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## **Christchurch City Council**

### **AGENDA**

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#### **Notice of Meeting:**

An ordinary meeting of the Christchurch City Council will be held on:

**Date:** **Wednesday 2 August 2023**  
**Time:** **9.30 am**  
**Venue:** **Council Chambers, Civic Offices,  
53 Hereford Street, Christchurch**

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#### **Membership**

Chairperson	Mayor Phil Mauger
Deputy Chairperson	Deputy Mayor Pauline Cotter
Members	Councillor Kelly Barber
	Councillor Melanie Coker
	Councillor Celeste Donovan
	Councillor Tyrone Fields
	Councillor James Gough
	Councillor Tyla Harrison-Hunt
	Councillor Victoria Henstock
	Councillor Yani Johanson
	Councillor Aaron Keown
	Councillor Sam MacDonald
	Councillor Jake McLellan
	Councillor Andrei Moore
	Councillor Mark Peters
	Councillor Tim Scandrett
	Councillor Sara Templeton

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**27 July 2023**

#### **Principal Advisor**

Dawn Baxendale  
Chief Executive  
Tel: 941 8999

Katie Matheis

Team Leader Hearings & Committee Support  
941 5643

katie.matheis@ccc.govt.nz

[www.ccc.govt.nz](http://www.ccc.govt.nz)

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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# What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

## Our focus this Council term 2022–2025

### Strategic Priorities



Be an inclusive and equitable city which puts people at the centre of developing our city and district, prioritising wellbeing, accessibility and connection.



Champion Ōtautahi-Christchurch and collaborate to build our role as a leading New Zealand city.



Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



Reduce emissions as a Council and as a city, and invest in adaptation and resilience, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of today's residents with the needs of future generations, with the aim of leaving no one behind.

## Our goals for this Long Term Plan 2024–2034

### Draft Community Outcomes



#### Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



#### Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



#### A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



#### Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

## Our intergenerational vision

A place of opportunity for all.

Open to new ideas, new people,  
new investment and new ways  
of doing things – a place where  
anything is possible.



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

## TABLE OF CONTENTS

Karakia Tīmatanga .....	4
1. Apologies Ngā Whakapāha .....	4
2. Declarations of Interest Ngā Whakapuaki Aronga .....	4
3. Public Participation Te Huinga Tūmatanui .....	4
3.1 Public Forum Te Huinga Whānui .....	4
3.2 Deputations by Appointment Ngā Huinga Whakaritenga .....	4
4. Presentation of Petitions Ngā Pākikitanga .....	4

## COUNCIL

5. Council - Annual Plan Minutes - 27 June 2023 .....	5
6. Council Minutes - 5 July 2023 .....	27
7. Council Minutes - 19 July 2023 .....	41

## COMMUNITY BOARD MONTHLY REPORTS

8. Monthly Report from the Community Boards - July 2023 .....	49
---	----

## COMMUNITY BOARD PART A REPORTS

9. Rolleston Avenue and Park Terrace changes .....	101
--	-----

## STAFF REPORTS

10. Organics Processing Plant - revocation of previous decision .....	121
11. Organics Processing Plant - Immediate Odour Risk Reduction .....	127
12. Christchurch Northern Corridor - Downstream Effects Bus Lane Trial: Request for Time Extension .....	133
13. Proposed sale of 18m2 site adjoining 43 Jollie St .....	139
14. Community Loan Application - Canterbury Softball .....	165
15. Multicultural Elected Member Portfolio Report August 2023 .....	187
16. Electoral matters .....	211
17. Complaint under the Elected Members' Code of Conduct .....	221
18. Mayor's Report - Hospital Parking .....	255
19. Resolution to Exclude the Public .....	259

## Karakia Whakamutunga

## Karakia Tīmatanga

Whakataka Te hau ki Te uru

Whakataka Te hau ki Te tonga

Kia makinakina ki uta

Kia mataratara ki Tai

E hi ake ana te atakura

He tio, he huka, he hau hu

Tihei Mauri Ora

### 1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

### 2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### 3. Public Participation Te Huinga Tūmatanui

#### 3.1 Public Forum Te Huinga Whānui

A period of up to 30 minutes is available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

There were no public forum requests received at the time the agenda was prepared.

#### 3.2 Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

##### 3.2.1 Kay Robertson

Kay Robertson will speak regarding a Single-Transferable Vote electoral system.

### 4. Presentation of Petitions Ngā Pākikitanga

There were no Presentation of Petitions at the time the agenda was prepared.



## 5. Council - Annual Plan Minutes - 27 June 2023

Reference / Te Tohutoro: 23/1039460

Report of / Te Pou  
Matua: Cathy Harlow, Democratic Services Advisor,  
cathy.harlow@ccc.govt.nz

Senior Manager /  
Pouwhakarae: Dawn Baxendale, Chief Executive (Dawn.Baxendale@ccc.govt.nz)


### 1. Purpose of Report Te Pūtake Pūrongo

For the Council to confirm the Minutes from the Council - Annual Plan meeting held 27 June 2023.

### 2. Recommendation to Council

That the Council confirm the Minutes from the Council - Annual Plan meeting held 27 June 2023.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
<a href="#">A</a> 	Minutes Council - Annual Plan - 27 June 2023	23/980438	6

### Signatories Ngā Kaiwaitohu

Author	Cathy Harlow - Committee and Hearings Advisor
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## Christchurch City Council OPEN MINUTES

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**Date:** Tuesday 27 June 2023  
**Time:** 9.32 am  
**Venue:** Council Chambers, Civic Offices,  
53 Hereford Street, Christchurch

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**Present**

Chairperson	Mayor Phil Mauger
Deputy Chairperson	Deputy Mayor Pauline Cotter
Members	Councillor Kelly Barber
	Councillor Melanie Coker
	Councillor Celeste Donovan - via audio/visual link
	Councillor Tyrone Fields
	Councillor James Gough
	Councillor Tyla Harrison-Hunt
	Councillor Victoria Henstock
	Councillor Yani Johanson
	Councillor Aaron Keown
	Councillor Sam MacDonald
	Councillor Jake McLellan
	Councillor Andrei Moore
	Councillor Mark Peters
	Councillor Tim Scandrett
	Councillor Sara Templeton

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**Principal Advisor**  
Dawn Baxendale  
Chief Executive  
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Cathy Harlow  
Committee and Hearings Advisor  
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Cathy.Harlow@ccc.govt.nz  
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**Council Annual Plan  
27 June 2023**



**Karakia Timatanga:** Given by all Councillors  
Councillors Gough and Henstock arrived at 9.34 am.  
The agenda was dealt with in the following order.

**1. Apologies Ngā Whakapāha**

**Council Decision**

There were no apologies received.  
Councillor Donovan attended via audio/visual link.

**2. Declarations of Interest Ngā Whakapuaki Aronga**

There were no declarations of interest recorded.

**3. Annual Plan 2023/24**

**3a Verbal update from the Deputy Chair of the Audit and Risk Management Committee**

The Audit and Risk Management Committee met on 20 June 2023 to consider the Council's Annual Plan 2023/24 process. The Deputy Chair of the Committee, Councillor McLellan, provided a verbal update on the Committee's considerations.

**3 Annual Plan 2023-24**

Council Officers presented the report and provided a short PowerPoint presentation.

**Council Resolved CAPL/2023/00013**

That the Council:

1. Receives the information included in this report and attachments;
2. Notes the recommendations of the Council's Audit and Risk Management Committee at its meeting on 20 June 2023, that an appropriate process has been followed in the preparation of the information that provides the basis for this Annual Plan 2023/24;

Mayor/Deputy Mayor

Carried

**Attachments**

A Annual Plan 2023-24 - Officer Presentation

Council Annual Plan  
27 June 2023



### 3b Suspension of Standing Orders

#### Council Resolved CAPL/2023/00014

That pursuant to Standing Order 3.5 (Temporary Suspension of Standing Orders), the following Standing Orders be suspended to enable a more informal discussion:

- 17.5 members may speak only once;
- 17.6 limits on numbers of speakers;
- 18.1 general procedure for speaking and moving motions;
- 18.8 foreshadowed amendments;
- 18.9 lost amendments.

Mayor/Councillor Scandrett

Carried

### 3 continued Annual Plan 2023-24

#### Officer Recommendation

That the Council:

3. Adopts the Mayor's Recommendations set out in **Attachment A**;

The following process was followed:

#### Mayor's recommendation M.1 and Proposed Councillor Amendments C.1 to C.3

The Mayor's recommendation regarding Subvention Receipts and Proposed Amendments from Councillors regarding the Excess Water Supply Targeted Rate, Universal Annual General Charge, and Capital Endowment Fund (Attachment A in the Agenda) were separately Moved and Seconded, debated and voted on.

#### The Mayor and Councillor amendments a) to m)

- The proposed amendments a) to m) (Attachment A in the Agenda) were Moved and Seconded.
- The proposed amendments were voted on as a block.

#### Further proposed amendments from Councillors

Councillors then put forward proposed amendments for each of the following categories:

1. Parks and Property
2. Transport and Waste Management
3. Other

The following process was followed for each category:

- Councillors Moved amendments relevant to the category.
- The amendment was Seconded.
- The Council debated the category as a whole.
- Each moved/seconded amendment was voted on.

#### Council owned properties

The Officer Recommendation regarding Council Owned properties published as an attachment to the Agenda under separate cover was then considered by the Council.

Council Annual Plan  
27 June 2023



All carried amendments were incorporated into the Mayor's Recommendations. For convenience, the full list of Mayor's Recommendations, including incorporations carried at the meeting, is attached.

**Attachments**

- A Mayor's Recommendations, including incorporations carried at the meeting

**3 continued Annual Plan 2023-24 – M.1 Subvention Receipts**

Council Officers provided a short PowerPoint presentation regarding subvention receipts, including the Staff Recommendation.

The Mayor's Recommendation, being the proposed amendment to the Draft Annual Plan 2023-24 regarding the amount of planned subvention receipts, was Moved by Mayor Mauger and Seconded by Councillor MacDonald.

An amendment was Moved by Deputy Mayor Cotter and Seconded by Councillor McLellan. On being put to the meeting the amendment was declared lost.

The Mayor's Recommendation was then put to the meeting and declared carried.

**Council Decision**

That Council increases the amount of planned subvention receipts by \$10 million in each of 2023/24 and 2024/25 to reduce the rates requirements in those years.

Mayor/Councillor MacDonald

Carried/Lost

**Council Decision**

Amendment:

That Council increases the amount of planned subvention receipts by \$5 million in each of 2023/24 and 2024/25 to reduce the rates requirements in those years.

*The division was declared **lost** by 4 votes to 13 votes the voting being as follows:*

**For:** Deputy Mayor Cotter, Councillor Fields, Councillor Harrison-Hunt and Councillor McLellan

**Against:** Mayor Mauger, Councillor Barber, Councillor Coker, Councillor Donovan, Councillor Gough, Councillor Henstock, Councillor Johanson, Councillor Keown, Councillor MacDonald, Councillor Moore, Councillor Peters, Councillor Scandrett and Councillor Templeton

Deputy Mayor/Councillor McLellan

Lost

**Council Resolved CAPL/2023/00015**

That Council increases the amount of planned subvention receipts by \$10 million in each of 2023/24 and 2024/25 to reduce the rates requirements in those years.

*The division was declared **carried** by 12 votes to 4 votes the voting being as follows:*

**Council Annual Plan  
27 June 2023**



**For:** Mayor Mauger, Councillor Barber, Councillor Donovan, Councillor Gough, Councillor Henstock, Councillor Johanson, Councillor Keown, Councillor MacDonald, Councillor Moore, Councillor Peters, Councillor Scandrett and Councillor Templeton

**Against:** Deputy Mayor Cotter, Councillor Coker, Councillor Fields and Councillor McLellan

**Abstained:** Councillor Harrison-Hunt

Mayor/Councillor MacDonald

Carried

**Attachments**

A Annual Plan 2023-24 - subvention receipts

**3 continued Annual Plan 2023-24 - C.1 Proposed amendment from Councillors**

Council Officers provided a short PowerPoint presentation regarding the Excess Water Supply Targeted Rate, including the Staff Recommendation.

The proposed amendment to the Draft Annual Plan 2023-24 regarding the excess water charge was Moved by Councillor Coker and Seconded by Deputy Mayor Cotter. It was put to the meeting and declared a tied vote and therefore not carried.

**Council Decision**

That the Council retains the allowance of 700 litres of water a day for residential properties before Council charges for their excess water supply.

The division was declared **a tie** the voting being as follows:

**For:** Deputy Mayor Cotter, Councillor Coker, Councillor Donovan, Councillor Fields, Councillor Harrison-Hunt, Councillor McLellan, Councillor Scandrett and Councillor Templeton

**Against:** Mayor Mauger, Councillor Barber, Councillor Gough, Councillor Henstock, Councillor Keown, Councillor MacDonald, Councillor Moore and Councillor Peters

**Abstained:** Councillor Johanson

Councillor Coker/Deputy Mayor

Tied vote (not carried)

**Attachments**

A Officer presentation - excess water

**3 continued Annual Plan 2023-24 – C.2 Proposed amendment from Councillors**

Council Officers provided a short PowerPoint presentation regarding the Uniform Annual General Charge (UAGC), including the Staff Recommendation.

The proposed amendment to the Draft Annual Plan 2023-24 regarding the UAGC was Moved by Councillor McLellan and Seconded by Councillor Coker. It was put to the meeting and declared lost.

**Council Decision**

That the Council adopts alternative Option (B) in the Annual Plan Consultation Document and reduces the UAGC to the lower value of \$50.



**Council Annual Plan  
27 June 2023**



The division was declared **lost** by 8 votes to 9 votes the voting being as follows:

**For:** Deputy Mayor Cotter, Councillor Coker, Councillor Donovan, Councillor Fields, Councillor Harrison-Hunt, Councillor Johanson, Councillor McLellan and Councillor Templeton

**Against:** Mayor Mauger, Councillor Barber, Councillor Gough, Councillor Henstock, Councillor Keown, Councillor MacDonald, Councillor Moore, Councillor Peters and Councillor Scandrett

Councillor McLellan/Councillor Coker

**Lost**

**Attachments**

A Annual Plan 2023-24 - Uniform Annual General Charge

**3 continued Annual Plan 2023-24 - C.3 Proposed amendment from Councillors**

Council Officers provided a short PowerPoint presentation regarding the proposed use of the Capital Endowment Fund, including the Staff Recommendation.

The proposed amendment to the Draft Annual Plan 2023-24 regarding the use of the Capital Endowment Fund was Moved by Deputy Mayor Cotter and Seconded by Mayor Mauger. It was put to the meeting and declared carried.

**Council Resolved CAPL/2023/00016**

That only \$500,000 is taken from Capital Endowment Fund to fund grants that are normally funded by rates for 2023/24.

Deputy Mayor/Mayor

**Carried**

**Attachments**

A Annual Plan 2023-24 - Capital Endowment Fund

The meeting adjourned at 11.36am and reconvened at 11.53am.

**3 continued Annual Plan 2023-24 - Mayor and Councillor amendments a) to m)**

The proposed amendments to the Draft Annual Plan 2023-24 being the Mayor's and Councillors' amendments a) to m) inclusive in the Mayor's Commentary and Recommendations (Attachment A to the Agenda) were Moved by Mayor Mauger and Seconded by Deputy Mayor Cotter. The amendments were put to the meeting as a block and declared carried.

**Council Resolved CAPL/2023/00017**

That Council:

a) Reduces budgeted expenditure on the Provincial Chambers in 23/24 from \$2M to \$0.5M, with the \$1.5 million reduction being retimed to 2024/25.

b) Notes that, to improve fire resilience for the Birdlings Flat community, staff will initiate a change request to bring funding forward for #59941 – WS Banks Peninsula Communal fire Water Storage Tanks.

**Council Annual Plan  
27 June 2023**



- c) Restricts the disposal of Sandilands housing lots to Community Housing Providers, Progressive Homeownership providers and consortia committed to providing affordable homes (for either ownership or rental).
- d) Requests that Council are advised via Three Waters reporting of results of spot checks of building sites by Council Staff to assess compliance with environmental standards, especially around runoff and sedimentation in the stormwater system.
- e) Notes that staff will use existing budgets to:
  - (i) undertake scoping work to understand the community need, capacity and capability to develop and deliver a Preston's community facility; and
  - (ii) report to Council and the Waitai Coastal-Burwood-Linwood Community Board on options as part of the 2024-2034 Long Term Plan process.
- f) Notes that staff will use existing budgets to:
  - (i) undertake scoping work on a permanent solution to the surface flooding that occurs in Newport Street and Tenby Place; and
  - (ii) report to Council on options as part of the 2024-2034 Long Term Plan process.
- g) Notes that staff will use existing budgets to:
  - (i) undertake scoping work on a permanent solution to the surface flooding that occurs in Brenchley Avenue; and
  - (ii) report to Council on options as part of the 2024-2034 Long Term Plan process.
- h) Notes for clarity that, as per Council resolution 2023/00006 on 28 February 2023, staff can commence construction on the Wheels to Wings MCR as soon as staff and local Councillors have completed further work with the affected communities on previously identified design concerns as part of the detailed design process.
- i) Notes that staff will use existing budgets to:
  - (i) investigate options in relation to the request by the Isaac Theatre Royal that the \$2,000,000 interest free loan made to it by Council in July 2014 be forgiven; and
  - (ii) provide Council with a memo of findings, including advice on any repayment extension that may be required, to allow the matter to form part of the 2024-2034 Long Term Plan process.
- j) Authorises officers to engage with the Trust Board of Te Matatiki Toi Ora The Arts Centre and report back on options for the use of 39 Hereford Street, Christchurch (previously the University of Canterbury Student Union and thereafter the home of The Dux de Lux) before adopting the draft Long-Term Plan 2024-2034.
- k) Requests that the stewardship of the heritage listed Avon-Loop Pump Houses shifts to the Parks team, who have the cost of restoration for heritage purposes assessed and report back to Council on heritage restoration cost options before adopting the draft Long-Term Plan 2024-2034

Council Annual Plan  
27 June 2023



l) Authorises officers to:

- (i) Investigate and analyse options for installing an electrolysis generator for hydrogen and oxygen to be used for aeration at the Christchurch Waste Water Treatment Plant, including as part of an integrated design, and
- (ii) Report back to Council on options for installation to consider before adopting the draft Long-Term Plan 2024-2034.

m) Requests officers to update work on a separate glass collection system to allow for the inclusion of a project in the draft 2024-34 Long Term Plan.

Mayor/Deputy Mayor

Carried

**3 continued Annual Plan 2023-24 - Further proposed amendments from  
Councillors - Parks and Property**

Councillors were invited to Move and introduce their further proposed amendments to the Draft Annual Plan 2023-24 in the category of Parks and Property.

**Secretarial note:** All the Councillors' proposed amendments to the Draft Annual Plan 2023-24 (except for those pertaining to subvention receipts, excess water, the Uniform Annual General Charge and the use of the Capital Endowment Fund detailed above) are contained in the attachment *Proposed amendments to the Draft Annual Plan 2023-24*. Any changes to the amendments moved from those detailed in the attachment are noted in these Minutes.

**Attachments**

A Proposed amendments to the Draft Annual Plan 2023-24

**3.1 Takapūneke Reserve**

Councillor Fields Moved and introduced the proposed amendment to the Draft Annual Plan 2023-24 regarding Takapūneke Reserve. The proposed amendment was Seconded by Mayor Mauger. It was put to the meeting and declared carried.

**Council Resolved CAPL/2023/00018**

That the Council provides \$500,000 for the capital programme for 1436 Takapūneke Reserve Planned Renewals in FY2023/2024, noting that this will have a rates impact of 0.006% over 2 years (0.002% in 2023/2024).

Councillor Fields/Mayor

Carried

**3.2 36 Union & Collingwood Street**

Councillor McLellan introduced the proposed amendment to the Draft Annual Plan 2023-24 regarding the Council owned property at 36 Union and Collingwood Street. The proposed amendment was Moved by Councillor Donovan and Seconded by Councillor McLellan. It was put to the meeting and declared carried.

**Council Resolved CAPL/2023/00019**

That Council approve a departure from the normal practice of an open, market process for 36 Union and Collingwood Street (Part Lot 66 DP100) and direct staff to target potential community groups (i.e.

**Council Annual Plan  
27 June 2023**



incorporated not for profit groups with a charitable purpose or similar) or housing providers (i.e. Community Housing Providers, Progressive Home Ownership providers and consortia committed to providing affordable homes (for either ownership or rental)) as potential purchasers for this site. Should no complying group wish to enter into a sale and purchase agreement within six months of the commencement of a search, then the property can be sold on the open market using the Council's normal practices.

Councillor Donovan/Councillor McLellan

Carried

**3 continued Annual Plan 2023-24 - Further proposed amendments from  
Councillors - Transport and Waste Management**

Councillors were invited to Move and introduce their further proposed amendments to the Draft Annual Plan 2023-24 in the category of Transport and Waste Management.

**3.3 MCR Ōtākaro- Avon**

Councillor Donovan Moved and introduced the proposed amendment to the Draft Annual Plan 2023-24 regarding the Ōtākaro- Avon major cycleway. The proposed amendment was Seconded by Councillor Barber. It was put to the meeting and declared carried.

**Council Resolved CAPL/2023/00020**

That Council reinstates \$100,000 to the capital programme for Major Cycleway Ōtākaro-Avon route in FY2023/2024 to enable planning of Stage 1, noting that this will have a rates impact of less than 0.001%.

Councillor Donovan/Councillor Barber

Carried

**3.4 MCR Southern Lights Route - Stage 1**

Councillor Templeton Moved and introduced the proposed amendment to the Draft Annual Plan 2023-24 regarding the Southern Lights major cycleway. The proposed amendment was Seconded by Councillor Scandrett. It was put to the meeting and declared carried.

**Council Resolved CAPL/2023/00021**

That the Council provides \$200,000 to the capital programme for Major Cycleway - Southern Lights Route (Section 1) Strickland to Tennyson in FY2023/2024 to enable design and engagement, noting that this will have a rates impact of 0.001%.

Councillor Templeton/Councillor Scandrett

Carried

Councillors Henstock, Keown and MacDonald requested that their votes against the resolution be recorded.

**3.5 Evans Pass Road & Reserve Terrace**

Councillor Templeton Moved and introduced the proposed amendment to the Draft Annual Plan 2023-24 regarding the Evans Pass Road and Reserve Terrace. The proposed amendment was Seconded by Councillor Fields. It was put to the meeting and declared carried.

Council Annual Plan  
27 June 2023



**Council Resolved CAPL/2023/00022**

That the Council provides \$200,000 to the capital programme for Evans Pass Road and Reserve Terrace Remedial Works in FY2023/2024 to enable design and engagement, noting that this will have a rates impact of 0.001%.

Councillor Templeton/Councillor Fields

Carried

Mayor Mauger and Councillors Henstock, Keown and MacDonald requested that their votes against the resolution be recorded.

**3.6 Ferry Road Pedestrian Crossing**

Councillor Johanson Moved and introduced the proposed amendment to the Draft Annual Plan 2023-24 regarding Ferry Road Active Transport Improvements. The proposed amendment was Seconded by Councillor Keown. It was put to the meeting and declared carried.

**Council Resolved CAPL/2023/00023**

That the Council brings forward budget provision to implement #68430 Ferry road - Active Transport Improvements in FY2023/2024.

Councillor Johanson/Councillor Keown

Carried

Deputy Mayor Cotter abstained from the vote.

**3.7 Healthy Streets Linwood**

Councillor Johanson Moved and introduced a proposal regarding the Healthy Streets Linwood Project. The proposal was Seconded by Councillor McLellan. It was put to the meeting and declared carried.

**Secretarial note:** the proposal Moved differs to that contained in the attachment *Proposed amendments to the Draft Annual Plan 2023/24*.

**Council Resolved CAPL/2023/00024**

That Council writes to the Minister and Waka Kotahi expressing support for working together to find opportunities to progress the Healthy Streets Linwood Project.

Councillor Johanson/Councillor McLellan

Carried

**3 continued Annual Plan 2023-24 - Further proposed amendments from  
Councillors - Other**

Councillors were invited to Move and introduce other further proposed amendments to the Draft Annual Plan 2023-24.

**3.8 Surf Life Saving NZ**

Councillor Templeton Moved and introduced a proposed amendment to the Draft Annual Plan 2023-24 regarding the budget for Surf Life Saving. The proposed amendment was Seconded by Mayor Mauger. It was put to the meeting and declared carried.

Council Annual Plan  
27 June 2023



**Council Resolved CAPL/2023/00025**

That the Council increases the delivery budget for Surf Life Saving NZ's paid summer holiday programme by \$79,000 to extend service by 7 days and to continue to pay the living wage.

Councillor Templeton/Mayor

Carried

**3.9 Fees for library rooms**

Councillor Coker Moved and introduced a proposed amendment to the Draft Annual Plan 2023-24 regarding fees for library rooms. The proposed amendment was Seconded by Councillor McLellan. It was put to the meeting and declared carried.

**Secretarial note:** the proposal Moved differs to that contained in the attachment *Proposed amendments to the Draft Annual Plan 2023/24*.

**Council Resolved CAPL/2023/00026**

That the Council sets the fee in the Schedule of Fees and Charges for the following meeting rooms at \$0.00 for all bookings:

- a. Tūranga Meeting Rooms 2.1, 2.2., 3.3 and 4.3.

Councillor Coker/Councillor McLellan

Carried

**3.10 New Brighton Guardians**

Councillor Donovan Moved and introduced a proposed amendment to the Draft Annual Plan 2023-24 regarding a grant from the Capital Endowment Fund to the New Brighton Project. The proposed amendment was Seconded by Councillor McLellan. It was put to the meeting and declared carried.

**Council Resolved CAPL/2023/00027**

That the Council:

- approve a grant of \$60,000 from the Capital Endowment Fund to the New Brighton Project for the provision of a community guardian workers trial in the New Brighton mall area in the summer of 2023/24;
- in accordance with s 80 LGA 2002, note that:
  - the grant would be inconsistent with the Capital Endowment Fund policy that all funding proposals must include an assessment against the agreed assessment criteria for the category and a clear statement about the effect of the proposed funding on the balance of funds for the category to be drawn from for the period funded;
  - the reason for the inconsistency is to provide certainty of funding so that the trial can be aligned with the overall New Brighton Project mall programme;
  - there is no intention that the Capital Endowment Fund policy be amended to accommodate the decision.

The division was declared carried by 13 votes to 4 votes the voting being as follows:

**For:** Deputy Mayor Cotter, Councillor Barber, Councillor Coker, Councillor Donovan, Councillor Fields, Councillor Harrison-Hunt, Councillor Henstock, Councillor Johanson, Councillor Keown, Councillor MacDonald, Councillor McLellan, Councillor Moore and Councillor Templeton



**Council Annual Plan  
27 June 2023**



**Against:** Mayor Mauger, Councillor Gough, Councillor Peters and Councillor Scandrett

Councillor Donovan/Councillor Fields

**Carried**

**3 continued Annual Plan 2023-24 - Disposal of Council owned properties**

The Officer Recommendation regarding the disposal of Council owned properties was Moved by Mayor Mauger and Seconded by Councillor MacDonald. It was put to the meeting and declared carried.

**Secretarial note:** a change to the Agenda version, regarding 96 Bridle Path Road, is underlined

**Council Resolved CAPL/2023/00028**

That the Council:

Noting that the Draft Annual Plan 2023/24 Consultation Document included a list of properties under consideration for disposal and sought comments from the public on this list, including on matters such as:

- A. That properties would be disposed of using Council's policy and normal practices, except where the disposal is intended to achieve outcomes aligned with Council's Housing Policy and Community Housing Strategy;
- B. Where the disposal is intended to achieve outcomes aligned with Council's Housing Policy and Community Housing Strategy, Council would consider selling land to other housing providers for them to develop and/or deliver social and affordable housing;
- C. The disposal of land that could fall under the requirements of Section 138 of the Local Government Act 2002; and
- D. The requirements of the Reserves Act 1977.

Resolve to:

1. Declare the following properties surplus and suitable for disposal:

No.	Street	Ward	Legal Description	Title Reference
62	Wordsworth St	Heathcote	Lot 6 DP 53989	CB32K/580
2H	Waipapa Ave	Banks Peninsula	Lot 9 DP304811	19085
26R	Glencullen Drive	Harewood	Lot 138 DP 78380	CB45A/130
2	Avoca Valley Road	Cashmere	Lot 2 DP18486	CB5C/1303
73b	Bowenvale Avenue	Cashmere	Lot 1 DP 340607	166930
93a	Bowenvale Avenue	Cashmere	Lot 1 DP429441	515224
96	Bridle Path Road	Heathcote	Lot 1 DP 407470 only	Part 426264
4	Moncks Spur Road	Heathcote	Lot 2 DP395612	381865
8	Moncks Spur Road	Heathcote	Lot 2 DP13907	CB528/130
275	Port Hills Road	Cashmere	Lot 1 DP18486	CB5C/1302
68	Rapaki Road	Cashmere	Lot 1 DP73230	CB42B/616

Council Annual Plan  
27 June 2023

3	Rockcrest Lane	Cashmere	Lot 1 DP397914	391007
5	Rockcrest Lane	Cashmere	Lot 8 DP300952	4350
6	Rockcrest Lane	Cashmere	Lot 2 DP303915	15611
7	Rockcrest Lane	Cashmere	Lot 1 DP303915	15610
4	Stronsay Lane	Cashmere	Lot 20 DP304078	16372
6	Stronsay Lane	Cashmere	Lot 19 DP304078	16371
8	Stronsay Lane	Cashmere	Lot 18 DP304078	16370
7	Taylors Mistake Road	Heathcote	Lot 1 DP41361	CB20A/1481
1640	Christchurch Akaroa Road	Banks Peninsula	Reserve 2579	CB440/119
11	Wilsons Road, Lyttelton	Banks Peninsula	Lot 1 DP 24852	CB9A/1433
35	Carrs Rd	Hornby	Sec 6 SO Plan 461069	629073
6A	Aglaia Place	Halswell	Lot 70 DP 371954	344383
50	Newbery St - Road Reserve	Heathcote	Lot 23 DP 15075	Gazette 1958 p299
36	Union and Collingwood Street	Coastal	Part Lot 66 DP100	CB320/299
<b>Sandilands</b>				
2 & 4	Griffiths Avenue	Linwood	Lot 17 DP 13232	CB 19F/282 & 283
23 & 25	Griffiths Avenue		Lot 17 DP 13233	CB19F/270 & 271
29 & 31	Griffiths Avenue		Lot 27 DP 13232	CB19F/284 & 285
6 & 8	Nicholas Drive		Lot 16 DP 13232	CB19F/280 & 281
3 & 12	Griffiths Ave & Nicholas Dr		Lot 1 DP 43784	CB23A/576 & 577
14 & 14A	Nicholas Drive		Lot 38 DP 13232	CB 19F/272 & 273
11 & 13	Griffiths Avenue		Lot 33 DP 13232	CB 19F/276 & 277
15 & 17	Griffiths Avenue		Lot 32 DP 13233	CB 19F/278 & 279
18 & 20	Griffiths Avenue		Lot 24 DP 13232	CB 19F/262 & 263
22 & 24	Griffiths Avenue		Lot 25 DP 13232	CB 19F/264 & 265
9 & 11	Coulter Street		Lot 10 DP 13232	CB 19F/266 & 267

Council Annual Plan  
27 June 2023

	Andrews Cres	Spreydon	Pt Lot 2 DP 12113 & Pt Lot 51 - 52 & Pt Lot 52 DP 8335	CB33K/513
			Pt Lot 6 DP 1088	CB263/185
			Sect 1 SO Plan 16504 & Sec 1 SO Plan 16505	CB35A/172
			Pt Lot 2 DP 12113 & Pt Lot 51-52 DP 8335	CB481/224
			Pt Lot 1 DP 12113	CB2D/628
18	McGregors	Linwood	Lot 13 DP 13209	CB499/34

1. Approve a departure from the normal practice of an open, market process for the properties at Sandilands, Andrews Crescent and 18 McGregors Road, and approve targeted (including unilateral) dealings with Community Housing Providers, Progressive Home Ownership providers and consortia committed to providing affordable homes (for either ownership or rental).
2. Retain the following properties for "park" (including tree planting) purposes and note that additional funding has been incorporated in the relevant budget for their maintenance:

No.	Street	Ward	Legal Description	Title Reference
2M	Waipapa Ave	Banks Peninsula	Lot 6 DP304811	19082
5E	Palinurus Rd	Linwood	Lot 13 DP 47055	CB28F/78

3. That Council defer making a decision about 96 Bridle Path Road until the investigations into its potential use as a dog park are completed.
4. Grant delegated authority to the Property Consultancy Manager to:
  - a. Commence the sale process for the properties set out in resolution 1 above in accordance with Council's normal practices and policies, including unilateral dealings where an open, transparent and public sale e.g. tender, auction, general listing is not practical.
  - b. Conclude the sale of these properties on the best terms considered available, as supported by valuation advice and in consideration of other factors including marketing and market dynamics, including if the minimum price is not achievable by the sale process adopted, then the property may be sold by private treaty.
  - c. To do all things and make decisions at his sole discretion that are necessary to give effect to this resolution, including but not limited to:
    - i. Dealing unilaterally or using the land to achieve social and affordable housing outcomes.
    - ii. Resolving decisions under section 138 of the Local Government Act 2002.
    - iii. Undertaking plan changes.

Council Annual Plan  
27 June 2023



iv. Revoking reserve statuses.

5. Rescind any previous resolutions relating to these properties.

Mayor/Councillor MacDonald

Carried

**3c Resumption of Standing Orders**

**Council Resolved CAPL/2023/00029**

That Council resolves that Standing Orders 17.5, 17.6, 18.1, 18.8 and 18.9 are now reinstated.

Mayor/Councillor MacDonald

Carried

The meeting adjourned at 12.55pm and reconvened at 2.04pm.  
Councillor Donovan was not present when the meeting reconvened.

**Secretarial note:** Mayor Mauger noted that all Councillors' proposed amendments to the Draft Annual Plan 2023-24 and accompanying staff advice had been tabled at the meeting (*Attachment Proposed amendments to the Draft Annual Plan 2023/24* above). The Mayor noted that he had taken staff advice on the amendments included in *Proposed amendments to the Draft Annual Plan 2023/24* but not otherwise discussed at the meeting and ruled them out of order pursuant to Standing Order 17.1.

**3 continued Annual Plan 2023-24 - Recommendations 4-6**

**Secretarial note:** any changes to the Agenda version are underlined.

**Council Resolved CAPL/2023/00030**

That the Council:

4. Adopts the summary of the financial, rates, and benchmark impacts including proposed operational changes for 2023/24 set out in **Attachment B**; subject to changes adopted at today's meeting.
5. Adopts the proposed changes to the Council's capital programme for 2023/24 set out in **Attachment C**; subject to changes adopted at today's meeting.
6. Adopts the proposed Funding Impact Statement – Rating Information set out in Attachment D. Subject to changes adopted at today's meeting.

Mayor/Deputy Mayor

Carried

**3 continued Annual Plan 2023-24 - Recommendations 7-9**

**Council Resolved CAPL/2023/00031**

That the Council:

7. Notes the Thematic Analysis of the Annual Plan 2023/24 Submissions, set out in **Attachment E**;
8. Notes the Annual Plan 2023/24 - Management Sign-off for Process set out in **Attachment F**; and
9. Notes the Annual Plan 2023/24 - Management Sign-off for Significant Forecasting Assumptions set out in **Attachment G**.

Mayor/Deputy Mayor

Carried

Page 15

Council Annual Plan  
27 June 2023



Councillor Donovan re-joined the meeting via audio/visual link at 2.09 pm.

**3 continued Annual Plan 2023-24 - Adopting the Annual Plan 2023-24**

The Chief Financial Officer provided a short PowerPoint presentation regarding the impact on the average rates increases as a result of the carried amendments to the Draft Annual Plan 2023-24.

The motion to adopt the Annual Plan 2023/24 was Moved by Mayor Mauger, seconded by Deputy Mayor Cotter, put to the meeting and declared carried.

**Council Resolved CAPL/2023/00032**

That the Council:

10. Adopts the Annual Plan 2023/24 comprising the information and underlying documents adopted by the Council at the meeting dated 28 February 2023 (the draft Annual Plan 2023/24), as amended by resolutions 3-6 above and Attachments B-D.

Mayor/Deputy Mayor

Carried

Councillors Keown and Moore requested that their votes against the resolution be recorded.

Councillor Johanson requested that his vote against the Christchurch NZ bid funding be recorded.

**Attachments**

- A Annual Plan 2023-24 - Rates increase

**3 continued Annual Plan 2023-24 - CFO Authorisations**

**Council Resolved CAPL/2023/00033**

That the Council:

11. Authorises the General Manager Resources/Chief Financial Officer to make the amendments required to ensure the published 2023/24 Annual Plan aligns with the Council's resolutions of 27 June 2023 and to make any other non-material changes that may be required;
12. Authorises the General Manager Resources/Chief Financial Officer to borrow, in accordance with the Liability Management Policy, sufficient funds to enable the Council to meet its funding requirements as set out in the 2023/24 Annual Plan.

Mayor/Deputy Mayor

Carried

**3 continued Annual Plan 2023-24 - Rates, Targeted Rates Date Instalments and Penalties**

**Secretarial note:** any changes to the Agenda version are underlined.

**Council Resolved CAPL/2023/00034**

That the Council:

13. Having set out rates information in the Funding Impact Statement – Rating Information contained in the Annual Plan 2023/24 (adopted as **Attachment D** by the above resolutions), resolves to set the following rates under the Local Government (Rating) Act 2002 for the 2023-

Council Annual Plan  
27 June 2023



24 financial year, commencing on 1 July 2023 and ending on 30 June 2024 (all statutory references are to the Local Government (Rating) Act 2002).

- a. a **uniform annual general charge** under section 15(1)(b) of \$153.00 (incl. GST) per separately used or inhabited part of a rating unit;
- b. a **general rate** under sections 13(2)(b) and 14 set differentially based on property type, as follows:

<i>Differential Category</i>	<i>Basis for Liability</i>	<i>Rate Factor (incl. GST) (cents/\$ of capital value)</i>
Standard	Capital Value	0.211986
Business	Capital Value	0.470608
Remote Rural	Capital Value	0.158989
City Vacant	Capital Value	0.958811

- c. a **water supply targeted rate** under section 16(3)(b) and 16(4)(b) set differentially depending on whether a property is connected or capable of connection to the on-demand water reticulation system, as follows:

<i>Differential Category</i>	<i>Basis for Liability</i>	<i>Rate Factor (incl. GST) (cents/\$ of capital value)</i>
Connected (full charge)	Capital Value	0.067836
Serviceable (half charge)	Capital Value	0.033918

- d. a **restricted water supply targeted rate** under sections 16(3)(b) and 16(4)(a) on all rating units with one or more connections to restricted water supply systems of \$390.00 (incl. GST) for each standard level of service received by a rating unit;
- e. a **land drainage targeted rate** under sections 16(3)(b) and 16(4)(a) on all rating units in the serviced area of 0.035731 cents per dollar of capital value (incl. GST);
- f. a **sewerage targeted rate** under sections 16(3)(b) and 16(4)(a) on all rating units in the serviced area of 0.075347 cents per dollar of capital value (incl. GST);
- g. a **waste minimisation targeted rate** under sections 16(3)(b) and 16(4)(b) set differentially depending on whether a full or partial service is provided, as follows:

<i>Differential Category</i>	<i>Basis for Liability</i>	<i>Rate Charge (incl. GST)</i>
Full service	Per separately used or inhabited part of a rating unit	\$184.75
Partial service	Per separately used or inhabited part of a rating unit	\$138.56

**Note:**

The full service charge is assessed on every separately used or inhabited part of a rating unit in the serviced area. The partial service charge is assessed on every separately used or inhabited part of a rating unit outside the kerbside collection area, where a limited depot collection service is available (75% of the full rate).

- h. a **water supply fire connection targeted rate** under sections 16(3)(b) and 16(4)(a) on all rating units receiving the benefit of a water supply fire connection of \$125.00 (incl. GST) per connection;
- i. an **excess water supply commercial volumetric targeted rate** under section 19(2)(a) set for all rating units which receive a commercial water supply as defined in the Water



Council Annual Plan  
27 June 2023

Supply and Wastewater Bylaw 2022, **plus** land under single ownership on a single certificate of title and used for three or more household residential units, boarding houses, motels, and rest homes of \$1.35 (incl. GST) per m<sup>3</sup> or any part of a m<sup>3</sup> for consumption in excess of the rating unit's water supply targeted rate allowance, **provided that** all properties will be entitled to a minimum consumption of 0.6986 cubic metres per day.

The rating unit's water supply targeted rate allowance in m<sup>3</sup> per year is the volume of water equal to the assessed water supply targeted rate divided by \$1.35.

For example, if a rating unit is assessed \$1,000 for the water supply targeted rate, that rating unit's water supply targeted rate allowance for the year is 740.7m<sup>3</sup> (\$1000 divided by \$1.35/m<sup>3</sup>), which is 2.03 m<sup>3</sup>/day. Liability for the excess water supply commercial volumetric targeted rate is for any consumption in excess of that allocation.

- j. an **excess water supply residential volumetric targeted rate** under section 19(2)(a) set for the following:

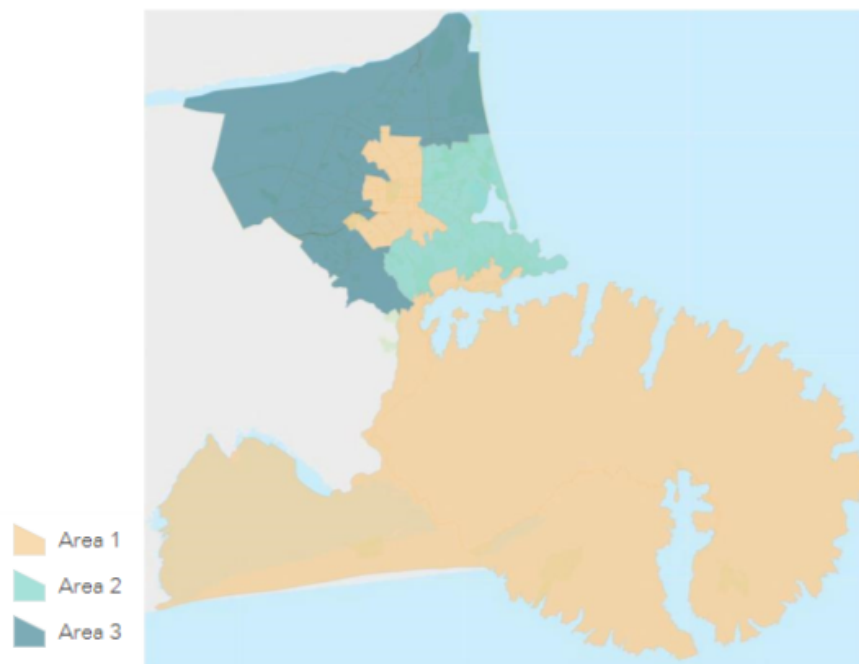
- all metered residential rating units where the meter records usage for a single rating unit;
- a rating unit where the meter records usage for multiple rating units, and where there is a special agreement in force specifying which rating unit / ratepayer is responsible for payment,

of \$1.35 (incl GST) per m<sup>3</sup> or any part of a m<sup>3</sup> for consumption in excess of 900 litres per day;

- k. an **active travel targeted rate** under section 16(3)(a) and 16(4)(a) of \$20.00 (incl. GST) per separately used or inhabited part of a rating unit;
- l. a **heritage targeted rate** under section 16(3)(a) and 16(4)(a) on all rating units of 0.001886 cents per dollar of capital value (incl. GST);
- m. a **special heritage (Cathedral) targeted rate** under section 16(3)(a) and 16(4)(a) of \$6.52 (incl. GST) per separately used or inhabited part of a rating unit;
- n. a **special heritage (Arts Centre) targeted rate** under section 16(3)(a) and 16(4)(a) of 0.000416 cents per dollar of capital value (incl. GST);
- o. a **Central City Business Association targeted rate** under section 16(3)(b) and 16(4)(a) of \$392.36 (incl. GST) per business rating unit in the Central City Business Association Area, where the land value of the rating unit is greater than or equal to \$90,000;
14. Notes that business differential on the value-based general rate has changed from 1.697 in 2022/23 to 2.22 in 2023/24. Similarly, the City Vacant differential has increased from 4 in 2022/23 to 4.523 in 2023/24.
15. Resolves that all rates except the excess water supply commercial volumetric targeted rate, and the excess water supply residential volumetric targeted rate, are due in four instalments, and set the following due dates for payment:

Instalment	1	2	3	4
Area 1	15 August 2023	15 November 2023	15 February 2024	15 May 2024
Area 2	15 September 2023	15 December 2023	15 March 2024	15 June 2024
Area 3	31 August 2023	30 November 2023	28 February 2024	31 May 2024

Where the Instalment Areas are defined geographically in the Map and Table as follows:



Area 1	Area 2	Area 3
Includes generally the Central City and the suburbs of St Albans, Merivale, Mairehau, Papanui, Riccarton, Addington, Spreydon, Sydenham, Beckenham, Opawa and Banks Peninsula.	Includes generally the suburbs of Shirley, New Brighton, Linwood, Woolston, Mt Pleasant, Sumner, Cashmere and Heathcote.	Includes generally the suburbs of Belfast, Redwood, Parklands, Harewood, Avonhead, Bishopdale, Ilam, Fendalton, Hornby, Templeton and Halswell.

16. Resolves that excess water supply commercial volumetric targeted rates, and excess water supply residential volumetric targeted rates are due for payment on the dates shown below in the "Due date" column, based on the week in which amounts are invoiced (shown in the "Week beginning" column). The "Penalty date" column will be referred to further below:

Week beginning	Due date	Penalty date
3/07/2023	31/08/2023	5/09/2023
10/07/2023	7/09/2023	12/09/2023
17/07/2023	14/09/2023	19/09/2023
24/07/2023	21/09/2023	26/09/2023
31/07/2023	28/09/2023	3/10/2023
7/08/2023	5/10/2023	10/10/2023
14/08/2023	12/10/2023	17/10/2023
21/08/2023	19/10/2023	24/10/2023
28/08/2023	26/10/2023	31/10/2023
4/09/2023	2/11/2023	7/11/2023
11/09/2023	9/11/2023	14/11/2023
18/09/2023	16/11/2023	21/11/2023
25/09/2023	23/11/2023	28/11/2023

Council Annual Plan  
27 June 2023

2/10/2023	30/11/2023	5/12/2023
9/10/2023	7/12/2023	12/12/2023
16/10/2023	14/12/2023	19/12/2023
23/10/2023	21/12/2023	26/12/2023
30/10/2023	28/12/2023	2/01/2024
6/11/2023	4/01/2024	9/01/2024
13/11/2023	11/01/2024	16/01/2024
20/11/2023	18/01/2024	23/01/2024
27/11/2023	25/01/2024	30/01/2024
4/12/2023	1/02/2024	6/02/2024
11/12/2023	8/02/2024	13/02/2024
18/12/2023	15/02/2024	20/02/2024
25/12/2023	22/02/2024	27/02/2024
1/01/2024	29/02/2024	5/03/2024
8/01/2024	7/03/2024	12/03/2024
15/01/2024	14/03/2024	19/03/2024
22/01/2024	21/03/2024	26/03/2024
29/01/2024	28/03/2024	2/04/2024
5/02/2024	4/04/2024	9/04/2024
12/02/2024	11/04/2024	16/04/2024
19/02/2024	18/04/2024	23/04/2024
26/02/2024	25/04/2024	30/04/2024
4/03/2024	2/05/2024	7/05/2024
11/03/2024	9/05/2024	14/05/2024
18/03/2024	16/05/2024	21/05/2024
25/03/2024	23/05/2024	28/05/2024
1/04/2024	30/05/2024	4/06/2024
8/04/2024	6/06/2024	11/06/2024
15/04/2024	13/06/2024	18/06/2024
22/04/2024	20/06/2024	25/06/2024
29/04/2024	27/06/2024	2/07/2024
6/05/2024	4/07/2024	9/07/2024
13/05/2024	11/07/2024	16/07/2024
20/05/2024	18/07/2024	23/07/2024
27/05/2024	25/07/2024	30/07/2024
3/06/2024	1/08/2024	6/08/2024
10/06/2024	8/08/2024	13/08/2024
17/06/2024	15/08/2024	20/08/2024
24/06/2024	22/08/2024	27/08/2024

17. Resolves to add the following penalties to unpaid rates:

- a. for the excess water supply commercial volumetric targeted rate, and the excess water supply residential volumetric targeted rate, a penalty of 10 per cent will be added to any portion of an invoiced amount not paid on or by the due date, to be added on the date shown in the "Penalty date" column in the table above, based on the week in which amounts are invoiced;

Council Annual Plan  
27 June 2023



- b. for all rates except the excess water supply commercial volumetric targeted rate, and the excess water supply residential volumetric targeted rate, a penalty of 10 per cent will be added to any portion of an instalment not paid on or by the due date, to be added on the following dates:

<i>Instalment</i>	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>
<b>Area 1</b>	18 August 2023	21 November 2023	20 February 2024	20 May 2024
<b>Area 2</b>	20 September 2023	20 December 2023	20 March 2024	20 June 2024
<b>Area 3</b>	5 September 2023	5 December 2023	4 March 2024	6 June 2024

- c. for all rates, an additional penalty of 10 per cent will be added on 1 October 2023 to any rates assessed, and any penalties added, before 1 July 2023 and which remain unpaid on 1 October 2023;
- d. for all rates, a further penalty of 10 per cent will be added if any rates to which a penalty has been added under (c) above remain unpaid on 1 April 2024.

Mayor/Deputy Mayor

Carried

Councillor Johanson requested that his vote against 13.a., 13.b., 13.j. and 13.m. be recorded.

Councillor McLellan requested that his vote against 13.a. be recorded.

Councillor Templeton requested that her vote against 13.m. be recorded.

**Karakia Whakamutunga:** Given by all Councillors.

**Meeting concluded at 2.48pm.**

**CONFIRMED THIS 2nd DAY OF AUGUST 2023.**

**MAYOR PHIL MAUGER  
CHAIRPERSON**

## 6. Council Minutes - 5 July 2023

Reference / Te Tohutoro: 23/1052368

Report of / Te Pou Matua: Katie Matheis, Team Leader Hearings & Committee Support  
(Katie.Matheis@ccc.govt.nz)

Senior Manager / Pouwhakarae: Dawn Baxendale, Chief Executive (Dawn.Baxendale@ccc.govt.nz)


### 1. Purpose of Report Te Pūtake Pūrongo

For the Council to confirm the minutes from the Council meeting held 5 July 2023.

### 2. Recommendation to Council

That the Council confirm the Minutes from the Council meeting held 5 July 2023.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
<a href="#">A</a> 	Minutes Council - 5 July 2023	23/1028320	28

### Signatories Ngā Kaiwaitohu

Author	Katie Matheis - Team Leader Hearings & Committee Support
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## Christchurch City Council MINUTES

**Date:** Wednesday 5 July 2023  
**Time:** 9.32 am  
**Venue:** Council Chambers, Civic Offices,  
53 Hereford Street, Christchurch

**Present**

Chairperson  
Members

Deputy Mayor Pauline Cotter  
Councillor Kelly Barber  
Councillor Melanie Coker  
Councillor Celeste Donovan  
Councillor Tyrone Fields  
Councillor Tyla Harrison-Hunt – via audio/visual link  
Councillor Victoria Henstock  
Councillor Aaron Keown  
Councillor Jake McLellan – via audio/visual link  
Councillor Andrei Moore  
Councillor Mark Peters  
Councillor Tim Scandrett  
Councillor Sara Templeton

**Principal Advisor**

Dawn Baxendale  
Chief Executive  
Tel: 941 8999

Katie Matheis  
Team Leader Hearings & Committee Support  
941 5643  
katie.matheis@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

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Council  
05 July 2023

Christchurch  
City Council 

**Karakia Tīmatanga:** Given by all Councillors

## External Recognition for Council Services

The Deputy Mayor, on behalf of the Council, acknowledged the following external award for Council services:

- At the 2023 LGFA Taituarā Local Government Excellence Awards, the Council was named winner of the Datacom Award for Digital Local Government for its 'Christchurch City Information Network (CCIN) – Early Fire Detection Sensor Network' project.

The agenda was dealt with in the following order.

### 1. Apologies Ngā Whakapāha

#### Council Resolved CNCL/2023/00068

That the apologies received from The Mayor, Councillors Gough, Johanson and MacDonald for absence be accepted.

Councillor Peters/Councillor Fields

**Carried**

### 2. Declarations of Interest Ngā Whakapuaki Aronga

Councillor Keown declared an interest in Item 22, the 2022-23 Metropolitan Discretionary Response Fund Application - The Arts Centre of Christchurch Trust Board.

Councillors Henstock and McLellan declared an interest in Public Excluded Item 28, Asia Pacific Cities Conference 2025 Bid.

### 3. Public Participation Te Huinga Tūmatanui

#### 3.1 Public Forum Te Huinga Whānui

##### 3.1.1 Ōrua Paeroa Inc Soc

Nikora Nitro spoke on behalf of Ōrua Paeroa Inc Soc to introduce their community group to the Deputy Mayor and Councillors and share some of the group's plans for Christchurch.

##### 3.1.2 Court Theatre

Steve Wakefield spoke on behalf of the Court Theatre regarding a mixed use/car parking facility in the Performing Arts Precinct.

#### Attachments

- A Court Theatre - Steve Wakefield presentation to Council script

### 3.1.3 New Zealand Olympic Committee

Glen Livingstone and Vaughan Utteridge spoke regarding plans for celebrating the 50<sup>th</sup> anniversary of the Commonwealth Games.

