



Waitai Coastal-Burwood-Linwood Community Board AGENDA

Notice of Meeting:

An ordinary meeting of the Waitai Coastal-Burwood-Linwood Community Board will be held on:

Date: Monday 12 June 2023
Time: 4.30 pm
Venue: Boardroom, Corner Beresford and Union Streets,
New Brighton

Membership

Chairperson	Paul McMahon
Deputy Chairperson	Jackie Simons
Members	Tim Baker
	Kelly Barber
	Celeste Donovan
	Alex Hewison
	Yani Johanson
	Greg Mitchell
	Jo Zervos

7 June 2023

Christopher Turner-Bullock
Manager Community Governance, Coastal-Burwood-Linwood
941 8233
christopher.turner@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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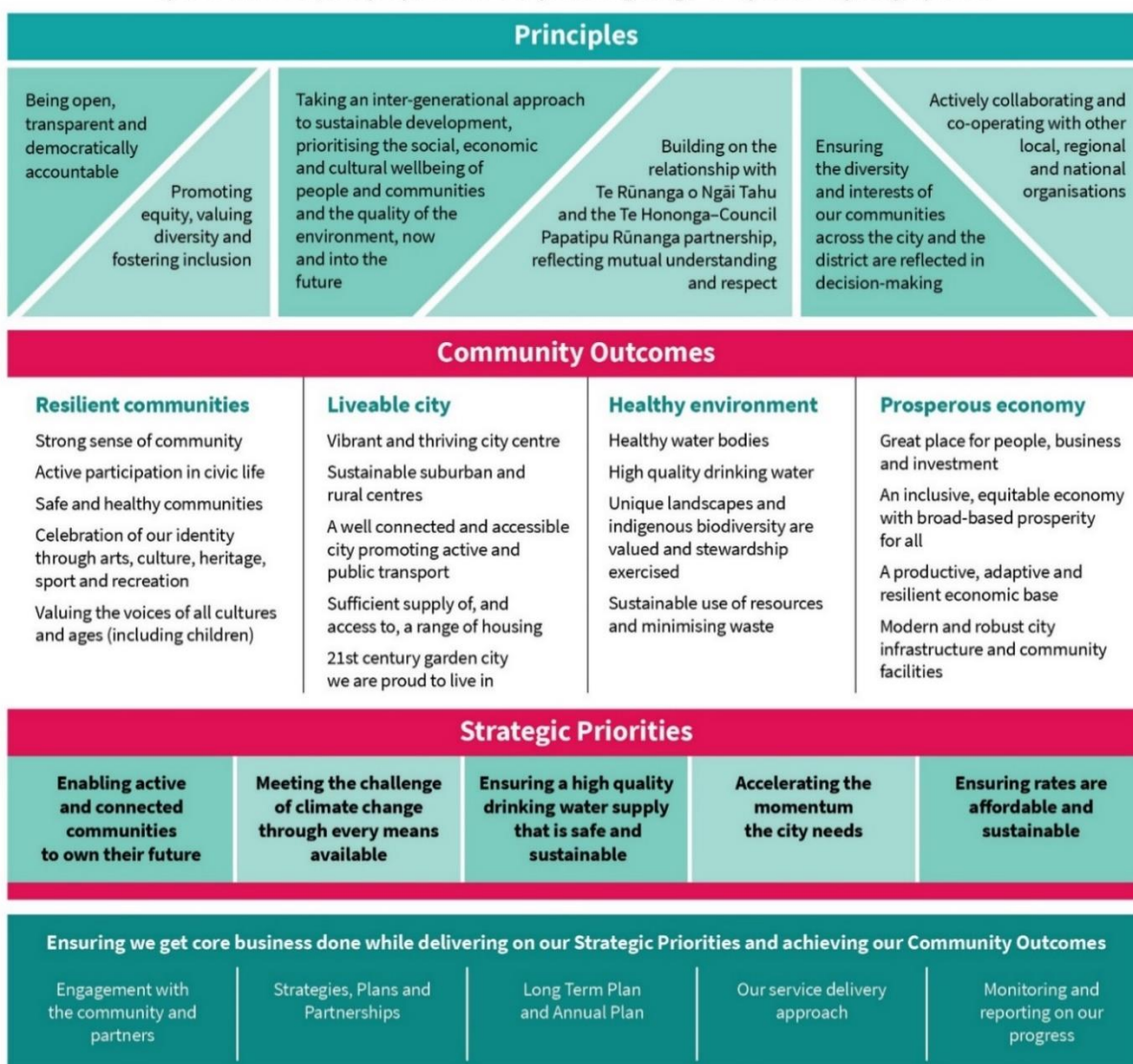
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Part B	Reports for Information
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Karakia Whakamutunga

Karakia Tīmatanga

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hauhūnga Tīhei Mauri Ora	Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.
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1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Waitai Coastal-Burwood-Linwood Community Board meeting held on [Monday, 8 May 2023](#) be confirmed (refer page 7).

4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

4.1 Glenn Livingstone

Glenn Livingstone, local resident will address the Board regarding potential options for the ongoing development of New Brighton as a Key Activity Centre.

4.2 New Brighton Roothing and Infrastructure

Jen Miller, local resident will address the Board in relation to roading and transport infrastructure in the New Brighton area.

4.3 Thoughts on Cycle Networks

Stephen Wood, local resident will address the Board regarding thoughts on cycle networks from how the “Wednesday Wheelies” get around the East.

4.4 Lynn Hayes

Lynn Hayes, local resident will address the Board in relation to maintenance concerns in the Coastal Ward.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

Waitai Coastal-Burwood-Linwood Community Board OPEN MINUTES

Date: Monday 8 May 2023
Time: 4.30 pm
Venue: Boardroom, Corner Beresford and Union Streets,
New Brighton

Present

Chairperson	Paul McMahon
Deputy Chairperson	Jackie Simons
Members	Tim Baker
	Kelly Barber
	Celeste Donovan
	Alex Hewison
	Yani Johanson
	Greg Mitchell
	Jo Zervos

Christopher Turner-Bullock
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Karakia Tīmatanga: Led by Paul McMahon

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

There were no apologies.

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved CCBCC/2023/00027 Original Officer Recommendation accepted without change

That the minutes of the Waitai Coastal-Burwood-Linwood Community Board meeting held on Thursday, 13 April 2023 be confirmed.

Greg Mitchell/Jackie Simons

Carried

4. Public Forum Te Huīnga Whānui

Part B

4.1 Youth Development Fund Report Back

Holly Gray, Youth Development Fund recipient did not attend the meeting.

4.2 Christchurch Archery Club

Dave Henshaw and Hana Saemon-Beck spoke on behalf of Christchurch Archery Club providing the Board with an update on the clubs extended lease at Rawhiti Domain and their new development at Mcleans Island.

After questions from members, the Chairperson thanked Dave and Hana for their presentation.

4.3 Guardians of Rawhiti Domain

Cathy Baker, on behalf of the Guardians of Rawhiti was unable to attend the meeting.

4.4 Avon Park Redevelopment Plan

Tyler Ashcroft, local resident, did not attend the meeting.

4.5 Rutherford Street – Traffic Issues

Petrina Sutherland, local resident addressed the Board in relation to traffic related issues along Rutherford Street.

After questions from members, the Chairperson thanked Petrina for her presentation.

That the Waitai Coastal-Burwood-Linwood Community Board refer the issues raised to staff for investigation and response.

Attachments

- A Rutherford Street - Traffic Issues Handout

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Waitai Coastal-Burwood-Linwood 2022-23 Discretionary Response Fund Applications - PIPS Pregnancy Infancy Parenting Support Trust and the Linwood Rugby League Inc

Community Board Resolved CCBCC/2023/00028 Original Officer Recommendation accepted without change

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Approves a grant of \$3,890 from its 2022-23 Discretionary Response Fund to PIPS Pregnancy Infancy Parenting Support Trust towards the upgrade of the safety project for volunteer room.

Jackie Simons/Tim Baker

Carried

Community Board Resolved CCBCC/2023/00029 Original Officer Recommendation accepted without change

That the Waitai Coastal-Burwood-Linwood Community Board:

2. Approves a grant of \$6,674 from its 2022-2023 Discretionary Response Fund to Linwood Rugby League Football Club Inc towards their uniforms for three youth women's teams and first aid kits for all teams.

Paul McMahon/Celeste Donovan

Carried

8. Waitai Coastal-Burwood-Linwood 2023-25 Community Board Plan

Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Adopt the Waitai Coastal-Burwood-Linwood 2023-25 Community Board Plan.

Community Board Resolved CCBCC/2023/00030

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Adopt the Waitai Coastal-Burwood-Linwood 2023-25 Community Board Plan with the following changes:
 - On page 9 of the Board Plan, under the heading 'What the Board will do', in bullet point 7, the wording should read 'Advocate for progress on the CRAF and CERF funded projects in the board area, e.g. Linwood, Woolston, Bromley and New Brighton'.
 - On page 10 of the Board Plan change the title to read 'Improve Access to Burwood Community Facilities'.
 - On page 11 of the Board Plan, under the heading 'What the Board will do', in bullet point 1, the wording should read 'Support progression of the New Brighton Master Plan'.
 - On page 11 of the Board Plan, under the heading 'We will measure our success by', in bullet point 3, the wording should read 'Collaborate with key stakeholders, local businesses, community, CEAT Community Leadership Group, and council to deliver upgrade of the mall.'
 - On page 12 of the Board Plan, under the heading 'What the Board will do', in bullet point 8, the wording should read 'Advocate for acceleration and timely completion of CRAF, CERF and Aranui Streets for People projects'.

Note: That the CERF projects are crown funded.

Paul McMahon/Kelly Barber

Carried

Community Board Resolved CCBCC/2023/00031

Note: request that a list of capital projects by ward be included in the electronic version of the Board Plan after the Annual Plan has been adopted.

Yani Johanson/Tim Baker

Carried

13. Resolution to Exclude the Public

Community Board Resolved CCBCC/2023/00032

Part C

That at 5.05 pm the resolution to exclude the public set out on pages 86 to 87 of the agenda be adopted.

Kelly Barber/Celeste Donovan

Carried

The public were re-admitted to the meeting at 5.30 pm.

9. Waitai Coastal-Burwood-Linwood Community Board - Community Service and Youth Service Awards 2023

Staff Recommendations / Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Confer Community Service Awards on the nominees listed on the Summary of Nominations 2023 (separately circulated).
2. Delegate authority to the Board Chairperson and Deputy Chairperson to accept any late applications received from other Community Boards.
3. Have the names of successful nominees released after the Board's Community Service Awards 2023 function. Names of unsuccessful nominees will be kept confidential.

Community Board Resolved CCBCC/2023/00033

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Confer Community Service Awards on the nominees listed on the Summary of Nominations 2023 (separately circulated).
2. Delegate authority to the Board Chairperson and Deputy Chairperson to accept any late applications received from other Community Boards.
3. Have the names of successful nominees released after the Board's Community Service Awards 2023 function. Names of unsuccessful nominees will be kept confidential.
4. Accept the late nomination received.

Jo Zervos/Celeste Donovan

Carried

10. Community Board Representation on Outside Organisations and Committees - Streets for People - Aranui Connections - Board Liaison Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Appoint a member of the Board as Board liaison to the Streets for People – Aranui Connections Project.

Community Board Resolved CCBCC/2023/00034

Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Appoint Kelly Barber as Board liaison to the Streets for People – Aranui Connections Project.

Alex Hewison/Tim Baker

Carried

11. Waitai Coastal-Burwood-Linwood Community Board Area Report - May 2023

Community Board Resolved CCBCC/2023/00035 Original Officer Recommendation accepted without change

Part B

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receive the Waitai Coastal-Burwood-Linwood Community Board Area Report for May 2023.

Tim Baker/Greg Mitchell

Carried

12. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Members exchanged information on matters of mutual interest:

- Burwood East Residents Association – meeting attendance.
- World youth missionary church - Burwood clean-up day.
- Breezes Road crossing – safety concerns.
- Banks Peninsula Coastal Hazards Adaptation Planning Group – meeting attendance.

