

**Waimāero**  
**Fendalton-Waimairi-Harewood Community Board**  
**OPEN MINUTES**

---

**Date:** Monday 12 June 2023  
**Time:** 4.30 pm  
**Venue:** Boardroom, Fendalton Service Centre,  
Corner Jeffreys and Clyde Roads, Fendalton

---

**Present**

Chairperson	Bridget Williams
Deputy Chairperson	Jason Middlemiss
Members	David Cartwright
	Linda Chen (via audio-visual link)
	James Gough
	Aaron Keown
	Sam MacDonald
	Nicola McCormick
	Shirish Paranjape

---

Maryanne Lomax  
Manager Community Governance, Fendalton-Waimairi-Harewood  
941 6730  
maryanne.lomax@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

**To watch the meeting live, or a recording after the meeting date, go to:**

<https://www.youtube.com/channel/UC0djJ5RxVNyyf8xYyglkXvg>

**To view copies of Agendas and Minutes, go to:**

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



- 
- Part A** Matters Requiring a Council Decision  
**Part B** Reports for Information  
**Part C** Decisions Under Delegation
- 

## Karakia Tīmatanga:

The agenda was dealt with in the following order.

### 1. Apologies Ngā Whakapāha

**Part C**  
**Community Board Decision**

There were no apologies.

### 2. Declarations of Interest Ngā Whakapuaki Aronga

**Part B**  
Shirish Paranjape declared an interest in Item 12.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

**Part C**  
**Community Board Resolved FWHB/2023/00031**

That the minutes of the Waimāero Fendalton-Waimairi-Harewood Community Board meeting held on Monday, 8 May 2023 be confirmed.

Jason Middlemiss/Nicola McCormick

**Carried**

### 4. Public Forum Te Huinga Whānui

**Part B**

**4.1 Michael Henstock**

Michael Henstock spoke on behalf of the University of Canterbury Athletics Club regarding a proposal for permanent athletics facilities at Fendalton Park.

The Board thanked Mr Henstock for his presentation and requested advice from staff to enable the Board to consider progressing the permanent athletics facilities at Fendalton Park.

#### **Attachments**

- A Fendalton Park Athletics Presentation [⇨](#)

**4.2 Michael Patterson**

Michael Patterson spoke in regards to safer cycling on Memorial Avenue.

The Board thanked Mr Patterson for his presentation and requested advice from staff on the matters raised including cycle safety on Memorial Avenue and a variable speed limit outside Burnside Park for weekend sport.

## **5. Deputations by Appointment Ngā Huinga Whakaritenga**

### **Part B**

**5.1 Tony Hunter**

Tony Hunter, local resident, spoke on behalf of the residents of Chateau Drive regarding item 9 - Chateau Drive tree removal and planting plan.

**5.2 Neil Prior – FC Twenty 11 Football Club**

Neil Prior, Chairperson spoke on behalf of FC Twenty Eleven Football Club regarding item 8 - Sportsfield lighting at Avonhead Park.

**5.3 Russel Kiddey**

Russel Kiddey, local resident, spoke regarding item 11 – Wooldridge Road/Harewood Road – Proposed Bus Stops & Improvements.

**5.4 Sue and Trevor Chamberlain**

Sue and Trevor Chamberlain, local residents, spoke regarding item 10 – Arundel Gate and Hatfield Place – (Street) Tree Removal and Replanting Plan.

**5.5 Richard Vanderpyl**

Richard Vanderpyl, local resident, spoke regarding item 11 – Wooldridge Road/Harewood Road – Proposed Bus Stops & Improvements.

## **6. Presentation of Petitions Ngā Pākikitanga**

### **Part B**

There was no presentation of petitions.

