

**Waipapa**  
**Papanui-Innes-Central Community Board**  
**OPEN MINUTES**

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**Date:** Thursday 11 May 2023  
**Time:** 4.02 pm  
**Venue:** Room 10, Phillipstown Community Hub, 39A Nursery Road, Phillipstown

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**Present**

Chairperson	Emma Norrish
Deputy Chairperson	Simon Britten via audiovisual link
Members	Pauline Cotter
	Sunita Gautam
	Victoria Henstock
	Ali Jones via audiovisual link
	Jake McLellan
	John Miller
	Emma Twaddell

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<https://www.youtube.com/channel/UCuRzshsY8rjDJYUymoYeQtA>

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**Part A Matters Requiring a Council Decision**

**Part B Reports for Information**

**Part C Decisions Under Delegation**

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## Karakia Tīmatanga

The agenda was dealt with in the following order.

### 1. Apologies Ngā Whakapāha

**Part C**

There were no apologies.

### 2. Declarations of Interest Ngā Whakapuaki Aronga

**Part B**

John Miller declared an interest in Item 8.

Emma Twaddell declared an interest in Item 11.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

**Part C**

**Community Board Resolved PCBCC/2023/00030**

That the minutes of the Waipapa Papanui-Innes-Central Community Board meeting held on Thursday, 13 April 2023 be confirmed.

Jake McLellan/Sunita Gautam

**Carried**

### 4. Public Forum Te Huinga Whānui

**Part B**

**4.1 Ava White**

Ava reported back to the Board with her thanks after receiving a grant under the Youth Development Fund toward representing New Zealand as part of the U21 Women's team at the ICF Canoe Polo World Championships in Saint – Omer France, and the Junior International Championships in Belfast, Northern Ireland.

Ava displayed the trophy awarded to them for their win, and the Chairperson thanked her for the presentation, with the Board congratulating her on the achievement.

**4.2 Danielle Cowlshaw-West**

Danielle reported back to the Board with thanks after receiving a grant under the Youth Development Fund, on her crew's participation in the Hip Hop International NZ Nationals held in Auckland in April 2023.

Board members noted that they had seen a video of Danielle's performance, and how impressed they were with the high standard of it, congratulating her. The Chairperson thanked Danielle for her presentation.

**4.3 Leon Lee**

St Albans Resident, Leon Lee, addressed the Board regarding local concerns about thefts, burglaries, vandalism, and similar criminal offending in his area. The Chairperson thanked Mr Lee for his presentation.

**4.4 Environment Canterbury Councillor Joe Davies**

Councillor Davies introduced himself to the Board as Regional Councillor for North East Christchurch and spoke about Environment Canterbury's work as relevant to the area, presenting the attached slides. The Chairperson thanked Councillor Davies for his presentation.

**Attachments**

A Presentation from Regional Councillor Joe Davies [⇨](#) 

**4.5 Norwest Sport and Community Hub**

Sam Watt addressed the Board on behalf of Norwest Sport and Community Hub Inc. to introduce it as a new sport, recreation, and community focused organisation with the vision statement: *"To give residents of North-West Christchurch access to quality shared and multi-user facilities, recreation, community and social activities and services that are provided by organisations working together in an enduring partnership within the community."* The Chairperson thanked Mr Watt for his presentation.

**4.6 Charleston Neighbourhood Association**

John Hoskin addressed the Board on behalf of Charleston Neighbourhood Association to note the work of the Association, and its positive relationship with local Board members over its history, also referencing a present issue with road markings on Ferry Road recently logged through the Snap Send Solve app. The Chairperson thanked Mr Hoskin for his presentation.


## 5. Deputations by Appointment Ngā Huinga Whakaritenga

**Part B**

**5.1 Anna Melling – Greening the East**

Resident, Anna Melling, addressed the Board regarding Item 8, Greening the East - Approval for Tree Plantings and Parking Changes Project, and presented the attached slides in support of her deputation. The Chairperson thanked Ms Melling for presenting on the item.

**Attachments**

A Anna Melling's Presentation on Item 8, Greening the East [⇨](#) 

## 6. Presentation of Petitions Ngā Pākikitanga

**Part B**

There was no presentation of petitions.

## 7. Correspondence

### Staff Recommendations / Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Receive the information in the correspondence report.

### Community Board Resolved PCBCC/2023/00031

#### Part B

That the Waipapa Papanui-Innes-Central Community Board:

1. Receive the correspondence from Fiona Bennetts, and request staff to investigate the effectiveness of the signage and provide information on when monitoring will be happening, as well as forward the concern to Police.

John Miller/Emma Twaddell

**Carried**

## 8. Greening the East - Approval for Tree Plantings and Parking Changes Project

### Board Consideration

The Board received the attached presentation from staff at the meeting, and considered the deputation from Anna Melling on this item, having regard to her views, and those of other the submitters, before resolving to accept the Officer Recommendations only with update from staff around the tree species recommended to be approved incorporated into the first two resolutions.

### Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Approves the planting of 2 x Manna Ash (*Fraxinus ornus*) within the existing tree berms, on the North Side of Worcester Street at England Street and extending in an easterly direction to Tancred Street as detailed on plan LP381603, dated 10/11/2022 and included in this report as Attachment A.
2. Approves the planting of 20 trees comprising 13 x Manna Ash (*Fraxinus ornus*) and 7x Yoshino Flowering Cherry (*Prunus yedoensis*) within the existing tree berms commencing on the South Side of Cashel Street at Fitzgerald Avenue and extending in an easterly direction to Linwood Avenue as detailed on plan LP381603, dated 10/11/2022 and included in this report as Attachment A.
3. Approves the planting of 12 x Broad-Leaved Lime (*Tilia platyphyllos*) within tree pit build outs into the road, commencing on both the North and South Sides of Hereford Street from Fitzgerald Avenue and extending in an easterly direction to Stanmore Road as detailed on plan LP381603, dated 10/11/2022 and included in this report as Attachment A.
4. Approves the planting of 15 x Broad-Leaved Lime (*Tilia platyphyllos*) within tree pit build outs into the road, commencing on both the North Side of Hereford Street from Stanmore Road and extending in an easterly direction to Linwood Avenue as detailed on plan LP381603, dated 10/11/2022 and included in this report as Attachment A.

5. Approves all streetscape layout which includes footpath treatment, kerb alignments for the tree pit build outs, landscaping and proposed new street trees on Hereford Street, commencing at Fitzgerald Avenue, and extending in an easterly direction to Linwood Avenue as detailed on plan LP381603, dated 10/11/2022 and included in this report as Attachment A.
6. Approves that any previous resolutions pertaining to parking or stopping restrictions made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restriction described in resolution 7 below, be revoked.
7. Approves that the stopping of all vehicles be prohibited at any time pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, where the proposed trees will be planted into tree pit build outs in the road on Hereford Street as detailed in plan LP381603, dated 10/11/2022 and included in this report as Attachment A.
8. Approves that the resolutions pertaining to parking or stopping restrictions take effect when parking signage and/or road markings that evidence the restrictions described in this staff report, are in place (or removed in the case of revocations).

### **Community Board Resolved PCBCC/2023/00032**

#### **Part C**

That the Waipapa Papanui-Innes-Central Community Board:

1. Approves the planting of 2 Yoshino Flowering Cherry (*Prunus yedoensis*) trees within the existing tree berms, on the North Side of Worcester Street at England Street and extending in an easterly direction to Tancred Street as detailed on plan LP381603, dated 10/11/2022 and included in the report as Attachment A.
2. Approves the planting of 20 Yoshino Flowering Cherry (*Prunus yedoensis*) trees within the existing tree berms commencing on the South Side of Cashel Street at Fitzgerald Avenue and extending in an easterly direction to Linwood Avenue as detailed on plan LP381603, dated 10/11/2022 and included in this report as Attachment A.
3. Approves the planting of 12 x Broad-Leaved Lime (*Tilia platyphyllos*) within tree pit build outs into the road, commencing on both the North and South Sides of Hereford Street from Fitzgerald Avenue and extending in an easterly direction to Stanmore Road as detailed on plan LP381603, dated 10/11/2022 and included in this report as Attachment A.
4. Approves the planting of 15 x Broad-Leaved Lime (*Tilia platyphyllos*) within tree pit build outs into the road, commencing on both the North Side of Hereford Street from Stanmore Road and extending in an easterly direction to Linwood Avenue as detailed on plan LP381603, dated 10/11/2022 and included in this report as Attachment A.
5. Approves all streetscape layout which includes footpath treatment, kerb alignments for the tree pit build outs, landscaping and proposed new street trees on Hereford Street, commencing at Fitzgerald Avenue, and extending in an easterly direction to Linwood Avenue as detailed on plan LP381603, dated 10/11/2022 and included in this report as Attachment A.
6. Approves that any previous resolutions pertaining to parking or stopping restrictions made pursuant to any bylaw to the extent that they are in conflict with the parking or stopping restriction described in resolution 7 below, be revoked.
7. Approves that the stopping of all vehicles be prohibited at any time pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, where the proposed trees will be planted into tree pit build outs in the road on Hereford Street as detailed in plan LP381603, dated 10/11/2022 and included in this report as Attachment A.

8. Approves that the resolutions pertaining to parking or stopping restrictions take effect when parking signage and/or road markings that evidence the restrictions described in this staff report, are in place (or removed in the case of revocations).


Victoria Henstock/Pauline Cotter

**Carried**

Ali Jones and Jake McLellan requested that their abstentions from voting be recorded.