12.1 Freedom Camping Briefing

Part B

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Request a briefing from staff on Freedom camping in the Coastal area.

12.2 Transparency

Part B

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Requests an explanation of how information that is shared in Public Excluded Briefings are recorded/noted so that it can be shared later with the public.
2. Requests information on the reasons for briefings being presented in public excluded.

Karakia Whakamutunga: Led by Paul McMahon

Meeting concluded at 5.59pm.

CONFIRMED THIS 12TH DAY OF JUNE 2023

**PAUL MCMAHON
CHAIRPERSON**

7. Correspondence

Reference / Te Tohutoro: 23/773419

Report of / Te Pou Cindy Sheppard, Community Board Advisor
Matua: cindy.sheppard@ccc.govt.nz

Senior Manager / Mary Richardson, General Manager Citizens & Community
Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

1. Purpose of Report Te Pūtake Pūrongo

Correspondence has been received from:


Name	Subject
Holly Gray	Youth Development Fund Recipient Report Back

2. Staff Recommendations / Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receive the update from Holly Gray in relation to her attendance and participation at the 2023 Jennian Homes NZ Track and Field Championships.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Holly Gray Correspondence	23/773423	16

18 May 2023

To the Waitai Coastal-Burwood-Linwood Board,

Thank you for your contribution towards the costs of me attending the 2023 Jennian Homes NZ Track & Field Championships in March this year. My apologies for not being able to make it to one of your meetings, unfortunately I train Mondays after school so am not able to attend to thank you in person.

I worked hard preparing for this competition with the goal of achieving medals in all my events except 100m Sprints (which I simply hoped to make the finals). The weather wasn't the best, but being from Canterbury I didn't mind the cool and damp weather. All the events I competed in were in the U18 Women's division.

The first day of the competition was Thursday 2nd March, I competed in the 300m hurdles final where I placed 2nd. I also competed in the Canterbury 4 x 100m relay team where I was the anchor (final runner), we placed 3rd.

The second day of the competition was Friday 3rd March, I competed in the final for 100m sprints where I placed fifth overall. I was very happy with this result given I do not consider myself to be a sprinter. I also competed in my second relay team for Canterbury, this time in the 4 x 400m relay. I was the third runner and tried hard to close the distance between us and the team ahead of us, we placed 2nd in the end. I was still very happy with this result and proud of my team for pushing themselves, especially as none of us are 400m sprinters.

The final day of competition was Saturday 4th March, I only had one event this day and it was the 100m hurdles finals. This race had very tough competition and I knew I had to push myself hard. I had a great race with a very close finish coming 2nd overall. I never expected to be so close behind Talia Van Rooyen with only 0.04 milliseconds between us. I was happy. I still even managed to hold on to my first place in the NZ rankings which is based on our best times over the full season.

In the end I came home with one bronze medal and three silver medals. I really enjoyed competing in my first Jennian Homes NZ Track & Field Championship and was happy with my results. My next goal is to be selected for the Oceania games in 2024.

Kind regards,

Holly Gray



8. Proposed Road Names - 449 Prestons Road

Reference / Te Tohutoro: 23/674936

Report of / Te Pou Paul Lowe, Manager Resource Consents (Paul.Lowe@ccc.govt.nz)
Matua:

General Manager / Mary Richardson, General Manager Citizens & Community
Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waitai Coastal-Burwood-Linwood Community Board to approve the proposed road names at 449 Prestons Road, Burwood.
- 1.2 The report is staff generated resulting from a naming request received from the subdivision developer.

2. Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Approves the following new road name for 449 Prestons Road (RMA/2021/3776):
 - a. Road 1 - Marram Place

3. Detail Te Whakamahuki

Introduction Te Whakatkinga

- 3.1 A road naming request has been submitted by the developer. A preferred name and alternative names have been put forward for the roads.
- 3.2 The recommended road names have been checked against existing road names in Christchurch and bordering districts, for duplication, alternative spelling, or other similarities in spelling or pronunciation to avoid the potential for confusion. The proposed names are considered sufficiently different to existing road names.
- 3.3 The recommended road names have been checked against the Council's Roads and Right-of-Way Naming Policy dated 2 November 1993 and are considered to be consistent with this policy except as outlined below.
- 3.4 The recommended road names have also been checked against the Australia and New Zealand Standard AS/NZS 4819:2011 Rural and Urban Addressing. The names are considered to be consistent with the Standard unless otherwise stated below.
- 3.5 Under the Roads and Right-of-Way Naming Policy, the names considered must be requested by the developer. There is not an ability to consider alternative names without first checking whether there are any duplications or similarities with other road and right-of-way names.
- 3.6 Consultation has been undertaken with Land Information New Zealand who have raised no concerns with the proposed road names.
- 3.7 The names requested have been accompanied by an explanation of the background to the names, which is summarised below, along with correspondence with the applicant.

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.8 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.

- 3.9 The level of significance was determined by the number of people affected and/or with an interest.
- 3.10 Due to the assessment of low significance, no further community engagement and consultation is required.

Proposed Names


- 3.11 The proposed roads are shown in **Attachment A**.
- 3.12 The names are themed for the local environment.
- 3.13 Road 1 - Preferred name: Marram Place

Marram grass is the common name for *Ammophila*, a genus of flowering plants consisting of several species of grasses. The grasses grown on coastal sand dunes and have been introduced to many dunes worldwide. The subdivision is approximately 4km from the beach.

Alternative Names

- 3.14 Everglade Place - Another word for marshy land - a swampy grassland especially in southern Florida usually containing saw grass and at least seasonally covered by slowly moving water. This region of the city was historically a marsh.
- 3.15 Millfern Place - Ferns historically grew in the area and trees were often milled for use on the original farmland.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	RMA/2021/3776 - Proposed Plan - 449 Prestons Road	23/559937	21

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Authors	Leashelle Miller - Planning Technician Paul Lowe - Manager Resource Consents
Approved By	John Higgins - Head of Planning & Consents Mary Richardson - General Manager Citizens & Community



NOTES:
Description - Lot 1 DP 57086
Record of Title - CB33K/841
Area - 1.9900ha
Owner - Devcorp Limited

Description - Lot 102 DP 509577
Record of Title - 778159
Area - 1812m²
Owner - Devcorp Limited

Areas and dimensions are subject to survey approval

A full assessment of easements will be undertaken after the engineering is complete. This may result in additional easements to those already shown

Existing Easements to be Cancelled

REVISION DETAILS		BY	DATE
E	Stormwater Updates	MM	04.22
F	Boundary Updates	MM	05.22
G	Minor Bdy Changes	MM	05.22
H	Stormwater Updates	MM	06.22

DESIGN	MM	449 & 449R
DRAWN	MM	PRESTONS ROAD
CHECKED	MM / ST	MARSHLAND
APPROVED	ST	

DEV CORP LIMITED

**FEE SIMPLE
SUBDIVISION
SCHEME PLAN**

SCALE	1:1000@A3	REV
COUNCIL	Christchurch City Council	
DWG NO	1019.Waitikiri Gardens. Scheme Plan.dwg	1H

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9. Queenspark Reserve Proposed lease- Parklands Rugby Football Club

Reference / Te Tohutoro: 23/714609

Report of / Te Pou Felix Dawson Leasing Consultant

Matua: felix.r.dawson@ccc.govt.nz

General Manager / Mary Richardson, General Manager Citizens & Community

Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

1. Nature of Decision or Issue and Report Origin

- 1.1 To consider an application for a new ground lease by Parklands Rugby Football Club for part of Queenspark Reserve for the purpose of rugby changing rooms and storage.
- 1.2 The club have been operating from the site since 1984. The current lease has expired and a new lease is required. A new lease is proposed on the basis that the club is a sound organisation with a long standing track record of providing opportunities of a sporting nature.
- 1.3 The decision in this report is considered low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by considering the number of people affected, the level of impact on those affected and the low cost to Council associated with entering into the lease.

2. Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Grant a ground lease to Parklands Rugby Football Club pursuant to s54 of the Reserves Act 1977, for a lease period of 33 years including renewals for an area of approximately 112sqm being part of Lot 1 DP35473 RT446310 as shown on the plan described as Attachment A in this report.
2. Authorises the Manager Property Consultancy to conclude negotiation and administer the terms and conditions of the lease.

3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 The Parklands Rugby club lease has expired. It is an active club and requires security of tenure to plan on-going activities with certainty.

4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 The option of not granting a lease has been considered and discounted as the request for a new lease complies with current Council practice and policy in regard to existing sports clubs and community groups. The club is viable and functioning and has invested in the facilities on site.

5. Detail Te Whakamahuki

The Property

- 5.1 Queenspark Reserve is located at 210 Queenspark Drive. It is held as reserve pursuant to the Reserves Act 1977.
- 5.2 The Parklands Rugby Football Club changing rooms and storage shed are located on the reserve as shown in blue below.



Parklands Rugby Football Club Inc

- 5.3 The Parklands Rugby Club (PRFC) is a junior rugby club that has been operating from this site since 1984. The building associated with this proposed lease is used primarily for the storage of equipment for training and games that are played on the adjoining fields. There is a changing and toilet facility within the shed but as a junior club catering for children between the ages of 4-13, the children generally just change on the field. The two toilets are used and made available to the neighbouring school to use when events such as cross country are held on the field. The Parks Unit have noted that there is no public demand for public toilets on the reserve but that the lease should make for provision for public use if future demand increases.
- 5.4 PRFC meets the Council's requirements as a suitable lessee.
 - Incorporated society
 - Strong membership
 - Historical use and investment on the site
 - Financially sound
- 5.5 Key lease terms are:
 - Ground lease, 112sqm
 - Initial lease term 11 years with two rights of renewal
 - Rent and outgoings calculated in accordance with policy for ground lease to sports clubs and community groups - \$100.80 plus GST.

Consideration of Community Views

- 5.6 Community engagement involved direct contact with the neighbouring lessees on the park, public notice in the Press on 20 October 2022, delivery of a flier to residents nearby and notification in the public notices of the Council website. A response from the neighbouring

school was received in support of the lease. No further responses were received. Staff consider that this is sufficient consideration of community views taking into account the significance of the decision proposed.

5.7 The decision affects the following wards/Community Board areas:

5.7.1 Waitai-Coastal-Burwood-Linwood Community Board.

6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

Strategic Alignment Te Rautaki Tīaroaro

6.1 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):

6.2 Communities and Citizens.

6.2.1 Activity: Recreation, Sports, Community Arts and Events.

- Level of Service: 7.0.3.2 Support citizen and partner organisations to develop, promote and deliver recreation and sport in Christchurch - 80% satisfaction with the quality of Council recreation and sport support.

Policy Consistency Te Whai Kaupapa here

6.3 The decision is consistent with Council's Plans and Policies.

6.3.1 Sports Leases Charging Policy.

6.3.2 Leasing Council - dealing unilaterally with incumbent tenant where there is only one logical tenant including non-for-profit organisations particularly sports clubs on reserves.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

6.4 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture, and traditions.

6.5 The decision does not involve a matter of interest to Mana Whenua and will not impact on our agreed partnership priorities.

6.6 The proposal was forwarded to Mahaanui Kurataio for comment on 21 October 2022 and they responded that there were no issues.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

6.7 The proposal to enter a new lease does not have an impact on climate change as there is limited carbon footprint associated with leasing itself. In terms of the activities associated with the lease: the club encourages local community involvement and in that sense the carbon footprint associated with travel is low. There are no development plans associated with the activities that involve use of significant resources.

Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

6.8 The building meets code requirements.

7. Resource Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

7.1 Cost to Implement – Preparation of lease and public advertising costs to be recovered from the tenant.

7.2 Maintenance/Ongoing costs – tenant responsibility.

7.3 Funding Source – tenant responsibility.

Other He mea anō

7.4 No other matters are applicable.

8. Legal Implications Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

8.1 Delegations Parks (Part D-sub-Part 1- Community Boards) Authority delegated from Council to Community Boards.

“To grant leases of recreation reserves in accordance with this section”- s54 Reserves Act 1977.

