

**Te Pātaka o Rākaihautū**  
**Banks Peninsula Community Board**  
**OPEN MINUTES**

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**Date:** Monday 7 August 2023  
**Time:** 10 am  
**Venue:** Lyttelton Community Boardroom,  
25 Canterbury Street, Lyttelton

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**Present**

Chairperson	Lyn Leslie
Deputy Chairperson	Nigel Harrison
Members	Reuben Davidson
	Tyrone Fields
	Asif Hussain
	Cathy Lum-Webb
	Howard Needham
	Luana Swindells

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- Part A Matters Requiring a Council Decision**  
**Part B Reports for Information**  
**Part C Decisions Under Delegation**
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## Karakia Tīmatanga

The agenda was dealt with in the following order.

### 1. Apologies Ngā Whakapāha

#### Part C

#### Community Board Resolved BKCB/2023/00045

That an apology for lateness received from Asif Hussain be accepted.

Tyrone Fields/Reuben Davidson

**Carried**

### 2. Declarations of Interest Ngā Whakapuaki Aronga

#### Part B

Tyrone Fields declared an interest in Item 8 – Head to Head Working Party Appointment of Chairperson and took no part in the Board’s discussion or voting on that item .

Tyrone Fields declared an interest in Item 14 - Te Pātaka o Rākaihautū Banks Peninsula Community Board 2023/24 Strengthening Communities Fund, specifically in relation to applications from Lyttelton Historical Museum Society Incorporated (0006587) and the Lyttelton Recreation Centre Trust (00065375) and took no part in the Board’s discussion or voting on those applications.

Lyn Leslie declared an interest in Item 14 Te Pātaka o Rākaihautū Banks Peninsula Community Board 2023/24 Strengthening Communities Fund, specifically in relation to the application from the Little River Wairewa Community Trust (00065562) and took no part in the Board’s discussion or voting on that application.

Nigel Harrison declared an interest in Item 14 Te Pātaka o Rākaihautū Banks Peninsula Community Board 2023/24 Strengthening Communities Fund, specifically in relation to applications from Akaroa Community Arts Council (00065857) and Akaroa Heritage Festival Society Incorporated (00065739) and took no part in the Board’s discussion or voting on those applications.

Cathy Lum-Webb declared an interest in Item 11 of Steadfast Park – Proposed Lease – Cass Bay Residents Association and took no part in the Board’s discussion or voting on this item.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

#### Part C

#### Community Board Resolved BKCB/2023/00046

That the minutes of Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on Monday, 10 July 2023 be confirmed.

Reuben Davidson/Tyrone Fields

**Carried**

## 4. Public Forum Te Huinga Whānui

### Part B

#### 4.1 The Church Bay Neighbourhood Association

Belinda Currie and Nā Hūhana-Suzanne Carter spoke on behalf of The Church Bay Neighbourhood Association regarding the erection of bilingual settlement entrance signage for Kaioruru Church Bay and encouraged the Board to support other settlements having bilingual signage.

The Chairperson thanked Belinda and Nā Hūhana-Suzanne for their presentation.

#### Attachments

- A Item 4.1 Public Forum: The Church Bay Neighbourhood Association PowerPoint Presentation - 7 August 2023 [⇒](#)

## 5. Deputations by Appointment Ngā Huinga Whakaritenga

### Part B

#### 5.1 Steadfast Park – Proposed Lease Cass Bay Residents’ Association

Jenny Healey spoke on behalf of Cass Bay Residents’ Association regarding Item 11 Steadfast Park Proposed Lease - Cass Bay Residents Association.

The Chairperson thanked Ms Healey for her presentation.

Item 11 of these minutes refers to the Board’s resolution on this matter.

#### Attachments

- A Item 5.1 Deputation: Cass Bay Residents Association PowerPoint Presentation - 7 August 2023 [⇒](#)
- B Item 5.1 Deputation: Cass Bay Residents Association Presentation - 7 August 2023 [⇒](#)

#### 5.2 Steadfast Park – Proposed Lease - T S Godley

Chris Nee, Chairperson, spoke on behalf of TS Godley regarding Item 10 Steadfast Park - Proposed Lease - TS Godley.

The Chairperson thanked Ms Nee for her presentation.

Item 10 of these minutes refers to the Board’s resolution on this matter.