## 7. Proposed Road Names - 66A Johns Road

### Community Board Resolved FWHB/2023/00032

**Original officer recommendations accepted without change.**

#### Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Approves the following new road names for 66A Johns Road (RMA/2021/2639)
  - a. Road 1 - Chrysolite Place
  - b. Lane 1 - Clontarf Lane
2. Approves the following new road names for 10 Blakes Road (RMA/2022/3749)  
Road 1 - Don Peebles Way

Aaron Keown/David Cartwright

**Carried**

## 8. Avonhead Park Sportsfield Lighting

### Community Board Resolved FWHB/2023/00033

**Original officer recommendations accepted without change.**

#### Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Approve the application by FC Twenty 11 Football Club Incorporated to install three new 16m lighting poles on Avonhead Park, as shown in number 5 of this report, subject to:
  - a. The applicant obtaining any necessary resource consents and building consents, at its cost, before commencing installation of the lighting system upon the park.
  - b. The applicant being required to deposit scaled as-built plans, as per the Council's Infrastructure Design Standards, within two months of the work being completed.
  - c. The applicant being responsible for all costs associated with the installation, insurance, operation, maintenance, and any future removal, of the lighting system.
  - d. The applicant being responsible for ensuring that the lighting system is maintained and operated in a safe condition at all times.
2. Resolve that the approval and use of the lighting is subject to the following conditions:
  - a. The sports field lights are to be used on weekdays, Monday to Friday only, between the hours of 4.30pm and 9.00pm.
  - b. If the sports fields are not in use, the lights will be turned off.
3. Resolve that this approval will lapse if the development is not completed within two years of the approval date.

Sam MacDonald/Shirish Paranjape

**Carried**

Linda Chen left the meeting at 5.58pm during the consideration of item 9.

## **9. Chateau Drive (Street) tree removal, and replacement planting**

### **Board Comment**

The Board indicated its preference to remove all eight of the silver birch trees on Chateau Drive in response to the feedback from the local residents. The Board decided to approve the removal of the three trees recommended by staff, and approve in principle the removal of the remaining trees subject to the residents providing the appropriate evidence to satisfy the requirements of the Council Tree Policy.

### **Officer Recommendations Ngā Tūtohu**

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Approve the removal of existing street trees and the planting of new street trees in accordance with landscape plan shown in Attachment A.

### **Community Board Resolved FWHB/2023/00034**

### **Part C**

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Approve the removal of three existing street trees and the planting of new street trees in accordance with landscape plan shown in Attachment A.
2. Approve in principle the removal of the remaining five silver birch trees on Chateau Drive, subject to:
  - a. The Council receiving sufficient evidence under clause 4.20 or 4.21 of the Council Tree Policy.
  - b. The Council obtaining the necessary resource consent(s).

James Gough/David Cartwright

**Carried**

## **10. Arundel Gate & Hatfield Place - (street) tree removal, and replanting plan**

### **Board Comment**

The Board heard feedback from a local resident that their preference would be for a different tree to be removed outside 9 Hatfield Place, not the one recommended by staff. The arborist advised the Board that they recommended a proactive removal of the original tree because its condition is likely to deteriorate in the future.

The Board accepted the officer recommendations. The board also gave approval in principle to remove the additional tree subject to the residents providing the appropriate evidence to satisfy the requirements of the Council Tree Policy.

### **Officer Recommendations Ngā Tūtohu**

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Approve the removal of existing street trees and the planting of new street trees in accordance with landscape plan shown in Attachment A.

## Community Board Resolved FWHB/2023/00035

### Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Approve the removal of existing street trees and the planting of new street trees on Arundel Gate and Hatfield Place in accordance with the landscape plan shown in Attachment A.
2. Approve in principle the removal of an additional tree outside 9 Hatfield Place (the tree marked with a question mark on the bottom left of Attachment A, sheet 2), subject to:
  - a. The Council receiving sufficient evidence under clause 4.22 of the Council Tree Policy.
  - b. The Council obtaining the necessary resource consent(s).

Sam MacDonald/Shirish Paranjape

**Carried**

James Gough left the meeting at 6.32pm during the consideration of item 11.

## 11. Wooldridge Road/Harewood Road - Proposed Bus Stops & Improvements

### Board Comment

The Board approved all the recommended bus stops, but made the following changes from the officer recommendations:

- Not approving a shelter for the bus stops outside 317 Wooldridge Road and 638 Harewood Road.
- Adding a seat to the bus stop outside 638 Harewood Road.
- Indicating that its preference is for the design of the bus stop outside 317 Wooldridge Road to include a hardstand area for the front and back doors of the bus, with the grass verge remaining in between.

### Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board approves:

#### New bus stop – 215 Wooldridge Road (Attachment A)

1. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
  - a. A bus stop be installed on the west side of Wooldridge Road, commencing at a point 56 metres north of its intersection with Wairakei Road and extending in a northerly direction for a distance of 14 metres.

#### New bus stop - 281 Wooldridge Road (Attachment A)

2. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
  - a. A bus stop be installed on the west side of Wooldridge Road, commencing at a point 272 metres north of its intersection with Sir Angus Tait Drive and extending in a northerly direction for a distance of 14 metres.

#### New bus stop - 280 Wooldridge Road (Attachment A)

3. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
  - a. That the stopping of vehicles be prohibited at all times on the east side of Wooldridge Road, commencing at a point 374 metres south of its intersection with Harewood Road and extending in a southerly direction for a distance of 12 metres;

- b. A bus stop be installed on the east side of Wooldridge Road, commencing at a point 386 metres south of its intersection with Harewood Road and extending in a southerly direction for a distance of 14 metres;
- c. That the stopping of vehicles be prohibited at all times on the east side of Wooldridge Road, commencing at a point 400 metres south of its intersection with Harewood Road and extending in a southerly direction for a distance of five metres.

New bus stop – 317 Wooldridge Road Option A (preferred option, **Attachment B**)

4. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
  - a. A bus stop be installed on the west side of Wooldridge Road, commencing at a point 68 metres south of its intersection with Harewood Road and extending in a southerly direction for a distance of 14 metres;
5. Pursuant to Section 339(1) of the Local Government Act 1974 (subject to approval of 3 above):
  - a. The installation of a bus passenger shelter on the west side of Wooldridge Road commencing at a point 70 metres south west of its intersection with Harewood Road and extending in a southerly direction for a distance of approximately 3.6 metres.

New bus stop – 638 Harewood Road (**Attachment D**)

6. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
  - a. That the stopping of vehicles be prohibited at all times on the north side of Harewood Road, commencing at a point 69 metres west of its intersection with Wooldridge Road and extending in a westerly direction for a distance of 6 metres;
  - b. A bus stop be installed on the north side of Harewood Road, commencing at a point 75 metres west of its intersection with Wooldridge Road and extending in a westerly direction for a distance of 14 metres.
  - c. That the stopping of vehicles be prohibited at all times on the north side of Harewood Road, commencing at a point 89 metres west of its intersection with Wooldridge Road and extending in a westerly direction for a distance of 27 metres.
7. Pursuant to Section 334 of the Local Government Act 1974, kerb alignment changes, kerb extensions with no stopping restrictions as shown in plan TG135684, issue 1, 23/05/2023 as found in Attachment D.
8. Pursuant to Section 339(1) of the Local Government Act 1974 (subject to approval of 6 above), the installation of a bus passenger shelter on the north side of Harewood Road commencing at a point 78 metres west of its intersection with Wooldridge Road and extending in a westerly direction for a distance of approximately 3.6 metres.

Bus stop 19127 – 588 Harewood Road (**Attachment E**)

9. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 (subject to approval of 7 & 8 above), that any parking and stopping restrictions on the north side of Harewood Road, commencing at a point 320 metres east of its intersection with Watsons Road and extending in an easterly direction for a distance of 40 metres be revoked.

Bus stop 119221 – Nunweek Park on Harewood Road (**Attachment E**)

10. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:

- a. A bus stop be installed on the south side of Harewood Road, commencing at a point 38 metres east of its intersection with Wooldridge Road and extending in an easterly direction for a distance of 14 metres;
  - b. That the stopping of vehicles be prohibited at all times on the south side of Harewood Road, commencing at a point 52 metres east of its intersection with Wooldridge Road and extending in an easterly direction for a distance of 16 metres.
11. That any previous resolutions pertaining to parking and stopping restrictions made pursuant to any bylaw to the extent that they conflict with the parking and stopping restrictions described in clauses 1 – 10 above are revoked.
  12. That these recommendations if approved, take effect when the parking and stopping restrictions that evidence the restrictions described in clauses 1 – 10 above are in place.

