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## Waipuna Halswell-Hornby-Riccarton Community Board AGENDA

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### Notice of Meeting:

An ordinary meeting of the Waipuna Halswell-Hornby-Riccarton Community Board will be held on:

**Date:** Thursday 13 July 2023  
**Time:** 4.30 pm  
**Venue:** Horoeaka Room, Rārākau: Riccarton Centre,  
199 Clarence Street, Christchurch

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### Membership

|                    |                    |
|--------------------|--------------------|
| Chairperson        | Helen Broughton    |
| Deputy Chairperson | Marie Pollisco     |
| Members            | Sarah Brunton      |
|                    | Henk Buunk         |
|                    | Gamal Fouda        |
|                    | Tyla Harrison-Hunt |
|                    | Andrei Moore       |
|                    | Debbie Mora        |
|                    | Mark Peters        |

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10 July 2023

Jessica Garrett  
Manager Community Governance, Halswell Hornby Riccarton  
941 6289

Jessica.Garrett@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

**To watch the meeting live, or a recording after the meeting date, go to:**

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# What is important to us?

Our Strategic Framework is a big picture view of what the Council is aiming to achieve for our community

## Our focus this Council term 2022–2025

### Strategic Priorities



Be an inclusive and equitable city which puts people at the centre of developing our city and district, prioritising wellbeing, accessibility and connection.



Champion Ōtautahi-Christchurch and collaborate to build our role as a leading New Zealand city.



Build trust and confidence in the Council through meaningful partnerships and communication, listening to and working with residents.

Adopted by the Council on 5 April 2023



Reduce emissions as a Council and as a city, and invest in adaptation and resilience, leading a city-wide response to climate change while protecting our indigenous biodiversity, water bodies and tree canopy.



Manage ratepayers' money wisely, delivering quality core services to the whole community and addressing the issues that are important to our residents.



Actively balance the needs of today's residents with the needs of future generations, with the aim of leaving no one behind.

## Our goals for this Long Term Plan 2024–2034

### Draft Community Outcomes



#### Collaborative and confident

Our residents have the opportunity to actively participate in community and city life, have a strong sense of belonging and identity, and feel safe.



#### Green and liveable

Our neighbourhoods and communities are accessible and well connected, supporting our goals to reduce emissions, build climate resilience and protect and regenerate the environment, especially our biodiversity, water bodies and tree canopy.

To be adopted by the Council as part of the Long Term Plan 2024–2034



#### A cultural powerhouse

Our diverse communities are supported to understand and protect their heritage, pursue their arts, cultural and sporting interests, and contribute to making our city a creative, cultural and events 'powerhouse'.



#### Thriving and prosperous

Our city is a great place for people, business and investment where we can all grow our potential, where enterprises are innovative and smart, and where together we raise productivity and reduce emissions.

## Our intergenerational vision

A place of opportunity for all.

Open to new ideas, new people,  
new investment and new ways  
of doing things – a place where  
anything is possible.



Ngāi Tahu has rangatiratanga over its takiwā – the Council is committed to partnering with Ngāi Tahu to achieve meaningful outcomes that benefit the whole community

|        |                                      |
|--------|--------------------------------------|
| Part A | Matters Requiring a Council Decision |
| Part B | Reports for Information              |
| Part C | Decisions Under Delegation           |

## TABLE OF CONTENTS

|  |    |
|--|----|
| Karakia Tīmatanga .....  | 4  |
| C 1. Apologies Ngā Whakapāha .....   | 4  |
| B 2. Declarations of Interest Ngā Whakapuaki Aronga .....                          | 4  |
| C 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua .....              | 4  |
| B 4. Public Forum Te Huinga Whānui .....   | 4  |
| B 5. Deputations by Appointment Ngā Huinga Whakaritenga.....                       | 4  |
| B 6. Presentation of Petitions Ngā Pākikitanga .....                               | 5  |
| C 7. Notice of Motion - Pedestrian access on Sabys and Dunbars Roads, Halswell ... | 17 |

## STAFF REPORTS

|   |    |
|---|----|
| C 8. Waterloo Reserve no 2- Proposed lease - Rodbenders Inc.....  | 19 |
| C 9. 22 Tyne Street - Proposed No Stopping Restrictions .....   | 25 |
| C 10. Whitburn Avenue Proposed No Stopping Restrictions.....  | 31 |
| C 11. 83 Clyde Road- Proposed Parking Restrictions .....  | 37 |
| C 12. Oakridge Street - Proposed Stop Controls .....  | 43 |
| C 13. Halswell Road at Village Lane - Proposed Bus Stop Markings.....   | 49 |
| C 14. Redundant Mobile Library Bus Stops.....   | 55 |
| C 15. Waipuna Halswell-Hornby-Riccarton Community Board Youth<br>Development Fund - Delegation.....   | 59 |
| C 16. Waipuna Halswell-Hornby-Riccarton Community Board Discretionary<br>Response Fund 2023-24 Applications - Church Corner Toy Library<br>Incorporated and Nepal New Zealand Friendship Society of Canterbury<br>Incorporated..... | 65 |
| B 17. Waipuna Halswell-Hornby-Riccarton Community Board Area Report - July<br>2023 .....  | 71 |
| B 18. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui<br>Amorangi.....  | 87 |

Karakia Whakamutunga

## Karakia Tīmatanga

|  |   |
|--|---|
| Whakataka te hau ki te uru<br>Whakataka te hau ki te tonga<br>Kia mākinakina ki uta<br>Kia mātaratara ki tai<br>E hī ake ana te atakura<br>He tio, he huka, he hauhūnga<br>Tīhei Mauri Ora | Cease the winds from the west<br>Cease the winds from the south<br>Let the breeze blow over the land<br>Let the breeze blow over the ocean<br>Let the red-tipped dawn come with a<br>sharpened air.<br>A touch of frost, a promise of a glorious day. |
|--|---|

### 1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

### 2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Waipuna Halswell-Hornby-Riccarton Community Board meeting held on [Thursday, 15 June 2023](#) be confirmed (refer page 6).

### 4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

#### 4.1 Cycle networks

Stephen Wood will speak on behalf of Wednesday Wheelies regarding the group's observations of Christchurch cycle networks.

#### 4.2 Barriers to public transport survey

David Hawke will speak on behalf of Halswell Residents' Association regarding the Association's Barriers to public transport survey.

### 5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

## 6. Presentation of Petitions Ngā Pākikitanga

- 6.1** Vishal Makwana will present a petition regarding a request to upgrade the Awatea Park Playground:

As a resident of the Awatea Park subdivision, I am writing to ask for support in improving the Awatea Park Playground. Currently, the playground lacks adequate resources and is not meeting the needs of the growing number of families in our community.

## Waipuna Halswell-Hornby-Riccarton Community Board OPEN MINUTES

**Date:** Thursday 15 June 2023  
**Time:** 4.30 pm  
**Venue:** Horoea Room, Rārākau: Riccarton Centre,  
199 Clarence Street, Christchurch

### Present

|                    |                                      |
|--------------------|--------------------------------------|
| Chairperson        | Helen Broughton                      |
| Deputy Chairperson | Marie Pollisco                       |
| Members            | Sarah Brunton                        |
|                    | Henk Buunk                           |
|                    | Gamal Fouda                          |
|                    | Tyla Harrison-Hunt                   |
|                    | Andrei Moore (via audio/visual link) |
|                    | Debbie Mora                          |
|                    | Mark Peters                          |

Jessica Garrett  
Manager Community Governance, Halswell Hornby Riccarton  
941 6289  
Jessica.Garrett@ccc.govt.nz  
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**Part A Matters Requiring a Council Decision**

**Part B Reports for Information**

**Part C Decisions Under Delegation**

**Karakia Tīmatanga:** Led by Tyla Harrison-Hunt.

The agenda was dealt with in the following order.

## **1. Apologies Ngā Whakapāha**

**Part C**

**Community Board Resolved HHRB/2023/00030**

That the apologies received from Mark Peters and Gamal Fouda for lateness be accepted.

Helen Broughton/Marie Pollisco

**Carried**

Andrei Moore joined the meeting via audio/visual link at 4.33pm.

Mark Peters joined the meeting at 4.35pm.

## **2. Declarations of Interest Ngā Whakapuaki Aronga**

**Part B**

Marie Pollisco declared an interest in Item 11 - Waipuna Halswell-Hornby-Riccarton Community Board Representation on the Airport Noise Liaison Committee and took no part in the Board's discussion or voting on this item.

Sarah Brunton declared an interest in part of Item 12 - 2022-23 Discretionary Response Fund grant to Hornby Community Care Trust and took no part in the Board's discussion or voting on this item.

## **3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua**

**Part C**

**Community Board Resolved HHRB/2023/00031**

That the minutes of the Waipuna Halswell-Hornby-Riccarton Community Board meeting held on Thursday, 11 May 2023 be confirmed.

Henk Buunk/Sarah Brunton

**Carried**

## **4. Public Forum Te Huinga Whānui**

**Part B**

### **4.1 Youth Development Fund Report Back – Hip Hop International New Zealand Dance Championships**

Charli Wilson and Sydney Guo, Youth Development Fund recipients, spoke to the Board regarding their experience at the Hip Hop International New Zealand Dance Championships in Auckland and showed a video of their dance group's performance.

Ms Wilson and Ms Guo expressed their appreciation of the grant made by the Board towards the trip.

After questions from members, the Chairperson thanked Charli Wilson and Sydney Guo for their presentation.

#### **4.2 Halswell matai installation and Creamery Ponds signage**

David Hawke, Secretary of the Halswell Residents' Association, spoke on behalf of the Association providing an update on progress towards a Halswell matai installation at Te Hāpua: Halswell Centre.

Mr Hawke also spoke to the Board regarding the Creamery Ponds at Halswell. The Association acknowledged the high ecological values of the area but is concerned that the ponds are contaminated and that residents accessing the area are fishing and allowing dogs to swim in the ponds. Mr Hawke suggested that signage be erected advising that the water is contaminated and requesting dogs be kept on leash. The Association considers that the area should have gates locked at night to secure the area.

After questions from members, the Chairperson thanked Mr Hawke for his presentation.

#### **Part B**

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Requests staff advice on the status of the Creamery Ponds and the appropriate level of public accessibility to protect the ecological values of the area and public health including any need for advisory signage of contamination and/or the installation of lockable gates.

#### **4.3 Parker Street, Gilberthorpes Road, Waterloo Road and Moffett Street Intersection Residents' Survey**

Ross Houliston, Research and Submissions Officer of the Greater Hornby Residents' Association spoke on behalf of the Association regarding its Parker Street, Gilberthorpes Road, Waterloo Road and Moffett Street Intersection residents' survey.

Results of the survey indicate only 8.9% of residents are in favour of a change to the intersection to provide left in left out only for Moffett Street and Waterloo Road nor do residents support the status quo continuing with the cycleway as proposed.

The Association suggests delaying the installation of the part of the South Express Cycleway that runs through this intersection until a full set of traffic lights with an associated pedestrian crossing in all directions has been installed at the intersection.

Mr Houliston also advised about local concern at a proposed large scale development on the former Gough Centre site on Amyes Road, Hornby.

After questions from members, the Chairperson thanked Mr Houliston for his presentation.

#### **Part B**

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Requests urgent staff advice on concerns about the safety of pedestrians in the vicinity of the north side of Waterloo and Gilberthorpes Roads and the options for possible installation of a pedestrian crossing facility.

#### **Attachments**

- A Presentation - Greater Hornby Residents' Association



Gamal Fouda joined the meeting at 4.53pm.

## 5. Deputations by Appointment Ngā Huinga Whakaritenga

### Part B

There were no deputations by appointment.

## 6. Presentation of Petitions Ngā Pākikitanga

### Part B

- 6.1** Allan Bean and Heather Gilmore, local residents, presented a petition with 182 signatures containing a request for a seat to be installed in a reserve area in Wigram.

The prayer of the petition states:

*This is a Petition to the Christchurch City Council requesting a seat to be put in Chicory Reserve, Wigram.*

The presenters advised that the reserve area is close to a retirement village and forms part of the daily walking route for many residents. A bench to sit on would be useful.

After questions from members, the Chairperson thanked Dr Bean and Ms Gilmore for their presentation.

### Part B

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the petition requesting a seat to be put in Chicory Reserve, Wigram and clarified with the presenters that the reserve area referred to in the petition as Chicory Reserve is Platinum Park and Platinum drainage reserve.
2. Refers the request for installation of a bench in Platinum Park to staff for investigation and advice.

### Attachments

- A Petition - Request for a seat in Platinum Park and Platinum drainage reserve

## 7. Correspondence

**Community Board Resolved HHRB/2023/00032 (Original Officer recommendation accepted without change)**

### Part B

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the correspondence from the Greater Hornby Residents' Association regarding the presentation of the Gilberthorpes Road and Parker Street Intersection assessment.

Mark Peters/Helen Broughton

**Carried**

## 8. Matatiki: Hornby Centre - Orion Transformer Easement

**Community Board Resolved HHRB/2023/00033 (Original Officer recommendations accepted without change)**

### Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves the granting of a new easement in favour of Orion New Zealand Limited, to convey electricity over 12.25m<sup>2</sup> of Kyle Park being Section 2 SO Plan 542208 of Title 927558.
2. Notes that 1. above will be subject to the consent of the Minister of Conservation as per Section 48 (1) of the Reserves Act 1977. In this regard, endorses the Chief Executive, acting under sub delegation from the Council, to exercise the Minister of Conservation's consent to the easement, as delegated to the Council from the Minister under the Instrument of Delegation for Territorial Authorities dated 12 June 2013.
3. Delegates authority to the Manager Property Consultancy, to conclude and sign all documentation in relation to 1. above.

Debbie Mora/Mark Peters

Carried

## 9. Conservation Volunteers New Zealand - Lease Extension - Paterson House, Halswell Quarry

**Community Board Resolved HHRB/2023/00034 (Original Officer recommendations accepted without change)**

### Part C

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Grants an extension of the lease of Paterson House at Halswell Quarry to Conservation Volunteers New Zealand for a further period of five (5) years having a final expiry of 22 July 2028 being a total lease period of 10 years at an annual rent of \$1500 per annum plus Goods and Services Tax.
2. Grants delegated authority to the Manager Property Consultancy to conclude and administer all necessary lease negotiations and documentation.

Debbie Mora/Gamal Fouda

Carried

## 11. Waipuna Halswell-Hornby-Riccarton Community Board Representation on the Airport Noise Liaison Committee

**Officer Recommendations Ngā Tūtohu**

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Nominates two Board members to be appointed to the Airport Noise Liaison Committee.

**Community Board Resolved HHRB/2023/00035**

**Part C**

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Nominates Debbie Mora and Mark Peters to be appointed to the Airport Noise Liaison Committee and Sarah Brunton as an alternate.

Helen Broughton/Gamal Fouda

**Carried**

Marie Pollisco declared an interest in this item and took no part in the Board's discussion or voting.

**10. Halswell Junction Road Extension - update**

**Board Comment**

Staff in attendance spoke to the accompanying report.

**Community Board Resolved HHRB/2023/00036 (Original Officer recommendation accepted without change)**

**Part B**

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the presentation regarding construction of the Halswell Junction Road Extension.

Tyla Harrison-Hunt/Mark Peters

**Carried**

**Attachments**

- A Presentation - Halswell Junction Road Extension

**12. Halswell-Hornby-Riccarton 2022/23 Discretionary Response Fund Applications - Nine Organisations**

**Staff Recommendations / Ngā Tūtohu**

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves a grant of \$9,056 from its 2022-23 Discretionary Response Fund to Hornby Community Care Trust towards consultant fees for the expanded community centre design.
2. Approves a grant of \$5,793 from its 2022-23 Discretionary Response Fund to Hornby Community Day Care Trust towards the installation of a Heat Recovery Ventilation System.
3. Approves a grant of \$3,500 from its 2022-23 Discretionary Response Fund to Hornby Toy Library Inc towards the Running Costs.
4. Approves a grant of \$3,000 from its 2022-23 Discretionary Response Fund to Halswell Playcentre towards Rent.
5. Approves a grant of \$3,000 from its 2022-23 Discretionary Response Fund to Halswell Residents' Association Incorporated towards the ANZAC Day Commemorations, Administration and Community engagement project.

6. Approves a grant of \$1,500 from its 2022-23 Discretionary Response Fund to the Hornby Good Companions Club towards the Bus Trips Project.
7. Approves a grant of \$840 from its 2022-23 Discretionary Response Fund to the Hornby Netball Club towards Volunteer recognition.
8. Approves a grant of \$3,000 from its 2022-23 Discretionary Response Fund to the Lions Club of Halswell District Inc towards the Carols in the Quarry project.
9. Approves a grant of \$1,000 from its 2022-23 Discretionary Response Fund to St Marks Retired Fellowship Group towards the monthly outings project.
10. Approves the transfer of \$2,000 from the Halswell-Hornby-Riccarton 2022-23 Discretionary Response Fund to the Halswell-Hornby-Riccarton 2022-23 Youth Development Fund.

**Community Board Resolved HHRB/2023/00037 (Original Officer recommendation accepted without change)**

**Part C**

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves a grant of \$9,056 from its 2022-23 Discretionary Response Fund to Hornby Community Care Trust towards consultant fees for the expanded community centre design.

Mark Peters/Henk Buunk

**Carried**

Sarah Brunton declared an interest on this matter and took no part in the Board's discussion or voting.

**Community Board Resolved HHRB/2023/00038 (Original Officer recommendation accepted without change)**

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves a grant of \$5,793 from its 2022-23 Discretionary Response Fund to Hornby Day Care Trust towards the installation of a Heat Recovery Ventilation System.

Mark Peters/Henk Buunk

**Carried**

**Community Board Resolved HHRB/2023/00039**

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves a grant of \$4,250 from its 2022-23 Discretionary Response Fund to Hornby Toy Library Inc towards the Running Costs.

