
Waipuna
Halswell-Hornby-Riccarton Community Board
AGENDA

Notice of Meeting:

An ordinary meeting of the Waipuna Halswell-Hornby-Riccarton Community Board will be held on:

Date: Thursday 14 September 2023
Time: 4.30 pm
Venue: Horoeka Room, Rārākau: Riccarton Centre,
199 Clarence Street, Christchurch

Membership

Chairperson	Helen Broughton
Deputy Chairperson	Marie Pollisco
Members	Sarah Brunton
	Henk Buunk
	Gamal Fouda
	Tyla Harrison-Hunt
	Andrei Moore
	Debbie Mora
	Mark Peters

11 September 2023

Jessica Garrett
Manager Community Governance, Halswell Hornby Riccarton
941 6289
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

Our focus this Council term 2022–2025

Strategic Priorities



Be an **inclusive and equitable city which puts people at the centre** of developing our city and district, prioritising wellbeing, accessibility and connection.



Champion Ōtautahi-Christchurch and collaborate to build our role as a leading New Zealand city.



Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



Reduce emissions as a Council and as a city, and invest in **adaptation and resilience**, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of **today's residents** with the **needs of future generations**, with the aim of leaving no one behind.

Our goals for this Long Term Plan 2024–2034

Draft Community Outcomes



Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

Our intergenerational vision

A place of opportunity for all.

**Open to new ideas, new people,
new investment and new ways
of doing things – a place where
anything is possible.**



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

Waipuna Halswell-Hornby-Riccarton **Our priorities 2023-25**

- | | |
|------------------|---|
| Halswell | Advocate for a fenced dog park for the Halswell Ward. |
| Halswell | Advocate for safe, accessible pedestrian connections to significant community destinations in the Halswell Ward. |
| Halswell | Support initiatives that provide safe recreation spaces and opportunities for youth in Halswell to come together. |
| Hornby | Advocate for the development and implementation of a Hornby Masterplan. |
| Hornby | Advocate for the revitalisation of greenspaces in the Hornby Ward including the increase of tree canopy in the ward. |
| Hornby | Support the transition of the Hornby Community Care Centre to full ownership for the Hornby Community Care Trust. |
| Riccarton | Advocate for liveable neighbourhoods in the Riccarton Ward. |
| Riccarton | Support initiatives that provide for social cohesion, community connectedness and safety in the Riccarton Ward. |
| Riccarton | Support initiatives that provide things to do, places to go for youth in the Riccarton Ward. |

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hauhūnga Tīhei Mauri Ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Waipuna Halswell-Hornby-Riccarton Community Board meeting held on [Thursday, 10 August 2023](#) be confirmed (refer page 7).

4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

4.1 Birthright Canterbury Trust

Rhodora Sagles, Birthright Canterbury Trust Manager, will address the Board regarding the Social Worker support programme.

4.2 Youth Development Fund Grant Recipients' Report Back – Vex Robotics Championships

Keegan Macklin and Holly Brown will update the Board on their experience at the Vex Robotics Championships in Texas, USA.

4.3 Parking issues on Elsie Street, Halswell

Rita Estrella, local resident, will address the Board regarding parking issues on Elsie Street, Halswell.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

**Waipuna
Halswell-Hornby-Riccarton Community Board
OPEN MINUTES**

Date: Thursday 10 August 2023
Time: 4.30 pm
Venue: Horoeka Room, Rārākau: Riccarton Centre,
199 Clarence Street, Christchurch

Present

Chairperson	Helen Broughton
Deputy Chairperson	Marie Pollisco
Members	Sarah Brunton
	Henk Buunk
	Gamal Fouda
	Tyla Harrison-Hunt
	Andrei Moore
	Mark Peters

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- Part A** Matters Requiring a Council Decision
Part B Reports for Information
Part C Decisions Under Delegation
-

Karakia Tīmatanga

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Community Board Resolved HHRB/2023/00065

That an apology for absence received from Debbie Mora be accepted.

Helen Broughton/Marie Pollisco

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

Marie Pollisco declared an interest in Item 10 - 2023-24 Waipuna Halswell-Hornby-Riccarton Strengthening Communities Fund Decision Report with regard to the application by Hornby Community Patrol and took no part in the Board's discussion or voting on that application.

Henk Buunk declared an interest in Item 10 - 2023-24 Waipuna Halswell-Hornby-Riccarton Strengthening Communities Fund Decision Report with regard to the applications by Hornby Community Care Trust and the Social Service Council of the Diocese of Christchurch and took no part in the Board's discussion or voting on those applications.

Sarah Brunton declared an interest in Item 10 - 2023-24 Waipuna Halswell-Hornby-Riccarton Strengthening Communities Fund Decision Report with regard to the application by Hornby Community Care Trust and took no part in the Board's discussion or voting on that application.

Tyla Harrison-Hunt declared an interest in Item 7 - Community Parks Urban Forest Planting Plan with regard to the De Lange Reserve Planting Plan proposal and took no part in the Board's discussion or voting on that matter.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved HHRB/2023/00066

That the minutes of the Waipuna Halswell-Hornby-Riccarton Community Board meeting held on Thursday, 13 July 2023 be confirmed.

Mark Peters/Sarah Brunton

Carried

4. Public Forum Te Huinga Whānui

Part B

4.1 Pūtaringamotu Riccarton Bush Enhancement Project

Bob Shearing, Riccarton Bush Trust Board Chairperson and Shona Willis, Manager Riccarton House and Bush, addressed the Board regarding the Pūtaringamotu Riccarton Bush Enhancement Project and showed a presentation outlining the project.

The project involves; creating spaces that support education, learning and connection; enhancement of cultural understanding; improved accessibility; conservation of native flora and fauna; connection to and valuing of the natural environment and, providing optimised access to an experience that supports wellbeing. The project is expected to cost approximately \$2.4 million and will be undertaken in two stages, requiring closure for two months.

After questions from members, the Chairperson thanked Mr Shearing and Ms Willis for their presentation.

Attachments

- A Presentation - Riccarton House and Bush

4.2 Halswell Information Booklet

Kate Cleverly, Senior Project Manager, and Keri Glassenbury, Project Manager, spoke on behalf of Halswell Community Project and provided the Board with an update regarding the Halswell Information Booklet and tabled a copy of the booklet which has now been published.

They acknowledged the support received from the Board and Council staff on the production of the booklet. The booklet is proving to be a valuable resource for the community.

After questions from members, the Chairperson thanked Ms Cleverly and Ms Glassenbury for their presentation.

Attachments

- A Halswell Information Booklet

4.3 Maintenance of Riccarton streets and gardens

Peter Simmonds, Chairperson, spoke on behalf of the Middleton-Matipo Community Association regarding concerns about the maintenance of Riccarton streets and gardens.

Mr Simmonds presented a series of photographs of streets and street gardens in Riccarton showing accumulated litter and dumped items including a number of supermarket trolleys and accumulated leaves and debris in gutters. Mr Simmonds expressed concern that the lack of maintenance gives an impression that the area is uncared for and he is concerned that this could encourage an increase in criminal activity in the area. Mr Simmonds considers that regular maintenance schedules need to be sufficient to address these issues.

After questions from members, the Chairperson thanked Mr Simmonds for his presentation.

Part B

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Requests staff advice on the maintenance schedule cycle for gutter and rubbish clearance from streets and roadside gardens in Central/Upper Riccarton and any additional measures that can be implemented to address accumulations of litter, waste and dumped items in the area.

Attachments

- A Presentation - Peter Simmonds

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

5.1 Community Parks Urban Forest Planting Plan

Jamie Houston, local resident, addressed the Board in relation to the Community Parks Urban Forest Planting Plan (Item 7 of the Minutes refers).

Mr Houston spoke on behalf of himself and two neighbours. Mr Houston showed a presentation highlighting concerns about the shading implications of the Tautoru Park planting plan for nearby houses including effects on opportunities for residents to utilise solar power.

Mr Houston would like to see modifications to the plan to reduce the effects on residents.

After questions from members, the Chairperson thanked Mr Houston for his presentation.

Attachments

- A Presentation - Jamie Houston

Gamal Fouda joined the meeting at 5.03pm.

5.2 Community Parks Urban Forest Planting Plan

Glenn Smith, local resident, addressed the Board in relation to the Community Parks Urban Forest Planting Plan (Item 7 of the Minutes refers).

Mr Smith expressed concern about the effects that the proposed planting plan for De Lange Reserve will have on neighbouring properties including shading and accumulation of leaves. Mr Smith considers that many of the proposed trees will be too high and is concerned also that there will be insufficient clear space left in the park for recreation activity.

Mr Smith would like to see modifications to the plan to reduce the effects on residents.

After questions from members, the Chairperson thanked Mr Smith for his presentation.

5.3 Community Parks Urban Forest Planting Plan

Gayle Mander, local resident, addressed the Board in relation to the Community Parks Urban Forest Planting Plan (Item 7 of the Minutes refers) particularly with respect to the proposed plan for De Lange Reserve.

Ms Mander expressed concern about the shading implications of the proposed planting plan for properties neighbouring De Lange Reserve. Ms Mander is concerned that light will

be excluded from nearby houses for much of the day particular in winter and this will impact residents including those who spent a lot of time in their houses. Ms Mander is also concerned that the reduction in sunlight could adversely affect the property values in the area.

Ms Mander would like to see modifications to the plan to reduce the effects on residents.

After questions from members, the Chairperson thanked Ms Mander for her presentation.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

Suspension of Standing Orders

Community Board Resolved HHRB/2023/00067

That Standing Orders be temporarily suspended to enable debate to proceed freely regarding Item 7 on the agenda.

Helen Broughton/Mark Peters

Carried

Resumption of Standing Orders

Community Board Resolved HHRB/2023/00068

That the Standing Orders set aside above, be resumed.

Helen Broughton/Mark Peters

Carried

7. Community Parks Urban Forest Planting Plan

Board Comment

Staff in attendance spoke to the report. The Board took into consideration the deputations made from Jamie Houston, Glenn Smith and Gayle Mander (Refer Item 5 of these minutes).

The Board discussed the concerns expressed by submitters on the Urban Forest Planting Plans noting that some changes to the proposal were made by staff in recognition of these. The Board considered that additional engagement with those likely to be effected is required to ensure that the planting proposals will not unduly affect nearby residents.

Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves the urban forest planting plan for De Lange Reserve as shown in Attachment A to the report on the meeting agenda.

2. Approves the urban Forest planting plan for Marama Park as shown in Attachment B to the report on the meeting agenda.
3. Approves the urban Forest planting plan for Tautoru Park as shown in Attachment C to the report on the meeting agenda.

Community Board Resolved HHRB/2023/00069

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Lay the Community Parks Urban Forest Planting Plan report on the table to allow further consultation with submitters on the proposed planting plans to take place.

Helen Broughton/Mark Peters

Carried

8. Athol/Waimairi Safety Improvements

Community Board Resolved HHRB/2023/00070 (Officer recommendations accepted without change)

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

Road Layout changes

1. Approves the scheme design as detailed on planTG135679 in Attachment A to the report on the meeting agenda.
2. Approves that a pedestrian crossing be installed on Waimairi Road, located three metres south of its intersection with Athol Terrace, in accordance with Section 8.2 of the Land Transport Rule – Traffic Control Devices: 2004 and as detailed on Attachment A to the report on the meeting agenda. Cycle precedence over a roadway at a crossing is achieved by placing give-way controls against the roadway approaches (Land Transport (Traffic Control Devices) Rule Clause 11.4(5)).

Parking and stopping restrictions

3. Approves pursuant to the Christchurch City Council Traffic and Parking Bylaw 2017 and Part 21 of the Local Government Act 1974 that:
 - a. The stopping of vehicles be prohibited at any time on the north side of Athol Terrace commencing at its intersection with Waimairi Road and extending in a westerly direction for a distance of 16 metres.
 - b. The stopping of vehicles be prohibited at any time on the south side of Athol Terrace commencing at its intersection with Waimairi Road and extending in a westerly direction for a distance of 17.5 metres.
 - c. The stopping of vehicles be prohibited at any time on the west side of Waimairi Road commencing at its intersection with Athol Terrace and extending in a northerly direction for a distance of 21 metres.

- d. The stopping of vehicles be prohibited at any time on the west side of Waimairi Road commencing at its intersection with Athol Terrace and extending in a southerly direction for a distance of 35 metres.
- e. A Bus Stop be installed on the west side of Waimairi Road commencing at a point 35 metres south of its intersection with Athol Terrace and extending in a southerly direction for a distance of 14 metres.
- f. The stopping of vehicles be prohibited at any time on the west side of Waimairi Road commencing at a point 49 metres south of its intersection with Athol Terrace and extending in a southerly direction for a distance of 19 metres.
- g. The stopping of vehicles be prohibited at any time on the east side of Waimairi Road commencing at its intersection with Homestead Lane and extending in a northerly direction for a distance of 12 metres.
- h. The stopping of vehicles be prohibited at any time on the east side of Waimairi Road commencing at a point 31 metres north of its intersection with Homestead Lane and extending in a northerly direction for a distance of 19 metres.
- i. The stopping of vehicles be prohibited at any time on the east side of Waimairi Road commencing at a point 80 metres north of its intersection with Homestead Lane and extending in a northerly direction for a distance of 17 metres.
- j. The stopping of vehicles be prohibited at any time on the east side of Waimairi Road commencing at its intersection with Homestead Lane and extending in a southerly direction for a distance of 38 metres.
- k. A Bus Stop be installed on the east side of Waimairi Road commencing at a point 38 metres south of its intersection with Homestead Lane and extending in a southerly direction for a distance of 38 metres.
- l. The stopping of vehicles be prohibited at any time on the east side of Waimairi Road commencing at a point 52 metres south of its intersection with Homestead Lane and extending in a southerly direction for a distance of eight metres.

Bus passenger shelter resolution

4. Approves pursuant to Section 339(1) of the Local Government Act 1974 the installation of a bus passenger shelter on the west side of Waimairi Road (beside 52 Athol Terrace) commencing at a point 32 metres southwest of its intersection with Athol Terrace and extending in a southerly direction for a distance of approximately 3.6 metres.
5. Revoke s any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in resolutions 7-9 above.
6. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in are in place (or removed in the case of revocations).

Tyla Harrison-Hunt/Gamal Fouda

Carried

Community Board Decided HHRB/2023/00071 (Officer recommendations accepted without change)

Part A

That the Waipuna Halswell-Hornby-Riccarton Community Board recommends that the Council:

7. Resolves that the pathway on the west side of Waimairi Road, commencing at its intersection with Athol Terrace and extending in a southerly direction for a distance of 16 metres be a bi-directional shared pedestrian/cycle pathway in accordance with section 11.4 of the Land Transport Act – Traffic Control Devices Rule: 2004, as detailed on Attachment A to the report on the meeting agenda.
8. Resolves that the pathway on the south side of Athol Terrace, commencing at its intersection with Waimairi Road and extending in a westerly direction for a distance of 17 metres be a bi-directional shared pedestrian/cycle pathway in accordance with section 11.4 of the Land Transport Act – Traffic Control Devices Rule: 2004, as detailed on Attachment A to the report on the meeting agenda.
9. Resolves that the pathway on the east side of Waimairi Road, commencing at its intersection with Homestead Lane and extending in a southerly direction for a distance of 27 metres be a bi-directional shared pedestrian/cycle pathway in accordance with section 11.4 of the Land Transport Act – Traffic Control Devices Rule: 2004, as detailed on Attachment A to the report on the meeting agenda.
10. Resolves that the pathway on the south side of Homestead Lane, commencing at its intersection with Waimairi Road and extending in an easterly direction for a distance of 5 metres be a bi-directional shared pedestrian/cycle pathway in accordance with section 11.4 of the Land Transport Act – Traffic Control Devices Rule: 2004, as detailed on Attachment A to the report on the meeting agenda.
11. Resolves that a special vehicle (cycle) lane be installed on the west side of Waimairi Road for northbound cyclists only, starting from a point 67 metres south of the intersection of Athol Terrace and extending in a northerly direction for a distance of 96 metres, as detailed on Attachment A to the report on the meeting agenda.
12. Resolves that a special vehicle (cycle) lane be installed on the east side of Waimairi Road for southbound cyclists only, starting from a point 17 metres north of the intersection with Homestead Lane and extending in a southerly direction for a distance of 77 metres, as detailed on Attachment A to the report on the meeting agenda.

Tyla Harrison-Hunt/Gamal Fouda

Carried

9. Waterloo Road - Additional speed hump

Community Board Resolved HHRB/2023/00072 (Officer recommendation accepted without change)

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves the installation of the speed hump on Waterloo Road as shown on Attachment A to the Report on the meeting agenda.

Mark Peters/Henk Buunk

Carried

10. Waipuna Halswell-Hornby-Riccarton 2023-24 Strengthening Communities Fund Applications

Staff Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

- Approves the 2023-24 Strengthening Communities Fund grants outlined in the following schedule:

No	Organisation Name	Project	Recommendation
1 00065361	Community Development Network Trust (CDN Trust)	CDN Trust Youth Work	That the Waipuna Halswell-Hornby-Riccarton Community Board approves grants of \$60,000 from its 2023-24 Strengthening Communities Fund, of \$60,000 from its 2024-25 Strengthening Communities Fund and of \$60,000 from its 2025-26 Strengthening Communities Fund to the Community Development Network Trust for Trust Youth Work.
2 00065773	Halswell Community Project Inc	Halswell Community Project	That the Waipuna Halswell-Hornby-Riccarton Community Board approves grants of \$46,000 from its 2023-24 Strengthening Communities Fund, of \$46,000 from its 2024-25 Strengthening Communities Fund and of \$46,000 from its 2025-26 Strengthening Communities Fund to Halswell Community Project Incorporated towards wages and operating costs.
3 00065470	Halswell Menzshed Trust	Wages	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$10,000 from its 2023-24 Strengthening Communities Fund to Halswell Menzshed Trust towards Wages.
4 00065675	Hornby Community Care Trust (operating as Hornby Community Care Centre)	Hornby Community Connection Projects	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$50,000 from its 2023-24 Strengthening Communities Fund to Hornby Community Care Trust towards Hornby Community Connection Projects.

5 00065641	La Vida Youth Trust	La Vida Youth Trust Programmes	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$30,000 from its 2023-24 Strengthening Communities Fund to La Vida Youth Trust towards the 24/7 and after school programme wage costs.
6 00065504	Oak Development Trust	Oak Development Trust – Programme Delivery	That the Waipuna Halswell-Hornby-Riccarton Community Board approves grants of \$50,000 from its 2023-24 Strengthening Communities Fund, of \$50,000 from its 2024-25 Strengthening Communities Fund and of \$50,000 from its 2025-26 Strengthening Communities Fund to Oak Development Trust towards Programme Delivery.
7 00065412	Social Service Council of the Diocese of Christchurch	Community Development Worker in Hei Hei Broomfield, based at 126 On The Corner	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$25,000 from its 2023-24 Strengthening Communities Fund to Social Service Council of the Diocese of Christchurch towards a Community Development Worker based at “126 On the Corner”.
8 00065668	Asian Community Transformation Trust	Operating and Project Costs	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$3,500 from its 2023-24 Strengthening Communities Fund to Asian Community Transformation Trust towards its Community Led Support and Connections Programmes Project, but excluding retrospective wages and refreshments costs.
9 00065452	Burnside Rugby Football Club Incorporated	Junior Rugby Administration and Development	That the Waipuna Halswell-Hornby-Riccarton Community Board approves grants of \$3,000 from its 2023-24 Strengthening Communities Fund, of \$2,500 from its 2024-25 Strengthening Communities Fund and of \$2,000 from its 2025-26 Strengthening Communities Fund to Burnside Rugby Football Club Incorporated towards its junior rugby administration and development.

10 00065495	Burnside West Christchurch University Cricket Club Inc	Junior and Youth Coaching Programme	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$3,000 from its 2023-24 Strengthening Communities Fund to Burnside West Christchurch University Cricket Club Incorporated for junior and youth coaching costs.
11 00065492	Canterbury Fiji Social Services Trust	Collective operational and programme costs	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$30,000 from its 2023-24 Strengthening Communities Fund to Canterbury Fiji Social Services Trust towards the salary component of its collective operational and programme costs.
12 00065423	Canterbury Kia Ora Academy Trust	Canterbury Kia Ora Academy Running Cost	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$7,000 from its 2023-24 Strengthening Communities Fund to Canterbury Kia Ora Academy Trust towards operating costs of the organisation, excluding rent, power and flight costs.
13 00065887	Canterbury Muslim Community Trust	Kids Afterschool Programme (KASP)	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$3,000 from its 2023-24 Strengthening Communities Fund to Canterbury Muslim Community Trust towards the Kids Afterschool and Holiday Programmes
14 00065646	Christchurch City BMX Club Inc	Christchurch City BMX Club Expenses	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$3,000 from its 2023-24 Strengthening Communities Fund to the Christchurch City BMX Club Inc towards its club expenses.
15 00065653	Christchurch High School Old Boys Rugby Football Club Inc	Rugby Development Officer	That the Waipuna Halswell-Hornby-Riccarton Community Board approves grants of \$2,500 from its 2023-24 Strengthening Communities Fund, of \$2,500 from its 2024-25 Strengthening Communities Fund and of \$2,500 from its 2025-26 Strengthening Communities Fund to Christchurch High School Old Boys Rugby Football Club Incorporated towards the wages for its Rugby Development Officer.

16 00065429	Christchurch Korean Community School	Korean/Kiwi cross-cultural awareness initiatives	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$2,000 from its 2023-24 Strengthening Communities Fund to Christchurch Korean Community School towards its Korean/Kiwi cross-cultural awareness initiatives.
17 00065983	Christchurch South Community Patrol Incorporated	Patrol expenses	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$1,000 from its 2023-24 Strengthening Communities Fund to Christchurch South Community Patrol Incorporated towards Patrol Costs.
18 00065789	Delta Rhythmic Gymnastics Club Incorporated	Rhythmic Gymnastics Club	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$2,000 from its 2023-24 Strengthening Communities Fund to the Delta Rhythmic Gymnastics Club Incorporated towards administrator and venue hire costs.
19 00065746	Epic Sports Project NZ Charitable Trust	The Epic Sports Project Get Active Initiative	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$6,000 from its 2023-24 Strengthening Communities Fund to Epic Sports Project NZ Charitable Trust for Get Active Sports and Get Active Hip Hop Community Sessions.
20 00065580	FC Twenty 11 Inc	Deliver football programmes to the community	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$3,000 from its 2023-24 Strengthening Communities Fund to the FC Twenty 11 Inc towards the salary expenses for its Football Development Manager, and Operations staff.
21 00065497	Greater Hornby Residents Association Inc	Hornby Community Project Funding and Administration Costs	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$6,500 from its 2023-24 Strengthening Communities Fund to Greater Hornby Residents Association Inc towards Community Events and ongoing Administration Costs.
22 00065310	Halswell United Association Football Club Incorporated	Football Development Manager	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$6,000 from its 2023-24 Strengthening Communities Fund to the Halswell United Association Football Club Incorporated towards the Football Development Manager Wages.

