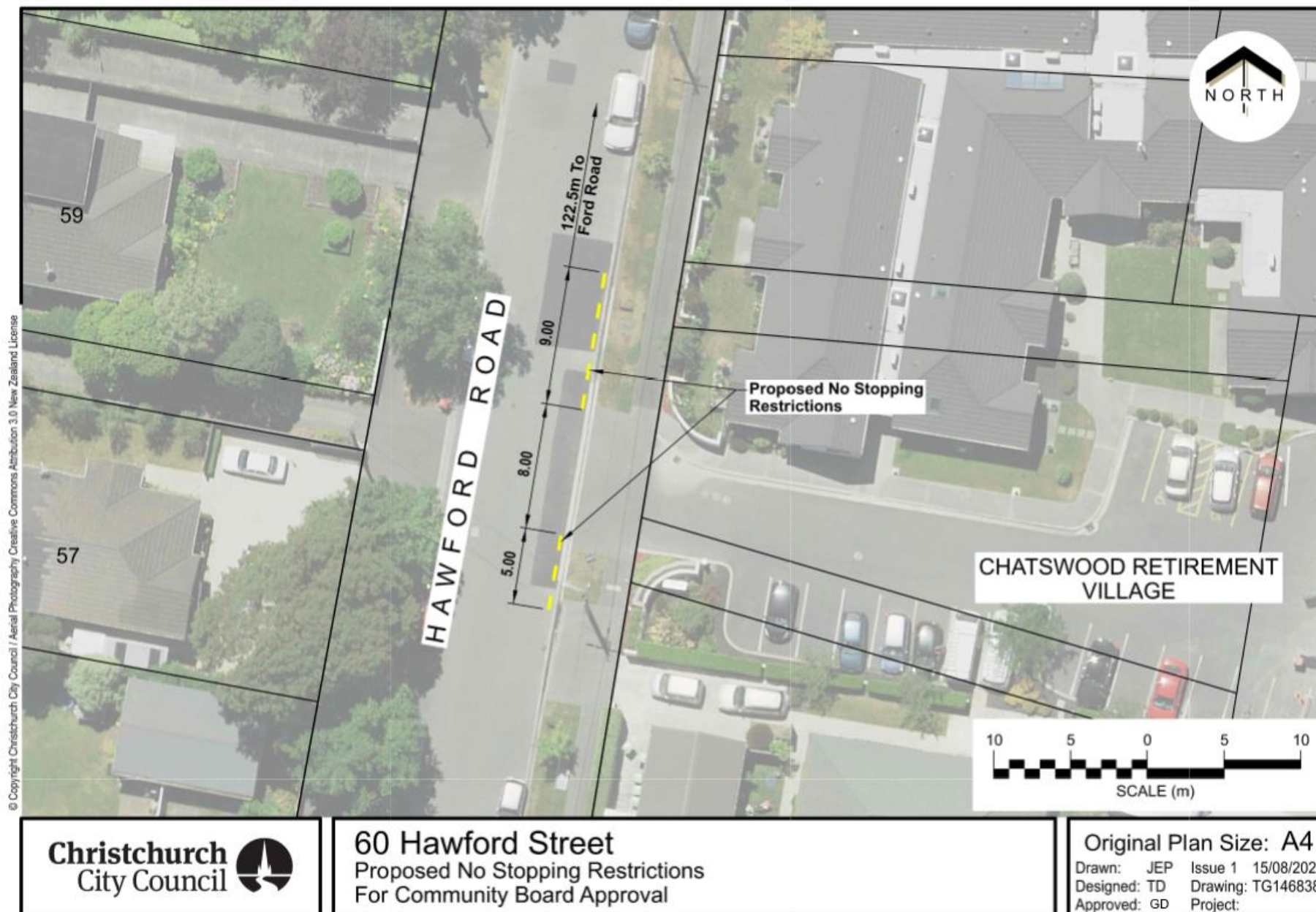
(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories Ngā Kaiwaitohu

Author	Toni Dakers - Traffic Engineer
Approved By	Katie Smith - Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)





## 10. Amherst Place - Proposed No Stopping Restrictions

Reference Te Tohutoro: 23/1280640

Report of Te Pou Matua: Toni Dakers, Traffic Engineer, [toni.dakers@ccc.govt.nz](mailto:toni.dakers@ccc.govt.nz)

General Manager Mary Richardson, General Manager Citizens & Community

Pouwhakarae: ([Mary.Richardson@ccc.govt.nz](mailto:Mary.Richardson@ccc.govt.nz))

### 1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to approve the installation of No Stopping Restrictions on Amherst Place, immediately east of Barrer Lane.
- 1.2 This report has been written in response to a request from a member of the public for No Stopping restrictions to be installed along the frontage of 1 Barrer Lane (on Amherst Place) to reduce the risk of ongoing damage to the rock retaining wall from manoeuvring and parked vehicles, and to provide further clearance for manoeuvring around the cul-de-sac.
- 1.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 1.4 The community engagement and consultation outlined in this report reflect the assessment.
- 1.5 The recommended option is to Install No Stopping restrictions in accordance with Attachment A.

### 2. Staff Recommendations / Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 that the stopping of vehicles be prohibited at any time on the south side of Amherst Place, in accordance with the plan included as Attachment A (Amherst Place – Barrer Lane, Proposed No Stopping Restrictions, TG144394).
2. Revokes any previous resolutions pertaining to parking and stopping restrictions made pursuant to any bylaw to the extent that they are in conflict with the parking and stopping restrictions described in resolution 1 above.
3. Approves that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 Concerns have been raised by a resident about ongoing damage to the rock retaining wall on Amherst Place along the frontage of 1 Barrer Lane. Due to the alignment and grade of the road in this location, drivers are generally not able to drive straight into the park adjacent to this wall. This requires additional manoeuvring. There is also no berm or footpath in place in this location, so the wall is located immediately adjacent to the road edge.
- 3.2 The recommendation for a short section of No Stopping restrictions will assist in reducing the risk of further damage to this asset. It will also provide a minor improvement to provide

additional clearance for larger vehicles (such as rubbish collection) to manoeuvre around the cul-de-sac.

- 3.3 This wall does not have formal historical status however the resident has advised that it is part of the early housing development in this part of Cashmere.
- 3.4 The recommended option is to install No Stopping restrictions in accordance with Attachment A.

#### 4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 Maintain the status quo – Do Nothing
- 4.2 The advantages of this option include:
  - 4.2.1 Retaining approximately one on-street parking space.
- 4.3 The disadvantages of the option include:
  - 4.3.1 Does not address the residents concern about ongoing damage from drivers parking in this location.

#### 5. Detail Te Whakamahuki

- 5.1 Amherst Place is a low volume cul-de-sac providing access to residential properties. Barrer Lane is a private lane accessing from the southern end of the cul-de-sac.
- 5.2 A search of the Waka Kotahi NZ Transport Agency Crash Analysis System did not identify any reported crashes on Amherst Place over the last five years.
- 5.3 Approval is required by the Waihoru Spreydon-Cashmere-Heathcote Community Board.
- 5.4 If approved, the recommendations will be implemented within the current financial year.

##### Community Views and Preferences

- 5.5 Directly affected property owners of Amherst Place were advised of the recommended option by letter. A total of four letters were sent to affected property owners and residents.
- 5.6 The resident who raised the concern was supportive of the recommend option. No further submissions were received.
- 5.7 The Team Leader Parking Compliance supports the preferred option.

#### 6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

##### Strategic Alignment Te Rautaki Tīaroaro

- 6.1 Council's strategic priorities have been considered in formulating the recommendations in this report, however this area of work is not specifically covered by an identified priority.
- 6.2 This report does not support the [Council's Long Term Plan \(2021 - 2031\)](#).

##### Policy Consistency Te Whai Kaupapa here

- 6.3 The recommendations in this report are consistent with the [Christchurch Suburban Parking Policy](#).
- 6.4 This proposal is consistent with this Policy as it provides a minor safety improvement by providing additional clearance for manoeuvring. However it is principally intended to address ongoing property damage which is not covered in the Suburban Parking Policy.



### **Impact on Mana Whenua Ngā Whai Take Mana Whenua**

- 6.5 The effects of this proposal upon Mana Whenua are expected to be insignificant.

### **Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi**

- 6.6 This proposal does not have any significant effect upon carbon emissions and Climate Change.

### **Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā**

- 6.7 This proposal will provide a slight improvement to accessibility for drivers travelling around the cul-de-sac and prevent drivers parking adjacent to the rock wall where there is limited clearance for passengers exiting the vehicle.

## **7. Resource Implications Ngā Hīraunga Rauemi**

### **Capex/Opex Ngā Utu Whakahaere**

- 7.1 Cost to Implement – approximately \$65 for line marking and \$750 for investigation, consultation, and preparation of this report.
- 7.2 Maintenance/Ongoing costs - an additional \$65 of works will be added to and covered by the area maintenance contract.
- 7.3 Funding Source - Traffic Operations Team Traffic Signs and Markings budget.

### **Other**

- 7.4 None identified.

## **8. Legal Implications Ngā Hīraunga ā-Ture**

### **Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa**

- 8.1 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions by resolution.
- 8.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 8.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.


### **Other Legal Implications Ētahi atu Hīraunga-ā-Ture**

- 8.4 There is no other legal context, issue or implication relevant to this decision.
- 8.5 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in sections 8.1 – 8.3.

## **9. Risk Management Implications Ngā Hīraunga Tūraru**

- 9.1 None identified.

## Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Site Plan - Amherst Place Proposed No Stopping Restrictions	23/1296342	69

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

## Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

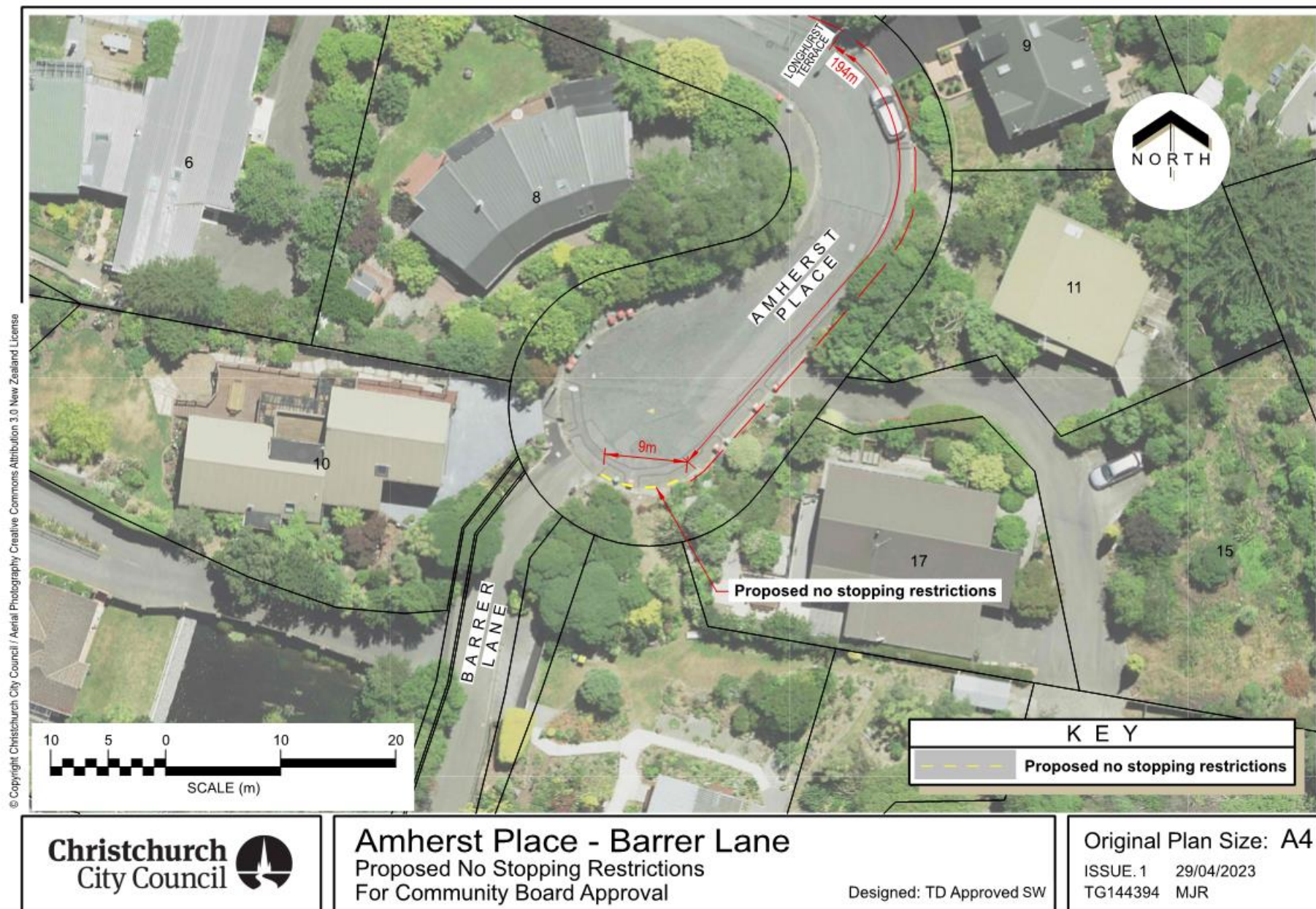
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories Ngā Kaiwaitohu

<b>Author</b>	Toni Dakers - Traffic Engineer
<b>Approved By</b>	Katie Smith - Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)







## 11. Clifton Bay / Main Road Intersection Proposed No Stopping Restrictions

Reference Te Tohutoro:	23/1265942
Report of Te Pou Matua:	Toni Dakers, Traffic Engineer, <a href="mailto:toni.dakers@ccc.govt.nz">toni.dakers@ccc.govt.nz</a>
General Manager	Mary Richardson, General Manager Citizens & Community
Pouwhakarae:	( <a href="mailto:Mary.Richardson@ccc.govt.nz">Mary.Richardson@ccc.govt.nz</a> )

### 1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to approve the installation of No Stopping Restrictions at the intersection of Clifton Bay and Main Road.
- 1.2 This report has been written in response to a request from a member of the public for No Stopping restrictions to be installed on Main Road to improve visibility for vehicles exiting Clifton Bay.
- 1.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 1.4 The community engagement and consultation outlined in this report reflect the assessment.
- 1.5 The recommended option is to Install No Stopping restrictions in accordance with Attachment A.

### 2. Staff Recommendations / Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 that:
  - a. the stopping of vehicles be prohibited at any time on the southwest side of Main Road, commencing at its intersection with Clifton Bay and extending in a southeast direction for a distance of ten metres.
  - b. the stopping of vehicles be prohibited at any time on the southwest side of Main Road, commencing at its intersection with Clifton Bay and extending in a northwest direction for a distance of six metres.
2. Revokes any previous resolutions pertaining to parking and stopping restrictions made pursuant to any bylaw to the extent that they are in conflict with the parking and stopping restrictions described in resolutions 1a to 1b above.
3. Approves that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 Safety concerns have been raised about on street parking restricting visibility at the intersection of Clifton Bay and Main Road, specifically for vehicles exiting Clifton Bay. During busy times vehicles are observed to park on Main Road in close proximity to the intersection.

This obstructs visibility to approaching vehicles and cyclists riding in the adjacent cycle lane. No Stopping restrictions are recommended to reduce the risk of a crash by improving sightlines at this intersection.

- 3.2 This issue is exacerbated by the layout of the intersection. Clifton Bay is a short local road with access off both Main Road and Clifton Terrace. The intersection onto Main Road is raised with a kerb cut down, similar to a driveway layout. As well as improving visibility, the proposed No Stopping restrictions are also intended to reinforce the legal minimum six metre clearance parked vehicles are required to maintain from an intersection.
- 3.3 The recommendations in this report will help to achieve the desired community outcome of a well-connected and accessible city through improved road safety.
- 3.4 The recommended option is to install No Stopping restrictions in accordance with Attachment A.

#### 4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 Maintain the status quo – Do Nothing
- 4.2 The advantages of this option include:
  - 4.2.1 Retaining approximately one on-street parking space. Noting that drivers are not legally allowed to park within six metres of an intersection.
- 4.3 The disadvantages of the option include:
  - 4.3.1 Does not address the residents concern or identified safety risk associated with parked vehicles obstructing visibility at this intersection.

#### 5. Detail Te Whakamahuki

- 5.1 Visibility for vehicles turning from Clifton Bay can be limited by parked vehicles on Main Road. Clifton Bay is a low volume residential road however due to its close proximity to Sumner Beach, on-street parking in this area is fully occupied during busy times.
- 5.2 A search of the Waka Kotahi NZ Transport Agency Crash Analysis System did not identify any reported crashes at this intersection over the last five years. The intersection is classified as low risk under Council's risk mapping system.
- 5.3 Staff have however investigated and recommend No Stopping restrictions are installed in this location due to the high demand for parking at certain times of the year and general layout of the intersection.
- 5.4 Approval is required by the Waihoru Spreydon-Cashmere-Heathcote Community Board.
- 5.5 If approved, the recommendations will be implemented within the current financial year.

##### Community Views and Preferences

- 5.6 All property owners and residents of Clifton Bay were advised of the recommended option by letter. A total of four letters were sent to affected property owners and residents.
- 5.7 Two submissions were received. One submission was in support, the other noted they understood the difficulty when turning out of Clifton Bay however they were concerned about the loss of parking.
- 5.8 As noted above, drivers are not permitted to park within six metres of an intersection, the proposal will result in the loss of one on-street parking space.
- 5.9 The Team Leader Parking Compliance supports the preferred option.



- 5.10 The do nothing option is inconsistent with community requests to improve visibility at the intersection.

## 6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

### Strategic Alignment Te Rautaki Tīaroaro

- 6.1 Council's strategic priorities have been considered in formulating the recommendations in this report, however this area of work is not specifically covered by an identified priority.
- 6.2 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
- 6.3 Transport
- 6.3.1 Activity: Transport
- Level of Service: 10.0.6.1 Reduce the number of death and serious injury crashes on the local road network - <=100 crashes

### Policy Consistency Te Whai Kaupapa here

- 6.4 The recommendations in this report are consistent with the [Christchurch Suburban Parking Policy](#).

### Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.5 The effects of this proposal upon Mana Whenua are expected to be insignificant.

### Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.6 This proposal does not have any significant effect upon carbon emissions and Climate Change.

### Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 6.7 This proposal improves accessibility for pedestrians/drivers/cyclists, by improving visibility to all road users and pedestrians crossing at this intersection.

## 7. Resource Implications Ngā Hīraunga Rauemi

### Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to Implement – approximately \$115 for line marking and \$750 for investigation, consultation, and preparation of this report.
- 7.2 Maintenance/Ongoing costs – an additional \$115 per year of works will be added to and covered by the area maintenance contract.
- 7.3 Funding Source - Traffic Operations Team Traffic Signs and Markings budget.

### Other

- 7.4 None identified.

## 8. Legal Implications Ngā Hīraunga ā-Ture

### Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 8.1 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions by resolution.
- 8.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.

- 8.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.


### **Other Legal Implications Ētahi atu Hīraunga-ā-Ture**

- 8.4 There is no other legal context, issue or implication relevant to this decision.
- 8.5 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in sections 8.1 – 8.3.

## **9. Risk Management Implications Ngā Hīraunga Tūraru**

- 9.1 None identified.

## **Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A 	Site Plan - Clifton Bay / Main Road Intersection Proposed No Stopping Restrictions	23/1266878	75

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

## **Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture**

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

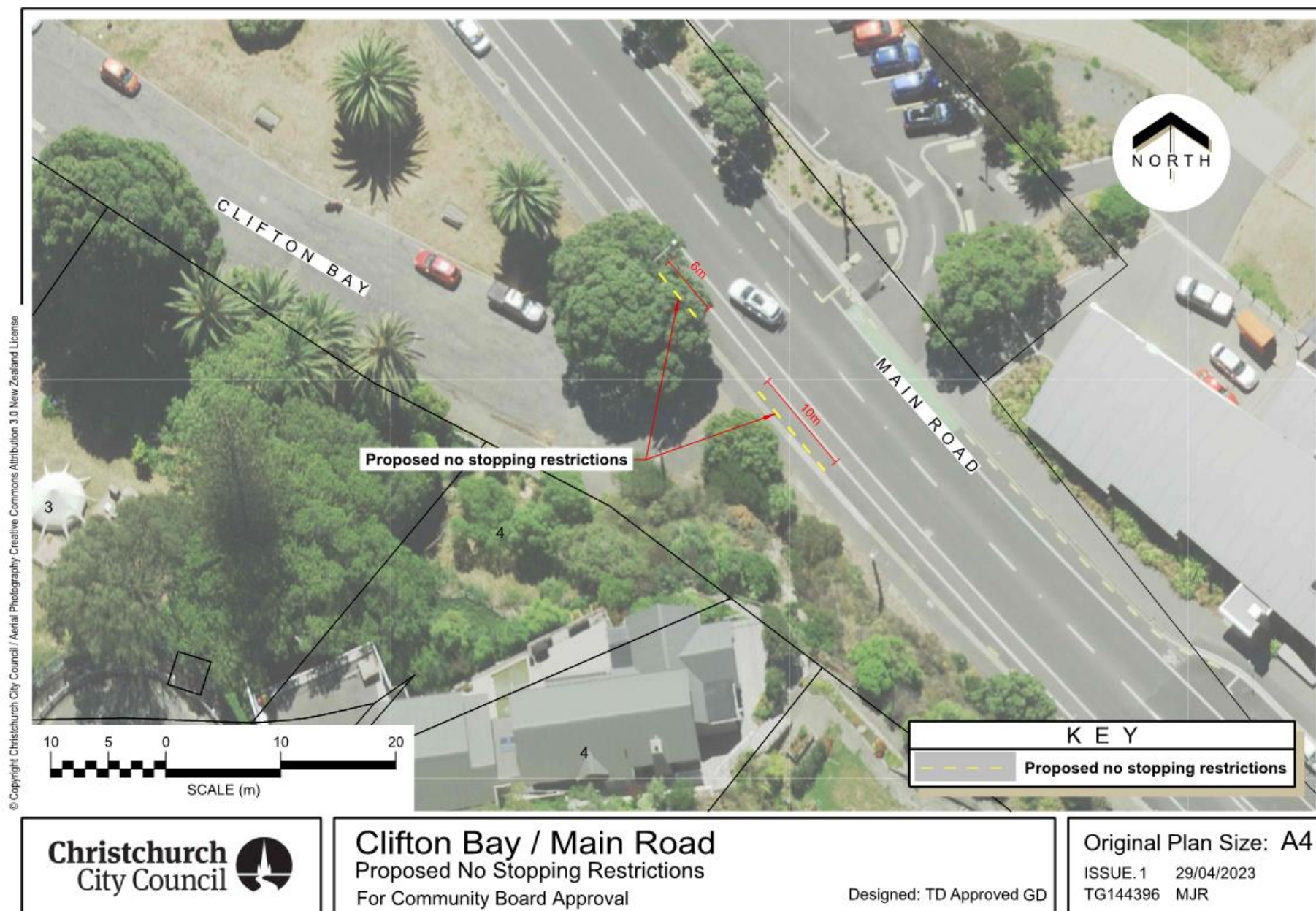
(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## **Signatories Ngā Kaiwaitohu**

<b>Author</b>	Toni Dakers - Traffic Engineer
<b>Approved By</b>	Katie Smith - Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)







## 12. Burnbrae St / St Martins Rd Intersection and Harry Ell Dr / Longhurst Tce Intersection - Proposed No Stopping Restrictions

Reference Te Tohutoro: 23/1270988  
Report of Te Pou Matua: Toni Dakers, Traffic Engineer, [toni.dakers@ccc.govt.nz](mailto:toni.dakers@ccc.govt.nz)  
General Manager: Mary Richardson, General Manager Citizens & Community  
Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

### 1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to approve the installation of No Stopping restrictions at the intersections of Burnbrae Street / St Martins Road and Harry Ell Drive / Longhurst Terrace.
- 1.2 This report has been written in response to requests from members of the public for No Stopping restrictions to be installed to improve visibility at these intersections.
- 1.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 1.4 The community engagement and consultation outlined in this report reflect the assessment.
- 1.5 The recommended option is to Install No Stopping restrictions in accordance with Attachments A and B.

### 2. Staff Recommendations / Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 that:

Burnbrae Street / St Martins Road Intersection (Attachment A, Plan TG144395, dated 10/08/2023)

- a. the stopping of vehicles be prohibited at any time on the west side of St Martins Road, commencing at its intersection with Burnbrae Street and extending in a northerly direction for a distance of 19 metres.
- b. the stopping of vehicles be prohibited at any time on the north side of Burnbrae Street, commencing at its intersection with St Martins Road and extending in a northwest direction for a distance of 32 metres.

Harry Ell Drive / Longhurst Terrace Intersection (Attachment B, Plan TG144397, dated 10/08/2023)

- c. the stopping of vehicles be prohibited at any time on the southeast side of Longhurst Terrace, commencing at its intersection with Harry Ell Drive and extending in a northeast direction for a distance of 11 metres.
  - d. the stopping of vehicles be prohibited at any time on the north side of Harry Ell Drive, commencing at its intersection with Longhurst Terrace and extending in a westerly direction for a distance of 27 metres.
2. Revokes any previous resolutions pertaining to parking and stopping restrictions made pursuant to any bylaw to the extent that they are in conflict with the parking and stopping restrictions described in resolutions 1a to 1d above.

3. Approves that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 Safety concerns have been raised about on street parking restricting visibility at the intersections of Burnbrae Street / St Martins Road and Harry Ell Drive / Longhurst Terrace.
- 3.2 During busy times, vehicles are observed to park on St Martins Road, immediately north of Burnbrae Street. This is particularly an issue when there are services on at the nearby Church and there is a high demand for parking in the immediate area. These vehicles obstruct visibility for drivers turning right from Burnbrae Street onto St Martins Road. No Stopping restrictions are recommended to reduce the risk of a crash by improving sightlines at this intersection.
- 3.3 Similarly, No Stopping restrictions are also proposed to improve visibility along Longhurst Terrace for drivers turning from Harry Ell Drive. Drivers are also observed to park on Harry Ell Drive on the curve immediately east of the intersection. This causes eastbound drivers to have to cross the centre line to pass parked vehicles in a location where visibility is obstructed due to the topography. No Stopping restrictions are recommended to reduce the risk of a crash by improving sightlines at the intersection and around the curve.
- 3.4 The recommended option is to install No Stopping restrictions in accordance with Attachments A and B.

### 4. Alternative Options Considered Ētahi atu Kōwhiringa

#### Burnbrae Street / St Martins Road Intersection

- 4.1 Maintain the status quo – Do Nothing
- 4.2 The advantages of this option include:
  - 4.2.1 Retaining approximately four to five on-street parking spaces.
- 4.3 The disadvantages of this option include:
  - 4.3.1 Does not address the residents concern or identified safety risk associated with parked vehicles obstructing visibility at this intersection.

#### Harry Ell Drive / Longhurst Terrace Intersection

- 4.4 Maintain the status quo – Do Nothing
- 4.5 The advantages of this option include:
  - 4.5.1 Retaining approximately four on-street parking spaces.
- 4.6 The disadvantages of this option include:
  - 4.6.1 Does not address the residents concern or identified safety risk associated with parked vehicles obstructing visibility at this intersection and on the curve immediately to the east.

### 5. Detail Te Whakamahuki

- 5.1 Visibility for vehicles turning from Burnbrae Street can be limited by parked vehicles on St Martins Road. Due to the curvature of the road this is only a concern to the north. In general, demand for on street parking is relatively low in this location and largely associated the

residential properties. However, high demands have been observed when there are events on at the nearby Church.

- 5.2 Parking demand near the intersection of Harry Ell Drive and Longhurst Terrace is also largely associated with residential properties. There is generally a low demand for on-street parking however drivers have been observed to park near the intersection in locations that present a risk to manoeuvring vehicles.
- 5.3 A search of the Waka Kotahi NZ Transport Agency Crash Analysis System did not identify any reported intersection crashes over the last five years at either of these two intersections. Both are classified as low risk under Council's risk mapping system.
- 5.4 Approval is required by the Waihoru Spreydon-Cashmere-Heathcote Community Board.
- 5.5 If approved, the recommendations will be implemented within the current financial year.

### **Community Views and Preferences**

#### **Burnbrae Street / St Martins Road Intersection**

- 5.6 Affected property owners and residents were advised of the recommended option by letter. A total of five letters were sent to affected property owners and residents. The resident who originally raised the concern was also contacted via email.
- 5.7 One submission was received. This property owner was in support of the proposal however they requested that this intersection be changed to stop control as they have observed near misses at this intersection.
- 5.8 Installing stop control in locations that do not fully warrant it can reduce the effectiveness in other more critical locations. This intersection is located on the outside of the curve, the available sight distance is in excess of 75 metres to the south (when measured from a point 9 metres back from the limit line). The proposal is intended to improve visibility to the north by preventing drivers from parking close to the intersection during busy parking times. While drivers turning from Burnbrae Street will often be required to stop due to the volume of traffic through this intersection, this does not in itself warrant stop control.
- 5.9 There have been no intersection crashes reported at this intersection over the last five years and with the increased visibility to the north due to the proposed No Stopping restrictions, changing this to a stop controlled intersection is not considered to be warranted at this time.

#### **Harry Ell Drive and Longhurst Terrace Intersection**

- 5.10 Affected property owners and residents were advised of the recommended option by letter. A total of five letters were sent to affected property owners and residents. The resident who originally raised the concern was also contacted via email.
- 5.11 One submission was received. This property owner was in support of the proposal.
- 5.12 The Team Leader Parking Compliance supports the preferred options.
- 5.13 The do nothing options are inconsistent with community requests to improve visibility at these intersections.

## **6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here**

### **Strategic Alignment Te Rautaki Tīaroaro**

- 6.1 Council's strategic priorities have been considered in formulating the recommendations in this report, however this area of work is not specifically covered by an identified priority.
- 6.2 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):

6.3 Transport

6.3.1 Activity: Transport

- Level of Service: 10.0.6.1 Reduce the number of death and serious injury crashes on the local road network - <=100 crashes

**Policy Consistency Te Whai Kaupapa here**

- 6.4 The recommendations in this report are consistent with the [Christchurch Suburban Parking Policy](#).

**Impact on Mana Whenua Ngā Whai Take Mana Whenua**

- 6.5 The effects of this proposal upon Mana Whenua are expected to be insignificant.

**Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi**

- 6.6 This proposal does not have any significant effect upon carbon emissions and Climate Change.

**Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā**

- 6.7 This proposal improves accessibility for pedestrians/drivers/cyclists, by improving visibility to all road users and pedestrians crossing at these intersections.

## 7. Resource Implications Ngā Hīraunga Rauemi

**Capex/Opex Ngā Utu Whakahaere**

- 7.1 Cost to Implement – approximately \$625 for line marking and \$1,500 for investigation, consultation, and preparation of this report.
- 7.2 Maintenance/Ongoing costs - an additional \$625 of works will be added to and covered by the area maintenance contract.
- 7.3 Funding Source - Traffic Operations Team Traffic Signs and Markings budget.

**Other**

- 7.4 None identified.

## 8. Legal Implications Ngā Hīraunga ā-Ture

**Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa**

- 8.1 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions by resolution.
- 8.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 8.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.



**Other Legal Implications Ētahi atu Hīraunga-ā-Ture**

- 8.4 There is no other legal context, issue or implication relevant to this decision.
- 8.5 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in sections 8.1 – 8.3.

## 9. Risk Management Implications Ngā Hīraunga Tūraru

9.1 None identified.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Burnbrae St / St Martins Rd Intersection - Proposed No Stopping Restrictions	23/1280237	82
B 	Harry Ell Dr / Longhurst Tce Intersection - Proposed No Stopping Restrictions	23/1309820	83

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

### Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

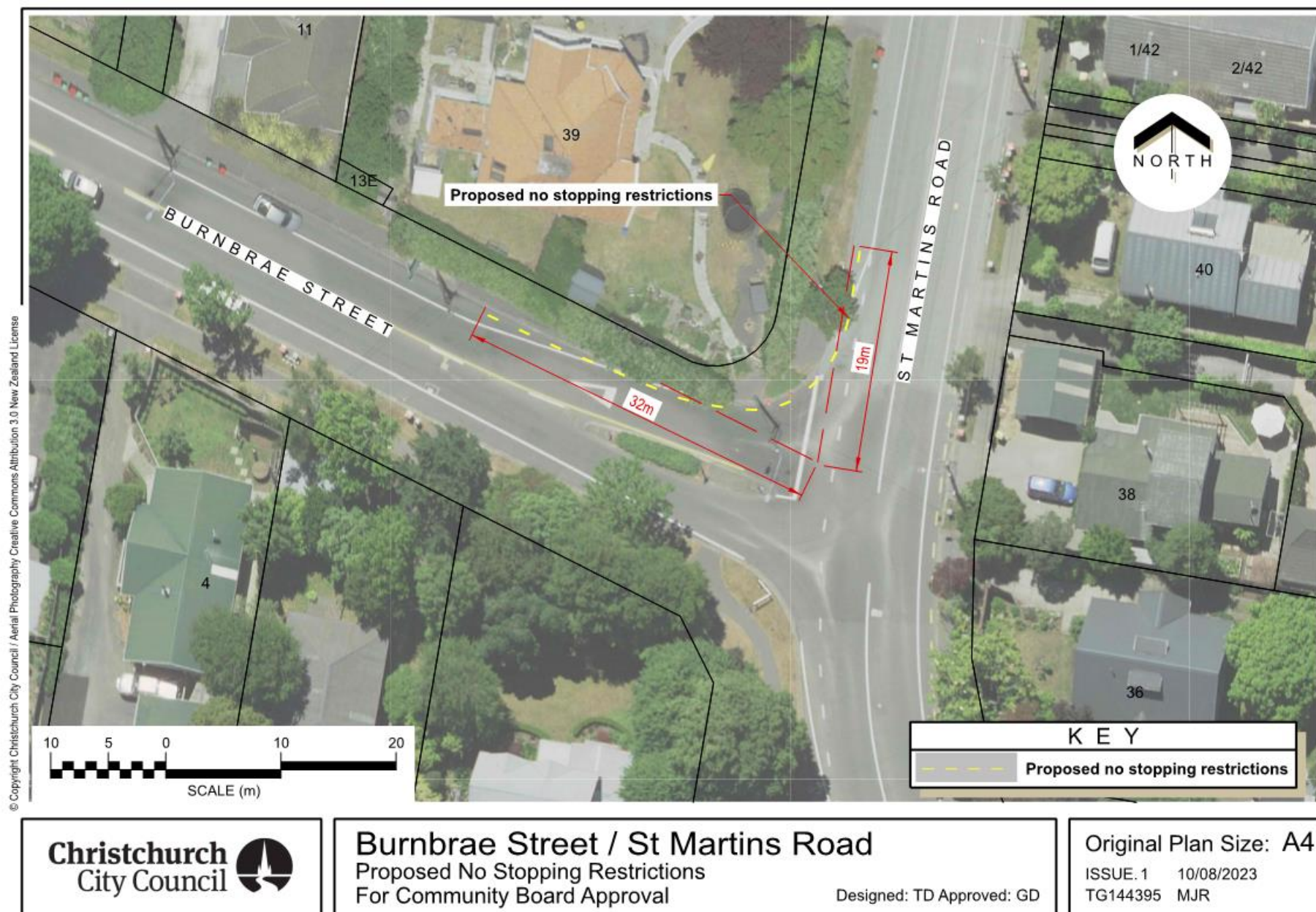
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

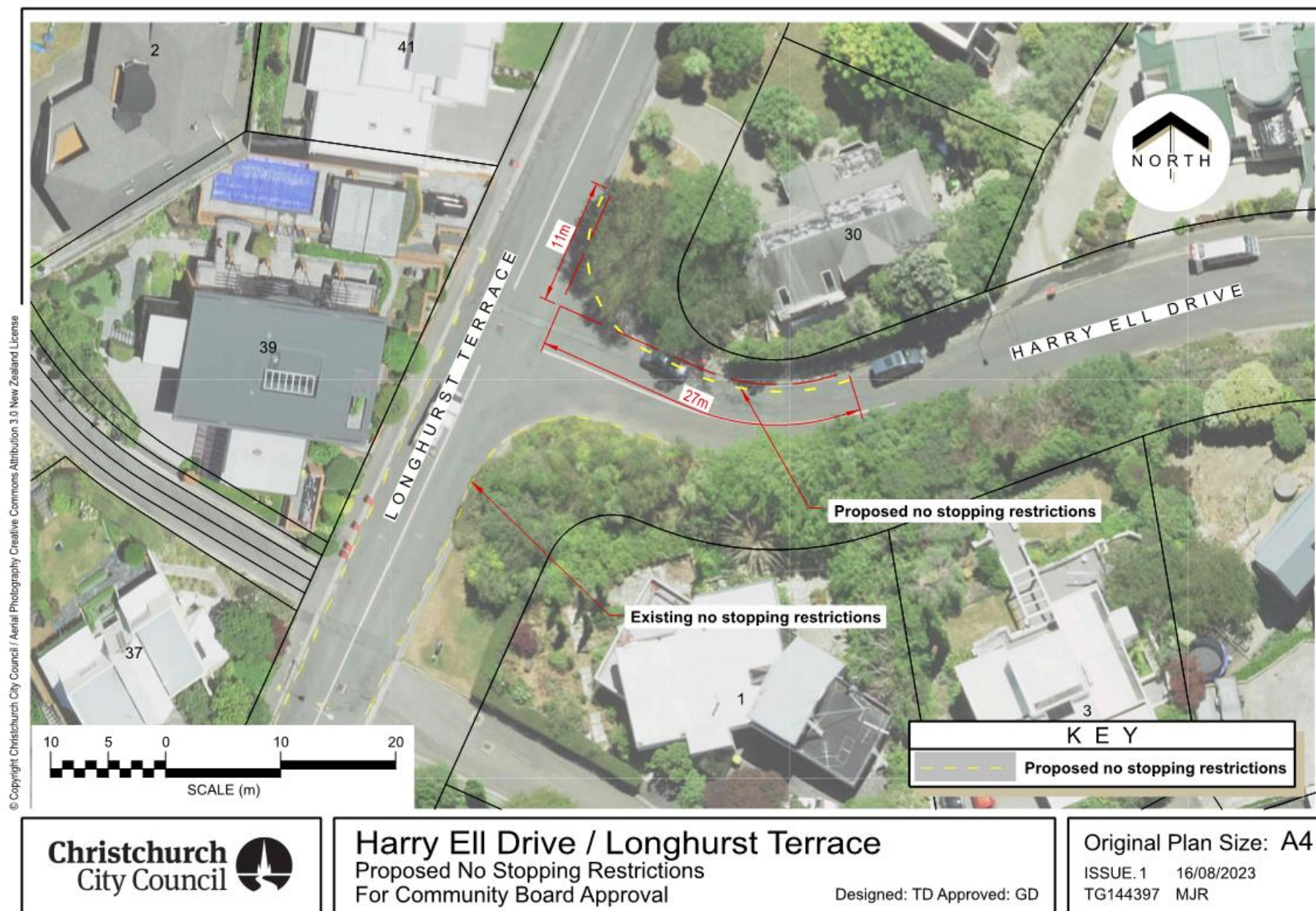
### Signatories Ngā Kaiwaitohu

<b>Author</b>	Toni Dakers - Traffic Engineer
<b>Approved By</b>	Katie Smith - Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)











## 13. Redruth Avenue / Selwyn Street Intersection Proposed No Stopping Restrictions

Reference Te Tohutoro: 23/660671  
Report of Te Pou Matua: Toni Dakers, Traffic Engineer, [toni.dakers@ccc.govt.nz](mailto:toni.dakers@ccc.govt.nz)  
General Manager: Mary Richardson, General Manager Citizens & Community  
Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

### 1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to approve the installation of No Stopping Restrictions at the intersection of Redruth Avenue and Selwyn Street.
- 1.2 This report has been written in response to a request raised during Elected Members Exchange from the Waihoru Spreydon-Cashmere-Heathcote Community Board at the meeting on 15 November 2022 for staff to investigate no stopping lines at the Selwyn Street / Redruth Avenue intersection.
- 1.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 1.4 The community engagement and consultation outlined in this report reflect the assessment.
- 1.5 The recommended option is to Install No Stopping restrictions in accordance with Attachment A.

