

Waipapa
Papanui-Innes Community Board
OPEN MINUTES

Date: Friday 15 July 2022
Time: 9.31am
Venue: Board Room, Papanui Service Centre,
Corner Langdons Road and Restell Street, Papanui

Present

Chairperson	Emma Norrish (via audio-visual link)
Deputy Chairperson	Simon Britten
Members	Pauline Cotter
	Mike Davidson
	Ali Jones
	Emma Twaddell

Emma Pavey
Manager Community Governance, Papanui-Innes
941 5107
emma.pavey@ccc.govt.nz
www.ccc.govt.nz

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- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
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The Chairperson joined the meeting via audio-visual link and had arranged that Deputy Chairperson, Simon Britten, assume the chair for the meeting.

Karakia Tīmatanga: Simon Britten

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

There were no apologies.

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved PICB/2022/00054

That the minutes of the Waipapa Papanui-Innes Community Board meeting held on Friday, 17 June 2022 be confirmed.

Pauline Cotter/Mike Davidson

Carried

4. Public Forum Te Huinga Whānui

Part B

There were no public forum presentations.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

The Board moved Item 9 forward in the meeting order to be considered next.

9. Mairehau Drain Timber Lining Renewal Tree Removals

Board Comment

The Board accepted the Officer Recommendations, and additionally requested that staff in this instance work with any property owner in the affected part of Aylesford Street losing a tree from the front of their property, who wished to take up the offer of a fruit tree for another part of their property. In response to a Board request, staff had signalled they could arrange this as a goodwill gesture if a property losing trees wished to have a fruit tree.

In requesting that a fruit tree be offered to relevant home owners, the Board acknowledged reasonable parameters to the gesture would follow to be determined by staff, broadly that it would be: a single fruit tree for each property losing one or more trees (i.e. not like-for-like replacement); a species readily available and reasonably priced; kept well away from the drain; and the home owner would need to be responsible for planting and maintenance.

The Board also noted that the Council's Tree Policy will be followed by staff, which will see each tree removed replaced with a minimum of two trees within suitable alternative local sites. The Board requested that staff provide a memo on the locations of the replacement trees in terms of their proximity to the removals in accordance with the Tree Policy.

Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes Community Board:

1. Approve the removal of 21 healthy and structurally sound trees for the Mairehau Drain Timber Lining Renewal works to proceed.
2. Be advised regarding the removal of 16 trees under staff delegations.

Community Board Resolved PICB/2022/00055

Part C

That the Waipapa Papanui-Innes Community Board:

1. Approves the removal of 21 healthy and structurally sound trees for the Mairehau Drain Timber Lining Renewal works to proceed.
2. Be advised regarding the removal of 16 trees under staff delegations.
3. Requests that staff work with any property owner losing a tree from the front of their property wishing to take up the offer of a fruit tree for another part of their property under conditions to be determined by staff.
4. Notes that the Council's Tree Policy will be complied with to replace each tree removed with a minimum of two trees within suitable alternative local sites (with the Board to be informed of the replacement locations via a memo).

Ali Jones/Emma Norrish

Carried

7. MacFarlane Park Centre - Gift of Building and Granting of Ground Lease to Shirley Community Trust

Board Comment

The Board accepted the Officer Recommendations essentially without change, except for some amendments in the form of the resolutions under advice so that the negotiating and administering authorisations to the Manager Property Consultancy as per Officer Recommendation 3 should apply to both the ground lease conditionally resolved by the Board, and the gift of the building recommended to the Council.

Changes to Officer Recommendations 1 and 2 were similarly matters of form to ensure the division of the resolutions into decisions under delegation and recommendations to the Council. Both reflected that the former (i.e. the grant of the ground lease) is conditional upon the Council agreeing to the latter (i.e. unilateral dealing with Shirley Community Trust (SCT) to gift them the building).

The Board acknowledged the original gift of the building to the Council from the Lions Clubs International Foundation, and also acknowledged the work of SCT supported by its use and operation of the building, recognising that representatives of those bodies were in attendance at the meeting.

