

## **Insurance Subcommittee**

### **AGENDA**

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#### **Notice of Meeting:**

An ordinary meeting of the Insurance Subcommittee will be held on:

**Date:** **Tuesday 22 August 2023**  
**Time:** **4pm**  
**Venue:** **Council Chambers, Level 2, Civic Offices, 53 Hereford Street**

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#### **Membership**

Chairperson	Councillor Sam MacDonald
Deputy Chairperson	Councillor Victoria Henstock
Members	Councillor Kelly Barber Councillor Jake McLellan

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**17 August 2023**

#### **Principal Advisor**

Leah Scales  
General Manager - Resources / CFO  
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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### **1. Apologies Ngā Whakapāha**

At the close of the agenda no apologies had been received.

### **2. Declarations of Interest Ngā Whakapuaki Aronga**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### **3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua**

That the minutes of the Insurance Subcommittee meeting held on [Friday, 9 June 2023](#) be confirmed (refer page 5).

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## Insurance Subcommittee OPEN MINUTES

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**Date:** Friday 9 June 2023  
**Time:** 1.03pm  
**Venue:** Council Chambers, Level 2, Civic Offices,  
53 Hereford Street, Christchurch

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**Present**  
Chairperson Councillor Sam MacDonald  
Deputy Chairperson Councillor Victoria Henstock  
Members Councillor Kelly Barber  
Councillor Jake McLellan

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**Principal Advisor**

Leah Scales  
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- Part A** Matters Requiring a Council Decision  
**Part B** Reports for Information  
**Part C** Decisions Under Delegation
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The agenda was dealt with in the following order.

## 1. Apologies Ngā Whakapāha

### Part C Committee Decision

There were no apologies.

## 2. Declarations of Interest Ngā Whakapuaki Aronga

### Part B There were no declarations of interest recorded.

## 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

### Part C Committee Resolved INS/2023/00004

That the minutes of the Insurance Subcommittee meeting held on Friday, 21 April 2023 be confirmed.

Councillor MacDonald/Councillor Henstock

Carried

## 8 Deputation

Don Gould

Mr Gould presented to the Subcommittee regarding the CWTP Insurance Update report and encouraged the Council deal with, and resolve the matter with urgency.

**4. Resolution to Exclude the Public**  
**Committee Resolved INS/2023/00005**

**Part C**

That at 1.08pm the resolution to exclude the public set out on pages 8 to 9 of the agenda be adopted.

Councillor MacDonald/Councillor McLellan

Carried

**The public were re-admitted to the meeting at 1.42pm.**

**Meeting concluded at 1.42pm.**

**UNCONFIRMED MINUTES**

**COUNCILLOR SAM MACDONALD**  
**CHAIRPERSON**

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## 4. Resolution to Exclude the Public

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*Section 48, Local Government Official Information and Meetings Act 1987.*

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

### **Note**

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):
- (a) Shall be available to any member of the public who is present; and
  - (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:



ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
5.	PUBLIC EXCLUDED INSURANCE SUBCOMMITTEE MINUTES - 9 JUNE 2023			REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.	
6.	INSURANCE UPDATE	S7(2)(B)(II), S7(2)(I)	PREJUDICE COMMERCIAL POSITION, CONDUCT NEGOTIATIONS	INSURANCE DISCUSSIONS MUST REMAIN CONFIDENTIAL TO PROTECT COUNCIL'S NEGOTIATING POSITION	31 DECEMBER 2023 FOLLOWING SETTLEMENT OF THE INSURANCE CLAIM AND WHEN THE CHIEF EXECUTIVE OFFICER OR GENERAL MANAGER RESOURCES / CFO DETERMINE THERE ARE NO LONGER ANY REASONS TO WITHHOLD UNDER THE ACT