#### Attachments

- A New Zealand Olympic Committee presentation to Council

### 3.2 Deputations by Appointment Ngā Huinga Whakaritenga

There were no deputations by appointment.

## 15. University of Canterbury - Community Impact Report

**Council Resolved CNCL/2023/00069**

#### Officer Recommendations accepted without change

That the Council:

1. Receive the information in the University of Canterbury's independently commissioned Community Impact Report.
2. Thank the University of Canterbury for its many contributions and its commitment to the community over the 150 years since its founding.

Councillor Templeton/Councillor Fields

**Carried**

#### Attachments

- A University of Canterbury - Community Impact Report presentation

## 20. Local Government New Zealand Annual General Meeting

**Council Resolved CNCL/2023/00070**

#### Officer Recommendations accepted without change

That the Council:

1. Appoint the Mayor as the presiding voting delegate and the Deputy Mayor as the alternate voting delegate for the Christchurch City Council at the Local Government New Zealand Annual General Meeting on 26 July 2023.
2. Note the Mayor, Deputy Mayor, and Councillors Donovan, Harrison-Hunt, Henstock, Moore, Peters and Templeton will attend the Local Government New Zealand 2023 Conference and Awards on 27-28 July 2023 as representatives of the Christchurch City Council.
3. Agree that Simon Britten, Zone 5 representative on the Community Board Executive Committee, will attend the Local Government New Zealand Annual General Meeting on 26 July 2023 as an observer for the Christchurch City Council.

Councillor Coker/Councillor Scandrett

**Carried**

#### 4. Presentation of Petitions Ngā Pākikitanga

There was no presentation of petitions.

Councillor Henstock left the meeting at 10.14am and returned to the meeting at 10.16am during consideration of item 8.

#### 8. Monthly Report from the Community Boards - June 2023

Paul McMahon, Chairperson, and Jackie Simons, Deputy Chairperson, joined the meeting for presentation of the **Waitai Coastal-Burwood-Linwood Community Board area report**.

Reuben Davidson, Chairperson, and Penelope Goldstone, Manager Community Governance, joined the meeting for presentation of the **Te Pātaka o Rākaihautū Banks Peninsula Community Board area report**.

Keir Leslie, Deputy Chairperson, joined the meeting for presentation of the **Waihoru Spreydon-Cashmere-Heathcote Community Board area report**.

Bridget Williams, Chairperson, and Maryanne Lomax, Manager Community Governance, joined the meeting for presentation of the **Waimāero Fendalton-Waimairi-Harewood Community Board area report**.

Emma Norrish, Chairperson, and Simon Britten, Deputy Chair, joined the meeting for presentation of the **Waipapa Papanui-Innes-Central Community Board area report**.

Helen Broughton, Chairperson, and Marie Pollisco, Deputy Chair, joined the meeting for presentation of the **Waipuna Halswell-Hornby-Riccarton Community Board area report**.

An additional recommendation was put forward by the meeting to acknowledge and apologise for the Council's inadvertent consideration of the Gloucester Street & Hereford Street report (refer to resolution 2 below).

#### Officer Recommendations

That the Council:

1. Receive the Monthly Report from the Community Boards June 2023.

#### Council Resolved CNCL/2023/00071

That the Council:

1. Receive the Monthly Report from the Community Boards June 2023.
2. Notes that pursuant to the decision-making authority delegated to Community Boards, the Waipapa Papanui-Innes-Central Community Board should have considered the Parking Changes on Gloucester Street & Hereford Street report than was inadvertently heard by Council at its 14 March 2023 meeting, and that Council apologise for the error.

Councillor Coker/Councillor Peters

**Carried**

#### Attachments

- A Waitai Coastal-Burwood-Linwood Community Board presentation to Council
- B Te Pātaka o Rākaihautū Banks Peninsula Community Board presentation to Council

Council  
05 July 2023



- C Waihoru Spreydon-Cashmere-Heathcote Community Board presentation to Council
- D Waimāero Fendalton-Waimairi-Harewood Community Board presentation to Council
- E Waipapa Papanui-Innes-Central Community Board presentation to Council
- F Waipuna Halswell-Hornby-Riccarton Community Board presentation to Council

**5. Council Minutes - 25 May 2023**

**Council Resolved CNCL/2023/00072**

That the Council confirm the Minutes from the Council meeting held 25 May 2023.

AND

That the Council confirm the Minutes from the Council meeting held 7 June 2023.

AND

That the Council confirm the Minutes from the Council meeting held 21 June 2023.

Deputy Mayor/Councillor Barber

**Carried**

**6. Council Minutes - 7 June 2023**

**Council Decision**

Refer Item 5.

**7. Council Minutes - 21 June 2023**

**Council Decision**

Refer item 5.

**9. Audit and Risk Management Committee Minutes - 27 February 2023**

**Council Resolved CNCL/2023/00073**

That the Council receives the Minutes from the Audit and Risk Management Committee meeting held 27 February 2023.

AND

That the Council receives the Minutes from the Audit and Risk Management Committee meeting held 21 April 2023.

Deputy Mayor/Councillor Barber

**Carried**

Council  
05 July 2023

Christchurch  
City Council 

**10. Audit and Risk Management Committee Minutes - 21 April 2023**

**Council Decision**

Refer Item 9.

**11. Christchurch West Melton Water Management Zone Committee Minutes - 23 February 2023**

**Council Resolved CNCL/2023/00074**

That the Council receives the Minutes from the Christchurch West Melton Water Management Zone Committee meeting held on 23 February 2023.

AND

That the Council receives the Minutes from the Christchurch West Melton Water Management Zone Committee meeting held on 23 March 2023.

AND

That the Council receives the Minutes from the Selwyn Waihora Zone Committee meeting held 13 March 2023.

AND

That the Council receives the Minutes from the Banks Peninsula Water Management Zone Committee meeting held on 21 March 2023.

Councillor Scandrett/Councillor Moore

**Carried**

**12. Christchurch West Melton Water Management Zone Committee Minutes - 23 March 2023**

**Council Decision**

Refer Item 11.

**13. Selwyn Waihora Water Management Zone Committee Minutes - 13 March 2023**

**Council Decision**

Refer Item 11.

Council  
05 July 2023

Christchurch  
City Council 

#### **14. Banks Peninsula Water Management Zone Committee Minutes - 21 March 2023**

##### **Council Decision**

Refer Item 11.

The meeting adjourned at 10.52am and reconvened at 11.12am. Councillors Henstock and Keown were not present at this time.

Councillor Henstock returned to the meeting at 11.16am during consideration of item 16.  
Councillor Keown returned to the meeting at 11.17am during consideration of item 16.

#### **16. Community Board Better Off Funding Criteria and Process**

Council Officers tabled an updated Attachment A at the meeting for adoption, amending a typographical error in the attachment to the report. The tabled attachment detailing the Better Off Funding criteria was then considered by meeting and approved for adoption.

##### **Council Resolved CNCL/2023/00075**

##### **Officer Recommendations accepted without change**

That the Council:

1. Adopts the criteria as detailed in **Attachment A** as tabled at today's meeting.
2. Notes the process for Community Boards to take the lead in identifying potential projects and community partners to be recipients of Community Board allocated Better-Off funding.

Councillor Scandrett/Councillor Peters

**Carried**

##### **Attachments**

- A Community Board Better Off Funding Criteria and Process

Item - 17. Safe Speed Neighbourhoods (Interim Speed Management Plan) - has been moved to another part of the document.

#### **18. Review of Council's naming policies and draft replacement naming policy**

Council Officers Elizabeth Wilson and Ruth Littlewood tabled an updated draft Naming Policy 2023 for approval. The updated Policy amends sections 12 and 14 to reflect additional information received by Officers subsequent to the publication of the agenda and related to those sections.

Council Officers responded to questions on the draft Policy, including its scope and intent. The meeting agreed to add a recommendation noting that Council would receive advice regarding facilities with permanent names which could be subject to a commercial sponsorship deal before a final decision on the policy was made (refer resolution 5 below).

##### **Officer Recommendations**

That the Council:

Council  
05 July 2023

Christchurch  
City Council 

1. Receive the information on the review of the Naming of reserves and facilities policy and the Roads and rights-of-way naming policy, and
2. Approve the draft Naming Policy 2023 (**Attachment A**) for consultation.
3. Note that staff will prepare a consultation document for the proposal and that the consultation process will include:
  - a. advertising the proposal on the Council's website, social media and on Newsline,
  - b. direct notification of parties identified as being affected and/or having an interest,
  - c. making available the consultation document and draft Policy online and upon request through libraries and service desks,
  - d. allowing submitters to provide their views via 'HaveYourSay', by email or in writing, and
  - e. provision for submitters to be heard on their views.
4. Convene a hearings panel to receive and hear submissions on the proposed replacement policy, deliberate on these submissions, and make recommendations to the Council on the final form of the policy.

**Council Resolved CNCL/2023/00076**

That the Council:

1. Receive the information on the review of the Naming of reserves and facilities policy and the Roads and rights-of-way naming policy, and
2. Approve the draft Naming Policy 2023 (as tabled at today's meeting) for consultation.
3. Note that staff will prepare a consultation document for the proposal and that the consultation process will include:
  - a. advertising the proposal on the Council's website, social media and on Newsline,
  - b. direct notification of parties identified as being affected and/or having an interest,
  - c. making available the consultation document and draft Policy online and upon request through libraries and service desks,
  - d. allowing submitters to provide their views via 'HaveYourSay', by email or in writing, and
  - e. provision for submitters to be heard on their views.
4. Convene a hearings panel to receive and hear submissions on the proposed replacement policy, deliberate on these submissions, and make recommendations to the Council on the final form of the policy.
5. *Note that the Council will be provided advice before a final decision on the policy is made regarding a facility that has an existing permanent name and is potentially subject to a commercial sponsorship deal.*

Councillor Harrison-Hunt/Councillor Peters

**Carried**

**Attachments**

- A Draft Naming Policy 2023

## 19. Amendments to Delegations

**Council Resolved CNCL/2023/00077**

### Officer Recommendations accepted without change

That the Council:

1. Relying on clause 32 of Schedule 7 of the Local Government Act 2002 and for the purposes of efficiency and effectiveness in the conduct of the Council's business and any other applicable statutory authority:
  - a. Delegate to the Community Boards the authority to name parks as set out in **Attachment A** to this report.
2. Notes that these delegation changes take effect on the date of this resolution, and that Legal and Democratic Services will update the Delegations Register accordingly.

Councillor Coker/Councillor Keown

**Carried**

## 21. Biodiversity Fund applications to protect and enhance indigenous biodiversity on private land

**Council Resolved CNCL/2023/00078**

### Officer Recommendations accepted without change

That the Council:

1. Receive the information in the report on applications that meet the criteria to qualify for biodiversity funding.
2. Approve a total of \$54,450 from the Christchurch Biodiversity Fund 2022/23 across the following three projects and as allocated below:
  - a. \$16,000 for Okains Bay catchment weed control;
  - b. \$26,970 for protection and enhancement of threatened native climbing broom; and
  - c. \$11,480 for Cloud Farm & French Farm covenant weed control.

Councillor Scandrett/Councillor Fields

**Carried**



Council  
05 July 2023

Christchurch  
City Council 

## **22. 2022-23 Metropolitan Discretionary Response Fund Application - The Arts Centre of Christchurch Trust Board**

**Council Resolved CNCL/2023/00079**

### **Officer Recommendations accepted without change**

That the Council:

1. Make a grant of \$30,000 from the 2022-23 Metropolitan Discretionary Response Fund to the Arts Centre of Christchurch Trust Board towards wages for a Kaiwhakaere ngā toi Māori.

Councillor Harrison-Hunt/Councillor Templeton

**Carried**

Councillor Keown declared an interest in Item 22 and took no part in the discussion or voting on the resolution.

## **23. Resolution to Exclude the Public**

**Council Resolved CNCL/2023/00080**

That Megan Crum, Head of Business Events, Christchurch NZ, remain after the public have been excluded for Item 28 of the public excluded agenda as she has knowledge that is relevant to that item and will assist the Council.

### **AND**

That at 11.40am the resolution to exclude the public set out on pages 214 to 216 of the agenda be adopted.

Deputy Mayor/Councillor Barber

**Carried**

### **The public were re-admitted to the meeting at 12.03pm.**

The meeting adjourned at 12.04pm and reconvened at 1.05pm.

Councillor Barber left the meeting at 1.57pm and returned at 1.59pm during consideration of Item 17.

## **17. Safe Speed Neighbourhoods (Interim Speed Management Plan)**

Council Officers Stephen Wright, Gemma Dioni, and Hannah Ballantyne joined the table to present Item 17 (see attached presentation) and answer questions from elected members.

Councillor Templeton Moved and Councillor Donovan Seconded the Officer Recommendations. Council Officers answered additional questions regarding potential amendments from elected members. With the agreement of Councillors Templeton and Donovan, an additional recommendation (see resolution 4) was included in the motion.

Councillor Henstock Moved an amendment (see 5 a-n below), which was Seconded by Councillor Keown. An additional amendment (see 6 below) was Moved by Councillor Moore and Seconded by Councillor Peters.

Page 10

The meeting first voted on amendment 5 a-n, which was declared lost. The meeting then voted on amendment 6, which was declared carried and became part of the substantive motion and renumbered as resolution 5.

The meeting then voted by division on the substantive motion (see resolutions 1-5 below), which were declared carried.

### Officer Recommendations

That the Council:

1. Adopt the Interim Speed Management Plan (Attachment A to this report), which includes the speed limits as recommended on the maps provided in Attachment B. Note that staff will enter the agreed speed limits into the National Speed Limit Register to create land transport records to formally set each speed limit.
2. Agree to set speed limits for new subdivisions through the planning process to align with the One Network Framework, which would be assessed on a case-by-case basis.
3. Install signs to display the new speed limits at, or near, the point where the speed limit changes to give effect to the new limits.

### Council Decision

That the Council:

1. Adopt the Interim Speed Management Plan (Attachment A to this report), which includes the speed limits as recommended on the maps provided in Attachment B. Note that staff will enter the agreed speed limits into the National Speed Limit Register to create land transport records to formally set each speed limit.
2. Agree to set speed limits for new subdivisions through the planning process to align with the One Network Framework, which would be assessed on a case-by-case basis.
3. Install signs to display the new speed limits at, or near, the point where the speed limit changes to give effect to the new limits.
4. Note that a 30km/h speed limit on Waterloo Road (Gilberthorpes Road to Hei Hei Road) will be included in the Speed Management Plan for engagement.

Councillor Templeton/Councillor Donovan

**Carried/Lost**

### Council Decision

That the Council:

5. Agree to the following changes, noting that there will be minor amendments to the budget, and that the excluded neighbourhoods and streets will be re-considered as part of the Speed Management Plan:

#### Neighbourhoods

- a) Agree to exclude the Avonhead neighbourhood area from the Interim Speed Management Plan.

Council  
05 July 2023

Christchurch  
City Council 

- b) Agree to exclude the Burnside neighbourhood area from the Interim Speed Management Plan.
- c) Agree to exclude the Ilam neighbourhood area from the Interim Speed Management Plan.
- d) Agree to exclude the Bishopdale/Harewood neighbourhood area from the Interim Speed Management Plan.
- e) Agree to exclude the Prestons neighbourhood area from the Interim Speed Management Plan.
- f) Agree to exclude the Parklands neighbourhood area from the Interim Speed Management Plan.
- g) Agree to exclude the Woolston/Ferrymead neighbourhood area from the Interim Speed Management Plan.
- h) Agree to exclude the Halswell neighbourhood area from the Interim Speed Management Plan.
- i) Agree to exclude the Aidanfield neighbourhood area from the Interim Speed Management Plan but permit the variable school speed zone and permanent speed limit change on Nash Road for the school.

Additional areas added post consultation

- j) Agree to exclude Snowdon Road and Bradnor Road from the Interim Speed Management Plan.
- k) Agree to exclude Brogar Place from the Interim Speed Management Plan.
- l) Agree to exclude additional streets in Redcliffs from the Interim Speed Management Plan.
- m) Agree to exclude additional streets in Heathcote from the Interim Speed Management Plan.
- n) Agree to exclude the remainder of Tower Street from the Interim Speed Management Plan.

Councillor Henstock/Councillor Keown

**Lost**

Councillors Henstock, Keown and Peters requested their votes in favour of the amendment be recorded.

Councillor Moore requested his abstention from voting on the amendment be recorded.

**Council Resolved CNCL/2023/00081**

That the Council:

- 6. Agree to retain the 40km/h speed change originally proposed for Oldham Crescent, Birdling Place, Patterson Terrace and the side roads cul-de-sacs, Alvaston Drive, Rempstone Drive and the side roads cul-de-sacs, Brigham Drive and the side roads cul-de-sacs, and Arkwright Place.

Councillor Moore/Councillor Peters

**Carried**

**Council Resolved CNCL/2023/00082**

That the Council:

1. Adopt the Interim Speed Management Plan (Attachment A to this report), which includes the speed limits as recommended on the maps provided in Attachment B, *and consistent with the below amendments*. Note that staff will enter the agreed speed limits into the National Speed Limit Register to create land transport records to formally set each speed limit.
2. Agree to set speed limits for new subdivisions through the planning process to align with the One Network Framework, which would be assessed on a case-by-case basis.
3. Install signs to display the new speed limits at, or near, the point where the speed limit changes to give effect to the new limits.
4. Note that a 30km/h speed limit on Waterloo Road (Gilberthorpes Road to Hei Hei Road) will be included in the Speed Management Plan for engagement.
5. Agree to retain the 40km/h speed change originally proposed for Oldham Crescent, Birdling Place, Patterson Terrace and the side roads cul-de-sacs, Alvaston Drive, Rempstone Drive and the side roads cul-de-sacs, Brigham Drive and the side roads cul-de-sacs, and Arkwright Place.

The division was declared **carried** by 9 votes to 3 votes the voting being as follows:

**For:** Deputy Mayor Cotter, Councillor Barber, Councillor Coker, Councillor Donovan, Councillor Fields, Councillor Harrison-Hunt, Councillor McLellan, Councillor Scandrett and Councillor Templeton

**Against:** Councillor Henstock, Councillor Keown and Councillor Moore

**Abstained:** Councillor Peters

Councillor Templeton/Councillor Donovan

**Carried**

**Attachments**

- A Safe Speed Neighbourhoods Council Presentation

**Karakia Whakamutunga:** Given by all Councillors.

**Meeting concluded at 3.03pm.**

**CONFIRMED THIS 2<sup>ND</sup> DAY OF AUGUST 2023.**

**MAYOR PHIL MAUGER  
CHAIRPERSON**

## 7. Council Minutes - 19 July 2023

Reference / Te Tohutoro: 23/1150677

Report of / Te Pou Matua: Katie Matheis, Team Leader Hearings & Committee Support  
(Katherine.Matheis@ccc.govt.nz)

Senior Manager / Pouwhakarae: Dawn Baxendale, Chief Executive (Dawn.Baxendale@ccc.govt.nz)


### 1. Purpose of Report Te Pūtake Pūrongo

For the Council to confirm the minutes from the Council meeting held 19 July 2023.

### 2. Recommendation to Council

That the Council confirm the Minutes from the Council meeting held 19 July 2023.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
<a href="#">A</a> 	Minutes Council - 19 July 2023	23/1124174	42

### Signatories Ngā Kaiwaitohu

Author	Katie Matheis - Team Leader Hearings & Committee Support
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## Christchurch City Council MINUTES

**Date:** Wednesday 19 July 2023  
**Time:** 9.31 am  
**Venue:** Council Chambers, Civic Offices,  
53 Hereford Street, Christchurch

**Present**

Chairperson  
Members

Deputy Mayor Pauline Cotter  
Councillor Melanie Coker  
Councillor Celeste Donovan  
Councillor Tyrone Fields  
Councillor James Gough – via audio/visual link  
Councillor Tyla Harrison-Hunt  
Councillor Victoria Henstock  
Councillor Yani Johanson – via audio/visual link  
Councillor Aaron Keown  
Councillor Sam MacDonald – via audio/visual link  
Councillor Jake McLellan  
Councillor Andrei Moore  
Councillor Mark Peters  
Councillor Tim Scandrett  
Councillor Sara Templeton

**Principal Advisor**

Dawn Baxendale  
Chief Executive  
Tel: 941 8999

Katie Matheis  
Team Leader Hearings & Committee Support  
941 5643

katie.matheis@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

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Council  
19 July 2023

Christchurch  
City Council 

**Karakia Tīmatanga:** Given by all Councillors

The agenda was dealt with in the following order.

**1. Apologies Ngā Whakapāha**

**Council Resolved CNCL/2023/00084**

That the apologies received from the Mayor and Councillor Barber be accepted.

Councillor Peters/Councillor Scandrett

Carried

**2. Declarations of Interest Ngā Whakapuaki Aronga**

There were no declarations of interest recorded.

Councillor Keown joined the meeting at 9.39am during consideration of Item 3.

Councillor McLellan left the meeting at 10.01am and returned at 10.03am during consideration of Item 3.

Councillor Donovan left the meeting at 10.10am and returned at 10.18am during consideration of Item 3.

**3. Public Participation Te Huinga Tūmatanui**

**3.1 Public Forum Te Huinga Whānui**

**3.1.5 Ann Satterthwaite**

Ann Satterthwaite spoke regarding her concerns with fluoridation of New Zealand drinking water.

**Attachments**

A Ann Satterthwaite - Fluoride Letter

**3.1.6 Ingrid Mesman**

Ingrid Mesman spoke regarding her concerns with fluoridation of New Zealand drinking water.

**3.1.4 Debbie Mora**

Debbie Mora spoke regarding chlorination of Christchurch water.

**3.1.1 Sea Cleaners Trust**

Hayden Smith spoke on behalf of the Sea Cleaners Trust regarding the Trust's recent launch of a full-time vessel and crew, their working removing plastics from waterways, and engagement of local volunteers.

**Attachments**

A Sea Cleaners - Presentation to Council

**3.1.2 Our Stories Project Trust**

Kris Herbert, Director of Our Stories Project Trust will provide an overview of the work the Trust does and how it aligns with the Council's strategic priorities.

**Attachments**

A Our Stories - Presentation to Council

**3.1.3 Community Patrols NZ**

Ann Smith, District Support Officer, Ken Bye, and Mary Chappell spoke on behalf of Community Patrols NZ to provide an overview of the organisation's many roles in the community and how it funds itself.

**Attachments**

A Community Patrols NZ - Presentation to Council

**3.2 Deputations by Appointment Ngā Huinga Whakaritenga**

**3.2.1 The Cancer Society**

Craig Watson, Head of Service Delivery, spoke on behalf of the Cancer Society regarding the Society's request that Council approve a remission of development contributions under the Council's Development Contributions Policy 2021 (refer Item 5).

**Attachments**

A The Cancer Society - Presentation to Council

**3.2.2 The Canterbury Brain Collective**

Phil Marshall-Lee, Centre Manager, spoke on behalf of the Canterbury Brain Collective regarding the Collective's request that Council approve a remission of development contributions under the Council's Development Contributions Policy 2021 (refer Item 5).

**Attachments**

A The Canterbury Brain Collective - Presentation to Council

**4. Presentation of Petitions Ngā Pākikitanga**

There was no presentation of petitions.

**5. Development Contributions remission application- The Canterbury Brain Collective and The Cancer Society**

Council Officers Katrina Mansell, Gavin Thomas, and Sophie Meares joined the table to present Item 5 and answer questions from elected members.

Councillor Keown Moved a new motion that the development contributions remission applications from the Canterbury Brain Collective and Cancer Society be approved. This motion was then Seconded by Councillor Henstock.

The meeting asked that Council Officers advise what the rates impact would be should the meeting resolve to approve the two remission applications. Officers indicated that they would need some time to determine the impact and the meeting agreed to let the item lie on the table to allow Officers to investigate the potential change to rates and report back to Councillors.



Council  
19 July 2023

Christchurch  
City Council 

Please refer to Item 5 as continued below for the resolution and voting record.

## 6. Development Contributions remission application - Hereford Limited Council Resolved CNCL/2023/00085

### Officer Recommendations accepted without change

That the Council:

1. Declines the request for a development contributions remission from Hereford Street Limited.

The division was declared **carried** by 8 votes to 6 votes the voting being as follows:

**For:** Deputy Mayor Cotter, Councillor Coker, Councillor Donovan, Councillor Fields, Councillor Harrison-Hunt, Councillor McLellan, Councillor Scandrett and Councillor Templeton

**Against:** Councillor Gough, Councillor Henstock, Councillor Johanson, Councillor Keown, Councillor MacDonald and Councillor Peters

**Abstained:** Councillor Moore

Councillor Templeton/Councillor Donovan

**Carried**

## 7. Rates Remission for Overcollection of Akaroa Health Centre Targeted Rate

Council Resolved CNCL/2023/00086

### Officer Recommendations accepted without change

That the Council:

1. Notes that a Council review confirms the Akaroa Community Health Trust has fundraised \$2,163,854 for the Akaroa Health Centre.
2. Agrees that a Council grant of \$836,146 will be paid to Akaroa Community Health Trust, which reflects the original \$3 million commitment towards the Akaroa Health Centre less the fundraising of \$2,163,854.
3. Agrees to a rates remission of \$6.88 (including GST) per separately used or inhabited part of a rating unit under the Council's Rates Remission Policy (Remission category 10) for ratepayers in the Akaroa subdivision of the Banks Peninsula Ward to return the small over-collection of the Akaroa Community Health Trust targeted rate via credit on the next rates invoice.

Councillor Fields/Councillor Keown

**Carried**

Council  
19 July 2023

Christchurch  
City Council 

## 8. Heritage Incentive Grant Applications

**Council Resolved CNCL/2023/00087**

### **Officer Recommendations accepted without change**

That the Council:

1. Approve a grant of up to \$72,100 for conservation, maintenance and upgrade works for the Malthouse, 69-71 Colombo Street, Christchurch.
  - a. Note that the applicants have previously entered into a full conservation covenant with the Council.
2. Approve a grant of up to \$21,925 for exterior conservation and repairs for the Antigua Boatsheds, 2 Cambridge Terrace, Christchurch.
  - a. Note that payment of the grant is subject to the applicants entering a 15 year limited conservation covenant with the signed covenant having the Council seal affixed prior to registration on the Personal Property Securities Register.
3. Approve a grant of up to \$42,000 for conservation and maintenance works to 'Our House', 319 St Asaph Street, Christchurch.
  - a. Note that the applicants have previously entered into a full conservation covenant with the Council.
4. Approve a grant of up to \$1,282 for repair and conservation of the Crew Family Addington Cemetery monument.
5. Approve a grant of up to \$17,360 for roofing replacement and upgrade works at 4 Medbury Terrace, Fendalton, Christchurch.
6. Approve a grant of up to \$21,078 for exterior repainting works at 35 Rata Street, Riccarton, Christchurch.
  - a. Note that payment of the 35 Rata Street grant is subject to the applicant entering a 15 year limited conservation covenant with the signed covenant having the Council seal affixed prior to registration against the property title.
7. Approve a grant of up to \$607.00 for maintenance and conservation works to Okains Bay Library at 1130 Okains Bay Road, Okains Bay.
8. Approve a grant of up to \$49,890.00 for conservation, repair and maintenance works at 2 Whisby Road, Cashmere, Christchurch.
  - a. Note that payment of the 2 Whisby Road grant is subject to the applicant entering a 20 year limited conservation covenant with the signed covenant having the Council seal affixed prior to registration against the property title.

Councillor Scandrett/Councillor Harrison-Hunt

**Carried**

**Secretarial Note:** The meeting requested that when the Council promotes the Heritage Incentive Grant process that specific communications are provided to the six Papatipu Rūnanga.

## 9. Richmond Neighbourhood Greenway Metropolitan Significance

**Council Resolved CNCL/2023/00088**

### **Officer Recommendations accepted without change**

That the Council:

1. Approve the designation of the Richmond Greenway Cycleway project as one of metropolitan significance.

Deputy Mayor/Councillor Coker

**Carried**

The meeting adjourned at 11.03am and reconvened at 11.23am. Councillors Donovan and Fields were not present at this time.

Councillor Fields returned to the meeting at 11.36am during consideration of Item 5.

Councillor Donovan returned to the meeting at 11.41am during consideration of Item 5.

## 5. Development Contributions remission application- The Canterbury Brain Collective and The Cancer Society (*continued*)

Upon reconvening, the meeting returned to consideration of Item 5 and Council Officers Katrina Mansell, Gavin Thomas, Sophie Meares and Russell Holden returned to the table to report back on the previously raised questions around the rates impact.

The meeting asked further questions of Officers and upon conclusion, the new motion (refer to resolutions 1-3 below) as Moved by Councillor Keown and Seconded by Councillor Henstock was debated. At the conclusion of debate, the meeting voted by division and the motion was declared carried.

### **Officer Recommendations**

That the Council:

1. Decline the request for a remission to the Cancer Society of New Zealand Canterbury-West Coast Division Incorporated.
2. Approve a partial remission of for the Canterbury Brain Collective equivalent to the legal costs of \$2758.86 for registering an encumbrance to allow issue of Code Compliance while a rebate scheme was being considered. Decline the remaining request for a remission of \$54,849.24.

**Council Resolved CNCL/2023/00089**

That the Council:

1. Approve the request for a remission of \$250,860.13 including GST to the Cancer Society of New Zealand Canterbury-West Coast Division Incorporated.
2. Approve a partial remission for the Canterbury Brain Collective equivalent to the legal costs of \$2758.86 for registering an encumbrance to allow issue of Code Compliance while a rebate scheme was being considered. Approve the remaining request for a remission of \$54,849.24.

Council  
19 July 2023

Christchurch  
City Council 

3. Note that this is consistent with the Development Contributions Policy 2021 as both organisations made a unique and compelling case directly to Council.

The division was declared **carried** by 11 votes to 4 votes the voting being as follows:

**For:** Councillor Donovan, Councillor Fields, Councillor Gough, Councillor Harrison-Hunt, Councillor Henstock, Councillor Johanson, Councillor Keown, Councillor MacDonald, Councillor Moore, Councillor Peters and Councillor Templeton

**Against:** Deputy Mayor Cotter, Councillor Coker, Councillor McLellan and Councillor Scandrett

Councillor Keown/Councillor Henstock

**Carried**

## 10. LTP 2024-34 - Setting the Scene

**Council Resolved CNCL/2023/00090**

**Officer Recommendations accepted without change**

That the Council:

1. Receive the information in the LTP 2024-34, joint-development briefing report and provide direction for the on-going joint development of the Long-term Plan 2024-34.

Deputy Mayor/Councillor McLellan

**Carried**

**Attachments**

A Long Term Plan: Setting the Scene - Staff Presentation to Council

## 11. Resolution to Exclude the Public

**Council Resolved CNCL/2023/00091**

That at 12.51pm the resolution to exclude the public set out on pages 121 to 122 of the agenda be adopted.

Councillor Scandrett/Councillor Henstock

**Carried**

**The public were re-admitted to the meeting at 12.54pm.**

**Karakia Whakamutunga:** Given by all Councillors

**Meeting concluded at 12.54pm.**

**CONFIRMED THIS 2<sup>ND</sup> DAY OF AUGUST 2023**

**MAYOR PHIL MAUGER  
CHAIRPERSON**

## 8. Monthly Report from the Community Boards - July 2023

Reference Te Tohutoro: 23/1070607

Report of Te Pou Matua: The Chairpersons of all Community Boards

Senior Leader: Mary Richardson, General Manager, Citizens and Community

Pouwhakarae: mary.richardson@ccc.govt.nz

### 1. Purpose of Report Te Pūtake Pūrongo

The purpose of this report is to provide the Council with an overview of initiatives and issues recently considered by the Community Boards. This report attaches the most recent Community Board Area Report included in each Boards public meeting. Please see the individual agendas for the attachments to each report.





Each Board will present important matters from their respective areas during the consideration of this report and these presentations will be published with the Council minutes after the meeting.

### 2. Community Board Recommendations

That the Council:

1. Receive the Monthly Report from the Community Boards - July 2023.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report July 2023	23/1070759	50
B 	Waihoru Spreydon-Cashmere-Heathcote Community Board Area Report July 2023	23/1070760	58
C 	Waimāero Fendalton-Waimairi-Harewood Community Board Area Report July 2023	23/1070761	62
D 	Waipapa Papanui-Innes-Central Community Board Area Report July 2023	23/1070764	68
E 	Waipuna Halswell-Hornby-Riccarton Community Board Area Report July 2023	23/1070766	81
F 	Waitai Coastal-Burwood-Linwood Community Board Area Report July 2023	23/1070769	90

Te Pātaka o Rākaihautū Banks Peninsula Community Board  
10 July 2023



## 13. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - July 2023

Reference / Te Tohutoro: 23/738801

Report of / Te Pou

Matua:

Penelope Goldstone, Community Governance Manager

General Manager /

Pouwhakarae:

Mary Richardson, General Manager Citizens & Community  
(Mary.Richardson@ccc.govt.nz)

### 1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

### 2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report for June 2023.

### 3. Community Support, Governance and Partnership Activity

#### 3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Lyttelton Recreation Centre	The Taurite Tu exercise programme which is especially designed for Māori aged 50 plus will begin at the Lyttelton Recreation Centre in July. Members of the Te Rūnanga o Ōtākou (Otago) have designed this programme with physiotherapists and Māori movement experts to make a safe, engaging programme. The programme is being coordinated and delivered via Te Hāpu o Ngāti Wheke.	Starts 14 July	Good social and physical connections for our communities
Koukourārata Health & Safety Project	Koukourārata Rūnanga wants to work more closely with Council to be able to achieve their Health & Safety project, which is about mitigating the impacts of flooding. This project is partly funded by Environment Canterbury (ECAN), more funding needs to be found.	Ongoing	Proactive planning for climate change Improve infrastructure to support community resilience

**Te Pātaka o Rākaihautū Banks Peninsula Community Board**  
**10 July 2023**

Activity	Detail	Timeline	Strategic Alignment
Wānanga with Ōnuku Rūnanga	Community Board members who were available and staff attended a wānanga at Ōnuku marae on 25 May 2023.	Ongoing	Good social and physical connections for our communities
Akaroa Recreation Ground	The Akaroa community has highlighted the lack of recreation facilities, the poor state of the tennis courts at the Akaroa Recreation Ground, and the lack of use of the Akaroa Sports Pavilion. The community wishes to work with Council to enhance the facilities. A meeting was held on 19 May 2023 to discuss community's concerns.	Ongoing	Good social and physical connections for our communities
Support community groups with funding strategies and avenues	Following applications received for the Strengthening Communities Fund, staff are working with several groups supporting funding strategies and strategic planning.	Ongoing	Good social and physical connections for our communities
Little River Flooding Round Table Group	Following the Flooding Hui in August 2022 this group was formed to explore flood mitigation options in the Little River township. The group includes rūnanga, Water Zone Committee and community representatives along with staff and elected members from the Council and Environment Canterbury. The group met in December 2022, April 2023 and again in June 2023. Discussions have centred around the Kinloch Bridge area to date and will focus on the wider catchment in coming months to ascertain key sites for further investigation. Funding options will also be explored.		Improve infrastructure to support community resilience
Le Bons Bay Flooding Round Table Group	The membership of this group has now been finalised, although a meeting has not yet been held owing to staff resourcing. The first meeting is expected to be in July 2023.		Improve infrastructure to support community resilience

**Te Pātaka o Rākaihautū Banks Peninsula Community Board**  
**10 July 2023**

Activity	Detail	Timeline	Strategic Alignment
Little River Community Resilience Planning	A group of local community members is working with local governance and Civil Defence Emergency Management (CDEM) staff and the Wairewa Rūnanga to initiate community resilience planning and the creation of a community emergency hub in Little River. Local businesses and emergency services are being approached to contribute to an initial session that will focus on identifying hazards, identifying existing resources, personal and whanau planning and creating a working group to organise the hub. The ultimate aim is to create a Community Resilience Plan for the wider Wairewa area.		Proactive planning for climate change
Little River Dog Exercise Area	After a successful trial period, the dog exercise area will continue in an informal capacity until it is able to be added to the Christchurch City Council Dog Control Policy which is currently under review. The Little River Wairewa Community Trust has partnered with Council on this project and has provided fencing and planting in the area. The Trust is currently looking at options for funding signage and further planting.		Good social and physical connections for our communities
Little River Coronation Library	The Little River Wairewa Community Trust has been granted use of the library once earthquake repairs have been completed in the coming months. The Trust is currently working with staff to finalise plans for the layout of the building and to explore community uses of the facility once it is open. This will be a significant asset for the Trust enabling it to create a community hub for its numerous activities.		Good social and physical connections for our communities.



**Te Pātaka o Rākaihautū Banks Peninsula Community Board**  
**10 July 2023**

Activity	Detail	Timeline	Strategic Alignment
Hunters Road Outline Development Plan	A project team has been established to develop an Outline Development Plan (ODP) for the site. This includes considering all potential uses of the site, by Council, community and other agencies and assessing the land for any geotechnical or cultural features or restrictions to use.		Support community-based solutions for currently unused significant Council-owned sites
Anti-social road users	A multi-agency meeting to consider anti-social road users was held on 19 June 2023. Various units of Council participated and gave feedback about what they may be able to do to support efforts to address this issue, along with representatives from the Police, community and Tracey McLellan MP's office.		Assist the Community to tackle the issues caused by Anti-Social Road Users.
Destination Management Plan	An official submission on the DMP was made by the Community Board to ChristchurchNZ as part of the consultation process.  ChristchurchNZ presented the full consultation findings to the Community Board on 29 May 2023 and it was agreed that the Plan would be altered in line with key findings and that this second iteration would be peer reviewed by independent experts. Version 2 will also be workshopped with all affected/interested parties.		Tourism opportunities are balanced with social, cultural, economic and environmental values.

Te Pātaka o Rākaihautū Banks Peninsula Community Board  
10 July 2023

Activity	Detail	Timeline	Strategic Alignment
Allandale Hall	A meeting was held on 15 June 2023 with members of the Allandale Reserve Committee and Community Facilities to consider options for the future of the Hall in the short, medium and long-term. A member of the Coastal Hazards Planning team explained that Allandale has been selected as one of the six priority locations to focus on due current and projected coastal hazard impacts. It is projected that Allandale Hall will be impacted by coastal flooding and tidally influenced groundwater once the sea level has risen by around 40cm or sooner under particularly extreme conditions (storms). Adaptation planning in Allandale will involve looking at the shorefront landfill and Allandale Hall amongst other public assets. He recommended that any medium to long-term planning around the Hall should consider sea level rise.		Good social and physical connections for our communities.

### 3.2 Community Funding Summary

- 3.2.1 **Community Board Discretionary Response Fund (DRF) 2022/23** – as at 20 June 2023 Discretionary Response Fund unallocated balance for 2022/23 is \$22,556. The unallocated balance will be carried forward for allocation through the Board's DRF in the new financial year (1 July 2023).
- 3.2.2 **2022/23 Youth Development Fund** – No applications have been received and allocated funding since the Board's 12 June 2023 meeting.
- 3.2.3 The 2022/23 Discretionary Response Funding Spreadsheet is attached for record purposes. **(Attachment A).**
- 3.2.4 **2023/24 Strengthening Communities Fund (SCF)** – This is our annual funding round for Board grants. The fund closed for applications at midnight on Friday, 14 April 2023. Applications are for operational funding and/or project costs for the year starting 1 September 2023. Decisions will be made by the Board in August.

### 3.3 Participation in and Contribution to Decision Making

- 3.3.1 **Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]**
  - **Community Board Plan** - A copy of the finalised Community Board Plan was sent to everyone who submitted their thoughts on it. Submitters were thanked for their feedback and the key changes made as a result of this feedback were set out.

**Te Pātaka o Rākaihautū Banks Peninsula Community Board**  
**10 July 2023**



An Implementation Plan is now underway with Board members identifying elected member responsibility, staff resources required and partners to work with for each action.

**3.3.2 Council Engagement and Consultation.**

- **Have your Say** – at the time of writing the report the following consultations were open within the Community Board Area and city-wide consultation:

Topic	Closing Date	Link
Tree Planting Plans	17 July 2023	<a href="https://ccc.govt.nz/tree-planting-plans">Tree Planting Plans : Christchurch City Council (ccc.govt.nz)</a>
Takamatua Domain Landscape Development Plan	23 July 2023	<a href="https://ccc.govt.nz/takamatua-domain-landscape-development-plan">Takamatua Domain landscape development plan : Christchurch City Council (ccc.govt.nz)</a>
Draft Greater Christchurch Spatial Plan	23 July 2023	<a href="https://ccc.govt.nz/draft-greater-christchurch-spatial-plan">Draft Greater Christchurch Spatial Plan : Christchurch City Council (ccc.govt.nz)</a>
Cruising and Prohibited Times on Roads Bylaw	25 July 2023	<a href="https://ccc.govt.nz/cruising-and-prohibited-times-on-roads-bylaw">Cruising and Prohibited Times on Roads Bylaw : Christchurch City Council (ccc.govt.nz)</a>

- **Draft Tourism Environment Action Plan 2023** - An Environment Action Plan for the Tourism industry that aims to protect and preserve the natural world. The long-term goal of this plan is to form Aotearoa as a global leader in regenerative tourism; shifting the tourism industry to give back more than it takes. Submissions close on 19 July 2023. There is a workshop on the draft plan on 10 July, 1.30pm to 2.30pm at Enterprise Precinct and Innovation Campus. More information and the plan can be found at: <https://www.mbie.govt.nz/have-your-say/draft-tourism-environment-action-plan/>
- **Start Work Notices** – Various Start Work Notices have been sent to the Board throughout the month. All Board area and city-wide start work notices can be found at: <https://ccc.govt.nz/transport/works>.

**3.4 Governance Advice**

**3.4.1 Public Forum** – The Board received the following public forum presentations at its 12 June 2023 meeting:

- The Banks Peninsula Destination Management Plan.
- Pest Free Banks Peninsula.
- Community Board Plan 2023-25 and rural road standards.
- Electoral Signage appearing on State Highway 75.

**3.4.2 Hui a Hapori Community Open Forum** – The Board received the following Hui a Hapori Community Open Forum presentations on 26 June 2023.

- Impact of Cruise Ships on local retailers.
- Anti-Social Road Users Community Group.

**3.4.3 Board Requests** – The Board made the following requests at its 12 June meeting and 26 June Hui a Hapori Community Open Forum:

**Te Pātaka o Rākaihautū Banks Peninsula Community Board**  
**10 July 2023**



- Requests that the Board's letter to the Ministers of Transport, Tourism, and Climate Change and the Ministers of Tourism and Climate Change reply be included in the next Community Board Newsletter.
- Requests the Head to Head Walkway Working Party to make a recommendation to the Board for the appointment of the Head to Head Walkway Working Party Chairperson.
- The Board agreed to request staff advice on the Council roles in tidying up the beaches within the Akaroa Harbour, in particular the beachfronts adjacent to the Akaroa Township.
- The Board agreed to attach to its letter to ChristchurchNZ, Environment Canterbury, and Christchurch City Council on the impact of Cruise Ships, the presentation from the Lyttelton Retailers.

**3.4.4 Board Briefings** – The Board received the following briefings during June 2023:

- BP Meats Site in Akaroa.
- Yew Cottage.
- Kukupa Hostel.
- Canterbury Police Update.
- Graffiti Programme.
- Allandale Hall.
- HMNZS Steadfast.
- Te Pā o Rākaihautū Proposal - Diamond Harbour

#### 4. Advice Provided to the Community Board

- 4.1 **Jetty Road, Governors Bay Parking** – Memorandum in reply to the Board's 13 February 2023 request: *The Board agreed to seek staff advice on the possible provision of parallel or angle parking and parking restrictions on Jetty Road near the Governors Bay Jetty*” (**Attachment B**).
- 4.2 **Customer Service Requests Report** – providing an overview of the number of Customer Service Requests that have been received, including the types of requests being received and a breakdown of how they are being reported from 1 April 2023 to 30 April 2023 is attached. (**Attachment C**).
- 4.3 **Graffiti Report** – the Graffiti Snapshot Report for May 2023 is attached. (**Attachment D**)

#### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A	Te Pataka o Rakaihautu Banks Peninsula Community Board 2022/23 Discretionary Response Summary as at 20 June 2023	23/957957	
B	Mermorandum: Jetty Road, Governors Bay Parking - 23 June 2023	23/983005	
C	Customer Service Requests - May 2023	23/862978	
D	Graffiti Report - May 2023	23/1001922	

**Te Pātaka o Rākaihautū Banks Peninsula Community Board**  
**10 July 2023**

**Signatories Ngā Kaiwaitohu**

<b>Authors</b>	Liz Beaven - Community Board Advisor Leonie Hall - Support Officer Jane Harrison - Community Development Advisor Philipa Hay - Community Development Advisor Adrianna Hess - Banks Peninsula Governance Adviser Rym Lamrani - Community Development Advisor Natasha McDonnell - Banks Peninsula Governance Advisor Trisha Ventom - Community Recreation Advisor Andrea Wild - Community Development Advisor
<b>Approved By</b>	Penelope Goldstone - Manager Community Governance, Banks Peninsula Matthew McLintock - Manager Community Governance Team Matthew Pratt - Acting Head of Community Support and Partnerships

Waihoru Spreydon-Cashmere-Heathcote Community Board  
13 July 2023



## 13. Waihoru Spreydon-Cashmere-Heathcote Community Board Area Report - July 2023

Reference / Te Tohutoro: 23/845097

Report of / Te Pou Arohanui Grace, Community Governance Manager – Spreydon-Cashmere-Heathcote, arohanui.grace@ccc.govt.nz

General Manager / Mary Richardson, General Manager Citizens & Community  
Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

### 1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

### 2. Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere-Heathcote Community Board:

1. Receive the Waihoru Spreydon-Cashmere-Heathcote Community Board Area Report for July 2023.

### 3. Community Support, Governance and Partnership Activity

#### 3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Community & Youth Service Awards	Nominations for the Community & Youth Service Awards 2023 have been received.	Ongoing	Resilient communities – strong sense of community.

#### 3.2 Community Funding Summary

##### 3.2.1 Community Board Discretionary Response Fund 2022/23 – as at 26 June 2023:

- Discretionary Response Fund balance for 2022/23 is \$0.00
- Youth Achievement and Development Fund balance is \$0.00
- The Off the Ground Fund balance is \$494.18
- The Shape Your Place Toolkit Fund balance is \$1,161.00

##### 3.2.2 The 2022/23 Discretionary Response Funding Spreadsheet is **attached** for record purposes.

##### 3.2.3 Discretionary Response Fund Applications – Closed for the remainder of 2022-23 financial year.

##### 3.2.4 Youth Development Fund Applications – Closed for the remainder of 2022-23 financial year.

##### 3.2.5 Off the Ground Fund Applications

Name	Event	Amount
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**Waihoru Spreydon-Cashmere-Heathcote Community Board**  
**13 July 2023**



Addington Neighbourhood Community	Church Square tidy up project	\$300
Avon Sequence Dance Club	Costs associated with accommodation and rent	\$200

The Off the Ground Fund Decision Matrices are **attached** for record purposes.

**3.3 Participation in and Contribution to Decision Making**

**3.3.1 Report Back on Other Activities Contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]**

- The Board adopted its Community Board Plan on 11 May 2023 and can be found online [here](#).

**3.3.2 Council Engagement and Consultation**

- **Consultation** – The Council is consulting on various proposals. You can view more details on the Have Your Say website [here](#).
- **Start Work Notices** – Various Start Work Notices have been sent to the Board throughout the month. All city-wide start work notices can be found at: <https://ccc.govt.nz/transport/works>.

**3.4 Governance Advice**

**3.4.1 Public Forum** – The Board received the following public forum presentations at its Community Open Forum on 27 May 2023, 15 June and its 22 June 2023 meeting:

- A local businessman spoke regarding Coleridge Street parking.
- A local resident spoke regarding the microwave tower in Cashmere.
- A member of Canterbury Windsports Association spoke regarding the proposed Len Lye art sculpture placement along the Christchurch Coastal Pathway at Scott Park.
- Members of Hoon Hay Community Association spoke regarding transport safety issues in the Hoon Hay Area.
- The Manuka Rangatahi rūpū spoke about a basketball half-court proposal for Cornelius O'Connor Reserve.
- Local residents requested no stopping lines on 406-412 Barrington Street.

**3.4.2 Deputations** – The Board received the following deputations at the Board's 15 June 2023 meeting:

- Members of the Coastal Pathway Group spoke regarding a proposed Len Lye sculpture "Grass" to be located in Scott Park alongside the Coastal Pathway.

**3.4.3 Correspondence** – The Board received the following correspondence at its 15 June 2023 meeting:

- The state of Edgar Taylor Walk in Beckenham Park.
- Temporary roading measures.
- Land use approval in the red zone.
- Placement of a Len Lye sculpture in Scott Park, alongside the Coastal Pathway.

**Waihoru Spreydon-Cashmere-Heathcote Community Board**  
**13 July 2023**



- 3.4.4 **Briefings** – The Board received the following briefings/workshops in June 2023:
- Pest Management Plan and Sycamore Trees at Ernle Clark and Purau Reserves
  - Living Wage Aotearoa
  - Pavements – Q&A session
  - Sumner Esplanade – proposed surf school licences
  - Transport Choices 2022 – Little River Link Cycle Connections
  - Westmorland Cycle Connection – Transport Choices 2022 (CERF)
  - Strengthening Communities Funding workshop
- 3.4.5 **Board Requests** – The Board made the following requests during Elected Members' Information Exchange at its 15 June 2023 meeting:
- That the Waihoru Spreydon-Cashmere-Heathcote Community Board requests staff facilitate a workshop to identify the Boards' aspirations on what a Port Hills management plan would look like, including the process, engagement, consultation, where it would sit.
  - That the Waihoru Spreydon-Cashmere-Heathcote Community Board requests staff investigate a tool that shows current works and planned projects.

#### 4. Advice Provided to the Community Board

- 4.1 **Ticket Report** – A report on open and completed tickets (requests for service) in May 2023 is **attached**.
- 4.2 **Graffiti Snapshot Report** – A report on Graffiti for May 2023 is **attached**. **Community Parks Bimonthly Community Board Update – June 2023** is **attached**.
- 4.4 **Memo – Transport Choices (CERF) 2022 - Westmorland Cycle Connection** – A memo informing the Board on the proposed project and engagement is **attached**.
- 4.5 **Memo – Community Partnerships Better Off Funding – Community Board Update** – A memo providing an update around the process is **attached**.
- 4.6 **Memo – Smart Christchurch Innovation Expo** – A memo informing the Board about the Smart Christchurch Innovation Expo at Te Pae is **attached**.
- 4.7 **Memo – Coastal Pathway Moncks Bay Construction Update – Night Works** – A memo advising the upcoming night works is **attached**.



Waihoru Spreydon-Cashmere-Heathcote Community Board  
13 July 2023

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A	2022-23 Waihoru Discretionary Response Fund Spreadsheet as at 26 June 2023	23/996643	
B	Decision Matrix 00066190 - Off The Ground Fund - Addington Neighbourhood Community	23/996644	
C	Decision Matrix 00066031 - Off The Ground Fund - Avon Sequence Dance Club	23/996646	
D	Ticket Report - May 2023	23/1003402	
E	Graffiti Snapshot - May 2023	23/1003184	
F	Community Parks Bimonthly Community Board Update – June 2023	23/1005902	
G	Memo - Transport Choices (CERF) 2022 - Westmorland Cycle Connection	23/846864	
H	Memo - Community Partnerships Better Off Funding - Community Board Update	23/1003553	
I	Memo - Smart Christchurch Innovation Expo	23/1003554	
J	Memo - Coastal Pathway Moncks Bay Construction Update - Night Works	23/1003556	

Signatories / Ngā Kaiwaitohu

<b>Authors</b>	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere-Heathcote Jane Walders - Community Board Advisor Heather Davies - Community Development Advisor Shanelle Temaru-Ilalio - Community Recreation Advisor Menime Ah Kam-Sherlock - Community Recreation Advisor Bec Carr - Support Officer
<b>Approved By</b>	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere-Heathcote Matthew McLintock - Manager Community Governance Team Matthew Pratt - Acting Head of Community Support and Partnerships

Waimāero Fendalton-Waimairi-Harewood Community Board  
10 July 2023



## 9. Waimāero Fendalton-Waimairi-Harewood Community Board Area Report - July 2023

Reference / Te Tohutoro: 23/955797

Report of / Te Pou Maryanne Lomax, Community Governance Manager  
Matua: (Maryanne.Lomax@ccc.govt.nz)  
Senior Manager / Mary Richardson, General Manager Citizens & Community  
Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

### 1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

### 2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receive the Waimāero Fendalton-Waimairi-Harewood Community Board Area Report for July 2023.

### 3. Community Support, Governance and Partnership Activity

#### 3.1 Give Gear Get Great

The Burnside West Christchurch University Cricket Club were very thankful for the great range of cricket gear they recently received from the Give Gear Get Great initiative, which is about re-purposing used sports equipment out to groups who need it.

The club has 18 junior teams, some with more than one family member involved. This equipment will set some of the junior teams up nicely for the 2023/24 cricket season.

This initiative is coordinated by the local Community Recreation Adviser and a donation bin is located in the foyer of the Fendalton Library.



Waimāero Fendalton-Waimairi-Harewood Community Board  
10 July 2023

3.2 **Villa Maria College Travel Plan**

Staff and pupils from Villa Maria College have been working with the Council's Community Travel Advisor, George Booty, to develop a school travel plan. The purpose of these plans is to improve road safety and encourage the whole school community to use active modes of transport to get to and from school. It can be used to address congestion at the school gate, and by promoting walking, scootering and cycling, can benefit the health and wellbeing of students.

They undertook an online travel survey to help establish the key travel modes and travel issues for the school. Congestion and safety issues featured highly as a concern for respondents, particularly around Brodie Street and Yaldhurst Road. The main safety issues include too many vehicles trying to park, parking over driveways and parents double-parking.