Mark Peters/Henk Buunk

**Carried**

**Community Board Resolved HHRB/2023/00040**

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves a grant of \$3,500 from its 2022-23 Discretionary Response Fund to Halswell Playcentre towards Rent.

The division was declared **carried** by 7 votes to 2 votes the voting being as follows:

**For:** Helen Broughton, Sarah Brunton, Henk Buunk, Gamal Fouda, Tyla Harrison-Hunt, Andrei Moore and Mark Peters

**Against:** Marie Pollisco and Debbie Mora

Andrei Moore/Helen Broughton

**Carried**

**Community Board Resolved HHRB/2023/00041**

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves a grant of \$3,895 from its 2022-23 Discretionary Response Fund to Halswell Residents' Association Incorporated towards the ANZAC Day Commemorations, Administration and Community engagement project.

Debbie Mora/Andrei Moore

**Carried**

**Community Board Resolved HHRB/2023/00042 (Original Officer recommendation accepted without change)**

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves a grant of \$1,500 from its 2022-23 Discretionary Response Fund to the Hornby Good Companions Club towards the Bus Trips Project.

Mark Peters/Sarah Brunton

**Carried**

**Community Board Resolved HHRB/2023/00043 (Original Officer recommendation accepted without change)**

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves a grant of \$840 from its 2022-23 Discretionary Response Fund to the Hornby Netball Club towards Volunteer recognition.

Henk Buunk/Mark Peters

**Carried**

**Community Board Resolved HHRB/2023/00044 (Original Officer recommendation accepted without change)**

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves a grant of \$3,000 from its 2022-23 Discretionary Response Fund to the Lions Club of Halswell District Inc towards the Carols in the Quarry project.

Debbie Mora/Marie Pollisco

**Carried**

**Community Board Resolved HHRB/2023/00045 (Original Officer recommendation accepted without change)**

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves a grant of \$1,000 from its 2022-23 Discretionary Response Fund to St Marks Retired Fellowship Group towards the monthly outings project.

Debbie Mora/Gamal Fouda

**Carried**

**Community Board Resolved HHRB/2023/00046 (Original Officer recommendation accepted without change)**

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves the transfer of \$2,000 from the Halswell-Hornby-Riccarton 2022-23 Discretionary Response Fund to the Halswell-Hornby-Riccarton 2022-23 Youth Development Fund.

Mark Peters/Sarah Brunton

Carried

### 13. Waipuna Halswell-Hornby-Riccarton Community Board Area Report - June 2023

#### Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the Waipuna Halswell-Hornby-Riccarton Community Board Area Report for June 2023.

#### Community Board Resolved HHRB/2023/00047

##### Part B

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the Waipuna Halswell-Hornby-Riccarton Community Board Area Report for June 2023.
2. The Board notes that approximately 1500 people are in transitional and emergency housing in Greater Christchurch, including 723 children. More than 700 children wake up homeless in Christchurch motels every day and are likely to be without a proper home for six months, according to data collected by housing providers as noted in *The Press*, 25 March 2023. The Board acknowledges that housing supply does need to increase due to a current shortfall.

Andrei Moore/Tyla Harrison-Hunt

Carried

### 14. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

#### Part B

Members exchanged information on the following topics:

- The work of local staff in facilitating involvement in a community leadership programme was acknowledged.
- It was noted that staff advice on possible no stopping lines in the vicinity of Arthur Street and Hansons Lane is still awaited.
- The relocation of the bus stop at Amyes Road recently approved by the Board and moving of the facilities within the bus stop has not yet taken place.
- There was local concern regarding recent resurfacing of Dallas Street, Riccarton with existing deep channels being retained.
- It was noted that Better Off Funding may become available in the near future.

- The proposal for a pedestrian crossing facility in the vicinity of the Al Noor Mosque on Deans Avenue is currently being investigated.
- The Mayor has recently visited Halswell to look at the infrastructure.
- A member has met with the Mayor and local Member of Parliament at 151-153 Gilberthorpes Road.
- Residents are looking for opportunities to apply lower speed limits on local roads.

#### **14.1 Flooding in Ensign Street, Halswell**

The Board noted there had been expressions of concern about flooding in Ensign Street, Halswell following rain events, particularly in the vicinity of the medical centre.

##### **Part B**

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Requests that staff investigate flooding in Ensign Street, Halswell following rain events, particularly in the vicinity of the medical centre and provide advice on possible measures to address this including details of the street sweeping schedule in the area.

#### **14.2 Public transport in Halswell**

The Board noted that residents in some parts of Halswell do not have ready access to a public transport service and would like to see additional bus routes provided to address this.

##### **Part B**

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Agreed that a letter on behalf of the Board be sent to Canterbury Regional Council (Environment Canterbury) requesting an update on passenger transport services in Halswell including the proposed date for a review of these.

#### **14.3 Pedestrian crossing, Sabys Road, Halswell**

The Board discussed ongoing concern about the safety of pedestrians crossing Sabys Road, Halswell.

##### **Part B**

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Requests that staff investigate the safety of pedestrians crossing Sabys Road, Halswell, particularly children travelling to Halswell School and provide advice on the installation of an appropriate pedestrian crossing facility.

#### **14.4 Vehicle speed on Murphys Road, Halswell**

It was noted there is local concern about the speed of vehicles travelling on Murphys Road, Halswell.

##### **Part B**

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Requests staff to investigate the speed of vehicles travelling on Murphys Road, Halswell and provide advice on any measures needed to address this.

#### **14.5 Halswell Domain sports fields**

The Board noted there is local concern that the length of the grass on sports fields at Halswell Domain often impedes play on these.

##### **Part B**

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Requests staff advice on the mowing schedule of the sports fields at Halswell Domain and whether an increase in the mowing frequency could be implemented, including if sports clubs are permitted to mow the fields themselves.

**Karakia Whakamutunga:** Led by Tyla Harrison-Hunt.

**Meeting concluded at 6.45pm.**

**CONFIRMED THIS 13TH DAY OF JULY 2023**

**HELEN BROUGHTON  
CHAIRPERSON**



## 7. Notice of Motion - Pedestrian access on Sabys and Dunbars Roads, Halswell

Reference / Te Tohutoro: 23/1082226

Report of / Te Pou  
Matua: Andrei Moore, Councillor – Halswell Ward,  
andrei.moore@ccc.govt.nz

Senior Manager /  
Pouwhakarae: Mary Richardson, General Manager Citizens & Community  
(Mary.Richardson@ccc.govt.nz)


Pursuant to Standing Order 22 of Christchurch City Council's Standing Orders, the following Notice of Motion was submitted by Andrei Moore.

### 1. Notice of Motion to the Waipuna Halswell-Hornby-Riccarton Community Board

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Requests staff investigate safe pedestrian access between Halswell School and Country Palms (Sabys Road) as well as between Oaklands School and Aidanfield (Dunbars Road).

### Attachments Ngā Tāpirihanga

| No.   | Title   | Reference  | Page |
|---|---|------------|------|
| A  | Notice of Motion - Pedestrian access on Sabys and Dunbars Roads, Halswell | 23/1083905 | 18   |

**Notice of Motion 4<sup>th</sup> July 2023**  
**Waipuna/Halswell-Hornby-Riccarton Community Board**  
**meeting July 13<sup>th</sup> 2023**

This Notice of Motion asks that staff investigate safe pedestrian access between Halswell School and Country Palms (Sabys Road) as well as between Oaklands School and Aidanfield (Dunbars Road).

**Rationale:**

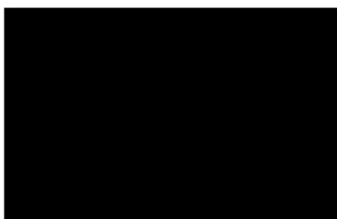
Aidanfield and Country Palms have existed for around 20 years with no consideration given to safe pedestrian access between them and their nearest schools.

Sabys Road & Dunbars road are extremely busy roads which will both have retained speed limits of 50km/h following the Safe Speed Neighbourhoods review and existing speed survey data shows 85 percentile speed averages of around 58km/h on both of these roads. The need for pedestrian infrastructure of some description is both obvious and approximately 20 years overdue.

This Notice of Motion was originally sent on 21/04/22 but withdrawn upon advice that work was already underway.

Andrei Moore

Christchurch City Councillor for Halswell



Andrei Moore  
Community Board Member for Halswell

## 8. Waterloo Reserve no 2- Proposed lease - Rodbenders Inc

Reference / Te Tohutoro: 23/554491

Report of / Te Pou

Matua:

Felix Dawson, Leasing Consultant, felix.r.dawson@ccc.govt.nz

General Manager /

Pouwhakarae:

Mary Richardson, General Manager Citizens & Community  
(Mary.Richardson@ccc.govt.nz)

### 1. Nature of Decision or Issue and Report Origin

- 1.1 The purpose of this report is to consider an application for a new ground lease by Rodbenders Inc on part of Waterloo Reserve - no 2 for the purpose of a hot rod club pavilion.
- 1.2 The Club have been operating from the site since 1986. The current lease has expired and a new lease is required. A new lease is proposed on the basis that the club is a sound organisation with a long standing track record of providing opportunities of a recreational nature.
- 1.3 The decision in this report is considered low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by considering the number of people affected, the level of impact on those affected and the low cost to Council associated with entering into the lease.

### 2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Grants a ground lease to Rodbenders Inc. pursuant to s138 of the Local Government Act 2002, for a lease period of 33 years including renewals for an area of approximately 799 square metres being part of Part RS 3303-CB394/29 as shown on the plan described as Attachment A in the report on the meeting agenda.
2. Authorises the Manager Property Consultancy to conclude negotiation and administer the terms and conditions of the lease.

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 The Rodbenders Inc lease has expired. It is an active club and requires security of tenure to plan on-going activities with certainty.

### 4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 The option of not granting a lease has been considered and discounted as the request for a new lease complies with current Council practice and policy in regard to existing sports clubs and community groups. The club is viable and functioning and has invested in the facilities on site.

### 5. Detail Te Whakamahuki

#### The Property

- 5.1 Waterloo Reserve no 2 is located at 132 Waterloo Road. It is held as Park pursuant to the Local Government Act 2002

- 5.2 Rodbenders Inc is located on the park as shown C below. The Park has two other lessees for similar community activities: the Morris Eight Tourer Club marked A and the Paparoa Smallbore Rifle Club marked B.



#### Rodbenders Inc

- 5.3 Rodbenders Inc is a club for members with a shared interest in the restoration and modification of pre 1949 American cars. It is affiliated with the New Zealand Hot Rod Association (NZHRA) with over 100 clubs registered nationally. Rodbenders Inc is the oldest hot rod club still running in the country. The club was started in 1957 and built the existing clubrooms on the current site in 1986. They celebrated their 65<sup>th</sup> anniversary in 2022. The club has around sixty members.
- 5.4 The club rooms are used for the purpose of club meetings twice a week where information on members projects is shared and club runs and events are planned. Club runs involving a pre-planned drive are undertaken monthly. Members from other clubs are also invited. The club holds occasional events including organising the pre 1949 National Hot Rod show of over 130 vehicles at Wigram in 2021, hosting the Diamond Anniversary National Tour at the club in 2022 and working with nine other clubs to host the NZHRA Street Rod Nationals at Christchurch in Easter 2023.



- 5.5 The club meets the Council's requirements as a suitable lessee.
- Incorporated society
  - Strong membership
  - Historical use and investment on the site

- Financially sound

5.6 Key lease terms are:

- Ground lease, 799sqm
- Initial lease term 11 years with two rights of renewal
- Rent and outgoings calculated in accordance with policy for ground lease to sports clubs and community groups-\$349.18 plus GST

**Consideration of Community Views**

5.7 Community engagement involved direct contact with the other lessees on the park, public notice in the Press on 20 October 2022 and notification in the public notices of the Council website. No responses were received. Staff consider that this is sufficient consideration of community views taking into account the significance of the decisions proposed.

5.8 The decision affects the following wards/Community Board areas:

5.8.1 Waipuna Halswell-Hornby-Riccarton Community Board.

## 6. Policy Framework Implications Ngā Hiraunga ā- Kaupapa here

### Strategic Alignment Te Rautaki Tīaroaro

6.1 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):

6.2 Communities and Citizens

6.2.1 Activity: Recreation, Sports, Community Arts and Events

- Level of Service: 7.0.3.2 Support citizen and partner organisations to develop, promote and deliver recreation and sport in Christchurch - 80% satisfaction with the quality of Council recreation and sport support

### Policy Consistency Te Whai Kaupapa here

6.3 The decision is consistent with Council's Plans and Policies.

6.3.1 Sports Leases Charging Policy

6.3.2 Leasing Council- dealing unilaterally with incumbent tenant where there is only one logical tenant including non for profit organisations particularly sports clubs on reserves

### Impact on Mana Whenua Ngā Whai Take Mana Whenua

6.4 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does specifically impact Mana Whenua, their culture and traditions.

6.5 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities.

6.6 The proposal was forwarded to Mahaanui Kurataio for comment on 21 October 2022. No concerns were raised.

### Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

6.7 The proposal to enter into a new lease does not have an impact on climate change as there is limited carbon footprint associated with leasing itself. In terms of the activities associated with the lease: although the cars when operated are high users of fuel, a large part of the

hobby involves restoration and modification which has a relatively low impact. On balance the activity is acceptable. It is also noted that the NZHRA is part of the Federation of Motor Clubs Inc a national organisation providing an umbrella group to advocate for motor vehicle groups and work with the government to discuss issues and consider measures that can be taken to preserve hobbies of this nature.

#### **Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā**

- 6.8 The building meets code requirements.

### **7. Resource Implications Ngā Hīraunga Rauemi**

#### **Capex/Opex Ngā Utu Whakahaere**

- 7.1 Cost to Implement – Preparation of lease and public advertising costs to be recovered from the tenant
- 7.2 Maintenance/Ongoing costs – tenant responsibility
- 7.3 Funding Source – tenant responsibility

#### **Other He mea anō**

- 7.4 No other matters are applicable

### **8. Legal Implications Ngā Hīraunga ā-Ture**

#### **Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa**

- 8.1 Delegations Parks (Part D-sub Part 1- Community Boards)
- “To grant leases or licences for a maximum term of 35 years to any person or body over parks, and to authorise staff to sign all required documentation.” Local Government Act 2002:
- 8.2 Lease entered into pursuant to s138.



#### **Other Legal Implications Ētahi atu Hīraunga-ā-Ture**

- 8.3 Other legal implications are:
- 8.3.1 Local Government Act 2002-Decision Making including consideration of community views.
- 8.3.2 Local Government Act 2002, public notice pursuant to s138
- 8.4 This report has not been reviewed and approved by the Legal Services Unit.

### **9. Risk Management Implications Ngā Hīraunga Tūraru**

- 9.1 There is a risk of the lessee failing to pay rent or maintain the premises.
- 9.2 The risk is assessed as low. Financial consequences would be relatively small and operational issues could be rectified. The likelihood of these consequences occurring is considered low based on the club's previous track record.

## Attachments Ngā Tāpirihanga

| No.   | Title                       | Reference | Page |
|---|-----------------------------|-----------|------|
| A   | Rodbenders Lease Areas 2023 | 23/714196 | 24   |

In addition to the attached documents, the following background information is available:

| Document Name – Location / File Link |
|--------------------------------------|
| Not applicable                       |

## Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories Ngā Kaiwaitohu

|                    |   |
|--------------------|---|
| <b>Author</b>      | Felix Dawson - Leasing Consultant   |
| <b>Approved By</b> | Kathy Jarden - Team Leader Leasing Consultancy<br>Angus Smith - Manager Property Consultancy<br>Al Hardy - Manager Community Parks<br>Andrew Rutledge - Head of Parks |







## 9. 22 Tyne Street - Proposed No Stopping Restrictions

|                                 |  |
|---------------------------------|--|
| Reference Te Tohutoro:          | 23/618369  |
| Report of Te Pou Matua:         | Sally-Ann Marshall, Traffic Engineer<br>sallyann.marshall@ccc.govt.nz                  |
| General Manager<br>Pouwhakarae: | Mary Richardson, General Manager Citizens & Community<br>(Mary.Richardson@ccc.govt.nz) |

### 1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipuna Halswell-Hornby-Riccarton Community Board to consider options to improve access along Tyne Street. This report has been written following concerns raised about the function of the street due to its very narrow width.
- 1.2 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 1.3 The community engagement and consultation outlined in this report reflect the assessment.
- 1.4 The recommended option is to install No Stopping restrictions in accordance with Attachment A.

### 2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in 2 below.
2. Approves in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at all times on the north-east side of Tyne Street, commencing at a point 21.5 metres from its intersection with Blenheim Road and extending in a south-easterly direction for a distance of nine metres.
3. Approves that 1 to 2 take effect when parking signage and/or road markings that evidence the restrictions described in the report on the meeting agenda are in place (or removed in the case of revocations).

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 Tyne Street is a narrow, two-way street. We have received a safety related service request from a local business who is finding that the current parking arrangement is affecting access to their driveway. Also, through access along Tyne Street can be compromised when there are vehicles parked on both sides of the road. This is particularly relevant to larger vehicles, such as emergency and refuse vehicles.
- 3.2 Implementing the No Parking restriction recommendations will improve the driveway access and safety by allowing unimpeded emergency access.
- 3.3 The preferred option is to install No Stopping restrictions in accordance with Attachment A.

## 4. Alternative Options Considered Ētahi atu Kōwhiringa

### Do nothing

- 4.1 The advantages of this option include:
  - Retains one on-street car park.
- 4.2 The disadvantages of the option include:
  - Does not address the issues a local business owner is having with impeded access to and from their driveway caused by the current parking layout.
  - Does not address the safety concerns relating to through access of oversize vehicles, including emergency vehicle access when vehicles are parked on both sides.