23 00065662	Hei Hei Broomfield Community Development Trust	Overhead/Group Running Costs	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$10,000 from its 2023-24 Strengthening Communities Fund to Hei Hei Broomfield Community Development Trust towards overhead and running costs.
24 00065635	Hornby Rugby Football Club Inc	Club Manager	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$5,000 from its 2023-24 Strengthening Communities Fund to Hornby Rugby Football Club Incorporated towards the wages for its Clubroom Manager.
25 00065634	Papuni Boxing Ōtautahi Trust	Papuni Boxing Academy	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$10,000 from its 2023-24 Strengthening Communities Fund to Papuni Boxing Ōtautahi Trust for the Papuni Boxing Ōtautahi Academy.
26 00065979	Pioneer Basketball Club Incorporated	Operational Costs	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$800 from its 2023-24 Strengthening Communities Fund to the Pioneer Basketball Club Incorporated towards the Volunteer recognition programme and the Inclusive Team Administrator.
27 00065405	Rewi Alley Chinese School Trust	Rewi Alley Chinese School	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$12,000 from its 2023-24 Strengthening Communities Fund to Rewi Alley Chinese School Trust towards wages for the operation of the Rewi Alley Chinese School.
28 00065513	Riccarton Baptist Church	Management of the Riccarton Community Hub	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$15,000 from its 2023-24 Strengthening Communities Fund to Riccarton Baptist Church towards the non-wage costs of the management of the Riccarton Community Hub.
29 00065475	Riccarton Community Garden and Paataka Trust	Operating Costs	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$7,500 from its 2023-24 Strengthening Communities Fund to Riccarton Community Garden and Paataka Trust towards Operational Costs.

30 00065596	University of Canterbury Rugby Football Club Incorporated	Funding for Part Time Rugby Director role	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$6,000 from its 2023-24 Strengthening Communities Fund to the University of Canterbury Rugby Football Club Incorporated towards engaging a part-time Rugby Director.
31 00065885	Albion Softball Club Inc	Operating Expenses	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$600 from its 2023-24 Strengthening Communities Fund to Albion Softball Club Incorporated towards volunteer recognition and administration services.
32 00065344	Avon Sequence Dancers	To facilitate sequence dancing for the older persons community	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$365 from its 2023-24 Strengthening Communities Fund to the Avon Sequence Dancers towards hall hire.
33 00065577	Avonhead Tennis Club Inc	Junior Tennis Development Programme Expenses	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$700 from its 2023-24 Strengthening Communities Fund to the Avonhead Tennis Club Incorporated for the Junior Tennis Development Programme.
34 00065406	Community Patrol Riccarton Incorporated	Patrol Vehicle Annual Running Expenses	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$973 from its 2023-24 Strengthening Communities Fund to Community Patrol Riccarton Incorporated towards Patrol Vehicle Annual Running Expenses.
35 00065366	Deans Avenue Precinct Society Inc.	Our Neighbourly Neighbourhood	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$1,200 from its 2023-24 Strengthening Communities Fund to the Deans Avenue Precinct Society Inc. towards the Our Neighbourly Neighbourhood project.
36 00065411	Hearts St Peters Netball Club	Recognition and Retention of Coaches, Managers and Committee members	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$600 from its 2023-24 Strengthening Communities Fund to Hearts St Peter's Netball Club for recognition and retention of coaches, managers and committee members.

37 00065362	Hornby Community Patrols Inc	Volunteer Recognition, Communications and Insurance	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$3,200 from its 2023-24 Strengthening Communities Fund to Hornby Community Patrol Incorporated towards Volunteer Recognition, Communications, and Insurance.
38 00065465	Riccarton Community Church Trust	Riccarton Community Street Party	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$4,000 from its 2023-24 Strengthening Communities Fund to Riccarton Community Church Trust towards its Riccarton Community Street Party.
39 00065723	Riccarton Softball Club	Softball Equipment for teaching and retaining members	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$1,200 from its 2023-24 Strengthening Communities Fund to the Riccarton Softball Club towards essential softball equipment for its junior teams.
40 00065524	Southern United Hockey Club Incorporated	Training & Equipment Funding Project	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$1,500 from its 2023-24 Strengthening Communities Fund to Southern United Hockey Club Incorporated towards the Training and Equipment Funding Project.
41 00065498	Yaldhurst Tennis Club Incorporated	Ground Rent, Grounds Upkeep and Equipment	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$700 from its 2023-24 Strengthening Communities Fund to Yaldhurst Tennis Club Incorporated for grounds upkeep and equipment.
42 00065695	Hornby Presbyterian Community Trust t/a Te Whare Awhero	Te Whare Awhero	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$40,000 from its 2023-24 Strengthening Communities Fund to Hornby Presbyterian Community Trust towards wages and the longitudinal whanau support programme.

43 00065507	Canterbury Tamil Society Inc	Academy of Tamil Language and Arts	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$7,500 from its 2023-24 Strengthening Communities Fund to Canterbury Tamil Society Incorporated towards the operation of the Academy of Tamil Language and Arts academy, excluding function expenses.
44 00065485	Crockfords Bridge Club Incorporated	Tutor payment for Beginner Lessons	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$2,500 from its 2023-24 Strengthening Communities Fund to Crockfords Bridge Club Incorporated towards the Tutor payment for Beginner Lessons.
45 00065545	Halswell Scout Group	Insurance and leader support costs	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$3,000 from its 2023-24 Strengthening Communities Fund to Halswell Scout Group towards insurance and volunteer training costs.
46 00065935	Ōtautahi Sports Association Limited	Kindred Club and Hauora Co-ordinator	That the Waipuna Halswell-Hornby-Riccarton Community Board approves grants of \$3,000 from its 2023-24 Strengthening Communities Fund, \$3,000 from its 2024-25 Strengthening Communities Fund and \$3,000 from its 2025-26 Strengthening Communities Fund to Ōtautahi Sports Association Limited for its Kindred Club and Hauora Co-ordinator.
47 00065380	Riccarton Leagues Club Inc	Riccarton Leagues Club Operation Expenses	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$5,000 from its 2023-24 Strengthening Communities Fund to the Riccarton Leagues Club Incorporated towards the Club's operation expenses and replacing the chiller.

- Declines the 2023-24 Strengthening Communities Fund applications outlined in the following schedule:

No	Organisation Name	Project	Recommendation
48 0006577 4	Brackenridge Services Ltd	Workshops for Young People with Disabilities, their whanau and support teams	That the Waipuna Halswell-Hornby-Riccarton Community Board declines the application from Brackenridge Services Limited for a grant from its 2023-24 Strengthening Communities Fund for workshops for young people with disabilities, their whanau and support teams.
49 0006568 5	Mobility Assistance Dogs Trust	Salary support for Mobility Dogs programme	That the Waipuna Halswell-Hornby-Riccarton Community Board declines the application from Mobility Assistance Dogs Trust for a grant from its 2023-24 Strengthening Communities Fund towards salary support for Mobility Dogs programme.
50 0006530 8	Positive Directions Trust	Kōrero Mai – We’re listening Rangatahi Hauora coping skills project strategy	That the Waipuna Halswell-Hornby-Riccarton Community Board declines the application from Positive Directions Trust for a grant from its 2023-24 Strengthening Communities Fund towards the Rangatahi Hauora Coping Skills Mobile Community Unit project.

- Approves the transfer of \$131,613 from the 2023-24 Strengthening Communities Fund to the 2023-24 Waipuna Halswell-Hornby-Riccarton Discretionary Response Fund.

Community Board Resolved HHRB/2023/00073 (Officer recommendation accepted without change)

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

- Approves the 2023-24 Strengthening Communities Fund grants outlined in the following schedule:

No	Organisation Name	Project	Board Decision
1 00065361	Community Development Network Trust (CDN Trust)	CDN Trust Youth Work	That the Waipuna Halswell-Hornby-Riccarton Community Board approves grants of \$60,000 from its 2023-24 Strengthening Communities Fund, of \$60,000 from its 2024-25 Strengthening Communities Fund and of \$60,000 from its 2025-26 Strengthening Communities Fund to the Community Development Network Trust for Trust Youth Work.

2 00065773	Halswell Community Project Inc	Halswell Community Project	That the Waipuna Halswell-Hornby-Riccarton Community Board approves grants of \$46,000 from its 2023-24 Strengthening Communities Fund, of \$46,000 from its 2024-25 Strengthening Communities Fund and of \$46,000 from its 2025-26 Strengthening Communities Fund to Halswell Community Project Incorporated towards wages and operating costs.
3 00065470	Halswell Menzshed Trust	Wages	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$10,000 from its 2023-24 Strengthening Communities Fund to Halswell Menzshed Trust towards Wages.
5 00065641	La Vida Youth Trust	La Vida Youth Trust Programmes	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$30,000 from its 2023-24 Strengthening Communities Fund to La Vida Youth Trust towards the 24/7 and after school programme wage costs.
6 00065504	Oak Development Trust	Oak Development Trust – Programme Delivery	That the Waipuna Halswell-Hornby-Riccarton Community Board approves grants of \$50,000 from its 2023-24 Strengthening Communities Fund, of \$50,000 from its 2024-25 Strengthening Communities Fund and of \$50,000 from its 2025-26 Strengthening Communities Fund to Oak Development Trust towards Programme Delivery.
8 00065668	Asian Community Transformation Trust	Operating and Project Costs	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$3,500 from its 2023-24 Strengthening Communities Fund to Asian Community Transformation Trust towards its Community Led Support and Connections Programmes Project, but excluding retrospective wages and refreshments costs.

9 00065452	Burnside Rugby Football Club Incorporated	Junior Rugby Administration and Development	That the Waipuna Halswell-Hornby-Riccarton Community Board approves grants of \$3,000 from its 2023-24 Strengthening Communities Fund, of \$2,500 from its 2024-25 Strengthening Communities Fund and of \$2,000 from its 2025-26 Strengthening Communities Fund to Burnside Rugby Football Club Incorporated towards its junior rugby administration and development.
10 00065495	Burnside West Christchurch University Cricket Club Inc	Junior and Youth Coaching Programme	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$3,000 from its 2023-24 Strengthening Communities Fund to Burnside West Christchurch University Cricket Club Incorporated for junior and youth coaching costs.
11 00065492	Canterbury Fiji Social Services Trust	Collective operational and programme costs	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$30,000 from its 2023-24 Strengthening Communities Fund to Canterbury Fiji Social Services Trust towards the salary component of its collective operational and programme costs.
12 00065423	Canterbury Kia Ora Academy Trust	Canterbury Kia Ora Academy Running Cost	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$7,000 from its 2023-24 Strengthening Communities Fund to Canterbury Kia Ora Academy Trust towards operating costs of the organisation, excluding rent, power and flight costs.
13 00065887	Canterbury Muslim Community Trust	Kids Afterschool Programme (KASP)	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$3,000 from its 2023-24 Strengthening Communities Fund to Canterbury Muslim Community Trust towards the Kids Afterschool and Holiday Programmes
14 00065646	Christchurch City BMX Club Inc	Christchurch City BMX Club Expenses	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$3,000 from its 2023-24 Strengthening Communities Fund to the Christchurch City BMX Club Inc towards its club expenses.

15 00065653	Christchurch High School Old Boys Rugby Football Club Inc	Rugby Development Officer	That the Waipuna Halswell-Hornby-Riccarton Community Board approves grants of \$2,500 from its 2023-24 Strengthening Communities Fund, of \$2,500 from its 2024-25 Strengthening Communities Fund and of \$2,500 from its 2025-26 Strengthening Communities Fund to Christchurch High School Old Boys Rugby Football Club Incorporated towards the wages for its Rugby Development Officer.
16 00065429	Christchurch Korean Community School	Korean/Kiwi cross-cultural awareness initiatives	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$2,000 from its 2023-24 Strengthening Communities Fund to Christchurch Korean Community School towards its Korean/Kiwi cross-cultural awareness initiatives.
17 00065983	Christchurch South Community Patrol Incorporated	Patrol expenses	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$1,000 from its 2023-24 Strengthening Communities Fund to Christchurch South Community Patrol Incorporated towards Patrol Costs.
18 00065789	Delta Rhythmic Gymnastics Club Incorporated	Rhythmic Gymnastics Club	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$2,000 from its 2023-24 Strengthening Communities Fund to the Delta Rhythmic Gymnastics Club Incorporated towards administrator and venue hire costs.
19 00065746	Epic Sports Project NZ Charitable Trust	The Epic Sports Project Get Active Initiative	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$6,000 from its 2023-24 Strengthening Communities Fund to Epic Sports Project NZ Charitable Trust for Get Active Sports and Get Active Hip Hop Community Sessions.

20 00065580	FC Twenty 11 Inc	Deliver football programmes to the community	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$3,000 from its 2023-24 Strengthening Communities Fund to the FC Twenty 11 Inc towards the salary expenses for its Football Development Manager, and Operations staff.
21 00065497	Greater Hornby Residents Association Inc	Hornby Community Project Funding and Administration Costs	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$6,500 from its 2023-24 Strengthening Communities Fund to Greater Hornby Residents Association Inc towards Community Events and ongoing Administration Costs.
22 00065310	Halswell United Association Football Club Incorporated	Football Development Manager	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$6,000 from its 2023-24 Strengthening Communities Fund to the Halswell United Association Football Club Incorporated towards the Football Development Manager Wages.
24 00065635	Hornby Rugby Football Club Inc	Club Manager	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$5,000 from its 2023-24 Strengthening Communities Fund to Hornby Rugby Football Club Incorporated towards the wages for its Clubroom Manager.
25 00065634	Papuni Boxing Ōtautahi Trust	Papuni Boxing Academy	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$10,000 from its 2023-24 Strengthening Communities Fund to Papuni Boxing Ōtautahi Trust for the Papuni Boxing Ōtautahi Academy.
26 00065979	Pioneer Basketball Club Incorporated	Operational Costs	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$800 from its 2023-24 Strengthening Communities Fund to the Pioneer Basketball Club Incorporated towards the Volunteer recognition programme and the Inclusive Team Administrator.

27 00065405	Rewi Alley Chinese School Trust	Rewi Alley Chinese School	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$12,000 from its 2023-24 Strengthening Communities Fund to Rewi Alley Chinese School Trust towards wages for the operation of the Rewi Alley Chinese School.
28 00065513	Riccarton Baptist Church	Management of the Riccarton Community Hub	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$15,000 from its 2023-24 Strengthening Communities Fund to Riccarton Baptist Church towards the non-wage costs of the management of the Riccarton Community Hub.
29 00065475	Riccarton Community Garden and Paataka Trust	Operating Costs	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$7,500 from its 2023-24 Strengthening Communities Fund to Riccarton Community Garden and Paataka Trust towards Operational Costs.
30 00065596	University of Canterbury Rugby Football Club Incorporated	Funding for Part Time Rugby Director role	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$6,000 from its 2023-24 Strengthening Communities Fund to the University of Canterbury Rugby Football Club Incorporated towards engaging a part-time Rugby Director.
31 00065885	Albion Softball Club Inc	Operating Expenses	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$600 from its 2023-24 Strengthening Communities Fund to Albion Softball Club Incorporated towards volunteer recognition and administration services.
32 00065344	Avon Sequence Dancers	To facilitate sequence dancing for the older persons community	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$365 from its 2023-24 Strengthening Communities Fund to the Avon Sequence Dancers towards hall hire.

33 00065577	Avonhead Tennis Club Inc	Junior Tennis Development Programme Expenses	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$700 from its 2023-24 Strengthening Communities Fund to the Avonhead Tennis Club Incorporated for the Junior Tennis Development Programme.
34 00065406	Community Patrol Riccarton Incorporated	Patrol Vehicle Annual Running Expenses	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$973 from its 2023-24 Strengthening Communities Fund to Community Patrol Riccarton Incorporated towards Patrol Vehicle Annual Running Expenses.
35 00065366	Deans Avenue Precinct Society Inc.	Our Neighbourly Neighbourhood	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$1,200 from its 2023-24 Strengthening Communities Fund to the Deans Avenue Precinct Society Inc. towards the Our Neighbourly Neighbourhood project.
36 00065411	Hearts St Peters Netball Club	Recognition and Retention of Coaches, Managers and Committee members	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$600 from its 2023-24 Strengthening Communities Fund to Hearts St Peter's Netball Club for recognition and retention of coaches, managers and committee members.
38 00065465	Riccarton Community Church Trust	Riccarton Community Street Party	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$4,000 from its 2023-24 Strengthening Communities Fund to Riccarton Community Church Trust towards its Riccarton Community Street Party.
39 00065723	Riccarton Softball Club	Softball Equipment for teaching and retaining members	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$1,200 from its 2023-24 Strengthening Communities Fund to the Riccarton Softball Club towards essential softball equipment for its junior teams.
40 00065524	Southern United Hockey Club Incorporated	Training & Equipment Funding Project	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$1,500 from its 2023-24 Strengthening Communities Fund to Southern United Hockey Club Incorporated towards the Training and Equipment Funding Project.

41 00065498	Yaldhurst Tennis Club Incorporated	Ground Rent, Grounds Upkeep and Equipment	That the Waipuna Halswell-Hornby- Riccarton Community Board approves a grant of \$700 from its 2023-24 Strengthening Communities Fund to Yaldhurst Tennis Club Incorporated for grounds upkeep and equipment.
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Andrei Moore/Marie Pollisco

Carried

Community Board Resolved HHRB/2023/00074 (Officer recommendation accepted without change)

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves a grant of \$50,000 from its 2023-24 Strengthening Communities Fund to Hornby Community Care Trust towards Hornby Community Connection Projects.

Mark Peters/Andrei Moore

Carried

Sarah Brunton declared an interest and took no part in the Board's discussion or voting on this item.

Community Board Resolved HHRB/2023/00075 (Officer recommendation accepted without change)

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves a grant of \$25,000 from its 2023-24 Strengthening Communities Fund to Social Service Council of the Diocese of Christchurch towards a Community Development Worker based at "126 On the Corner".

Mark Peters/Andrei Moore

Carried

Henk Buunk declared an interest and took no part in the Board's discussion or voting on this item.

Community Board Resolved HHRB/2023/00076 (Officer recommendation accepted without change)

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves a grant of \$10,000 from its 2023-24 Strengthening Communities Fund to Hei Hei Broomfield Community Development Trust towards overhead and running costs.

Andrei Moore/Sarah Brunton

Carried

Henk Buunk declared an interest and took no part in the Board's discussion or voting on this item.

Community Board Resolved HHRB/2023/00077 (Officer recommendation accepted without change)

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves a grant of \$3,200 from its 2023-24 Strengthening Communities Fund to Hornby Community Patrol Incorporated towards Volunteer Recognition, Communications, and Insurance.

Mark Peters/Sarah Brunton

Carried

Marie Pollisco declared an interest and took no part in the Board's discussion or voting on this item.

Community Board Resolved HHRB/2023/00078 (Officer recommendations accepted without change)

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves the 2023-24 Strengthening Communities Fund grants outlined in the following schedule:

No	Organisation Name	Project	Board Decision
43 00065507	Canterbury Tamil Society Inc	Academy of Tamil Language and Arts	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$7,500 from its 2023-24 Strengthening Communities Fund to Canterbury Tamil Society Incorporated towards the operation of the Academy of Tamil Language and Arts academy, excluding function expenses.
44 00065485	Crockfords Bridge Club Incorporated	Tutor payment for Beginner Lessons	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$2,500 from its 2023-24 Strengthening Communities Fund to Crockfords Bridge Club Incorporated towards the Tutor payment for Beginner Lessons.

Helen Broughton/Tyla Harrison-Hunt

Carried

Board Comment

The Board discussed the grant application and Officer recommendation and considered that an increased grant was more appropriate in this case.

Community Board Resolved HHRB/2023/00079

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves a grant of \$45,000 from its 2023-24 Strengthening Communities Fund to Hornby Presbyterian Community Trust towards wages and the longitudinal whanau support programme.

Mark Peters/Tyla Harrison-Hunt

Carried

Board Comment

The Board discussed the grant applications and Officer recommendations and considered that increased grants were more appropriate in each case.

Community Board Resolved HHRB/2023/00080

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves the 2023-24 Strengthening Communities Fund grants outlined in the following schedule:

No	Organisation Name	Project	Board Decision
45 00065545	Halswell Scout Group	Insurance and leader support costs	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$3,250 from its 2023-24 Strengthening Communities Fund to Halswell Scout Group towards insurance and volunteer training costs.
46 00065935	Ōtautahi Sports Association Limited	Kindred Club and Hauora Co-ordinator	That the Waipuna Halswell-Hornby-Riccarton Community Board approves grants of \$4,000 from its 2023-24 Strengthening Communities Fund, \$4,000 from its 2024-25 Strengthening Communities Fund and \$4,000 from its 2025-26 Strengthening Communities Fund to Otautahi Sports Association Limited for its Kindred Club and Hauora Co-ordinator.
47 00065380	Riccarton Leagues Club Inc	Riccarton Leagues Club Operation Expenses	That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$6,000 from its 2023-24 Strengthening Communities Fund to the Riccarton Leagues Club Incorporated towards the Club's operation expenses and replacing the chiller.

Andrei Moore/Tyla Harrison-Hunt

Carried

Community Board Resolved HHRB/2023/00081 (Officer recommendations accepted without change)

That the Waipuna Halswell-Hornby-Riccarton Community Board:

- Declines the 2023-24 Strengthening Communities Fund applications outlined in the following schedule:

No	Organisation Name	Project	Recommendation
48 00065774	Brackenridge Services Ltd	Workshops for Young People with Disabilities, their whanau and support teams	That the Waipuna Halswell-Hornby-Riccarton Community Board declines the application from Brackenridge Services Limited for a grant from its 2023-24 Strengthening Communities Fund for workshops for young people with disabilities, their whanau and support teams.

49 00065685	Mobility Assistance Dogs Trust	Salary support for Mobility Dogs programme	That the Waipuna Halswell- Hornby-Riccarton Community Board declines the application from Mobility Assistance Dogs Trust for a grant from its 2023-24 Strengthening Communities Fund towards salary support for Mobility Dogs programme.
50 00065308	Positive Directions Trust	Kōrero Mai – We’re listening Rangatahi Hauora coping skills project strategy	That the Waipuna Halswell- Hornby-Riccarton Community Board declines the application from Positive Directions Trust for a grant from its 2023-24 Strengthening Communities Fund towards the Rangatahi Hauora Coping Skills Mobile Community Unit project.

Helen Broughton/Marie Pollisco

Community Board Resolved HHRB/2023/00082

Carried

That the Waipuna Halswell-Hornby-Riccarton Community Board:

3. Approves the transfer of \$124,363 from the 2023-24 Strengthening Communities Fund to the 2023-24 Waipuna Halswell-Hornby-Riccarton Discretionary Response Fund.

Mark Peters/Andrei Moore

Carried

11. Waipuna Halswell-Hornby-Riccarton Community Board Projects 2023-24

Community Board Resolved HHRB/2023/00083 (Officer recommendations accepted without change)

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Establishes the Waipuna Halswell-Hornby-Riccarton Off the Ground Fund 2023-24.
2. Applies the following criteria and decision-making process for the Waipuna Halswell-Hornby-Riccarton Off The Ground Fund 2023-24:
 - a. Application details and staff recommendations to be sent to all Board members via email with a request for a response within two business days.

The response by way of email within two working days of at least five members with the same decision (approval, decline or amendment) will constitute the Board decision.

In the event that less than five members respond within two business days, the Board decision will be taken to be decline.
 - b. The project must benefit people living in the Halswell-Hornby-Riccarton wards.