The Travel Plan has now been signed-off by the school Board of Trustees and the Council. The plan identifies a number of actions to be taken as well as travel safety guidelines for students.

3.3 **St Barnabas Community Van - 10 Years on and going strong!**

St Barnabas manage, coordinate the use of, and maintain the St Barnabas Community Van. The van was purchased by the Community Board in 2013 with Capital Endowment Funding, to support local groups activities. It has been well utilised over this time and kept in good condition.

There's only been one hiccup in the ten years it's been in use, and this was the theft of a key part of the van when thieves were doing the rounds on community vans. The Community Van can be booked through St Barnabas and is free of charge to community groups, only replacing the petrol they use.

The Board continues to make a contribution towards the running cost of the vehicle annually through its funding and the van continues to be well utilised in the community, going out four or five times a week and with thirty groups regularly using it annually.



3.4 **Fendalton-Waimairi-Harewood Community Liaison Meeting**

The Bimonthly Community Liaison Meeting was held this month at the new Bishopdale Community Trust premises. The group fed back on the Funding Hui and Tick for Governance course which some have tried and recommended to others so we will send the link out again. The group discussed the September Mental Health Hui structure that the Fendalton-Waimairi-Harewood Community Development Advisors will be running and the need for supports within communities for this issue. It is ever present and increasing and groups are finding the formal processes can't always help.



Waimāero Fendalton-Waimairi-Harewood Community Board  
10 July 2023

There will be a bit of a review of the meetings to check in where we are at and groups were invited to think about speakers and workshops or other training opportunities they would collectively, or as an organisation, like or need and Council Advisors will look to provide support for them to undertake this.

Notices, events activities, and trends were shared including an alarming trend in China currently with online suicide support groups, encouraging suicide. Suicide first aid was one topic the group agreed we should investigate further. The next Liaison meeting will be held in August 2023.

3.5 **St Christopher's Barn Dance**

On Saturday, 6 May, the community of Avonhead came together at St Christopher's for a memorable Barn Dance.

Recognising the challenging economic climate, the organisers kept ticket prices affordable, offering free admission for primary school children accompanied by a paying adult.

Thanks to the combination of generous donations and ticket sales, the organisers were able to extend complimentary tickets to those who otherwise couldn't afford to attend. Additionally, they successfully covered all expenses related to refreshments and the entertainer's fee.

The Barn Dance was an extraordinary accomplishment, filled with infectious joy and laughter. Families revelled in the festivities, with parents and their young children actively engaging on the dance floor. Spanning an impressive age range from 4 to 95 years, the event exemplified inclusivity, as participants joyfully danced with partners of all ages. The dynamic nature of folk dances, with frequent partner changes, fostered a warm and inviting atmosphere, reinforcing a strong sense of community spirit that pervaded the event.



3.6 **Bishopdale Community Trust new premises**

The Bishopdale Community Trust was established in 1999 as a community-focused organisation advocating for and encouraging connectedness and resilience in the wider Bishopdale area.

Up until April of this year they were based at Sundbye House, 100 Farrington Ave (opposite Bishopdale Village Mall). They have now moved into a purpose-built Community Hub by the church next door (94 Farrington Ave). The new premises are larger and more open than the house was and will enable more activities to take place.

**Waimāero Fendalton-Waimairi-Harewood Community Board**  
**10 July 2023**

The Community Board put funding towards the move to support the group to better meet community needs and increase activities.

The new hub premises have been received well by participants enjoying the larger, warmer more accessible space and intermingling it provides. Activities available at the Hub are all low cost and include Coffee and friendship, Card making, Scrabble, Women's social walking group, Let's get quizzical!, Rummikub, Knitters, crochet, and crafters group, 500 card group, Explorer trips, social housie, Community lunch, Easy chair yoga, Book and jigsaw library and the Wishing wardrobe with high quality, clean used garments.



**3.7 Burnside Community Network**

The Burnside Community Network meeting convened at Silhouette Studios on Tuesday, 30 May, with a diverse representation of approximately 35 individuals from community groups, local businesses, agencies and elected members.

The gathering fostered engaging and professional discussions encompassing critical topics, including the draft Purpose of the network, suggestions for improvement, the Hail Communications Platform, updates on the Burnside Community Directory, and considerations for formalising the network.

Steve Jones-Poole, from the Shirley Community Trust, delivered a presentation on community-led development approaches, further enriching the discussion.

Noteworthy outcomes included the recognition for a simplified purpose, the inclusion of Bryndwr in the network, and the exploration of Hail as a communication platform. The subsequent network meeting is scheduled for Tuesday, 1 November 2023.



Waimāero Fendalton-Waimairi-Harewood Community Board  
10 July 2023

3.8 **Community Funding Summary**

- 3.8.1 A status report on the Board's 2022-23 Discretionary Response Fund and Youth Development Fund as at 20 June 2023 is attached (refer to **Attachment A**).

3.9 **Participation in and Contribution to Decision Making**

3.9.1 **Report back on other Activities contributing to Community Board Plan**

- The Waimāero Fendalton-Waimairi-Harewood 2023-25 Community Board Plan was adopted by the Board at their meeting in May 2023. Progress on the plan will be reported back to the Board on a quarterly basis.

3.9.2 **Council Engagement and Consultation**

- **Way Safer Streets – Open for feedback: 16 June to 16 July 2023**



Everyone should be able to safely walk, scooter, bus, cycle or drive where they want to go. That's why we're making several Ōtautahi Christchurch areas safer for travellers - way safer. You can provide feedback via the Council's Have Your Say page by clicking [here](#) or email your feedback to [engagement@ccc.govt.nz](mailto:engagement@ccc.govt.nz)

- **Cruising and Prohibited Times on Roads Bylaw – Open for feedback 27 June to 25 July 2023**

The Cruising and Prohibited Times on Roads Bylaw was last reviewed in 2014. It sets rules to reduce cruising and to restrict access to some roads in rural and industrial areas where there is a history of antisocial behaviour, such as racing and burnouts. It enables police to take certain actions and complements other powers they have.

To review the proposed changes and to make a submission, you can visit the Council's Have Your Say page [here](#).

- **Draft Greater Christchurch Spatial Plan – Open for feedback 19 June to 23 July 2023**

The Council is part of the Whakawhanake Kāinga Komiti (Urban Growth Partnership for Greater Christchurch). The Komiti has released a draft Greater Christchurch Spatial Plan for public consultation.

This will provide a blueprint for how we will accommodate future population and business growth in our sub-region.

You can find more information and make a submission on the Council's Have Your Say page [here](#).

**4. Advice Provided to the Community Board**

- 4.1 Customer Service Request Report - Hybris monthly report for May 2023 attached, providing an overview of the number of Customer Service Requests that have been received, including the types of requests being received and a breakdown of how they are being reported (refer to **Attachment B**).
- 4.2 SWN - Withells Road - transport safety works (*circulated 7 June 2023*)



**Waimāero Fendalton-Waimairi-Harewood Community Board**  
**10 July 2023**



- 4.3 SWN - Groynes Reserve - footbridge replacement (*circulated 9 June 2023*)
- 4.4 SWN - Powell Crescent - water supply renewal (*circulated 20 June 2023*)
- 4.5 Memo - Smart Christchurch Innovation Expo (*circulated 7 June 2023*)
- 4.6 Memo - Bishopdale Mall Regeneration (refer to **Attachment C**)
- 4.7 Memo - Way Safer Streets (*circulated 16 June 2023*)

**Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A	Fendalton-Waimairi-Harewood Board Funding Update - June 2023	23/957204	
B	Fendalton-Waimairi-Harewood Hybris Ticket Report - May 2023	23/957205	
C	Bishopdale Mall Regeneration Memo - 12 June 2023	23/967211	

**Signatories Ngā Kaiwaitohu**

<b>Author</b>	Maryanne Lomax - Manager Community Governance, Fendalton-Waimairi-Harewood
<b>Approved By</b>	Matthew McLintock - Manager Community Governance Team Matthew Pratt - Acting Head of Community Support and Partnerships

Waipapa Papanui-Innes-Central Community Board  
12 July 2023



## 11. Waipapa Papanui-Innes-Central Community Board Area Report - July 2023

Reference / Te Tohutoro: 23/905895

Report of / Te Pou Matua: Emma Pavey, Community Governance Manager Papanui-Innes-Central (Emma.Pavey@ccc.govt.nz)

General Manager / Pouwhakarae: Mary Richardson, General Manager Citizens & Community (Mary.Richardson@ccc.govt.nz)

### 1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

### 2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receive the Waipapa Papanui-Innes-Central Community Board Area Report for July 2023.

### 3. Community Support, Governance and Partnership Activity

#### 3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Board Plan - Shirley Community Reserve	Engagement with the community to determine a vision for the future of Shirley Community Reserve.  Refer detail of recent engagement activity further below in this report.	Ongoing	Te Haumako Te Whitingia Strengthening Communities Together Strategy
Board Plan - Implementation of Safety Initiatives	Includes advocacy for short and medium-term solutions to address youth safety issues at Northlands Shopping Centre and the surrounding area.  Collaborative work being explored for youth workers in the Papanui ward to make connections, be present after school at the mall, and potentially to develop a youth health and wellbeing space.	Ongoing	Te Haumako Te Whitingia Strengthening Communities Together Strategy
Board Plan - Downstream Effects Management Plan (DEMP)	Since the opening of the Christchurch Northern Corridor (CNC), the Council has monitored the impact of the works as part of the DEMP Stage 2.  The <a href="#">St Albans, Edgware and Mairehau transport projects site</a> details traffic improvements made in these areas	Ongoing	Liveable city



Waipapa Papanui-Innes-Central Community Board  
12 July 2023

	aimed at managing the traffic from the CNC and improving pedestrian and cycle connections.		
2023-24 Strengthening Communities Funding	<p>The Strengthening Communities Fund supports community-focused organisations whose projects contribute to the strengthening of community wellbeing.</p> <p>The Board's Discretionary Response Fund, from which the Board funds its own projects, as well as those of community organisations will also be refreshed in the funding round.</p>	The Board will consider funding recommendations at its August meeting.	Te Haumako Te Whitingia Strengthening Communities Together Strategy
Edible and Sustainable Garden Awards 2023	A partnership between the Waipapa Papanui-Innes-Central Community Board and the <a href="#">Canterbury Horticultural Society</a> provides an opportunity to celebrate all types of food gardens.	Certificates have been presented by Board members to recipient in the community (selected photos below).	Te Haumako Te Whitingia Strengthening Communities Together Strategy Resilient Communities



### 3.2 Community Funding Summary

The Board's funding pools for 2023-24 will be confirmed at its August meeting. Further grants made from the Board 2022-23 Youth Development Fund under delegation are noted here:

2022-23 Waipapa Papanui-Innes-Central Youth Development Fund (YDF)	
<b>Approved under delegation since last report:</b>	
Grant to Amelia Black, Cherry Zhang, Georgia Barrett-Dobson and Jason (Yulin) Zhang (detailed in <b>Attachment A</b> )	\$320
Grant for Olive Williams (detailed in <b>Attachment B</b> )	\$100
<b>BALANCE (at time of writing):</b>	<b>\$505</b>

Waipapa Papanui-Innes-Central Community Board  
12 July 2023



3.3 Upcoming Community Events and Activities

• **FRESH Events 2023**

Information on events from Youth & Cultural Development (YCD) is available at [this link](#).



• **Volunteer Events**

Visit [this link](#) for the variety of volunteer events held around the city. Activities vary, but may involve general clean ups, planting, weeding and mulching. Some planting events are family-friendly and [eligible for Children's University \(CU\) credits](#).

Also visit [this link](#) to volunteer at a Council-produced event.



• **Other upcoming community events and festivals in the city**

Visit [this link](#) for the variety of community events and festivals held around the city. This also links to the [What's On](#) site, where can found one-off and regular events like:

- **Matariki celebrations** at Te Matatiki Toi Ora The Arts Centre (3 to 20 Hōngongoi July 2023).
- **Matariki in the Zone** – 15 July (2.30-6.30pm) at Richmond Community Garden.
- **Tirama Mai powered by Orion and Connetics** - the ultimate light festival experience based on Matariki in Ōtautahi Christchurch. A stunning display of light and sound that celebrates the Māori New Year and the coming of winter. This annual festival of light is this year held 7-15 July, 5-10pm, located in Victoria Square.



Live readings of Matariki stories and Māori legends will be performed around the Ngā Kōrero Pakiwaitara (Matariki story telling fire pit), located in Victoria Square on 7, 8, 9, 14 and 15 July from 6-8pm (at other date and times, recordings of the stories will be played).

- **Kapa Haka Showcase** – part the Matariki celebrations at Te Matatiki Toi Ora The Arts Centre, the details for this event are at [this link](#).
- **Photography Book Club** – held monthly in Phillipstown, with details at [this link](#), an opportunity for photographers and enthusiasts to come together and share their favourite books, learn from each other and connect over their shared passion. Led every month by a different local artist at Photosynthesis.



Waipapa Papanui-Innes-Central Community Board  
12 July 2023

- **Christchurch City Council Libraries Events**

Christchurch City Libraries run a wide range of classes and programmes both in libraries and through its learning centres for everyone from babies to seniors, with information at [this link](#).

The Libraries' Events Calendar can be found [here](#), and there are dedicated pages for significant events like [KidsFest](#), [Wikin te Taetae ni Kiribati - Kiribati Language Week](#) (9-15 July), and [Cook Islands Language Week](#) (30 July – 5 August).

3.4 **Participation in and Contribution to Decision Making**

3.4.1 **Report back on other Activities contributing to Community Board Plan**

- **Papanui Bush Planting Day**

A rather muddy Papanui Bush Planting Day on 10 June witnessed not just the ceremony of Mayor Phil Mager and MP Duncan Webb planting a Rimu to commemorate the coronation of King Charles III, but significantly an amazing all-round community effort powered by the Papanui Rotary Club and the support of the Council's Parks Team, to see around 1,000 natives planted along the new pathway.



Waipapa Papanui-Innes-Central Community Board  
12 July 2023



- **Murchison Park Tree Planting and Future Planning**



Another significant planting day for the area was the Styx Living Laboratory Trust's planting event at Murchison Park on 18 June to expand the native planting area alongside the swale as a first step in what is a longer term vision the Trust has for the Park.



- **Liaison Meeting with Ward School Principals**

The Board held a liaison meeting with School Principals in the Board area on 23 June 2023 where in addition to hearing from the Principals in relation to issues relevant to their schools, the Council's Community Travel Advisor gave a presentation on Safe and Sustainable School Travel, outlining the offerings of the Council in this space.



The Principals commended staff's work in this space, noting the support available from the Council team in this area. Following the meeting the Community Travel

Advisor relayed to the Principals that the Council has: *a safe and sustainable school travel programme that looks to provide ongoing engagement with you around road safety and active travel to your school. You can find out more information and sign up here* <https://ccc.govt.nz/transport/getting-around/schooltravel/school-travel-programme>

*Here is also the page to our general school travel information and where you can sign up to our termly newsletter to be kept in the loop with everything that is happening.* <https://ccc.govt.nz/transport/getting-around/schooltravel/>





Waipapa Papanui-Innes-Central Community Board  
12 July 2023



• **Shirley Community Reserve Engagement – Shirley Schools**



On the afternoon of Friday, 23 June 2023 Community Governance, Project and Engagement staff descended on Shirley Primary School to engage with the children on the vision for the space right across the road from them at Shirley Community Reserve, and found a highly engaged audience with an amazing appetite for providing input and devouring the small mountain of sausages staff sizzled up at double speed for the hunger bellies and minds of young neighbours of the reserve.



Staff did it all again the following week on Thursday, 29 June 2023 at Shirley Intermediate School before rushing back to brief the Board.



• **Dusk to Dawn**

In partnership with Papanui Youth Development Trust, the Waipapa and Waimaero Community Boards hosted the sixth Dusk to Dawn, which took place from 8pm Friday 30 June to 8am Saturday 1 July 2023.

150 eager teens gathered to participate in the night's activities supported by Youth Leaders and Council staff members. Young people had an action-packed night fill

Waipapa Papanui-Innes-Central Community Board  
12 July 2023

with local activities and fun, including silent discos, swimming, and quizzes.

Ngā mihi to all of our leaders and volunteers for holding it together over a marathon of a night and still coming up with a smile in the morning. Special thanks go to the Council's outstanding recreation staff for opening up and crewing the Graham Condon Sport and Recreation Centre.



- **FRESH event**  
– Shirley Community Reserve

The FRESH 3-on-3 Basketball Tournament held at Shirley Community Reserve on Thursday 6 July 2023 attracted a good number of attendees into the brisk weather, complemented by the attraction of free fades and braids, and a sausage sizzle, in addition to the tournament, and accompanied by Council engagement on the future of the Reserve.

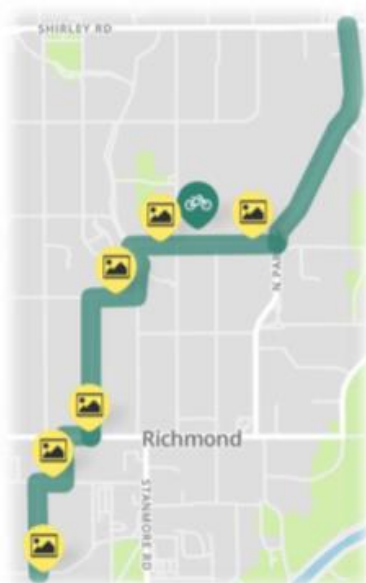




Waipapa Papanui-Innes-Central Community Board  
12 July 2023

3.4.2 Council Engagement and Consultation

• **Way Safer Streets** (*consultation closes 16 July 2023*)



The Council has received Government funding for a range of improvements that make it safer to walk, cycle and bus, which helps reduce congestion, lowers emissions and makes it easier for everyone to get around.



pedestrian  
improvements



cycleways



public transport  
Upgrades

Most of the proposed projects are in Linwood and Bromley, areas currently lacking in real travel choice. Though there are also proposed cycleway connection projects in Richmond, Barrington, Halswell, Aidanfield, Cashmere, to help people get around.

The Have Your Say page can be found at [this link](#). The [interactive map](#) provides further detail through clicking on the travel pins, where submission comments on the projects can also be entered.

• **Draft Greater Christchurch Spatial Plan** (*consultation closes 23 July 2023*)

The Council is part of the Whakawhanake Kāinga Komiti (Urban Growth Partnership for Greater Christchurch). The Komiti has released a draft Greater Christchurch Spatial Plan for public consultation. The Have Your Say page is at [this link](#).



• **South-East Central Neighbourhood Plan** (*feedback closes 24 July 2023*)

The South-East Central Neighbourhood Plan is part of the Central City Residential Programme Project 8011 which was endorsed by the Council in 2018. The Council is inviting people to provide feedback on what they enjoy about the area, aspects that could be improved, and to share any local knowledge that should be considered. Feedback can be shared at [this link](#), and further information on the development of a neighbourhood plan can be found [here](#).

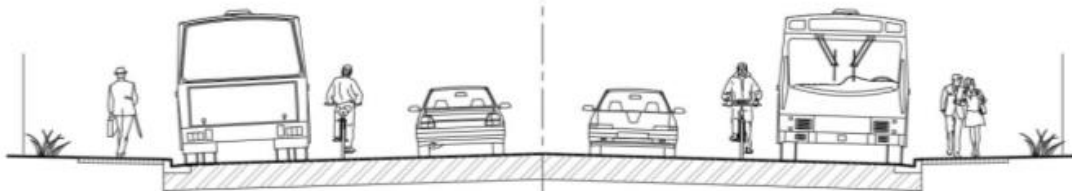


Waipapa Papanui-Innes-Central Community Board  
12 July 2023



- **Innes Road Renewal** (*consultation closes 12 July 2023*)

The Council is planning to renew Innes Road as its condition has deteriorated and needs to be fixed. Other improvements are also planned to make it safer to travel on Innes Road. The detail and portal for making a submission are at the Have Your Say page at [this link](#).



- **Cruising and Prohibited Times on Roads Bylaw** (*consultation closes 25 July 2023*)

The Council is reviewing its Cruising and Prohibited Times on Roads Bylaw. It aims to reduce dangerous and antisocial behaviour on our city's roads. The Have Your Say page at [this link](#) outlines the detail, how to make a submission, and how the decision will be made.

- **Tree Planting Plans** (*consultation closes 25 July 2023*)



Earlier this year the Council adopted the Urban Forest Plan for Ōtautahi Christchurch. Putting that Plan into action, to make the most of some government funding, and the remaining time left in the 2023 planting season (which runs from April – September), tree planting plans are being fast-tracked for 14 parks and reserves across Christchurch and Banks Peninsula.

Further information and the portal for providing feedback about the tree planting plans is at the Have Your Say page at [this link](#).



- **What Matters Most** (*early feedback closes 13 August 2023*)

Early engagement for the Long Term Plan is being helped with this new online tool: [www.ccc.govt.nz/whatmattersmost](http://www.ccc.govt.nz/whatmattersmost). The key activity of the campaign is a participatory budgeting exercise where people have 100 points they can attribute to 17 core services. They are invited to put those points on as many or as few services as they like – there is no right or wrong answer. The invitation is to help sort the must-haves from the nice-to-haves, for the development of the Council's next Long Term Plan.



Waipapa Papanui-Innes-Central Community Board  
12 July 2023



3.5 Governance Advice

3.5.1 St Albans Park drainage and pathway works

The Parks Team updated the Board last month of the completion of the St Albans drainage and pathways works as shown below:



3.5.2 Slow Speed Neighbourhood Signage – East Papanui

The Transport Team provided the below advice in relation concerns about speed signage and compliance in East Papanui slow speed neighbourhood expressed by residents:

*When Council changes speed limits on our streets, we monitor the average operating speeds and investigate options for further measures, including enforcement, where required if compliance isn't being achieved. We would normally leave the scheme for around 6 months for the scheme to settle in and people become familiar with the changes.*

*Currently it is only proposed to sign the entry into lower speed zones. Speed limit signage is required where a new speed limit takes effect, however repeater signs are generally used where the speed limit is above 50km/h and below 100km/h. They are not usually necessary if the nature of a particular length of road is such that a road user would reasonably understand that the speed limit displayed on the last speed limit sign remains the speed limit on the road throughout the whole of that length of road. Unless a driver passes a sign with a higher speed limit, a driver should continue at the speed of the last sign observed. Gating repeater signs along residential streets can lead to signage clutter.*

Waipapa Papanui-Innes-Central Community Board  
12 July 2023



Speed data from the national database (NZTA MegaMaps GIS information provided by TomTom) shows that the current average operating speeds on the different streets are as follows:

- Grassmere Street 34km/h
- Grants Road (bend to Gambia St) 34 km/h
- Grants Road (Gambia to Papanui) 31km/h
- Rutland Street (Tomes to Innes) 39km/h

Rutland Street is close but currently within the posted speed limit and may require additional markings in future and/or enforcement. Further checks will be completed again at around 6 months of implementation. At this time, we would use tube counts in addition to geospatial speed data.

3.5.3 **Customer Service Request (CSR) Report for the Papanui-Innes-Central Wards**

Refer to **Attachment C** for the 1 June – 30 June 2023 statistics, providing an overview of the number of CSRs that have been received, including the types of requests being received and a breakdown of how they are being reported. The Snap Send Solve promotion in the last month may have helped contribute to increased ticket volumes for graffiti in the Central Ward.

[Snap Send Solve](#) is the smartphone app the Council offers to help make reporting issues easy, and it is still possible to [report issues online](#), by calling Council on 03 941 8999 or visiting one of the Council's [Service centres](#).

3.5.4 **Planned roadworks and closures**

Planned roadworks and closures are indicated on the map at [this link](#), which includes those related to contractors as well, while Start Work Notices (SWN) as noted in the following section relate to work being carried out by the Council.

3.5.5 **Traffic count data**

Vehicle traffic count data collected by the Council for some key locations is displayed at these links for [signalised intersections](#) and [link roads](#).

## 4. Advice Provided to the Community Board

4.1 **Start Work Notices (SWN)**

SWN relating to the Board area are separately circulated to the Board. All Board area and city-wide start work notices can be found at [this link](#). Recent SWN relating to the Board area are:

- Cashel & Worcester Streets - tree plantings
- Nursery Road – wastewater renewals
- Worcester Street – wastewater renewals
- Ellery Street – Tree Removals
- Emmett Street – Tree Maintenance
- Bordesley Street - sub-mains renewal

Waipapa Papanui-Innes-Central Community Board  
12 July 2023



4.2 **Graffiti Snapshot**

The Graffiti Snapshot for May 2023 can be found as **Attachment D** to this report. The Council also provides information on graffiti, including tips to prevent it, and about becoming a Graffiti Programme volunteer, at [this link](#).

4.3 **Plan Change 14 – Housing and Business Choice**

Council officer advice circulated 20 June 2023:

*We received over 900 submissions and have been summarising these, which will be published on the following webpage with the summary of decisions sought by submitters on 30 June - [www.ccc.govt.nz/pc14](http://www.ccc.govt.nz/pc14).*

*From 30 June 2023 until 17 July 2023, we will be inviting further submissions, enabling those affected by submissions to support or oppose what has been sought in those submissions. For completeness, those who can make further submissions are limited in the Resource Management Act to the following persons – any person representing a relevant aspect of the public interest; and any person that has an interest in the proposed plan change greater than the interest that the general public has. You can find out more information on how to make a further submission on the following webpage from 30 June - <https://ccc.govt.nz/the-council/haveyoursay>*

*The Council's submission is now available at [www.ccc.govt.nz/pc14](http://www.ccc.govt.nz/pc14), providing you with an opportunity to understand what we are seeking to change and time to consider how it may affect you before we invite further submissions.*

*The Independent Hearings Panel appointed to hear submitters and make recommendations on submissions will be holding a pre-hearing meeting on Tuesday 1<sup>st</sup> August. This will be open to all submitters and notice will separately be given of the meeting, proposed hearing schedule and draft hearing procedures for the forthcoming hearings. For more information on the IHP, please refer to their website here - <https://chch2023.ihp.govt.nz/>*

4.4 **Update on Greater Christchurch Spatial Plan special consultative process from the Greater Christchurch Partnership**

Council officer advice circulated 15 June 2023:

*The Council is part of the Whakawhanake Kāinga Komiti (Urban Growth Partnership for Greater Christchurch). The Whakawhanake Kāinga Komiti asked residents through the Huihui Mai engagement in early 2023 how they thought we should tackle important issues such as responding to climate change, preserving the environment, making our region more resilient to natural disasters, and making housing more affordable. You can find out more about this engagement and [what we heard here](#). This engagement and our work to develop the evidence base has informed the development of the draft Greater Christchurch Spatial Plan.*

*The draft plan opens for public consultation from next Monday 19 June to 23 July 2023, and we are keen for feedback. Links to the Plan and submission form go live on Monday, and will be found at <https://greaterchristchurch.org.nz/>.*

4.5 **Memoranda**

Memoranda related to matters of relevance to the Board have been separately circulated for the Board's information and are listed below.

- CCC: Launch of 'What Matters Most' - early engagement on the Long Term Plan (circulated 6 July 2023)
- CCC: Gloucester Street East West Cycle Connection - Removal from Transport Choices Programme (circulated 3 July 2023)



**Waipapa Papanui-Innes-Central Community Board**  
**12 July 2023**



- Orion: Orion Strengthening our Network update – works on MacKenzie Avenue and Ensors Road (circulated 30 June 2023)
- CCC: Doris Lusk Reserve Artwork - Background and Progress Update (circulated 29 June 2023)
- CCC: Orion Cut and Trim Notices (circulated 27 June 2023)
- CCC: Engagement on 14 tree planting plans (circulated 27 June 2023)
- CCC: Council winter events (circulated 27 June 2023)
- CCC: Bus Stops on Cranford Street - response from staff (circulated 23 June 2023)
- CCC: Innes Road street renewal (circulated 22 June 2023)
- Orion: Orion Strengthening our Network update - MacKenzie Avenue works (circulated 20 June 2023)
- CCC: Response to Waipapa Papanui-Innes-Central Community Board Enquiries on the Christchurch Northern Corridor Downstream Effects Management Plan (DEMP) (circulated 20 June 2023)
- CCC: Rolleston Avenue & Park Terrace Cycleway (circulated 19 June 2023)
- CCC: PC 14 update for elected members (circulated 19 June 2023)
- CCC: Way Safer Streets transport projects consultation (Transport Choices / CERF Programme) (circulated 16 June 2023)
- CCC: Amendment to start date - Greening the East Tree Planting Project (circulated 14 June 2023)

**Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A	Youth Development Fund Grant under Delegation for Amelia Black, Cherry Zhang, Georgia Barrett-Dobson and Jason (Yulin) Zhang	23/962508	
B	Youth Development Fund Grant under Delegation for Olive Williams	23/1034410	
C	Customer Service Requent Report - June 2023	23/1051457	
D	Graffiti Snapshot - May 2023	23/1016250	

**Signatories Ngā Kaiwaitohu**

<b>Authors</b>	Mark Saunders - Community Board Advisor Lyssa Aves - Support Officer Trevor Cattermole - Community Development Advisor Stacey Holbrough - Community Development Advisor
<b>Approved By</b>	Emma Pavey - Manager Community Governance, Papanui-Innes-Central Matthew McLintock - Manager Community Governance Team Matthew Pratt - Acting Head of Community Support and Partnerships

Waipuna Halswell-Hornby-Riccarton Community Board  
13 July 2023



## 16. Waipuna Halswell-Hornby-Riccarton Community Board Area Report - July 2023

Reference / Te Tohutoro: 23/738485

Report of / Te Pou Jessica Garrett, Community Governance Manager,  
Matua: [jessica.garrett@ccc.govt.nz](mailto:jessica.garrett@ccc.govt.nz)  
General Manager / Mary Richardson, General Manager Citizens & Community  
Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

### 1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

### 2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. [Receives the Waipuna Halswell-Hornby-Riccarton Community Board Area Report for July 2023.](#)

### 3. Community Support, Governance and Partnership Activity

#### 3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Community Service Awards 2023	The Community Service and Youth Service Awards 2023 function is being held on Tuesday 8 August 2023 at Riccarton Community Church Auditorium.	August 2023	Te Haumako Te Whitingia Strengthening Communities Together Strategy
Summer with your neighbours	Summer with your neighbours is about bringing people closer together and celebrating the unique and diverse mix of each neighbourhood. Applications for funding assistance to hold Summer with your Neighbours events open on 13 July 2023 and closes 11 August 2023. Applications for a small funding subsidy can be made online at: <a href="http://ccc.govt.nz/GetTogether">ccc.govt.nz/GetTogether</a>	Ongoing	Te Haumako Te Whitingia Strengthening Communities Together Strategy

Waipuna Halswell-Hornby-Riccarton Community Board  
13 July 2023

3.1.1 Hurutini Council

The Hurutini Council continues to spread the “Drive Safely for our Safety” message to drivers in the Halswell community.

Starting with drivers dropping off and picking up students outside all the Halswell schools, Hurutini Council members have been handing out bumper stickers sharing this safety message.

The aim of the bumper stickers is invite all Halswell parents and drivers to commit to driving safely around schools and create a shared community culture where drivers take responsibility for their driving behaviour, especially near schools. Keep an eye out for the stickers next time you are out!

[Hurutini Student Council | Drive Safely for Our Safety \(drivesafeforschools.nz\)](https://drivesafeforschools.nz/)



3.1.2 Matariki Fun Day

The Greater Hornby Residents' Association is excited to host a Matariki Fun Day on Saturday 22 July 2023, from 11am to 2pm at South Hornby School.

Everyone is welcome to enjoy this free, fun-filled day of cultural celebration. There will be plenty of fun activities, food stalls, live performances and more! It will also be a great opportunity for members of the community to celebrate Matariki together and connect with each other.

Waipuna Halswell-Hornby-Riccarton Community Board  
13 July 2023



3.1.3 **Community Planting Days**

A number of community planting days have been held at Halswell Quarry with the next event being held on Saturday 22 July 2023 in association with Trees for Canterbury.

A Harrington Park Community Planting day is also scheduled for Monday 3 July 2023.

The planting days are a great way for the community to have fun volunteering with friends and family while doing something good for the environment.

3.2 **Community Funding Summary**

3.2.1 For information, a summary is provided on the status of the Board's 2022-23 funding as at June 2023 (refer **Attachment A**).

3.2.2 **Youth Development Fund** – Under authority delegated by the Board the following allocations were made in June 2023:

- \$150 to Elle-Roze Ilkiw towards participating in the Gymnastics New Zealand Rhythmic Gymnastics Nationals 2023 in Tauranga.
- \$300 to Farron Raasch towards participating in the Gymnastics New Zealand Rhythmic Gymnastics Nationals 2023 in Tauranga.
- \$400 to Ti Hei Mauri Tu Incorporated towards supporting Te Awa Kairangi members Kailani Halbert-Pere, Chalyce Halbert-Pere, Kyra-Lee Westland and Leah Stewart participating in the U17s Kōtiro New Zealand Māori Rugby League National Tournament in Rotorua.

3.2.3 Youth Development Fund recipients Sydney Gao and Charli Wilson reported back to the Board at its 15 June meeting regarding their participation at the Hip Hop International NZ Nationals in Auckland. They had a memorable and inspiring experience and expressed their appreciation of the grant made by the Board towards the trip.



Waipuna Halswell-Hornby-Riccarton Community Board  
13 July 2023



3.2.4 **Off the Ground Fund** – Under authority delegated by the Board the following allocation was made in June 2023:

- \$400 to Viliami Veai'ila towards Traditional Kava Ceremony Workshops.

3.2.5 **2023-24 Board Projects and Strengthening Communities Funding**

50 applications will be considered for Strengthening Communities Funding at the 10 August 2023 Community Board Meeting.

3.3 **Participation in and Contribution to Decision Making**

3.3.1 **Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]**

• **Hornby Community Safety Meeting**

Community Governance Staff supported the Greater Hornby Residents' Association to host a Hornby Safety Workshop. Held at the Hornby Club, the workshop attracted around 70 participants to discuss and answer the following questions:

- What do you like about Hornby?
- What are the key community safety issues that you see in Hornby?
- What can we do as a community to mitigate/eliminate these issues?

NZ Police, Canterbury Neighbourhood Support, and Hornby Community Patrol presented at the workshop sharing the work that they do, the trends they are seeing, and telling participants what the community can do to support their work and keep their communities safe.

A summary of the feedback and thoughts gathered at the workshop has been shared with participants, detailing how the community can deliver or support future initiatives to enhance community safety.



Waipuna Halswell-Hornby-Riccarton Community Board  
13 July 2023



- **Hornby Community Patrols**

The Board approved a grant from its 2022-23 Discretionary Response Fund to Hornby Community Patrols towards the purchase of a gazebo. This will be a huge benefit to the Patrol, particularly in the winter months. The signage on the gazebo will also greatly enhance their visibility in the community. The Patrol are looking forward to using the gazebo at the upcoming Matariki Fun Day event on 22 July 2023.



- **Matatiki: Hornby Centre**

Waipuna Halswell-Hornby-Riccarton Community Board  
13 July 2023

On Thursday 22 June 2023 the Community Board were invited to a site visit of the Matatiki: Hornby Centre with construction of the site well underway.

Information and updates regarding the Matatiki: Hornby Centre can be found on the [Christchurch City Council website](#).



3.3.2 Council Engagement and Consultation.

- **Way Safer Streets** - Open for feedback: 16 June 2023 to 16 July 2023  
A range of improvements that make it safer to walk, cycle and bus, and that help reduce congestion, lower emissions and make it easier for everyone to get around.
- **Cruising and Prohibited Times on Roads Bylaw** - Open for feedback: 27 June 2023 to 25 July 2023  
A review of the bylaw that regulates antisocial road-user behaviour. The Cruising and Prohibited Times on Roads Bylaw was last reviewed in 2014. It sets rules to reduce cruising and to restrict access to some roads in rural and industrial areas where there is a history of antisocial behaviour, such as racing and burnouts. It enables police to take certain actions and complements other powers they have.
- **Draft Greater Christchurch Spatial Plan** - Open for feedback: 19 June 2023 to 23 July 2023  
This will provide a blueprint for how future population and business growth will be accommodated.
- **Engagement on 14 Tree Planting Plans** - Open for feedback: 30 June to 17 July 2023  
The Council proposes to significantly increase tree planting within parks to increase the canopy cover in alignment with the recently adopted Urban Forest Plan (see 4.3).

Waipuna Halswell-Hornby-Riccarton Community Board  
13 July 2023



#### 4. Advice Provided to the Community Board

- 4.1 **Start Work Notices** – Various Start Work Notices have been sent to the Board throughout the month. All city-wide start work notices can be found at: <https://ccc.govt.nz/transport/works>.

4.2 **Springlands Reserve**

Two new picnic benches have now been installed at Quaifes Road Springlands, following a presentation by Seven Oaks School students to the Community Board at its 10 November 2022 meeting. Installing the benches was only made possible by the hard work of Halswell Menzshed, who kindly donated their time to build the benches. Interpretation signage is also in the process of being obtained.

The Springlands Reserve volunteer group has been working hard and has now planted around 300 plants, with approximately another 200 to be planted over winter. In addition, it is expanding its trapping programme, doubling the number of traps and bringing new volunteers in to support this.

4.3 **Engagement on 14 Tree Planting Plans**

The Council proposes to significantly increase tree planting within parks to increase the canopy cover in alignment with the recently adopted Urban Forest Plan. It is aimed to have approximately 60 planting plans per year.

The first 14 of these plans are currently open for consultation (see 3.3.2) and includes plans for:

- Branston Park Halswell-Hornby-Riccarton (130 trees for a projected canopy cover of 36%);
- De Lange Reserve (64 trees for a projected canopy cover of 71%)
- Marama Park Halswell-Hornby-Riccarton (61 trees for a projected canopy cover of 70%)
- Tautoru Park (72 trees for a projected canopy cover of 70%)

These plans are being progressed now to make the most of available government funding and the 2023 planting season.

The plans have been designed using a recession plane model to manage the future impact of shading on neighbouring properties and sports fields. Trees are also set back from infrastructure such as paths and property boundaries to avoid future encroachment. Tree species selection is focused on the largest species that is able to reach maturity without causing a nuisance. A target of between 40-60% native species has also been included within the planting plans.

Planting within each location will be progressive and not necessarily involve planting all trees within a single season. Trees may be planted over a few years, subject to tree availability.

Waipuna Halswell-Hornby-Riccarton Community Board  
13 July 2023



4.4 **Graffiti Snapshot**

For the Board's information, attached is a Graffiti Snapshot, an update on graffiti as of May 2023 (refer **Attachment B**).

4.5 **Hornby Community Patrol**

Hornby Community Patrol is a volunteer organisation operating as the "Eyes and Ears" of the community for the Police and citizens. The organisation patrols the areas of Sockburn, Templeton, Prebbleton, Halswell, Broomfield, Hei Hei, Islington, Wigram, Park House and Hornby.

For the Board's information, below are the Hornby Community Patrol statistics for May 2023:

Vehicle related :	87	Special service:	59	Graffiti:	38
Com service hrs:	40	Property damage:	4	People related:	18
Number of 3ws:	130	Schools patrolled :	35	Property related:	45
No. patrol hours:	213	Km's:	1196	No. patrols:	32

4.6 **Customer Service Requests/Hybris Report**

For the Board's information, attached is a copy of the June 2023 Hybris Report (refer **Attachment C**).

The report provides an overview of the number of Customer Service Requests that have been received, including the types of requests being received and a breakdown of how they are being reported.



Waipuna Halswell-Hornby-Riccarton Community Board  
13 July 2023

**Attachments Ngā Tāpirihanga**

No.	Title	Reference	Page
A	Waipuna Halswell-Hornby-Riccarton Community Board Funding Update - June 2023	23/1030400	
B	Graffiti Snapshot - May 2023	23/1001782	
C	Halswell-Hornby-Riccarton Hybris Report - June 2023	23/1049801	

**Signatories Ngā Kaiwaitohu**

<b>Authors</b>	Noela Letufuga - Support Officer Helen Miles - Community Recreation Advisor Marie Byrne - Community Development Advisor Bailey Peterson - Community Development Advisor Faye Collins - Community Board Advisor Jessica Garrett - Manager Community Governance, Halswell Hornby Riccarton
<b>Approved By</b>	Jessica Garrett - Manager Community Governance, Halswell Hornby Riccarton Matthew McLintock - Manager Community Governance Team Matthew Pratt - Acting Head of Community Support and Partnerships

Waitai Coastal-Burwood-Linwood Community Board  
10 July 2023



## 9. Waitai Coastal-Burwood-Linwood Community Board Area Report - July 2023

Reference / Te Tohutoro: 22/1765261

Report of / Te Pou Christopher Turner-Bullock, Community Governance Manager  
Matua: christopher.turner@ccc.govt.nz

General Manager / Mary Richardson, General Manager Citizens & Community  
Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

### 1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

### 2. Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receive the Waitai Coastal-Burwood-Linwood Community Board Area Report for July 2023.

### 3. Community Support, Governance and Partnership Activity

#### 3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Parklands Network	Staff are working alongside Parklands Baptist Church and Kainga Ora to plan and host a regular networking meeting for groups in the Parklands area to connect.	Ongoing	Enabling active and connected communities to own their future.

#### 3.2 Community Funding Summary

- 3.2.1 For the Board's information, a summary is provided (refer **Attachment A**) on the status of the Board's 2022-23 funding as at June 2023.

Waitai Coastal-Burwood-Linwood Community Board  
10 July 2023

3.2.2 **Community Service and Youth Service Awards and Edible and Sustainable Garden Awards 2023.**

This year, we held the 2023 Community Service and Youth Service Award jointly with the 2023 Edible and Sustainable Garden Award on 22 June 2023 at the South New Brighton Community Hall. A total of 56 people turned up, this included the award recipients and their guests, the Waitai Coastal-Burwood-Linwood Community Board members and the Community Governance Team. The atmosphere was cheery, and everyone was happy that holding events were back on the table after a few years hiatus due to the Covid pandemic. Events are good way for the Community Board members to meet and network with the community. All-in-all, everyone had a great time.



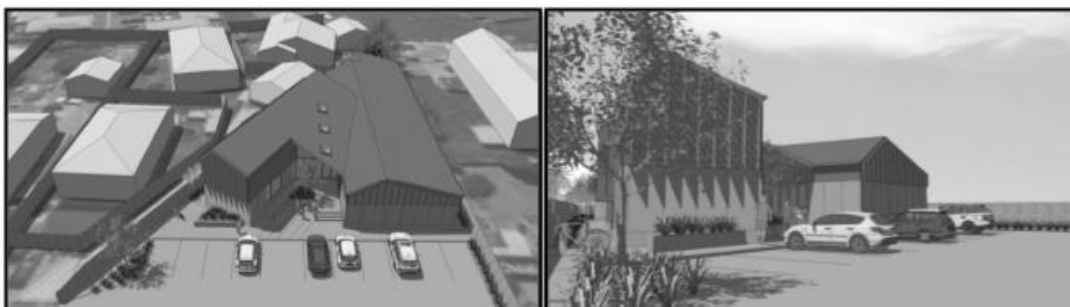
3.3 **Participation in and Contribution to Decision Making**

3.3.1 **Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]**

- **Woolston Brass building update**

Damaged in the 2010/11 earthquakes, Woolston Brass Incorporated is rebuilding a Community and Arts Hub on their historic site at 37 Dampier Street in Woolston. The new purpose-built facility is designed to be much more than just the home of Woolston Brass, rather a facility community and other groups can utilise to connect, collaborate and create. The new build has carefully been planned with rooms for music lessons upstairs, rehearsal hall space which can be conveniently split into two rooms, a kitchen and storage space. The building will be sound-proofed throughout so that rehearsals and music lessons can go on in certain rooms or upstairs whilst another group can use the other areas. The group typically uses the building most evenings and weekends, with only individual music lessons going on during school hours. It is envisaged that other groups can use the facility as a hub during the day so the whole building is activated and use to it maximum capacity.

Waitai Coastal-Burwood-Linwood Community Board  
10 July 2023



Woolston Brass have received \$270,000 from Council's 2021/22 Capital Endowment Fund towards the cost of the rebuild. After briefly exploring the possibility of a new site at Woolston Club (which ended up not being viable) the group have returned to the original plan of rebuilding on their current site at Dampier Street. The project is fully supported by the local residents who live in the houses surrounding the current site. Demolition is due to start in September and the re-build shortly after that. In the interim, following the *Shift: Urban Art Takeover* event in April Woolston Brass arranged for a mural to be painted on their front wall of the building through connecting with local artists at that event. As well as brightly hiding some of the cracks in the outside walls, the mural also set the scene for their aspirations for the new build to be not just about music but a community hub for all types of arts and creativity.



Woolston Brass have also recently launched their Academy's inaugural *School Brass Program* at Te Waka Unua School with a group of year 4 students. Funded by Rātā Foundation, Kiwi Gaming Foundations, Youth Town and KBB Music, this new initiative is free for students to attend and have a go at learning to play a brass instrument, giving rangatahi who have never had the opportunity, a chance to give it a go. The organisation has received lots of interest in the program and is now looking to extend the program to work with students at Te Aratai College.





Waitai Coastal-Burwood-Linwood Community Board  
10 July 2023

- **The Forest and Bird Youth Club** were named 'Heros of the month of May' by the Avon-Heathcote Estuary Ihutai Trust for their continued support and mahi. Supervised by Council Park Ranger Jason Roberts and the youth club's lead, Noah Fenwick, the rangatahi volunteers have agreed to assist the Ihutai Trust every month, weeding, pruning, mulching and planting to restore the wetland area along Anzac Drive. They will also be collecting data on important invertebrates they find which will hopefully be able to thrive as the area is restored back to wetland.



- **Te Whare Taonga o Ngā Iwi Katoa** hosted Para Kore and Linwood Avenue School Gardening Club for an Upcycling and Ngā Rawa Māori Wānanga on 9 June at Linwood Community Gardens. Participants learnt about natural, renewable and non-renewable resources and had the opportunity to create their own mini herb planters.



Waitai Coastal-Burwood-Linwood Community Board  
10 July 2023

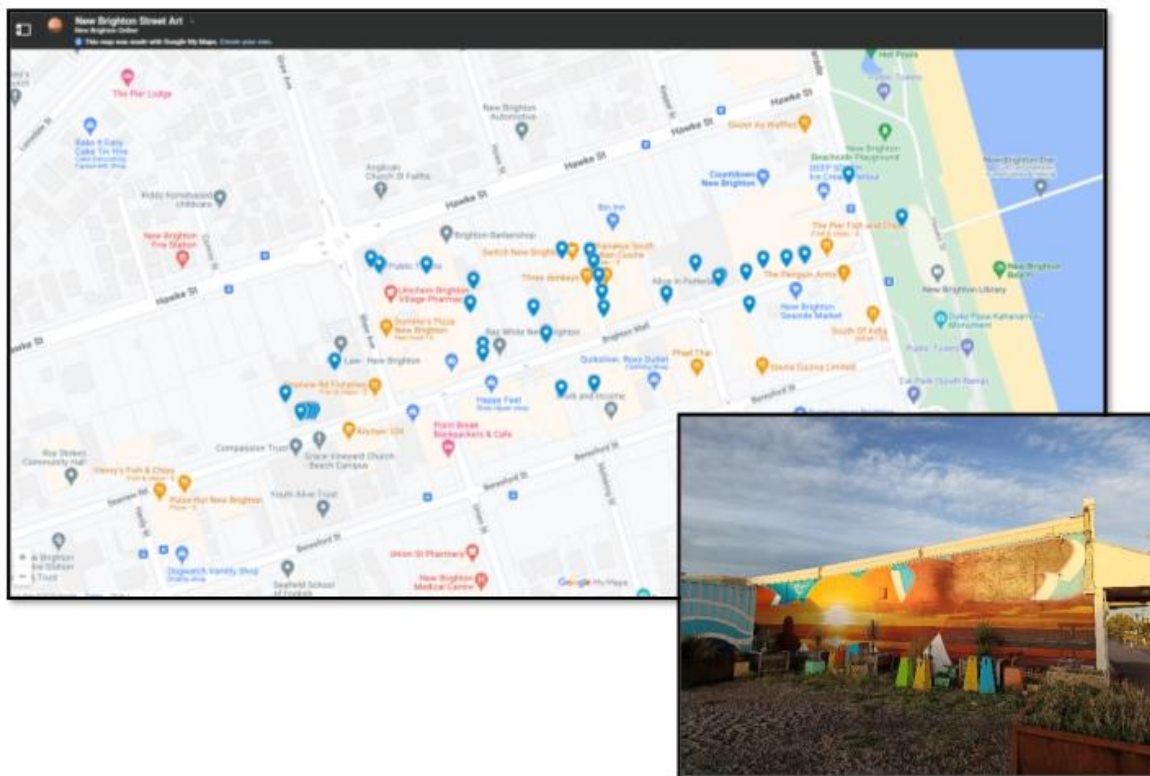
The Gardening club also enjoyed painting signs for the Linwood Community Garden



- **Eco-Action Nursery Trust** held the next in their series of planting days on Sunday 18 June at the Chimera Crescent site along Atlantis Street as part of the red zone planting along the Ōtākaro River corridor. Collecting plants from several kura who have been growing the native trees and grasses on their own sites. The next planting day will be held on 10 July at the same site.

Waitai Coastal-Burwood-Linwood Community Board  
10 July 2023

- **ReNew Brighton** have just launched a [New Brighton Street Art Map](#) on for New Brighton Online. The interactive map was created with the help of New Brighton Outdoor Art Foundation and is designed to highlight the many pieces of artwork New Brighton offers around the suburb.



- **Events Report-back**
  - **Conscious Clothing Market** - Held at the Bridge Hub on 18 June. They are planning a further two markets later in the year, 24 September and 3 December 2023. These are proving extremely popular for stall holders at \$10 per stall holder and free to the public. These markets are all about the pre-loved - second hand clothing, upcycled items. Reducing clothing going to the landfill is a huge win for our environment.
  - **Winter Fireworks Spectacular** was held at New Brighton Beach on Saturday 1 July. The event is popular on the city events calendar. Proudly produced by Christchurch City Council, Winter Fireworks Spectacular delivers a cracker fireworks display set to classic rock anthems off the New Brighton Pier. The public festivities began from 5.30pm at the New Brighton carpark north of the pier with live music and entertainment as well as a great selection of kai from the local vendors with the fireworks show at 7.30pm.



Waitai Coastal-Burwood-Linwood Community Board  
10 July 2023

- **Aranui Connections Design Jam**

The Design Jam took place on 14 and 16 June 2023 at the Aranui Community Centre and involved 19 children aged 10 - 14 from St James Primary School Te Kura O Hato Hemi and Chisnallwood Intermediate. Haeata Community Campus will be hosting a separate session in late June. Students highlighted areas of the community they would like to see improvements and what areas they saw as a concern as well as what they loved about their community. These areas were then explored through art, drawing and model making into presentable ideas/projects. These ideas/projects from the Design Jam will become part of a Community Event (date to be confirmed) enabling further feedback and iteration from local community.

This process facilitates children and young people's agency and ownership in public space design, building trust and enabling us to gain important insights into the local context of Aranui. It enables design and community to develop together, clearly outlining the problems and opportunities that exist within the Aranui streetscape and defining the key challenges. Using the outcome and ideas generated we can then work together with community to imagine/test how future improvements might be made.



- **9 Flags of Matariki** - Wednesday 21 June from 6-8pm at New Brighton Stitch-O-Mat. Fortnightly sessions to sew the 9 flags of Matariki. The flags were used for the Matariki celebrations at Kāpūtahi Rongoā, run by Pūharakekenui Living Laboratory Trust.
- **Family Volunteering Day 2023** - Styx Living Laboratory Trust, Saturday 24 June, 1.30 – 3.30pm at 32 Turners Road. The aim of this event was to plant and guard native plants at the Styx Loop Reserve, as part of the ongoing restoration of the Pūharakekenui environment. This will contribute towards the return of native fish and bird populations to the area, and give locals access to native forest and river reserves in the Northern Christchurch area.
- **Pukeko Centre Opening event – 22 June**  
The second stage of the Pukeko Centre – a multi-purpose sport and recreation space was opened by the Mayor on Thursday 22 June with supporters and funders of the project attending the event.

Waitai Coastal-Burwood-Linwood Community Board  
10 July 2023

The centre is now open for community use, by existing and new user groups, Parklands Bowling Club, Parklands Rugby Club nights, Parkview School, as well as for team indoor training and a variety of other users.



- **Climate Action Campus** held a working bee on Friday 16 June in their red zone site at 44 Cowlshaw Street in Avonside. The event was part of their pre-winter clean-up and volunteers help to weed, mulch the pathways and tidy up the tunnel houses so that the students could plant their winter crops. There was plenty for participants to do and their tamariki could get stuck in to, with their sand pit and mud kitchen available to entertain the younger ones.
- **Game Zone – a rangatahi event Friday 30 June @ He Waka Tapu**  
This new event organised by He Waka Tapu with a huge number of partners including Te Pukenga, MoE, Skills Update, NZ Police, Te Whatu Ora etc. The event provided an opportunity to rangatahi to test their gaming skills by entering an 'Esports' tournament. The event provided space for rangatahi to explore future pathway options, hear and learn from professionals with lived experience from all walks of life in one of the three 'Life Seminars' and have a try at one of the many 'Give-it-a-go' stations. Rangatahi learned about youth services, youth course, supports with employment and more.
- **Events coming-up**  
**FRESH Matariki** – 11 July 2023 He Puna Taimoana  
**Forest Run Fest** are back to Bottle Lake Forest for an event set for Sunday 20 August from 7.30am – 12pm. Participants are to meet at Bottle Lake Forest and can choose from the Half Marathon, 10km, 5km or Kids 2kms. Walkers or runners are welcome.