### 2. Staff Recommendations / Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 that:
  - a. the stopping of vehicles be prohibited at any time on the southeast side of Redruth Avenue, commencing at its intersection with Selwyn Street and extending in a southwest direction for a distance of 16 metres.
  - b. the stopping of vehicles be prohibited at any time on the northwest side of Redruth Avenue, commencing at its intersection with Selwyn Street and extending in a southwest direction for a distance of 18 metres.
  - c. the stopping of vehicles be prohibited at any time on the southeast side of Redruth Avenue, commencing at its intersection with Selwyn Street and extending in a northeast direction for a distance of 15 metres.
  - d. the stopping of vehicles be prohibited at any time on the northwest side of Redruth Avenue, commencing at its intersection with Selwyn Street and extending in a northeast direction for a distance of 18 metres.
  - e. the stopping of vehicles be prohibited at any time on the southwest side of Selwyn Street, commencing at its intersection with Redruth Avenue and extending in a southeast direction for a distance of 13.5 metres.

- f. the stopping of vehicles be prohibited at any time on the northeast side of Selwyn Street, commencing at its intersection with Redruth Avenue and extending in a southeast direction for a distance of 11 metres.
- g. the stopping of vehicles be prohibited at any time on the southwest side of Selwyn Street, commencing at its intersection with Redruth Avenue and extending in a northwest direction for a distance of 13 metres.
- h. the stopping of vehicles be prohibited at any time on the northeast side of Selwyn Street, commencing at its intersection with Redruth Avenue and extending in a northwest direction for a distance of 11 metres.
- 2. Revokes any previous resolutions pertaining to parking and stopping restrictions made pursuant to any bylaw to the extent that they are in conflict with the parking and stopping restrictions described in resolutions 1a to 1h above.
- 3. Approves that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 Safety concerns have been raised about on-street parking restricting visibility at the intersection of Redruth Avenue and Selwyn Street. Residents have observed an increase in demand for on-street parking in this area due to nearby residential development.
- 3.2 No Stopping restrictions are recommended to reduce the risk of a crash by improving sightlines at the intersection, specifically along Selwyn Street for vehicles exiting Redruth Avenue. The No Stopping lines are also proposed to extend down Redruth Avenue to prevent vehicles parking on the narrow section of road, on the immediate intersection approaches.
- 3.3 The recommendations in this report will help to achieve the desired community outcome of a well-connected and accessible city through improved road safety.
- 3.4 The recommended option is to install No Stopping restrictions in accordance with Attachment A.

### 4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 Maintain the status quo – Do Nothing
- 4.2 The advantages of this option include:
  - 4.2.1 Retaining approximately 8-10 on-street parking spaces (based on vehicles parking within six metres of the intersection).
- 4.3 The disadvantages of the option include:
  - 4.3.1 Does not address the residents concern or identified safety risk associated with parked vehicles obstructing visibility at this intersection.

### 5. Detail Te Whakamahuki

- 5.1 Redruth Avenue and Selwyn Street form a stop controlled crossroad intersection, with priority given to Selwyn Street. Selwyn Street is classified as a Collector Road in the Christchurch City Council's District Plan, these roads distribute and collect local traffic between neighbourhood areas and the Arterial network. Redruth Avenue is classified as Local Road.

- 5.2 Visibility for vehicles turning from Redruth Avenue can be limited by parked vehicles on Selwyn Street. The parking demand in this location is largely associated with residential properties.
- 5.3 A search of the Waka Kotahi NZ Transport Agency Crash Analysis System did not identify any reported crashes at this intersection over the last five years. The intersection is classified as low risk under Council's safety risk mapping system.
- 5.4 Staff have however investigated and recommend No Stopping restrictions are installed in this location as this is a crossroad intersection and therefore has a higher number of potential conflict movements compared to other intersection configurations (such as a 'T' intersection). This is a busy traffic environment due to Selwyn Street's Collector Road function and activities in the wider area, such as the nearby schools.
- 5.5 Approval is required by the Waihoru Spreydon-Cashmere-Heathcote Community Board.
- 5.6 If approved, the recommendations will be implemented within the current financial year.

### **Community Views and Preferences**

- 5.7 Affected property owners and residents were advised of the recommended option by letter. A total of 15 letters were sent to affected property owners and residents. The resident who originally raised the concern was also contacted via email.
- 5.8 One submission was received, this was from the resident who originally raised the concern. Points raised in this submission and the staff response are summarised below:
  - 5.8.1 *The proposed markings don't need to extend down Redruth Avenue as the buildouts stop any parking on Redruth Avenue close to the intersection.*
  - 5.8.2 The yellow no stopping lines are proposed to extend over the build outs on Redruth Avenue to ensure drivers do not start parking there when the markings are installed. While drivers may not be choosing to park there now, if the markings are stopped at this corner some drivers may interpret this to mean that it is ok to park adjacent to the buildouts.
  - 5.8.3 *There is a need for some uniformity for intersections between Coronation Street and Milton Streets.*
  - 5.8.4 No Stopping lines are not marked by default at all existing intersections, they are only installed where there is a verified safety issue such as a history of reported crashes, poor alignment which may result in an obstruction to turning vehicles, or a high parking demand that is essentially causing a permanent obstruction to exiting vehicles. In the case of parked vehicles, drivers are often able to see around or through vehicles depending on where they are parked. Therefore, if there is a relatively low/infrequent parking demand, No Stopping restrictions are not generally warranted.
  - 5.8.5 By law drivers are already not allowed to park within six metres of an intersection, regardless of whether there are markings installed or not. There are currently no plans to revisit the existing markings at all intersections on this section of Selwyn Street.
- 5.9 The Team Leader Parking Compliance supports the preferred option.
- 5.10 The do nothing option is inconsistent with community requests to improve visibility at the intersection.



## 6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

### Strategic Alignment Te Rautaki Tīaroaro

- 6.1 Council's strategic priorities have been considered in formulating the recommendations in this report, however this area of work is not specifically covered by an identified priority.
- 6.2 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
- 6.3 Transport
  - 6.3.1 Activity: Transport
    - Level of Service: 10.0.6.1 Reduce the number of death and serious injury crashes on the local road network - <=100 crashes

### Policy Consistency Te Whai Kaupapa here

- 6.4 The recommendations in this report are consistent with the [Christchurch Suburban Parking Policy](#).

### Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.5 The effects of this proposal upon Mana Whenua are expected to be insignificant.

### Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.6 This proposal does not have any significant effect upon carbon emissions and Climate Change.

### Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 6.7 This proposal improves accessibility for pedestrians/drivers/cyclists, by improving visibility to all road users and pedestrians crossing at this intersection.

## 7. Resource Implications Ngā Hīraunga Rauemi

### Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to Implement – approximately \$740 for line marking and \$750 for investigation, consultation, and preparation of this report.
- 7.2 Maintenance/Ongoing costs - an additional \$740 of works will be added to and covered by the area maintenance contract.
- 7.3 Funding Source - Traffic Operations Team Traffic Signs and Markings budget.

### Other

- 7.4 None identified.

## 8. Legal Implications Ngā Hīraunga ā-Ture

### Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 8.1 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions by resolution.
- 8.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 8.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.




### Other Legal Implications Ētahi atu Hīraunga-ā-Ture

- 8.4 There is no other legal context, issue or implication relevant to this decision.
- 8.5 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in sections 8.1 – 8.3.

## 9. Risk Management Implications Ngā Hīraunga Tūraru

- 9.1 None identified.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Site Plan - Redruth Avenue / Selwyn Street Proposed No Stopping Restrictions	23/1265292	90

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

### Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

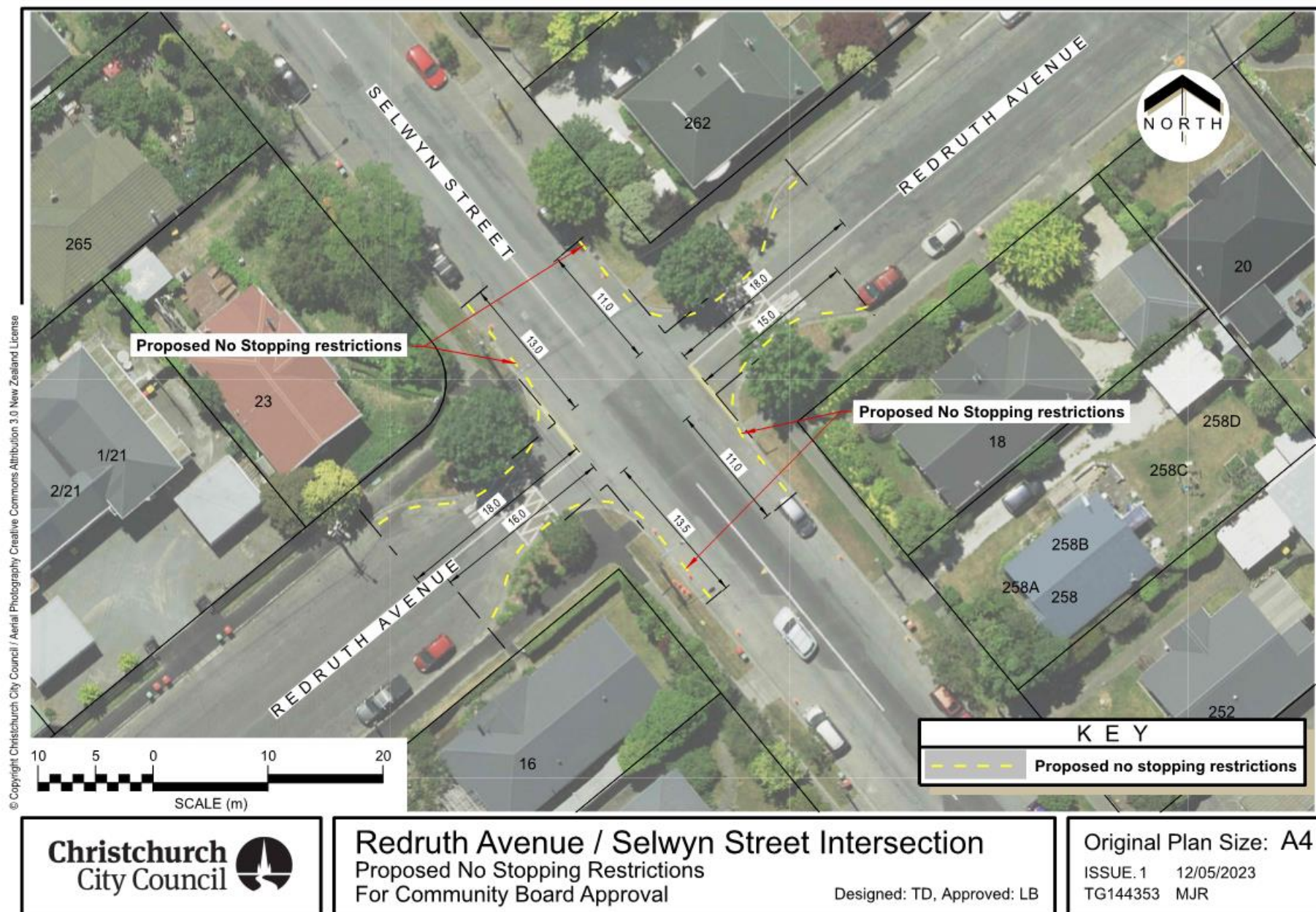
(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories Ngā Kaiwaitohu

Author	Toni Dakers - Traffic Engineer
Approved By	Katie Smith - Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)



## 14. Waihoru Spreydon-Cashmere-Heathcote 2023/2024 Discretionary Response Fund Cracroft Residents Association Community Quarterly Newsletter Printing Project

Reference / Te Tohutoro: 23/1179236

Report of / Te Pou Heather Davies, Community Development Advisor,  
Matua: heather.davies@ccc.govt.nz

Senior Manager / Mary Richardson, General Manager Citizens & Community  
Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

### 1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to consider an application for funding from its 2023/2024 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
66281	Cracroft Residents Association	Community Quarterly Newsletter	\$700	\$700

- 1.2 There is currently a balance of \$60,346 remaining in the fund.

### 2. Staff Recommendations / Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

- Approves a grant of \$700 from its 2023-24 Discretionary Response Fund to Cracroft Residents Association towards the printing of the community quarterly newsletter project.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular the strategic priorities of a Collaborative and Confident City and A Cultural Powerhouse City. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.

#### Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.2.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions

- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

### Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.


### Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2023-2024 Discretionary Response Fund is as below.

Total Budget 2023-24	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$82,846	\$22,500	\$60,346	\$59,646

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Decision Matrix 66281 - 2023-24 DRF Waihoru Spreydon-Cashmere-Heathcote - Cracroft Residents Association Inc	23/1178372	93

### Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories Ngā Kaiwaitohu

Author	Heather Davies - Community Development Advisor
Approved By	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere-Heathcote



## 2023/24 DRF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00066281	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Cracroft Residents Association Incorporated	<b>Community Quarterly Newsletter</b> Printing of newsletter.	\$ 1,080 <b>Requested</b> \$ 700 (65% requested)	Printing costs - \$700	<b>\$ 700.00</b>  That the Waihoru Spreydon-Cashmere-Heathcote Community Board approves a grant of \$700 from its 2023-24 Discretionary Response Fund to Cracroft Residents Association towards the printing of the community quarterly newsletter project.	<b>2</b>

<b>Organisation Details</b> Service Base: Legal Status: Incorporated Society Established: 20/12/1994 Target Groups: Community Development Annual Volunteer Hours: 350 Participants: 1,500  <b>Alignment with Council Strategies</b> <ul style="list-style-type: none"> <li>Strengthening Communities Together Strategy</li> <li>Community Board Plan 2023-2025</li> </ul> <b>CCC Funding History</b>	<b>Other Sources of Funding</b> N/A  <b>Staff Assessment</b> The Cracroft Residents Association has been producing a printed community newsletter for over 30 years. The newsletter is produced quarterly and delivered to all households in the Cracroft suburb. The number of people in the Cracroft community is increasing and the newsletter is currently delivered to approximately 450 households. The association is looking to remodel how the newsletter is distributed by having an online presence, however there are households that still require a printed newsletter. As the association prefers to have the newsletter accessible to all households, around 200 printed newsletters are required for households that do not have access to email or Facebook. For many years the printing of the newsletter has been done by the Spreydon-Cashmere Community Governance Team and this continued with Spreydon-Cashmere-Heathcote Team. As this budget is no longer available the association has been advised to apply for a grant towards the cost of printing the newsletters. This application is for funding towards the cost of black and white printing of 200 newsletters to be delivered four times per year to households with no access to email or Facebook.
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## 15. Waihoru Spreydon-Cashmere-Heathcote Community Board Discretionary Respond Fund 2023/24 Champ Nation Youth Academy Project

Reference / Te Tohutoro: 23/1290713

Report of / Te Pou Matua: Menime Ah Kam-Sherlock, Community Recreation Advisor,  
menimeahkamsherlock@ccc.govt.nz

Senior Manager / Pouwhakarae: Mary Richardson, General Manager Citizens & Community  
(Mary.Richardson@ccc.govt.nz)

### 1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to consider an application for funding from its 2023-24 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00066408	Champ Nation Youth Academy Incorporated	Champ Nation Youth Academy	\$4,800	\$2,500

- 1.2 There is currently a balance of \$60,346 remaining in the fund.

### 2. Staff Recommendations / Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

- Approves a grant of \$2,500 from its 2023/24 Discretionary Response Fund to Champ Nation Youth Academy Incorporated towards the Champ Nation Youth Academy.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular the strategic priorities of a Collaborative and Confident City and A Cultural Powerhouse City. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.

#### Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.2.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions

- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

### Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.



### Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2023-24 Discretionary Response Fund is as below.

Total Budget 2023-24	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$82,846	\$22,500	\$60,346	\$57,846

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Decision Matrix Champ Nation Youth Academy	23/1434698	97

### Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories Ngā Kaiwaitohu

<b>Author</b>	Menime Ah Kam-Sherlock - Community Recreation Advisor
<b>Approved By</b>	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere-Heathcote

## 2023/24 DRF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00066408	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Champ Nation Youth Academy incorporated	<b>Champ Nation Youth Academy Incorporated (Split SCH 60% / CBL 20% / HHR 20%)</b>  Champ Nation Youth Academy is a boxing-based program for rangatahi.	\$ 4,800  <b>Requested</b> \$ 4,800  (100% requested)	Salaries/wages \$3,200 Rent/venue hire \$1,600	<b>\$ 2,500</b>  That the Waihoru Spreydon-Cashmere- Heathcote Community Board approves a grant of \$2,500 from the 2022/23 Discretionary Response Fund to Champ Nation Youth academy towards salaries/wages	<b>2</b>

<p><b>Organisation Details</b></p> <p>Service Base:</p> <p>Legal Status: Incorporated Society</p> <p>Established: 1/01/2022</p> <p>Target Groups: Children/Youth</p> <p>Annual Volunteer Hours: 8</p> <p>Participants: 34</p> <p><b>Alignment with Council Strategies</b></p> <ul style="list-style-type: none"> <li>Physical Recreation and Sport Strategy</li> <li>Strengthening Communities Together Strategy</li> </ul> <p>Community Board Plan 2023-2025</p> <p><b>CCC Funding History</b></p>	<p><b>Other Sources of Funding</b></p> <p>Submitted Heritage Fund Application.</p> <p><b>Staff Assessment</b></p> <p>Champ Nation Youth Academy is a newly established Incorporated Society from January 2023.</p> <p>Champ Nation Youth Academy is a boxing-based program for young individuals, particularly Maori and Pasifika youth aged 12-17 years old.</p> <p>The program is run termly at four times a year with three sessions available per week at no cost to the 34 individuals.</p> <p>The academy conducts goal-setting workshops, teaching rangatahi boxing and fitness basics.</p> <p>With regular attendance and dedication, rangatahi progress, gaining physical fitness, health and mental resilience while celebrating their culture and identity.</p> <p>Through boxing and fitness, it instils life skills, fosters a positive mindset and creates a supportive community for a successful transition into adulthood.</p> <p>Champ Nation Youth Academy are seeking funding to cover the cost of salary/wages for three coaches, this will continue the great mahi in term four with the individuals that are currently registered to this program coming from the areas, Shirley Boys and Burwood x6, Riccarton and St Thomas area x8, local Hillmorton area x20.</p> <p><b>Rational for staff recommendation is:</b></p> <p>Champ Nation Youth Academy provides fun, engaging and free training programmes for rangatahi to engage with, especially to vulnerable and at risk rangatahi that are referred from police.</p> <p>The application has a strong alignment with Council's different strategies, particularly the Strengthening Communities Together, and Physical Recreation and Sport.</p> <p><b>Staff Recommendation</b></p> <p>Waihoru Spreydon-Cashmere- Heathcote - \$2,500</p> <p>Waitai Coastal-Burwood-Linwood - \$750</p> <p>Waipuna Halswell-Hornby-Riccarton - \$500</p>
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## 16. Waihoru Cashmere-Spreydon-Heathcote Community Board Discretionary Response Fund 2023/24 for Canterbury Golf Incorporated for the FRESH Driving Range Takeover Project

Reference / Te Tohutoro: 23/1291099

Report of / Te Pou Matua: Menime Ah Kam-Sherlock, Community Recreation Advisor,  
menimeahkamsherlock@ccc.govt.nz

Senior Manager / Pouwhakarae: Mary Richardson, General Manager Citizens & Community  
(Mary.Richardson@ccc.govt.nz)

### 1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to consider an application for funding from its 2023/24 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00066257	Canterbury Golf Incorporated	FRESH Driving Range Takeover (Split 50/50 CBL & SCH)	\$1,200	\$600

- 1.2 There is currently a balance of \$60,346 remaining in the fund.

### 2. Staff Recommendations / Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

- Approves a grant of \$600 from its 2023/24 Discretionary Response Fund to Canterbury Golf Incorporated towards the FRESH Driving Range Takeover.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular the strategic priorities of a Collaborative and Confident City and A Cultural Powerhouse City. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.

#### Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.2.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions



- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

### Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.


### Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2023/24 Discretionary Response Fund is as below.

Total Budget 2023-24	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$82,846	\$22,500	\$60,346	\$59,746

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Decision Matrix Canterbury Golf Incorporated, Fresh Driving Range Takeover Project	23/1291786	101

### Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories Ngā Kaiwaitohu

Author	Menime Ah Kam-Sherlock - Community Recreation Advisor
Approved By	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere-Heathcote

## 2023/24 YDF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00066257	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Canterbury Golf Incorporated	<b>FRESH Driving Range Takeover (Split 50/50 CBL &amp; SCH)</b>  FRESH Driving Range Takeover Project held at Ferrymead Golf.	\$ 4,300  <b>Requested</b> \$ 1,200  (28% requested)	-Venue Hire Ferrymead Driving Range - \$500 -Volunteer Recognition - \$700	<b>\$ 600</b>  That the Waihoru Spreydon-Cashmere- Heathcote Community Board approves a grant of \$600 from the 2022/23 Discretionary Response Fund to Canterbury Golf towards Venue hire and Volunteer Recognition	<b>2</b>

<b>Organisation Details</b> Service Base: 375 Mcleans Island Road, Harewood Incorporated Legal Status: Society Established: 1/01/1941 Target Groups: Sports/Recreation Annual Volunteer Hours: 1000 Participants: 200  <b>Alignment with Council Strategies</b> <ul style="list-style-type: none"> <li>Physical Recreation and Sport Strategy</li> <li>Strengthening Communities Together Strategy</li> </ul> <b>CCC Funding History</b> 2020/21 - \$7,500 (Futures Canterbury North East Hub) SCF Metro 2014/15 - \$4,000 (SNAG Golf for Communities and Schools) SGF Metro	<b>Other Sources of Funding</b> -Rata Foundation - \$2,000 -Funds on hand from Canterbury Golf, Golf NZ and NZ Maori Golf - \$1,000 <b>Staff Assessment</b> Canterbury Golf is working in partnership with Youth & Cultural Development, NZ Maori Golf and Golf New Zealand to deliver a FRESH Driving Range Takeover event on the 2 <sup>nd</sup> October 2023. This free event will promote golf often seen as an exclusive sport, can benefit from initiatives that breakdown barriers and make it accessible to a wider audience. It is open to all rangatahi from across Otautahi and hoping to tap into local youth group to encourage attendance from rangatahi that live close to Ferrymead. Working alongside YCD who have well over half of attendees identifying as Maori and Pasifika, hoping to draw in Maori and Pasifika to show them Golf in a different light. This event will have rangatahi engaged providing them with opportunities to acquire new skills, build lasting relationships and develop a passion for healthy recreational activities. This project builds on the well-known and successful FRESH event series that YCD has been running for several years, having all the elements of a typical FRESH event, from a DJ, kai, barbers to competitions and prizes, but with the main activity of the event being Golf and mini-putt all free.  Canterbury Golf have run a session with Lyttleton youth group on the local field, and the hope would be following the Fresh event, the possibility of connecting with more youth groups to offer accessible opportunities to try golf and offer these sessions. Alongside this, Canterbury Golf run several futures (junior) events across the year and would like to connect those that want to continue playing to these events. If the event is successful, Canterbury Golf would want to continue running these regularly alongside YCD. Rational for staff recommendation is: YCD consistently provides fun, engaging and free events for rangitahi to engage with, especially to vulnerable and at risk Rangatahi. There is a strong collaborative approach with other organisations, funders, businesses and YCD. The application has a strong alignment with Council's different strategies, particularly the Strengthening Communities Together, and Physical Recreation and Sport .  <b>Staff Recommendation</b> Waihoru Spreydon-Cashmere- Heathcote - \$600 Waitai Coastal-Burwood-Linwood - \$600
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## 17. Waihoru Spreydon-Cashmere-Heathcote 2023/2024 Discretionary Response Fund St Mary's Anglican Church, Addington Community Events

Reference / Te Tohutoro: 23/1314747

Report of / Te Pou Shanelle Temaru-Ilalio, Community Development Advisor,  
Matua: shanelle.temaru-ilalio@ccc.govt.nz

Senior Manager / Mary Richardson, General Manager Citizens & Community  
Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

### 1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to consider an application for funding from its 2023/2024 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
65701	St Mary's Anglican Church, Addington	Three Community Events	\$3,140	\$3,000

- 1.2 There is currently a balance of \$60,346 remaining in the fund.

### 2. Staff Recommendations / Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

- Approves a grant of \$3000 from its 2023-24 Discretionary Response Fund to St Mary's Anglican Church, Addington towards the costs associated with three local community events.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular the strategic priorities of a Collaborative and Confident City and A Cultural Powerhouse City. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.

#### Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.2.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions

- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

### Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.


### Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2023-2024 Discretionary Response Fund is as below.

Total Budget 2023-24	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$82,846	\$22,500	\$60,346	\$57,346

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Decision Matrix St Mary's Anglican Church Addington	23/1323167	105

### Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories Ngā Kaiwaitohu

<b>Author</b>	Shanelle Temaru-Ilalio - Community Recreation Advisor
<b>Approved By</b>	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere-Heathcote

## 2023/24 DRF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00065701	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	St Mary's Anglican Church, Addington	St Mary's Anglican Church are requesting funding for three local community events.  Addington Community Clean Up is on Saturday 16th September 9.30am till 11.30am Addington Fun Fair and Concert on Saturday 25th November, 2023-11am till 3.00pm The Addington Fun Day on (Shrove)Tuesday 13th February,2024-- 5.15pm until 7.30p	\$ 3,140  <b>Requested</b>  \$ 3,140  (100% requested)	Event costs related to the 3 Community events in Addington	<b>\$ 3,000</b>  That the Waihoru Spreydon Cashmere Heathcote Community Board approves a grant of \$3000 from it's 2023-24 Discretionary Response Fund to St Mary's Anglican Church towards the costs associated with 3 local community events.	<b>1</b>

### Organisation Details

Service Base:  
Legal Status: Other  
Established: 19/02/1867  
Target Groups: Community Development  
Annual Volunteer Hours: 400  
Participants: 1,500

### Alignment with Council Strategies

- Te Haumako; Te Whitingia Pou Tahī-Strengthening Communities Strategy in particular the pou of people, place and participation.
- Multicultural Strategy
- 2023-25 Waihoru Community Board Plan

### CCC Funding History

2021/22 SCF SC St Mary's Community Events \$3,000  
2020/21 SCF SC Three Community Events \$1,830

### Other Sources of Funding

#### Staff Assessment

The St Mary's Church in Addington works in close partnership with local organisations to provide three annual community events, two of which are held on the historic grounds of Church Square. There is also a third event they have, which is a local community tidy up, which similar to a community working bee.  
On Saturday 16th September 9.30am till 11.30am St Mary's Anglican Church, local residents and CCC Park Rangers will work on a Clean -Up project in Addington(general clean-up, native plantings, etc followed by a BBQ).  
The Addington Fun Fair and concert is planned for Saturday 25 November 2023, 11am to 3pm, at Church Square. This old style carnival has approx 57 stalls, low/no cost children's entertainment, and a small concert. It is the main community event held in Addington with approx. 2000 participants. Local organisation participate to raise awareness of what they do. The fair activities is supported by the Community Board members and staff, enabling local citizen feedback to be considered towards planning and decisions.  
The Addington Summertime Fun Day in Church Square is planned for Tuesday 13 February 2024, 5.15pm to 7.30pm. This event attracts around 500 local residents and its key feature is pancake racing. Fun activities and food are supplied for all ages. The organisation of the fair is a communal effort with St Mary's, Manuka Cottage, Addington Timebank and Addington Neighbourhood Association.  
Of note, this application was submitted as an SCF, but due to system error was misplaced. It is now to be considered as a DRF application.  
The rationale for recommendation to St Mary's Anglican Church is:  
- Funding for three local events promotes community cohesion and social connection. In particular this aligns with:  
- Te Haumako; Te Whitingia Pou Tahī - People, Pou Rua: Place, Pou Toru - Participation.  
-Waihoru Community Board Plan 2023-25.





## 18. Waihoru Spreydon-Cashmere-Heathcote 2023/2024 Discretionary Response Fund Opawa Baptist Church - Community Fair Event

Reference / Te Tohutoro: 23/1338685

Report of / Te Pou  
Matua: Shanelle Temaru-Ilalio, Community Development Advisor,  
shanelle.temaru-ilalio@ccc.govt.nz

Senior Manager /  
Pouwhakarae: Mary Richardson, General Manager Citizens & Community  
(Mary.Richardson@ccc.govt.nz)

### 1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to consider an application for funding from its 2023/2024 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
66415	Opawa Baptist Church	Show Day Community Fun Day	\$3,125	\$2,500

- 1.2 There is currently a balance of \$60,346 remaining in the fund.

### 2. Staff Recommendations / Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

- Approves a grant of \$2,500 from its 2023-24 Discretionary Response Fund to Opawa Baptist Church towards the costs associated with the Show Day Community Fun Fair.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular the strategic priorities of a Collaborative and Confident City and A Cultural Powerhouse City. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.

#### Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.2.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
  - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

### Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.


### Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2023-2024 Discretionary Response Fund is as below.

Total Budget 2023-24	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$82,846	\$22,500	\$60,346	\$57,846

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Opawa Baptist Church Community Fun Day	23/1392252	109

### Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories Ngā Kaiwaitohu

<b>Author</b>	Shanelle Temaru-Ilalio - Community Recreation Advisor
<b>Approved By</b>	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere-Heathcote

## 2023/24 DRF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00066415	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Opawa Baptist Church	<b>Show Day Community Fun Day</b>  We wish to provide a Show Day Community Event again this year. We have run this for the past few years, starting when the Canterbury Show was not on due to covid. The event has been very successful over the years and we have received fabulous feedback from the community. The day will include two performances from Elgregoe the Magician, live music, free sausage sizzles, a bric-a-brac sale by Waltham Community Cottage, free pony rides, plus a number of other food caravans provide coffee, candyfloss, etc. We hope to involve Waltham School again, and are awaiting their confirmation.	\$ 3,525  <b>Requested</b> \$ 3,125 (89% requested)	Printing flyers, posters \$400 Elgregoe the magician \$450 BBQ trailer hire \$75 Food and drink \$1,000 Hire ponies and farmyard animals \$1,000 Bouncy castles \$300 Seedlings \$300	<b>\$ 2,500</b>  That the Waihoru Spreydon Cashmere Heathcote Community Board approves a grant of \$2500 from its 2023-24 Discretionary Response Fund to Opawa Baptist Church towards the costs associated with the show day community event.	<b>2</b>

<b>Organisation Details</b> Service Base: Legal Status: Other Established: 1/01/1911 Target Groups: Sports/Recreation Annual Volunteer Hours: 500 Participants: 300  <b>Alignment with Council Strategies</b> <ul style="list-style-type: none"> <li>Te Haumako; Te Whitingia Pou Tahī-Strengthening Communities Strategy in particular the pou of people, place and participation.</li> <li>Multicultural Strategy</li> <li>2023-25 Waihoru Community Board Plan</li> </ul> <b>CCC Funding History</b> Neighbourhood Week funding - 2017 Strengthening Communities fund - 2017 (youth) #00056598	<b>Other Sources of Funding</b> None  <b>Staff Assessment</b> The Opawa Baptist provides regular social events for people in their local community and work proactively to connect and support local residents.  The "no show" show, was an event that originated during the COVID 19 pandemic in response to the AMP show being cancelled. It was an opportunity to provide a free local community event in lieu of the cancelled AMP show.  The event is a collaborative local community event which includes Waltham Cottage and Waltham School. It is seen as an opportunity to come out as a whanau and enjoy free food, children's entertainment (magician, bouncy castle, face painting), sports activities and bric-a-brac.  The rationale for recommendation to Opawa Baptist Church is: - Funding this collaborative local event promotes community cohesion and social connection. In particular this aligns with: - Te Haumako; Te Whitingia Pou Tahī - People, Pou Rua: Place, Pou Toru - Participation. -Waihoru Community Board Plan 2023-25.
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## 19. Waihoru Spreydon-Cashmere-Heathcote 2023/2024 Discretionary Response Fund Cashmere High School Board of Trustees - Readers Cup National Challenge

Reference / Te Tohutoro: 23/1337816

Report of / Te Pou Shanelle Temaru-Ilalio, Community Development Advisor,  
Matua: shanelle.temaru-ilalio@ccc.govt.nz

Senior Manager / Mary Richardson, General Manager Citizens & Community  
Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

### 1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to consider an application for funding from its 2023/2024 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
66324	Cashmere High School Board of Trustees	Readers Cup National Competition	\$1,000	\$1,000

- 1.2 There is currently a balance of \$60,346 remaining in the fund.

### 2. Staff Recommendations / Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

- Approves a grant of \$1,000 from its 2023-24 Discretionary Response Fund to Cashmere High School Board of Trustees towards the costs associated for five students to attend the 2023 Readers Cup National Competition.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular the strategic priorities of a Collaborative and Confident City and A Cultural Powerhouse City. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.

#### Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.2.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions



- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

### Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.



### Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2023-2024 Discretionary Response Fund is as below.

Total Budget 2023-24	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$82,846	\$22,500	\$60,346	\$59,346

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Cashmere High School - Readers Cup Challenge	23/1434711	113

### Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories Ngā Kaiwaitohu

<b>Author</b>	Shanelle Temaru-Ilalio - Community Recreation Advisor
<b>Approved By</b>	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere-Heathcote

## 2023/24 DRF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00066324	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Cashmere High School Board of Trustees	<p><b>Readers Cup National Competition</b></p> <p>Our Readers' Cup team has won the Regional competition and now has the opportunity to compete in the National Competition in Auckland. They will be competing against regional winners from around Aotearoa.</p> <p>We are a team of 5 Y9 students (plus a Staff member) who need to fly to Auckland and back in the same day, and arrange transfers from the airport to Dilworth School and back. The cost of flights are higher this year, so we are seeking extra support over and above our fundraising efforts.</p> <p>We have been National Champions twice before in the last 6 years, so we have a very good chance of winning the title this year!</p>	<p>\$ 2,500</p> <p><b>Requested</b></p> <p>\$ 1,000</p> <p>(40% requested)</p>	<p>Flights \$2,100</p> <p>Transfers \$400</p>	<p><b>\$ 1,000</b></p> <p>That the Waihoru Spreydon Cashmere Heathcote Community Board approves a grant of \$1000 from it's 2023-24 Discretionary Response to Cashmere High School - BOT for costs associated with 5 students to attend the National Readers Cup competition.</p>	2

<p><b>Organisation Details</b></p> <p>Service Base: Legal Status: Established: Target Groups: Annual Volunteer Hours: Participants:</p> <p>School Board of Trustees 31/01/1956</p> <p><b>Alignment with Council Strategies</b></p> <ul style="list-style-type: none"> <li>Te Haumako; Te Whitingia Pou Tahī - People, Pou Rua: Place, Pou Toru - Participation</li> </ul> <p><b>CCC Funding History</b></p> <p>22/23 YDF HHR Aus School Volleyball Championships \$900 22/23 DRF SCH Aus School Volleyball Championships \$500 22/23 DRF SCH Future Problem Solving Int. Conf. \$1,600</p>	<p><b>Other Sources of Funding</b></p> <p>Sausage sizzle Bake Sales x 2 SLANZA donation \$200</p> <p><b>Staff Assessment</b></p> <p>Five Year 9 students from Cashmere High School (CHS) have been selected to represent their school at the Y9 Readers' Cup Competition having won regionals in a landslide victory. This year CHS will be competing for their third win in six years.</p> <p>Cashmere High School BOT submit this funding application stating the benefits being it boosts both the confidence and the intellect of the students involved, encourages teamwork and collaboration, and gives students an opportunity to excel in a world that celebrates sporting achievement every day, but does not necessarily celebrate the somewhat personal world of reading.</p> <p>The 5 Students are all local Waihoru Residents: Lucy Moore: St. Martins, Christchurch Vida Gerard: Cashmere, Christchurch Genavieve Graham: Spreydon, Christchurch Lucy Phillips: Cashmere, Christchurch Julia Walters: Cashmere, Christchurch</p> <p>The rationale for recommendation to Cashmere High School - BOT is:</p> <ul style="list-style-type: none"> <li>Funding for five local students encourages a range of life skills, but also celebrates success outside of sports.</li> <li>Te Haumako; Te Whitingia Pou Tahī - People, Pou Rua: Place, Pou Toru – Participation</li> </ul>
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## 20. Waihoru Spreydon-Cashmere-Heathcote 2023/2024 Discretionary Response Fund Cashmere High School Board of Trustees - Adventure Racing Nationals Hilary Challenge

Reference / Te Tohutoro: 23/1393042

Report of / Te Pou  
Matua: Nime Ak Kam-Sherlock, Community Recreation Advisor,  
menimeahkamsherlock@ccc.govt.nz  
Senior Manager /  
Pouwhakarae: Mary Richardson, General Manager Citizens & Community  
(Mary.Richardson@ccc.govt.nz)

### 1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to consider an application for funding from its 2023/2024 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
66667	Cashmere High School Board of Trustees	Adventure Racing Nationals Hilary Challenge	\$1,050	\$600

- 1.2 There is currently a balance of \$60,346 remaining in the fund.

### 2. Staff Recommendations / Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

- Approves a grant of \$600 from its 2023-24 Spreydon-Cashmere-Heathcote Discretionary Response Fund to Cashmere High School Board of Trustees towards Max Harrison Groer, Hamish Allan Sherratt, and Mya Eden Bennett participating in the Adventure Racing Nationals Hilary Challenge in Tongariro on 1<sup>st</sup> to 6<sup>th</sup> October 2023.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular the strategic priorities of a Collaborative and Confident City and A Cultural Powerhouse City. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.

#### Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.2.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions

- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

### Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.



### Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2023-2024 Discretionary Response Fund is as below.

