

**Waipapa
Papanui-Innes Community Board
AGENDA**

Notice of Meeting:

An ordinary meeting of the Waipapa Papanui-Innes Community Board will be held on:

Date: Friday 15 July 2022
Time: 9.30am
Venue: Board Room, Papanui Service Centre,
Corner Langdons Road and Restell Street, Papanui

Membership

Chairperson	Emma Norrish
Deputy Chairperson	Simon Britten
Members	Pauline Cotter
	Mike Davidson
	Ali Jones
	Emma Twaddell

12 July 2022

Emma Pavey
Manager Community Governance, Papanui-Innes
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Ōtautahi-Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things – a city where anything is possible

Principles

Being open, transparent and democratically accountable Promoting equity, valuing diversity and fostering inclusion	Taking an inter-generational approach to sustainable development, prioritising the social, economic and cultural wellbeing of people and communities and the quality of the environment, now and into the future	Building on the relationship with Te Rūnanga o Ngāi Tahu and the Te Hononga-Council Papatipu Rūnanga partnership, reflecting mutual understanding and respect	Actively collaborating and co-operating with other local, regional and national organisations Ensuring the diversity and interests of our communities across the city and the district are reflected in decision-making
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Community Outcomes

Resilient communities Strong sense of community Active participation in civic life Safe and healthy communities Celebration of our identity through arts, culture, heritage, sport and recreation Valuing the voices of all cultures and ages (including children)	Liveable city Vibrant and thriving city centre Sustainable suburban and rural centres A well connected and accessible city promoting active and public transport Sufficient supply of, and access to, a range of housing 21st century garden city we are proud to live in	Healthy environment Healthy water bodies High quality drinking water Unique landscapes and indigenous biodiversity are valued and stewardship exercised Sustainable use of resources and minimising waste	Prosperous economy Great place for people, business and investment An inclusive, equitable economy with broad-based prosperity for all A productive, adaptive and resilient economic base Modern and robust city infrastructure and community facilities
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Strategic Priorities

Enabling active and connected communities to own their future	Meeting the challenge of climate change through every means available	Ensuring a high quality drinking water supply that is safe and sustainable	Accelerating the momentum the city needs	Ensuring rates are affordable and sustainable
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Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes

Engagement with the community and partners	Strategies, Plans and Partnerships	Long Term Plan and Annual Plan	Our service delivery approach	Monitoring and reporting on our progress
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Mihi



Tēnā koutou

Kua hui mai nei

Ki tēnei whare ō tātou

Ki te kōrero, ki te whakarongo

i nga kaupapa ō to hapori

Nau mai, haere mai.

Nā reira tēnā koutou katoa

Greetings

to all who have gathered

within our (communal) house

to speak and to listen to the

topics/conversations of your community

Welcome, welcome

Therefore, again I greet all present

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Tīmatanga

1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Waipapa Papanui-Innes Community Board meeting held on [Friday, 17 June 2022](#) be confirmed (refer page 6).

4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

There were no public forum requests received at the time the agenda was prepared

5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

Waipapa Papanui-Innes Community Board OPEN MINUTES

Date: Friday 17 June 2022
Time: 9.35am
Venue: Board Room, Papanui Service Centre,
Corner Langdons Road and Restell Street, Papanui

Present

Chairperson	Emma Norrish
Deputy Chairperson	Simon Britten
Members	Pauline Cotter
	Mike Davidson
	Ali Jones
	Emma Twaddell

Emma Pavey
Manager Community Governance, Papanui-Innes
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Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

Karakia Tīmatanga: Given by Emma Norrish

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Pauline Cotter noted an apology for her possible early departure.

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

Emma Norrish declared an interest in Item 8, Styx Living Laboratory Field Centre - Lease to Styx Living Laboratory Trust.

Emma Twaddell declared an interest in Item 11, Waipapa Papanui-Innes 2021-2022 Discretionary Response Fund Application - Activation of Shirley Community Reserve and St Albans Residents Association.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved PICB/2022/00046

That the minutes of the Waipapa Papanui-Innes Community Board meeting held on Wednesday, 18 May 2022 be confirmed.

Pauline Cotter/Ali Jones

Carried

Following on from the confirmation of its previous minutes, the Board noted in relation to the first paragraph of Item 10.3 of those minutes, regarding the previous discussion of Springfield Road, that it intended to reference the corner with St Albans Street, rather than Rutland Street.

4. Public Forum Te Huinga Whānui

Part B

There were no public forum presentations.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

5.1 David Gardner – Slow Speed Neighbourhood – Papanui, and Cranford Street Parking Restrictions

David Gardner spoke to the Board regarding Item 7, Slow Speed Neighbourhood - Papanui. He also spoke to Item 9, Cranford Street near McFaddens Road - Proposed P10 and No Stopping Restrictions.

Mr Gardner thanked the organisation for progressing the slow speed neighbourhood, describing it as helpful for cyclists with children, and approving of the extension of the slow speed zone further to the consultation. However, he considered that there was still an issue on Rutland Street with the placement of the speed transition from 30km/h to 40km/h right before the kindergarten and cycleway crossing, and near the corner with Tomes Road and its entrance to the school.

Mr Gardner suggested that the speed transition should instead be close to Mays Road. Mr Gardner referred to his slides (attached), the second of which, taken from the transition point, indicated with a green circle the kindergarten where parents are likely to cross the road with their children. Mr Gardner expressed concern that motorists would be starting to accelerate from the point of the kindergarten, to support his belief that the 30 km/h zone should start close to Mays Road.

Mr Gardner suggested that the squeeze point close to Mays Road with the cycleway crossing, shown on his third slide, would be a more natural and appropriate point for the speed transition.

Mr Gardner also considered it would be good to reduce the speed on Papanui Road and Main North Road, given the number of pedestrians who cross those roads. Mr Gardner further discussed issues around Main North Road near St Joseph's School and continuing on Main North Road outside Northlands Mall in relation to vehicle interactions with cyclists.

Mr Gardner finally spoke approvingly of the parking restrictions proposed in Item 9, suggesting similar restrictions would be of benefit outside Placemakers on Cranford Street in regard to sight lines for motorist-cyclist interactions, as would removing further vegetation in this vicinity to avoid it becoming overgrown and hindering those sight lines.

Mr Gardner also noted the pub in this vicinity placing their portable sign on the shared path taking up some of its width from its proper purpose.

After questions from members, the Chairperson thanked Mr Gardner for his presentation.

Attachments

- A David Gardner's Presentation

5.2 Susan Peake – Slow Speed Neighbourhood - Papanui

Susan Peake spoke to the Board regarding Item 7, Slow Speed Neighbourhood - Papanui.

Ms Peake was supportive of the slow speed proposal and began her presentation by observing that there had been an increase in rat running in the area.

Ms Peake's presentation then focused on difficulties with the intersection of Grants Road, Gambia Street and Rayburn Avenue, and also her concern over signalled development in the area, particularly in Cranford Basin, and the resulting traffic impacts.

After questions from members, the Chairperson thanked Ms Peake for her presentation.

5.3 Fiona Bennetts - Slow Speed Neighbourhood - Papanui

Fiona Bennetts spoke to the Board regarding Item 7, Slow Speed Neighbourhood - Papanui.

Ms Bennetts was supportive of the slow speeds proposal, though favoured speed reductions also being applied to the main roads / arterial routes, such as Main North Road, Papanui Road and Harewood Road.

Ms Bennetts also clarified, upon being questioned on the point, that she favoured adding a speed reduction for Sawyers Arms Road, at least to the rail crossing, noting her observations of how busy the Domain there gets, and the traffic going to Northlands Mall and the Graham Condon Centre.

After questions from members, the Chairperson thanked Ms Bennetts for her presentation.

5.4 Joanna Gould - Shirley Community Reserve

Joanna Gould spoke to the Board regarding the Shirley Community Reserve as a matter discussed in Item 13, the Community Board Area Report, with a related memo attached to that Report.

Ms Gould spoke to her attached supporting links, focusing on her case that Shirley Library should be relocated and upgraded to the Shirley Community Reserve (10 Shirley Road) site, among other needs and benefits for the community that could be fulfilled through the site.

After questions from members, the Chairperson thanked Ms Gould for her presentation.

Attachments

A Joanna Gould's Supporting Links

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Slow Speed Neighbourhood - Papanui

Charlotte French of GHD lead the presentation of the report to the Board, with the support of the Council's Engagement Advisor speaking to the consultation undertaken, and the Council's Senior Transportation Engineer assisting.

The Board received the deputations at the meeting on this item from submitters, David Gardner, Susan Peake and Fiona Bennetts.

Board Comment

The Board broadly accepted the Officer Recommendations as noted in the Report, except that further to its consideration of the submissions and deputations on the proposal, and staff reconsideration at the meeting further to hearing those deputations, where staff clarified that a variable 30 km/h school speed zone on Main North Road for St Joseph's School, and further speed reductions on viable parts of Sawyers Arms Road and Rutland Street, could be accommodated, the Board decided to recommend that:

- A variable 30 km/h speed limit be installed on Main North Road (School Zone) commencing at a point 38 metres south of its intersection with Cranford Street and extending in a southerly direction for a distance of 200 metres, with times of operation evidenced on the sign detail (Board recommendation 2 is accordingly additional to the Officer Recommendations).
- A greater length of Rutland Street, from Tomes Road to nearer Mays Road, be set at 30 km/h, instead of 40 km/h (clauses 1zzzz and 1aaaaa of the Officer Recommendations in the Report

are accordingly different as to the distances noted there compared to what the Board decided to recommend);

- A length of Sawyers Arms Road, slightly more extensive than between the rail crossing and Sisson Drive, be set at 30 km/h, instead of the existing 50 km/h (Board recommendations 3-6 are accordingly additional to the Officer Recommendations).

The Board received advice from staff at the meeting that extending a 30km/h zone on Sawyers Arms Road to Main North Road could not be accommodated under the relevant Rule, and that the extension of the 30km/h zone on Rutland Street could not (as a legality) be justified under the Rule by the location of the pre-school there, but could be justified by the clear change point in the nature of the street at the reconsidered speed transition point close to Mays Road.

The Board's Minutes Attachments for this item are: the Proposed Speed Limit Map (Attachment A to the Report) as updated to reflect the Board's recommendations to the Council; and staff's earlier advice in response to a Board request, which was shared at the meeting to explain the exclusion of Main North Road from the slow speed neighbourhood.

The Board also agreed (in Board recommendations 9 and 10) to make and highlight note to the Council of:

- The Board's request to staff to progress toward the business area of Papanui, Harewood and Main North Roads being reduced to 30 km/h when funding becomes available.
- The submissions from the Northcote suburb and from the opposite side of Harewood and Papanui Roads, and the Board's will to see these areas become a slow speed neighbourhood.

Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes Community Board recommends that the Council:

1. Approves, pursuant to Part 4 Clause 27 of the Christchurch City Council Traffic and Parking Bylaw 2017 and Land Transport Rule: Setting of Speed Limits 2022, that the speed limits on the following roads be revoked and set generally as identified in Attachment A to the staff report and listed below in clauses 1a-1aaaaa (including resultant changes made to the Christchurch City Council Register of Speed Limits and associated Speed Limit Maps).
 - a. Revoke the existing permanent speed limit of 50 kilometres per hour on Vagues Road (entire length).
 - b. Approve that the permanent speed limit on Vagues Road (entire length) be set at 40 kilometres per hour.
 - c. Approves the installation of a 30 kilometres per hour variable speed limit on Vagues Road (School Zone) commencing at a point 61 metres north-west of its intersection with Main North Road and extending in a north-westerly direction for a distance of 228 metres. Times of operation are as evidenced on the sign detail.
 - d. Revoke the existing permanent speed limit of 50 kilometres per hour on Lydia Street (entire length).
 - e. Approve that the permanent speed limit on Lydia Street (entire length) be set at 40 kilometres per hour.
 - f. Revoke the existing permanent speed limit of 50 kilometres per hour on La Perouse Place (entire length).

- g. Approve that the permanent speed limit on La Perouse Place (entire length) be set at 40 kilometres per hour.
- h. Revoke the existing permanent speed limit of 50 kilometres per hour on Nyoli Street (entire length).
- i. Approve that the permanent speed limit on Nyoli Street (entire length) be set at 40 kilometres per hour.
- j. Revoke the existing permanent speed limit of 50 kilometres per hour on Satwell Place (entire length).
- k. Approve that the permanent speed limit on Satwell Place (entire length) be set at 40 kilometres per hour.
- l. Revoke the existing permanent speed limit of 50 kilometres per hour on Leander Street (entire length).
- m. Approve that the permanent speed limit on Leander Street (entire length) be set at 40 kilometres per hour.
- n. Revoke the existing permanent speed limit of 50 kilometres per hour on Primrose Street (entire length).
- o. Approve that the permanent speed limit on Primrose Street (entire length) be set at 40 kilometres per hour.
- p. Revoke the existing permanent speed limit of 50 kilometres per hour on Oakland Street (entire length).
- q. Approve that the permanent speed limit on Oakland Street (entire length) be set at 40 kilometres per hour.
- r. Revoke the existing permanent speed limit of 50 kilometres per hour on Morrison Avenue (entire length).
- s. Approve that the permanent speed limit on Morrison Avenue (entire length) be set at 40 kilometres per hour.
- t. Revoke the existing permanent speed limit of 50 kilometres per hour on Honey Suckle Lane (entire length).
- u. Approve that the permanent speed limit on Honey Suckle Lane (entire length) be set at 40 kilometres per hour.
- v. Revoke the existing permanent speed limit of 50 kilometres per hour on Virgil Place (entire length).
- w. Approve that the permanent speed limit on Virgil Place (entire length) be set at 40 kilometres per hour.
- x. Revoke the existing permanent speed limit of 50 kilometres per hour on Boyne Avenue (entire length).
- y. Approve that the permanent speed limit on Boyne Avenue (entire length) be set at 40 kilometres per hour.
- z. Revoke the existing permanent speed limit of 50 kilometres per hour on Langdons Road from its intersection with Greers Road to its intersection with Chapel Street.