Separately circulated staff advice was repeated at the meeting that SCT have been involved throughout the process of developing the proposal and report. As such they are fully aware of the ongoing annual and planned work costs identified in Attachment B of the report and the requirement that the gift of the building is on the basis that it will be at no cost to the Council moving forward. References in the report to SCT assuming the responsibility and having the capacity to carry out the required maintenance and repair were noted.

Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes Community Board:

1. Recommends that Council:
 - a. Agrees to depart from policy and deal unilaterally with Shirley Community Trust (SCT);
 - b. Agrees to gift the MacFarlane Park Centre at 19A Acheson Avenue to SCT for the sum of \$1 (the gift being conditional on Council having a first right of refusal option to take back the building from SCT Trust at the sum of \$1) and;
2. Conditional on recommendation 1a and 1b, grants a ground lease over that part of the land parcel described as Pt Lot 2 DP 17482 (herein referred to as 19A Acheson Avenue) shown as Areas A and B on the lease plan below in paragraph 5.9 for a period of 33 years, including rights of renewal, at a rental to be determined in accordance with the Council's policy for setting rentals to community and sports organisations occupying parks or reserves.
3. Authorise the Manager Property Consultancy to negotiate, conclude and administer all the agreements necessary to facilitate recommendations 1 and 2 above on terms and conditions acceptable to him, and in doing so make any decisions necessary to give effect to this.

Community Board Resolved PICB/2022/00056

Part C

That the Waipapa Papanui-Innes Community Board:

1. Approves the granting of a ground lease over that part of the land parcel described as Pt Lot 2 DP 17482 (referred to as 19A Acheson Avenue, and shown as Areas A and B on the lease plan found in paragraph 5.9 of the report) for a period of 33 years, including rights of renewal, at a rental to be determined in accordance with the Council's policy for setting rentals to community and sports organisations occupying parks or reserves.
2. Agrees that the approval given in resolution 1 above shall be conditional upon the Council agreeing to:
 - a. depart from policy and deal unilaterally with Shirley Community Trust (SCT); and
 - b. gift the MacFarlane Park Centre at 19A Acheson Avenue to SCT for the sum of \$1 (the gift being conditional on Council having a first right of refusal option to take back the building from SCT Trust at the sum of \$1).
3. Authorises the Manager Property Consultancy to negotiate, conclude and administer all the agreements necessary to facilitate resolution 1 above on terms and conditions acceptable to him, and in doing so make any decisions necessary to give effect to this.

Pauline Cotter/Mike Davidson

Carried

Community Board Decided PICB/2022/00057

Part A

That the Waipapa Papanui-Innes Community Board recommends that the Council:

1. Agrees to depart from policy and deal unilaterally with Shirley Community Trust (SCT).
2. Agrees to gift the MacFarlane Park Centre at 19A Acheson Avenue to SCT for the sum of \$1 (the gift being conditional on Council having a first right of refusal option to take back the building from SCT Trust at the sum of \$1).
3. Notes that the above resolutions fulfil the condition on which the Waipapa Papanui-Innes Community Board has approved: *the granting of a ground lease over that part of the land parcel described as Pt Lot 2 DP 17482 (referred to as 19A Acheson Avenue, and shown as Areas A and B on the lease plan found in paragraph 5.9 of the report) for a period of 33 years, including rights of renewal, at a rental to be determined in accordance with the Council's policy for setting rentals to community and sports organisations occupying parks or reserves.*
4. Authorises the Manager Property Consultancy to negotiate, conclude and administer all the agreements necessary to facilitate these resolutions above on terms and conditions acceptable to him, and in doing so make any decisions necessary to give effect to this.

Pauline Cotter/Mike Davidson

Carried

8. Sherborne Street near Canon Street - Proposed Parking and U-Turn restrictions

Board Comment

The Board accepted the Officer Recommendations, but noted that the proposed 'no U-turn' at the south end of the proposed scheme was technically still on the adjacent Community Board's side of the jurisdictional boundary running down the centre of Canon Street. Therefore the Board resolved to support approval by the Linwood-Central-Heathcote Board of the Officer Recommendation pertaining to that 'no U-turn', receiving advice that entailed its resolution 4 should be phased accordingly as supporting approval, rather than approving, the proposed 'no U-turn'.