Total Budget 2023-24	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$82,846	\$22,500	\$60,346	\$59,746

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Adventure Racing Nationals Hillary Challenge	23/1434728	117

### Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories Ngā Kaiwaitohu

<b>Author</b>	Menime Ah Kam-Sherlock - Community Recreation Advisor
<b>Approved By</b>	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere-Heathcote

## 2023/24 DRF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

0006667	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Cashmere High School Board of Trustees	<b>Adventure Racing Nationals Hillary Challenge</b>  Adventure Racing Nationals Hillary Challenge in Tongariro.	\$ 5,080  <b>Requested</b> \$ 1,050 (21% requested)	Hilary event costs \$3,507 Travel \$591 Ferry \$426 Wellington Accommodation and food \$556	<b>\$ 600</b>  That the Waihoru Spreydon-Cashmere-Heathcote Community Board, make a grant of \$600 from the 2023-24 Spreydon-Cashmere-Heathcote Discretionary Response Fund towards Max Harrison Groer, Hamish Allan Sherratt and Mya Eden Bennett participating in at the Adventure Racing Nationals Hillary Challenge in Tongariro on 1st-6th October 2023.	<b>2</b>

<p><b>Organisation Details</b></p> <p>Service Base: Legal Status: School Board of Trustees Established: 31/01/1956 Target Groups: Annual Volunteer Hours: Participants:</p> <p><b>Alignment with Council Strategies</b></p> <ul style="list-style-type: none"> <li>Physical Recreation and Sport Strategy</li> <li>Strengthening Communities Together Strategy Community Board Plan 2023-2025</li> </ul> <p><b>CCC Funding History</b></p> <p>22/23 YDF HHR Aus School Volleyball Championships \$900 22/23 DRF SCH Aus School Volleyball Championships \$500 22/23 DRF SCH Future Problem Solving Int. Conf. \$1,600</p>	<p><b>Other Sources of Funding</b></p> <p>-Max, Hamish and Mya all have part time jobs. -Salami fundraiser (currently in progress) hoping to fundraise \$150-200 per person. -Company Sponsorship</p> <p><b>Staff Assessment</b></p> <p>Max Harrison Groer 16 years old, Hamish Allan Sherratt 18 years old and Mya Eden Bennett 16 years old. All are current students at Cashmere High School who qualified for the Hillary Challenge National competition in Tongariro National Park. Having competed prior at the South Island Hillary Challenge placing 3rd (1 minute behind 2nd).</p> <p>After the qualifier competition they have been doing lots of training such as hiking in the hills with backpacks, early morning runs, gym sessions, paddling, raft building, competing in events such as six hour rogaines and doing weekly team problem solving challenges to prepare them at the highest level.</p> <p>Attending this competition will be very beneficial for Max, Allan and Mya in developing multiple skills and relationships between their own team members and other team members around them. The competition will test and improve their physical and mental endurance.</p> <p>Cashmere has built a Junior Adventure Racing Programme that includes more students than previous years.</p> <p>Skills learnt in adventure racing is used by Max, Hamish and Mya to support juniors at school in adventure racing as well as friends who may be struggling, helping them to get outdoors to boost them up.</p> <p>Future goals for Max - Study engineering at University of Canterbury. Compete in Coast 2 Coast adventure race. Achieve Silver award with Student Volunteer Army. Future goals for Hamish - Attend University of Otago in 2024 to study Geography, Geology and Ecology. Teaching and working in the Outdoor Education Industry. Future goals for Mya - To improve her navigational skills and one day participate in the Coast to Coast.</p> <p>Rational for staff recommendation is: The application aligns with Council's Physical Recreation and Sport Strategy and Strengthening Communities Together Strategy.</p>
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## 21. Waihoru Spreydon-Cashmere-Heathcote Community Board 2023-24 Discretionary Response Fund - Board Projects

Reference / Te Tohutoro: 23/1349465

Report of / Te Pou  
Matua: Arohanui Grace, Community Governance Manager  
Menime Ah Kam-Sherlock, Community Recreation Advisor  
Heather Davies, Community Development Advisor  
Shanelle Temaru-Ilalio, Community Recreation Advisor

General Manager /  
Pouwhakarae: Mary Richardson, General Manager Citizens and Community

### 1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to consider allocations for Board Projects from the Discretionary Response Fund.

Funding Request Number	Project Name	Amount Recommended \$
66664	Waltham Fair	2,500
66666	Community Awards	4,000
66665	Age Friendly Spreydon-Cashmere-Heathcote	4,000
	<b>Total</b>	<b>10,500</b>

### 2. Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Allocate \$2,500 from its 2023-24 Discretionary Response Fund towards the costs of the Waltham Fair
2. Allocate \$4,000 from its 2023-24 Discretionary Response Fund towards the 2023-24 Waihoru Spreydon-Cashmere Heathcote Community Board Awards.
3. Allocate \$4,000 from its 2023-24 Discretionary Response Fund towards 2023-24 Age Friendly Spreydon-Cashmere-Heathcote.
4. Appoint Melanie Coker to act as the Board representative on the Age Friendly Spreydon-Cashmere-Heathcote committee for the remainder of the 2022-25 term.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of Resilient Communities. The projects recommended above also align with the four pillars of the Te Haumako Te Whitingia Strengthening Communities Together Strategy - People, Place, Participation and Preparedness.

### Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.2.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
  - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).




### Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.

## 4. Discussion Kōrerorero

- 4.1 This is the final tranche of Community Board projects for the 2023-24 financial year.
- 4.2 Funding for the Waltham Fair will provide surety for the community to begin planning for events that occur in March 2023. The funding for community awards will enable the Board to celebrate community achievement, and funding for Age Friendly Spreydon-Cashmere-Heathcote, will provide the group with support for their kaupapa.
- 4.3 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 4.4 The attached Decision Matrix provides detailed information for the applications. This includes project details, financial information and a staff assessment.

## Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Community Awards	23/1392222	122
B 	Waltham Community Events	23/1392226	123
C 	Age Friendly Spreydon-Cashmere-Heathcote	23/1392416	124

## Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories / Ngā Kaiwaitohu

<b>Authors</b>	Heather Davies - Community Development Advisor Shanelle Temaru-Ilalio - Community Recreation Advisor Menime Ah Kam-Sherlock - Community Recreation Advisor
<b>Approved By</b>	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere-Heathcote

## 2023/24 DRF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00066666	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Spreydon-Cashmere-Heathcote Community Board	<b>Community Awards 2023-24</b> The Waihoru Spreydon-Cashmere-Heathcote Community Board Community Pride Garden Awards and Edible and Sustainable Garden Awards are provided to acknowledge the contributions local people make to social wellbeing and the community environment.	\$ 4,000 <b>Requested</b> \$ 4,000 (100% requested)		<b>\$ 4,000</b> That the Waihoru Spreydon-Cashmere-Heathcote Community Board makes a grant of \$4,000 from its 2023/24 Discretionary Response Fund towards the cost of the Waihoru Spreydon-Cashmere-Heathcote Edible and Sustainable and Garden Pride Awards events.	<b>1</b>

<b>Organisation Details</b> Service Base: Legal Status: Established: Target Groups: Annual Volunteer Hours: Participants:  <b>Alignment with Council Strategies</b> <ul style="list-style-type: none"> <li>Te Haumako; Te Whitingia Pou Tahī- Strengthening Communities Strategy in particular the pou of people, place and participation, preparedness.</li> <li>2023-25 Waihoru Community Board Plan</li> </ul> <b>CCC Funding History</b>	<b>Other Sources of Funding</b>  <b>Staff Assessment</b> The Waihoru Spreydon-Cashmere-Heathcote Community Board Garden Pride Awards and Edible Garden Awards are provided to acknowledge the contributions local people make to social wellbeing and the community environment. connection Edible and Sustainable Garden Awards: This is a partnership project with Canterbury Horticultural Society (CHS) and recognises gardens that produce food. The CHS provides assessment expertise when visiting nominated gardens and note the quality of food production. Promotion usually begins in October, with assessments completed in February and an awards event in March or April. All entrants receive participation certificates and there are special awards for: Best First Time Entrant's Garden, Best Tomatoes, Best Organic Garden, Best Sustainability Features and Best Yield. Community Governance staff do the administration, promotion and organise the event annually. Community Pride garden Awards: This is a partnership project with the Christchurch Beautifying Association (CBA). The awards acknowledge the work of largely home gardeners whose efforts contribute to maintaining the image of Christchurch as the Garden City by beautifying their streets and gardens. Judging is done in January/February by experienced CBA judges, with the option for Community Board members to take part. Administrative support and the organisation of the award event is done by Community Governance staff. Awards event will run in a 2 yearly cycle, Year one: Awards event will be for first year and special milestone award receivers, with all other awards posted. Year two: All recipients invited to Awards event. Budget covers event costs including certificates, catering, venue hire, and photography. Both Garden award events are delivered at local council libraries, encouraging community connection to places and people, as well as the wider community.
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## 2023/24 DRF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00066664	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Spreydon-Cashmere-Heathcote Community Board	<b>Community Events 2023-24</b> Previous budget (2021/2022): \$0 Comments: Recommend this is two separate Board Projects Waltham School Fair \$2500 The Waltham Fair is a co-design project between Waihoru Spreydon-Cashmere-Heathcote staff and a number of local community groups with a focus of creating better community connection through fun opportunities. The Pool Party intended to build on this first event will be held in December 2023, with funding carried forward from the previous year.	\$ 2,500 <b>Requested</b> \$ 2,500 (100% requested)	Waltham School Fair \$2500	<b>\$ 2,500</b> That the Waihoru Spreydon-Cashmere-Heathcote Community Board allocate \$2,500 from its 2023/24 Discretionary Response Fund as a contribution towards the costs associated with this board project.	<b>1</b>

<b>Organisation Details</b> Service Base: Legal Status: Established: Target Groups: Annual Volunteer Hours: Participants:  <b>Alignment with Council Strategies</b> <ul style="list-style-type: none"> <li>Te Haumako; Te Whitingia Pou Tahī-Strengthening Communities Strategy in particular the pou of people, place and participation, preparedness.</li> <li>Multicultural Strategy</li> <li>2023-25 Waihoru Community Board Plan</li> </ul> <b>CCC Funding History</b>	<b>Other Sources of Funding</b>  <b>Staff Assessment</b> The Waltham Fair committee was formed in 2022 by local community with the focus of creating better community connection and a want to have something for children and families to look forward to in Waltham. Following the success of the 2023 Waltham Fair, the Community Governance Team will continue to use this, as well as the Waltham Pool Party to engage in the community and work towards creating a foundation for the Community Board Priority of Neighbourhood Building, with Waltham being an area of focus.
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## 2023/24 DRF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

0006665	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Spreydon-Cashmere-Heathcote Community Board	Age-Friendly Spreydon-Cashmere-Heathcote	\$ 4,000  <b>Requested</b> \$ 4,000 (100% requested)	Contracted support worker \$3,500 Admin costs \$500	<b>\$ 4,000</b>  That the Waihoru Spreydon-Cashmere-Heathcote Community Board allocate \$4,000 from its 2023/24 Discretionary Response Fund as a contribution towards the costs associated with this board project.	<b>1</b>

<p><b>Organisation Details</b></p> <p>Service Base: Legal Status: Established: Target Groups: Annual Volunteer Hours: Participants:</p> <p><b>Alignment with Council Strategies</b></p> <ul style="list-style-type: none"> <li>Te Haumako; Te Whitingia Pou Tahi-Strengthening Communities Strategy in particular the pou of people, place and participation, preparedness.</li> <li>Multicultural Strategy</li> <li>2023-25 Waihoru Community Board Plan</li> </ul> <p><b>CCC Funding History</b></p>	<p><b>Other Sources of Funding</b></p> <p><b>Staff Assessment</b></p> <p>Age-Friendly Spreydon-Cashmere was an initiative set up by the Spreydon-Cashmere Community board in 2016 with the intention of seeking the voice of older people to ensure their views were heard on local issues.</p> <p>With the change in structure to Spreydon-Cashmere-Heathcote, the call on staff resources has required the Waihoru Community Board to set up a Community Board project in order to continue supporting the initiative. This project allocates \$3500 towards the cost of a contracted support worker to work 10 hours per month. The Board's expectation of this role is to facilitate monthly Age Friendly meetings with the remaining hours per month to be contributed towards administrative, record keeping and research work. An additional \$500 has been allocated for administrative costs.</p>
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## 22. Waihoru Spreydon-Cashmere-Heathcote Community Board Neighbourhood Building Board Project Report

Reference / Te Tohutoro: 23/1220688

Report of / Te Pou

Matua:

Shanelle Temaru-Ilalio, Community Development Advisor

Senior Manager /

Pouwhakarae:

Mary Richardson, General Manager Citizens & Community  
(Mary.Richardson@ccc.govt.nz)

### 1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to consider allocations for its Board Projects from its Better Off Fund.
- 1.2 The balance of this fund will be determined by the allocations to the Better Off Fund.

### 2. Staff Recommendations / Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. makes a grant of \$70,000 from its Better-Off Fund towards a Community Board Neighbourhood Building Project.

### 3. Context/Background Te Horopaki

#### Strategic Alignment/ Te Rautaki Tīaroaro

- 3.1 The recommendations are aligned to the Council's Strategic Framework and in particular the strategic priorities of a Collaborative and Confident City and a Cultural Powerhouse City. The projects recommended above also align with the four pillars of the Te Haumako Te Whitingia Strengthening Communities Together Strategy - People, Place, Participation and Preparedness.

#### Project Background

- 3.2 In its 2022-25 Community Board Plan the Waihoru Spreydon-Cashmere-Heathcote Community Board identified community-led approaches to neighbourhood building as a priority, and in particular focussing on the neighbourhoods of Addington and Waltham.
- 3.3 Current community development practice in Waihoru Spreydon-Cashmere-Heathcote generally focusses on developing bonded social capital, through cottage-based programmes and projects. The change in Community Board focus seeks a transition towards developing bridging social capital, and this project proposes an innovative participatory approach in partnership with Community Think and Neighbours Aotearoa.

#### Decision Making Authority / Te Mana Whakatau

- 3.4 The Community Board has the delegated authority to determine the allocation of the Better Off Fund for each community.
  - 3.4.1 The Purpose of the Fund is to partner with organisations and groups to support local initiatives, projects and activities, particularly those that focus on local actions to increase climate resilience and improving wellbeing.

3.4.2 When considering allocation of funds, priority will be given to projects/initiatives that contribute towards the following outcomes:

- Increasing the tree canopy across the city and our regional parks
- Enhancing biodiversity
- Safer neighbourhoods
- Repairing infrastructure and facilities
- Responding to climate change through adaptation planning
- Encouraging active travel

3.4.3 Projects should also show a strong alignment to the Council's Te Haumako Te Whitingia Strengthening Communities Together Strategy.

3.4.4 Priority will also be given to projects the directly contribute towards achieving Community Board Plan priorities.

3.4.5 The Waihoru Spreydon-Cashmere-Heathcote Community Board will also prioritise projects from its Better Off Fund which:

- Are designed to make efficient (maximal) use of the resource.
- Have a plan for long term sustainability.
- Encourage collaborative practice.

### **Assessment of Significance and Engagement / Te Aromatawai Whakahirahira**

3.5 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.

3.6 The level of significance was determined by the number of people affected and/or with an interest.

3.7 Due to the assessment of low significance, no further community engagement and consultation is required.



### **Discussion / Kōrerorero**

3.8 At the time of writing, the balance of the Better Off Fund is as below.

<b>Total Budget 2023/24</b>	<b>Granted To Date</b>	<b>Available for allocation</b>	<b>Balance If Staff Recommendation adopted</b>
\$500,000	\$0.00	\$500,000	\$430,000

3.9 The attached Decision Matrix provides an overview of the project.

### **Attachments Ngā Tāpirihanga**

<b>No.</b>	<b>Title</b>	<b>Reference</b>	<b>Page</b>
A 	Better-Off Funding Decision Matrix Neighbourhood Building	23/1408885	128
B 	Better-Off Fund Project Brief Neighbourhood Building	23/1408888	129

### **Confirmation of Statutory Compliance Te Whakatūtuturanga ā-Ture**

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories Ngā Kaiwaitohu

<b>Author</b>	Shanelle Tamaru-Ilalio - Community Recreation Advisor
<b>Approved By</b>	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere-Heathcote Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood-Linwood Matthew Pratt - Acting Head of Community Support and Partnerships

## Waihoru Spreydon-Cashmere-Heathcote Community Board – BETTER-OFF FUNDING RECOMMENDATIONS

Fund Recipient	Name of Project & Description	Project Budget	Alignment to Priorities	Recommendation
Waihoru Spreydon-Cashmere-Heathcote Community Board Project	<p><b>Neighbourhood Building Addington and Waltham</b></p> <p>In its 2022-25 Community Board Plan the Waihoru Spreydon-Cashmere-Heathcote Community Board identified <i>community-led</i> approaches to neighbourhood building as a priority, and in particular focussing on the neighbourhoods of Addington and Waltham.</p> <p>This project proposes an innovative participatory approach in partnership with Community Think and Neighbours Aotearoa.</p>	<p><b>Total cost of Project</b> \$70,000</p> <p><b>Funding sought towards:</b> 2023 - \$70,000</p>	<p>Better Off Funding priorities:</p> <ul style="list-style-type: none"> <li>- Safer neighbourhoods</li> </ul> <p>Te Haumako Te Whitingia Strengthening Communities together Strategy:</p> <p><i>People</i></p> <p>Actively promote a culture of equity by valuing diversity and fostering inclusion across communities and generations.</p> <p><i>Place</i></p> <p>Residents and groups in the wider community are socially and actively engaged and able to initiate and influence decisions affecting their lives.</p> <p><i>Participation</i></p> <p>Support and help build connections between communities to foster a sense of local identity, shared experience and stewardship.</p> <p><i>Preparedness</i></p> <p>People feel safe in their communities and neighbourhoods and work together to understand, adapt and thrive in the context of change and disruption.</p> <p>Waihoru Spreydon-Cashmere-Heathcote Community Board Plan:</p> <ul style="list-style-type: none"> <li>- Neighbourhood Building</li> </ul>	<p><b>\$ 70,000</b></p> <p>That the Waihoru Spreydon-Cashmere-Heathcote Community Board makes a grant of \$70,000 from its Better-Off Fund towards a Community Board Neighbourhood Building Project.</p>

## BETTER-OFF FUND PROJECT BRIEF

### SECTION ONE: APPLICANT DETAILS

Name of Community Board	Staff member and position	Staff member contact details (email & phone)
Waihoru Spreydon-Cashmere-Heathcote Community Board	Arohanui-Grace Community Governance Manager	<a href="mailto:arohanui.grace@ccc.govt.nz">arohanui.grace@ccc.govt.nz</a> 03 941 6663

### SECTION TWO: PROJECT DETAILS

Name of Project	Project Description
<b>Neighbourhood Building</b>	<p>In its 2022-25 Community Board Plan the Waihoru Spreydon-Cashmere-Heathcote Community Board identified <i>community-led</i> approaches to neighbourhood building as a priority, and in particular focussing on the neighbourhoods of Addington and Waltham.</p> <p>Intended outcomes for the project include:</p> <ul style="list-style-type: none"> <li>• A thriving connected and safer community</li> <li>• Improved neighbourhood participation in Addington and Waltham</li> <li>• Develop a support structure for neighbourhood building</li> <li>• A transition to sustainable community-led development in both neighbourhoods</li> </ul> <p>Issues related to community safety have been reported to the Community Board over a number of years. The Community Board is aware that the more connected people are in their communities, the safer whānau and individuals feel, and the more people will thrive. For this reason, the Board is keen to use a neighbourhood building approach to build community connectedness and cohesion as a means to address safety issues.</p> <p>Current community development practice in Waihoru Spreydon-Cashmere-Heathcote generally focusses on developing bonded social capital, through cottage-based programmes and projects. The change in Community Board focus seeks a transition towards developing bridging social capital, and this project proposes an innovative participatory approach in partnership with Community Think and Neighbours Aotearoa.</p> <p>By infusing community-led development principles, their experience, and Te Tiriti o Waitangi into the best of the Participatory City approach, Community Think have developed a new model for community-led development relevant to the Aotearoa context. The model prioritises the provision of a robust support platform that allows people to identify what they're interested in and build relationships with others. It facilitates locally-led social impact by emphasising relationships and participation, enabling opportunities to arise from anywhere without the need for extensive community plans, budget requests, and reporting structures.</p> <p>This support platform enables rapid progress from idea to reality, maintaining momentum and building relationships and confidence. While traditional projects</p>



	<p>often see community expenditure increase over time as projects become bigger and more complex, this model suggests a different approach. By investing upfront in the support platform, establishing relationships, and building confidence, the activities themselves are enabled by the community without depending solely on the support platform.</p> <p>The project will build a small team on the ground in Addington supported by a strong presence from Neighbours Aotearoa/Community Think, and the Waihoru Spreydon-Cashmere-Heathcote Community Governance Team.</p> <p>The project plan has several stages:</p> <p><b>YEAR ONE</b></p> <ol style="list-style-type: none"> <li>1. Education and planning - with guidance from Community Think, the Ōtautahi team will upskill and plan their initial six to twelve months of activity.</li> <li>2. Professional development will continue throughout the project, transferring expertise from Community Think into local community leadership and the community board's Community Governance Team.</li> <li>3. Communication and relationship building - mapping the community, lots of community kōrero, extending the network of education and painting the picture of a neighbourhood with lots of opportunities for local participation.</li> <li>4. Gathering ideas and building community - holding events to encourage ideas and their initial planning.</li> <li>5. Support platform - putting supports in place for ideas to come to fruition, upskilling local people and creating leadership groups.</li> <li>6. Communications - helping more people hear about what is happening in their neighbourhoods.</li> <li>7. Evaluation - finding out what happened and how well, or not, it worked.</li> </ol> <p><b>YEAR TWO</b></p> <ol style="list-style-type: none"> <li>8. Refining and planning to repeat and improve the project.</li> <li>9. Undertaking version 2.0 in the suburb of Waltham, repeating the steps above but with greater knowledge of what worked and what didn't in stage one.</li> <li>10. Evaluation and further analysis and strategic planning.</li> </ol> <p><b>YEAR THREE</b></p> <ol style="list-style-type: none"> <li>11. A pilot becomes a blueprint - creating a resource pack and support system for other communities to increase participatory culture.</li> <li>12. Local Activator role becomes a support person, educator and consultant for the wider region, advocating for participatory culture across the Waihoru Spreydon-Cashmere-Heathcote Community Board area and into Ōtautahi and Waitaha/Canterbury.</li> </ol> <p>It is intended that this project will use Better Off funding - \$70k for each of the 3 years.</p>
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Alignment to Funding Priorities

Better-Off Fund Priorities	Council Strategies	Community Board Plan Priorities
- Safer neighbourhoods	<p>Te Haumako Te Whitingia Strengthening Communities together Strategy:</p> <ul style="list-style-type: none"> <li><i>People</i> Actively promote a culture of equity by valuing diversity and fostering inclusion across communities and generations.</li> <li><i>Place</i> Residents and groups in the wider community are socially and actively engaged and able to initiate and influence decisions affecting their lives.</li> <li><i>Participation</i> Support and help build connections between communities to foster a sense of local identity, shared experience and stewardship.</li> <li><i>Preparedness</i> People feel safe in their communities and neighbourhoods and work together to understand, adapt and thrive in the context of change and disruption.</li> </ul>	<p><b>Neighbourhood Building</b></p> <p><b>Community Board Better Off Fund:</b></p> <ol style="list-style-type: none"> <li>1. Collaboration- with the team, local Addington and Waltham community organisations and groups and the wider community.</li> <li>2. Transformation – this project will look to shift the Community Development focus in Addington and Waltham towards greater local participation and community-led activity, with the local facilities – Manuka Cottages and Waltham Cottage, as potential place-based hubs for participatory activity.</li> </ol>

**SECTION THREE: PROJECT DELIVERY**

1. Will the project be delivered in partnership with an external community organisation? Yes / No

If Yes

Name of Organisation	Contact person and position	Contact details (email & phone)
Neighbours Aotearoa Community Think	Lucette Hinden	lucette@neighboursaotearoa.nz

2. Will the project be delivered by the local Community Governance Team? Yes, in partnership
3. If Yes please ensure the contact details in Section One has the relevant staff member's details.
4. Will the project be delivered by another Council Unit? No

#### SECTION FOUR: PROJECT BUDGET

**Total Cost of Project** \$70,000 for 2023/24.

##### Budget items requested

Item	Amount
<b>Year One</b>	\$70,000
Local Activator	18,000
Training and Supervision	23,000
Travel and Transport	9,500
Evaluation	6,000
Graphic Design	3,000
Events	2,000
Comms	4,000
Admin Support	4,500
<b>TOTAL</b>	<b>\$70,000</b>

**Are there any other sources of funding contributing to the project?** No

Other funding source	Amount
CCC - Waihoru Spreydon-Cashmere-Heathcote Community Governance Team staff resource	\$ operational spend
<b>TOTAL</b>	<b>\$ -</b>

##### Any other comments on budget?

The budget breakdown in Year One will be modified following consideration of the evaluation, review and reflection. It will reflect a diminishing of time required from Community Think and Neighbours Aotearoa, an increased use of time from Waihoru teams staff, another community coordinator in Waltham. Following that further funding will be sought.

#### SECTION FIVE: TIMEFRAMES AND REPORTING

<b>Expected start date of project:</b>	July 2023
<b>Expected end date of project:</b>	December 2025

##### Reporting – How will you report to the Board on progress of the project and how often?

The project will report to the Community Board on regular Team updates, and through the Community Board representative on the project.

#### SECTION SIX: STAFF ASSESSMENT

The framework for the project has been designed collaboratively between the Waihoru Spreydon-Cashmere-Heathcote Community Governance Team, Neighbours Aotearoa and Community Think; as a response to the Community Board Plan priority Neighbourhood Building.

The project also aims to achieve a transformation in the way in which community development is delivered in the Community Board area, from a bonded social capital approach to a bridging social capital approach; which was also a direction provided by the Board for future Strengthening Communities Funding.

Project activity will be co-designed with the community using participatory cities and community-led development principles. It will be evaluated and modified in real time to best meet the aims of the project.

#### SECTION SEVEN: STAFF RECOMMENDATION

**Recommended for funding?** Yes

**Amount recommended:** \$70,000



## 23. Waihoru Spreydon-Cashmere-Heathcote Summer with your Neighbours 2023-24

Reference Te Tohutoro: 23/1315989

Report of Te Pou Matua: Rebecca Carr, Support Officer, Waihoru Spreydon-Cashmere-Heathcote

General Manager Mary Richardson, General Manager Citizens and Community,  
Pouwhakarae: mary.richardson@ccc.govt.nz

### 1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waihoru Spreydon-Cashmere-Heathcote Community Board to consider applications received for the 2023-24 Waihoru Spreydon-Cashmere-Heathcote Summer with your Neighbours and to allocate funding as appropriate.

There is a balance of \$4,500 allocated to the 2023-24 Waihoru Spreydon-Cashmere-Heathcote Summer with your Neighbours. The staff recommendations in this report total **\$3,505**.

### 2. Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Allocate its 2023-24 Summer with your Neighbours as follows:

	Applicant	Activity	No. attending	Staff recommendation
1	Anita Butler	Upper Crichton Terrace	25	\$63
2	Julie Tobbell	Leitch street	35	\$88
3	Regan J Courtney	Sweet waters place	17	\$43
4	Sarah Suckling	Cal de sac at the end of Glamis Place	60	\$100
5	Murray Aynsley Neighbourhood Support Group	Glenelg Spur	25	\$63
6	Liza Sparrow	St Leonard's Square	30	\$75
7	Wendy Dudson	Fisher Ave, Beckenham	50	\$120
8	Sarah Edwards	Brownlee Reserve, Clifton Hill	70	\$175
9	Beachville Road Neighbourhood Support	Redcliffs Bowling Club	80	\$170
10	Katrina Cowie	End of cul-de-sac	30	\$75
11	Heathcote Valley Community Library Inc	Heathcote Valley Community Centre, 45 Bridle Path Road, Heathcote Valley	50	\$100
12	Joanne Wheeler	Cooks Lane, Heathcote Valley	30	\$75
13	Val A Grose	Either across in the reserve or at our Place	22	\$55
14	Rachael Jamieson	Spreydon Domain	60	\$150



15	Herbs Place residents	Herbs Place	30	\$75
16	Jill Boanas	Muritai Terrace	20	\$50
17	Saint Marys Anglican Church, Addington	Saint Mary's Anglican Church, 21a Church Square, Addington	80	\$60
18	Kantara residents	Kantara Lane	30	\$75
19	Rach Green	Ruskin Street Reserve	50	\$100
20	Stella Haldane	Ashgrove Terrace	16	\$40
21	Raechal Fowler	Sydenham	30	\$75
22	Abhijeet Kale	Downing Street, Hoon Hay	20	\$50
23	Gaby	Driveway of all 4 flats	24	\$60
24	Christine Blance	Ruskin St Reserve	80	\$200
25	Cracroft Residents Association	Old Stone House grounds	70	\$60
26	Beckenham Methodist Church	Beckenham Methodist Church	250	\$200
27	Dave Mitchell	Burke Street reserve	50	\$125
28	Kylie Ehrich	Mokihi Gardens, Linden Grove Hillmorton	50	\$125
29	Maltworks villas lifestyle	Maltworks retirement villas	50	\$125
30	Margaret Jenkin	Highlight Lane	20	\$50
31	Peter Galbraith	West Watson Park	40	\$100
32	Fairview Street Neighbours get together	Cashmere View Park	50	\$125
33	Catherine Dale	Kidson Terrace	25	\$63
34	Natalia Artemiev	Stedley Place Heathcote Valley	40	\$100
35	Shane Binder	Sandwich Road	25	\$63
36	Rowley Community Centre	Rowley Ave, Hoon Hay	100	\$100
37	David Christie	Merlewood Ave	30	\$75
38	David Drayton	Huntsbury Avenue	30	\$60

2. Decline the applications received from: No applications declined.
3. That any unspent 2023-24 Summer with your Neighbours funding is returned to the 2023-24 Spreydon-Cashmere-Heathcote Discretionary Response Fund.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of Strengthening Communities. It will provide a strong sense of community,

active participation in civic life, safe and healthy communities, celebration of our identity through arts, culture, heritage and sport, valuing the voices of children and young people.

### Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of its Summer with your Neighbours funding.





### Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.

### Discussion Kōrerorero

- 3.6 At its meeting on 10 August 2023, the Waihoru Spreydon-Cashmere-Heathcote Community Board resolved to allocate \$4,500 from its 2023-24 Discretionary Response Fund towards Summer with your Neighbours 2023-24.
- 3.7 Summer with your Neighbours is about bringing people closer together and celebrating the unique and diverse mix of each neighbourhood. It invites residents to consider if they have ever wanted to organise a neighbourhood gathering, or to get to know the people who live close to them. This popular event has grown from year to year and is promoted by the Council.
- 3.8 Posters were placed in and around the Board area, including libraries. Previous applicants were sent information inviting them to apply for the Summer with your Neighbours funding. Staff also promoted the fund through social media and other networks.
- 3.9 Summer with your Neighbours will run from 21 October 2023 to 31 March 2024. Applications for funding opened on 13 July 2023 and closed on 11 August 2023.
- 3.10 By the closing date, 38 eligible applications had been received. Staff have assessed the applications to ensure that they met the Summer with your Neighbours guidelines and recommended an amount to be allocated to all of the applications.
- 3.11 To create consistency in staff recommendations across the city, staff recommendations are based on the following formula:
- \$2.50 per head up to a maximum of \$200
  - When the requested amount is less than the \$2.50 per head formula, the requested amount is what has been recommended.
  - Where two approximate attendee numbers have been noted, recommendations are based on the lower approximate figure.
- 3.12 A matrix outlining the applications and staff recommendations is attached (refer **Attachment A**), along with the Summer with your Neighbours Guidelines (refer **Attachment B**).

## Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Waihoru Spreydon-Cashmere-Heathcote 2023-24 Summer with your neighbours Matrix	23/1364316	139
B  	Summer with your neighbours 2023-24 Guidelines	23/1072516	140

## Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories Ngā Kaiwaitohu

<b>Author</b>	Bec Carr - Support Officer
<b>Approved By</b>	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere-Heathcote

Summer with your Neighbour 2024  
Budget 2023/2024 \$4,500

No.	Contact Name	Group or organisation	Location of Activity	Event Date	Event Time	Who is the Activity for?	Expected number attending	Granted funding in the last 2 years	Event costs	Amount Requested	Staff Recommendation
1	Anita Bulter		Upper Crichton Tce	12/11/2023	5pm	Residents of Crichton Tce and Upper Crichton Tce	25	Yes	\$156	\$156	\$63
2	Julie Tobbell		Leitch street	19/11/2023	1pm	Families/ residents living within Leitch Street	35	No	\$150	\$100	\$88
3	Regan J Courtney		Sweet waters place	4/11/2023	11am	Immediate neighbours	17	No	\$300	\$200	\$43
4	Sarah Suckling		Cal de sac at the end of Glamis Place	5/11/2023	4.30pm	Residents of Glamis Place	60	Yes	\$100	\$100	\$100
5	Leonne Watson	Murray Aynsley Neighbourhood Support Group	Glennelg Spur	19/11/2023	4.30pm	Members of the Neighbourhood Support Group	25	No	\$110	\$80	\$63
6	Liza Sparrow		St Leonard's Square	1/11/2023	5.30pm	Residents around St Leonard's Square	30	No	\$150	\$75	\$75
7	Wendy Dudson		Fisher Ave, Beckenham	12/11/2023	4.30pm	66 households in our block of Fisher Ave	50	Yes	\$128	\$120	\$120
8	Sarah Edwards		Brownlee Reserve, Clifton Hill	28/01/2024	12pm	Residents of Clifton Hill	70	Yes	\$752	\$252	\$175
9	Fiona Miller	Beachville Road Neighbourhood Support	Redcliffs Bowling Club	29/10/2023	4pm	Beachville Road and Celia Street residents	80	Yes	\$340	\$170	\$170
10	Katrina Cowie		End of cul-de-sac	24/11/2023	5pm	Families/Whanau and individuals who live in the street.	30	No	\$150	\$150	\$75
11	Liz Hughes	Heathcote Valley Community Library Inc	Heathcote Valley Community Centre, 45 Bridle Path Road, Heathcote Valley	4/11/2023	10.30am	Heathcote Valley residents	50	No	\$150	\$100	\$100
12	Joanne Wheeler		Cooks Lane, Heathcote Valley	16/12/2023	5pm	Neighbors in Cooks Lane	30	No	\$1,200	\$1,000	\$75
13	Val A Grose		Either across in the reserve or at our Place	2/12/2023	5pm	Members of the Street	22	No	\$200	\$150	\$55
14	Rachael Jamieson		Spreydon Domain	18/11/2023	12pm	Locals from the area around Spreydon Domain - Cobham St down to Lincoln Rd	60	Yes	\$300	\$200	\$150
15	Karen Loveday	Herbs Place residents	Herbs Place	26/11/2023	3pm-6pm	All neighbours in the lane will be invited and we include 2 or 3 families surrounding the lane because children similar age	30	Yes	\$120	\$80	\$75
16	Jill Boanas		Murital Terrace	11/02/2024	4pm	Murital residents	20	Yes	\$235	\$100	\$50
17	Allan Hudson	Saint Marys Anglican Church, Addington	Saint Mary's Anglican Church, 21a Church Square, Addington	15/12/2023	7pm	All ages as it is a sing-a-long with printed booklets provided with the enthusiasm of the CTW Singers leading the way. It is a free concert which opens up the evening for anyone to attend.	80	Yes	\$120	\$60	\$60
18	Luan Carmen	Kantara residents	Kantara Lane	9/09/2023	4pm	All residents and extended whānau	30	No	\$168	\$100	\$75
19	Rach Green		Ruskin Street Reserve	18/11/2023	5pm	Neighbors in Ruskin st, Barrie st, Burke st and Kipling st areas	50	No	\$200	\$100	\$100
20	Stella Haldane		Ashgrove Terrace	4/11/2023	12.30pm	Myself, husband, kids and neighbors	16	No	\$220	\$150	\$40
21	Roechal Fowler		Sydenham	20/01/2024	4pm	Friends and neighbours	30	No	\$700	\$600	\$75
22	Abhijeet Kale		Downing Street, Hoon Hay	7/12/2023	11am	Mostly our friends from church and we are planning to invite most of our neighbors as possible	20	No	\$200	\$150	\$50
23	Gaby		Driveway of all 4 flats	29/10/2023	3pm	All the neighbors 4 houses down	24	No	\$140	\$100	\$60
24	Christine Blance		Ruskin St Reserve	14/01/2024	11am	Local Residents	80	No	\$330	\$300	\$200
25	Natalie Marriott	Cracroft Residents	Old Stone House grounds	19/11/2023	4pm	Cracroft Community	70	Yes	\$450	\$60	\$60
26	Aimee Bush	Beckenham Methodist Church	Beckenham Methodist Church	25/11/2023	9am	People around the Beckenham area & beyond. We invite anyone to come	250	No	\$1,200	\$800	\$200
27	Dave Mitchell		Burke Street reserve	5/11/2023	2pm	Burke Street residents	50	No	\$200	\$200	\$125
28	Kylie Ehrich		Mokihi Gardens, Linden Grove Hillmorton	25/11/2023	11am	Community garden will host the event	50	No	\$500	\$500	\$125
29	Adrianne Shapland	Maltworks villas lifestyle	Maltworks retirement villas	26-Nov-23	11.30am	Maltworks retirement villas	50	No	\$180	\$150	\$125
30	Margaret Jenkin		Highlight Lane	18/02/2024	5pm	Neighbours living in Truscotts Rd, Deavoll Pl and Highlight Lane	20	Yes	\$170	\$90	\$50
31	Peter Galbraith		West Watson Park	9/12/2023	2pm	Locals	40	Yes	\$200	\$200	\$100
32	Wendy Niles	Fairview Street Neighbours get together	Cashmere View Park	24/11/2023	4pm	Residents of Fairview Street	50	Yes	\$150	\$150	\$125
33	Catherine Dale		Kidson Terrace	A Sunday	Midday	New neighbours/long term neighbours	25	No	\$240	\$190	\$63
34	Natalia Artemiev		Stedley Place Heathcote Valley	3/12/2023	3pm	Residents of Stedley Place	40	No	\$150	\$150	\$100
35	Shane Binder		Sandwich Road	20/01/2024 (not 100% confirmed)	TBC	Invite Nos. 6 to 41 Sandwich Rd, 133 Birdwood Ave, 89-93 Waimea Tce (27 residences)	25	No	\$100	\$100	\$63
36	Evelyn Kenneally	Rowley Community Centre	Rowley Ave, Hoon Hay	24/01/2024	10am	Centre staff and volunteers, invite to the community	100	Yes	\$200	\$100	\$100
37	David Christie		Merlewood Ave	26/11/2023	3pm	Residents of Merlewood Ave	30	Yes	\$200	\$100	\$75
38	David Drayton		Huntsbury Avenue	26 Nov or 3 Dec	3pm	14 Local Families	30	Yes	\$90	\$60	\$60
									\$10,649	\$7,443	\$3,505

# Summer with your neighbours

## GUIDELINES

**Summer with your neighbours** is back again for 2023 and we are excited that the dates remain extended for the summer period and are 21 October 2023 to 31 March 2024.