- aa. Approve that the permanent speed limit on Langdons Road from its intersection with Greers Road and extending in an easterly direction for a distance of 482 metres be set at 40 kilometres per hour.
- bb. Approve that the permanent speed limit on Langdons Road from its intersection with Chapel Street and extending in a westerly direction for a distance of 267 metres be set at 30 kilometres per hour.
- cc. Revoke the existing permanent speed limit of 50 kilometres per hour on Hoani Street (entire length).
- dd. Approve that the permanent speed limit on Hoani Street (entire length) be set at 40 kilometres per hour.
- ee. Revoke the existing permanent speed limit of 50 kilometres per hour on Cone Street (entire length).
- ff. Approve that the permanent speed limit on Cone Street (entire length) be set at 40 kilometres per hour.
- gg. Revoke the existing permanent speed limit of 50 kilometres per hour on Ellery Street (entire length).
- hh. Approve that the permanent speed limit on Ellery Street (entire length) be set at 40 kilometres per hour.
- ii. Revoke the existing permanent speed limit of 50 kilometres per hour on Wilmot Street (entire length).
- jj. Approve that the permanent speed limit on Wilmot Street (entire length) be set at 40 kilometres per hour.
- kk. Revoke the existing permanent speed limit of 50 kilometres per hour on Sails Street (entire length).
- ll. Approve that the permanent speed limit on Sails Street (entire length) be set at 40 kilometres per hour.
- mm. Revoke the existing permanent speed limit of 50 kilometres per hour on Chapel Street (entire length).
- nn. Approve that the permanent speed limit on Chapel Street (entire length) be set at 40 kilometres per hour.
- oo. "Revoke the existing permanent speed limit of 50 kilometres per hour on Meadow Street (entire length).
- pp. Approve that the permanent speed limit on Meadow Street (entire length) be set at 40 kilometres per hour.
- qq. Revoke the existing permanent speed limit of 50 kilometres per hour on Apollo Place (entire length).
- rr. Approve that the permanent speed limit on Apollo Place (entire length) be set at 40 kilometres per hour.
- ss. Revoke the existing permanent speed limit of 50 kilometres per hour on Shearer Avenue (entire length).
- tt. Approve that the permanent speed limit on Shearer Avenue (entire length) be set at 40 kilometres per hour.

- uu. Revoke the existing permanent speed limit of 50 kilometres per hour on Grassmere Street (entire length).
- vv. Approve that the permanent speed limit on Grassmere Street (entire length) be set at 40 kilometres per hour.
- ww. Revoke the existing permanent speed limit of 50 kilometres per hour on Tulloch Place (entire length).
- xx. Approve that the permanent speed limit on Tulloch Place (entire length) be set at 40 kilometres per hour.
- yy. Revoke the existing permanent speed limit of 50 kilometres per hour on Halliwell Avenue (entire length).
- zz. Approve that the permanent speed limit on Halliwell Avenue (entire length) be set at 40 kilometres per hour.
- aaa. Revoke the existing permanent speed limit of 50 kilometres per hour on Proctor Street (entire length).
- bbb. Approve that the permanent speed limit on Proctor Street (entire length) be set at 40 kilometres per hour.
- ccc. Revoke the existing permanent speed limit of 50 kilometres per hour on Mary Street (entire length).
- ddd. Approve that the permanent speed limit on Mary Street (entire length) be set at 40 kilometres per hour.
- eee. Revoke the existing permanent speed limit of 50 kilometres per hour on Loftus Street (entire length).
- fff. Approve that the permanent speed limit on Loftus Street (entire length) be set at 40 kilometres per hour.
- ggg. Revoke the existing permanent speed limit of 50 kilometres per hour on Horner Street (entire length).
- hhh. Approve that the permanent speed limit on Horner Street (entire length) be set at 40 kilometres per hour.
- iii. Revoke the existing permanent speed limit of 50 kilometres per hour on Wyndham Street (entire length).
- jjj. Approve that the permanent speed limit on Wyndham Street (entire length) be set at 40 kilometres per hour.
- kkk. Revoke the existing permanent speed limit of 50 kilometres per hour on Gambia Street (entire length).
- lll. Approve that the permanent speed limit on Gambia Street (entire length) be set at 30 kilometres per hour.
- mmm. Revoke the existing permanent speed limit of 50 kilometres per hour on Frank Street (entire length).
- nnn. Approve that the permanent speed limit on Frank Street from its intersection with Papanui Road and extending in an easterly direction for a distance of 272 metres be set at 30 kilometres per hour.

- ooo. Approve that the permanent speed limit on Frank Street from its intersection with Proctor Street and extending in a westerly direction for a distance of 169 metres be set at 40 kilometres per hour.
- ppp. Revoke the existing permanent speed limit of 50 kilometres per hour on Grants Road (entire length).
- qqq. Approve that the permanent speed limit on Grants Road from its intersection with Papanui Road and extending in an easterly direction for a distance of 325 metres be set at 30 kilometres per hour.
- rrr. Approve that the permanent speed limit on Grants Road from its intersection with Grassmere Street and extending in a westerly direction for a distance of 488 metres be set at 40 kilometres per hour.
- sss. Revoke the existing permanent speed limit of 50 kilometres per hour on Taunton Green (entire length).
- ttt. Approve that the permanent speed limit on Taunton Green (entire length) be set at 40 kilometres per hour.
- uuu. Revoke the existing permanent speed limit of 50 kilometres per hour on Dulles Place (entire length).
- vvv. Approve that the permanent speed limit on Dulles Place (entire length) be set at 40 kilometres per hour.
- www. Revoke the existing permanent speed limit of 50 kilometres per hour on Erica Street (entire length).
- xxx. Approve that the permanent speed limit on Erica Street (entire length) be set at 40 kilometres per hour.
- yyy. Revoke the existing permanent speed limit of 50 kilometres per hour on Dormer Street (entire length).
- zzz. Approve that the permanent speed limit on Dormer Street (entire length) be set at 40 kilometres per hour.
- aaaa. Revoke the existing permanent speed limit of 50 kilometres per hour on Rayburn Avenue (entire length).
- bbbb. Approve that the permanent speed limit on Rayburn Avenue (entire length) be set at 40 kilometres per hour.
- cccc. Revoke the existing permanent speed limit of 50 kilometres per hour on Perry Street (entire length).
- dddd. Approve that the permanent speed limit on Perry Street (entire length) be set at 40 kilometres per hour.
- eeee. Revoke the existing permanent speed limit of 50 kilometres per hour on Paparoa Street (entire length).
- ffff. Approve that the permanent speed limit on Paparoa Street from its intersection with Papanui Road and extending in an easterly direction for a distance of 399 metres be set at 40 kilometres per hour.
- gggg. Approve that the permanent speed limit on Paparoa Street from a point 63 metres west of its intersection with Claremont Avenue and extending in an easterly direction for a distance of 297 metres be set at 30 kilometres per hour.

- hhhh. Revoke the existing permanent speed limit of 50 kilometres per hour on Claremont Avenue (entire length).
- iiii. Approve that the permanent speed limit on Claremont Avenue (entire length) be set at 30 kilometres per hour.
- jjjj. Revoke the existing permanent speed limit of 50 kilometres per hour on Bennett Street (entire length).
- kkkk. Approve that the permanent speed limit on Bennett Street (entire length) be set at 40 kilometres per hour.
- llll. Revoke the existing permanent speed limit of 50 kilometres per hour on Nightingale Place (entire length).
- mmmm. Approve that the permanent speed limit on Nightingale Place (entire length) be set at 40 kilometres per hour.
- nnnn. Revoke the existing permanent speed limit of 50 kilometres per hour on Tomes Road (entire length).
- oooo. Approve that the permanent speed limit on Tomes Road from its intersection with Papanui Road and extending in an easterly direction for a distance of 399 metres be set at 40 kilometres per hour.
- pppp. Approve that the permanent speed limit on Tomes Road from a point 63 metres west of its intersection with Claremont Avenue and extending in an easterly direction to the intersection of Rutland Street be set at 30 kilometres per hour.
- qqqq. Revoke the existing permanent speed limit of 50 kilometres per hour on Norfolk Street (entire length).
- rrrr. Approve that the permanent speed limit on Norfolk Street (entire length) be set at 40 kilometres per hour.
- ssss. Revoke the existing permanent speed limit of 50 kilometres per hour on Scotson Avenue (entire length).
- tttt. Approve that the permanent speed limit on Scotson Avenue (entire length) be set at 40 kilometres per hour.
- uuuu. Revoke the existing permanent speed limit of 50 kilometres per hour on Tavendale Place (entire length).
- vvvv. Approve that the permanent speed limit on Tavendale Place (entire length) be set at 40 kilometres per hour.
- wwww. Revoke the existing permanent speed limit of 50 kilometres per hour on Mays Road (entire length).
- xxxx. Approve that the permanent speed limit on Mays Road (entire length) be set at 40 kilometres per hour."
- yyyy. Revoke the existing permanent speed limit of 50 kilometres per hour on Rutland Street from its intersection with Tomes Road to its intersection with Mays Road.
- zzzz. Approve that the permanent speed limit on Rutland Street from its intersection with Tomes Road and extending in a southerly direction for a distance of 58 metres be set at 30 kilometres per hour.

- aaaaa. Approve that the permanent speed limit on Rutland Street from its intersection with Mays Road and extending in a northerly direction for a distance of 127 metres be set at 40 kilometres per hour.
2. Approve that these resolutions take effect when the signage that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).
 3. Authorise staff to make any typographical changes or to correct minor errors or omissions in the above descriptions of the roads to which the speed limits apply (being changes that do not affect the materiality of the resolutions).

Community Board Decided PICB/2022/00047

Part A

That the Waipapa Papanui-Innes Community Board recommends that the Council:

1. Approves, pursuant to Part 4 Clause 27 of the Christchurch City Council Traffic and Parking Bylaw 2017 and Land Transport Rule: Setting of Speed Limits 2022, that the speed limits on the following roads be revoked and set generally as identified in Attachment A to the staff report and listed below in clauses 1a-1aaaaa (including resultant changes made to the Christchurch City Council Register of Speed Limits and associated Speed Limit Maps).
 - a. Revoke the existing permanent speed limit of 50 kilometres per hour on Vagues Road (entire length).
 - b. Approve that the permanent speed limit on Vagues Road (entire length) be set at 40 kilometres per hour.
 - c. Approves the installation of a 30 kilometres per hour variable speed limit on Vagues Road (School Zone) commencing at a point 61 metres north-west of its intersection with Main North Road and extending in a north-westerly direction for a distance of 228 metres. Times of operation are as evidenced on the sign detail.
 - d. Revoke the existing permanent speed limit of 50 kilometres per hour on Lydia Street (entire length).
 - e. Approve that the permanent speed limit on Lydia Street (entire length) be set at 40 kilometres per hour.
 - f. Revoke the existing permanent speed limit of 50 kilometres per hour on La Perouse Place (entire length).
 - g. Approve that the permanent speed limit on La Perouse Place (entire length) be set at 40 kilometres per hour.
 - h. Revoke the existing permanent speed limit of 50 kilometres per hour on Nyoli Street (entire length).
 - i. Approve that the permanent speed limit on Nyoli Street (entire length) be set at 40 kilometres per hour.
 - j. Revoke the existing permanent speed limit of 50 kilometres per hour on Satwell Place (entire length).
 - k. Approve that the permanent speed limit on Satwell Place (entire length) be set at 40 kilometres per hour.

- l. Revoke the existing permanent speed limit of 50 kilometres per hour on Leander Street (entire length).
- m. Approve that the permanent speed limit on Leander Street (entire length) be set at 40 kilometres per hour.
- n. Revoke the existing permanent speed limit of 50 kilometres per hour on Primrose Street (entire length).
- o. Approve that the permanent speed limit on Primrose Street (entire length) be set at 40 kilometres per hour.
- p. Revoke the existing permanent speed limit of 50 kilometres per hour on Oakland Street (entire length).
- q. Approve that the permanent speed limit on Oakland Street (entire length) be set at 40 kilometres per hour.
- r. Revoke the existing permanent speed limit of 50 kilometres per hour on Morrison Avenue (entire length).
- s. Approve that the permanent speed limit on Morrison Avenue (entire length) be set at 40 kilometres per hour.
- t. Revoke the existing permanent speed limit of 50 kilometres per hour on Honey Suckle Lane (entire length).
- u. Approve that the permanent speed limit on Honey Suckle Lane (entire length) be set at 40 kilometres per hour.
- v. Revoke the existing permanent speed limit of 50 kilometres per hour on Virgil Place (entire length).
- w. Approve that the permanent speed limit on Virgil Place (entire length) be set at 40 kilometres per hour.
- x. Revoke the existing permanent speed limit of 50 kilometres per hour on Boyne Avenue (entire length).
- y. Approve that the permanent speed limit on Boyne Avenue (entire length) be set at 40 kilometres per hour.
- z. Revoke the existing permanent speed limit of 50 kilometres per hour on Langdons Road from its intersection with Greers Road to its intersection with Chapel Street.
- aa. Approve that the permanent speed limit on Langdons Road from its intersection with Greers Road and extending in an easterly direction for a distance of 482 metres be set at 40 kilometres per hour.
- bb. Approve that the permanent speed limit on Langdons Road from its intersection with Chapel Street and extending in a westerly direction for a distance of 267 metres be set at 30 kilometres per hour.
- cc. Revoke the existing permanent speed limit of 50 kilometres per hour on Hoani Street (entire length).
- dd. Approve that the permanent speed limit on Hoani Street (entire length) be set at 40 kilometres per hour.
- ee. Revoke the existing permanent speed limit of 50 kilometres per hour on Cone Street (entire length).

- ff. Approve that the permanent speed limit on Cone Street (entire length) be set at 40 kilometres per hour.
- gg. Revoke the existing permanent speed limit of 50 kilometres per hour on Ellery Street (entire length).
- hh. Approve that the permanent speed limit on Ellery Street (entire length) be set at 40 kilometres per hour.
- ii. Revoke the existing permanent speed limit of 50 kilometres per hour on Wilmot Street (entire length).
- jj. Approve that the permanent speed limit on Wilmot Street (entire length) be set at 40 kilometres per hour.
- kk. Revoke the existing permanent speed limit of 50 kilometres per hour on Sails Street (entire length).
- ll. Approve that the permanent speed limit on Sails Street (entire length) be set at 40 kilometres per hour.
- mm. Revoke the existing permanent speed limit of 50 kilometres per hour on Chapel Street (entire length).
- nn. Approve that the permanent speed limit on Chapel Street (entire length) be set at 40 kilometres per hour.
- oo. "Revoke the existing permanent speed limit of 50 kilometres per hour on Meadow Street (entire length).
- pp. Approve that the permanent speed limit on Meadow Street (entire length) be set at 40 kilometres per hour.
- qq. Revoke the existing permanent speed limit of 50 kilometres per hour on Apollo Place (entire length).
- rr. Approve that the permanent speed limit on Apollo Place (entire length) be set at 40 kilometres per hour.
- ss. Revoke the existing permanent speed limit of 50 kilometres per hour on Shearer Avenue (entire length).
- tt. Approve that the permanent speed limit on Shearer Avenue (entire length) be set at 40 kilometres per hour.
- uu. Revoke the existing permanent speed limit of 50 kilometres per hour on Grassmere Street (entire length).
- vv. Approve that the permanent speed limit on Grassmere Street (entire length) be set at 40 kilometres per hour.
- ww. Revoke the existing permanent speed limit of 50 kilometres per hour on Tulloch Place (entire length).
- xx. Approve that the permanent speed limit on Tulloch Place (entire length) be set at 40 kilometres per hour.
- yy. Revoke the existing permanent speed limit of 50 kilometres per hour on Halliwell Avenue (entire length).
- zz. Approve that the permanent speed limit on Halliwell Avenue (entire length) be set at 40 kilometres per hour.