#### 5.3 Steadfast Park – Proposed Lease - T S Godley

Charlotte Rebbeck, local resident, spoke regarding Item 10 Steadfast Park – Proposed Lease - TS Godley.

The Chairperson thanked Ms Rebbeck for her presentation.

Item 10 of these minutes refers to the Board’s resolution on this matter.

## 6. Presentation of Petitions Ngā Pākikitanga

### Part B

There was no presentation of petitions.

Asif Hussain joined the meeting at 11.07am.

## 10. Steadfast Park-Proposed lease-TS Godley

### Board Comment

1. Council Officers in attendance spoke to the accompanying report and tabled an updated copy of Attachment J to the agenda report.
2. The Board took into consideration the deputations from Chris Nee and Charlotte Rebbeck . (Item 5 of these minutes refers).

### Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

Approve

1. Leases to TS Godley for the land and buildings shown as B (drill hall) and C (ward room) together with ground lease for the area shown as A (toilet block) for the property at Steadfast being approximately 559sqm in total and being part of the land described as Lot 1 DP76704 Registered Title 44B/16 as shown on the plan in **Attachment J** attached to the agenda for this meeting.
2. A gross lease for the buildings shown as B and C on the plan attached for a period of 35 years for an initial peppercorn rental, to be reviewed in five years, taking into account expenses incurred in repair and renovation of the buildings. The lease is also to include a Memorandum of Understanding with the Cass Bay Residents Association.
3. The proposed repair and renovation plans for the building to be undertaken by TS Godley as shown in **Attachment H** as attached to the agenda for this meeting.
4. A ground lease for the site shown A on which TS Godley have their own toilet block, for a period of 35 years with rental to be charged in accordance with Council policy for sports clubs and community groups on a reserve/park.
5. Public consultation on a ground lease for the purpose of constructing a dormitory as per the concept design shown on **Attachment E** on the site G as shown on the plan in **Attachment J** and attached to the agenda for this meeting. The ground lease is to be for a period of 35 years with rental to be charged in accordance with Council policy for sports clubs and community groups on reserve/park.

That staff report back to the Community Board with the consultation results for final decision on the lease.

Authorise

6. The Parks Manager to approve modifications and design detail in relation to the repair/ renovation and construction of buildings subject to compliance with all regulatory requirements.
7. The Manager Property Consultancy to conclude and administer the terms and conditions of the leases.

## Community Board Resolved BKCB/2023/00047

### Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

Approves:

1. Leases to TS Godley for the land and buildings shown as B (drill hall) and C (ward room) together with ground lease for the area shown as A (toilet block) for the property at Steadfast being approximately 559sqm in total and being part of the land described as Lot 1 DP76704 Registered Title 44B/16 as shown on the updated **Attachment J** that was tabled at this meeting.
2. A gross lease for the buildings shown as B and C on the plan attached for a period of 35 years for an initial peppercorn rental, to be reviewed in five years, taking into account expenses incurred in repair and renovation of the buildings. The lease is also to include a Memorandum of Understanding with the Cass Bay Residents Association.

*Note: The continuation of the lease is contingent on TS Godley progressing fundraising for the project to the satisfaction of the Head of Parks within 3 years.*

3. The proposed repair and renovation plans for the building to be undertaken by TS Godley as shown in **Attachment H** as attached to the agenda for this meeting.
4. A ground lease for the site shown A on which TS Godley have their own toilet block, for a period of 35 years with rental to be charged in accordance with Council policy for sports clubs and community groups on a reserve/park.
5. Public consultation on a ground lease for the purpose of constructing a dormitory as per the concept design shown on **Attachment E** on the site G as shown on the plan in **Attachment J** attached to the agenda for this meeting. The ground lease is to be for a period of 35 years with rental to be charged in accordance with Council policy for sports clubs and community groups on reserve/park.

That staff report back to the Community Board with the consultation results for final decision on the lease.

Authorises:

6. The Parks Manager to approve modifications and design detail in relation to the repair/renovation and construction of buildings subject to compliance with all regulatory requirements.
7. The Manager Property Consultancy to conclude and administer the terms and conditions of the leases.

Reuben Davidson/Nigel Harrison

**Carried**

### Attachments

- A Item 10: Steadfast CBRA Lease Areas - Updated - 7 August 2023 [↔](#)

## 11. Steadfast Park-Proposed lease-Cass Bay Residents Association

### Board Comment

1. Council Officers in attendance spoke to the accompanying report and tabled an updated copy of Attachment I to the agenda report.