## 5. Detail Te Whakamahuki

- 5.1 Tyne Street is classified as a Local Road in the Council's road hierarchy. These roads function almost entirely for access purposes and are not intended to act as through routes for motor vehicles.
- 5.2 Tyne Street is a two-way, commercial street.
- 5.3 Currently, businesses located at #27 Tyne Street are having difficulty entering and exiting their driveway when vehicles are parked outside #22 Tyne Street. These vehicles also tend to be parked blocking the footpath.
- 5.4 At approximately 6.5 metres wide, Tyne Street is considered a narrow street as defined by Council's Suburban Parking Policy (2019).

Policy 10 of this document provides guidance for reviewing the allocation of parking in circumstances where the street is less than seven metres wide and there are recognised parking issues *"If the carriageway of a street is less than 7 metres in width and there are known access problems (i.e. there are limited places for vehicles to pass and/or emergency access may be compromised), Council will propose to remove parking on one side of the street."*

There are also issues with people sometimes parking on the footpath of these narrow streets, degrading pedestrian accessibility, safety and amenity of the street.

Considering this guidance, we are therefore proposing to install a No Stopping restriction as shown on Attachment A.

- 5.5 Historically, there was a No Stopping restriction along the north-east side of Tyne Street. The street underwent a reconfiguration around 2006. As part of this, a bay was constructed adjacent to #3 Pope Street to allow for parking whilst maintaining a safe through width. The No Stopping at the northern end of the street should ideally have been reinstated at this time where the street width remained the same.
- 5.6 This proposal is consistent with other narrow streets in the area (ie. Pope Street and Anderson Street), where No Stopping restrictions have been installed on one side of the street to maintain through access.
- 5.7 We acknowledge that vehicles may still park on the footpath. This is behaviour that can be managed by our parking compliance team.
- 5.8 The parking compliance team leader supports these proposals.
- 5.9 There have been no reported crashes on Tyne Street in the last five years. This street has no risk classification under Council's high risk intersection mapping system.
- 5.10 Approval is required by the Waipuna Halswell-Hornby-Riccarton Community Board.

- 5.11 If approved, the recommendations will be implemented within the current financial year (generally around four weeks after the contractor receives the request, but this is subject to other factors such as resourcing and prioritisation beyond Council's control).

### Community Views and Preferences

#### 5.12 Summary of feedback

We sent out consultation letters and plans to thirty businesses and property owners.

We received two responses, both in support of the proposals.

One of the respondents asked that we install the no stopping restriction along the entire north-east side of the street. The area we are proposing is the only section that the parking restriction is required to be installed. Vehicle crossings and the parking bay previously mentioned make up the rest of the street with the exception of the small section outside #24, where broken yellow lines are already installed. Vehicles parked on the footpath, or overhanging or within one metre of driveways are doing so illegally and this can be enforced by parking compliance, as per The Land Transport (Road User) Rule 2004, Section 6.9 Obstructing vehicle entrances and exits.

## 6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

### Strategic Alignment Te Rautaki Tīaroaro

- 6.1 Council's strategic priorities have been considered in formulating the recommendations in this report, however this area of work is not specifically covered by an identified priority.
- 6.2 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
- 6.3 Transport
- 6.3.1 Activity: Transport
- Level of Service: 10.0.6.1 Reduce the number of death and serious injury crashes on the local road network - ≤ 105 crashes

### Policy Consistency Te Whai Kaupapa here

- 6.4 The recommendations in this report are consistent with the [Christchurch Suburban Parking Policy](#).

### Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.5 The effects of this proposal upon Mana Whenua are expected to be insignificant.

### Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.6 This proposal does not have any significant effect upon carbon emissions and Climate Change.

### Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 6.7 This proposal improves accessibility for pedestrians/cyclists/drivers, by providing a safer means of transiting through Tyne Street.

## 7. Resource Implications Ngā Hīraunga Rauemi

### Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to Implement – approximately \$200 for the new road markings and \$750 for producing the report.

- 7.2 Maintenance/Ongoing costs – approximately \$200 a year.
- 7.3 Funding Source - Traffic Operations Signs and Markings budget (installation)/existing Transport maintenance budgets for ongoing maintenance.

**Other**

- 7.4 None identified.

## 8. Legal Implications Ngā Hīraunga ā-Ture

### Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 8.1 Part 1, Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions by resolution.
- 8.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 8.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.


### Other Legal Implications Ētahi atu Hīraunga-ā-Ture

- 8.4 There is no other legal context, issue or implication relevant to this decision
- 8.5 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in sections 8.1 – 8.3.

## 9. Risk Management Implications Ngā Hīraunga Tūraru

- 9.1 Not applicable.

## Attachments Ngā Tāpirihanga

| No.   | Title   | Reference | Page |
|---|---|-----------|------|
| A  | Attachment A - Tyne Street, Proposed No Stopping Restrictions | 23/618447 | 30   |

Additional background information may be noted in the below table:

| Document Name  | Location / File Link |
|----------------|----------------------|
| Not applicable |                      |

## Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories Ngā Kaiwaitohu

|                    |   |
|--------------------|---|
| <b>Author</b>      | Sally-Ann Marshall - Traffic Engineer   |
| <b>Approved By</b> | Katie Smith - Team Leader Traffic Operations<br>Stephen Wright - Manager Operations (Transport)<br>Lynette Ellis - Head of Transport & Waste Management |

Item 9





## 10. Whitburn Avenue Proposed No Stopping Restrictions

Reference Te Tohutoro: 23/608279

Report of Te Pou Matua: Andrew Hensley, Traffic Engineer, [andrew.hensley@ccc.govt.nz](mailto:andrew.hensley@ccc.govt.nz)

General Manager: Mary Richardson, General Manager Citizens & Community

Pouwhakarae: ([Mary.Richardson@ccc.govt.nz](mailto:Mary.Richardson@ccc.govt.nz))

### 1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek the approval of the Board to install no stopping restrictions on Whitburn Avenue. This report has been written following a concern from a member of the community, which was presented to the Board during its Public Forum on 15 December 2022. The Board agreed to request staff to investigate and provide advice on safety issues arising from parking on both sides of Whitburn Avenue adjacent to Whitburn Park, and the possible installation of no stopping restrictions.
- 1.2 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 1.3 The community engagement and consultation outlined in this report reflect the assessment.
- 1.4 The recommended option is to Install No Stopping restrictions in accordance with Attachment A.

### 2. Staff Recommendations / Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, and as shown on Attachment A to the report on the meeting agenda (Plan TG144380, Issue 1, dated 17/5/2023) that the stopping of vehicles be prohibited at any time on the south eastern side Whitburn Avenue commencing at a point 44 metres north east its intersection with Milns Road and extending in a north easterly direction for a distance of eight metres.
2. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in 1.
3. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in 1. and 2. are in place (or removed in the case of revocations).

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 Safety concerns have been raised on Whitburn Avenue in the vicinity of Whitburn Park. When a vehicle parks outside 2 Whitburn Avenue it restricts inter-visibility for all road users, and results in some vehicles tracking over the centreline on the approach to the intersection with Milns Road.
- 3.2 Implementing the noted recommendations will lead to a reduction in the risk of a crash for all road users, including pedestrians, by improving sightlines and vehicle positioning on the curve, and on the approach to the Milns Road intersection.
- 3.3 The recommendations in this report will help to achieve the desired community outcome of a well-connected and accessible city through improved road safety.

- 3.4 The recommended option is to Install No Stopping restrictions in accordance with Attachment A.
- 3.5 Options within this report have been assessed against relevant industry-standard design guidance.

#### 4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 Maintain the status quo –Do nothing.
- 4.2 The advantages of this option include:
  - 4.2.1 Retains one on-street parking space.
  - 4.2.2 No cost.
- 4.3 The disadvantages of the option include:
  - 4.3.1 Does not improve safety.

#### 5. Detail Te Whakamahuki

- 5.1 Whitburn Avenue is a residential local road in the uncompleted Milns Park subdivision.
- 5.2 Whitburn Park is a popular local reserve with a range of active play equipment catering to various age groups.
- 5.3 There are relatively high levels of on street parking demands at times on Whitburn Avenue associated with the Park, in particular when coinciding with the underlying residential parking activity. Whilst this does assist in keeping vehicle operating speeds lower, it does restrict through traffic access and visibility.
- 5.4 The removal of the remaining parking space outside of 2 Whitburn Avenue is anticipated to improve through traffic access and visibility, and not have a significant effect on vehicle operating speeds.
- 5.5 There have been no reported crashes in the last five years.
- 5.6 Approval is required by the Waipuna Halswell Hornby Riccarton Community Board.
- 5.7 If approved, the recommendations will be implemented within the current financial year.

#### Community Views and Preferences

- 5.8 The owner occupiers of 2 Whitburn Avenue are agreeable to the preferred option. In addition, they would like further parking opportunities provided for the Park such as recessed parking bays or off street parking.
- 5.9 As the Milns Park subdivision is uncompleted, and traffic and parking demands in the area are anticipated to change, Traffic Operations and Parks staff will informally monitor the situation over the next year to determine whether additional parking spaces are needed.
- 5.10 The Parks Team Leader supports the preferred option.
- 5.11 The Team Leader Parking Compliance supports the preferred option.
- 5.12 The do nothing option is inconsistent with community requests to improve safety on Whitburn Avenue adjacent to Whitburn Park.



## 6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

### Strategic Alignment Te Rautaki Tīaroaro

- 6.1 Council's strategic priorities have been considered in formulating the recommendations in this report, however this area of work is not specifically covered by an identified priority.
- 6.2 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
- 6.3 Transport
  - 6.3.1 Activity: Transport
    - Level of Service: 10.0.6.1 Reduce the number of death and serious injury crashes on the local road network - <=100 crashes

### Policy Consistency Te Whai Kaupapa here

- 6.4 The recommendations in this report are consistent with the [Christchurch Suburban Parking Policy](#).

### Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.5 The effects of this proposal upon Mana Whenua are expected to be insignificant.

### Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.6 This proposal does not have any significant effect upon carbon emissions and Climate Change.

### Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 6.7 This proposal improves accessibility for pedestrians/drivers/cyclists, by providing a safer means of accessing Whitburn Avenue.

## 7. Resource Implications Ngā Hīraunga Rauemi

### Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to Implement – approximately \$50 and \$500 for investigations and preparation of the report.
- 7.2 Maintenance/Ongoing costs – approximately \$50 per annum.
- 7.3 Funding Source – Traffic Operations Signs & Markings.

## 8. Legal Implications Ngā Hīraunga ā-Ture

### Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 8.1 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions by resolution.
- 8.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 8.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

### Other Legal Implications Ētahi atu Hīraunga-ā-Ture


- 8.4 There is no other legal context, issue or implication relevant to this decision.

- 8.5 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in sections 8.1 – 8.3.

## 9. Risk Management Implications Ngā Hiraunga Tūraru

- 9.1 Not applicable.

## Attachments Ngā Tāpirihanga

| No.   | Title  | Reference | Page |
|---|--|-----------|------|
| A  | Whitburn Avenue Proposed No Stopping Restrictions TG144380 | 23/755977 | 35   |

In addition to the attached documents, the following background information is available:

| Document Name – Location / File Link |
|--------------------------------------|
| Not applicable                       |

## Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories Ngā Kaiwaitohu

|                    |   |
|--------------------|---|
| <b>Author</b>      | Andrew Hensley - Traffic Engineer   |
| <b>Approved By</b> | Katie Smith - Team Leader Traffic Operations<br>Stephen Wright - Manager Operations (Transport)<br>Lynette Ellis - Head of Transport & Waste Management |





## 11. 83 Clyde Road- Proposed Parking Restrictions

Reference / Te Tohutoro: 23/365631

Report of / Te Pou Sarah Thorne, Principal Advisor Public Transport Infrastructure,  
Matua: (Sarah.Thorne@ccc.govt.nz)

General Manager / Mary Richardson, General Manager Citizens & Community  
Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

### 1. Nature of Decision or Issue and Report Origin

- 1.1 The purpose of this report is for the Waipuna Halswell-Hornby-Riccarton Community Board to approve the proposed parking restrictions outside Kate Sheppard House, 83 Clyde Road.
- 1.2 This report is staff generated in response to discussions with staff at Kate Sheppard House around wider operational transport improvements.
- 1.3 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by considering the criteria set out in the Council's Significance and Engagement Policy.

### 2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 and as shown on Attachment A to the report on the meeting agenda, Plan TG135672 dated 23/05/2023 approves that parking be restricted to a maximum of three minutes on the western side of Clyde Road commencing at a point 139 metres south of its intersection with Creyke Road and extending in a southerly direction for a distance of 29 metres.
2. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in 1 and 3.
3. Approves that these resolutions take effect when the traffic control devices that evidence the restrictions described in 1 and 2 are in place (or removed, in the case of revocations).

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 The advantages of this option include:
  - Four P3 parking spaces outside 83 Clyde Road are proposed to provide parking opportunities for a range of vehicles to drop off and pick up people who are visiting Kate Sheppard House.
- 3.2 The disadvantages of this option include:
  - Reallocation of four unrestricted parking spaces.
  - Cost of signage installation

### 4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 Option 2 – Do nothing. The existing unrestricted parking spaces remain.



## 5. Detail Te Whakamahuki

- 5.1 Situated at 83 Clyde Road, Te Whare Waiutuutu Kate Sheppard House is the historic home of Kate Sheppard, New Zealand's woman's suffrage campaigner.
- 5.2 Discussions with the managers of Kate Sheppard House and Christchurch City Council Traffic Operations staff took place during 2022, which included options to improve parking and access to the site. There are significantly limited parking opportunities off-street due to the heritage nature of the site, and a high demand for on street parking due to the close proximity to the University of Canterbury.
- 5.3 In this location, Clyde Road is a boundary road between Waipuna Halswell Hornby Riccarton Community Board to the west, and Waimaero- Fendalton- Waimairi- Harewood Community Board to the east.
- 5.4 A plan of proposed parking and bus stop changes was developed outside and opposite Kate Sheppard House to improve access for a variety of road users and operators (including buses) and covering both Board areas.

### 5.5 Public Consultation Te Tukanga Kōrerorero

Consultation with the adjacent property owners and occupiers occurred from 28 November 2022 to 16 December 2023. The consultation catchment area is shown in Figure 1.



Figure 1: Consultation Catchment Area

- 5.6 An email was sent to all members of the Environment Canterbury Public Transport Stakeholder Groups (PTSRG and ARG) on the 5th of January, seeking feedback by the 3rd of February.
- 5.7 In addition to the request from Kate Sheppard House, below are the two submissions that relate to the proposed P3 parking spaces on the western side of Clyde Road:
  - “We heartily support this proposal. We live at [REDACTED], and there are 8 houses on the driveway who are frequently impeded by either buses or passengers accidentally blocking or standing in the driveway. Moving it to 82 where there are no driveways makes perfect sense. We also note that on a Tuesday night, the entire bus stop is lined with rubbish bins due to the number of properties adjoining the bus stop. We also support the new drop off parks for Kate

*Shepherd's house - we have often seen elderly people visiting the house so a drop off zone is an excellent idea."*

- *"I believe it will make such an enormous difference and will greatly improve the site for the thousands of visitors coming to the house and museum."*

- 5.8 The Team Leader Parking Compliance supports the preferred option.
- 5.9 Approval is required by the Waipuna Halswell-Hornby-Riccarton Community Board for the installation of the proposed P3 parking spaces on the western side of Clyde Road.
- 5.10 A report has been submitted to the 12 June 2023 meeting of the Waimaero-Waimairi-Harewood Community Board, seeking approval of the proposed parking and bus stop changes on the eastern side of Clyde Road.

## 6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

### Strategic Alignment Te Rautaki Tīaroaro

- 6.1 Council's strategic priorities have been considered in formulating the recommendations in this report, however this area of work is not specifically covered by an identified priority.
- 6.2 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
- 6.3 Transport
- 6.3.1 Activity: Transport
- Level of Service: 10.3.3 Maintain customer perception of the ease of use of Council on- street parking facilities - >=50% resident satisfaction

### Policy Consistency Te Whai Kaupapa here

- 6.4 The decision is consistent with Council's Plans and Policies.

### Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.5 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.

### Climate Change Impact Considerations / Ngā Whai Whakaaro mā te Āhuarangi

- 6.6 This proposal does not have a significant effect on carbon emissions and climate change.

### Accessibility Considerations / Ngā Whai Whakaaro mā te Hunga Hauā

- 6.7 This proposal improves access to Kate Sheppard House by providing short stay parking space opportunities to drop off and pick up visitors.

## 7. Resource Implications Ngā Hīraunga Rauemi Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to Implement – approximately \$1100 for the P3 parking restriction signs and markings, plus \$750 for the share of for the planning, consultation and preparation of this report.
- 7.2 Maintenance/Ongoing costs - Transport Unit Operational Expenditure budgets, which is anticipated to approximately \$100 annually.
- 7.3 Funding Source – Traffic Operations Signs & Markings
- 7.4 If approved, the recommendations will be implemented during this financial year.

## 8. Legal Implications Ngā Hīraunga ā-Ture

### Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

- 8.1 The relevant Community Board or Committee have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolutions of:
- Stopping, standing and parking restrictions under Clause 7 of the Traffic and Parking Bylaw 2017.


### Other Legal Implications / Ētahi atu Hīraunga-ā-Ture

- 8.2 The legal consideration is that the installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.
- 8.3 This report has not been reviewed and approved by the Legal Services Unit.

## 9. Risk Management Implications Ngā Hīraunga Tūraru

- 9.1 Should the Community Board proceed with Option 2, the do nothing option;
- Visitors at Kate Sheppard House will not have a convenient drop off and pick up area. This means that people with disabilities or people who cannot walk far may find it difficult to visit Kate Sheppard House.

