

**Waitai**  
**Coastal-Burwood-Linwood Community Board**  
**OPEN MINUTES**

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**Date:** Monday 8 May 2023  
**Time:** 4.30 pm  
**Venue:** Boardroom, Corner Beresford and Union Streets,  
New Brighton

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**Present**

Chairperson	Paul McMahon
Deputy Chairperson	Jackie Simons
Members	Tim Baker
	Kelly Barber
	Celeste Donovan
	Alex Hewison
	Yani Johanson
	Greg Mitchell
	Jo Zervos

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Christopher Turner-Bullock  
Manager Community Governance, Coastal-Burwood-Linwood  
941 8233  
christopher.turner@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

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**Karakia Tīmatanga:** Led by Paul McMahon

The agenda was dealt with in the following order.

## 1. Apologies Ngā Whakapāha

### Part C

There were no apologies.

## 2. Declarations of Interest Ngā Whakapuaki Aronga

### Part B

There were no declarations of interest recorded.

## 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

### Part C

**Community Board Resolved CCBCC/2023/00027 Original Officer Recommendation accepted without change**

That the minutes of the Waitai Coastal-Burwood-Linwood Community Board meeting held on Thursday, 13 April 2023 be confirmed.

Greg Mitchell/Jackie Simons

**Carried**

## 4. Public Forum Te Huīnga Whānui

### Part B

#### 4.1 Youth Development Fund Report Back

Holly Gray, Youth Development Fund recipient did not attend the meeting.

#### 4.2 Christchurch Archery Club

Dave Henshaw and Hana Saemon-Beck spoke on behalf of Christchurch Archery Club providing the Board with an update on the clubs extended lease at Rawhiti Domain and their new development at Mcleans Island.

After questions from members, the Chairperson thanked Dave and Hana for their presentation.

#### 4.3 Guardians of Rawhiti Domain

Cathy Baker, on behalf of the Guardians of Rawhiti was unable to attend the meeting.

#### 4.4 Avon Park Redevelopment Plan

Tyler Ashcroft, local resident, did not attend the meeting.

#### 4.5 Rutherford Street – Traffic Issues

Petrina Sutherland, local resident addressed the Board in relation to traffic related issues along Rutherford Street.

After questions from members, the Chairperson thanked Petrina for her presentation.

That the Waitai Coastal-Burwood-Linwood Community Board refer the issues raised to staff for investigation and response.

#### Attachments

A Rutherford Street - Traffic Issues Handout 

### 5. Deputations by Appointment Ngā Huinga Whakaritenga

#### Part B

There were no deputations by appointment.

### 6. Presentation of Petitions Ngā Pākikitanga

#### Part B

There was no presentation of petitions.

### 7. Waitai Coastal-Burwood-Linwood 2022-23 Discretionary Response Fund Applications - PIPS Pregnancy Infancy Parenting Support Trust and the Linwood Rugby League Inc

**Community Board Resolved CCBCC/2023/00028 Original Officer Recommendation accepted without change**

#### Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Approves a grant of \$3,890 from its 2022-23 Discretionary Response Fund to PIPS Pregnancy Infancy Parenting Support Trust towards the upgrade of the safety project for volunteer room.

Jackie Simons/Tim Baker

**Carried**

**Community Board Resolved CCBCC/2023/00029 Original Officer Recommendation accepted without change**

That the Waitai Coastal-Burwood-Linwood Community Board:

2. Approves a grant of \$6,674 from its 2022-2023 Discretionary Response Fund to Linwood Rugby League Football Club Inc towards their uniforms for three youth women's teams and first aid kits for all teams.

Paul McMahon/Celeste Donovan

**Carried**

## 8. Waitai Coastal-Burwood-Linwood 2023-25 Community Board Plan

### Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Adopt the Waitai Coastal-Burwood-Linwood 2023-25 Community Board Plan.