8.2 Reserves Act 1977-Lease entered pursuant to s54.

Other Legal Implications Ētahi atu Hīraunga-ā-Ture

8.3 Other legal implications are:

8.3.1 Local Government Act 2002 - Decision Making including consideration of community views.

8.3.2 Reserves Act 1977, public notice pursuant to s54.

8.3.3 Department of Conservation approval pursuant to delegation to CEO.


8.4 This report has not been reviewed and approved by the Legal Services Unit.

9. Risk Management Implications Ngā Hīraunga Tūraru

9.1 There is a risk of the lessee failing to pay rent or maintain the premises.

9.2 The risk is assessed as low. Financial consequences would be relatively small and operational issues could be rectified. The likelihood of these consequences occurring is considered low based on the clubs previous track record.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Parklands Rugby Football Club Lease area 2023	23/714697	28

In addition to the attached documents, the following background information is available:

Document Name – Location / File Link
Not applicable

Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

- | |
|--|
| <p>(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.</p> <p>(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.</p> |
|--|

Signatories Ngā Kaiwaitohu

Author	Felix Dawson - Leasing Consultant
Approved By	Kathy Jarden - Team Leader Leasing Consultancy Angus Smith - Manager Property Consultancy Al Hardy - Manager Community Parks Andrew Rutledge - Head of Parks Mary Richardson - General Manager Citizens & Community



10. Waitai Coastal-Burwood-Linwood 2022-23 Discretionary Response Fund Applications - Kimihia Early Learning Trust

Reference / Te Tohutoro: 23/597498

Report of / Te Pou Emily Toase, Community Development Advisor

Matua: emily.toase@ccc.govt.nz

General Manager / Mary Richardson, General Manager Citizens & Community

Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waitai Coastal-Burwood-Linwood Community Board to consider an application for funding from its 2022-23 Discretionary Response Fund from the organisation listed below:

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00065534	Kimihia Early Learning Trust	New resources for a newly build centre	\$5,000	\$4,000

- 1.2 There is currently a balance of \$30,517 remaining in the fund.

2. Staff Recommendations / Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

- Approves a grant of \$4,000 from its 2022-23 Discretionary Response Fund to Kimihia Early Learning Trust towards purchasing physical activity equipment and Pacifica and Māori learning resources.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of '*Enabling active and connected communities to win their future.*'

Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.

3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.

3.2.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.


Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2022-23 Discretionary Response Fund is as below.

Total Budget 2020/21	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$71,083	\$40,566	\$30,517	\$26,517

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Decision Matrix CBL DRF 2022-23 Kimihia Early Learning Trust	23/729366	31

Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Emily Toase - Community Development Advisor
Approved By	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood-Linwood

2022/23 DRF COASTAL-BURWOOD-LINWOOD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00065534	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Kimihia Early Learning Trust	New resources for a new build centre Kimihia early Learning Trust are seeking funding towards purchasing resources for physical activity and Pacific and Maori resources.	\$ 6,928 Requested \$ 5,000 (72% requested)	Equipment / materials - \$5,000	\$ 4,000 That the Waitai Coastal-Burwood-Linwood Community Board approves a grant of \$4,000 from the 2022-23 Waitai CoastalBurwood Discretionary Response Fund to Kimihia Early Learning Trust towards purchasing physical activity equipment and Pacifica and Māori learning resources.	2

Organisation Details

Service Base: 521 Ferry Road, Woolston
Legal Status: Charitable Trust
Established: 23/03/2006
Target Groups: Education
Annual Volunteer Hours: 0
Participants: 50

Alignment with Council Strategies

- Te Haumako Te Whitingia
- Multicultural Strategy
- Physical Recreation and Sport Strategy
- Early Childhood Education Policy
- Social Wellbeing Policy
- Children's Policy

Other Sources of Funding

All funds on hand are being put towards the costs of building and moving to the new premises.

Staff Assessment

Kimihia Early Learning Trust are currently based at 521 Ferry Road, opposite Te Waka Unua. They are an early learning centre which specialise in nursery, toddlers and pre-school age groups. Their aim is to provide high-quality care and fun learning to support children's playing, imagining, inventing and experimenting and creativity. They work with whānau to enhance their well-being, recognising that tamariki do well when their whānau are well and their pressures are eased. To do this, the Centre provides healthy meals, which include morning and afternoon teas and lunches every day. They also provide whānau food support where required and offer free sponsorship and hardship support.

The Trust is relocating their Centre to Te Aratai, building a new centre and playground. They are seeking funding towards the costs of purchasing physical activity resources like bikes, helmets and a portable basketball hoop. Physical play helps develop new nerve pathways and stimulates all sorts of cognitive development while children are still growing. Achieving physical goals during play also boosts self-esteem and self-confidence as they can take pride in their achievements as well as supporting cognitive development.

The Trust are also seeking funding towards purchasing a number of Pacifica and Māori learning resources. These include puzzle sets, wall tiles, information posters and sing along books in specific languages. Early educational experiences are the first tamariki have outside of the home and the Trust places much significance on the importance of

Request 00065534 Continued

<p>CCC Funding History</p> <p>2022/23 - \$4,000 (Supporting the Mana Tagata & Mana Aoturoa of Tamariki in education for their health & wellbeing) SCF LCH</p> <p>2021/22 - \$3,600 (Supporting health & wellbeing of tamariki, new resources, safety mats, bi-cultural resources) SCF LCH</p> <p>2020/21 - \$500 (Garden project Kimihia) Light Bulb Moments Fund LCH</p> <p>2020/21 - \$2,500 (Resources & equipment for Hauroa) DRF LCH</p> <p>2020/21 - \$4,000 (Whanau participation & engagement) SCF LCH</p>	<p>curricula and values to empower childrens' identities and uphold their rights. Culturally responsive approaches emerge from an understanding of families' backgrounds, connecting families' cultural heritages to the setting and creating more equitable opportunities for both children and families. Cultural backgrounds of participants are drawn upon to determine teaching approaches, selection of materials and environments, and interactions with children and their families. It is through recognising the different languages and cultures that participants forms a stronger education foundation for their learning.</p> <p>Rational for staff recommendation:</p> <ul style="list-style-type: none"> - When children are able to create and recreate their own environments they are able to set their own learning agenda. Tamariki develop as they challenge themselves, taking risks around speed, height, and tests of strength. This motivates further learning as tamariki build an image of themselves as courageous, confident, exploratory, and successful. - By providing learning resources which promote different languages and culture tamariki, their whānau, kaiako and communities can develop a sense of belonging enhancing their mana. Knowing that they belong and being secure in their identity helps children relate to others, as well as to the world around them. A strong sense of belonging and identity also helps children to develop respect for others and exercise manaakitanga. - Physical activity improves physical and mental health. Being active reduces the risk of obesity, diabetes, heart diseases later in life, and depression. By being able to provide bikes, helmets and a basketball hoop the Centre can facilitate and encourage more physical and outside play enhancing the well-being of tamariki and their whānau.
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Decision Matrix

11. Waitai Coastal-Burwood-Linwood 2022-23 Discretionary Response Fund Applications - Woolston Development Project

Reference / Te Tohutoro: 23/729522

Report of / Te Pou Emily Toase, Community Development Advisor
Matua: emily.toase@ccc.govt.nz

General Manager / Mary Richardson, General Manager Citizens & Community
Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waitai Coastal-Burwood-Linwood Community Board to consider an application for funding from its 2022-23 Discretionary Response Fund from the organisation listed below:

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00065968	Woolston Development Project	Woolston Development Project	\$7,000	\$7,000

- 1.2 There is currently a balance of \$30,517 remaining in the fund.

2. Staff Recommendations / Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

- Approves a grant of \$7,000 from its 2022-23 Discretionary Response Fund to Woolston Development Project Incorporated towards the costs of the managers salary and operational costs.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of '*Enabling active and connected communities to win their future.*'

Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.

3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.

3.2.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.


Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2022-23 Discretionary Response Fund is as below.

Total Budget 2020/21	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$71,083	\$40,566	\$30,517	\$23,517

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Decision Matrix CBL DRF 2022-23 - Woolston Development Project	23/731603	35

Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Emily Toase - Community Development Advisor
Approved By	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood-Linwood

2022/23 DRF COASTAL-BURWOOD-LINWOOD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00065968	Organisation Name	Project Name and Description	Project Details	Project Funding	Total Cost	Amount Requested	Staff Recommendation	Priority
	Woolston Development Project Incorporated	Manager Wages & Kiwisaver Woolston Development Project Incorporated are seeking funding towards salary for the Manger role and operational costs.	Staff: 2 Volunteers: 0 Number of participants: 1,000 User fees:	CCC funding history (this project only) Other sources of funding (this project only) CCC Strengthening Communities - we have applied for \$52000 of which \$20,000 is budgeted against Manager Wages & Kiwisaver and administration Rata Foundation: Yet to apply - \$30,000 of which \$15,000 is budgeted towards Manager position Lottery Community: \$28000 of approved \$50,000 - \$50,000 also includes other staff wages, including Family Support Worker & OSCAR supervisor	\$82,748	\$ 7,000 8% percentage requested Contribution sought towards: Salaries and wages \$5,000 Operational costs (internet, power, security, cleaning supplies, accounting and insurance) \$2,000	\$ 7,000 That the Waitai Coastal-Burwood-Linwood Community Board approves a grant of \$7,000 from its 2022-23 Discretionary Response Fund to Woolston Development Project Incorporated towards the costs of the managers salary and operational costs.	2

Organisation Details

Service Base:	Woolston
Council Facility:	Parks
Legal Status:	Incorporated Society
Established:	1/02/1988
Staff – paid:	8
Staff – unpaid:	11
Target groups:	Community Development
Annual Volunteer hours:	1000
Networks:	Canterbury Community Gardens Association
Audited accounts:	31/03/2018

Organisation Description/Objectives:

The Woolston Development Project (WDP) began in 1988 as a not-for-profit community organisation providing safe recreational, social, and educational opportunities for children, women and families. Today we seek to expand our role in our community by adding community development projects to the services and programmes we already provide, empowering our local community, all genders, ethnicities, faiths, socio-economic statuses, ages and stages to reach its potential.

CCC Funding History

2018: \$22,000 SCF, Wages, Volunteer expenses, programme costs
2017: \$22,000 SCF
2016: \$19,100 SCF
2016: \$5,000 DRF Wages

Alignment with Council Strategies and Board Objectives

- Foster collaborative responses
- Reduce or overcome barriers
- Provide community based programmes
- Enhance community & neighbourhood safety
- Increase community engagement
- Community participation and awareness
- Support, develop and promote capacity

How much will the project do? (Measures)

- Continue to employ the Project Manager for 35 hour a week until other funding is secured.
- Cover operational costs to be able to maintain the programmes and services they provide.

How will participants be better off?

- Mātua will continue to access affordable childcare afterschool and during the school holidays mitigating the pressure of them having to take time of work for school picks/drop off and outside of the school term.
- Rangatahi have the opportunity to volunteer through the OSCAR programs and being mentored and supported to gain valuable work experience and develop leadership skills.
- The community has access to a number of affordable activities they can engage with, enhancing their physical and mental well-being through connecting and socialising with others, reducing social isolation.
- The Women's Support group provides women in our community a place to meet other women, going on outings every second week, and doing activities at our venue the other weeks. Many of the women would not be able to afford these outings on their own.
- The walking/lunch group provides people of all ages a place to get to know each other, reducing social isolation in our community.

Staff Assessment

Woolston Development Project Inc (WDP) is a not-for-profit organisation established in 1988 to provide community-based programmes and opportunities for tamariki, wahine and whānau in the Woolston area. Their vision is to build a community where people are happy, safe and resourceful. The core of their mahi is delivering OSCAR after-school and holiday programs, they run a Wahine Social Support Group, Walking Group and their newly established Parents Coffee mornings out of their facility at 497 Ferry Road.