- aaa. Revoke the existing permanent speed limit of 50 kilometres per hour on Proctor Street (entire length).
- bbb. Approve that the permanent speed limit on Proctor Street (entire length) be set at 40 kilometres per hour.
- ccc. Revoke the existing permanent speed limit of 50 kilometres per hour on Mary Street (entire length).
- ddd. Approve that the permanent speed limit on Mary Street (entire length) be set at 40 kilometres per hour.
- eee. Revoke the existing permanent speed limit of 50 kilometres per hour on Loftus Street (entire length).
- fff. Approve that the permanent speed limit on Loftus Street (entire length) be set at 40 kilometres per hour.
- ggg. Revoke the existing permanent speed limit of 50 kilometres per hour on Horner Street (entire length).
- hhh. Approve that the permanent speed limit on Horner Street (entire length) be set at 40 kilometres per hour.
- iii. Revoke the existing permanent speed limit of 50 kilometres per hour on Wyndham Street (entire length).
- jjj. Approve that the permanent speed limit on Wyndham Street (entire length) be set at 40 kilometres per hour.
- kkk. Revoke the existing permanent speed limit of 50 kilometres per hour on Gambia Street (entire length).
- lll. Approve that the permanent speed limit on Gambia Street (entire length) be set at 30 kilometres per hour.
- mmm. Revoke the existing permanent speed limit of 50 kilometres per hour on Frank Street (entire length).
- nnn. Approve that the permanent speed limit on Frank Street from its intersection with Papanui Road and extending in an easterly direction for a distance of 272 metres be set at 30 kilometres per hour.
- ooo. Approve that the permanent speed limit on Frank Street from its intersection with Proctor Street and extending in a westerly direction for a distance of 169 metres be set at 40 kilometres per hour.
- ppp. Revoke the existing permanent speed limit of 50 kilometres per hour on Grants Road (entire length).
- qqq. Approve that the permanent speed limit on Grants Road from its intersection with Papanui Road and extending in an easterly direction for a distance of 325 metres be set at 30 kilometres per hour.
- rrr. Approve that the permanent speed limit on Grants Road from its intersection with Grassmere Street and extending in a westerly direction for a distance of 488 metres be set at 40 kilometres per hour.
- sss. Revoke the existing permanent speed limit of 50 kilometres per hour on Taunton Green (entire length).

- ttt. Approve that the permanent speed limit on Taunton Green (entire length) be set at 40 kilometres per hour.
- uuu. Revoke the existing permanent speed limit of 50 kilometres per hour on Dulles Place (entire length).
- vvv. Approve that the permanent speed limit on Dulles Place (entire length) be set at 40 kilometres per hour.
- www. Revoke the existing permanent speed limit of 50 kilometres per hour on Erica Street (entire length).
- xxx. Approve that the permanent speed limit on Erica Street (entire length) be set at 40 kilometres per hour.
- yyy. Revoke the existing permanent speed limit of 50 kilometres per hour on Dormer Street (entire length).
- zzz. Approve that the permanent speed limit on Dormer Street (entire length) be set at 40 kilometres per hour.
- aaaa. Revoke the existing permanent speed limit of 50 kilometres per hour on Rayburn Avenue (entire length).
- bbbb. Approve that the permanent speed limit on Rayburn Avenue (entire length) be set at 40 kilometres per hour.
- cccc. Revoke the existing permanent speed limit of 50 kilometres per hour on Perry Street (entire length).
- dddd. Approve that the permanent speed limit on Perry Street (entire length) be set at 40 kilometres per hour.
- eeee. Revoke the existing permanent speed limit of 50 kilometres per hour on Paparoa Street (entire length).
- ffff. Approve that the permanent speed limit on Paparoa Street from its intersection with Papanui Road and extending in an easterly direction for a distance of 399 metres be set at 40 kilometres per hour.
- gggg. Approve that the permanent speed limit on Paparoa Street from a point 63 metres west of its intersection with Claremont Avenue and extending in an easterly direction for a distance of 297 metres be set at 30 kilometres per hour.
- hhhh. Revoke the existing permanent speed limit of 50 kilometres per hour on Claremont Avenue (entire length).
- iiii. Approve that the permanent speed limit on Claremont Avenue (entire length) be set at 30 kilometres per hour.
- jjjj. Revoke the existing permanent speed limit of 50 kilometres per hour on Bennett Street (entire length).
- kkkk. Approve that the permanent speed limit on Bennett Street (entire length) be set at 40 kilometres per hour.
- llll. Revoke the existing permanent speed limit of 50 kilometres per hour on Nightingale Place (entire length).
- mmmm. Approve that the permanent speed limit on Nightingale Place (entire length) be set at 40 kilometres per hour.

- nnnn. Revoke the existing permanent speed limit of 50 kilometres per hour on Tomes Road (entire length).
- oooo. Approve that the permanent speed limit on Tomes Road from its intersection with Papanui Road and extending in an easterly direction for a distance of 399 metres be set at 40 kilometres per hour.
- pppp. Approve that the permanent speed limit on Tomes Road from a point 63 metres west of its intersection with Claremont Avenue and extending in an easterly direction to the intersection of Rutland Street be set at 30 kilometres per hour.
- qqqq. Revoke the existing permanent speed limit of 50 kilometres per hour on Norfolk Street (entire length).
- rrrr. Approve that the permanent speed limit on Norfolk Street (entire length) be set at 40 kilometres per hour.
- ssss. Revoke the existing permanent speed limit of 50 kilometres per hour on Scotson Avenue (entire length).
- tttt. Approve that the permanent speed limit on Scotson Avenue (entire length) be set at 40 kilometres per hour.
- uuuu. Revoke the existing permanent speed limit of 50 kilometres per hour on Tavendale Place (entire length).
- vvvv. Approve that the permanent speed limit on Tavendale Place (entire length) be set at 40 kilometres per hour.
- www. Revoke the existing permanent speed limit of 50 kilometres per hour on Mays Road (entire length).
- xxxx. Approve that the permanent speed limit on Mays Road (entire length) be set at 40 kilometres per hour."
- yyyy. Revoke the existing permanent speed limit of 50 kilometres per hour on Rutland Street from its intersection with Tomes Road to its intersection with Mays Road.
- zzzz. Approve that the permanent speed limit on Rutland Street from its intersection with Tomes Road and extending in a southerly direction for a distance of 172 metres be set at 30 kilometres per hour.
- aaaa. Approve that the permanent speed limit on Rutland Street from its intersection with Mays Road and extending in a northerly direction for a distance of 18 metres be set at 40 kilometres per hour.
2. Approve the installation of a 30 kilometres per hour variable speed limit on Main North Road (School Zone) commencing at a point 38 metres south of its intersection with Cranford Street and extending in a southerly direction for a distance of 200 metres. Times of operation are as evidenced on the sign detail.
 3. Revoke the existing permanent speed limit of 50 kilometres per hour on Sawyers Arms Road (from Main North Road to Northcote Road).
 4. Approve that the permanent speed limit on Sawyers Arms Road from its intersection with Main North Road and extending in a westerly direction for a distance of 175 metres be set at 50 kilometres per hour.

5. Approve that the permanent speed limit on Sawyers Arms Road from a point 175 metres west of its intersection with Main North Road and extending in a westerly direction for a distance of 530 metres be set at 30 kilometres per hour.
6. Approve that the permanent speed limit on Sawyers Arms Road from its intersection with Northcote Road and extending in an easterly direction for a distance of 554 metres be set at 50 kilometres per hour.
7. Approve that these resolutions take effect when the signage that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).
8. Authorise staff to make any typographical changes or to correct minor errors or omissions in the above descriptions of the roads to which the speed limits apply (being changes that do not affect the materiality of the resolutions).
9. Notes the Waipapa Papanui-Innes Community Board requests staff to progress toward the business area of Papanui, Harewood and Main North Roads being reduced to 30 kilometres per hour when funding becomes available.
10. Notes the submissions from the Northcote suburb and from the opposite side of Harewood and Papanui Roads, and the Waipapa Papanui-Innes Community Board's will to see these areas become a slow speed neighbourhood.

Emma Norrish/Simon Britten

Carried

Attachments

- A Updated Proposed Speed Limit Map (Attachment A to the Report) reflecting the Waipapa Papanui-Innes Community Board's Recommendations
- B Earlier staff advice on exclusion of Main North Road from Slow Speed Neighbourhood

Pauline Cotter left the meeting at 10.44am and re-joined at 10.46am during the consideration of Item 7.

The meeting adjourned at 10.58am during the consideration of Item 7 to take a break and reconvened at 11.10am.

Simon Britten assumed the Chair for consideration of Item 8.

8. Styx Living Laboratory Field Centre - Lease to Styx Living Laboratory Trust

The Chairperson, having declared an interest in this item, stood down for this item, and Deputy Chairperson Britten assumed the Chair temporarily.

Community Board Resolved PICB/2022/00048 (Original Officer recommendations accepted without change)

Part C

That the Waipapa Papanui-Innes Community Board:

1. Approve the granting of a lease to the Styx Living Laboratory Trust for a period up to twenty years including renewals over that part of land described as Lot 5 Deposited Plan 305008 being 6100 square metres more or less held for the purpose of a Local Purpose Reserve (Community Buildings) subject to the Reserves Act 1977 at an annual rental of

\$20,000 per annum including GST for the purpose of establishing and managing a Living Laboratory.

2. Approve the proposed use of the property to include the Styx Living Laboratory Trust entering into occupancy agreements for the purpose of complementary activities fitting the purpose of the Styx Vision; such uses to be approved by the Head of Parks and Manager Property Consultancy.
3. Request the Manager Property Consultancy to conclude and administer the terms and conditions of the lease and any supporting occupancy arrangements such as hire agreements and licences to occupy.

Ali Jones/Simon Britten

Carried

Emma Norrish declared an interest in this item and took no part in the Board's discussion or voting on this item.

Pauline Cotter left the meeting at 11.20am during the consideration of Item 8.

Emma Norrish returned to the Chair

9. Cranford Street near McFaddens Road - Proposed P10 and No Stopping Restrictions

Community Board Resolved PICB/2022/00049 (Original Officer recommendations accepted without change)

Part C

That the Waipapa Papanui-Innes Community Board:

1. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic & Parking Bylaw 2017, that the parking of vehicles be restricted to a maximum period of 10 minutes, on the north east side of Cranford Street, commencing at a point 103 metres north west of its intersection with McFaddens Road and extending in a north west direction for a distance of 7 metres.
2. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic & Parking Bylaw 2017, that the parking of vehicles be restricted to a maximum period of 10 minutes, on the north east side of Cranford Street, commencing at a point 110 metres north west of its intersection with McFaddens Road and extending in a north west direction for a distance of 8 metres.
3. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic & Parking Bylaw 2017, that the stopping of vehicles is prohibited at any time, on the south west side of Cranford Street commencing at a point 143 metres north of its intersection with McFaddens Road and extending in a northerly direction for a distance of 13 metres.
4. Revoke any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in resolutions 1-3 above.

5. Approve that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

Simon Britten/Mike Davidson

Carried

10. Langdons Road - Transport Update

Board Comment

The Board received the information in the Report, and requested that the Board be kept informed and briefed on the details to be confirmed in relation to associated consent matters. The Board also considered an aspect of the signalisation of the Greers Road / Langdons Road intersection is subject to the Council's consideration of its final Annual Plan at the relevant Council meeting.

Community Board Resolved PICB/2022/00050 (Original Officer recommendations accepted without change)

Part C

That the Waipapa Papanui-Innes Community Board:

1. Receive the information, including the timing and scope of the network study.

Ali Jones/Simon Britten

Carried

11. Waipapa Papanui-Innes 2021-2022 Discretionary Response Fund Application - Activation of Shirley Community Reserve and St Albans Residents Association

Board Comment

The Board accepted the Officer Recommendations, except it resolved to increase the grant to St Albans Residents Association towards Volunteer Morning Teas at Kohinga, from \$450 to \$540.

Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes Community Board:

1. Approves a grant of \$10,000 from its 2021-22 Discretionary Response Fund towards the Activation of Shirley Community Reserve project, with any unspent funds to be returned to the Waipapa Papanui-Innes Community Board's Discretionary Response Fund.
2. Approves a grant of \$450 from its 2021-22 Discretionary Response Fund to St Albans Residents Association towards Volunteer Morning Teas at Kohinga.
3. Approves the move of any unspent funds from the Community Board Projects; Summer with your Neighbours, Community Service Awards, Community Garden Pride, Community Liaison and Events, Positive Youth Development Fund, and Edible Gardens

projects to be transferred back to the Waipapa Papanui-Innes Discretionary Response Fund.

4. Approves the carry forward of the remaining balance of the 2021-22 Strengthening Communities Fund to the 2021-22 Waipapa Papanui-Innes Discretionary Response Fund.
5. Approves that any remaining 2021-22 Discretionary Response Funds at the end of the financial year, be carried forward to the 2022-23 Discretionary Response Fund and 2022-23 Strengthening Communities Fund with a 30% /70% split, respectively.

Community Board Resolved PICB/2022/00051

Part C

That the Waipapa Papanui-Innes Community Board:

1. Approves a grant of \$10,000 from its 2021-22 Discretionary Response Fund towards the Activation of Shirley Community Reserve project, with any unspent funds to be returned to the Waipapa Papanui-Innes Community Board's Discretionary Response Fund.
2. Approves a grant of \$540 from its 2021-22 Discretionary Response Fund to St Albans Residents Association towards Volunteer Morning Teas at Kohinga.
3. Approves the move of any unspent funds from the Community Board Projects; Summer with your Neighbours, Community Service Awards, Community Garden Pride, Community Liaison and Events, Positive Youth Development Fund, and Edible Gardens projects to be transferred back to the Waipapa Papanui-Innes Discretionary Response Fund.
4. Approves the carry forward of the remaining balance of the 2021-22 Strengthening Communities Fund to the 2021-22 Waipapa Papanui-Innes Discretionary Response Fund.
5. Approves that any remaining 2021-22 Discretionary Response Funds at the end of the financial year, be carried forward to the 2022-23 Discretionary Response Fund and 2022-23 Strengthening Communities Fund with a 30% /70% split, respectively.

Ali Jones/Simon Britten

Carried

Emma Twaddell declared an interest in this item and took no part in the Board's discussion or voting on this item.

**12. Waipapa Papanui-Innes 2021-2022 Positive Youth Development Fund
Application - Villa Maria College**

Community Board Resolved PICB/2022/00052 (Original Officer recommendations accepted without change)

Part C

That the Waipapa Papanui-Innes Community Board resolve to:

1. Approve a grant of \$600 from its 2021-22 Positive Youth Development Fund to Villa Maria College towards the costs of Gemma and Lilly Lysaght, Keeley Hughes and Beth O'Donovan attending the Hockey Federation Cup in Napier from 29 August to 3 September 2022.