## Attachments Ngā Tāpirihanga

| No.   | Title                                       | Reference | Page |
|---|---|-----------|------|
| A  | 83 Clyde Road Proposed Parking Restrictions | 23/792111 | 42   |

In addition to the attached documents, the following background information is available:

| Document Name – Location / File Link |
|--------------------------------------|
| Not applicable                       |

## Confirmation of Statutory Compliance Te Whakatūtuturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

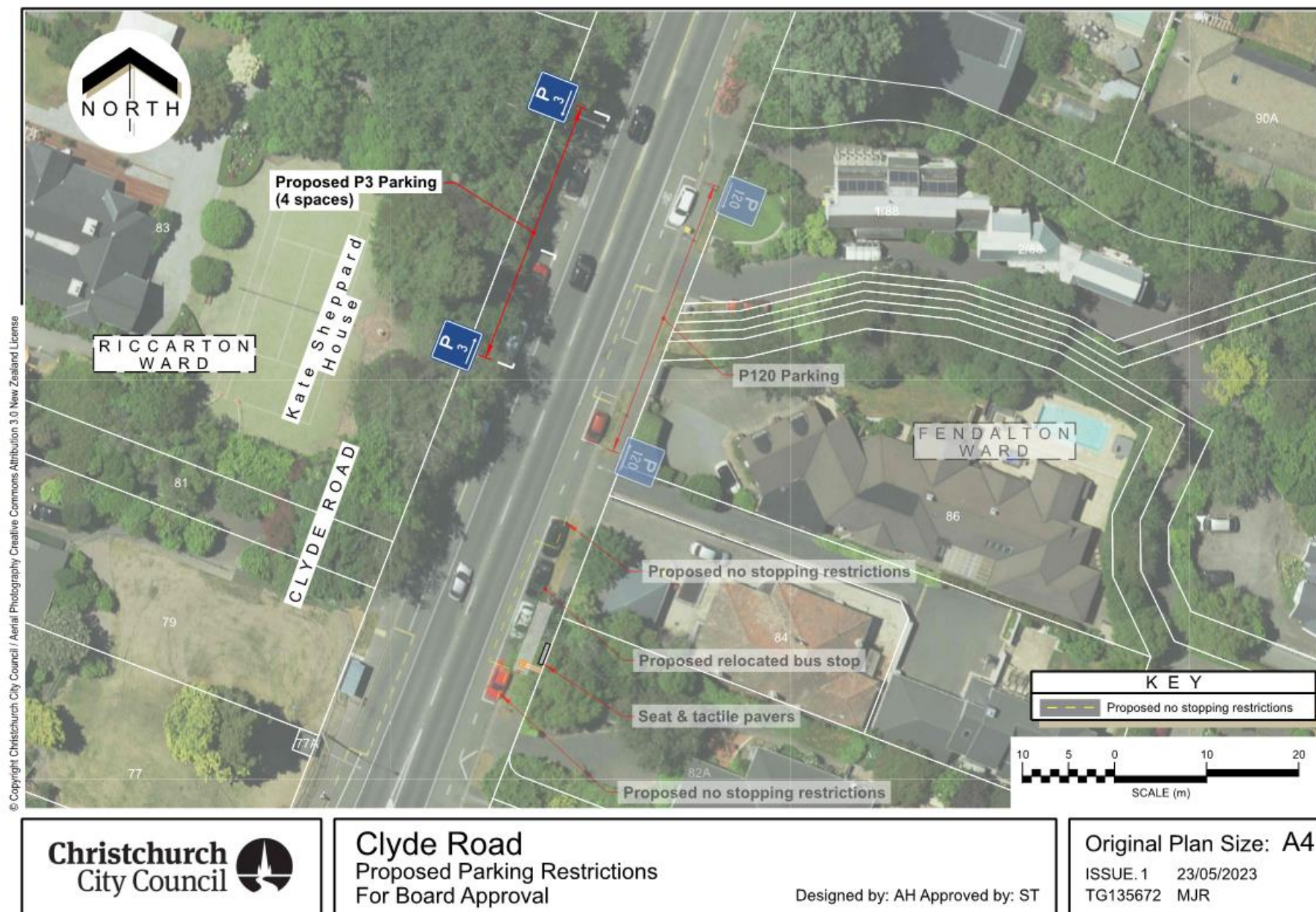
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.



## Signatories Ngā Kaiwaitohu

|                    |   |
|--------------------|---|
| <b>Author</b>      | Andrew Hensley - Traffic Engineer   |
| <b>Approved By</b> | Katie Smith - Team Leader Traffic Operations<br>Stephen Wright - Manager Operations (Transport)<br>Lynette Ellis - Head of Transport & Waste Management |



## 12. Oakridge Street - Proposed Stop Controls

Reference Te Tohutoro: 23/443825

Report of Te Pou Matua: Andrew Hensley, Traffic Engineer, [andrew.hensley@ccc.govt.nz](mailto:andrew.hensley@ccc.govt.nz)

General Manager Mary Richardson, General Manager Citizens & Community

Pouwhakarae: ([Mary.Richardson@ccc.govt.nz](mailto:Mary.Richardson@ccc.govt.nz))

### 1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek the approval of the Board to install a Stop control on Oakridge Street at its intersection with Nicholls Road, and a Stop control on Oakridge Street at its intersection with Wales Street. This report has been written following a safety concern raised by a member of the community and staff observations.
- 1.2 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 1.3 The community engagement and consultation outlined in this report reflect the assessment.
- 1.4 The recommended option is to install stop controls in accordance with Attachment A.

### 2. Staff Recommendations / Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves, pursuant to Clause 6 of the Christchurch City Council Traffic and Parking Bylaw 2017, that a Stop control be placed against Oakridge Street at its intersection with Nicholls Road, as shown in Attachment A to the report on the meeting agenda, Plan TG144372 dated 28/04/ 2023.
2. Approves, pursuant to Clause 6 of the Christchurch City Council Traffic and Parking Bylaw 2017, that a Stop control be placed against Oakridge Street at its intersection with Wales Street, as shown in Attachment A to the report on the meeting agenda, Plan TG144372 dated 28/04/2023.
3. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in 1,2 or 4.
4. Approves that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in 1,2 and 3 are in place (or removed in the case of revocations).

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 A safety concern has been raised about the pedestrian crossing point on Nicholls Road immediately northeast of its intersection with Oakridge Street.
- 3.2 The intersection of Oakridge Street with Nicholls Road is currently controlled by a Give Way control, but has substandard visibility.
- 3.3 Vehicles on Oakridge Street approaching Nicholls Road typically turn left through the intersection whilst only looking to the right, and therefore are not looking to the left where the pedestrian crossing point is. This is considered unsafe for those pedestrians on the crossing

point. There is evidence of the pedestrian crossing point being struck, which is most likely a result of this type of movement.

- 3.4 The intersection of Oakridge Street with Wales Street is currently controlled by a Give Way control, but has substandard visibility.
- 3.5 In addition, there have been concerns raised from the community about vehicle operating speeds and the resulting difficulties for pedestrians crossing Oakridge Street. These issues are being investigated in more detail for inclusion in the Traffic Operations Potential Projects List.
- 3.6 There are no recorded crashes in the vicinity in the last 5 years.
- 3.7 Installing a Stop control on Oakridge Street at its intersection with Nicholls Road, and on Oakridge Street at its intersection with Wales Street will improve safety for all road users, including pedestrians, by requiring vehicles to stop before proceeding into the intersections, and assists in slowing vehicle speeds at the intersections.
- 3.8 The recommendations in this report will help to achieve the desired community outcome of a well-connected and accessible city through improved road safety.
- 3.9 The recommended option is to install Stop controls in accordance with Attachment A.
- 3.10 Options within this report have been assessed against relevant industry-standard design guidance.

#### 4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 Maintain the status quo- Retain the Give Way controls.
- 4.2 The advantages of this option include:
  - 4.2.1 No cost.
- 4.3 The disadvantages of the option include:
  - 4.3.1 Does not align with visibility guidelines at an intersection.
  - 4.3.2 Does not slow vehicle operating speeds.
  - 4.3.3 Does not reduce the risk of crashes at the intersections.

#### 5. Detail Te Whakamahuki

- 5.1 Oakridge Street and Nicholls Road form a Give Way controlled T intersection, with priority given to Nicholls Road.
- 5.2 Oakridge Street and Wales Street form a Give Way controlled T intersection, with priority given to Wales Street.
- 5.3 Visibility is limited at both intersections due to physical obstructions on private property, and as a result warrant Stop controls.
- 5.4 Oakridge Street is a bus route.
- 5.5 There have been no reported crashes in the last five years in the vicinity of these intersections.
- 5.6 Approval is required by the Waipuna Halswell-Hornby-Riccarton Community Board.
- 5.7 If approved, the recommendations will be implemented within the current financial year.



### Community Views and Preferences

- 5.8 Consultation was undertaken with the member of the community who raised the safety issue. In addition, a small group of residents in Oakridge Street have been advised of the proposed changes during a meeting regarding broader pedestrian safety issues. No issues about the proposed Stop controls were raised as part of these discussions.
- 5.9 No wider community consultation was undertaken due to the safety nature of the proposal, and lack of anyone considered to be directly affected. ECan have been consulted and have no issues with the proposed changes.
- 5.10 The do nothing option is inconsistent with community requests to improve safety at the intersections of Oakridge Street and Nicholls Road, and Oakridge Street and Wales Street, or pedestrian safety in the vicinity.

## 6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

### Strategic Alignment Te Rautaki Tīaroaro

- 6.1 Council's strategic priorities have been considered in formulating the recommendations in this report, however this area of work is not specifically covered by an identified priority.
- 6.2 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
- 6.3 Transport
- 6.3.1 Activity: Transport
- Level of Service: 10.0.6.1 Reduce the number of death and serious injury crashes on the local road network - <=100 crashes

### Policy Consistency Te Whai Kaupapa here

- 6.4 The recommendations in this report are consistent with Council's Plans and Policies.

### Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.5 The effects of this proposal upon Mana Whenua are expected to be insignificant.

### Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.6 This proposal does not have any significant effect upon carbon emissions and Climate Change.

### Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 6.7 This proposal improves accessibility and safety for pedestrians, and improves safety at the intersections for all road users.

## 7. Resource Implications Ngā Hīraunga Rauemi

### Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to Implement – approximately \$1500 + \$500 for investigations and report writing.
- 7.2 Maintenance/Ongoing costs – comparable with existing signage and markings in place.
- 7.3 Funding Source – Traffic Operations Signs & Markings.

## 8. Legal Implications Ngā Hīraunga ā-Ture

### Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 8.1 Clause 6 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install traffic controls by resolution.
- 8.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 8.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.


### Other Legal Implications Ētahi atu Hīraunga-ā-Ture

- 8.4 There is no other legal context, issue or implication relevant to this decision
- 8.5 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in sections 8.1 – 8.3.

## 9. Risk Management Implications Ngā Hīraunga Tūraru

- 9.1 Not applicable.

## Attachments Ngā Tāpirihanga

| No.   | Title   | Reference | Page |
|---|---|-----------|------|
| A  | Oakridge Street Proposed Stop Controls TG144372 | 23/646293 | 48   |

In addition to the attached documents, the following background information is available:

| Document Name – Location / File Link |
|--------------------------------------|
| Not applicable                       |

## Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

|  |
|--|
| Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).   |
| (a) This report contains: <ul style="list-style-type: none"><li>(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and</li><li>(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.</li></ul> |
| (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.  |

## Signatories Ngā Kaiwaitohu

|                    |   |
|--------------------|---|
| <b>Author</b>      | Andrew Hensley - Traffic Engineer   |
| <b>Approved By</b> | Katie Smith - Team Leader Traffic Operations<br>Stephen Wright - Manager Operations (Transport)<br>Lynette Ellis - Head of Transport & Waste Management |





## 13. Halswell Road at Village Lane - Proposed Bus Stop Markings

Reference Te Tohutoro: 23/445415

Report of Te Pou Matua: Andrew Hensley, Traffic Engineer, [andrew.hensley@ccc.govt.nz](mailto:andrew.hensley@ccc.govt.nz)

General Manager Mary Richardson, General Manager Citizens & Community

Pouwhakarae: ([Mary.Richardson@ccc.govt.nz](mailto:Mary.Richardson@ccc.govt.nz))

### 1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek the approval of the Board to amend and mark an existing bus stop on SH75 Halswell Road, at its intersection with Village Lane. This report has been written following a request from a member of the community.
- 1.2 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 1.3 The community engagement and consultation outlined in this report reflect the assessment.
- 1.4 The recommended option is to mark the existing bus stop in accordance with Attachment A.

### 2. Staff Recommendations / Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 and that a bus stop be installed on the north eastern side of SH75 Halswell Road commencing at a point 51 metres south east of its intersection with William Brittan Avenue and extending in a south easterly direction for a distance of 14 metres as shown on Attachment A to the report on the meeting agenda (Plan TG135680, Issue 1, dated 9/5/2023) .
2. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in 1. and 3.
3. Approves that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in 1. and 2. are in place (or removed in the case of revocations).

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 Safety concerns have been raised about vehicles exiting Village Lane due to restricted visibility from parked vehicles on Halswell Road. This is caused predominantly by vehicles parking illegally on the existing unmarked bus stop situated to the northwest of Village Lane, but also from vehicles parking immediately to the southwest of Village Lane.
- 3.2 Implementing the noted recommendations will lead to a reduction in the risk of a crash by improving sightlines to the northwest, and improve access for buses to the bus stop.
- 3.3 The recommendations in this report will help to achieve the desired community outcome of a well-connected and accessible city through improved road safety.
- 3.4 Install a bus stop in accordance with Attachment A.

- 3.5 Options within this report have been assessed against relevant industry-standard design guidance including the sight distance requirements of Council's Infrastructure Design Standard.
- 3.6 The advantages of the preferred option are that it:
  - 3.6.1 Improves visibility at the intersection of Halswell Road and Village Lane.
  - 3.6.2 Improves awareness of the bus stop.
  - 3.6.3 Discourages vehicles from parking in the bus stop which improves bus access.

#### 4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 Maintain the status quo – Do nothing.
- 4.2 The advantages of this option include:
  - 4.2.1 Retains 3 metres of on street parking space.
  - 4.2.2 No additional cost.
- 4.3 The disadvantages of the option include:
  - 4.3.1 Does not improve visibility at the intersection of Halswell Road and Village Lane.
  - 4.3.2 Does not improve the awareness of the bus stop
  - 4.3.3 Does not further discourage vehicles from parking in the bus stop which does not improve bus access.

#### 5. Detail Te Whakamahuki

- 5.1 Village Lane is a private right of way with 11 residential properties, which intersects with SH75 Halswell Road.
- 5.2 There is an existing unmarked bus stop on the north eastern side of Halswell Road. This is legally extends 6 metres either side of the bus stop sign.
- 5.3 Visibility when exiting Village Lane and bus access can be limited by vehicles parking on the bus stop immediately to the north west of Village Lane.
- 5.4 It is unclear whether vehicles are unaware of the bus stop or are just choosing to park illegally. Marking the bus stop will improve awareness of its presence.
- 5.5 Visibility could also be restricted with vehicles parking immediately to the southwest of Village Lane. This has been raised by the community as a concern.
- 5.6 The demand for on street parking is considered to be sporadic, and there are generally sufficient parking opportunities in the immediate vicinity on Halswell Road.
- 5.7 Council does not have delegated authority from Waka Kotahi to install no stopping restrictions on State Highway. Waka Kotahi have been made aware of the situation, and any provision of no stopping restrictions- either to support access to the bus stop or to improve visibility- would be the decision of Waka Kotahi.
- 5.8 There have been no crashes in the last five years at this location.
- 5.9 Approval is required by the Waipuna Halswell-Hornby-Riccarton Community Board.
- 5.10 If approved, the recommendations will be implemented within the current financial year.



### Community Views and Preferences

- 5.11 The request originated from a resident of Village Lane. Council staff investigated and took a recommended option back to the same resident for feedback. Following that, the resident has advised of making personal contact with each property, and that it is the wish of all those spoken with to have the bus stop marked.
- 5.12 The marking of the existing bus stop is considered to be a minor change and the level of consultation reflects this.
- 5.13 Environment Canterbury supports the preferred option and is agreeable to put a case to Waka Kotahi to install no stopping restrictions to further improve access to the bus stop.
- 5.14 Waka Kotahi New Zealand Transport Agency supports the preferred option.
- 5.15 The Team Leader Parking Compliance supports the preferred option.
- 5.16 The do nothing option is inconsistent with community requests to improve visibility at the intersection, and inconsistent with improving access to buses.

## 6. Policy Framework Implications Ngā Hiraunga ā- Kaupapa here

### Strategic Alignment Te Rautaki Tīaroaro

- 6.1 Council's strategic priorities have been considered in formulating the recommendations in this report, however this area of work is not specifically covered by an identified priority.
- 6.2 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
- 6.3 Transport
  - 6.3.1 Activity: Transport
    - Level of Service: 10.4.4 Improve user satisfaction of public transport facilities (number and quality of shelters and quality of bus stop) - >=72% resident satisfaction

### Policy Consistency Te Whai Kaupapa here

- 6.4 The recommendations in this report are consistent with the [Christchurch Suburban Parking Policy](#).

### Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.5 The effects of this proposal upon Mana Whenua are expected to be insignificant.

### Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.6 This proposal includes measures to encourage walking/cycling/public transport and therefore will result in positive changes to reduce carbon emissions and the effects of Climate Change.
- 6.7 This proposal does not have any significant effect upon carbon emissions and Climate Change.

### Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 6.8 This proposal improves accessibility for all road users of Village Lane by providing a safer means of accessing SH75 Halswell Road.

## 7. Resource Implications Ngā Hīraunga Rauemi

### Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to Implement – approximately \$200 for bus stop markings and \$500 for investigations and report writing.
- 7.2 Maintenance/Ongoing costs – approximately \$100 per annum.
- 7.3 Funding Source – Traffic Operations Signs & Markings Budget.