Small subsidies are available towards costs to help support **Summer with your Neighbours** events. Any funding approved for your event will be paid retrospectively after your event once we have received a copy of your receipts. Please be aware that allocation of funding towards the project is subject to Community Board approval.

### The following criteria applies:

- Funding is not available for alcohol or fireworks.
- Some Community Boards may not give priority to funding items other than food. Please contact [neighbourhoodweek@ccc.govt.nz](mailto:neighbourhoodweek@ccc.govt.nz) if you have any queries around this.
- Funding is seen as a small contribution towards holding a gathering. Because it is intended to 'bring neighbours together', applications from individuals getting together and holding a local gathering will take priority over those held by organisations.
- Funding should not be seen as a way for individuals or organisations to hold a gathering that they would at other times of the year.
- It is expected that those holding the gathering will contribute in some way towards the gathering, even if it is through supplying some of the materials.
- All gatherings need to take place within designated dates – 21 October 2023 to 31 March 2024.
- Where two gatherings are to be held in a close locality (i.e. same street or park), we will encourage you to combine these gatherings.
- Where two or more people apply separately for the same gathering, these applications will be considered together.
- Residents' Associations can apply unless they have received funding for a gathering from another Council fund.

If you have any questions throughout the process, please get in touch. If you are able to, please email in the first instance: [neighbourhoodweek@ccc.govt.nz](mailto:neighbourhoodweek@ccc.govt.nz)

### Health and safety

The individual(s) organising your gathering must ensure that appropriate standards of health, safety, security and environment practice are maintained at every gathering.

If, for the purpose of your gathering, the individual(s) is/are a person conducting a business or undertaking within the meaning of the Health and Safety at Work Act 2015, they must comply with their various duties under that Act.

If the proposed location of your gathering is on Council property or to be held at a Council venue, the Council will provide information to the organiser of your gathering to advice of its health and safety policy in relation to that property or venue at the time of your booking.

All events must comply with events and gathering guidelines or rules set by the government in relation to Covid-19 restrictions.

### Reimbursement

If you have been notified in writing that your application was approved, hold your gathering first, then provide receipts and attach them to the Subsidy Reimbursement Form. This form will be emailed or posted to you.

### The Process

Once you have decided to participate in **Summer with your neighbours**, here are the steps to take:

1. Get your neighbours together for a pre-gathering chat to brainstorm ideas.
2. Complete the online application form or pick up a hard copy from your local service centre.
3. Fill out the application form on-line, submit via email, post to Christchurch City Council (PO Box 73020, Christchurch 8154) or drop the form into your local service centre prior to the deadline of Friday 11 August 2023 at 5pm.
4. Once applications have closed these will be presented to the Community Boards for consideration. **Note:** Because you are applying for public funding, your name and gathering details will be part of the public record of the Community Board's allocation meeting. You will be notified of the decision made by your Community Board.
5. Hold your gathering. (Take lots of photos and have a great time!)
6. Complete the Subsidy Reimbursement form, include your receipts, and return it to us.
7. If your application was successful in being allocated funding, your allocated subsidy will be reimbursed.  
**Note:** This could take up to four weeks.



## 24. Waihoru Spreydon-Cashmere-Heathcote Community Board - Community Service and Youth Service Awards 2023

Reference / Te Tohutoro: 23/1154087

Report of / Te Pou Rebecca Carr, Support Officer

Matua: Rebecca.carr@ccc.govt.nz

General Manager / Mary Richardson, General Manager Citizens & Community

Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

### 1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to present the Community Service and Youth Service Award 2023 nominations to the Waihoru Spreydon-Cashmere-Heathcote Community Board for consideration.

### 2. Staff Recommendations / Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Confers Community Service and Youth Service Awards on the nominees listed on the Summary of Nominations 2023 (separately circulated).
2. Delegates authority to the Board Chairperson and Deputy Chairperson to accept any late applications received from other Community Boards.
3. Has the names of successful nominees released after the Board's Community Service Awards 2023 function. Names of unsuccessful nominees will be kept confidential.

### 3. Context/Background Te Horopaki

#### Issue or Opportunity / Ngā take, Ngā Whaihua rānei

- 3.1 The Christchurch City Council created Community Service and Youth Service Awards as a way to thank and honour those who, by their demonstrated commitment and example, inspire others to engage in volunteer service. Recognising and honouring community-focused initiatives sets a standard for service, encourages a sustained commitment to civic participation, and inspires others to make service a central part of their lives.
- 3.2 There has been promotion of the awards scheme through Council media releases, local newspaper advertisement and the Council's social media networking avenues. In addition, local community groups, including residents' associations, have been sent information seeking nominations for Community Service and Youth Awards for 2023.
- 3.3 The service undertaken should be of a voluntary nature. A paid employee may be eligible where the work undertaken is beyond the scope of that person's normal job description and the nominee has spent some of their own non-work time in the project. In this circumstance either one of the nominators should be an employer who states that the work is outside of normal work, or a supporting letter supplied from an employer stating the same. Please find the Guidelines information attached (refer **Attachment A**).
- 3.4 People will be eligible for Community Service Awards in the area that they do the work in, however, if the work is for a metropolitan organisation that covers more than two Board areas then the nomination shall be considered in the community board area that the nominee does the majority of their voluntary work.



- 3.5 Service recognised may include work in the following areas: youth, older persons, education, cultural, church, recreation, sport and community service sectors.
- 3.6 Individuals shall be eligible to receive only one Community Service Award for the same voluntary work.
- 3.7 Nominations can be forwarded to this Board from another Community Board if they deem that the nomination is more suitably considered by this Board. Details of such nominations may be received as late applications for consideration. Bearing this in mind the Board may wish to put in place measures to meet this contingency. These nominations could be considered by the Board Chairperson and Deputy Chairperson.

### **Strategic Alignment/ Te Rautaki Tīaroaro**

- 3.8 Like most Community Board initiated projects, this project aligns to the Council's commitment to achieving the outcome of the city enjoying strong communities.

### **Decision Making Authority / Te Mana Whakatau**

- 3.9 The decision-making authority is the Waihoru Spreydon-Cashmere-Heathcote Community Board.


### **Assessment of Significance and Engagement / Te Aromatawai Whakahirahira**

- 3.10 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.11 The level of significance was determined by the number of people affected and/or with an interest.
- 3.12 Due to the assessment of low significance, no further community engagement and consultation is required.

### **Discussion / Kōrerorero**

- 3.13 A matrix detailing the nominations received for consideration is circulated separately as **Attachment B**.
- 3.14 Nominations were open from Friday 3 March to Friday 31 March 2023. Eight nominations for Community Service Awards, including one community group, have been received this year. Only seven are eligible. No nominations were received for Community Youth Service Awards.
- 3.15 Historically the Community Board has followed a practice of conferring Community Service Awards to people or organisations where the service length for which the person/organisation nominated was approximately five years or more. The exception to this is for Youth Service Awards. The staff recommendation reflects this previous approach; however, it is the Board's decision if they wish to follow this.
- 3.16 After the Community Board has made its decision, the award recipients will be notified and invited to a function for the presentation of the Community and Youth Service Awards.

## **Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A 	Community Service Awards 2023 - Guidelines	23/583142	144
B	Waihoru Spreydon-Cashmere-Heathcote Community Service Awards 2023- Summary of nominations ( <i>Under Separate Cover</i> ) - <b>CONFIDENTIAL</b>	23/1427201	

## Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories Ngā Kaiwaitohu

<b>Author</b>	Bec Carr - Support Officer
<b>Approved By</b>	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere-Heathcote Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood-Linwood

# Community Service Awards 2023

## Nomination guidelines

Community Service Awards are awarded to individuals and groups in recognition of significant voluntary service.

### PLEASE NOTE

Participating Community Boards this year are Waihoru Spreydon-Cashmere-Heathcote, Waipuna Halswell-Hornby-Riccarton, and Waitai Coastal-Burwood-Linwood  
Community Boards **not** participating this year are Te Pātaka o Rākauhautū Banks Peninsula, Waimāero Fendalton-Waimairi-Harewood, and Waipapa Papanui-Innes.

**Youth Service Awards\*:** Community Boards participating this year are Waihoru Spreydon-Cashmere-Heathcote, Waitai Coastal-Burwood-Linwood and Waipuna Halswell-Hornby-Riccarton

- The service undertaken should be of a voluntary nature. A paid employee may be eligible where the work undertaken is beyond the scope of that person's normal job description and the nominee has spent some of their own non-work time in the activity. In such a case, one of the nominators should be an employer of the nominee, who states that the nominee's work/activity went beyond the requirements of routine work by providing a supporting letter to that effect.
- The Community Service Awards recognise voluntary efforts in the following areas: youth, older adults, education, culture, church, recreation, sport, community service fields.
- People will be eligible for Community Service Awards in the area/suburb that they do the work in. If the work is for an organisation that covers more than two board areas, then the nomination shall be considered in the board area that the nominee does the majority of their voluntary work.
- Nominations must be submitted on the official nomination form that is available at [ccc.govt.nz/csa](http://ccc.govt.nz/csa)
- The nomination form must be signed by two nominators and both nominators should be aware of the details of the nomination.
- Any community organisation, club or society may make a nomination. Two executive officers of the organisation should sign the nomination and record their title of office.
- Letters of support or evidence supporting the work can also be submitted with the nomination. It is highly recommended to supply as much detail as possible to support the nominations. Length and type of service is particularly helpful.
- The more information you are able to supply in support of the nomination, the greater the assistance for the community boards in assessing the nominations.
- The length of voluntary work shall be considered alongside the nature of the work undertaken.
- Community Service Award nominations are considered and decided by community boards.
- Individuals shall be eligible to receive only one Community Service Award for the same voluntary work. This does not apply if a recipient has received a Youth Service Award.
- Community Service Awards are presented to recipients at functions hosted by the local community boards.

**\*Youth Service Awards** are presented by the Waihoru Spreydon-Cashmere-Heathcote, Waitai Coastal-Burwood-Linwood and Waipuna Halswell-Hornby-Riccarton Community Boards only, in recognition of significant voluntary service carried out by residents aged 25 years or under. These awards are to recognise individual effort rather than that of a whole group or organisation.

## 25. Waihoru Spreydon-Cashmere-Heathcote Community Board Area Report - September 2023

Reference / Te Tohutoro: 23/1221170

Report of / Te Pou  
Matua:

Arohanui Grace, Community Governance Manager

Senior Manager /  
Pouwhakarae:

Mary Richardson, General Manager Citizens & Community  
(Mary.Richardson@ccc.govt.nz)

### 1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

### 2. Officer Recommendations Ngā Tūtohu



That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receive the Waihoru Spreydon-Cashmere-Heathcote Community Board Area Report for September 2023.

### 3. Community Support, Governance and Partnership Activity

#### 3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Summer with your Neighbours	<p>Applications opened on 13 July and close on 11 August 2023.</p> <p>We have received more applications this year than last. Staff will make recommendations on the applications received and present these to the Board to allocate the funding at their meeting in September 2023.</p> <p>Summer with your neighbours is about bringing people closer together and celebrating the unique and diverse mix of each neighbourhood.</p> 	Events to be held from 21 October through to 31 March.	<p>Strengthening Communities Together Strategy</p> <p>Be an inclusive and equitable city which puts people at the centre.</p>
Community & Youth	Nominations for the Community & Youth Service Awards 2023 have been received.	Ongoing	Be an inclusive and equitable city which puts

Service Awards	Staff will make recommendations on the applications received and present these to the Board to allocate the funding at their meeting in September 2023.		people at the centre.
Sydenham Indoor Centre	Opening of the Sydenham Indoor Centre - 30 July 2023 		Strengthening Communities Together Strategy  Be an inclusive and equitable city which puts people at the centre.
Hoon Hay Community Centre	Opening of the Hoon Hay Community Centre - 15 August 2023 		Strengthening Communities Together Strategy  Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.

### 3.2 Community Funding Summary

#### 3.2.1 Community Board Discretionary Response Fund 2023/24 – as at 28 August 2023:

- Discretionary Response Fund balance for 2023/24 is \$60,346.00
- Youth Achievement and Development Fund balance is \$4,200.00
- The Off the Ground Fund balance is \$2,700.00
- The Shape Your Place Toolkit Fund balance is \$5,600

#### 3.2.2 The 2023/24 Discretionary Response Funding Spreadsheet is **attached** for record purposes.

#### 3.2.3 Youth Development Fund Applications - At the Board's 10 November 2022 meeting the Board resolved that the Waihoru Spreydon-Cashmere-Heathcote Community Board Youth Development Fund allocations process be that assessments are emailed to all members of the Community Board for their individual decision to support or not support, with the final decision determined by a majority vote by email, until the end of



the Board's 2022-25 term. The following Youth Development Fund applications have been approved since the last Area Report:

Name	Event	Amount
Aayden Cameron	New Zealand Secondary Schools Weightlifting Champs in Auckland on 1 - 3 September 2023	\$250
Reupena Fofoa	Teuila World Club Tournament in Samoa on 8 - 9 September 2023	\$350
Alexandria Phillips	Outward Bound Mind-Body-Soul Course in Anakiwa on 22 September - 12 October 2023	\$150
Azaria Molioo	Rugby League National Tournament in Taupo on 21 - 29 September 2023	\$250
Leah Jones	Hip Hop Unite World Championships in Óbidos, Portugal in October 2023	\$350
Emily Jones	Hip Hop Unite World Championships in Óbidos, Portugal in October 2023	\$350
Isabella Day	Junior and Senior South Island Basketball Tournament in Dunedin on 27 Aug - 3 Sept 2023	\$150
Poppy McLeay	Teuila World Club Tournament in Samoa on 8 - 9 September 2023	\$350
Gloria Sua	Teuila World Club Tournament in Samoa on 8 - 9 September 2023	\$350
Greta Hurford	NZCAF Aerobics Nationals in Wellington on 15 -18 September 2023	\$250

The Youth Development Fund Decision Matrices are **attached** for record purposes.

#### 3.2.4 Off the Ground Fund – Reporting back to Community Board:

Name	Event	Amount
Mitchell Reid	Mural Project on Colombo Street	\$300

The Off the Ground Fund Decision Matrices are **attached** for record purposes.

### 3.3 Participation in and Contribution to Decision Making

#### 3.3.1 Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]

- The Waihoru Spreydon-Cashmere-Heathcote 2023-25 Community Board Plan was adopted by the Board at their meeting in May 2023 and can be found online [here](#).

#### 3.3.2 Council Engagement and Consultation.

- Outdoor Dining Policy Review** – The Board made a submission on the Council's proposed Outdoor Dining Policy (**attached**).
- Draft Naming Policy** – the Board made a submission on Council's proposed Naming Policy (**attached**).

### 3.4 Governance Advice

#### 3.4.1 Public Forum – The Board received the following public forum presentations at its 10 August 2023 meeting and its Community Open Forum on 24 August 2023:



- Wednesday Wheelies representative spoke to the Board about the Cycle Network.
- Proposal for a small community orchard at Remuera Reserve by a representative from The River Ōpāwaho church community.

3.4.2 **Deputations** – There were no deputations at its 10 August 2023 meeting:

3.4.3 **Correspondence** – The Board received the following correspondence at its 10 August 2023 meeting:

- Regarding trees on grass verges.
- Regarding speeding and anti-social behaviour on Howard Street.

3.4.4 **Briefings** – The Board received the following briefings in August 2023:

- An update from New Zealand Police
- SH76 Brougham Street Project Update from Waka Kotahi
- Ferrymead – background familiarisation
- Waltham Park – Basketball court upgrade, skate bowl renewal and play space renewal.
- An Overview of Cycleways – Connecting the MCRs
- Scheme Design for Coastal Pathway through Redcliffs Village
- Community Governance Team briefing

3.4.5 **Board Requests** – The Board made the following requests during Elected Members' Information Exchange at its 10 August 2023 meeting and from its 27 July briefing:

- McCormacks Bay footpath – the Board requests that staff investigate the situation with the footpath and provide solutions for improving pedestrian accessibility and safety along McCormacks Bay Road footpath.
- 229 Waimea Terrace footpath – the Board requests that the issues raised regarding damage to the footpath alongside 229 Waimea Terrace be referred to staff to investigate making the footpath safe for pedestrian access.
- Residents Association Newsletter Printing – the Board requests a workshop be arranged around printing of Residents Associations newsletters.
- Te Kura Whakapumau – the Board requests staff contact Te Kura Whakapumau to offer support and guidance around sourcing funding for the trip.
- City Care site, Milton Street – the Board agreed to request staff provide a briefing on what is happening with the former City Care site on Milton Street.
- Sign of the Takahe – accessibility car park – the Board agreed to request that the accessibility car park on the West side of the Sign of the Takahe be reinstated.
- Willard Street Housing – the Board requested a letter be written to Otautahi Community Housing Trust seeking its advice on how many new school enrolments to Te Kura Taumatua school are likely from the Willard Street, Otautahi Community Housing Trust complex.
- Rowley Primary School – the Board requested a letter be written to the issues raised be referred to Kainga Ora seeking its advice on how many new school enrolments to Rowley school are likely from its new developments in the area.
- Coppel Place, parking enforcement – the Board agreed to request:

- i. The Parking Enforcement Team carry out an enforcement blitz along Coppell Place.
  - ii. That staff investigate public education regarding parking on footpaths via Newsline.
- Volunteer Groups, support around chairing meetings – the Board requested staff offer support to local groups for education around chairing meetings.
  - Port Hills Trust targeted rates – the Board referred the query of rates relief for the Port Hills Trust to staff for advice.
  - Spreydon Community Centre – the Board requested staff investigate the need for a Community Centre for the people of Spreydon.
  - The Board agreed to request staff advice regarding the fire safety status of Somerfield Community Centre.
  - The Board agreed to request staff provide a list of flood prone properties in the Board area.
  - The Board agreed to request staff advice regarding if there is sufficient signage for the new safety improvements on Tennyson Street.
  - The Board agreed to request staff investigate extending the no stopping line that are opposite the Mt Pleasant Community Centre back to Aratoro Place.
  - The Board agreed to request staff investigate extending no stopping lines on Woodlau Rise Centaurus Road intersection to the driveway of 2A Woodlau Rise.
  - The Board agreed to request a briefing on Smart Cities, to include information on how Smart Cities track real time reporting.
  - The Board agreed to advise staff the Mountford Park requires watering.

### 3.5 Community Development

**St Mary's Church Concerns:** Staff met with the verger from St Mary's Anglican Church, Addington. Discussion points were the undesirable behaviours around the Church grounds, including alcohol and drug consumption. Staff are continuing to work with Allan to find ways to reduce these issues, including engaging in further discussion with local Police.

The verger spoke of the fantastic Addington Clean-up day that was funded by Off the Ground Funding and shared pictures of fantastic work done by the local neighbourhood to clean up Church Square and the surrounding overgrown bushes.

**Hoon Hay Community Network Meeting** – Staff attended the Hoon Hay Network Meeting on Wednesday 16 August as a guest speaker. It was great to see so many local Community organisations, as well as a number of support agencies that are working in the local area. Staff spoke of the Community Governance Team and their roles, the Waihoru Community Board Plan priorities and took the opportunity to speak of the Community Board's request to discuss with organisations their policy on Rainbow Youth and other minority group inclusion, advising that this would be discussed individually with organisations before the 2024 Strengthening Communities Funding round opens.

**Tagata Mai Saute Academy** – Staff has been supporting local Pasifika trust Tagata Mai Saute Academy with accessing funding and supporting the event planning for Sau ia Festival, a Pasifika School Dance Festival which included 18 schools and over 1000 participants. Schools included Addington School, Christchurch South Intermediate, Hillmorton High School and Opawa School. The event was held Saturday 19 August at the Aurora Centre and was a great celebration of culture and community connection.

A taste of the Sau ia Festival can be found [here](#) from Chris Lynch Christchurch's Newsroom.

#### 4. Advice Provided to the Community Board

- 4.1 **Ticket Report** – A report on open and completed tickets (requests for service) in July 2023 is **attached**.
- 4.2 **Graffiti Snapshot Report** – A report on Graffiti for July 2023 is **attached**.
- 4.3 **Community Parks Bi-Monthly Community Board Update** is **attached**.
- 4.4 **Memo - Response to Correspondence-Ultimate Care Bishop Selwyn** – At its 9 March 2023 meeting the Board received correspondence regarding safety at the entrance of Ultimate Care Bishop Selwyn. A memo is providing advice is **attached**.
- 4.5 **Memo - Francis Reserve Footbridge Replacement** – A memo informing the Board on the bridge failure, replacement design, and timeline is **attached**.
- 4.6 **Memo - Turanga ground-source remediation works** – A memo is **attached** informing the repair works.
- 4.7 **Memo - Outdoor Dining Policy consultation** – A memo is **attached** advising consultation.
- 4.8 **Memo - Richmond Hill sinkhole update** is **attached**.
- 4.9 **Memo - Christchurch Irish Society use of Spreydon Domain for Gaelic Football** – At its briefing on 23 March 2023 the Board requested staff liaise with the Christchurch Irish Society about holding more Gaelic activities at Spreydon Domain. A memo providing advice is **attached**.
- 4.10 **Memo - Summaries of Council Strategies** is **attached**.
- 4.11 **Memo - PC14 - section 42A recommended changes to the notified provisions 28 August 2023 to Community Boards** is **attached**.
- 4.12 **Memo - Environment Court releases final rules for Plan Change 4 Short-term Accommodation** is **attached**.
- 4.13 At its 10 August 2023 meeting, the Board agreed to request that the accessibility car park on the West side of the Sign of the Takahe be reinstated. Staff have advised that there is only off-street parking at that area, and going back as far as 2008, there has never been any accessible car park spaces. The only thing Council has done recently is introduce two P5 parking signs.
- 4.14 At its 10 August 2023 meeting, the Board referred the query of rates relief for the Port Hills Trust to staff for advice. Staff have advised that the Port Hills Trust are already receiving the maximum rates relief from Council.
- 4.15 On 27 June 2023 the Board agreed to request staff advice regarding the fire safety status of Somerfield Community Centre.

*Somerfield Community Centre has a Type 2 Manual Fire Alarm system installed. The system is maintained by Compliance Fire Protection Ltd.*

*The building warrant of fitness (BWof) for Somerfield Community Centre was renewed 1 June 2023. A BWof is a statement from the owner that the specified systems in their building are maintained, inspected and working effectively.*




















































*BWof inspections take place annually and state that the inspection, maintenance, and reporting procedures for the specified systems (such as sprinkler and fire alarm systems) as listed on the compliance schedule have been fully complied with during the previous 12 months.*

In addition, the Board requested information regarding:

- An assessment and review for the Somerfield Community Centre.
- Exterior and facilities to be upgraded, modernised and made desirable for all residents and fit for community purpose.
- Kitchen review and modernising to be fit for purpose.
  - Does kitchen meet health and safety standards
- Accessibility for residents with disability, wheelchairs or pushchairs
- Inclusivity for gender neutral or culturally diverse residents and residents of various ages and family units

*Refurbishment of the Somerfield Community Centre is tentatively scheduled for FY24. An initial scoping visit has been carried. When the next visit occurs, the comments raised by the Community Board will be taken into consideration prior to confirmation of the refurbishment scope. At this stage, it is anticipated that any potential work programme would be scheduled for early 2024.*

## Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	2023/24 Discretionary Response Funding Spreadsheet as at 28 August 2023	23/1377694	154
B  	Decision Matrix - 00066320 - Aayden Cameron	23/1377527	155
C  	Decision Matrix - 00066295 - Reupena Fofoa	23/1377528	156
D  	Decision Matrix - 00066249 - Alexandria Phillips	23/1377530	157
E  	Decision Matrix - 00066329 - Azaria Molioo	23/1377532	158
F  	Decision Matrix - 00066266 - Leah Jones	23/1377533	159
G  	Decision Matrix - 00066294 - Emily Jones	23/1377535	160
H  	Decision Matrix - 00066351 - Isabella Day	23/1377536	161
I  	Decision Matrix - 00066428 - Poppy McLeay	23/1377538	162
J  	Decision Matrix - 00066430 - Gloria Sua	23/1377539	163
K  	Decision Matrix - 00066524 - Greta Hurford	23/1377540	164
L  	Decision Matrix 00066339 - Off The Ground Fund - Mural	23/1377695	166
M  	Board Submission - Outdoor Dining Policy Review	23/1367047	167
N  	Board Submission - Draft Naming Policy	23/1367049	168
O  	Ticket Report - July 2023	23/1384044	170
P  	Graffiti Snapshot Report - July 2023	23/1384045	171
Q  	Community Parks Bi-Monthly Community Board Update, August 2023	23/1376576	173
R  	Memo - Response to Correspondence-Ultimate Care Bishop Selwyn	23/1386739	176
S  	Memo - Francis Reserve Footbridge Replacement	23/1386741	178
T  	Memo - Turanga ground-source remediation works	23/1386742	188
U  	Memo - Outdoor Dining Policy consultation	23/1386745	190
V  	Memo - Richmond Hill sinkhole update	23/1386786	192
W  	Memo - Christchurch Irish Society use of Spreydon Domain for Gaelic Football	23/1386787	194
X  	Memo - Summaries of Council Strategies	23/1386788	195
Y  	Memo - PC14 - section 42A recommended changes to the notified provisions 28 August 2023 to Community Boards	23/1386789	236
Z  	Memo - Environment Court releases final rules for Plan Change 4 Short-term Accommodation	23/1387155	242

## Signatories Ngā Kaiwaitohu

<b>Authors</b>	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere-Heathcote Bec Carr - Support Officer Jane Walders - Community Board Advisor Heather Davies - Community Development Advisor Shanelle Temaru-Ilalio - Community Recreation Advisor Menime Ah Kam-Sherlock - Community Recreation Advisor
<b>Approved By</b>	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere-Heathcote Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood-Linwood Matthew Pratt - Acting Head of Community Support and Partnerships



	Allocation 2023-24	
Waihoru Spreydon-Cashmere-Heathcote Discretionary Response Fund	Amounts	Board Approval
2023-24 Discretionary Response Fund from 13 July meeting	\$30,000.00	13/07/23
2023-24 Discretionary Response Fund from 10 August meeting	\$52,846.00	10/08/23
<b>Total 2022-23 Discretionary Response Fund</b>	<b>\$82,846.00</b>	
Youth Development Fund	\$ 7,000.00	13/07/23
Off the Ground Fund	\$ 3,000.00	13/07/23
Board Project - Hoon Hay Fiesta	\$ 4,500.00	13/07/23
Communicating with the Community	\$ 3,500.00	10/08/23
Summer with Your Neighbours	\$ 4,500.00	10/08/23
<b>Discretionary Response Fund Balance</b>	<b>\$60,346.00</b>	
<b>Youth Development Fund</b>	<b>\$7,000.00</b>	
Aayden Cameron, New Zealand Secondary Schools Weightlifting Champs, Auckland	\$250.00	21/08/23
Reupena Fofoa, Teuila World Club Tournament, Samoa	\$350.00	21/08/23
Alexandria Phillips, Outward Bound Mind-Body-Soul Course, Anakiwa	\$150.00	21/08/23
Azaria Molioo, Rugby League National Tournament, Taupo	\$250.00	21/08/23
Leah Jones, Hip Hop Unite World Championships in Óbidos, Portugal	\$350.00	21/08/23
Emily Jones, Hip Hop Unite World Championships in Óbidos, Portugal	\$350.00	21/08/23
Isabella Day, Junior and Senior South Island Basketball Tournament, Dunedin	\$150.00	28/08/23
Poppy McLeay, Teuila World Club Tournament, Samoa	\$350.00	28/08/23
Gloria Sua, Teuila World Club Tournament, Samoa	\$350.00	28/08/23
Greta Hurford, NZCAF Aerobics Nationals, Wellington	\$250.00	28/08/23
<b>Youth Development Fund Balance - Available for allocation</b>	<b>\$4,200.00</b>	
<b>Off The Ground Fund</b>	<b>\$3,000.00</b>	Approved
Mitchell Reid - Mural Project on Colombo Street	\$300.00	04/08/23
<b>Off The Ground Fund Balance - Available for allocation</b>	<b>\$2,700.00</b>	
<b>Shape Your Place Toolkit Fund</b>	<b>\$5,600.00</b>	carry fwd
<b>Shape Your Place Toolkit Fund Balance - Available for allocation</b>	<b>\$5,600.00</b>	

## 2023/24 YDF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00066320	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Aayden Cameron	<p><b>New Zealand Secondary Schools Weightlifting Champs</b></p> <p>Aayden is due to represent Cashmere High School, Christchurch/Canterbury and South Island at the New Zealand Secondary Schools Weightlifting Champs in Auckland on 1-3 September 2023. Aayden recently was 1st place in the youth M89 weight class at the 2023 South Island Weightlifting Champs which was held in Dunedin.</p> <p>To go to the National Secondary Schools Aayden has to pay \$1000. Aayden is doing very well in his chosen sport and it is boosting his confidence in all areas of his learning and social interactions. This would be a great opportunity for him to have, to represent not only his school but his province on a National platform.</p> <p>Any assistance would be appreciated.</p>	<p>\$ 1,080</p> <p><b>Requested</b></p> <p>\$ 500</p> <p>(46% requested)</p>	<p>Accommodation \$250</p> <p>Flights \$480</p> <p>Uniform \$100</p>	<p><b>\$ 250</b></p> <p>That the Waihoru Spreydon-Cashmere-Heathcote Community Board, make a grant of \$250 from the 2023-24 Spreydon-Cashmere-Heathcote Youth Development Fund towards Aayden Cameron participating in at the New Zealand Secondary Schools Weightlifting Champs in Auckland on 1st-3rd September 2023.</p>	<b>2</b>

<p><b>Organisation Details</b></p> <p>Service Base:</p> <p>Legal Status:</p> <p>Established:</p> <p>Target Groups:</p> <p>Annual Volunteer Hours:</p> <p>Participants:</p> <p><b>Alignment with Council Strategies</b></p> <p><b>CCC Funding History</b></p>	<p><b>Other Sources of Funding</b></p> <p>Car Wash Fundraising with funds split between 10 rangatahi</p> <p><b>Staff Assessment</b></p> <p>Staff support this application as it meets all Youth Development criteria.</p> <p>Aayden 16 years old has been selected to represent the South Island at the New Zealand Secondary School Weightlifting Champs that will be held in Auckland.</p> <p>Aayden is doing very well in his chosen sport; it is boosting his confidence in all areas of his learning and social interactions. Recently placed 1st in the Youth M89 weight class at the 2023 South Island Weightlifting Champs that was held in Dunedin.</p> <p>Aayden has been weightlifting since the beginning of last year 2022 with short term goals set to be top in New Zealand for his age and weight class and represent New Zealand at youth world champs in the near future. Long term goal would be to represent New Zealand at the commonwealth games/Olympics.</p>
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## 2023/24 YDF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

### Priority Rating

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00066295	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Reupena Fofa	<b>International Teuila Tag Games</b>  Reupena has been selected to represent Canterbury at the International Teuila Tag Games in Apia, Samoa on the 8-9 of September.  This is an opportunity to represent family, community and heritage as well as play a sport that is growing internationally and Reupena is keen to be a part of this.	\$ 1,845  <b>Requested</b> \$ 500 (27% requested)	Return Flights CHC-API \$1,242 Accommodation \$200 Food \$109 Player Registration \$40 Vehicle Hire \$86 On and Off Field Apparel \$158  First Aide \$10	<b>\$ 350</b>  That the Waihoru Spreydon-Cashmere-Heathcote Community Board, make a grant of \$350 from the 2023-24 Spreydon-Cashmere-Heathcote Youth Development Fund towards Reupena Fofa participating in at the Teuila World Club Tournament in Samoa on 8th-9th September 2023.	<b>2</b>

<b>Organisation Details</b> Service Base: Legal Status: Established: Target Groups: Annual Volunteer Hours: Participants:  <b>Alignment with Council Strategies</b>  <b>CCC Funding History</b>	<b>Other Sources of Funding</b> Raffle and Supper Fundraisers \$511 Will seek sponsorship as another fundraiser but this is not guaranteed for incoming funds.  <b>Staff Assessment</b> Reupena is 20 years old and is the second youngest in his family. Playing multiple sports such as volleyball, rugby union, rugby league and this sport tag football that he has been involved in for the last two years. Reupena attended Tag Football trials that was held for the Open Mix Grade at Bromley Park, this had Reupena selected for the Open Mix team travelling to Samoa. This will be Reupenas first time playing on an international level, he is so excited and honoured to be representing South Island, New Zealand at the Teuila World Club Tournament in his country of origin, Samoa. Teuila World Club Tournament is an annual event run by Samoa Tag Federation that has seen teams from previous years attend from Australia, American Samoa, Fiji and New Zealand. Reupena hopes to make the Samoa selection team from this tournament.
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## 2023/24 YDF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

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00066249	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Alexandria Phillips	<b>Outward Bound Mind-Body-Soul Course</b> Outward Bound Mind-Body-Soul Course in Anakiwa, a 21-day course for 16-18 year olds learning to push themselves physically and mentally in the outdoors.	\$ 5,795 <b>Requested</b> \$ 300 (5% requested)	\$5,795 Outward Bound course and registration	<b>\$ 150</b> That the Waihoru Spreydon-Cashmere-Heathcote Community Board, make a grant of \$150 from the 2023-24 Spreydon-Cashmere-Heathcote Youth Development Fund towards Alexandria Phillips participating in at the Outward Bound Mind-Body-Soul Course in Anakiwa on 22nd September-12th October 2023.	<b>2</b>

<b>Organisation Details</b> Service Base: Legal Status: Established: Target Groups: Annual Volunteer Hours: Participants:	<b>Other Sources of Funding</b> Funding sources currently include Hillmorton High School \$500. Personal, friends, family and community contributions \$1900. Planning a raffle among friends and family plus contribute personally from part-time work offered.
<b>Alignment with Council Strategies</b> <b>CCC Funding History</b>	<b>Staff Assessment</b> Alexandria is a Year 13 student at Hillmorton High School. Currently a house leader, a volunteer in the school canteen, a member of the senior council and a peer support leader. Outside of school Alexandria plays netball and is a member of the Christchurch Netball Centre and Mainland Youth Advisory Groups. Alexandria applied for the Outward-Bound course, meeting the criteria, her application was accepted. This course will have individuals learning to push themselves physically and mentally in the outdoors whilst developing skills such as leadership, decision making, teamwork, communication, resilience and problem solving. Activities include tramping, rock climbing, kayaking, swimming, sailing, a solo expedition and much more. In completion of the Outward-Bound Course Alexandria would like to share her personal experience and journey from it in school, in hope of inspiring young people to follow their dream, take a chance and challenge themselves to learn and grow.

