

Te Pātaka o Rākaihautū
Banks Peninsula Community Board
OPEN MINUTES

Date: Monday 10 July 2023
Time: 10.01 am
Venue: Little River Boardroom, 4238 Christchurch Akaroa Road, Little River

Present

Deputy Chairperson	Nigel Harrison
Members	Reuben Davidson
	Tyrone Fields
	Lyn Leslie
	Cathy Lum-Webb
	Howard Needham
	Luana Swindells

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- Part A Matters Requiring a Council Decision**
Part B Reports for Information
Part C Decisions Under Delegation
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Karakia Tīmatanga:

Following karakia the Deputy Chairperson, Nigel Harrison, welcomed all present to the meeting.

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Community Board Resolved BKCB/2023/00036

That an apology for absence received from Asif Hussain be accepted.

Tyrone Fields/Luana Swindells

Carried

7. Election of a Community Board Chairperson

Officer Recommendations Ngā Tūtohu

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in the report.
2. Appoint a Board member to act as Chairperson whilst the election of the Community Board Chairperson is enacted by the Board.
3. Adopt, by resolution, whether it will use System A or System B to elect a Chairperson.
4. Proceed to elect a Community Board Chairperson.

The Deputy Chairperson called for nominations for the position of Community Board Chairperson.

Lyn Leslie was nominated by Reuben Davidson and seconded by Tyrone Fields.

There being no further nominations, the motion was put to the vote.

Community Board Resolved BKCB/2023/00037

Part C

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the report.
2. Adopts, by resolution, to use System B to elect a Chairperson.
3. Elects Lyn Leslie as the Chairperson of Te Pātaka o Rākaihautū Banks Peninsula Community Board for the remainder of the 2022-2025 term.

Reuben Davidson/Tyrone Fields

Carried

15 Declaration by Chairperson

Lyn Leslie completed her oral and written declaration as Chairperson in the presence of the Acting Head of Community Support & Partnerships.

Attachments

- A Te Pātaka o Rākaihautū Banks Peninsula Community Board Chairperson Declaration - Lyn Leslie 10 July 2023 

The Board Chairperson assumed the Chair for the rest of the meeting.

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved BKCB/2023/00038

That the minutes of Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on Monday, 12 June 2023 be confirmed.

Reuben Davidson/Luana Swindells

Carried

4. Public Forum Te Huinga Whānui

Part B

There were no public forum presentations.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

8. Akaroa Museum Advisory Committee - Appointment of Chairperson

Community Board Resolved BKCB/2023/00039 (Officer's original recommendations accepted without change.)

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the unconfirmed minutes of the Akaroa Museum Advisory Committee:
 - a. Akaroa Museum Advisory Committee – 21 June 2023.

2. Appoints Pam Richardson as the Chairperson of Akaroa Museum Advisory Committee until the end of the current Community Board's term (October 2025).

Tyrone Fields/Reuben Davidson

Carried

9. Reserve Committee Meeting Minutes

Community Board Resolved BKCB/2023/00040 (Officer's original recommendation accepted without change.)

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the unconfirmed minutes of the following Reserve Committee:
 - a. Lyttelton Reserves Committee Unconfirmed Minutes – 19 June 2023.

Luana Swindells/Nigel Harrison

Carried

10. Orton Bradley Park Board Minutes

Community Board Resolved BKCB/2023/00041 (Officer's original recommendation accepted without change.)

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the minutes of the Orton Bradley Park Board meeting held on 27 June 2022.

Reuben Davidson/Cathy Lum-Webb

Carried

11. Te Pātaka o Rākaihautū Banks Peninsula Community Board - Board Projects

Community Board Resolved BKCB/2023/00042 (Officer's original recommendations accepted without change.)

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Nominates Summer with your Neighbours 2023-24 for \$3,000 as a Board Project to be considered for funding from its 2023/24 Discretionary Response Fund.
2. Nominates ANZAC Day 2024 - Wreaths, and Diamond Harbour contribution for \$1,000 as a Board Project to be considered for funding from its 2023/24 Discretionary Response Fund.
3. Nominates Community Service Awards 2024 for \$3,000 as a Board Project to be considered for funding from its 2023/24 Discretionary Response Fund.

Tyrone Fields/Nigel Harrison

Carried

12. Banks Peninsula 2023-24 Discretionary Response Fund Report

Community Board Resolved BKCB/2023/00043 (Officer's original recommendation accepted without change.)

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Approves a grant of \$2,413 from its 2023-24 Discretionary Response Fund to Lyttelton Community House Trust towards a replacement commercial oven.

Reuben Davidson/Nigel Harrison

Carried

13. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - July 2023

Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report for June 2023.

Community Board Resolved BKCB/2023/00044

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report for June 2023.
2. To convene the Board Submissions Committee to formulate the Board's submissions on:
 - a. Cruising and Prohibited Times on Roads Bylaw.
 - b. The Draft Tourism Environment Action Plan.

Reuben Davidson/Luana Swindells

Carried

14. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Members exchanged information on the following topics:

- Volunteers have now planted approximately 1,300 trees in two Cass Bay reserves.
- Te Ūaka Lyttelton Museum recently held its Annual General Meeting.
- Community concern has been noted on the methods that are being used to remove Graffiti.
- The recently held Lyttelton Arts Festival was successful.
- Le Bons Bay connectivity, tower connection drops off frequently.
- The Board were advised that a Community resilience meeting for Akaroa and the Bays is upcoming.
- The Board were advised that the Head to Head Walkway Working Party has met recently.

- The Summit Road Society recently held an opening for the John Jamieson Lookout.
- Concerns were noted on the capacity and maintenance of the Lyttelton township stormwater system.
- The Mayor recently visited Koukourarata Port Levy looking at the bay's flooding issue.
- There was discussion on the Little River Community Hall and the positioning of the new light sensor.
- The Board's representative on Waitaha Health Board has been confirmed.

14.1 Banks Peninsula Conservation Trust

The Banks Peninsula Conservation Trust has invited the Board to view its work.

The Board agreed to hold a site visit to the Banks Peninsula Conservation Trust.

Karakia Whakamutunga:

Meeting concluded at 10.58am.

CONFIRMED THIS 7th DAY OF AUGUST 2023

LYN LESLIE
CHAIRPERSON