13. Waipapa Papanui-Innes Community Board Area Report - June 2022

Board Comment

A Board member recorded the staff advice, provided subsequent to the memo regarding Shirley Community Reserve (attached to the Area Report) that, dependent on the outcomes of community engagement/feedback for the Reserve, the following is at this stage set aside for these financial years, FY26 \$50k, FY27 \$50k, FY28 \$500k, FY29 \$500k, within 61782 Programme – Community Parks New Development (the advice further noting that: however, this will be reviewed in the next Long Term Plan as it was initially proposed for a major park facility such as a skate-park, but this will depend on decisions regarding the community centre).

Community Board Resolved PICB/2022/00053 (Original Officer recommendations accepted without change)

Part B

That the Waipapa Papanui-Innes Community Board:

1. Receive the Waipapa Papanui-Innes Community Board Area Report for June 2022.

Mike Davidson/Emma Norrish

Carried

14. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

The Board exchanged the following information:

14.1 Police Data

The Board discussed concern at the level of petty crime in the Board area apparent from social media reports, including sourced from video surveillance footage, and expressed interest in information from Police about the level of petty crime in the area, particularly in St Albans, and particularly car break-ins. The Board requested to receive a [link](#) indicated in the discussion to review the Police data, and to invite a local Police update on the issues.

14.2 Area Wide Traffic Management Report

In response to the deputation from Susan Peake, the Board requested staff to advise on commencing an area-wide traffic movement report for the living streets around Grants Road, noting the impacts of the housing intensification in the area, the impacts of the future housing development in the Cranford Basin, and the increased rat-running and speeding in the area.

14.3 Shirley Library Engineering Report

The Board requested a copy of the most recent engineering report for Shirley Library, and that staff include a summary of information relating to any potential repairs/rebuild requirements.

14.4 Transport issues raised through Slow Speed Neighbourhood - Papanui consultation

The Board requested that staff forward a list of the issues they identified through the Slow Speed Neighbourhood – Papanui consultation to the Transport Unit, so those issues can be picked up. The Board noted that doing these sorts of consultation can helpfully identify a range of issues in a community.

The Board also requested information come back to it from Transport staff about the additional issues arising from the Slow Speed Neighbourhood - Papanui consultation.

14.5 Cycle Counter - Rutland Reserve

It was shared that it had been reported that the Cycle Counter in the Rutland Reserve area may not be working, and the Board requested that staff check whether it is functional. The Board queried that no counter appeared to be on the map in this area.

14.6 Edgware Road Drainage / Kerb Assessment

It was noted in relation to advancing the information relevant to assessing Edgware Road drainage and kerbing outside Edgware Village, which is being sought further to a flooding issue occurring in weather events affecting the butchery, that this has been delayed by a staff resourcing issue.

The Board asked for clarification on the nature and purpose of the investigations being undertaken, that staff ensure existing questions from Board members are answered, and that clarity be provided on what the planned whiteboard session with the Board will achieve.

14.7 Community Service Awards

The Board shared information on the start of its schedule for presenting the Community Service Awards recently agreed by the Board to recipients at a series of personal visits by Board members held in the community in front of recipients' peers.

14.8 Pavement Condition - Rutland Reserve

It was raised that there is an issue coming out of Rutland Reserve, onto Rutland Street, with the bad state of the transition down for cyclists, that the Board requested staff improve when working in the area.

14.9 Overgrown Foliage

It was requested that staff follow up the work completed to address overgrown foliage around the Trafalgar Pump Station; it being indicated that the resident who raised the issue still has an issue with foliage on their fence-line. The Board requested this work be revisited.

Karakia Whakamutunga: Given by Emma Norrish

Meeting concluded at 11.57am.

CONFIRMED THIS 15th DAY OF JULY 2022

EMMA NORRISH
CHAIRPERSON

Unconfirmed

7. MacFarlane Park Centre - Gift of Building and Granting of Ground Lease to Shirley Community Trust

Reference / Te Tohutoro: 22/436230

Report of / Te Pou Matua:	Paul McKeefry, Community Facilities Specialist, paul.mckeefry@ccc.govt.nz; Barry Woodland, Property Consultant, barry.woodland@ccc.govt.nz
General Manager / Pouwhakarae:	Mary Richardson, General Manager Citizens & Community, mary.richardson@ccc.govt.nz

1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek the Board's recommendation to Council to deal unilaterally with the Shirley Community Trust (SCT) and to approve the 'gift' of the MacFarlane Park Centre building at 19A Acheson Avenue on MacFarlane Park to SCT together with the grant of a lease of the land (ground lease).
- 1.2 The building, which was originally gifted to Council by the Lions Clubs International Foundation (LCIF), was relocated to MacFarlane Park in 2018. SCT has occupied and operated the building since then. There is currently no formal ground lease between the Council and SCT.
- 1.3 Officers received a formal request and supporting proposal from SCT to consider the transfer of building ownership from Council to SCT which is supported by the LCIF and Council staff.
- 1.4 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by an assessment determining that the matter is of a local nature and supports an incumbent tenant contributing significantly to the continued empowerment and strengthening of the local Shirley Community. The property is not categorised as a strategic asset.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes Community Board:

1. Recommends that Council:
 - a. Agrees to depart from policy and deal unilaterally with Shirley Community Trust (SCT);
 - b. Agrees to gift the MacFarlane Park Centre at 19A Acheson Avenue to SCT for the sum of \$1 (the gift being conditional on Council having a first right of refusal option to take back the building from SCT Trust at the sum of \$1) and;
2. Conditional on recommendation 1a and 1b, grants a ground lease over that part of the land parcel described as Pt Lot 2 DP 17482 (herein referred to as 19A Acheson Avenue) shown as Areas A and B on the lease plan below in paragraph 5.9 for a period of 33 years, including rights of renewal, at a rental to be determined in accordance with the Council's policy for setting rentals to community and sports organisations occupying parks or reserves.
3. Authorise the Manager Property Consultancy to negotiate, conclude and administer all the agreements necessary to facilitate recommendations 1 and 2 above on terms and conditions acceptable to him, and in doing so make any decisions necessary to give effect to this.

3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 In gifting the building and granting a ground lease to SCT it assumes full responsibility and cost liability for all building and ground maintenance, rates and other outgoings. Council retain a first right of refusal to take back the building from SCT for \$1 should SCT no longer require, or is unable to operate from, the building.

- 3.2 The recommendations support the Council's Community Facilities Network Plan 2020, specifically:

That Council and Community Boards will make decisions on the future support of the city-wide provision of community facilities on a facility by facility basis but based on an informed understanding of the wider network and decision making considerations presented in the Plan.

To optimise the Council's community facilities portfolio there is a need to ensure that all facilities fulfil a role within the network. To date the Council's processes when adding, changing or removing facilities have been ad hoc or focused on individual circumstances rather than looking at the overall network.

The Community Facilities Network Plan is intended to ensure that the best decisions are made on a sustainable future network optimising community resources including people, time and money.

- 3.3 Advantages for Council:

- Transfers ownership of a depreciating asset to SCT where it will be valued.
- Existing maintenance, repair and renewal budgets will be used on other community facilities in the portfolio.
- The land (park) remains in Council ownership.
- The Council supports the community by providing a built asset that can become a self-sustaining community facility which compliments the objectives of SCT's adjacent MacFarlane Park Neighbourhood Centre and its wider community and the Community Facilities Network Plan.
- The transfer preserves the LCIF's desire that the building continues its function as a valuable community hub.
- The transfer to SCT is supported by the LCIF who acknowledge SCT as a financially robust and sustainable community organisation.

- 3.4 Advantages for SCT:

- It provides them with certainty and autonomy.
- Ownership of the building provides improved access for programme delivery and external funding sources.
- A low risk of being left with a building they can't use/sell, as it reverts to Council.
- Continued ability to support and provide established services and activities which empower and strengthen the local and wider Shirley community.

- 3.5 Disadvantages:

- The Council gift an asset to SCT and lose control of the building asset with a book value of \$305,000

4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 *Retain the Status Quo* – the outreach services provided by SCT to the community would continue but the opportunity for Council to activate its preference to have a greater number of facilities community operated through partnership agreements (in this case enabling SCT to own the building) would be lost. The ongoing building maintenance and future works costs would continue to require currently unspecified and unbudgeted Council funding.
- 4.2 *Council declares the building surplus and sells it in the open market* – aside from undermining SCT's ability to provide its current level of outreach services to the community the LCIF would not support this option given its longstanding commitment to providing the building specifically for the purposes of supporting community resilience, engagement and participation.
- 4.3 *Carry out a Request for Proposals procurement process seeking proposals to manage and activate the building as a community centre* – this option has been discounted as there is a bona fide community organisation (SCT) who have actively provided, developed and enhanced outreach services and activities to the community from the site for over 20 years, and are proactively seeking ownership and use of the facility.
- 4.4 *Remove SCT, retain the building and include it in the community facility portfolio available for members of the public to hire with Council officers administering the bookings, invoicing, weekly inspections and maintenance follow-up* – not considered a tenable option from a political, community or Council funding perspective.

5. Detail Te Whakamahuki

Context

- 5.1 There are three separate community based buildings located on that part of MacFarlane Park referred to in this report as 17, 19 and 19A Acheson Avenue and shown below as A, B and C on the diagram below.



- **Building A** (17 Acheson Avenue) – **Play Centre Building** - KidsFirst Kindergarten own the building; a ground lease from Council is pending formal approval.
- **Building B** (19 Acheson Avenue) – **MacFarlane Park Neighbourhood Centre** – SCT own the building; no ground lease currently in place.

- **Building C** (19A Acheson Ave) – **MacFarlane Park Centre** – currently owned by Council; tenanted by the SCT; no ground lease currently in place.
- 5.2 The future ownership of the MacFarlane Park Centre (Building C), and lease of the land it sits on, is the subject of this report.
- 5.3 The grant of a ground lease to SCT over the land occupied by the MacFarlane Park Neighbourhood Centre will be the subject of a separate report to the Community Board.

The Lions Club International Foundation's Transitional Building

- 5.4 The MacFarlane Park Centre building was originally owned by the Lions Club International District 202E Charitable Trust (LCIF). Following the post-earthquake demolition of several community buildings in the Shirley / St Albans area the LCIF offered the building to Council in 2012 as a transitional community facility for the area pending construction of the new St Albans Community Centre.
- 5.5 Subsequently, funding to enable the transitional facility to be relocated to MacFarlane Park in support of the Shirley community was approved by Council in 2017 (CNCL/2017/00292) with the building being formerly gifted by the LCIF to Council by way of a Deed of Gift in March 2018 **(Refer Attachment A)**.
- 5.6 With the support of the LCIF, Council and the local community the transitional building was activated by the SCT to continue and expand the community development work it had been undertaking from the Neighbourhood Centre at MacFarlane Park since 2000.
- 5.7 With the confirmed support of the LCIF the SCT now wish to assume ownership of the building.

The Land and Building

- 5.8 The land parcel containing the MacFarlane Park Centre, which extends to around 2797m², is fee simple, described as Pt Lot 2 DP 17482 and gazetted as Local Purpose (Community Buildings) Reserve. It is treated as a park in accordance with the definition in Section 138 of the Local Government Act 2002.
- 5.9 Within that land parcel the ground lease area occupied by the MacFarlane Park Centre is shown as Areas A and B on the plan below.



- 5.10 The building (A), which extends to some 133m², includes a main community hall, meeting room, kitchen, store room and unisex/accessible toilet facilities.



- 5.11 Opening out onto MacFarlane Park the land (B) incorporates an accessible ramp, ancillary shed, bike stand, general landscaping and three sealed car park spaces (including one accessible space) accessed from Acheson Avenue.
- 5.12 The Parks unit administer the land while the Community Support & Partnership Unit (CSP) are currently responsible for the building.

Zoning

- 5.13 The property is zoned Open Space Community Parks under the Christchurch District Plan.
- 5.14 The zoning allows for formal and informal recreation activities and the current use as a community centre is considered a permitted activity under the zoning.

Asset – Current Value

- 5.15 The current book value of the building is \$305,000.

Asset – Current Cost to Council

- 5.16 A detailed condition assessment of the building has been undertaken by Citycare. Annual scheduled maintenance and operating costs are currently estimated at \$6,506.28 excluding depreciation.
- 5.17 These annual costs, together with estimated planned work for the 2022 – 2032 period, are estimated at \$87,203.70. Beyond that, planned work costs increase incrementally over the 50 year cycle to 2071. **Refer Attachment B.**
- 5.18 There is no budget in the 2021-2031 Long Term Plan to address the lack of operating expenditure (including maintenance, capital replacements and renewals) for this building.
- 5.19 The expectation is that any revenue generated by a community organisation will cover agreed operating expenses.

SCT Background and Proposal

- 5.20 A formal request to purchase the MacFarlane Park Centre from Council was received from SCT on 23 July 2021. A copy of this request together with supporting business case information provided by SCT subsequently is appended as **Attachment C.**
- 5.21 SCT's mission statement is *“responding in Christian love to the local needs holistically by empowering people through a range of community development initiatives in the Shirley community”*.

- 5.22 They have owned and operated the adjacent MacFarlane Park Neighbourhood Centre building since 2000, providing an increasing range of grass roots community based projects, services and activities, many in collaboration with other Christchurch community organisations.
- 5.23 In addition to managing (and maintaining / refurbishing) the MacFarlane Park Centre since 2018 they also own and operate four shops in the Briggs Road shopping complex.
- 5.24 Following receipt and review of the Council's annual and planned work cost estimates for the building (referenced above in paragraphs 5.16 to 5.17) SCT are confident in their ability to fund these works from operating revenues and understand that they will be taking over the building on an as is / where is basis.
- 5.25 SCT's financial information has been reviewed by the CSP's Finance Business Partner who is comfortable with approving this proposal (to gift the building to SCT and to grant them a ground lease over the land) from a financial perspective.
- 5.26 The proposal supports the goals and objectives of the Council's Community Facilities Network Plan in terms of engaging with the community with the aim of building resilience and connectivity within the community.
- 5.27 SCT's extensive provision of services, training and events include a community café, barista training, pop-in Neighbourhood Centre, community garden and basketball, playground and other sports activities in the Park. The Macfarlane Park Centre building specifically offers a range of child, youth and 'not quite so young' educational and fitness programmes. A growing number of external groups operating from the Centre include two Filipino Churches, Tongan homework club, Etu Pasifika Ltd Matua Group, pre-schools, Narcotics Anonymous, Man Up, Restorative Justice and others.
- 5.28 SCT's proposal demonstrates that they, and the MacFarlane Park Centre, are well governed and managed and well supported by the LCIF, Council (Community Board advisors, Parks (as asset owner of reserve), CSP (as asset owner of building) and CSP's Finance Business Partner), the community and external funders.

