

Te Pātaka o Rākaihautū
Banks Peninsula Community Board
OPEN MINUTES

Date: Monday 12 June 2023
Time: 10.06 am
Venue: Akaroa Boardroom, 78 Rue Lavaud Akaroa

Present

Chairperson	Reuben Davidson
Deputy Chairperson	Nigel Harrison
Members	Tyrone Fields Asif Hussain Lyn Leslie Howard Needham Cathy Lum-Webb

Penelope Goldstone
Manager Community Governance, Banks Peninsula
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- Part A Matters Requiring a Council Decision**
Part B Reports for Information
Part C Decisions Under Delegation
-

Karakia Tīmatanga

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Community Board Resolved BKCB/2023/00028

That the apology received from Luana Swindells be accepted.

Tyrone Fields/Cathy Lum-Webb

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved BKCB/2023/00029

That the minutes of Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on Monday, 8 May 2023 be confirmed.

Lyn Leslie/Cathy Lum-Webb

Carried

4. Public Forum Te Huinga Whānui

Part B

4.1 Pest Free Banks Peninsula

Sarah Wilson spoke on behalf of Pest Free Banks Peninsula regarding updates on their projects. Sarah spoke on three key operations for Pest Free Banks Peninsula.

The Chairperson thanked Ms Wilson for her presentation.

4.2 Pest Free Banks Peninsula

Alex Albright spoke on behalf of Pest Free Banks Peninsula regarding updates on the Akaroa Pulse Project.


The Chairperson thanked Mr Albright for his presentation.

4.3 Pam Richardson

Pam Richardson, local resident, spoke to the Board regarding the Community Board Plan 2023 - 25 in particular, rural roading standards.

The Chairperson thanked Ms Richardson for her presentation.

Attachments

- A Item 4.3 - Public Forum Presentation Banks Peninsula Branch Federated Farmers Pam Richardson - 12 June 2023 [⇒](#) 

4.4 Electoral Signage

Chris McGill, local resident, spoke to the Board regarding electoral signage appearing on State Highway 75.

The Chairperson thank Ms McGill for her presentation.

The Board agreed to request staff advice on the placement of electoral signage on State Highway 75.

The meeting adjourned at 10.25am and reconvened at 10.28am.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

5.1 Robinsons Bay Ratepayers and Residents Association

Suky Thomson spoke on behalf of Robinsons Bay Ratepayers' and Residents' Association to the Board regarding the staff advice memorandum – 11 Sawmill Road – Pavitt Cottage Proposal. (Item 11 of this agenda refers).

Community Board Resolved BKCB/2023/00030

Part B

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Agrees, in principle, to support the concept of future community management of the Sawmill Heritage area at 11 Sawmill Road, Robinsons Bay.
2. The Chairperson thanked Ms Thompson for her deputation.

Nigel Harrison/Lyn Leslie

Carried

Attachments

- A Item 5.1 - Deputation by Appointment Presentation Robinsons Bay Ratepayers and Residents Association Suky Thompson - 12 June 2023 [⇒](#) 

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Correspondence

Staff Recommendations / Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the information in the Correspondence Report dated 12 June 2023.

Community Board Resolved BKCB/2023/00031

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the information in the Correspondence Report dated 12 June 2023.
2. Requests that the Board's letter to the Ministers of Transport, Tourism, and Climate Change and the Ministers of Tourism and Climate Change reply be included in the next Community Board Newsletter.

Cathy Lum-Webb/Asif Hussain

Carried

8. Reserve Committee Meeting Minutes

Community Board Resolved BKCB/2023/00032 (Officer's original recommendations accepted without change)

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the minutes of the following Reserve Committees:
 - a. Lyttelton Recreation Grounds Reserve Committee Triennial Minutes – 20 February 2023
 - b. Awa-iti Reserve Committee Unconfirmed Triennial Minutes – 22 February 2023
 - c. Stanley Park Reserve Committee Unconfirmed Triennial Minutes – 2 March 2023
 - d. Ataahua Reserve Committee Unconfirmed Triennial Minutes – 30 March 2023
 - e. Duvauchelle Reserve Committee Minutes – 20 February 2023
 - f. Duvauchelle Reserve Committee Minutes – 20 March 2023
 - g. Duvauchelle Reserve Committee Unconfirmed Minutes – 17 April 2023
 - h. Lyttelton Reserves Committee Unconfirmed Minutes – 4 May 2023
 - i. Lyttelton Recreation Grounds Reserve Committee – 15 May 2023
 - j. Diamond Harbour Reserve Committee Unconfirmed Minutes – 19 May 2023
 - k. Pigeon Bay Reserve Committee Unconfirmed Minutes – 24 May 2023
2. Approves the following Reserve Committee Appointments:
 - a. Ataahua Reserve Committee:
 - i. David Kearns (Chairperson)
 - ii. Karen de Pass (Secretary)
 - iii. Liz Birdling
 - iv. Denis de Pass
 - v. Vicki Parr