Waitai Coastal-Burwood-Linwood Community Board  
10 July 2023

3.4 Council Engagement and Consultation.

Topic	Date	Link
Way Safer Streets	Open for feedback until 16 July 2023	<a href="https://ccc.govt.nz/the-council/haveyoursay/show/598">https://ccc.govt.nz/the-council/haveyoursay/show/598</a>
Draft Greater Christchurch Spatial Plan	Open for feedback until 23 July 2023	<a href="https://ccc.govt.nz/the-council/haveyoursay/show/607">https://ccc.govt.nz/the-council/haveyoursay/show/607</a>
Cruising and Prohibited Times on Roads Bylaw	Open for feedback until 25 July 2023	<a href="https://ccc.govt.nz/the-council/haveyoursay/show/604">https://ccc.govt.nz/the-council/haveyoursay/show/604</a>

## 4. Governance Advice

### 4.1 Briefings

At its meeting on 8 May 2023, the Waitai Coastal-Burwood-Linwood Community Board requested that staff provide:

- An explanation of how information that is shared in Public Excluded Briefings are recorded/noted so that it can be shared later with the public.
- Information on the reasons for briefings being presented in public excluded.

For the Board's information, below is the response from the Team Leader Governance Process:

Council/Community Board briefings are informal meetings for information sharing only that allow staff or external parties to brief elected members and for elected members to seek any clarification on upcoming issues. Often briefings are sensitive and the subject of upcoming decisions. At times, briefings can also be on a matter where all of the information is not yet known or quantified and where staff are working through options to form a recommendation. At this point much of the information provided at a briefing becomes public. If not, then Council/Community Board need to resolve to consider an item in PX.

There is an inherent understanding that discussions are held in a free and frank manner which would be fettered if briefings were open to the public. The effectiveness of briefings would be greatly diminished and sensitive issues would not be discussed.

Briefing information is discoverable under the LGOIMA but briefings are not bound by formal meeting processes on procedure and minute taking. Briefings are normally private but not public excluded, which formal meetings are required to resolve. Briefings do not take minutes but notes – including attendance and any action points. The Ombudsman was clear in the guidance that briefings did not require prescriptive minutes and should not act as a de facto decision-making meeting. The Council is mindful of this approach.

More recently briefing templates have added a confidentiality section which explains why an item is confidential. This is added where possible. If not staff explain whether an item is confidential to elected members when presenting.

Members of the public can still request any briefing material and the Council would consider each request on a case-by-case basis under the LGOIMA.

Please note, the Governance Process team has recently undertaken an internal review of minute and note-taking processes. Amongst other findings, the Council is considering the possibility of more briefings either being held in public or recorded and then the recording



**Waitai Coastal-Burwood-Linwood Community Board**  
**10 July 2023**



being made publicly available. If progressed, such a decision would be on a briefing-by-briefing basis and where both the elected members present and staff were in agreement that this could be done.

## 5. Advice Provided to the Community Board

### 5.1 Sale of Alcohol Licensing Process

At its meeting on 3 November 2021, the Waikura Linwood Central-Heathcote Community Board discussed a Sale of Alcohol Licence application within Woolston and sought clarity on possible Board involvement in the Sale of Alcohol Licensing process.

The Board requested staff advice on Sale of Alcohol applications including any noted trends on the number and type of applications.

Attached for the Board's information, staff memorandum responding to this request (refer **Attachment B**).

### 5.2 Traffic Calming Measure in the Avondale Park area

At its meeting on 15 August 2022, the Waitai Coastal-Burwood Community Board received an item of correspondence from Steve Smith in relation to the tennis courts at Avondale Park and traffic calming measures in the Avondale community, especially around Avondale Park and referred these concerns to staff for investigation and response back to the Community Board by way of InfoCouncil Memorandum.

Attached for the Board's information, staff memorandum responding to this request (refer **Attachment C**).

### 5.3 Brooklands – Racing and Burnouts

At its meeting on 16 May 2023, the Waitai Coastal-Burwood Community Board received a public forum presentation from Kate Griffiths in relation to racing and burnout concerns in the Brooklands community. The Board decided to refer the issues raised to staff for investigation and response back to the Community Board by way of InfoCouncil Memorandum.

Attached for the Board's information, staff memorandum responding to this request (refer **Attachment D**).

### 5.4 Grazing Lease – The Lagoon/Anfield Street, Brooklands

For the Board's information, attached is a copy of a staff memorandum in relation to a grazing lease at The Lagoon/Anfield Street, Brooklands (refer **Attachment E**).

### 5.5 Customer Service Requests/Hybris Report

For the Board's information, attached is a copy of the May Hybris Report (refer **Attachment F**).

## Attachments Ngā Tāpirihanga



**Waitai Coastal-Burwood-Linwood Community Board**  
**10 July 2023**

No.	Title	Reference	Page
A	Waitai Coastal-Burwood-Linwood Community Board - Funding Update as at June 2023	23/982420	
B	Waitai Coastal-Burwood-Linwood Community Board - Sale of Alcohol Licensing - Staff Memorandum	23/861795	
C	Waitai Coastal-Burwood-Linwood Community Board - Avondale Park Area Traffic Calming Measures - Staff Memorandum	23/861796	
D	Waitai Coastal-Burwood-Linwood Community Board - Brooklands Community Racing and Burnouts - Staff Memorandum	23/861798	
E	Waitai Coastal-Burwood-Linwood Community Board - Grazing Lease at The Lagoon/Anfield Street, Brooklands - Staff Memorandum	23/897418	
F	Waitai Coastal-Burwood-Linwood Community Board - Hybris Report - May 2023	23/862937	

**Signatories Ngā Kaiwaitohu**

<b>Authors</b>	Cindy Sheppard - Community Board Advisor Emily Toase - Community Development Advisor Jacqui Miller - Community Recreation Advisor Rory Crawford - Community Development Advisor Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood-Linwood
<b>Approved By</b>	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood-Linwood Matthew McLintock - Manager Community Governance Team Matthew Pratt - Acting Head of Community Support and Partnerships

**Report from Waipapa Papanui-Innes-Central Community Board – 12 July 2023**

## 9. Rolleston Avenue and Park Terrace changes

Reference Te Tohutoro:	23/1107190
	Gemma Dioni, Senior Transportation Engineer
Report of Te Pou Matua:	(Gemma.Dioni@ccc.govt.nz)
	Tessa Zant, Manager Engagement (Tessa.Zant@ccc.govt.nz)
Senior Leader	Mary Richardson, General Manager Citizens & Community
Pouwhakarae:	(Mary.Richardson@ccc.govt.nz)

### Nature of Decision or Issue and Report Origin

- 1.1 The purpose of this report is to relay to the Council, as it was to the Community Board, the summary of the feedback received through the public engagement (survey) on extended changes to Park Terrace as part of the wider project to install safety improvements during the Canterbury Museum's redevelopment along Rolleston Avenue.
- 1.2 The attached staff report was considered by the Waipapa Papanui-Innes-Central Community Board at its meeting on 12 July 2023, supporting it, as it does the Council, in deliberating on the survey results, deputations directed to the Community Board meeting (viewable by the Council from the recording of the meeting livestream), and the evaluation of the trial period. The report further supported the Community Board to consider advice from staff on amendments to the changes to Park Terrace in order that the Community Board could make recommendations to the Council.

### 1. Waipapa Papanui-Innes-Central Community Board Consideration Te Whaiwhakaarotanga

Before considering its recommendations, the Board heard a number of deputations on the Rolleston Avenue and Park Terrace changes from persons and groups as listed in the minutes of its 12 July 2023 meeting (on the cover page to those is the link to the recording of the deputations).

The Board considered the views and information from the speakers, staff report, and public feedback resulting from the engagement process (separately circulated to the Board, and included for the Council as **Attachment K**), before deciding on its recommendations to the Council.

The Board accepted the officer recommendations without change in respect of its recommendations to the Council.

The Board additionally resolved to request that staff brief the Community Board on an annual basis in relation to 12 monthly reviews of the Temporary Traffic Management Plan to be undertaken if the Council accepts the recommendations.

### 2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Considers the results of the public engagement process on the changes to Park Terrace (**Attachment A**), and in doing so hear any deputations.

That the Waipapa Papanui-Innes-Central Community Board recommends that the Council:

2. Approves the changes to Rolleston Avenue (**Attachment B**) for a five year period, which is the expected duration of the Canterbury Museum redevelopment project, and will be given effect through a Temporary Traffic Management Plan;
3. Notes that the Temporary Traffic Management Plan for the changes to Rolleston Avenue is required to be reviewed on a 12-monthly basis.
4. Approves the changes to Park Terrace (**Attachment C**) for a further trial period of five years:
  - a. Retaining the changes to Park Terrace as implemented for the:
    - i. Two-way cycle way on-road
    - ii. Pedestrian refuge crossing north of Armagh Street between two-way cycleway and traffic lanes
    - iii. Speed cushions on southbound lane on approach to the crossing
    - iv. Removal of one northbound traffic lane
    - v. Reconfigured cycle / pedestrian crossing at Salisbury Street
  - b. Changing the layout at the bus stop opposite Peterborough Street to remove the in-lane bus stop and bus border arrangement, and replace it with an indented bus stop.
5. Notes that if the Council agrees to the recommendations in this report, staff will report back to the Waipapa Papanui-Innes-Central Community Board with resolutions to change the bus stop resolution under the Community Board delegation.

### 3. Waipapa Papanui-Innes-Central Community Board Decisions Under Delegation Ngā Mana kua Tukuna

#### Part C

That the Waipapa Papanui-Innes-Central Community Board:

1. Notes it has considered the results of the public engagement process on the changes to Park Terrace (**Attachment A**), and the deputations heard on the report.
2. Requests that staff brief the Community Board on an annual basis in relation to 12 monthly reviews of the Temporary Traffic Management Plan to be undertaken if the Council accepts the recommendations.

Emma Norrish/Pauline Cotter

### 4. Waipapa Papanui-Innes-Central Community Board Recommendation to Council

#### Part A












That the Council:

1. Approves the changes to Rolleston Avenue (**Attachment B**) for a five year period, which is the expected duration of the Canterbury Museum redevelopment project, and will be given effect through a Temporary Traffic Management Plan.
2. Notes that the Temporary Traffic Management Plan for the changes to Rolleston Avenue is required to be reviewed on a 12-monthly basis.

3. Approves the changes to Park Terrace (**Attachment C**) for a further trial period of five years:
  - a. Retaining the changes to Park Terrace as implemented for the:
    - i. Two-way cycle way on-road
    - ii. Pedestrian refuge crossing north of Armagh Street between two-way cycleway and traffic lanes
    - iii. Speed cushions on southbound lane on approach to the crossing
    - iv. Removal of one northbound traffic lane
    - v. Reconfigured cycle / pedestrian crossing at Salisbury Street
  - b. Changing the layout at the bus stop opposite Peterborough Street to remove the in-lane bus stop and bus border arrangement, and replace it with an indented bus stop.
4. Notes that if the Council agrees to the recommendations in this report, staff will report back to the Waipapa Papanui-Innes-Central Community Board with resolutions to change the bus stop resolution under the Community Board delegation.

## Attachments Ngā Tāpirihanga

No.	Report Title	Reference	Page
1	Rolleston Avenue and Park Terrace changes	23/1058327	104

No.	Title	Reference	Page
A 	Summary of survey results ( <i>Under Separate Cover</i> )	23/1067595	
B 	Rolleston Avenue - For Approval Plan ( <i>Under Separate Cover</i> )	23/1001002	
C 	Park Terrace - For Approval Plan ( <i>Under Separate Cover</i> )	23/1047987	
D 	Memo to Councillors and ELT (August 2022) ( <i>Under Separate Cover</i> )	22/1173654	
E 	Memo to Councillors and ELT (January 2023) ( <i>Under Separate Cover</i> )	22/1644122	
F 	Community views - Hybris tickets ( <i>Under Separate Cover</i> )	23/1008076	
G 	Park Tce - Background information to support the design ( <i>Under Separate Cover</i> )	23/1066357	
H 	QTP report - independent analysis ( <i>Under Separate Cover</i> )	23/1008912	
I 	Abley report - independent options analysis ( <i>Under Separate Cover</i> )	23/1001024	
J 	Alternative options for Park Tce Plans ( <i>Under Separate Cover</i> )	23/1001057	
K 	Park Terrace feedback - For Community Board and Council - redacted 25.07.23 ( <i>Under Separate Cover</i> )	23/1174569	

## Rolleston Avenue and Park Terrace changes

Reference / Te Tohutoro: 23/1058327

Report of / Te Pou  
Matua:

Gemma Dioni, Senior Transportation Engineer,  
Gemma.Dioni@ccc.govt.nz  
Tessa Zant, Manager Engagement, Tessa.Zant@ccc.govt.nz

Senior Manager /  
Pouwhakarae:

Mary Richardson, General Manager Citizens & Community  
(Mary.Richardson@ccc.govt.nz)

### 1. Nature of Decision or Issue and Report Origin

- 1.1 The purpose of this report is to provide the Waipapa Papanui-Innes-Central Community Board with a summary of submissions received through the public engagement (survey) on extended changes to Park Terrace as part of the wider project to install safety improvements during the Canterbury Museum's redevelopment along Rolleston Avenue. This report also provides an evaluation of the four-week trial period and an assessment of options for Park Terrace. Staff have analysed the results and make recommendations regarding the Temporary Traffic Management Plan (TTMP) for Rolleston Avenue and propose an alternative option for the changes to Park Terrace.
- 1.2 This report is intended to support the Community Board to deliberate on both the survey results and depositions, the evaluation of the trial period, and consider advice from staff on amendments to the changes to Park Terrace. The Community Board will then be in a good position to make recommendations to the Council regarding the changes.
- 1.3 The decisions in this report are of medium significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined primarily by the high level of community interest in the changes to Rolleston Avenue and Park Terrace. The public consultation outlined in this report and in the attachments reflect this assessment.

### 2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Considers the results of the public engagement process on the changes to Park Terrace (**Attachment A**), and in doing so hear any depositions.

That the Waipapa Papanui-Innes-Central Community Board recommends that the Council:

2. Approves the changes to Rolleston Avenue (**Attachment B**) for a five year period, which is the expected duration of the Canterbury Museum redevelopment project, and will be given effect through a Temporary Traffic Management Plan;
3. Notes that the Temporary Traffic Management Plan for the changes to Rolleston Avenue is required to be reviewed on a 12-monthly basis.
4. Approves the changes to Park Terrace (**Attachment C**) for a further trial period of five years:
  - a. Retaining the changes to Park Terrace as implemented for the:
    - i. Two-way cycle way on-road
    - ii. Pedestrian refuge crossing north of Armagh Street between two-way cycleway and traffic lanes

- iii. Speed cushions on southbound lane on approach to the crossing
- iv. Removal of one northbound traffic lane
- v. Reconfigured cycle / pedestrian crossing at Salisbury Street
- b. Changing the layout at the bus stop opposite Peterborough Street to remove the in-lane bus stop and bus border arrangement, and replace it with an indented bus stop.
- 5. Notes that if the Council agrees to the recommendations in this report, staff will report back to the Waipapa Papanui-Innes-Central Community Board with resolutions to change the bus stop resolution under the Community Board delegation.

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 The recommendations in this report fulfil a staff commitment to report back to the Community Board and Council on the results of public engagement on temporary changes to Park Terrace, which was open for feedback via a survey from 29 May to 11 June 2023. The recommendations also consider staff data analysis at the location and an independent report on options.
- 3.2 Concerns were raised regarding the changes to Park Terrace when the construction works (under a TTMP) commenced, therefore additional options have been considered and assessed by both staff and independent consultants. Taking into account this analysis, early stakeholder engagement and the public feedback received through the survey, staff recommend leaving the changes in place for a further five years, with an additional change of layout at the bus stop opposite Peterborough Street to remove the in-lane bus stop and bus border arrangement. This will instead be an indented bus stop.
- 3.3 Leaving the changes to Park Terrace in place with the change to an indented bus stop will address the safety concerns raised by the community around the bus stop being in the traffic lane. This will also improve the perceived delays from traffic exiting Kilmore Street.
- 3.4 The TTMP for the changes to Rolleston Avenue in the vicinity of the museum site is necessary for the museum redevelopment project. The redevelopment project is scheduled to be completed in approximately five years, therefore the TTMP needs to remain in place for this duration to ensure safety to all road users. For consistency across both Rolleston Avenue and Park Terrace, staff also recommend that the changes to Park Terrace are in place for five years.

### 4. Detail Te Whakamahuki

- 4.1 In August 2022 the project team for Canterbury Museum's multi-million dollar redevelopment engaged with the Transport team on easements that were required to support the closure of the museum, and the reduced space available outside the museum on Rolleston Avenue due to construction requirements.
- 4.2 To enable the museum works, a number of changes were required for people travelling on Rolleston Avenue. This included moving cyclists on-road to help ease congestion on this busy shared path and to make it safer for all users. Safety concerns were also identified on Park Terrace, resulting in reducing one lane of traffic and adding a separate cycleway.
- 4.3 On 31 August 2022 staff informed both Elected Members and the Executive Leadership Team on the proposed project related to the section of Rolleston Avenue via memo (**Attachment D**). This was followed up with a further memo on 9 January 2023 (**Attachment E**), after staff had engaged with immediately affected stakeholders on Rolleston Avenue and Park Terrace.

- 4.4 The Rolleston Avenue changes are given effect through a TTMP. The TTMP will need to be in place for the duration of the museum redevelopment project, which is expected to be approximately five years. The changes to Rolleston Avenue include:
- Moving cyclists from the existing shared path to a two-way on-road cycleway on the western side of Rolleston Avenue to reduce the demands on the remaining path width for pedestrian safety.
  - Providing a new crossing point south of the museum as the existing zebra crossing will be closed and the pedestrian crossing markings will be removed.
  - Traffic calming to support lower speeds in locations where there are lots of people travelling on many different modes.
  - Relocating tour coaches from outside the museum and botanic gardens to the north side of Hereford Street. The current tour coach parking on Rolleston Avenue will be converted to parking spaces.
  - Creating P3 school parking on the south side of Gloucester Street to increase the number of spaces available for pick-up and drop-off.
- 4.5 The proposed changes to Park Terrace included reducing northbound traffic to one lane and extending the cycleway to Salisbury Street and the bridge into Hagley Park, providing an opportunity to improve the crossing point on Park Terrace at Salisbury Street. Groups of school children have been observed crossing at this point where there are two lanes of northbound traffic travelling at speed making it difficult to judge a safe crossing opportunity. To save the Council time and money, low-cost materials were used to make improvements that could be implemented at the same time as the Rolleston Avenue works. Further detail on the changes to Park Terrace are included in **Attachment G**.
- 4.6 At its meeting on 14 March 2023 the Council was given an update on the proposed changes to Rolleston Avenue and Park Terrace. It also approved parking restrictions on Gloucester Street and Hereford Street to support the changes on Rolleston Avenue. This report to Council included a summary of engagement with affected stakeholders, which was undertaken between December 2022 and January 2023.
- 4.7 The initial construction works for Park Terrace were given effect through the TTMP. However, when construction started on 17 April 2023, a northbound lane closure that was put in place to manage traffic during the works created additional delays for northbound journeys particularly on Montreal Street. This raised some concerns by Council.
- 4.8 On 16 May 2023 at a Council briefing outlining the proposed changes to Park Terrace, staff advised that it was preferable that the changes remain in place for approximately 10 weeks. This would allow time for a four-week trial period, community engagement, evaluation of the trial and an assessment of options for Park Terrace to occur. A survey was open from 29 May to 12 June 2023 to seek public views (further detail is included in the section on Community Views and Preferences below).
- 4.9 At the 7 June 2023 Council meeting, Notices of Motion were put forward to remove the changes to Park Terrace and clarify the delegations under which the TTMP was implemented. The Council did not pass these Notices of Motion. At this time, the survey was still open for public feedback, with results to be reported back to the Community Board and Council for formal approval of any changes. With the additional concern raised at Council, the Park Terrace work was put on hold until this public engagement period could be completed. Once the temporary traffic measures associated with the construction works were removed, the traffic flow evened out with the new layout.



## 5. Community Views and Preferences Ngā mariu ā-Hāpori

- 5.1 During the design process staff identified safety issues for pedestrians and cyclists that extended from Rolleston Avenue through to the Park Terrace/Salisbury Street intersection. Some of these concerns have been previously reported by the public and captured in the Hybris Ticketing system and provided in **Attachment F**.

### Engagement on the changes to Rolleston Ave and Park Terrace

- 5.2 From 2 September 2023 until 3 October 2023, the Council consulted on both temporary and permanent easements for the Canterbury Museum redevelopment and informed the public that the temporary easement would reduce the width of the well-used shared path on Rolleston Avenue.
- 5.3 The public were advised that if the museum easements were approved then a separate transport project would be trialled during the construction period to improve the safety of people travelling along Rolleston Avenue through to Park Terrace, particularly for those who walk, scoot and cycle.
- 5.4 Following the Council's decision to grant the museum temporary easements (for up to 5 years)<sup>1</sup>, staff engaged with stakeholders from 8 December 2023 to 2 March 2023 on the changes to Rolleston Ave and Park Terrace.
- 5.5 Before work started in April 2023, the Council staff delivered a start work notice to all businesses, residents and stakeholders along Rolleston Avenue and Park Terrace up to and including Salisbury Street at the Park Terrace end, an email was sent to a wide range of local stakeholders and advocacy groups and the contractor undertook further face-to-face communications with the schools and other businesses.
- 5.6 On 13 April 2023, a Newsline story was published informing the public that work would commence after the Christchurch Marathon on 17 April 2023.
- 5.7 At the 16 May 2023 briefing to Council, the Victoria Neighbourhood Association and Victoria Street Business Precinct were suggested as a potential additional party to engage with. A further email was sent to these parties, inviting them to a meeting with staff. This offer was not taken up.

### Consultation on the Park Terrace Changes

- 5.8 In accordance with section 78 of the Local Government Act 2002, a road user survey was set up to understand how the trial changes to Park Terrace had affected user journeys across all travel modes.
- 5.9 The survey opened on 29 May 2023 and remained online until 12 June 2023. It was publicised via email to a wide range of central city stakeholder and advocacy groups as well as through social media posts.
- 5.10 The survey asked users the following:
- What part of the city they live in;
  - How they most often travelled when using park Terrace;
  - How the change shad affected their journey;
  - Left space for them to leave a comment.
- 5.11 The survey received 4,102 responses – a significantly higher response rate than the usual engagement surveys. Of the respondents 2032 (50%) were car drivers, 1334 (33%) were

<sup>1</sup> CNCL/2022/1123 link to 30 November 2022 report?

cyclists, 419 (10%) were walkers and the remaining 319 respondents were either passengers in cars, motorbike or scooter users, or used a combination of transport modes.

How have the recent changes on Park Terrace affected your journey?							
	Car driver	Car passenger	Walk	Cycle	Scooter	Motor bike	Other
There's been no change	303 (15%)	24 (20%)	32 (8%)	43 (3%)	2 (5%)	2 (14%)	7 (5%)
They've made it better	216 (11%)	14 (11%)	263 (63%)	1178 (88%)	26 (62%)	2 (14%)	42 (30%)
They've made it worse	1484 (73%)	81 (66%)	107 (26%)	86 (6%)	12 (29%)	10 (71%)	82 (59%)
Not sure / don't know	29 (1%)	4 (3%)	17 (4%)	27 (2%)	2 (5%)	0	7 (5%)
	100%	100%	100%	100%	100%	100%	100%

5.12 The responses to the survey were roughly split over how the changes to Park Terrace had impacted people's journeys. Car drivers and passengers were more likely to feel the changes have negatively impacted their journey and cyclists were more likely to say the changes have positively impacted their journey.

5.13 A full breakdown and analysis of the results are provided in **Attachment A**.

## 6. Monitoring and evaluation

6.1 As part of the four-week trial period for the changes to Park Terrace, staff monitored the traffic and impacts on the affected part of the network. An independent analysis has been completed by consultants of all the data collected regarding Park Terrace. The QTP review is provided in **Attachment H**, and the findings are summarised in this section.

6.2 Part of the process to identify the safety concerns associated with the Rolleston Avenue and Park Terrace included collecting traffic count and speed data during February 2023 prior to the work being implemented (in summertime). Further data was collected in June 2023 following implementation (in wintertime). The tables below show volumes and speed data:

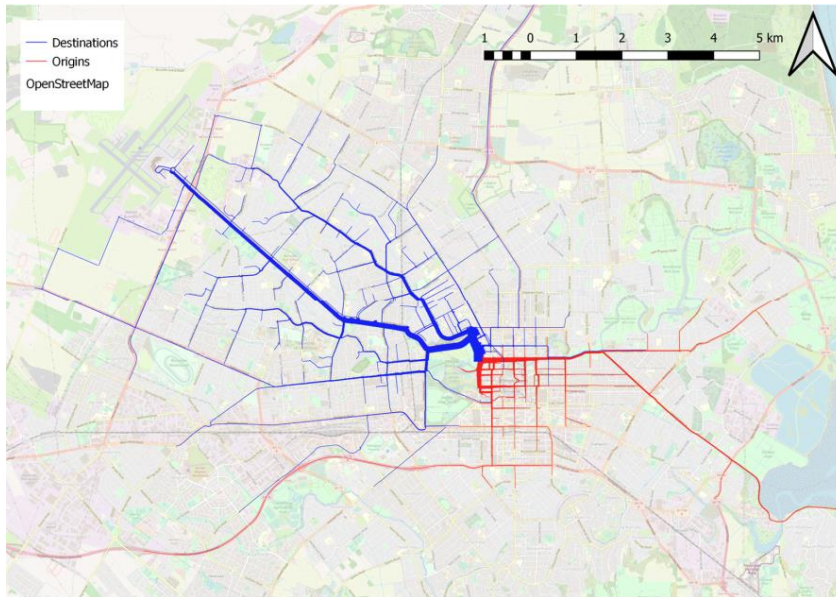
	Park Terrace (50km/h) Feb 23		Park Terrace (50km/h) Jun 23	
Volume& speeds	Northbound	Southbound	Northbound	Southbound
Volume (7-day average)	10,450	5,170	9,137	4,527
Mean speed	52.4 km/h	54 km/h	45.8 km/h	42 km/h
85%ile speed	58.0 km/h	44.9 km/h	51 km/h	51 km/h
% of drivers travelling over the speed limit	63.4%	31.5%	18.7%	16.8%

	Rolleston Ave (30km/h) Feb 23		Rolleston Ave (30km/h) Jun 23	
Volume& speeds	Northbound	Southbound	Northbound	southbound
Volume (7-day average)	3,247	3,979	2,251	3,134
Mean speed	32.3 km/h	33.6 km/h	26.3 km/h	25.5 km/h
85%ile speed	40.0 km/h	40 km/h	31.9 km/h	31.9 km/h
% of drivers travelling over the speed limit	64.6%%	73.1%	23.1%	22.5%

- 6.3 The speed data in the table above shows that speeding was an issue on Park Terrace prior to the implementation of the changes with over 60% of northbound vehicles exceeding the posted speed limit of 50km/h. Regardless of the cause of a crash, speed is the difference between someone being able to walk away relatively unharmed or being seriously injured or killed. Reducing the operating speed vehicles travel on the network, creates safer outcomes for our communities.
- 6.4 Throughout the four-week trial period for the change to Park Terrace, Council staff also collected data on:
- Travel time data for general traffic on routes potentially affected by the works from Traffic Watcher.
  - Traffic signal SCATS data for the Kilmore/Park intersection.
  - Traffic counts undertaken at Armagh/Park, Kilmore/Park and Park/Salisbury intersection.
  - Traffic queue counts for Kilmore Street approach to Park Terrace
  - Cycle tube counts on Park Terrace and in the cycleway.
  - Bus boarding numbers and journey times between two bus stops to understand dwell times and associated impacts of bus boarders in the main traffic lane.
- 6.5 This data and a summary of the changes to Park Terrace are included in **Attachment G**.

#### General traffic travel times

- 6.6 QTP found that when comparing data from May 2022 and May 2023, additional travel time delay is most likely to be from changes in demand related to wider Central City changes during this period, rather than the changes to Park Terrace. Inspection of both TomTom link probe samples and SCATS loop counts confirms apparent substantial reassignment of Northbound traffic from Park Terrace south of Kilmore Street, both to Kilmore Street (and consequently Park Terrace), but also to alternative routes including Victoria Street and Montreal Street. Further investigations could have been undertaken using data from earlier in 2023 prior to the implementation of the changes but would likely be affected by seasonal variation.
- 6.7 The origin and destination of vehicle users of Park Terrace north of Kilmore Street for northbound journeys are shown below. The average trip length of this is 5.6 kilometres. Further analysis shows that 56% of northbound users have origins on Kilmore Street, 61% of northbound users have destinations via Harper Avenue.



Origin and destination data showing where vehicles have originated (data source: TomTom).

- 6.8 The TomTom data daily-average total trip time for the average journey of 5.6km:

Before changes	10.4 minutes
After changes	+ 9.8 seconds
Percentage change	+1.6%

- 6.9 The data suggests an increase in delays in the month following implementation (compared to the previous year), the bulk of the above changes clearly appear to result primarily from wider changes, given the net increase of traffic on the network. For example, there is also increased overall demand to the north of Salisbury Street.
- 6.10 The delay analysis above does not take into account traffic signal control changes introduced on 8 June 2023 to mitigate delays, as part of on-going operational optimisation. Therefore, the delays on Kilmore Street (using May 2023 analysis) are likely to be over-stated, compared to post-8 June performance. Transport staff will continue to monitor for delays and make further changes to the traffic signal phasing if appropriate.
- 6.11 While the Park Terrace northbound approach has also dropped from two approach lanes to a single lane, maximum queue lengths are typically 10 vehicles (50m) or less and always clear within a single traffic signal cycle.

#### General traffic – Kilmore Street approach

- 6.12 On Kilmore Street, queues that were previously spread over two traffic lanes are now combined into a single lane. Additionally, the loss of a lane has reduced capacity for this movement from 1,230 to 640 vehicles per hour. However, prior to the changes, peak vehicle demand for this movement was 693 (during the evening peak hour) which equates to only 56% of the available capacity available at the time (so any excess capacity was not being utilised).
- 6.13 With the changes, the amount of traffic making the right turn has changed only slightly (to 606, a reduction of 87 or 12%). So, the movement is now operating close to its capacity during the busiest parts of the day (peaks of the peak periods), but well within capacity at other times.

- 6.14 Up to a maximum of 14 vehicles should be able to make the right turn every signal cycle (the signals can be adapted to balance queues and apportion time where required). The post-implementation queuing data shows that average queues lengths are:
- 5 vehicles during the morning peak period
  - 3 vehicles during the inter-peak period
  - 8 vehicles during the evening peak period.
- 6.15 The absolute maximum observed queue length was 16 vehicles. Queues formed only very occasionally, with the greatest number of queues being during the mid-afternoon (between 3:45pm and 4:00pm), when 11 instances were observed. In these instances where the queue length exceeds the maximum throughput of 14 vehicles per green light, then the remaining one or two vehicles had to wait for the next green light. This means that out of the 3,389 vehicles that made the right turn per day, only around 50 (or 1.5%) did not get through in a single green phase and therefore experienced additional delay (typically around 30 seconds).
- 6.16 As noted above, the traffic signal timings at this intersection were altered on 8 June 2023 to provide more green time to Kilmore Street during the PM peak period. Therefore, for this period, the observed Kilmore Street queues on the survey date of 30 May 2023 are likely to over-state the current (post 8 June) queues.

#### **In-lane bus stop**

- 6.17 QTP also analysed data provided by Environment Canterbury in regard to the bus route and stop. Data relating to northbound weekday observed bus boardings between 1 May and 13 June 2023 at the stop near Peterborough Street are summarised below by period:

Period	Average number of boarding	Maximum number observed boarding
morning peak period (0700-0900)	0.6 per day	2
inter-peak period (0900-1600)	4.4 per day	6
evening peak period (1600-1800)	3.6 per day	7

- 6.18 Based on the time it takes these passengers to board, then the duration the bus is stopped is summarised below:

Period	Average stopping time (seconds)	Maximum stopping time (seconds)	Bus being stopped for an average total	Probability of a motorist being delayed by a bus stopping
morning peak (0700-0900)	6	13	18 seconds out of 7,200 seconds	0.2%
inter-peak (0900-1600)	6	29	83 seconds out of 25,200 seconds	0.3%
evening peak (1600-1800)	9	33	34 seconds out of 7,200 seconds	0.5%



- 6.19 QTP concluded that the very low probability and relatively small effect of motorists being delayed by bus boardings occurring in the traffic lane results in an impact that is less than that of a typical pedestrian crossing or signalised intersection.

### Cycle numbers post-implementation

- 6.20 In addition to the Council tube counts, QTP provided information from the Strava application. They provided the following commentary:
- Strava only measures the routes of users of the application (who tend to be the keener cyclists). Comparing to Smart Counters (which count 100% of trips), typical sample rates from Strava are currently around 5.8% of all cyclists in this area. But if the sample is expanded, it can provide an estimate of the (changes) in daily cycle demand, on a link-by-link basis.
  - North of the Antigua Bridge, daily cycle use rose from around 1,300/day (May 2022) to around 1,450/day in May 2023.
  - Over the Armagh Bridge, daily cycle use remained broadly static, at around 1,250/day between May 2022 and May 2023.
  - South of Armagh St however, total cycle use is estimated to have risen from 1,320 to 1,450/day, or +10%.
  - North of Armagh Street, total cycle use (including via the parallel path inside Hagley Park) is estimated to have risen from 640 to 810/day, or +26% in the year between May 2022 and May 2023 (the month after the scheme was implemented).
- 6.21 Council staff reviewed the cycle tube count data from June 2023. When compared to the user numbers and speeds on the shared path, this data also shows that there has been an increase in the number of people riding along Rolleston Avenue (excluding people who rode on the carriageway).
- 6.22 The tube count data shows that people riding bicycles in the separated cycleway are travelling at speeds, that if mixed again with people walking, could make it feel quite uncomfortable, particularly for more vulnerable pedestrians (elderly, mobility impaired, people with visual and hearing impairments, neurodivergent citizens).

#### Rolleston Avenue (Worcester to Gloucester – Jun 2023)

5 Day Average			7 Day Average			85%ile Speed		Mean Speed	
North	South	Both	North	South	Both	North	South	North	South
976.0	1,079.0	2,055.0	805.0	863.0	1,668.0	25.9	26.6	21.9	22.4

- 6.23 The highest number of people riding on the cycleway on Rolleston Avenue between Worcester Street and Gloucester Street was 2242 over a 24-hour period on Wednesday 14 June 2023, with 2054 trips between 7am and 7pm.

#### Park Terrace (Kilmore to Peterborough – Jun 2023)

5 Day Average			7 Day Average			85%ile Speed		Mean Speed	
North	South	Both	North	South	Both	North	South	North	South
353.0	237.0	590.0	300.0	192.0	492.0	27.9	26.3	23.2	22.0

- 6.24 The highest number of people riding on the cycleway on Park Terrace between Kilmore Street and Peterborough Street was 642 over a 24-hour period on Wednesday 14 June 2023, with 591 trips between 7am and 7pm.
- 6.25 An intersection count was undertaken at the Armagh/Rolleston/Park to understand the number of people walking and cycling at this location. There were 652 people walking and cycling through this intersection between 0800-0900 hours, with 370 users turning from the Hagley Park entrance and heading south to Rolleston Avenue. This was similar in the evening peak period between 5pm and 6pm, which was the busiest time when 510 users were counted at the intersection and the highest demand movement was the left turn from Rolleston Avenue into the park.

## 7. Preferred option for Park Terrace

- 7.1 Seven options have been considered for the Park Terrace section between Armagh Street and Salisbury Street). An independent design review of the options has been completed by consultants, Abley. This review also considered the alignment with strategic transport direction, user comfort and perception of safety and alignment with best practice guidance. The Abley report is provided in **Attachment I**.
- 7.2 All options include completing the works on Salisbury Street at Park Terrace that were not completed when the project was put on hold. This is because people walking and travelling south along Park Terrace have little to no visibility when crossing the exit lane into Salisbury Street from the north.
- 7.3 The options considered are listed in the table below. Cost estimates have been completed for construction costs and traffic management required for implementation only. The estimates exclude any design time, contract management, and environmental management/tree protection plans. These are estimates only and have not been priced by a contractor. The plans are provided in **Attachment J**.

Option	Design	Cost estimates
Option 1 (currently implemented)	Retain the changes to Park Terrace as implemented: <ul style="list-style-type: none"> <li>Two-way cycle way on-road.</li> <li>Pedestrian refuge crossing north of Armagh Street between two-way cycleway and traffic lanes.</li> <li>Speed cushions on southbound lane on approach to the crossing.</li> <li>Removal of one northbound traffic lane.</li> <li>Reconfigured cycle / pedestrian crossing at Salisbury Street</li> </ul>	\$60,000 (the remainder of the work to be completed after the project was put on hold)
<b>Option 2 (preferred option)</b>	<b>Option 2 is the same as retaining what has been implemented aside from a change of layout at the bus stop opposite Peterborough Street to remove the in-lane bus stop and bus border arrangement.</b>	<b>\$150,000</b>
Option 3	Terminates the separated two-way cycling facility at the Peterborough Street bus stop and directs people on bicycles onto the existing shared path. This option reintroduces two lanes north of Kilmore Street by converting the flush median to a northbound traffic lane.	\$150,000

Option	Design	Cost estimates
Option 4	Terminates the separated two-way cycling facility at the 30/50 km/h speed limit boundary just south of Kilmore Street and directs people on bicycles onto the existing shared path. All works are removed north of Kilmore Street.	\$145,000
Option 5	Option 5 is the same as Option 4 south of Kilmore Street. North of Kilmore Street, the existing shared path is widened, and a raised signalised crossing is introduced at the Salisbury Street intersection.	\$575,000
Option 6	Option 6 removes the two-way cycle facility back to the Armagh Street entrance and people on bicycles are directed on to the existing shared path.	\$165,000
Option 7	Option 7 is generally the same as Option 6 however, the existing shared pathway is widened through to Salisbury Street to 3.5 metres. <sup>2</sup> As per Option 5 a raised signalised crossing is introduced at Salisbury Street.	\$710,000

#### 7.4 In summary the Abley review concluded:

- 7.4.1 The option assessment undertaken in this review has considered a range of matters. The options that include use of the shared path for all or part of Park Terrace, even if widened slightly, raise safety, user comfort and best practice design concerns. They also do not align well with the intent of An Accessible City as they retain road space for car travel when the route is intended to prioritise public transport, walking and cycling.
- 7.4.2 If the shared path options included a 4m shared path this would go some way to alleviate the concerns raised around the shared path option. However, a 4m width may be unachievable at this location due to the riverbank and existing lamp posts.
- 7.4.3 The options that retain two northbound traffic lanes without pedestrian/cycle crossing priority at Salisbury Street also raise safety and accessibility concerns. Option 1 and 2 provide the best alignment with the matters considered.
- 7.4.4 Option 2 changes the bus stop opposite The George to be indented rather than functioning as an in-line stop (bus boarder) as it does in Option 1. This will help alleviate current delay concerns from some road users but does not align with the intent of An Accessible City that this street provides public transport priority.
- 7.4.5 Overall, Options 1 and 2 provide the best alignment with safety, accessibility outcomes and design guidance. They also deliver on the intent of An Accessible City.

#### 7.5 Advice was sought from the Council's Environmental Planner on any implications for completing work alongside the Ōtākaro Avon River. Any works alongside the river, will require:

- 7.5.1 Environmental Management Plan
- 7.5.2 Tree Protection Management Plan and arborist supervision (CSS, Part 1 Section 22.3 / District Plan section 9.4.) for works occurring within the Protection Zones of existing trees and works within the dripline / Protection Zone of existing trees.

<sup>2</sup> Note that the cost of *only* widening the shared path is \$286,700, however, this is not considered to be a viable option.

- 7.6 Having considered the results of the public survey and the review of data by QTP, along with the Abley recommendations, Council staff determine that the preferred option is **Option 2:** retaining what has been implemented at Park Terrace with a change of layout at the bus stop opposite Peterborough Street to remove the in-lane bus stop and bus border arrangement. Under this option, the bus stop will be changed to an indented bus bay. The two-way cycleway will then be moved closer to the river and some new footpath will be required.

## 8. Alternative Options Considered Ētahi atu Kōwhiringa

### Rolleston Avenue

- 8.1 An alternative to a TTMP would be to consider permanent changes to the area. If the changes were made permanent there would be no ongoing TTMP monitoring or renewal costs, and any replacement costs become part of the maintenance contract. However, as the TTMP is related to the museum redevelopment project, it is preferable to keep the TTMP in place. The TTMP is required to be renewed every 12 months, therefore there is an opportunity to assess the safety issues annually.
- 8.2 Another alternative for Rolleston Ave could be to implement the TTMP using alternative materials. This would involve removing the black bollards and to implement standard orange temporary traffic management such as cones and barriers that would require daily checks by the Site Traffic Management Supervisor. This is a more labour-intensive approach at a higher cost to Council, therefore, it is not recommended.

### Park Terrace

- 8.3 Seven alternative options for Park Terrace are discussed above in section.
- 8.4 If the Community Board do not agree with the preferred option recommended in this report, there will be additional considerations for options where the SCAPE Solidarity Grid is affected:
- 8.4.1 Streetlamps from 21 cities around the globe were gifted to Christchurch as a gesture of solidarity with the city during the recovery and rebuild process. The installation is known as Solidarity Grid. The streetlamps installed along Park Terrace have been located on both sides of the existing path.
- 8.4.2 Options that widen the existing shared path (Options 5 and 7) towards the kerb could result in the columns being within the pathway. While the Abley review suggested a 4m wide path, only a 3.5m path has been considered to minimise the effect on the Scape artwork. Changes to the streetlamps would be an additional cost to the estimates below.

## 9. Policy Framework Implications Ngā Hiraunga ā- Kaupapa here

### Strategic Alignment Te Rautaki Tīaroaro

- 9.1 Council's strategic priorities have been considered in formulating the recommendations in this report, including, enabling active and connected communities, and meeting the challenge of climate change through every means available.
- 9.2 An Accessible City is the strategic document for guiding transport choices in the Central City. This guide identifies Park Terrace as a street that should prioritise active transport with a local access function for vehicle traffic.
- 9.3 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
- 9.4 Transport
- 9.4.1 Activity: Transport

- Level of Service: 10.0.2 Increase the share of non-car modes in daily trips -  $\geq 36\%$  of trips undertaken by non-car modes
- Level of Service: 10.0.6.1 Reduce the number of death and serious injury crashes on the local road network -  $\leq 100$  crashes
- Level of Service: 10.0.41 Reduce emissions and greenhouse gases related to transport -  $\leq 1.10$  million tonnes of CO<sub>2</sub> equivalents
- Level of Service: 10.5.2 Improve the perception that Christchurch is a cycling friendly city -  $\geq 66\%$  resident satisfaction
- Level of Service: 10.5.39 Increase the numbers of people cycling into the central city -  $\geq 1,900$  cyclists
- Level of Service: 16.0.10 Maintain the perception that Christchurch is a walking friendly city -  $\geq 85\%$  resident satisfaction

### **Policy Consistency Te Whai Kaupapa here**

9.5 The changes made to Rolleston Avenue and Park Terrace are consistent with Council's Plans and Policies, in particular:

9.5.1 The changes made align with road safety and liveable streets goals in the Christchurch Transport Strategic Plan 2012–2042, and similarly in the draft Transport Plan (safe streets).

9.5.2 The changes made align with Kia tūroa te Ao - Ōtautahi Christchurch Climate Resilience Strategy as set out in the Climate Change Impact Considerations section below.

9.6 Improving safety on local roads is a national priority under the principles and guidance of the Te Ara ki te Ora Road to Zero - New Zealand's road safety strategy for 2020-2030. Increasing the safety and accessibility of our footpaths, shared paths, cycle lanes and cycle paths, and encouraging active modes of transport is one of several focus areas to achieve this.

### **Impact on Mana Whenua Ngā Whai Take Mana Whenua**

9.7 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does specifically impact Mana Whenua, their culture and traditions.

9.8 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.

9.9 Mana whenua have interests in the Avon Otakaro River. For any minor work alongside the river there is no statutory requirement for consultation. For any more significant works than what has been implemented, additional consultation with mana whenua should be undertaken.

### **Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi**

9.10 The decisions in this report are likely to:

9.10.1 Contribute positively to adaptation to the impacts of climate change.

9.10.2 Contribute positively to emissions reductions.

9.11 The Rolleston Avenue changes and the Park Terrace changes, include a bi-directional cycle path installed on the west side of the street, which will have a net positive impact for the climate by helping to reduce transport emissions.

9.12 Cycleways are a key part of council's emissions reduction efforts by providing a safe, low emission way for residents to move around the city. Removing the cycleway would make it



more difficult to achieve the district's greenhouse gas emissions targets and would be inconsistent with the goals of the council's climate strategy.

- 9.13 As the cycleway has only been open for a short time, it would be difficult to accurately estimate total emissions reduction as a result of the cycleway's utilisation. The QTP report noted that any increases in traffic delays, or associated increase in emissions from the wider area were unlikely to be caused by the cycleway itself - 'most of the change in delays in the vicinity of the cycleway are likely to be related to wider Central City changes rather than brought about by the scheme'.
- 9.14 The Rolleston Avenue and Park Terrace shared paths had a broad variety of users travelling at a range of speeds: recreational walkers, people visiting the botanic gardens, hospital, school children, festival-goers, local residents and central city commuters. This creates conflicts and discomfort, and so staff consider that providing a separate path for higher speed cyclists is considered beneficial in this location as part of the wider safety considerations with the museum redevelopment project.
- 9.15 The National Emissions Reduction Plan (ERP) states we will have to 'substantially improve infrastructure for walking and cycling' to meet our emissions targets (including a 20% reduction in light Vehicle Kilometres Travelled by 2035 - required under the ERP). Improving the quality of cycling infrastructure is also a key part of the Ministry of Transport and Waka Kotahi's efforts to decarbonise the transport system, so removing or reducing the quality of the cycleway would seem inconsistent with national direction.

#### **Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā**

- 9.16 This proposal improves accessibility for people walking and cycling, by providing a safer means of accessing and using our street network. The delays for vehicular traffic have been mitigated by traffic signal changes.

## **10. Resource Implications Ngā Hīraunga Rauemi**

### **Capex/Opex Ngā Utu Whakahaere**

- 10.1 Cost to Implement the Rolleston Ave TTMP and the Park Terrace Changes – \$550,000 (already incurred). There is an additional cost of \$150,000 to complete the works at Salisbury Street/ Park Terrace to improve the safety of people walking who currently have little to no visibility to the north when crossing the slip lane, and make the recommended changes to the bus stop.
- 10.2 Maintenance/Ongoing costs – Traffic Operations Minor Road Safety Budget.
- 10.3 Funding Source – Traffic Operations Minor Road Safety Budget.

### **Other He mea anō**

- 10.4 None identified.

## **11. Legal Implications Ngā Hīraunga ā-Ture**

### **Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa**

- 11.1 The statutory powers to undertake the proposals in this report are as follows:
- 11.1.1 Section 342 of the Local Government Act 1974 (**LGA74**), which provides that the Council may, in the manner set out in Schedule 10, stop any road in the district or:
- (b) Close any road to traffic or any specified type of traffic (including pedestrian traffic) on a temporary basis in accordance with that Schedule and impose or permit the imposition charges as provided for in that Schedule 10

11.1.2 Clause 11 of Schedule 10 of the LGA74, which provides:

- 11 The Council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police and the New Zealand Transport Agency, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic)—
  - (a) while the road, or any drain, water race, pipe, or apparatus under, upon, or over the road is being constructed or repaired; or
  - (b) where, in order to resolve problems associated with traffic operations on a road network, experimental diversions of traffic are required; or
  - (c) during a period when public disorder exists or is anticipated; or
  - (d) when for any reason it is considered desirable that traffic should be temporarily diverted to other roads;
- 11.2 The Council has delegated these powers to the Chief Executive, who has in turn delegated them to staff. Staff exercised the power sub-delegated to them in clause 11(b) of Schedule 10.
- 11.3 The recommendations in this report would see the Community Board recommend that the Council approves the staff exercise of this sub-delegation. The recommendations in this report would see the Community Board recommend that the Council approves the staff exercise of this sub-delegation. Whilst an approval of this kind is not a legislative requirement, it is desirable to confirm the Council's position on these works/trial/changes due to the heightened public interest.

#### **Other Legal Implications Ētahi atu Hīraunga-ā-Ture**

- 11.4 Other legal implications include ensuring good and consistent decision making. As part of its decision on this report, the Community Board must take into account the following relevant considerations:
  - 11.4.1 the evaluation of the four-week trial;
  - 11.4.2 the assessment of options;
  - 11.4.3 the results of the public engagement and deputations received on the proposed changes in accordance with section 78 of the Local Government Act 2002;
  - 11.4.4 climate impact in accordance with section 5ZN of the Climate Change Response Act 2002 (which provides that consideration of the climate impact, specifically the national net zero target, emissions budgets, or emissions reduction plan, may be taken into account).

## **12. Risk Management Implications Ngā Hīraunga Tūraru**

- 12.1 The museum redevelopment is a five-year project of significant construction. Clear access is required to ensure the project can meet deadlines. The TTMP for the changes to Rolleston Avenue needs to align with the museum redevelopment project or the project could be at risk of delays. TTMPs are required to be reviewed on a 12-monthly basis, therefore, there is opportunity for the Council to review the safety of all road users on a regular basis.
- 12.2 If the changes to Park Terrace are removed or substantially altered, the Council would not be addressing the known road safety concerns in that area. This could be a reputational risk to the Council as it would be contrary to the Council's road safety and climate goals. There has also already been a substantial amount of monetary investment in the works. The analysis of the survey results, the review of the four-week trial period and the independent assessment of

options support the continuation of the changes to Park Terrace for five years (to align with the museum redevelopment project and temporary Rolleston Avenue changes).

- 12.3 Transport staff will continue to monitor the network and address any arising issues over the five year period. A review of these temporary changes will be undertaken before any further decisions are made.

## Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A	Summary of survey results	23/1067595	
B	Rolleston Avenue - For Approval Plan	23/1001002	
C	Park Terrace - For Approval Plan	23/1047987	
D	Memo to Councillors and ELT (August 2022)	22/1173654	
E	Memo to Councillors and ELT (January 2023)	22/1644122	
F	Community views - Hybris tickets	23/1008076	
G	Park Tce - Background information to support the design	23/1066357	
H	QTP report - independent analysis	23/1008912	
I	Abley report - independent options analysis	23/1001024	
J	Alternative options for Park Tce Plans	23/1001057	

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

## Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories Ngā Kaiwaitohu

<b>Authors</b>	Gemma Dioni - Senior Transportation Engineer Sophie Meares - Senior Legal Counsel Libby Elvidge - Principal Advisor Citizens & Community
<b>Approved By</b>	Stephen Wright - Manager Operations (Transport) Mary Richardson - General Manager Citizens & Community

## 10. Organics Processing Plant - revocation of previous decision

Reference / Te Tohutoro: 23/973567

Report of / Te Pou  
Matua:

Lynette Ellis, Head of Transport & Waste

Senior Manager /  
Pouwhakarae:

Mary Richardson, General Manager Citizens & Community  
([Mary.Richardson@ccc.govt.nz](mailto:Mary.Richardson@ccc.govt.nz))

### 1. Nature of Decision or Issue and Report Origin

- 1.1 This report recommends that Council revokes the Finance and Performance Committee resolutions of 28 April 2022 and 26 May 2022 for the Organics Processing Plant (OPP) to continue operating at the current site in Bromley with current process controls in place until an alternative facility, or redevelopment of the current site, is operational.
- 1.2 The Committee made that decision based on advice that operational improvements at the OPP would adequately reduce risk of offensive and objectionable odours beyond the boundary for that period. However, assessments between January and May 2023, have determined that the odour risk remains.
- 1.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. While there is high interest in the OPP decisions from the community, in particular Bromley residents who are negatively affected by the odour from the OPP, the level of significance for this report was determined to be low as it is a procedural decision which will enable the Council to explore alternative interim options for the composting facility.

### 2. Officer Recommendations Ngā Tūtohu

That the Council:

1. Revokes the below resolution of the Finance and Performance Committee on 28 April 2022 (FPCO/2022/00019):  
*"3. Support the continued operation at the Metro Place site with the current process controls to manage and mitigate odour until an alternative facility, or redevelopment of the current site, is operational".*
2. Revokes the below resolution of the Finance and Performance Committee on 26 May 2022 (FPCO/2022/00043):  
*"2. Confirm the previous resolution [3] of 26 April 2022".*

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 At the 21 June 2023 Council meeting ([item 5](#)), the Council considered a report on proposed interim options for processing the Council's kerbside organics that could be quickly implemented while the long term solution is being developed. The Council resolved that its preference is to end the current composting activity at the OPP as soon as practicable, noting that offensive and objectionable odour has still occurred beyond the boundary of the site. Therefore the April and May 2022 resolutions discussed in this report are no longer appropriate as the Council is investigating other solutions. The Council requested that staff



consider and report back to the Council by 2 August 2023 on a recommendation to revoke the Finance and Performance Committee resolutions of 28 April 2022 and 26 May 2022.

#### 4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 The Council could choose not to revoke these 2022 resolutions. This option is not preferred as the Council resolutions at its meeting on 21 June 2023 are to seek alternative solutions, rather than continuing with the approach in these 2022 resolutions.