**Community Board Resolved FWHB/2023/00036**

**Part C**

That the Waimāero Fendalton-Waimairi-Harewood Community Board approves:

New bus stop – 215 Wooldridge Road (**Attachment A**)

1. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
  - a. A bus stop be installed on the west side of Wooldridge Road, commencing at a point 56 metres north of its intersection with Wairakei Road and extending in a northerly direction for a distance of 14 metres.

New bus stop - 281 Wooldridge Road (**Attachment A**)

2. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
  - a. A bus stop be installed on the west side of Wooldridge Road, commencing at a point 272 metres north of its intersection with Sir Angus Tait Drive and extending in a northerly direction for a distance of 14 metres.

New bus stop - 280 Wooldridge Road (**Attachment A**)

3. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
  - a. That the stopping of vehicles be prohibited at all times on the east side of Wooldridge Road, commencing at a point 374 metres south of its intersection with Harewood Road and extending in a southerly direction for a distance of 12 metres;
  - b. A bus stop be installed on the east side of Wooldridge Road, commencing at a point 386 metres south of its intersection with Harewood Road and extending in a southerly direction for a distance of 14 metres;
  - c. That the stopping of vehicles be prohibited at all times on the east side of Wooldridge Road, commencing at a point 400 metres south of its intersection with Harewood Road and extending in a southerly direction for a distance of five metres.

New bus stop – 317 Wooldridge Road Option A (preferred option, **Attachment B**)

4. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
  - a. A bus stop be installed on the west side of Wooldridge Road, commencing at a point 68 metres south of its intersection with Harewood Road and extending in a southerly direction for a distance of 14 metres, noting that the Board's preference is for a



hardstand area to be provided for the front and back doors of the bus, with the grass verge remaining in between;

New bus stop – 638 Harewood Road (**Attachment D**)

6. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
  - a. That the stopping of vehicles be prohibited at all times on the north side of Harewood Road, commencing at a point 69 metres west of its intersection with Wooldridge Road and extending in a westerly direction for a distance of 6 metres;
  - b. A bus stop with a seat be installed on the north side of Harewood Road, commencing at a point 75 metres west of its intersection with Wooldridge Road and extending in a westerly direction for a distance of 14 metres.
  - c. That the stopping of vehicles be prohibited at all times on the north side of Harewood Road, commencing at a point 89 metres west of its intersection with Wooldridge Road and extending in a westerly direction for a distance of 27 metres.
7. Pursuant to Section 334 of the Local Government Act 1974, kerb alignment changes, kerb extensions with no stopping restrictions as shown in plan TG135684, issue 1, 23/05/2023 as found in Attachment D.

Bus stop 19127 – 588 Harewood Road (**Attachment E**)

9. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 (subject to approval of 7 & 8 above), that any parking and stopping restrictions on the north side of Harewood Road, commencing at a point 320 metres east of its intersection with Watsons Road and extending in an easterly direction for a distance of 40 metres be revoked.

Bus stop 119221 – Nunweek Park on Harewood Road (**Attachment E**)

10. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
  - a. A bus stop be installed on the south side of Harewood Road, commencing at a point 38 metres east of its intersection with Wooldridge Road and extending in an easterly direction for a distance of 14 metres;
  - b. That the stopping of vehicles be prohibited at all times on the south side of Harewood Road, commencing at a point 52 metres east of its intersection with Wooldridge Road and extending in an easterly direction for a distance of 16 metres.
11. That any previous resolutions pertaining to parking and stopping restrictions made pursuant to any bylaw to the extent that they conflict with the parking and stopping restrictions described in clauses 1 – 10 above are revoked.
12. That these recommendations if approved, take effect when the parking and stopping restrictions that evidence the restrictions described in clauses 1 – 10 above are in place.