- c. Applications must be made by one resident, group or organisation, providing contact details, location of the project and a short description of what the project will involve. Funding will not be considered for projects already undertaken.
 - d. Funding may be granted up to a maximum of \$400 for any application.
 - e. All applications will have to meet the criteria requirements of the Discretionary Response Fund.
 - f. Details of approved grants to be reported to the Board for record purposes.
3. Approves an allocation of \$4,000 from the 2023-24 Waipuna Halswell-Hornby-Riccarton Discretionary Response Fund to the 2023-24 Waipuna Halswell-Hornby-Riccarton Off The Ground Fund.
 4. Establishes the Waipuna Halswell-Hornby-Riccarton Swimming Accessibility and Activation Fund 2023-24
 5. Applies the following criteria and decision-making process for the Waipuna Halswell-Hornby-Riccarton Swimming Accessibility and Activation Fund 2023-24:
 - a. Application details and staff recommendations to be sent to all Board members via email with a request for a response within two business days.

The response by way of email within two working days of at least five members with the same decision (approval, decline or amendment) will constitute the Board decision.

In the event that less than five members respond within two business days, the Board decision will be taken to be decline.
 - b. The project must benefit people living in the Halswell-Hornby-Riccarton wards.
 - c. Projects must take place at a swimming facility (including Christchurch City Council facilities and community pool facilities) within the Halswell-Hornby-Riccarton Community Board area.
 - d. Applications will only be considered from community groups with Charitable and/or Incorporated Society status, or an informal group with a bank account in the group name. Applications must include contact details, the pool that the programme or event shall be located at, and a description of the event, including expected participant numbers.
 - e. Funding may be granted up to a maximum of \$1,000 for any application.
 - f. All applications will still have to meet the criteria requirements of the Discretionary Response Fund.
 - g. Details of approved grants to be reported to the Board for record purposes.
 6. Approves an allocation of \$5,000 from its 2023-24 Discretionary Response Fund towards the 2023-24 Waipuna Halswell-Hornby-Riccarton Swimming Accessibility and Activation Fund.
 7. Approves an allocation of \$10,000 from the 2023-24 Waipuna Halswell-Hornby-Riccarton Discretionary Response Fund to the 2023-24 Waipuna Halswell-Hornby-Riccarton Youth Development Fund.
 8. Approves an allocation of \$15,000 from its 2023-24 Discretionary Response Fund towards Culture Galore 2024.

9. Approves an allocation of \$4,500 from its 2023-24 Discretionary Response Fund towards Summer with Your Neighbours.
10. Approves an allocation of \$1,500 from its 2023-24 Discretionary Response Fund towards 2024 ANZAC Day expenses.
11. Approves an allocation of \$4,500 from its 2023-24 Discretionary Response Fund towards Community Leadership Opportunities.
12. Approves an allocation of \$7,500 from its 2023-24 Discretionary Response Fund towards Community and Youth Service Awards and Garden Pride Awards.
13. Approves an allocation of \$4,000 from its 2023-24 Discretionary Response Fund towards Engaging with the Community.

Andrei Moore/Sarah Brunton

Carried

12. Halswell-Hornby-Riccarton Community Board Discretionary Response Fund Applications - Patch 'n Judy, Hei Hei Broomfield Community Development Trust and Knights Stream School Board of Trustees

Board Comment

The Board discussed the applications and Officer recommendations and considered that a grant should be made to Hei Hei Broomfield Community Development Trust.

Staff Recommendations / Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves a grant of \$1,500 from its 2023-24 Discretionary Response Fund to Patch 'n Judy towards the Quilts for Charity project.
2. Declines the application by Hei Hei Broomfield Community Development Trust for a grant from its 2023-24 Discretionary Response Fund towards the Kitchen Renovations project.
3. Declines the application by Knights Stream School Board of Trustees for a grant from its 2023-24 Discretionary Response Fund towards the School Adventure Playground project.

Community Board Resolved HHRB/2023/00084

Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves a grant of \$1,500 from its 2023-24 Discretionary Response Fund to Patch 'n Judy towards the Quilts for Charity project.
2. Approves a grant of \$6,000 from its 2023-24 Discretionary Response Fund to Hei Hei Broomfield Community Development Trust towards the Kitchen Renovations project.

Mark Peters/Sarah Brunton

Carried

Community Board Decision

That the Waipuna Halswell-Hornby-Riccarton Community Board:

3. Approves a grant of \$10,000 from its 2023-24 Discretionary Response Fund to Knights Stream School Board of Trustees towards the School Adventure Playground project.

Andrei Moore/Marie Pollisco

Lost

Community Board Resolved HHRB/2023/00085

That the Waipuna Halswell-Hornby-Riccarton Community Board:

3. Declines the application by Knights Stream School Board of Trustees for a grant from its 2023-24 Discretionary Response Fund towards the School Adventure Playground project.

Gamal Fouda/Mark Peters

Carried

Tyla Harrison-Hunt abstained from voting.

Andrei Moore and Marie Pollisco requested that their votes against the resolutions be recorded.

Tyla Harrison-Hunt left at 5.54pm and returned at 5.55pm.

13. Waipuna Halswell-Hornby-Riccarton Community Board Area Report - August 2023

Community Board Resolved HHRB/2023/00086 (Officer recommendation accepted without change)

Part B

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the Waipuna Halswell-Hornby-Riccarton Community Board Area Report for August 2023.

Mark Peters/Marie Pollisco

Carried

14. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Members exchanged information on the following topics:

- It was noted that the Council's outdoor dining policy and naming policy are currently out for consultation.
- The Hornby Library will host a What Matters Most display on 11 and 12 August 2023.
- The Hornby Matariki Fun Day is to be held at South Hornby School on 19 August 2023.
- It was noted that there are concerns about regular blocked drains in Wycola Park, Hornby.
- It was noted that Environment Canterbury (ECAN) advice regarding passenger service upgrades on the Halswell route is still awaited.
- The Board noted that the dates for Summer with your Neighbours applications requires early planning for summer events and would be helpful if this could be addressed for future years.

- Concerns have been expressed regarding tenants safety in social housing in the area particularly the Weaver Courts complex.
- There are ongoing concerns about pedestrian safety on Cashmere Road, between Halswell Quarry Park and Sutherlands Road where there is no footpath.
- The Board acknowledged the activity of local staff on the Long Term Plan pre engagement, "What matters most".
- Staff advice on concerns about flooding on Ensign Street, Halswell is still awaited.
- Recent issues with the 126 On the Corner kitchen renovations were resolved.

Attachments

- A Elected Members' Information Exchange Photo - Cashmere Road, Halswell
- B Elected Members' Information Exchange Photos - Engagement related to "What matters most"

14.1 Vehicle speed - De Havilland Street, Hornby

Members discussed concerns about vehicle speed on De Havilland Street, Hornby and agreed to seek staff advice on current speed and any measures required to address this.

The Waipuna Halswell-Hornby-Riccarton Community Board requests that staff investigate vehicle speed on De Havilland Street, Hornby and provide advice on any measures required to reduce speeds.

14.2 Pedestrian crossing facility - Jones Road, Templeton

Members discussed the lack of pedestrian crossing facility on Jones Road, Templeton.

The Waipuna Halswell-Hornby-Riccarton Community Board requests staff advice on the possible installation of a pedestrian crossing facility on Jones Road, Templeton in the vicinity of Globe Bay Drive.

14.3 Access - Carrs Road, Halswell

It was noted there are ongoing instances of dumping of rubbish on Carrs Road, Halswell. The Board noted that there is a proposal for the area of the road to be closed and agreed to seek staff advice on when this is to occur.

The Waipuna Halswell-Hornby-Riccarton Community Board requests staff advice on the timing of the proposed closure of an area of Carrs Road, Halswell.

Attachments

- A Elected Members' Information Exchange Photo - Carrs Road, Halswell

14.4 Visibility of traffic island - Sparks Road, Halswell

It was noted that there has been instances of vehicles colliding with the traffic island on Sparks Road, between Collier Drive and Hendersons Road.

The Waipuna Halswell-Hornby-Riccarton Community Board requests staff advice on possible measures that can be taken to improve visibility of the traffic island on Sparks Road, between Collier Drive and Hendersons Road.

14.5 Improvements to rubbish disposal facilities at Halswell Domain and Te Kahu Park

The Board noted there are concerns that there are insufficient rubbish bins at Halswell Domain considering the size of the park. In addition, it was noted that there is no lid on the bin at Te Kahu Park, Wigram, and this is creating issues with the containment of rubbish.

The Waipuna Halswell-Hornby-Riccarton Community Board requests staff advice on the installation of additional smart rubbish bins at Halswell Domain and investigate and advise on the improvement to the rubbish bin located on Te Kahu Park, Wigram.

Karakia Whakamutunga

Meeting concluded at 7.27pm.

CONFIRMED THIS 14TH DAY OF SEPTEMBER 2023

HELEN BROUGHTON
CHAIRPERSON

7. Bus stops upgrades on Hansons Lane near Blenheim Road

Reference / Te Tohutoro: 23/1209827

Report of / Te Pou Mansour Johari, Passenger Transport Engineer

Matua: (Mansour.johari@ccc.govt.nz)

Senior Manager / Mary Richardson, General Manager Citizens & Community

Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

1. Nature of Issue and Report Origin

- 1.1 The purpose of this report is for the Waipuna Halswell-Hornby-Riccarton Community Board to approve the proposed bus stop upgrades on Hansons Lane near Blenheim Road, outside 106 and 111 Hansons Lane.
- 1.2 This report is staff generated in response to a complaint from the owner of 106 and 108 Hansons Lane (Chinese general consulate) that bus passengers use the recessed entrance of its property as weather protection.
- 1.3 In addition, staff investigations showed the bus's rear door opens over a vehicle crossing posing challenges on accessibility from bus to kerb particularly for the elderly, children, and disabled bus users.
- 1.4 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by considering the criteria set out in the Council's Significance and Engagement Policy.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board approves:

Bus stop 50662 – 106 Hansons Lane (Attachment A to the report on the meeting agenda)

1. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
 - a. That a bus stop be installed on west side of Hansons Lane commencing at a point 57.5 metres north of its intersection with Blenheim Road and extending in a northerly direction for a distance of 16 metres.
 - b. That the stopping of vehicles be prohibited at all times on the west side of Hansons Lane, commencing at a point 73.5 metres north of its intersection with Blenheim Road and extending in a northerly direction of a distance of 229.5 metres.
2. Pursuant to Section 339(1) of the Local Government Act 1974:
 - a. That a passenger shelter be installed on the west side of Hansons Lane commencing at a point 67 metres North of its intersection with Blenheim Road and extending in a northerly direction for a distance of approximately 3.6 metres.
3. That road surface treatment, two sets of directional and a set of warning tactile pavers, a bus stop sign, bus seat (Bus Stop 50670 – 111 Hansons Lane) and a rubbish bin be installed as shown on Attachment A to the report on the meeting agenda.
4. That any previous resolutions pertaining to parking and stopping restrictions made pursuant to any bylaw to the extent that they conflict with the parking and stopping restrictions described in clauses 1 – 3 above are revoked.

5. That these resolutions take effect when the parking and stopping restrictions that evidence the restrictions described in clauses 1 – 4 above are in place.

3. Reason for Report Recommendations Ngā Take mō te Whakatau

3.1 The advantages of this option include:

- The provision of a bus shelter and a seat enhance the waiting area for bus passengers. In particular, the proposed shelter will enhance the weather protection for waiting bus passengers at the bus stop and remove the current conflicts between bus users and people queueing at 106 Hansons Lane entrance door to enter the general consulate.
- The extension of bus box improves the access from bus to kerb specifically for elderly, children, and disabled people by removing the conflict between bus rear door and vehicle crossing.

3.2 The disadvantages of this option include:

- The installation of a new shelter will result in additional maintenance and cleaning costs for the Council.

4. Alternative Options Considered Ētahi atu Kōwhiringa

4.1 Option 2 - Do nothing and the existing street conditions will remain as is.

- The advantages of this option include:
 - a. Council will not incur any costs.
- The disadvantages of this option include:
 - a. The passengers will continue to use 106 Hansons Lane entrance as weather protection leading to conflicts with people queueing there.
 - b. No improvement occurs in accessibility from bus to kerb and passengers who use bus rear door to alight have to step out onto a vehicle crossing.

5. Detail Te Whakamahuki

5.1 All bus stops are planned and implemented in accordance with the Christchurch Bus Stop Guidelines (2009) and the Christchurch City Council's Construction Standard Specifications (2018).

Public Consultation Te Tukanga Kōrerorero

5.2 Consultation has been carried out with the following organizations/groups:

- Affected property owners and occupiers (owner/occupier of 106-108 Hansons Lane and owner/occupier of 111 Hansons Lane). The consultation area is shown in Figure 1.



Figure 1: Consultation Area.

- Environment Canterbury
- Members of accessibility reference group (ARG) and public transport stakeholders reference group (PTSRG)
- Bus operator (GoBus and Ritchies Transport)

5.3 The consultation period for the proposed upgrades occurred between 17 July - 02 Aug 2023.

Summary of Submissions Ngā Tāpaetanga

5.4 7 submissions were received including 2 submissions from the owners and occupiers and 5 submissions from Environment Canterbury, bus operators, and members of PTSRG and ARG. 6 submissions in support of the proposed upgrades, one neutral submission, and no objection was received.

5.5 In the following, the submissions and the responses from staff are provided.

5.6 The following stakeholders have supported the proposed bus stop upgrades:

Environment Canterbury

GoBus

Ritchies Transport

Blind and Low Vision NZ

New Zealand Automobile Association (NZAA)

5.7 Blind and Low Vision NZ raised a concern regarding the separation of shared path and dedicated cycle lane. A set of directional tactile pavers, which separate the shared path and the dedicated cycle lane, was introduced in the plan to cover this concern.

5.8 The following owners/occupiers have supported the proposed bus stop upgrades:

- **Owner/occupier 106 Halsons Lane** – “Upgrade of Bus Stop 50662 is a great news for bus passengers and badly needed.”

5.9 The following owners/occupiers have proposed the following suggestions:

- **Owner/occupier 111 Hansons Lane** – “As owners of 111 Hansons Lane we'd like to suggest that the grass verge at the front of our property be tiled, concreted or asphalted. The reason for this is the area is currently grassed and gets very muddy during winter. The area is often prone to weeds to which I am constantly spraying strong chemicals so I sometimes worry about children catching the bus not knowing when/where we've sprayed. Tiling, concreting or asphaltting the area I believe would make a significant difference to the well-being of the community, us as property owners and those who use the bus stop.”

Staff response: A letter was sent to owner/occupier of 111 Hansons Lane explaining that this request falls beyond the scope of our bus upgrade project and our obligations.

5.10 The decision affects the following wards/Community Board areas:

5.10.1 Waipuna Halswell-Hornby-Riccarton Community Board.

6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

Strategic Alignment Te Rautaki Tīaroaro

- 6.1 Council's Strategic Framework is a key consideration in guiding the recommendations in this report. The recommendations in this report help achieve the:
- community outcome of a well-connected and accessible city promoting active and public transport, and
 - strategic priorities of meeting the challenge of climate change through every means available.

6.2 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):

6.3 Transport

6.3.1 Activity: Transport

- Level of Service: 10.4.1 More people are choosing to travel by bus - >=13.1 million people
- Level of Service: 10.4.4 Improve user satisfaction of public transport facilities (number and quality of shelters and quality of bus stop) - >=72% resident satisfaction
- Level of Service: 10.5.42 Increase the infrastructure provision for active and public modes - >= 585 kilometres (total combined length)

Policy Consistency Te Whai Kaupapa here

6.4 The decision is consistent with Council's Plans and Policies.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

6.5 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

6.6 Public transport is a key provision to support mode shift, reduce greenhouse gas emissions, traffic congestion and traffic crashes. Measures that promote the use of public

transport make it a more attractive travel option, thereby supporting mode shift and associated benefits to the environment.

Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 6.7 Accessibility by access to opportunities: The proposed relocated bus stop will have a positive impact to the well-being and accessibility of our community through freedom to access opportunities by means other than private vehicles.
- 6.8 Accessibility by inclusive design:
 - The proposed bus box extension enhances the access from bus to kerb for passengers who use bus rear door. This is in particular important for safe access of old, children and disabled people.
 - The standard and consistent design approach considered in the proposed upgrades improves the accessibility to public transport for blind and low vision people.

Item 7

7. Resource Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to Implement - \$38,500 for the bus stop improvements and parking restrictions, plus \$2,000 for the planning, consultation, and preparation of this report.
- 7.2 Maintenance/Ongoing costs - Transport Unit Operational Expenditure budgets, includes maintenance of bus stop infrastructure, which adds up to approximately \$230 annually.
- 7.3 Funding Source - Traffic Operations, Capital Expenditure budget for bus stop, seating, and shelter installations.
- 7.4 If approved, the recommendations will be implemented during this financial year.

8. Legal Implications Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 8.1 The relevant Community Board or Committee have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolutions of:
 - Stopping, standing, and parking restrictions (including bus stops) under Clause 7 of the Traffic and Parking Bylaw 2017.
 - Bus passenger shelters under Section 339 (1) of the Local Government Act 1974.

Other Legal Implications Ētahi atu Hīraunga-ā-Ture

- 8.2 The legal consideration is that the installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.
- 8.3 Under Section 339 of the Local Government Act 1974, the Council may erect on the footpath of any road, a shelter for use by intending public transport passengers or small passenger service vehicle passengers provided that no such shelter may be erected so as to unreasonably prevent access to any land having a frontage to the road. The Council is required to give notice in writing to the occupier and owner of property likely to be injuriously affected by the erection of the shelter, and shall not proceed with the erection of the shelter until after the expiration of the time for objecting against the proposal or, in the event of an objection, until after the objection has been determined.

- 8.4 Staff confirm the shelters will not prevent vehicular or pedestrian access to any land having a frontage to the road.
- 8.5 Where no objection to the shelter has been presented by the owner or occupier of an affected property, staff present a decision making report directly to the relevant Community Board.
- 8.6 Where an objection has been presented by the owner or occupier of an affected property, staff present a decision making report to a Hearings Panel. The Hearings Panel then assess the objection against the criterion as outlined in Section 339 of the Act and make recommendations to the relevant Community Board. The Community Board will then determine the outcome of the objections in accordance with criterion outlined in Section 339 of the Local Government Act 1974.
- 8.7 Section 339 of the Local Government Act requires that resolution of the proposed shelter will require a separate decision of a Council Hearings Panel that will hear the objections of the immediate owner (s) and occupier (s) of bordering properties.
- 8.8 This report has not been reviewed and approved by the Legal Services Unit.

9. Risk Management Implications Ngā Hiraunga Tūraru

- 9.1 Should the Community Board proceed with Option 2, the do-nothing option:
- Passengers will continue to use 106 Hansons Lane entrance as weather protection leading to conflicts with people queueing there.
 - Passengers who use bus rear door to alight have to step out onto a vehicle crossing.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Bus stop 50662 - 50670 - Consultation plan	23/1292746	46

In addition to the attached documents, the following background information is available:

Document Name - Location / File Link
Not applicable

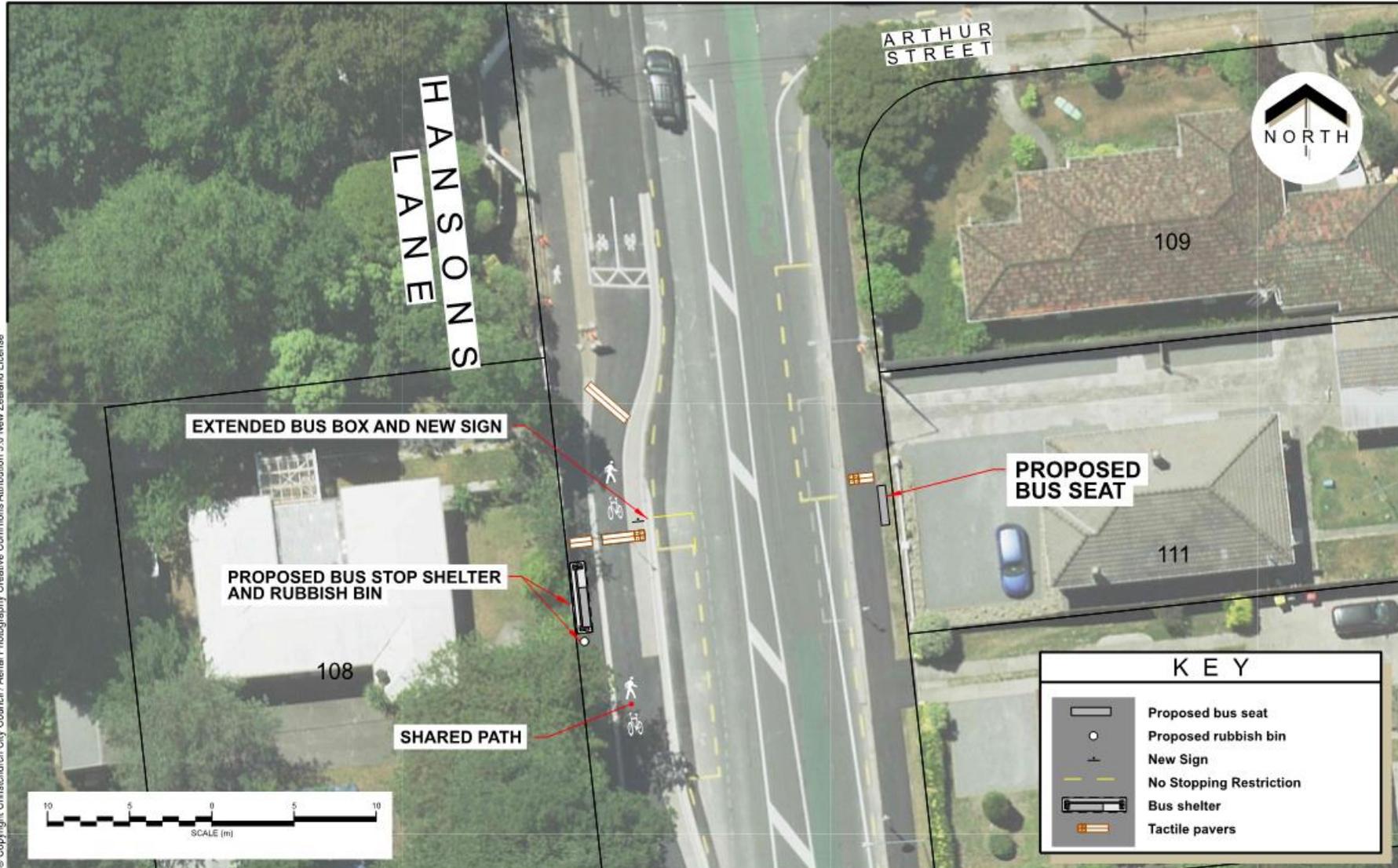
Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Mansour Johari - Passenger Transport Engineer
Approved By	Katie Smith - Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)



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8. Kerb renewal - Kissel Street and Banks Street

Reference / Te Tohutoro: 23/873920

Report of / Te Pou
Matua: Lauren Boyce, Project Manager, lauren.boyce@ccc.govt.nz

Senior Manager /
Pouwhakarae: Lynette Ellis, Head of Transport & Waste Management
(Lynette.Ellis@ccc.govt.nz)

1. Nature of Decision or Issue and Report Origin

- 1.1 Nature of decision is for the Waipuna-Hornby-Riccarton Community Board to approve the proposed kerb renewal and accessibility upgrades to Banks Street and Kissel Street, Templeton.
- 1.2 The report has been generated by Council staff to provide the Community Board with an overview of the proposed changes and to seek its approval to proceed to detailed design and construction.
- 1.3 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by carrying out a significance assessment, which was included in the project's Engagement Plan, and considered the number of people affected, the level of impact on those affected and the cost to Council.