#### 5. Detail Te Whakamahuki

##### Background

- 5.1 The existing OPP site receives all of the Council's kerbside collected garden waste and food organics -approximately 55,000 tonnes pa, plus 5,000 tonnes pa from the Waimakariri District Council. The Council-owned facility is managed by Living Earth.
- 5.2 Discharge of odour from the site is authorised by an air discharge consent under the RMA held by the Council and issued by Environment Canterbury (ECan). A condition of the consent is that there shall not be an offensive or objectionable odour beyond the boundary of the site.
- 5.3 On 28 April 2022 the Finance and Performance Committee resolved to (FPCO/2022/00019):  
*"1. Agree in principle the relocation of the Organics Processing Facility to an alternative site".*  
*"3. Support the continued operation at the Metro Place site with the current process controls to manage and mitigate odour until an alternative facility, or redevelopment of the current site, is operational".*  
*"6. Request staff bring back in one month the full net cost to Council and implications of immediately closing the plant".*
- 5.4 On 26 May 2022 the Finance and Performance Committee considered a staff report on the implications of immediate closure. The Committee resolved that it (FPCO/2022/00043):  
*"2. Confirm the previous resolution [3] of 26 April 2022".*
- 5.5 Environment Canterbury enforcement officers have assessed offensive and objectionable odours beyond the boundary of the site on six dates (Monday 19 December 2022, Tuesday 10 January 2023, Sunday 15 January 2023, Thursday 26 January 2023, Tuesday 31 January 2023 and Wednesday 1 March 2023).
- 5.6 Further proactive monitoring by the Council's odour consultants has identified offensive and objectionable odour beyond the boundary of the site on four further dates that were not identified by Environment Canterbury: on 2 February, 10 February, 6 April and 13 May 2023.
- 5.7 This shows that the operational improvements have not removed the risk of there being offensive and objectionable odour beyond the site boundary to a reasonable level. The April and May 2023 incidents show that there is still more work to do, and other options for addressing the odour should be considered as an interim and temporary solution while the long-term solution is developed.
- 5.8 On 21 June 2023, the Council resolved to engage with the community and mana whenua on the following options for interim and temporary measures until a new-long term facility is operational:
- 5.8.1 Continue composting at the OPP with operational improvements; or

- 5.8.2 Send some or all mixed kerbside organics to an alternative, or several alternative, composting and worm farm facilities if and when they have all necessary regulatory approvals; or
- 5.8.3 Send some or all mixed kerbside organics to Kate Valley landfill, if and when Kate Valley has all necessary regulatory approvals.
- 5.9 The Council also resolved on 21 June to request staff to consider and report back to Council by 2 August 2023 on immediate options to reduce offensive and objectionable odours from the OPP site. That is being addressed in a separate report.
- 5.10 As the resolutions of 21 June 2023 change the approach resolved by Council in the April and May 2022 resolutions, it is appropriate to revoke those 2022 resolutions.

## 6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa

### Strategic Alignment Te Rautaki Tīaroaro

- 6.1 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
- 6.2 Solid Waste and Resource Recovery
  - 6.2.1 Activity: Solid Waste and Resource Recovery
    - Level of Service: 8.2.5 Consent compliance for operation of Council's Organics Processing Plant - No major or persistent breaches of consents

### Policy Consistency Te Whai Kaupapa here

- 6.3 If Council agrees to revoke the two Finance and Performance Committee resolutions this report recommends, then this report is consistent with Council's Plans and Policies, including:
  - 6.3.1 Waste Management and Minimisation Plan (WMMP 2020)
  - 6.3.2 Kia tūroa tea o, Ōtautahi Climate Resilience Strategy 2021
- 6.4 It is also consistent with Te panoni I te hangarua Transforming Recycling, the Ministry for the Environment's proposal to improve New Zealand's recycling.
- 6.5 It should be noted however, that any decision on interim and temporary measures until a new-long term facility is operational after consultation has occurred will likely have significant impacts on Council's Plans and Policies. These inconsistencies will be considered in the analysis of proposed options for consultation.

### Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.6 The decision in this report is procedural and does not require separate engagement for this process. The Council will be engaging mana whenua throughout the consultation process to ensure that we have an understanding of matters related to the interim and long term management of kerbside organics that are of importance to mana whenua.
- 6.7 This procedural decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore it does not specifically impact Mana Whenua, their culture and traditions, nor our agreed partnership priorities with Ngā Papatipu Rūnanga.

### Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.8 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.
- 6.9 This is because the decision to revoke the prior resolutions will not itself impact on emissions. It should be noted however, that any decision on future options for the OPP after consultation

has occurred will likely have significant climate impacts, and those should be considered when determining the preferred option.

### **Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā**

6.10 The recommendations in this report are procedural and do not raise any accessibility considerations.

## **7. Resource Implications Ngā Hīraunga Rauemi**

### **Capex/Opex Ngā Utu Whakahaere**

7.1 There is no cost associated with the revocation of the Committee's resolutions.

## **8. Legal Implications Ngā Hīraunga ā-Ture**

### **Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa**

8.1 The Council has the statutory power to make and revoke resolutions.

### **Other Legal Implications Ētahi atu Hīraunga-ā-Ture**

8.2 There are no other legal implications of this decision to revoke a previous resolution.

## **9. Risk Management Implications Ngā Hīraunga Tūraru**

9.1 If the Council does not agree to the recommendations in this report, there is an inconsistency in the Council's resolutions of April/May 2022 and 21 June 2023.

9.2 The current Council process of investigating and engaging on options in addition to continuing the current activity at the OPP, leading to a decision in December, creates uncertainty regarding contractual arrangements when the current contract with Living Earth ends in January 2024. The Council's contractual and procurement officers will be addressing that risk.

## **Attachments Ngā Tāpirihanga**

There are no attachments to this report.

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

## **Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture**

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Authors	Libby Elvidge - Principal Advisor Citizens & Community David McArdle - Contracts Supervisor
Approved By	Brent Pizzey - Senior Legal Counsel Lynette Ellis - Head of Transport & Waste Management





## 11. Organics Processing Plant - Immediate Odour Risk Reduction

Reference / Te Tohutoro: 23/1107626

Report of / Te Pou  
Matua:

David McArdle, Contract Supervisor – Organics, Resource Recovery,  
Transport & Waste Management  
(David.McArdle@cccc.govt.nz)

Senior Manager /  
Pouwhakarae:

Mary Richardson, General Manager Citizens & Community  
(Mary.Richardson@ccc.govt.nz)

### 1. Nature of Information Update and Report Origin

- 1.1 This report further explores interim options for management of the current Organics Processing Plant site in Bromley (OPP) until an alternative facility to the OPP is operational which is expected to be in 2027-2029. Addressing resolutions from 21 June 2023 report to Council on interim kerbside organics management options.
- 1.2 The Council resolved that its preference is to end the current composting activity at the Bromley site as soon as practicable. They also asked staff to report back, by 02 August 2023, on ceasing the use of compost at the Waste Water Treatment Plant (CWWTP), options to reduce the risk of offensive or objectionable odour from the existing site and options for providing support and/or relief to affected households.

### 2. Officer Recommendations Ngā Tūtohu

That the Council:

1. [Receive the information in the Organics Processing Plant – Immediate Odour Risk Reduction Report.](#)
2. [Note that additional time is needed to determine appropriate options for providing support and/or relief to affected households and that staff will report back in December 2023.](#)

### 3. Brief Summary

- 3.1 In April 2022 and in May 2022 the Council resolved to continue composting at the current Organics Processing Plant site in Bromley (OPP) until an alternative facility, or redevelopment of the current one, is operating. That was based on advice that operational improvements at the OPP would adequately reduce risk of offensive and objectionable odours beyond the boundary for that period. However, the odour risk remains. Offensive and objectionable odours have been assessed in January to May.
- 3.2 On 21 March 2023 the Mayor and councillors asked staff to advise whether there are other interim options for processing the Council's kerbside organics that can be quickly implemented while the long term solution is being developed.
- 3.3 On 21 June 2023 ([item 5](#)), the Council considered a staff report on interim kerbside organics management options. The Council resolved that its preference is to end the current composting activity at the Bromley site as soon as practicable, noting that offensive and objectionable odour has still occurred beyond the boundary of the site.
- 3.4 The Council also resolved to engage with the community and mana whenua seeking views on the below shortlisted options, which staff had identified as most feasible to implement at the earliest opportunity:

- 3.4.1 Send all mixed kerbside organics to an alternative, or several alternative, commercial composting and worm farm facilities if they have necessary regulatory approvals;
  - 3.4.2 Send all kerbside organics to Kate Valley Landfill, if they Kate Valley has all necessary regulatory approvals; or
  - 3.4.3 Continue composting at the OPP with operational improvements.
  - 3.5 The Council requested that in the meantime, staff investigate and report back on:
    - 3.5.1 A date by which the use of the compost from the OPP at the Wastewater Treatment Plant can cease; and
    - 3.5.2 Options that can be immediately implemented to reduce the risk of offensive and objectionable odour beyond the boundary of the site.
    - 3.5.3 Options for providing support and/or relief to those households directly impacted by any offensive and objectionable odours from the OPP.
  - 3.6 Since January 2021 independent external environmental specialist Pattle Delamore Partners (PDP) has been contracted by the Council to assess and provide guidance on odour, at and around the Organics Processing Plant. They have also looked at odour control measures at the Plant and their effectiveness. To minimise the risk of odour PDP have previously recommended to;
    - 3.6.1 Eliminate outdoor screening of material;
    - 3.6.2 Minimise the amount of material stored outside;
    - 3.6.3 Minimise the amount of compost awaiting screening so the volume doesn't exceed processing capacity.
- The activities that will be undertaken to address these risks are discussed in Section 5 of this report.

#### 4. Ceasing use of compost at the Wastewater Treatment Plant

- 4.1 Compost from the OPP has been used at the Wastewater Treatment Plant to improve soil health for mass planting of native plants and trees since May 2021. The purpose of the planting is: to ease the midge problem in the area by providing a natural barrier between the oxidation ponds and the residential area; reduce carbon emissions; improve biodiversity; and provide an important habitat for native birds.
- 4.2 On 26 June 2023 the Council gave Living Earth notice that the Council would no longer use the OPP compost for that purpose. The Council ceased accepting compost from the OPP at the Wastewater Treatment Plant on 30 June 2023.
- 4.3 Fulton Hogan, the Council's contractor, spent the following week spreading the remaining compost stockpiles on the Dyers Road hardstand. Final clean-up of plant and removal of machinery from the site was completed by mid-July 2023.
- 4.4 As a result of the Council not accepting the compost at the Wastewater Treatment Plant, there is a risk of increased odour from the OPP, as Living Earth could now temporarily store more compost outdoors at the OPP. Council staff are working closely with Living Earth to ensure that this does not occur. Living Earth is continuing to establish further end markets for all of the compost.
- 4.5 In order to minimise the outdoor storage of compost at the OPP, Living Earth is actively seeking:

- 4.5.1 Offsite storage for excess compost that cannot go directly to end markets. This activity does not require a resource consent; and/or
- 4.5.2 An offsite location to screen compost. This activity would require a variation to an existing resource consent if one were held or a new resource consent if one is not yet held.
- 4.6 Living Earth has identified potential sites for both activities. Staff have expressed a preference to Living Earth not to use Council-owned land.
- 4.7 Additionally, the Council's Resource Recovery team are discussing options with the Parks Unit for supplying compost for Parks' planting work programmes.

## 5. Immediate actions taken to reduce offensive and objectionable odours

- 5.1 Living Earth has made significant changes to site operations since March 2020, in co-operation with requests by Council staff. The report to Council on 21 June 2023 outlined the key changes since May 2022 that were underway or completed. From these improvements, there are two changes which are still ongoing:
  - 5.1.1 Removal of tailings from the site that are surplus to operational requirements. Since recommencing this programme of work in February 4,075 tonnes of tailings have been removed site and 432 tonnes remain on site. This work is ongoing; and
  - 5.1.2 Replacing tunnel boards to improve airflow to ensure optimum composting during the "In-Vessel Composting" tunnel phase. Expected to be completed October 2023.
- 5.2 Since 21 June 2023, Living Earth and Council staff have also implemented the following improvements:
  - 5.2.1 Living Earth has obtained its AssureQuality re-certification following the operational changes made under the Transitional Plan i.e. removing the windrows and outdoor maturation. This allows Living Earth to supply certified compost to the market directly from the tunnel after it is screened. Previously certification was granted when the operation included outdoor maturation in windrows. This product is not as mature as pre-Transitional Plan but Living Earth are rebuilding and expanding the market for the current product.

From an odour risk perspective, the re-certification opens further markets which will contribute towards minimising the compost temporarily stored on site after screening.
  - 5.2.2 Once the new biofilter media settles in the recently refurbished biofilter and microbe growth fully returns, which takes six weeks, a final load of biofilter media is scheduled for delivery at the end of July 2023. Following this, as requested at the 16 May 2023 Community Liaison Group meeting, an independent review of the operation of the new biofilter has been scheduled.
  - 5.2.3 Refurbishment of the biofilter tank between May and July 2023. During the removal of the old biofilter, sludge was unintentionally washed into the biofilter tank. This increased the water level, decreased tank headspace, created back pressure and impacted air flow through the biofilter.
  - 5.2.4 Two replacement tunnel doors have been ordered. The seals on the new tunnel doors will reduce fugitive processing odours which enter the processing hall from the tunnels and is expected to be completed by mid-October 2023.
- 5.3 Pattle Delamore Partners (PDP) have been engaged to identify further immediate actions that can be taken to reduce offensive and objectionable odour. When PDP have completed this

piece of work, staff will consider the results and work with Living Earth to address any immediate actions.

- 5.4 PDP will also further investigate the option to continue composting at the OPP with operational improvement and three sub options proposed in the 21 June report to Council:
- 5.4.1 Purchasing a second screen.
  - 5.4.2 Reducing the quantity of material going to the OPP.
  - 5.4.3 Partial (indoors) processing at the OPP and then transport to another site for the second stage of maturation and screening.
- 5.5 Living Earth have created a Seasonal Management Plan to address the enforcement action at the start of the year. The objective of the Seasonal Management Plan is to minimise the volume of material being temporarily stored outside. The document details trigger levels for the different input material (unscreened compost, screened compost and tailings) and mitigations to enact at those levels.
- 5.6 Living Earth are financing all of the immediate actions taken above through a combination of OPEX and CAPEX.

## 6. Options for providing support and/or relief to households affected by the odours

- 6.1 Analysis is being undertaken to determine if offensive or objectionable odours are present beyond the Living Earth site boundary. This will assist the Council to identify households that are directly impacted.
- 6.2 The work underway to consider options for the interim and permanent solutions for the OPP will provide additional information, for example the duration for any proposed relief package. Therefore, more time is required to determine appropriate options and staff will report back to the Council in December 2023.

## Attachments Ngā Tāpirihanga

There are no attachments to this report.

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

## Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	David McArdle - Contracts Supervisor
Approved By	Lynette Ellis - Head of Transport & Waste Management Mary Richardson - General Manager Citizens & Community





## 12. Christchurch Northern Corridor - Downstream Effects Bus Lane Trial: Request for Time Extension

Reference / Te Tohutoro: 23/1004901

Report of / Te Pou  
Matua:

David Sun, Project Manager Transport

Senior Manager /  
Pouwhakarae:

Mary Richardson, General Manager Citizens & Community  
(Mary.Richardson@ccc.govt.nz)

### 1. Nature of Decision or Issue and Report Origin

- 1.1 The purpose of this report is to request Council to approve an extension to the Special Purpose Bus Priority Lane trial on Cranford Street until the end of February 2024, to allow a sufficient time period for staff to carry out further consultation and analysis before reporting back to Council later in 2023.
- 1.2 The bus lane trial on Cranford Street ended in February 2022. An extension is necessary to ensure continuity of bus lane operations until a permanent solution is approved by the Board and Council later this year and then implemented.
- 1.3 The decision in this report is of medium significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the relatively small number of residents and businesses impacted by the bus lanes.

### 2. Officer Recommendations Ngā Tūtohu

That the Council:

1. Approve the continued operation and enforcement, in conjunction with the approved temporary traffic management plan, for the special purpose bus priority lanes on Cranford Street between Innes Road and Berwick Street through to the end of February 2024 or earlier if a decision on the final solution is taken before that time.
2. Note that staff are currently reviewing three original options for Cranford Street between Innes Road and Berwick Street, including a bus lane, clearway, and high-occupancy vehicle (HOV) lane.
3. Note that public consultation will be conducted in September to gather feedback on these three options, and following the consultation, staff will prepare a decision report outlining the public's preferred option for the Board and Council's approval in October/November 2023.

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 The extension of the bus lane trial to February 2024 will cover the period until a permanent solution is approved by the Board and Council later this year, and the period for engaging a contractor for any potential modifications and implementation. This will ensure that the benefits of the bus lane continue to be realised during this interim period and that the road space occupied by the bus lane can continue to be used without any physical changes.
- 3.2 The bus lane trial on Cranford Street has been in place for over two years. However, a significant part of the trial period coincided with the COVID-19 pandemic. This is likely to have resulted in atypical traffic patterns, including reduced traffic volumes and bus patronage,

which do not accurately represent typical traffic conditions on Cranford Street and the surrounding local area.

- 3.3 Extending the bus lane trial to February 2024 will allow an assessment of the impact of the bus lane on traffic flow, safety, and bus journey times under 'new normal' traffic conditions. This will provide more reliable data to inform the decision-making process for the future operation of Cranford Street.
- 3.4 The extension will also allow for further community engagement and stakeholder feedback to ensure that the views and preferences of those affected and interested are properly considered in the decision-making process.
- 3.5 The extension will be superseded if a decision on the final solution is taken before the end of February 2024.

#### 4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 The 'Do Minimum' option.
  - 4.1.1 If the extension of the bus lane trial is not approved, this would mean that the Traffic Management Plan (TMP) or authorisation for the dedicated bus lane trial would become obsolete. This would not only withdraw the authority to regulate the lane but would also require the removal of associated signage, road marking and other installations, thereby returning the road to its pre-trial state until a final decision is made later.
  - 4.1.2 Under these circumstances, the road spaces utilised by the bus lane will be repurposed as unrestricted on-street parking. This is because this section of Cranford Street, constructed prior to the opening of the Christchurch Northern Corridor (CNC), is without any regulations applicable to this specific road section.

#### 5. Detail Te Whakamahuki

##### BACKGROUND/CONTEXT

- 5.1 Resolutions made by the Council at the Extraordinary Council meeting on 26 November 2020, resolved that there be a trial of special purpose bus priority lanes commencing in February 2021 for three months on Cranford Street between Innes Road and Berwick Street. It delegated authority to the Waipapa Papanui-Innes-Central Community Board to approve the design and operating hours for the installation for this trial.
- 5.2 The special purpose bus priority lanes were approved by the Community Board and installed 26 February 2021 and the trial was implemented until the 28 May 2021.
- 5.3 On 12 August 2021, the Council resolved (CNCL/2021/00133) to extend the bus lane trial until the end of February 2022. The bus lanes remain operational, and in accordance with the approved temporary traffic management plan remain enforceable.
- 5.4 Following the trial's expiration, the enforcement authority loses its authority to regulate the bus lane.
- 5.5 Staff are currently reviewing three original options for Cranford Street between Innes Road and Berwick Street, including bus lane, clearway, and high-occupancy vehicle (HOV) lane. A public consultation will be conducted in September to gather feedback on these three options. Following the consultation, staff will prepare a decision report outlining the public's preferred option for the Board and Council's approval in October/November 2023.
- 5.6 The decision affects the following wards/Community Board areas:
  - 5.6.1 Waipapa Papanui- Innes-Central Community Board

## 6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

### Strategic Alignment Te Rautaki Tīaroaro

- 6.1 The current implementation of the bus lanes is consistent with the Christchurch Transport Strategic Plan and is also consistent with the Council's Strategic Priorities as it supports enabling active and connected communities to own their future.
- 6.2 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
- 6.3 Transport
  - 6.3.1 Activity: Transport
    - Level of Service: 10.0.2 Increase the share of non-car modes in daily trips -  $\geq 36\%$  of trips undertaken by non-car modes
    - Level of Service: 10.0.41 Reduce emissions and greenhouse gases related to transport -  $\leq 1.10$  million tonnes of CO<sub>2</sub> equivalents
    - Level of Service: 10.4.1 More people are choosing to travel by bus -  $\geq 13.1$  million people

### Policy Consistency Te Whai Kaupapa here

- 6.4 The decision is consistent with Council's Plans and Policies.

### Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.5 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.
- 6.6 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga.

### Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.7 The decisions in this report are likely to:
  - 6.7.1 Contribute positively to adaptation to the impacts of climate change.
  - 6.7.2 Contribute positively to emissions reductions.

### Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 6.8 A time extension of the special purpose bus lanes trial will have limited impact on accessibility.

## 7. Resource Implications Ngā Hīraunga Rauemi

### Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to Implement - There is no further cost associated with the decisions in this report.
- 7.2 Enforcement costs during bus lane operation period – Enforcement of parking and driving in the bus priority lanes when they are operational is required. Costs associated with this are covered under existing council contracts and include tow truck vehicles and associated staff time.
- 7.3 Maintenance/Ongoing costs - There are no additional maintenance and ongoing costs associated with this decision. The maintenance costs have not been estimated for the extended period of implementation of the bus lanes. Maintenance costs will be estimated and reported for any recommended permanent solutions.

- 7.4 Funding Source - The project is currently funded through the Council's Long Term Plan, project number #17088 Christchurch Northern Corridor Downstream Effects Delivery Package.

**Other He mea anō**

- 7.5 The Council is currently carrying out a monitoring programme of traffic levels in the Downstream Effects study area to understand traffic changes following the opening of the Christchurch Northern Corridor. This monitoring programme is consistent with the recommendation of the Independent Traffic Expert and the Downstream Effects Management Plan. This work will continue as part of the preferred option and budget is currently allocated within the 2021-31 Long Term Plan.

## 8. Legal Implications Ngā Hīraunga ā-Ture

### Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 8.1 Bus priority lanes are a form of special vehicle lane authorised by Council resolution under Clause 18 of the Traffic and Parking Bylaw 2017.

### Other Legal Implications Ētahi atu Hīraunga-ā-Ture

- 8.2 The Waipapa Papanui-Innes-Central Community Board does not have the delegation to approve the bus priority lane trial for longer than a three-month period.
- 8.3 Unless the Council makes a further delegation, only the Council has the authority to prescribe the permanent installation of a special purpose bus priority lane after the trial.
- 8.4 The Council is obligated under the conditions of the resource consent for the Christchurch Northern Corridor to follow the recommendations of the Independent Traffic Engineer in the Downstream Effects Management Plan (DEMP). The DEMP did not initially recommend this bus priority lane trial but the Independent Traffic Expert has reviewed and recommended this trial and agrees with the time frame to make recommendations and decisions.
- 8.5 The Christchurch City Council Traffic and Parking Bylaw 2017 delegates that the Temporary Traffic Management Team can authorise temporary bus lanes under an approved Temporary Traffic Management Plan.
- 8.6 In terms of the enforcement of the bus priority lane, the Council's parking compliance officers have the powers of parking wardens under the Land Transport Act 1998. Parking wardens are authorised to enforce the provisions of special vehicle lane offences, and in particular infringement offences. Special vehicle lane infringement offences include parking a vehicle in a special vehicle lane (\$60 infringement fee), and the unauthorised use of a special vehicle lane (\$150 infringement fee).

## 9. Risk Management Implications Ngā Hīraunga Tūraru

- 9.1 There is a risk that the implementation of bus priority lanes is impacting the flow of traffic on Cranford Street and the local streets. Traffic monitoring is continuous and will be fully reported on within the decision report due later this year.
- 9.2 There is a risk that an increase of rat-running on local streets may be incorrectly attributed to the bus priority lanes.
- 9.3 It is acknowledged that the views of the local community and the Independent Traffic Expert may diverge regarding the permanent solution for Cranford Street. These differences may pertain to the outcomes of the trial, staff recommendations, or the proposed permanent solution for Cranford Street.

## Attachments Ngā Tāpirihanga

There are no attachments to this report.

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

## Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories Ngā Kaiwaitohu

<b>Author</b>	David Sun - Project Manager
<b>Approved By</b>	Stephen Wright - Manager Operations (Transport) Sharon O'Neill - Programme Manager Transport Capital Programme Lynette Ellis - Head of Transport & Waste Management





## 13. Proposed sale of 18m<sup>2</sup> site adjoining 43 Jollie St

Reference / Te Tohutoro: 23/1023392

Report of / Te Pou Elizabeth Hoskins Property Consultant

Matua: elizabeth.hoskins@ccc.govt.nz

Senior Manager / Mary Richardson, General Manager Citizens & Community

Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

### 1. Nature of Decision or Issue and Report Origin

- 1.1 This report seeks a resolution from Council that it resolve to sell a small 18m<sup>2</sup> fee simple parcel of land (a redundant corner splay) in Jollie Street to the adjoining property owner which is Kainga Ora.
- 1.2 Kainga Ora have obtained consent for, and commenced, a development of their adjoining site at 43 Jollie Street. Shortly after initiating site works Kainga Ora realised that their development area included this land title owned by the council. Discussions over how to resolve this have resulted in a proposal to transfer ownership. This portion of land is not required by council and has in actual fact been the subject of private occupation for years.
- 1.3 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the fact this land for sale is a fee simple site, 18m<sup>2</sup> in area adjoining land owned by Kainga Ora earmarked for a new residential multi housing development. The sale will enable a second access from the site to the road and is required for their subdivision to be approved.

### 2. Officer Recommendations Ngā Tūtohu

That the Council pass the following resolutions:

1. Declares the Council owned portion of land adjoining 43 Jollie Street known as Section 2 Survey Office Plan 16971 held in certificate of title CB30A/1183 and comprising 18 m<sup>2</sup> surplus to requirements.
2. Approves the sale of the land to Kainga Ora at \$7,000 including gst if any, on a unilateral basis and in doing so resolves to depart from the policy to sell land using a market process on the following basis that:
  - a. This land was originally part of the adjoining site until the corner was taken to provide for a proposed road in 1958. The adjoining land never became road but an accessway for pedestrian and cycles.
  - b. Kainga Ora, who own the adjacent and contiguous land, are the obvious and natural owner for the property.
  - c. The sale will enable a housing development.
  - d. There is no other party that would be interested or benefit from purchasing or keeping this site.
  - e. The original use for which the land was acquired is no longer relevant and the land is now fee simple and able to be sold at market value by the Council.
3. Authorises the Manager Property Consultancy to undertake all actions, negotiate and conclude all the agreements necessary to facilitate the above in general accordance with this

report on terms and conditions acceptable to him at his sole discretion, and in doing so make any decisions necessary to give effect to this.

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 The 18m<sup>2</sup> parcel of fee simple land, on the corner of the adjoining site at 43 Jollie Street is not needed for what it was originally acquired for in 1958, which was a corner splay access to a proposed road. Instead, the next -door land became an accessway for pedestrians and cycles with no further use for the splay. The Road Reserve designation was revoked by Gazette in 1977, leaving this parcel of land held, as a fee simple parcel.
- 3.2 The private property owner at 43 Jollie Street previously occupied this land with their drive, fencing and land scaping. That property has since been purchased by Kainga Ora, with the residential dwelling demolished and the site incorporated into a larger development.
- 3.3 Kainga Ora inadvertently incorporated this portion of land in their development and consent. To resolve this, they have approached the Council and following discussions on how to resolve the issue it has been agreed the mutually beneficial outcome is for Kainga Ora to purchase this land.
- 3.4 Not only does that avoid the consent needing to be revisited and the development design for which site works have already commenced, but the location of the 18m<sup>2</sup> allows a better access with a second access into and out of the development and makes a regular shape for the adjoining site.
- 3.5 The site is not in any list for disposal and is not identified for any specific Council Activity.
- 3.6 The land has not been identified for disposal however dealing unilaterally with the adjoining owner, who is the only obvious purchaser, is required to conclude any sale of this land and this requires a Council resolution to proceed.

### 4. Alternative Options Considered Ētahi atu Kōwhiringa

#### **Council Hold the Property**

- 4.1 The Council keep this corner area in Council ownership.
- 4.2 The disadvantage with this option is the site at No 43 Jollie Street and the larger area (33-43 Jollie Street) adjoining would require a complete redesign and consent variation for setbacks and vehicle access into and out of the complex.
- 4.3 There is no logical reason to hold the site as the proposed road never eventuated and the road reserve was revoked in 1977. A pedestrian accessway instead was constructed between residential sites.
- 4.4 The adjoining site- No 43 Jollie Street- has not had legal access to their site from this corner, however a driveway over the Council's land has been in place for many years and the land treated by the Owner as their own. This 18m<sup>2</sup> would need to be changed to legal road to allow legal access to the site which would be an unnecessary process and cost to Council.

#### **Council declares the site surplus and sells on the open market.**

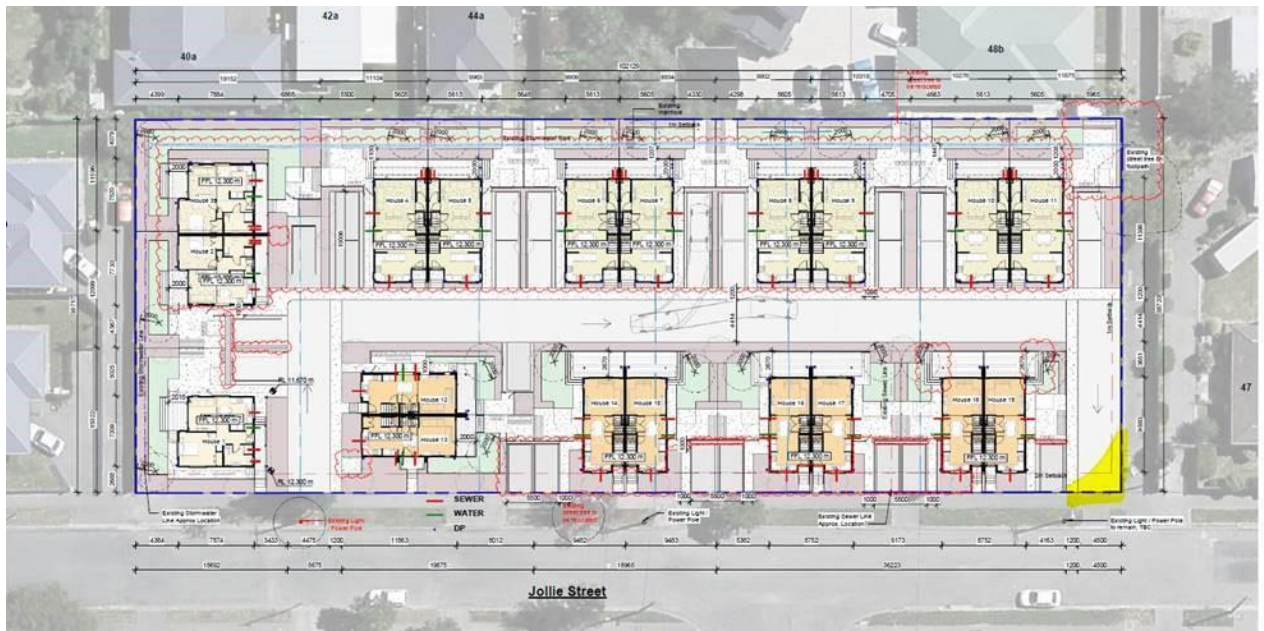
- 4.4 The 18m<sup>2</sup> corner of a site has no value other than to the adjoining owner.

## 5. Detail Te Whakamahuki

- 5.1 An unsolicited approach was made to Council from the adjoining owner (Kaianga Ora) to purchase this 18m<sup>2</sup> site at 43U Jollie St, to enable a secondary access to a large site they are developing for social housing at 33 -43 Jollie St, Linwood.
- 5.2 The land (18m<sup>2</sup>) was originally taken in 1958 as a splay for a proposed road next door when surrounding land was originally subdivided, however the road reserve was revoked by a Gazette notice in 1977 and allowed to be sold by the Council at market value. It became a fee simple site.
- 5.3 A valuation was commissioned jointly by the Council and Kaianga Ora to establish market value which was subsequently assessed at \$7000 including GST. Consistent with current Council practice, the funds from the sale will be applied to the Capital Sales Programme.
- 5.4 There is no value to any other party other than to the adjoining owner due to the size, shape and location of the 18m<sup>2</sup> fee simple site.
- 5.5 The Council corner site at No 43U has been used for access with a driveway to No 43 Jollie St for many years as well been fenced in, as if part of No 43.



Proposed Development and location of Council site in **yellow** below



- 5.6 A Council decision is required to allow the sale of the land, as it cannot delegate authority to dispose of land unless it is in accordance with the LTP.
- 5.7 The Council must also agree to any departure from policy. Dealing unilaterally with a purchaser is outside the usual process for disposing of property but circumstances and the nature of the land in question, makes this the appropriate decision.
- 5.8 The decision affects the following wards/Community Board areas:
  - 5.8.1 Waitai Coastal- Burwood- Linwood Community Board.
  - 5.8.2 There is no need for any public consultation on this sale, due to the size, location and possible use for the land, with no identifiable alternative use or value to any other party.
  - 5.8.3 Due to the low-level nature of this transaction and for efficiency this matter is being straight to the Council as the decision maker. The local Community Board has been advised of this proposal and recommendation.

## 6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

### Strategic Alignment Te Rautaki Tīaroaro

- 6.1 This allows the transfer of property rights to enable future development.
- 6.2 This report supports does not support the [Council's Long Term Plan \(2021 - 2031\)](#).

### Policy Consistency Te Whai Kaupapa here

- 6.3 The decision is inconsistent with Council's Plans and Policies in that this process for Council to approve the sale when not in the Disposal list and to deal unilaterally with one prospective owner.

### Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.4 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, and their culture and traditions.

- 6.5 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga
- 6.6 The land is not listed as having any cultural significance and is not near any body of water.

#### **Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi**

- 6.7 The proposals in this report are unlikely to contribute significantly to adaptation to the impacts of climate change or emissions reductions.
- 6.8 The use of the site as sealed driveway will remain after this sale.

#### **Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā**

- 6.9 This sale to the adjoining owner enables better legal access and development to the adjoining site. It does not impact on any existing public road, footpath or accessway.

### **7. Resource Implications Ngā Hīraunga Rauemi**

#### **Capex/Opex Ngā Utu Whakahaere**

- 7.1 Cost to Implement - \$1000-\$2000
- 7.2 Maintenance/Ongoing costs - Nil
- 7.3 Funding Source – Proceeds from the sale.

#### **Other He mea anō**

- 7.4 The sale agreement will incur legal costs only.

### **8. Legal Implications Ngā Hīraunga ā-Ture**

#### **Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa**

- 8.1 The general powers of competence set out in section 12(2) “Status and Powers” of the Local Government Act

#### **Other Legal Implications Ētahi atu Hīraunga-ā-Ture**







- 8.2 The legal consideration is the statutory provisions in the Local Act 2002, and the Council’s Disposal of Council Property policy. Legal will be involved in drafting and approving any Sale and Purchase agreement.

### **9. Risk Management Implications Ngā Hīraunga Tūraru**

- 9.1 There are no risks involved in making this decision due to the nature and current use of the site and that no alternative use or benefit can be identified.



## Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	CB 30A/1183	23/1040815	145
B  	Valuation	23/1040816	147
C  	Gazette Notices 1958 and 1977	23/1041167	163

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

## Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories Ngā Kaiwaitohu

<b>Author</b>	Elizabeth Hoskins - Property Consultant
<b>Approved By</b>	Angus Smith - Manager Property Consultancy Bruce Rendall - Head of City Growth & Property





RECORD OF TITLE  
UNDER LAND TRANSFER ACT 2017  
FREEHOLD

Guaranteed Search Copy issued under Section 60 of the Land  
Transfer Act 2017



**Identifier** CB30A/1183  
**Land Registration District** Canterbury  
**Date Issued** 06 July 1987  
**Prior References**  
NOTICE 689771.1

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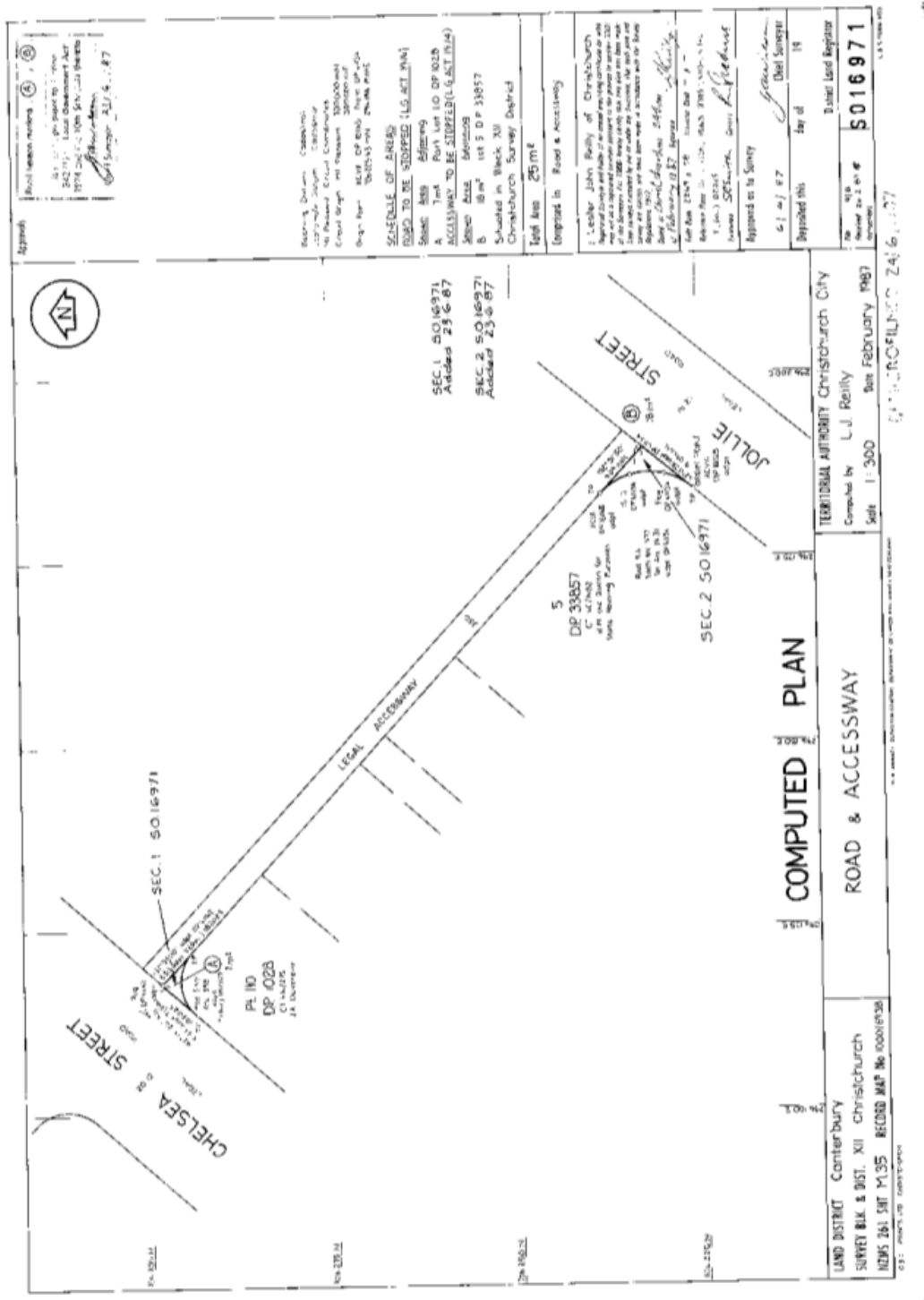
**Estate** Fee Simple  
**Area** 18 square metres more or less  
**Legal Description** Section 2 Survey Office Plan 16971  
**Registered Owners**  
Christchurch City Council

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**Interests**

Identifier

CB30A/1183



Transaction ID 1183952  
Client Reference Quickmap

Guaranteed Search Copy Dated 19/06/23 10:36 am, Page 2 of 2  
Register Only



# Market Valuation

Land Adjoining 43 Jollie Street, Linwood, Christchurch  
**Christchurch City Council / Kainga Ora**

Prepared by  
Bayleys Valuations Limited  
22 June 2023  
Ref HMN 2023/CMVRM



# Valuation Summary

Client	Christchurch City Council / Kainga Ora.
Legal Details	Record of Title: Section 2, Survey Office Plan 16971, Identifier CB30A/1183, Canterbury Land Registry.
Interest Valued	Freehold.
Zoning	Residential Medium Density.
Property Description	The property comprises a near triangular shaped area of 18 square metres adjacent to 43 Jollies Road, Linwood, Christchurch.
Land Area	18 square metres.
Property Type	Bare land.
Purpose of Valuation	Transfer.
Date of Inspection	22 June 2023
Date of Valuation	22 June 2023
Additional Comments	We are not qualified to assess the stability, load bearing capacity or integrity of the land and we give no warranty as to those issues in respect of the land. You may wish to check the structural integrity of the improvements on the property and/or the stability, load bearing capacity and integrity of the land by requesting a report from a suitably qualified person.

## Valuer Involvement

Primary Valuer	Position	Inspection	Calculations	Report
<b>William Blake</b> Val Prof (Urb), ANZIV, FPINZ	Registered Valuer	Yes	Yes	Yes

Valuation	<b>\$7,000 (Seven Thousand Dollars)</b> The above assessment is GST inclusive (if any).
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We confirm that the signatory undertook a site inspection of the subject property as at the date of valuation.

This Valuation Summary forms a part of and should not be used or read independently from the complete report.

Land Adjoining 43 Jollie Street, Linwood, Christchurch – 22 June 2023

# Contents

1. Introduction	4	3. Locality	7
- 1.1 Instructions	4	4. Improvements	8
- 1.2 Liability and Confidentiality	4	- 4.1 Improvements Description	8
- 1.3 Basis of Valuation	4	- 4.2 Pictures	8
- 1.4 Information Sources	4	5. Market Overview	9
- 1.5 Compliance Statement	5	- 5.1 Economic Outlook	9
- 1.6 Valuation Standards	5	- 5.2 Christchurch Residential Market Overview	10
- 1.7 Valuation Assumptions	5	6. Valuation Approach	11
2. Site Details	6	7. Valuation Conclusion	12
- 2.1 Legal Description	6	- 7.1 Valuation	12
- 2.2 Site Description	6	- 7.2 Signatory	12
- 2.3 Zoning	6	8. General Principles	13

Land Adjoining 43 Jollie Street, Linwood, Christchurch – 22 June 2023

# 1. Introduction

## 1.1 Instructions

In accordance with instructions received from Elizabeth Hoskins of the Christchurch City Council, we have assessed the market value of the property at **Land Adjoining 43 Jollie Street, Linwood, Christchurch**, as at 22 June 2023.

PINZ Professional Practice guidelines and International Valuation Standards require the property be valued as at date of inspection.

## 1.2 Liability and Confidentiality

Our valuation and report is strictly confidential to the party to whom it is addressed, and is prepared solely for the specific purpose to which it refers. No responsibility is accepted for reliance on the valuation report for other purposes. Further, no responsibility is accepted to persons other than the party to whom the valuation and report is addressed for any errors or omissions whether of fact or opinion.

This valuation is not intended for general circulation, publication or reproduction for any purpose without written permission in any specific instance. No responsibility is accepted nor any liability for losses occasioned by yourselves, any financier or other parties as a result of the circulation, reproduction or use of this valuation.

We reserve the right (under no obligation) to review the valuation and revise our opinion after the release of this valuation, if any previously withheld information becomes known to us or erroneous information has been provided and relied upon.

## 1.3 Basis of Valuation

The market value of the property is defined by the International Valuation Standards Committee as follows:

*"The estimated amount for which an asset or liability should exchange on the valuation date between a willing buyer and a willing seller in an arm's length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion."*

In adopting this definition of value, we are of the opinion that it is consistent with the international definition of market value as advocated by the New Zealand Institute of Valuers and Property Institute of New Zealand.

The property's value has been assessed in accordance with PINZ Valuation Standards, and with Bayleys Valuations Limited General Valuation Principles.

No allowances are made in our valuations for any expenses of realisation or to reflect the balance of any outstanding mortgages either in respect of capital or interest accrued thereon.

## 1.4 Information Sources

In the compilation of this valuation we have obtained information from (but not limited to), the following sources:

Information	Source
Record of Title	Christchurch City Council
Sales Information	Property Guru and REINZ
Rates Information	Local Territorial Authority

Land Adjoining 43 Jollie Street, Linwood, Christchurch – 22 June 2023



### 1.5 Compliance Statement

This valuation has been performed in accordance with International Valuation Standards - IVS (effective 31 January 2022), and the relevant Australia and New Zealand Valuation and Property Standards as approved by the New Zealand Institute of Valuers (NZIV) Council, and we confirm that:

- The statements of fact presented in the report are correct to the best of the Valuer's knowledge;
- The Valuer has no relationship with the vendor, purchaser and/or selling/marketing agent;
- The analyses and conclusions are limited only by the reported assumptions and conditions;
- The Valuer has no interest in the subject property;
- The Valuer's fee is not contingent upon any aspect of the report;
- The valuation was performed in accordance with an ethical code and performance standards;
- The Valuer has satisfied professional education requirements;
- The Valuer has experience in the location and category of the property being valued;
- The Valuer has made a personal inspection of the property; and
- No one, except those specified in the report, has provided professional assistance in preparing the report.

### 1.6 Valuation Standards

This valuation has been performed in accordance with International Valuation Standards - IVS (effective 31 January 2022), and the relevant Australia and New Zealand Valuation and Property Standards as approved by the New Zealand Institute of Valuers (NZIV) Council, Guidance Papers for Valuers and Property Professionals (GPVPP), the Property Institute & NZIV Code of Ethics, and the Residential Valuation Standing Instructions Version 1.3, including:

- IVS 101 - Scope of Work
- IVS 102 - Investigations and Compliance
- IVS 103 - Reporting
- IVS 104 - Basis of Value
- IVS 105 - Valuation Approaches and Methods
- IVS 400 - Real Property Interests
- ANZVGP111 - Valuation Procedures - Real Property

### 1.7 Valuation Assumptions

In completing the valuation we have assumed the site is free from contaminants.

Land Adjoining 43 Jollie Street, Linwood, Christchurch - 22 June 2023

## 2. Site Details

### 2.1 Legal Description

Land Registration District	Canterbury Land District.
Estate	Fee simple.
Land Area	18 square metres.
Legal Description	Section 2, Survey Office Plan 16971, Identifier CB30A/1183, Canterbury Land Registry.
Current Owner(s)	Christchurch City Council.
Registered Notation(s)	<ul style="list-style-type: none"><li>Nil.</li></ul>

The Valuer has perused the notation(s) on the respective Record of Title and does not consider any to have a detrimental impact on the property or its value. The above memorial(s) (if any) have been taken into account in our valuation considerations. We refer you to the Record of Title in the Appendices of this report.

### 2.2 Site Description

The land valued comprises a small parcel near triangular in shape, at the frontage of 43 Jollie Street. This property is held with others, owned by Kainga Ora, and is being developed with new housing units.

### 2.3 Zoning

District Plan	Christchurch District Plan.
Zoning	Residential Medium Density
Zone Description	The Residential Medium Density Zone is located close to the central city and around other larger commercial centres across the city. The zone provides a range of housing options for people seeking convenient access to services, facilities, employment, retailing, entertainment, parks and public transport. The zone provides for townhouses, terraced housing and apartment buildings, through well-designed redevelopments of existing sites, and more particularly through comprehensive development of multiple adjacent sites. Smaller and shared outdoor living spaces are acceptable within this zone and are common with a more urban lifestyle. Zone standards and urban design assessments will still ensure that the quality of new residential development is attractive, and delivers safe, secure, private, useable, attractive and well landscaped buildings and settings.
Overlays and Notations	<ul style="list-style-type: none"><li>Flood Management Area.</li><li>Liquefaction Management Area.</li></ul>

Our valuation proceeds on the basis and is subject to the property being a complying activity and/or having all necessary consents and permits in place and/or having existing use rights under Section 10 of the Resource Management Act 1991.

The foregoing zone summary has been provided for valuation purposes only and should not be relied upon for the purposes of determining whether a particular activity or development is permitted within the zone. Should you require information in this regard we recommend you consult with a Planning Consultant or the Local Authority.

Land Adjoining 43 Jollie Street, Linwood, Christchurch – 22 June 2023

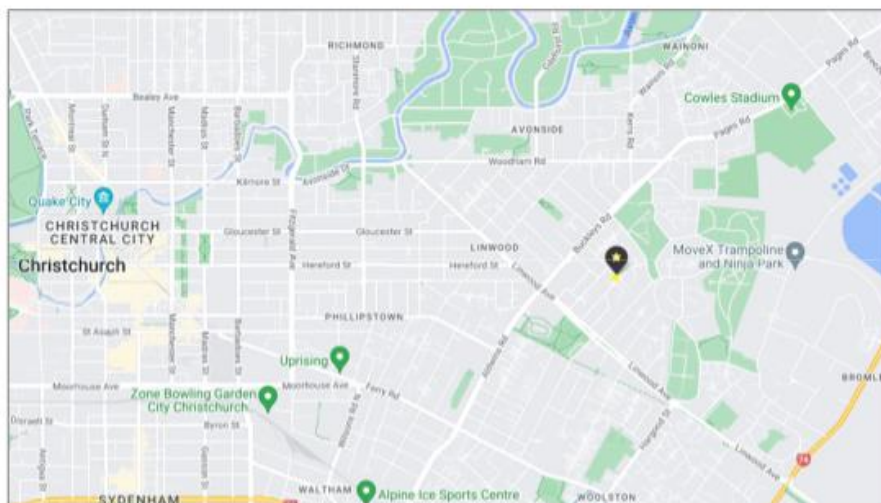
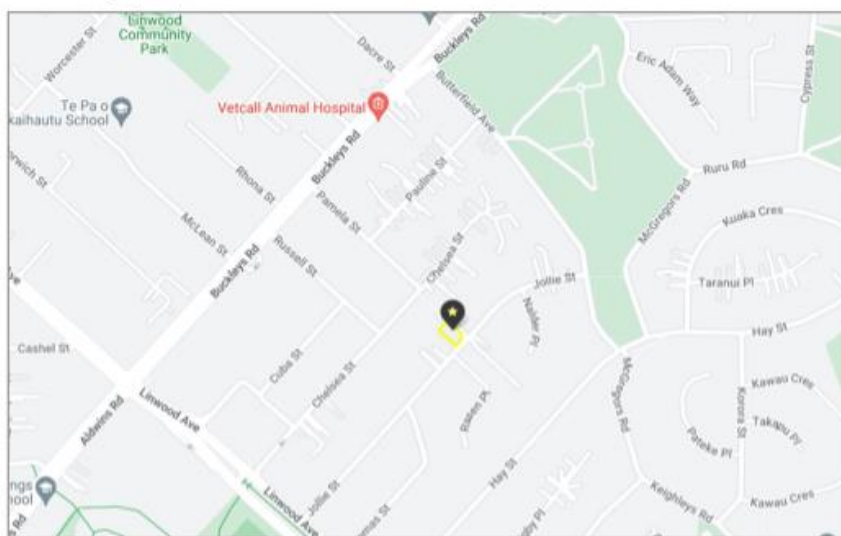
## 3. Locality

### Location Details

Jollie Street is located in Linwood, and contains predominantly modest family bungalows built in the 1950s and 1960s, including a number owned by Kainga Ora. It is reasonably close to Linwood Shopping Mall.

The subject land parcel is adjacent to an accessway which provides for pedestrian access between Jollie Street and Chelsea Street.

The locality is indicated below:



Land Adjoining 43 Jollie Street, Linwood, Christchurch – 22 June 2023

## 4. Improvements

### 4.1 Improvements Description

#### Brief Description

There are no improvements included.

### 4.2 Picture



Land Adjoining 43 Jollie Street, Linwood, Christchurch – 22 June 2023

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Frank**

8

## 5. Market Overview

### 5.1 Economic Outlook

There are a number of factors affecting risk which will have implications for New Zealand's economic future and property markets.

These include but are not limited to:

- Rapidly changing world events such as the war in Ukraine, responses to Covid, energy cost increases, volatility in equity and currency markets;
- Increasing domestic inflation affecting prices including building costs, interest costs and wage growth;
- Changes to immigration settings;
- Reduced availability of credit;
- Climate change awareness and public and private sector responses.

We do not attempt to predict the future, but for now New Zealand seems well placed in relative terms with no indication of lack of confidence in the robustness of the property market. Some sectors and locations will have different supply and demand characteristics that may affect values.