## 8. Legal Implications Ngā Hīraunga ā-Ture

### Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 8.1 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions by resolution on roads under its control.
- 8.2 Halswell Road at this location is a State Highway. Waka Kotahi has delegated the authority to Council to install bus stops on State Highways. This does not include no stopping restrictions.
- 8.3 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 8.4 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.


### Other Legal Implications Ētahi atu Hīraunga-ā-Ture

- 8.5 There is no other legal context, issue or implication relevant to this decision
- 8.6 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in sections 8.1 – 8.3.

## 9. Risk Management Implications Ngā Hīraunga Tūraru

- 9.1 Not applicable.

## Attachments Ngā Tāpirihanga

| No.   | Title  | Reference | Page |
|---|--|-----------|------|
| A  | Halswell Road at Village Lane Proposed Bus Stop Marking TG135680 | 23/710335 | 54   |

In addition to the attached documents, the following background information is available:

| Document Name – Location / File Link |
|--------------------------------------|
| Not applicable                       |

## Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

|  |
|--|
| Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002). |
|--|

- (a) This report contains:
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories Ngā Kaiwaitohu

|                    |   |
|--------------------|---|
| <b>Author</b>      | Andrew Hensley - Traffic Engineer   |
| <b>Approved By</b> | Katie Smith - Team Leader Traffic Operations<br>Stephen Wright - Manager Operations (Transport)<br>Lynette Ellis - Head of Transport & Waste Management |





## 14. Redundant Mobile Library Bus Stops

Reference Te Tohutoro: 23/444272

Report of Te Pou Matua: Andrew Hensley, Traffic Engineer, [andrew.hensley@ccc.govt.nz](mailto:andrew.hensley@ccc.govt.nz)

General Manager Mary Richardson, General Manager Citizens & Community

Pouwhakarae: ([Mary.Richardson@ccc.govt.nz](mailto:Mary.Richardson@ccc.govt.nz))

### 1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek the approval of the Board to revoke redundant Mobile Library bus stops. This report has been written following an issue raised by the Libraries & Information Unit.
- 1.2 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 1.3 The community engagement and consultation outlined in this report reflect the assessment.
- 1.4 The recommended option is to revoke the redundant Mobile Library bus stops.

### 2. Staff Recommendations / Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Revokes the bus parking space restricted to Mobile Library Vehicles Only on Tuesdays from 10am-11am on the eastern side of Kirk Road commencing at a point 65 metres north of its intersection Banks Street and extending in a northerly direction for a distance of 20 metres. (40 Kirk Road).
2. Revokes the bus parking space restricted to Mobile Library Vehicles Only on Tuesdays from 11am- 12pm on the eastern side of Hei Hei Road commencing at a point 40 metres south of its intersection with Buchanans Road and continuing in a south westerly direction for a distance of 20 metres. (126 Hei Hei Road).
3. Revokes the bus parking space restricted to Mobile Library Vehicles Only on Tuesdays from 12pm- 1pm on the northern side of Wycola Avenue commencing at a point 100 metres west of its intersection with Hei Hei Road and continuing in a westerly direction for a distance of 20 metres. (8 Wycola Avenue).
4. Revokes the bus parking space restricted to Mobile Library Vehicles Only on Thursdays and Fridays from 9am to 11am on the southern side of Nicholls Road commencing at a point 65 metres east of its intersection of Rearsby Drive and continuing in an easterly direction for a distance of 20 metres. (9 Nicholls Road).
5. Revokes the bus parking space restricted to Mobile Library Vehicles Only on Fridays from 11am- 12pm on the northern side of Balcairn Street commencing at a point 200 metres west of its intersection with Ensign Street and continuing in a westerly direction for a distance of 20 metres. (26 Balcairn Street).
6. Revokes the bus parking space restricted to Mobile Library Vehicles Only on Fridays from 12pm- 2pm on the north west side of Bibiana Street commencing at a point 96 metres south west of its intersection with Kinsella Crescent and continuing in a south westerly direction for a distance of 20 metres. (23 Kinsella Crescent- Bibiana Street frontage).

7. Revokes the bus parking space restricted to Mobile Library Vehicles Only on Thursdays from 11am- 12pm on the western side of Lancewood Drive commencing at a point 33 metres north of its intersection with Westlake Drive and continuing in a northerly direction for a distance of 20 metres. (54 Lancewood Drive).
8. Revokes the bus parking space restricted to Mobile Library Vehicles Only on Thursdays from 12pm- 1pm on the eastern side of Ensign Street commencing at a point 270 metres north of its intersection with Lillian Street and continuing in a northerly direction for a distance of 20 metres. (38 Ensign Street).
9. Approves that these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in 1 to 8 are removed.

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 From 2010 a mobile library bus service operated in Halswell, Hei Hei and Templeton to provide additional library access to these area. The Mobile Library service ceased some time before 2017. Investigations have identified that not all of these stops were physically removed at the time, and there is no report which revokes the parking restrictions in Council records.
- 3.2 To avoid possible future confusion, ongoing maintenance, and to improve the access to kerbside parking spaces, it is recommended that the remaining markings be removed and the restrictions formally revoked.

### 4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 Maintain the status quo – Do nothing
- 4.2 The advantages of this option include:
  - 4.2.1 No one off cost to remove existing markings.
- 4.3 The disadvantages of the option include:
  - 4.3.1 Existing markings are still in place which are no longer required.
  - 4.3.2 Existing markings may discourage some from parking in these spaces.
  - 4.3.3 Ongoing maintenance cost of remarking these spaces.

### 5. Detail Te Whakamahuki

- 5.1 Four of the eight redundant mobile library bus stops are marked on site. The stop in Kirk Road has been requested not to be remarked as part of a current road resurfacing project. The other three stops requiring marking removal are in Bibiana Street, Balcairn Street, and Wycola Avenue. Only Bibiana Street has an existing sign which will be removed.
- 5.2 Approval is required by the Waipuna Halswell-Hornby-Riccarton Community Board.
- 5.3 If approved, the recommendations will be implemented within the current financial year.

#### Community Views and Preferences

- 5.4 No community consultation has been undertaken as the Mobile Library service has previously ceased to operate from these locations.
- 5.5 The Team Leader Parking Compliance supports the preferred option.
- 5.6 The do nothing option is inconsistent with a desire to avoid possible confusion, reduce ongoing maintenance costs, and to maximise usage of on street parking spaces.

## 6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

### Strategic Alignment Te Rautaki Tīaroaro

- 6.1 Council's strategic priorities have been considered in formulating the recommendations in this report, however this area of work is not specifically covered by an identified priority.
- 6.2 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
- 6.3 Transport
  - 6.3.1 Activity: Transport
    - Level of Service: 10.3.3 Maintain customer perception of the ease of use of Council on- street parking facilities - >=50% resident satisfaction

### Policy Consistency Te Whai Kaupapa here

- 6.4 The recommendations in this report are consistent with the [Christchurch Suburban Parking Policy](#).

### Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.5 The effects of this proposal upon Mana Whenua are expected to be insignificant.

### Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.6 This proposal does not have any significant effect upon carbon emissions and Climate Change.

### Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 6.7 This proposal does not have any significant effect on accessibility.

## 7. Resource Implications Ngā Hīraunga Rauemi

### Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to Implement – approximately \$1500 in total for the three stops requiring removal of markings and approximately \$500 for investigations and report writing
- 7.2 Maintenance/Ongoing costs – None.
- 7.3 Funding Source – Traffic Operations Signs & Markings.

## 8. Legal Implications Ngā Hīraunga ā-Ture

### Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 8.1 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install or remove parking restrictions by resolution.
- 8.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 8.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

### Other Legal Implications Ētahi atu Hīraunga-ā-Ture

- 8.4 There is no other legal context, issue or implication relevant to this decision
- 8.5 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal

Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in sections 8.1 – 8.3.

## 9. Risk Management Implications Ngā Hiraunga Tūraru

9.1 Not applicable.

## Attachments Ngā Tāpirihanga

There are no attachments to this report.

In addition to the attached documents, the following background information is available:

| Document Name – Location / File Link |
|--------------------------------------|
| Not applicable                       |

## Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories Ngā Kaiwaitohu

|                    |   |
|--------------------|---|
| <b>Author</b>      | Andrew Hensley - Traffic Engineer   |
| <b>Approved By</b> | Katie Smith - Team Leader Traffic Operations<br>Stephen Wright - Manager Operations (Transport)<br>Lynette Ellis - Head of Transport & Waste Management |

## 15. Waipuna Halswell-Hornby-Riccarton Community Board Youth Development Fund - Delegation

|                                 |  |
|---------------------------------|--|
| Reference Te Tohutoro:          | 23/997046  |
| Report of Te Pou Matua:         | Marie Byrne, Community Development Adviser,<br>marie.byrne@ccc.govt.nz                 |
| General Manager<br>Pouwhakarae: | Mary Richardson, General Manager Citizens & Community<br>(Mary.Richardson@ccc.govt.nz) |

### 1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to provide recommendations for improvements to the Youth Development Fund application process and establish the 2023-24 Halswell-Hornby-Riccarton Youth Development Fund.
- 1.2 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the size of the Youth Development Fund.

### 2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Establishes the 2023-24 Halswell-Hornby-Riccarton Youth Development Fund.
2. Delegates to the Halswell-Hornby-Riccarton Community Governance Manager to decide grants up to and including \$350 from the Halswell-Hornby-Riccarton Youth Development Fund.
3. Adopts the following decision-making process on the allocation of 2023-24 Waipuna Halswell-Hornby-Riccarton Youth Development Fund grant applications of over \$350:
  - Application details and staff recommendations to be sent to all Board members via email with a request for a response within two business days.
  - The response of at least five members with the same decision (approval, decline or amendment) will constitute the Board decision.
  - In the event that less than five members respond within two business days, the Board decision will be taken to be decline.
4. Adopts the eligibility and criteria for the 2023-24 Halswell-Hornby-Riccarton Youth Development Fund as follows:
  - a. An application from, or on behalf of a young person(s) aged between 12 and 25 years of age living in the Halswell, Hornby or Riccarton wards.
  - b. The projects applied for will be for the development of personal growth or sporting representation.
  - c. Individual applicants can receive a maximum of three youth development grants with a limit of one grant in any financial year (July to June). Further applications may be accepted on exceptional circumstances.
  - d. Applicants will be required to provide a report back on their project.

5. Requests that all decisions on grants be reported to the Board in Community Board Area Reports.

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 To improve the experience for the applicants by having an easy-to-follow online process with criteria that are consistent across the city.
- 3.2 Since 2020, decisions regarding the Youth Development Fund have been made by the Waipuna Halswell-Hornby-Riccarton Community Board using email decision making which is made under delegation.
- 3.3 The current process involves staff assessing each application and preparing a report which is presented to Community Board members via email. To be approved, the recommendation needs to be approved by at least five members within two working days.
- 3.4 If the recommended staff delegation is approved, a list of successful applicants will be provided to the Board as part of the Board's Area Report. Applications where the recommended amount is greater than \$350 will continue to be brought to the Board via email delegation.
- 3.5 The recommended staff delegation to approve grants up to \$350 would reduce the time between the application being received and grant payment (if successful), by up to three weeks.
- 3.6 Applications to the Board's Youth Development Fund are also typically submitted very close to the time of the young person's event. Often this occurs because of the short timeframes for representative selection prior to an event.
- 3.7 Practically this would mean that most applications that involved attendance at international events would be considered under the Board member delegation.
- 3.8 When looking at the 2022-23 Youth Development Fund, up to the time of writing the Board has considered and granted 29 applications as follows;
  - 3.8.1 Grants up to \$350 - 11.
  - 3.8.2 Grants between \$350 and \$500 - 12.
  - 3.8.3 Grants over \$500 - Six. All of the grants over \$500 were for group applications.

### 4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 Implement a staff delegation for Youth Development Fund grants of up to \$500. This would mean that the majority of Youth Development Fund applications would be considered under staff delegation.
- 4.2 Board would delegate authority to two (2) Board members. Decisions would be made via email on applications received according to the fund criteria. Both members replying by email within two (2) working days would form the basis of the decision.
- 4.3 Retain the decision making process that the Board has used for the 2022-23 Halswell-Hornby-Riccarton Youth Development Fund.

## 5. Detail Te Whakamahuki

- 5.1 At a briefing on 22 June 2023, the Board received information from staff regarding the Youth Development Fund and options to improve the process for customers and find savings in staff time.
- 5.2 Currently all six Community Boards across the city have a Youth Development Fund, however all have slight differences in criteria. This had resulted in six separate application forms and different eligibility for the fund across the city.
- 5.3 In order to make the process easier and clearer for the customer, staff are recommending the changes below to standardise the criteria.

| Criteria Group  | Criteria  | Halswell-Hornby-Riccarton | Recommended                                |
|---|---|---------------------------|--|
| <b>Age</b>  | Age Range   | 10-25 years               | <b>12-25 years</b>                         |
| <b>Personal Development and Growth</b>                                    | - Leadership training   | Y                         | <b>Y</b>                                   |
|   | - Career development  | Y                         | <b>Y</b>                                   |
|   | - Outward Bound   | Y                         | <b>Y</b>                                   |
|   | - Spirit of Adventure   | Y                         | <b>Y</b>                                   |
|   | - Extracurricular educational opportunities   | Y                         | <b>Y</b>                                   |
|   | - Social enterprise / innovation projects   | y                         | <b>Y</b>                                   |
|   | - Cultural development  | y                         | <b>Y</b>                                   |
|   | - Sport or recreational development   | y                         | <b>Y</b>                                   |
| <b>Representation at Events (sporting, cultural and community events)</b> | - Individual  | Y                         | <b>Y</b>                                   |
|   | - Team/Group<br>One application for the whole group (2 or more persons)   | Y                         | <b>One application for the whole group</b> |
| <b>Fund Limit</b>   | Fund limit per application<br>Currently operate on a guideline of \$300 for applications for domestic projects.<br>\$500 for applications for international attendance projects | N                         | N  |
|   |   |                           |  |
| <b>Application Limit</b>  | The number of times an applicant can receive a grant in one financial year (July to June)   | Y                         | Once                                       |
|   | The number of times an individual applicant can receive a Youth Development Grant.  | N                         | Three times                                |



*Yellow background indicates the items recommended to be changed.*

- 5.4 In the past staff recommendations for individuals applying have been no more than \$500 per application dependent on the distance needed to travel to the event. Staff assess to a guideline of a limit of \$300 for applications where the project is based within New Zealand and \$500 for overseas projects. The grants are seen as a contribution towards the expenses incurred.
- 5.5 Staff recommendations for groups have varied depending on the amount of participants within the group. With the overall budget in mind, the recommendations do not follow the same guidelines of amounts for individual applications.
- 5.6 It is proposed that the following eligibility and criteria be adopted.
  - 5.6.1 An application from, or on behalf of a young person aged between 12 and 25 years of age living in the Halswell, Hornby or Riccarton wards.
  - 5.6.2 The projects applied for will be for the development of personal growth or sporting representation.
  - 5.6.3 Individual applicants can receive a maximum of three youth development grants with a limit of one grant in any financial year (July to June). Further applications may be accepted on exceptional circumstances.
  - 5.6.4 Applicants will be required to provide a report back on their project.
- 5.7 Applicants would continue to use the online Youth Development Fund application form.
- 5.8 Where staff are recommending up to \$350, the Community Governance Manager would consider the staff assessment and allocate accordingly.
- 5.9 Where staff are recommending over \$350, staff recommendations and a copy of the application would be circulated by email to Board members for consideration and decision making. No formal decision report would be provided.
- 5.10 Delegated Community Board decision making would involve enabling decision-making on the allocation grants to at least five (5) Community Board members responding by way of email within two working days, with the majority view being actioned.
- 5.11 Successful applicants would be advised as soon as possible of the decision and grants would be processed by staff.
- 5.12 Staff would report back to the Board via the Area Report on successful applications. Tracking of allocations would continue to be itemised on the Area Report's Discretionary Response Fund – Balance Sheet.
- 5.13 The decision affects all wards in the Waipuna Halswell-Hornby-Riccarton Community Board.
- 5.14 Other community Boards have successfully adopted this practice.

## 6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

### Strategic Alignment Te Rautaki Tīaroaro

- 6.1 The decision supports the community outcome of 'resilient communities' and the strategic priority of 'enabling active and connected communities to own their future', within the Council Strategic Framework. This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
  - 6.1.1 : Activity: Community Development and Facilities

Level of Service: 2.3.1.1 Effectively administer the grants schemes for Council - 95% of reports demonstrate benefits that align to Council outcomes and priorities.

6.2 Te Haumako, Te Whitingia - Strengthening Communities Together Strategy

6.2.1 Te Pou Tuatahi: Te Tāngata – People Pillar

**Policy Consistency Te Whai Kaupapa here**

6.3 The decision is consistent with Council's Plans and Policies as per 6.1 and 6.2 above

**Impact on Mana Whenua Ngā Whai Take Mana Whenua**

6.4 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does specifically impact Mana Whenua, their culture and traditions. This is because the report solely covers the delegation of smaller youth development community funding decisions.

**Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi**

6.5 This report has no climate change impacts. This is because the report solely covers the delegation of smaller youth development community funding decisions.

**Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā**

6.6 This report has no accessibility impacts. This is because the report solely covers the delegation of smaller youth development community funding decisions.

**7. Resource Implications Ngā Hīraunga Rauemi**

**Capex/Opex Ngā Utu Whakahaere**

- 7.1 Cost to implement can be met within current staffing levels.
- 7.2 Maintenance/Ongoing costs - recommendations in this report reduce overall ongoing costs to process Youth development Fund applications.
- 7.3 Funding Source – recommendations relate to grants funded from each community board's Youth Development Fund which is derived from the individual board's Discretionary Response Fund at the beginning of each financial year.