2. The Board took into consideration the deputation from Jenny Healey . (Item 5 of these minutes refers).

### **Officer Recommendations Ngā Tūtohu**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Approve consultation on a ground lease for the purpose of constructing a community facility in the vicinity of site D as shown on the plan in **Attachment I** as attached to the agenda for this meeting. The ground lease is to be for a period of 35 years with rental to be charged in accordance with Council policy for sports clubs and community groups on reserve/park.
2. Request that staff report back to the Community Board with the consultation results for final decision on the lease.
3. Authorise the Parks Manager to approve final location (in the vicinity of site D described above or nearby in consideration of any CBRA feedback and site-specific factors), and design detail in relation to the construction of the proposed new building prior to consultation.

### **Community Board Resolved BKCB/2023/00048**

#### **Part C**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Approves consultation on a ground lease for the purpose of constructing a community facility in the vicinity of site D as shown on the updated plan in **Attachment I** that was tabled at the meeting. The ground lease is to be for a period of 35 years with rental to be charged in accordance with Council policy for sports clubs and community groups on reserve/park.
2. Requests that staff report back to the Community Board with the consultation results for final decision on the lease.
3. Authorises the Parks Manager to approve final location (in the vicinity of site D described above or nearby in consideration of any Cass Bay Residents' Association feedback and site-specific factors), and design detail in relation to the construction of the proposed new building prior to consultation.

Reuben Davidson/Asif Hussain

**Carried**

#### **Attachments**

- A Item 11: Steadfast CBRA Lease Areas - Updated Plan - 7 August 2023 [⇒](#)

## **12. Duvauchelle Works Yard - Proposed lease Akaroa Mens Shed**

**Community Board Resolved BKCB/2023/00049 (Officer recommendations accepted without change.)**

#### **Part C**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Grants a land and building lease to Akaroa Men's Shed Charitable Trust pursuant to s61(2A) of the Reserves Act 1977, for a lease period of 10 years including renewals for an area of approximately 173sqm being part of Lot 2 DP300679 CFR3425 as shown on the plan described as **Attachment A** as attached to the agenda for this meeting.

2. Authorises the Manager Property Consultancy to conclude negotiation and administer the terms and conditions of the lease.

Nigel Harrison/Tyrone Fields

**Carried**

### **13. Selwyn Avenue Proposed Mobility Park**

**Community Board Resolved BKCB/2023/00050 (Officer recommendations accepted without change.)**

#### **Part C**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Approves in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and in accordance with section 12.4 of the Land Transport Rule-Traffic Control Devices 2004, that the parking of vehicles be restricted to a 90 degree angle park relative to the kerb line, and be restricted to a maximum period of 120 minutes, and be reserved for vehicles with an approved mobility persons parking permit, prominently displayed in the vehicle on the north side of Selwyn Avenue. Akaroa commencing at a point three metres south east of its intersection with Rue Jolie and extending in a south easterly direction for a distance of five metres. This restriction is to apply at any time.
2. Revokes the existing Mobility Park located on the south side of Selwyn Avenue commencing at a point 29 metres south east of Rue Jolie and extending in a south easterly direction for a distance of six metres.
3. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in this report.
4. Approves that these resolutions take effect when there is evidence that the parking signage and/or road marking restrictions described in the staff report are in place (or removed in the case of revocations).

Asif Hussain/Nigel Harrison

**Carried**

### **9. Briefings**

**Community Board Resolved BKCB/2023/00051 (Officer recommendation accepted without change.)**

#### **Part B**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Notes the information supplied during the briefing on the Christchurch City Libraries Community Stories project.

Nigel Harrison/Lyn Leslie

**Carried**

#### **Attachments**

- A Item 9: Christchurch City Libraries Community Stories Presentation - 7 August 2023 [⇒](#)

The meeting adjourned at 12.02pm and reconvened at 12.34pm.

## 7. Reserve Committee Meeting Minutes

**Community Board Resolved BKCB/2023/00052 (Officer recommendations accepted without change.)**

### Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the minutes of the following Reserve Committees:
  - a. Okains Bay Reserve Committee Unconfirmed Minutes – 21 June 2023.
  - b. Duvauchelle Reserve Committee Unconfirmed Minutes – 19 June 2023.
  - c. Le Bons Bay Reserve Committee Unconfirmed Minutes – 4 July 2023.
  - d. Lyttelton Reserves Committee Unconfirmed Minutes – 6 July 2023.