Secretarial Note: As recorded in the last Item further below, later in the meeting staff gave fresh advice that resolution 3 of this Item describes the 'no U-turn' at the south end of the scheme, as the one 'from Sherborne Street north approach'; contrary to the abovementioned advice when initially considered that resolution 4 describes that 'no U-turn'. At that later point in the meeting, the Board altered, pursuant to Standing Order 19.5, resolutions 3 and 4 of this Item, reversing appropriately which 'no U-turn' was approved by the Board, and which was supported for approval by the adjacent Board. The below resolutions show this alteration resolved later in the meeting.

Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes Community Board:

1. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic & Parking Bylaw 2017, that the parking of vehicles be restricted to a maximum period of 10 minutes, on the north west side of Sherborne Street, commencing at a point 25 metres north of its intersection with Canon Street and extending in a northern direction for a distance of 16 metres.
2. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic & Parking Bylaw 2017, that the stopping of vehicles is prohibited at any time, on the south west side of Sherborne Street commencing at a point 41 metres north west of its intersection with Canon Street and extending in a northerly direction for a distance of 8 metres.
3. Approves that in accordance with Clause 17 of the Christchurch City Council Traffic and Parking Bylaw 2017, the U-turn movement from Sherborne Street north approach at the intersection of Canon Street be prohibited, as shown on **Attachment A**.
4. Approves that in accordance with Clause 17 of the Christchurch City Council Traffic and Parking Bylaw 2017, the U-turn movement from Sherborne Street south approach at the intersection of Canon Street be prohibited, as shown on **Attachment A**.
5. Revoke any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in resolutions 1-4 above.
6. Approve that these resolutions take effect when the signage and road markings that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

Community Board Resolved PICB/2022/00058

Part C

That the Waipapa Papanui-Innes Community Board:

1. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic & Parking Bylaw 2017, that the parking of vehicles be restricted to a maximum period of 10 minutes, on the north west side of Sherborne Street, commencing at a point 25 metres north of its intersection with Canon Street and extending in a northern direction for a distance of 16 metres.
2. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic & Parking Bylaw 2017, that the stopping of vehicles is prohibited at any time, on the south west side of Sherborne Street commencing at a point 41 metres north west of its intersection with Canon Street and extending in a northerly direction for a distance of 8 metres.
3. ~~Supports approval~~ Approves that in accordance with Clause 17 of the Christchurch City Council Traffic and Parking Bylaw 2017, the U-turn movement from Sherborne Street north approach at the intersection of Canon Street be prohibited, as shown on **Attachment A** of the report.*
4. ~~Approves that~~ ~~Supports approval~~ in accordance with Clause 17 of the Christchurch City Council Traffic and Parking Bylaw 2017, the U-turn movement from Sherborne Street south approach at the intersection of Canon Street be prohibited, as shown on **Attachment A** of the report.*
5. Revoke any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in resolutions 1-4 above.
6. Approve that these resolutions take effect when the signage and road markings that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

Ali Jones/Emma Twaddell

Carried

** Alteration made later in the meeting in accordance with Standing Order 19.5 – refer last Item below.*

Item 9, Mairehau Drain Timber Lining Renewal Tree Removals, was considered out of order above.

10. Waipapa Papanui-Innes Community Board - Establishment of the 2022-23 Youth Development Fund and Summer with Neighbours Discretionary Response Fund application.

Community Board Resolved PICB/2022/00059 (Original Officer recommendations accepted without change)

Part C

That the Waipapa Papanui-Innes Community Board:

1. Approves the transfer of \$3,000 from its 2022-23 Discretionary Response Fund to establish the Waipapa Papanui-Innes Positive Youth Development Fund.