2. Officer Recommendations / Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

Banks Street

1. Approves all kerb alignments, road surface treatment and road markings on Banks Street, commencing at its intersection with Kirk Road, and extending in an easterly direction to a point 20 metres east of its intersection with Kissel Street, as shown in Attachment A to the report on the meeting agenda (Plan TG359901 Issue 1 dated 21/07/2023).
2. Pursuant to clause 8.3(1) and 8.4 of the Land Transport Rule – Traffic Control Devices 2004 (Rule 54002), and the Local Government Act 1974 and 2002, authorises the [Board of Trustees of Templeton School | Te Kura O Rātā Primary School](#) to appoint appropriately trained persons to act as school patrols at the Banks Street school crossing point, located 108 metres east of its intersection with Kirk Road, as shown in Attachment A to the report on the meeting agenda (Plan TG359901 Issue 1 dated 21/07/2023).
3. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, as shown in Attachment A to the report on the meeting agenda (Plan TG359901 Issue 1 dated 21/07/2023) that the stopping of vehicles be prohibited at any time on the northern side of Banks Street commencing at its intersection with Kirk Road, and extending in an easterly direction for a distance of 21 metres.
4. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and as shown in Attachment A to the report on the meeting agenda (Plan TG359901, Issue 1, dated 21/07/2023) that a Loading Zone be installed on the northern side of Banks Street, commencing at a point 21 metres east of its intersection with Kirk Road and extending in an easterly direction for a distance of 12 metres. This Loading Zone is to be restricted to a maximum loading period of five minutes.

5. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and as shown in Attachment A to the report on the meeting agenda (Plan TG359901, Issue 1, dated 21/07/2023) that the stopping of all vehicles be prohibited at any time on the northern side of Banks Street commencing at a point 101 metres east of its intersection with Kirk Road, and extending in an easterly direction for a distance of 19 metres.
6. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and as shown in Attachment A to the report on the meeting agenda (Plan TG359901, Issue 1, dated 21/07/2023) that the stopping of vehicles be prohibited at any time on the northern side of Banks Street commencing at a point 160 metres east of its intersection with Kirk Road, and extending in an easterly direction for a distance of 20 metres.
7. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and as shown on Attachment A to the report on the meeting agenda (Plan TG359901, Issue 1, dated 21/07/2023) that the stopping of vehicles be prohibited at any time on the southern side of Banks Street commencing at its intersection with Kirk Road, and extending in an easterly direction for a distance of 36 metres.
8. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and as shown in Attachment A to the report on the meeting agenda (Plan TG359901, Issue 1, dated 21/07/2023) that the stopping of vehicles be prohibited at any time on the southern side of Banks Street commencing at a point 101 metres east of its intersection with Kirk Road, and extending in an easterly direction for a distance of 17 metres.
9. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and as shown in Attachment A to the report on the meeting agenda (Plan TG359901, Issue 1, dated 21/07/2023) that the stopping of vehicles be prohibited at any time on the southern side of Banks Street commencing at a point 144 metres east of its intersection with Kirk Road, and extending in an easterly direction to its intersection with Kissel Street.
10. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and as shown in Attachment A to the report on the meeting agenda (Plan TG359901, Issue 1, dated 21/07/2023) that the stopping of vehicles be prohibited at any time on the southern side of Banks Street commencing at its intersection with Kissel Street, and extending in an easterly direction for a distance of 20 metres.
11. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in 3 to 10.
12. Approves that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in 3 to 11 are in place (or removed in the case of revocations).

Kissel Street

13. Approves all kerb alignments, road surface treatment and road markings on Kissel Street, commencing at its intersection with Banks Street, and extending in a southerly direction for a distance of 42 metres, as shown in Attachment A to the report on the meeting agenda (Plan TG359901, Issue 1, dated 21/07/2023).
14. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and as shown in Attachment A to the report on the meeting agenda (Plan TG359901, Issue 1, dated 21/07/2023) that the stopping of vehicles be prohibited at any time on the western side of Kissel Street commencing at its intersection with Banks Street, and extending in a southerly direction for a distance of 26 metres.

15. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and as shown in Attachment A to the report on the meeting agenda (Plan TG359901, Issue 1, dated 21/07/2023) that the stopping of vehicles be prohibited at any time on the eastern side of Kissel Street commencing at its intersection with Banks Street, and extending in a southerly direction for a distance of 21 metres.
16. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and as shown in Attachment A to the report on the meeting agenda (Plan TG359901, Issue 1, dated 21/07/2023) that the stopping of vehicles be prohibited at any time on the eastern side of Kissel Street commencing at a point 21 metres south of its intersection with Banks Street, and extending in a southerly direction for a distance of 14 metres.
17. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and as shown in Attachment A to the report on the meeting agenda (Plan TG359901, Issue 1, dated 21/07/2023) that the stopping of vehicles be prohibited at any time on the eastern side of Kissel Street commencing at a point 35 metres south of its intersection with Banks Street, and extending in a southerly direction for a distance of seven metres.
18. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in 14 to 17.
19. Approves that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in 14 to 18 are in place (or removed in the case of revocations).

Kirk Road

20. Approves all kerb alignments, road surface treatment and road markings on Kirk Road, commencing at its intersection with Riwai Street, and extending in a northerly direction for a distance of 156 metres, as shown in Attachment A to the report on the meeting agenda (Plan TG359901, Issue 1, dated 21/07/2023).
21. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and as shown in Attachment A to the report on the meeting agenda (Plan TG359901, Issue 1, dated 21/07/2023) that the stopping of vehicles be prohibited at any time on the western side of Kirk Road commencing at its intersection with Riwai Street, and extending in a northerly direction for a distance of 12 metres.
22. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and as shown in Attachment A to the report on the meeting agenda (Plan TG359901, Issue 1, dated 21/07/2023) that the stopping of vehicles be prohibited at any time on the western side of Kirk Road commencing at a point 12 metres north of its intersection with Riwai Street, and extending in a northerly direction for a distance of 14 metres.
23. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and as shown in Attachment A to the report on the meeting agenda (Plan TG359901, Issue 1, dated 21/07/2023) that the stopping of vehicles be prohibited at any time on the western side of Kirk Road commencing at a point 26 metres north of its intersection with Riwai Street, and extending in a northerly direction for a distance of five metres.
24. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and as shown in Attachment A to the report on the meeting agenda (Plan TG359901, Issue 1, dated 21/07/2023) that the stopping of vehicles be prohibited at any time on the western side of Kirk Road commencing at a point 36 metres north of its intersection with Riwai Street, and extending in a northerly direction for a distance of 34 metres.

25. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and as shown in Attachment A to the report on the meeting agenda (Plan TG359901, Issue 1, dated 21/07/2023) that the stopping of vehicles be prohibited at any time on the western side of Kirk Road commencing at a point 89 metres north of its intersection with Riwai Street, and extending in a northerly direction to its intersection with Kopara Street.
26. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and as shown in Attachment A to the report on the meeting agenda (Plan TG359901, Issue 1, dated 21/07/2023) that the stopping of vehicles be prohibited at any time on the western side of Kirk Road commencing at its intersection with Kopara Street, and extending in a northerly direction for a distance of 18 metres.
27. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and as shown in Attachment A to the report on the meeting agenda (Plan TG359901, Issue 1, dated 21/07/2023) that the stopping of vehicles be prohibited at any time on the eastern side of Kirk Road commencing at its intersection with Banks Street, and extending in a northerly direction for a distance of 39 metres.
28. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and as shown in Attachment A to the report on the meeting agenda (Plan TG359901, Issue 1, dated 21/07/2023) that the stopping of vehicles be prohibited at any time on the eastern side of Kirk Road commencing at its intersection with Banks Street, and extending in a southerly direction for a distance of 16 metres.
29. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and as shown in Attachment A to the report on the meeting agenda (Plan TG359901, Issue 1, dated 21/07/2023) that the stopping of vehicles be prohibited at any time on the eastern side of Kirk Road commencing at a point 16 metres south of its intersection with Banks Street, and extending in a southerly direction for a distance of 14 metres.
30. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in 21 to 29.
31. Approves that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in 21 to 30 are in place (or removed in the case of revocations).

3. Reason for Report Recommendations / Ngā Take mō te Whakatau

3.1 The recommended option is to:

- carry out kerb upgrades in accordance with Attachment A. This includes;
 - replacing the existing dish channel with new standard kerb and channel to reduce future maintenance costs.
 - Installing a kerb buildout on Banks St to improve pedestrian access to/from Templeton School.
- make changes to line markings in accordance with Attachment A. These changes include;
 - installing no stopping lines on Banks St to increase sight distance for users of the proposed kerb build out on Banks St, (increasing a driver's visibility to pedestrians and a pedestrian's visibility of approaching traffic).
 - Installing no stopping lines, opposite the Kissel St intersection, to improve safety.

- Installing no stopping lines on the corners of Banks Ave/Kirk Rd, Kirk Rd/Riwai St, Kirk Rd/Kopara St to improve sight distance and manoeuvrability at these intersections.
- 3.2 The existing dish channel in Banks St and Kissel St is failing, and it does not meet current design standards. The dish channel will continue to deteriorate over time, which will generate increased maintenance costs, therefore providing new kerb and channel to current design standards will keep maintenance costs at current levels.
- 3.3 The kerb renewal project also provides an opportunity to make minor changes to the layout to improve safety and accessibility for pedestrians, by improving the condition of the roadway.

4. Alternative Options Considered / Ētahi atu Kōwhiringa

4.1 Do nothing

4.1.1 Option advantages:

- Reduced CAPEX spend

4.1.2 Option disadvantages

- Does not address poor road asset condition
- Accessibility for bus users and pedestrians accessing Templeton School will not be achieved
- Safety for pedestrians will not be achieved
- There has already been significant work completed with the community to get this project to this stage, not proceeding without good justification could result in negative feedback

5. Detail / Te Whakamahuki

- 5.1 The Banks and Kissel St kerb renewals has been initiated through the maintenance programme, as the existing dish channel is in poor condition and its progressive deterioration is expected to generate increasing annual maintenance costs. The dish channel will be replaced with kerb and channel to meet current design standards.
- 5.2 There are a high portion of pedestrians in the area, with many being school-aged children, due to the presence of Templeton Primary School and two preschools, which are the Kidsfirst Kindergarten on Banks St and Templeton Nursey and Preschool on Kirk Rd. Pedestrian activity is also expected due to several local amenities in the local area, such as the dairy on the Kirk Rd/Kopara St corner, Templeton RSA, Templeton Community Centre, St Saviors Church and Templeton's Summer swimming pool. The remaining surrounding area is largely residential.
- 5.3 The Number 5 (Rolleston/New Brighton) bus route services the immediate project area, travelling along Kissel St, Banks St and Kirk Rd.
- 5.4 The expected pedestrian activity and presence of the bus service meant that additional upgrades to improve overall accessibility and safety in the project area were investigated as part of the scheme design. This led to the proposal including kerb buildouts, dropped kerb for pedestrian crossings and new line marking.
- 5.5 The Banks St and Kissel St kerb upgrade and safety improvements were originally consulted on in August 2022. Comments were invited from residents and key stakeholders from 21 August to 4 October 2022.

- 5.6 Feedback received from Templeton Primary School and Te Whatu Ora Health New Zealand expressed they were pleased with the proposal.
- 5.7 Feedback from residents and other key stakeholders was generally supportive, however their comments resulted in some changes to the original proposal, which included: retaining the existing P5 parking outside the RSA, reducing the length of yellow dashed “no parking” lines to retain space for parking outside the kindergarten, removing yellow dashed lines on Kissel St outside 29 Banks St and installing bus cage markings to the existing bus stop on Kirk Rd (outside 2 Banks St).
- 5.8 The decision affects the following wards/Community Board areas:
 - 5.8.1 Waipuna – Halswell / Hornby / Riccarton Community Board

6. Community Views and Preferences Ngā mariu ā-Hāpori

Public Consultation Te Tukanga Kōrerorero

- 6.1 Consultation opened for feedback from 13 September and ran until 4 October 2022. An email was sent to 18 key stakeholders, including Templeton School, Red Bus, Environment Canterbury, and emergency services.
- 6.2 Consultation documents were delivered to 36 properties on 13 September 2022 to Banks Street, properties around the intersections of Banks and Kissel and Banks and Kirk. This document invited submissions on the [Have Your Say webpage](#).
- 6.3 Staff met with the head teacher at Kidsfirst Kindergarten during this period to discuss the proposed changes.

Summary of Submissions Ngā Tāpaetanga

- 6.4 Submissions were made by four recognised organisations, (Disability Persons Assembly, Te Whatu Ora Health NZ, Templeton Residents Association and Templeton RSA) and 13 individuals. All submissions are available in **Attachment B**.
- 6.5 Seven submitters supported the new kea crossing on Banks Street.
- 6.6 Six submitters did not support the yellow no parking lines, expressing that the proposal was excessive and unfair to residents by taking away the ability to park outside their property. A response was sent to these submitters explaining that the provision of “no parking” lines will improve sightlines for pedestrians crossing the road. The “no stopping” lines outside 23 Kirk Rd will also prevent vehicles parking over an existing fire hydrant. No changes were made to the plans because of these submissions as it was decided that the removal of “no parking” lines would compromise the safety of pedestrians.
- 6.7 Three submitters raised concerns about yellow no parking lines outside the kindergarten, requesting for them to be removed. This feedback led to the design being altered by reducing the length of “no parking” lines to increase the number of parking spaces outside the kindergarten.

Six submitters asked for time restricted parking outside the Templeton School at drop-off and pick-up times as they felt the restrictions should not be in force outside of school hours.

7. Policy Framework Implications / Ngā Hīraunga ā- Kaupapa here

Strategic Alignment / Te Rautaki Tīaroaro

- 7.1 This project is in alignment with the Christchurch Transport Strategic Plan 2012, the Draft Christchurch Transport Plan 2022 and the Christchurch District Plan.

7.2 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):

7.3 Transport

7.3.1 Activity: Transport

- Level of Service: 16.0.1 Maintain roadway condition to an appropriate national standard, - >=5% of the sealed local road network is resurfaced per year

Policy Consistency / Te Whai Kaupapa here

7.4 The decision is consistent with Council's Plans and Policies named in 6.1 above. This project improves accessibility to public transport infrastructure through providing accessible kerb heights at bus stops. It also improves safety for pedestrians by including sight lines (through parking restrictions) and providing a kerb buildout on Banks St outside Templeton School.

Impact on Mana Whenua / Ngā Whai Take Mana Whenua

7.5 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.

7.6 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga

Climate Change Impact Considerations / Ngā Whai Whakaaro mā te Āhuarangi

7.7 This scheme provides an improvement in pedestrian and public transport infrastructure which will help promote a mode shift away from private use vehicles with a resulting reduction in emissions.

Accessibility Considerations / Ngā Whai Whakaaro mā te Hunga Hauā

7.8 This project improves accessibility and connectivity for pedestrians, including those accessing Templeton Primary School and the Kindergarten, and to the public transport facilities. Residents on Kirk Road, Banks St and Kissel St will have better facilities to walk to and from the new bus services and to cross Banks St near Templeton School.

7.9 The removal of deep-dish channel will also improve accessibility for users of buses services, as buses can pull up close to the kerb which will minimise the gap between the bus and footpath.

8. Resource Implications / Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

8.1 **Cost to implement** – The current costs estimate for the delivery of these projects is:

- 62899 Kerb Renewal - Package 1 - Banks St (Templeton) \$759,815
- 62900 Kerb Renewal - Package 1 - Kissel St (Templeton) \$163,197
- Total cost estimate **\$923,012**

8.2 The design currently proposed exceeds the available budget. We have undertaken a peer review of the project and are unable to find savings without compromising the purpose and objectives of the project. Should additional funding still be required following detailed design and/or tender, this would be sought from the renewals programme, works will not commence until sufficient funding is in place.

8.3 Maintenance/Ongoing costs – no additional maintenance/ongoing costs. The project is expected to be 'cost neutral' in terms of maintenance, as Council already sweep the dish channel, so the project will just change the operation to be flat channel.

- 8.4 **Funding Source** – This project has been funded as part of the renewals programme in the Council’s Long Term Plan 2021 – 2031 as follows:
- 62899 Kerb Renewal - Package 1 - Banks St (Templeton) \$529,000
 - 62900 Kerb Renewal - Package 1 - Kissel St (Templeton) \$337,088
 - Total funding **\$866,088**

9. Legal Implications / Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

- 9.1 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of parking and stopping restrictions and traffic control devices.
- 9.2 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

Other Legal Implications / Ētahi atu Hīraunga-ā-Ture

- 9.3 There is no legal context, issue or implication relevant to this decision.
- 9.4 This specific report has not been reviewed and approved by the Legal Services Unit, however the report has been written using a general approach previously approved by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined above.

10. Risk Management Implications / Ngā Hīraunga Tūraru

- 10.1 There are currently no departures from any standards or policies.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Appendix A - Banks St Kissel St - Board Approval Plan	23/52649	56
B 	Appendix B - Banks and Kissel - engagement submission table	22/1459147	57

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

<p>Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).</p> <p>(a) This report contains:</p> <ul style="list-style-type: none"> (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
--

- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Lauren Boyce - Project Manager
Approved By	Oscar Larson - Team Leader Transport Project Management Lynette Ellis - Head of Transport & Waste Management



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Banks Street - Kessel Street
 Kerb Renewal
 For Board Approval

Attachment A

Original Plan Size: A4
 ISSUE. 1 21/07/2023
 TP359901 MJR CP503797-06

Submissions table – Banks and Kissel streets safety improvements

Organisations

Submission ID	Do you have any feedback on the new road changes?	Name	Organisation & role
47532	<p>DPA welcomes the opportunity to submit on the Banks and Kessel Street Safety Improvements to ensure all pedestrians, disabled people, especially blind and low vision people, have a safe experience when crossing main streets. We would like to acknowledge the removal of on-street parking at the sites below which will make it safer for pedestrians to cross and for drivers to see people:</p> <ul style="list-style-type: none"> · At the intersections of Kissel Street and Banks Street · At the intersection of Kirk Road and Banks Street · At the proposed Kea crossing · At the driveway of the Paparua Templeton RSA (to maintain access). <p>However, should any mobility parking have to be removed to effect this change, we would recommend that new mobility parking be created within any existing parking areas or new parking areas being set up as replacements.</p> <p>DPA recommends that audible traffic lights be installed at the crossing outside the Templeton Primary School pedestrian entrance on Banks Street. This would enable everyone, including school children and disabled people, to cross safely and easily and that longer crossing times be permitted at this intersection.</p> <p>DPA recommends that the tactile stripped mobility kerb cuts should not only be placed along Banks and Kissel Streets and Banks Street and Kirk Roads but also outside the Templeton Primary School pedestrian entrance. This would enable blind and low vision people to easily and safely navigate every part of this area.</p> <p>DPA recommends that the angle of the proposed kerb cut on the corner of Banks and Kissel Streets needs to be investigated as it does not appear to be on the correct angle.</p> <p>DPA recommends that council staff consult with local DPA representatives about the issues raised in this submission so that co-designed solutions can be found to the remaining problems identified.</p> <p>Recommendations</p> <p>Recommendation 1: That audible traffic lights be installed at the crossing outside the Templeton Primary School pedestrian entrance on Banks Street. This would enable everyone, including school children and disabled people, to cross safely and easily and that longer crossing times be permitted at this intersection.</p> <p>Recommendation 2: That the tactile stripped mobility kerb cuts should not only be placed along Banks and Kissel Streets and Banks Street and Kirk Roads but also outside the Templeton Primary School pedestrian entrance. This would enable blind and low vision people to easily and safely navigate every part of this area.</p> <p>Recommendation 3: That the angle of the proposed kerb cut on the corner of Banks and Kissel Streets needs to be investigated as it does not appear to be on the correct angle.</p> <p>Recommendation 4: That council staff consult with local DPA representatives about the issues raised in this submission so that co-designed solutions can be found to the remaining problems identified.</p>	Chris Ford	Disabled Persons Assembly NZ Regional Policy Advisor
47505	Please see attachment.	Rosa Verkasalo	Te Whatu Ora (Health NZ) and the National Public Health Service Policy Analyst
47537	<p>The proposed changes were discussed at our TRA meeting on Monday 26 September 2022. Present were parents with children currently attending Templeton Primary School, parents who have had children who attended previously, long time residents as well as new residents. This variety of residents offered a range of opinions and allowed us to get to an agreed summary that I would like to share.</p> <p>Schools are busy areas, where there are often lots of children—we understand the danger of roads and vehicles. We need everyone to take extra care when parking on the roads and streets around the school and follow the signed parking rules at all times.</p> <p>We do however feel that the removal of on-street parking is excessive considering that the children's safety concerns are focused around school hours.</p> <p>We are asking you to please consider on-street parking restrictions during school hours and school terms only. That will allow residents the use of parking outside their homes in the evenings, weekends and school holidays.</p> <p>We appreciate your consideration.</p>	Jolene Eagar	Templeton Residents Association Chairperson

Submissions table – Banks and Kissel streets safety improvements

Submission ID	Do you have any feedback on the new road changes?	Name	Organisation & role
47387	The change of the loading zone to 10min parking outside the Templeton RSA, allows the parking of hearse to park when we have funerals. By changing to 10 min parking would allow anyone to park anytime with the possibility of having to make the hearse to park further away or even have to go around the block until the park is free.	Brendan Muir	Templeton RSA President Templeton RSA

Individuals

Submission ID	Do you have any feedback on the new road changes?	Name
47541	Firstly, I would like to say that it is pleasing to see that improvements are being made on Banks Street to improve the safety of our children and community. My biggest concern about Banks Street is the buses. Too many times I have seen buses going too fast round the corners and in a very narrow street with cars along both sides at school pick up time, it just creates too much a risk to cars and pedestrians. I think eliminating this risk by putting the bus route back to going along Kirk Road which lessen the risk to the primary school, kindergarten and RSA. In terms of the no parking zones / yellow line areas, although I understand why they could be an option but it will also mean less parking near the school / kindy which mean kids and parents are going to have to park much further away. I don't agree with the no parking zone directly outside the kindy. I have seen buses go far too fast round the bend into Banks St, taking out car mirrors in some cases. I have also been honked at by a bus driver while trying to get my child into their car seat because I was in the way. There is barely enough room for two cars to get down the street at pick up time, buses make things a lot more difficult. If no parking zones are put in place, these need to be during school drop and pick up times only. It would be too difficult / too much to expect for residents to follow the rules of no parking zones 24/7. Although difficult to see on the map, I would strongly encourage you to consider no parking lines, on the corners of Kirk Road and Kopara Street by the dairy. It is very difficult as a pedestrian to see cars coming down the road on Kopara St especially for children who cannot see as far. I am fully supportive of a pedestrian crossing on Banks Street. My main concerns are the buses going down such a narrow street with parking either side and the lack of parking outside the kindergarten. Thank you for the opportunity to share my opinion on this issue.	Paula Hutcheon
47531	The no stopping zones should only be in place during 8:30-9:15am and 2:45-3:15 - around the school drop off and pick up times. It is not fair on households on Kirk Road for visitors to not be able to park or the dairy - please take this into consideration.	Melissa Himin
47525	I am the home owner at [REDACTED] and am very unhappy that there will be possible yellow lines outside my property. This not only affects family and friends and ourselves not being able to park there, but also affects truck drivers who wish to stop at the dairy on the corner of Kirk Road and Kopara Street. I cannot see how yellow lines along Kirk Road is necessary to improve vision for people exiting Banks Street onto Kirk Road or indeed any traffic concerned with the school and preschool located on Kirk Road. Currently there is hardly any parking around the school anyway so reducing it will just make a bigger problem as well as upsetting property owners. Maybe you could consider making a carpark in the domain which could be used by the school and the preschool and locals visiting the community centre and swimming pool. The domain is not used for any sports so is empty alot of the time and it would make sense because the crossing is already in place! I hope you will reconsider the yellow lines because it will be a total inconvenience for myself, family, friends and neighbours There is also alot of theft in our area lately and not being able to park directly outside our own property is a real concern. There are also alot of teachers that park outside my house for the day that will no longer be able to park there.	Hannah Hunter
47509	I would like to see the use of a time determined clear way, rather than 24 hour no parking. This would allow residents to have visitor parking outside of school / pre-school hours.	Leeann Redman