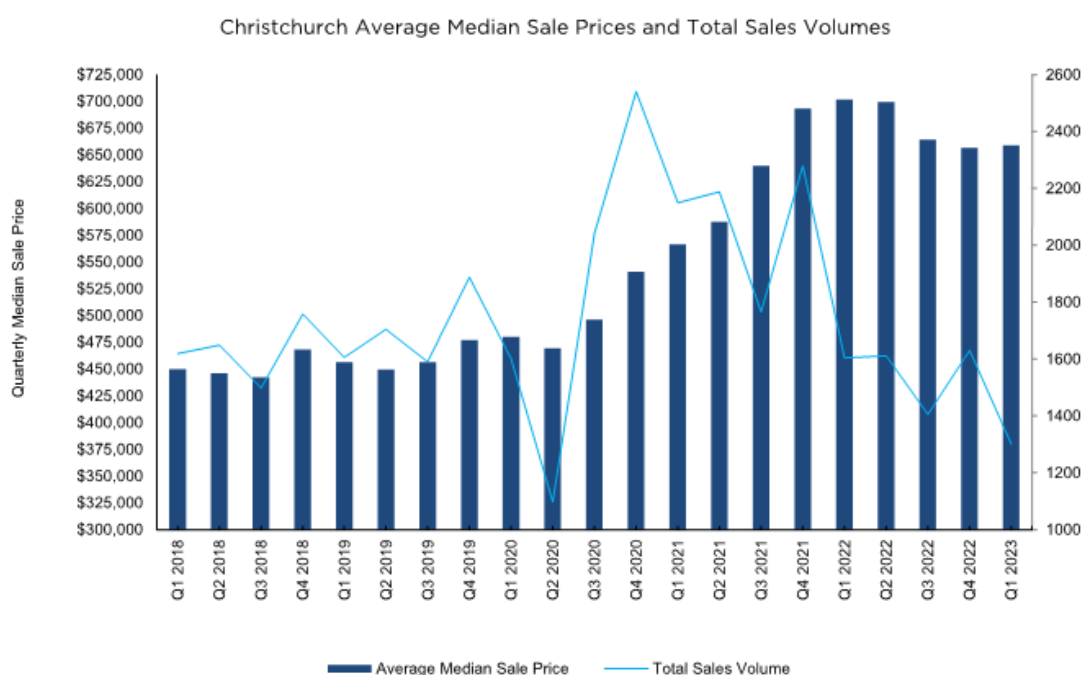
The below table includes a few performance indicators of the New Zealand economy over the previous six months:

Economic Indicator	Period	Rate	Forecasted Trends
GDP	Q4 2021 - Q4 2022	2.40%	↓
CPI	Q1 2022 - Q1 2023	6.70%	↓
OCR	Q1 2023	5.50%	→
Unemployment Rate	Q4 2021 - Q4 2022	3.40%	↑
10 Year Bond Rate	May 2023	circa 4.40%	→
Net Migration	Q1 2022 - Q1 2023	circa 65,400 (provisional)	↑

Source: Bayleys Valuations, Statistics NZ, Interest, ASB, ANZ, NZIER, RBNZ, Westpac (May 2023)

Land Adjoining 43 Jollie Street, Linwood, Christchurch – 22 June 2023

## 5.2 Christchurch Residential Market Overview



The following statistics are sourced from REINZ monthly median sale price and sale volumes data, and have been analysed to an average median sale price per quarter. Where we refer to the median price per quarter, this is an average of the monthly medians, for that three month period.

Christchurch experienced a significant increase in the median sale price from mid-2020 through to the first quarter of 2022 where the market peaked at a median sale price of \$701,667. It softened from the peak, and has since been stable from the third quarter of 2022 through to the first quarter of 2023, although with variations across the different sectors. The median sale price was recorded at \$658,667 in the March 2023 quarter, a 6.13% decrease from the same period in 2022. The average number of days to sell was recorded at 39 days for the March 2023 quarter, compared to 32 in the December 2022 quarter.

Sales volumes reduced in 2022, following a year of above average activity. Rising interest rates and tightening lending criteria made obtaining finance difficult for some purchasers, and demand has softened as a result. A total of 1,301 sales were recorded in the first quarter of 2023, a decrease of 18.89% from the first quarter of 2022.

Land Adjoining 43 Jollie Street, Linwood, Christchurch – 22 June 2023



## 6. Valuation Approach

The subject land is a small parcel which is of negligible value to anybody other than the adjoining owner.

We have proceeded on the basis that the parties are willing participants in a transaction at market value, and assess the value of the land on the basis of its added value to the adjoining residential property, which is part of a larger holding that is being developed.

We have identified an underlying land value, through reference to sales of other sites purchased nearby or in similar localities.

There is a lack of sales of bare land, which is not surprising given this is a built up locality, however we have referred to transactions of sections that have sold with an "as is, where is" building, which believe can be interpreted to give an indication of maximum land value.

The sales we have considered and derived land value, inclusive of buildings in a damaged or "as is" state include the following:

- 740 Avonside Drive sold at \$470 per square metre.
- 67 Bickerton Street sold at \$548 per square metre.
- 78 Kerrs Road sold at \$445 per square metre.
- 87 Ottawa Road sold at \$511 per square metre.
- 82 Buckleys Rod sold at \$750 per square metre.

Taking into account the position, size and shape of the subject site, and its perceived added value to the larger land holdings at 33-43 Jollie Street, owned by Kainga Ora, we have come to the conclusion that the added value of the land to be transferred is in the order of \$400 per square metre, inclusive of GST.

Accordingly the value of the site is calculated:

Area 18 sqm @ \$400 psm = \$7,200, say \$7,000 inclusive of GST.

As instructed we have reported in a brief format, and can provide additional information and analysis, if appropriate.

Land Adjoining 43 Jollie Street, Linwood, Christchurch – 22 June 2023

## 7. Valuation Conclusion

### 7.1 Valuation

Bayleys Valuations Limited confirms that we undertook an inspection of the property at **Land Adjoining 43 Jollie Street, Linwood, Christchurch** on 22 June 2023 in order to assess the market value for transfer purposes.

Subject to the critical assumptions and comments noted within this report, we hereby assess the market value of the abovementioned property to be:

Valuation	<b>\$7,000 (Seven Thousand Dollars)</b>
	The above assessment is GST inclusive (if any).

This summary forms a part of and should not be used or read independently from the complete report.

### 7.2 Signatory

If you require any further assistance, please contact the undersigned.

Prepared By

**Bayleys Valuations Limited**



**William Blake**

Val Prof (Urb), ANZIV, FPINZ

Registered Valuer

+ 64 27 229 7427

william.blake@bayleys.co.nz



Land Adjoining 43 Jollie Street, Linwood, Christchurch – 22 June 2023

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12

## 8. General Principles

Valuation Standards	This valuation has been performed in accordance with International Valuation Standards IVS – (effective 31 January 2022), and the relevant Australia and New Zealand Valuation and Property Standards as approved by the New Zealand Institute of Valuers (NZIV) Council.
Information Supplied	The valuation assumes as being complete and correct information provided to us by the sources detailed in our report on any relevant matters. We accept no responsibility, however, for the completeness and accuracy of information provided to us.
Documentation	Our valuation has included searching of the Certificate(s) of Title and other relevant tenancy schedules and documents. We recommend that reliance should not be placed on our interpretation thereof without prior verification by your lawyers.
Title	Unless specifically stated in the report, we assume that the property has a good and marketable title and is free from any pending litigation. We further assume that all documentation is satisfactorily drawn and that there were no unusual or onerous restrictions, easements, covenants or other outgoings which would adversely affect the value or negotiability of the relevant interest(s).
Title Boundaries	We have not carried out a detailed site survey and we have of necessity assumed for the purposes of the valuation that all structural improvements have been erected within the title boundaries. We do not undertake a measurement of the site or survey but calculate the site areas by reference to identified boundaries of the property and the appropriate Record of Title.
Resource Management Act 1991	Our valuation is on the basis of uses indicated within of the Transitional District Plan, Proposed District Plan and District Plan (as the case may be) and our enquiries of the Territorial Authority as to any Resource Consents for the land.
LIM & PIM	Unless otherwise stated, we have not obtained a Land Information Memorandum (LIM) or Project Information Memoranda (PIM) from the Territorial Authority.  It is considered an obligation of the recipient of the report to request a Land Information Memorandum from the appropriate local authority and search legal registrations on the relevant Record of Title, in order to satisfy themselves as to the suitability of the property for their specific purpose.
Valuation	The valuation provided is our opinion of the Market Value. This value may change in the future due to market conditions and changes to the state of the property.
Validity	Should a period of greater than three months' elapse from the date of preparation of the report, it is recommended that the person to whom it is addressed seek confirmation from the valuer concerned that the valuation can still be relied upon in context of the relevant current market situation. Failing to do so will nullify the validity of the report as well strict reliance upon a faxed copy of the same unless previously agreed to in writing between us and the recipient and/or end user.  If a faxed copy of the report is relied upon, we cannot guarantee the accuracy of the same which could be at variance with the original document. Furthermore, the reference to the three month time period does not imply that the value will remain static during this time.

	From the perspective of Bayleys Valuations Ltd, this valuation is valid by valuer signature.
Practising Certificate	This valuation has been carried out by a Registered Valuer with a current Practising Certificate.
Insurance	We certify that Bayleys Valuations Limited holds current professional negligence insurance for an amount of no less than the subject valuation and the signatory is covered by the policy.
Acceptance of Reports	The use of this report by the client/instructing party for Market Value/mortgage purposes in its current format is deemed an acceptance by the same of all value, terms, conditions and specification contained herein unless advised to the contrary immediately.
Inspections	We undertake such inspections and conduct investigations as are, in our opinion, correct in our personal judgement, appropriate and possible in the particular circumstance.
Building Act 2004, Health & Safety at Work 2015, Fire & Safety & Evacuation of Buildings Regulations 1992, Disabled Persons Community Welfare Act 1975	Unless otherwise stated in our report, our valuation is on the basis that the property complies with this legislation or it has no significant impact on the value of the property.
Structural Surveys	The valuation report does not purport to be a structural survey and we accept no responsibility for the omission of building or other defects which may not be apparent without such a survey.
Deleterious Materials	Unless stated in our report, we do not carry out investigations to ascertain whether any building has been constructed or altered using deleterious materials or methods. Unless notified, our valuations assume that no such materials or methods have been used (e.g. asbestos, PCBs).
Site Conditions	We do not carry out investigations on site in order to determine the suitability of ground conditions and services, nor do we undertake environmental or geotechnical surveys. Unless notified to the contrary, our valuations are on the basis that these aspects are satisfactory and also that the site is clear of underground mineral or other workings, methane gas or other noxious substances. In the case of properties which may have redevelopment potential, we assume that the site has load bearing capacity suitable for the anticipated form of redevelopment without the need for additional and expensive foundations or drainage systems.
Environmental Contamination	Our valuations assume that no contaminative or potentially contaminative use is, or ever has been, carried out at the property. Unless specifically instructed, we do not undertake any investigation into the past or present uses of either the property or any adjoining or nearby land, to establish whether there is any potential for contamination from these uses and assume that none exists.
Taxation, GST	In preparing our valuations, no allowances are made for any liability which may arise for payment of income tax or any other property related tax, whether existing or which may arise on development or disposal, deemed or otherwise. In respect to Goods and Services Tax we specifically draw your attention to the fact that our valuation is on the following basis:

	<ul style="list-style-type: none"><li>• Residential - Capital and rental valuations of residential property are (unless otherwise stated) carried out on the basis that the valuation includes GST (if any).</li></ul>
Publication	Neither the whole nor any part of our reports, nor any reference thereto, may be included in any published document, circular or statement, nor published in any way without any written approval of the form and context of such publication or disclosure. Such approval is required whether or not Bayleys Valuations Ltd is referred to by name and whether or not the reports are combined with others.
Mortgage Recommendation	We have not been requested to provide a mortgage recommendation. We advise that we have no knowledge of the applicant's ability to service any mortgage and anticipate that this will be reflected in the amount finally advanced by the mortgagee.

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Frank**

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Extract from N.Z. Gazette, 6 March 1958, No. 16, page 299

*Reservation of Land and Vesting in the Christchurch City Council*

PURSUANT to the Land Act 1948, the Minister of Lands hereby sets apart the land described in the Schedule hereto as reserves for road, and further, pursuant to the Reserves and Domains Act 1953, vests the said reserves in the Mayor, Councillors, and Citizens of the City of Christchurch, in trust, for that purpose.

SCHEDULE

CANTERBURY LAND DISTRICT

- Lot 34, D.P. 14966, being part R.S. 161: Area, 24.1 perches, more or less, Part C.T. 449/81.  
Lot 23, D.P. 15075, being part R.S. 38: Area, 23.4 perches, more or less, Part C.T. 510/238.  
Lot 54, D.P. 15124, being part R.S. 161: Area, 24.7 perches, more or less, Part C.T. 480/223.  
Lot 29, D.P. 17524, being part R.S. 1140: Area, 24.8 perches, more or less, Part C.T. 334/51.  
Lot 62, D.P. 18093, being part R.S. 2392: Area, 1 rood 12.8 perches, more or less, Part C.T. 334/51.  
Lot 33, D.P. 18165, being part R.S. 1144: Area, 32.2 perches, more or less, Part C.T. 709/8.

Dated at Wellington this 27th day of February 1958.

C. F. SKINNER, Minister of Lands.  
(L. and S. H.O. 1/1107/9; D.O. 14/27/9)

R. E. OWEN, Government Printer, Wellington, New Zealand

*affects all the  
land in  
K. 872987.*

*to 4.1.18  
485. road.*

*Revised Sheet K570314*


476651

*notice*

Particulars entered <sup>on</sup> in Register-book

Vol *Notice 472987*

the *20/3/1958* at *9.27 am*

 Land Registrar.

*Notice 500314 Dedicating Lot 62 DP 18093  
herein as a street entered 20/3/1958 at 2 pm.*

*g3ander  
for RGL*

No 117899/1 Gazette notice revoking the reservation  
as Road Reserve of Lot 33 D.P 18165 within  
and that it may be disposed of by the Christchurch  
City Council at current market value - 9.3.1977  
at 9.07 am

12444883:1 Certificate pursuant to Section  
111 Reserves Act 1977 dedicating Lot 54  
DP 15124 road reserve within to be  
road- 3.5.2022 at 7:00 am

FILE LABEL  
5000027251713  
IRON MOUNTAIN

LAND & DEEDS  
Nature: *Notice*  
From: *6.8.1*  
20 MAR 1958  
Time: *9.27 am*  
Fee: *£*  
Abstract No. *1609*

## 14. Community Loan Application - Canterbury Softball

Reference / Te Tohutoro: 23/1118733

Report of / Te Pou  
Matua:

John Filsell Head of Community Support & Partnerships

Senior Manager /  
Pouwhakarae:

Mary Richardson, General Manager Citizens & Community  
(Mary.Richardson@ccc.govt.nz)

### 1. Nature of Decision or Issue and Report Origin

- 1.1 The purpose of this report is to enable Council to consider an application to the Community Organisation Loan Scheme.
- 1.2 This report is staff generated after receiving an application from Canterbury Softball Association Limited (Softball) for a Community Organisation Loan of \$45,000 to complete the final stage of the installation of the artificial surfaces at Softball Headquarters on Cuthberts Green, Wainoni.
- 1.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the dollar value of the implications of these decisions, the number of people affected and/or with an interest, the fact that Council support for the installation of the artificial surfaces at Softball Headquarters to date is in the 2021/31 LTP, and the fact that Community Loans are a level of service in the 2021/31 LTP. Accordingly, this report has been discussed with the applicant and relevant Council staff.

### 2. Officer Recommendations Ngā Tūtohu

That the Council:

1. Approve a Community Organisation Loan Scheme loan to the Canterbury Softball Association Limited of up to \$45,000 to complete the installation of artificial softball surfaces at Cuthberts Green Wainoni; with a loan term of three years, at an interest rate of 5.4% per annum.
2. Resolve that the loan is conditional upon:
  - a. Council taking general security on the current and fixed assets of the Canterbury Softball Association Limited.
  - b. Canterbury Softball Association Limited demonstrating that they have sufficient funding for the project to proceed.
3. Delegate authority to the Head of Community Support & Partnerships to make the necessary arrangements to implement this resolution noting that all loan documentation will be reviewed by Council's Legal Services Unit.

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 The recommendation will allow Softball to complete the installation of artificial surfaces at Cuthberts Green, Wainoni. It will result in an attractive, fit for purpose, international sporting facility in the heart of Wainoni.

- 3.2 It will allow for a saving in current playing-surface preparation and maintenance costs of approximately \$20,085 per annum. Allowing Softball to repay the loan and then provide an ongoing efficiency to be reinvested in the sport. The saving is achieved as follows:
- \$15,985.23 p.a. being wages. A contractor currently maintains the diamonds during competition and tournament play (the old lime surface needs to be remarked between each innings).
  - \$2,500 p.a. being supplies (the paint and marking materials).
  - \$1,600 p.a. being cleaning, to remove the lime dust from the grandstand on a regular basis otherwise it corrodes the metal surfaces.
  - These figures have been confirmed by Council's Recreation Sport and Events Unit.
- 3.2.2 The annual cost to Softball to repay a \$45,000 loan over three years at 5.4% is approximately \$16,374.16.
- 3.3 The recommendation is for a modest loan that will confer substantial benefit to Christchurch's highly inclusive and accessible softball community based in Wainoni – it is backed by a strong business case and is considered low-risk.

#### 4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 Refer Softball to alternative funders. This was not recommended as Softball have already raised \$340,000 third-party funding toward the total project cost of \$495,000. There is a degree of urgency to complete the project to confer the benefits of ongoing savings onto next season.
- 4.2 Recommend Council decline the application. This was not supported as Softball meet all the criteria for a community loan, they are a highly inclusive and accessible sport based in Wainoni, they have a strong business case based on historic and current data.

#### 5. Detail Te Whakamahuki

- 5.1 Please see the Loan Decision Matrix attached to this report as attachment A.
- 5.2 The decision will be enjoyed city-wide but particularly affects the following wards/Community Board areas:
- 5.2.1 Waitai Coastal-Burwood-Linwood.

#### 6. Policy Framework Implications Ngā Hiraunga ā- Kaupapa here

##### Strategic Alignment Te Rautaki Tīaroaro

- 6.1 Community Organisation Loans are a level of service in the 2021/31 LTP.
- 6.2 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
- 6.3 Communities and Citizens
- 6.3.1 Activity: Community Development and Facilities
- Level of Service: 2.3.1.1 Provide funding for projects and initiatives that build partnerships; resilient, engaged and stronger communities, empowered at a local or community of interest level. - 95% or more of reports presented demonstrate benefits that align to CCC community outcomes, Council's strategic priorities and, where appropriate Community Board plans

### Policy Consistency Te Whai Kaupapa here

6.4 The decision is consistent with these Council Plans and Policies, more particularly:

6.4.1 Te Haumako; Te Whitingia Strengthening Communities Together Strategy.

- Te Pou Tua Rua: Te Whenua “We support and help build connections between communities and their places and spaces to foster a sense of local identity, shared experience and stewardship.”
- Te Pou Tua Tahī: Te Tāngata 1.6 “Support groups involved in providing access to arts, culture, heritage, recreation and those who care for the environment”.

6.4.2 The Community Organisation Loan Scheme guidelines, attached in Attachment B.

### Impact on Mana Whenua Ngā Whai Take Mana Whenua

6.5 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions. This is primarily because the decision is whether to approve a community loan and not whether the benefited-projects proceed or not.

### Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

6.6 The decisions in this report are likely to reduce emissions as the installation of artificial playing surfaces significantly reduce the need for maintenance, preparation and cleaning.

### Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

6.7 Softball is a highly inclusive and accessible community-based sport in Wainoni, the installation of artificial playing surfaces increase accessibility by providing a more reliable surface and reducing ongoing maintenance and preparation costs.

## 7. Resource Implications Ngā Hīraunga Rauemi

### Capex/Opex Ngā Utu Whakahaere

7.1 Cost to Implement – Approximately \$400 of staff time which is provided for within existing budgets.

7.2 Maintenance/Ongoing costs - A loan of \$45,000 will be repaid with interest covering Council's cost of borrowing (5.4%). The cost of monitoring new loans and their repayments will be minimal as they will be undertaken alongside the monitoring of other current loans.

7.3 Funding Source - The loan would be funded from the Community Organisation Loan Scheme. There is approximately \$75,000 available for Community loans.

### Other He mea anō

7.4 Two years audited financial accounts show an average modest surplus of approximately \$15,000 before any savings. These are attached as attachment C. Section 3.2 of this report details how Softball will have the capacity to save approximately \$20,085 per annum from existing expenditure because of savings arising from efficiencies from the artificial surfaces.

7.4.1 This is sufficient to cover the anticipated \$16,374.16 p.a. in borrowing costs over three years whilst providing a contingency of approximately \$3,700 p.a. to cover unanticipated expenses.

7.4.2 Additionally, Softball will retain their current assets (cash and deposits) of \$70K providing financial sustainability over and above the ability to repay.

7.5 Audited accounts detail current and fixed assets of \$70,000 and \$590,000 respectively. Current assets are cash and deposits; fixed assets are primarily equipment or other chattels. Whilst

not ideal, these assets do represent an acceptable level of security that would ensure Council's loan is repaid in the event the anticipated savings did not materialise.

- 7.6 In summary this is a relatively small loan over a short period in favour of a stable community organisation with the capacity to repay from savings derived from core funded activities. Modest security can be offered in the event of an unanticipated default.

## 8. Legal Implications Ngā Hīraunga ā-Ture

### Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 8.1 The statutory power to undertake the proposal derives from Council's Status and Powers in S12 (2) of the LGA 2002.




### Other Legal Implications Ētahi atu Hīraunga-ā-Ture

- 8.2 There is legal context relevant to this decision being the requirement that Council's Legal Services Unit will draft and review all loan agreement documentation prior to execution.

## 9. Risk Management Implications Ngā Hīraunga Tūraru

- 9.1 The principal risk to Council is that Softball fails to repay their loan.
- 9.1.1 This risk is assessed as low due to the financial stability and performance of the organisation and the verified ability to use operational savings to fund repayment.
- 9.1.2 This risk is partially mitigated by the general security Council will have on Softball's assets.
- 9.2 Council funds loans from the Community Organisation Loan Scheme. Approval of this loan will reduce the funds available through this scheme to approximately \$30,000. There presents a risk around the ability of other groups to borrow more than this amount. To mitigate this risk, the Community Support and Partnership Unit, in association with Finance, has initiated a programme to contact all existing loan recipients to identify if or how existing loans could be repaid earlier.

## Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Softball Loan Decision Making Matrix	23/1120373	170
B 	Community Loan Scheme Guidelines	21/558776	171
C 	Softball Incorporation & Audited Financial Accounts	23/1012384	172

In addition to the attached documents, the following background information is available:

Document Name - Location / File Link
Not applicable

## Confirmation of Statutory Compliance Te Whakatūtututanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).  
(a) This report contains:



- |   |
|---|
| <ul style="list-style-type: none"><li>(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and</li><li>(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.</li></ul> <p>(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.</p> |
|---|

### Signatories Ngā Kaiwaitohu

Author	John Filsell - Head of Community Support and Partnerships
Approved By	Peter Langbein - Finance Business Partner Nigel Cox - Head of Recreation, Sports & Events Matthew Pratt - Acting Head of Community Support and Partnerships

## 2023/24 COMMUNITY LOAN DECISION MATRIX – SOFTBALL

Organisation: Canterbury Softball Association (Softball)	Project Details	Project Funding (Ex GST)	Staff Recommendation
<p><b>Lead Unit: Recreation Sport &amp; Events</b></p> <p><b>Project Name: Canterbury Softball completion of new artificial softball diamonds</b></p> <p><b>Project Brief</b></p> <p>In February 2023 Canterbury Softball installed two new artificial diamonds at Cuthberts Green to replace their 30 year old lime surfaces. The National softball community were very complimentary of the NZ first brick red surfaces which were used to host a NZ U19 tournament in March 2023.</p> <p>This loan is to go towards the completion of landscaping, bargeboard installation, fencing and specialised grooming equipment.</p>	<p>Canterbury Softball have recently upgraded two softball diamonds at Cuthberts Green to replace their 30 year old lime diamonds.</p> <p>The new diamonds will provide the following community outcomes:</p> <ul style="list-style-type: none"> <li>Community-based holiday and community (Special Needs) programs on dry, lit, all-weather surfaces.</li> <li>A dry, all-weather surface to local schools.</li> <li>Expand Canterbury Softballs events capability, regionally, nationally and internationally.</li> <li>More national camps and clinics with an all-weather surface.</li> <li>Return Christchurch as an international venue option.</li> <li>Create a NZ industry first of brick/rust covered infields for better TV viewing.</li> <li>Substantially reduce daily dressing/marking/filling of lime infields and associated costs.</li> <li>Substantially reduce long term maintenance costs.</li> <li>Substantially reduce irrigation requirements.</li> <li>Substantially reduce lime dust dispersal through facility and surrounds.</li> <li>Increase game capacity with all-weather surface.</li> </ul> <p>Unfortunately, two funding commitments were reduced which has left Canterbury Softball unable to complete the finishing touches of landscaping, fencing, bargeboards and specialized grooming equipment.</p> <p>Canterbury Softball is in a good position to service a loan to Christchurch City Council as they have annual savings in maintenance costs which were required to maintain the old lime surfaces. They have requested a short-term loan which they intend to repay over 3 years. Once the loan is repaid these savings will so towards future replacement of high traffic areas of the turf.</p>	<p><b>Total Project Cost</b> \$45,000.00 to complete</p> <p><b>Total Amount Requested from Council</b> \$45,000 over 3 years</p> <p><b>Amount Requested</b></p> <p><b>Other sources of revenue</b></p> <p><b>Existing Council Funding</b></p> <ul style="list-style-type: none"> <li>Capital Endowment Funding towards the installation of the turfs \$100,000.</li> <li>Strengthening Communities Funding to contribute to the operational expenses of shared community outcomes \$15,000 (yet to be confirmed).</li> <li>Small Sports Events Fund towards the hosting of National softball tournaments in Ōtautahi \$2,000 (yet to be confirmed).</li> </ul> <p><b>Ongoing operational expenses</b> Canterbury Softball is in the enviable position of having reduced operational expenses now that they have upgraded the diamonds. These savings will be used to service the loan and then fund future turf replacements.</p>	<p>That the Council:</p> <ol style="list-style-type: none"> <li>Approve a Community Organisation Loan Scheme loan facility to the Canterbury Softball Association of up to \$45,000 to complete the installation of artificial softball surfaces at Cuthberts Green Wainoni; with a loan term of three years at an interest rate of 5.4% per annum.</li> <li>Resolves that the loan is conditional upon: <ol style="list-style-type: none"> <li>Council taking general security on the current and fixed assets of the Canterbury Softball Association.</li> <li>Canterbury Softball Association demonstrating that they have sufficient funding for the project to proceed.</li> </ol> </li> <li>Delegate authority to the Head of Community Support, Governance &amp; Partnerships to make the necessary arrangements to implement this resolution noting that all loan documentation will be reviewed by Council's Legal Services Unit.</li> </ol>

Project Alignment	Staff Comments
<p><b>Alignment with Council Strategies</b> Te Haumako; Te Whitingia Strengthening Communities Together Strategy</p> <ul style="list-style-type: none"> <li>Te Pou Tua Rua: Te Whenua "We support and help build connections between communities and their places and spaces to foster a sense of local identity, shared experience and stewardship."</li> <li>Te PouTua Tahī: Te Tāngata 1.6 "Support groups involved in providing access to arts, culture, heritage, recreation and those who care for the environment".</li> </ul> <p><b>Significance - Low</b></p> <ul style="list-style-type: none"> <li>The loan is a relatively low amount and Canterbury Softball have identifiable savings to fund the repayment over 3 years.</li> </ul> <p><b>Alignment with Community Organisation Loan Fund Criteria</b> This is a project that will encourage community led activities that increase volunteering in local neighbourhoods, supporting the activation of public spaces and places to include inclusion and a sense of belonging.</p> <p><b>Advantages/Benefits?</b></p> <ul style="list-style-type: none"> <li>Enable active and connected communities to own their future.</li> <li>Promotes collaboration with the Third Sector and the Voluntary Sector.</li> <li>Demonstrates our support of community-led development, co-design and co-governance principles.</li> </ul> <p><b>Disadvantages</b></p> <ul style="list-style-type: none"> <li>The funds directed to this project will not be available for others.</li> <li>Council has already committed funds to the installation of the artificial diamonds.</li> </ul>	<p><b>Risks</b> Potential risks include:</p> <ul style="list-style-type: none"> <li>The risk that Canterbury Softball will take longer than expected to repay the underwritten funds <ul style="list-style-type: none"> <li>Canterbury Softball have annual cost savings from the maintenance of the old lime surfaces. These savings will be used to repay the loan and then fund future turf replacements.</li> </ul> </li> </ul> <p><b>Rationale for Recommendations</b></p> <ul style="list-style-type: none"> <li>Canterbury Softball deliver all competitions, community leagues and programmes within the greater Canterbury region for the softball community.</li> <li>In addition to competition leagues Canterbury Softball also deliver school and community Kiwisox, Base5, Fun at Bat (FaB) and Slowpitch programmes as well as a programme for the special needs community.</li> <li>Canterbury Softball support their Red Sox and Red Hawkes premier teams and four youth teams to participate in NZ tournaments.</li> <li>Canterbury Softball showcase the facilities at Cuthberts Green through the live streaming of all premier games which attracts a high engagement both nationally and internationally.</li> <li>Canterbury Softball have recently finalised their strategic plan "One Vision" which will be achieved by creating an environment that has core values of integrity, leadership, respect and teamwork To tātou iwi, To tātou whānau – Our People, Our Family.</li> <li>The artificial surfaces at Cuthberts Green will provide multiuse dry spaces for other community sport activation during the winter.</li> <li>The recent development of artificial diamonds in the industry first brick/rust colour will expand Canterbury Softball's event capability and attract regional, national and international events back to the city, providing significant economic benefit.</li> </ul>

## Guide to Christchurch City Council's Community Funding Schemes

### Community Organisation Loans Scheme

#### Purpose

The Community Organisations Loan Scheme is designed to help organisations to improve or develop new or existing facilities and other major projects.

Loans are for a maximum of 10 years (normally 5 years) at 4.5% interest per annum. Organisations who have the ability to repay loans are encouraged to apply for this means of assistance for major capital projects.

#### Eligibility

Applications are invited from eligible not-for-profit groups whose activities provide opportunities in the areas of community, social, recreation, sports, arts, environment or heritage to the wider community or to specifically defined communities of interest.

To be eligible, the organisation must be incorporated under the Incorporated Societies Act 1908 or the Charitable Trusts Act 1957 and must have provision in their constitution to borrow money.

#### Criteria

The following criteria must be met by all applicants:

- » A community based not-for-profit community, recreation, sporting, arts, social service, environment or heritage organisation.
- » Be based in the Christchurch City Council area with funded programmes or services being provided primarily for Christchurch City Council residents.
- » Must have provided accountability reports for all previous Council funding and have no unresolved or outstanding accountability issues including outstanding debt to Council.
- » Must have had the funding application approved at a properly convened committee meeting and in writing.
- » Must provide evidence of the need for the project.
- » Have appropriate financial management, accounting, monitoring and reporting practices.
- » Be able to provide security against their loan by way of mortgage or other financial instrument.
- » Make loan repayments on a quarterly basis.
- » Have sound governance and appropriate operational capability and capacity to deliver to the level as agreed.
- » Be able to commit to collaboration and partnering, where appropriate.

#### How to apply

By completing a Community Organisations Loan Scheme application form. These are available at all Council Service Centres and the Civic Office and online at [www.ccc.govt.nz](http://www.ccc.govt.nz)

#### Further Assistance

CCC Customer Call Centre

03 941-8999 or [communitygrants@ccc.govt.nz](mailto:communitygrants@ccc.govt.nz)

[Christchurch City Council - Guide to Community Funding >](#)  
[Community Organisations Loan Scheme](#)



## CERTIFICATE OF INCORPORATION

CANTERBURY SOFTBALL ASSOCIATION INCORPORATED  
218725

This is to certify that CANTERBURY SOFTBALL ASSOCIATION INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 5th day of March 1981.



Registrar of Incorporated Societies  
6th day of December 2017



For further details visit [www.societies.govt.nz](http://www.societies.govt.nz)

Certificate printed 6 Dec 2017 11:52:38 NZT

## PART 1 – OBJECTS & POWERS

### 1 NAME

The name of the incorporated society shall be “Canterbury Softball Association Incorporated” referred to in this constitution as “CSA”.

### 2 REGISTERED OFFICE

The registered office of CSA shall be 220 Pages Road, Wainoni, Christchurch or such other place as determined by the board.

### 3 OBJECTS

- a) The objects of CSA are to:
- b) Be a member of Softball New Zealand (SNZ) and as such enforce the rules and regulations of SNZ and CSA;
- c) Be responsible for the administration, promotion and development of softball in the Region;
- d) Promote softball within the Region for recreational and entertainment purposes;
- e) Encourage participation and achievement in softball in the Region;
- f) Establish and promote competitions and matches within the Region, and determine the rules of such competitions and matches;
- g) Promote the health and safety of all participants in softball and encourage and promote softball as a sport to be played in a manner which upholds the principles of fair play and is free from performance enhancing drugs;
- h) Maintain and enhance the reputation of CSA and softball through the development and promotion of standards and practices which fulfil the Objects;
- i) Grant and seek where appropriate, recognition for Members to obtain awards or public recognition for softball or other services to the community;
- j) Seek and obtain improved facilities for the enjoyment of softball in the Region;
- k) Provide information, assistance and resources to its Members;
- l) Develop Regional and other programmes to train players, officials and other personnel involved in softball;
- m) Act in good faith and loyalty to ensure the maintenance and enhancement of SNZ, CSA and softball, their standards, quality and reputation for the collective and mutual benefit of the Members and softball;
- n) At all times operate with, and promote, mutual trust and confidence between SNZ, CSA and the Members in pursuit of these Objects;
- o) At all times to act on behalf of, and in the interests of, the Members of softball.

### 4 POWERS

The powers of CSA are to:

- a) Purchase, lease, hire or otherwise acquire and hold real and personal property, rights and privileges;
- b) Control and raise money: including to borrow, invest or advance monies and to secure the payment of such by way of mortgage, charge over all or part of any of its real and personal property;
- c) Sell, lease, mortgage, charge or otherwise dispose of any property of CSA and to grant such rights and privileges of such property as it considers appropriate;



13 April 2023

Canterbury Softball Inc  
Pages Rd  
Christchurch

Thank you for the opportunity to present the following quote. We submit for your consideration our proposal for stage 3 of the installation of the synthetic turf to diamonds 1 & 2

**Product and Pricing**

Product	Colour <i>view our colour selector on our website: <a href="http://multisportsurfaces.co.nz">multisportsurfaces.co.nz</a></i>	Price
Quote for stage 3 of the installation of the synthetic turf to diamonds 1 & 2	Fence alignment, barge board d2. Backfill, level, hydroseed, spray, brushes maintenance equipment	\$45000.00+GST

**Additional Charges**

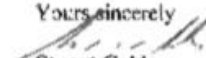
Item	Price

All work done by Multisport Surfaces Ltd will be in accordance with the quotation and terms and conditions as enclosed prepared for the client. The prices quoted are valid for one (1) month from the date of this documentation.

If you are happy for this work to proceed please complete the following acceptance form and return with your 30% deposit.

Thank you for the opportunity to present this quote, please do not hesitate to contact me if you would like any further clarification.

Yours sincerely

  
**Stuart Calder**  
Director

P.O Box 16465, Christchurch 8441  
Phone 05 3441 594, E-mail: [stuart@multisportsurfaces.co.nz](mailto:stuart@multisportsurfaces.co.nz)  
Web: [multisportsurfaces.co.nz](http://multisportsurfaces.co.nz)





**("the Company")  
Terms of Trade**

**1. Quote/Acceptance of Terms**

The date the Company receives acceptance of a quote from a client for the supply of products and/or services will constitute a contract between the Company and the client for the purchase of products and/or services and acceptance of these Terms of Trade which will be binding on the parties. These Terms of Trade and the quote form the entire agreement between the Company and the client and may only be varied with the Company's written agreement.

These Terms of Trade and any subsequent terms of trade issued by the Company will apply to all orders for products and/or services made by the client from the date they are made available to the client.

If there is any conflict between these Terms of Trade or the quote, the terms of the quote will apply.

If the client wishes to accept the quote the client must do so, in writing, within 20 working days of the date of the Quote.

If the Company becomes aware of any latent defect that it was not aware of at the time the quote was given, the Company may re-quote the price, which price will be open for acceptance by the client for a reasonable period. If the client does not wish to accept the re-quoted price the Company can cease providing the products and/or services and the client will only be liable for the proportion of products and/or services supplied up to the date of cessation of supply.

**2. Company Obligations**

The Company will provide, install and complete the products and/or services (as the case may be) in a thorough workmanlike manner and will use its reasonable endeavours to complete the work on or before the estimated completion date but time of completion is not of the essence.

The Company will try not to damage driveways and areas surrounding the site where the products and/or services are to be provided but the Company will not be liable for any damage caused by the Company's heavy vehicles.

**3. Client Obligations**

The client will provide the Company with access to the site where the products and services are being supplied in such a manner that enables the Company to install the product or provide the services in a safe, timely and effective manner.

The client will provide the Company with details of the location of any services (such as power, water supply and drainage) which are at the site and which may be affected by the provision of the products and/or services.

**4. Payment and Default**

Any invoice rendered by the Company is payable within 14 days.

The Company reserves the right to invoice in instalments for the supply of the products and/or services.

Late payment will incur interest at the rate of 2% above the Company's bank's commercial 30-day rate per annum calculated on a daily basis. This interest will be calculated on any monies outstanding from the due date of payment until payment is received by the Company. In addition, the client will be responsible for any collection and legal costs incurred by the Company in seeking payment from the client.

The Company may apply any payments received to the repayment of any amount owed by the client and will not be bound by any conditions attaching to payments.

Without prejudice to the Company's other remedies under these terms of trade or at law, if the client is in breach of any obligation under these Terms of Trade the Company may suspend or terminate the supply of the products and/or services. The

Company will not be liable to the client for any loss the client suffers as a result of the Company exercising its rights under this clause.

If in the Company's reasonable opinion the client will not be able to meet its payments as they fall due then without prejudice to the Company's other remedies at law, the Company is entitled to cancel all or any part of the supply of products and/or services that remain unperformed and all amounts owing to the Company will immediately become due and payable.

**5. Risk and Warranty**

Risk in any product supplied will pass on the completion of installation of the product.

The Company warrants that it will repair and make good any defects relating to the installation of the product or provision of the services if written notice of a claim is made by the client within 12 months from the date the product is installed.

The Company guarantees the products for 3 years from the date of installation against significant fading and breakdown of pile height due to ultra violet degradation. There is no guarantee on crack repairs or ground movement causing damage to the base.

The Company will pass on to the client all benefits under any supplier warranties which accompany the products.

No claim will be accepted where any attempt has been made to repair the products by any person not authorised by the Company or if the products have been modified or incorrectly maintained or used including but not limited to inappropriate servicing methods, damage because of wrong choice, improper use, damage due to vandalism, fire, overflow, chemical reactions or disasters.

Where the client is acquiring the products and/or services for business purposes, the provisions of the Consumer Guarantees Act 1993 will not apply.

**6. Limitation of Liability**

In respect of any defect in the products and/or services the Company's liability is limited to requiring that defect within the warranty period referred to in paragraph 5.

In respect of any warranties that may be implied by law, the Company's liability is expressly excluded where this is allowed and where it is not the Company's liability is limited to the price paid for the products and/or services.

In no case will the Company be liable for any indirect or consequential loss arising in any way.

**7. Force Majeure and Delay**

If the Company is prevented from supplying the products and/or services as a result of a Force Majeure event (including but not limited to weather, delays in transit or shortage of essential materials) beyond the Company's control, the Company may either delay completion or terminate the provision of the products and/or services by giving the client notice in writing.

P.O. Box 16465, Christchurch 8441  
Phone 03 3441 594, E.mail: [stuart@multisportsurfaces.co.nz](mailto:stuart@multisportsurfaces.co.nz)  
Web: [multisportsurfaces.co.nz](http://multisportsurfaces.co.nz)

**PHILPOTT**  
& ASSOCIATES  
Chartered Accountants & Business Advisors

**Canterbury Softball Association Inc**  
Financial Statements  
For the Year Ended 31 May 2022



268 Cranford Street 8052  
PO Box 1844 Christchurch 8140  
Phone: 03 377 4501 Fax: 03 377 4869  
Email: [info@philpotts.co.nz](mailto:info@philpotts.co.nz), [www.philpotts.co.nz](http://www.philpotts.co.nz)

Item 14

Attachment C

**Canterbury Softball Association Inc**  
**Financial Statements**  
**For the Year Ended 31 May 2022**

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<i>Contents</i>	<i>Page</i>
Compilation Report .....	1
Directory .....	2
Statement of Financial Performance .....	3
Statement of Financial Position .....	4
Fixed Asset and Depreciation Schedule .....	5
Notes to the Financial Statements .....	7

## Canterbury Softball Association Inc Compilation Report For the Year Ended 31 May 2022

Compilation Report to the Committee of Canterbury Softball Association Inc.

### Scope

On the basis of information you provided we have compiled, in accordance with Service Engagement Standard No. 2: **Compilation of Financial Information**, the financial statements of Canterbury Softball Association Inc for the year ended 31 May 2022.

As described in the Notes to the Financial Statements, these financial statements are a special purpose report and have been prepared for Internal Management purposes and Inland Revenue.

### Responsibilities

You are solely responsible for the information contained in the financial statements and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

### No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

### Reporting Framework

These financial statements have been prepared in accordance with the Financial Reporting Act 2013. Under the Act the financial statements are no longer required to be prepared under generally accepted accounting practices and accordingly should only be relied on for the expressly stated purpose.

### Disclaimer

We have compiled the financial information based on information provided to us which has not been subject to an audit or review engagement. Accordingly, neither we, nor any of our employees accept any responsibility for the reliability, accuracy or completeness of the compiled financial information nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on the compiled financial information.

**Philpott & Associates**  
Chartered Accountants  
268 Cranford Street  
PO Box 1844  
Christchurch

9 August 2022

**Canterbury Softball Association Inc**  
**Directory**  
**As at 31 May 2022**

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**Officers/Committee Members**

- T Hansen (Chair)
- C Kemp (Chief Executive)
- M Byrne (Deputy Chair)
- J Begg
- E Byrne
- M Cropper
- J Mulvaney

**Accountants**

Philpott & Associates  
268 Cranford Street  
PO Box 1844  
Christchurch

**Bankers**

Westpac

**Solicitors**

Lane Neave

*The accompanying notes form part of these financial statements. These financial statements have not been subject to audit or review, and should be read in conjunction with the attached Comptroller Report.*

- 4 -

**Canterbury Softball Association Inc**  
**Statement of Financial Performance**  
**For the Year Ended 31 May 2022**

	2022 \$	2021 \$
<b>Revenue</b>		
Fees & Levies	136,153	137,538
Grants & Sponsorship	244,563	238,188
Promotions & Fundraising	6,252	28,057
Trading	27,893	27,259
Other Revenue	10,999	-
Interest Received	91	33
MSD Covid - 19	6,236	21,873
<b>Total Revenue</b>	<b>432,187</b>	<b>452,948</b>
<b>Less Expenses</b>		
Administration	172,262	189,634
Coaching & Development	100,196	90,718
Headquarters	47,364	56,767
Representative	5,912	23,532
Tournaments & Competitions	68,659	54,623
<b>Total Expenses</b>	<b>394,393</b>	<b>415,274</b>
<b>Net Surplus Before Depreciation</b>	<b>37,794</b>	<b>37,674</b>
<b>Less Depreciation</b>		
Depreciation as per Schedule	25,536	19,963
<b>Net Surplus</b>	<b>12,258</b>	<b>17,711</b>

*The accompanying notes form part of these financial statements. These financial statements have not been subject to audit or review, and should be read in conjunction with the attached Compilation Report.*



**Canterbury Softball Association Inc**  
**Statement of Financial Position**  
**As at 31 May 2022**

	Note	2022 \$	2021 \$
<b>CURRENT ASSETS</b>			
Westpac Trading Account		1,908	1,617
Westpac Cash Management Account		63,190	50,103
GST Refund Due	1(b)	1,554	620
Accounts Receivable		6,521	16,955
NZSA Deposit		200	200
<b>Total Current Assets</b>		<b>73,373</b>	<b>69,525</b>
<b>NON-CURRENT ASSETS</b>			
Fixed Assets as per Schedule		536,298	527,354
<b>Total Assets</b>		<b>609,671</b>	<b>596,879</b>
<b>CURRENT LIABILITIES</b>			
Accounts Payable		2,244	1,298
PAYE Payable		5,487	4,943
Westpac Mastercard		1,564	2,520
<b>Total Liabilities</b>		<b>9,295</b>	<b>8,761</b>
<b>Net Assets</b>		<b>600,376</b>	<b>588,118</b>
Represented by:			
<b>MEMBERS FUNDS</b>			
Retained Earnings		600,376	588,118
<b>Total Surplus In Members Funds</b>		<b>600,376</b>	<b>588,118</b>

For and on behalf of the Society

T Hansen (Chair)

Dated: this 11th day of August 2022

C Kemp (Chief Executive)

Dated: this 11th day of August 2022

*The accompanying notes form part of these financial statements. These financial statements have not been subject to audit or review, and should be read in conjunction with the attached Compilation Report.*

**Canterbury Softball Association Inc**  
**Fixed Assets and Depreciation Schedule**  
**For the Year Ended 31 May 2022**

Asset	Cost Price	Book Value 01/06/21	Additions Disposals	Gain/Loss on Disposal	Capital Profit	Depreciation - Mth	Rate	\$	Accum Deprec 31/05/22	Book Value 31/05/22
<b>BUILDINGS</b>										
Buildings	394,053	394,053				12	--			394,053
<b>MOTOR VEHICLES</b>										
Husler Ride-on Mower	14,779	2,427				12	26.0% DV	631	12,983	1,796
Polaris 500cc Quad Bike	3,283	878				12	26.0% DV	228	2,633	650
Sub-Total	18,062	3,305	0					859	15,616	2,446
<b>OFFICE EQUIPMENT</b>										
Computer	1,196	18				12	50.0% DV	0	1,187	9
Website	62	6				12	33.0% DV	2	58	4
Dell E5530 Computer	634	26				12	50.0% DV	13	621	13
Computer	319	32				12	50.0% DV	16	503	16
Computer	408	29				12	50.0% DV	15	394	14
IT Maintenance	385	34				12	50.0% DV	17	368	17
IT Hardware	1,541	160				12	50.0% DV	80	1,461	80
Sub-Total	4,745	305	0					132	4,592	133
<b>PLANT &amp; EQUIPMENT</b>										
Scoreboard - Structure	19,816	19,816				12	10.0% DV	2,040	7,695	19,816
Scoreboard	26,058	20,403				12	10.0% DV	8	954	7
Scoreboard - Electronics, etc	961	15				12	10.0% DV	2,091	20,523	18,815
Equipment	39,338	20,906				12	50.0% DV	116	995	115
Equipment - Ipsol	1,110	251				12	10.0% DV	67	251	598
Sweeper	849	665				12	33.4% DV	849	27,347	1,690
Uniforms & Equipment	29,037	2,539				12	33.4% DV	1,451	9,711	2,589
Uniform & Equipment	12,600	4,340				12	33.0% DV	579	11,830	1,177
- Additions This Year	13,907	1,756				12	30.0% DV	46	504	184
Bar Fridge	688	230				12	10.0% DV	19	137	167
UPM Pitching Machine 2nd	304	186				12	10.0% DV	325	2,022	2,928
Pitching Machine	5,000	3,253				12	25.0% DV	584	4,891	1,750
Coaching Equipment	6,641	2,334				12	10.0% DV	514	2,862	4,627
Coaching Equipment	7,489	5,141				12	10.0% DV	961	3,951	8,649
Portable Fencing	12,600	9,610				12	25.0% DV	1,509	3,872	4,528
Coaching Equipment	8,400	6,037				12	25.0% DV	940	3,196	2,820
Equipment	6,016	3,760				12	25.0% DV	394	1,219	1,181
Fence Signage	2,400	1,375				12	25.0% DV			

The accompanying notes form part of these financial statements. These financial statements have not been subject to audit or review, and should be read in conjunction with the attached Consolidation Report

- 5 -

**Canterbury Softball Association Inc**  
**Fixed Assets and Depreciation Schedule**  
**For the Year Ended 31 May 2022**

Assets	Cost Price	Book Value 01/06/21	Additions Disposals	Gain/Loss on Disposal	Capital Profit	Mth	Rate	Depreciation \$	Accum Deprec 31/05/22	Book Value 31/05/22
Deck Umbrella	10,000	9,350				12	13.0% DV	1,216	1,860	8,134
Uniforms & Equipment	11,217	10,286				12	33.4% DV	3,437	4,372	6,843
Portable Fencing	5,700	5,272				12	10.0% DV	527	955	4,745
Backstop Nets	2,598	1,602				12	40.0% DV	597	1,003	1,195
Mobile Backstops			12,521			11	40.0% DV	4,591	4,591	7,930
KawitSax & Equipment			21,959			8	10.0% DV	1,464	1,464	20,495
<b>Sub Total</b>	<b>221,870</b>	<b>179,691</b>	<b>34,480</b>					<b>24,525</b>	<b>136,663</b>	<b>539,646</b>
<b>Total</b>	<b>638,689</b>	<b>527,354</b>	<b>54,480</b>					<b>24,536</b>	<b>156,871</b>	<b>536,298</b>

The accompanying notes form part of these financial statements. These financial statements have not been subject to audit or review, and should be read in conjunction with the attached Comprehensive Report

- 6 -



## Canterbury Softball Association Inc

### Notes to the Financial Statements

### For the Year Ended 31 May 2022

#### 1 Statement of Accounting Policies

These are the financial statements of Canterbury Softball Association Inc, an incorporated society registered under the Incorporated Societies Act 1908. Canterbury Softball Association Inc is engaged in Management of Canterbury Softball.

#### Basis of Preparation

These financial statements have been prepared in accordance with the Special Purpose Framework for use by For-Profit Entities (SPFR for FPEs) published by Chartered Accountants Australia and New Zealand and have been prepared for:

- Inland Revenue
- Internal Management purposes

#### Measurement Base

The financial statements of Canterbury Softball Association Inc have been prepared on an historical cost basis, except as noted otherwise below. The information is presented in New Zealand dollars and has been rounded to whole dollars, unless otherwise stated.

#### Changes in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on a basis consistent with those used in the previous year.

#### Specific Accounting Policies

In the preparation of these financial statements, the specific accounting policies are as follows:

##### (a) Property, Plant & Equipment

The entity has the following classes of Property, Plant & Equipment:

- Motor Vehicles
- Furniture & Fittings
- Office Equipment
- Plant & Equipment

All property, plant & equipment, except for land and buildings, is stated at cost less accumulated depreciation.

Depreciation has been calculated in accordance with rates permitted under the Income Tax Act 2007.

##### (b) Goods & Services Tax

These financial statements have been prepared on a GST exclusive basis with the exception of accounts receivable and accounts payable which are shown inclusive of GST.

*The accompanying notes form part of these financial statements. These financial statements have not been subject to independent review, and should be read in conjunction with the attached Compliance Report.*

**Canterbury Softball Association Inc**  
**Notes to the Financial Statements**  
**For the Year Ended 31 May 2022**

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- (c) **Taxation**  
No provision for Income Tax has been made as there is no current or deferred tax payable.
- (d) **Receivables**  
Receivables are stated at their estimated realisable value.  
Bad debts are written off in the year in which they are identified.
- 2 **Audit**  
These financial statements have not been audited.
- 3 **Contingent Liabilities**  
At balance date there are no known, quantifiable contingent liabilities. Canterbury Softball Association Inc has not granted any securities in respect of liabilities payable by any other party.
- 4 **Related Parties**  
There were no material transactions with any related parties during the period under review other than disclosed in these special purpose Financial Statements.

*The accompanying notes form part of these financial statements. These financial statements have not been subject to audit or review, and should be read in conjunction with the attached Consolidation Report.*

- 8 -





## 15. Multicultural Elected Member Portfolio Report August 2023

Reference / Te Tohutoro: 23/1090546

Report of / Te Pou Matua:	Councillor Tyla Harrison-Hunt, Multicultural Portfolio Lead
Senior Manager / Pouwhakarae:	Mary Richardson, General Manager Citizens & Community (Mary.Richardson@ccc.govt.nz)

### 1. Nature of Information Update and Report Origin

- 1.1 This is the first six-monthly report back to Council.
- 1.2 This report has been prepared by Councillor Tyla Harrison-Hunt, Multicultural Portfolio lead in collaboration with staff.

### 2. Elected Member Recommendations Ngā Tūtohu

That the Council:

1. Receive the information in the Multicultural Elected Member Portfolio Report August 2023 Report.
2. Proceed with an expression of interest with Ministry for Innovation and Employment (MBIE) through Immigration New Zealand for Christchurch to join the Welcoming Communities programme.
3. Request staff explore the re-establishment of a Pacific Advisory Group in partnership with the Pacific Community and the Ministry for Pacific People's (MPP).
4. Request staff provide advice on the establishment of a Diversity and Inclusion Panel or other appropriate mechanism to ensure the voice of diverse communities is considered.
5. Note that: A Partnering Agreement has been developed between the Ministry for Pacific Peoples and the Christchurch City Council that sets out our intention to work more closely on issues of common interest. A formal acknowledgement where Chief Executives of both parties will be organised and which all elected members will be invited to attend. Date and time to be advised.

### 3. Brief Summary

- 3.1 Christchurch has a resident population of approximately 190 ethnicities, with many diverse cultures and faiths calling Ōtautahi home. We celebrate and value this diversity but also observe the challenges that many people can face in achieving equity, inclusion, wellbeing.
- 3.2 27.1% of people in Christchurch were born overseas and it is projected that the Māori population will increase from 9.4% to 12.3% by 2038, Pacific from 3.5% to 4.9% by 2038 and Asian population will increase from 13.2% to 18.9% by 2038 with a decrease in European and other nationalities from 81.8% to 76% by 2028. Census 2018

- 3.3 Opportunities to connect, belong and participate can also be a challenge. Council is working hard to ensure these inequities are understood and addressed where possible.
- 3.4 It is very important to acknowledge that Multiculturalism exists within a bi-cultural framework. “All cultures are valued for the contributions they bring. Everybody has rights and responsibilities as citizens/residents of New Zealand, however Te Tiriti o Waitangi affords Māori a dual set of rights as Tangata Whenua. Therefore, it is important to recognise that New Zealand is a multicultural society underpinned by foundations of Te Tiriti and establishing ongoing relationships between Māori and the Crown” (*Pg 8 Multicultural Strategy, CCC, 2021*)
- 3.5 There are many opportunities for Council to engage further with culturally and linguistically diverse communities to ensure that a wide range of views are considered in annual and long-term planning. Civic participation enables communities to feel empowered to have a say in shaping their futures and gain a greater sense of belonging.
- 3.6 The Multicultural Portfolio was created in November 2022 after the triennial election. The Mayor established the committees of the Council under Section 41A (3) of the Local Government Act 2002. The committee structure was designed to ensure Council business was managed efficiently and effectively and Councillors could spend more time in the community. Portfolios were introduced to ensure Council engages appropriately with particular population groups/issues. Portfolios holders were to be the champion for a particular population group or issue.
- 3.7 Council work in this space is guided by the *Te Rautaki Matawaka Rau Christchurch Multicultural Strategy* and the *Te Haumako; Te Whitingia Strengthening Communities Together Strategy*. Both of the strategies acknowledge and commit to building authentic and trusted relationships across the diverse communities of Christchurch under a bi-cultural framework and to ensure the Ōtautahi Christchurch and Banks Peninsular is place of opportunity for all.