Asset Transfer

- 5.29 The Community Facilities Network Plan reflects the Council's preference to have a greater number of facilities community operated, ideally through partnership agreements.
- 5.30 While there is no current LTP funding specifically available to operate the MacFarlane Park Centre it is recognised that SCT are providing an important role in empowering and strengthening the local community and are doing so from a sustainable financial, management and governance perspective.
- 5.31 Technically the transfer of ownership of the building to SCT constitutes a disposal of a Council asset. However this is conditioned somewhat by the fact that Council retains a first right of refusal to re-acquire the building.
- 5.32 The Parks Unit, as asset owner of the land, will effectively become the notional steward for the building albeit with no management, maintenance or financial obligations.
- 5.33 The criteria for 'retaining' the building (and transfer of ownership to SCT) has been satisfied as: there is a clearly identified need; it is supported by a sound and robust business case; it supports Council strategies, and; it has an identified notional asset owner / steward.

Dealing Unilaterally

- 5.34 Where there is only one logical lessee for a lease (in this case a ground lease) or purchaser of a property (in this case the building) the Council may deal unilaterally with the

lessee/purchaser. This includes facilities linked to not-for-profit organisations and community buildings.

- 5.35 There are a number of matters that need to be considered when contemplating a unilateral dealing. Refer to **Attachment D**.
- 5.36 The granting of a ground lease and gift of the building to SCT is effectively a continuation of community services that have been offered by SCT since 2018 (and since 2000 from the adjacent MacFarlane Park Neighbourhood Centre) and supports the purpose for which the land is used.
- 5.37 The proposal does not depart from the considerations as outlined in Attachment D and officers consider that it would be appropriate for the Community Board to approve the ground lease to SCT and to recommend that Council approve the gift of the building to SCT (conditional on Council having a first option to take the building back if it can find an alternative use).

Lease Details

- 5.38 It is proposed to grant SCT a ground lease for a term of 35 years including renewals in accordance with the provisions of the Local Government Act. An annual rental will be determined in accordance with the Council's policy for setting rents for community and sports organisations occupying parks and/or reserves.
- 5.39 Provision will be made that Council has first right of refusal if the building is no longer required by SCT.

Community Views and Preferences

- 5.40 SCT has operated from the MacFarlane Park Building since 2018 offering a wide variety of services and activities to a wide range of local community groups and individuals. The building operates at essentially full capacity and provides a base from which SCT offer a wide range of other community outreach projects.
- 5.41 The views and preferences of the local community were indirectly received when the Council engaged with the community on the Community Facilities Network Plan.
- 5.42 While this specific proposal has not been widely consulted, the local community and groups and individuals seeking further educational and recreational opportunities recognise SCT's valuable contribution to the empowerment and strengthening of the Shirley community since 2000 which, as such, underscores their support for the general intent of the recommended option.
- 5.43 For these reasons, and noting the specific support of the LCIF, staff do not consider that the transfer of building ownership to SCT requires further consultation.
- 5.44 However, the grant of a ground lease to SCT (over land held pursuant to the Reserves Act) will require public notification.
- 5.45 The decision affects the Waipapa Papanui-Innes Community Board area.

6. Policy Framework Implications Ngā Hiraunga ā- Kaupapa here

Strategic Alignment Te Rautaki Tīaroaro

- 6.1 The decision aligns with the Council's vision:
 - 6.1.1 The Council adopted the Strengthening Communities Together Strategy 8 April 2022 (to be launched in July 2022) based around 4 pillars: People, Place, Participation and Preparedness. Relevant excerpts include:

- Place: we support and help build connections between communities and their places and spaces to foster a sense of local identity, shared experience and stewardship.
- Objective 2.3 of the implementation plan is to support the community activation and kaitiakitanga of public places and spaces.
- Mahinga Actions – support community-led activation and management of facilities and public spaces through a partnership model eg Community Facilities Network Plan implementation, number of community groups managing local Council facilities.

6.1.2 The Council's goal for its role in supporting a city-wide network of community facilities is "enabling active, connected and resilient communities to own their own future".

6.2 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):

6.2.1 Activity: Community Development and Facilities

- Level of Service: 2.0.7 Support community management and activation of facilities through a Council and Community partnership model. - At least 82% of community facilities are activated / managed in partnership with the community

Policy Consistency Te Whai Kaupapa here

6.3 The decision is consistent with Council's Plans and Policies, specifically the Council's Community Outcomes and its Community Facilities Network Plan 2020:

6.3.1 Community facilities contribute to community outcomes in many ways, but not limited to:

- Providing local venues, hosting community events, activities, classes, educational opportunities, networking and community connection aimed at reducing social isolation.
- Supporting active citizenship and connected communities, by providing venues to support community engagement with the Council, community boards and community organisations in order to grow community participation in civic life.
- Building community resilience, social capital and community capital to support a response to major stressors such as climate change, terror attacks and the effects of Covid-19.
- Supporting a network of volunteers and opportunities for community partnerships regarding provision, activation and operation of facilities.
- Enabling the celebration of local identity and diversity by providing venues for education, arts, culture, heritage, sport and recreation.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

6.4 The Senior Advisor Treaty Relationships has confirmed that the decision (to gift the building and grant a ground lease to SCT) does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.

6.5 The granting of a ground lease is a continuation of the current occupation of the land. The gifting of the building does not constitute the sale of a land asset and is further conditioned by virtue of the Council retaining a first right of refusal to reclaim ownership of the building.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.6 The gifting of the building and granting of a ground lease will not require additional resources. The continued activation of the building by SCT and the outreach services they provide may reduce the need for travel by community users of the facility and contribute to the further enhancement of services and activities available in the local community.

Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 6.7 The property is currently compliant for its existing use. Moving forward the incumbent occupier (SCT) will be responsible for ensuring it meets all regulatory resource and building consent requirements and regulations for its continued use.

7. Resource Implications Ngā Hīraunga Rauemi

Capex/Opex / Ngā Utu Whakahaere

- 7.1 Cost to Implement – legal costs in preparation of the Deed of Gift and Deed of Ground Lease, covered in existing operational budgets.
- 7.2 Maintenance/Ongoing costs – no building maintenance costs for the MacFarlane Park Centre building (as these will be transferred to the SCT as new owner) or the MacFarlane Park Neighbourhood Centre (which SCT own). SCT will also be responsible for any costs associated with the ground lease. Existing CSP maintenance, repair and renewal budgets will be used on other community facilities in the portfolio.
- 7.3 Funding Source – current operational budgets for legal and property expenses.

Other / He mea anō

- 7.4 Transfer of an asset with a current book value of \$305,000 is not contemplated in the current Long Term Plan.

8. Legal Implications Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

- 8.1 The general powers of competence set out in section 12(2) “Status and Powers” of the Local Government Act.

Other Legal Implications / Ētahi atu Hīraunga-ā-Ture









- 8.2 There is a legal context, issue or implication relevant to this decision.
- 8.3 The legal consideration is the Local Government Act 2002 and the Council’s Leasing Council Property and Disposal of Property policies, as referred to in paragraphs 5.38 above.
- 8.4 This report has not been reviewed and approved by the Legal Services Team.

9. Risk Management Implications Ngā Hīraunga Tūraru

- 9.1 In the event that SCT cease to operate from this neighbourhood or no longer has a need for the building, the Council would have the first option to resume ownership of the building asset. As a function of a request to surrender their ground lease SCT would technically be required to remove the building from the leased site (subject to consultation with the LCIF).
- 9.2 There may be some residual community feedback regarding Council’s decisions to deal unilaterally with SCT.
- 9.3 Conversely, if a Council decision not to gift the building resulted in SCT deciding to quit the building there is potentially some significant reputational risk and community disengagement

for Council given the valuable educational, community and outreach activities and services SCT provide to the local community.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A  	Deed of Gift CCC & LCIF	39
B  	OPEX and Maintenance Costs	45
C  	SCT Unsolicited Proposal & Business Case Info	55
D  	Factors to Consider when Dealing Unilaterally	81

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Not applicable	Not applicable

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Authors	Barry Woodland - Property Consultant Paul McKeefry - Community Facilities Specialist
Approved By	Angus Smith - Manager Property Consultancy Peter Langbein - Finance Business Partner Claire Appleby-Phillips - Principal Community Partnerships & Planning Advisor Andrew Rutledge - Head of Parks Mary Richardson - General Manager Citizens & Community

Dated 9th March 2018

DEED OF GIFT

LIONS CLUBS INTERNATIONAL DISTRICT 202E CHARITABLE
TRUST

and

CHRISTCHURCH CITY COUNCIL

DEED OF GIFT

BETWEEN

- (1) LIONS CLUBS INTERNATIONAL DISTRICT 202E CHARITABLE TRUST (Companies Office Number 2557422) ("Lions")
- (2) CHRISTCHURCH CITY COUNCIL ("Council")

BACKGROUND

- A Lions owns the building shown in the photographs attached in the Schedule to this Deed which is at the date of this Deed situated at McFarlane Park, Christchurch ("the Building")
- B Lions wishes to gift the Building to the Council and the Council wishes to accept that gift.
- C This Deed records the gift of the Building to the Council by Lions.


BY THIS DEED the parties agree as follows:

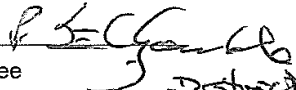
1. Lions gifts the Building to the Council, and transfers all of its right and interest in the Building to the Council, effective from the date of the Deed ("Transfer Date") to the intent that the Council shall have full title to the Building from the Transfer Date.
2. The Council accepts the gift by Lions of the Building.
3. Lions undertakes that as at the Transfer Date, the Building will be free of any charge or encumbrance and clear title will be transferred to the Council.
4. The Council acknowledges that it has entered into this Deed and accepts the Building entirely in its own judgement and any descriptions or prior representation about the Building are for reference only.
5. Lions gives no warranties either express or implied in relation to the Building.
6. This Deed shall be governed by, and construed in accordance with, the laws of New Zealand.
7. If any part of this Deed is illegal, unenforceable or invalid, that part is to be treated as removed from this Deed. The rest of this Deed is not affected.

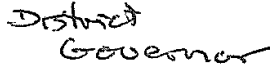
Dated at Christchurch this 9th day of March

2018

THE COMMON SEAL of LIONS CLUBS
INTERNATIONAL DISTRICT 202E
CHARITABLE TRUST was affixed
in the presence of:

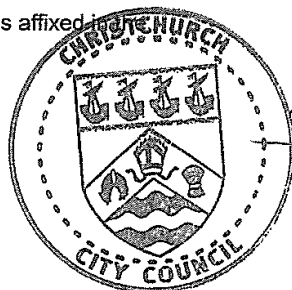

Trustee and Past District Governor


Trustee


District Governor

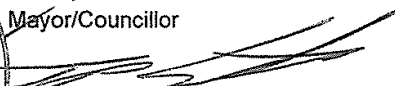
Page 2

THE COMMON SEAL of CHRISTCHURCH
CITY COUNCIL was affixed in the
presence of:





Mayor/Councillor



Councillor

SCHEDULE
PHOTOS OF THE BUILDING





MacFarlane Park Centre



Annual Scheduled Maintenance, Operating Costs and Estimated Upcoming Planned Work.

To inform the decision-making process regarding the future of the MacFarlane Park Centre.

- This building doesn't appear to have Scheduled Maintenance based on latest Citycare's latest FM price list and therefore the rates have been estimated based on other similar buildings.
- A very comprehensive condition assessment was carried out by City Care and this data has been used to estimate the future works and associated costs.
- Power usage and costs based on assumptions of 150KW/m2 yearly usage as currently paid by tenants.
- All values are Base cost and not inflated.

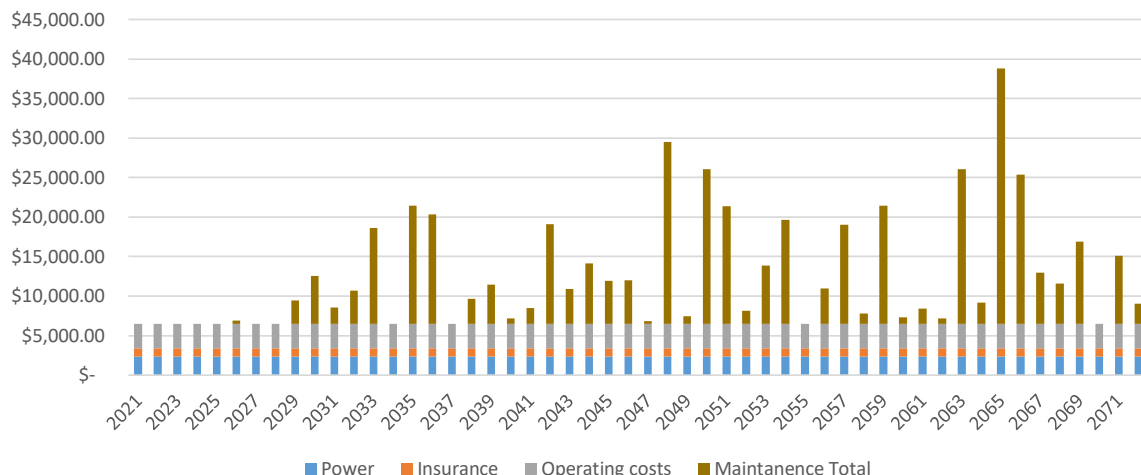
Annual Estimated Scheduled Maintenance and OPEX Costs

Scheduled Maintenance	Claim Quantity (FY20-21)	Estimated Rate (FY20-21)	Estimated cost 20-21
Service contract	1	\$ 140.00	\$ 140.00
Gutter Cleaning	1	\$ 291.19	\$ 291.19
Fire Portable Equipment Maintenance	1	\$ 321.26	\$ 321.26
Building Washdown	1	\$ 1,152.27	\$ 1,152.27
Security Patrol	X	X	Currently Excluded
Cleaning – window cleaning	1	\$ 584.54	\$ 584.54
IQP Check/ Certification (Incl. BWOF)	1	\$ 600.00	\$ 600.00
Grounds – Lawn maintenance	X	X	Currently Excluded
		Total	\$ 3,089.26
Power/Energy	12	\$ 193.38	\$ 2,320.58
Insurance	12	\$ 91.37	\$ 1,096.44
Depreciation	1	\$ 6,636.00	Currently Excluded
		Total	\$ 3,417.02

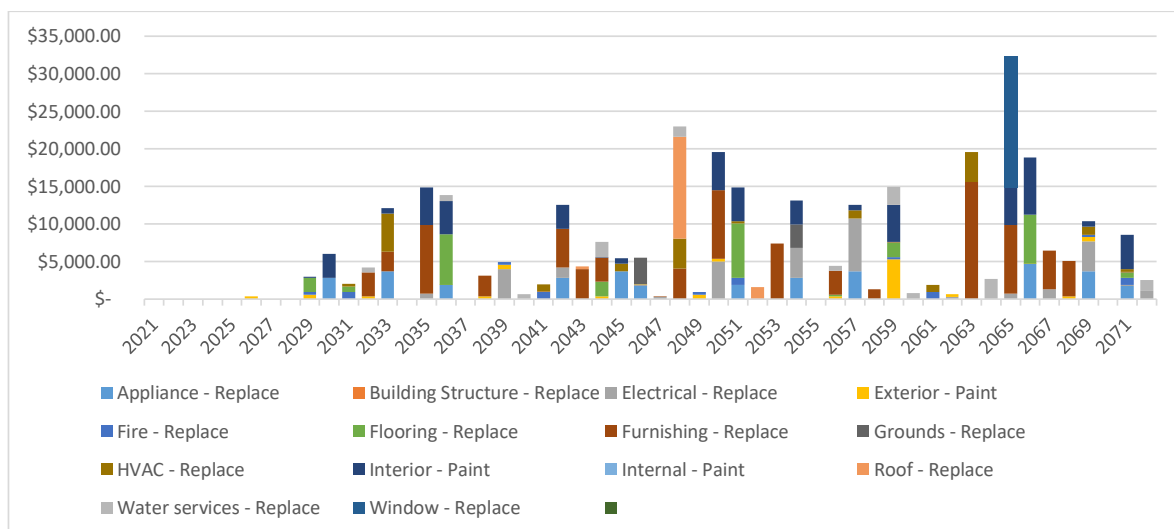
Estimated Planned Work for a 50 Year Life Cycle

- Projected work based on Building survey, photos and descriptions captured by Citycare which show the building is generally in good condition.
- The estimated costs are based on Citycare's rates including material, labour and a management fee – consistent with Council's procurement rules. If a change of building ownership occurred, then the group could arrange for this work to be carried out by other contractors, (who may have a lower cost structure for example) as well as carrying-out some of the work themselves (i.e. painting).
- The scheduling of work could be changed to suit available funds, there is no bundling and blending of like work in this report (i.e. painting)

Combined Costs for MacFarlane Park Centre.



