

**Health, Safety and Wellbeing Committee**  
**OPEN MINUTES**

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**Date:** Friday 9 June 2023  
**Time:** 9.30 am  
**Venue:** Committee Room 2, Level 2, Civic Offices,  
53 Hereford Street, Christchurch

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**Present**

Chairperson	Councillor Tim Scandrett
Deputy Chairperson	Councillor Kelly Barber
Members	Councillor Mark Peters

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**Principal Advisor**

Leah Scales  
General Manager - Resources / CFO  
Tel: 941 8999

Megan Pearce  
Manager Hearings and Council Support  
941 8140  
Megan.pearce@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

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- Part A Matters Requiring a Council Decision**  
**Part B Reports for Information**  
**Part C Decisions Under Delegation**
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The agenda was dealt with in the following order.

**1. Apologies Ngā Whakapāha**

**Part C**  
**Committee Resolved HSCM/2023/00002**

That the apology for absence received from Councillor Coker be accepted.

Councillor Barber/Councillor Peters

**Carried**

**2. Declarations of Interest Ngā Whakapuaki Aronga**

**Part B**  
There were no declarations of interest recorded.

**3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua**

**Part C**  
**Committee Resolved HSCM/2023/00003**

That the minutes of the Health, Safety and Wellbeing Committee meeting held on Friday, 3 March 2023 be confirmed.

Councillor Scandrett/Councillor Peters

**Carried**

**4. Public Forum Te Huinga Whānui**

**Part B**  
There were no public forum presentations.

**5. Deputations by Appointment Ngā Huinga Whakaritenga**

**Part B**  
There were no deputations by appointment.

**6. Presentation of Petitions Ngā Pākikitanga**

**Part B**  
There was no presentation of petitions.

## 7. Health, Safety & Wellbeing Update

### Committee Resolved HSCM/2023/00004

#### Part C

That the Health, Safety and Wellbeing Committee:

1. Receive the information in the Health, Safety & Wellbeing Update Report

Councillor Scandrett/Councillor Peters

**Carried**

## 8. Resolution to Exclude the Public

### Committee Resolved HSCM/2023/00005

#### Part C

That at 9.57am the resolution to exclude the public set out on pages 57 to 58 of the agenda be adopted.

Councillor Peters/Councillor Barber

**Carried**

**The public were re-admitted to the meeting at 10.16am.**

**Meeting concluded at 10.16am.**

**CONFIRMED THIS 15<sup>th</sup> DAY OF SEPTEMBER 2023**

**COUNCILLOR TIM SCANDRETT  
CHAIRPERSON**