Submissions table – Banks and Kissel streets safety improvements

Submission ID	Do you have any feedback on the new road changes?	Name
47498	<p>We have three children that we take to Templeton kindergarten on Banks Street. Twin two year olds and a four year old. Having to park further away from the front door means a more dangerous situation for myself and my young family as we either have to cross the road, or two, or walk a small distance which doesn't seem much but it takes two seconds for one of my two year olds to bolt away at something they see and with school traffic and the buses it could end in tragedy.</p> <p>I support the extension of the kea crossing and the no parking on the corners or banks and bicknor but not the no parking directly outside the front of the kindergarten.</p>	Kelly Thorndycroft-Liaw
47478	<p>I think the no stopping zones should be time limited. There is no reason, for example, for "no stopping" areas to be in force over nights or weekends, (or school holidays) when it is the school and pre-school children who are being protected. Apart from that, the rest of the plan is sensible. The deep dish kerb should be removed all the way along Banks St- up to Bicknor st. It is very dangerous.</p>	Rie Natalenko
47444	<p>I support the Roading safety improvements as proposed.</p>	Adrian Matthews
47416	<p>The lowering of the curb and a new pedestrian crossing on Banks Street will definitely help with safety and I'm 100% supportive of this.</p> <p>However no parking yellow lines along Kirk Road and Banks Street are unfair to the residents that live there. If you owned a house there you would not be able to park outside your own house and some of those houses have shared driveways which would mean they would have to park down the street. That is really unfair and completely inconvenient to the owners of those properties. If it is simply for buses to turn more easily into Banks Street then perhaps it would be safer to look at a different route for the bus rather than going down a narrow congested street right by a school and kindergarten?</p> <p>Where are parents supposed to park to be able to pick their children up from kindy or school if there are yellow lines everywhere?</p>	Robyn Smith
47405	<p>No parking outside residential housing is not practical. I live in Templeton and see no issues with the current set up, adding a crossing is a good idea but I don't think parking should be removed entirely.</p>	Aimee Dear
47404	<p>Yes not happy with yellow lines outside my daughter in laws house we have mobility issues so where do you recommend elderly people park ..?</p>	Fiona Hunter
47397	<p>Alternative parking needs to be made available.</p> <p>A carpark for the school would minimize the congestion and improve safety without taking away roadside parking for the locals and/or thier visitors.</p> <p>Alternatively restricted parking (ie. No parking between the hours of 123* and 321*)</p>	Jen Hammond
47374	<p>Is the width between the Kea curbing allowing enough room for the buses, trucks and tractors that use banks street daily.</p> <p>A pedestrian crossing would work better rather than reducing the width of the road making it harder for buses, trucks and tractors that use banks street</p> <p>I see too you have removed the parking outside the kindergarten for drop off as they don't have a carpark for parents also removed parking on Kissel street outside 29 banks streets which has room for 3 vehicles either of the home owner or parents picking up and dropping kids off to the kindergarten and the school.</p>	Pam Stark
47372	<p>I approve of the changes but for safety reasons, I would like to recommend that the no stopping restrictions be extended near the kea crossing so cars have to park at least 2 car lengths away from the kea crossing, as it is a crossing for children who can easily hid by large cars. This will give cars and children a much safer view of what's happening around them. And will help cars anticipate people about to cross the road/signs coming out to allow crossing.</p> <p>https://www.nzta.govt.nz/safety/keeping-children-safe/school-patrols/kea-crossings/</p> <p>Shows much longer no stopping lines than what is currently proposed</p>	dave gardner

Submission #47532

October 2022

To Christchurch City Council

Please find attached our submission on the Banks and Kissel Street safety improvements

Disabled Persons Assembly NZ

Contact:

Chris Ford

Regional Policy Advisor

[Redacted]

[Redacted]

Ingrid Robertson

Kaititui – DPA Christchurch and Districts

[Redacted]

[Redacted]

[Redacted]

Introducing Disabled Persons Assembly

We work on systemic change for the equity of disabled people

Disabled Persons Assembly NZ (DPA) is a not-for-profit pan-impairment Disabled People's Organisation run by and for disabled people.

Since our formation in 1983, DPA has brought disabled people together and shaped our collective input in a way that drives system level change.

We recognise:

- Māori as Tangata Whenua and [Te Tiriti o Waitangi](#) as the founding document of Aotearoa New Zealand;
- disabled people as experts on their own lives;
- the [Social Model of Disability](#) as the guiding principle for interpreting disability and impairment;
- the [United Nations Convention on the Rights of Persons with Disabilities](#) as the basis for disabled people's relationship with the State;
- the [New Zealand Disability Strategy](#) as Government agencies' guide on disability issues; and
- the [Enabling Good Lives Principles](#) and [Whāia Te Ao Mārama: Māori Disability Action Plan](#) as avenues to disabled people gaining greater choice and control over their lives and supports.

We drive systemic change through:

Leadership: reflecting the collective voice of disabled people, locally, nationally and internationally

- modelling disabled leadership;
- as a member of the [Disabled People's Organisations \(DPO\) Coalition](#);
- as a member of [Disabled Peoples International](#);
- as a member of the [Pacific Disability Forum](#), a member of the [International Disability Alliance](#); and
- creating and supporting disabled-led initiatives such as [Mahi Tika – Equity in Employment](#).

Information and advice: informing and advising on policies impacting on the lives of disabled people

- providing a channel for information between disabled people and government;
- providing advice, commentary, and submissions to Parliament, government agencies, and local authorities;
- providing advice to businesses and non-government organisations; and
- research.

Advocacy: supporting disabled people to have a voice, including a collective voice, in society

- listening to disabled people and identifying barriers to equity;
- engaging both nationally and regionally with our members and the wider community - disabled people, whānau, allies and organisations;
- building the capacity and capability of disabled people;
- partnering with other organisations on projects and campaigns; and
- engaging with the media.

Monitoring: monitoring and giving feedback on existing laws, policies and practices about and relevant to disabled people

- monitoring existing and proposed laws, policies and practices relevant to disabled people and whānau; and
- supporting government, organisations, businesses and the public to recognise, understand and address barriers to equity.

The submission

DPA welcomes the opportunity to submit on the Banks and Kessel Street Safety Improvements to ensure all pedestrians, disabled people, especially blind and low vision people, have a safe experience when crossing main streets. We would like to acknowledge the removal of on-street parking at the sites below which will make it safer for pedestrians to cross and for drivers to see people:

- At the intersections of Kessel Street and Banks Street
- At the intersection of Kirk Road and Banks Street
- At the proposed Kea crossing
- At the driveway of the Paparua Templeton RSA (to maintain access).

However, should any mobility parking have to be removed to effect this change, we would recommend that new mobility parking be created within any existing parking areas or new parking areas being set up as replacements.

DPA recommends that audible traffic lights be installed at the crossing outside the Templeton Primary School pedestrian entrance on Banks Street. This would enable everyone, including school children and disabled people, to cross safely and easily and that longer crossing times be permitted at this intersection.

DPA recommends that the tactile stripped mobility kerb cuts should not only be placed along Banks and Kissel Streets and Banks Street and Kirk Roads but also outside the Templeton Primary School pedestrian entrance. This would enable blind and low vision people to easily and safely navigate every part of this area.

DPA recommends that the angle of the proposed kerb cut on the corner of Banks and Kissel Streets needs to be investigated as it does not appear to be on the correct angle.

DPA recommends that council staff consult with local DPA representatives about the issues raised in this submission so that co-designed solutions can be found to the remaining problems identified.

Recommendations

Recommendation 1: That audible traffic lights be installed at the crossing outside the Templeton Primary School pedestrian entrance on Banks Street. This would enable everyone, including school children and disabled people, to cross safely and easily and that longer crossing times be permitted at this intersection.

Recommendation 2: That the tactile stripped mobility kerb cuts should not only be placed along Banks and Kissel Streets and Banks Street and Kirk Roads but also outside the Templeton Primary School pedestrian entrance. This would enable blind and low vision people to easily and safely navigate every part of this area.

Recommendation 3: That the angle of the proposed kerb cut on the corner of Banks and Kissel Streets needs to be investigated as it does not appear to be on the correct angle.

Recommendation 4: That council staff consult with local DPA representatives about the issues raised in this submission so that co-designed solutions can be found to the remaining problems identified.

Submission #47505

21st September 2022

Te Whatu Ora
Health New Zealand

Christchurch City Council
53 Hereford Street
Christchurch 8013

Tēnā koutou

Submission on Banks and Kissel Streets safety improvements

1. Thank you for the opportunity to submit on the Banks and Kissel Streets safety improvements consultation. This submission has been compiled by Te Mana Ora on behalf of the National Public Health Service and Te Whatu Ora Waitaha. Te Mana Ora recognises its responsibilities to improve, promote and protect the health of people and communities of Aotearoa New Zealand under the Pae Ora Act 2022 and the Health Act 1956.
2. This submission responds to the Banks and Kissel Streets safety improvements consultation.
3. This submission sets out particular matters of interest and concern to the National Public Health Service.

Details of submission

4. The future health of our populations is not just reliant on hospitals, but on a responsive environment where all sectors work collaboratively.
5. While health care services are an important determinant of health, health is also influenced by a wide range of factors beyond the health sector. Health care services manage disease and trauma and are an important determinant of health outcomes. However, health creation and wellbeing (overall quality of life) is influenced by a wide range of factors beyond the health sector.
6. These influences can be described as the conditions in which people are born, grow, live, work and age, and are impacted by environmental, social and behavioural factors. They are often referred to as the 'social determinants of health'¹.
7. Transport is an important determinant of health, especially through mechanisms of air pollution, noise, road injury, physical activity and connectivity to other resources.

¹ Public Health Advisory Committee. 2004. The Health of People and Communities. A Way Forward: Public Policy and the Economic Determinants of Health. Public Health Advisory Committee: Wellington.

Te Whatu Ora
Health New Zealand

Specific Comments

8. Te Mana Ora supports the proposed plan to improve safety around Templeton School and the local preschool, in particular, the new kea crossing on Banks Street. These improvements will make the area safer for pedestrians, both reducing potential harm from accidents and encouraging active transport to school which is shown to have health benefits. Health benefits from increased physical activity include reductions in obesity and overweight, and improved mental health².
9. Te Mana Ora supports the proposed bus stop infrastructure improvements. These changes will contribute to creating safer public transport facilities and help to encourage more people to use public transport. Public transport contributes towards improved health outcomes, for example through increased physical activity and reduced air pollution³.

Conclusion

10. Te Mana Ora does not wish to be heard in support of this submission.
11. Thank you for the opportunity to submit on the Banks and Kissel Streets safety improvements.

Ngā mihi



Vince Barry
Regional Director Public Health Te Waipounamu
National Public Health Service

² World Health Organisation. 2007. Urban Transport and Health. Retrieved from:
http://www.who.int/hia/green_economy/giz_transport.pdf

³ Massey University, Environmental Health Intelligence New Zealand. 2022. Active transport to and from school.
<http://www.ehinz.ac.nz/assets/Factsheets/Released-2017/Active-transport-to-school-factsheet.pdf>

Te Kāwanatanga o Aotearoa
New Zealand Government

9. Noodlum Way- Proposed No Stopping Restrictions

Reference Te Tohutoro: 23/445670

Report of Te Pou Matua: Andrew Hensley, Traffic Engineer andrew.hensley@ccc.govt.nz

General Manager Mary Richardson, General Manager Citizens & Community

Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek the approval of the Board to install no stopping restrictions in Noodlum Way outside the Longhurst Health complex.
- 1.2 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 1.3 The community engagement and consultation outlined in this report reflect the assessment.
- 1.4 The recommended option is to Install No Stopping restrictions in accordance with Attachment A.

2. Staff Recommendations / Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and as shown on Attachment A to the report on the meeting agenda (Plan TG144377, Issue 1, dated 11/8/2023 that the stopping of vehicles be prohibited at any time on the south eastern side of Noodlum Way commencing at a point 16 metres north east of its intersection with Packard Crescent and extending in a north easterly direction for a distance of 25 metres.
2. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in 1.
3. Approves that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in 1. and 2. are in place (or removed in the case of revocations).

3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 A report was approved by the Waipuna Halswell-Hornby-Riccarton Community Board on 29 June 2021, to install no stopping restrictions around the Caulfield Avenue / Noodlum Way, and Ishwar Ganda Boulevard / Noodlum Way / Packard Crescent intersections. This was to improve safety and access. The report retained a section of parking on the south eastern side of Noodlum Way.
- 3.2 Safety and access concerns have been raised again about Noodlum Way outside the Longhurst Health complex. Vehicles parked on the south-eastern side of Noodlum Way can restrict inter-visibility for road users, and results in some vehicles tracking over the centreline on the approach to the Ishwar Gandar Boulevard / Packard Crescent intersection. To improve the situation, it is proposed to remove approximately 5 on street parking spaces.

- 3.3 Implementing the noted recommendations will ease access and lead to a reduction in the risk of a crash for all road users, by improving sightlines and vehicle positioning on the curve, and on the approach to the intersection.
- 3.4 The recommendations in this report will help to achieve the desired community outcome of a well-connected and accessible city through improved road safety.
- 3.5 The recommended option is to install No Stopping restrictions in accordance with Attachment A.
- 3.6 Options within this report have been assessed against relevant industry-standard design guidance.

4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 Maintain the status quo – Do Nothing.
- 4.2 The advantages of this option include:
 - 4.2.1 Retain approximately 5 on-street parking spaces.
 - 4.2.2 No cost.
- 4.3 The disadvantages of the option include:
 - 4.3.1 Does not improve safety or access on Noodlum Way for road users.

5. Detail Te Whakamahuki

- 5.1 Noodlum Way is a local road within the Longhurst subdivision. The section of Noodlum Way referenced in this report provides a link between the Caulfield Avenue intersection and Ishwar Ganda Boulevard / Packard Crescent intersection. It has commercial development on the south eastern side, and reserve land and resident development on the north eastern side.
- 5.2 There are high parking demands at times on the south eastern side of Noodlum Way where the extension to the no stopping restrictions are proposed. However, there is a surplus of parking opportunities in the immediate surrounding area.
- 5.3 There have been no crashes in this section of Noodlum Way the last five years.
- 5.4 Approval is required by the Waipuna Halswell-Hornby-Riccarton Community Board.
- 5.5 If approved, the recommendations will be implemented within the current financial year.

Community Views and Preferences

- 5.6 The facilities manager of the Longhurst Health complex, which the proposed no stopping restrictions would be outside of, supports the preferred option. No further consultation has been undertaken due to the low likelihood of parking displacement directly affecting other properties.
- 5.7 The Team Leader Parking Compliance supports the preferred option.
- 5.8 The do nothing option is inconsistent with community requests to improve safety and accessibility on Noodlum Way.

6. Policy Framework Implications Ngā Hiraunga ā- Kaupapa here

Strategic Alignment Te Rautaki Tīaroaro

- 6.1 Council's strategic priorities have been considered in formulating the recommendations in this report, however this area of work is not specifically covered by an identified priority.

6.2 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):

6.3 Transport

6.3.1 Activity: Transport

- Level of Service: 10.0.6.1 Reduce the number of death and serious injury crashes on the local road network - <=100 crashes

Policy Consistency Te Whai Kaupapa here

6.4 The recommendations in this report are consistent with the [Christchurch Suburban Parking Policy](#).

Impact on Mana Whenua Ngā Whai Take Mana Whenua

6.5 The effects of this proposal upon Mana Whenua are expected to be insignificant.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

6.6 This proposal does not have any significant effect upon carbon emissions and Climate Change.

Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

6.7 This proposal improves safety and accessibility for all road users by improving visibility and vehicle positioning.

7. Resource Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to Implement – Approximately \$100 for road marking and \$500 for investigations and preparation of the report.
- 7.2 Maintenance/Ongoing costs – Approximately \$100 per annum.
- 7.3 Funding Source – Traffic Operations Signs & Markings.

8. Legal Implications Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 8.1 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions by resolution.
- 8.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 8.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

Other Legal Implications Ētahi atu Hīraunga-ā-Ture

- 8.4 There is no other legal context, issue or implication relevant to this decision.
- 8.5 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in sections 8.1 – 8.3.

9. Risk Management Implications Ngā Hīraunga Tūraru

9.1 Not applicable.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Noodlum Way Proposed No Stopping Restrictions	23/1281686	71

In addition to the attached documents, the following background information is available:

Document Name - Location / File Link
Not applicable

Confirmation of Statutory Compliance Te Whakatūrutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

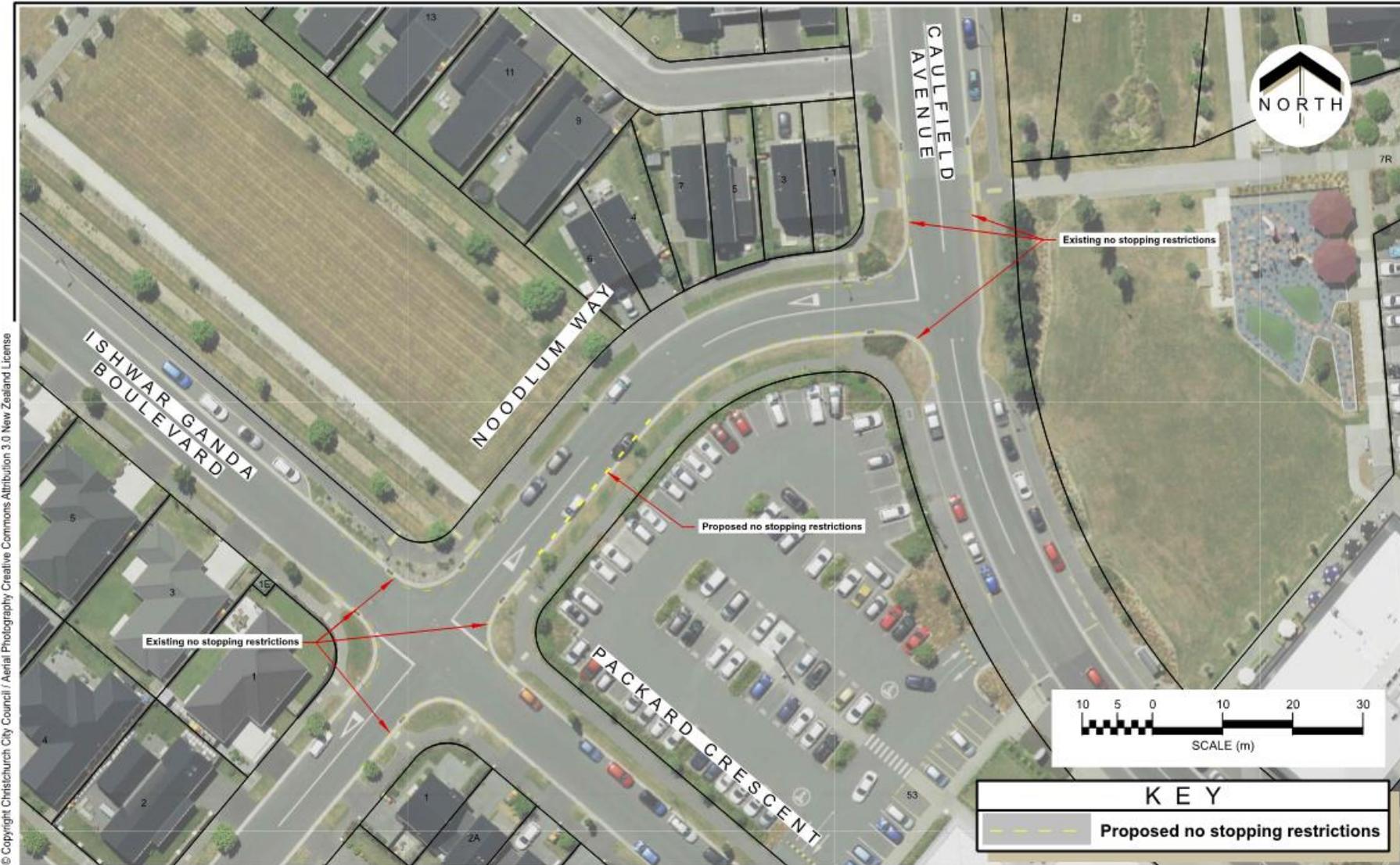
(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Andrew Hensley - Traffic Engineer
Approved By	Katie Smith - Team Leader Traffic Operations Stephen Wright - Manager Operations (Transport)



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Christchurch City Council 

Noodlum Way
Proposed No Stopping Restrictions
For Board Approval

Designed: AH Approved: GD

Original Plan Size: A4
ISSUE. 1 11/08/2023
TG144377 MJR

10. Summer with your Neighbours 2023-24

Reference / Te Tohutoro: 23/1341423

Report of / Te Pou

Matua:

Noela Letufuga, Support Officer, noela.letufuga@ccc.govt.nz

General Manager /

Pouwhakarae:

Mary Richardson, General Manager Citizens and Community,
mary.richardson@ccc.govt.nz

1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipuna Halswell-Hornby-Riccarton Community Board to consider applications received for the Summer with your Neighbours 2023-24 Fund and to allocate funding as appropriate.
- 1.2 The Board allocated \$4,500 to this fund at its meeting held on Thursday 10 August, 2023.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Allocates its Summer with your Neighbours 2023-24 Fund as follows:

	Applicant	Activity	No. Attending	Recommendation
1	Deb Clarke - Greater Hornby Residents' Association	Pop up Community BBQs	150+	\$200.00
2	Louise Davies	Neighbourhood BBQ	10-20	\$50.00
3	Helen Johnstone	BBQ	40	\$100.00
4	Monika Clark - Steadman Road Area Residents Group	Neighbourhood BBQ	80-100	\$200.00
5	Barbara Tie	Neighbourhood lunch	40	\$100.00
6	Murray Bennie - Kintyre Drive / Mull Place Neighbourhood Support	BBQ	25-30	\$75.00
7	Maria Connolly	Neighbourhood Christmas gathering	50	\$125.00
8	Barry White - Fuchsia Place and Surrounds Neighbourhood Support Group	Street BBQ	40	\$100.00
9	Kerry Miller	Neighbourhood BBQ	33	\$85.00
10	Richard Jones - Amdale Avenue Neighbourhood Watch	Street Potato Competition Judging	32	\$70.00
11	Connie van Slooten	Neighbourhood BBQ	30-40	\$100.00
12	Jacqueline Brown	Summer BBQ	34	\$85.00
13	Anna-May Tipa	Cul-de-sac cookout	30-40	\$100.00

14	Jeffrey Ross	Street BBQ	15-30	\$75.00
15	April Greaves - Bamber Crescent Neighbourhood Group	Bowling and shared BBQ lunch	30-50	\$125.00
16	Kathy Cowan	Get together	30-40	\$100.00
17	Marie Clark	Neighbourhood BBQ	25-30	\$75.00
18	Tim Joyce	Neighbourhood BBQ	50-60	\$150.00
19	Brad Flavall	Community Neighbourhood BBQ	35	\$90.00
20	Hannah Peattie	Street BBQ	30	\$75.00
21	Nikki Rowbotham and Cassie McKessar	Neighbourhood BBQ	50-100	\$200.00
22	Andrew Yip	BBQ	60	\$150.00
23	Jason Quiamco - Bible Baptist Church Christchurch	Neighbourhood BBQ	50-100	\$200.00
24	Vicky Mills	Christmas get-together	20	\$50.00
25	Joan Markham	Neighbourhood BBQ	25-30	\$75.00
26	Michael Bryce - Old Red Barn Road Residents	Community gathering	80-100	\$200.00
27	Anne Galloway	BBQ	20	\$50.00
28	Rebecca Clark	Pizza and dessert evening	60-70	\$175.00
29	Richard Meekin - Antonia Place Neighbourhood Group	Street BBQ	22	\$55.00
30	Kevin Bennett	Street BBQ and social evening	30	\$75.00
31	Geoff Wallis	Shared kai with neighbours	50+	\$125.00
32	Cody Cooper - Awatea Green Residents Group	Community gathering	304	\$200.00
33	Una Raleqe - Canterbury Fiji Social Services Trust	Neighbourhood Clean Up	40-50	\$125.00
			Total	\$3,760

- Notes that the granted funds are to be used towards food items, non-alcoholic drinks or invitation/advertising costs only.
- Re-opens Summer with your Neighbours 2023-24 applications for the Halswell-Hornby-Riccarton area to allow for the remaining unallocated funding and any unspent funding by funding recipients noted in Resolution 1, to be applied towards events that meet the Summer with your Neighbours criteria.
- Delegates authority to the Manager Community Governance (Waipuna Halswell-Hornby-Riccarton) to consider and make decisions on late applications received for the Summer with

your Neighbours 2023-24 Fund in accordance with the fund criteria, and to approve grants up to a maximum of \$200 per application.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of Strengthening Communities. It will provide a strong sense of community, active participation in civic life, safe and healthy communities, celebration of our identity through arts, culture, heritage and sport, valuing the voices of children and young people.

Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of its Summer with your Neighbours Fund.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.2.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
 - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion Kōrerorero

- 3.6 At its meeting on 10 August 2023, the Waipuna Halswell-Hornby-Riccarton Community Board resolved to allocate \$4,500 from its 2023-24 Discretionary Response Fund to its 2023-24 Summer with your Neighbours Fund.
- 3.7 Summer with your Neighbours is about bringing people closer together and celebrating the unique and diverse mix of each neighbourhood.
- 3.8 Local community groups and previous applicants were sent information inviting them to apply for Summer with your Neighbours funding as allocated by the Board.
- 3.9 Summer with your Neighbours will run from 21 October 2023 to 31 March 2024. Applications for funding opened on 13 July 2023 and closed at 5pm on Friday 11 August 2023.
- 3.10 By the closing date, 34 applications were received. As two events were to be held in close locality, following agreement from the applicants the applications were merged together. The applications were assessed to ensure that they meet the guidelines for Summer with your Neighbours events.

- 3.11 Staff recommendations were based on the following, in order to maintain consistency over the allocation of recommendations:
- A city-wide formula of \$2.50 per person has been applied as a consistent approach to applications. When the requested amount is less than the \$2.50 per head formula, the requested amount is what has been recommended.
 - A maximum of \$200 per event was applied to all applicants.
 - Where two approximate attendee numbers have been noted, recommendations are based on the higher approximate figure.
- 3.12 Organisers of events that are scheduled to take place in public spaces situated within an alcohol ban area, will be notified of the ban requirements.
- 3.13 A matrix outlining the applications and staff recommendations is attached (**Attachment A**), along with the Summer with your Neighbours Guidelines (**Attachment B**) that accompany the application details.
- 3.14 Late applications may come in from community members who were not in a position to apply earlier, therefore staff are recommending that the funding unallocated at this meeting and or unspent funding by Summer with your neighbours 2023-24 recipients noted in Resolution 1 of the Officer Recommendations, be made available to fund these late applications where appropriate with delegation to the Community Governance Manager to approve funding for any of these applications.

The Halswell-Hornby-Riccarton community could be advised of the ongoing opportunity to apply for funding towards neighbourhood events.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Summer with your Neighbours 2023-24 - Matrix	23/1392964	77
B 	Summer with your neighbours 2023-24 - Guidelines	23/1382948	78

Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Noela Letufuga - Support Officer
Approved By	Jessica Garrett - Manager Community Governance, Halswell Hornby Riccarton

Summer with your Neighbours 2023-24 Matrix

Total amount available	\$4,500
Total staff recommendations	\$3,760
Remaining amount if staff recommendations are accepted	\$740

No.	Contact Name	Type of Activity	Location of Activity	Event Date	Event Time	Who is the Activity for?	Expected number attending	Itemised event costs	Granted funding in the last 2 years	Total Cost of Activity (\$)	Amount Requested (\$)	Staff Recommendation
1	Deb Clarke - Greater Hornby Residents Association	Pop up Community BBQs	Branston and Springmead Parks, Hornby	20/01/2024	11am	Local residents	150+	Food - \$250, Publicity & flyers - \$50	Yes	\$300	\$200	\$200
2	Louise Davies	Neighbourhood BBQ	Lochhead Avenue, Halswell	16/12/2023	2pm	Lochhead Avenue residents	10 - 20	Food & drinks	No	\$150	\$150	\$50
3	Helen Johnstone	BBQ	Westbrooke Park, Halswell	18/02/2024	12.30pm	Birdling Place residents	40	Food	Yes	\$243	\$150	\$100
4	Monika Clark - Steadman Road Area Residents Group	Neighbourhood BBQ	Rosella Reserve, Broomfield	11/02/2024	TBC	Steadman Road, Rosella Street and Ben Nevis Drive residents	80-100	Food, gas and serveware - \$350-\$400	Yes	\$400	\$350	\$200
5	Barbara Tie	Neighbourhood lunch	Strathcarron Place, Broomfield	11/02/2024	12noon	Strathcarron Place residents	40	Food	Yes	\$125	\$125	\$100
6	Murray Bennie - Kintyre Drive / Mull Place Neighbourhood Support	BBQ	Kintyre Drive, Broomfield	22/10/2023	12noon	Kintyre Drive and Mull Place residents	25-30	Food	Yes	\$175	\$125	\$75
7	Maria Connolly	Neighbourhood Christmas Gathering	Harakeke Street, Riccarton	16/12/2023	2pm	Harakeke Street residents (between Kilmarnock and Matai Streets)	50	Food	No	\$250	\$150	\$125
8	Barry White - Fuchsia Place and Surrounds Neighbourhood Support Group	Street BBQ	Fuchsia Place, Halswell	Early November 2023	11am	Neighbourhood Support Group and new residents	40	Food	Yes	\$500	\$250	\$100
9	Kerry Miller	Neighbourhood BBQ	The Runway, Wigram	10/02/2024	4pm	The Runway residents	33	Food - \$420, Gas - \$20, Serveware - \$20	Yes	\$460	\$130	\$85
10	Richard Jones - Amdale Ave Neighbourhood Watch	Street Potato Competition Judging	Amdale Avenue, Broomfield	7/01/2024	2pm	Amdale Avenue residents	32	Food and drink - \$60, Prizes - \$10	Yes	\$110	\$70	\$70
11	Connie van Slooten	Neighbour BBQ	Longspur Avenue, Wigram	13/01/2024	4pm	Broken Run/Longspur Avenue residents	30-40	Food - \$350 - \$400	No	\$400	\$200	\$100
12	Jacqueline Brown	Summer BBQ	Shorthorn Lane, Halswell	24/03/2024	11am	Shorthorn Lane residents	34	Food and drinks \$750, Serveware \$50, Children's face painter & balloons \$505	Yes	\$1,305	\$652.50	\$85
13	Anna-May Tipa	Cul-de-sac cookout	Shanaway Close, Halswell	6/12/2023	4pm	Local residents	30-40	Food and drinks	No	\$164	\$104	\$100
14	Jeffrey Ross	Street BBQ	Sorrel Gate, Aidanfield	25/11/2023	5pm	Sorrel Gate residents	15-30	Food, flyers, gas, serveware	Yes	\$125	\$100	\$75
15	April Greaves - Bamber Crescent Neighbourhood Group	Bowling and shared BBQ lunch	Halswell Bowling Club, Halswell	29/10/2023	11am	Bamber Crescent and Cable Lane residents	30-50	Food - \$200, Facility Hire - \$200	Yes	\$400	\$200	\$125
16	Kathy Cowan	Neighbourhood get together	Basalt Lane, Halswell	17/12/2023	3pm	Local residents	30-40	Food and serveware	Yes	\$350	\$350	\$100
17	Marie Clark	Neighbourhood BBQ	Takaro Avenue, Sockburn	25/11/2023	4pm	Neighbourhood Support Group and residents	25-30	Food and drinks	No	\$125	\$95	\$75
18	Tim Joyce	Neighbourhood BBQ	Somerville Crescent Reserve, Aidanfield	27/01/2024	4pm	Somerville Crescent and Eliza Place residents	50-60	Flyers - \$25, serveware \$25, tables, urn, gazebos, BBQ etc hire - \$50, food \$285	Yes	\$385	\$190	\$150
19	Brad Flavall	Community Neighbourhood BBQ	Shamrock Reserve, Halswell	25/11/2023	11.30am	Shamrock Place and Sunbeam Place residents	35	Food, drinks and rubbish bags	Yes	\$130	\$130	\$80
20	Hannah Peattie	Street BBQ	Napper Place, Halswell	2/12/2023	4pm	Napper Place residents	30	Food	No	\$300	\$300	\$75
21	Nikki Rowbotham and Cassie McKessar	Neighbourhood BBQ	Meadowlands, Halswell	TBC (within SWYN timeframe)	TBC	Meadowlands subdivision residents	50-100	Food and drinks (possibly organise an Ice-cream truck)	No	\$590	\$470	\$200
22	Andrew Yip	BBQ	Whitburn Avenue, Halswell	20/01/2024	1pm	Local residents	60	Food and drinks - \$450, Serveware - \$50	No	\$500	\$400	\$150
23	Jason Quiamco - Bible Baptist Church Christchurch	Neighbourhood BBQ	Halswell Community Hub or Halswell Road	23/12/2023	9.30am	Church members and local community	50-100	Gazebo - \$150, Food - \$2,000 Miscellaneous (gas, serveware, venue hire if applicable) - \$300	No	\$2,450	\$2,450	\$200
24	Vicky Mills	Christmas get-together	Garforth Green, Halswell	16/12/2023	4pm	Garforth Green residents	20	Food	Yes	\$100	\$100	\$50
25	Joan Markham	Neighbourhood BBQ	Halswell Road, Halswell	25/11/2023	4.30pm	Neighbourhood group families	25-30	Food and drinks	Yes	\$560	\$150	\$75
26	Michael Bryce - Old Red Barn Road Residents	Community gathering	The Oaks Park, Halswell	2/12/2023	1pm	Residents of Red Barn Road and connecting streets	80-100	Food - \$400, Flyers - \$100	Yes	\$500	\$500	\$200
27	Anne Galloway	BBQ	Bronco Reserve, Aidanfield	23/12/2023	2pm	Neighbours	20	Food and serveware	No	\$500	\$250	\$50
28	Rebecca Clark	Pizza and dessert evening	Campion Reserve, Halswell	11/11/2023	4pm	Lancewood Drive, Lakeview Place and Eskdale Place	60-70	Food	No	\$500	\$500	\$175
29	Richard Meekin - Antonia Place Neighbourhood Group	Street BBQ	Antonia Place, Aidanfield	TBC (within SWYN timeframe)	4pm	Antonia Place residents	22	Serveware - \$15, Food - \$185	Yes	\$200	\$90	\$55
30	Kevin Bennett	Street BBQ and social evening	Okuku Place, Hei Hei	28/01/2024	4pm	Okuku Place residents	30	Food	Yes	\$425	\$115	\$75
31	Geoff Wallis	Shared kai with neighbours	Haslett Place, Upper Riccarton	24/02/2024	5.30pm	Haslett Place residents	50+	Food and drink	No	\$310	\$300	\$125
32	Cody Cooper - Awatea Green Residents Group	Community gathering	Pakihi Park, Halswell	18/11/2023	12 noon	Awatea Green area residents (Carrs Road, William Dawson Crescent, Tippet Crescent, Woodcock Road, George West Square & McCrorie Road)	304	Food - \$100, Sundries - \$100 (gas, signage, decorations, speaker rental, safety equipment, activities)	No	\$200	\$200	\$200
33	Una Ralege - Canterbury Fiji Social Services Trust	Neighbourhood Clean Up	40 Hillary Crescent, Upper Riccarton	8/12/2023	11am	Children, youth, neighbours and the Fijian community	40-50	Food - \$150, Rubbish bags - \$20, Fuel \$60 (van for collecting and dumping rubbish), Clothing - \$70	Yes	\$300	\$200	\$125
									TOTALS	\$13,532.00	\$9,746.50	\$3,760.00

Summer with your neighbours

GUIDELINES

Summer with your neighbours is back again for 2023 and we are excited that the dates remain extended for the summer period and are 21 October 2023 to 31 March 2024.

Small subsidies are available towards costs to help support **Summer with your Neighbours** events. Any funding approved for your event will be paid retrospectively after your event once we have received a copy of your receipts. Please be aware that allocation of funding towards the project is subject to Community Board approval.

The following criteria applies:

- Funding is not available for alcohol or fireworks.
- Some Community Boards may not give priority to funding items other than food. Please contact neighbourhoodweek@ccc.govt.nz if you have any queries around this.
- Funding is seen as a small contribution towards holding a gathering. Because it is intended to 'bring neighbours together', applications from individuals getting together and holding a local gathering will take priority over those held by organisations.
- Funding should not be seen as a way for individuals or organisations to hold a gathering that they would at other times of the year.
- It is expected that those holding the gathering will contribute in some way towards the gathering, even if it is through supplying some of the materials.
- All gatherings need to take place within designated dates – 21 October 2023 to 31 March 2024.
- Where two gatherings are to be held in a close locality (i.e. same street or park), we will encourage you to combine these gatherings.
- Where two or more people apply separately for the same gathering, these applications will be considered together.
- Residents' Associations can apply unless they have received funding for a gathering from another Council fund.

If you have any questions throughout the process, please get in touch. If you are able to, please email in the first instance: neighbourhoodweek@ccc.govt.nz

Health and safety

The individual(s) organising your gathering must ensure that appropriate standards of health, safety, security and environment practice are maintained at every gathering.

If, for the purpose of your gathering, the individual(s) is/are a person conducting a business or undertaking within the meaning of the Health and Safety at Work Act 2015, they must comply with their various duties under that Act.

If the proposed location of your gathering is on Council property or to be held at a Council venue, the Council will provide information to the organiser of your gathering to advice of its health and safety policy in relation to that property or venue at the time of your booking.

All events must comply with events and gathering guidelines or rules set by the government in relation to Covid-19 restrictions.

Reimbursement

If you have been notified in writing that your application was approved, hold your gathering first, then provide receipts and attach them to the Subsidy Reimbursement Form. This form will be emailed or posted to you.

The Process

Once you have decided to participate in **Summer with your neighbours**, here are the steps to take:

1. Get your neighbours together for a pre-gathering chat to brainstorm ideas.
2. Complete the online application form or pick up a hard copy from your local service centre.
3. Fill out the application form on-line, submit via email, post to Christchurch City Council (PO Box 73020, Christchurch 8154) or drop the form into your local service centre prior to the deadline of Friday 11 August 2023 at 5pm.
4. Once applications have closed these will be presented to the Community Boards for consideration. **Note:** Because you are applying for public funding, your name and gathering details will be part of the public record of the Community Board's allocation meeting. You will be notified of the decision made by your Community Board.
5. Hold your gathering. (Take lots of photos and have a great time!)
6. Complete the Subsidy Reimbursement form, include your receipts, and return it to us.
7. If your application was successful in being allocated funding, your allocated subsidy will be reimbursed.
Note: This could take up to four weeks.

11. Halswell-Hornby-Riccarton Discretionary Response Fund 2023-24 Applications - Halswell Hall Incorporated, Russley Playcentre and Hornby Presbyterian Community Trust

Reference / Te Tohutoro: 23/1298908

Report of / Te Pou Bailey Peterson, Community Development Advisor
Matua: (Bailey.Peterson@ccc.govt.nz)

Senior Manager / Mary Richardson, General Manager Citizens & Community
Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipuna Halswell-Hornby-Riccarton Community Board to consider an application for funding from its 2023-24 Discretionary Response Fund from the organisations listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00066350	Halswell Hall Incorporated	Installation of Heat Pumps	\$10,000	\$6,000
00065904	Russley Playcentre	Playground equipment and swings	\$7,000	\$2,500
00066521	Hornby Presbyterian Community Trust (Te Whare Awhero)	Hornby Youth Voice	\$4,620	\$1,000

- 1.2 There is currently a balance of \$66,197 remaining in the fund.

2. Staff Recommendations / Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

- Approves a grant of \$6,000 from its 2023-24 Discretionary Response Fund to Halswell Hall Incorporated towards the installation of heat pumps.
- Approves a grant of \$2,500 from its 2023-24 Discretionary Response Fund to Russley Playcentre towards playground equipment and swings.
- Approves a grant of \$1,000 from its 2023-24 Discretionary Response Fund to Hornby Presbyterian Community Trust towards the Hornby Youth Voice project excluding prize vouchers and wages.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular the strategic priorities of a Collaborative and Confident City and A Cultural

Powerhouse City. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.

Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.2.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
 - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2023-24 Discretionary Response Fund is as below.

Total Budget 2023-24	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$136,030	\$69,833	\$66,197	\$56,697

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Decision Matrix - Halswell Hall Incorporated	23/1390577	82
B 	Decision Matrix- Russley Playcentre and Hornby Presbyterian Community Trust	23/1390581	83

Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).
(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Bailey Peterson - Community Development Advisor
Approved By	Jessica Garrett - Manager Community Governance, Halswell Hornby Riccarton

2023/24 DRF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00066350	Organisation Name	Name and Description	Funding History	Request Budget	Staff Recommendation	Priority
	Halswell Hall Incorporated	Installation of heat pumps Halswell Hall Incorporated is seeking funding for the installation of heat pumps.	2022/23 - \$5,500 (Operational costs) SCF 2021/22 - \$2,054 (Replacement of DVS ducting) DRF 2020/21 - \$5,750 (Seismic Assessment) Capacity Building 2020/21 - \$6,485 (Annual Insurance and Detailed Engineer Evaluation) DRF 2020/21 - \$190 (Summer with your Neighbours event) 2020/21 - \$2,875 (Stage Extension) DRF Other Sources of Funding: Pub Charity - \$12,736	Total Cost: \$22,736 Requested Amount: \$10,000 44% percentage requested. Contribution Sought Towards: Equipment / Materials - \$10,000	\$ 6,000 That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$6,000 from its 2023-24 Discretionary Response Fund to Halswell Hall Incorporated towards the installation of heat pumps.	2

Organisation Details:

Service Base: 450 Halswell Road, Halswell
Legal Status: Incorporated Society
Established: 27/05/1933
Staff – Paid: 0
Volunteers: 9
Annual Volunteer Hours: 4000
Participants: 32,000
Target Groups: Community Development
Networks:

Organisation Description/Objectives:

To promote and provide a cost-effective place for the community which is managed by a committee of volunteers. Consideration for users' needs and available to all.

Alignment with Council Strategies and Policies:

- Te-Haumako-Te Whitingia- Strengthening Communities Together Strategy
- Te Pou Tuarua: Te Whenua Pillar 2: Place
- Objective 2.1: Encourage communities to create and sustain a sense of local identity and ownership.
- Objective 2.3: Support the community activation and kaitiakitanga of public places and spaces.

Outcomes that will be achieved through this project:

Lower power costs for the committee
Improve the hall environment for all users during both winter and summer months.

How Will Participants Be Better Off?

The Halswell Hall will be an improved facility and support retaining Hall users and attracting new hirers.

Staff Assessment:

The Halswell Hall is a community-owned facility and is governed by a small committee that runs the Hall on behalf of the community. The Hall has been open to the community since 1913 and has always been community owned and managed.

In recent years the committee identified that it was not well known within the immediate community that the hall was available to hire and therefore was not utilized to the best of its ability. Three community events were held at the hall, and this has resulted in the increased profile of the hall and attracted more hirers both on a regular basis (weekly, monthly, or periodic) as well as one off private functions.

The committee is seeking funding for the installation of new heat pumps. Currently, the hall is heated by old electric wall heaters and there is no cooling system available. The proposal is to install heat pumps to reduce the costs associated with heating the hall and improve the experience of the users of the hall. Having heat pumps will mean they are able to cool the facility in the summer months which they are currently unable to do.

The committee continues to maximize the hiring capacity by consistent promotion and liaising with the regular groups to retain them as hires. The hall is a popular venue and is now well utilized with some days the hall being booked to capacity. There are over 20 groups that are considered to be regular hirers at the hall and with many of these groups, not-for-profit community groups the hall committee are committed to keeping the hire rates affordable to accommodate these groups. Some of these groups include the Halswell Drama Group, Mums dance group, Line Dancing, and church groups.

The Halswell Hall has received a grant of \$12,736 from Pub Charity for this project.

The rationale for recommending \$6,000 for new heat pumps is

- Funding assistance will enable the hall to maintain affordable hire rates and continue to reduce financial barriers to participation.
- Halswell Hall will continue to be an attractive facility in the Community and see consistent and increased hire numbers.
- The Hall plays an important role in the sustainability of many community organisations in the community due to its availability and costs.