**8. Legal Implications Ngā Hīraunga ā-Ture**

**Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa**

8.1 The statutory power to undertake the proposal derives from the Council's Status and Powers in S12 (2) of the LGA 2002.

**Other Legal Implications Ētahi atu Hīraunga-ā-Ture**

8.2 There is no legal context, issue or implication relevant to this decision as it relates to how the Board exercises its decision making authority on community funding. As such this report has not been reviewed and approved by the Legal Services Unit

**9. Risk Management Implications Ngā Hīraunga Tūraru**

9.1 There are no identified risk management implications particularly as the recommendations are consistent with other community board decision making processes.

Attachments Ngā Tāpirihanga

There are no attachments for this report.

Additional background information may be noted in the below table:

| Document Name | Location / File Link |
|---------------|----------------------|
|               |                      |

Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

|             |   |
|-------------|---|
| Author      | Marie Byrne - Community Development Advisor                               |
| Approved By | Jessica Garrett - Manager Community Governance, Halswell Hornby Riccarton |

## 16. Waipuna Halswell-Hornby-Riccarton Community Board Discretionary Response Fund 2023-24 Applications - Church Corner Toy Library Incorporated and Nepal New Zealand Friendship Society of Canterbury Incorporated

Reference / Te Tohutoro: 23/880952

Report of / Te Pou  
Matua: Marie Byrne, Community Development Adviser  
(marie.byrne@ccc.govt.nz)  
Bailey Peterson, Community Development Adviser  
(bailey.peterson@ccc.govt.nz)  
Helen Miles, Community Recreation Adviser  
(helen.miles@ccc.govt.nz)

Senior Manager /  
Pouwhakarae: Mary Richardson, General Manager Citizens & Community  
(Mary.Richardson@ccc.govt.nz)

### 1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipuna Halswell-Hornby-Riccarton Community Board to consider applications for funding from its 2023-24 Discretionary Response Fund from the organisations listed below.

| Funding Request Number | Organisation  | Project Name                 | Amount Requested | Amount Recommended |
|------------------------|---|------------------------------|------------------|--------------------|
| 00066128               | Church Corner Toy Library Incorporated                          | Wages and Mural Project      | \$3,333          | \$3,333            |
| 00065981               | Nepal New Zealand Friendship Society of Canterbury Incorporated | Weekly Integrated Activities | \$15,000         | \$3,000            |

- 1.2 There is currently a balance of \$27,999 remaining in the fund.

### 2. Staff Recommendations / Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

- Approves a grant of \$3,333 from its 2023-24 Discretionary Response Fund to Church Corner Toy Library Incorporated for wages and the community mural project.
- Approves a grant of \$3,000 from its 2023-24 Discretionary Response Fund to Nepal New Zealand Friendship Society of Canterbury Incorporated for the weekly integrated activities.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations above are aligned to the Council's Strategic Framework and in particular the strategic priorities of a Collaborative and Confident City and A Cultural

Powerhouse City. The projects also align with the Te Haumako Te Whitingia Strengthening Communities Together Strategy.

### Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.2.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
  - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

### Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.



### Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2023-24 Discretionary Response Fund is as below.

| Total Budget<br>2023/24 | Granted To Date | Available for<br>allocation | Balance If Staff<br>Recommendation<br>adopted |
|-------------------------|-----------------|-----------------------------|---|
| \$27,999                | \$0             | \$27,999                    | \$21,666                                      |

- 3.7 The available funds in the 2023-24 Discretionary Response Fund are those that have carried across from the 2022-23 Discretionary Response Fund. It is anticipated that the budget will change after the Strengthening Communities Fund allocations have been made at the 10 August 2023 meeting.
- 3.8 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.9 The attached Decision Matrices provide detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

### Attachments Ngā Tāpirihanga

| No.   | Title  | Reference  | Page |
|---|--|------------|------|
| A  | 2023-24 DRF Decision Matrix - Church Corner Toy Library 2023-07-13 | 23/1013423 | 68   |
| B  | 2023-24 DRF Decision Matrix - Nepali New Zealand 2023-07-13        | 23/1013424 | 69   |

## Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories Ngā Kaiwaitohu

|                    |  |
|--------------------|--|
| <b>Authors</b>     | Marie Byrne - Community Development Advisor<br>Bailey Peterson - Community Development Advisor<br>Helen Miles - Community Recreation Advisor |
| <b>Approved By</b> | Jessica Garrett - Manager Community Governance, Halswell Hornby Riccarton  |

## 2023/24 DRF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

### Priority Rating

|       |  |
|-------|--|
| One   | Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.  |
| Two   | Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.  |
| Three | Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.  |
| Four  | Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding. |

| 00066128 | Organisation Name                      | Name and Description  | Total Cost  | Contribution Sought Towards      | Staff Recommendation  | Priority |
|----------|--|---|---|----------------------------------|---|----------|
|          | Church Corner Toy Library Incorporated | <b>Wages and Mural project</b><br>Church Corner Toy Library are seeking funding assistance towards two projects. The first is the salary for their part-time coordinator who is the organisation's only employee. The second project involves the creation of a mural on one of the library's outer walls. Church Corner Toy Library is located in Main South Road in the John McKenzie Memorial Library. | \$18,047<br><br><b>Requested</b><br>\$ 3,333<br>(18% requested) | Wages: \$2,000<br>Mural: \$1,333 | <b>\$ 3,333</b><br><br>That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$3,333 from its 2023-24 Discretionary Response Fund to Church Corner Toy Library Incorporated for wages and the community mural project. | <b>2</b> |

|   |   |
|---|---|
| <b>Organisation Details</b><br>Service Base: John McKenzie Memorial Library<br>Legal Status: Incorporated Society<br>Established: 22/03/2009<br>Target Groups: Children/Youth<br>Annual Volunteer Hours: 250<br>Participants: 121 | <b>Other Sources of Funding</b><br>Wages - RATA - Applied for \$6,000 (Pending)<br><b>Staff Assessment</b><br>Church Corner Toy Library (CCTL) run library sessions on Thursday evenings and Saturday mornings. Members are asked to undertake volunteer duties to help the coordinator to return, clean and process the toys. The part time coordinator undertakes the administration of the organisation which includes reporting to the management committee, grant applications and toy purchases as well as volunteer management. Feedback from the management committee is that this person is the heart and soul of the library and it is her passion for her job that shines through with the families.<br><br>CCTL would like to create a mural on the outer wall of the library that faces the Countdown carpark, creating some brightness to the area. Funding is sought for the artist fees as well as an open community day. The mural design will involve community participation with children and adults placing their handprints on the wall. This is a similar concept to what was undertaken at Harrington Park and on a mural in Tuam Street, Phillipstown. The day will provide marketing opportunities not just for the library, but also local businesses and other community organisations in the area who will be invited along to participate.<br><br>CCTL have a lease for the Council owned John McKenzie Memorial Library Building. The former Upper Riccarton Children's Library building was donated to the then Waimairi District Council by Sir John McKenzie to be used as a library. Council permission has been sought for the mural subject to final approval of the design by the Property Leasing team.<br><br>The rationale for the staff recommendation is: <ul style="list-style-type: none"> <li>By providing a \$2,000 contribution to the wages, a grant from the Community Board enables the organisation to attain funding from other sources to operate the library.</li> <li>The mural project meets the Community Board Plan Riccarton objective of supporting initiatives that provide for social cohesion, community connectedness and safety. It also meets the people, place and participation pillars of the Haumoko, Whitingia Strengthening Communities Together Strategy.</li> <li>The project will also provide a community event in the Upper Riccarton area which has a significant amount of social housing.</li> </ul> |
|---|---|



2023/24 DRF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

Priority Rating

|       |  |
|-------|--|
| One   | Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.  |
| Two   | Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.  |
| Three | Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.  |
| Four  | Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding. |

| 00065981 | Organisation Name   | Name and Description   | Funding History  | Request Budget   | Staff Recommendation  | Priority |
|----------|---|--|--|--|---|----------|
|          | Nepal New Zealand Friendship Society of Canterbury Incorporated | <b>Weekly Integrated Activities</b><br>Split - HHR 55% / FWH 45%<br>The Nepal New Zealand Friendship Society of Canterbury Incorporated (NNZFSC) is seeking funding for their community-integrated programmes. | 2022/23 - \$1,000 (Women's swimming lessons) SAAF<br>2022/23 - \$2,000 (Community integrated activities and Volunteer recognition, community radio program) SCF FWH<br>2022/23 - \$5,000 (Community integrated activities and Volunteer recognition, community radio program) SCF HHR<br>2021/22 - \$5,000 (Volunteer recognition, Physical Fitness and Health Support) SCF HHR<br>2021/22 - \$2,000 (Volunteer recognition, Physical Fitness and Health Support) SCF FWH<br><br><b>Other Sources of Funding</b><br>User / Registration Fees - \$6,000<br>Sponsorship - \$6,000<br>Ethnic community development fund has been applied to partially cover the expenses of Integrated activities. If that application is funded in full, the integrated activities will receive about \$12,000. The application is currently under assessment. If both the ECDF and this application are funded in full, NNZFSC will have close to what is needed to run these activities. | <b>Total Cost</b><br>\$46,000<br><br><b>Requested Amount</b><br>\$15,000<br><b>33% percentage requested</b><br><br><b>Contribution Sought Towards:</b><br>Venue Hire - \$10,000<br>Equipment / Materials - \$5,000 | <b>\$ 3,000</b><br>That the Waipuna Halswell-Hornby-Riccarton Community Board approves a grant of \$3,000 from its 2023-24 Discretionary Response Fund to Nepal New Zealand Friendship Society of Canterbury Incorporated for the weekly integrated activities. | <b>2</b> |

|  |   |   |
|--|---|---|
| <b>Organisation Details:</b><br><br>Service Base: Various community facilities<br>Legal Status: Incorporated Society<br>Established: 1/01/2003<br>Staff – Paid: 0<br>Volunteers: 150<br>Annual Volunteer Hours: 500<br>Participants: 100<br>Target Groups: Community Development<br>Networks: -NRNA NZ , umbrella national organization of Nepali communities living in New Zealand<br>-Multi-cultural groups Christchurch<br><br><b>Organisation Description/Objectives:</b><br>NNZFSC is a non-profit society that intends to support new Nepali migrants, facilitate their assimilation in NZ, & promote intercultural harmony between them. The society runs regular Nepali language class for children and organizes cultural events to celebrate major Nepali festivals. These events enhance solidarity among the Nepali migrants and foster their friendship with New Zealanders. Furthermore, NNZFSC regularly participates in cultural events organized by the City Council and other societies. | <b>Alignment with Council Strategies and Policies</b> <ul style="list-style-type: none"><li>Te-Haumako-Te Whitingia- Strengthening Communities Together Strategy</li><li>Te Pou Tuatahi: Te Tāngata Pillar 1: People</li><li>Te Pou Tuarua: Te Whenua Pillar 2: Place</li><li>Te Pou Tuatoru: Te Mahi Pillar 3: Participation</li><li>Te Pou Tuawhā: Te Takatū Pillar 4: Preparedness</li><li>Multicultural Strategy</li></ul> <b>Outcomes that will be achieved through this project:</b><br><br>More than 20 children will be taught Nepali language and culture.<br>About 50 members (including children and adults of both gender) participating weekly in social badminton, which will benefit their health and well-being.<br>Providing a platform for members to gather every week and strengthen their sense of belonging to the community.<br>Weekly football practices for kids, swimming sessions for women, zumba for adults, all of these activities will directly help their physical wellbeing.<br><br><b>How Will Participants Be Better Off?</b><br><br>Their health and physical wellbeing will improve.<br>Kids' grasp of Nepali language and culture will improve.<br>Members will have opportunities to meet each other regularly, which will strengthen their friendship and unity. | <b>Staff Assessment</b><br>Nepal New Zealand Friendship Society of Canterbury Incorporated (NNZFSC) holds regular programmes weekly at a number of venues including Nepali language and cultural classes for children, women's yoga, badminton, swimming, football, zumba and community health and physical fitness. While members are charged an annual fee to play social badminton, other activities are provided without charge to encourage greater participation.<br><br>The weekly programmes allow participants to connect with other participants, build social support, and seek advice and support from the community for other issues they may be facing. Also, bringing together the participants for the language and cultural classes has opened doors and removed barriers for those not typically active to take up sports and fitness opportunities.<br><br>NNZFSC has 200 registered members and many more not registered who attend their regular programmes. The programmes allow participants to connect with other members, build social support, and seek advice and support from the community for other issues they may be facing. Also, bringing together the participants for the language and cultural classes has opened doors and removed barriers for those not typically active to take up sports and fitness opportunities.<br><br>NNZFSC run other celebrations and annual events such as sports tournaments and Nepali New Year. However, they are not requesting funding for these aspects of their organisation in this application.<br><br>This application is seeking funding assistance towards the hall hire costs for these programmes and some of the equipment.<br><br>The rationale for recommending \$3,000 is: <ul style="list-style-type: none"><li>Evidence shows that it is beneficial to society to ensure culturally and linguistically diverse communities, such as those represented by the NNZFSC, maintain and promote their cultural heritage and identity among their people and the wider community.</li><li>Enhancing ethnic communities and promoting intercultural communication and first language maintenance strongly aligns with both the Strengthening Communities Together and the Multi-cultural Strategies.</li><li>The participation in community cultural and social events contributes to the richness of the social and cultural life of Christchurch as a diverse and multi-cultural city. All NNZFSC activities contribute to positive outcomes for wellbeing, mental health, inter-generational communication, social connectedness and integration.</li></ul><br>FWH Staff Recommendation: \$3,000 |
|--|---|---|



## 17. Waipuna Halswell-Hornby-Riccarton Community Board Area Report - July 2023

Reference / Te Tohutoro: 23/738485

Report of / Te Pou  
Matua: Jessica Garrett, Community Governance Manager,  
jessica.garrett@ccc.govt.nz

General Manager /  
Pouwhakarae: Mary Richardson, General Manager Citizens & Community  
(Mary.Richardson@ccc.govt.nz)

### 1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

### 2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the Waipuna Halswell-Hornby-Riccarton Community Board Area Report for July 2023.

### 3. Community Support, Governance and Partnership Activity

#### 3.1 Community Governance Projects

| Activity                      | Detail   | Timeline    | Strategic Alignment   |
|-------------------------------|--|-------------|---|
| Community Service Awards 2023 | The Community Service and Youth Service Awards 2023 function is being held on Tuesday 8 August 2023 at Riccarton Community Church Auditorium.  | August 2023 | Te Haumako Te Whitingia Strengthening Communities Together Strategy |
| Summer with your neighbours   | Summer with your neighbours is about bringing people closer together and celebrating the unique and diverse mix of each neighbourhood.<br>Applications for funding assistance to hold Summer with your Neighbours events open on 13 July 2023 and closes 11 August 2023.<br>Applications for a small funding subsidy can be made online at: <a href="http://ccc.govt.nz/GetTogether">ccc.govt.nz/GetTogether</a> | Ongoing     | Te Haumako Te Whitingia Strengthening Communities Together Strategy |

### 3.1.1 Hurutini Council

The Hurutini Council continues to spread the “Drive Safely for our Safety” message to drivers in the Halswell community.

Starting with drivers dropping off and picking up students outside all the Halswell schools, Hurutini Council members have been handing out bumper stickers sharing this safety message.

The aim of the bumper stickers is invite all Halswell parents and drivers to commit to driving safely around schools and create a shared community culture where drivers take responsibility for their driving behaviour, especially near schools. Keep an eye out for the stickers next time you are out!

[Hurutini Student Council | Drive Safely for Our Safety \(drivesafeforschools.nz\)](https://drivesafeforschools.nz)



### 3.1.2 Matariki Fun Day

The Greater Hornby Residents' Association is excited to host a Matariki Fun Day on Saturday 22 July 2023, from 11am to 2pm at South Hornby School.

Everyone is welcome to enjoy this free, fun-filled day of cultural celebration. There will be plenty of fun activities, food stalls, live performances and more! It will also be a great opportunity for members of the community to celebrate Matariki together and connect with each other.





### 3.1.3 Community Planting Days

A number of community planting days have been held at Halswell Quarry with the next event being held on Saturday 22 July 2023 in association with Trees for Canterbury.

A Harrington Park Community Planting day is also scheduled for Monday 3 July 2023.

The planting days are a great way for the community to have fun volunteering with friends and family while doing something good for the environment.

## 3.2 Community Funding Summary

3.2.1 For information, a summary is provided on the status of the Board's 2022-23 funding as at June 2023 (refer **Attachment A**).

3.2.2 **Youth Development Fund** – Under authority delegated by the Board the following allocations were made in June 2023:

- \$150 to Elle-Roze Ilkiw towards participating in the Gymnastics New Zealand Rhythmic Gymnastics Nationals 2023 in Tauranga.
- \$300 to Farron Raasch towards participating in the Gymnastics New Zealand Rhythmic Gymnastics Nationals 2023 in Tauranga.
- \$400 to Ti Hei Mauri Tu Incorporated towards supporting Te Awa Kairangi members Kailani Halbert-Pere, Chalyce Halbert-Pere, Kyra-Lee Westland and Leah Stewart participating in the U17s Kōtiro New Zealand Māori Rugby League National Tournament in Rotorua.

3.2.3 Youth Development Fund recipients Sydney Gao and Charli Wilson reported back to the Board at its 15 June meeting regarding their participation at the Hip Hop International NZ Nationals in Auckland. They had a memorable and inspiring experience and expressed their appreciation of the grant made by the Board towards the trip.



3.2.4 **Off the Ground Fund** – Under authority delegated by the Board the following allocation was made in June 2023:

- \$400 to Viliami Ve'a'ila towards Traditional Kava Ceremony Workshops.

3.2.5 **2023-24 Board Projects and Strengthening Communities Funding**

50 applications will be considered for Strengthening Communities Funding at the 10 August 2023 Community Board Meeting.