Breakdown for Maintenance Costs.



	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Power	\$ 2,320.58	\$ 2,320.58	\$ 2,320.58	\$ 2,320.58	\$ 2,320.58	\$ 2,320.58	\$ 2,320.58	\$ 2,320.58	\$ 2,320.58	\$ 2,320.58	\$ 2,320.58
Insurance	\$ 1,096.44	\$ 1,096.44	\$ 1,096.44	\$ 1,096.44	\$ 1,096.44	\$ 1,096.44	\$ 1,096.44	\$ 1,096.44	\$ 1,096.44	\$ 1,096.44	\$ 1,096.44
Operating costs	\$ 3,089.26	\$ 3,089.26	\$ 3,089.26	\$ 3,089.26	\$ 3,089.26	\$ 3,089.26	\$ 3,089.26	\$ 3,089.26	\$ 3,089.26	\$ 3,089.26	\$ 3,089.26
IQP Check/Certification (inc. BWO)	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00
Service contract	\$ 291.19	\$ 291.19	\$ 291.19	\$ 291.19	\$ 291.19	\$ 291.19	\$ 291.19	\$ 291.19	\$ 291.19	\$ 291.19	\$ 291.19
Gutter Cleaning	\$ 321.26	\$ 321.26	\$ 321.26	\$ 321.26	\$ 321.26	\$ 321.26	\$ 321.26	\$ 321.26	\$ 321.26	\$ 321.26	\$ 321.26
Fire Portable Equipment	\$ 1,152.27	\$ 1,152.27	\$ 1,152.27	\$ 1,152.27	\$ 1,152.27	\$ 1,152.27	\$ 1,152.27	\$ 1,152.27	\$ 1,152.27	\$ 1,152.27	\$ 1,152.27
Building Washdown	\$ 584.54	\$ 584.54	\$ 584.54	\$ 584.54	\$ 584.54	\$ 584.54	\$ 584.54	\$ 584.54	\$ 584.54	\$ 584.54	\$ 584.54
Cleaning - window clear	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
Maintenance Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400.00	\$ -	\$ -	\$ 2,947.10	\$ 6,051.00	\$ 2,021.00
Appliance - Replace	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,817.00	\$ -
Building Structure - Replace	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Electrical - Replace	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Exterior - Paint	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400.00	\$ -	\$ -	\$ 600.00	\$ -	\$ -
Fire - Replace	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 317.00	\$ -	\$ 951.00
Flooring - Replace	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,917.60	\$ -	\$ 720.00
Furnishing - Replace	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grounds - Replace	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HVAC - Replace	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350.00
Interior - Paint	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 112.50	\$ 3,234.00	\$ -
Internal - Paint	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Roof - Replace	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water services - Replace	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Window - Replace	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 6,506.28	\$ 6,506.28	\$ 6,506.28	\$ 6,506.28	\$ 6,506.28	\$ 6,906.28	\$ 6,506.28	\$ 6,506.28	\$ 9,453.38	\$ 12,557.28	\$ 8,527.28

FY2026

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Exterior	Fascia Boards-Paint Finish (Fascia Boards)	15	m2	Exterior - Paint	\$ 375.00
Exterior	External Walls-Paint Finish (external walls)	1	m2	Exterior - Paint	\$ 25.00
				Total	\$ 400.00

FY2029

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Exterior	Soffits-Paint Finish (Soffits)	12	m2	Exterior - Paint	\$ 600.00
Community Room	Interior Doors-Paint Finish (door)	4.5	m2	Interior - Paint	\$ 112.50
Meeting Room	Floor Finishes-Carpet - Standard	10.2	m2	Flooring - Replace	\$ 958.80
Community Room	Fire Detection & Alarm System-Smoke Detectors - Domestic (power)	1	Count	Fire - Replace	\$ 317.00
Store Room	Floor Finishes-Carpet - Standard	10.2	m2	Flooring - Replace	\$ 958.80
				Total	\$ 2,947.10

FY2030

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Accessway	Wall Finishes-Paint Finish (internal walls)	23	m2	Interior - Paint	\$ 506.00
Kitchen	Waste Disposal-Dishwasher	1	Count	Appliance - Replace	\$ 2,817.00
Meeting Room	Wall Finishes-Paint Finish (internal walls)	27	m2	Interior - Paint	\$ 594.00
Community Room	Wall Finishes-Paint Finish (internal walls)	70	m2	Interior - Paint	\$ 1,540.00
Store Room	Wall Finishes-Paint Finish (internal walls)	27	m2	Interior - Paint	\$ 594.00
				Total	\$ 6,051.00

FY2031

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Accessway	Floor Finishes-Vinyl	10	m2	Flooring - Replace	\$ 600.00
Kitchen	Floor Finishes-Vinyl	2	m2	Flooring - Replace	\$ 120.00
Accessway	Fire Detection & Alarm System-Smoke Detectors - Domestic (battery)	1	Count	Fire - Replace	\$ 317.00
Disabled Toilet	Air Extraction System-Extract Fan (Toilet)	1	Count	HVAC - Replace	\$ 350.00
Meeting Room	Fire Detection & Alarm System-Smoke Detectors - Domestic (battery)	1	Count	Fire - Replace	\$ 317.00
Store Room	Fire Detection & Alarm System-Smoke Detectors - Domestic (battery)	1	Count	Fire - Replace	\$ 317.00
				Total	\$ 2,021.00

FY2032

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Exterior	Fascia Boards-Paint Finish (Fascia Boards)	15	m2	Exterior - Paint	\$ 375.00
Kitchen	Refrigerator Unit-Refrigerator (Vertical 1x Door)	1	Count	Furnishing - Replace	\$ 3,200.00
Kitchen	Potable water services-Potable Water Boiler (Auto)	1	Count	Water services - Replace	\$ 640.00
				Total	\$ 4,215.00

FY2033

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Kitchen	Stove / Oven / Hob-Oven (Microwave)	1	Count	Appliance - Replace	\$ 469.00
Community Room	DX Type Unit-DX Indoor Unit (High Wall)	1	Count	HVAC - Replace	\$ 4,000.00
Kitchen	Fixtures & Fittings-Blinds / Curtains	1	Count	Furnishing - Replace	\$ 206.00
Kitchen	Fixtures & Fittings-Blinds / Curtains	1	Count	Furnishing - Replace	\$ 206.00
Kitchen	Wall Finishes-Paint Finish (internal walls)	5	m2	Interior - Paint	\$ 110.00
Disabled Toilet	Space Heating Unit-Space Heater (Electric)	1	Count	HVAC - Replace	\$ 350.00
Disabled Toilet	Wall Finishes-Paint Finish (internal walls)	16	m2	Interior - Paint	\$ 352.00
Meeting Room	Space Heating Unit-Space Heater (Electric)	1	Count	HVAC - Replace	\$ 350.00
Toilet unisex	Wall Finishes-Paint Finish (internal walls)	11.8	m2	Interior - Paint	\$ 259.60
Meeting Room	Fixtures & Fittings-Blinds / Curtains	2	Count	Furnishing - Replace	\$ 412.00
Community Room	Fixtures & Fittings-Blinds / Curtains	7	Count	Furnishing - Replace	\$ 1,442.00
Store Room	Refrigerator Unit-Refrigerator (Vertical 1x Door)	1	Count	Appliance - Replace	\$ 3,200.00
Store Room	Space Heating Unit-Space Heater (Electric)	1	Count	HVAC - Replace	\$ 350.00
Store Room	Fixtures & Fittings-Blinds / Curtains	2	Count	Furnishing - Replace	\$ 412.00
				Total	\$ 12,118.60

FY2035

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Exterior	Internal Stairwell-Stair nosing	60	m	Furnishing - Replace	\$ 2,580.00
Kitchen	Ceiling Finishes-Plaster Board (Ceiling)	2	m2	Interior - Paint	\$ 50.00
Disabled Toilet	Waste Collection-Waste Bins	1	Count	Furnishing - Replace	\$ 30.00
Toilet unisex	Hygiene & Sanitary Services-Soap Dispenser(Manual)	1	Count	Furnishing - Replace	\$ 40.00
Toilet unisex	Ceiling Finishes-Plaster Board (Ceiling)	2.2	m2	Interior - Paint	\$ 116.60
Meeting Room	Interior Doors-Hinged Door inc Hardware (Hollow core)	2	Count	Interior - Paint	\$ 300.00
Meeting Room	Lighting-Light Fitting (LED)	3	Count	Electrical - Replace	\$ 360.00
Meeting Room	Ceiling Finishes-Paint Finish (ceiling)	10.2	m2	Interior - Paint	\$ 255.00
Meeting Room	Ceiling Finishes-Plaster Board (Ceiling)	10.2	m2	Interior - Paint	\$ 255.00
Community Room	Ceiling Finishes-Paint Finish (ceiling)	73	m2	Interior - Paint	\$ 1,825.00
Community Room	Ceiling Finishes-Plaster Board (Ceiling)	73	m2	Interior - Paint	\$ 1,825.00
Community Room	Interior Doors-Hinged Door inc Hardware (Solid core)	1	Count	Interior - Paint	\$ 150.00
Community Room	Fixtures & Fittings-Chair (General)	52	Count	Furnishing - Replace	\$ 6,500.00
Store Room	Lighting-Light Fitting (LED)	3	Count	Electrical - Replace	\$ 360.00
Store Room	Ceiling Finishes-Plaster Board (Ceiling)	10.2	m2	Interior - Paint	\$ 255.00
				Total	\$ 14,901.60

FY2036

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Exterior	External Walls-Paint Finish (external walls)	1	m2	Exterior - Paint	\$ 25.00
Toilet unisex	Interior Doors-Paint Finish (door)	4	m2	Interior - Paint	\$ 100.00
Accessway	Interior Doors-Paint Finish (door)	4.5	m2	Interior - Paint	\$ 112.50
Accessway	Ceiling Finishes-Paint Finish (ceiling)	10.2	m2	Interior - Paint	\$ 255.00
Accessway	Ceiling Finishes-Plaster Board (Ceiling)	10.2	m2	Interior - Paint	\$ 255.00
Kitchen	Stove / Oven / Hob-Oven (Domestic)	1	Count	Appliance - Replace	\$ 1,900.00
Disabled Toilet	Interior Doors-Paint Finish (door)	9	m2	Interior - Paint	\$ 225.00
Disabled Toilet	Interior Doors-Hinged Door inc Hardware (Solid core)	1	Count	Interior - Paint	\$ 150.00
Toilet unisex	Interior Doors-Hinged Door inc Hardware (Solid core)	1	Count	Interior - Paint	\$ 150.00
Disabled Toilet	Sanitary Plumbing-Baby Change Table	1	Count	Water services - Replace	\$ 800.00
Disabled Toilet	Ceiling Finishes-Paint Finish (ceiling)	3.4	m2	Interior - Paint	\$ 85.00
Disabled Toilet	Ceiling Finishes-Plaster Board (Ceiling)	3.4	m2	Interior - Paint	\$ 85.00
Disabled Toilet	Floor Finishes-Vinyl	3.4	m2	Flooring - Replace	\$ 204.00
Toilet unisex	Ceiling Finishes-Paint Finish (ceiling)	2.2	m2	Interior - Paint	\$ 55.00
Community Room	Floor Finishes-Carpet - Standard	69	m2	Flooring - Replace	\$ 6,486.00
Store Room	Interior Doors-Paint Finish (door)	8	m2	Interior - Paint	\$ 1,200.00
Store Room	Interior Doors-Paint Finish (door)	8	m2	Interior - Paint	\$ 1,200.00
Store Room	Interior Doors-Hinged Door inc Hardware (Hollow core)	2	Count	Interior - Paint	\$ 300.00
Store Room	Ceiling Finishes-Paint Finish (ceiling)	10.2	m2	Interior - Paint	\$ 255.00
				Total	\$ 13,842.50

FY2038

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Exterior	Fascia Boards-Paint Finish (Fascia Boards)	15	m2	Exterior - Paint	\$ 375.00
Toilet unisex	Hygiene & Sanitary Services-Toilet Roll Box	1	Count	Furnishing - Replace	\$ 50.00
Meeting Room	Fixtures & Fittings-Chair (General)	6	Count	Furnishing - Replace	\$ 1,500.00
Toilet unisex	Floor Finishes-Vinyl	2.2	m2	Furnishing - Replace	\$ 132.00
Community Room	Fixtures & Fittings-Table	1	Count	Furnishing - Replace	\$ 1,100.00
				Total	\$ 3,157.00

FY2039

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Exterior	Soffits-Paint Finish (Soffits)	12	m2	Exterior - Paint	\$ 600.00
Exterior	Lighting-Light Fitting (Halogen)	2	Count	Electrical - Replace	\$ 1,000.00
Community Room	Fire Detection & Alarm System-Smoke Detectors - Domestic (power)	1	Count	Fire - Replace	\$ 317.00
Community Room	Lighting-Light Fitting (Halogen)	6	Count	Electrical - Replace	\$ 3,000.00
				Total	\$ 4,917.00

FY2040

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Kitchen	Potable water services-Potable Water Boiler (Auto)	1	Count	Water services - Replace	\$ 640.00
				Total	\$ 640.00