2. Apply the following criteria and decision making process for its 2022-23 Youth Development Fund:
 - a. Agree to transfer the delegation from the Community Board to the Community Governance Manager to approve grants from the Youth Development Fund of up to \$350.
 - b. Review and approve the current standardised fund criteria in the matrix.
3. Approves an allocation of \$3,500 from its 2022-23 Discretionary Response Fund towards 'Summer with your Neighbours 2022-23'.

Emma Norrish/Ali Jones

Carried

11. Waipapa Papanui-Innes 2021-22 Positive Youth Development Fund Application - Ava Madeline White

Community Board Resolved PICB/2022/00060 (Original Officer recommendations accepted without change)

Part C

That the Waipapa Papanui-Innes Community Board:

1. Approves a grant of \$500 from its 2021-22 Youth Development Fund to Ava Madeline White towards representing New Zealand as part of the U21 Women's team at the ICF Canoe Polo World Championships in Saint-Omer France and the Junior International Championships in Belfast, Northern Ireland from 16 July – 24 August 2022.

Ali Jones/Simon Britten

Carried

12. Waipapa Papanui-Innes Community Board - Meeting Schedule 2022

Board Comment

The Board essentially accepted the Officer Recommendations without change, since it selected from the scheduling options presented in the report, opting for Option A, which was to amend the start time of the remaining formal Board meetings for the term on 19 August 2022 and 2 September 2022 to 9am.

Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes Community Board:

1. Consider amending the start time of their remaining formal meetings to one of the following options:
 - a. Option A:

Date	Time	Location
Friday 19 August 2022	9am	Board Room, Papanui Service Centre, Corner Langdons Road and Restell Street, Papanui
Friday 2 September 2022	9am	Board Room, Papanui Service Centre, Corner Langdons Road and Restell Street, Papanui

b. Option B:

Date	Time	Location
Friday 19 August 2022	9.30am	Board Room, Papanui Service Centre, Corner Langdons Road and Restell Street, Papanui
Friday 2 September 2022	9.30am	Board Room, Papanui Service Centre, Corner Langdons Road and Restell Street, Papanui

Community Board Resolved PICB/2022/00061

Part C

That the Waipapa Papanui-Innes Community Board:

1. Amends the start time of the remaining formal Board meetings for the term on 19 August 2022 and 2 September 2022 to 9am (Option A).

Emma Norrish/Ali Jones

Carried

13. Waipapa Papanui-Innes Community Board Area Report - July 2022

Board Comment

The Board received the Area Report for the month.

Referring to the section on alcohol licence applications in the Board area, and noting that the application by Pari International Limited for a new Off-Licence for premises at 565 Barbadoes Street, St Albans, to be known as 'Liquor Spot Edgeware', may proceed to a hearing on a date yet to be set down, which could be in the new electoral term, the Board resolved to delegate authority to the Chairperson of this (and the successor) Board as applicable at the time to seek leave for the Board for the area to participate in the hearing process.

This prospective participation under section 202(2)(b) of the Sale and Supply of Alcohol Act 2012 was considered pursuant to the delegation from the Council that Community Boards may utilise the option bestowed from a territory authority to request permission from the Chair of the District Licensing Committee to be heard. It was agreed the Board Chairperson at the time may appoint one or more Board members to deliver approved filings (submissions) on behalf of the Board at the hearing.

Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes Community Board:

1. Receive the Waipapa Papanui-Innes Community Board Area Report for July 2022.

Community Board Resolved PICB/2022/00062

Part B

That the Waipapa Papanui-Innes Community Board:

1. Receive the Waipapa Papanui-Innes Community Board Area Report for July 2022.

2. Delegates authority to the Chairperson of this Board for this electoral term, and to the Chairperson of the (successor) Waipapa Papanui-Innes-Central Community Board in the next electoral term:
 - a. to seek the leave of the Chairperson of the Christchurch District Licensing Committee for the (current or successor) Board to appear and be heard under section 204(2)(b) of the Sale and Supply of Alcohol Act 2012 at the hearing of the application by Pari International Limited for a new Off-Licence for premises at 565 Barbadoes Street, St Albans, to be known as 'Liquor Spot Edgeware';
 - b. to approve any filings on behalf of the Board in this matter; and
 - c. to appoint one or more Board members to appear and be heard, on behalf of the (current or successor) Board, in this matter.

