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**Finance and Performance Committee**  
**OPEN MINUTES**

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**Date:** Wednesday 23 August 2023  
**Time:** 9.30 am  
**Venue:** Council Chambers, Civic Offices,  
53 Hereford Street, Christchurch

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**Present**

Chairperson	Councillor Sam MacDonald
Deputy Chairperson	Councillor Melanie Coker
Members	Mayor Phil Mauger
	Deputy Mayor Pauline Cotter
	Councillor Kelly Barber
	Councillor Celeste Donovan - via audio/visual link
	Councillor Tyrone Fields
	Councillor James Gough
	Councillor Tyla Harrison-Hunt - via audio/visual link
	Councillor Victoria Henstock
	Councillor Yani Johanson
	Councillor Aaron Keown
	Councillor Jake McLellan
	Councillor Andrei Moore
	Councillor Mark Peters
	Councillor Tim Scandrett
	Councillor Sara Templeton

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**Principal Advisor**

Leah Scales  
General Manager - Resources / CFO  
Tel: 941 8999

**Principal Advisor**

Dawn Baxendale  
Chief Executive  
Tel: 941 8999

David Corlett  
Democratic Services Advisor  
941 5421  
david.corlett@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

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- Part A** Matters Requiring a Council Decision  
**Part B** Reports for Information  
**Part C** Decisions Under Delegation
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**Karakia Tīmatanga:** Given by all Councillors.

The agenda was dealt with in the following order.

## 1. Apologies Ngā Whakapāha

**Part C**

### Committee Resolved FPCO/2023/00067

That the apologies received from Councillor Gough for lateness be accepted.

Councillor MacDonald/Councillor Coker

**Carried**

## 2. Declarations of Interest Ngā Whakapuaki Aronga

**Part B**

There were no declarations of interest recorded.

## 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

**Part C**

### Committee Resolved FPCO/2023/00068

That the minutes of the Finance and Performance Committee meeting held on Tuesday, 25 July 2023 be confirmed.

Councillor MacDonald/Councillor Peters

**Carried**

## 4. Public Forum Te Huinga Whānui

**Part B**

There were no public forum presentations.

## 5. Deputations by Appointment Ngā Huinga Whakaritenga

**Part B**

There were no deputations by appointment.

## 6. Presentation of Petitions Ngā Pākikitanga

### Part B

There was no presentation of petitions.

Councillor Keown arrived at the meeting at 9.33am.

## 7. Key Organisational Performance Results - Yearend (June) 2023

### Committee Resolved FPCO/2023/00069

**Officer Recommendations accepted without change.**

### Part C

That the Finance and Performance Committee:

1. Receive the information in the Key Organisational Performance Results – June (year-end) 2023 report.

Councillor MacDonald/Councillor Coker

**Carried**

Councillor McLellan left the meeting at 10.01am and returned at 10.04am during item 8.

## 8. Financial Performance Report - June 2023

### Committee Resolved FPCO/2023/00070

**Officer Recommendations accepted without change.**

### Part C

That the Finance and Performance Committee:

1. Receive the information in the Financial Performance Report for the year ended 30 June 2023.
2. Approves operational carry forward requests from 2022/23 of a net \$19.0 million (as detailed in Attachment B), to enable completion of projects in 2023/24.
3. Approves net capital bring backs to 2022/23 of \$33.6 million (as detailed in Attachment C) to enable completion of capital projects in 2023/24 or later, noting that:
  - a. Excluding the \$68 million bring back for Te Kaha, the net carry forward is \$34.3 million.
  - b. \$14.2 million moves to 2023/24 and has not been substituted.
  - c. \$20.1 million moves to 2024/25 onwards, noting that work is required during the 2024/34 LTP process to re-phase the wider capital budget to ensure affordability and deliverability across this period.
4. Approves net capital revenue and funding bring backs of \$64.1 million, and on-lending and vested asset carry forwards as detailed in Attachment C.
5. Confirms the following treatment for the 2022/23 operating surplus of \$4.4 million:

- a. \$0.4 million of unspent weather event contingency budget to be transferred and added to the \$0.7 million sitting in the Adverse Event fund. This will provide \$1.1 million for any future weather event that exceeds normal budget capacity.
- b. The balance of \$4.0 million is applied to repayment of ratepayer debt.
- c. Council notes the operating deficit across Three Waters is \$7.7 million.

