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**Te Pātaka o Rākaihautū**  
**Banks Peninsula Community Board**  
**OPEN MINUTES**

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**Date:** Monday 11 September 2023  
**Time:** 10.04 am  
**Venue:** Akaroa Boardroom, 78 Rue Lavaud Akaroa

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**Present**

Meeting Chairperson Nigel Harrison  
Members Lyn Leslie (via audio link)  
Tyrone Fields  
Asif Hussain  
Cathy Lum-Webb  
Howard Needham (via audio/visual link)  
Luana Swindells (via audio/visual link)

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Penelope Goldstone  
Manager Community Governance, Banks Peninsula  
941 5689  
penelope.goldstone@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

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<https://www.youtube.com/channel/UC66K8mOIfQT3I4rOLwGbeug>

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- Part A Matters Requiring a Council Decision**  
**Part B Reports for Information**  
**Part C Decisions Under Delegation**
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## Karakia Tīmatanga:

The meeting observed a moment's silence in remembrance of the recent passing of Flora McGregor, steward of Lyttelton.

The agenda was dealt with in the following order.

### 1. Apologies Ngā Whakapāha

#### Part C

#### Community Board Resolved BKCB/2023/00057

That an apology for absence received from Reuben Davidson and an apology for lateness received from Luana Swindells be accepted.

Tyrone Fields/Cathy Lum-Webb

**Carried**

### 2. Declarations of Interest Ngā Whakapuaki Aronga

#### Part B

There were no declarations of interest recorded.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

#### Part C

#### Community Board Resolved BKCB/2023/00058

That the minutes of the Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting on 7 August 2023 be confirmed with the following insertion:

#### Declarations of Interest Ngā Whakapuaki Aronga

Cathy Lum-Webb declared an interest in Item 11 of Steadfast Park – Proposed Lease – Cass Bay Residents Association and took no part in the Board's discussion or voting on this item.

Asif Hussain/Tyrone Fields

**Carried**

### 4. Public Forum Te Huinga Whānui

#### Part B

#### 4.1 Economic Development Trust Group

Hugh Waghorn spoke on behalf of Economic Development Trust, regarding the formation of Trust and the Banks Peninsula Destination Management Plan.

The Meeting Chairperson thanks Mr Waghorn for his presentation

#### Attachments

- A Item 4.1 Public Forum: Economic Development Trust Presentation- 11 September 2023  
[⇒](#)

#### 4.2 Akaroa Ratepayers and Residents' Association

Harry Stronach spoke on behalf of Akaroa Ratepayers and Residents' Association regarding 67 Rue Lavaud (the BP Meats Site).

The Meeting Chairperson thanks Mr. Stronach for his presentation.

#### Attachments

- A Item 4.2 Public Forum: Akaroa Ratepayers and Residents Association Notes - 11 September 2023 [⇒](#)

## 5. Deputations by Appointment Ngā Huinga Whakaritenga

### Part B

#### 5.1 Takamatua Domain Landscape Development Plan

Pam Richardson, local resident, spoke to the Board regarding Item 9 Takamatua Domain Landscape Development Plan.

The Meeting Chairperson thanked Ms Richardson for her presentation.

Item 9 of these minutes refers to the Boards resolution on this matter.

#### 5.2 Takamatua Domain Landscape Development Plan

Kevin Simcock, local resident, spoke to the Board regarding Item 9 Takamatua Domain Landscape Development Plan.

The Meeting Chairperson thanked Mr Simcock for his presentation.

Item 9 of these minutes refers to the Board resolution on this matter.

#### Attachments

- A Item 5.2 Deputations by Appointment: Takamatua Landscape Development Plan Kevin Simcock Notes- - 11 September 2023 [⇒](#)

## 9. Takamatua Domain Landscape Development Plan

### Community Board Comment

1. The Board took into consideration the deputations made from Pam Richardson and Kevin Simcock (Refer Item 5 of these minutes).

**Community Board Resolved BKCB/2023/00059 (Officers recommendation accepted without change.)**

### Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Approves the Takamatua Domain Landscape Development Plan, as shown in Attachment A to the report on the meeting agenda, and accompanying Appendix 1 (Elevation views of boardwalk) as shown in Attachment B to the report on the meeting agenda.

Nigel Harrison/Asif Hussain

Carried

## 6. Presentation of Petitions Ngā Pākikitanga

### Part B

There was no presentation of petitions.

## 7. Reserve Committee Meeting Minutes

**Community Board Resolved BKCB/2023/00060 (Officers recommendations accepted without change)**

### Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the minutes of the following Reserve Committees:
  - a. Duvauchelle Reserve Committee Unconfirmed Minutes – 17 July 2023
  - b. Diamond Harbour Reserve Committee Unconfirmed Minutes – 10 July 2023
  - c. Okains Bay Reserve Committee Confirmed Minutes – 21 June 2023
  - d. Garden of Tane Reserve Committee Confirmed Minutes – 23 March 2023.
  - e. Garden of Tane Reserve Committee Confirmed Minutes – 10 May 2023.
  - f. Garden of Tane Reserve Committee Unconfirmed Minutes – 13 June 2023.
  - g. Okains Bay Reserve Committee Unconfirmed Minutes – 16 August 2023.
  - h. Stanley Park Reserve Committee Unconfirmed Minutes – 16 August 2023.
2. Approves the following co-option to the Garden of Tane Reserve Committee.
  - a. Ron Birch.