FY2041

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Kitchen	Air Extraction System-Extract (Rangehood Domestic)	1	Count	HVAC - Replace	\$ 950.00
Toilet unisex	Hygiene & Sanitary Services-Towel Dispenser Box (Manual)	1	Count	Furnishing - Replace	\$ 35.00
Accessway	Fire Detection & Alarm System-Smoke Detectors - Domestic (battery)	1	Count	Fire - Replace	\$ 317.00
Disabled Toilet	Hygiene & Sanitary Services-Towel Dispenser Box (Manual)	1	Count	Furnishing - Replace	\$ 35.00
Meeting Room	Fire Detection & Alarm System-Smoke Detectors - Domestic (battery)	1	Count	Fire - Replace	\$ 317.00
Store Room	Fire Detection & Alarm System-Smoke Detectors - Domestic (battery)	1	Count	Fire - Replace	\$ 317.00
				Total	\$ 1,971.00

FY2042

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Exterior	Lighting-Light Fitting - LED (Exterior)	1	Count	Electrical - Replace	\$ 400.00
Accessway	Wall Finishes-Paint Finish (internal walls)	23	m2	Interior - Paint	\$ 506.00
Kitchen	Lighting-Light Fitting (LED)	2	Count	Electrical - Replace	\$ 240.00
Accessway	Lighting-Light Fitting (LED)	3	Count	Electrical - Replace	\$ 360.00
Kitchen	Waste Disposal-Dishwasher	1	Count	Appliance - Replace	\$ 2,817.00
Disabled Toilet	Fixtures & Fittings-Grabrail	1	Count	Furnishing - Replace	\$ 148.00
Toilet unisex	Lighting-Light Fitting (LED)	1	Count	Electrical - Replace	\$ 120.00
Meeting Room	Wall Finishes-Paint Finish (internal walls)	27	m2	Interior - Paint	\$ 594.00
Community Room	Wall Finishes-Paint Finish (internal walls)	70	m2	Interior - Paint	\$ 1,540.00
Community Room	Ceiling Finishes-Acoustic Panels	36	m2	Furnishing - Replace	\$ 4,968.00
Community Room	Handheld Fire Fighting Eq-Fire Extinguishers - Powder	1	Count	Electrical - Replace	\$ 289.00
Store Room	Wall Finishes-Paint Finish (internal walls)	27	m2	Interior - Paint	\$ 594.00
				Total	\$ 12,576.00

FY2043

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Exterior	Building Drainage-Downpipes	10	m	Roof - Replace	\$ 400.00
Kitchen	Fixtures & Fittings-Blinds / Curtains	1	Count	Furnishing - Replace	\$ 206.00
Kitchen	Fixtures & Fittings-Blinds / Curtains	1	Count	Furnishing - Replace	\$ 206.00
Disabled Toilet	Hygiene & Sanitary Services-Toilet Roll Box	1	Count	Furnishing - Replace	\$ 50.00
Toilet unisex	Fixtures & Fittings-Mirror	1	Count	Furnishing - Replace	\$ 154.00
Meeting Room	Fixtures & Fittings-Table	1	Count	Furnishing - Replace	\$ 1,100.00
Meeting Room	Fixtures & Fittings-Blinds / Curtains	2	Count	Furnishing - Replace	\$ 412.00
Community Room	Fixtures & Fittings-Blinds / Curtains	7	Count	Furnishing - Replace	\$ 1,442.00
Store Room	Fixtures & Fittings-Blinds / Curtains	2	Count	Furnishing - Replace	\$ 412.00
				Total	\$ 4,382.00

FY2044

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Exterior	Fascia Boards-Paint Finish (Fascia Boards)	15	m2	Exterior - Paint	\$ 375.00
Kitchen	Refrigerator Unit-Refrigerator (Vertical 1x Door)	1	Count	Furnishing - Replace	\$ 3,200.00
Community Room	Interior Doors-Paint Finish (door)	4.5	m2	Interior - Paint	\$ 112.50
Kitchen	Sanitary Plumbing-Tap inc Mixer	1	Count	Water services - Replace	\$ 673.00
Toilet unisex	Sanitary Plumbing-Tap inc Mixer	1	Count	Water services - Replace	\$ 673.00
Disabled Toilet	Sanitary Plumbing-Tap inc Mixer	1	Count	Water services - Replace	\$ 673.00
Meeting Room	Floor Finishes-Carpet - Standard	10.2	m2	Flooring - Replace	\$ 958.80
Store Room	Floor Finishes-Carpet - Standard	10.2	m2	Flooring - Replace	\$ 958.80
				Total	\$ 7,624.10

FY2045

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Kitchen	Stove / Oven / Hob-Oven (Microwave)	1	Count	Appliance - Replace	\$ 469.00
Kitchen	Wall Finishes-Paint Finish (internal walls)	5	m2	Interior - Paint	\$ 110.00
Disabled Toilet	Space Heating Unit-Space Heater (Electric)	1	Count	HVAC - Replace	\$ 350.00
Disabled Toilet	Wall Finishes-Paint Finish (internal walls)	16	m2	Interior - Paint	\$ 352.00
Meeting Room	Space Heating Unit-Space Heater (Electric)	1	Count	HVAC - Replace	\$ 350.00
Toilet unisex	Wall Finishes-Paint Finish (internal walls)	11.8	m2	Interior - Paint	\$ 259.60
Store Room	Refrigerator Unit-Refrigerator (Vertical 1x Door)	1	Count	Appliance - Replace	\$ 3,200.00
Store Room	Space Heating Unit-Space Heater (Electric)	1	Count	HVAC - Replace	\$ 350.00
				Total	\$ 5,440.60

FY2046

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Exterior	External Walls-Paint Finish (external walls)	1	m2	Exterior - Paint	\$ 25.00
Exterior	Lighting-Light Fitting (Fluorescent)	1	Count	Electrical - Replace	\$ 198.00
Exterior	Structure-Decking (Timber)	35	m2	Grounds - Replace	\$ 3,570.00
Accessway	Domestic Hot Water Services (Non Gas)-Hot Water Cylinder	1	Count	Appliance - Replace	\$ 1,714.00
				Total	\$ 5,507.00

FY2048

Exterior	External Stairwell-Handrail	24	m	Furnishing - Replace	\$ 4,080.00
Exterior	Roof-Corrugated Iron	180	m2	Roof - Replace	\$ 13,500.00
Community Room	DX Type Unit-DX Indoor Unit (High Wall)	1	Count	HVAC - Replace	\$ 4,000.00
Kitchen	Potable water services-Potable Water Boiler (Auto)	1	Count	Water services - Replace	\$ 640.00
Disabled Toilet	Sanitary Plumbing-Baby Change Table	1	Count	Water services - Replace	\$ 800.00
				Total	\$ 23,020.00

FY2050

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Exterior	Internal Stairwell-Stair nosing	60	m	Furnishing - Replace	\$ 2,580.00
Exterior	Fascia Boards-Paint Finish (Fascia Boards)	15	m2	Exterior - Paint	\$ 375.00
Kitchen	Ceiling Finishes-Plaster Board (Ceiling)	2	m2	Interior - Paint	\$ 50.00
Toilet unisex	Hygiene & Sanitary Services-Soap Dispenser(Manual)	1	Count	Furnishing - Replace	\$ 40.00
Toilet unisex	LV Distribution Services-Light Switches & Powerpoints	1	Count	Electrical - Replace	\$ 331.00
Toilet unisex	Ceiling Finishes-Plaster Board (Ceiling)	2.2	m2	Interior - Paint	\$ 116.60
Meeting Room	Interior Doors-Hinged Door inc Hardware (Hollow core)	2	Count	Interior - Paint	\$ 300.00
Meeting Room	Lighting-Light Fitting (LED)	3	Count	Electrical - Replace	\$ 360.00
Meeting Room	Ceiling Finishes-Paint Finish (ceiling)	10.2	m2	Interior - Paint	\$ 255.00
Meeting Room	Ceiling Finishes-Plaster Board (Ceiling)	10.2	m2	Interior - Paint	\$ 255.00
Community Room	Ceiling Finishes-Paint Finish (ceiling)	73	m2	Interior - Paint	\$ 1,825.00
Community Room	Ceiling Finishes-Plaster Board (Ceiling)	73	m2	Interior - Paint	\$ 1,825.00
Community Room	LV Distribution Services-Light Switches & Powerpoints	12	Count	Electrical - Replace	\$ 3,972.00
Community Room	Interior Doors-Hinged Door inc Hardware (Solid core)	1	Count	Interior - Paint	\$ 150.00
Community Room	Fixtures & Fittings-Chair (General)	52	Count	Furnishing - Replace	\$ 6,500.00
Store Room	Lighting-Light Fitting (LED)	3	Count	Electrical - Replace	\$ 360.00
Store Room	Ceiling Finishes-Plaster Board (Ceiling)	10.2	m2	Interior - Paint	\$ 255.00
				Total	\$ 19,549.60

FY2051

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Accessway	Floor Finishes-Vinyl	10	m2	Flooring - Replace	\$ 600.00
Kitchen	Floor Finishes-Vinyl	2	m2	Flooring - Replace	\$ 120.00
Toilet unisex	Interior Doors-Paint Finish (door)	4	m2	Interior - Paint	\$ 100.00
Accessway	Interior Doors-Paint Finish (door)	4.5	m2	Interior - Paint	\$ 112.50
Accessway	Fire Detection & Alarm System-Smoke Detectors - Domestic (battery)	1	Count	Fire - Replace	\$ 317.00
Accessway	Ceiling Finishes-Paint Finish (ceiling)	10.2	m2	Interior - Paint	\$ 255.00
Accessway	Ceiling Finishes-Plaster Board (Ceiling)	10.2	m2	Interior - Paint	\$ 255.00
Kitchen	Stove / Oven / Hob-Oven (Domestic)	1	Count	Appliance - Replace	\$ 1,900.00
Disabled Toilet	Interior Doors-Paint Finish (door)	9	m2	Interior - Paint	\$ 225.00
Disabled Toilet	Interior Doors-Hinged Door inc Hardware (Solid core)	1	Count	Interior - Paint	\$ 150.00
Disabled Toilet	Air Extraction System-Extract Fan (Toilet)	1	Count	HVAC - Replace	\$ 350.00
Toilet unisex	Interior Doors-Hinged Door inc Hardware (Solid core)	1	Count	Interior - Paint	\$ 150.00
Disabled Toilet	Ceiling Finishes-Paint Finish (ceiling)	3.4	m2	Interior - Paint	\$ 85.00
Disabled Toilet	Ceiling Finishes-Plaster Board (Ceiling)	3.4	m2	Interior - Paint	\$ 85.00
Toilet unisex	Ceiling Finishes-Paint Finish (ceiling)	2.2	m2	Interior - Paint	\$ 55.00
Meeting Room	Fire Detection & Alarm System-Smoke Detectors - Domestic (battery)	1	Count	Fire - Replace	\$ 317.00
Community Room	Floor Finishes-Carpet - Standard	69	m2	Flooring - Replace	\$ 6,486.00
Store Room	Interior Doors-Paint Finish (door)	8	m2	Interior - Paint	\$ 1,200.00
Store Room	Interior Doors-Paint Finish (door)	8	m2	Interior - Paint	\$ 1,200.00
Store Room	Interior Doors-Hinged Door inc Hardware (Hollow core)	2	Count	Interior - Paint	\$ 300.00
Store Room	Fire Detection & Alarm System-Smoke Detectors - Domestic (battery)	1	Count	Fire - Replace	\$ 317.00
Store Room	Ceiling Finishes-Paint Finish (ceiling)	10.2	m2	Interior - Paint	\$ 255.00
				Total	\$ 14,834.50

FY2053

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Kitchen	Fixtures & Fittings-Blinds / Curtains	1	Count	Furnishing - Replace	\$ 206.00
Kitchen	Fixtures & Fittings-Blinds / Curtains	1	Count	Furnishing - Replace	\$ 206.00
Meeting Room	Fixtures & Fittings-Chair (General)	6	Count	Furnishing - Replace	\$ 1,500.00
Meeting Room	Fixtures & Fittings-Blinds / Curtains	2	Count	Furnishing - Replace	\$ 412.00
Community Room	Fixtures & Fittings-Blinds / Curtains	7	Count	Furnishing - Replace	\$ 1,442.00
Store Room	Fixtures & Fittings-Blinds / Curtains	2	Count	Furnishing - Replace	\$ 412.00
Community Room	Fixtures & Fittings-Benchtop	4	m	Furnishing - Replace	\$ 3,200.00
				Total	\$ 7,378.00

FY2054

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Exterior	Structure-Shed (Garden / Tool Shed)	1	Count	Grounds - Replace	\$ 3,094.00
Exterior	Lighting-Light Fitting (Halogen)	2	Count	Electrical - Replace	\$ 1,000.00
Accessway	Wall Finishes-Paint Finish (internal walls)	23	m2	Interior - Paint	\$ 506.00
Kitchen	Waste Disposal-Dishwasher	1	Count	Appliance - Replace	\$ 2,817.00
Meeting Room	Wall Finishes-Paint Finish (internal walls)	27	m2	Interior - Paint	\$ 594.00
Community Room	Wall Finishes-Paint Finish (internal walls)	70	m2	Interior - Paint	\$ 1,540.00
Store Room	Wall Finishes-Paint Finish (internal walls)	27	m2	Interior - Paint	\$ 594.00
Community Room	Lighting-Light Fitting (Halogen)	6	Count	Electrical - Replace	\$ 3,000.00
				Total	\$ 13,145.00

FY2057

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Exterior	Lighting-Light Fitting - LED (Exterior)	1	Count	Electrical - Replace	\$ 400.00
Kitchen	Stove / Oven / Hob-Oven (Microwave)	1	Count	Appliance - Replace	\$ 469.00
Accessway	LV Distribution Services-Light Switches & Powerpoints	3	Count	Electrical - Replace	\$ 993.00
Kitchen	LV Distribution Services-Light Switches & Powerpoints	4	Count	Electrical - Replace	\$ 1,324.00
Kitchen	Lighting-Light Fitting (LED)	2	Count	Electrical - Replace	\$ 240.00
Accessway	Lighting-Light Fitting (LED)	3	Count	Electrical - Replace	\$ 360.00
Kitchen	Wall Finishes-Paint Finish (internal walls)	5	m2	Interior - Paint	\$ 110.00
Disabled Toilet	Space Heating Unit-Space Heater (Electric)	1	Count	HVAC - Replace	\$ 350.00
Disabled Toilet	LV Distribution Services-Light Switches & Powerpoints	1	Count	Electrical - Replace	\$ 331.00
Disabled Toilet	Wall Finishes-Paint Finish (internal walls)	16	m2	Interior - Paint	\$ 352.00
Toilet unisex	Lighting-Light Fitting (LED)	1	Count	Electrical - Replace	\$ 120.00
Meeting Room	LV Distribution Services-Light Switches & Powerpoints	5	Count	Electrical - Replace	\$ 1,655.00
Meeting Room	Space Heating Unit-Space Heater (Electric)	1	Count	HVAC - Replace	\$ 350.00
Toilet unisex	Wall Finishes-Paint Finish (internal walls)	11.8	m2	Interior - Paint	\$ 259.60
Store Room	Refrigerator Unit-Refrigerator (Vertical 1x Door)	1	Count	Appliance - Replace	\$ 3,200.00
Store Room	LV Distribution Services-Light Switches & Powerpoints	5	Count	Electrical - Replace	\$ 1,655.00
Store Room	Space Heating Unit-Space Heater (Electric)	1	Count	HVAC - Replace	\$ 350.00
				Total	\$ 12,518.60