2023/24 DRF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00065904	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Russley Playcentre	<p>Russley Playcentre playground equipment and swings</p> <p>Russley Playcentre is seeking funding for the replacement of playground equipment and the acquisition of a baby swing. This will support their goal of creating a safer and inclusive playground for whanau at Russley Playcentre.</p>	<p>\$ 8,622</p> <p>Requested</p> <p>\$ 7,000</p> <p>(81% requested)</p>	Playground equipment & swings - \$7,000	<p>\$ 2,500</p> <p>That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$2,500 from its 2023-24 Discretionary Response Fund to Russley Playcentre towards playground equipment and swings.</p>	2

<p>Alignment with Council Strategies:</p> <ul style="list-style-type: none"> Te Haumoko Te Whitingia, Strengthening Communities Together Strategy <p>CCC Funding History</p> <p>2020/21 - \$7,000 (Shed replacement and upgrade) DRF FWH</p>	<p>Staff Assessment:</p> <p>Split - FWH 56% / HHR 44%</p> <p>Russley Playcentre is located at Crosbie Park in Avonhead, has 82 registered students and holds a license for up to 25 children, with 20 slots allocated for those under two years old. Sessions are held four mornings a week, and an additional 'Babies can play' session serves infants and parents.</p> <p>Playcentre is an alternative Early Childhood Education provider, and the model means that the center is run by parents and volunteers alongside employed coordinators, which is a requirement of the Ministry of Education.</p> <p>Playcentre provides a space where parents stay, play, and learn alongside their children. They offer adult Education specifically designed to upskill the parent's knowledge of Child Development, communication skills, Te reo and tikanga Māori, play facilitation strategies and learning through play.</p> <p>At Russley Playcentre day-to-day operations are led by a coordinator, with parents actively engaged in session rotations. At its core, Russley Playcentre fosters community through the mantra of Whānau Tupu Ngātahi- Families Growing Together.</p> <p>Russley Playcentre is seeking funding for the replacement of playground equipment and the acquisition of a baby swing. The existing equipment has been removed due to wear and tear and safety concerns, promoting the purchase of low-height, age-appropriate replacements. The new equipment also will enhance accessibility, particularly for crawlers and toddlers. Notably, a baby swing is not currently available. This new addition will cater to younger tamariki, around 30% of attendees, while a strap swing offers older children a chance to exercise independence through self-propulsion.</p> <p>The rationale for staff recommendation is</p> <ul style="list-style-type: none"> 44% of the Russley Playcentre Participants reside in the Halswell-Hornby-Riccarton Community board area. The Playcentre is an active organisation within the community and plays a vital role in the social engagement and support it offers to parents, some of whom are otherwise isolated or lonely in their caregiver roles. The project addresses specific needs, enhances the play experience for participants of all ages, and ensures the continuation of a vital community resource. <p>Fendalton-Waimairi-Harwood Staff Recommendation: \$3,500</p>
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2023/24 DRF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00066521	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Hornby Presbyterian Community Trust t/a Te Whare Awhero	Hornby Youth Voice Project Hornby Presbyterian Community Trust (Te Whare Awhero) is seeking funding towards the Hornby Youth Voice Project. Through a range of engagement methods including in-person interviews, group discussions and online surveys Te Whare Awhero is seeking to understand the needs of youth in Hornby and how the wider community can support youth to thrive.	\$ 4,620 Requested \$ 4,620 (100% requested)	Printing costs - \$1,300 Salaries and Wages - \$1,600 Hosting event - \$500 Administration costs - \$420	\$ 1,000 That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$1,000 from its 2023-24 Discretionary Response Fund to Hornby Presbyterian Community Trust towards the Hornby Youth Voice project excluding prize vouchers and wages.	2

Alignment with Council Strategies:

- Te-Haumako-Te Whitingia- Strengthening Communities Together Strategy
Te Pou Tuatahi: Te Tāngata Pillar 1: People
Objective 1.4: Harness the strengths of diverse communities and address issues of social exclusion
Te Pou Tuarua: Te Whenua Pillar 2: Place
Objective 2.1: Encourage communities to create and sustain a sense of local identity and ownership
Objective 2.2: Work with new and changing communities in both rural and urban areas to build a sense of belonging.

CCC Funding History

2023/24 - \$45,000 (Wages & Longitudinal Whanau Support Programme) SCF
2022/23 - \$5,000 (Taiaha Club) Creative Communities Fund
2022/23 - \$35,000 (Community Worker Salaries and Gilberthorpes School Partnerships Project) SCF
2021/22 - \$19,150 (Partnership Programme with Gilberthorpes School) DRF
2021/22 - \$43,400 (Reconnection Project) SCF
2020/21 - \$5,000 (Community Survey of the Wider Hornby Area) DRF
2020/21 - \$44,400 (Reconnection Project) SCF

Staff Assessment:

Hornby Presbyterian Community Trust, operating as Te Whare Awhero provide services including affordable professional counselling, Mana Ake workers in schools, Oscar childcare programmes and Community Support, employing a Community Support Worker and delivering the Longitudinal Whanau Support programme in the Hei Hei and Broomfield communities.

In June 2023, a Hornby community safety workshop was held with community and key organisations within Hornby that aimed to identify the ways the community can support the overall safety of the community.*** From this workshop, Te Whare Awhero identified that there was a lack of youth voice and participation in the conversations that included young people. To ensure that young people are able to participate and be a part of decisions that affect them Te Whare Awhero are working with two fourth-year social work students to engage with Hornby youth. The goal of the project is to hear the voice of Hornby youth and share that with the key organisations in the community that can support positive outcomes for young people.

The voices of youth are being gathered through in-person workshops, group discussions and online surveys. This feedback will be compiled into a report and released by the end of September, followed by a Youth Hui to be held in November 2023.

The rationale for staff recommendation is

Funding is not recommended for prize vouchers and wages.

- Te Whare Awhero has identified a need in the community and has created a project to support addressing this need.
- TWA takes a collaborative approach to their projects and is collaborating with other organisations within the community to achieve their outcomes, specifically the local High School and Hornby-based youth organisations.
- The information gathered through this project will provide benefits for many key organisations within Hornby.
- TWA have already received funding through the Strengthening Communities Fund for staff wages.

Decision Matrix

12. Waipuna Halswell-Hornby-Riccarton Community Board Area Report - September 2023

Reference / Te Tohutoro: 23/1302411

Report of / Te Pou Matua: Jessica Garrett, Community Governance Manager,
jessica.garrett@ccc.govt.nz

Senior Manager / Pouwhakarae: Mary Richardson, General Manager Citizens & Community
(Mary.Richardson@ccc.govt.nz)

1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the Waipuna Halswell-Hornby-Riccarton Community Board Area Report for September 2023.

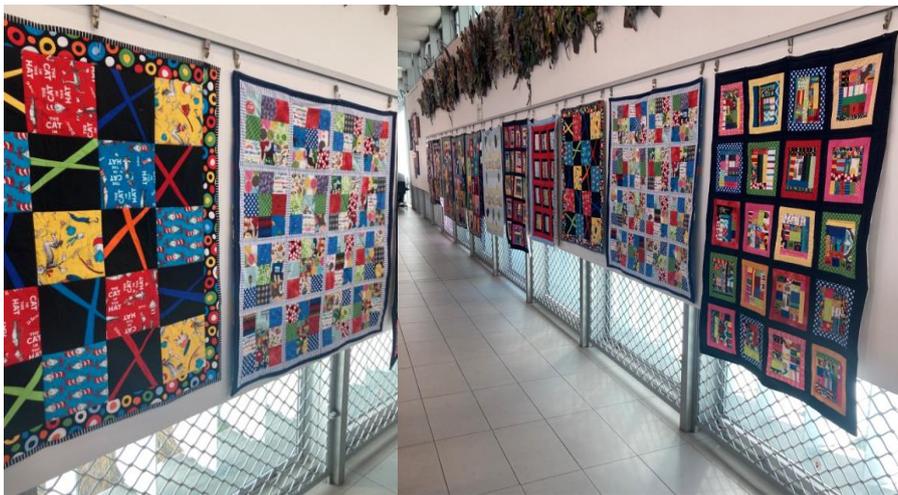
3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Community Service and Youth Service Awards 2023	The Halswell-Hornby-Riccarton Community Service and Youth Service Awards 2023 were held on Tuesday 8 August at the Riccarton Community Church Auditorium. The Board presented four Youth Service Award certificates and fourteen Community Service Awards certificates, in recognition of significant voluntary service.	Completed	Te Haumako Te Whitingia Strengthening Communities Together Strategy
Quilt Display in Upper Riccarton Library	The Material Girls group (Patch n Judy) that the Board recently allocated a grant to, have been displaying some of the quilts they have made in the Upper Riccarton Library. These quilts will be given to children and whanau attending the Champion Centre. The group now hope to make "Twiddle Blankets" for older members of the community afflicted by stroke, dementia or other mobility limiting conditions.	Ongoing	Te Haumako Te Whitingia Strengthening Communities Together Strategy Social Connectivity in Riccarton ward.



Community Service and Youth Service Awards ceremony



Quilt Display in Upper Riccarton Library

3.2 Community Funding Summary

3.2.1 For information, a summary is provided on the status of the Board's 2023-24 funding as at August 2023 (refer **Attachment A**).

3.2.2 **Youth Development Fund** – Under authority delegated by the Board the following allocations were made in July and August 2023:

- \$500 to Fletcher Due towards representing New Zealand at the U19 Men's Softball World Series 2023 in Hermosillo, Mexico.
- \$500 to Lyonahdolphin Tausa towards participating at the Teuila World Club Tag Football Series 2023 in Apia, Samoa.
- \$500 to Sophia Jackways towards attending the She Shines Dance tour in Los Angeles with Burnside High School.
- \$500 to Kaiden Yates towards participating in Futsal at the Australia Deaf Games 2024.
- \$500 to Jun McDonald towards representing New Zealand in the Gymnastics World Cup touring Hungary.

Under authority delegated by the Community Governance Manager the following allocations were made in August 2023:

- \$250 to Holly Munro towards the costs associated with attending the Netball NZ Open Championships in Dunedin.
- \$250 to Samantha Laing towards the costs associated with attending the Netball NZ Open Championships in Dunedin.
- \$300 to Alexander Clark towards the costs associated with attending the Under18 Future Blacksticks Camp in Hamilton.
- \$300 to Jackson Stewart for costs associated with attending the National Rugby League Youth Tournament in Rotorua.

3.3 **Participation in and Contribution to Decision Making**

3.3.1 **Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]**

- **Platinum Park – Installation of a seat**

A petition with 182 signatures containing a request for a seat to be installed in Platinum Park in Wigram was presented to the Board meeting on 15 June 2023.

The presenters advised that the reserve area is close to a retirement village and forms part of the daily walking route for many residents. A bench to sit on would provide a useful resting place.

The Board received the petition and referred the request for installation of a bench in Platinum Park to staff for investigation.

Following investigation, and after consultation with petitioners as to location a bench has now been installed.



3.3.2 Council Engagement and Consultation.

- **Wigram and Hayton Road intersection upgrade**

Open for feedback: 7 August – 27 August 2023.

The upgrade will accommodate a new vehicle entry to Ngā Puna Wai sports Hub with new traffic lights and a safe speed platform and provide lane markings for vehicles and cyclists.

The shared path that connects The Runway, Contrail Street and Skyhawk Road will be extended along Wigram Road to the new intersection to provide safer access for pedestrians and cyclists to Hayton Road and Ngā Puna Wai.

The Southern motorway underpass will be upgraded and sealed to provide a new vehicle entry point into Ngā Puna Wai, with restricted access for small vehicles only and access for pedestrians and cyclists at all times.

- **Draft Naming Policy**

Open for feedback: 7 August – 27 August 2023.

This policy replaces two policies made in 1993; Roads-and-rights-of-way-naming policy and Reserves and facilities naming policy. The purpose of this policy is to:

- Provide a consistent approach to the naming of roads, parks and facilities.
- Recognise our local identity, unique environment, and social and cultural heritage.
- Support and acknowledge mana whenua and reflect obligations under the Treaty of Waitangi.
- Contribute to cultural vibrancy and promote a sense of connection with our diverse communities.
- Ensure that names are enduring and have a meaningful connection to the locality,
- Have regard to the views of interested parties and communities in choosing names.

- Provide names that are not easily confused with other similar names and assist with wayfinding.

The submission lodged on behalf of the Board is attached (**Attachment C**).

- **Outdoor Dining Policy review**

There are currently outdoor dining policies that date from 1998 and 2006 and are no longer fit for purpose. It is proposed to replace the two outdated policies with one single Outdoor Dining Policy that's more user-friendly and aligns better with related bylaws and policies. Most outdoor dining takes place on private land – this policy only applies to outdoor dining activities that take place on open public space like roads, footpaths, and parks.

The Draft Policy requires:

- That outdoor dining areas are accessible for pedestrians of all ages and abilities including users of mobility devices.
- Licensees to display smokefree and vape-free signage and to remove ashtrays or other receptacles for smoking or vaping litter.
- An accessible pathway alongside outdoor dining areas on the footpath, consistent with Waka Kotahi guidance.
- Licensees to manage all waste and litter associated with their outdoor dining activity.
- A defined term for licences (of up to three years) rather than the current open-ended term.
- simplified application process for businesses to apply for a licence by developing new online forms in plain English.

The policy will be supported by new Outdoor Dining Guidelines, which provide guidance on best practice for the design and operation of outdoor dining areas, along with the standard conditions attached to licences.

The submission lodged on behalf of the Board is attached (**Attachment D**).

- **What Matters Most**

The What Matters Most community engagement initiative finished on 15 August, as a pre-engagement exercise seeking input to inform the 2023-2024 Long Term Plan. Waipuna Halswell-Hornby-Riccarton Community Board Members and Community Governance staff facilitated and/or supported over 20 events within the Community Board area. This included engagement at community venues, libraries, shopping centres, community meetings and a retirement village.



4. Advice Provided to the Community Board Ngā Kupu Tohutohu ka hoatu ki te Poari Hapori

4.1 Whitburn Ave/Collier Drive intersection

During Elected members Information Exchange at the Board meeting on 11 May 2023 the Board discussed local concern that the give way signs at the intersection of Whitburn Avenue and Collier Drive may be missed by some drivers and agreed to request staff advice on any improvements that could be made to enhance the visibility of the signs.

Transport staff have now responded that they have visited the intersection during day time and night time conditions and consider the statutory signage to be visible in both conditions. They have also undertaken a crash investigation and find no crashes have been recorded at the intersection. As part of the subdivision road design process the intersection has been road safety audited and no issues were identified with regard to the effectiveness of the giveaway signage which adopts the signage standards as set out in the Council's standards and in the Waka Kotahi draft Traffic Control Devices Manual part 4 (intersections).

There has been no pattern of complaints regarding this intersection that triggers a need to depart from a standard design. As a new and yet to be completed residential subdivision traffic movement patterns are in a settling down period and will change further when the subdivision is completed and Colliers Drive is connected to Halswell Road. Once connected, the movement priorities at the intersection will be further reinforced with Collier Drive – as a collector road forming a more dominant traffic movement pattern over the local Whitburn Avenue which will enhance the awareness of the need to giveaway and heed the giveaway signage.

Staff have indicated that they will continue to monitor crash data associated with this intersection, however at this stage they do not consider there is sufficient cause to amend the intersection signage at this time.

4.2 Requested changes to Whincops/Quaifes Roads

At the meeting on 9 March 2023 the Halswell Residents' Association made a deputation regarding the Knights Stream School Area Improvements Report advising that the Association had made a submission in response to the consultation on Knights Stream School Area Improvements and requested that modal filters be installed at the Quaifes Road end of Whincops Road to prevent motor vehicle access whilst allowing pedestrian and cyclists to pass. The Association noted that Whincops Road is heavily used by vehicles travelling from

Selwyn District towards the city and the installation of modal filters would ensure Whincops Road would operate as a purely local road and would not only make the road safer but should also increase the perception of safety.

In addition to approving the proposed safety improvements the Board requested staff provide advice on the future projected levels of traffic in the wider south Halswell area and the potential benefits of measures such as the possible installation of Modal Filters or roundabout at the Quaifes Road end of Whincops Road.

The following advice has been received in response:

“In regard to predicted levels of traffic in the wider south Halswell area we have extracted the following CAST model volume plots:

Time slice:

AM Peak: 0800 – 0900

PM Peak: 1630 – 1730

2028 AM and PM Volumes

2038 AM and PM Volumes

2021 vs 2028 AM and PM Volume Difference Plots (Red: increased volumes & Green: decreased volumes)

2021 vs 2038 AM and PM Volume Difference Plots (Red: increased volumes & Green: decreased volumes)

Daily flows can be estimated by multiplying the peak hour flows shown in the plots by a factor of 10.

Whincops as a collector road has a design capacity of between 6000-8000 vehicles per day. The modelled volume plots show that such volumes are not predicted to occur until 2038. Therefore there is currently sufficient carrying capacity along Whincops Road.

In terms of providing a roundabout at Whincops/Quaifes, this would require significant land purchase and engineering to achieve, which can be costly and would need to be a specific project in the Long Term Plan. Currently the Quaifes Road/Whincops Road intersection is in the ‘Low - medium’ collective risk band with 1 injury crash within the last 10 year period. Waka Kotahi criteria in the Standard Safety Interventions Toolkit for 51% co-funding for a roundabout specifically as a safety intervention includes that collective risk must be medium-high or greater, and 3 or more injury crashes in 5 years.

There are other funding pathways available from Waka Kotahi but this would require a strong case to be made to Waka Kotahi for funding. In terms of traffic volumes and network efficiency, the traffic volumes approaching the intersection do not warrant such an intervention. Given the limited identified network and safety benefits this is unlikely to be successful in securing such funding, and as a result implementing this would (in the absence of any other funding source) need to be funded entirely by Council, which makes it a much lower priority. At present given the information available there is not a strong enough case to be made for this location to be funded in the Long Term Plan.

The draft Christchurch Transport Plan (draft CTP) mentions use of modal filters and was released in August 2022 prior to the local government elections, however, note that it has not yet gone through the public consultation process nor been endorsed by Council and as a result is not an adopted strategic plan. However, this draft plan proposes to first trial modal filters on low traffic Local Streets. Whincops Road is not classified as a ‘Local Street’ under the

One Network Framework (ONF) referenced in the draft CTP, it is an Urban Connector which is similar to the collector road status in the Council's District Plan.

A modal filter would be inappropriate given the collector (Urban Connector) status of Whincops which serves to enable traffic to travel through the link (including buses if ECan choose to run a services along here) and offers a link to the arterial network (Halswell Junction Road). Such a measure which would deny vehicle traffic to enter/exit the south of Whincops would also have the effect of re-routing traffic along less appropriate local roads."

4.3 **Nor'West Arc Cycleway - Section 3A - contract awarded**

Staff have provided the attached memorandum (**Attachment B**) to inform the Board that the contract for the civil roading works for the Nor'West Arc Cycleway Section 3A (University to Jellie Park) has been awarded to Fulton Hogan Limited.

The programme is due to start in early September with construction scheduled to be completed in June 2024. Work will begin at the Jellie Park end and progress towards the University.

4.4 **Start Work Notices**

Various Start Work Notices have been sent to the Board throughout the month. All city-wide start work notices can be found at: <https://ccc.govt.nz/transport/works>.

4.5 **Graffiti Snapshot**

For the Board's information, attached is a Graffiti Snapshot, an update on graffiti as of July 2023 (refer **Attachment E**).

4.6 **Customer Service Requests/Hybris Report**

For the Board's information, attached is a copy of the July 2023 Hybris Report (refer **Attachment F**).

The report provides an overview of the number of Customer Service Requests that have been received, including the types of requests being received and a breakdown of how they are being reported.

4.7 **Community Parks Bimonthly Community Board Update - August 2023**

It is great to see the parks heavily utilised over winter and, apart from some heavy rainfall in parts, we have had a good season. We experienced some challenges with mowing activity due to ground conditions. We offset this by achieving bedding plant changes, community partnership planting days and green asset renewal projects. All in all, the internal staff have been kept really busy!

Planting season has been going very well and is due to close in the end of September to allow the Community Partnership Rangers to get into planning, assisting with resident's requests and maintaining sites.

Gardens

Parera park Wigram

As part of the green asset renewal Program Parera Park received 600 x Carex Testacea and 100 x Chionochloa flavicans



Community Partnership Rangers

Sockburn Park (Riccarton)



It was brought to the attention of the Parks Unit, that Sockburn Park needed some overlooked maintenance issues addressed. After meeting with local stakeholders, the Parks Unit has made improvements to the following:

- Lifted tree line along the street edge on Weaver Place, to increase visibility to the park.
- Pruned the amenity garden beds to improve aesthetics and remove pest weeds.
- Removed the unnecessary barbed wire fence.
- Replaced damage bollards by the car park on Takaro Avenue.
- Removed unnecessary weedy gravel and prepared the ground for wild-flower planting (not yet confirmed).
- Installed a new bollard across the car park entrance on Takaro Avenue, so the pre-school can lock it at night, to avoid anti-social behaviour.

Muir Park (Halswell)



40 Tamariki from Te Kura O Te Tauawa and under 4's from Halswell Quarry Preschool, completed their third 'working bee' of the year, infill planting in the riparian planting area, they are kaitiaki over, with 150 new plants.

The children worked hard to remove weeds, plant and spread mulch, to enhance biodiversity and improve the water quality of Nottingham Stream.

Quaifes Road Springlands (Halswell)



In 2022, tamariki from Seven Oaks Primary School presented to the Community Board and advocated for new park furniture and some additional signage for Quaifes Road Springlands.

Through the support of the Halswell MenzShed, two new, extra-large benches were installed in winter 2023, allowing the children somewhere to sit when they are undertaking Education Outside the Classroom.

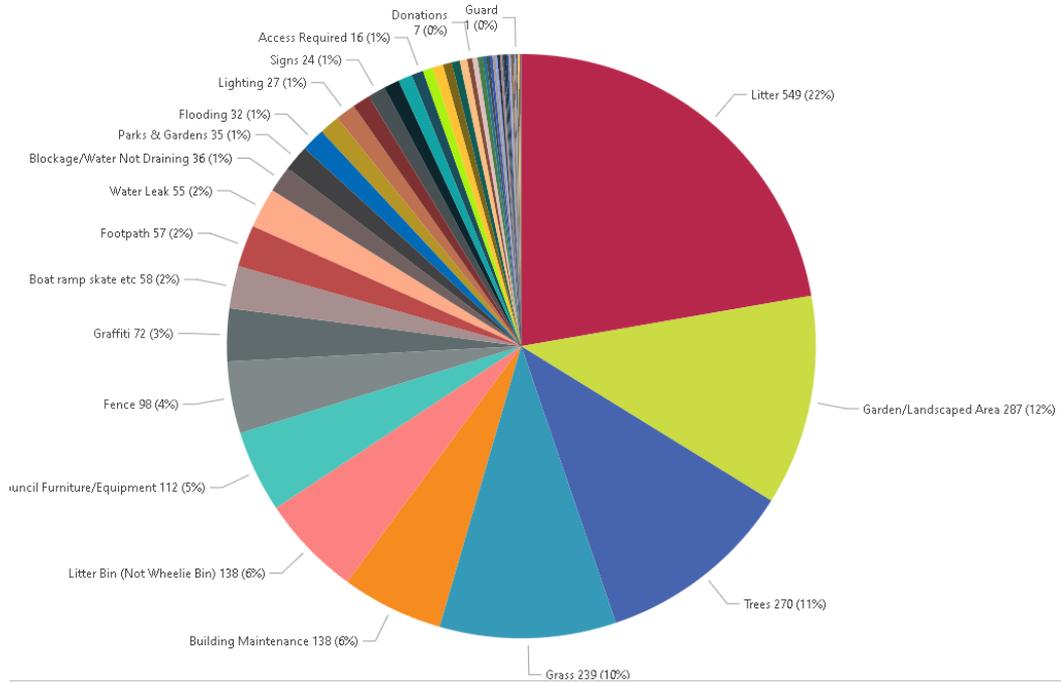


The Springlands Volunteer Group, that regularly meets to care for the Reserve, has planted over 600 trees this season and removed invasive pest-weeds.