The Project also employ a Family Support Worker who provides wrap-around support for whānau in Woolston to access the right support through Government agencies and advocating for them where required, giving mātua (parents) behaviour management strategies and empowering them to build their confidence and mana to support the health and well-being of their tamariki. This role also lends support to the WDP OSCAR after-school program, building relationships with whānau who attend the programme and providing a mentorship role for the OSCAR staff.

Having undergone some significant Board and staff changes recently, WDP are rebuilding and strengthening internally so that they can start to look outward, enhancing their existing services and extend their list of programs. The Project are seeking funding towards the salary for a Manager role to cover an interim period of five weeks which they have not been able to cover. They are also requesting assistance with paying administration and operational costs where there has been a shortfall in their funding.

Rationale for Staff Recommendation:

- The Woolston community ranks between 8 and 9 on the NZ deprivation index (where most deprived is 10) and the residents of this community face many social issues closely linked to their relative deprivation. As an MSD approved OSCAR provider, the after school and holiday programmes assist the working poor to access the support they need to continue in work.
- Having gone through a period of housing intensification, a visible increase in begging and reports of intimidating behaviour and theft, there is increasing need in Woolston for opportunities for tangata to engage in safe and positive activities and connect with others. The Manager role is vital to ensuring WDP remains operational and continues to provide its programs and services in the community.
- Funding towards the Managers salary and operating costs will take the pressure off in the interim and enable staff at the WDP to 'press pause' to consolidate and fortify after a considerable period of challenges that the organisation has overcome. This pause will provide some reprieve so that they can focus on rebuilding capacity and growing their reach and impact within the Woolston hāpori.

12. Waitai Coastal-Burwood-Linwood 2022-23 Discretionary Response Fund Applications - Avonside Early Childhood Centre

Reference / Te Tohutoro: 23/730331

Report of / Te Pou Emily Toase, Community Development Advisor
Matua: emily.toase@ccc.govt.nz

General Manager / Mary Richardson, General Manager Citizens & Community
Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waitai Coastal-Burwood-Linwood Community Board to consider an application for funding from its 2022-23 Discretionary Response Fund from the organisation listed below:

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00065889	Avonside Early Childhood Centre	Insulation project	\$6,194	\$2,000

- 1.2 There is currently a balance of \$30,517 remaining in the fund.

2. Staff Recommendations / Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

- Approves a grant of \$2,000 from its 2022-23 Discretionary Response Fund to Avonside Early Childhood Centre towards the costs of insulating their facility.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priorities of Te Haumako Te Whitingia.

Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community:

3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.

3.2.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.


Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2022-23 Discretionary Response Fund is as below.

Total Budget 2020/21	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$71,083	\$40,566	\$30,517	\$28,517

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Decision Matrix CBL DRF 2022-23 - Avonside Early Childhood Centre	23/731750	39

Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Emily Toase - Community Development Advisor
Approved By	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood-Linwood

2022/23 DRF COASTAL-BURWOOD-LINWOOD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00065889	Organisation Name	Project Name and Description	Project Details	Project Funding	Total Cost	Amount Requested	Staff Recommendation	Priority
	Avonside Early Childhood Centre	Ceiling insulation and underfloor blanket insulation to ensure our learning environment is warm and dry Avonside Early Learning Centre are seeking funding towards the costs of installing insulation for their building at 43 Woodham Road in Linwood.	Staff: 7 Volunteers: 7 Number of participants: 50 User fees: Hourly fee \$5 for under 2 years, \$4 for over year	CCC funding history (this project only) Other sources of funding (this project only) None: \$400 funds on hand to be used for building maintenance.	\$ 6,594	\$ 6,194 94% percentage requested Contribution sought towards: Ceiling insulation & underfloor blanket insulation - \$6,194	\$ 2,000 That the Waitai Coastal-Burwood-Linwood Community Board approve a grant of \$2,000 from its 2022-23 Discretionary Response Fund to Avonside Early Childhood Centre towards the costs of insulating their facility.	3

Organisation Details	Alignment with Council Strategies and Board Objectives	Staff Assessment
<p>Service Base: 43 Woodham Road, Avonside</p> <p>Council Facility: Other</p> <p>Legal Status: Incorporated Society</p> <p>Established: 1/01/1943</p> <p>Staff – paid: 9</p> <p>Staff – unpaid: 14</p> <p>Target groups: Education</p> <p>Annual Volunteer hours: 100</p> <p>Networks: Core Educational Services, Oranga Tamariki, University of Canterbury, Ara Institute of Canterbury, Te Rito Maioha Early Childhood NZ, NZ College of Early Childhood Education</p> <p>Audited accounts: 2/05/2017</p> <p>Organisation Description/Objectives: We are a charitable, not for profit community based preschool who have been providing quality education and care that is affordable for all families since the 1940's. We are run by a volunteer Board of Trustees who work hard to keep the Centre financially stable within a tight budget.</p> <p>CCC Funding History 2021/22 - \$3,490 (Carpet needed to keep our children healthy while learning) DRF LCH 2020/21 - \$500 (Trip to Botanic Gardens) Light Bulb Moments Fund LCH</p>	<p>Alignment with Council Strategies and Board Objectives</p> <ul style="list-style-type: none"> - Te Haumako Te Whitingia - Early Childhood Education Policy - Social Wellbeing Policy - Children's Policy <p>Alignment with Council Funding Outcomes</p> <ul style="list-style-type: none"> - Provide community based programmes - Support, develop and promote capacity - <p>How much will the project do? (Measures)</p> <p>Install installation at Avonside Early Learning Centre, 43 Woodham Road.</p> <p>How will participants be better off?</p> <p>Insulation will reduce the cost of heating the facilities and these savings will enable the Trust to keep their fees low and accessible to more whanau.</p> <p>It will be easier to maintain the rooms within the facility at a comfortable room temperature providing a welcoming and comfortable learning environment for participants.</p> <p>Having a warm building for tamariki and staff will enable participants to be more engaged and willing to learn.</p> <p>Maintaining a steady room temperature will mitigate the prevalence of winter illnesses and chills among tamariki and kaiako.</p>	<p>Avonside Early Learning Childhood Centre is one of the oldest established Early Childhood Centres in Aotearoa, operating since the 1940s. They are a not-for-profit organisation who aim to provide a quality service whilst keeping their fees low, so it is accessible to all. They operated on a small scale with a maximum of 35 per day. Mātua (parents) play an important role at the Centre and they have an open-door policy so mātua can spend as much time as they like with their tamariki and be part of their education process.</p> <p>The Centre is looking to insulate their facility before the colder weather arrives and have requested a quote from Energy Action to make the improvements. They would like to install ceiling insulation in the roof cavity and lay a blanket insulation directly on the ground underneath the floorboards to prevent the cold and damp entering the building from the ground up.</p> <p>The Trust prioritised the health and wellbeing of all the tamariki in their care as well as the staff. This project is therefore a priority heading into winter to maintain a learning environment to be as warm and dry as possible.</p> <p>Rationale for Staff Recommendation:</p> <ul style="list-style-type: none"> - This project is considered a lower priority due to the limited numbers of tangata it will impact. - The recommendation would be a contribution to the project which would support the capacity of the Trust going forward as insulation would help to reduce heating costs enabling them to keep their fees low. - The contribution to funding this project may be somewhat late to make a difference for this winter but would be an investment for future winters and heating cost savings.

13. Waitai Coastal-Burwood-Linwood 2022-23 Discretionary Response Fund Applications - Woolston Preschool Incorporated

Reference / Te Tohutoro: 23/731064

Report of / Te Pou Emily Toase, Community Development Advisor
Matua: emily.toase@ccc.govt.nz

General Manager / Mary Richardson, General Manager Citizens & Community
Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waitai Coastal-Burwood-Linwood Community Board to consider an application for funding from its 2022-23 Discretionary Response Fund from the organisation listed below:

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00065667	Woolston Preschool Incorporated	Water play and activity board update	\$3,941	\$3,000

- 1.2 There is currently a balance of \$30,517 remaining in the fund.

2. Staff Recommendations / Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

- Approves a grant of \$3,000 from its 2022-23 Discretionary Response Fund to Woolston Preschool Incorporated towards the costs of updating their water play equipment and activity boards.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priorities of Te Haumako Te Whitingia.

Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.

3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.

3.2.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.


Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2022-23 Discretionary Response Fund is as below.

Total Budget 2020/21	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$71,083	\$40,566	\$30,517	\$27,517

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Decision Matrix CBL DRF 2022-23 - Woolston Preschool Incorporated	23/731066	43

Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Emily Toase - Community Development Advisor
Approved By	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood-Linwood

2022/23 DRF COASTAL-BURWOOD-LINWOOD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00065667	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Woolston Preschool Incorporated	Woolston Preschool Inc. Water play and activity board update. Woolston Preschool Incorporated are seeking funding towards purchasing water-play equipment and busy/activity boards for the tamariki at the centre.	\$ 3,941 Requested \$ 3,941 (100% requested)	Equipment / materials - \$3,941	\$ 3,000 That the Waitai Coastal-Burwood-Linwood Community Board approves a grant of \$3,000 from its 2022-23 Discretionary Response Fund to Woolston Preschool Incorporated towards the costs of updating their water play equipment and activity boards.	2

Organisation Details

Service Base: 54 Glenroy Street, Woolston
Legal Status: Incorporated Society
Established: 30/08/1996
Target Groups: Education
Annual Volunteer Hours: 0
Participants: 50

Alignment with Council Strategies

- Te Haumako Te Whitingia
- Early Childhood Education Policy
- Multicultural Strategy
- Social Wellbeing Policy
- Children's Policy

CCC Funding History

2022/23 - \$2,500 (Improving our technology & resources for children) SCF LCH
2021/22 - \$2,000 (Improving our equipment & resources) SCF LCH

Other Sources of Funding

None

Staff Assessment

Woolston Preschool are a small community based early childcare centre in the heart of Woolston Village located at 52 Glenroy Street. They are licensed for 39 tamariki and cater for 3 months of age to 6 years old offering a play-based curriculum facilitating and promoting a lifelong love of learning. Their staff team consists of a centre manager, office administrator, 4 qualified teachers and 1 support teacher.

The kura has a very diverse community with tamariki attending who are from 13 different cultures attending. A number of tamariki come from disadvantaged families. To help support their needs, the Preschool offer reduced fees for a number of whanau. To further support those who are struggling, Woolston Preschool run a food pantry offering weekly food donations which are provided by Foodbank Aotearoa. They also receive weekly fruit and bakery produce from Countdown's (Eastgate) Bread for Communities program that they share with their hāpori.

Woolston Preschool are applying for funds to increase the effectiveness of the water play aspect of their curriculum. The current water troughs are starting to wear and present safety issues. The kura wish to update and increase the amount of water-based play equipment so they can provide additional learning around water and its properties. They are also applying for funds to purchase activity boards to provide more opportunities to develop and practice dexterity skills, such as opening locks, turning on switches and turning nobs.

Request 00065667 Continued

Rationale for Staff Recommendation:

- Woolston Preschool provide wrap-around support to the whānau of the tamariki who attend the kura in an area where many are struggling to make ends meet. As well as being able to offer boxes of kai to those who need it, they are connected to a number of agencies through Kā Au Kahuraki, a community co-designed targeted prevention and early intervention approach which offer support the whānau. By supporting whānau in Woolston they are helping to enhance the well-being of the community as a whole.
- A significant number of their tamariki are from disadvantaged backgrounds and so many of them don't get the same experiences of going to the beach and the swimming pool that most other tamariki in Aotearoa experience. The upgrading of their water play equipment will increase the opportunities for the tamariki to explore and develop an understanding of how water works with other substances such as sand and dirt. They will also learn about physics with the addition of the water wall and the way water flows and runs, practicing skills such as pouring, mixing and measuring with the purchase of additional water play equipment.
- The kura have tamariki who are neuro-diverse and particularly love to work with water as they find it calming. Both working with the water equipment and the busy boards will benefit over 50 tamariki helping to further develop their gross motor and problem-solving skills.
- The kura supports the cultural diversity of their tamariki, providing resources in a number of languages. It provides a place and opportunities for parents to kōreroero and connect, helping to foster friendships and understanding, addressing issues of social exclusion.