Reuben Davidson/Luana Swindells

**Carried**

## 8. Head to Head Walkway Working Party - Appointment of Chairperson

**Community Board Resolved BKCB/2023/00053 (Officer recommendations accepted without change.)**

### Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the unconfirmed notes of the Head to Head Walkway Working Party
  - a. Head to Head Walkway Working Party Unconfirmed Notes – 6 July 2023.
2. Appoints Tyrone Fields as the Chairperson of Head to Head Walkway Working Party until the end of the current Community Board term (October 2025).

Reuben Davidson/Cathy Lum-Webb

**Carried**

## 14. Te Pātaka o Rākaihautū Banks Peninsula Community Board 2023/24 Strengthening Communities Fund

### Officer Recommendations Ngā Tūtohu

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Approve the 2023 - 2024 Strengthening Communities Fund grants outlined in the following schedule:



No	Organisation Name	Project	Recommendation
00065469	Akaroa Resource Collective Trust	Social Services Provision and ANZAC Day Services	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant from its Strengthening Communities Fund for 2023/24 of \$32,000 2024/25 of \$32,000, 2025/26 of \$32,000 to Akaroa Resource Collective Trust, with each year made up of \$ 29,000 towards Social Service Provision on Banks Peninsula for wages and \$3,000 towards ANZAC Day Services.
00065588	Lyttelton Community House Trust	Wages and operational costs	That the Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant to Lyttelton Community House Trust from its Strengthening Communities Fund for 2023/24 of \$29,000, 2024/25 of \$29,000, and 2025/26 of \$29,000 towards wages and operational costs.
00065527	Project Lyttelton Incorporated	Project Lyttelton	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant to Project Lyttelton Incorporated from its Strengthening Communities Fund for 2023/24 of \$19,000, 2024/25 of \$19,000, 2025/26 of \$19,000 towards wages for the General Manager and Social Enterprise Administration Lead.
00065562	The Little River Wairewa Community Trust	Staff Wages/Communications, Little River Big Ideas, and Banks Peninsula Walking Festival	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$18,000 from its 2023/24 Banks Peninsula Strengthening Communities Fund to the Little River Wairewa Community Trust made up of \$15,000 for wages and operational costs; and \$3,000 towards the Banks Peninsula Walking Festival.

00065708	The Loons Club Incorporated	ANZAC Day Celebration in Lyttelton	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant to The Loons Club Incorporated from its Strengthening Communities Fund for 2023/24 of \$500, 2024/25 of \$500, 2025/26 of \$500 towards the ANZAC Celebration event in Lyttelton.
00065857	Akaroa Community Arts Council	Operational Costs 2023/24	That Te Pātaka o Rākaihautū Banks Peninsula Board approves a grant of \$5,000 from its 2023/24 Strengthening Communities Fund to Akaroa Community Arts Council towards operational costs.
00065739	Akaroa Heritage Festival Society Inc.	Akaroa French Festival 2023	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$2,300 from its 2023/24 Banks Peninsula Strengthening Community Fund to Akaroa Heritage Festival Society Inc. for contracting experienced crew to organise Akaroa French Festival.
00065642	Diamond Harbour Events Incorporated	Live at the Point 2024	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$3,900 from its 2023/24 Strengthening Communities Fund to Diamond Harbour Events Incorporated towards PA equipment.
00065836	Diamond Harbour School	Robotic Pool Cleaner	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$2,800 from its 2023/24 Strengthening Communities Fund to The Diamond Harbour School towards a robotic pool cleaner.