John Miller had declared an interest in the item and took no part in the discussion or voting.

**Attachments**

- A Staff Presentation on Greening the East 

## **9. Licence to Occupy Tables and Chairs - High Street Triangles to C1 Cafe**

**Community Board Decided PCBCC/2023/00033 Officer recommendations accepted without change**

**Part A**

That the Waipapa Papanui-Innes-Central Community Board recommends that the Council:

1. Approves the granting of a licence subject to section 61(2) of the Reserves Act 1977 for a period of up to five years over the land at 189F High Street known as High Street Triangle, Parcel ID 3319108 held under section 7(1) Christchurch City (Reserves) Empowering Act 1971 held for the purpose of Lawns Ornamental Gardens and Ornamental Buildings for an area of approximately 83 square metres at an annual licence fee set in line with the Council's current Outdoor Dining policy.
2. Authorises the Manager Property Consultancy to conclude and administer the terms and conditions of the licence.

Emma Norrish/Pauline Cotter

**Carried**

## **10. Christchurch Adventist School, Grants Road - Proposed No Stopping and P3 Parking Restrictions**

**Community Board Resolved PCBCC/2023/00034 Officer recommendations accepted without change**

**Part C**

That the Waipapa Papanui-Innes-Central Community Board:

1. Approves that any previous resolutions pertaining to no-stopping and parking restrictions made pursuant to any bylaw to the extent that they are in conflict with the parking restrictions described in resolutions 2a to 2d below be revoked.
2. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that:
  - a. the stopping of all vehicles be prohibited at any time on the north-western side of Grants Road commencing at a point 108 metres north-east of its intersection with Papanui Road, and extending in a north-easterly direction for a distance of 32 metres.
  - b. the parking of motor vehicles be restricted to a maximum period of three minutes between the times of 8:15am and 9:15am, and between 2:30pm and 3:30pm, on school

days only on the north-western side of Grants Road, commencing at a point 140 metres north-east of its intersection with Papanui Road and extending in a north-easterly direction for a distance of 49 metres.

- c. the stopping of all vehicles be prohibited at any time on the south-eastern side of Grants Road commencing at a point 110 metres north-east of its intersection with Papanui Road, and extending in a north-easterly direction for a distance of 32 metres.
  - d. the stopping of all vehicles be prohibited at any time on the south-eastern side of Grants Road commencing at a point 164.5 metres north-east of its intersection with Papanui Road, and extending in a north-easterly direction for a distance of 4.5 metres.
3. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

Victoria Henstock/Ali Jones

**Carried**

## **11. Waipapa Papanui-Innes-Central 2022-23 Discretionary Response Fund Applications - Friends of Edmonds Factory Garden Incorporated and St Albans Residents Association**

### **Board Consideration**

The Board considered the applications separately, laying on the table the application from Friends of Edmonds Factory Garden Incorporated pending further information coming back next meeting, and accepting the Officer Recommendation in respect of the application from St Albans Residents Association, albeit discussing that it was being accepted as a one-off application, where they would be looking for information about St Albans News being self-funding in the future.

### **Staff Recommendations / Ngā Tūtohu**

That the Waipapa Papanui-Innes-Central Community Board:

1. Approves a grant of \$2,000 from its 2022-23 Discretionary Response Fund to Friends of Edmonds Factory Garden Incorporated towards the Edmonds Factory Garden Party.
2. Approves a grant of \$2,000 from its 2022-23 Discretionary Respond Fund to St Albans Residents Association (SARA) Inc towards the St Albans News.

### **Community Board Resolved PCBCC/2023/00035**

#### **Part C**

That the Waipapa Papanui-Innes-Central Community Board:

1. Resolves to lay on the table the application from Friends of Edmonds Factory Garden Incorporated towards the Edmonds Factory Garden Party pending further information from staff coming back to the next meeting.

Victoria Henstock/Pauline Cotter

**Carried**

### **Community Board Resolved PCBCC/2023/00036**

2. Approves a grant of \$2,000 from its 2022-23 Discretionary Respond Fund to St Albans Residents Association (SARA) Inc towards the St Albans News.

Pauline Cotter/Sunita Gautam

**Carried**

Emma Twaddell had declared an interest in this item and took no part in the discussion or voting.

## 12. Waipapa Papanui-Innes-Central 2023-25 Community Board Plan

### Board Consideration

The Board accepted the Officer Recommendations, though discussed some final alterations to the Community Board Plan that it authorised the Chairperson to approve.

### Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes-Central Community Board:

1. Adopt the Waipapa Papanui-Innes-Central 2023-25 Community Board Plan.

### Community Board Resolved PCBCC/2023/00037

#### Part C

That the Waipapa Papanui-Innes-Central Community Board:

1. Adopt the Waipapa Papanui-Innes-Central 2023-25 Community Board Plan.
2. Authorises the Chairperson to approve final alterations to the Community Board Plan around enabling and supporting digital equity, and in respect of Shirley Community Reserve to determine and realise the vision, as well as any minor or typographical changes.