- vi. Chris Parr
- vii. Christopher Gray
- b. Stanley Park Reserve Committee:
 - i. Rod Naish (Chairperson)
 - ii. Elizabeth Haylock (Deputy Chairperson)
 - iii. Tim Richardson (Secretary)
 - iv. Nigel Harrison
 - v. Grant Ryan
 - vi. Chris Mangels
 - vii. Jacqueline Richardson
 - viii. Barry Brunton
- c. Lyttelton Recreation Grounds Reserve Committee:
 - i. Clinton Norris (Chairperson)
 - ii. Flo McGregor (Secretary/Treasurer)
 - iii. Caroline Norris
 - iv. Linda Preddy
 - v. Jodie Goodmanson
 - vi. Ruth Targas
 - vii. Jozeta Wylaars
 - viii. Phil Lindsay
 - ix. Andrew Pauli
- d. Awa-iti Reserve Committee:
 - i. Dean White (Chairperson)
 - ii. Sheryl Stanbury (Secretary/Treasurer)
 - iii. Bruce King
 - iv. Christian Couper
 - v. Tori Peden

Lyn Leslie/Nigel Harrison

Carried

9. Akaroa Museum Advisory Committee and Head to Head Walkway Working Party - Appointments

Staff Recommendations / Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Committees and Working Parties

- a. Appoint Pam Richardson as the Community Representative to the Akaroa Museum Advisory Committee:
- b. Appoint the following Community Board representatives to the Akaroa Museum Advisory Committee:
 - i. Nigel Harrison, member of the Akaroa Subdivision.
 - ii. Asif Hussain, member of the Akaroa Subdivision.
- c. Appoint the following Community Board representatives to the Head to Head Working Party:
 - i. Tyrone Fields, Banks Peninsula Councillor.
 - ii. Cathy Lum-Webb, member of the Lyttelton Subdivision.
 - iii. Luana Swindells, member of the Mt Herbert Subdivision.
- d. Consider the appointment of the Head to Head Working Party Chairperson.

Community Board Resolved BKCB/2023/00033

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Committees and Working Parties

- a. Appoints Pam Richardson as the Community Representative to the Akaroa Museum Advisory Committee:
- b. Appoints the following Community Board representatives to the Akaroa Museum Advisory Committee:
 - i. Nigel Harrison, member of the Akaroa Subdivision.
 - ii. Asif Hussain, member of the Akaroa Subdivision.
- c. Appoints the following Community Board representatives to the Head to Head Walkway Working Party:
 - i. Tyrone Fields, Banks Peninsula Councillor.
 - ii. Cathy Lum-Webb, member of the Lyttelton Subdivision.
 - iii. Luana Swindells, member of the Mt Herbert Subdivision.
- d. Requests the Head to Head Walkway Working Party to make a recommendation to the Board for the appointment of the Head to Head Walkway Working Party Chairperson.

Tyrone Fields/Nigel Harrison

Carried

10. 2022-23 Banks Peninsula Discretionary Response Fund Applications - Lyttelton Arts Factory Trust; Lyttelton Recreation Centre Trust; Okuti Valley Recreation and Sports Club Incorporated

Community Board Resolved BKCB/2023/00034 (Officer's original recommendations accepted without change.)

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Approves a grant of \$2,000 from its 2022-23 Discretionary Response Fund to The Lyttelton Arts Factory Trust towards Festival costs - projector hire, printing costs, and volunteer recognition.
2. Approves a grant of \$1,500 from its 2022-23 Discretionary Response Fund to The Lyttelton Recreation Centre Trust towards the planning, designing, material costs and installation of a wall mural at the Lyttelton Recreation Centre.
3. Approves a grant of \$2,000 from its 2022/23 Discretionary Response Fund to the Okuti Valley Recreation and Sports Club Incorporated towards the purchase of a heat pump.

Nigel Harrison/Asif Hussain

Carried

11. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - June 2023

The Board also took into consideration the deputation from the Robinsons Bay Ratepayers and Residents Association (Item 5.1 of these minutes refers).

Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report for June 2023.

Community Board Resolved BKCB/2023/00035

Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report for June 2023.
2. Confirms the following Board representation/liaison positions:

Akaroa District Promotions Incorporated	Lyn Leslie
Akaroa Community Health Trust	Asif Hussain
Summit Road Society	Tyrone Fields
3. Confirms that Nigel Harrison, Lyn Leslie, and Cathy Lum-Webb will attend the Local Government Conference in Christchurch on 26 to 28 July 2023

Reuben Davidson/Lyn Leslie

Carried

Howard Needham requested that his abstention be recorded.

12. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Members exchanged information on the following topics:

- The Banks Peninsula Member of Parliament has met with Anti-social road users Community Group.
- The Board noted the increase of graffiti on the State Highways.
- The Board were advised of berm planting in Cass Bay.
- The Board were advised that an update on parking at Governors Bay jetty is forthcoming.
- The Board discussed the Banks Peninsula Destination Management Plan process including the organisations that were included in the consultation.
- The Board was updated on the Waitaha Health appointment process.
- The Board noted that the water leak in Canterbury Street, Lyttelton, has not yet been repaired.

12.1 Council Unit Roles

The Board discussed the issues of Council maintenance around the Akaroa Township.

The Board agreed to request staff advice on the Council roles in tidying up the beaches within the Akaroa Harbour, in particular the beachfronts adjacent to the Akaroa Township.

Karakia Whakamutunga

Meeting concluded at 11.44am.

CONFIRMED THIS 10th DAY OF JULY 2023.

REUBEN DAVIDSON
CHAIRPERSON