## 2023/24 YDF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

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Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
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00066329	<b>Organisation Name</b> Azaria Molioo	<b>Name and Description</b> <b>Rugby League National Tournament</b> Rugby League for southern zone travelling to Taupo for national tournament	<b>Total Cost</b> \$ 400 <b>Requested</b> \$ 400 (100% requested)	<b>Contribution Sought Towards</b> Flights, Accommodation, Apparel and Food	<b>Staff Recommendation</b> \$ That the Waihoru Spreydon-Cashmere-Heathcote Community Board, make a grant of \$250 from the 2023-24 Spreydon-Cashmere-Heathcote Youth Development Fund towards Azaria Molioo participating in at the Rugby League National Tournament in Taupo on 21st-29th September 2023.	<b>Priority</b> <b>2</b>
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<b>Organisation Details</b> Service Base: Legal Status: Established: Target Groups: Annual Volunteer Hours: Participants:  <b>Alignment with Council Strategies</b>  <b>CCC Funding History</b>	<b>Other Sources of Funding</b> Team fundraising  <b>Staff Assessment</b> Azaria started playing Rugby League in nursery grade when she was 5 years old, now 18 years old playing in representative teams she hopes to one day make a career in the sport playing in the NRL competition (National Rugby League Competition)  Azaria currently plays for the Linwood Keas Rugby League Club in the Open women's grade. Selected to represent Canterbury in the 18s grade at the Southern Zone tournament where Azaria was selected for the South Island Scorpions team that will travel to Taupo in September to play in the girls rugby league national tournament.
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## 2023/24 YDF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

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00066266	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Leah Jones	<b>World Hip Hop Competition, Portugal</b> To compete in the Hip Hop Unite World Championships in Óbidos, Portugal in October 2023.	\$ 4,960 <b>Requested</b> \$ 1,000 (20% requested)	\$3,350 - air fare \$2,000 - accommodation \$545 - other expenditure \$265 - team uniform \$200 - transport \$110 - registration	<b>\$ 350</b> That the Waihoru Spreydon-Cashmere-Heathcote Community Board approve a grant of \$350 from their 2023-24 Youth Development Fund to Leah Jones towards costs associated with competing in the Hip Hop Unite World Championships in Óbidos, Portugal in October 2023.	<b>2</b>

<b>Organisation Details</b> Service Base: Legal Status: Established: Target Groups: Annual Volunteer Hours: Participants:  <b>Alignment with Council Strategies</b> <ul style="list-style-type: none"> <li>Strengthening Communities Together Strategy</li> </ul> <b>CCC Funding History</b>	<b>Other Sources of Funding</b> Sponsorship t-shirts from \$1-\$50 from family and friends.  <b>Staff Assessment</b> Leah is 14 years old and has been doing hip hop for five and a half years. Her interest began with a class for children and then following an audition she was accepted into a top junior crew, that competed at the New Zealand Competitive Aerobics Federation Incorporated Nationals in Wellington. For three years she was dancing in varsity top crew and is now part of A1 mega crew based at Ace Dance Studios.  Leah has competed in Hip Hop International, Auckland and Hip Hop Unite in Wellington, where her varsity crew got through to finals and the A1 mega crew were placed first. This placing at nationals, has led to their selection to compete at the world championships in Portugal. In addition to hip hop dance Leah plays lots of sports including touch rugby, field hockey and baseball.  Leah works at the school canteen and volunteers to tutor her younger sister's hip hop crew at her school. Leah says, "it will be an honour to represent Christchurch in something I am so very passionate about. My friends and Whanau will be proud and it will inspire them to try new things and always put themselves out there. My team is a range of ages from 14 (me being youngest) and 25 and for some people this has been their life-long dream all throughout school years".
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## 2023/24 YDF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

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00066294	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Emily Jones	<b>Hip Hop Unite World Championships</b>  To compete in the Hip Hop Unite World Championships in Óbidos, Portugal in October 2023.	\$ 6,470  <b>Requested</b> \$ 1,000 (15% requested)	\$3,350 - air fare \$2,000 - accommodation \$545 - other expenditure \$265 - team uniform \$200 - transport \$110 - registration	<b>\$ 350</b>  That the Waihoru Spreydon-Cashmere-Heathcote Community Board approve a grant of \$350 from their 2023-24 Youth Development Fund to Emily Jones towards costs associated with competing in the Hip Hop Unite World Championships in Óbidos, Portugal in October 2023.	<b>2</b>

<b>Organisation Details</b> Service Base: Legal Status: Established: Target Groups: Annual Volunteer Hours: Participants:  <b>Alignment with Council Strategies</b> <ul style="list-style-type: none"> <li>Strengthening Communities Together Strategy</li> </ul> <b>CCC Funding History</b>	<b>Other Sources of Funding</b> Sponsorship from friends and family - \$300  <b>Staff Assessment</b> Emily has been dancing in the style of hip hop since 2016. She started at a youth beginner class, then moved up through competitive junior crews, advanced training programmes and competitive varsity crews. Through her involvement in the dance community, Emily has travelled to regional and national competitions, including Hip Hop International, Hip Hop Unite, NZCAF, Hip Hop Summit, Impact Dance Experience, Brisbane's House of Champs and Shakedown.  Emily is now part of the top varsity crew and mega crew at Ace dance studios. Earlier this year at the Wellington Hip Hop Unite Nationals, the varsity crew placed 9th and the mega crew took the gold medal and gained a place in the world championships. Emily does eight hours training each week which includes fitness, technique and competition set training. Emily says "the mega crew has been training every week to create and perfect a world stage worthy performance". At school Emily shares her knowledge of dance teaching younger students during her lunchtime. Prior to this she also taught multiple dance crews at her old primary school.  Emily says "the trip to Portugal is a once in a lifetime opportunity for me to showcase my skills, network with industry professionals and gain international exposure. This competition represents the realisation of a long-cherished dream. Participating in a global event of this magnitude has been an aspiration for years"
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## 2023/24 YDF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

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00066351	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Isabella Cathy Day	<b>Si Junior/Senior Basketball Tournament</b> South Island Junior and Senior Basketball Tournament held in Dunedin	\$ 1,450  <b>Requested</b> \$ 300 (21% requested)	Accommodation, Transport, Food, Coach and manager for the South Island Junior and Senior basketball Tournaments \$1,450	<b>\$ 150</b>  That the Waihoru Spreydon-Cashmere-Heathcote Community Board, make a grant of \$150 from the 2023-24 Spreydon-Cashmere-Heathcote Youth Development Fund towards Isabella Day participating in at the Junior and Senior South Island Basketball Tournament in Dunedin on 27th August to the 3rd September 2023.	<b>2</b>

<b>Organisation Details</b> Service Base: Legal Status: Established: Target Groups: Annual Volunteer Hours: Participants:  <b>Alignment with Council Strategies</b>  <b>CCC Funding History</b>	<b>Other Sources of Funding</b>  <b>Staff Assessment</b> Isabella is a Year 9 Student at Cashmere High School, and she has recently been selected for the junior basketball team and also for the senior basketball team which is a huge achievement. Isabella will represent Cashmere High School at the South Island Basketball Tournament held in Dunedin.  Having played basketball from Yr 3 to now, Isabella has played in a few competitions including the Under 13 Canterbury Basketball team that competed at the 2022 South Island Tournament held in Ashburton, where they placed 1st.  Attending the basketball tournaments will help further develop Isabella's skills and experience in the sport she loves, with the goal to one day represent New Zealand.  Isabella has recently learnt to umpire basketball now giving back to her basketball club by helping to umpire one game a week.
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## 2023/24 YDF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

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00066428	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Poppy McLeay	<b>International Teuila Tag Games</b> Representing South Island Tau Tag at the International Teuila world club series held in Apia, September 2023.	\$ 1,965  <b>Requested</b> \$ 500 (25% requested)	Return Flights CHC-API \$1,242 Accommodation \$300 Food \$129 Player Registration \$40 Vehicle Hire \$86 On and Off Field Apparel \$158 First Aide \$10	<b>\$ 350</b>  That the Waihoru Spreydon-Cashmere-Heathcote Community Board, make a grant of \$350 from the 2023-24 Spreydon-Cashmere-Heathcote Youth Development Fund towards Poppy McLeay participating in at the Teuila World Club Tournament in Samoa on 8th-9th September 2023.	<b>2</b>

<b>Organisation Details</b> Service Base: Legal Status: Established: Target Groups: Annual Volunteer Hours: Participants:  <b>Alignment with Council Strategies</b> <b>CCC Funding History</b>	<b>Other Sources of Funding</b> Team fundraising at F45 Raffle fundraiser \$168 Supper Fundraisers \$43 Seeking sponsorship  <b>Staff Assessment</b> Poppy is 23 years old, currently a nurse in NICU, she has a passion to serve people within the community. Enjoys playing sports such as rugby league and union, with this year trying out a new code Tag Football that she has since grown a love for the game. Tag Football trials were held for the Open Mix Grade at Bromley Park in April, where Poppy attended and was selected for the Open Mix team travelling to Samoa. This will be Poppys first time playing at an international level, she is excited and honoured at the opportunity to represent South Island. The team are currently training 3-4 hours a week for the tournament. Being able to participate will give Poppy the opportunity to learn about the Samoan culture and give back to the community. Running skills clinics in schools in both Christchurch and Samoa. Teuila World Club Tournament is an annual event run by Samoa Tag Federation that has seen teams from previous years attend from Australia, American Samoa, Fiji and New Zealand. Reupena hopes to make the Samoa selection team from this tournament. Future goals are to represent Canterbury in Rugby league and make New Zealand representative Tag team from this tournament in Samoa.
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## 2023/24 YDF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
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Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00066430	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Gloria Sua	<b>International Teuila Tag Games</b> International Teuila Tag competition in Apia, Samoa September, 2023	\$ 2,220 <b>Requested</b> \$ 500 (23% requested)	Return Flights CHC-API \$1,242 Accommodation \$300 Food \$129 Player Registration \$40 Vehicle Hire \$86 On and Off Field Apparel \$158 First Aide \$10	<b>\$ 350</b> That the Waihoru Spreydon-Cashmere-Heathcote Community Board, make a grant of \$350 from the 2023-24 Spreydon-Cashmere-Heathcote Youth Development Fund towards Gloria Sua participating in at the Teuila World Club Tournament in Samoa on 8th-9th September 2023.	<b>2</b>

<b>Organisation Details</b> Service Base: Legal Status: Established: Target Groups: Annual Volunteer Hours: Participants:  <b>Alignment with Council Strategies</b> <b>CCC Funding History</b>	<b>Other Sources of Funding</b> Individual fundraisers Team Fundraiser-F45, Raffle, Sponsorship and Suppers  <b>Staff Assessment</b> Gloria is 21 years old, was born in Samoa and made the move to New Zealand in 2014. The third eldest out of five siblings. Gloria has been playing tag since 2019 along with her other favourite sports, rugby union, league, and volleyball. Having represented Samoa at an international level for rugby union and Canterbury rep for league this year, Gloria is excited about this opportunity to go back to Samoa, her country of origin to represent South Island and her family here in Christchurch. Teuila World Club Tournament is an annual event run by Samoa Tag Federation that has seen teams from previous years attend from Australia, American Samoa, Fiji and New Zealand. Gloria hopes to make the Samoa selection team from this tournament. Future goals are: -Represent Samoa at the next Women's Rugby World Cup. -Represent Canterbury in the National 7s competition. -Join the army.
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## 2023/24 YDF SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00066524	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Greta Hurford	<b>NZCAF Aerobics Nationals</b>  NZCAF Aerobics Nationals competition held in Wellington.	\$ 1,316  <b>Requested</b>  \$ 500  (38% requested)	Flights \$386 Accommodation \$540 Vehicle Hire \$389	<b>\$ 250</b>  That the Waihoru Spreydon-Cashmere-Heathcote Community Board, make a grant of \$250 from the 2023-24 Spreydon-Cashmere-Heathcote Youth Development Fund towards Greta Hurford participating in at the NZCAF Aerobics Nationals in Wellington on 15th-18th September 2023.	<b>2</b>

### Organisation Details

Service Base:  
Legal Status:  
Established:  
Target Groups:  
Annual Volunteer Hours:  
Participants:

### Alignment with Council Strategies

### CCC Funding History

### Other Sources of Funding

T-shirt sponsorship  
Team Fundraiser

### Staff Assessment

Greta is Year 7 at Knights Stream School, other than aerobics she enjoys playing netball for Halswell Rugby League Netball Club, Cross Country running where she placed 8th at the Canterbury Primary Schools competition and selected to join Te Ropu Oma O Waitaha (Runners of Canterbury) to run in an inter-regional race.

Greta has been doing aerobics for over a year and competed at the NZCAF Christchurch Regionals Aerobics competition this year.

Competing in a heat, then a final placing first for both solo routine and team routine.

The top 5 athletes for the category were selected to attend nationals held 15th-18th September in Wellington where Greta has qualified for and currently training 2-3 hours a week.

Participation in this national event representing Knights Stream School will improve Greta's aerobic skills and help with progressing to the next level. She would also love to promote and grow this sport for others at her school and within the wider community.

### Future Goals

- Represent New Zealand for aerobics
- Play netball for the Silver Ferns.

*Request 00066524 Continued*

	-To become a dermatologist.
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## 2023/24 OFF THE GROUND FUND SPREYDON-CASHMERE-HEATHCOTE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00066339	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Mitchell Reid	<b>Off The Ground Fund - Mural</b>  I'm seeking financial support for materials to paint a large mural on Colombo Street.	\$ 300  <b>Requested</b> \$ 300 (100% requested)	Painting supplies \$300	<b>\$ 300.00</b>  That the Waihoru Spreydon Cashmere Heathcote Community Board approves a grant of \$300 from its 2023-24 Off the Ground Fund for the mural project.	<b>2</b>

<b>Organisation Details</b> Service Base: Legal Status: Established: Target Groups: Annual Volunteer Hours: Participants:  <b>Alignment with Council Strategies</b>  <b>CCC Funding History</b>	<b>Other Sources of Funding</b>  <b>Staff Assessment</b> Mitch Reid is a graffiti artist who is mentoring youth through a Graffiti workshop programme. He has spoken to local building and business owners seeking permission and a "legal" place to paint a mural, enabling education of the mentorees about "legal" places to paint and to hopefully deter further graffiti on this wall.  The mural will be at 280 Colombo Street and will be a cartoon styled picture of a Great White Shark breaching out of the water with a little Island. The Fish and Chip shop owner is also providing some financial support for the words "fish and chips" to be placed across the top of the mural.  If successful funding will go towards spray and water-based paint, tapes, masking paper and equipment used for painting.  The rationale for recommendation of \$300 is: - This project aligns with Te Haumako; Te Whitingia Pou Tahi-Strengthening Communities Strategy in particular the pou of people and place. -The alignment to the Waihoru Community Board Plan of neighbourhood building in the Addington area.
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25 August 2023

Danielle Endacott  
Engagement Advisor  
[engagement@ccc.govt.nz](mailto:engagement@ccc.govt.nz)  
Christchurch City Council  
53 Hereford Street  
Christchurch 8154

Beckenham Service Centre  
03 941 6633  
66 Colombo Street, Beckenham  
PO Box 73027  
Christchurch 8154  
[ccc.govt.nz](http://ccc.govt.nz)

Hello Danielle,

## Submission Outdoor Dining Policy Review

The Waihoru Spreydon-Cashmere-Heathcote Community Board appreciates the opportunity to provide a submission to the Christchurch City Council on the Outdoor Dining Policy Review and thanks staff for the work done on this matter.

The Board's statutory role is, "to represent, and act as an advocate for, the interests of its community" (Local Government Act 2002, section 52). The Board provides this submission in its capacity as a representative of the communities in the Spreydon-Cashmere-Heathcote area.

Our Community Board Plan's vision is that "Spreydon-Cashmere-Heathcote is a place where people are actively engaged and contribute to thriving communities and environments, where they feel they belong and are safe and connected with each other". There are a number of businesses in Waihoru Spreydon-Cashmere-Heathcote which hold licenses under the current outdoor dining policies under review. The Board supports the draft single-policy as it is more user-friendly to better meet the needs of the hospitality industry and the wider community.

The Board wishes to support the draft policy, in particular:

- That outdoor dining areas are accessible for all pedestrians including users of wheelchairs and mobility devices and for the visually impaired.
- As a place-making strategy, i.e., turn little centres into villages, enhancing local social connection and cohesion.

The Board would like to speak to this submission.

Ngā mihi,



**Callum Ward**

Chairperson, Waihoru Spreydon-Cashmere-Heathcote Community Board

25 August 2023

Engagement Team  
[engagement@ccc.govt.nz](mailto:engagement@ccc.govt.nz)  
Christchurch City Council  
53 Hereford Street  
Christchurch 8154

Beckenham Service Centre  
03 941 6633  
66 Colombo Street, Beckenham  
PO Box 73027  
Christchurch 8154  
[ccc.govt.nz](http://ccc.govt.nz)

Hello,

## Submission - Draft Naming Policy

The Waihoru Spreydon-Cashmere-Heathcote Community Board appreciates the opportunity to provide a submission to the Christchurch City Council on the Draft Naming Policy and thanks staff for the work done on this matter.

The Board's statutory role is, "to represent, and act as an advocate for, the interests of its community" (Local Government Act 2002, section 52). The Board provides this submission in its capacity as a representative of the communities in the Spreydon-Cashmere-Heathcote area.

Our Community Board Plan's vision is that "Spreydon-Cashmere-Heathcote is a place where people are actively engaged and contribute to thriving communities and environments, where they feel they belong and are safe and connected with each other". The Community Board believes that feeling connected is facilitated by seeing yourself reflected in your local environment, which includes street names that reflect the diversity of the population, including gender and minority ethnic groups.

The Board wishes to support the purpose of the draft policy, and would like to add:

- When the name is gifted from Mana Whenua, that Council accepts the gifted name.
- The Board is in support of the principle that mana whenua are only asked to gift names for significant places. This is appropriate and respectful of the mana of names and of the demands on mana whenua in this process.

We are concerned there is a risk that this may have an unintended consequence that less kupu Maori are used in naming.

Mana whenua may have the view that te reo should only be used for significant places. We would understand and accept that perspective.

In general terms the Board's view is that the use of te reo Maori in everyday settings is an important part of revitalising the language and making it accessible to all New Zealanders.

The Board recognises that developers often wish to use te reo Maori but have concerns around cultural appropriateness in the use of te reo, and wish to consult with mana whenua. Developers often lack expertise in this area. However, this imposes a demand on mana whenua to respond. The Board's view is that Council needs to provide support to developers to use te reo Maori appropriately, as there is a desire from developers.

Therefore, the board asks that the policy is clarified to either:

- provide a pathway for the use of non-gifted te reo Maori including appropriate council support, or
- explicitly state that non-gifted names are not anticipated to be used.

- The name needs to be practical in terms of length, so that the name will fit on a map.
- If a family name is used, that the living relatives have been contacted and asked in advance.
- The Board believes that feeling connected is facilitated by seeing yourself reflected in your local environment, which includes street names that reflect the diversity of the population, including gender and minority ethnic groups.

In some instances, the names provided by developers for approval do not reflect this aspiration. Further inquiry has revealed that while developers may share this aspiration, they do not have access to:

- All resources that may be available to understand the natural, and pre-colonial histories of a given place, or time to undertake thorough research.
  - Do not have the confidence that using kupu Māori is appropriate or desired by mana whenua, or a strong relationship with mana whenua. The board recognises as well that relationships between all those seeking approval for names and mana whenua, would likely impose an unmanageable burden on mana whenua, although we defer to the view of mana whenua themselves on this issue.
  - The council has a vibrant and deeply knowledgeable heritage team, with extensive knowledge of our city already. The Board's view is that the Council's Naming Policy should serve the Council's Heritage Strategy 2019-2029.
  - The Board would like to see Council leverage its existing knowledge and resource to assist developers seeking to name streets, for example by holding a register of road name suggestions available for use, along with the option to engage a historian or Community Stories Liaison to assist with history of an area.
- Have naming consistency across all sectors of Council.
  - Request a review of current road names, with a view to correcting any mis-spellings, missing macrons, etc.

The Board would like to speak to this submission.

Ngā mihi,



**Callum Ward**

Chairperson, Waihoru Spreydon-Cashmere-Heathcote Community Board

## Ticket Report

01 07 2023 - 31 07 2023

Spreydon-Cashmere-Heathcote

Tickets Reported in July 2023

3952

# Reported Tickets last ...

Status as of Report Date

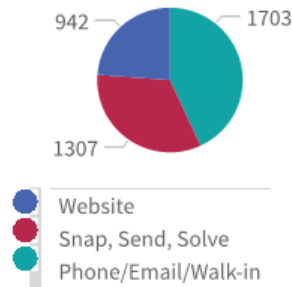
Open

1040

Closed/Resolved

2912

Channels



Currently Open Tickets\*

5189

# Open Tickets all

11

avg open ticket age (days)

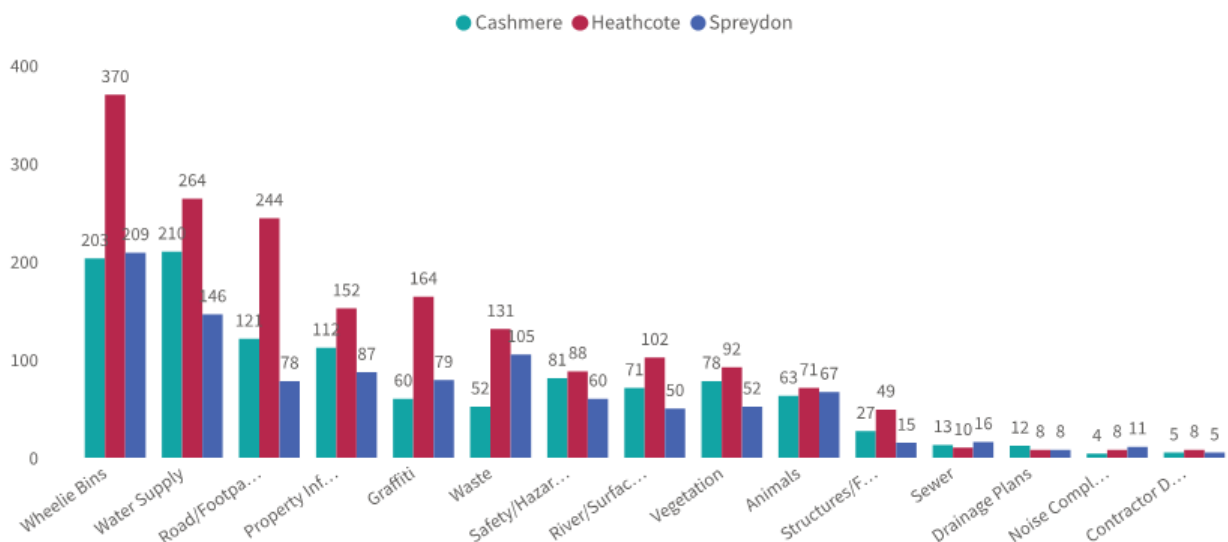
25% of open tickets are less than 28 days old

50% of open tickets are less than 131 days old

75% of open tickets are less than 336 days old

\*Open as of report date, reported all time

Top 15 Incident Categories



Top 10 Object Categories

# Tickets	ObjectCategory
422	Water Leak
303	Graffiti
276	Damaged Bin
240	Bin Not Collected
236	Litter
157	Residential Property Files
152	Blockage/Water Not Draining
150	Footpath
118	Potholes
115	Trees

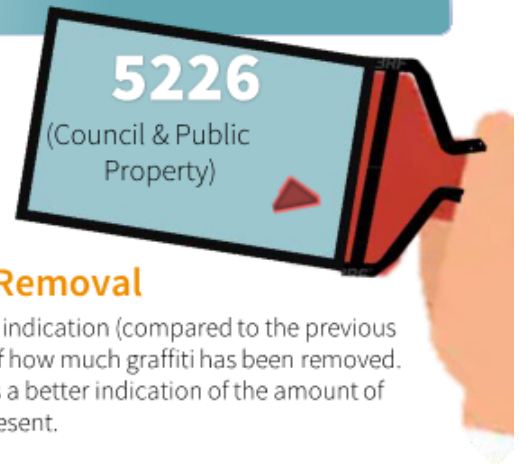
Report date:  
01 Aug 2023



# GRAFFITI SNAPSHOT

July 2023

## Ward & Suburb Insights



### Ward Reporting

This is an indication (compared to the previous month) of how active our citizens are. Several people may report the same "tag" so this is not the best way to determine the amount of graffiti present.

Ward	# of Tickets - Latest Month	# of Tickets - Previous Month	% Monthly Change
Banks Peninsula	23	15	53%
Burwood	43	50	-14%
Cashmere	59	36	64%
Central	785	773	2%
Coastal	128	127	1%
Fendalton	38	54	-30%
Halswell	26	61	-57%
Harewood	18	30	-40%
Heathcote	160	191	-16%
Hornby	32	48	-33%
Innes	67	36	86%
Linwood	90	99	-9%
Papanui	37	64	-42%
Riccarton	58	71	-18%
Spreydon	77	94	-18%
Unknown	1	1	0%
Waimairi	7	30	-77%
<b>Total</b>	<b>1,649</b>	<b>1,780</b>	<b>-7%</b>

### Ward Removal

This is an indication (compared to the previous month) of how much graffiti has been removed. This gives a better indication of the amount of graffiti present.

Ward	Cleaned Graffiti latest month - mtrs2	Cleaned Graffiti previous month - mtrs2
Banks Peninsula	272	46
Burwood	126	82
Cashmere	102	38
Central	2778	2333
Coastal	772	180
Fendalton	55	34
Halswell	252	67
Harewood	172	16
Heathcote	2038	1120
Hornby	200	409
Innes	89	85
Linwood	274	266
Papanui	58	118
Riccarton	86	93
Spreydon	218	303
Waimairi	29	6
<b>Total</b>	<b>7519</b>	<b>5193</b>

### Reporting Hot Spots

Streets/Locations with the most reported graffiti

Street	# of Tickets - Latest Month	# of Tickets - Previous Month	# of Tickets
Margaret Mahy Family Playground	14	5	14
St Asaph Street, Memory to Madras	13	4	13
Avon Riverbank Central City	12	10	12
Manchester Street, Hereford to Worcester	12	9	12
Washington Way Reserve	10		10
Cathedral Square	9	2	9
Colombo Street	9	17	9
St Asaph Street, Fitzgerald to Phillips	9	4	9
Barrington Park	8	1	8
Brighton Mall, Brighton to Union	8	2	8
Fitzgerald Avenue	8	5	8
Cathedral Square, Worcester to Colombo	7	14	7
Little Hagley Park	7		7
St Asaph Street, Phillips to Nursery	7	1	7
Cashel Street	6	6	6
Colombo Street, Moorhouse to Bath	6		6
Hagley Park South	6	5	6
Madras Street	6		6
Madras Street \ Southwark Street, Central City	6		6
Madras Street, Salisbury to Ely	6		6
Manchester Street	6	11	6
Oxford Terrace, Hereford to Worcester	6	1	6
Riccarton Road	6		6

### Removal Hot Spots

Locations with the most graffiti removed (m2)

Street	Cleaned Graffiti Square Metres
Main South Road, Springs to Hanworth	239
Lismore Street \ Falsgrave Street, Waltham	207
Washington Way Reserve	150
Carlisle Street, Colombo to Buchan	145
Lincoln Road, Hazledene to Lincoln	144
Worcester Street \ Tramway Lane, Central City	125
Bath Street \ Colombo Street, Central City	113
Colombo Street \ Moorhouse Avenue, Sydenham	110
Waltham Park	107
Manchester Street, Hereford to Worcester	103
Craighead Reserve, Papanui	87
Colombo Street, Quill to Welles	83
Halswell Junction Road, Branstons to Edmonton	82
Club Lane \ Oxford Terrace, Central City	73
Aldwicks Road, Newcastle to Marlborough	66
Bealey Avenue, Durham to Caledonian	65
Dyers Road, Linwood to Maces	60
Mata Lane \ Tuam Street, Central City	60
St David Street, Moorhouse to Montreal	55
Waltham Road, Wordsworth to Mowbray	54
Madras Street \ Lichfield Street, Central City	52
Hayton Road, Washbournes to Dakota	50
Templeton Domain, Templeton	50
St Asaph Street, Mata to Manchester	49
Moorhouse Avenue \ Colombo Street, Sydenham	47
Fitzgerald Avenue \ Gloucester Street, Central City	45
Addington Park	45
Brougham Street \ Wilsons Road, Waltham	44
Manchester Street \ Worcester Street, Central City	43

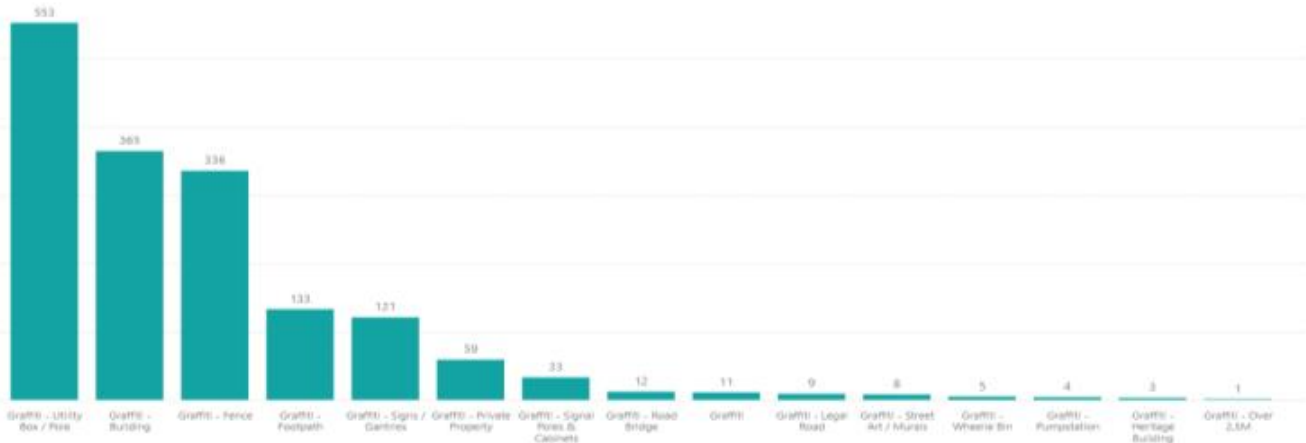


# GRAFFITI SNAPSHOT

July 2023

## Further Insights

### Reports by Asset Type



### Most reported TAG

Locations and details of these TAGS are forward to the Police each month.



### Reporting Activity

Reporter Type	202307	Total
Individual Volunteer	586	586
Non Volunteer	551	551
Friend Volunteer	374	374
Group Volunteer	138	138
<b>Total</b>	<b>1,649</b>	<b>1,649</b>

### Top 5 Volunteer Reporters

Peter (240 reports)  
Marie-Therese  
Denise  
Jo

### % of Reports made by Volunteers

65%

Monthly Draw Winner: Trish

## New Murals



One NZ Cabinet  
Artist – Distranged Design  
Location - Cnr Gasson & Carlyle Street



Chorus Cabinet  
Artist - Khan Halliday  
Location - 54 Opawa Rd

## Waihoru Spreydon-Cashmere-Heathcote Area Report August 2023

### Community Parks Bi-Monthly Community Board Update August 2023

It is great to see the parks heavily utilised over winter and, apart from some heavy rainfall in parts, we have had a good season. We experienced some challenges with mowing activity due to ground conditions. We offset this by achieving bedding plant changes, community partnership planting days and green asset renewal projects. All in all, the internal staff have been kept really busy!

Planting season has been going very well and is due to close in the end of September to allow the Community Partnership Rangers to get into planning, assisting with resident's requests and maintaining sites.

#### 1.1 Sports Parks

**1.1.1** Hansen Park has been identified as unsuitable ground conditions for the artificial Cricket pitch as the ground will continue to slump in areas, we will be disestablishing this due to safety and as agreed with Christchurch Metro Cricket Association this will be removed from their network and returned to turf.

#### 2.1 Gardens





**2.1.1** The Internal Park and Garden Maintenance Team have received some great feedback at Risingholme with the Crocus they planted in flower, the bedding (ornamental kale) looking fantastic and some recent pathway resurfacing along with new edging to freshen up the area.

### **3.1 Community Partnership Rangers**

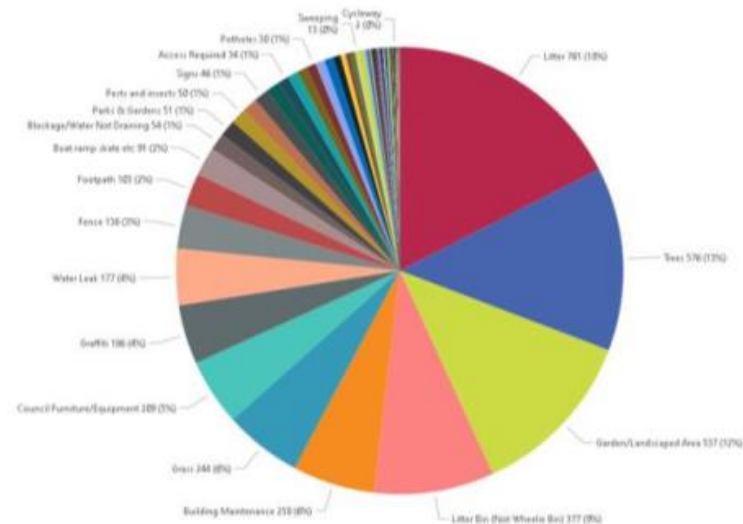
#### **3.1.1 Te Kura Kaupapa Maori O Te Whānau Tahī- Centennial Park (Spreydon)**



Joining the efforts of the other two Community Care groups in Centennial Park, Te Kura Kaupapa O Te Whānau Tahī, commenced their first planting along the awa in July 2023. Over 150 ākonga, ranging in age from 4- 17, joined the effort to plant 200 trees and shrubs. This is part of the wider project to enhance the riverbanks, throughout the length of Centennial Park.

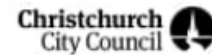


Tickets/ Customer Service Requests 30<sup>TH</sup> May 2023- 25<sup>th</sup> August 2023



Object Category	# of Tickets Reported	% of Tickets
Litter	761	17.53%
Trees	576	13.27%
Garden/Landscaped Area	537	12.37%
Litter Bin (Not Wheelie Bin)	377	8.68%
Building Maintenance	258	5.94%
Grass	244	5.62%
Council Furniture/Equipment	209	4.81%
Graffiti	186	4.28%
Water Leak	177	4.08%
Fence	136	3.13%
Footpath	103	2.37%
Boat ramp skate etc	91	2.10%
Blockage/Water Not Draining	54	1.24%
Parks & Gardens	51	1.17%
Pests and insects	50	1.15%
Lighting	47	1.08%
Signs	46	1.06%
Remove Dead Animal	43	0.99%
Access Required	34	0.78%
Litter (Park)	34	0.78%
Road/Hard Surface	31	0.71%
Potholes	30	0.69%

Memos



# Memo

Date: 28 June 2023  
From: Toni Dakers, Traffic Engineer  
To: Jane Walders, Community Board Advisor  
Cc:  
Reference: 23/1014613

## Response to correspondence - Ultimate Care Bishop Selwyn

### 1. Purpose of this Memo

- 1.1 The purpose of this memo is to respond to correspondence from Ultimate Care Bishop Selwyn who have requested additional road marking at their entrance at 350 Selwyn Street. This memo has been written in response to correspondence presented to the Waihoru Spreydon-Cashmere-Heathcote Community Board at their meeting on 9 March 2023 (Community Board resolution SCBCC/2023/00015).
- 1.2 The Facility Manager from Ultimate Care Bishop Selwyn has requested that staff consider installing yellow cross hatching to restrict vehicles from queuing past their access on Selwyn Street.
- 1.3 The information in this memo is not confidential and can be made public.

### 2. Update

- 2.1 There are two accesses to this property, one off Selwyn Street and one off Ruskin Street.
- 2.2 The Selwyn Street access is located approximately 75 metres north of the Selwyn Street / Brougham Street signalised intersection. During peak periods traffic is observed to queue back from the signals past this access.
- 2.3 This section of Selwyn Street is around 13.5 metres wide with a southbound traffic lane of 7 metres wide (adjacent to the access). Yellow lines are marked across the access, extending along the property frontage to a bus stop.
- 2.4 This is a high volume Collector Road which by nature will present challenges and delays for drivers trying to turn to or from adjacent properties during peak periods. However, this traffic lane width with associated No Stopping lines does allow for drivers to manoeuvre out of the way if emergency service vehicles require access. It is also common for drivers to leave a gap when observing vehicles trying to exit or access properties in locations like this.
- 2.5 Clause 10.6 of the Land Transport Rule – Traffic Control Devices 2004 (as at 1 April 2022) allows yellow reflectorised cross hatched markings, or 'Keep Clear' markings, to be installed at an intersection or vehicle entrance or exit. These markings indicate the area that a road user must not enter when the road user's intended passage through that area is blocked by traffic.
- 2.6 While the Traffic Control Devices Rule does allow these yellow hatched markings to be installed at entrances, this is used with discretion. In Christchurch they are generally only marked to maintain clearance at railway crossings, major intersections (assessed on a case by case basis) and at entrances to emergency services hubs, such as Fire Stations.

**Memos**



- 2.7 Departing from standard operational process and installing hatched markings in this location is likely to set a precedent for wider use at other low volume private entrances around the City. There is an ongoing maintenance cost associated with this but most importantly it is likely to reduce their overall effectiveness in other more critical locations. Yellow hatched markings are therefore not supported in this location.

**3. Conclusion**

- 3.1 In accordance with standard practise, and with consideration to the existing road width, yellow hatched markings (or 'Keep Clear' markings) are not supported on Selwyn Street at the entrance to Ultimate Care Bishop Court.

**Attachments Ngā Tāpirihanga**

There are no attachments to this memo.

**Signatories Ngā Kaiwaitohu**

<b>Author</b>	Toni Dakers - Traffic Engineer
<b>Approved By</b>	Katie Smith - Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)



Memos



# Memo

Date: 28 July 2023  
From: Steven Gray – Project Manager, Parks Unit  
To: Waihoru Spreydon-Cashmere-Heathcote Community Board  
Cc: Al Hardy – Manager Community Parks, Parks Unit  
Chad Dix – Team Leader Parks South, Parks Unit  
Reference: 23/1176393

## Francis Reserve / Cashmere Stream Footbridge Replacement

### 1. Purpose of this Memo

- 1.1 The purpose of this memo is to provide the Community Board information regarding this bridge failure, the replacement design and proposed construction timeframe.

### 2. Confidentiality

- 2.1 The information in this memo is not confidential and can be made public.

### 3. Origin

- 3.1 Staff generated memo to provide the Community Board an update on the footbridge that has failed and to share the new replacement design.

### 4. Decisions Required

- 4.1 This memo is for information purposes.  
4.2 No decision is required as this is a like for like replacement of a damage asset. There is no change in service with this asset replacement.

### 5. Key Points

- 5.1 In November 2022 an initial assessment was undertaken on this footbridge which highlighted some key issues around decay in the timber work, loose rails but most importantly cracking and a broken structural beam which supports the main structure.  
5.2 The bridge was closed off to prevent public use.  
5.3 A more detail condition assessment was completed and a report provided in April 2023 with a recommendation to demolish the entire bridge and rebuild a new bridge and abutments. Condition Assessment Report attachment A.  
5.4 A Resource Consent planning review was completed in April 2023 highlighting the following.  
5.4.1 No new consent required if this is a like for like replacement (size and similar materials), but further advice / assessments required for the following item.  
• Freshwater ecologist for advice on survey and fish passage.

Memos



- Lizard habitat.
- Archaeological risk check.
- Tree survey.

These items are currently being progressed.

- 5.5 Design of the replacement bridge was completed July 2023, Attachment B.

## 6. Financial Implications

- 6.1 Budget Code: 562/4103 - City Parks Planned Major Structures Component Renewals
- 6.2 Estimated construction cost to be \$75,000 which includes the demolition of the old bridge. This estimate is based on a recent bridge replacement with at the Groynes Reserve which has a similar design.

## 7. Significance

- 7.1 This is Low significance. This is noted in Trim 23/1190662.

## 8. Community Interest and Consultation

- 8.1 The Westmorland residents have shown an interest in getting this footbridge re-opened as the alternative route is too cross Penruddock Rise twice to get back to the reserve and path connection along Cashmere Road. They have raised safety concerns with regards to this alternative route.
- 8.2 The community have also been in contact with the Manager Community Governance requesting for this bridge to be re-opened.
- 8.3 No consultation required as this is a like for like replacement, however an update to the residents with a construction timeframe will be sent out and a notice placed on site.

## 9. Risk Mitigation

- 9.1 Environmental and safety risk with working over and around a water body.
- 9.2 Risks will be managed through the Environmental Management Plan (EMP) and Health and Safety Plan (SSSP).

## 10. Next Steps

- 10.1 Complete consenting assessments / advice.
- 10.2 Tender construction works. Currently planning to have this out to the market in late August / Early September.
- 10.3 Anticipated construction start timeframe is October / November 2023, subject to contractor availability and no delays in sourcing materials.
- 10.4 Construction is expected to be completed within 4 to 6 weeks once on site.

## Attachments Ngā Tāpirihanga

No.	Title	Reference
A	Francis Reserve Bridge Condition Assessment April 2023	23/1170692
B	Francis Reserve Bridge Replacement Design July 2023	23/1170671

Memos



**Signatories Ngā Kaiwaitohu**

<b>Author</b>	Steve Gray - Project Manager
<b>Approved By</b>	Andrew Rutledge - Head of Parks

Preview

Structural Condition Assessment

INTS - Technical Services and Design

STRUCTURE: Francis Reserve Footbridge (crossing Cashmere Stream)	
ADDRESS: 7D Penruddock Rise (adjacent to No. 9), Westmorland, Christchurch	
SIZE: Approx. 7m span x 2.1m overall width	
YEAR BUILT: Unknown	
DRAWING No: None found	
CONSENT NUMBER: None found	
INSPECTION BY: Fraser Gemmell	DATE: 25/04/2023
REPORT PREPARED BY: Fraser Gemmell	DATE: 08/05/2023
REVIEW BY: Jhonnal Calleja	DATE: 24/05/2023

1. Structure Description

The bridge consists of a pair of (approx.) 250 x 200mm hardwood (untreated) beams overlayed with a 70mm thick timber deck. Only the main beams are hardwood; all other timbers appear to be treated pinus radiata (pine). The abutments appear to be shallow mass concrete blocks, dug 300mm into the stream banks. The beam ends are embedded in the concrete abutments. Timber handrails and balustrades are provided on each side with support posts bolted to the beams. Handrail height is 980mm above deck level, and balustrade verticals have 130mm gaps between them.



Figure 1 – Approach to bridge – South side.



Figure 2 – Footbridge location. Aerial image aligned with North at the top.

## 2. Current Condition (inspection 25/04/2023)

The bridge was found fenced off and closed. This was the result of an earlier inspection that identified one of the main beams had broken. The fences limited the inspection of the deck and balustrades to what could be seen from the banks.

The inspection findings were as follows:

- The deck timbers showed no signs of rot. The deck estimated to be less than 30 years old.
- Handrails and balustrades appear of similar age to the deck. Some balusters have been replaced, likely due to breakages. The handrails are beginning to split and show rot.
- Both the main beams show significant decay. The upstream beam has broken at midspan due to rot. Beams are hardwood and appear significantly older than the other timbers.
- The concrete abutments are shallow, and the Cashmere stream has begun to undermine them.

The different ages between the timber members suggest the beams either date from an older bridge on the site or have been salvaged elsewhere for re-use.



