

Insurance Subcommittee

AGENDA

Notice of Meeting:

An ordinary meeting of the Insurance Subcommittee will be held on:

Date: Friday 17 February 2023
Time: 9am
Venue: Committee Room 1, Level 2, Civic Offices,
53 Hereford Street, Christchurch

Membership

Chairperson	Councillor Sam MacDonald
Deputy Chairperson	Councillor Victoria Henstock
Members	Councillor Kelly Barber Councillor Jake McLellan

14 February 2023

Principal Advisor

Leah Scales
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Insurance Subcommittee meeting held on [Thursday, 24 November 2022](#) be confirmed (refer page 5).

That the minutes of the Insurance Subcommittee meeting held on [Monday, 12 December 2022](#) be confirmed (refer page 7).

Insurance Subcommittee OPEN MINUTES

Date: Thursday 24 November 2022
Time: 1.02pm
Venue: Council Chamber, Level 2, Civic Offices,
53 Hereford Street, Christchurch

Present
Chairperson Councillor Sam MacDonald
Deputy Chairperson Councillor Victoria Henstock
Members Councillor Kelly Barber
Councillor Jake McLellan

Principal Advisor
Leah Scales
General Manager - Resources / CFO
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- Part A** Matters Requiring a Council Decision
Part B Reports for Information
Part C Decisions Under Delegation
-

**1. Apologies Ngā Whakapāha
Committee Decision**

There were no apologies received.

2. Declarations of Interest Ngā Whakapuaki Aronga

There were no declarations of interest recorded.

**3. Resolution to Exclude the Public
Committee Resolved INS/2022/00013**

Part C

That Brent King of Marsh, remain after the public have been excluded for Item 4 of the public excluded agenda as he has knowledge that is relevant to that item and will assist the Council.

AND

That at 1.02 pm the resolution to exclude the public set out on pages 5 to 7 of the agenda be adopted.

Councillor MacDonald/Councillor McLellan

Carried

The public were re-admitted to the meeting at 3.42pm on Tuesday 29 November 2022.

Meeting concluded at 3.42pm.

**COUNCILLOR SAM MACDONALD
CHAIRPERSON**

Insurance Subcommittee EXTRAORDINARY MINUTES

Date: Monday 12 December 2022
Time: 1.03pm
Venue: Council Chambers, Level 2, Civic Offices,
53 Hereford Street, Christchurch

Present
Chairperson Councillor Sam MacDonald
Deputy Chairperson Councillor Victoria Henstock
Members Councillor Kelly Barber
Councillor Jake McLellan

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- Part A** Matters Requiring a Council Decision
Part B Reports for Information
Part C Decisions Under Delegation
-

**1. Apologies Ngā Whakapāha
Committee Decision**

An apology for lateness was received from Councillor Henstock.

2. Declarations of Interest Ngā Whakapuaki Aronga

There were no declarations of interest recorded.

**3. Resolution to Exclude the Public
Committee Resolved INS/2022/00014**

Part C

That Tom Weston KC, Tim Stephens Barrister, and John Shackleton and Nick Chapman of Simpson Grierson, remain after the public have been excluded for Items 4 and 5 of the public excluded agenda as they have knowledge that is relevant to that item and will assist the Council.

AND/OR

That at 1.03pm the resolution to exclude the public set out on pages 5 to 7 of the agenda be adopted.

Councillor MacDonald/Councillor Barber

Carried

Secretarial Note: in addition to those persons listed in the resolution to exclude the public, Sam Jeffs (Barrister) and Kasia Ginders (of Simpson Grierson) also joined the meeting for items 4 and 5 of the agenda.

The public were re-admitted to the meeting at 2.24pm.

Meeting concluded at 2.24pm.

CONFIRMED THIS 17th DAY OF FEBRUARY 2023

**COUNCILLOR SAM MACDONALD
CHAIRPERSON**

4. Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
5.	INSURANCE MATTERS	S7(2)(G)	MAINTAIN LEGAL PROFESSIONAL PRIVILEGE	TO KEEP LEGAL ADVICE CONFIDENTIAL	THE REPORT WILL REMAIN WITHHELD FROM PUBLIC RELEASE UNTIL THE GROUND FOR WITHHOLDING UNDER THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT NO LONGER APPLIES
6.	CWTP INSURANCE UPDATE	S7(2)(B)(II), S7(2)(I)	PREJUDICE COMMERCIAL POSITION, CONDUCT NEGOTIATIONS	INSURANCE DISCUSSIONS MUST REMAIN CONFIDENTIAL TO PROTECT COUNCIL'S NEGOTIATING POSITION	FOLLOWING SETTLEMENT OF THE INSURANCE CLAIM AND WHEN THE CHIEF EXECUTIVE OFFICER OR GENERAL MANAGER RESOURCES / CFO DETERMINE THERE ARE NO LONGER ANY REASONS TO WITHHOLD UNDER THE ACT.