14. Waitai Coastal-Burwood-Linwood 2022-23 Discretionary Response Fund Applications - Stitch-O-Mat Charitable Trust

Reference / Te Tohutoro: 23/731169

Report of / Te Pou Emily Toase, Community Development Advisor
Matua: emily.toase@ccc.govt.nz

General Manager / Mary Richardson, General Manager Citizens & Community
Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waitai Coastal-Burwood-Linwood Community Board to consider an application for funding from its 2022-23 Discretionary Response Fund from the organisation listed below:

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00065574	Stitch-O-Mat Charitable Trust	Facility Management	\$4,000	\$4,000

- 1.2 There is currently a balance of \$30,517 remaining in the fund.

2. Staff Recommendations / Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

- Approves a grant of \$4,000 from its 2022-23 Discretionary Response Fund to Stitch-O-Mat Charitable Trust towards their Facility Activator wages.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priorities of Te Haumako Te Whitingia.

Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.

3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.

3.2.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.


Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2022-23 Discretionary Response Fund is as below.

Total Budget 2020/21	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$71,083	\$40,566	\$30,517	\$26,517

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Decision Matrix CBL DRF 2022-23 - Stitch-O-Mat Charitable Trust	23/731459	47

Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Emily Toase - Community Development Advisor
Approved By	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood-Linwood

2022/23 DRF COASTAL-BURWOOD-LINWOOD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00065574	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Stitch-O-Mat Charitable Trust	New Brighton Stitch-O-Mat - Facility Management Stitch-O-Mat Charitable Trust are seeking funding towards wages for their Facility Activator.	\$ 8,450 Requested \$ 4,000 (47% requested)	Wages - \$4,000	\$ 4,000 That the Waitai Coastal-Burwood-Linwood Community Board makes a grant of \$4,000 from its 2022-23 Discretionary Response Fund to Stitch-O-Mat Charitable Trust towards their Facility Activator wages.	2

Organisation Details

Service Base: 68 Hawke Street, New Brighton
Legal Status: Charitable Trust
Established: 17/09/2018
Target Groups: Community Development
Annual Volunteer Hours: 2000
Participants: 2,500

Alignment with Council Strategies

- Te Haumako Te Whitingia Strengthening Communities Together Strategy
- Toi O Tautahi - Arts and Creativity Strategy
- Ōtautahi Climate Resilience Strategy
- Equity and Access for People with Disabilities Policy
- Social well-being policy

CCC Funding History

2022/23 - \$4,000 (New Brighton Stitch-O-Mat) SCF CB
2021/22 - \$4,000 (New Brighton Stitch-O-Mat) SCF CB
2020/21 - \$1,190 (New Brighton Stitch-O-Mat) DRF CB
2020/21 - \$5,250 (New Brighton Stitch-O-Mat) SCF CB

Other Sources of Funding

None

Staff Assessment

Stitch-O-Mat Charitable Trust (Stitch-O-Mat) is a community facility who run weekly sewing classes and drop in sessions based out of their rented space in Surfside Mall, New Brighton. Now in its seventh year of operating, the project provides an inclusive, accessible space that attracts a diverse range of people offering a resource for upskilling sewing skills and a hands-on way to recycle fabric and develop capacity in the local hapori. Equipment, sewing machines and materials are available to use for people develop their own projects or to create for community projects. Stitch-O-Mat is open 10am to 2pm on Monday, Wednesday and Fridays, 7pm-9pm on Tuesdays and 1pm-4pm on Sunday for drop-in sessions. They offer a Learn-to-Sew class and regular Sustainability workshops. Participants can come along to any of the sessions and bring their own project, or pick one of the many community projects Stitch-O-Mat are already working on.

Sessions are often attended by up to fourteen individuals at any one time and the group have been inundated by requests from organisations, businesses, and education providers to assist them in their efforts to work sustainably. The group pride themselves on their name and reputation as a welcoming and accessible place for people within the greater Brighton and wider community within Ōtautahi which continues to grow.

Rationale for Staff Recommendation:

- Stich-O-Mat provides a place where participants feel welcomed, safe and are able to relax and connect with others, helping to promote community wellbeing by providing an affordable and accessible community space for people to learn and connect.
- The project helps support vulnerable and isolated tangata, particularly those with disabilities as a safe and welcoming space addressing a key social development issue of social isolation.

Request 00065574 Continued

- Through recycling, the group diverted 734kg of textile waste from landfill which is the equivalent of 5% of Ōtutahi's annual textile waste.
- Teaching tangata how to fix items of clothing and educating on the environmental impact of the textile industry the project is supporting Council's targets for lowering emissions and sustainability.
- Burnout of kaimahi (workers) in the community sector is a significant threat to the sustainability of the projects and initiatives being delivered in the Community Board area. A contribution towards the wags for the Facility Activator is an investment in their social capital and will support the long term sustainability of this project.

15. Waitai Coastal-Burwood-Linwood 2022-23 Discretionary Response Fund Applications - Mo Tagata Incorporated

Reference / Te Tohutoro: 23/746464

Report of / Te Pou Emily Toase, Community Development Advisor
Matua: emily.toase@ccc.govt.nz

General Manager / Mary Richardson, General Manager Citizens & Community
Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waitai Coastal-Burwood-Linwood Community Board to consider an application for funding from its 2022-23 Discretionary Response Fund from the organisation listed below:

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00065995	Mo Tagata Incorporated	Le Maota – Pacifica Hub	\$26,611	\$10,000

- 1.2 There is currently a balance of \$30,517 remaining in the fund.

2. Staff Recommendations / Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

- Approves a grant of \$10,000 from its 2022-23 Discretionary Response Fund to Mo Tagata Incorporated towards the costs of setting up Le Maota Pacifica Hub.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priorities of Te Haumako Te Whitingia.

Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.

3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.

3.2.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.


Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2022-23 Discretionary Response Fund is as below.

Total Budget 2020/21	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$71,083	\$40,566	\$30,517	\$20,517

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Decision Matrix CBL DRF 2022-23 - Mo Tagata Incorporated	23/746608	51

Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
 - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Emily Toase - Community Development Advisor
Approved By	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood-Linwood

2022/23 DRF COASTAL-BURWOOD-LINWOOD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00065995	Organisation Name Mo Tagata Incorporated	Name and Description La Maota We are seeking funding to help with the costs of setting up La Maota, a Pasifika Hub in New Brighton so that is fully operational.	Funding History Other Sources of Funding None at the moment Applying to Rātā	Request Budget Total Cost \$26,611 Requested Amount \$26,611 100% percentage requested Contribution Sought Towards: Equipment - tables and chairs \$3,783 Public Liability Insurance \$454 Projector - \$668 Rent - \$21,706	Staff Recommendation \$10,000 That the Waitai Coastal-Burwood-Linwood Community Board approves a grant of \$10,000 from its 2022-23 Discretionary Response Fund to Mo Tagata Incorporated towards the costs of setting up La Maota Pacifica Hub.	Priority 2
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Organisation Details: Service Base: La Maota, New Brighton Legal Status: Incorporated Society Established: 17/02/2023 Staff – Paid: 0 Volunteers: 18 Annual Volunteer Hours: 1600 Participants: 2,000 Target Groups: Pacifica and Māori Networks:	Alignment with Council Strategies and Policies <ul style="list-style-type: none"> Te Taumako Te Whitingia Multicultural Strategy Social Well-Being Policy Children and Youth Policies Alignment with Council Funding Outcomes <ul style="list-style-type: none"> Support, develop and promote capacity Community participation and awareness Increase community engagement Enhance community and neighbourhood safety Provide community based programmes Reduce or overcome barriers Foster collaborative responses Outcomes that will be achieved through this project Purchase tables and chairs Purchase a projector Set up public liability insurance Venue rent How Will Participants Be Better Off? <ul style="list-style-type: none"> Rangatahi benefit from having a welcoming and safe place where they can embrace their own culture and identity and feel a sense of belonging. Participants to the Talanoa + Action nights benefit from hearing from and learning about the services and agencies who can support them to enhance their own well-being helping to increase resilience in the community. A Pasific Carnival will be a unique event for Coastal Brighton adding to the calendar of events and providing an opportunity for Pacifica people to celebrate and share their cultures with the wider community. Le Maota translates to 'The Palace.' It is a place where Pacifica people can come and feel like they belong, that they matter and are valued. The Cuppa and Testimony nights provide opportunity for Pacific and Māori communities to share their stories, connect with others who have similar experiences and strengthen their network to provide on-going support and encouragement to one another. 	Staff Assessment Mo Tagata have established a new community hub for Pacific and Māori people. Based at 77 Brighton Mall, Le Maota opened its doors on 17 th February this year after a refurbishment inside and out. La Maota translates to 'The Palace' representing a place where those who come through the doors feel welcomed, valued and important (treated like royalty). The vision is to raise up people, enhance their mana by providing a welcoming place where Pacifica from lots of different nations can learn about, share and restore their identity, culture and language. La Maota run youth drop-in sessions every Fridays from 6pm to 8pm where they have around 30 rangatahi attending regularly. They also have space to accommodate tamariki so they can play separately from the youth group so that being a mātua (parent) is not a barrier to participation. Le Maota also organise and host regular information and networking evenings. Their Talanoa + Action sessions are held once a month with guest speakers from various agencies and organisations. These evenings are aimed at sharing information on what services and support is available and how Pacifica people can access it. The Talanoa + Action nights so far have hosted the Stats NZ Census Team, Pacific Energy Talanoa, the Pacific Business Collective and a Vanuatu Group. Their Cuppa and Testimony nights are an opportunity for Pacific and Māori to get together and share their stories with others who may have had similar experience in life. Working towards their vision of creating a thriving, vibrant and busy hub, La Maota continue to welcome more groups to visit and use the space. The group have made several improvements to the facility using their own funds, fixing and renovating the floor, and giving the outside walls a makeover. This has made the building more attractive and accessible for potential hirers and in the short time they have been open they have rented the space for a wedding, a birthday celebration and for Church functions. La Maota are also planning a Pacifica themed mural for the east facing side of the building. Rationale for Staff Recommendation: <ul style="list-style-type: none"> Le Maota are the only Pacifica hub in the East of Ōtautahi and whilst there are opportunities for Pacifica and youth within the Coastal Brighton area, there is no one place dedicated to celebrating and sharing the many different cultures of the Pasific Islands. New Brighton has been identified as an area where safety is a concern for local residents and businesses who are experiencing a regular occurrence of crime and anti-social behaviour. By activating and enhancing the look of the previously empty commercial space they are renting, an area that is frequently vandalised, La Maota have seen a decline in the anti-social behaviour on the street on the evenings they are using the premises. Mo Tagata have established Le Maota from scratch, using their connections and networks to develop the space in a very short space of time with little financial resourcing. Contributing towards the cost of purchasing tables chairs and equipment, will assist Le Maota in being able to attract and accommodate more hirers to generate revenue helping to make them more financially sustainable long term.
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16. Waitai Coastal-Burwood-Linwood 2022-23 Discretionary Response Fund Applications - New Brighton Project Incorporated

Reference / Te Tohutoro: 23/747994

Report of / Te Pou Emily Toase, Community Development Advisor
Matua: emily.toase@ccc.govt.nz

General Manager / Mary Richardson, General Manager Citizens & Community
Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waitai Coastal-Burwood-Linwood Community Board to consider an application for funding from its 2022-23 Discretionary Response Fund from the organisation listed below:

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00066011	New Brighton Project Incorporated	New Brighton Christmas Santa Parade	\$10,650	\$7,000

- 1.2 There is currently a balance of \$30,517 remaining in the fund.