Memos

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City Council 

### 3. Conclusions and Recommendations

The two main beams have reached the end of their usable life and must be replaced. The handrails and deck would need to be removed to allow this. The abutments require replacement as they are neither structurally sound nor fit for purpose.

The decking timbers are newer and in better condition than the beams, but they are already at least 20 years old and so will have a shorter useful life than new treated timbers (maximum 50 years expected life for treated pine). The decking timbers have also not been protected from regular wetting by using damp-proof membranes against the ground and the beams beneath. This will have increased the rate of deterioration of the timber treatment. The deck has also been nailed to the beams rather than screwed, making damage free removal unlikely.

Although most of the handrail and balustrade timbers are in good condition, they are at least 20 years old. The handrail timbers are showing some rot and require replacement. The vertical balusters are set with a 130mm gap between them which exceeds the legal maximum of 100mm, so these cannot be re-used as they are.

It is recommended that the existing bridge be demolished, and an entirely new bridge and abutments be constructed. The new structure should be mainly constructed of timber to maintain the existing aesthetic. All timbers and fixings should be new to achieve the maximum service life.

Yours sincerely,

**Fraser Gemmell**  
Structural Engineer  
Facilities & Structures Team  
City Services – Technical Services & Design  
CHRISTCHURCH CITY COUNCIL



#### 4. Photographs



*Figure 3 – decayed and broken beam on upstream side.*



*Figure 4 – decayed and splitting main beams near south abutment.*

Memos



Figure 5 – shallow concrete abutment showing some undermining.



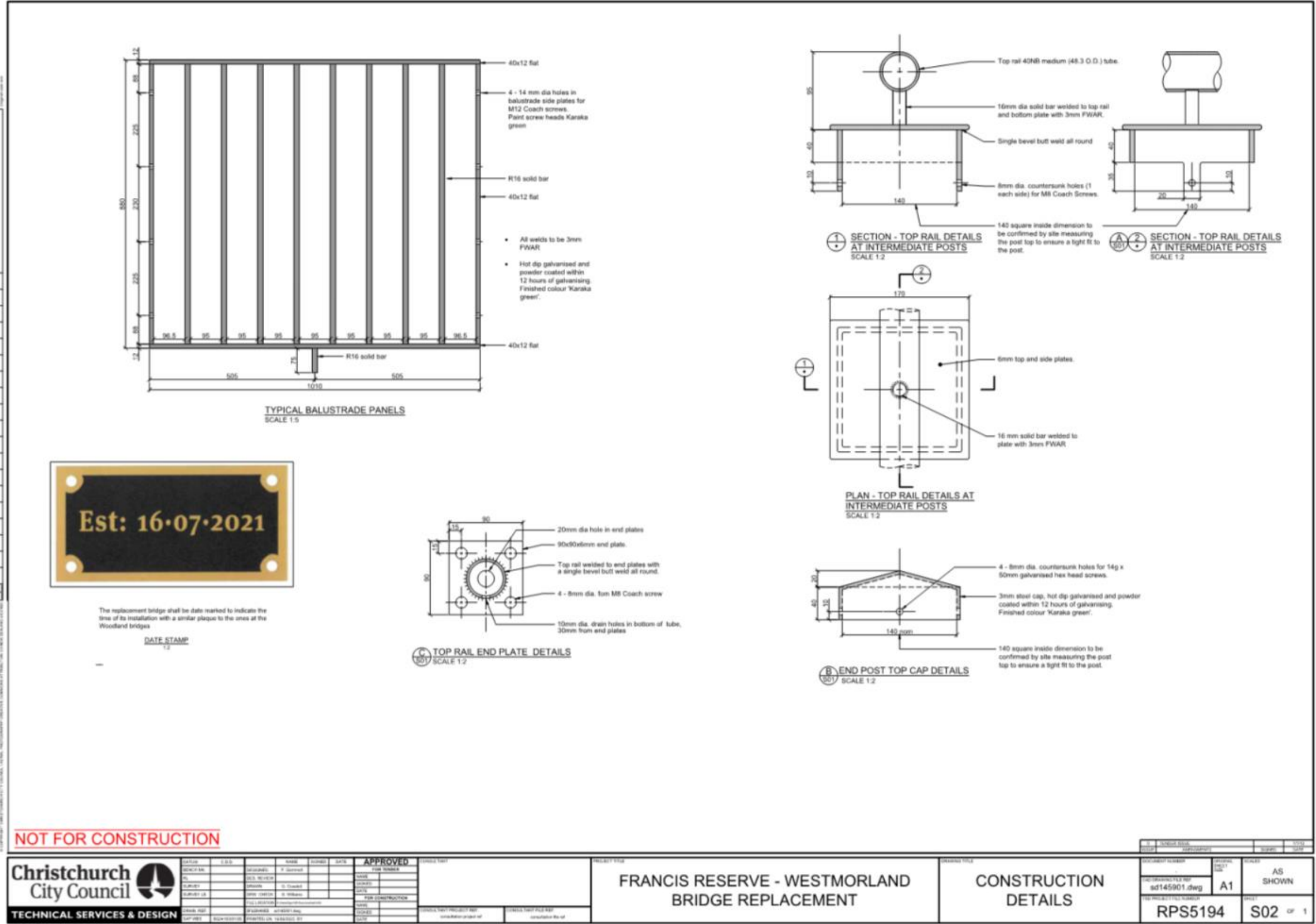
Figure 6 – 130mm spacing between balusters.



Figure 7 – splitting and rot beginning on handrails.







Memos



# Memo

Date: 2 August 2023  
From: Mary Richardson, GM Citizens & Community  
To: Mayor, Councillors, Community Boards  
Cc:  
Reference: 23/1216621

## Tūranga ground-source remediation works

### 1. Summary

- 1.1 Work will start from Monday 7 August to begin repairing one of two underground water wells that feed into Tūranga's heating system.
- 1.2 The remediation work is expected to run for about three weeks and will not have any impact on the movements of library users or staff, or the library's opening hours. It will not require closing any public roads or footpaths.
- 1.3 Further remediation work may be needed depending on the outcome of this initial work.
- 1.4 The information in this memo is not confidential and can be made public.

### 2. Update

- 2.1 Tūranga uses a ground-source heat-pump system for heating and cooling. Artesian well water is the ground energy source.
- 2.2 The system design incorporates two pairs of water wells, providing a backup. Each pair includes a water abstraction well and a shallower reinjection well.
- 2.3 In 2021, one of the two reinjection wells failed.
- 2.4 To prevent erosion, staff shut down and isolated the well.
- 2.5 Surveys carried out in November 2021 and March 2023 have confirmed no discernible movement of the library's foundation to date.
- 2.6 Staff have since worked with the original contractor, Southbase, and their sub-contractor, McMillan Drilling, to plan remediation work.
- 2.7 The work is scheduled to start from 7 August and will happen within Tūranga's premises, beneath the building's eastern outdoor loading bay.
- 2.8 It will be completed in two stages:
  - 2.8.1 Stage 1: Remediate the ground above the reinjection well aquifer to stop the passive upward flow of water towards the building's foundation.
  - 2.8.2 Stage 2: Prepare the reinjection well for deepening by drilling through its end. This will allow steel casing to eventually extend beyond and into a deeper aquifer.
- 2.9 The remediation work will allow staff to evaluate the information provided and determine what further work, if any, needs to be undertaken.

## Memos



- 2.10 Environment Canterbury has provided written confirmation that this remediation work can be undertaken without resource consent under bore construction/maintenance rules.
- 2.11 Staff will communicate directly with neighbouring businesses so they are aware of the planned work and a Newsline story will be published to the Council's website to advise the public and media.

## Attachments Ngā Tāpirihanga

There are no attachments to this memo.

## Signatories Ngā Kaiwaitohu

<b>Authors</b>	Matt Cummins - Senior Project Manager Emma Perry - Senior Legal Counsel James Richardson - Senior Communications Advisor
<b>Approved By</b>	Mary Richardson - General Manager Citizens & Community



Memos



# Memo

Date: 3 August 2023  
From: Stephen Wright, Manager Operations (Transport)  
To: All Community Boards, Mayor, Executive Leadership Team  
Cc:  
Reference: 23/1224795

## Outdoor dining policy consultation to begin

### 1. Purpose of this Memo

- 1.1 This memo is to inform all elected members that consultation on the proposed outdoor dining policy and guidelines will be made public tomorrow. The consultation period will be open until 28 August 2023.
- 1.2 Council approved that the draft Policy to go out for consultation at its meeting held on 7 June 2023.
- 1.3 The information in this memo is not confidential and can be made public.

### 2. Update

- 2.1 The draft Outdoor Dining Policy proposes a more user-friendly set of rules that are designed to better meet the modern needs of hospitality providers.
- 2.2 The Council currently has two outdoor dining policies in effect, but they date from 1998 and 2006 and are no longer fit for purpose.
- 2.3 Businesses find some of the rules difficult to understand, they're difficult for the Council to apply and enforce them, and they don't properly address our current priorities, like making public places smoke- and vape-free.
- 2.4 Outdoor dining is a huge part of the culture and economy in Christchurch and Banks Peninsula, and staff have worked closely with businesses and advocacy groups to develop a draft policy that we think is more user-friendly, flexible, can apply to different situations from the central city to rural townships, and aligns better with the Council's current framework for bylaws and policies.
- 2.5 The new policy sets out how businesses should provide outdoor dining in public places, including footpaths and parks. It aims to support smoke- and vape-free dining, provide for waste management where appropriate, provide a clear and simple management framework, and support accessibility – the latter features developed using guidance from Waka Kotahi NZ Transport Agency.
- 2.6 The Council has also developed design guidelines for outdoor dining areas, which people can also provide feedback on. New online forms and processes are also being developed.
- 2.7 There are currently 74 outdoor dining licences issued, with 38 of them being in the central city.

## Memos



- 2.8 It's also crucial that no businesses who provide outdoor dining on private land are disadvantaged, and we want to support the business community who play a big part in enlivening our city.
- 2.9 The Council will consider all written feedback. Submitters also have the opportunity to speak about their concerns to a hearings panel of elected members in early October.
- 2.10 This panel will make recommendations to Council, which decides on the final form of the policy. It's expected the new policy in place by the beginning of 2024.
- 2.11 People can have their say on the draft Outdoor Dining Policy at this link:  
[letstalk.ccc.govt.nz/outdoor-dining-policy-review](https://letstalk.ccc.govt.nz/outdoor-dining-policy-review)

## Attachments Ngā Tāpirihanga

There are no attachments to this memo.

## Signatories Ngā Kaiwaitohu

<b>Author</b>	Simon Makker - Senior Communications Advisor
<b>Approved By</b>	Elizabeth Wilson - Team Leader Policy Stephen Wright - Manager Operations (Transport)

Memos



## Memo

Date: Friday 11 August 2023  
From: Brent Smith, Head of Three Waters  
To: Mayor and Councillors; Waihoru Spreydon-Cashmere-Heathcote Community Board  
Cc: Arohanui Grace, Manager Community Governance, Waihoru Spreydon-Cashmere-Heathcote Community Board  
Reference: 23/1264578

### Richmond Hill sinkhole update

#### 1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 To update you on what we're doing to address the sinkhole that has opened up on Richmond Hill Road.
- 1.2 The information in this memo is not confidential and can be made public.

#### 2. Update Te take o tēnei Pānui

- 2.1 The cause of the sinkhole on Richmond Hill Road is still unclear.
- 2.2 We think it's most likely that the sinkhole has been caused by water leaking in from service trenches and/or under-runners, not from any Council services. Our testing so far has not shown that any water is still entering the hole.
- 2.3 We've done some backfill to make sure the water main is still supported, but the hole is still open while we wait for geotechnical inspection. We need to remove a street light to make the hole large enough for our geotechnical engineer to get inside, so he can figure out where the water has come from and develop a repair plan.
- 2.4 We won't be able to share a timeframe for repair until we've developed the plan, and we'll keep you updated.
- 2.5 In terms of traffic, at the moment we have the area coned off and signs indicating that road users coming downhill on Richmond Hill Road must give way to road users going uphill. We've recently changed these signs so that they're consistent with other signs elsewhere on the road.

#### Attachments Ngā Tāpirihanga

There are no attachments to this memo.

Memos



**Signatories Ngā Kaiwaitohu**

<b>Authors</b>	Dean Kilbride - Senior Communications Advisor Tim Drennan - Manager Service Excellence Steve Guy - Manager City Streets Maintenance
<b>Approved By</b>	Brent Smith - Acting Head of Three Waters

Item 25

Attachment V

Memos



## Memo

Date: 22/6/2023  
From: Angela Leatherby - Sports Liaison Advisor  
To: Waihoru Spreydon-Cashmere-Heathcote Community Board  
Cc: Toni Dakers, Jeanette Gower, Chad Dix  
Reference: 23/971283

### Christchurch Irish Society use of Spreydon Domain for Gaelic Football.

#### 1. Purpose of this Memo

- 1.1 Response to enquiry from Briefing - Waihoru Spreydon-Cashmere-Heathcote Community Board Meeting of 23/03/2023 where a Board member noted that the Christchurch Irish Society would like to hold more Gaelic activities at Spreydon Domain. The Waihoru Spreydon-Cashmere-Heathcote Community Board agreed to request that staff liaise with the Christchurch Irish Society about holding more Gaelic activities at Spreydon Domain.
- 1.2 The information in this memo is not confidential and can be made public.

#### 2. Update

- 2.1 Sports fields are allocated through a bi-annual process with regional sports organisations. Spreydon Domain is shared with cricket, softball and Gaelic Football over the summer.
- 2.2 In summer two fields on Spreydon Domain are marked for Gaelic Football and Christchurch Gaelic Football use these fields for training during the week, Sunday games, and weekends when they have tournaments.

#### 3. Conclusion

- 3.1 Staff will continue to work with Christchurch Gaelic Football and Regional Sporting Organisations to manage utilisation through the sports field allocation process.

#### Attachments Ngā Tāpirihanga

There are no attachments to this memo.

#### Signatories Ngā Kaiwaitohu

Author	Angela Leatherby - Sports Liaison Advisor
Approved By	Nigel Cox - Head of Recreation, Sports & Events







# SUMMARIES OF COUNCIL STRATEGIES




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


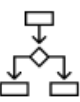
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## Te Haumako; Te Whitingia Strengthening Communities Together Strategy 2022-2032

<p><b>INTRODUCTION</b></p> 	<ul style="list-style-type: none"> <li>The original 'Strengthening Communities Strategy' was adopted in 2007, and a revised Strategy adopted in 2022.</li> <li>The 2007 strategy made it clear that people value diversity, collaboration, being connected and building capability for the future.</li> <li>The strategy recognises that to address the many complex social issues that face our city we need to develop and nurture networks and bring resources and people together so that collectively we can achieve more.</li> <li>The strategy includes measurable goals and actions, so we know what's working and what isn't.</li> <li>It contributes to a range of other strategies, plans, and partnerships.</li> </ul>
<p><b>PURPOSE</b></p> 	<p>To build, in partnership with others, inclusive, safe, and resilient communities.</p>
<p><b>STRATEGIC APPROACH</b></p> 	<p>Strengths-based community development that involves a broad partnership approach and Council giving up doing some of the things it has traditionally done for communities and entering new arrangements to support the community doing things for themselves.</p>
<p><b>GOALS AND OBJECTIVES</b></p> 	<p><b>Objectives</b> – described in the strategy as part of the discussion about the Council roles and as components of the broad 'Resilient Communities' outcome:</p> <ul style="list-style-type: none"> <li>A strong sense of community</li> <li>Active participation in civic life</li> <li>Safe and healthy communities</li> <li>Celebrating identity through arts, culture, heritage, sports, and recreation</li> <li>Valuing the voices of all</li> </ul>
<p><b>DELIVERABLES</b></p> 	<ul style="list-style-type: none"> <li><b>Bonding:</b> Enabling a sense of community within groups and neighbourhoods with shared interests and goals.</li> <li><b>Bridging:</b> Building strong and productive relationships across organisations, Māori, iwi, and other key stakeholders, supporting from behind or leading where appropriate.</li> <li><b>Linking:</b> Supporting others to access knowledge, resources, influence, and opportunity.</li> <li><b>Capacity building:</b> Providing advice, organisational support, and curating outcomes and learnings.</li> </ul>
<p><b>ALIGNMENT WITH COMMUNITY OUTCOMES AND STRATEGIC PRIORITIES</b></p> 	<ul style="list-style-type: none"> <li>Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.</li> <li>Actively balance the needs of today's residents with the needs of future generations, with the aim of leaving no one behind.</li> <li>Be an inclusive and equitable city which puts people at the centre of developing our city and district, prioritising wellbeing, accessibility, and connection.</li> </ul>








<p><b>CURRENT STATUS</b> (June 2023)</p> 	<p>A Cross-Council Implementation Steering Group has been formed to inform LTP Activity Plans.</p> <p>Four pillar groups (People / Participation / Place / Preparedness) have also been formed to coordinate implementation.</p> <p>This will drive work programmes and budgets to be included in the LTP 24-34.</p> <p>A monitoring platform is currently being developed with Te Whatu Ora based on the online platform used for the Joint Work Plan. This will be formally reported to Council in March 2024.</p> <p><b>Relevant Activity Plans:</b></p> <ul style="list-style-type: none"> <li>• Governance and Decision Making</li> <li>• Strategic Policy and Resilience</li> <li>• Strategic Planning and Consents</li> <li>• Recreation, Sports, Community Arts and Events</li> <li>• People and Culture</li> </ul>
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## Community Housing Strategy 2021-2031

<b>INTRODUCTION</b> 	<ul style="list-style-type: none"> <li>Strategy takes its lead from Council's Housing Policy, which prioritises housing as a human right.</li> <li>Strategy recognises the roles Council has as a provider of community housing and as a supporter, enabler, advocate, and leader for it.</li> </ul>
<b>PURPOSE</b> 	<p>Vision: "<b>Community housing as a foundation of housing and wellbeing in Ōtautahi Christchurch</b>".</p>
<b>STRATEGIC APPROACH</b> 	<p><b>More inclusive community housing:</b> Reframing public or social housing more inclusively as 'community housing', to place it as key social infrastructure, provided under a range of tenures (e.g., shared ownership, affordable rental, social rental, and residential group homes).</p> <p><b>Restoring, rebuilding, and renewing Council housing using a partnership and coordination approach</b> that involves central and local government and others (e.g., CHPs and development sectors and rūnanga in the delivery of kāinga nohoanga).</p>
<b>GOALS AND OBJECTIVES</b> 	<ul style="list-style-type: none"> <li><b>Foundation:</b> Community housing is a key infrastructure ingredient to community wellbeing.</li> <li><b>Integration:</b> Community housing is part of a mixed housing, mixed-tenure approach in housing developments.</li> <li><b>Capacity:</b> Support Council and community provider capacity to deliver community housing.</li> <li><b>Provision:</b> Community housing provision meets human-rights-based 'housing adequacy'.</li> <li><b>Prevention:</b> Undertake preventative action to ensure secure, stable tenancies to build community connections and wellbeing.</li> </ul>
<b>DELIVERABLES</b> 	<p>The implementation section of the strategy references the goals/objectives and the actions associated with each. These include but are not limited to:</p> <ul style="list-style-type: none"> <li>Future-proof new developments with respect to climate change and other environmental and health hazards.</li> <li>Ensure the utilisation of Council land and resources supports and retains a range of community housing.</li> <li>Identify and evaluate funding and financing options to support the increased supply of community housing to meet current and expected demand.</li> </ul>
<b>ALIGNMENT WITH COMMUNITY OUTCOMES AND STRATEGIC PRIORITIES</b> 	<p>Community housing isn't identified specifically but fits with elements of strategic priorities:</p> <ul style="list-style-type: none"> <li>An inclusive and equitable city which puts people at the centre of developing our city and district, prioritising wellbeing, accessibility, and connection.</li> <li>Actively balance the needs of today's residents with the needs of future generations, with the aim of leaving no one behind.</li> </ul> <p>Community Housing aligns with the community outcome:</p> <ul style="list-style-type: none"> <li>A collaborative, confident city - Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.</li> </ul>



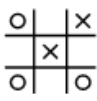


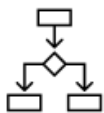

<p><b>CURRENT STATUS</b> (June 2023)</p> 	<p><b>Actions completed</b></p> <ul style="list-style-type: none"> <li>• Warm and Dry programme completed in 2021, ahead of the legislated deadline of June 2023, ensuring all units met the Healthy Homes Guarantee Act 2017 and the Residential Tenancies (Healthy Homes Standards) Regulations 2019. Additional work over and above the requirement was also completed.</li> <li>• Earthquake repairs and planned programme of works completed.</li> <li>• New housing provided by OCHT is to Greenstar 5 standard or above.</li> <li>• Council continues to work closely with social housing forums.</li> </ul> <p><b>Future</b></p> <ul style="list-style-type: none"> <li>• Council's role is shifting from delivering services to facilitating outcomes.</li> <li>• Staff will work with our partners; focus is to continue to lift the quality of units through investment in major maintenance and renewals. This means the Housing Fund is anticipated to have a low balance, insufficient to allow growth or redevelopment of complexes until 2026/27 at least.</li> <li>• Given the financial constraints, staff will work with partners to find the best mechanisms to redevelop end of life complexes and achieve strategy objectives. This may include changing ownership, while retaining the overall purpose of a site, to enable access to Government funding.</li> <li>• Council's role in community housing appears to have changed since the Strategy was adopted which may increase the priority for a full Strategy review.</li> </ul> <p><b>Relevant Activity Plans:</b></p> <ul style="list-style-type: none"> <li>• Community Housing</li> <li>• Sustainable City Growth and Property</li> </ul>
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## Financial Strategy 2021 – 2031






<b>INTRODUCTION</b> 	<ul style="list-style-type: none"> <li>Legislative requirement as part of the LTP – reviewed every three years (or whenever the LTP is reviewed).</li> <li>Sits alongside the 30-year Infrastructure Strategy, along with supporting documents such as the Revenue and Financing Policy and significant financial assumptions that underpin the LTP.</li> <li>Outlines the Councils financial position, issues, and future goals.</li> </ul>
<b>PURPOSE</b> 	<ul style="list-style-type: none"> <li>Details how the Council plans to fund projected expenditure.</li> <li>Describes the Council's approach and constraints to using rates and debt to fund activities in a sustainable and prudent manner.</li> </ul>
<b>STRATEGIC APPROACH</b> 	<p>A prudent approach to the work programme and budget that supports the overall wellbeing of Christchurch communities, including:</p> <ul style="list-style-type: none"> <li>Capital funding sufficient to deliver: <ul style="list-style-type: none"> <li>a core annual capex programme including renewals to protect the condition of infrastructure networks</li> <li>one-off capital expenditure to deliver major community facilities and shovel ready projects and to unlock third-party funding contributions</li> </ul> </li> <li>Maintain debt headroom over \$400 million to provide financial capacity to deal with any unexpected event other than a significant disaster.</li> </ul>
<b>GOALS AND OBJECTIVES</b> 	<p>Balancing the provision of reliable, cost-effective infrastructure networks, facilities and services and addressing the financial impacts of COVID-19 with maintaining financial prudence and building long term financial resilience within affordable and sustainable rates and charges.</p>
<b>DELIVERABLES</b> 	<ul style="list-style-type: none"> <li>Capping the capital works programme to manage, then reduce, the debt to revenue ratio over time.</li> <li>A rates affordability benchmark setting a soft limit for annual rate increases at 1 per cent higher than the rate increases forecast in the LTP.</li> <li>Increase debt initially to enable the funding of the proposed capital investment programme, while retaining budget flexibility in the event of unexpected adverse developments in the Council's financial position or operating environment.</li> <li>A conservative approach to external investment of working cash balances.</li> </ul>
<b>ALIGNMENT WITH COMMUNITY OUTCOMES AND STRATEGIC PRIORITIES</b> 	<p>Strategy supports the Council to give effect to its community outcomes and strategic priorities.</p> <p>More direct alignment is with the strategic priority:</p> <ul style="list-style-type: none"> <li>Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to residents.</li> </ul> <p>Aligns with Councillor expectations around maintaining and improving key assets and infrastructure, sound financial management, and fiscal responsibility.</p>
<b>CURRENT STATUS (June 2023)</b> 	<ul style="list-style-type: none"> <li>New version of strategy will be part of the LTP 2024-34.</li> <li>Draft principles and some goals aligning to them have been developed.</li> <li>Due to be largely completed by end of September 2023.</li> <li>Final strategy will reflect what is to be delivered under the LTP 2024-34.</li> <li>Achievement of financial limits is reported in the Annual Report each year.</li> </ul> <p><b>Relevant to all Activity Plans.</b></p>





## Infrastructure Strategy 2021 – 2031






<b>INTRODUCTION</b>  	<ul style="list-style-type: none"> <li>Legislative requirement as part of the LTP – reviewed every three years (or whenever the LTP is reviewed).</li> <li>Sits alongside the Financial Strategy, along with supporting documents such as Activity Plans.</li> <li>Details Council's approach to delivering new infrastructure assets and maintaining and replacing existing assets.</li> </ul>
<b>PURPOSE</b>  	<p>Sets out the Council's plan for infrastructure investment that will build resilience and improve community wellbeing over the next 30 years.</p>
<b>STRATEGIC APPROACH</b>  	<p>Meet the requirements of the Local Government Act 2002 through:</p> <ul style="list-style-type: none"> <li><b>Focus on resilience:</b> Growing a resilient and liveable city, by responding to climate change, reducing emissions, and preparing for disruption.</li> <li><b>Focus on condition and performance:</b> Being careful stewards by investing responsibly in developing and maintaining the city's assets, managing demand through greater use of existing assets, and balancing community's needs and expectations with what the city can afford.</li> </ul>
<b>GOALS AND OBJECTIVES</b>  	<p>Top priorities are:</p> <ul style="list-style-type: none"> <li>maintaining a viable infrastructure network</li> <li>progressing projects already underway or committed to</li> <li>optimising available external funding.</li> </ul> <p>Also indicates intention to complete important policy work around:</p> <ul style="list-style-type: none"> <li>the approach to infrastructure provision in areas vulnerable to the impacts of climate change</li> <li>working alongside vulnerable communities to adapt to natural hazards</li> <li>finding pathways for reducing emissions</li> <li>defining the future urban form for the city.</li> </ul>
<b>DELIVERABLES</b>  	<p>The strategy includes information about programmes, projects, and expenditure for each asset area.</p> <p>Capex and maintenance programmes for each activity are reported through the Annual Report.</p>
<b>ALIGNMENT WITH COMMUNITY OUTCOMES AND STRATEGIC PRIORITIES</b>  	<p>The Infrastructure Strategy supports the Council to give effect to all its community outcomes and strategic priorities.</p> <p>More direct alignment is with the strategic priority:</p> <ul style="list-style-type: none"> <li>Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.</li> </ul> <p>Also aligns with Council expectations to maintain and improve key assets and infrastructure, sound financial management and fiscal responsibility.</p>
<b>CURRENT STATUS (June 2023)</b>  	<ul style="list-style-type: none"> <li>Strategy is a core component of the LTP used to guide investment decisions.</li> <li>Includes capex and opex budgets for infrastructure programmes and projects over 30 years (first 10 years actual; thereafter 5-yearly indicative).</li> <li>Implementation plan and progress reports are not required.</li> </ul> <p><b>Relevant to all Activity Plans for activities with assets.</b></p>



## Christchurch's Antarctic Gateway Strategy 2021

<p><b>INTRODUCTION</b></p> 	<ul style="list-style-type: none"> <li>Christchurch is one of five Antarctic gateway cities.</li> <li>We are the gateway for several Antarctic programmes, bringing significant economic benefit for our airport, port, and broader business community.</li> <li>Strategy supports international and New Zealand Antarctic priorities as articulated through the Antarctic Treaty System and New Zealand's responsibilities regarding the Ross Dependency.</li> <li>Strategy was originally adopted in 2018. It was reviewed and the Action Plan revised in early 2021.</li> </ul>
<p><b>PURPOSE</b></p> 	<p>To set goals and actions to maximise the value of being one of only five Antarctic Gateway cities in the world, by:</p> <ul style="list-style-type: none"> <li>supporting delivery in the context of Gateway City responsibilities and New Zealand's Antarctic priorities and international relations</li> <li>leveraging the opportunity to enhance Christchurch's identity, support its strategic priorities, create economic and learning opportunities, and enable community engagement and pride.</li> </ul>
<p><b>STRATEGIC APPROACH</b></p> 	<ul style="list-style-type: none"> <li><b>Welcome and Deliver Excellence</b> – Being recognised as a welcoming host and excellent provider of logistic and business support to Antarctic programmes and agencies.</li> <li><b>Connect and Excite</b> – Celebrating and engaging all people in the City's Antarctic connection in an exciting, informative, interactive, and meaningful way.</li> <li><b>Advance knowledge and champion climate change action</b> – Supporting development of Antarctic knowledge, scientific endeavour and solving Antarctic challenges through technology and innovation. Championing climate change action and carbon neutrality through the scientific learning the Antarctic region offers.</li> </ul>
<p><b>GOALS AND OBJECTIVES</b></p> 	<p>Realise the value of Gateway status for the benefit of the city and the nation, for current and future generations, including by:</p> <ul style="list-style-type: none"> <li>Realising opportunities for greater economic, community, cultural, scientific, and environmental value</li> <li>Fulfilling custodial responsibilities: <ul style="list-style-type: none"> <li>as a supporter of NZ's national Antarctic priorities; and a host and logistics hub for NZ's national Antarctic programme, Antarctica NZ</li> <li>to the American, Italian, and South Korean national Antarctic programmes and to the programmes from China, Germany and France who use Christchurch as a gateway for Antarctic activities.</li> </ul> </li> <li>Hosting the International Council of Managers of National Antarctic Programs (COMNAP)</li> <li>Connecting activity from the range of Antarctic related entities and organisations in Christchurch and New Zealand.</li> </ul>
<p><b>DELIVERABLES</b></p> 	<p>An action plan is included.</p> <p>For each of the three priority areas there are a set of actions with indications of desired medium-term outcomes and longer-term direction and outcomes.</p>
<p><b>ALIGNMENT WITH COMMUNITY OUTCOMES AND</b></p>	<p>Most relevant community outcome:</p> <ul style="list-style-type: none"> <li>A thriving prosperous city: a great place for people, business, and investment.</li> </ul> <p>Aligns with the strategic priority:</p>








<p><b>STRATEGIC PRIORITIES</b></p> 	<ul style="list-style-type: none"> <li>• Champion Christchurch and collaborate to build our role as a leading New Zealand city.</li> </ul> <p>Also related to aspects of environmental wellbeing protect and regenerate the environment.</p>
<p><b>CURRENT STATUS (June 2023)</b></p> 	<p>ChristchurchNZ report that delivery of actions to support this strategy has cost more than the dedicated funding provided through the LTP. This has been possible by drawing on reserves over the past 7 years. Reserves will have been fully utilised by the 2024/25 financial year.</p> <p>CNZ report the activity will need to be scaled back in the next LTP period if resources are not increased.</p> <p>Implementation of strategy actions is only partially the responsibility of the ChristchurchNZ Antarctic Office.</p> <p>An Implementation Plan progress update report has been produced by CNZ.</p> <p><b>Relevant Activity Plans:</b></p> <ul style="list-style-type: none"> <li>• Sustainable Economic Development</li> <li>• Civic and International Relations</li> </ul>

## Ōtautahi Christchurch Climate Resilience Strategy 2021

<b>INTRODUCTION</b>  	<ul style="list-style-type: none"> <li>Strategy sets out goals, principles, and emission reduction targets for Christchurch District and the Council organisation and outlines 10 Climate Action Programmes needed to achieve the goals.</li> <li>The programmes will be reviewed and updated as required to respond to new information, new legislation, and as progress is made across focus areas identified in the Strategy.</li> </ul>
<b>PURPOSE</b>  	<p>To create a better future for Christchurch by addressing the challenges and opportunities presented by climate change, including reducing greenhouse gas emissions, and proactively adapting to the local effects of climate change.</p>
<b>STRATEGIC APPROACH</b>  	<p>Establish a framework and a partnership approach with Council leadership and/or support and advocacy for the individual and collective actions necessary to achieve climate resilience goals included in the framework.</p>
<b>GOALS AND OBJECTIVES</b>  	<p><b>Goal 1: Christchurch has net zero emissions:</b></p> <ul style="list-style-type: none"> <li>Net zero greenhouse gas emissions by 2045, and a 50% reduction from baseline financial year 2016/2017 levels, by 2030 (excluding methane).</li> <li>At least a 25% reduction in city methane emissions by 2030, and 50% reduction from the baseline financial year 2016/2017, by 2045.</li> <li>Council's operations are net carbon neutral by 2030.</li> </ul> <p><b>Goal 2: We understand and are preparing for the ongoing impacts of climate change:</b></p> <ul style="list-style-type: none"> <li>By understanding the local physical, social, economic, and wider environmental impacts, we can work with communities to plan how they can adapt and take action to protect what they value most.</li> <li>We'll share research and data on the changing climate and environment with Ngāi Tahu and other agencies.</li> </ul> <p><b>Goal 3: We have a just transition to an innovative, low-emission economy:</b></p> <ul style="list-style-type: none"> <li>The transition to a low-emissions economy may impact and benefit some parts of our community more than others.</li> <li>Fair and inclusive decision making as part of our just transition to a low-emission economy will give everyone the opportunity to benefit from the changes.</li> <li>Those who face hardship will need support through the transition.</li> </ul> <p><b>Goal 4: We are guardians of our natural environment and taonga:</b></p> <ul style="list-style-type: none"> <li>By restoring the natural environment, we will reduce the impacts of climate change, as trees, soils, and wetlands absorb large amounts of carbon dioxide that would otherwise further heat the atmosphere.</li> <li>This also helps reduce the severity of flooding, prevents erosion, and encourages biodiversity.</li> </ul>
<b>DELIVERABLES</b>  	<p>10 Climate Action Programmes are described in the Strategy, each with focus areas, examples of work underway and next steps for the Council:</p> <ol style="list-style-type: none"> <li>Building the foundation – partnerships and resourcing</li> <li>Understanding the local effects of climate change</li> <li>Proactive climate planning with communities</li> <li>Adapting and greening infrastructure systems</li> <li>Carbon removal and natural restoration</li> <li>Economic transformation and innovation</li> </ol>





	<p>7. Low-emission transport system</p> <p>8. Energy efficient homes and buildings</p> <p>9. Towards zero waste</p> <p>10. Sustainable food system</p>
<p><b>ALIGNMENT WITH COMMUNITY OUTCOMES AND STRATEGIC PRIORITIES</b></p> 	<p>Aligns with the community outcome:</p> <ul style="list-style-type: none"> <li>• A green, liveable city - Our neighbourhoods and communities are accessible and well-connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.</li> </ul> <p>Aligns with and the strategic priority:</p> <ul style="list-style-type: none"> <li>• Reduce emissions as a Council and as a city, and invest in adaptation and resilience, leading a city-wide response to climate change while protecting our biodiversity, water bodies and tree canopy.</li> </ul>
<p><b>CURRENT STATUS (June 2023)</b></p> 	<p>The Climate Resilience Team is currently preparing an implementation plan.</p> <p>The Climate Resilience team is working with teams across the Council to plan for and support implementation of the Strategy through the LTP 24-34 process.</p> <p>Progress reporting will be provided in future when the implementation plan is in place and being given effect to.</p> <p><b>Relevant to all Activity Plans – particularly:</b></p> <ul style="list-style-type: none"> <li>• Strategic Policy and Resilience</li> </ul>




## Major Events Strategy 2021

<b>INTRODUCTION</b> 	<ul style="list-style-type: none"> <li>Strategy sets direction for the attraction, investment and leveraging of major events by ChristchurchNZ.</li> <li>ChristchurchNZ leads work undertaken by the city to attract major events, as outlined in the Council's Events Policy Framework.</li> </ul>
<b>PURPOSE</b> 	<p><b>Vision:</b> Build a portfolio of major events that excites and engages our people throughout the year, while showcasing our city as an exceptional place to live, visit, and invest.</p>
<b>STRATEGIC APPROACH</b> 	<p>Balanced portfolio of events that:</p> <ul style="list-style-type: none"> <li>reflect and celebrate what is distinctive about Christchurch.</li> <li>attract large numbers of people from outside Christchurch.</li> </ul> <p>Working collaboratively and further developing partnerships – new business models and funding sources to grow investment in major events.</p>
<b>GOALS AND OBJECTIVES</b> 	<p>Deliver the balanced portfolio of events in a way that builds the city profile consistent with the city narrative and delivers economic and community benefits.</p>
<b>DELIVERABLES</b> 	<p>The strategy describes the following five activity areas:</p> <ul style="list-style-type: none"> <li>Strategic Attraction, Bidding and Prospecting</li> <li>Partnership Investments</li> <li>Marketing Leverage and Activation</li> <li>Strategic Influence and Partnerships</li> <li>Event Feasibility and Evaluation</li> </ul>
<b>ALIGNMENT WITH COMMUNITY OUTCOMES AND STRATEGIC PRIORITIES</b> 	<p>Aligns with the community outcomes:</p> <ul style="list-style-type: none"> <li>A cultural powerhouse city - Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.</li> <li>A thriving prosperous city - Our city is a great place for people, business, and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.</li> </ul> <p>Aligns with the strategic priority:</p> <ul style="list-style-type: none"> <li>Champion Christchurch and collaborate to build our role as a leading New Zealand city.</li> </ul>
<b>CURRENT STATUS (June 2023)</b> 	<ul style="list-style-type: none"> <li>There is an implementation plan, and a strategy delivery report is prepared annually.</li> <li>CNZ has reported on key metrics for most major events.</li> <li>The Major Events Strategy will drive development of the ChristchurchNZ Major Events work programme and budget in LTP24.</li> <li>New event infrastructure currently in construction (e.g. Parakiore and Te Kaha) will need budget to attract major events to ensure they are utilised effectively.</li> </ul> <p><b>Relevant Activity Plans:</b></p> <ul style="list-style-type: none"> <li>Sustainable Economic Development</li> <li>Recreation, Sports, Community Arts and Events</li> </ul>