Mayor/Councillor Coker

**Carried**

Councillor Gough arrived at the meeting at 10.07am during item 9.

## **9. Capital Programme Performance Report June End Year 2023**

### **Committee Comment**

1. In presenting the report staff noted that the June results highlight the challenges in providing accurate year-end forecasts at capital programme level. Key learnings from the June result include the need for:
  - a. closer review and scrutiny of all forecasts to improve accuracy and predictability;
  - b. timely inputs into operating accounts derived from third party inputs (e.g. RAMM);
  - c. monthly reviews of opex and capex accounts to ensure current allocations.
2. The Committee requested a report back on these learnings to the next meeting.

### **Officer Recommendations Ngā Tūtohu**

That the Finance and Performance Committee:

1. Receive the information in the Capital Programme Performance Report June End Year 2023.

### **Committee Resolved FPCO/2023/00071**

#### **Part C**

That the Finance and Performance Committee:

1. Receive the information in the Capital Programme Performance Report June End Year 2023.
2. Request a report back on the key learnings as outlined in the report to the next Finance and Performance meeting.

Councillor MacDonald/Councillor Peters

**Carried**

## **10. Canterbury Museum Temporary Unregistered Easement over Botanic Gardens Reserve for Orion Transformer**

### **Committee Resolved FPCO/2023/00072**

#### **Officer Recommendations accepted without change**

#### **Part C**

That the Finance and Performance Committee:

1. Approve pursuant to Section 48(1) of the Reserves Act 1977, the granting of a temporary unregistered (until 31 December 2027) right to site a transformer easement to Canterbury Museum over that part of the Local Purpose (Botanic Gardens) Reserve known as Botanic Gardens (Section Part Reserve 25 contained in record of Title 668229) shown on the plan below at section 5.5, subject to:
  - a. Orion removing the temporary transformer before the temporary unregistered easement expires by 31 December 2027 and reinstatement of the site.
  - b. Subject to Tree Management Plan approval for installation of Transformer and services to Head of Parks
  - c. The Council acknowledges that a Public Notice is not required in this instance.
  - d. The Chief Executive's consent as delegated from the Minister of Conservation to approve the easement.
  - e. All necessary statutory consents under, but not limited to, the Resource Management Act and Building Control Act being obtained by Canterbury Museum.
  - f. Canterbury Museum meeting its own costs associated with the creation and execution of this easement.
2. Authorise the Property Consultancy Manager, should the temporary unregistered easement be granted with the consent of the Chief Executive, to conclude negotiations to finalise the terms of a temporary easement agreement with Canterbury Museum including the signing of any associated documentation to implement the temporary unregistered easement proposed by this report and to protect the Council's interests.

Mayor/Councillor Peters

**Carried**

## **11. Resolution to Exclude the Public Te whakataunga kaupare hunga tūmatanui**

**Committee Resolved FPCO/2023/00073**

### **Part C**

That at 10.14 the resolution to exclude the public set out on pages 114 to 115 of the agenda be adopted.

Councillor MacDonald/Councillor Barber

**Carried**

**The public were re-admitted to the meeting at 10.58am.**

**Karakia Whakamutunga:** Given by all Councillors

**Meeting concluded at 10.59am.**

**CONFIRMED THIS 20<sup>TH</sup> DAY OF SEPTEMBER 2023.**

**COUNCILLOR SAM MACDONALD**  
**CHAIRPERSON**