00065872	Diamond Harbour Youth and Community Trust	Connecting Youth and Community in Te Waipapa	That Te Pātaka o Rākaihautū Banks Peninsula Board approves a grant of \$8,800 from its 2023/24 Strengthening Communities Fund to the Diamond Harbour Youth and Community Trust towards Connecting Youth and Community in Te Waipapa for wages and operational costs not incurred for in-school and school-based activities.
00065877	Hickory Bay Surfing Institute	Community Connection – Hickory Bay	That Te Pātaka o Rākaihautū Banks Peninsula Board approves a grant of \$1,900 from its 2023/24 Strengthening Communities Fund to Hickory Bay Surfing Institute towards wages for a coordinator.
00065752	Kaituna Golf Club	Volunteer expenses - Power and Maintenance	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$4,000 from its 2023/24 Banks Peninsula Strengthening Communities Fund to the Kaituna Golf Club towards volunteer expenses and electricity costs.
00065555	Little River Craft Station Incorporated	Information Station	That the Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$5,000 from its 2023/24 Banks Peninsula Strengthening Communities Fund to Little River Craft Station Incorporated towards Little River Information Station for wages and operational costs.
00065847	Lyttelton Historical Museum Society Incorporated	Administrative Support and Community Engagement	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$4,500 from its 2023/24 Banks Peninsula Strengthening Communities Fund to The Lyttelton Historical Museum Society Incorporated towards Administrative Support and Community Engagement for wages.

00065756	Okuti Valley Recreation and Sports Club Incorporated	Okuti Valley Strengthening Communities Project	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$2,000 from its 2023/24 Strengthening Communities Fund to the Okuti Valley Recreation and Sports Club Incorporated towards operational and event costs.
00065458	Royal New Zealand Plunket Trust	Lyttelton Tumblers Programme	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant from its 2023/24 Strengthening Communities Fund for 2023/24 of \$4,000, 2024/25 of \$4,000, 2025/26 of \$4,000 to The Royal New Zealand Plunket Trust for venue hire and wages for the Lyttel Tumblers Programme facilitator.
00065702	Te Mata Hapuku Community Hall	Community Hall and Newsletter Costs	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$2,000 from the 2023/24 Banks Peninsula Strengthening Communities Fund to Te Whare Tapere O Te Mata Hapuku Society Incorporated towards operational costs, dictaphone and vacuum cleaner purchases, indoor maintenance, and newsletter and printing costs.
00065814	The Lyttelton Arts Factory Trust	Lyttelton Arts Festival 2024	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$4,000 from its 2023/24 Strengthening Communities Fund to the Lyttelton Arts Factory Trust towards Lyttelton Arts Festival 2024 costs.
00065375	The Lyttelton Recreation Centre Trust	Wages for the Facility Manager	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$20,000 from its 2023/24 Strengthening Communities Fund to The Lyttelton Recreation Centre Trust towards wages for the Lyttelton Recreation Centre Manager.

00065433	The Naval Point Club Lyttelton Incorporated	Lif jackets for Children's Programmes	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$1,500 from its 2023/24 Strengthening Communities Fund to The Naval Point Club Lyttelton Incorporated towards life jackets for children's programmes; the Learn to Sail and Yachting New Zealand's RŪNĀ programmes.
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2. Approve the transfer of \$29,033 to the Te Pātaka o Rākaihautū Banks Peninsula Community Board 2023 – 2024 Discretionary Response Fund.

**Community Board Resolved BKCB/2023/00054**

**Part C**

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Approves the 2023 - 2024 Strengthening Communities Fund grants outlined in the following schedule:

No	Organisation Name	Project	Decision
00065469	Akaroa Resource Collective Trust	Social Services Provision and ANZAC Day Services	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant from its Strengthening Communities Fund for 2023/24 of \$32,000, 2024/25 of \$32,000, 2025/26 of \$32,000 to Akaroa Resource Collective Trust, with each year made up of \$ 29,000 towards Social Service Provision on Banks Peninsula for wages and \$3,000 towards ANZAC Day Services.
00065588	Lyttelton Community House Trust	Wages and operational costs	That the Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant to Lyttelton Community House Trust from its Strengthening Communities Fund for 2023/24 of \$29,000, 2024/25 of \$29,000, and 2025/26 of \$29,000 towards wages and operational costs.
00065527	Project Lyttelton Incorporated	Project Lyttelton	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant to Project Lyttelton Incorporated from its Strengthening Communities Fund for 2023/24 of \$19,000, 2024/25 of \$19,000, 2025/26 of \$19,000 towards wages for the General Manager and Social Enterprise Administration Lead.

