

## 14. Audit and Risk Management Committee: Reappointment of Independent Member

Reference / Te Tohutoro: 23/541668

Report of / Te Pou Luke Smeele, Committee and Hearings Advisor,  
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### Confidentiality

<b>Section under the Act:</b>	The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
<b>Sub-clause and Reason:</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.
<b>Plain English Reason:</b>	To protect the candidate's reputation
<b>Report can be released:</b>	Following the conclusion of the independent member appointment process.

### 1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to recommend the reappointment of Ms Jacqueline Robertson-Cheyne's to the Audit and Risk Management Committee as independent member.
- 1.2 This report has been written in anticipation that Ms Jacqueline Robertson-Cheyne's first term is due to end on the 31 May 2023 and the Committee's Terms of Reference indicate that independent members are eligible for a second term without special approval, though they also indicate that Council approval is required for all appointments.

### 2. Officer Recommendations Ngā Tūtohu

That the Council:

1. Reappoints Ms Jacqueline Robertson-Cheyne as an Independent Member of the Council's Audit and Risk Management Committee (subject to her again accepting the Council's terms of engagement) for a second term to conclude on 30 June 2024 (or, if the Committee were discharged before then, to conclude on such earlier date).
2. Notes that Ms Jacqueline Robertson-Cheyne has confirmed her willingness to serve on the Audit and Risk Management Committee through to 30 June 2024, and has been advised the Council's approval would be sought.
3. Delegates to the Principal Advisor to the Audit and Risk Management Committee the authority to negotiate and agree the terms of engagement for Ms Jacqueline Robertson-Cheyne for a second term.
4. Delegates to the Principal Advisor to the Audit and Risk Management Committee the Council's powers of termination of appointment as may be set out in a letter of engagement or elsewhere, to be exercised if necessary in consultation with the Mayor and Deputy Mayor.

5. [Agrees that the announcement of the reappointment of Ms Jacqueline Robertson-Cheyne can be released immediately if approved, and that the report can be released upon the confirmation of the appointment.](#)

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 The reappointment of the independent member will support the functions of the Audit and Risk Management Committee (ARMC).

### 4. Detail Te Whakamahuki

- 4.1 The Audit and Risk Management Committee includes three independent members, selected on the basis of their professional subject matter expertise and ability to provide independent oversight. This enables the Committee to effectively deliver its function.
- 4.2 The appointment is through to 30 June 2024.
- 4.3 The Audit and Risk Management Committee's Terms of Reference prescribe as follows in relation to the appointment of independent members:
  - *Identify skills required for Independent Members of the Audit and Risk Management Committee. Appointment panels will include the Mayor or Deputy Mayor, Chair of Finance and Performance Committee and Chair of Audit and Risk Management Committee. Council approval is required for all Independent Member appointments.*
  - *The term of the Independent members should be for three years. (It is recommended that the term for independent members begins on 1 April following the Triennial elections and ends 31 March three years later. Note the term being from April to March provides continuity for the committee over the initial months of a new Council.)*
  - *Independent members are eligible for re-appointment to a maximum of two terms. By exception the Council may approve a third term to ensure continuity of knowledge.*

### 5. Policy Framework Implications Ngā Hiraunga ā- Kaupapa here

#### Strategic Alignment Te Rautaki Tīaroaro

5.1 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):

##### 5.1.1 Activity: Risk and Internal Audit

- Level of Service: 13.6.11.1 Risk Management advisory service to promote and cultivate good risk management discipline through planning, reporting and undertaking initiatives. - Support ELT's Risk Management through risk reporting, and complete initiatives agreed through an annual ELT Risk Management Improvement Plan.

#### Policy Consistency Te Whai Kaupapa here

- 5.2 The decision is consistent with Council's Plans and Policies.

#### Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 5.3 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.

### Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

5.4 The Audit and Risk Management Committee has a role in considering climate change impacts, therefore effective independent risk skills will support Council oversight.

### Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

5.5 There are no specific accessibility considerations.

## 6. Resource Implications Ngā Hīraunga Rauemi

### Capex/Opex / Ngā Utu Whakahaere

- 6.1 Cost to Implement – Nil.
- 6.2 Funding Source – Existing budgets.

## 7. Legal Implications Ngā Hīraunga ā-Ture

### Legal Implications / Ētahi atu Hīraunga-ā-Ture

7.1 There is no legal context, issue or implication relevant to this decision.

## 8. Risk Management Implications Ngā Hīraunga Tūraru

8.1 It is anticipated that this reappointment will enhance governance level risk management oversight.

## Attachments / Ngā Tāpirihanga

There are no attachments for this report.

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Not applicable	

## Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories / Ngā Kaiwaitohu

Author	Luke Smeele - Committee & Hearings Advisor
Approved By	Leah Scales - General Manager Resources/Chief Financial Officer