#### 4. Our Diverse City- Events and Celebrations attended

##### 4.1 Filipino community – Philippines Independence Day

Philippines Independence Day was celebrated at Tūranga Library on 24 June 2023 showcasing the history, people and cultures of the Philippines. Thank you to the Libraries Team who continue to open pathways for our communities to celebrate their culture.

##### 4.2 Chinese community – Silk Road and Chinese New Year

On 8 February 2023 I attended the Chinese New Year celebration celebrating the Year of the Rabbit.

The 7th Silk Road International Expo Promotion Conference on 28 June 2023, a key event that launched the beginning of a planned trip to the Shaanxi Province with businesses in Canterbury to create commercial opportunities here and abroad.

Our Community and Events staff are working with the Chinese community to deliver the 2024 Happy New Year event which is the ‘Year of the Dragon’. It was previously delivered by Christchurch NZ and Christchurch City Council. This event will be the first delivered by the community themselves.

##### 4.3 Muslim Community – Unity Week, Eid Day

Unity Week was the second official week of Unity brought to the city by the Sakinah Trust; an extraordinary group of wives of the Shuhada from the March 15 terror attack. The week explored the sharing of food to bring cultures together, a talk from Dai Henwood, a march for unity and peace and many more events which spanned over two weeks. The next Unity Week will be larger in 2024. This week was supported by the Council and many other organisations.

Eid al Fitr Festival was one of the largest events in the calendar year bringing thousands from around our city to be a part of the festivities. This was hosted by Asturlab Cultural Centre in partnership with the Christchurch City Council at North Hagley Park.



#### 4.4 Culture Galore

Operating for 20 years, every year the stage showcases a diverse array of performances, encompassing Japanese drummers, vibrant traditional dances, and melodious songs from countries like Indonesia, Korea, Philippines, Poland, China, Fiji, Russia, Thailand, Mexico, Bangladesh, and numerous others.

In addition to these incredible performances, there is a wide variety of interactive activities available for everyone to try. These include the Canterbury Cricket dive mat, flax weaving, face painting, soft archery, bouncy castles, police speed radar, fire evacuation challenge, and a demonstration on kitchen fire safety.

It is important to note that Culture Galore is growing and there may be a need to expand into alternative venues based on its broad interest and success.

#### 4.5 Thai Festival

The Thai Society of Canterbury held a festival at Victoria Square in January. We welcomed the ambassador of Thailand and more than one thousand residents from all around the city. It was an event filled with great food, performances and an opportunity for the city to see what Thailand has to offer.





#### 4.6 Ethnic Advantage Conference – Ministry for Ethnic Communities

I attended and spoke at the Ethnic Advantage Conference a flag-ship event hosted by the Ministry of Ethnic Communities which brought community providers from all around Canterbury to empower ethnic communities to thrive and help grow awareness in the value that people from diverse backgrounds have to offer. A memorable moment was hearing from Abbas Naziri, one of Christchurch's treasured residents, now residing in Wellington. Abbas told his families story of their harrowing experience on the Tampa as they fled Afghanistan in the 1990's. Abbas continues to inspire others with his resilience, humour and commitment to his new country.



#### 4.7 Korea Day

The Korean Society of Christchurch hosted a day to remember the veterans of the Korean war, the partnership between our countries and to celebrate the sharing of kai, offer performances and grow the bond between our sister cities.



#### 4.8 Buddha's Birthday Celebration for World Peace

I attended the remembrance of the Venerable Master Hsing Yun at the Fo Guang Shan Buddhist Temple. It was also a promotion of World Peace and exploring interfaith peace and prosperity. During the event, Venerable Manshin, Abbas gave a cheque of \$50,000 to go towards the development of the Christ Church Cathedral.



#### 4.9 Hindu culture night – temple redevelopment

I attended the Hindu Culture Night on 18 March 2023 with elected members from local and central government. This was also a launch to provide insight in the proposed development of the largest Hindu Temple in the South Island. They are currently fundraising for the Temple.





## 5. 15 March 2019 Update

### 5.1 15 March National Memorial Project

5.1.1 Council has been working with the families of the bereaved (Shuhada) alongside the Ministry of Culture and Heritage and the Ministry for Ethnic Peoples to understand the communities views on a National memorial to commemorate the attacks of 15 March 2019. There is significant community support for such a memorial. The Ministry for Culture and Heritage will present the findings to Cabinet for a decision to proceed. A further update will be provided to Council once this decision is made.

### 5.2 Unity Week

5.2.1 The Sakinah Trust are seeking further support from council for Unity Week 2024 which coincides with the 5-year anniversary of the March 15 attack. Staff will continue to work with the trust to build on the message of Unity and support the delivery of events across the city wherever possible.

### 5.3 Linwood Mosque Development

5.3.1 The Linwood Mosque reconstruction is underway. Demolition of the KFC building has begun on the proposed site. No timeline or update has been provided as of late. The community will be looking forward to a new development for the Muslim community post March 15. Council has offered project management assistance to support the community navigate through building consult requirements and other related issues pertaining to the Mosque and Civilisation Centre construction. Staff continue to be available to support the community through the process.

5.3.2 The coronial inquiry into the deaths of 51 people in relation to the 15 March 2019 terror attacks on the city's Dean Avenue and Linwood Avenue Mosques has been set down for 24 October 2023. It involves more than 120 interested parties, covering broad issues for Inquiry, experts from a variety field including complex digital and documentary evidence. Planning is underway to support bereaved families and relatives (many of



those travelling from overseas), those injured or witnesses to the event and the wider community. It will be important to connect with those individuals and organisations during this time to offer support and Council remains ready to assist.

5.4 **Royal Commission of Enquiry**

5.4.1 Information is provided in the link below showing progress on the 44 recommendations of the Royal Commission of Enquiry in the 15 March Mosque attacks. Council is represented by Claire Appleby Phillips who sits on the Ministerial Advisory Group - Kapua advocating strongly to central government, the role that Local Government plays in building strong, resilient and socially cohesive communities.

## 6. Multicultural Advisory Group

- 6.1 The Multicultural Advisory Group (MAG) recently provided input into Council's Long-Term Plan, trialling the new What Matters Most Campaign. Their advice has helped to hone the campaign to be more inclusive and participant friendly. The group have also approved an engagement tool for Council staff to consider before seeking advice. This will help the members better shape their advice to Council and encourage Council staff engage early and often.
- 6.2 There are currently 4 vacancies on the MAG. Staff are in the final stages of recruitment.
- 6.3 Profiles of MAG members are available on Council's website.

## 7. Multicultural Recreation and Community Centre Update

- 7.1 Staff continue to work with a newly formed board of trustees established to oversee the Centre operations in partnership with Council (the asset owner). It is anticipated that Christchurch Netball will be vacating the premises in late October early November.
- 7.2 A monthly newsletter has been developed to provide regular updates to a wide range of stakeholders on progress. (**Attachment A**).
- 7.3 Council has engaged widely with diverse communities to understand how groups wish to activate the space. This information is supporting the Trust to shape their vision, values, mission and goals. (**Attachment B**)

## 8. Welcoming Communities





- 8.1 Welcoming Communities is a programme led by Immigration New Zealand (INZ) in partnership with the Ministry of Ethnic Communities and the Human Rights Commission. Welcoming Communities works towards healthier, happier, and more productive communities by welcoming newcomers into the local community. The Welcoming Communities approach focusses on strengthening social inclusion by encouraging and facilitating positive interactions between people. It ensures newcomers can access services and activities that enable them to participate fully.
- 8.2 Welcoming Communities also focusses on the role of receiving communities by engaging, mobilising, and involving local residents in welcoming activities and facilitating community connections, engagement and participation. As we are all well aware, social, cultural, and economic benefits are derived when people feel a sense of belonging and feel they can participate and contribute.

- 8.3 The programme augments existing Council strategies, particularly the Multicultural Strategy which serves as a model that is already producing cultural, civic and social benefits in addition to Council's newly adopted Strengthening Communities Together Strategy. The programme will provide Christchurch City Council with funding of \$50,000 (excluding GST) per annum for three years to support the implementation. The funding is a contribution towards the salary of a Council employed Welcoming Communities Coordinator, to support the establishment and implementation of the programme across the city and Banks Peninsula. A Welcoming Communities Coordinator would be ideally located at the new Christchurch Multicultural Recreation Centre where the role would enhance the settlement outcomes for newcomers by assisting in the activation and community networking aspect of its operations.
- 8.4 Ashburton, Hurunui, Timaru, Selwyn and Waitaki are currently participating in the programme and there is an opportunity to further enhance a Canterbury-wide Welcoming Communities network.

## 9. Equity and Inclusion

- 9.1 The Council has acknowledged the importance of creating opportunities for diverse groups and communities to be involved in influencing, shaping, designing and contributing to decision-making and the development of services and programmes.
- 9.2 If Council hears from and considers the views of people of different ethnic groups, gender, sexual orientation, race, age, religious beliefs, socioeconomic status, and (dis)ability, we are more likely to make better decisions and deliver the better outcomes.
- 9.3 It's important for us to consider how the elected Council can better hear and capture the views of as diverse range of community members as possible. There is an opportunity to develop a range of formal and informal mechanisms. It is recommended that staff provide advice on the options.

## Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Multicultural Hub Newsletter - July 2023	23/1056270	197
B  	Multicultural Recreation and Community Centre - analysis of submissions	23/1168497	199

In addition to the attached documents, the following background information is available:

**Document Name – Location / File Link** <https://ccc.govt.nz/culture-and-community/statistics-and-facts/facts-stats-and-figures> - statistics on diversity  
<https://ccc.govt.nz/assets/Documents/The-Council/Plans-Strategies-Policies-Bylaws/Strategies/Multicultural-Strategy-/Diversity-and-Inclusion-Report-2020-21.pdf> - Last multicultural report 2021  
<https://www.unityweek.co.nz/> - Unity Week website  
<https://ccc.govt.nz/news-and-events/running-an-event/community-programmes/culture-galore-registration> - culture Galore  
<https://www.ccc.govt.nz/assets/Documents/The-Council/Plans-Strategies-Policies-Bylaws/Strategies/Multicultural-Strategy.pdf> - Multicultural Strategy  
\_RCOI Progress update

## Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories Ngā Kaiwaitohu

<b>Authors</b>	Claire Appleby-Phillips - Manager Community Planning & Projects Antje Schmidt - Projects and Events Coordinator Dean Kilbride - Senior Communications Advisor Miranda Adams - Procurement Officer
<b>Approved By</b>	Matthew Pratt - Acting Head of Community Support and Partnerships Mary Richardson - General Manager Citizens & Community



# Multicultural Recreation and Community Centre

Update



July 2023

Welcome to the first Newsletter on the Christchurch Multicultural Recreation and Community Centre ...



... where you'll read progress updates and other exciting news about the development of Christchurch's Multicultural Recreation and Community Centre – a home to all the different cultures, ethnicities and faiths enriching our city.

As many of you may already know, in early 2022, Christchurch City Council purchased The Atrium on Hagley Park - a gorgeous, eye catching building that, for almost 30 years, has been the home of Christchurch Netball.

The purpose of the purchase was to *provide a hub to celebrate multiculturalism, where diverse ethnicities and people groups can come together to play and learn.*

For a long time, migrant and ethnic communities have advocated for a *place to meet and connect* where they can *maintain and exchange languages and cultures*. The need for a safe space to promote respect, cooperation and understanding between cultures emerged more than ever in the wake of terrorist attack on the March 15.

Soon, the new 2,000 square metre Multicultural Recreation and Community Centre will offer plenty of space to accommodate the wide range of ideas and aspirations conveyed during a series of community consultations run by the Christchurch City Council in July/August 2022.

The consultations involved 409 key stakeholders and 3 focus groups, and collected 138 feedback submissions.



409 emails  
to stakeholders

138  
feedbacks



3  
Focus Groups

## Summary of submissions

The engagement highlighted the interest for a Hub for **casual recreation**, **social interaction**, **cultural workshops**, **hobby classes** and **sports events**.

Feedback showed the appetite for a **space where people feel a sense of belonging and community that encourages them to come and go as they please** (83%).

Suggestions included:

- A cafeteria
- Exhibition rooms
- Social sports equipment
- Children play areas

Feedback also showed high interest in more **formal classes** as a way of passing on cultural knowledge to other members of the community (79%).

Examples of classes include:

- Cooking classes
- Weaving, crafts
- Yoga
- Fitness (especially women only)
- Learn to ride
- Upskilling classes (first aid, emergency training, Te Tiriti o Waitangi training...)

*Special events such as weddings, markets days and nights, concerts, international movie nights, cultural festivals and sports days and tournaments were among some of the suggestions in the feedback.*

**Sports events and tournaments** at the centre were highly valued as a way to create a sense of connection (75%). The same was felt about dance, theatre and music which was integral for some community groups e.g. in the form of storytelling (63%).

Submitters highlighted the need for the Centre to **integrate multiculturalism into the design** and **promotion** of the Centre, creating a narrative that invites and welcomes all peoples and all cultures.

Submitters **do not want:**

- Community spaces that are too expensive to hire
- A challenging booking system
- Lack of parking, accessible transport and accessibility
- The Centre being used as a political venue
- Limited hours of booking availability
- There to be no Women's only facilities



## Allow us to introduce you to the Multicultural Recreation and Community Centre!



The Multicultural Centre, with its 2000 square metres and 14 rooms, will offer plenty of space to accommodate a wide range of activities and programmes.

Below is a list of the rooms and lounges available at the Centre:



	Spaces	Max occupancy
Ground Floor	Function Room (Ground floor) - 275 m <sup>2</sup>	249
	Small office West End - 20 m <sup>2</sup>	10
	Garage/Shed - 38 m <sup>2</sup>	25
	Office + toilet/shower East End - 9 m <sup>2</sup>	6
	Office + toilet/shower East End - 12.5 m <sup>2</sup>	8
	Office + toilet/shower East End - 15 m <sup>2</sup>	8
	Office + toilet/shower East End - 32 m <sup>2</sup>	25
	Commercial kitchen	—
First Floor	Function Room (First floor) - 275 m <sup>2</sup>	249
	Board room - 35 m <sup>2</sup>	25
	Meeting room - 33 m <sup>2</sup>	30
	Office East End - 16.5 m <sup>2</sup>	8
Second floor	Workshop room West (Second floor) - 40 m <sup>2</sup>	35
	Workshop room Central - 69 m <sup>2</sup>	50
	Workshop room East - 35 m <sup>2</sup>	35

In order to start planning for the future, we would love to hear from groups and organisations whether they are interested in using the rooms at the Hub.

Please fill the [online survey](#) clicking on this link or scanning the QR code on the right or email [viviana.zanetti@ccc.govt.nz](mailto:viviana.zanetti@ccc.govt.nz) and let us know how you would like to use the Centre:

- What activity are you planning
- Number of people involved
- Day(s) and times (starting and finishing)
- Other needs and requirements

We will use the information that is collected to inform our planning as we work towards the opening of the facility.

## MRCC GRAND OPENING

March 2024

Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Save the date! Our grand opening is planned for the 5th March 2024.

Although it is not official yet – there's still a lot of work to be done – we would warmly encourage you to set aside this date for our tentatively scheduled grand opening event.

This date has special significance for the building, as it marks the 30th anniversary since it was officially inaugurated in 1994 as the Christchurch Netball Centre. It represents the perfect day to celebrate its rebirth as the first Multicultural Recreation and Community Centre in New Zealand!



Multicultural Recreation  
Community Hub





## Multicultural Recreation and Community Centre

Community Consultation Feedback Report.

September 2022.



## Community Views and Preferences Ngā mariu ā-Hāpori

### Background

In 2019 Council resolved to purchase the Christchurch Netball Centre located at 455 Hagley Avenue for the purposes of establishing a Multicultural Recreation and Community Centre. The sale and purchase was finalised in early 2022.

An establishment project is now underway as Christchurch Netball transitions from the premises over the next 12 months to their new location at Ngā Puna Wai.

### Public Consultation Te Tukanga Kōrerorero

To better understand the needs and aspirations of the diverse communities throughout Christchurch, Council has recently undertaken a range of community visioning exercises to ensure that the venue is fit for purpose.

Consultation started on 27 July 2022 and ran until 24 August 2022. An email was sent to 409 key stakeholders, promoted through local community networks, newsletters and Newsline.

Three community conversation workshops/ focus groups were held at the Centre site where participants had the opportunity to collaborate and refine a vision for the centre. The project team took attendees on a tour of the Christchurch Netball Centre to get an idea of the space and its potential.

The project team also met with the Interagency Network for Refugees and Migrants (INFORM) a group of community and agency representatives across the city who will be key stakeholders in the Centre.

### Summary of Submissions Ngā Tāpaetanga

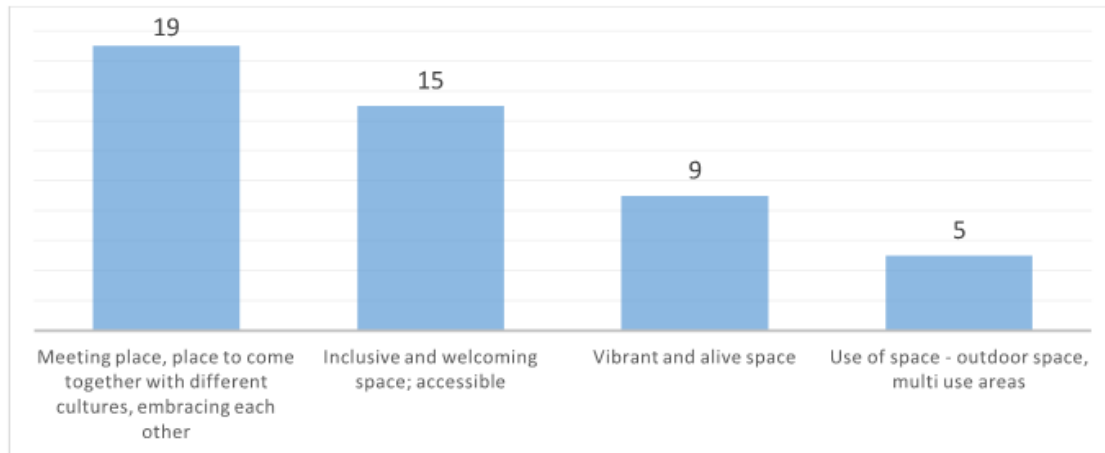
This analysis of feedback provides themes and trends only. Due to the diversity of views and ideas, all feedback provided should be read in full to get a complete picture. Raw data can be found [here](#). Participants were asked a number of questions as outlined below:

#### Q1: What is your vision for the Multicultural Recreation and Community Centre?

The majority of feedback regarding the vision/purpose of the MRCC described it as a **meeting place or hub for all cultures** and a place to come together **to celebrate and learn** (19 | 79%), as well as a space that is **inclusive, welcoming and accessible to all peoples** (15 | 62%) e.g. from **different religious backgrounds, ages and abilities**.

Other themes included wanting:

- A space that is affordable
- A space that encourages inter-generational collaboration
- A sense of place – especially for smaller community groups.
- Availability of artistic spaces
- Private spaces for more sensitive activities



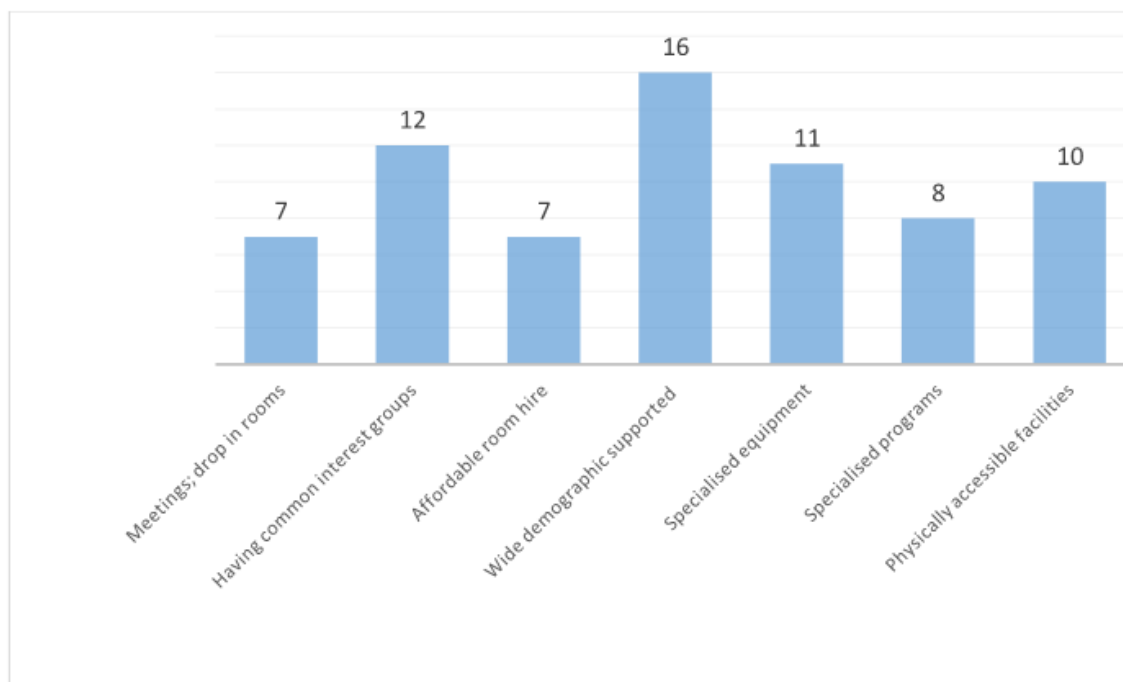
**Q2: What opportunities has your community not been able to realise that they could with a facility such as this?**

Participants of activities was recognised as an unrealised opportunity with large communities or wide demographic (16 | 23%) and specific groups of people e.g. family friendly spaces, alcohol free spaces, women only spaces or performance spaces. (12 | 17%).

**Common interest groups** or community groups (12 | 50%). This was a ranged response as groups were not able to realise their cultural activities e.g. traditional performances, food creation, social sporting events, and prayer sessions.

Lack of **specialised equipment** in facilities (11 | 46%) e.g. wudu room for cleaning before prayers, a specialised prayer room, hard wood flooring, dancing platforms and a commercial kitchen.

**Equitable access** (10 | 42%) Feedback stressed that the centre needs to appeal to all demographics e.g. with lifts, disabled toilets, wheelchair access but also transportation e.g. nearby bus routes, bike paths, parking availability.



**Q3: What types of recreation activities would your community want to undertake?**

A centre that provides a space for casual recreation, social interaction, cultural workshops, hobby classes and sports events were the most prevalent themes.

**Casual recreation** (20 | 83%) Creating the feeling of a community hub where people can come and go as they please was important. Examples include:

- Communal areas
- Social sport equipment
- Café
- Exhibition rooms
- Workshop space
- Children's play areas

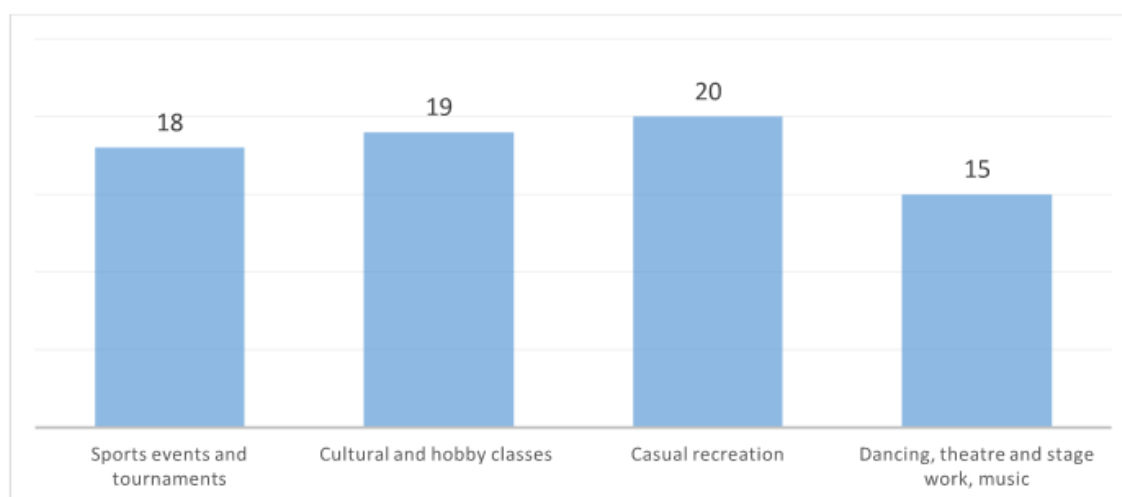
Feedback also showed value in more **formal classes** as a way of passing on cultural knowledge to other members of the community (19 | 79%). Examples of classes include:

- Cooking classes
- Textiles
- Yoga
- Fitness (especially women's only)
- Learn to ride

**Sports events and tournaments** at the centre were highly valued as a way to create a sense of connection (18 | 75%). The same was felt about dance, theatre and music which was integral for some community groups e.g. in the form of storytelling. (15 | 63%)

Other themes included:

- Women's only recreation
- Special events e.g. weddings, significant cultural/spiritual observances



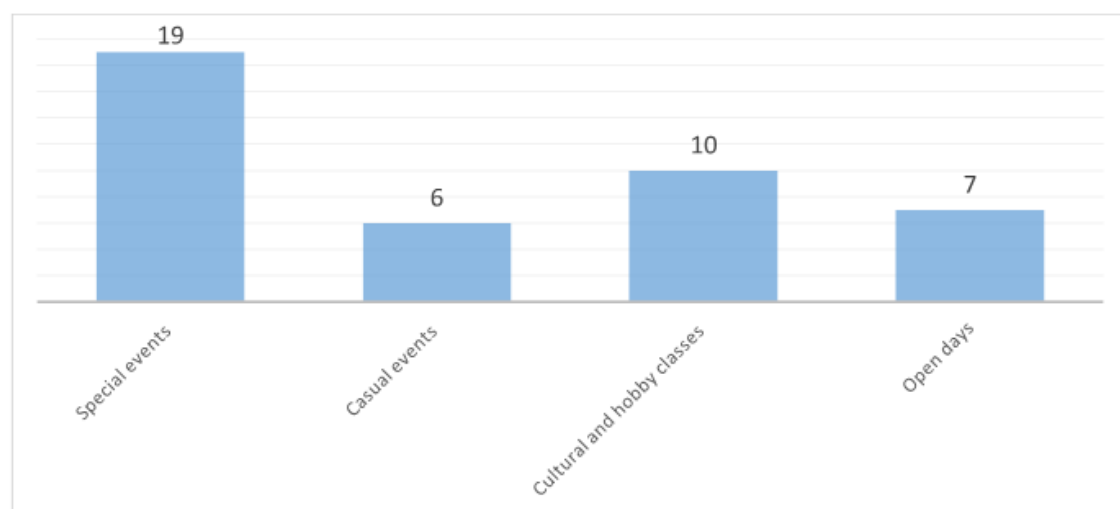
**Q4: What types of events would you like to see happen on site and on the grounds?**

Special events such as weddings, markets days and nights, concerts, international movies nights, sports days and tournaments and cultural festivals were among some of the suggestions in feedback. (19 | 79%)

Cultural and hobby classes were highlighted as being an important to the operations of the MRCC, e.g. weaving, crafts, book clubs, cooking, cinema (10 | 42%)

Other themes include:

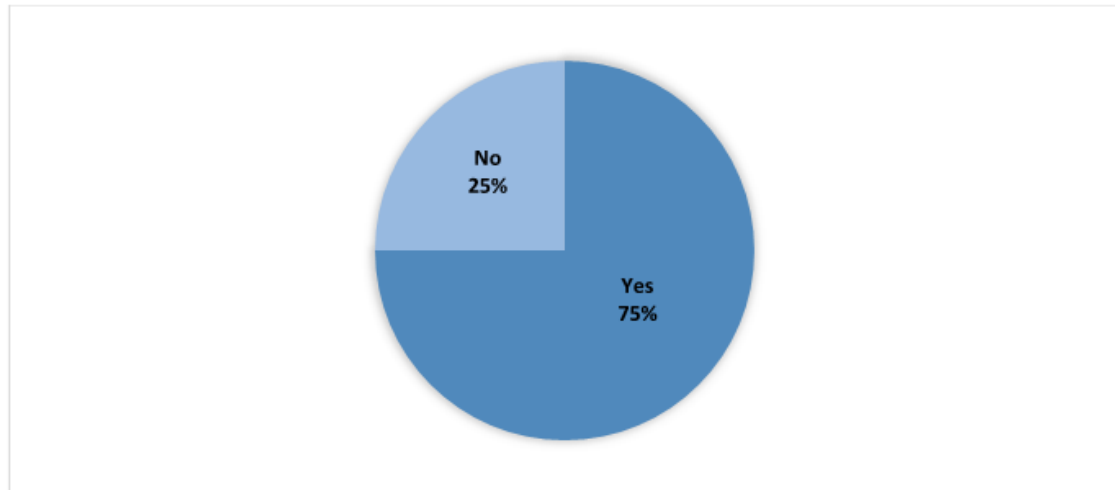
- Dance, theatre and stage work, music
- Upskilling events e.g. first aid, emergency training, Te Tiriti o Waitangi





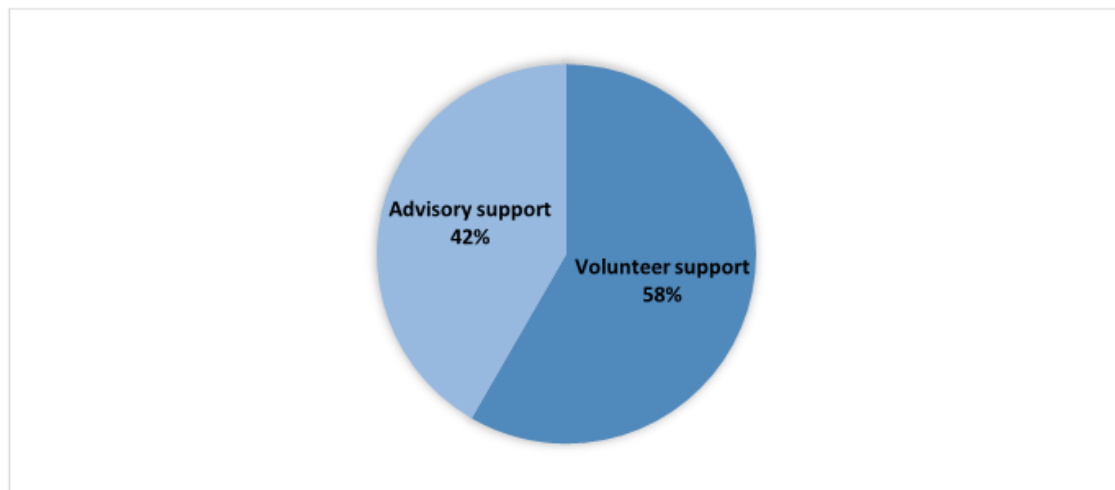
**Q 5: Would you be prepared to provide volunteers/advisory support to the governance of the Centre?**

Feedback indicated that the majority of community members would be prepared to provide volunteer / cultural advisory support to the centre. Those who answered 'no' did not provide an answer why they wouldn't provide support.



More than half of the feedback indicated that volunteer support could be provided, e.g. general maintenance, providing classes for the centre, managing ongoing programmes like bee-keeping for the wider Hagley area and 'sweat equity' – volunteering for lower cost facility rental.

Less than half of the feedback indicated that advisory support could be provided e.g. youth support, governance, tenancy and housing support (Kāinga Ora), mentoring and skills development for personal and professional development.



**Q6: What equipment and/or cultural considerations would you like to see at the Centre?**

Ensuring the centre has **specialist equipment** was a major theme (19 | 79%) e.g. a projector, sound and light systems, moveable stage. Essential for concerts, performances, prayer sessions, dances, international movie festivals, cultural gatherings.

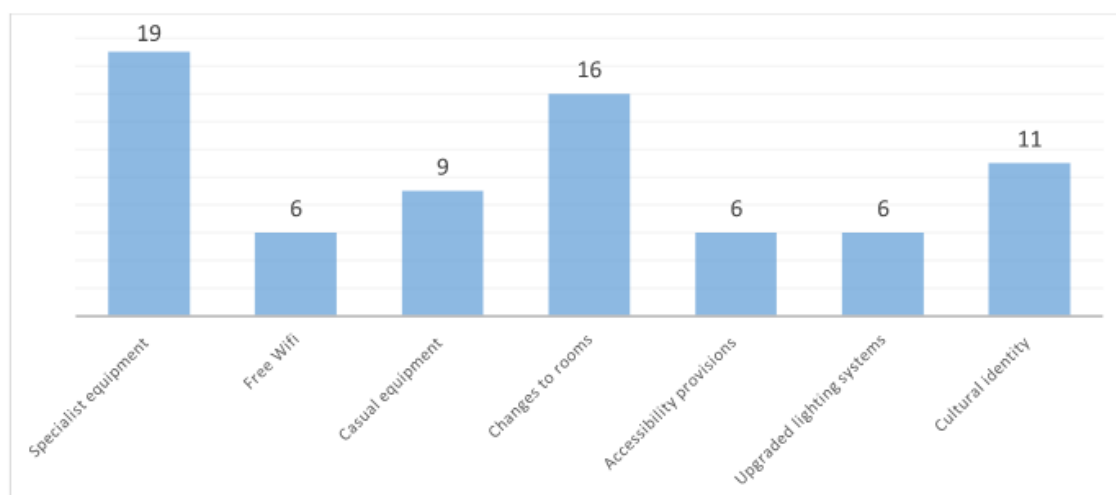
**Consideration of cultural spaces** (16 | 67%) e.g. a mother's room/women's room, kids room, commercial kitchen for food preparation (halal only fridge), hardwood flooring for dancing, a dedicated prayer room, wudu room (for ablutions before prayer).

**Showcasing cultural identity** (11 | 46%), integrating multi-culturalism into the design of the building and promotion. Creating a narrative that invites all peoples into a multi-cultural space.

**Casual equipment** (9 | 38%) e.g. pool table, board games, table tennis table, vacuum cleaner, sports equipment for play, moveable tables and chairs

**Improved accessibility** (6 | 25%) e.g. disabled parking, disabled toilets

**Wi-Fi** available to everyone (6 | 25%)



**Q 7: How would you like the booking process to operate?**

Online / in-app bookings were the most popular medium (23 | 96%).

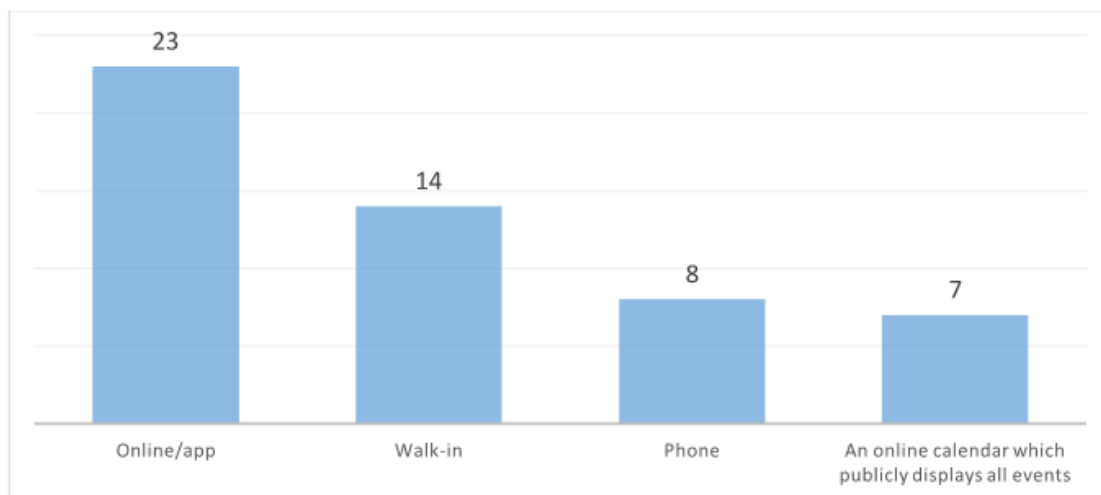
Walk-ins (14 | 58%) as an alternative to make bookings accessible.

Phone bookings (8 | 33%) for people who don't have access to technology.

An online calendar (7 | 29%) so that people can keep track of events and inform future planning, effectively putting booking administration in the hands of the users.

Other themes include:

- A booking system in multiple languages.
- Main rooms unable to be booked out for long periods, small rooms to be rebooked.
- A monthly newsletter to highlight events that are going to take place in the space.
- One off bookings
- How to manage recurring bookings



Q 7: Are there any things that would stop you from using a facility such as this?

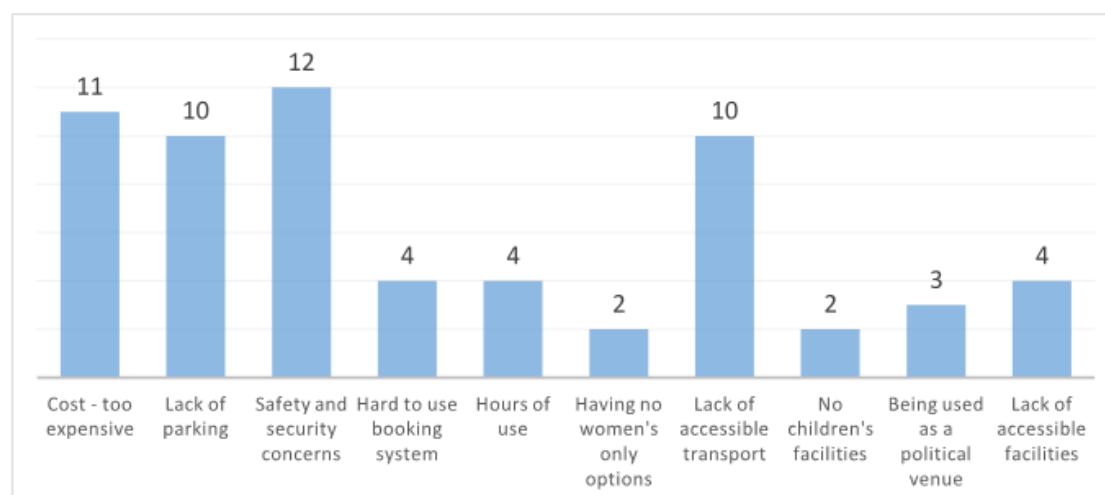
**Safety and security concerns** (12 | 50%) was heightened due to the Mosque shootings in 2019; Some participants believed there was a need for some security measures in place inside the centre to ensure users were safe during day and night e.g. good lighting and visibility.

**Cost of hire** (11 | 46%). A fear of excluding smaller community groups from participating. Small multi-cultural community groups have barriers to finding bookings an affordable price.

**Lack of parking and accessible transport** for groups (10 | 42%). Groups felt that parking was important to facilitate events and other gatherings. Additionally, accessible transport (10 | 42%) was needed to allow groups to move away from private to public/active transport.

Other themes include:

- Hard to use booking systems
- Hours open and available for use
- Lack of accessible facilities
- Being used as a political venue
- No women's only facilities
- No children's facilities



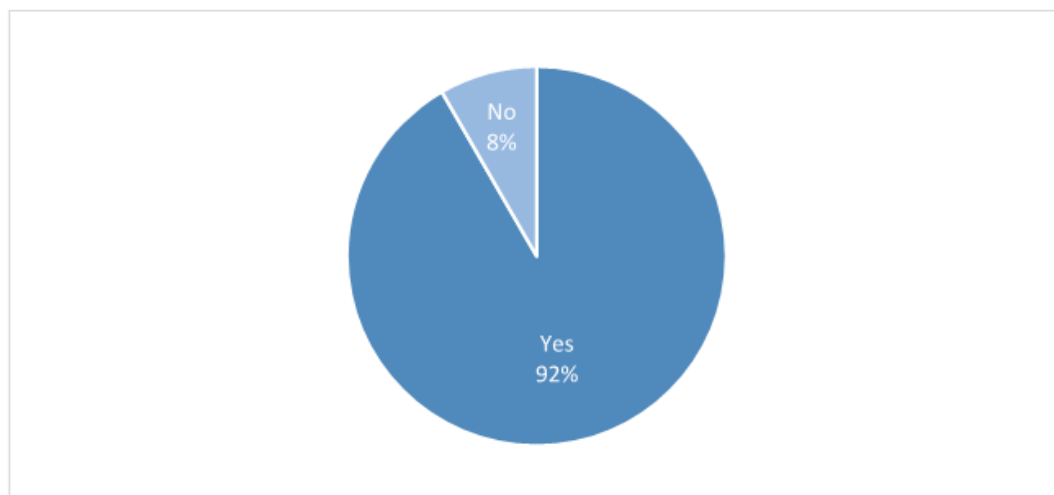
**Q 8: Would you be willing to pay for the hire of the space for specific purposes?**

Feedback indicated the majority of community groups would be willing to pay for hiring the space at MRCC.

Being able to pay through alternative means was an option that was largely supported; it was raised that larger groups should have to pay but it should not be standardised for all groups, as many smaller community groups could be excluded by the price of the space.

Other options raised were:

- Annual memberships for community groups – offering reduced or free rooms per year
- Social enterprise model; commercial groups pay full price, smaller community groups / NFP pay reduced rates
- Partnership projects e.g. with CCC, could allow for special rates



**Any other concerns or ideas?**

There were a number of concerns and ideas that community members raised separate to the consultation specific questions. Due to the vast range of responses, we have put them into categories:

**Ideas**

- Centre should have an alcohol license for BYO alcohol events
- Having a common lounge / open space for people to spend time together
- An alcohol free space for meeting up
- Displays for different cultural exhibitions
- Photocopying / printer
- Hot desking
- Open community cultural days
- Information boards for all community groups to use
- Hāngī pits, umu pits, BBQs; access to power supply for food trucks

- Multi-use outdoor space
- Health representatives on site / sick room
- Transparency of design during building
- Netball courts should be made multi-use for recreation

#### Concerns

- Multi-cultural/bi-cultural could be overlooked
- Toilet facilities

#### Conclusion

The community feedback identifies a clear demand for the new Christchurch Multicultural Recreation and Community Centre as a meeting place or hub for all cultures and a place to come together.

We heard clearly that the new Centre needs to be inclusive, welcoming and accessible for all. Consideration should be given to the general operation of the building that may include the flexibility for designated spaces that support cultural considerations, including family friendly; alcohol free and women only.

The raw feedback provides a range of casual and formal recreation activities that could form part of the programme for the Centre. Supporting opportunities for social connection, sharing of skills and storytelling. Some of the specific activities and related equipment will need to be considered as the programme for the Centre is developed. The function rooms on the ground and first levels will support larger community events with existing office space and storage spaces more suitable for smaller community groups. The existing Catering Kitchen on the ground level will help meet the need for catering facilities. It will be important to prioritise specialist equipment requirements recognising that not all needs may be met initially.

Operation of the building will require a strong network of volunteers, the public feedback indicates strong support across a range of roles for the Centre.

The Centre is located in Hagley Park with a designated car park and nearby pedestrian paths however, proximity to the public transport network was highlighted which may require wayfinding information for participants and advocacy for public transport.

This community feedback provides understanding of community needs, wants and opportunities that can help shape the future of the Christchurch Multicultural Recreation and Community Centre.



## 16. Electoral matters

Reference / Te Tohutoro: 23/1142914

Report of / Te Pou	Helen White, Head of Legal & Democratic Services
Matua:	(helen.white@ccc.govt.nz)
Senior Manager / Pouwhakarae:	Lynn McClelland, Assistant Chief Executive Strategic Policy and Performance (lynn.mcclelland@ccc.govt.nz)

### 1. Nature of Issue and Report Origin

- 1.1 The staff recommendation is to note the report.
- 1.2 This report is not required by legislation but was requested at a council briefing.
- 1.3 The decision recommended by staff in this report of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by considering that the staff recommendation is to note the current position of the Council.

### 2. Officer Recommendations Ngā Tūtohu

That the Council:

1. Receives the report.
2. Notes that First Past the Post is the electoral system that will be in place for the next general election of the Council in 2025.

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 The reason for this report is to promote understanding of the requirements of relevant electoral legislation in relation to the electoral system and Māori wards.
- 3.2 This report has information on:
  - 3.2.1 Electoral systems and context
  - 3.2.2 Polls
  - 3.2.3 Engagement
  - 3.2.4 Māori wards

### 4. Detail Te Whakamahuki

#### Context

- 4.1 The Local Electoral Act 2001 allows the Council to choose either first past the post (FPP) or single transferable vote (STV) as the electoral system for local elections. The electoral system applies to the election of the Mayor, councillors and community board members.
- 4.2 The Council's electoral system is FPP. The Council is not required to make any decisions in relation to the electoral system. It is required by law to give public notice that FPP will be the

electoral system in place for the next local election in 2025 by 19 September 2023 and advise the public of the right to demand a poll. More information on polls is below from 4.10.

- 4.3 It is open to the Council to resolve to change its electoral system to STV and if it does so, this must be by 12 September 2023.

## The two electoral systems

- 4.4 Under FPP the candidate with the most votes wins equal to the number of positions there are to fill. Voters tick the boxes of the candidates they want to vote for, up to the number of positions to be filled.
- 4.5 STV is sometimes called ranked voting. Here voters rank candidates in order of preference. Votes are transferred if the voter's most preferred candidate does not need all their votes or is not popular with other voters. The quota of votes needed to be elected is calculated on the basis of total number of votes divided by one more than the number of positions. Any candidate who reaches the quota is elected and the surplus votes are transferred. If after the transfers, not all positions are filled, then the candidate with the least number of votes is excluded and their votes transferred to the next preference.
- 4.6 The transferring calculations under an STV election are undertaken by computer and cost approximately up to 20 - 25% more per vote to process than FPP.
- 4.7 Attached at 'A' is a flow chart which describes the STV process which you can also view at: <https://www.stv.govt.nz/countingdiagram.shtml>. Attached at 'B' is a comparison of the two electoral systems from Taituarā's Code of Good Practice for the Management of Local Authority Elections and Polls, Part 4 – Electoral Systems. More information is available at:
- 4.7.1 DIA Electoral system info: [https://www.localcouncils.govt.nz/lqip.nsf/wpg\\_URL/About-Local-Government-Participate-in-Local-Government-All-about-STV-and-FPP](https://www.localcouncils.govt.nz/lqip.nsf/wpg_URL/About-Local-Government-Participate-in-Local-Government-All-about-STV-and-FPP)
- 4.7.2 STV: <https://www.stv.govt.nz/index.shtml>
- 4.7.3 FPP: [https://www.dia.govt.nz/diawebsite.nsf/wpg\\_URL/Resource-material-STV-Information-More-about-FPP?OpenDocument](https://www.dia.govt.nz/diawebsite.nsf/wpg_URL/Resource-material-STV-Information-More-about-FPP?OpenDocument)
- 4.8 The Council's position is most recently recorded in the Local Government Commission Determination for the October 2022 Election which contains the acknowledgement by the Council that there is growing interest in STV and any future consideration of it should be accompanied by a consideration of a move to multi-member wards in the next representation review. The Council is required to have a representation review every six-years. The next representation review will take place in the 2025-2028 council term.
- 4.9 The Future for Local Government Final Report recommends at 11.2 'adopting [STV] as the nationwide method for local elections.' There has been no formal response from the government on this recommendation.

## Polls

- 4.10 The Council can resolve to hold a poll on the electoral system, or the public has the right to demand one. Polls are determinative and are undertaken in accordance with legislative requirements. This means that the Council would be bound by that result for a minimum of the next two elections.
- 4.11 If the Council decided to hold a poll that would take effect for the 2025 local election it must resolve to do so by 21 February 2024. However, if the Local Government Electoral Legislation Bill (the Bill) passes into law, this date will be brought forward to 11 December 2023.

- 4.12 A poll will also be held if 5 % of the registered electors demand one. This right will be set out in the public notice referred to in 4.2 above. The timescales for the public demanding a poll are the same as in 4.13 below.
- 4.13 If the Council resolves to hold a poll to take effect for the next election or the public so demand one, this poll must be held by 21 May 2024. If the Bill passes, this date will change to 14 March 2024.
- 4.14 Another option available to the Council is to resolve to hold a poll at the same time as the next local election. Advantages of a poll held at the same time as an election include that it is simplified conversation at the same time the Council is communicating participation. It is also a time that the Council resources are mobilised to undertake election activity. There is no legislative deadline for such a decision to be made.
- 4.15 There is no allocated budget for a standalone poll this financial year and in the event, one is required, the funds and staff resources would need to be reprioritised. The estimated costs of a standalone poll would be in the region of \$750 000.00 - \$800 000.00 when considering communication (marketing) costs including placement of advertising, postage, stationary, external election services, staff and electoral officer costs, insurance, and printing.
- 4.16 The costs if there were to be a poll held contemporaneously with the next election would be around \$175 000.00 in addition to the costs that will already be incurred.
- 4.17 Staff recommend that if the Council has appetite consider holding a poll that a further report is provided to include more definitive costings and logistical information. If that poll is to be held by March/May 2024, this report would also include information on what reprioritisation of existing work and budgets would be required. If that poll is to be considered to be held at the same time as the next local election in 2025, the Council may first wish to defer such a decision until after any Government response to the Future for Local Government Final Report.

## Engagement

- 4.18 If there is no appetite for change, then there is no need for the Council to engage now. The Council has already acknowledged that the electoral system will be looked at when the next representation review is held. The Local Government Commission has recommended robust community engagement at that time on representation matters.
- 4.19 If there is appetite for change before then, the following options for engagement could be considered:
  - 4.19.1 Holding a poll at the next election. This would mean that a majority of those who participate would decide rather than elected members who may be considered to have an interest in the decision. It allows for a city-wide conversation at a time when the Council will be engaging on electoral participation anyway. However, this will be in October 2025.
  - 4.19.2 A poll to be held by May/March 2024 (depending on the legislation). This poll result would then be in place for the next two local elections. The cost and resource challenges will mean reprioritisation. Some Council projects may need to be delayed allowing for the redeployment of staff to support the delivery of the poll. This would also require a city-wide communication process which is not currently planned for.
  - 4.19.3 A full community consultation in advance of a Council resolution to change by 9 September 2023. This is unable to be delivered on current budget and capacity. Even if budget and resource were identified, the Council is already engaging on other significant issues and there is a risk that any meaningful message may be lost.

- 4.19.4 Feedback from community boards. As community boards are the advocate for the communities this is an option for engagement. However, this is not recommended. It cannot be assumed that elected members would fully understand what their communities think about electoral systems as they are not universally understood.

## Māori wards

- 4.20 It is open to the Council to resolve that its area is divided into one or more Māori wards for electoral purposes. If the Council were to resolve to establish a Māori ward, it must do so by 23 November 2023. This would then trigger a representation review which would mean adopting an initial proposal by 31 August 2024. Budget and resource would need to be identified to support this work.
- 4.21 It is understood that mana whenua do not support the establishment of Māori wards and none exist in the Ngāi Tahu takiwā. This is because legislation acknowledges that Ngāi Tahu hold rangatiratanga over their takiwā.
- 4.22 There have been recent legislative changes that remove the ability to hold a poll on the establishment of Māori wards. Instead, they may be created in the same way as other wards, through the representation review process. The Bill also changes some of the process requirements for establishing a Māori ward but if enacted, these will not come into effect until 2025.

## 5. Policy Framework Implications Ngā Hiraunga ā- Kaupapa here

### Strategic Alignment Te Rautaki Tīaroaro

- 5.1 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
- 5.2 Governance
- 5.2.1 Activity: Governance and decision-making
- Level of Service: 4.1.2 Provide and maintain robust processes that ensure all local elections, polls and representation reviews are held with full statutory compliance. - 100% compliance, no complaints regarding statutory compliance are upheld by the ombudsman or the Courts.

### Policy Consistency Te Whai Kaupapa here

- 5.3 The decision is consistent with Council's Plans and Policies.

### Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 5.4 The decision to note the position in relation to electoral legislation is not a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does specifically impact Mana Whenua, their culture and traditions.
- 5.5 The decision to note the position is not a matter of interest to Mana Whenua and would not impact on our agreed partnership priorities with Ngā Papatipu Rūnanga. However, if the Council were to explore the establishment of Māori wards this may impact the partnership as no Māori wards exist within the Ngāi Tahu takiwā. This is because legislation recognises the rangatiratanga of Ngāi Tahu over their takiwā.

### Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 5.6 The decisions in this report are likely to have no impact on climate change considerations because this is a noting report.

### Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 5.7 None relevant.

## 6. Resource Implications Ngā Hīraunga Rauemi

### Capex/Opex Ngā Utu Whakahaere

- 6.1 There are no funding implications as this report notes the current position. There will be unbudgeted implications if the Council were to adopt a different course of action.

### Other He mea anō

- 6.2 None.

## 7. Legal Implications Ngā Hīraunga ā-Ture

### Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 7.1 As contained within this report.



### Other Legal Implications Ētahi atu Hīraunga-ā-Ture

- 7.2 As contained within this report.

## 8. Risk Management Implications Ngā Hīraunga Tūraru

- 8.1 As contained within this report.

## Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	STV process map	23/1177954	217
B 	STV - FPP comparisons	23/1177955	218

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

## Confirmation of Statutory Compliance Te Whakatūtuturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

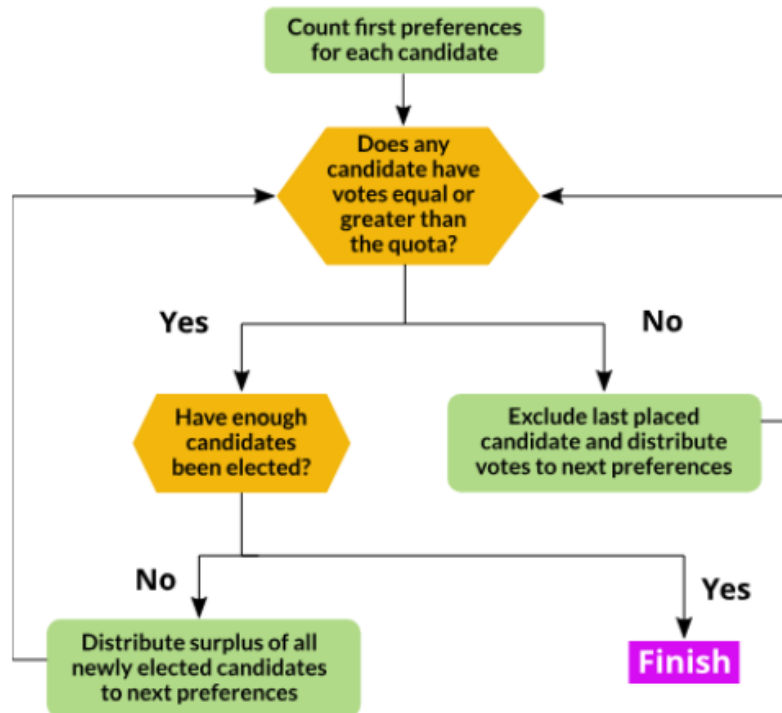
(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories Ngā Kaiwaitohu

<b>Author</b>	Helen White - Head of Legal & Democratic Services
<b>Approved By</b>	Katy McRae - Head of Communications & Engagement Lynn McClelland - Assistant Chief Executive Strategic Policy and Performance



## HOW VOTES ARE COUNTED UNDER STV



From: <https://www.stv.govt.nz/countingdiagram.shtml>

Advantages and disadvantages extract from 'Part 4: Electoral Systems' by Taituarā (pages 21 and 22)

FPP	STV
<p><b>FPP: casting votes</b> FPP is a straightforward system of voting. FPP is familiar to most people.</p> <p>"Tactical" voting is possible; votes can be used with a view to preventing a candidate from winning in certain circumstances.</p>	<p><b>STV: casting votes</b> STV is a less straightforward system of voting. There is a need for more information for people to understand the STV ranking system of candidates.</p> <p>It is virtually impossible to cast a "tactical" vote under STV. As a result, voters are encouraged to express their true preferences.</p>
<p><b>FPP: counting votes</b> FPP is a straightforward system for counting votes. Votes can be counted in different locations and then aggregated. Election results are usually announced soon after voting ends.</p>	<p><b>STV: counting votes</b> STV vote counting requires a computer program (the STV calculator). Votes must be aggregated first and then counted in one location. Election results will usually take a little longer to produce.</p>

<p><b>FPP: election results</b> Official results show exactly how many people voted for which candidates.</p> <p>Results are easy to understand.</p> <p>A "block" of like-minded voters can determine the election of multiple candidates in multi-member wards/ constituencies, without having a majority of the votes, thereby 'over-representing' themselves.</p> <p>The overall election results might not be proportional to voters' wishes, and might not reflect the electoral wishes of the majority of voters, only the largest group of voters who may not be the majority.</p> <p>In single-member elections, the winner does not need to have the majority of votes, just the largest group of votes.</p> <p>There might be more "wasted" votes (votes that do not contribute to the election of a candidate).</p>	<p><b>STV: election results</b> Official results will identify which candidates have been elected and which have not and in which order. They do not show how many votes candidates got overall, as all successful candidates will have the same proportion of the vote (the quota). This information, at stages of the count, can still be requested.</p> <p>Results can be easy to understand if presented appropriately.</p> <p>STV moderates "block" voting as each voter casts only one single vote, even in multi-member wards/constituencies.</p> <p>The overall election results are likely to reflect the wishes of the majority of voters in proportion to their support for a variety of candidates.</p> <p>In single-member wards/constituencies, the winner will have the majority of votes (preferences).</p> <p>Every vote is as effective as possible (depending on the number of preferences indicated) meaning there are likely to be fewer "wasted" votes (votes that do not contribute to the election of a candidate).</p>
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## 17. Complaint under the Elected Members' Code of Conduct

Reference / Te Tohutoro: 23/1084415

Report of / Te Pou  
Matua:

Dawn Baxendale, Chief Executive (Dawn.Baxendale@ccc.govt.nz)

Senior Manager /  
Pouwhakarae:

Dawn Baxendale, Chief Executive (Dawn.Baxendale@ccc.govt.nz)

### 1. Nature of Decision or Issue and Report Origin

- 1.1 The Mayor and councillors must consider this report in open meeting and decide what action should be taken as set out in section 13.1 of the Code of Conduct.
- 1.2 This report is a requirement under the Elected Members' Code of Conduct process for considering complaints.
- 1.3 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. That is because this matter considers the report of an independent investigator about the conduct of one elected member.

### 2. Officer Recommendations Ngā Tūtohu

That the Council:

1. Receive the report.
2. Resolve what action or penalty, if any, should be required in relation to the finding by the independent investigator that Cr Keown committed a serious breach of the Code of Conduct.

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 It is a requirement of the Code of Conduct that the Chief Executive place this matter before the council for consideration. That is because an independent investigation has concluded that Cr Keown has breached the Code of Conduct and that this breach is material.
- 3.2 It is a matter for the council to consider what penalty or action is appropriate in accordance with section 13.1 of the Code of Conduct.

### 4. Detail Te Whakamahuki (Include community views and preferences on the matter)

#### Background

- 4.1 The Code of Conduct sets out the standards of behaviour expected from elected members of the council in the exercise of their duties. The Code of Conduct is available at:  
<https://ccc.govt.nz/assets/Documents/The-Council/How-the-Council-works/Code-of-conduct/Council-Code-of-Conduct-4-May-2017.pdf>
- 4.2 The purpose of the Code of Conduct is to:
  - 4.2.1 enhance the effectiveness of the council and the provision of good local government of the council's district;

- 4.2.2 ensure effective decision-making and community engagement; · promote the credibility and accountability of the council to its communities; and
- 4.2.3 develop a culture of mutual trust, respect and tolerance between the members of the council and between the members and management.
- 4.3 The Code of Conduct was adopted in accordance with the Local Government Act 2002 and applies to all members of the council. The Code of Conduct is designed to deal with the behaviour of members towards:
  - 4.3.1 Each other
  - 4.3.2 The Chief Executive and staff
  - 4.3.3 The media; and
  - 4.3.4 The general public.

#### Complaints process summary



- 4.4 When a complaint is made that an elected member has breached the Code, the process set out in section 12 of the Code of Conduct must be followed. This is further detailed in **Appendix B: Process for the determination and investigation of complaints**. Under the Code of Conduct, a complaint will be referred to an independent investigator when it is unable to be resolved informally.
- 4.5 Following independent investigation, if a complaint is determined to be material by the independent investigator, it must be referred to the council for consideration of whether any penalty or action that should be imposed. It is only the penalty or action that is for determination by the council as any finding of a material breach is made by the independent investigator.
- 4.6 Section 13 of the Code of Conduct sets out the penalties and actions that the council may require which are:
  - 4.6.1 a letter of censure to the member; · a request (made either privately or publicly) for an apology;
  - 4.6.2 a vote of no confidence in the member;
  - 4.6.3 removal of certain council-funded privileges (such as attendance at conferences);
  - 4.6.4 restricted entry to council offices, such as no access to staff areas (where restrictions may not previously have existed); ·
  - 4.6.5 limitation on any dealings with council staff so that they are confined to the chief executive only; ·
  - 4.6.6 suspension from committees or other bodies; or
  - 4.6.7 an invitation for the member to consider resigning from the council.
- 4.7 Mitigating factors which may support the council deciding not to impose a penalty include:
  - 4.7.1 attend a relevant training course; and/or
  - 4.7.2 work with a mentor for a period of time; and/or
  - 4.7.3 participate in voluntary mediation (if the complaint involves a conflict between two members); and/or
  - 4.7.4 tender an apology.



### Cr Templeton's complaint of 4 April 2023

- 4.8 On 4 April 2023, Cr Templeton wrote to the Mayor complaining about the behaviour of Cr Keown. After the matter was unable to be resolved informally, the Chief Executive appointed Andrew Green of Brookfields, Lawyers to investigate the complaint.
- 4.9 In accordance with section 4 of Appendix B of the Code of Conduct, the full report of the independent investigator is attached at 'A'. This report includes the complaint made by Cr Templeton, the process the investigator followed and his findings.
- 4.10 The independent investigator considers that the conduct complained about:
- 4.10.1 Does not give effect to the values, in particular numbers 2 (public trust) and 5 (respect for others) in section 3.1 of the Code of Conduct;
  - 4.10.2 Does not accord with the agreement that members reflect the shared values set out in section 3.2 in particular those at bullets 1 (respect) and 2 (trust);
  - 4.10.3 Breaches section 5.1 (relationships between members) and section 5.2 (relationships with staff) of the Code of Conduct; and
  - 4.10.4 Breaches bullet 3 (media comments must observe the Code of Conduct) under section 6.2.
- 4.11 The independent investigator concludes that '*...in making disparaging and inaccurate remarks about other elected members and a staff member the respondent committed a serious breach of the Code*'.
- 4.12 It is now for the council to consider the report of the independent investigator in open meeting. It is not the role of the council to reinvestigate whether the breach has occurred. That matter has been determined by the independent investigation. The council must have regard to the nature of the breach as found in the report of the independent investigator and consider if a penalty or action is required. Options for penalties and actions that may be required are set out above at 4.6 and 4.7.
- 4.13 Under the Code of Conduct, members with an interest in the proceedings including both Crs Templeton and Keown, may not take part in the proceedings. Those members may be present to answer questions but cannot debate or vote on the matter.
- 4.14 As the Code of Conduct requires the council to decide what to do in response to the independent investigator's report, on the invitation of the Mayor, Cr Keown may address the council on this matter only and answer any questions should he wish to do so.

### Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A  	Report by Independent Investigator on Complaint under Christchurch City Council Code of Conduct 2017	23/1154016	225

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

## Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories Ngā Kaiwaitohu

<b>Author</b>	Helen White - Head of Legal & Democratic Services
<b>Approved By</b>	Lynn McClelland - Assistant Chief Executive Strategic Policy and Performance Dawn Baxendale - Chief Executive

**Report by Andrew Green on  
Complaint under Christchurch City Council Code of Conduct 2017**

**A. Introduction**

By email dated 4 April 2023 Councillor Sara Templeton (the complainant) made a complaint to the Mayor [the Complaint]. A copy of that email is attached marked **A**. The complaint references Councillor Keown's (the respondent) Facebook page, in particular a post-dated 9 March 2023. A copy of that post is attached marked **B**.

By email dated 19 April 2023 I was appointed to investigate the Complaint.

**B. Previous Steps**

Prior to my appointment the Mayor and CEO had decided, under Step 1 that there is a case to answer. I confirmed through conversations with senior Council staff that the other processes in Step 1 had been completed.

**C. Discussion of the Code**

The Code of Conduct (the Code) sets out the standards of behaviour expected from Council's elected members in the exercise of their duties. Its purpose is to:

- enhance the effectiveness of the Council and the provision of good local government of the Council's district;

- ensure effective decision-making and community engagement;
- promote the credibility and accountability of the Council to its communities; and
- develop a culture of mutual trust, respect and tolerance between the members of the Council and between the members and management.

Section 3 of the Code states values to which the Code is designed to give effect.

The key roles and responsibilities of elected members are set out in Section 4.

Section 5 sets out agreed standards of behaviour between members, members and staff, and members of the public.

The Code deals with contact with the media in Section 6. Of particular relevance is the 3<sup>rd</sup> bullet under 6.2 which reads:

"6.2 ...

- media comments must observe the other requirements of the Code; for example, comments should not disclose confidential information, criticize, or compromise the impartiality or integrity of staff; or be derogatory in respect of another elected member; and ..."

The process for the determination and investigation of complaints is set out in Appendix B to the Code [the Process].

**Step 2**

On 10 May 2023, once I was satisfied that Step 1 of the Process had been correctly undertaken, I wrote to both the complainant and the respondent. Copies of those letters are attached marked **C** and **D**.

On 12 May I received a response from the complainant. A copy of that response is attached marked **E**.

I received a response from the respondent by email dated 19 May to which I responded on 9 June. A copy of that email chain is attached marked **F**. I have not received a further response from him.

On Thursday 18 May I conducted an interview of the complainant via Teams.

On Friday 26 May I conducted an interview of Councillor Melanie Coker via Teams.

On Monday 29 May I conducted an interview of Megan Pearce, Manager of the Hearings and Council Support team, via Teams.

**Step 3**

On 23 June, having had no further contact from the respondent I wrote to Council's CEO. A copy of that letter is attached marked **G**.

**Step 4**

1. *Procedure for Stage 4*

Step 4 provides an investigator with discretion as to the appropriate process. In this case I decided that it would not assist me to carry out further consultation with the complainant, the respondent and any affected parties. Nor did I see benefit in holding a hearing. I had already carried out interviews with the complainant and others. The respondent had not shown any willingness or interest in engaging in the process.

2. *Findings for Stage 4*

I found Megan Pearce to be thoroughly professional and conscious of the need to balance the membership of hearing panels. She is well aware of the preferences of elected members for example not sitting on panels concerning matters within their own wards. She is also acutely aware of the political and ideological “beliefs” of elected members. She found the suggestion that “the panel is stacked to get the outcome” offensive. She raised the issue with her manager. Attached marked **H** is an email from the respondent in answer to a request from Megan for expressions of interest for being on the Panel for Te Kaha side streets. I was told that the respondent would “not go on a panel Sara was on”. Megan made a conscious decision not to put him in the membership of this panel.

From my interview with Melanie Coker, I gained the impression that she is a dedicated hardworking elected member who is motivated to reach consensus if at all possible. Contrary to the respondent’s post she says the hearing process for the Te Kaha side streets in her view, wasn’t a charade, in other words the outcome wasn’t a foregone

2404503 / 708110



conclusion. It is my understanding that the recommendation made by the Panel is a new option. She was open about her political leanings.

The complainant was candid about what issues are important to her. She acknowledged that she is perceived as being more outspoken on the left. She stood by and amplified the content of her complaint.

I have considered the original post, the pejorative language used, the acknowledgement that "I will get into trouble for this post" and the respondent's actions for example taking down the post when encouraged by a fellow Councillor but leaving comments in place. I have considered the Complaint and the information elicited from my interviews of the complainant, the respondent and Megan Pearce.

I have concluded that:

- the post is critical of a staff member and questions her integrity and impartiality;
- the post is discourteous and not focused on the issues but rather on personalities;
- the post would tend to place the Council and Councillors in a bad light with the public;
- the words "charade", "chase your ideology", "stacked to get the outcome" carry with them connotations of bias or predetermination; and
- posts such as the respondent's risk undermining the public's confidence in the robustness and impartiality of Council processes.

2404503 / 708110

In reaching the above conclusions I have formed the view that the respondent's post:

- does not give effect to the values, in particular numbers 2 and 5 in section 3.1 of the Code;
- does not accord with the agreement that members reflect the shared values set out in section 3.2 in particular those at bullets 1 and 2;
- breaches section 5.1 and section 5.2 of the Code; and
- breaches bullet 3 under section 6.2.

I am also required to report on the seriousness of the breach. The respondent acknowledged that posting the item would get him into trouble. He proceeded in that knowledge. I found under Step 2 that the complaint was material. I find that in making disparaging and inaccurate remarks about other elected members and a staff member the respondent committed a serious breach of the Code.

**DATED** the 5th day of July 2023

  
A M B Green

**List of Attachments**

A	Email from complainant dated 4 April 2023
B	Respondent's Facebook post-dated 9 March 2023
C	Letter to complainant dated 10 May 2023
D	Letter to respondent dated 10 May 2023
E	Email from complainant dated 12 May 2023
F	Email chain between respondent and Andrew Green dated 19 May 2023
G	Letter from Andrew Green to the Council CEO dated 23 June 2023
H	Email from respondent to Megan Pearce dated 8 December 2022



## A

**From:** Templeton, Sara <[Sara.Templeton@ccc.govt.nz](mailto:Sara.Templeton@ccc.govt.nz)>  
**Sent:** Tuesday, 4 April 2023 9:54 am  
**To:** Mauger, Phil <[Phil.Mauger@ccc.govt.nz](mailto:Phil.Mauger@ccc.govt.nz)>  
**Cc:** Becker, Boyd <[Boyd.Becker@ccc.govt.nz](mailto:Boyd.Becker@ccc.govt.nz)>; Baxendale, Dawn <[Dawn.Baxendale@ccc.govt.nz](mailto:Dawn.Baxendale@ccc.govt.nz)>; McClelland, Lynn <[Lynn.McClelland@ccc.govt.nz](mailto:Lynn.McClelland@ccc.govt.nz)>; White, Helen <[Helen.White@ccc.govt.nz](mailto:Helen.White@ccc.govt.nz)>  
**Subject:** Code of Conduct Complaint

Kia ora Phil,

I am writing to lodge a formal Code of Conduct (CoC) complaint about the behaviour of Cr Keown. I was hoping to avoid this but given that I have not had a response to either the conversation I had with you in February or the email I sent on 11 March, I am left with no choice.

I have considered making similar complaints in the past, but did not feel safe to do so, knowing that Cr Keown will know who made the complaint and is likely to raise it publicly. This will undoubtedly lead to an increase in trolling about me and may impact not only me, but potentially colleagues, staff and my family.

The CoC states that 'A complaint may be made as a result of a single incident or as the culmination of a series of previous incidents.' This complaint has been triggered by a recent incident but will also refer to previous ones. For several years, Cr Keown has not adhered to a key part of the Code of Conduct, namely "media [including social media] comments must observe the other requirements of the Code; for example, comments should not... criticize, or compromise the impartiality or integrity of staff; or be derogatory in respect of another elected member. and media comments must not be misleading and should be accurate within the bounds of reasonableness." Councillors are also required to "act in a way that upholds the reputation of the Council," and this is clearly not the case on Cr Keown's Facebook page. While the Code of Conduct process is not a perfect one, I note that councils across the country do use it to encourage a professional approach to work and to uphold the reputation of Council.

To be clear, this is not about a difference of opinion with Cr Keown over how we govern the city or the direction we take, it is about a targeting of colleagues and council with public statements that are derogatory, inaccurate or deliberately misleading. Residents of our city have an expectation that the information provided by elected members is accurate, but this is frequently not the case and needs to be called out. When the misinformation goes unchallenged residents assume that it is true due to expectations that councillors will be factual in their statements. I love a good debate – it is healthy and essential for good governance; however demeaning and derogatory comments are not. I also note that "Members must comply with the provisions of this Code (LGA 2002, schedule 5, s. 14(4))" and that this is a legal requirement, not at members' discretion. The Code of Conduct also details the process that must be followed.

The most recent incident was a comment about the Te Kaha Streets hearings panel on Cr Keown's Facebook page on 9 March 2023 that read, "I deliberately did not go on this hearings panel because when I saw who was on it, I knew what the recommendation would be at the end. This is exactly what happened on Harewood Road, the panel is stacked to get the outcome. Why waste everybody's time and council money 'consulting' when you are going to chase your ideology anyway. I'm more than happy to tell anyone the real reason this is being pushed through now if they ask. I will get in trouble for this post but a cannot stand by watching another charade. Please like, Share & Comment if you are as frustrated as I am..." I have



heard mis-leading or completely inaccurate comments on Newstalk ZB in the past, especially around carbon emissions, but do not have recordings. Cr Keown has made similar comments about the Wheels to Wings hearings panel in the past, putting both staff, organisation and elected members reputations at risk.

This post (and others) was deliberately inflammatory (and acknowledged as such) and led to a large number of comments with anti-council and anti-councillor sentiment and many which referenced me personally (screenshots available). While Cr Keown has taken down these specific comments (above the shared link) the post is still up with many other similar comments from him beneath it and he has 'liked' many of the derogatory comments made about Council and colleagues. His post now reads 'I have been asked to remove my comments on this story' – while leaving many of them up in the comments.

Just the next day on 10 March he posted about the \$78m investment into public transport by saying, "Here's another incredible waste of money that will help increase our carbon emissions." A few weeks beforehand "The public don't understand they have a Council and government who want to take their cars off them," and agreed that Council were, 'waiting for a fatality' before adding traffic lights to an intersection. He asserts that, "Trying to force people out of cars is increasing carbon emissions, so you could take that to mean those proponents of such ideas don't actually believe extra carbon emissions is a bad thing."

This follows a long list of inaccurate or misleading comments around council's work on climate change and carbon emissions in the previous term of council. At the very start of this term, you asked Cr Keown to take down a post he had made about Council wasting money on new laptops, but when I raised the same issue (and factual inaccuracies about the speed limit and environmental impact) for a post a day later on a cycleway, you did not act and the post remains.

I note that one of your key election platforms was to rebuild ratepayers' trust and confidence in Council, yet your decision to allow Cr Keown to continue to erode trust in the organisation and colleagues, goes directly against this goal.

I have copied in the Chief Executive and her Acting CE as she is away as I believe that the organisational leadership also has a clear and legal role to play in protecting the organisation and individual staff as part of their obligations as good employers and I do not believe that has been happening.

I hope to hear from you soon on this matter so that it can be dealt with, that the disinformation spread by Cr Keown about his colleagues and staff stops and that we can work towards rebuilding trust and confidence in Council.

Ngā Mihi,

Sara.

**Sara Templeton**

**Councillor for Heathcote  
Climate Change Portfolio Lead  
Director Christchurch City Holdings Ltd**

*Ko ngā pae tawhiti whaia kia tata. Ko ngā pae tata, whakamaua kia tina - The potential for tomorrow is determined by what we do today.*




-  021 036 7872
-  [sara.templeton@ccc.govt.nz](mailto:sara.templeton@ccc.govt.nz)
-  Civic Offices, 53 Hereford Street, Christchurch 8013
-  PO Box 73016, Christchurch 8154
-  [www.saratempleton.nz](http://www.saratempleton.nz)



B

**Aaron Keown Councillor for Harewood** 1h · 🌐

I deliberately did not go on this hearings panel because when I saw who was on it, I knew what the recommendation would be at the end. This is exactly what happened on Harewood Road, the panel is stacked to get the outcome. Why waste everybody's time and council money 'consulting' when you are going to chase your ideology anyway. I'm more than happy to tell anyone the real reason why this is being pushed through now if they ask. I will get in trouble for this post but a cannot stand by watching another charade. Please Like, Share & Comment if you are as frustrated as I am...



stuff.co.nz  
Christchurch developers threaten to pull out of central city projects after plans to make some st...

34 >

for a car park at the same time when there's an event on there. It does make sense to make it easier to get there by other modes, making it accessible to more people.

6d Like Reply 3

**Trevor Taylor**  
Anything involving cycles is gatecrashed by Spokes and all there supporters. Spokes will be invited to put a submission in and all there supporters will also put in individual submissions. This taints the process. Sara Templeton always votes in favour of all cycle lanes. She has been quoted as says " she wants more cycle lanes no matter the cost"

1w Like Reply 4

**Bill McSweeney**  
Trevor Taylor Sara Templeton needs kicking to the cycle curb she constantly votes for.

1w

**Robert Fleming**  
Trevor Taylor A Spokes submission counts as one, as does any other organisation. Any

**Aaron Keown Councillor for Harewood's Post**

Aaron Keown Councillor for Harewood  
Devina Penny you have no input when you're outnumbered. That is the reason for the post because most people don't understand how these things get signed off.

1w Reply 5

**Bill McSweeney**  
Aaron Keown Councillor for Harewood well done, these are the sort of people that prevent proper democracy, to suit their own personal agenda. Hence the waste of rate payers money on projects that the residents in an area reject. Please keep exposing these self serving crooks.

1w Reply 5

**Charlotte Bebbington**  
Aaron Keown Councillor for Harewood I'm still confused mayor stopped a project he didn't like. He's not outnumbered has a lot of input.

1w Reply

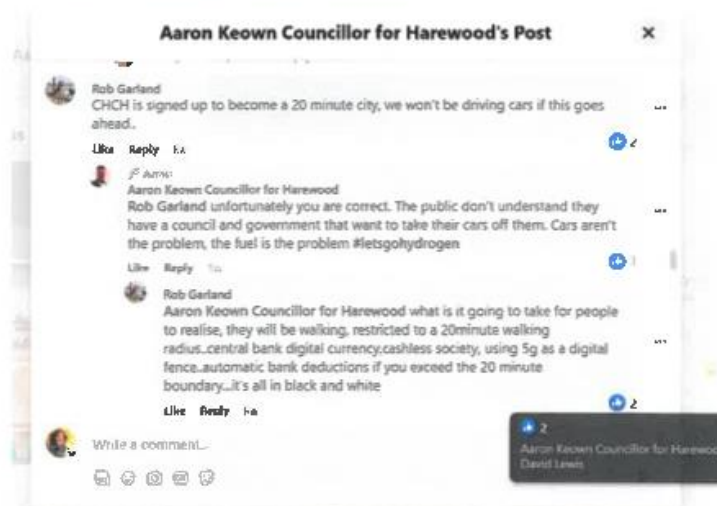
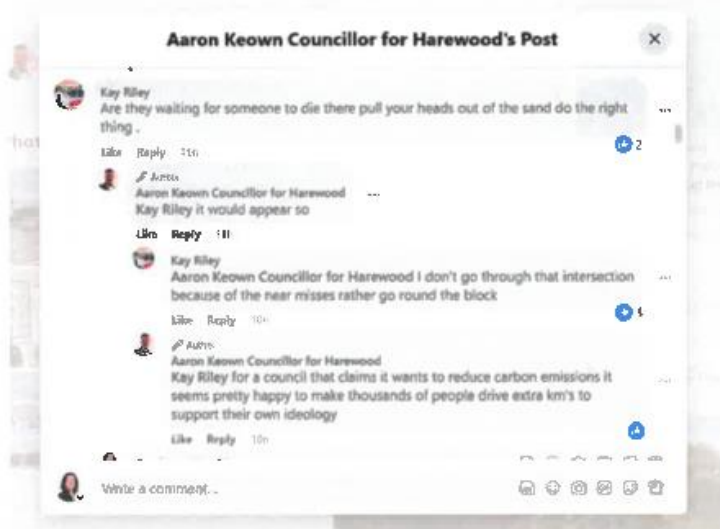
Write a comment

**Aaron Keown Councillor for Harewood** · Follow  
September 15, 2021 · 🌐

Having gone through the more than 1300 submissions it has become very clear that by far the majority of people opposed to the cycleway live in the area and the majority of those who support the cycleway don't live in the area. Will the council listen? Sadly going by who has been put on the hearings panel I can already tell you the outcome. So the question is... 'Is Consulting just Insulting?' Please Like, Share & Comment if you agree



STUFF.CO.NZ  
Controversial cycleway attracts unprecedented community feedback  
The final design of Christchurch's most controversial cycleway will not be confirmed until next ...





Aaron Keown Councillor for Harewood · Follow

October 16, 2022 · 🌐

Council money wasting item #3: This part of the Heathcote cycle way down a very quiet street with a low speed limit. The hard engineered solution makes no sense, costs millions and is detrimental to the environment.



wood

he



Aaron Keown Councillor for Harewood

Yesterday at 5:09 PM · 🌐

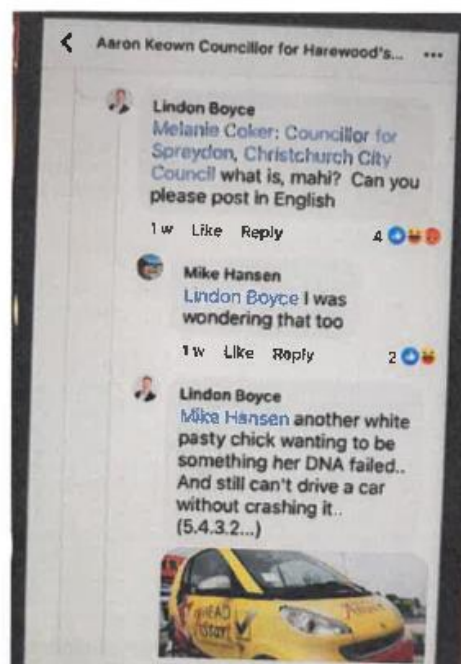
Here's another incredible waste of money that will help increase our carbon emissions. The irony of this story is the photo... Its an empty bus!



STUFF.CO.NZ

A bus every 7.5 minutes – Government spending \$78 million to revamp Christchurch bus network within six...

OS





# Christchurch City Council accused of being "anti-car"

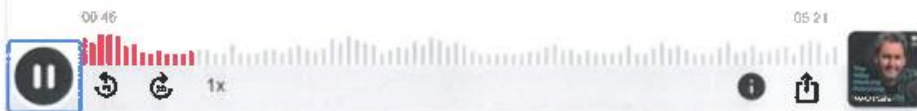
ON AIR MIKE HOSKING BREAKFAST

Newstalk ZB, Mon, 8 May 2023, 8:01AM

iHeart

**Aaron Keown: Christchurch City Councillor on the parking costs around C...**

The Mike Hosking Breakfast



+ FOLLOW

THE PODCAST ON iHeartRADIO



## Aaron Keown Councillor for Harewood's Post

Like Reply 5w



**John Kerr**

**Davina Penny** The "petulant children" are the people that employ these self serving idiots who think being on the council is being in their own little kingdom. The developers risk a lot to build these projects that make our city look good. The city council is run by mostly a pack of money wasting, over paid, incompetent's.

Like Reply 5w



**Paul Mathews**

**Melanie Coker: Councillor for Spreydon, Christchurch City Co**  
up Christchurch more. Just like the stadium now which is costing  
more. Why has this past council been so useless. This city should be miles ahead.  
It's like there is a secret committee in the council that are holding everything  
up?

Like Reply 5w



**Lindon Boyce**

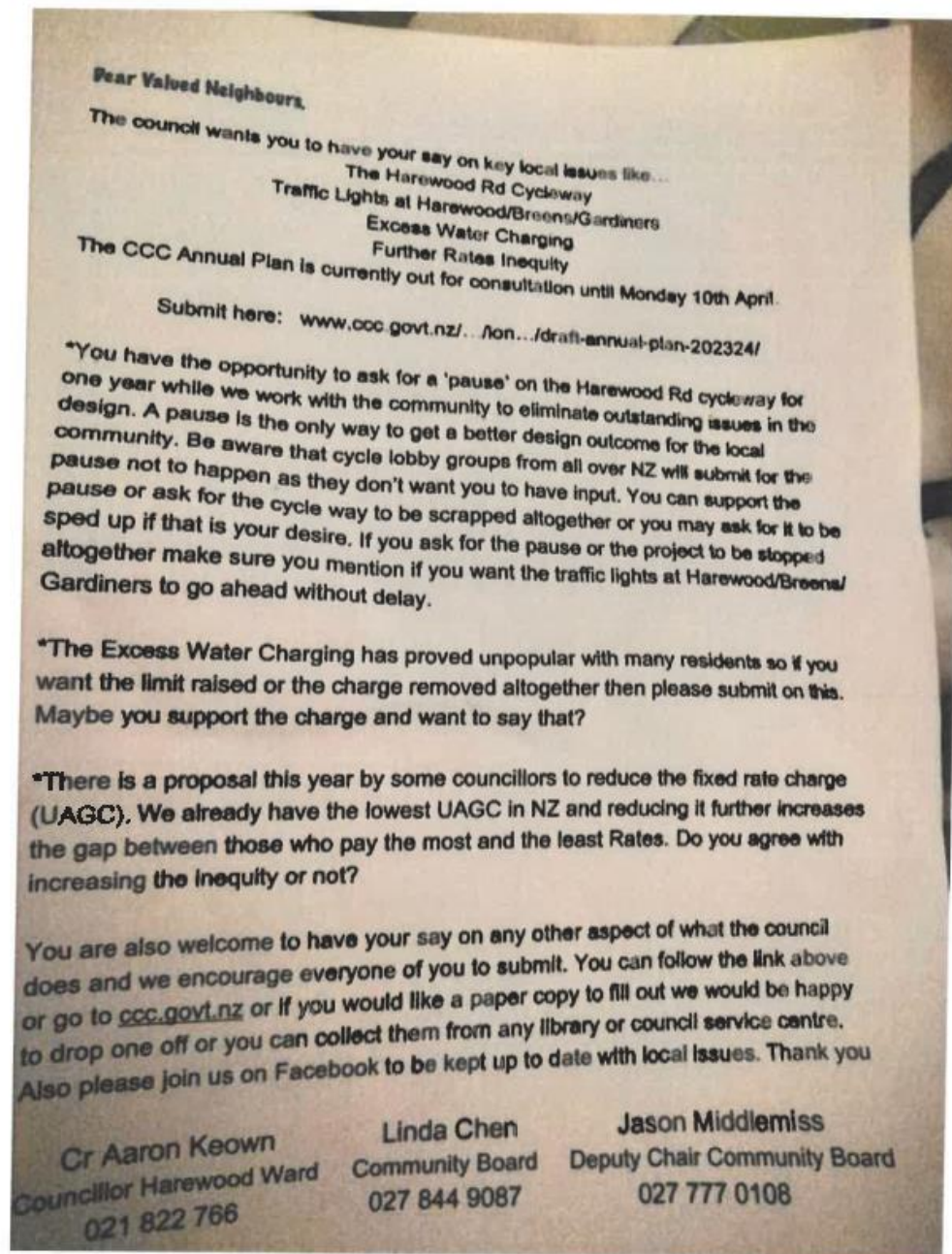
Paul Mathews really? Please post the actual cost to you as a RATES PAYING

2

Aaron Keown Councillor for Harewood  
Ann Coates  
Mike Hosking

3







C

## BROOKFIELDS LAWYERS

10 May 2023

### PRIVATE & CONFIDENTIAL

Cr Sara Templeton  
By Email: Sara.Templeton@ccc.govt.nz

Copied to: The Chief Executive  
By Email: Dawn.Baxendale@ccc.govt.nz

Tēnā koe Cr Templeton

### CODE OF CONDUCT INVESTIGATION

1. I refer to your email to Mayor Phil Mauger dated 4 April 2023 regarding your Code of Conduct complaint about the alleged conduct of Cr Aaron Keown.
2. This letter is copied to the Chief Executive.
3. I have been appointed as the investigator under the process for the determination and investigation of complaints set out in Appendix B of the Code of Conduct.
4. Today, I have begun my initial inquiries to make a preliminary assessment of whether a full investigation into this complaint is required. The preliminary assessment will determine if the complaint is frivolous or without substance, outside the scope of the Code, non-material, or material.
5. Before I make a preliminary assessment, I want to meet with you and undertake an interview to understand your allegations and your complaint better. I would be grateful if you could nominate dates and times when you would be able to meet with me via Microsoft Teams in the coming weeks. This meeting will be recorded and may be transcribed for preparation of any report. The recording may be sent to external transcribers. You will be asked to sign a copy of any transcript or notes of this meeting. A transcript or notes may be attached to any final report.
6. I am able to refer to relevant documents or information in any report. Please send me any relevant documentation or information you believe I need to consider in undertaking a preliminary assessment or investigation, or in drafting any report. In your email of 4 April 2023, you refer to social media posts including Cr Keown's post of 10 March 2023, and Cr Keown's posts regarding 'Council wasting money on new laptops' and a cycleway. I would be grateful if you could provide these posts to me.
7. I am also able to consult with any affected persons in making my preliminary assessment and/or in any investigation. Please provide me with the names of any other persons who you believe are affected by Cr Keown's alleged behaviour.

2380108 / 708110

**BROOKFIELDS**  
LAWYERS

Page 2

8. If I find that a full investigation is required, I will notify Cr Keown of the specific allegations you and any other affected persons have made against him and will interview him. At the conclusion of that investigation, I will write a report to the Chief Executive on the seriousness of any breach or breaches which I may find occurred. The Chief Executive will prepare a report for the Council. The Chief Executive's report and my report will be considered by the full Council excluding 'interested' members, who will consider the imposition of penalties, if any, on Cr Keown.
9. You have a right to seek advice and be represented at this interview and throughout this process.
10. Please contact me via email if you have any questions or concerns regarding the process I have set out above.

Yours faithfully  
**BROOKFIELDS**



**Andrew Green**  
Partner

Direct dial: +64 9 979 2172  
email: [green@brookfields.co.nz](mailto:green@brookfields.co.nz)

2360100 / 708110

Item 17  
Attachment A

D

**BROOKFIELDS**  
LAWYERS

NAVIGATING YOUR SUCCESS

10 May 2023

**PRIVATE & CONFIDENTIAL**

Cr Aaron Keown  
By Email: Aaron.Keown@ccc.govt.nz

Copied to: the Chief Executive  
By Email: Dawn.Baxendale@ccc.govt.nz

**ATTENTION:** Cr Aaron Keown

Tēnā koe Cr Keown

**CODE OF CONDUCT INVESTIGATION**

1. As you are aware Cr Templeton has made a Code of Conduct complaint about your alleged conduct.
2. This letter is copied to the Chief Executive.
3. I have been appointed as the investigator under the process for the determination and investigation of complaints set out in Appendix B of the Code of Conduct.
4. Today, I have begun my initial inquiries to make a preliminary assessment of whether a full investigation into this complaint is required. The preliminary assessment will determine if the complaint is frivolous or without substance, outside the scope of the Code, non-material, or material.
5. If I find a full investigation is required, at the conclusion of my investigation I will write a report to the Chief Executive on the seriousness of any breach or breaches which I may find occurred. The Chief Executive will prepare a report for the Council. The Chief Executive's report and my report will be considered by the full Council excluding 'interested' members, who will consider the imposition of penalties, if any, on you.
6. I will make contact with you at the appropriate time, to speak to you as part of any investigation which may occur.
7. You have a right to seek advice and be represented throughout this process and at this interview.
8. Please contact me via email if you have any questions or concerns regarding the process I have set out above.

Yours faithfully

2380151 / 708110

 Tower One, 205 Queen Street, Auckland, New Zealand. PO Box 240, Shortland Street, Auckland 1140  
Tel: +64 9 379 9350 Fax: +64 9 379 3224 DX CP24134 www.brookfields.nz



**BROOKFIELDS**  
LAWYERS

Page 2

**BROOKFIELDS**

  
**Andrew Green**  
Partner

Direct dial: +64 9 979 2172  
email: [green@brookfields.co.nz](mailto:green@brookfields.co.nz)

2260151 / 708110

Attachment A  
Item 17



E

12 May 2023

Tena koe Andrew,

Thank you for your later dated 10 May. It's pleasing to see the matter progressing with a clear process.

Regarding any further parties affected by Cr Keown's behaviour, I have talked to both Megan Pearce, a staff member responsible for hearings panels and Melanie Coker, the chair of the hearings panel in question, and both believe their reputations were impacted and are happy to be involved in this process. I have not talked to other panel members specifically, but they were not happy with the post at the time and one commented as such on Cr Keown's post. There is also a member of the public who has been impacted by posts and comments on Cr Keown's page and I'm happy to check with him, but am not sure if that would be in scope.

I have attached a document with some screen shots of various posts and comments by Cr Keown as well as a flyer he put in letterboxes ahead of the Annual Plan and a screen shot showing an interview he did on Monday this week, where he was incredibly derogatory towards the organisation and colleagues and spread misinformation about Council's responsibilities regarding hospital carparking. Here is the link to the audio: [Christchurch City Council accused of being "anti-car" \(newstalkzb.co.nz\)](https://www.newstalkzb.co.nz/audio/christchurch-city-council-accused-of-being-anti-car) Unfortunately I cannot find the laptop post, but have included many others.

We have had an increasing number of instances of abuse towards council staff over recent years and constant anti-council and specifically anti-staff comments by Cr Keown fuels the fires and does our staff a disservice. I do have more screenshots if needed for the full investigation and can provide them ahead of that if needed.

Over the next couple of weeks I have the following spaces available

Monday 15<sup>th</sup> 12.30-1.30pm

Tuesday 16<sup>th</sup> 4-5pm

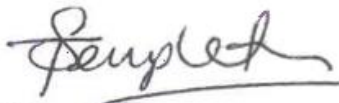
Wed 17<sup>th</sup> 3pm-5pm

Thurs 18<sup>th</sup> 11am-12pm

Fri 26<sup>th</sup> 9am-12pm.

I hope that one of them will suit and am looking forward to hearing back from you.

Nga mihi,



Sara.



F

**From:** Andrew Green <[green@brookfields.co.nz](mailto:green@brookfields.co.nz)>  
**Sent:** Friday, June 9, 2023 3:43 PM  
**To:** Keown, Aaron <[Aaron.Keown@ccc.govt.nz](mailto:Aaron.Keown@ccc.govt.nz)>  
**Cc:** dawn.baxendale@ccc.govt.nz  
**Subject:** RE: Code of conduct investigation

With regard to your questions in your email below I cannot give you advice.  
I do want to give you an opportunity to talk to me and to that end would like to set up a time for an interview via Teams. Can you give me a selection of times, next week when you can be available.

Andrew Green  
Partner  
**BROOKFIELDS**  
LAWYERS

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*Current Covid-19 protocols are being observed. Our teams are available by phone, email or by video conference.*

**From:** Keown, Aaron <[Aaron.Keown@ccc.govt.nz](mailto:Aaron.Keown@ccc.govt.nz)>  
**Sent:** Friday, May 19, 2023 3:56 PM  
**To:** Andrew Green <[green@brookfields.co.nz](mailto:green@brookfields.co.nz)>  
**Subject:** Re: Code of conduct investigation

Hi Andrew,

Have you had a chance to look at the allegations levelled by Cr Templeton? I don't see how they breach a code of conduct. Do you believe they do? Thank you

Aaron Keown  
021 822 766

Item 17  
Attachment A



**BROOKFIELDS**  
LAWYERS

G

NAVIGATING YOUR SUCCESS

23 June 2023

PRIVATE & CONFIDENTIAL

BY EMAIL: [dawn.baxendale@ccc.govt.nz](mailto:dawn.baxendale@ccc.govt.nz)

Christchurch City Council  
PO Box 73016  
CHRISTCHURCH 8154

CODE OF CONDUCT COMPLAINT BY CR. TEMPLETON AGAINST CR. KEOWN

I was appointed on 20 April 2023 to investigate the above.

I have undertaken a preliminary assessment and have concluded that the complaint is material, and a full investigation is required.

Step 4 of Appendix B of your Council's Code requires you to inform the complainant and respondent of my preliminary comments. Once you confirm that they have been informed, I can commence the preparation of my full report for Council.

Yours faithfully  
**BROOKFIELDS**



**Andrew Green**  
Partner

Direct dial: +64 9 979 2172  
email: [green@brookfields.co.nz](mailto:green@brookfields.co.nz)

2385490 / 706110

 Tower One, 205 Queen Street, Auckland, New Zealand. PO Box 240, Shortland Street, Auckland 1140  
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## H

**From:** Keown, Aaron <Aaron.Keown@ccc.govt.nz>  
**Sent:** Thursday, December 8, 2022 10:22 PM  
**To:** Pearce, Megan <Megan.Pearce@ccc.govt.nz>; Barber, Kelly <Kelly.Barber@ccc.govt.nz>; Coker, Melanie <Melanie.Coker@ccc.govt.nz>; Cotter, Pauline <Pauline.Cotter@ccc.govt.nz>; Donovan, Celeste <Celeste.Donovan@ccc.govt.nz>; Fields, Tyrone <Tyrone.Fields@ccc.govt.nz>; Gough, James <James.Gough@ccc.govt.nz>; Harrison-Hunt, Tyla <Tyla.HarrisonHunt@ccc.govt.nz>; Henstock, Victoria <Victoria.Henstock@ccc.govt.nz>; Johanson, Yani <Yani.Johanson@ccc.govt.nz>; MacDonald, Sam <Sam.MacDonald@ccc.govt.nz>; McLellan-Dowling, Jake <Jake.McLellan@ccc.govt.nz>; Moore, Andrei <Andrei.Moore@ccc.govt.nz>; Peters, Mark <Mark.Peters@ccc.govt.nz>; Scandrett, Tim <Tim.Scandrett@ccc.govt.nz>; Templeton, Sara <Sara.Templeton@ccc.govt.nz>  
**Subject:** Re: Te Kaha side streets HP

Hi Megan<

Yeah possibly depending on who's on it.

Aaron Keown

Get [Outlook for iOS](#)

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**From:** Pearce, Megan <[Megan.Pearce@ccc.govt.nz](mailto:Megan.Pearce@ccc.govt.nz)>  
**Sent:** Thursday, December 8, 2022 4:15:06 PM  
**To:** Barber, Kelly <[Kelly.Barber@ccc.govt.nz](mailto:Kelly.Barber@ccc.govt.nz)>; Coker, Melanie <[Melanie.Coker@ccc.govt.nz](mailto:Melanie.Coker@ccc.govt.nz)>; Cotter, Pauline <[Pauline.Cotter@ccc.govt.nz](mailto:Pauline.Cotter@ccc.govt.nz)>; Donovan, Celeste <[Celeste.Donovan@ccc.govt.nz](mailto:Celeste.Donovan@ccc.govt.nz)>; Fields, Tyrone <[Tyrone.Fields@ccc.govt.nz](mailto:Tyrone.Fields@ccc.govt.nz)>; Gough, James <[James.Gough@ccc.govt.nz](mailto:James.Gough@ccc.govt.nz)>; Harrison-Hunt, Tyla <[Tyla.HarrisonHunt@ccc.govt.nz](mailto:Tyla.HarrisonHunt@ccc.govt.nz)>; Henstock, Victoria <[Victoria.Henstock@ccc.govt.nz](mailto:Victoria.Henstock@ccc.govt.nz)>; Johanson, Yani <[Yani.Johanson@ccc.govt.nz](mailto:Yani.Johanson@ccc.govt.nz)>; Keown, Aaron <[Aaron.Keown@ccc.govt.nz](mailto:Aaron.Keown@ccc.govt.nz)>; MacDonald, Sam <[Sam.MacDonald@ccc.govt.nz](mailto:Sam.MacDonald@ccc.govt.nz)>; McLellan-Dowling, Jake <[Jake.McLellan@ccc.govt.nz](mailto:Jake.McLellan@ccc.govt.nz)>; Moore, Andrei <[Andrei.Moore@ccc.govt.nz](mailto:Andrei.Moore@ccc.govt.nz)>; Peters, Mark <[Mark.Peters@ccc.govt.nz](mailto:Mark.Peters@ccc.govt.nz)>; Scandrett, Tim <[Tim.Scandrett@ccc.govt.nz](mailto:Tim.Scandrett@ccc.govt.nz)>; Templeton, Sara <[Sara.Templeton@ccc.govt.nz](mailto:Sara.Templeton@ccc.govt.nz)>  
**Subject:** Te Kaha side streets HP

Hi,

Can I please get an indication of those who might be interested in being on the Hearings Panel for Te Kaha side streets? I'm thinking of potentially a panel of five for this one.

Hearings will commence in February and there are about 70 who have indicated they want to be heard so we are looking at quite a big process.

Thank you  
Megan

**Megan Pearce**

Manager Hearings & Council Support

Te Ratonga Ture me te Manapori - Legal and Democratic Services

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 [03 941 8140](tel:039418140) [027 689 0149](tel:0276890149)  
 [Megan.Pearce@ccc.govt.nz](mailto:Megan.Pearce@ccc.govt.nz)  
 Te Hononga Civic Offices, 53 Hereford Street, Christchurch  
 PO Box 73016, Christchurch 8154  
 [ccc.govt.nz](http://ccc.govt.nz)

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Christchurch  
City Council 

## 18. Mayor's Report - Hospital Parking

Reference Te Tohutoro: 23/1185583

Report of Te Pou Matua: Mayor Phil Mauger

### 1. Purpose of Report Te Pūtake Pūrongo

- 1.1 To provide guidance to staff on how to proceed with consideration, development and trial of proposals to increase on-street carparking around Christchurch Hospital.
- 1.2 This report arose from a briefing to the Mayor and Councillors on Tuesday 19 July 2023 where guidance was sought on how to proceed with this project.

### 2. Mayor's Recommendations / Ngā Tūtohu o Te Koromatua

That the Council:

1. Designates any proposed changes to increase on-street carparking on Hagley Avenue (North of St Asaph Street) and Riccarton Avenue to be of metropolitan significance and the decisions to be exercised by the Council.
2. Requires staff to:
  - a. consult the Waipapa Papanui-Innes-Central Community Board before any staff recommendation(s) on changes to increase on-street carparking on Hagley Avenue (North of St Asaph Street) and Riccarton Avenue are presented to Council; and
  - b. include members of the Waipapa Papanui-Innes-Central Community Board in any future memos or briefings to Council on changes to increase on-street carparking on Hagley Avenue (North of St Asaph Street) and Riccarton Avenue.
3. Authorises staff to trial temporary lane closures on Hagley Avenue (North of St Asaph Street) and Riccarton Avenue that test potential options for increasing on-street carparking on those streets for a period of up to ten calendar days before reporting back to Council.

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 In July 2023, staff briefed the Mayor and Councillors on proposed options for increasing on-street carparking around Christchurch Hospital (the Project). This was in response to a proposed Notice of Motion from Councillor Keown and seconded by the Mayor.
- 3.2 Staff noted that the decision-making delegations for Hagley Avenue (North of St Asaph Street) and Riccarton Avenue (the Affected Streets) are currently split between the Council and Waipapa Papanui-Innes-Central Community Board (the Community Board).
- 3.3 Recommendation 1 seeks to designate the Project as metropolitan to enable a decision on the project in its entirety through a single democratic process, to ensure consistency of design ensuring a safe and predictable facility for users.
- 3.4 Recommendation 2 seeks to require consultation with the Community Board before any staff recommendations for the Project come to Council. This will help inform Council's decision.
- 3.5 Recommendation 3 seeks to authorise staff to trial temporary lane closures under staff delegation for temporary traffic management for a period of up to ten calendar days to inform

final recommendations to Council on the impacts of potential changes to increase on-street carparking on the Affected Streets. This allows staff to utilise discretion, including early ends to trials if the impacts are causing significant disruption, and help inform final decision-making.

#### 4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 Current delegations could remain in place. This means changes to the Affected Streets for the Project could be split between the Council and Community Board for decision-making.
- 4.2 This is not recommended because it does not allow for efficient decision-making about changes which are interconnected. But the Community Board should be consulted on any proposed options before the Council makes any decision about the Project to help inform that decision.

#### 5. Detail Te Whakamahuki

- 5.1 Public comments and concerns about access to carparking at Christchurch Hospital have been raised for some time in Christchurch.
- 5.2 In November 2022, the Mayor and Councillor Keown asked staff to provide advice on how to install additional carparking on the berm of Hagley Park. This option was ruled out as it conflicts with section 5(2) the Christchurch City (Reserves) Empowering Act 1971:  
*Notwithstanding anything in the Reserves and Domains Act 1953, the Corporation shall not, without the consent of the Minister, appropriate any part of Hagley Park for parking places for vehicles unless that part is already appropriated for that purpose at the commencement of this Act.*
- 5.3 Alternatively, options for additional on-street carparking through changes to the street layout were suggested as a way to add some additional carparking around Christchurch Hospital.
- 5.4 Staff undertook subsequent work to consider options and briefed the Mayor and Councillors, as well as members of the Community Board, on Tuesday 18 July 2023. During this briefing it was noted that the Affected Streets had delegation split between Council and the Community Board.
- 5.5 Staff sought guidance from Council on how it wished to proceed with work under these delegations, including whether the Council wanted to designate this Project as metropolitan. Staff also identified the use of a temporary lane closure to test downstream effects of the any changes before making a final recommendation, suggesting a period of up to ten days.
- 5.6 The Chair of the Community Board has since advised the Mayor that the board consider the Project best designated as a metropolitan issue.
- 5.7 The Mayor, through this report, subsequently recommends that Council designate this project as metropolitan to allow changes to be considered by single decision-making body, the Council, and allow for a more a consistent final design.
- 5.8 This recommendation is proposed in consultation with staff from the transport and democracy services teams, and this report has been prepared for the Mayor by staff from the Office of the Mayor and Chief Executive.

#### Attachments Ngā Tāpirihanga

There are no attachments to this report.







## 19. Resolution to Exclude the Public

*Section 48, Local Government Official Information and Meetings Act 1987.*

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

### Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
20.	PUBLIC EXCLUDED COUNCIL MINUTES - 5 JULY 2023			REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.	
21.	PUBLIC EXCLUDED COUNCIL MINUTES - 19 JULY 2023			REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.	
22.	EXTENDING VALUATION SERVICE PROVIDER CONTRACT WITH QUOTABLE VALUE.	S7(2)(B)(II), S7(2)(I)	PREJUDICE COMMERCIAL POSITION, CONDUCT NEGOTIATIONS	THE TERMS OF THE CONTRACT ARE COMMERCIALY SENSITIVE. COUNCILLOR DISCUSSIONS AROUND THE TERMS OF THE CONTRACT COULD PREJUDICE ANY ONGOING NEGOTIATIONS.	PERMANENT NON-RELEASE

## Karakia Whakamutunga

Kia whakairia te tapu

Kia wātea ai te ara

Kia turuki whakataha ai

Kia turuki whakataha ai

Haumi e. Hui e. Tāiki e