## Waste Management and Minimisation Plan 2020





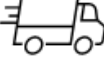
<p><b>INTRODUCTION</b></p> 	<ul style="list-style-type: none"> <li>Waste Minimisation Act requires TLAs to have a waste minimisation plan and to review that plan at least every six years.</li> <li>Council implemented an action plan to address short-term actions and responsive approach to sector challenges.</li> <li>For every tonne of waste sent to a municipal landfill, the Government imposes a \$50 levy under the Waste Minimisation Act 2008. Councils are then able to apply for funding from the waste levy for waste minimisation initiatives. Council also receives direct funding from the waste levy based on population.</li> <li>In 2019, Government signalled future expansion of the levy to all sites and implement a staged increase in the rate charged. From 1 July 2024 the municipal levy rate (Kate Valley) will increase to \$60 per tonne and the managed fill landfill rate (Burwood) will rise to \$20 per tonne.</li> </ul>
<p><b>PURPOSE</b></p> 	<p>The efficient use of natural resources is fundamental to our current and future community wellbeing. Council's role is to lead and facilitate solutions to prevent waste as well as providing solid waste and resource recovery services.</p>
<p><b>STRATEGIC APPROACH</b></p> 	<p><b>Pare kore:</b> Zero waste is about how we responsibly make and use products, minimising social or environmental harm. This includes avoiding damage resulting from greenhouse emissions or discharges to land or water.</p> <p><b>Ōhanga āmiomio:</b> A circular economy is the idea that all products can be made so that at the end of their intended use they have a value (e.g. can be re-used, recycled or repurposed). This reduces waste, pollution, and greenhouse gases.</p> <p><b>Rangatiratanga:</b> We will demonstrate leadership and best practice in minimising and managing waste. This includes continually improving our own operations and working with our partners and communities to develop and implement solutions.</p> <p><b>Kaitiakitanga:</b> As partners, we will work with Papatipu Rūnanga, to share responsibility to ensure the life-supporting functions of the environment are maintained and protected for those who come after us. Sustainable waste management and minimisation protects our environment.</p> <p><b>Ngātahitanga:</b> We will work with groups and organisations on initiatives to minimise waste, recover resources and progress our vision for zero waste.</p> <p><b>Te tatanga mātāpono:</b> This is about using local and national resource recovery solutions, where possible. Reducing reliance on international markets provides environmental and economic benefits.</p>
<p><b>GOALS AND OBJECTIVES</b></p> 	<p><b>Goals:</b></p> <ul style="list-style-type: none"> <li>Everyone has access to recycling, resource recovery and waste management services.</li> <li>Organisations and individuals understand that reducing and minimising waste is their responsibility, as well as ours.</li> <li>Valuable resources are repurposed, reused, or recycled and don't go to landfill.</li> </ul> <p><b>Objectives:</b></p> <ol style="list-style-type: none"> <li>Collaborate with Papatipu Rūnanga, organisations, industry operators and Central Government, to support a regional and national transition to zero waste and a circular economy.</li> </ol>



	<ol style="list-style-type: none"> <li>2. Make sure our waste management facilities and services maximise resource recovery and avoid adverse effects to people and the environment.</li> <li>3. Reduce our reliance on overseas markets for recyclable materials.</li> <li>4. Make sure our waste, recycling and organics facilities support our climate change targets. Our targets are zero net greenhouse gas emissions, and to halve the 2016 baseline for methane, by 2045.</li> <li>5. Make sure our kerbside recycling and organics collection has low contamination levels, allowing for sorting of products, which are then suitable for processing or sale. This creates long-term economic benefits.</li> </ol>
<b>DELIVERABLES</b> 	<ul style="list-style-type: none"> <li>• Support and engage with the Government's work programme for waste.</li> <li>• Collaborate with our neighbouring local authority and industry representatives.</li> <li>• Leverage regional and local funding opportunities for organisations promoting resource recovery and waste minimisation.</li> <li>• Develop and maintain bylaws to regulate the type of waste operations, disposal sites and litter.</li> <li>• Provide and maintain public drop-off facilities for recycling, organics, and items not part of our kerbside services including hazardous substances and scrap metal.</li> <li>• Provide a recycling and organics kerbside collection service.</li> <li>• Provide marketing and communication programmes.</li> <li>• Provide education and support programmes and events including our Learning Through Action school programmes.</li> <li>• Work with industry through our Target Sustainability programme.</li> </ul>
<b>ALIGNMENT WITH COMMUNITY OUTCOMES AND STRATEGIC PRIORITIES</b> 	<p>Aligns with community outcomes:</p> <ul style="list-style-type: none"> <li>• Healthy environment - Sustainable use of resources and minimising waste.</li> <li>• Prosperous economy - Modern and robust city infrastructure and community facilities.</li> </ul> <p>Aligns with strategic priorities:</p> <ul style="list-style-type: none"> <li>• Meeting the challenge of climate change through every means available.</li> <li>• Accelerating the momentum the city needs.</li> </ul>
<b>CURRENT STATUS (June 2023)</b> 	<ul style="list-style-type: none"> <li>• The current WMMP remains accurate and forms a solid base to build on.</li> <li>• There is an implementation plan included in the document.</li> <li>• No report on progress to implement the Strategy has been produced.</li> <li>• The NPS for Waste Minimisation took effect 5 August 2023 and may drive future actions.</li> </ul> <p><b>Relevant Activity Plans:</b></p> <ul style="list-style-type: none"> <li>• Solid Waste and Resource Recovery</li> <li>• Community Development and Facilities</li> </ul>

## Our Heritage, Our Taonga – Heritage Strategy 2019 – 2029






<b>INTRODUCTION</b> 	<ul style="list-style-type: none"> <li>Strategy was developed in partnership with the six Papatipu Rūnanga to weave together, strengthen, and provide for all aspects of heritage and taonga tuku iho in Christchurch and Banks Peninsula.</li> <li>Strategy is broad, covering tangible, intangible, built and natural heritage and includes places, objects, stories, memories, and traditions.</li> </ul>
<b>PURPOSE</b> 	<ul style="list-style-type: none"> <li>To affirm the City's desire to understand, celebrate, and protect its heritage.</li> <li>To assist the Council, in partnership with respective Papatipu Rūnanga and working with the wider community, to better provide for taonga.</li> </ul>
<b>STRATEGIC APPROACH</b> 	<p>Taking a leadership role in facilitating a collaborative approach with Council partners and communities to ensure a broad range of built and natural, tangible and intangible heritage is recognised, protected, and celebrated.</p>
<b>GOALS AND OBJECTIVES</b> 	<ol style="list-style-type: none"> <li>Our Heritage, Our Taonga is accessible to all and shared and celebrated.</li> <li>Our Heritage, Our Taonga from Christchurch and Banks Peninsula's six Papatipu Rūnanga is acknowledged with respect to their mana whenua and in accordance with their values and culture.</li> <li>Our Heritage, Our Taonga includes and respects all the cultures and distinct communities of the district.</li> <li>Our Heritage, Our Taonga is protected through collaboration and partnership.</li> </ol>
<b>DELIVERABLES</b> 	<p>Strategy describes a set of actions for each of the four goals. The actions range from general statements of intent to specific projects or activities.</p>
<b>ALIGNMENT WITH COMMUNITY OUTCOMES AND STRATEGIC PRIORITIES</b> 	<p>Aligns with the community outcome:</p> <ul style="list-style-type: none"> <li>A cultural powerhouse city - Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.</li> </ul> <p>Aligns with the strategic priority:</p> <ul style="list-style-type: none"> <li>Actively balance the needs of today's residents with the needs of future generations, with the aim of leaving no one behind.</li> </ul>
<b>CURRENT STATUS (June 2023)</b> 	<ul style="list-style-type: none"> <li>Implementation Plan is included in the Strategy.</li> <li>Actions are embedded across all work programmes undertaken by the Heritage Team and is ongoing.</li> <li>It is proposed to seek commitment to maintaining current levels of LTP funding for the Heritage Incentive Grant Scheme to assist private heritage building owners and kaitiaki to conserve and retain the district's heritage for the benefit of the community now, and into the future.</li> <li>No implementation progress report has been produced.</li> </ul> <p><b>Relevant Activity Plans:</b></p> <ul style="list-style-type: none"> <li>Strategic Planning and Consents</li> <li>Parks Heritage Management</li> <li>Akaroa Museum</li> </ul>

## Toi Ōtautahi - Arts and Creativity Strategy 2019 – 2024



<b>INTRODUCTION</b> 	<p>Partnership strategy developed collaboratively with the arts sector and major funding, advocacy, and development agencies.</p>
<b>PURPOSE</b> 	<p>To <b>attract more artists and creative people to the city and support them</b> to deliver wider benefits - improving wellbeing, sense of identity and connectivity, activating and bringing life to the city, attracting visitors, and boosting the economy.</p>
<b>STRATEGIC APPROACH</b> 	<p>The strategy refers to:</p> <ul style="list-style-type: none"> <li>• <b>Arts as the basis of identity:</b> Supporting artists across all disciplines to build upon heritage, share stories of arrival, and access diverse cultural narratives.</li> <li>• <b>Growing the sector:</b> More active support and investment to grow and promote the arts and creative sector.</li> <li>• <b>Relationship management:</b> New, expanded relationships and collaboration with effective leadership to deliver greater wellbeing through the arts.</li> </ul>
<b>GOALS AND OBJECTIVES</b> 	<p>The Strategy refers to <b>elevating, repositioning, growing, and supporting the arts and local artists to enhance:</b></p> <ul style="list-style-type: none"> <li>• <b>the City's reputation</b> as a great place to create, explore, and to experience the arts</li> <li>• <b>community wellbeing and to deliver other wider benefits</b></li> <li>• <b>attention to the Treaty relationship</b></li> <li>• <b>creative education</b></li> <li>• <b>funding opportunities</b> through a more holistic view of the benefits of the arts.</li> </ul>
<b>DELIVERABLES</b> 	<p>The Strategy refers to:</p> <ul style="list-style-type: none"> <li>• collaboratively developing a promotion strategy and a public arts plan</li> <li>• creative performances, exhibitions festivals and events</li> <li>• local arts organisations delivering health and wellbeing programmes</li> <li>• developing champions for the arts with broad connections across the community and with business</li> <li>• establishing exchange, residency, and mentoring opportunities</li> <li>• commissioning a study to benchmark the value of the arts in terms of wellbeing</li> <li>• ensuring access to a range of affordable and interesting spaces to develop and present work</li> <li>• collaborations and opportunities to develop ngā toi Māori and promote broader cultural inclusivity</li> <li>• improving existing communication and information sharing platforms</li> <li>• increasing opportunities for gathering and networking throughout the sector</li> <li>• working with the sector to understand what ongoing leadership might look like.</li> </ul>
<b>ALIGNMENT WITH COMMUNITY OUTCOMES AND</b>	<p>Aligns with community outcome:</p> <ul style="list-style-type: none"> <li>• A cultural powerhouse city: Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.</li> </ul>

<p><b>STRATEGIC PRIORITIES</b></p> 	<p>Aligns with the strategic priority:</p> <ul style="list-style-type: none"> <li>• Champion Christchurch and collaborate to build our role as a leading New Zealand city.</li> </ul>
<p><b>CURRENT STATUS</b> (June 2023)</p> 	<ul style="list-style-type: none"> <li>• A high-level implementation plan is included in the document.</li> <li>• Quarterly reports are produced on the implementation for strategy partners.</li> <li>• The strategy is being actively implemented, led by the Community Arts Team and wider Events and Arts Team and in partnership with a range of sector organisations.</li> <li>• Midway through a three-year implementation plan (funded by CCC, CNZ, MCH and RF) through till December 2024. Conversations are under way with all partners in relation to ongoing support.</li> <li>• Requests to the LTP will be through the RSE budget.</li> </ul> <p><b>Relevant Activity Plans:</b></p> <ul style="list-style-type: none"> <li>• Art Gallery</li> <li>• Recreation, Sports, Community Arts and Events</li> <li>• Governance and Decision Making</li> <li>• Sustainable City Growth and Property</li> <li>• Sustainable Economic Development</li> </ul>





## Christchurch Visitor Strategy 2019


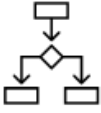

<b>INTRODUCTION</b> 	<ul style="list-style-type: none"> <li>Strategy builds on the direction set by the Christchurch Visitor Strategy 2016.</li> <li>Update reflects an evolution of the priorities and action plan to reflect the progress made in the previous three years and the rapidly changing nature of the city and the wider strategic context.</li> </ul>
<b>PURPOSE</b> 	<p>To regain Christchurch's pre-earthquake share of the national visitor economy by 2025.</p>
<b>STRATEGIC APPROACH</b> 	<ul style="list-style-type: none"> <li><b>The Christchurch story – “Explore the Opportunity”:</b> The centrepiece of the strategic approach, provides a platform to support more joined up positioning, promotion of, and attraction to the city.</li> <li><b>Enhance the visitor experience:</b> Transform Christchurch into a 21st century city of exploration nested in the spectacular landscapes of Banks Peninsula and Canterbury region making it a ‘must see’ destination for domestic and international visitors.</li> <li><b>Target the right visitors at the right time:</b> Attract high spending visitors in shoulder and off-peak periods to grow value and reduce seasonality.</li> <li><b>Connect with residents:</b> Increase local pride, awareness, off-peak demand, and marketing reach by encouraging residents to experience and endorse their own region.</li> <li><b>Strengthen and leverage the gateway role:</b> Expand domestic and international air networks positioning Christchurch as the preferred gateway to the South Island and Antarctica, and basecamp for exploring the Canterbury region.</li> </ul>
<b>GOALS AND OBJECTIVES</b> 	<p>In addition to the specific purpose referenced above, objectives implied by the text of the strategy include:</p> <ul style="list-style-type: none"> <li>a change in focus from capital investment in visitor infrastructure to activities that position, activate and promote the city as a place of exploration and as a welcoming host</li> <li>more events that attract visitors (including business events)</li> <li>ensuring outstanding visitor service</li> <li>maximising utilisation of assets and facilities (optimal use of limited resources)</li> <li>closer working relationships across the Canterbury region</li> <li>getting the best possible return on investment in visitor-related initiatives.</li> </ul>
<b>DELIVERABLES</b> 	<p>The implementation section of the strategy includes text describing intent and for each of the ‘headline’ areas of the strategic framework there are a set of actions with indications of leadership/delivery responsibilities. The indication is that most of these are focused out to 2022.</p> <p>Covid significantly disrupted the visitor economy resulting in a national directive and funding to prepare Destination Management Plans (DMPs). DMPs are soon to be finalised for Christchurch and Banks Peninsula. The DMPs will set strategic direction for the visitor economy moving forward.</p>
<b>ALIGNMENT WITH COMMUNITY OUTCOMES AND</b>	<p>Broadly aligns with all the community outcomes.</p> <p>Aligns with the strategic priority:</p>








<p><b>STRATEGIC PRIORITIES</b></p> 	<ul style="list-style-type: none"> <li>• Champion Christchurch and collaborate to build our role as a leading New Zealand city.</li> </ul>
<p><b>CURRENT STATUS</b> (June 2023)</p> 	<ul style="list-style-type: none"> <li>• Implementation plan is included in the document.</li> <li>• No implementation progress reports have been produced.</li> <li>• The strategy is still relevant but will soon be replaced by Destination Management Plans that are currently in development. DMPs take a more holistic approach to managing and optimising visitor and resident experience related to visitation.</li> <li>• There will be funding for activities related to this strategy proposed for the LTP.</li> </ul> <p><b>Relevant Activity Plans:</b></p> <ul style="list-style-type: none"> <li>• Sustainable Economic Development</li> <li>• Parks and Foreshore</li> <li>• Recreation, Sports, Community Arts and Events</li> <li>• OARC</li> <li>• Community Development &amp; Facilities</li> <li>• Transport</li> </ul>

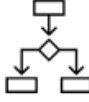

## Te Wai Ora o Tāne Integrated Water Strategy 2019

<p><b>INTRODUCTION</b></p> 	<ul style="list-style-type: none"> <li>• Council currently provides drinking water, wastewater, and stormwater services and infrastructure throughout the district.</li> <li>• Waterbodies and coastal waters also form a fundamental part of both the landscape and lives of the community.</li> <li>• Strategy was developed to consider the different water resources, values, and demands and set a framework to help manage them in an integrated way over at least the next 100 years.</li> <li>• Strategy also provides for the requirements of working with mana whenua under the National Policy Statement on Freshwater 2014 and other statutory and non-statutory plans, policies, and strategies.</li> </ul>
<p><b>PURPOSE</b></p> 	<p>To provide strategic direction for:</p> <ul style="list-style-type: none"> <li>• sustainable and integrated management of water resources and taonga and guardianship of that asset.</li> <li>• integrated management of related infrastructure and services.</li> <li>• managing the effects of water infrastructure on surface, coastal, and groundwater resources.</li> <li>• guiding Council decision making including how to involve, work with, and reflect mana whenua values and community interests in freshwater management and decision making.</li> </ul>
<p><b>STRATEGIC APPROACH</b></p> 	<p>A multi-faceted approach due to the wide range of issues being addressed and the integrated nature of the strategy.</p> <p>A suite of different approaches to support the objectives and goals are listed in the strategy.</p>
<p><b>GOALS AND OBJECTIVES</b></p> 	<p><b>Goals:</b></p> <ul style="list-style-type: none"> <li>• The multiple uses of water are valued by all for the benefit of all</li> <li>• Water quality and ecosystems are protected and enhanced</li> <li>• The effects of flooding, climate change and sea level rise are understood, and the community is assisted to adapt to them</li> <li>• Water is managed in a sustainable and integrated way in line with the principle of kaitiakitanga</li> </ul> <p><b>Objectives</b> to guide actions to meet the goals and vision relating to:</p> <ul style="list-style-type: none"> <li>• Awareness and engagement</li> <li>• Efficient and resilient infrastructure</li> <li>• Enhancement of ecological, cultural, and natural values</li> <li>• Water quality improvement</li> <li>• Wastewater overflows management</li> <li>• Flood risk</li> <li>• Flood management and adaptation</li> <li>• Sustainable wastewater systems</li> <li>• Groundwater protection</li> <li>• Improvement in understanding of aquifer system</li> <li>• Safe and sustainable water supply</li> </ul>
<p><b>DELIVERABLES</b></p>	<p>Implementation plans for water supply and wastewater, which set out how the strategy will be implemented for those 'waters' were completed by the Three Waters Unit. The implementation plans feed into the LTP and asset planning process.</p>




	<p>There is a draft stormwater implementation plan that has not been progressed for some time. In the absence of a final stormwater implementation plan stormwater actions have largely been focused on giving effect to the requirements of the Comprehensive Stormwater Network Discharge Consent.</p>
<p><b>ALIGNMENT WITH COMMUNITY OUTCOMES AND STRATEGIC PRIORITIES</b></p> 	<p>Aligns with the community outcome:</p> <ul style="list-style-type: none"> <li>• A green, liveable city - Our neighbourhoods and communities are accessible and well-connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies, and tree canopy.</li> </ul> <p>Aligns with the strategic priorities:</p> <ul style="list-style-type: none"> <li>• Be an inclusive and equitable city which puts people at the centre of developing our city and district, prioritising wellbeing, accessibility, and connection.</li> <li>• Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.</li> <li>• Actively balance the needs of today's residents with the needs of future generations, with the aim of leaving no one behind.</li> </ul>
<p><b>CURRENT STATUS (June 2023)</b></p> 	<ul style="list-style-type: none"> <li>• The proposal for three waters assets and service delivery to become the responsibility of new Water Service Entities raises some questions about the ongoing relevance of the strategy.</li> <li>• Even if a water services entity takes over management of water supply, wastewater, and stormwater services the strategy is likely to remain relevant as a voice of the Council's and the community's desires for how water services are to be managed.</li> <li>• Implementation plans have been developed for Water Supply and Wastewater. A draft implementation plan has been prepared for stormwater/flood management.</li> <li>• The implementation plans have guided the preparation of the activity plans and assets management plans and have at least been referenced in the last Infrastructure Strategy.</li> <li>• The Three Waters Unit provides regular updates to the Council on water services.</li> </ul> <p><b>Relevant Activity Plans:</b></p> <ul style="list-style-type: none"> <li>• Water Supply</li> <li>• Wastewater Collection, Treatment and Disposal</li> <li>• Stormwater Drainage</li> <li>• Flood Protection and Control Works</li> <li>• OARC</li> </ul>

## Te Rautaki Matawaka Rau Christchurch Multicultural Strategy 2017 – 2021





<b>INTRODUCTION</b> 	<ul style="list-style-type: none"> <li>• Strategy was developed with the community.</li> <li>• Affirms the Council's strong desire to make Christchurch a place where diversity is welcomed and celebrated.</li> </ul>
<b>PURPOSE</b> 	<p>To outline what Council can do to improve service delivery, upskill the internal organisation, and develop authentic relationships to achieve the outcome of a diverse, inclusive, and welcoming city.</p>
<b>STRATEGIC APPROACH</b> 	<p>Strategy was developed in partnership with community leaders and seeks three outcomes:</p> <ol style="list-style-type: none"> <li><b>1. Ngā Pou Haumarū – The sheltering mountains – the land</b> <ul style="list-style-type: none"> <li>• A safe place that people are welcomed into, where each person is cared for and Rangatiratanga is respected.</li> </ul> </li> <li><b>2. Te Wairua Rāhiri – The welcoming spirit – the home people</b> <ul style="list-style-type: none"> <li>• A commitment to welcoming all who arrive to Ōtautahi with aroha and manaakitanga.</li> <li>• A commitment to reciprocity when given such a welcome.</li> </ul> </li> <li><b>3. Te Waka Eke Noa – A purpose and model – the canoe we all are part of</b> <ul style="list-style-type: none"> <li>• An environment we can access where we can achieve common goals and understand the importance of working together.</li> </ul> </li> </ol>
<b>GOALS AND OBJECTIVES</b> 	<ul style="list-style-type: none"> <li>• Christchurch City Council is an inclusive and diverse organisation which reflects, understands, and responds to the diversity of individuals and communities it serves.</li> <li>• All communities have equitable access to Council services and resources.</li> <li>• All residents are able to participate in Council decision-making.</li> <li>• Christchurch is a city of cultural vibrancy, diversity, inclusion, and connection.</li> </ul>
<b>DELIVERABLES</b> 	<ul style="list-style-type: none"> <li>• Highlight, promote and grow diversity and inclusion at the Council.</li> <li>• Council builds and maintains relationships with all communities and their organisations.</li> <li>• Identify and remove barriers to access Council facilities, events, services, and processes experienced by people because of their identity, cultural or linguistic backgrounds.</li> <li>• Enable and promote participation in civic life and public decision-making by people from all communities.</li> <li>• Celebrate and foster the cultural and linguistic diversity of all Christchurch people.</li> <li>• Inform the wider community about the value of diversity in Christchurch.</li> <li>• Strengthen and connect all Christchurch people and communities.</li> <li>• Advocate about the needs of diverse communities.</li> <li>• Leadership.</li> </ul>
<b>ALIGNMENT WITH COMMUNITY OUTCOMES AND</b>	<p>Aligns with the strategic priorities:</p> <ul style="list-style-type: none"> <li>• Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.</li> </ul>

<p><b>STRATEGIC PRIORITIES</b></p> 	<ul style="list-style-type: none"> <li>• Be an inclusive and equitable city which puts people at the centre of developing our city and district, prioritising wellbeing, accessibility, and connection.</li> <li>• Champion Christchurch and collaborate to build our role as a leading New Zealand city.</li> </ul> <p>Aligns with the community outcome:</p> <ul style="list-style-type: none"> <li>• A collaborative confident city: Our residents have the opportunity to participate in community and city life, have a strong sense of belonging and identity, and feel safe.</li> </ul>
<p><b>CURRENT STATUS</b> (June 2023)</p> 	<p>The Multicultural Strategy has expired. It is currently unclear whether the strategy will be reviewed, remain as is or be revoked.</p> <ul style="list-style-type: none"> <li>• Aspects of the Strategy now fit within the “Strengthening Communities Together” strategy which is more of an overarching (Level One) strategy.</li> <li>• Other aspects will be included in the Equity and Inclusion Policy currently being developed.</li> </ul> <p><b>Relevant Activity Plans:</b></p> <ul style="list-style-type: none"> <li>• Governance and Decision Making</li> <li>• Libraries</li> <li>• Recreation, Sports, Community Arts and Events</li> <li>• Community Development &amp; Facilities</li> </ul>






## Christchurch Economic Development Strategy 2017



<p><b>INTRODUCTION</b></p> 	<ul style="list-style-type: none"> <li>Developed by ChristchurchNZ and adopted by Council.</li> <li><b>“A City of Opportunity: Realising our potential”</b> is the key strategy for realising the Council’s current community outcome of <b>“a prosperous economy.”</b></li> </ul>
<p><b>PURPOSE</b></p> 	<p>To deliver the ‘prosperous economy’ required to:</p> <ul style="list-style-type: none"> <li>improve the economic wellbeing of residents through increased and better-quality jobs and business opportunities.</li> <li>contribute to the development of the social and public amenities that make Christchurch an attractive place to live.</li> </ul>
<p><b>STRATEGIC APPROACH</b></p> 	<p>Five priorities identified as the <b>“big game changers”</b>:</p> <ul style="list-style-type: none"> <li><b>Create an attractive city for residents, business, investment, and visitors:</b> Christchurch attracts and retains residents, business, investment, and visitors, and has the amenity and profile that residents are proud of.</li> <li><b>Realise the potential of Canterbury’s rural economy:</b> The region and city work together to realise Canterbury’s economic opportunities while maintaining the natural environment for current and future generations.</li> <li><b>Maximise the commercial value of innovation:</b> Greater economic benefits will be generated from ideas and research by improving the rate of commercialisation and ability for businesses to scale up.</li> <li><b>A connected, engaging and thriving central city:</b> CBDs are a window into cities. Christchurch must complete the regeneration of its CBD so that it plays an integral part in attracting people, visitors, and new businesses to the city.</li> <li><b>Connect internationally for commercialisation and growth:</b> Improve exports, commercialisation and the flow of people, ideas, investment, and intellect into Christchurch. Be the gateway for Canterbury and the South Island.</li> </ul> <p>Also, a separate set of six <b>“keeping the city competitive”</b> priorities benchmarked with other equivalent cities:</p> <ul style="list-style-type: none"> <li><b>A skilled and adaptive workforce:</b> Attract and retain a skilled and adaptive working age population, prepared for technology change.</li> <li><b>Making it easier to do business:</b> Ensure the regulatory and commercial environment supports business start-up, attraction, and growth.</li> <li><b>Investment vehicles that enable commercialisation and growth:</b> Improve access to investment that realises the commercial potential of the local economy.</li> <li><b>Resilient infrastructure and sustainable resource use:</b> Ensure decisions on infrastructure and resource use are sustainable and support economic growth.</li> <li><b>High value industries and value chains:</b> Develop growth and high value sectors of our economy and build wider economic resilience.</li> <li><b>Capable and productive businesses:</b> Develop the capability of local businesses to improve productivity and business performance.</li> </ul>
<p><b>GOALS AND OBJECTIVES</b></p>	<p>A vision for 2031 <b>“Christchurch where people and enterprise choose to be”</b> to be achieved via the following five goals:</p> <p><b>Prosperity:</b></p> <ul style="list-style-type: none"> <li>Total GDP has grown by 33 percent to \$26 billion.</li> <li>Wage parity with other New Zealand cities.</li> </ul>








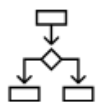
	<ul style="list-style-type: none"> <li>• Best economic ranking against Tier Three cities in Australasia.</li> <li>• Quality of living matches Tier Two cities in Australasia.</li> </ul> <p><b>Attraction:</b></p> <ul style="list-style-type: none"> <li>• Regain pre-earthquake share of the national visitor economy by 2025 – growing domestic market share from 6.5 percent to 7 percent and growing international market share from 8.4 percent to 12.1 percent.</li> <li>• 25,500 international students are studying in Canterbury by 2025</li> <li>• Migration of 6,200 people per year.</li> </ul> <p><b>International engagement:</b></p> <ul style="list-style-type: none"> <li>• Exports increase from 30 percent to 40 percent of GDP.</li> </ul> <p><b>High-growth sector employment</b></p> <ul style="list-style-type: none"> <li>• In 2031, 20 percent of the working age population is employed in high-growth sectors: High value-added manufacturing; technology; professional services; agri-tech and health research and development.</li> </ul> <p><b>Skilled workforce</b></p> <ul style="list-style-type: none"> <li>• The proportion of the working age population with a post-high school qualification has increased from 40 percent to 45 percent.</li> <li>• The proportion of the working age population with a bachelor qualification or higher has increased from 20 percent to 26 percent.</li> </ul>
<p><b>DELIVERABLES</b></p> 	<p>The strategy includes an action plan with action 'priorities and projects' listed under the higher-level 'game changer' and 'keeping competitive' priorities.</p>
<p><b>ALIGNMENT WITH COMMUNITY OUTCOMES AND STRATEGIC PRIORITIES</b></p> 	<p>Aligns with the community outcome:</p> <ul style="list-style-type: none"> <li>• A thriving prosperous city - Our city is a great place for people, business, and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.</li> </ul> <p>Aligns with strategic priorities:</p> <ul style="list-style-type: none"> <li>• Champion Christchurch and collaborate to build our role as a leading New Zealand city.</li> <li>• Actively balance the needs of today's residents with the needs of future generations, with the aim of leaving no one behind.</li> </ul>
<p><b>CURRENT STATUS (June 2023)</b></p> 	<ul style="list-style-type: none"> <li>• CNZ are developing a Christchurch Economic Ambition that will replace the ED Strategy.</li> <li>• CNZ are also developing a ChristchurchNZ strategy which will articulate ChristchurchNZ's role in delivering on the Ambition.</li> <li>• An implementation Plan is included in the document.</li> <li>• No strategy implementation reports have been produced.</li> </ul> <p><b>Relevant Activity Plans:</b></p> <ul style="list-style-type: none"> <li>• Sustainable Economic Development</li> <li>• Sustainable City Growth and Property</li> </ul>


## Greater Christchurch Urban Development Strategy 2016

<b>INTRODUCTION</b>  	<ul style="list-style-type: none"> <li>• August 2016 update of the 2007 Greater Christchurch Urban Development Strategy to respond to significant events and changes since 2007 while preparing for a more substantive review in 2019.</li> <li>• The Resilient Greater Christchurch Plan and this strategy update were developed concurrently, and their integration has been considered throughout the process. They support and reinforce each other.</li> <li>• The Greater Christchurch Partnership is currently developing the Greater Christchurch Spatial Plan which will supersede this strategy.</li> </ul>
<b>PURPOSE</b>  	<p>To provide a roadmap for the future of urban development while moving from recovery to regeneration with shared leadership and strengthening partnerships.</p>
<b>STRATEGIC APPROACH</b>  	<p>Visible leadership and using a collaborative approach to address issues, with governance and implementation of the Strategy coordinated through groups established at various levels of the strategy partners.</p>
<b>GOALS AND OBJECTIVES</b>  	<p>The strategy includes a vision statement as follows:</p> <ul style="list-style-type: none"> <li>• By the year 2041, Greater Christchurch has a vibrant inner city and suburban centres surrounded by thriving rural communities and towns, connected by efficient and sustainable infrastructure.</li> <li>• There is a wealth of public spaces ranging from bustling inner-city streets to expansive open spaces and parks, which embrace natural systems, landscapes, and heritage.</li> <li>• Innovative businesses are welcome and can thrive, supported by a wide range of attractive facilities and opportunities.</li> <li>• Prosperous communities can enjoy a variety of lifestyles in good health and safety, enriched by the diversity of cultures and the beautiful environment of Greater Christchurch.</li> </ul>
<b>DELIVERABLES</b>  	<p>A set of priority actions are included in the strategy relating to:</p> <ul style="list-style-type: none"> <li>• Understanding current and future land use and housing needs</li> <li>• Developing a robust monitoring and reporting framework</li> <li>• A further review of the strategy</li> <li>• Implementing the Resilient Greater Christchurch Plan</li> <li>• Implementing Ngāi Tahu values and aspirations</li> <li>• Improving the health of communities through supporting the continuation and enhancement of the Healthy Christchurch partnership</li> <li>• Increase the development of affordable and diverse housing and appropriate residential intensification</li> <li>• Enhancing the natural environment</li> <li>• Increase understanding of and improve planning for natural hazard risk</li> <li>• Supporting implementation of regional and Christchurch economic development strategies</li> <li>• Improving transport system performance and travel choices</li> </ul>
<b>ALIGNMENT WITH COMMUNITY OUTCOMES AND</b>	<p>Aligns with the outcomes:</p> <ul style="list-style-type: none"> <li>• A green, liveable city - Our neighbourhoods and communities are accessible and well-connected, supporting our goals to reduce</li> </ul>

<p><b>STRATEGIC PRIORITIES</b></p> 	<p>emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies, and tree canopy.</p> <ul style="list-style-type: none"> <li>• A thriving prosperous city Our city is a great place for people, business, and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.</li> </ul> <p>Aligns with the strategic priorities:</p> <ul style="list-style-type: none"> <li>• Actively balance the needs of today's residents with the needs of future generations, with the aim of leaving no one behind.</li> <li>• Be an inclusive and equitable city which puts people at the centre of developing our city and district, prioritising wellbeing, accessibility, and connection.</li> </ul>
<p><b>CURRENT STATUS (June 2023)</b></p> 	<ul style="list-style-type: none"> <li>• There is a separate Strategy Action Plan.</li> <li>• Implementation of the Action Plan was reported quarterly to the Greater Christchurch partnership but hasn't been reported since 2020.</li> <li>• The current focus is on completing the Greater Christchurch Spatial Plan. Consultation has been undertaken on the draft plan.</li> <li>• A Ōtautahi Christchurch Plan (also a spatial focus) is also in development to provide more detailed guidance for development within the Christchurch district.</li> </ul> <p><b>Relevant Activity Plans:</b></p> <ul style="list-style-type: none"> <li>• Strategic Planning and Consents</li> <li>• Sustainable City Growth and Property</li> <li>• Parks and Foreshore</li> <li>• Stormwater Drainage</li> <li>• Wastewater Collection, Treatment and Disposal</li> <li>• Water Supply</li> </ul>

## Citizen Hub Strategy 2015



<b>INTRODUCTION</b> 	<ul style="list-style-type: none"> <li>Strategy relates to the outcome of a service review and proposals for future community-based service arrangements.</li> <li>Citizen Hubs are the facilities used to deliver multiple community-based services.</li> </ul>
<b>PURPOSE</b> 	<p>To deliver a better user-experience for Christchurch citizens at all service facilities by:</p> <ul style="list-style-type: none"> <li>identifying how citizens and customers want to interact with Council regarding services, channel choice and community facilities</li> <li>identifying why citizen hubs may be best positioned to service and meet customer expectations</li> <li>identifying the current state and what changes are required to meet the future state, implementation phases</li> <li>provide a basis against which Council can measure success.</li> </ul>
<b>STRATEGIC APPROACH</b> 	<p>Move beyond co-location of services to integrated, multi-discipline service arrangements with services grouped together in convenient locations (mainly based in council libraries) for citizens to access - a Citizen Hub.</p> <p>Use technology infrastructure to supplement Citizen Hubs, with simple service transactions automated, or completed on-line to provide customers with quicker and easier access to information, channel choice and more self-service options.</p>
<b>GOALS AND OBJECTIVES</b> 	<p>To improve services to a variety of customer groups, and deliver customer focused, effective and more efficient service offerings through multiple channels of customer choice.</p>
<b>DELIVERABLES</b> 	<p>Necessary actions described are:</p> <ul style="list-style-type: none"> <li>The right technology needs to be implemented.</li> <li>Physical environment needs to support the desired customer experience.</li> <li>Efficiency options will be explored and developed.</li> <li>Provision of multi-skill training for staff.</li> </ul>
<b>ALIGNMENT WITH COMMUNITY OUTCOMES AND STRATEGIC PRIORITIES</b> 	<p>Aligns with strategic priority:</p> <ul style="list-style-type: none"> <li>Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.</li> <li>Be an inclusive and equitable city which puts people at the centre of developing our city and district, prioritising wellbeing, accessibility, and connection.</li> </ul> <p>Aligns with community outcome:</p> <ul style="list-style-type: none"> <li>A collaborative confident city - Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.</li> </ul>
<b>CURRENT STATUS (June 2023)</b>	<p>CSPG Unit remains committed to the principles of the Citizen Hub Strategy and has imbedded it in their practice. Community facilities make bookable rooms available in hubs. Staff are co-located in libraries and service centres; community boards meet in buildings and rooms that make up hubs.</p>

	<p>Planning for the South Library is underway – as a hub the building will incorporate CSPG staff and governance functions.</p> <p><b>Relevant Activity Plans:</b></p> <ul style="list-style-type: none"><li>• Citizens and Customer Services</li><li>• Governance and Decision Making</li><li>• Libraries</li><li>• Recreation, Sports, Community Arts and Events</li><li>• Community Development and Facilities</li></ul>
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


## Public Open Space Strategy 2010 – 2040




<b>INTRODUCTION</b> 	<ul style="list-style-type: none"> <li>• Sets out a vision and a set of concepts for public open space over the next 30 years, the time span of the Urban Development Strategy.</li> <li>• Provides an overview on how much and where open space could be located and general approaches to maintenance to be used.</li> <li>• Primary focus is on public parks, roads and waterways/coastline managed by the Council.</li> </ul>
<b>PURPOSE</b> 	<p>Strategy states that its purpose is to:</p> <ul style="list-style-type: none"> <li>• Provide for the health, recreation, amenity, cultural, and environmental needs of Christchurch District residents through provision and management of public open space.</li> <li>• Maintain environmental resilience through provision and maintenance of public open space.</li> <li>• Protect places of cultural significance.</li> <li>• Contribute to and shape the character and identity of the district.</li> <li>• Provide a strategic overview for provision of publicly accessible open space.</li> <li>• Set criteria for decisions on the protection, acquisition, development, and management of open space.</li> <li>• Guide asset planning and multifunctional use of public open spaces.</li> </ul>
<b>STRATEGIC APPROACH</b> 	<p>The strategic approach indicated by the content of the strategy is open space as a network with particular attention to:</p> <ul style="list-style-type: none"> <li>• accessibility and equity of provision of open space</li> <li>• ensuring open space quality</li> <li>• diversity of provision.</li> </ul>
<b>GOALS AND OBJECTIVES</b> 	<p>Strategy includes the following goals, with each goal having an associated set of objectives and priority initiatives:</p> <ul style="list-style-type: none"> <li>• Provide an accessible, and equitably distributed, multi-use open space network while protecting natural, cultural and heritage values.</li> <li>• Ensure public open space is diverse, interesting and promotes local and District identity (providing for and protecting indigenous biodiversity, iconic landscapes, heritage places, Ngāi Tahu cultural landscapes and views special to each area).</li> <li>• Encourage community awareness and support and develop partnerships for open space provision, development, and maintenance.</li> <li>• Ensure open space provision and management is sustainable.</li> </ul>
<b>DELIVERABLES</b> 	<ul style="list-style-type: none"> <li>• Protection of natural landscape, coastline, indigenous biodiversity, recreation opportunity and cultural heritage through land acquisition and agreements.</li> <li>• Provide and develop local parks in urban Christchurch and greenfield sites where parks are deficient.</li> <li>• The street renewal programme incorporates pedestrian/cycle, amenity and stormwater mitigation requirements into design and construction parameters.</li> <li>• Increased information is provided to assist users accessing open space opportunities.</li> </ul>
<b>ALIGNMENT WITH COMMUNITY OUTCOMES AND</b>	<p>Aligns with the community outcome:</p> <ul style="list-style-type: none"> <li>• A green, liveable city - Our neighbourhoods and communities are accessible and well-connected, supporting our goals to reduce</li> </ul>