3.3 **Participation in and Contribution to Decision Making**

3.3.1 **Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]**

- **Hornby Community Safety Meeting**

Community Governance Staff supported the Greater Hornby Residents' Association to host a Hornby Safety Workshop. Held at the Hornby Club, the workshop attracted around 70 participants to discuss and answer the following questions:

- What do you like about Hornby?
- What are the key community safety issues that you see in Hornby?
- What can we do as a community to mitigate/eliminate these issues?

NZ Police, Canterbury Neighbourhood Support, and Hornby Community Patrol presented at the workshop sharing the work that they do, the trends they are seeing, and telling participants what the community can do to support their work and keep their communities safe.

A summary of the feedback and thoughts gathered at the workshop has been shared with participants, detailing how the community can deliver or support future initiatives to enhance community safety.



- **Hornby Community Patrols**

The Board approved a grant from its 2022-23 Discretionary Response Fund to Hornby Community Patrols towards the purchase of a gazebo. This will be a huge benefit to the Patrol, particularly in the winter months. The signage on the gazebo will also greatly enhance their visibility in the community. The Patrol are looking forward to using the gazebo at the upcoming Matariki Fun Day event on 22 July 2023.





- **Matatiki: Hornby Centre**

On Thursday 22 June 2023 the Community Board were invited to a site visit of the Matatiki: Hornby Centre with construction of the site well underway.

Information and updates regarding the Matatiki: Hornby Centre can be found on the [Christchurch City Council website](https://ccc.govt.nz/transport/works).



### 3.3.2 Council Engagement and Consultation.

- **Way Safer Streets** - Open for feedback: 16 June 2023 to 16 July 2023

A range of improvements that make it safer to walk, cycle and bus, and that help reduce congestion, lower emissions and make it easier for everyone to get around.

- **Cruising and Prohibited Times on Roads Bylaw** - Open for feedback: 27 June 2023 to 25 July 2023

A review of the bylaw that regulates antisocial road-user behaviour. The Cruising and Prohibited Times on Roads Bylaw was last reviewed in 2014. It sets rules to reduce cruising and to restrict access to some roads in rural and industrial areas where there is a history of antisocial behaviour, such as racing and burnouts. It enables police to take certain actions and complements other powers they have.

- **Draft Greater Christchurch Spatial Plan** - Open for feedback: 19 June 2023 to 23 July 2023

This will provide a blueprint for how future population and business growth will be accommodated.

- **Engagement on 14 Tree Planting Plans** - Open for feedback: 30 June to 17 July 2023

The Council proposes to significantly increase tree planting within parks to increase the canopy cover in alignment with the recently adopted Urban Forest Plan (see 4.3).

## 4. Advice Provided to the Community Board

- 4.1 **Start Work Notices** – Various Start Work Notices have been sent to the Board throughout the month. All city-wide start work notices can be found at: <https://ccc.govt.nz/transport/works>.

#### 4.2 Springlands Reserve

Two new picnic benches have now been installed at Quaifes Road Springlands, following a presentation by Seven Oaks School students to the Community Board at its 10 November 2022 meeting. Installing the benches was only made possible by the hard work of Halswell Menzshed, who kindly donated their time to build the benches. Interpretation signage is also in the process of being obtained.

The Springlands Reserve volunteer group has been working hard and has now planted around 300 plants, with approximately another 200 to be planted over winter. In addition, it is expanding its trapping programme, doubling the number of traps and bringing new volunteers in to support this.

#### 4.3 Engagement on 14 Tree Planting Plans

The Council proposes to significantly increase tree planting within parks to increase the canopy cover in alignment with the recently adopted Urban Forest Plan. It is aimed to have approximately 60 planting plans per year.

The first 14 of these plans are currently open for consultation (see 3.3.2) and includes plans for:

- Branston Park Halswell-Hornby-Riccarton (130 trees for a projected canopy cover of 36%);
- De Lange Reserve (64 trees for a projected canopy cover of 71%)
- Marama Park Halswell-Hornby-Riccarton (61 trees for a projected canopy cover of 70%)
- Tautoru Park (72 trees for a projected canopy cover of 70%)

These plans are being progressed now to make the most of available government funding and the 2023 planting season.

The plans have been designed using a recession plane model to manage the future impact of shading on neighbouring properties and sports fields. Trees are also set back from infrastructure such as paths and property boundaries to avoid future encroachment. Tree species selection is focused on the largest species that is able to reach maturity without causing a nuisance. A target of between 40-60% native species has also been included within the planting plans.

Planting within each location will be progressive and not necessarily involve planting all trees within a single season. Trees may be planted over a few years, subject to tree availability.

#### 4.4 Graffiti Snapshot

For the Board's information, attached is a Graffiti Snapshot, an update on graffiti as of May 2023 (refer **Attachment B**).

#### 4.5 Hornby Community Patrol

Hornby Community Patrol is a volunteer organisation operating as the "Eyes and Ears" of the community for the Police and citizens. The organisation patrols the areas of Sockburn, Templeton, Prebbleton, Halswell, Broomfield, Hei Hei, Islington, Wigram, Park House and Hornby.

For the Board's information, below are the Hornby Community Patrol statistics for May 2023:




|                   |     |                     |      |                   |    |
|-------------------|-----|---------------------|------|-------------------|----|
| Vehicle related : | 87  | Special service:    | 59   | Graffiti:         | 38 |
| Com service hrs:  | 40  | Property damage:    | 4    | People related:   | 18 |
| Number of 3ws:    | 130 | Schools patrolled : | 35   | Property related: | 45 |
| No. patrol hours: | 213 | Km's:               | 1196 | No. patrols:      | 32 |

#### 4.6 Customer Service Requests/Hybris Report

For the Board's information, attached is a copy of the June 2023 Hybris Report (refer **Attachment C**).

The report provides an overview of the number of Customer Service Requests that have been received, including the types of requests being received and a breakdown of how they are being reported.

### Attachments Ngā Tāpirihanga

| No.   | Title  | Reference  | Page |
|---|--|------------|------|
| A    | Waipuna Halswell-Hornby-Riccarton Community Board Funding Update - June 2023 | 23/1030400 | 79   |
| B  | Graffiti Snapshot - May 2023   | 23/1001782 | 84   |
| C  | Halswell-Hornby-Riccarton Hybris Report - June 2023                          | 23/1049801 | 86   |

### Signatories Ngā Kaiwaitohu

|                    |   |
|--------------------|---|
| <b>Authors</b>     | Noela Letufuga - Support Officer<br>Helen Miles - Community Recreation Advisor<br>Marie Byrne - Community Development Advisor<br>Bailey Peterson - Community Development Advisor<br>Faye Collins - Community Board Advisor<br>Jessica Garrett - Manager Community Governance, Halswell Hornby Riccarton |
| <b>Approved By</b> | Jessica Garrett - Manager Community Governance, Halswell Hornby Riccarton<br>Matthew McLintock - Manager Community Governance Team<br>Matthew Pratt - Acting Head of Community Support and Partnerships   |

|            | Waipuna Halswell-Hornby-Riccarton Community Board<br>Funding 2022-23   |                  |                    |
|------------|--|------------------|--------------------|
| 2022-23    | Discretionary Response Fund  | Allocated        | Funds<br>Remaining |
| 2/08/2022  | 2022-23 SCF Allocation   | \$155,989        |                    |
| 17/08/2022 | 2021-22 DRF Carryover and other fund carry over  | \$85,204         |                    |
| 10/01/2023 | Return of 2022-23 YDF grant - Hornby High School   | \$1,000          |                    |
| 23/02/2023 | Return of 2022-23 YDF grant - Ocean Simard   | \$500            |                    |
|            |  |                  |                    |
|            | <b>Total DRF Fund</b>  | <b>\$242,693</b> |                    |
| 2/08/2022  | Board Project - Culture Galore 2023  | \$12,000         |                    |
| 2/08/2022  | Allocation to 2022-23 Swimming Accessibility and Activation Fund   | \$10,000         |                    |
| 2/08/2022  | Board Project - Community Service & Youth Service Awards and Community Pride Garden Awards                                       | \$7,500          |                    |
| 2/08/2022  | Allocation to 2022-23 Youth Development Fund   | \$7,000          |                    |
| 2/08/2022  | Board Project - Community Leadership Opportunities   | \$4,500          |                    |
| 2/08/2022  | Board Project - Summer with your Neighbours  | \$4,500          |                    |
| 2/08/2022  | Board Project - Engaging with the Community  | \$4,000          |                    |
| 2/08/2022  | Allocation to 2022-23 Off The Ground Fund  | \$2,000          |                    |
| 2/08/2022  | Board Project - 2023 Anzac Day Expenses  | \$1,500          |                    |
| 16/08/2022 | Moral Compass Trust towards the Outdoor Education and Mentoring for Youth project.   | \$7,000          |                    |
| 16/08/2022 | Halswell United Association Football Club Incorporated for Football Development Manager Wages.                                   | \$5,000          |                    |
| 16/08/2022 | Greater Hornby Residents' Association Inc. towards the Noddy Train project.  | \$4,000          |                    |
| 6/09/2022  | Halswell Bowling Club Incorporated towards the Green Development Project.  | \$15,000         |                    |
| 6/09/2022  | American Football Canterbury Incorporated towards the AFC Youth, Varsity and Senior Season.                                      | \$2,000          |                    |
| 6/09/2022  | Avon Sequence Dancers towards Another Year of Avon Sequence Dancing.   | \$900            |                    |
| 20/09/2022 | Canterbury Muslim Community Trust towards the Kids Afterschool Programme project.  | \$6,000          |                    |
| 20/09/2022 | Rewi Alley Chinese School Trust towards wages in delivering the Chinese School Saturday programmes and parent support programmes | \$12,000         |                    |
| 20/09/2022 | Riccarton Leagues Club Incorporated towards the painting of its clubrooms.   | \$8,000          |                    |
| 10/11/2022 | Burnside West Christchurch University Cricket Club Inc towards Grounds maintenance equipment for Burnside Park.                  | \$4,000          |                    |
| 10/11/2022 | Hornby Rugby Football Club Inc towards the Clubrooms Manager project.  | \$4,000          |                    |
| 10/11/2022 | Greater Hornby Residents' Association Inc towards Community events and ongoing administration costs.                             | \$6,000          |                    |
| 10/11/2022 | Kennedys Bush Road Neighbourhood Association Inc towards the Annual Christmas party.   | \$350            |                    |

|            |   |                  |                 |
|------------|---|------------------|-----------------|
| 15/12/2022 | Riccarton Park Menzshed Trust towards the Riccarton Park Menzshed Trust Establishment Project.  | \$10,000         |                 |
| 15/12/2022 | Canterbury Malaysian Society Incorporated towards administration and cultural events expenses.  | \$3,500          |                 |
| 15/12/2022 | FC Twenty 11 Inc. towards the delivery of the Riccarton Sports Hub Multi Sport Festival.  | \$650            |                 |
| 15/12/2022 | Church Corner Residents' Association towards set up costs.  | \$500            |                 |
| 15/12/2022 | Allocation to 2022-23 Youth Development Fund.   | \$3,000          |                 |
| 15/12/2022 | Allocation to 2022-23 Off The Ground Fund.  | \$2,000          |                 |
| 9/02/2023  | Bhutanese Society of Canterbury NZ Incorporated towards the Fun Day Out event.  | \$1,500          |                 |
| 9/02/2023  | Oak Development Trust towards the Development of Riccarton Hub Website and further digital communication in Riccarton project.              | \$4,955          |                 |
| 9/03/2023  | Halswell United Association Football Club Incorporated towards the Halswell United E-Sports project.  | \$5,000          |                 |
| 9/03/2023  | Canterbury Westland Kindergarten Assn (Kidsfirst) - McKenzie (34) towards the outdoor sun safe area project.                                | \$1,800          |                 |
| 13/04/2023 | Allocation to 2022-23 Youth Development Fund  | \$4,000          |                 |
| 13/04/2023 | Allocation to 2022-23 Off The Ground Fund   | \$2,000          |                 |
| 13/04/2023 | Birthright Canterbury Trust toward Social Worker Wages.   | \$4,500          |                 |
| 13/04/2023 | Southern United Hockey Club Incorporated towards the Training and Equipment Funding Project.  | \$1,500          |                 |
| 13/04/2023 | Chinese Joyful Club towards the Senior Group Programme.   | \$2,000          |                 |
| 13/04/2023 | Greater Hornby Residents Association Inc toward Youth Community Discos.   | \$600            |                 |
| 13/04/2023 | \$400 to Halswell Toy Library Incorporated towards the Halswell Toy Library Open Day. Not required.   |                  |                 |
| 13/04/2023 | Board Allocation \$20,000 - Costs of expert advice to support the Board's submission on the Council's Plan Changes 14 and 13. Not required. |                  |                 |
| 11/05/2023 | Ōtautahi Eritrean Association Incorporated towards the Eritrean Independence Day Celebration.   | \$2,000          |                 |
| 11/05/2023 | Hornby Community Patrols Inc towards the Patrol Gazebo project.   | \$3,505          |                 |
| 15/06/2023 | Hornby Community Care Trust towards consultant fees for the expanded community centre design  | \$9,056          |                 |
| 15/06/2023 | Hornby Day Care Trust towards the installation of a Heat Recovery Ventilation System.   | \$5,793          |                 |
| 15/06/2023 | Hornby Toy Library Inc towards the Running Costs.   | \$4,250          |                 |
| 15/06/2023 | Halswell Playcentre towards rent.   | \$3,500          |                 |
| 15/06/2023 | Halswell Residents' Association Incorporated towards the ANZAC Day Commemorations, Administration and Community engagement project.         | \$3,895          |                 |
| 15/06/2023 | Hornby Good Companions Club towards the Bus Trips Project.  | \$1,500          |                 |
| 15/06/2023 | Hornby Netball Club towards Volunteer recognition   | \$840            |                 |
| 15/06/2023 | Lions Club of Halswell District Inc towards the Carols in the Quarry project.   | \$3,000          |                 |
| 15/06/2023 | St Marks Retired Fellowship Group towards the monthly outings project.  | \$1,000          |                 |
| 15/06/2023 | Allocation to 2022-23 Youth Development Fund  | \$2,000          |                 |
|            |   |                  |                 |
|            |   | <b>\$215,094</b> | <b>\$27,999</b> |

| 2022-23    | Youth Development Fund   | Allocated       | Funds Remaining |
|------------|--|-----------------|-----------------|
| 2/08/2022  | Discretionary Response Fund Allocation   | \$7,000         |                 |
| 15/12/2022 | Discretionary Response Fund Allocation   | \$3,000         |                 |
| 13/04/2023 | Discretionary Response Fund Allocation   | \$4,000         |                 |
| 15/06/2023 | Discretionary Response Fund Allocation   | \$2,000         |                 |
|            |  |                 |                 |
|            | <b>Total YDF Fund</b>  | <b>\$16,000</b> |                 |
| 9/08/2022  | Burnside West University Cricket Club Incorporated on behalf of Ben Hooker towards the Cricket Development Tour to be held in India.   | \$175           |                 |
| 9/08/2022  | Mikayla Cooper towards participating in the Hip Hop International World Champs to be held in Phoenix, Arizona, USA.  | \$500           |                 |
| 9/08/2022  | Zachary Hannen towards attending the International Sports Academy at Andrews Osborne to be held in Willoughby, Ohio, USA.  | \$500           |                 |
| 9/08/2022  | Thomas MacGibbon towards participating in the Asia Pacific Canoe Sprint Cup to be held in Japan.   | \$500           |                 |
| 9/08/2022  | Natasha MacGibbon towards participating in the Asia Pacific Canoe Sprint Cup to be held in Japan.  | \$500           |                 |
| 9/08/2022  | Tamsyn Campbell towards participating in the Commonwealth Fencing Championships in England.  | \$300           |                 |
| 18/08/2022 | Christchurch Girls High School towards Medha Baadkar to participate at the National Readers Cup in Auckland.   | \$250           |                 |
| 18/08/2022 | Templeton Primary School towards two Kī o Rahi teams to participate at the Koru Games in Selwyn.   | \$480           |                 |
| 25/08/2022 | Liliana Gunther towards competing in the FIG Trampoline World Age Group Competition to be held in Sofia, Bulgaria.   | \$500           |                 |
| 15/09/2022 | Jaimee Seddon towards competing in the Canoe Polo New Zealand Secondary School Championships in Hawkes Bay.  | \$300           |                 |
| 28/09/2022 | Hornby High School towards the senior basketball team to participate in the Basketball National Championships to be held in Palmerston North.  | \$1,000         |                 |
| 7/10/2022  | Cashmere High School Board of Trustees on behalf of Ben Higgins, Rio Mahauariki and Thomas Vossler towards participating in the Australian School Volleyball Championships to be held in Brisbane, Australia | \$900           |                 |
| 21/11/2022 | Middleton Grange School (Board of Trustees) on behalf of Micah Pomare and Zach Prince towards participating in the Get2Go Adventure Race to be held on Great Barrier Island.                                 | \$300           |                 |
| 21/11/2022 | Lia Manning towards participating in the Show Case National Dance Competition to be held on the Gold Coast, Australia.   | \$500           |                 |
| 1/02/2023  | Ocean Simard towards participating in the World Under 24 Ultimate Frisbee Championships 2023 to be held in London.   | \$500           |                 |