00065562	The Little River Wairewa Community Trust	Staff Wages/Communications, Little River Big Ideas, and Banks Peninsula Walking Festival	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$18,000 from its 2023/24 Banks Peninsula Strengthening Communities Fund to the Little River Wairewa Community Trust -\$15,000 for wages and operational costs; and \$3,000 towards the Banks Peninsula Walking Festival.
00065708	The Loons Club Incorporated	ANZAC Day Celebration in Lyttelton	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant to The Loons Club Incorporated from its Strengthening Communities Fund for 2023/24 of \$500, 2024/25 of \$500, 2025/26 of \$500 towards the ANZAC Celebration event in Lyttelton.
00065857	Akaroa Community Arts Council	Operational Costs 2023/24	That Te Pātaka o Rākaihautū Banks Peninsula Board approves a grant of \$5,000 from its 2023/24 Strengthening Communities Fund to Akaroa Community Arts Council towards operational costs.
00065739	Akaroa Heritage Festival Society Inc.	Akaroa French Festival 2023	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of <b>\$7,395</b> from its 2023/24 Banks Peninsula Strengthening Community Fund to Akaroa Heritage Festival Society Inc. for contracting experienced crew to organise Akaroa French Festival.
00065642	Diamond Harbour Events Incorporated	Live at the Point 2024	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of <b>\$5,000</b> from its 2023/24 Strengthening Communities Fund to Diamond Harbour Events Incorporated towards public announcement equipment.
00065836	Diamond Harbour School	Robotic Pool Cleaner	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$2,800 from its 2023/24 Strengthening Communities Fund to The Diamond Harbour School towards a robotic pool cleaner.

00065872	Diamond Harbour Youth and Community Trust	Connecting Youth and Community in Te Waipapa	That Te Pātaka o Rākaihautū Banks Peninsula Board approves a grant of \$8,800 from its 2023/24 Strengthening Communities Fund to the Diamond Harbour Youth and Community Trust towards Connecting Youth and Community in Te Waipapa for wages and operational costs not incurred for in-school and school-based activities.
00065877	Hickory Bay Surfing Institute	Community Connection – Hickory Bay	That Te Pātaka o Rākaihautū Banks Peninsula Board approves a grant of \$1,900 from its 2023/24 Strengthening Communities Fund to Hickory Bay Surfing Institute towards wages for a coordinator.
00065752	Kaituna Golf Club	Volunteer expenses - Power and Maintenance	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$4,000 from its 2023/24 Banks Peninsula Strengthening Communities Fund to the Kaituna Golf Club towards volunteer expenses and electricity costs.
00065555	Little River Craft Station Incorporated	Information Station	That the Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$5,000 from its 2023/24 Banks Peninsula Strengthening Communities Fund to Little River Craft Station Incorporated towards Little River Information Station for wages and operational costs.
00065847	Lyttelton Historical Museum Society Incorporated	Administrative Support and Community Engagement	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of <b>\$7,500</b> from its 2023/24 Banks Peninsula Strengthening Communities Fund to The Lyttelton Historical Museum Society Incorporated towards Administrative Support and Community Engagement for wages.
00065756	Okuti Valley Recreation and Sports Club Incorporated	Okuti Valley Strengthening Communities Project	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$2,000 from its 2023/24 Strengthening Communities Fund to the Okuti Valley Recreation and Sports Club Incorporated towards operational and event costs.

00065458	Royal New Zealand Plunket Trust	Lyttelton Tumblers Programme	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant from its 2023/24 Strengthening Communities Fund for 2023/24 of \$4,000, 2024/25 of \$4,000, 2025/26 of \$4,000 to The Royal New Zealand Plunket Trust for venue hire and wages for the Lyttelton Tumblers Programme facilitator.
00065702	Te Mata Hapuku Community Hall	Community Hall and Newsletter Costs	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of <b>\$3,000</b> from the 2023/24 Banks Peninsula Strengthening Communities Fund to Te Whare Tapere O Te Mata Hapuku Society Incorporated towards operational costs, dictaphone and vacuum cleaner purchases, indoor maintenance, and newsletter and printing costs.
00065814	The Lyttelton Arts Factory Trust	Lyttelton Arts Festival 2024	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$4,000 from its 2023/24 Strengthening Communities Fund to the Lyttelton Arts Factory Trust towards Lyttelton Arts Festival 2024 costs.
00065375	The Lyttelton Recreation Centre Trust	Wages for the Facility Manager	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of \$20,000 from its 2023/24 Strengthening Communities Fund to The Lyttelton Recreation Centre Trust towards wages for the Lyttelton Recreation Centre Manager.
00065433	The Naval Point Club Lyttelton Incorporated	Lifejackets for Children's Programmes	That Te Pātaka o Rākaihautū Banks Peninsula Community Board approves a grant of <b>\$2,474</b> from its 2023/24 Strengthening Communities Fund to The Naval Point Club Lyttelton Incorporated towards lifejackets for children's programmes; the Learn to Sail and Yachting New Zealand's RŪNĀ programmes.