<p><b>STRATEGIC PRIORITIES</b></p> 	<p>emissions, build climate resilience and protect and regenerate the environment.</p> <p>Aligns generally, but less specifically, to strategic priorities.</p>
<p><b>CURRENT STATUS (June 2023)</b></p> 	<ul style="list-style-type: none"> <li>• The Strategy includes a comprehensive Implementation Plan which includes development of numerous lower-level plans.</li> <li>• Actions have informed the District Plan review and continue to influence LTP/ AP work programmes and budgets.</li> <li>• An implementation update plan was produced in 2018 which was more a snapshot environmental scan than reporting on progress to complete actions.</li> <li>• An Urban Forest Plan is currently in the final stages of development which will drive Council's approach to its urban forest/ tree planting and maintenance going forward.</li> </ul> <p>Climate Resilience aspects of the Strategy need to be developed further. A strategy refresh could address these aspects together with updated concept plans reflecting that many (but not all) of the public open space priority actions have been implemented.</p> <p>Refreshing the strategy would provide an opportunity to define levels of service to be provided in medium and high-density infill neighbourhoods with respect to the quantity, location, and quality of open space in these areas. This would drive investment over the life of the LTP.</p> <p><b>Relevant Activity Plans:</b></p> <ul style="list-style-type: none"> <li>• Parks and Foreshore</li> <li>• OARC</li> <li>• Recreation, Sports, Community Arts, and Events</li> <li>• Stormwater Drainage</li> <li>• City Growth and Property</li> </ul>



## Biodiversity Strategy 2008-2035

<b>INTRODUCTION</b>  	<p>Strategy is partly a response to the Council's environmental wellbeing responsibilities under the Local Government Act 2002 and its function under section 31(1)(b)(iii) of the Resource Management Act 1991: <i>"the control of any actual or potential effects of the use, development, or protection of land, including for the purpose of the maintenance of indigenous biological diversity."</i></p>
<b>PURPOSE</b>  	<p>To protect and increase biodiversity in Christchurch/Banks Peninsula over the longer-term.</p>
<b>STRATEGIC APPROACH</b>  	<p>Working with local communities and iwi to balance the natural and human heritage of urban environments and practical farm management issues with the protection and enhancement of threatened ecosystems and habitats of threatened species, including by conservation and restoration support for:</p> <ul style="list-style-type: none"> <li>• ecosystems with significant indigenous values to provide better protection</li> <li>• introduced species that are threatened in their homelands by maintaining such species in cultivation.</li> </ul>
<b>GOALS AND OBJECTIVES</b>  	<p><b>Conserve and restore Christchurch's and Banks Peninsula's indigenous biodiversity:</b></p> <ul style="list-style-type: none"> <li>• Priority internationally, nationally, and locally threatened indigenous species are protected and restored.</li> <li>• Ecosystems, sites, and habitats supporting indigenous biodiversity are protected and restored.</li> <li>• Species and habitats important to Ngāi Tahu are protected, and where appropriate, restored.</li> <li>• Plant and animal pests are managed to minimise their impact on biodiversity.</li> <li>• New Council policy will take account of, and be aligned with, the goals and objectives of the Biodiversity Strategy.</li> </ul> <p><b>Raise awareness and understanding of indigenous biodiversity:</b></p> <ul style="list-style-type: none"> <li>• Information on local biodiversity is collated and readily available to Council staff and the community.</li> <li>• Opportunities and information are promoted to enhance community understanding of biodiversity values, issues, and management.</li> <li>• The community understands Ngāi Tahu values and roles in biodiversity management.</li> </ul> <p><b>Encourage widespread participation in support of indigenous biodiversity conservation:</b></p> <ul style="list-style-type: none"> <li>• Strategic partnerships are developed and maintained by the Council with Ngāi Tahu, agencies, organisations, and others with an interest in, or responsibility for, biodiversity including other Canterbury local authorities.</li> <li>• Ecologically sustainable cultural use of indigenous biodiversity by Ngāi Tahu is supported.</li> <li>• Community and private initiatives to protect and enhance biodiversity, including on private land are supported.</li> </ul> <p><b>Improve and facilitate research and monitoring of indigenous biodiversity:</b></p> <ul style="list-style-type: none"> <li>• Monitoring programmes for the biodiversity of Christchurch and Banks Peninsula are established, coordinated, and maintained.</li> </ul>







	<ul style="list-style-type: none"> <li>Biodiversity research is supported, coordinated, and managed to enable sustainable management of biodiversity.</li> <li>The community is involved in biodiversity research and monitoring.</li> <li>Community attitudes to biodiversity are monitored.</li> </ul>
<b>DELIVERABLES</b>  	<p>A clear and fulsome set of actions is included.</p> <p>For each goal and objective, the Strategy provides tables setting out implementation targets and actions along with information about leadership responsibility, contributing parties, relative priority, and current funding availability/adequacy.</p>
<b>ALIGNMENT WITH COMMUNITY OUTCOMES AND STRATEGIC PRIORITIES</b>  	<p>Aligns with the community outcome:</p> <ul style="list-style-type: none"> <li>A green, liveable city - Our neighbourhoods and communities are accessible and well-connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.</li> <li>Healthy environment: Unique landscapes and indigenous biodiversity are valued, and stewardship exercised.</li> </ul>
<b>CURRENT STATUS (June 2023)</b>  	<ul style="list-style-type: none"> <li>The strategy gives direction in particular to the Parks and Foreshore Activity Plan for the LTP.</li> <li>There is no implementation, and no strategy implementation reporting has been done.</li> </ul> <p>The Government has developed a National Policy Statement on Indigenous Biodiversity (NPS-IB) to help protect native plants, birds, and animals. This directs councils to provide for biodiversity in their policy statements and plans under the Resource Management Act.</p> <p>Resource Management legislation is currently being reformed, creating three new acts; Natural and Built Environment Act, Spatial Planning Act, and Climate Adaptation Act which is likely to influence future biodiversity work.</p> <p>The Council's Biodiversity team is planning to develop a Biodiversity Network Plan in 2023/4 which is intended to "...establish a strategic network of interconnected habitats and ecosystems that support the protection, maintenance and enhancement of the natural environment, indigenous species, viable wildlife populations, and the important ecological processes that sustain them."</p> <p><b>Relevant Activity Plans:</b></p> <ul style="list-style-type: none"> <li>Parks and Foreshore</li> <li>Te Tiriti Partner Relations</li> <li>Stormwater Drainage</li> <li>Wastewater Collection, Treatment, and Disposal</li> <li>Water Supply</li> <li>OARC</li> </ul>

## Skateboarding, In-line Skating and Freestyle BMX Cycling Strategy 2004


<b>INTRODUCTION</b> 	<ul style="list-style-type: none"> <li>• Strategy arose from Council commitments to address the needs of young people involved in skateboarding, inline skating, and freestyle cycling under at least four existing policies; the Youth Policy, the Children's Policy, the Recreation and Sport Policy, and the Community Development and Social Wellbeing Policy.</li> <li>• Original 1999 strategy was updated in 2004 to incorporate facilities completed since the strategy was finalised, upcoming facilities, and the results of recent research.</li> </ul>
<b>PURPOSE</b> 	<p>To address the facility needs of skateboarders, inline skaters, and freestyle BMX riders.</p>
<b>STRATEGIC APPROACH</b> 	<p>Identifying the number and type/styles of facility required in the city and providing guidance for decision makers as to the best sites for these in the suburbs and appropriate budgets.</p>
<b>GOALS AND OBJECTIVES</b> 	<p>The strategy lists the following as objectives:</p> <ul style="list-style-type: none"> <li>• To identify the possibilities and problems of different skateboarding, in-line skating and freestyle cycling user groups sharing facilities.</li> <li>• To identify the likely future trends in skateboarding, in-line skating and freestyle cycling participation and the implications for the Council's facility provision.</li> <li>• To identify the number, type, and broad geographic location of required skateboarding, in-line skating and freestyle cycling facilities taking in to account the different skill levels of participants, the changing trends in the activities and the potential for use of relocatable facilities/equipment.</li> <li>• To develop a process that officers/community boards can use to select the sites for skateboarding, in-line skating and freestyle cycling facilities within the broad geographic locations identified.</li> <li>• To identify the likely issues surrounding the proposed development and location of skateboarding, in-line skating and freestyle cycling facilities and any mitigation measures or processes that have proved effective for others providing this type of facility.</li> <li>• To clarify the health and safety responsibilities of all potential providers of skateboarding, in-line skating and freestyle cycling facilities.</li> <li>• To prioritise the needs for skateboarding, in-line skating and freestyle cycling facilities within the city and to develop action plans to include funding required for the next three years.</li> </ul>
<b>DELIVERABLES</b> 	<p>Priorities for Action over differing timeframes include the following specific objectives:</p> <ul style="list-style-type: none"> <li>• Complete works planned for 2004-2009</li> <li>• Tune existing facilities to the demands of users and potential users</li> <li>• Provide greater support for and promotion of skate pursuits</li> <li>• Develop street elements at existing facilities</li> <li>• Develop new skateboarding and extreme inline facilities</li> <li>• Development of freestyle BMX facility, subject to demand</li> <li>• Development of skate routes</li> </ul>

<p><b>ALIGNMENT WITH COMMUNITY OUTCOMES AND STRATEGIC PRIORITIES</b></p> 	<ul style="list-style-type: none"> <li>• Small scale local facilities</li> </ul> <p>Aligns with the community outcome:</p> <ul style="list-style-type: none"> <li>• A cultural powerhouse city Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.</li> </ul> <p>Aligns with the strategic priority:</p> <ul style="list-style-type: none"> <li>• Actively balance the needs of today's residents with the needs of future generations, with the aim of leaving no one behind that includes.</li> </ul>
<p><b>CURRENT STATUS (June 2023)</b></p> 	<ul style="list-style-type: none"> <li>• There are actions included in the document and referred to as objectives.</li> <li>• No implementation report has been produced.</li> </ul> <p>Work programmes and budgets were included in the last LTP and are scheduled for delivery between 2024 and 2031. It is expected they will stay in the budget.</p> <p>Skate facilities are being considered in the Play Space Network Plan currently being developed by the Parks team. This will supersede the strategy which can probably then be revoked.</p> <p><b>Relevant Activity Plans:</b></p> <ul style="list-style-type: none"> <li>• Parks and Foreshore</li> <li>• Recreation, Sports, Community Arts and Events</li> <li>• Community Development and Facilities</li> </ul>

## Port Hills Recreation Strategy 2004


<b>INTRODUCTION</b> 	<ul style="list-style-type: none"> <li>Strategy seeks to identify a common vision for recreation assets on the Port Hills and guide the development of action and asset management plans.</li> <li>It is based on several pieces of research and consultation outcomes.</li> </ul>
<b>PURPOSE</b> 	<p>To have a commonly agreed approach to the delivery of recreation services on the Hills that, according to two vision statements, includes:</p> <ul style="list-style-type: none"> <li>protecting and enhancing the natural and cultural values and recreation assets of the Port Hills reserves to support their use for a diverse range of complementary recreation activities</li> <li>a multi-agency accord for the management of recreation and natural resources on the Port Hills.</li> </ul>
<b>STRATEGIC APPROACH</b> 	<p>The overall approach is to respond to and balance community feedback on what they value about the Hills and what they desire in terms of protecting and using the Hills in a recreation context.</p>
<b>GOALS AND OBJECTIVES</b> 	<p>Objectives derived from the values statements in the strategy are:</p> <ul style="list-style-type: none"> <li><b>Recreation:</b> maintaining the right quality and quantity of facilities to support the demands of visitors, while not compromising the social and natural environment.</li> <li><b>Icon status:</b> Maintaining the value of the Hills as an icon – as a landscape anchor for Christchurch.</li> <li><b>Guardianship:</b> Developing a common accord between the different managers of land in the Hills.</li> <li><b>Biodiversity:</b> More native plants, insects, and birds.</li> <li><b>Education:</b> Fostering increased knowledge about the cultural and ecological value of the Hills.</li> <li><b>Economic:</b> Commercial recreation activities that complement other recreation activities and benefit, or do not compromise, casual users of the hills and do not unduly affect the natural environment.</li> <li><b>Social wellbeing:</b> Use of the Hills enhancing physical and mental health.</li> </ul>
<b>DELIVERABLES</b> 	<p>Actions specifically labelled as such appear in the 'guiding principles and actions' section among other content. This content is arranged under the same headings as the values statements referred above (Recreation, Icon Status etc) and sub-headings.</p>
<b>ALIGNMENT WITH COMMUNITY OUTCOMES AND STRATEGIC PRIORITIES</b> 	<p>Aligns with the community outcome:</p> <ul style="list-style-type: none"> <li>A green, liveable city - Our neighbourhoods and communities are accessible and well-connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies, and tree canopy.</li> </ul> <p>Aligns with the strategic priority:</p> <ul style="list-style-type: none"> <li>Champion Christchurch and collaborate to build our role as a leading New Zealand city.</li> </ul>
<b>CURRENT STATUS (June 2023)</b>	<ul style="list-style-type: none"> <li>Actions are included in the strategy but are general high-level statements rather than actions.</li> <li>No implementation update report has been produced.</li> </ul>










	<p>Staff report the strategy is still relevant and continues to guide decision-making for the Port Hills. Port Hills operational and capital programmes are proposed to continue in the LTP 24-34 including asset renewals and new developments.</p> <p>The Parks team are about to start preparing a Port Hills Plan which will likely supersede this strategy. Much of the information from this strategy will apply to the new plan in a refreshed format. The Port Hills Plan will be prepared in collaboration with other landowners and key stakeholders followed by development of reserve management plans for our Council owned reserves.</p> <p><b>Relevant Activity Plans:</b></p> <ul style="list-style-type: none"><li>• Parks and Foreshore</li><li>• Recreation, Sports, Community Arts, and Events</li><li>• Community Development and Facilities</li></ul>
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## Physical Recreation and Sport Strategy 2002

<b>INTRODUCTION</b>  	<ul style="list-style-type: none"> <li>Strategy is founded on the belief that there are a number of key individual and community benefits that accrue from people taking part in physical recreation and sport activities.</li> <li>Intention of the strategy is to help organisations involved in physical recreation and sport to move in a common direction.</li> </ul>
<b>PURPOSE</b>  	<p>To encourage and guide collaborative and coordinated action to increase the number of people participating in physical recreation and sport and consequently to increase the benefits to individuals and the Christchurch community in general.</p>
<b>STRATEGIC APPROACH</b>  	<p>There is no clear overall strategic approach beyond the general concept of “<b>moving together</b>” and the six goals used to frame different areas of focus. The approach differs for each goal and its associated objectives.</p> <p>Implementation Plan Principles:</p> <ul style="list-style-type: none"> <li><b>Participation:</b> The citizens of Ōtautahi live physically active lives through participation in recreation, sport, and play.</li> <li><b>Partnership:</b> Quality recreation, sport and play experiences are enabled through partnerships.</li> <li><b>People:</b> A strong and sustainable sector effectively delivers recreation, sport and play experiences.</li> <li><b>Places:</b> The citizens of Ōtautahi have access to fit for purpose places and spaces to participate in recreation, sport, and play.</li> </ul>
<b>GOALS AND OBJECTIVES</b>  	<ol style="list-style-type: none"> <li><b>Facilities and Environment:</b> A safe physical environment that encourages participation in recreation and sport.</li> <li><b>Availability &amp; Accessibility:</b> A wide range of physical recreation and sport activities that are made available to all citizens of Christchurch and beyond.</li> <li><b>Motivation &amp; Awareness:</b> A public that is aware of physical recreation and sport activities and motivated to take part.</li> <li><b>Effective Providers:</b> Physical recreation and sport providers are effective and working together in a co-ordinated manner.</li> <li><b>Promising &amp; Talented Performers:</b> Promising and talented participants who are nurtured and given the opportunity to maximise their potential.</li> <li><b>Funding:</b> Major funding bodies that are co-ordinated and aligned to the Physical Recreation and Sport Strategy.</li> </ol>
<b>DELIVERABLES</b>  	<ul style="list-style-type: none"> <li>Actions are described as ‘strategies’ and are listed under each of the objectives.</li> <li>Levels of specificity vary in terms of what will be done and how success could be measured.</li> </ul>
<b>ALIGNMENT WITH COMMUNITY OUTCOMES AND STRATEGIC PRIORITIES</b>  	<p>Aligns with the community outcomes:</p> <ul style="list-style-type: none"> <li>A collaborative confident city - Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging, identity, and feel safe.</li> <li>A cultural powerhouse city - Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events ‘powerhouse’.</li> </ul>

	<p>Aligns with the strategic priority:</p> <ul style="list-style-type: none"> <li>• Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.</li> </ul>
<p><b>CURRENT STATUS</b> (June 2023)</p> 	<p>Owners of the Strategy have decided it retains relevance despite its age – and developed an implementation plan in 2022 that seeks to address the new context.</p> <p>Strategy is unlikely to directly drive investment in the LTP 24-34, but the Implementation Plan may.</p> <p><b>Relevant Activity Plans:</b></p> <ul style="list-style-type: none"> <li>• Parks and Foreshore</li> <li>• Recreation, Sports, Community Arts and Events</li> <li>• Community Development and Facilities</li> </ul>

## Waterways and Wetlands Natural Asset Management Strategy 1999

<b>INTRODUCTION</b> 	<ul style="list-style-type: none"> <li>Strategy describes the Council's values-based approach to the management of the natural and physical resources that make up Christchurch's system of waterways, wetlands, and drainage.</li> <li>It is a 'natural asset management plan' with a forty-year timeframe that moves beyond responding to needs only with engineering solutions, to where investment is made based on forethought and sustainability.</li> <li>The city's natural assets are also critical assets in its water networks and the strategy seeks to protect and restore those natural assets and values.</li> <li>The strategy is 24 years old and has not been revised to reflect changes in land use, however its vision and themes are as relevant in 2023 as they were in 1999.</li> </ul>
<b>PURPOSE</b> 	<p>The overall 'vision' statement is <b><i>"To achieve the sustainable management of the natural and physical resources that comprise the waterways, wetlands and drainage of Christchurch within the lifetime of the present generation."</i></b></p>
<b>STRATEGIC APPROACH</b> 	<p>What the strategy needs to achieve in relation to landscape, ecology, recreation, heritage, and culture, is set out in broad terms within the resource management objectives and policies of the District Plan and relies on a variety of other plans and methods.</p>
<b>GOALS AND OBJECTIVES</b> 	<p>The broad objectives beyond the specific 'vision' and 'strategies' for each of 17 project areas can be summarised as being:</p> <ul style="list-style-type: none"> <li>to contribute to the long-term financial planning and asset management requirements of the Local Government Act</li> <li>to present the strategy in a form that can be understood and responded to by the community.</li> </ul>
<b>DELIVERABLES</b> 	<p>Actions are described as 'strategies' for each project area and differ according to the varying nature of the assets and the locality. This arises from a pragmatic understanding that "actions" (a) need to respond to growth and development and (b) opportunities and (c) partnerships and (d) are subject to funding decisions by Councils of the day.</p>
<b>ALIGNMENT WITH COMMUNITY OUTCOMES AND STRATEGIC PRIORITIES</b> 	<p>Aligns with the community outcome:</p> <ul style="list-style-type: none"> <li>A green, liveable city - Our neighbourhoods and communities are accessible and well-connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.</li> </ul> <p>Aligns with the strategic priority:</p> <ul style="list-style-type: none"> <li>Actively balance the needs of today's residents with the needs of future generations, with the aim of leaving no one behind.</li> </ul>
<b>CURRENT STATUS (June 2023)</b> 	<p>The strategy is still relevant, although it would benefit from updating. It is a city-wide plan that deals with issues not contained in the Integrated Water Strategy, the draft Healthy Water Bodies Action Plan, or the Surface Water Implementation Plan.</p> <p><b>Relevant to all water-based Activity Plans.</b></p>

Memos



# Memo

Date: 28 August 2023  
From: Mark Stevenson, Manager Planning; John Higgins, Head of Planning and Consents  
To: Community Board members  
Cc:   
Reference: 23/1350851

## PC14 - section 42A recommended changes to the notified provisions

### 1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 This memo provides you with a summary of main changes proposed to the Housing and Business Choice Plan Change (PC14) amended proposal presented to the Independent Hearings Panel by Council's team of planners and experts.
- 1.2 The information in this memo is not confidential and can be made public.

### 2. Update Te take o tēnei Pānui

- 2.1 Council is required to respond to submissions made on the Housing and Business Choice Plan change, as with any plan change process under the Resource Management Act. Almost 1,000 submissions were made on the plan change, which included those seeking either greater intensification or greater restrictions.
- 2.2 The plan change as notified is effectively a 'starting point' in the process and submissions can give rise to changes. Planners have considered all the submissions and prepared reports under section 42A of the Resource Management Act with recommendations for the Independent Hearings Panel on whether to accept, accept in part, or reject submissions. The authors of section 42A reports and evidence are giving their professional and objective opinion in accordance with the Environment Court's Code of Conduct and may make recommendations that depart from Plan Change 14 as notified.
- 2.3 The Independent Hearings Panel, who will hear from submitters over the course of hearings held from October 2023, may subsequently make recommendations that differ both from what was notified and the amended proposal recommended in s42A reports by Council staff.

### 3. The Amended Proposal

- 3.1 Submissions have raised matters that have led the Council's team of planners and experts to reconsider the most appropriate way to achieve the purpose of the RMA and respond to the intensification directions (Medium Density Residential Standards, Qualifying Matters and National Policy Statement on Urban Development Policies 3 and 4). This has resulted in recommendations under the s42A reports to change some of the provisions notified in PC14.

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**Central City**

- 3.2 The Amended Proposal continues to give primacy to the Central City, providing an urban form defined by a height limit of 90m within the City Centre Zone, 39m within the High-Density Residential Zones surrounding the Central City Zone and 22m enabled thereafter to a walkable catchment of at least 1.2km. Within the four Avenues, a height limit of 32m is enabled within the Central City Mixed Use Zone, and 21m in the Central City Mixed Use (South Frame) Zone.

**Town Centres**

- 3.3 Larger Town Centres (Papanui, Riccarton, Hornby) and Town Centres (Shirley, North Halswell, Linwood, Belfast) are recommended to be enabled for a mix of commercial, community and residential activity, to a form defined by building heights of 32m (Large Town Centres) and 22m (Town Centre). The notified plan change proposed building heights of 22m (Large Town Centres) and 20 m (Town Centres).

**Residential**

- 3.4 Within the walkable catchments of larger centres, a High Density Residential zone (HRZ) is proposed as per the notified plan change with, increasing the HRZ extent by 200m. This means that the total extent of HRZ around Large Town Centres is 800m and Town Centres is 600m. Building heights in the HRZ would be increased from 20m to 22m. Refer below for a change in Riccarton.
- 3.5 The notified proposal included a more intensive 10-storey area (32m) surrounding the city centre zone. Recommendations have been made whereby this has been increased to accommodate 12-storey development at 39m, slightly modifying this extent. The HRZ around the city centre has also been slightly increased in the Edgware / St Albans area, to now end along the Cornwall, Bishop, Geraldine, and Gresford Streets area.
- 3.6 A number of smaller commercial centres also had proposed to have a greater intensification response, enabling 4-storey development (14m) within at least 200m from the centre. Recommendations have been made that this is extended to 400m for Bishopdale and Barrington. An additional 5 commercial centres have now also been recommended to have a similar intensification response in their surrounds. Halswell is also recommended to have a 400m catchment, whilst North West Belfast (Main North Road & Belfast Road area), Richmond, Wigram, and Sydenham South are all recommended to have a catchment of at least 200m applied.
- 3.7 Due to the recommended changes to the Low Public Transport Accessibility Area (see below), approximately 6,500 additional parcels are proposed to be zoned Medium Density Residential Zone (MRZ). This change factors in enabling development along the full length of the #7 Bus route, largely enabling intensification in the Travis and Parklands area. Conversely, it has been recommended that the lower frequency parts of the #1 Bus up Hackthorne Road is factored into the qualifying matter, further restricting medium density development over 319 sites. Overall changes to the Low Public Transport Accessibility Area would result in almost 27,000 additional plan-enabled residential units.

**Effect of a revised airport noise contour**

- 3.8 Changes are recommended to the spatial extent of the Airport Noise qualifying matter (QM) to take account of the updated 50dBA Ldn Outer Envelope Aircraft Noise Contour as sought by the submission of Christchurch International Airport Limited (CIAL). The 'Outer Envelope Aircraft Noise Contour' is based on the airport's ultimate capacity (projected to exceed 200,000 movements by FY2084 rather than FY2063 in the original projection that was assumed for the Operative 50dBA Ldn Noise Contour). The 'Outer Envelope' is also a composite of four



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- worst-case contours, with each representing the highest runway usage on each runway over a 3-month period. CIAL has also produced a second 50dBA Ldn Annual Average Aircraft Noise Contour based on the overall annual average runway usage (a smaller spatial extent than the Outer Envelope).
- 3.9 The s42A report recommends a change to the spatial extent of the Airport Noise QM that takes account of the full extent of the Updated 50dBA Ldn Annual Average Noise Contour and parts of the spatial extent of the 50dBA Ldn Outer Envelope Aircraft Noise Contour. It does, however, exclude the residential area broadly between Straven Road, Ōtakaro Avon River, Matai Street, Deans Avenue and Riccarton Road. This residential area north of Riccarton Road is recommended to remain as a High-Density Residential Zone and to provide for greater levels of intensification by increasing building heights to 28m (about 8-9 storeys).
- 3.10 Where the Amended Airport Noise QM is proposed, the s42A report recommends that the operative zoning provisions are retained. To compensate for the lost development capacity otherwise provided for without the QM area and to enable greatest densities adjacent to the core public transport corridor through Riccarton, it is recommended that there is an increase in the extent of high density residential development enabled, in particular within an 800m walkable catchment of the Upper Riccarton commercial centre (outside of the Outer Envelope ANC) with a 22m building height limit, and a 32m building height limit within the commercial centre.
- 3.11 If the Panel does not accept the CIAL submission to apply the Updated 50dBA Ldn Outer Envelope Aircraft Noise Contour, the recommendation is to apply the same approach as other Large Town Centres of intensification enabled within 800m of the commercial zone.

**Specific Purpose Zone**

- 3.12 Changes are proposed to the provisions for the Specific Purpose School, Tertiary and Hospital (SPZ) Zones, consistent with proposed changes to the High-Density Residential Zone (HRZ). Where Specific Purpose Zones are proposed to have significant heights enabled, additional provisions are proposed to mitigate adverse effects on the surrounding residential environment (interface height and landscaping rules).
- 3.13 Each site in the Specific Purpose Zones has an underlying zone that applies if a site is not used for its intended purpose (i.e a school, tertiary institution or hospital). The 'underlying or alternative zone' reflects the land use zone those sites are located surrounded by.
- 3.14 Specific Purpose sites impacted by qualifying matters (QMs) will also have the alternative zone that is to be applied as a result of that QM, for example, in an area affected by coastal hazards, the underlying zoning will be Residential Suburban or Residential Suburban Density Transition consistent with the operative plan.
- 3.15 Some Specific Purpose School sites are proposed to have greater enablement than others in relation to Medium Density residential Zone and HRZ, and others will generally remain the same in relation to Residential Suburban and Residential Suburban Density Transition.

**Transport**

- 3.16 Changes proposed to the Transport Chapter are to support the changes to the residential chapter that increases residential densities and to manage or mitigate transport effects of this increase in density. This includes a new definition, policy, and requirements for 'Pedestrian Access' to be provided in driveways.
- 3.17 A policy for High Trip Generating Activity is also proposed to be amended with reference to a reduction in greenhouse gas emission reductions. Other amendments are proposed to transport provisions in relation to residential activities to increase vehicle access widths for

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firefighting requirements, and an increase in vehicle access widths and layouts to support co-location of vehicle crossings and new cycle, mobility and loading space parking requirements.

**Qualifying Matters**

3.18 The following table summarises the proposed changes (or not) from the notified Proposal to the identification and application of QM's. The urban form described above, along with the QMs set out below, will provide an estimated total 627,600 of plan-enabled housing capacity supporting over the very long term, a competitive housing and business market. If it is assumed that demand is consistently averaged at 2,000hh per annum, this would equate to 313 years of housing supply. If it is assumed only one third of this capacity is feasible over the long term, this would equate to over 100 years of housing supply.

3.19

Proposed Qualifying Matter	Purpose	Key change from the Notified Proposal
Sites of Ecological Significance (SES), Outstanding Natural Landscapes/Features (ONL/ONF), Sites of Cultural Significance (SCS), water body setbacks	Areas having outstanding, significant and/or special value for mana whenua and for ecology, landscape, and character; and open space natural and recreational values.	No changes proposed.
Open Space Zones, Specific Purpose (Cemetery) and (Ōtākaro Avon River Corridor) Zones		Changes proposed to the rules applicable to three private properties within the Specific Purpose (Ōtākaro Avon River Corridor) Zone to which the 'alternative' residential zoning applies and that fall within the walkable catchment of the City Centre.
Natural hazards	Management of land use, subdivision and earthworks in areas at risk from unstable land and susceptibility to flooding	No changes proposed.
Significant and Other Trees	Protection of scheduled QM trees from adverse effects arising from intensification	Change to the new tree protection zone radius definition. Change to 9.4.4.1.3 RD6 relating to the Significant Trees area at Riccarton Bush. Addition to 9.4.6 Matter of discretion 'c'.
Industrial Interface	Management of residential building height at the interface with industrial zones to address potential adverse effects on residential amenity and reverse sensitivity on industrial activities	Change to new Policy 14.2.12.1. Removal of the QM over Residential Suburban, Residential Suburban Density Transition, and Residential Hills Zones to remain consistent with operative rules.

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		Change to the proposed height limit from 7m/two storey to 8m/two storey.
Coastal Hazard Management Areas (CHMA)	Avoidance of residential intensification within areas at medium and high risk from coastal inundation and erosion,	Change to policy and rules. Change to spatial extent of the CHMA to apply only to relevant residential zones and business zones within a walkable catchment of centres and inclusive of centres.
Tsunami Risk Management Area (TRMA)	Avoidance of residential intensification within areas at medium and high risk from a tsunami event.	Change to policy and rules. Change to spatial extent of the TRMA to apply only to relevant residential zones and business zones within a walkable catchment of centres.
Airport Noise	Management of reverse sensitivity effects on the Christchurch Airport and effect on amenity, taking account of the updated 2023 50dBA Airport Noise Contours;	Change to the spatial extent of the Airport Noise QM based on the updated 50dBA Ldn noise contour, and consequential amendment to underlying residential zones in some impacted areas, and upzoning of some locations to compensate for new impacted areas.
Strategic and City Infrastructure	Protection of strategic infrastructure by specific provisions in the District Plan. This includes electricity corridors and distribution lines, railway lines, Lyttelton Port and Radio Communications Pathways from the Justice Precinct	No changes proposed.
Low Public Transport Accessibility	Limiting greater intensification in areas with poor accessibility to public transport	All areas within the QM recommended to be re-zoned to MRZ, with new Precincts introduced to restrict medium density. Some MDRS density standards and/or MRZ standards are upheld. The framework allows for medium density (at two storeys) via consent when within a walkable distance to public transport and where this is able to serviced.
Sunlight Access	Ensuring improved sunlight access relative to the latitudinal and climatic conditions of Christchurch.	No changes proposed.

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Riccarton Bush Interface	Protection of heritage landscape and associated s6 matters.	Three new sites added and MRZ applied. Greater density controls applied within interface in accordance with latest reporting.
Residential Heritage Areas	Protection of residential areas with collective heritage values	Minor changes to rules.
Residential Character Areas	The protection of identified Residential Character Areas, particularly outside Policy 3 catchments.	Character areas removed or clipped within Policy 3 areas without RHAs: Beverley and Ranfurly; Dudley extent modified and addition of Cashmere View.
Height limits in Victoria Street, Cathedral Square	Victoria Street – 45m Cathedral Square – 45m	Victoria Street – no change Cathedral Square – no change.

#### 4. Conclusion Whakakapinga

- 4.1 This memo is a high level summary of the changes and further information can be provided on any specific matter. For further details, you can read the reports of Council planners on the website of the Independent Hearings Panel here – [www.chchc2023.ihp.govt.nz/hearings](http://www.chchc2023.ihp.govt.nz/hearings)

#### Attachments Ngā Tāpirihanga

There are no attachments to this memo.

#### Signatories Ngā Kaiwaitohu

<b>Authors</b>	Sian Daly - Programme Manager Land Use & Growth Sarah Oliver - Team Leader City Planning
<b>Approved By</b>	Mark Stevenson - Manager Planning John Higgins - Head of Planning & Consents

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# Memo

Date: Tuesday 25 July 2023  
From: John Higgins, Head of Planning and Consents  
To: Mayor and councillors, all community boards  
Cc: Executive Leadership Team  
Reference: 23/669514

## Environment Court releases final rules for Plan Change 4 Short-term Accommodation

### 1. Purpose of this Memo

- 1.1 The purpose of this memo is to update elected members on the Environment Court's final ruling on Plan Change 4 (Short-term Accommodation) following an earlier briefing and memoranda.
- 1.2 The information in this memo is not confidential and can be made public.

### 2. Update

- 2.1 The Environment Court yesterday (Tuesday 24 July) released its decision regarding Plan Change 4 Short-Term Accommodation. The plan change regulates how short-term visitor accommodation (such as Airbnb, Bookabach, Homeaway etc) can operate in Christchurch.
- 2.2 The Council approved the plan change in March 2022. Following the Council's approval of the plan change, Airbnb lodged an appeal to the Environment Court. Mediation was carried out where parties, representing a broad range of interests, were able to share their views on the proposed rules. Following mediation, the parties filed a joint memorandum with the Environment Court requesting changes to the proposed rules by consent. The Environment Court released its consent order, confirming the changes sought by the parties in Consent memoranda dated 26 April 2023 and 30 June 2023.
- 2.3 The new rules come into effect immediately and the Council will formally approve the plan change for it to be made operative at a meeting in September.
- 2.4 The new District Plan rules vary depending on whether someone rents out an entire property (without living there) for short-term visitor accommodation or just a room within their house (while living onsite). The table below summarises what the new rules mean for owners of short-term visitor accommodation.

#### Summary of new short-term accommodation District Plan rules\*

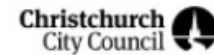
\*Please note that this is a high-level summary of the general rules for hosted and unhosted accommodation in residential units in rural and residential areas and should not be relied on for determining compliance with the District Plan. Other rules apply to all activities e.g. noise standards, as well as rules specific to visitor accommodation within the airport noise contour and use of a heritage building. Please refer to the [District Plan](#) for the full rules.

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Accommodation type	District Plan zone	New District Plan rule	What does this mean for me
Hosted accommodation (you live at the property and rent out a room)	Residential or rural	<p>You must...</p> <p>Notify the Council before starting to rent the room. This is not required if you have been lawfully renting the room/s prior to the new rules.</p> <p>Have a maximum of eight guests per stay.</p> <p>Keep records of the number of nights you rent a room for short-term guest accommodation. This is not required if you have been renting the room/s lawfully prior to the new rules.</p>	<p>You will not need a resource consent to rent the room out but must follow rules around guest numbers and record keeping.</p> <p><b>If you have more than eight guests stay at one time you will need a resource consent</b></p>
Unhosted accommodation (you rent the property out and don't live onsite).	Residential	<p>You must...</p> <p>Notify the Council before starting to rent the property. This is required for new properties being rented and existing properties who have been operating without a resource consent.</p> <p>Have a maximum of eight guests per stay</p> <p>Keep records of the number of nights that the property is rented for short-term accommodation. This applies to both new and existing properties without a resource consent.</p> <p>Other standards e.g ensure guests are provided with clear instructions, appoint a local person responsible for managing the property etc and provide contact details to adjacent owners etc.</p>	<p>If you rent the property out for short-term guest accommodation for 60 nights or less per year then you will not need a resource consent, subject to compliance with standards (see column to the left) and the scenarios below.</p> <p><b>If you rent the property out for 61 or more nights per year, you will need to apply for a resource consent.</b></p> <p><b>If you have more than eight guests stay at one time you will need a resource consent</b></p>
Unhosted accommodation (you rent the property out and don't live onsite).	Rural	<p>You must...</p> <p>Notify the Council before starting to rent the property. This is required for new</p>	<p>If you only rent the property out for short-term guest accommodation for 180 nights or less per year then you will not need a resource</p>



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		<p>properties being rented and existing properties who have been operating without a resource consent.</p> <p>Have a maximum of eight guests per stay</p> <p>Keep records of the number of nights that the property is rented for short-term accommodation. This applies to both new and existing properties without a resource consent.</p> <p>Other standards e.g ensure guests are provided with clear instructions, appoint a local person responsible for managing the property etc and provide contact details to adjacent owners etc.</p>	<p>consent, subject to compliance with standards (see column to the left) and the scenarios below.</p> <p><b>If you rent the property out for 181 or more nights per year, you will need to apply for a resource consent.</b></p> <p><b>If you have more than eight guests stay at one time you will need a resource consent</b></p>
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### 3. Conclusion

- 3.1 More information will be available at [ccc.govt.nz/guestaccommodation](http://ccc.govt.nz/guestaccommodation) and the District Plan rules will be updated as soon as possible at [ccc.govt.nz/districtplan](http://ccc.govt.nz/districtplan).
- 3.2 We are getting in touch with submitters and stakeholders to inform them of the court's order. Following this we will be putting information out to the wider public, via Newsline, to advise of the new rules.
- 3.3 Please feel free to share this information with your networks and through your channels. If you have any questions please email Office of the CE at [OfficeoftheCE@ccc.govt.nz](mailto:OfficeoftheCE@ccc.govt.nz) and staff will respond accordingly.

### Attachments Ngā Tāpirihanga

No.	Title	Reference
A	Plan Change 4 Overview of changes from notified rules to Court decision	23/1172985

### Signatories Ngā Kaiwaitohu

<b>Authors</b>	<p>Kim deLeijer - Principal Advisor Communications</p> <p>Craig Jorgensen - Team Leader RMA Compliance</p> <p>Mark Stevenson - Manager Planning</p>
<b>Approved By</b>	<p>John Higgins - Head of Planning &amp; Consents</p> <p>Mary Richardson - General Manager Citizens &amp; Community</p>

## 26. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

### Karakia Whakamutunga

Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, Te tinana te wairua i te ara takatā Koia rā e Rongo, whakairia ake ki runga Kia tina! TINA! Hui e! TĀIKI E!	<i>Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Rongo, suspended high above us (i.e. in 'heaven') Draw together! Affirm!</i>
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## 27. Resolution to Exclude the Public

*Section 48, Local Government Official Information and Meetings Act 1987.*

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

### Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
24.	WAIHORO SPREYDON-CASHMERE-HEATHCOTE COMMUNITY BOARD - COMMUNITY SERVICE AND YOUTH SERVICE AWARDS 2023				
	ATTACHMENT B - WAIHORO SPREYDON-CASHMERE-HEATHCOTE COMMUNITY SERVICE AWARDS 2023- SUMMARY OF NOMINATIONS	S7(2)(A)	PROTECTION OF PRIVACY OF NATURAL PERSONS	TO PROTECT THE PRIVACY OF NOMINEES AND THE CONFIDENCE OF THE NOMINATION PROCESS. NAMES OF UNSUCCESSFUL NOMINEES WILL BE KEPT CONFIDENTIAL.	29 DECEMBER 2023  NAMES OF SUCCESSFUL NOMINEES WILL BE RELEASED FOLLOWING THE COMMUNITY SERVICE AWARDS FUNCTION 2023.