The dedicated group of trappers continues to undertake weekly trap checks and have doubled their number of traps to 40. The project is driven by a desire to see an increase in native birdlife in the wetland area.

Tickets/ Customer Service Requests 30th May 2023 - 25th August 2023



Object Category	# of Tickets Reported	% of Tickets
Litter	549	22.24%
Garden/Landscaped Area	287	11.62%
Trees	270	10.94%
Grass	239	9.68%
Building Maintenance	138	5.59%
Litter Bin (Not Wheelie Bin)	138	5.59%
Council Furniture/Equipment	112	4.54%
Fence	98	3.97%
Graffiti	72	2.92%
Boat ramp skate etc	58	2.35%
Footpath	57	2.31%
Water Leak	55	2.23%
Blockage/Water Not Draining	36	1.46%
Parks & Gardens	35	1.42%
Flooding	32	1.30%
Pests and insects	28	1.13%
Lighting	27	1.09%
Potholes	24	0.97%
Signs	24	0.97%
Guard Rails/Barriers	21	0.85%
Litter (Park)	19	0.77%
Access Required	16	0.65%

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Waipuna Halswell-Hornby-Riccarton Community Board Funding Update - August 2023	23/1388473	98
B  	Internal or External Memos Nor'West Arc Cycleway - Section 3A - contract awarded 31 August 2023 Report	23/1293416	100
C  	Submission on Draft Naming Policy	23/1365336	101
D  	Submission - Outdoor Dining Policy Review	23/1377294	103
E  	Graffiti Snapshot - July 2023	23/1386842	105
F  	Halswell-Hornby-Riccarton Hybris Report - July 2023	23/1402011	107

Signatories Ngā Kaiwaitohu

Authors	Helen Miles - Community Recreation Advisor Faye Collins - Community Board Advisor Noela Letufuga - Support Officer Marie Byrne - Community Development Advisor Bailey Peterson - Community Development Advisor Jessica Garrett - Manager Community Governance, Halswell Hornby Riccarton
Approved By	Jessica Garrett - Manager Community Governance, Halswell Hornby Riccarton Matthew Pratt - Acting Head of Community Support and Partnerships

Waipuna Halswell-Hornby-Riccarton Community Board Funding 2023-24			
2023-24	Discretionary Response Fund	Allocated	Funds Remaining
10/08/2023	2023-24 SCF Allocation	\$124,363	
31/08/2023	2022-23 DRF Carryover and other fund carry over	\$11,667	
	Total DRF Fund	\$136,030	
13/07/2023	Church Corner Toy Library Incorporated for wages and the community mural project.	\$3,333	
13/07/2023	Nepal New Zealand Friendship Society of Canterbury Incorporated for the weekly integrated activities	\$3,000	
10/08/2023	Board Project - Culture Galore 2024	\$15,000	
10/08/2023	Allocation to 2023-24 Swimming Accessibility and Activation Fund	\$5,000	
10/08/2023	Board Project - Community Service & Youth Service Awards and Community Pride Garden Awards	\$7,500	
10/08/2023	Allocation to 2023-24 Youth Development Fund	\$10,000	
10/08/2023	Board Project - Community Leadership Opportunities	\$4,500	
10/08/2023	Board Project - Summer with your Neighbours	\$4,500	
10/08/2023	Board Project - Engaging with the Community	\$4,000	
10/08/2023	Allocation to 2023-24 Off The Ground Fund	\$4,000	
10/08/2023	Board Project - 2024 Anzac Day Expenses	\$1,500	
10/08/2023	Patch 'n Judy towards the Quilts for Charity project.	\$1,500	
10/08/2023	Hei Hei Broomfield Community Development Trust towards the Kitchen Renovations project.	\$6,000	
		\$69,833	\$66,197
2023-24	Youth Development Fund	Allocated	Funds Remaining
10/08/2023	Discretionary Response Fund Allocation	\$10,000	
	Total YDF Fund	\$10,000	
27/07/2023	Fletcher Due towards representing New Zealand at the U19 Men's Softball World Series 2023 in Hermosillo, Mexico.	\$500	
27/07/2023	Lynona dolphin Tausa towards participating at the Teuila World Club Series 2023 in Apia, Samoa.	\$500	
14/08/2023	Sophia Jackways towards attending the She Shines Dance tour in Los Angeles with Burnside High School.	\$500	
14/08/2023	Kaiden Yates towards participating in Futsal at the Australia Deaf Games 2024.	\$500	

25/08/2023	Holly Munro towards the costs associated with attending the Netball NZ Open Championships in Dunedin	\$250	
25/08/2023	Samantha Laing towards the costs associated with attending the Netball NZ Open Championships in Dunedin	\$250	
25/08/2023	Alexander Clark towards the costs associated with attending the Under18 Future Blacksticks Camp in Hamilton	\$300	
25/08/2023	Jackson Stewart for costs associated with attending the National Rugby League Youth Tournament in Rotorua.	\$300	
29/08/2023	Jun McDonald towards Representing New Zealand in the Gymnastics World Cup touring Hungary.	\$500	
		\$3,600	\$6,400
2023-24	Off the Ground Fund	Allocated	Funds Remaining
10/08/2023	Discretionary Response Fund Allocation	\$4,000	
	Total OTG Fund	\$4,000	
		\$0	\$4,000
2023-24	Swimming Accessibility and Activation Fund	Allocated	Funds Remaining
10/08/2023	Discretionary Response Fund Allocation	\$5,000	
	Total SAA Fund	\$5,000	
		\$0	\$5,000

Memos



Memo

Date: 22/8/23
From: Luke Thomas, Project Manager - Transport
To: Mayor and Councillors, ELT, Waimaero Fendalton-Waimairi-Harewood
Community Board, Waipuna Halswell-Hornby-Riccarton Community Board
Cc: Lynette Ellis – Head of Transport
Reference: 23/1293416

Nor'West Arc Cycleway - Section 3A - contract awarded

1. Purpose of this Memo Te take o tēnei Pānui

- 1.1 This memo is to inform elected members, ELT, and the Community Boards that the contract has been awarded to Fulton Hogan Limited for the civil roading works for the Nor'West Arc Cycleway Section 3A (University to Jellie Park).
- 1.2 The information in this memo is not confidential now the contract has been awarded and can be made public.

2. Update Te take o tēnei Pānui

- 2.1 The roading contract for the Nor'West Arc Cycleway Section 3A has been awarded to Fulton Hogan limited.
- 2.2 The programme is due to start in early September and with construction to be completed in June 2024. Work will begin at the Jellie Park end and progress towards the University.
- 2.3 A webinar is planned for Thursday 7 September where stakeholders will be able to learn more about the project and meet the contractor. A flyer, including invite to the webinar, will be delivered to stakeholders this week via various channels. A start works noticed will be delivered prior to work commencing and this will be shared through local networks.

Attachments Ngā Tāpirihanga

There are no attachments to this memo.

Signatories Ngā Kaiwaitohu

Authors	Luke Thomas - Project Manager Rose Averis - Senior Communications Advisor
Approved By	Oscar Larson - Team Leader Transport Project Management Jacob Bradbury - Manager Planning & Delivery Transport

SUBMISSION TO: Christchurch City Council
ON: Draft Naming Policy
BY: Waipuna Halswell-Hornby-Riccarton Community Board
CONTACT: Faye Collins
Community Board Adviser
faye.collins@ccc.govt.nz

1 . INTRODUCTION

- 1.1. The Waipuna Halswell-Hornby-Riccarton Community Board ("the Board") appreciates the opportunity to make a submission on the Council's Draft Naming Policy.
- 1.2. The Board wishes to be heard in support of its submission.

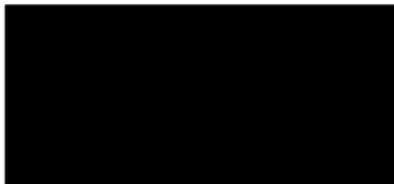
2. SUBMISSION

- 2.1. The Board supports in general updating the Naming Policy as it is aware that a number of residents have expressed frustration regarding road naming. Halswell, in particular, has a large number of new developments with requirements for new names for roads and parks. The Naming Policy is an opportunity to provide guidance consistency.
- 2.2. The Board has an interest in the naming of Roads, Parks and Facilities within its Board area.
- 2.3. The Board considers that it is important when naming an entity to consider whether a name will:
 - Acknowledge mana whenua
 - Acknowledge Cultural heritage
 - acknowledge Local identity and be reflective of the history, culture, environment and/or current identity of the location
 - Have a meaningful connection to the locality.
- 2.4. The Board notes Part 1 of the policy at 1.1.b indicates that generally, a name should be: Unique and not have a similar sound or spelling to an existing name in the area, and 6.1 that lists the types of names not suitable for approval and includes - g. - "Names for roads which may cause confusion because they are associated with another geographical location or feature, e.g., Parklands Drive which is not located in the Parklands suburb." The Board submits that there needs to be clarity on what is "*the area*" to be considered i.e. is this within the same suburb/city/region? The Board comments also that the naming of subdivisions/suburbs can create confusion for example there is a new subdivision in Belfast called Oaklands when there is also a suburb in Halswell called Oaklands.

- 2.5. The Board supports Part 1, Section 7 providing for Changes and alterations to names noting, in particular 7.1.a that provides for alteration of the names to correct spelling. There is an example of a need for this in Halswell where *Hurutini Way* is an existing road but the correct spelling is *Huritini*.
- 2.6. With reference to Part 3: Policies on naming and sponsorship of facilities section 5.1. regarding use of dual names (Māori and English) for parks and facilities in some cases the Board considers that dual names should as a rule be used for facilities or an English descriptor added following a Maori name to identify the type/purpose of the facility e.g. Matatiki Hornby Centre.

3. CONCLUSION

- 3.1. The Board requests that the Council takes into consideration the above submission on the Draft Naming Policy.



Helen Broughton
Chairperson Waipuna Halswell-Hornby-Riccarton Community Board

Dated 25 August 2023

SUBMISSION TO: Christchurch City Council
ON: Outdoor Dining Policy review
BY: Waipuna Halswell-Hornby-Riccarton Community Board
CONTACT: Faye Collins
Community Board Adviser
faye.collins@ccc.govt.nz

1. INTRODUCTION

- 1.1. The Waipuna Halswell-Hornby-Riccarton Community Board ("the Board") appreciates the opportunity to make a submission on the Council's Draft Outdoor Dining Policy review.
- 1.2. The Board wishes to be heard in support of its submission.

2. SUBMISSION

- 2.1. The Board supports the draft policy in general.

Draft Outdoor Dining Guidelines and Standard Conditions

- 2.2. The Board fully supports that pedestrians will be given priority by ensuring safety, particularly for those with disabilities.
- 2.3. The Board notes that the "draft Outdoor Dining Guidelines and Standard Conditions" referred to in consultation document is "headed Outdoor Dining Guidance" and submits that there needs to be consistency in terminology.
- 2.4. The Board notes that Outdoor Dining Guidance standard condition 25 – refers to "[within 5 metres of the boundary of the area/as shown on the attached plan]". As there is no plan attached to the Guidance the Board considers that the meaning of this is unclear.
- 2.5. The Board refers to the second point under Dining Area Layout in the Outdoor Dining Guidance (also mentioned in the Outdoor Dining policy Section 6.3.1 third point) "*the design of dining areas requires careful consideration. It will change the nature and of the public space and how the public use it, visibility of the business and facades, and the experience of customers.*" and suggests that the Council has the design and appearance proposed in applications assessed by a qualified urban design planner.

Draft Outdoor Dining Policy

- 2.6. The Board suggests that the heading of Section 6 "*Applications for outdoor dining*" be amended to add "licence" at the end as an application is for a licence not for outdoor dining per se.

- 2.7. The Board considers that Section 7 Explanatory note - "The fee is set at a level that reflects the value of the location." does not make it clear how this value is assessed. Is it based on the value of the property or does it relate to location so that the fee may be different if the location is in Riccarton, as compared to Halswell?
- 2.8. The Board refers to Section 6.4 – "The Council will notify the applicant in writing of its decision on the application. Should the Council decline an application, the reasons for refusal will be provided in writing." and suggests that if an application is declined an opportunity should be provided for the applicant to amend the application and re-apply.

3. CONCLUSION

- 3.1. The Board requests that the Council takes the above submission into consideration.



Helen Broughton
Chairperson Waipuna Halswell-Hornby-Riccarton Community Board

Dated 28 August 2023

GRAFFITI SNAPSHOT July 2023

Ward & Suburb Insights



Ward Reporting

This is an indication (compared to the previous month) of how active our citizens are. Several people may report the same "tag" so this is not the best way to determine the amount of graffiti present.

Ward	# of Tickets - Latest Month	# of Tickets - Previous Month	% Monthly Change
Banks Peninsula	23	15	53%
Burwood	43	50	-14%
Cashmere	59	36	64%
Central	785	773	2%
Coastal	128	127	1%
Fendalton	38	54	-30%
Halswell	26	61	-57%
Harewood	18	30	-40%
Heathcote	160	191	-16%
Hornby	32	48	-33%
Innes	67	36	86%
Linwood	90	99	-9%
Papanui	37	64	-42%
Riccarton	58	71	-18%
Spreydon	77	94	-18%
Unknown	1	1	0%
Waimairi	7	30	-77%
Total	1,649	1,780	-7%

Ward Removal

This is an indication (compared to the previous month) of how much graffiti has been removed. This gives a better indication of the amount of graffiti present.

Ward	Cleaned Graffiti latest month - mtrs2	Cleaned Graffiti previous month - mtrs2
Banks Peninsula	272	46
Burwood	126	82
Cashmere	102	38
Central	2778	2333
Coastal	772	180
Fendalton	55	34
Halswell	252	67
Harewood	172	16
Heathcote	2038	1120
Hornby	200	409
Innes	89	85
Linwood	274	266
Papanui	58	118
Riccarton	86	93
Spreydon	218	303
Waimairi	29	6
Total	7519	5193

Reporting Hot Spots

Streets/Locations with the most reported graffiti

Street	# of Tickets Latest Month	# of Tickets - Previous Month	# of Tickets
Margaret Mahy Family Playground	14	5	14
St Asaph Street, Memory to Madras	13	4	13
Avon Riverbank Central City	12	10	12
Manchester Street, Hereford to Worcester	12	9	12
Washington Way Reserve	10		10
Cathedral Square	9	2	9
Colombo Street	9	17	9
St Asaph Street, Fitzgerald to Phillips	9	4	9
Barrington Park	8	1	8
Brighton Mall, Brighton to Union	8	2	8
Fitzgerald Avenue	8	5	8
Cathedral Square, Worcester to Colombo	7	14	7
Little Hagley Park	7		7
St Asaph Street, Phillips to Nursery	7	1	7
Cashel Street	6	6	6
Colombo Street, Moorhouse to Bath	6		6
Hagley Park South	6	5	6
Madras Street	6		6
Madras Street \ Southwark Street, Central City	6		6
Madras Street, Salisbury to Ely	6		6
Manchester Street	6	11	6
Oxford Terrace, Hereford to Worcester	6	1	6
Riccarton Road	6		6

Removal Hot Spots

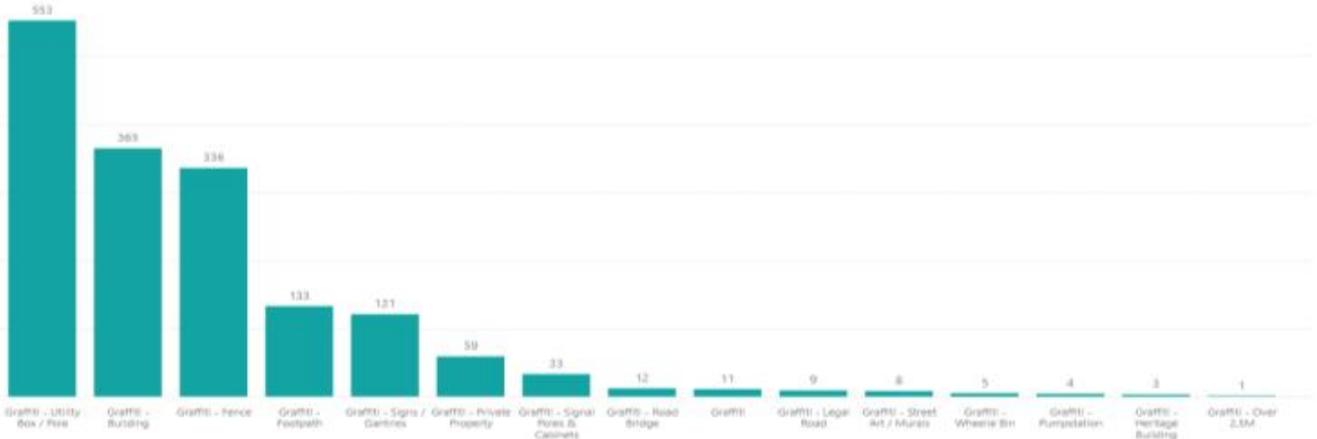
Locations with the most graffiti removed (m2)

Street	Cleaned Graffiti Square Metres
Main South Road, Springs to Hanworth	239
Lismore Street \ Falsgrave Street, Waltham	207
Washington Way Reserve	150
Carlisle Street, Colombo to Buchan	145
Lincoln Road, Hazledan to Lincoln	144
Worcester Street \ Tramway Lane, Central City	125
Bath Street \ Colombo Street, Central City	113
Colombo Street \ Moorhouse Avenue, Sydenham	110
Waltham Park	107
Manchester Street, Hereford to Worcester	103
Craighead Reserve, Papanui	87
Colombo Street, Quill to Welles	83
Halswell Junction Road, Branston to Edmonton	82
Club Lane \ Oxford Terrace, Central City	73
Aldwins Road, Newcastle to Marlborough	66
Bealey Avenue, Durham to Caledonian	65
Dyers Road, Linwood to Maces	60
Mata Lane \ Tuam Street, Central City	60
St David Street, Moorhouse to Montreal	55
Waltham Road, Wordsworth to Mowbray	54
Madras Street \ Lichfield Street, Central City	52
Hayton Road, Washbournes to Dakota	50
Templeton Domain, Templeton	50
St Asaph Street, Mata to Manchester	49
Moorhouse Avenue \ Colombo Street, Sydenham	47
Fitzgerald Avenue \ Gloucester Street, Central City	45
Addington Park	45
Brougham Street \ Wilsons Road, Waltham	44
Manchester Street \ Worcester Street, Central City	43

GRAFFITI SNAPSHOT July 2023

Further Insights

Reports by Asset Type



Most reported TAG

Locations and details of these TAGS are forward to the Police each month.



Reporting Activity

Reporter Type	202307	Total
Individual Volunteer	586	586
Non Volunteer	551	551
Friend Volunteer	374	374
Group Volunteer	138	138
Total	1,649	1,649

Top 5 Volunteer Reporters

- Peter (240 reports)
- Marie-Therese
- Denise
- Jo

% of Reports made by Volunteers



Monthly Draw Winner: **Trish**

New Murals



One NZ Cabinet
Artist – Distranged Design
Location - Cnr Gasson & Carlyle Street



Chorus Cabinet
Artist - Khan Halliday
Location - 54 Opawa Rd

Ticket Report

01 07 2023 - 31 07 2023

Halswell-Hornby-Riccarton

Tickets Reported in July 2023

2550

Reported Tickets last ...

Status as of Report Date

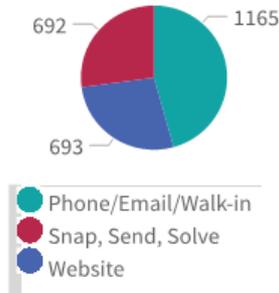
Open

671

Closed/Resolved

1879

Channels



Currently Open Tickets*

3652

Open Tickets all

11

avg open ticket age (days)

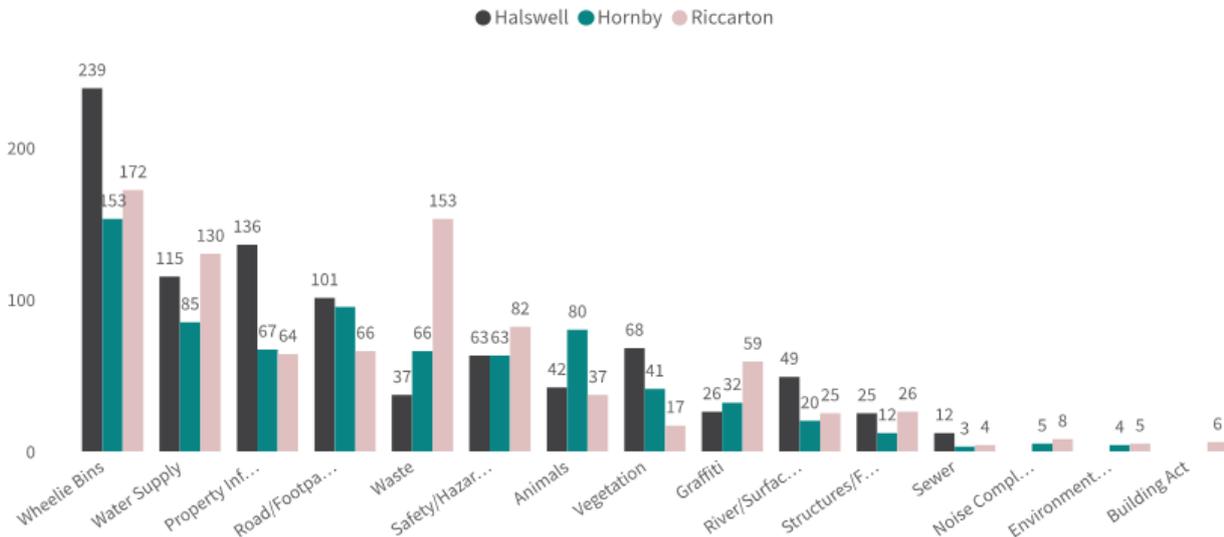
25% of open tickets are less than 32 days old

50% of open tickets are less than 131 days old

75% of open tickets are less than 315 days old

*Open as of report date, reported all time

Top 15 Incident Categories



Top 10 Object Categories

# Tickets	ObjectCategory
235	Litter
227	Bin Not Collected
161	Damaged Bin
156	Water Leak
117	Graffiti
92	Potholes
82	Residential Property Files
81	Residential LIM
71	New Service
64	Missing Bin

Report date:
01 Aug 2023

13. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

Karakia Whakamutunga

Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia māmā, te ngākau, Te tinana te wairua i te ara takatā Koia rā e Rongo, whakairia ake ki runga Kia tina! TINA! Hui e! TĀIKI E!	<i>Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Rongo, suspended high above us (i.e. in 'heaven') Draw together! Affirm!</i>
---	--

14. Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
15.	MATATIKI CENTRE - GRANT OF NEW LEASE FOR CAFE	S7(2)(H), S7(2)(I)	COMMERCIAL ACTIVITIES, CONDUCT NEGOTIATIONS	THE REQUEST FOR PROPOSAL PROCESS IS STILL UNDER EVALUATION, THEREFORE INFORMATION REGARDING THE APPLICANTS SHOULD NOT BE SHARED PUBLICLY.	ONCE THE LEASE HAS BEEN FINALISED AND SIGNED BY THE SUCCESSFUL PARTY