Shirish Paranjape/Sam MacDonald

**Carried**

**12. Fendalton-Waimairi-Harewood Community Board 2022-23 Discretionary Response Fund Applications - Christchurch Disc Golf Club Incorporated, Nomads United Association Football Club Inc, Bengali Association Christchurch, Cotswold Preschool & Nursery Assoc Inc and Merivale Papanui Cricket Club.**

**Community Board Resolved FWHB/2023/00037**

**Original officer recommendations accepted without change.**

**Part C**

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Approve a grant of \$2,000 from its 2022-2023 Discretionary Response Fund to the Christchurch Disc Golf Club Incorporated towards Replacement Disc Golf baskets at Jellie Park.
2. Approve a grant of \$4,500 from its 2022-23 Discretionary Response Fund to the Nomads United Association Football Club Inc towards support for their Girls and Women's Coaches and Dishwasher Replacement.
3. Approve a grant of \$1,805 from its 2022-23 Discretionary Response Fund to the Bengali Association Christchurch towards their two day Durga Puja Community Event in October 2023, excluding food costs.
4. Approve a grant of \$3,000 from its 2022-2023 Discretionary Response Fund to Cotswold Preschool and Nursery Inc. towards a Replacement Nursery Heat Pump.
5. Approve a grant of \$1,200 from its 2022-23 Discretionary Response Fund to the Merivale Papanui Cricket Club towards the Purchase of Covers for Cricket Pitches.

Bridget Williams/Sam MacDonald

**Carried**

Shirish Paranjape declared an interest in relation to the application from the Bengali Association Christchurch and took no part in the Board's discussion or voting on this item.

**13. Fendalton-Waimairi-Harewood 2022-23 Discretionary Response Fund Application - Hanna Abdou (Youth Development)**

**Community Board Resolved FWHB/2023/00038**

**Original officer recommendations accepted without change.**

**Part C**

That the Waimāero Fendalton-Waimairi-Harewood Community Board resolve to:

1. Approve a grant of \$500 from its 2022-23 Discretionary Response Fund to Hanna Abdou towards the costs of competing at the 2023 Youth Commonwealth Games in Trinidad and Tobago from 4 to 11 August 2023.

Sam MacDonald/Jason Middlemiss

**Carried**

**14. Fendalton-Waimairi-Harewood 2022-23 Youth Development Fund  
Application - Badminton Canterbury Inc  
Community Board Resolved FWHB/2023/00039**

**Original officer recommendations accepted without change.**

**Part C**

That the Waimāero Fendalton-Waimairi-Harewood Community Board resolve to:

1. Approve a grant of \$825, being \$75 each for eleven players, from its 2022-23 Youth Development Fund to Badminton Canterbury Inc towards competing at the NZ Junior Team Nationals in Palmerston North, from 2 to 5 July 2023.

Shirish Paranjape/Bridget Williams

**Carried**

**15. Waimāero Fendalton-Waimairi-Harewood Community Board Area Report  
- June 2023  
Community Board Resolved FWHB/2023/00040**

**Original officer recommendations accepted without change.**

**Part B**

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receive the Waimāero Fendalton-Waimairi-Harewood Community Board Area Report for June 2023.

Bridget Williams/David Cartwright

**Carried**

Shirish Paranjape left the meeting at 7.15pm during the consideration of item 16.

**16. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te  
Kāhui Amorangi**

**Part B**

Members exchanged information on matters of interest to the Board.

**16.1 Tonbridge/Rastrick Street**

The Board noted that staff have provided a memo on options for improving traffic safety on Tonbridge/Rastrick Streets and asked for a report to allow the Board to select its preferred option(s).

**16.2 Sheldon Park**

The Board asked for an update on the proposal to realign the rugby field at Sheldon Park to provide space for a pedestrian footpath. .

**16.3 Bishopdale Community Centre**

The Board asked staff to investigate why the air conditioning at the Bishopdale Community Centre shut down during a recent community meeting.

**Karakia Whakamutunga:**

**Meeting concluded at 7.17PM.**

**CONFIRMED THIS 10<sup>TH</sup> DAY OF JULY 2023**

**BRIDGET WILLIAMS**  
**CHAIRPERSON**