|                |   |                  |                        |
|----------------|---|------------------|------------------------|
| 23/02/2023     | Anna Lee School of Dance on behalf of Frequency Hip Hop Crew towards, Charlize Wilson, Keisha Jones and Sydney Guo to participate in the Hip Hop International NZ Nationals to be held in Auckland.   | \$900            |                        |
| 23/02/2023     | Matt Cleverly to participate in the South Island Long Course Swimming Championships in Invercargill.  | \$300            |                        |
| 15/03/2023     | Ocean Simard towards participating in the Ultimate Frisbee Under 24 training camp in Auckland.  | \$300            |                        |
| 15/03/2023     | Amber Hill towards participating in the Girls Brigade Awesome Leadership Course in Auckland.  | \$300            |                        |
| 24/03/2023     | Hillmorton High School on behalf of Keegan Macklin and Holly Brown towards participating in the Vex Robotics World Championships to be held in Texas, USA.  | \$995            |                        |
| 21/04/2023     | Adele Dunning towards participating in the Irish Dancing Australian International Oireachtas in Sydney, Australia.  | \$500            |                        |
| 21/04/2023     | Zoe Dunning towards participating in the Irish Dancing Australian International Oireachtas in Sydney, Australia.  | \$500            |                        |
| 21/04/2023     | Cameron Jones towards attending Blake Inspire for Sailors programme in Auckland.  | \$400            |                        |
| 8/05/2023      | Jessica Drury towards participating in the 2023 Apollo Projects Division II Swimming Competition in Wellington.   | \$300            |                        |
| 9/05/2023      | Ava Gearry towards representing New Zealand in the Singapore Open in Singapore.   | \$500            |                        |
| 19/05/2023     | Badminton Canterbury to assist Eben Anil, Jeremiah Manickam, Theo (Dao-Jun) Ling, Kate Duffield, Katrina Huang, Keisha Wong, Vicky Zhang, Zooni Butterfly Ahuja, Linus Ling and Kelly Shen towards participating in the NZ Junior Badminton Team Nationals in Palmerston North.   | \$750            |                        |
| 24/05/2023     | Hornby High School to support Ranit Lal, Kaedun Lowry, Hassan Mahjor, Hamid Noori, Hrishaal Raj, TJ Noble, Luke Holmes- Rae, Thomas Villavicencio, Sereybuth Yorn, Dani Owen, Reige Amarillo, Faysal Nairoob, and Jack Muir towards participating in the New Zealand Secondary Schools Jim Wishart Football Tournament in Nelson. | \$975            |                        |
| 22/06/2023     | Elle-Roze Ilkiw towards participating in the Gymnastics New Zealand Rhythmic Gymnastics Nationals 2023 in Tauranga.   | \$150            |                        |
| 22/06/2023     | Farron Raasch towards participating in the Gymnastics New Zealand Rhythmic Gymnastics Nationals 2023 in Tauranga.   | \$300            |                        |
| 29/06/2023     | Ti Hei Mauri Tu Incorporated towards supporting Te Awa Kairangi members Kailani Halbert-Pere, Chalyce Halbert-Pere, Kyra-Lee Westland and Leah Stewart participating in the U17s Kōtiro New Zealand Māori Rugby League National Tournament 2023 in Rotorua.   | \$400            |                        |
|                |   | <b>\$14,775</b>  | <b>\$1,225</b>         |
| <b>2022-23</b> | <b>Off the Ground Fund</b>  | <b>Allocated</b> | <b>Funds Remaining</b> |
| 2/08/2022      | Discretionary Response Fund Allocation  | \$2,000          |                        |
| 15/12/2022     | Discretionary Response Fund Allocation  | \$2,000          |                        |
| 13/04/2023     | Discretionary Response Fund Allocation  | \$2,000          |                        |
|                | <b>Total OTG Fund</b>   | <b>\$6,000</b>   |                        |
|                |   |                  |                        |
| 10/08/2022     | Greater Hornby Residents' Association towards the Youth Disco Project.  | \$400            |                        |

|                |  |                  |                        |
|----------------|--|------------------|------------------------|
| 10/08/2022     | Yao Tong (Tanya Tong) towards the Chinese Parenting Group, Parenting Courses.  | \$400            |                        |
| 8/09/2022      | New Zealand International Students Association Incorporated towards the 2022 NZISA Wellbeing Roadshow.                   | \$400            |                        |
| 8/09/2022      | Jennifer Tregurtha towards the Springlands Reserve Trapping Project.   | \$370            |                        |
| 7/10/2022      | Nicole Whalley towards the Awatea Green get to know your neighbours event.   | \$200            |                        |
| 24/11/2022     | South West Ministries Trust trading as Living Waters Christian Centre towards the Halswell Twilight Christmas Market.    | \$230            |                        |
| 19/12/2022     | Mesoumeh Sadat towards the women's only rock climbing activity.  | \$400            |                        |
| 19/12/2022     | \$200 to Rowland Brown towards Have a go pickle ball sessions. Not required.   |                  |                        |
| 1/02/2023      | Lai Wang towards Mandarin Classes.   | \$400            |                        |
| 14/03/2023     | Andrew Yip towards the Oaklands Primary School Guardians Meet and Greet event.   | \$400            |                        |
| 14/03/2023     | Halswell Community Project towards the Adoptee Support Group project.  | \$400            |                        |
| 5/05/2023      | To'utupu Tonga Trust towards Scholarship Workshops   | \$400            |                        |
| 8/05/2023      | Halswell Scouts Group towards hire of the Halswell Scout Den by the Halswell Small Dog Group for their winter programme. | \$350            |                        |
| 25/05/2023     | Deanna Pulu towards Fakaha'apai Sulusulu workshops.  | \$400            |                        |
| 29/05/2023     | Templeton Primary School Parent Support Group towards a Matariki event.  | \$400            |                        |
| 19/06/2023     | Viliani Ve'ila towards Traditional Kava Ceremony Workshops.  | \$400            |                        |
|                |  | <b>\$5,550</b>   | <b>\$450</b>           |
| <b>2022-23</b> | <b>Swimming Accessibility and Activation Fund</b>  | <b>Allocated</b> | <b>Funds Remaining</b> |
| 2/08/2022      | Discretionary Response Fund Allocation   | \$10,000         |                        |
|                | <b>Total SAA Fund</b>  | <b>\$10,000</b>  |                        |
|                |  |                  |                        |
| 21/11/2022     | Nepal New Zealand Friendship Society of Canterbury Incorporated towards Women's only swimming lessons.                   | \$1,000          |                        |
| 21/11/2022     | Halswell Community Project Inc towards the Celebrate Halswell Fun Day.   | \$750            |                        |
| 21/11/2022     | Riccarton Community Church Trust towards its Riccarton Youth Community Pool Party.                                       | \$600            |                        |
|                |  | <b>\$2,350</b>   | <b>\$7,650</b>         |

# GRAFFITI SNAPSHOT

May 2023

## Ward & Suburb Insights



### Ward Reporting

This is an indication (compared to the previous month) of how active our citizens are. Several people may report the same "tag" so this is not the best way to determine the amount of graffiti present.

| Ward            | # of Tickets - Latest Month | # of Tickets - Previous Month | % Monthly Change |
|-----------------|-----------------------------|-------------------------------|------------------|
| Banks Peninsula | 40                          | 10                            | 300%             |
| Burwood         | 86                          | 44                            | 95%              |
| Cashmere        | 112                         | 61                            | 84%              |
| Central         | 1,111                       | 697                           | 59%              |
| Coastal         | 120                         | 132                           | -9%              |
| Fendalton       | 81                          | 74                            | 9%               |
| Halswell        | 115                         | 85                            | 35%              |
| Harewood        | 35                          | 35                            | 0%               |
| Heathcote       | 268                         | 202                           | 33%              |
| Hornby          | 74                          | 36                            | 106%             |
| Innes           | 74                          | 40                            | 85%              |
| Linwood         | 77                          | 59                            | 31%              |
| Papanui         | 66                          | 27                            | 144%             |
| Riccarton       | 107                         | 109                           | -2%              |
| Spreydon        | 163                         | 144                           | 13%              |
| Waimairi        | 39                          | 37                            | 5%               |
| <b>Total</b>    | <b>2,568</b>                | <b>1,792</b>                  | <b>43%</b>       |

### Ward Removal

This is an indication (compared to the previous month) of how much graffiti has been removed. This gives a better indication of the amount of graffiti present.

| Ward            | Cleaned Graffiti latest month - mtrs2 | Cleaned Graffiti previous month - mtrs2 |
|-----------------|---------------------------------------|---|
| Banks Peninsula | 80                                    | 272                                     |
| Burwood         | 122                                   | 126                                     |
| Cashmere        | 70                                    | 103                                     |
| Central         | 2949                                  | 2,780                                   |
| Coastal         | 258                                   | 777                                     |
| Fendalton       | 161                                   | 60                                      |
| Halswell        | 142                                   | 253                                     |
| Harewood        | 231                                   | 173                                     |
| Heathcote       | 1505                                  | 2,038                                   |
| Hornby          | 115                                   | 200                                     |
| Innes           | 76                                    | 91                                      |
| Linwood         | 183                                   | 275                                     |
| Papanui         | 136                                   | 58                                      |
| Riccarton       | 155                                   | 90                                      |
| Spreydon        | 255                                   | 228                                     |
| Waimairi        | 97                                    | 29                                      |
| <b>Total</b>    | <b>6534</b>                           | <b>7,551</b>                            |

### Reporting Hot Spots

Streets/Locations with the most reported graffiti

| Street   | # of Tickets - Latest Month | # of Tickets - Previous Month |
|--|-----------------------------|-------------------------------|
| Colombo Street   | 32                          | 21                            |
| Cathedral Square, Worcester to Colombo   | 23                          | 6                             |
| St Asaph Street  | 20                          | 9                             |
| Gloucester Street  | 14                          | 5                             |
| Washington Way Reserve, Sydenham   | 14                          | 6                             |
| Avon Riverbank Central City  | 13                          | 11                            |
| Tuam Street  | 13                          | 1                             |
| Christchurch Southern Motorway, Christchurch Southern to Christchurch Southern | 12                          | 9                             |
| Denton Park  | 12                          |                               |

### Removal Hot Spots

Locations with the most graffiti removed (m2)

| Street  | Cleaned Graffiti Square Metres |
|---|--------------------------------|
| Washington Way Reserve, Sydenham                    | 372                            |
| Cathedral Square, Worcester to Colombo              | 148                            |
| Club Lane \ Oxford Terrace, Central City            | 146                            |
| Sheldon Park  | 130                            |
| Colombo Street \ Bath Street, Central City          | 126                            |
| Moorhouse Avenue \ Waltham Road, Sydenham           | 121                            |
| St Asaph Street                                     | 120                            |
| Falsgrave Street \ Lismore Street, Waltham          | 112                            |
| Fitzgerald Avenue \ Gloucester Street, Central City | 105                            |
| Lismore Street \ Falsgrave Street, Waltham          | 90                             |
| Worcester Street, Tramway to Manchester             | 88                             |
| Deans Avenue, Lester to Mayfair                     | 84                             |
| Pilgrim Place, Moorhouse to Moorhouse               | 84                             |
| Wairakei Road, Farrington to Charlcott              | 84                             |
| Moorhouse Avenue, Durham to Colombo                 | 83                             |
| Colombo Street, Carlyle to Moorhouse                | 82                             |
| Allen Street \ Madras Street, Central City          | 80                             |
| Gloucester Street \ Fitzgerald Avenue, Central City | 80                             |
| Manchester Street, St Asaph to Tuam                 | 75                             |
| Waltham Road, Wordsworth to Mowbray                 | 75                             |
| Cathedral Square                                    | 67                             |



# GRAFFITI SNAPSHOT

May 2023

## Further Insights

### Reporting Activity

| Reporter Type        | Total        |
|----------------------|--------------|
| Individual Volunteer | 1,165        |
| Non Volunteer        | 910          |
| Friend Volunteer     | 259          |
| Group Volunteer      | 234          |
| <b>Total</b>         | <b>2,568</b> |

% of Reports made by Volunteers



Monthly Draw Winner: TBA

Top 5 Volunteer Reporters

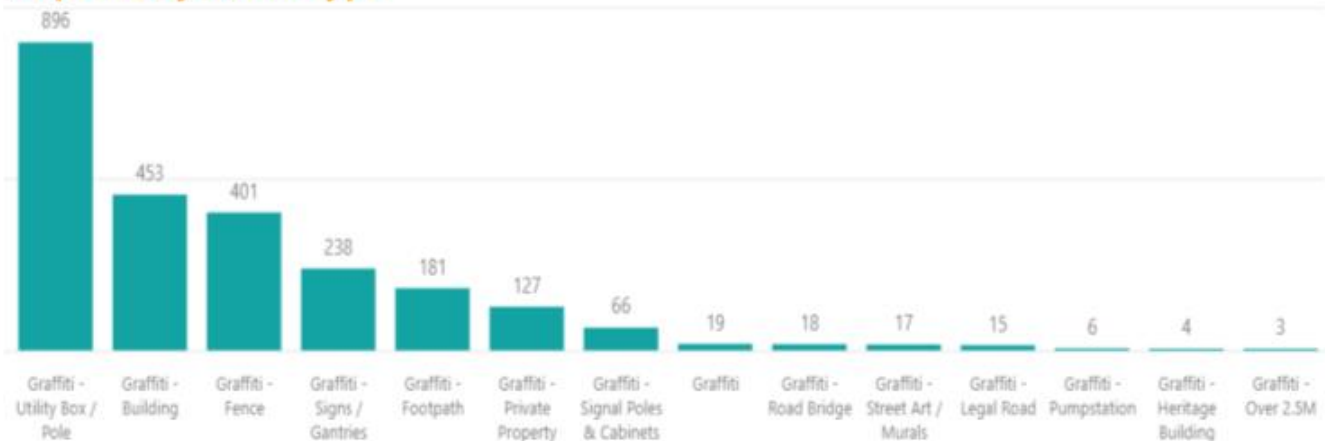
Peter  
Anne  
Luis  
Graeme  
Denise

### Most reported TAG

Locations and details of these TAGS are forward to the Police each month.

ET  
Ravi  
BRASK  
KP/KAEPE

### Reports by Asset Type



## From the Police

| Age Group | Proceeding Type | Area   |
|-----------|-----------------|--------|
| 10-17     | Formal Warning  | Akaroa |

## New Murals

A few artists have come together to submit their design for Chorus and OneNZ cabinets, These are 2 recently completed cabinets



Chorus Cabinet done by Mitch Reid on Shakespeare Rd



Chorus cabinet done by Gavin Fantastic on Aston Dr

## Ticket Report

01 06 2023 - 30 06 2023

Halswell-Hornby-Riccarton

Tickets Reported in June 2023

2656

# Reported Tickets last ...

Status as of Report Date

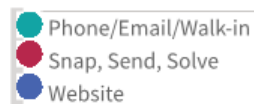
Open

624

Closed/Resolved

2032

Channels



Currently Open Tickets\*

3503

# Open Tickets all

13

avg open ticket age (days)

25% of open tickets are less than 31 days old

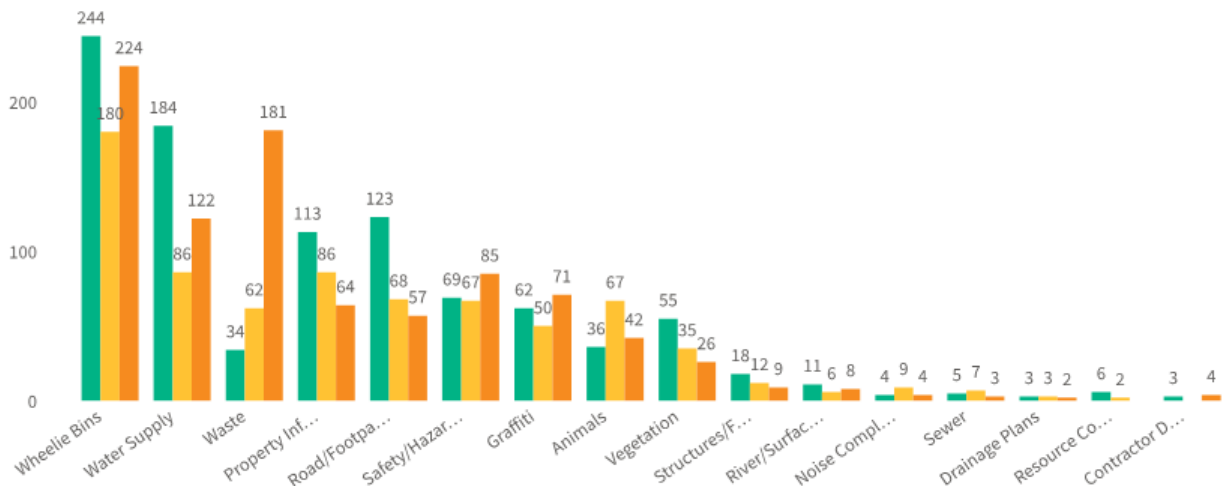
50% of open tickets are less than 123 days old

75% of open tickets are less than 305 days old

\*Open as of report date, reported all time

Top 15 Incident Categories

● Halswell ● Hornby ● Riccarton



Top 10 Object Categories

| # Tickets | ObjectCategory                      |
|-----------|-------------------------------------|
| 254       | Litter                              |
| 230       | Bin Not Collected                   |
| 191       | Damaged Bin                         |
| 183       | Graffiti                            |
| 177       | Water Leak                          |
| 107       | Residential LIM                     |
| 102       | Missing Bin                         |
| 86        | New Residential Water Connection    |
| 70        | Vehicle Crossing (Road to property) |
| 65        | New Service                         |

Report date:  
03 Jul 2023

## 18. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

### Karakia Whakamutunga

|   |  |
|---|--|
| Unuhia, unuhia<br>Unuhia ki te uru tapu nui<br>Kia wātea, kia māmā, te ngākau,<br>Te tinana te wairua i te ara takatā<br>Koia rā e Rongo, whakairia ake ki runga<br>Kia tina! TINA! Hui e! TĀIKI E! | <i>Draw on, draw on,<br/>Draw on the supreme sacredness<br/>To clear, to free the heart, the body and the<br/>spirit of mankind<br/>Rongo, suspended high above us (i.e. in<br/>'heaven')<br/>Draw together! Affirm!</i> |
|---|--|