2. Staff Recommendations / Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

- Approves a grant of \$7,000 from its 2022-23 Discretionary Response Fund to New Brighton Project Incorporated towards the costs of delivering the New Brighton Christmas Santa Parade.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priorities of Te Haumako Te Whitingia.

Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.2.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions.

- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.


Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2022-23 Discretionary Response Fund is as below.

Total Budget 2020/21	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$71,083	\$40,566	\$30,517	\$23,517

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Decision Matrix CBL - DRF 2022-23 - New Brighton Project Incorporated	23/750884	55

Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Emily Toase - Community Development Advisor
Approved By	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood-Linwood

2022/23 DRF COASTAL-BURWOOD-LINWOOD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00066011	Organisation Name New Brighton Project Incorporated	Name and Description New Brighton Project Incorporated are seeking funding towards events costs for their annual New Brighton Christmas Santa Parade.	Funding History New Brighton Project have previously received funding for Seaside Pirate Day, Spring Gala and New Brighton Community Concert. Other Sources of Funding None	Request Budget Total Cost \$10,650 Requested Amount \$10,650 100% percentage requested Contribution Sought Towards: Christmas Parade 2023 - \$10,650	Staff Recommendation \$ 7,000 That the Waitai Coastal-Burwood-Linwood Community Board approves a grant of \$7,000 from its 2022-23 Discretionary Response Fund to New Brighton Project Incorporated towards the costs of delivering the New Brighton Christmas Santa Parade.	Priority 2
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Organisation Details: Service Base: 105 Brighton Mall, New Brighton Legal Status: Incorporated Society Established: 24/06/1994 Staff – Paid: 2 Volunteers: 10 Annual Volunteer Hours: 2,000 Participants: 3,000 Target Groups: Networks: Volcan CanCERN Community Energy Action	Alignment with Council Strategies and Policies <ul style="list-style-type: none">Te Haumako Te Whitingia Strengthening Communities Together StrategySocial well-being policyChildren Policy Alignment with Council Funding Outcomes <ul style="list-style-type: none">Support, develop and promote capacityCommunity participation and awarenessIncrease community engagementEnhance community and neighbourhood safetyReduce or overcome barriersFoster collaborative responses Outcomes that will be achieved through this project: Organise and deliver the annual New Brighton Christmas Santa Parade How Will Participants Be Better Off? <ul style="list-style-type: none">The Seaside Christmas Parade is a fantastic community connection opportunity with businesses, local groups, schools and preschools getting involved.This event brings much needed extra foot traffic to our CBD and is a great sales day for local businesses and community giving them a boost.It showcases of assets, encouraging new visitors to the area in a fun and engaging environment. This in turn nurtures community pride and encourages collaboration opportunities between a multitude of diverse groups.By delivering community events such as the New Brighton Christmas Parade hāpori are provided with opportunities for connection and celebration, developing a stronger sense of pride and belonging for their community.	Staff Assessment The New Brighton Project Incorporated has been operating since 1994 providing a range of activities and events that continue to create opportunities for the community to be engaged and involved. Their presence at 105 New Brighton Mall ensures they are visible and accessible to the community. The New Brighton Christmas Parade is an annual event held on the second Saturday of December. This event has run for 18 years and is a favourite for locals and visitors alike. After having to postpone due to COVID-19 restrictions in 2021, 2022 saw residents and community groups bounce back, with around 45 groups and businesses involved and thousands attending to watch the parade. It is expected that around 2,000 to 3,000 people from all sectors of the community will be there to watch the Christmas Parade this year. The organisers consider the needs of all parade participants and several years ago a wheelchair accessible viewing area was introduced. This has proved extremely popular with people with reduced mobility and their caregivers. The most significant cost for the event is the traffic management services required for the road closure which have increased significantly over the past 5 years. Previously NBP received sponsorship for the traffic management costs from a local TMP provider. This sponsorship has now been withdrawn. NBP have received several competitive quotes for the TMP work. Rationale for Staff Recommendation: <ul style="list-style-type: none">The Christmas Parade is a much-loved community event, which is well supported by all sectors of the community. The event is a great showcase for the community spirit and essence of New Brighton.It is the only Christmas Parade in the area. It is a highly collaborative event, working with Parade participants and also support from local businesses and community groups in the planning and delivery of this event.Funding for this project meets the criteria for Shape Your Place Fund and has been approved by the Urban Regeneration Team.
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17. Waitai Coastal-Burwood-Linwood Community Board Area Report - June 2023

Reference / Te Tohutoro: 22/1765252

Report of / Te Pou Christopher Turner-Bullock, Community Governance Manager
Matua: christopher.turner@ccc.govt.nz

General Manager / Mary Richardson, General Manager Citizens & Community
Pouwhakarae: (Mary.Richardson@ccc.govt.nz)

1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

2. Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receive the Waitai Coastal-Burwood-Linwood Community Board Area Report for June 2023.

3. Community Support, Governance and Partnership Activity

3.1 Community Funding Summary

3.1.1 For the Board's information, a summary is provided (refer **Attachment A**) on the status of the Board's 2022-23 funding as at May 2023.

3.1.2 Staff provided advice regarding Discretionary Response Funding options to East Christchurch-Shirley Cricket Club and Shirley Rugby Club regarding their Club refurbishment project for their clubrooms located on Burwood Park (north).

3.1.3 Koru Fund

Board members with the delegation for the Waitai Coastal-Burwood-Linwood Community Board Koru Fund (Alex Hewison, Tim Baker and Jackie Simons) made four decisions under delegation:

- A grant of \$200 from the 2022-23 Waitai Coastal-Burwood-Linwood Koru Fund to the Eastern Community Sport and Recreation Incorporated towards the costs of Youth Week Event – mid-week youth breakfast and basketball at the eastern canopy, Rawhiti Domain.
- A grant of \$500 from the 2022-23 Waitai Coastal-Burwood- Linwood Koru Fund to Elizabeth Yuki towards the costs of planting around the Southshore sign.
- A grant of \$500 from the 2022-23 Waitai Coastal-Burwood-Linwood Koru Fund to the Youth Alive Trust towards the costs of Youth Week Event - Youth Space including 3v3 basketball.
- Declines a grant of \$500 from the 2022-23 Waitai Coastal-Burwood-Linwood Koru Fund to Rotary International District 9999 Incorporated towards the costs hiring the South Brighton Surf Life Saving Club for their Rotary event.

3.1.4 Youth Development Fund

Board members with the delegation for the Waitai Coastal-Burwood-Linwood Community Board Youth Development Fund (Jo Zervos, Paul McMahon and Greg Mitchell) made five decisions under delegation:

- A grant of a grant of \$500 from the 2022-23 Waitai Coastal-Burwood-Linwood Youth Development Fund to Azeezullah Ghazizada towards costs to represent New Zealand in the Junior Boxing Team to compete in the Junior and Youth Oceania Championships in Samoa from the 22-25 May 2023.
- A grant of \$500 from the 2022-23 Waitai Coastal-Burwood-Linwood Youth Development Fund to Ondreaz Wilson towards costs to represent Waitaha at the Aotearoa National Māori Rugby League tournament to be held in Rotorua, 2-5 of June 2023.
- A grant of \$200 from the 2022-23 Waitai Coastal-Burwood-Linwood Youth Development Fund to Kyla Lynch-Brown towards costs to compete in the U19 National Basketball Tournament in Rangiora from the 2-5 June 2023.
- A grant of \$500 from the 2022-23 Waitai Coastal-Burwood-Linwood Youth Development Fund to Hapene Kumeroa towards Costs to represent New Zealand at the U19 Mens Softball World Cup.
- A grant of \$500 from the 2022-23 Waitai Coastal-Burwood-Linwood Youth Development Fund to Katerina Sumner towards costs for travelling the USA for the Junior White Sox, the New Zealand Under 18 Women's Team Tour from 10-26 June. 2023.

3.2 Participation in and Contribution to Decision Making

3.2.1 Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]

- Mother of all Clean-ups 2023

Sustainable Coastlines established a beach clean-up station, set up at New Brighton, which coordinated a host of volunteers, sending them out to several different clean-up locations along the beach from Southshore Spit to north or the pier. This was part of a wider event Sustainable Coastlines had coordinated which saw smaller satellite clean-ups done across 200km of riverbank, Estuary Edge, Lyttleton Harbour Basin and beach areas, all cleared from litter in one morning.



They also ran a Litter Intelligence survey and audit so they could capture the data on what was found on the Greater Brighton coastline to raise awareness about litter in Aotearoa awa and moana.



- **Eco-Action Nursery Trust Red Zone Planting**

ECO action held their largest planting day yet with just under 5,000 plants put in the ground covering an area of 6,000 metres squared at Chimera Crescent site along Atlantis Street. With around 400 volunteers helping with the planting the group also had support from Fulton Hogan transporting the plants for the various nurseries where they are grown, massively reducing the amount of time and effort it took to get that amount of mahi done.

This is the first of four planting days which will see 30,000 locally sourced and student-grown native plants and trees planted in the red zone. More than 20 kura, (primary through to tertiary) are part of the project, growing and nurturing plants in satellite gardens. The plants, trees and shrubs will eventually provide habitat and food for native birds and lizards as well as sequester carbon to help with culminate change.



- **ELEVATE 2023 – Celebrating rangatahi in the East**

Following the 2020-22 Representation Review it was Identified that there was limited collaboration between the Youth Groups across the new Waitai Coastal-Burwood-Linwood Community Board Area. Further to this it was seen that existing collaboration/partners meetings in the sector were focused to Youth Workers rather than groups who simply have connections with youth.

Christchurch City Council Staff set up a Collaboration Hui with an open invitation to any group across the Community Board area who either worked with youth or had an interest in working with youth with close to 20 Organisations attending the hui. Throughout the conversations it was suggested that Youth Week 2023 would be an ideal opportunity for groups across the area to collaborate in creating a shared brand and events calendar as a one stop shop for all youth week events in 2023.

A young graphic designer who grew up and has strong connections to the East was contracted to design a brand and digital content for the project, landing on the ELVEATE brand. The work undertaken this year has set the framework for community organisations to take the ongoing lead on the annual Elevate Youth Week Calendar.



Throughout Youth Week there was a total of thirteen events planned across the east of the city under the Elevate brand, with seven of those seeing collaboration between two or more Youth Organisations. Christchurch City Council staff supported several events either directing groups to Ara Taihoi Youth Week Funding or through supporting an application to the Waitai Community Board Koru Fund.

ELEVATE

Youth Week in the East 2023

MOVE X **SPLASH**
YCD, Youth Alive Trust
WEDNESDAY 17/5 SATURDAY 20/5
3:30pm – 5:30pm 11:30pm – 3:30pm
Move X Trampoline Arena New Brighton

FRESH POOL PARTY
YCD
THURSDAY 18/5
7:00pm – 9:00pm
Te Pou Toetoe

YOUTH WEEK IN THE PARK
Kāwai Rangatahi, YCD,
Youth Town
THURSDAY 18/5
3:30pm – 6:00pm
Linwood Park

MONDAY 15/5
Youth Week Clothing Swap & Upcycling Event
Christchurch City Mission & Sustain South Brighton
5:30pm – 8:30pm
Sustain

TUESDAY 16/5
Taha Tinana
Kāwai Rangatahi
3:00pm – 4:00pm
Te Aratai College

WEDNESDAY 17/5
Rangatahi Breakfast
Eastern Community Sport & Recreation
7:30am – 9:00am
Eastern Canopy, Rawhiti Domain

THURSDAY 18/5
Adapt Boxfit Youth Session
The Bridge Hub & Sustain South Brighton
4:00pm – 5:00pm
The Bridge Hub

FRIDAY 19/5
B-Ball & Pizza
La Vida Youth Trust
4:00pm – 7:00pm
QEII Drop-in Centre

SATURDAY 20/5
Create-a-Space
Bridge Hub & Sustain South Brighton
11:00am – 3:00pm
The Bridge Hub

VR Graffiti T-Shirt
CCC Libraries
3:30pm – 5:00pm
New Brighton Library

Kāwai Club
Kāwai Rangatahi
2:30pm – 4:00pm
Linwood Library

For more details and information scan here!
Or follow us on our socials
@elevate_youth_week
Elevate Youth Week Otagahi

Christchurch City Council
Proudly supported by
Waitai Coastal-Burwood-Linwood Community Board

- **Nigel Mahan Pump Track opening event at Bexley Reserve**

The new 2,500m² pump track catering for all kinds of wheels opened at Bexley Reserve officially on Wednesday 17 May. See the Newline article for more details: [Thrills not spills on new pump track : Newline \(ccc.govt.nz\)](https://www.newline.co.nz/article/thrills-not-spills-on-new-pump-track-ccc-govt-nz)



- **Bromley Community Centre Renovations and Reopening Event**

Following several renovations, the Bromley Community Centre reopened on Monday 17 April. The main hall now has new flooring, a full refit of the kitchen, fresh paint throughout the centre and a new front door was fitted. Additionally, the Waitai Community Board granted funding for a new motorised projector screen to be installed in the main hall.