- Approves the transfer of \$10,864 to the Te Pātaka o Rākaihautū Banks Peninsula Community Board 2023 – 2024 Discretionary Response Fund.

Asif Hussain/Reuben Davidson

**Carried**



## 15. Te Pātaka o Rākaihautū Banks Peninsula Community Board 2023/24 Strengthening Community Fund - Board Projects

Community Board Resolved BKCB/2023/00055 (Original officer recommendations accepted without change.)

### Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Allocates \$3,000 from its 2023/24 Discretionary Response Fund towards Summer with your Neighbours 2023-24.
2. Allocates \$1,000 from its 2023/24 Discretionary Response Fund towards the cost of wreaths for the 2024 ANZAC ceremonies held in Banks Peninsula, and grant towards the Diamond Harbour commemorations.
3. Allocates \$3,000 from its 2023/24 Discretionary Response Fund towards the Banks Peninsula Community Service Awards 2024.

Reuben Davidson/Luana Swindells

Carried

## 16. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - August 2023

Community Board Resolved BKCB/2023/00056 (Officer recommendation accepted without change.)

### Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report for August 2023.

Reuben Davidson/Nigel Harrison

Carried

## 17. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

### Part B

Members exchanged information on the following topics:

- There has been a recent community meeting in Diamond Harbour regarding the proposal of Te Pātaka o Rākaihautū school.
- The Board were advised that there has been an increase in vehicle break ins and anti-social road use in Lyttelton.
- The current condition of the walking track between Governors Bay and Sandy Bay. The Board were advised that staff are investigating the walking track bridge condition and how it will be repaired.

- The Governors Bay Residents Association would like cautionary signage installed on Jetty Road/Merlincote Crescent. The Association will be advised to lodge a Customer Service Request.
- An enquiry was made on the progress of flood mitigation at Koukourarata Port Levy.
- The Board discussed flooding issue in the vicinity of the Duvauchelle Bridge during flooding and its effects on surrounding area. Residents were encouraged to lodge a customer service request.
- The Board were updated on a proposal for the establishment of a community led tourism and business promotion for Akaroa and the Bays group and how the Community Governance team could assist.
- The Board were advised that the Mitre Hotel building in Lyttelton is to be demolished.
- Pedestrian improvements down London Street.
- The Board is hosting a community post Cruise 2022/23 season that is to be held in The Loons Club, Tuesday 8 August 2023 – 7pm.
- The Board were advised that the Keep Christchurch Beautiful Awards are to held on 15 August 2023.
- The Board were advised that dog walkers are still not cleaning up after their dogs at the Lyttelton Recreation Grounds.
- The Governors Bay Jetty opening is due next month.
- The Board acknowledged the work of the road maintenance crews during the recent weather events.
- The Board were advised that there is to be a Little River Emergency Resilience meeting on 24 August at 7pm.
- The recent planting day at Tumbledown Bay was very successful.

### **17.1 Property Lease Renewals**

The Board discussed the uncertainty that some of the Council lessees experience when a lease is coming to an end.

The Board agreed to seek staff advice on lease renewal processes.

### **17.2 Warning Signage**

The Board discussed the length of time “No Swimming” or “Water Quality” signs are left posted on the Akaroa foreshore.

The Board agreed to seek staff advice on how the “No Swimming” or “Water Quality” signage at swimming areas around Te Pātaka o Rākaihautū Banks Peninsula area is managed and in particular when the signage is erected and taken down.

### **17.3 Maritime NZ Funding Review**

The Board agreed to formulate a response to the Maritime NZ Funding Review which included proposed funding for Seafarers Welfare.

## **Karakia Whakamutunga**

**Meeting concluded at 1.51pm.**

**CONFIRMED THIS 11th DAY OF SEPTEMBER 2023.**

**LYN LESLIE**  
**CHAIRPERSON**