### Community Board Resolved CBCC/2023/00030

#### Part C

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Adopt the Waitai Coastal-Burwood-Linwood 2023-25 Community Board Plan with the following changes:
  - On page 9 of the Board Plan, under the heading 'What the Board will do', in bullet point 7, the wording should read 'Advocate for progress on the CRAF and CERF funded projects in the board area, e.g. Linwood, Woolston, Bromley and New Brighton'.
  - On page 10 of the Board Plan change the title to read 'Improve Access to Burwood Community Facilities'.
  - On page 11 of the Board Plan, under the heading 'What the Board will do', in bullet point 1, the wording should read 'Support progression of the New Brighton Master Plan'.
  - On page 11 of the Board Plan, under the heading 'We will measure our success by', in bullet point 3, the wording should read 'Collaborate with key stakeholders, local businesses, community, CEAT Community Leadership Group, and council to deliver upgrade of the mall.'
  - On page 12 of the Board Plan, under the heading 'What the Board will do', in bullet point 8, the wording should read 'Advocate for acceleration and timely completion of CRAF, CERF and Aranui Streets for People projects'.

Note: That the CERF projects are crown funded.

Paul McMahon/Kelly Barber

**Carried**

### Community Board Resolved CBCC/2023/00031

Note: request that a list of capital projects by ward be included in the electronic version of the Board Plan after the Annual Plan has been adopted.

Yani Johanson/Tim Baker

**Carried**

### **13. Resolution to Exclude the Public**

#### **Community Board Resolved CCBCC/2023/00032**

##### **Part C**

That at 5.05 pm the resolution to exclude the public set out on pages 86 to 87 of the agenda be adopted.

Kelly Barber/Celeste Donovan

**Carried**

**The public were re-admitted to the meeting at 5.30 pm.**

### **9. Waitai Coastal-Burwood-Linwood Community Board - Community Service and Youth Service Awards 2023**

#### **Staff Recommendations / Ngā Tūtohu**

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Confer Community Service Awards on the nominees listed on the Summary of Nominations 2023 (separately circulated).
2. Delegate authority to the Board Chairperson and Deputy Chairperson to accept any late applications received from other Community Boards.
3. Have the names of successful nominees released after the Board's Community Service Awards 2023 function. Names of unsuccessful nominees will be kept confidential.

#### **Community Board Resolved CCBCC/2023/00033**

##### **Part C**

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Confer Community Service Awards on the nominees listed on the Summary of Nominations 2023 (separately circulated).
2. Delegate authority to the Board Chairperson and Deputy Chairperson to accept any late applications received from other Community Boards.
3. Have the names of successful nominees released after the Board's Community Service Awards 2023 function. Names of unsuccessful nominees will be kept confidential.
4. Accept the late nomination received.

Jo Zervos/Celeste Donovan

**Carried**

## **10. Community Board Representation on Outside Organisations and Committees - Streets for People - Aranui Connections - Board Liaison Officer Recommendations Ngā Tūtohu**

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Appoint a member of the Board as Board liaison to the Streets for People – Aranui Connections Project.

### **Community Board Resolved CBCC/2023/00034**

#### **Part C**

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Appoint Kelly Barber as Board liaison to the Streets for People – Aranui Connections Project.

Alex Hewison/Tim Baker

**Carried**

## **11. Waitai Coastal-Burwood-Linwood Community Board Area Report - May 2023**

### **Community Board Resolved CBCC/2023/00035 Original Officer Recommendation accepted without change**

#### **Part B**

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Receive the Waitai Coastal-Burwood-Linwood Community Board Area Report for May 2023.

Tim Baker/Greg Mitchell

**Carried**

## **12. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi**

#### **Part B**

Members exchanged information on matters of mutual interest:

- Burwood East Residents Association – meeting attendance.
- World youth missionary church - Burwood clean-up day.
- Breezes Road crossing – safety concerns.
- Banks Peninsula Coastal Hazards Adaptation Planning Group – meeting attendance.

### **12.1 Freedom Camping Briefing**

#### **Part B**

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Request a briefing from staff on Freedom camping in the Coastal area.

**12.2 Transparency**

**Part B**

That the Waitai Coastal-Burwood-Linwood Community Board:

1. Requests an explanation of how information that is shared in Public Excluded Briefings are recorded/noted so that it can be shared later with the public.
2. Requests information on the reasons for briefings being presented in public excluded.

**Karakia Whakamutunga:** Led by Paul McMahon

**Meeting concluded at 5.59pm.**

**CONFIRMED THIS 12TH DAY OF JUNE 2023**



**JACKIE SIMONS**  
**CHAIRPERSON**