The centre held their grand reopening on Friday 19 May, welcoming over 150 people from the local community despite the weather cancelling the outdoor activities that were planned. Bromley School Kapa Haka group performed in the main hall and there was a free BBQ, face painting and indoor games on offer. The centre also took the opportunity to engage with locals asking what they would like to see offered in the centre and where the gaps in services currently were. This information will help form the Centres new strategy which is in development.





- Parklands Community Centre Renovations**

Work is underway in all spaces within the Parklands Community Centre, including the leased spaces to the Parklands United Sports Club, Parklands Toy Library and Canterbury Genealogy. Numerous lights have been replaced with LED, internal redecoration underway in a number of areas, Parkview Lounge kitchen and toilets are in the process of being totally refurbished, Parklands United Sports toilets are in the process of being totally refurbished, cladding panels replaced to southern elevation of gym. Work still to be completed includes new wayfinding signage, new floor coverings in a number of areas, a new ranch slider to be installed at Parkview Lounge, new hot water cylinders to be installed, and external painting. The Toy

Library is expected to re-open Monday 29 May. The whole project should be completed by 30 June.

- **Strengthening Linwood Youth Trust Rebrand to Kāwai Rangatahi**

On 30 April 2023, at Linwood Park/Te Pou Toetoe, Strengthening Linwood Youth Trust welcomed over 200 people to their rebrand event. Launching their new name and logo Kāwai Rangatahi. The trust set up a free BBQ, live music and pedalmania. Working towards the vision of seeing rangatahi living healthy in all aspects of their lives with a strong sense of purpose and belonging in their community and whānau through using a presence based Youth Development Work focused on quality relationships.



- **Eastern Community Sport and Recreation Winter Sports Cluster update**

The Winter Sports Cluster - kids off will be starting on Friday 9 June for 8 weeks (4 weeks of Term 2 and 4 weeks of Term 3), with approximately 650 tamariki years 5 and 6 from Christchurch East School, Rawhiti, New Brighton Catholic, South Brighton, and Te Pa O Raikaihatau. Queenspark and Marshlands School had to withdraw due to the impact of their donation status and increasing travel costs. Christchurch East School have returned to the Cluster after a year out.

Key partners to deliver this programme are The Circus Trust, Youth Alive Trust, New Brighton Community Garden, Touch Canterbury and Christchurch Netball Centre. Board members are welcome to attend the Cluster to observe the programme in action.

3.3 Governance Advice

3.3.1 New Brighton Olympic Club

At its meeting on Monday 6 March 2023, the Board received a public forum presentation from Silvia Romero on behalf of New Brighton Olympic Club in relation to maintenance and line markings on their track/field at Rawhiti Domain. The Board resolved to refer the issues raised to staff for investigation and response back to the Community Board.

Staff have provided the following response:

In the short term, we will place the Rawhiti Domain Athletics Track on the Spring Renovation Schedule whereby our Turf Consultant will visit the site and make a determination on what remediation of the track would be most effective in the lead up to Summer.

Any intensive renovation of the track would struggle to take hold due to the soil type and lack of the irrigation on the site. However, a Sports Field Irrigation Development Fund will become available in financial year 2025. The installation of an irrigation system on the Athletics Track would qualify as a Development project. In order to have such a project considered by the Parks Unit, we would encourage the Athletics Club and Athletics Canterbury to discuss this with the Community Board, who may wish to support such a project and also consider making a submission to the Long Term Plan. Inclusion of such a project in the Long Term Plan would ensure that funding would be allocated and a timeline created for delivery.

3.3.2 Bromley Community Centre

At its meeting on Monday 6 March 2023, the Board resolved to:

1. Seek clarification as to why the purchase and installation of a motorised projector screen was not included in the refurbishment of the building.
2. Seek advice as to any other needs in regards to air purification and technology requirements (smart technology for access/internet access/audio visual equipment) for the community centre.

Staff have provided the following response:

- *Internal work has now been completed, staff at the Community Centre moved back in on 26 April, the facility was open to hirers on Monday 1 May 2023.*
- *External painting is still to be completed, this will take place as weather allows.*
- *Reverberation calculations have taken place in the main hall, with 43 acoustic panels recommended to improve acoustics. Quotes are being obtained from two separate companies for the supply and installation of these.*
- *Parks will be replacing the playground equipment recently destroyed by fire on 19 March.*

The Board sought clarification (CCBCC/2023/00014) as to why the purchase and installation of a motorised projector screen was not included in the refurbishment of the building.

Having investigated this with our Facilities Team, a projector screen is not something that we would fund from the CC Renewals & Replacements capital budget for a Community

operated facility, therefore it was not included in the original scope of works. The screen has now been installed.

The Board have also sought advice (CCBCC/2023/00014) as to any other needs in regards to air purification and technology requirements (smart technology for access/internet access/audio visual equipment) for the community centre. Air purification was not raised as a requirement in discussions at the time that the scope of works was created. Expansion of the existing Wi-Fi is being investigated by the Centre staff and access control on the entrance doors is being installed as part of the overall security upgrade.

3.3.3 Dog Control in the Greater New Brighton Area

At its meeting on 9 November 2022, the Board received a deputation and an item of correspondence from Phillip Ridge on behalf of the North Beach Residents' Association in relation to Dog Control in the greater New Brighton area. At that meeting, the Board noted that staff were aware of a request to meet with the North Beach Residents' Association and would work with them to organise a meeting to discuss their concerns.

Christchurch City Council staff met with Phillip Ridge on behalf of the North Beach Residents' Association and Tanya Jenkins on behalf of the Estuary Trust on Tuesday 16 May 2023.

The key issues noted were:

A perceived lack of clear messaging in relation to dog owner obligations and responsibilities.

It is believed there is a gap in Christchurch City Council comms in relation to informing dog owners of their obligations and responsibilities on the Council website. Legal obligations can only be found in the Bylaw, if this information was on the landing page, it would be easier and clearer for dog owners to find.

Actions for consideration were:

"Dog" landing page on the Christchurch City Council website – dog owner responsibilities in public places to be considered for inclusion.

Comms – website and other channels i.e., emails and email banners – identify gaps and include relevant information where appropriate.

Note and timeline:

After review and consideration and if approved, some changes could be made before the bylaw review and some could be made after.

Staff will work together to identify gaps and consider tweaks/inclusions etc in response to the feedback received.

Any approved changes will be implemented within 3 to 6 months.

4. Advice Provided to the Community Board

4.1 Greater New Brighton Beaches Compliance Approach and Dog Parks in the area

Further to the correspondence and deputation received by the North Beach Residents' Association on 9 November 2022, attached for the Board's information is a memorandum responding to the Boards request in relation to compliance approach and dog parks in the area (refer **Attachment B**).





4.2 Customer Service Requests/Hybris Report

For the Board's information, attached is a copy of the April Hybris Report (refer **Attachment C**).

4.3 Marine Parade – Removal of two pine trees

For the Board's information, attached is a staff memorandum relation to the removal of two pine trees at Marine Parade opposite 143 Marine Parade (refer **Attachment D**).

Attachments Ngā Tāpirihanga

No.	Title	Reference	Page
A 	Waitai Coastal-Burwood-Linwood Community Board Funding Update as at May 2023	23/801800	69
B 	Waitai Coastal-Burwood-Linwood Community Board - Staff Memorandum - Compliance approach and dog parks in the area	23/636033	71
C 	Waitai Coastal-Burwood-Linwood Community Board - Hybris Report - April 2023	23/658577	72
D 	Waitai Coastal-Burwood-Linwood Community Board - Staff Memorandum - Pine Tree Removal Marine Parade	23/684503	73

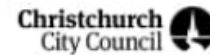
Signatories Ngā Kaiwaitohu

Authors	Cindy Sheppard - Community Board Advisor Emily Toase - Community Development Advisor Jacqui Miller - Community Recreation Advisor Rory Crawford - Community Development Advisor Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood-Linwood
Approved By	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood-Linwood Matthew McLintock - Manager Community Governance Team Matthew Pratt - Acting Head of Community Support and Partnerships

Waitai Coastal-Burwood-Linwood 2022-23 Community Board Funds - Updated as at: 27.04.23		
Waitai Coastal-Burwood-Linwood Discretionary Response Fund	Allocation 2022-23	Board Approval
Starting Balance	\$70,275.00	
Return of Unspent Grant - 00064351 (Dallington Community Gardens)	\$808.00	
Orange Sky New Zealand Limited - Volunteer training and community education	-\$2,000.00	09.11.22
Waitai Coastal-Burwood-Linwood Community Board - Garden Pride Awards 2023	-\$3,000.00	21.11.22
Waitai Coastal-Burwood-Linwood Community Board - Edible Garden Awards 2023	-\$3,000.00	21.11.22
Waitai Coastal-Burwood-Linwood Community Board - Community Service Awards 2023	-\$3,500.00	21.11.22
Scout Association of NZ-North Beach - Building repairs	-\$1,800.00	12.12.22
Queenspark Community Trust - Parklands Rangatahi Project	\$10,000.00	9.02.23
Bromley Community Association - Motorised Projector Screen	-\$4,202.00	07.03.23
Waitai Coastal-Burwood-Linwood YDF Top Up	-\$2,500.00	13.04.23
PIPs Pregnancy Infancy Parenting Support Trust	-\$3,890.00	08.05.23
Linwood Rugby League Football Club Inc	-\$6,674.00	08.05.23
Available Balance	\$30,517.00	
Waitai Coastal-Burwood-Linwood Youth Development Fund	Allocation 2022-23	Approval
Establishment of the 2022-23 Youth Development Fund	\$3,550.00	09.11.22
Top Up	\$2,500.00	13.04.23
Sienna Gilmore - Gymnastics New Zealand Women's Artistic Gymnastic Hawaii Participation Tour	(\$500.00)	09.11.22
Charlotte Thompson - Gymnastics New Zealand Women's Artistic Gymnastic Hawaii Participation Tour	(\$500.00)	09.11.22
Middleton Grange School Board of Trustees - Isabella Sloane participating in Get2Go National Final	(\$250.00)	09.11.22
Holly Gray - 2023 Jennian Homes New Zealand Track and Field Championships	(\$250.00)	05.02.23
Kamryn Kautai-Lei - Pacific Student Leaders Programme	(\$500.00)	16.02.23
Tiaki Wikatene - Maadi Cup	(\$250.00)	22.02.23
Kieran Abraham - NZ Secondary School Canoe Polo Champs	(\$250.00)	22.02.23
Lenuscke Taube - Team NZ Roller Derby	(\$500.00)	06.03.23
Rico Lemalie - Rugby League Nationals	(\$314.00)	23.03.23
Azeezullah Ghazizada - Oceania Champs	(\$500.00)	09.05.23
Ondreaz Wilson - u17s Te Toka Tu o Waitaha Maori Rugby League	(\$500.00)	09.05.23
Kyla Lynch-Brown - U19 Nationals Tournament to be held at Mainpower Stadium	(\$200.00)	23.05.23
Hapene Kumeroa - WBSC U-18 Junior Mens Softball World Cup In Mexico	(\$500.00)	23.05.23
Katerina Sumner - Junior White Sox tour to Kansas City for Top Gunn invitational	(\$500.00)	23.05.23
Youth Development Fund Available Balance	\$536.00	
Koru Fund	Allocation 2022-23	Approval
Allocated funds	\$9,000.00	09.11.22
South Brighton Playcentre - Christmas party for their volunteers	(\$500.00)	13.11.22
The Bridge South Brighton Trust - Equipment and venue hire for playful club	(\$500.00)	13.11.22
Community Fridge and Pantry New Brighton - Development of fruit orchard	(\$498.00)	13.11.22
Christchurch Methodist Mission - Point Break Summer Days Community BBQ	(\$500.00)	27.01.23
He Waka Tapu - Mobile farm for a Easter Whānau Day event	(\$500.00)	09.03.23