Asif Hussain/Tyrone Fields

Carried

## 8. Briefings

**Community Board Resolved BKCB/2023/00061**

### Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Notes the information supplied during the Briefings regarding the Akaroa Rubbish Bins Replacement.

Nigel Harrison/Tyrone Fields

Carried

### Attachments

- A Item 8 Briefings: Akaroa Rubbish Bins Replacement Presentation - 11 September 2023 [⇒](#)

## 10. Te Pātaka o Rākaihautū Banks Peninsula Summer With Your Neighbours 2023-24

Community Board Resolved BKCB/2023/00062 (Officers recommendations accepted without change.)

### Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Allocates its 2023-24 Summer With Your Neighbours funding as follows:

	Applicant	Activity	No. attending	Staff recommendation
1	Gisela Rademaker	Neighbourhood BBQ & get together	25-30	\$75
2	Cass Bay Residents Association	Annual Beach Party	60-80	\$200
3	Cass Bay Residents Association	Halloween Party	60-80	\$200
4	Wainui Residents Association	Community BBQ	150	\$250
5	Little River Wairewa Community Trust	Community Breakfast	300+	\$300
6	Allister Cotter (Bayswater Community)	Community gathering with BBQ lunch	30	\$150
7	Emmily Harmer	Community BBQ - Street party	30	\$90
8	Head of the Bays Society Inc.	Duvauchelle School beach clean up, defibrillator demonstration, reserve storm clean up, school BBQ	105	\$160
9	Annette Gray	Santas Day	80+	\$250
10	Project Lyttelton	Community Garden BBQ & Community Space BBQ	30 - 50	\$160
11	Marcus Puentener	Afternoon gathering with family, friends, neighbours with a focus on healthy food	40	\$100
12	Alfred Hamburg	Block part with small lunch	30	\$90
13	Pigeon Bay Settlers Hall Committee	Celebrating a stunning effort – a community in action (celebrating the new kitchen)	60 - 80	\$140
14	Rene MacPherson	Street Party	30	\$90
15	Okuti Valley Rec & Sports Club	A games and sports afternoon and BBQ	45 - 50	\$150
16	Okains Bay Māori & Colonial Museum	Opening night of "Christmas at the Museum" event	200+	\$250
17	Steph Dann	Street Party	50 - 60	\$180

2. Notes that the granted funds are to be used towards food, non-alcoholic drinks or invitation/advertisements costs only.
3. Agrees that any unspent Summer with your Neighbours funding is returned to the 2023-24 Te Pātaka o Rākaihautū Banks Peninsula Community Board Discretionary Response Fund.

Tyrone Fields/Cathy Lum-Webb

**Carried**

## **11. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - September 2023**

**Community Board Resolved BKCB/2023/00063 (Officers recommendation accepted without change)**

### **Part B**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report for September 2023.

Asif Hussain/Tyrone Fields

**Carried**

## **12. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi**

### **Part B**

Members exchanged information on the following topics:

- The Board acknowledged Te Wiki o te Reo Māori Language Week.
- The Board was advised that there have been numerous reports made to the Police regarding anti-social driving behaviour around the Lyttelton Harbour basin area and of anti-social drivers congregating by the Rapaki kaumatua housing at night.
- The Diamond Harbour Community Hall enquired about fire extinguishers being checked.
- Awa-iti Reserve Committee at its recent meeting discussed the removal of old public toilets and having traffic calming measures put in place between the hall and the playground.
- The Board was advised that the application to the Tourism and Infrastructure Fund for a grant to upgrade the Wairewa Little River public toilets sewerage system and water supply upgrade has been successful with \$52,500 granted.
- The Board was advised that Waka Kotahi is working on a resident's flooding issue from the State Highway.
- The Board discussed gutter cleaning of specific rural roads, a Customer Service Request will be lodged.
- The Board was advised at a recent Whaka ora Healthy Harbour meeting that a campaign is being launched on engaging with the community to address water quality.
- Lyttelton Recreation Ground Reserve Committee has appointed a new secretary.
- The Board discussed the recent Board-hosted Cruise ship Hui in Lyttelton, highlighting some of the community's concerns on Cruise Ship days.
- The Board was reminded of the upcoming Akaroa French Festival.

**12.1 Rapaki Speed Limit**

The Board requested staff advice outlining the reason why the speed limit on Governors Bay Road in the vicinity of Rapaki settlement was not reduced in line with the recent Banks Peninsula speed limit changes.

**12.2 Head to Head Walkway - Naming of Track Sections**

The Board discussed a community request to name sections of the Head to Head Walkway after individuals.

The Board agreed to request the Head to Head Walkway Working Group to investigate the possibility of naming track sections of the Head to Head Walkway.

**Karakia Whakamutunga:**

**Meeting concluded at 11.43am**

**CONFIRMED THIS 9th DAY OF OCTOBER 2023**



**NIGEL HARRISON**  
**MEETING CHAIRPERSON**