Emma Norrish/Jake McLellan

**Carried**

## 13. Waipapa Papanui-Innes-Central Community Board Area Report - May 2023

### Community Board Resolved PCBCC/2023/00038 Officer recommendations accepted without change

#### Part B

That the Waipapa Papanui-Innes-Central Community Board:

1. Receive the Waipapa Papanui-Innes-Central Community Board Area Report for May 2023.

Pauline Cotter/Jake McLellan

**Carried**

Pauline Cotter left the meeting at 5.56pm and returned at 5.58pm.

## 14. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

#### Part B

Board members exchanged information on matters of interest, including in relation to:

- Congratulated Simon Britten on his appointment as Co-Chair of the Community Board Executive Council of LGNZ, and acknowledged his coordination of feedback around the representation for the regional Zone 5 in that forum.



- Acknowledged the well-attended ANZAC service in Papanui, where Board members laid a wreath on behalf of the Board.
- Noted that Dr Viviana Zanetti has moved into a new role and acknowledged her important service to Phillipstown Community Centre Charitable Trust over her time as manager. The Board will send her a formal letter of recognition of that service.
- Shared about attendance at an ethnic community funding hui.
- Noted:
  - Progress on the Council's consideration of its Draft Annual Plan, with the hearing of submissions having been completed, and workshops scheduled.
  - The Council's 'Cool not Cruel' campaign, designed to support frontline staff by reminding the public that it is not OK for anyone to have to deal with verbal abuse, harassment, or physical assault.
  - The Council's Residents Survey results have been briefed to Councillors ahead of release.
  - The Council is holding hearings in regard to the city wide tranche of Safe Speed Neighbourhoods that were consulted on.
  - The upcoming AGM for Neighbourhood Trust.
  - Community acknowledgement of the great job on the St James Park path renewal work.
  - Ticket logged by resident in respect of Paddington Reserve sporting amenities.
  - Connection made with Norwest Sport and Community Hub.
  - Councillor resident meetings well attended, highlighting Snap Send Solve app.
  - That a resident with insightful enthusiasm around seeing more tree planting within cycleway designs, offered advice of the opportunity to feed into the Annual Plan and Plan Change consultations.
  - Anti-social driving behaviours observed by residents around Farquhars Road, St James Ave and Harris Crescent.
  - Discussion with Engagement about large print option for Long Term Plan engagement.
  - That the hard surface for cycling around Redwood Springs comes to an abrupt end in the vicinity of the CNC, with residents' interest in its extension.
  - Connection made with Ukrainian refugees, inviting any suggestions of relevant services.
  - Interaction with St John cadets on civic education, who were well engaged young people, and fed back on the relevance to youth of Tik Tok especially as a platform.
  - Approach from Selwyn House about suggestions for students' community problem solving group.
- Discussed the Waimāero Fendalton-Waimairi-Harewood Community Board's consideration of a report on 'Heaton Street Safety Improvement – Safe Crossing for Schools', since the school's catchment crosses the boards' boundaries.
- Shared about attendance at Kāinga Ora Shirley Reference Group meeting.
- Highlighted the Community Board's monthly presentation at the last Council meeting.

#### **14.1 Community Issues**

The Board exchanged information on community issues as follows raised to it for consideration:

- a. Noting a resident expressing safety concerns at English Park, it was queried whether there could be a possibility to work with the club holding the lease there in respect of cameras to address safety.
- b. Noting feedback on the Community Board Plan relating to better lighting for the amenities at MacFarlane Park, it was requested to receive some staff advice on the feedback.
- c. It was noted that staff involved with the Downstream Effects Management Plan project are responding to the Board's present questions around the project, and requested that information also be provided on the handover of the CNC/NAE area to the Council, with clarification of who is maintaining the area.
- d. It was suggested to include information about community patrols in the community newsletter, noting the public forum presentation received on Police matters.
- e. Noting issues with items disposed of around the clothing bin at the corner of Abberley Crescent and Springfield Road, and the poor state of that corner, noting a water leak there also, it was requested that staff investigate the issue neighbours have previously complained about there, with suggestion that the case be made that the clothing bin is no longer needed there with the new St John store established nearby.
- f. It was requested that staff advice be followed up regarding safety outside St Albans School following parking changes.
- g. A resident's issue with the street trees at Severn Street was discussed.

### **Karakia Whakamutunga**

**Meeting concluded at 6.19pm.**

**CONFIRMED THIS 15<sup>th</sup> DAY OF JUNE 2023**

**EMMA NORRISH**  
**CHAIRPERSON**