Joanna Brown on behalf of the Kainga Residents Association - Community Fun Day	(\$500.00)	09.03.23
Parklands United Sports Club Incorporated - Friday Sports Fest	(\$500.00)	09.03.23
Christchurch Methodist Central Mission - Upcycle and clothing swap event - Youth Week	(\$500.00)	18.04.23
The Bridge South Brighton Trust - Create a space event - Youth Week	(\$500.00)	18.04.23
Rotary International District 9999 - Supporting a Rotary Initiative (declined)		18.5.23
Youth Alive Trust - Youth Week - Youth Space including 3v3 basketball	(\$500.00)	11.05.23
Eastern Community Sport & Recreation Inc - Youth Week 2023	(\$200.00)	15.5.23
Elizabeth Yuki - Beautification of the Southshore sign with planting	(\$500.00)	15.5.23
Kimihia Early Learning Centre - Kimihia Early Learning community Celebrations for Matariki	(\$500.00)	
Lions Community Sports & Education Trust - Lions Rugby League Club Day	(\$400.00)	
Koru Fund Available Balance	\$2,402.00	
Shape Your Place Toolkit Funding	Allocation 2022-23	Approval
Allocated funds	\$5,934.00	
LCH Component	\$1,100.00	
New Brighton Project Inc - Christmas Parade 2023	-\$7,000.00	

Memos



Memo

Date: 3 February 2002
From: Lionel Bridger Manager Animal Services
To: Waitai Coastal -Burwood-Linwood Community Board
Cc: Tracey Weston
Reference:

Waitai Costal-Burwood-Linwood Community Board- Compliance approach and dog parks in the vicinity

1. Purpose of this Memo

- 1.1 Provide additional feedback in relation to two matters arising from previous report CCBCC/2022/00007 dated 9 November 2022.
- 1.2 The information in this memo is not confidential and can be made public.

2. Update

- 2.1 Enforcement options for repeat offenders.
- 2.2 Animal Management applies an escalated compliance model (VADE). Voluntary compliance, assisted behavioural change, directed behavioural change and enforced behavioural change. This would be demonstrated from an educational approach, a verbal warning, written warning, infringement being issued. Continued breaches may result in an owner being classified as probationary or being disqualified for a period of time.
- 2.3 There are currently 2 formal dog parks within the New Brighton Area, Rawhiti Domain and Bexley Reserve Dog Park with the Bottle Lake Forest adjacent to Waimairi Beach. The dog parks are actively used by dog owners and are considered busy. There are additional reserves available and the "red zone" for dogs to be exercised. All the information is readily available on the Council website which promotes the areas available to dog owners.

3. Conclusion

- 3.1 Animal Management will continue to apply the Vade compliance model in conjunction with the provisions of the Dog Control Act 1996 and Dog Control Bylaw and Policy of 2016.

Attachments Ngā Tāpirihanga

There are no attachments to this memo.

Signatories Ngā Kaiwaitohu

Author	Lionel Bridger - Manager Animal Services
Approved By	Tracey Weston - Head of Regulatory Compliance

Ticket Report

01 04 2023 - 30 04 2023

Coastal-Burwood-Linwood

Tickets Reported in April 2023

2977

Reported Tickets last ...

Status as of Report Date

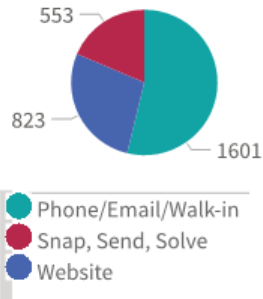
Open

962

Closed/Resolved

2015

Channels



Currently Open Tickets*

4106

Open Tickets all

10

avg open ticket age (days)

25% of open tickets are less than 26 days old

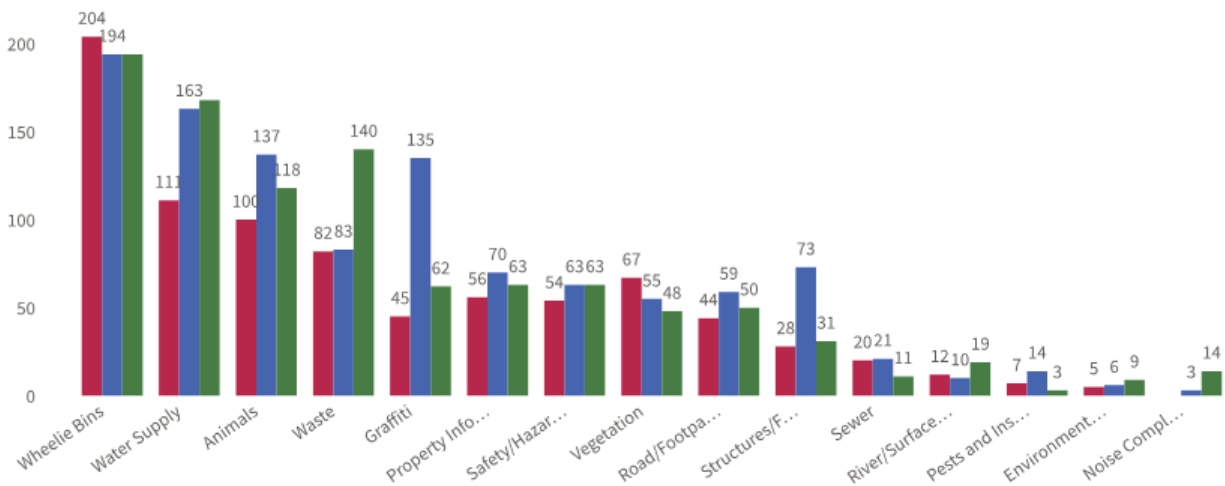
50% of open tickets are less than 107 days old

75% of open tickets are less than 316 days old

*Open as of report date, reported all time

Top 15 Incident Categories

Burwood Coastal Linwood

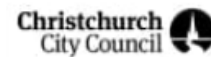


Top 10 Object Categories

# Tickets	ObjectCategory
264	Litter
242	Graffiti
226	Water Leak
217	Bin Not Collected
215	Damaged Bin
115	Water Supply
94	Trees
92	Found dog
86	Residential LIM
73	Wandering dog

Report date:
01 May 2023

Memos



Memo

Date: 02/03/2023
From: Toby Chapman (City Arborist), Robbie Hewson (Head Ranger Coastal and Plains)
To: Andrew Rutledge (Head of Parks)
Cc: Waitai Coastal-Burwood-Linwood Community Board
Reference: 23/299178

Removal of two pines in carpark area opposite 143 Marine Parade

Re: Carpark area opposite 143 Marine Parade

1. Overview

- 1.1 The carpark areas along Northern end of Marine Parade Road is about to be reconstructed to provide for an improved surface and usability.
- 1.2 Within the existing carpark there are two stunted pine trees which have been severely pruned resulting in the removal of almost all of the upper canopy.
- 1.3 In order to complete the reconstruction of the car parking area and provide space for a large canopy tree without impacting on the parking area, the two stunted pines will require removal.

2. Confidentiality

- 2.1 The information in this memo is Not Confidential and should be made public.

3. Removal Details

- 3.1 Within the carpark area there are two semi mature pine trees growing in two small garden beds near the exit and entry points of the carpark. Both pines have been severely pruned in the past resulting in a large majority of their canopy being removed.
- 3.2 Due to the extent of the pruning and the loss of their leaders, it is not possible to return these trees to large specimens. The trees will also require a high level of maintenance to retain their structural integrity into the future as the new growth will be partial to failure as they grow.
- 3.3 Due to the stunted size of the trees, their removal will have little impact to the canopy cover of the area. They are also unlikely to lead to any significant gain in canopy cover over time.
- 3.4 The removal of these two trees will allow the layout of the carpark to be adjusted which will in turn provide a larger space for a single large canopy tree to be planted. This will lead to an increase in canopy cover.

Memos



Image1: aerial diagram of trees proposed for removal (Red) and one large replacement specimen tree (orange)

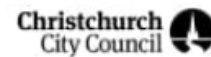


Image 2: photo of one of the pines to be removed along with the surrounding surface.

4. Regulatory Compliance

- 4.1 Removal of the trees will be classed as a permitted activity as the trees are less than 6m tall.

Memos



- 4.2 The removal of the trees will be conducted under 4.7 of the Tree Policy. This takes into account the loss of benefits provided by the trees against the gains made through the project.
- 4.3 As the trees of small stature with little opportunity significant canopy increase, they are considered to provide little benefit to the surrounding area. In order to keep the pines, the opportunity to provide for a single large specimen will be lost.
- 4.4 By removing the tree and realigning the carpark, a larger tree will be planted with space to mature, this will lead to greater benefits to the immediate area.

5. Tree Replacement

- 5.1 The removal of the two trees will provide for a space to plant a single large specimen. The replacement tree will be a species that is suited to the coastal environment and is considered structurally sound as it matures (due to its proximity to a busy road and carparks).
- 5.2 This single specimen tree is expected to replace the canopy of the two pines within 20 years as per 2.9 of the Tree Policy.
- 5.3 A minimum of three additional trees will be planted on the bank to the east resulting in four new trees. This will satisfy the replacement planting requirements within the Tree Policy.

6. Delegation Authority Decision Required

- 6.1 To approve the removal of two un-plotted pine tree in New Brighton.

7. Delegation Authority

- 7.1 For trees located within reserves, parks and public open spaces, under Part B, Sub-Part 3, Section 20 of Council's Delegations Register; the Head of Parks has the authority to approve the removal of unhealthy and structurally unsound trees, and trees causing damage to infrastructure or other safety concerns where there is no viable alternative other than to remove the tree.

8. Officer Recommendation Ngā Tūtohu

It is recommended that the Head of Parks on behalf of the Council:

1. Approve the removal of the two pines as identified in image 1 with the following conditions in place:
 - a. Removal is undertaken by a works arborist contracted by Christchurch City Council
 - b. Replacement planting is to occur the first planting season following the removal of the trees

Attachments Ngā Tāpirihanga

There are no attachments to this report.

Memos



Signatories Ngā Kaiwaitohu

Author	Toby Chapman - City Arborist
Approved By	Robbie Hewson - Head Ranger Coastal & Plains Andrew Rutledge - Head of Parks

Item 17

Attachment D

18. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

Karakia Whakamutunga

Unuhia, unuhia Unuhia ki te uru tapu nui Kia wātea, kia mā mā, te ngākau, Te tinana te wairua i te ara takatā Koia rā e Rongo, whakairia ake ki runga Kia tina! TINA! Hui e! TĀIKI E!	<i>Draw on, draw on, Draw on the supreme sacredness To clear, to free the heart, the body and the spirit of mankind Rongo, suspended high above us (i.e. in 'heaven') Draw together! Affirm!</i>
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19. Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
20.	PUBLIC EXCLUDED WAITAI COASTAL-BURWOOD-LINWOOD COMMUNITY BOARD MINUTES - 8 MAY 2023			REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.	