Pauline Cotter/Emma Twaddell

Carried

14. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

There was information exchanged between the Board members at this meeting as follows:

14.1 Edgeware Road Drainage outside Edgeware Village

The recent significant rain event was acknowledged, particularly in relation to the surface flooding experienced as a result in the Edgeware area. The Board noted that a broken pipe has been identified outside Peter Timbs Butchers' location in Edgeware Village and requested that information be provided at an upcoming briefing on what the response from staff has been to this issue, and what has been expected of the business in terms of investigation of the issue, and why. Clarification of any further information specifically sought by the Board at the briefing to be separately advised to staff with more detail.

14.2 Street Garden Maintenance

There was an exchange around observations of unfinished street landscaping and maintenance issues with what landscaping there is, including in respect of litter, around the northern stretch of Cranford Street, around Westminster Street on the Courtenay Street side, and more broadly within the Board area, particularly where there are recent plots created around road infrastructure.

14.3 Community Boardroom Signage

It was requested the 'Papanui-Innes' signage in the Boardroom be updated to include 'Waipapa', which led to discussion of options for whether the lengthy title of 'Waipapa Papanui-Innes-Central Community Board' will be displayed next term, with indication that that discussion will be had with the new Board, though information will come to this Board on refurbishments affecting the building interior this term.

14.4 Paving Issue on Trafalgar Street (Edgeware Road End)

It was suggested that the paving on Trafalgar Street (at the Edgeware Road end) has been put back incorrectly (not to its original state) after recent works and is starting to fall apart.

8A. Alteration of Previous Resolutions (under Item 8) at the Meeting

Before the close of the meeting, the Board received fresh information from staff that resolutions 3 and 4 carried under Item 8, Sherborne Street near Canon Street - Proposed Parking and U-Turn restrictions, at the meeting would be more properly reversed as to which might be approved by this Community Board and which might be supported as within the adjacent Community Board's jurisdiction for their approval.

Pursuant to Standing Order 19.5, the Board then considered altering its previous resolutions 3 and 4 under Item 8 at the meeting so as to approve the latter prohibition of the relevant U-turn movement, being within its jurisdiction, and to support the adjacent Community Board approving the former prohibition of the other U-turn movement, being within that Board's jurisdiction, should it so resolve when staff take a report to that Board.

The required level of agreement under Standing Order 19.5 (i.e. 75 per cent) among the members present and voting was met for the alteration to previous resolutions 3 and 4 under Item 8 to be resolved, and so they were made accordingly (as shown in Item 8 above, with the other resolutions under Item 8 unaltered).

Community Board Resolved PICB/2022/00063

Part C

That the Waipapa Papanui-Innes Community Board:

1. Alters, pursuant to Standing Order 19.5, resolutions 3 and 4 under the above Item 8, Sherborne Street near Canon Street - Proposed Parking and U-Turn restrictions, as follows:
 3. ~~Supports approval~~ *Approves that in accordance with Clause 17 of the Christchurch City Council Traffic and Parking Bylaw 2017, the U-turn movement from Sherborne Street north approach at the intersection of Canon Street be prohibited, as shown on **Attachment A** of the report.*
 4. ~~Approves that~~ *Supports approval in accordance with Clause 17 of the Christchurch City Council Traffic and Parking Bylaw 2017, the U-turn movement from Sherborne Street south approach at the intersection of Canon Street be prohibited, as shown on **Attachment A** of the report.*

Ali Jones/Emma Twaddell

Carried Unanimously

Karakia Whakamutunga: Simon Britten

Meeting concluded at 10.22am.

CONFIRMED THIS 19th DAY OF AUGUST 2022

**EMMA NORRISH
CHAIRPERSON**