FY2059

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Exterior	Fascia Boards-Timber	35	m	Exterior - Paint	\$ 875.00
Exterior	Soffits-Paint Finish (Soffits)	12	m2	Exterior - Paint	\$ 600.00
Exterior	Soffits-Compressed Fibre	12	m2	Exterior - Paint	\$ 768.00
Exterior	External Walls-Metal cladding	16	m2	Exterior - Paint	\$ 400.00
Exterior	External Walls-Compressed Fibre	106	m2	Exterior - Paint	\$ 2,650.00
Community Room	Interior Doors-Paint Finish (door)	4.5	m2	Interior - Paint	\$ 112.50
Toilet unisex	Hygiene & Sanitary Services-Towel Dispenser Box (Manual)	1	Count	Furnishing - Replace	\$ 35.00
Disabled Toilet	Hygiene & Sanitary Services-Towel Dispenser Box (Manual)	1	Count	Furnishing - Replace	\$ 35.00
Disabled Toilet	Waste Collection-Waste Bins	1	Count	Furnishing - Replace	\$ 30.00
Disabled Toilet	Sanitary Plumbing-Handbasin / Vanity	1	Count	Water services - Replace	\$ 846.00
Disabled Toilet	Sanitary Plumbing-Toilet Bowl & Cistern	1	Count	Water services - Replace	\$ 350.00
Toilet unisex	Sanitary Plumbing-Handbasin / Vanity	1	Count	Water services - Replace	\$ 846.00
Toilet unisex	Sanitary Plumbing-Toilet Bowl & Cistern	1	Count	Water services - Replace	\$ 350.00
Meeting Room	Floor Finishes-Carpet - Standard	10.2	m2	Flooring - Replace	\$ 958.80
Community Room	Interior Doors-Sliding Door inc Hardware	1	Count	Interior - Paint	\$ 1,698.00
Community Room	Wall Finishes-Plaster Board (Wall)	70	m2	Interior - Paint	\$ 3,010.00
Community Room	Wall Finishes-Softboard / Pinex Tiles / Lining	2.5	m2	Interior - Paint	\$ 117.50
Community Room	Fire Detection & Alarm System-Smoke Detectors - Domestic (power)	1	Count	Fire - Replace	\$ 317.00
Store Room	Floor Finishes-Carpet - Standard	10.2	m2	Flooring - Replace	\$ 958.80
				Total	\$ 14,957.60

FY2063

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Community Room	DX Type Unit-DX Indoor Unit (High Wall)	1	Count	HVAC - Replace	\$ 4,000.00
Kitchen	Fixtures & Fittings-Blinds / Curtains	1	Count	Furnishing - Replace	\$ 206.00
Kitchen	Fixtures & Fittings-Blinds / Curtains	1	Count	Furnishing - Replace	\$ 206.00
Disabled Toilet	Hygiene & Sanitary Services-Toilet Roll Box	1	Count	Furnishing - Replace	\$ 50.00
Kitchen	Fixtures & Fittings-Joinery - Built in	8	m	Furnishing - Replace	\$ 8,400.00
Kitchen	Fixtures & Fittings-Benchtop	4	m	Furnishing - Replace	\$ 3,200.00
Toilet unisex	Fixtures & Fittings-Mirror	1	Count	Furnishing - Replace	\$ 154.00
Meeting Room	Fixtures & Fittings-Table	1	Count	Furnishing - Replace	\$ 1,100.00
Meeting Room	Fixtures & Fittings-Blinds / Curtains	2	Count	Furnishing - Replace	\$ 412.00
Community Room	Fixtures & Fittings-Blinds / Curtains	7	Count	Furnishing - Replace	\$ 1,442.00
Store Room	Fixtures & Fittings-Blinds / Curtains	2	Count	Furnishing - Replace	\$ 412.00
				Total	\$ 19,582.00

FY2065

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Exterior	Internal Stairwell-Stair nosing	60	m	Furnishing - Replace	\$ 2,580.00
Kitchen	Ceiling Finishes-Plaster Board (Ceiling)	2	m2	Interior - Paint	\$ 50.00
Accessway	External Windows-Single Glazed	3	m2	Window - Replace	\$ 1,596.00
Toilet unisex	Hygiene & Sanitary Services-Soap Dispenser(Manual)	1	Count	Furnishing - Replace	\$ 40.00
Toilet unisex	Interior Windows-Sliding Window in Hardware	0.6	m2	Window - Replace	\$ 369.00
Toilet unisex	Ceiling Finishes-Plaster Board (Ceiling)	2.2	m2	Interior - Paint	\$ 116.60
Meeting Room	Interior Doors-Hinged Door inc Hardware (Hollow core)	2	Count	Interior - Paint	\$ 300.00
Meeting Room	External Windows-Single Glazed	5	m2	Window - Replace	\$ 2,660.00
Meeting Room	Lighting-Light Fitting (LED)	3	Count	Electrical - Replace	\$ 360.00
Meeting Room	Ceiling Finishes-Paint Finish (ceiling)	10.2	m2	Interior - Paint	\$ 255.00
Meeting Room	Ceiling Finishes-Plaster Board (Ceiling)	10.2	m2	Interior - Paint	\$ 255.00
Community Room	Interior Windows-Sliding Window in Hardware	16.5	m2	Window - Replace	\$ 10,147.50
Community Room	Ceiling Finishes-Paint Finish (ceiling)	73	m2	Interior - Paint	\$ 1,825.00
Community Room	Ceiling Finishes-Plaster Board (Ceiling)	73	m2	Interior - Paint	\$ 1,825.00
Community Room	Interior Doors-Hinged Door inc Hardware (Solid core)	1	Count	Interior - Paint	\$ 150.00
Store Room	External Windows-Single Glazed	5	m2	Window - Replace	\$ 2,660.00
Community Room	Fixtures & Fittings-Chair (General)	52	Count	Furnishing - Replace	\$ 6,500.00
Store Room	Lighting-Light Fitting (LED)	3	Count	Electrical - Replace	\$ 360.00
Store Room	Ceiling Finishes-Plaster Board (Ceiling)	10.2	m2	Interior - Paint	\$ 255.00
				Total	\$ 32,304.10

FY2066

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Exterior	External Walls-Paint Finish (external walls)	1	m2	Exterior - Paint	\$ 25.00
Toilet unisex	Interior Doors-Paint Finish (door)	4	m2	Interior - Paint	\$ 100.00
Accessway	Wall Finishes-Paint Finish (internal walls)	23	m2	Interior - Paint	\$ 506.00
Accessway	Interior Doors-Paint Finish (door)	4.5	m2	Interior - Paint	\$ 112.50
Accessway	Ceiling Finishes-Paint Finish (ceiling)	10.2	m2	Interior - Paint	\$ 255.00
Accessway	Ceiling Finishes-Plaster Board (Ceiling)	10.2	m2	Interior - Paint	\$ 255.00
Kitchen	Waste Disposal-Dishwasher	1	Count	Appliance - Replace	\$ 2,817.00
Kitchen	Stove / Oven / Hob-Oven (Domestic)	1	Count	Appliance - Replace	\$ 1,900.00
Disabled Toilet	Interior Doors-Paint Finish (door)	9	m2	Interior - Paint	\$ 225.00
Disabled Toilet	Interior Doors-Hinged Door inc Hardware (Solid core)	1	Count	Interior - Paint	\$ 150.00
Toilet unisex	Interior Doors-Hinged Door inc Hardware (Solid core)	1	Count	Interior - Paint	\$ 150.00
Disabled Toilet	Ceiling Finishes-Paint Finish (ceiling)	3.4	m2	Interior - Paint	\$ 85.00
Disabled Toilet	Ceiling Finishes-Plaster Board (Ceiling)	3.4	m2	Interior - Paint	\$ 85.00
Toilet unisex	Ceiling Finishes-Paint Finish (ceiling)	2.2	m2	Interior - Paint	\$ 55.00
Meeting Room	Wall Finishes-Paint Finish (internal walls)	27	m2	Interior - Paint	\$ 594.00
Community Room	Wall Finishes-Paint Finish (internal walls)	70	m2	Interior - Paint	\$ 1,540.00
Community Room	Floor Finishes-Carpet - Standard	69	m2	Flooring - Replace	\$ 6,486.00
Store Room	Interior Doors-Paint Finish (door)	8	m2	Interior - Paint	\$ 1,200.00
Store Room	Interior Doors-Paint Finish (door)	8	m2	Interior - Paint	\$ 1,200.00
Store Room	Interior Doors-Hinged Door inc Hardware (Hollow core)	2	Count	Interior - Paint	\$ 300.00
Store Room	Wall Finishes-Paint Finish (internal walls)	27	m2	Interior - Paint	\$ 594.00
Store Room	Ceiling Finishes-Paint Finish (ceiling)	10.2	m2	Interior - Paint	\$ 255.00
				Total	\$ 18,889.50

FY2067

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Accessway	LV Distribution Services-Main Fusebox	1	Count	Electrical - Replace	\$ 1,038.00
Kitchen	Handheld Fire Fighting Eq-Fire Extinguishers - Powder	1	Count	Electrical - Replace	\$ 289.00
Disabled Toilet	Fixtures & Fittings-Grabrail	1	Count	Furnishing - Replace	\$ 148.00
Community Room	Ceiling Finishes-Acoustic Panels	36	m2	Furnishing - Replace	\$ 4,968.00
				Total	\$ 6,443.00

FY2068

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Exterior	Fascia Boards-Paint Finish (Fascia Boards)	15	m2	Exterior - Paint	\$ 375.00
Kitchen	Refrigerator Unit-Refrigerator (Vertical 1x Door)	1	Count	Furnishing - Replace	\$ 3,200.00
Meeting Room	Fixtures & Fittings-Chair (General)	6	Count	Furnishing - Replace	\$ 1,500.00
				Total	\$ 5,075.00

FY2069

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Exterior	Soffits-Paint Finish (Soffits)	12	m2	Exterior - Paint	\$ 600.00
Exterior	Lighting-Light Fitting (Halogen)	2	Count	Electrical - Replace	\$ 1,000.00
Kitchen	Stove / Oven / Hob-Oven (Microwave)	1	Count	Appliance - Replace	\$ 469.00
Kitchen	Wall Finishes-Paint Finish (internal walls)	5	m2	Interior - Paint	\$ 110.00
Disabled Toilet	Space Heating Unit-Space Heater (Electric)	1	Count	HVAC - Replace	\$ 350.00
Disabled Toilet	Wall Finishes-Paint Finish (internal walls)	16	m2	Interior - Paint	\$ 352.00
Meeting Room	Space Heating Unit-Space Heater (Electric)	1	Count	HVAC - Replace	\$ 350.00
Toilet unisex	Wall Finishes-Paint Finish (internal walls)	11.8	m2	Interior - Paint	\$ 259.60
Community Room	Fire Detection & Alarm System-Smoke Detectors - Domestic (power)	1	Count	Fire - Replace	\$ 317.00
Store Room	Refrigerator Unit-Refrigerator (Vertical 1x Door)	1	Count	Appliance - Replace	\$ 3,200.00
Store Room	Space Heating Unit-Space Heater (Electric)	1	Count	HVAC - Replace	\$ 350.00
Community Room	Lighting-Light Fitting (Halogen)	6	Count	Electrical - Replace	\$ 3,000.00
				Total	\$ 10,357.60

FY2071

Space	Item	Quantity	Unit of Measure	Category	Estimated Cost
Exterior	Lighting-Light Fitting (Fluorescent)	1	Count	Electrical - Replace	\$ 198.00
Accessway	Floor Finishes-Vinyl	10	m2	Flooring - Replace	\$ 600.00
Kitchen	Floor Finishes-Vinyl	2	m2	Flooring - Replace	\$ 120.00
Accessway	Domestic Hot Water Services (Non Gas)-Hot Water Cylinder	1	Count	Appliance - Replace	\$ 1,714.00
Accessway	Wall Finishes-Plaster Board (Wall)	23	m2	Interior - Paint	\$ 989.00
Accessway	Wall Finishes-Softboard / Pinex Tiles / Lining	2.5	m2	Interior - Paint	\$ 117.50
Accessway	Fire Detection & Alarm System-Smoke Detectors - Domestic (battery)	1	Count	Fire - Replace	\$ 317.00
Disabled Toilet	Air Extraction System-Extract Fan (Toilet)	1	Count	HVAC - Replace	\$ 350.00
Disabled Toilet	Waste Collection-Waste Bins	1	Count	Furnishing - Replace	\$ 30.00
Disabled Toilet	Wall Finishes-Plaster Board (Wall)	16	m2	Interior - Paint	\$ 688.00
Toilet unisex	Wall Finishes-Plaster Board (Wall)	11.8	m2	Interior - Paint	\$ 507.40
Meeting Room	Wall Finishes-Plaster Board (Wall)	27	m2	Interior - Paint	\$ 1,161.00
Meeting Room	Fire Detection & Alarm System-Smoke Detectors - Domestic (battery)	1	Count	Fire - Replace	\$ 317.00
Store Room	Wall Finishes-Plaster Board (Wall)	27	m2	Interior - Paint	\$ 1,161.00
Store Room	Fire Detection & Alarm System-Smoke Detectors - Domestic (battery)	1	Count	Fire - Replace	\$ 317.00
				Total	\$ 8,586.90

Item 7

Attachment B

ATTACHMENT C

Shirley Community Trust: Business Case Information (Reviewed by CSGP Finance Business Partner)

Email Received from SCT 21/12/2021

Good afternoon Barry

Here is the information you requested regarding the SCT and the Community Centres

Some key points

The SCT has a strong track record managing buildings:

MacFarlane Neighbourhood Centre

- SCT took over ownership of the previous derelict Plunket rooms to establish the MacFarlane Neighbourhood Centre
- We have repainted externally and internally (regularly), re-strengthened after the earthquakes, refurbished and maintained it for 20 years

Briggs Rd Shopping complex

- SCT owns and manages 4 shops in this shopping complex

MacFarlane Park Centre

- This is the 'Lions' relocated community centre positioned on the Park
- SCT has already repainted it externally, refurbished the interior and added a projector and sound proofing

I have also attached

1. Annual Audited accounts 2021
2. Annual report 2021
3. Community Centre usage
4. Calendar of activities

Photos

1. Original Plunket rooms
2. MacFarlane Park Neighbourhood Centre created
3. MacFarlane Park Centre arrival
4. Official opening
5. Briggs Rd 4 shops/office owned by SCT

I hope this information assists with your submission

We appreciate all that you are doing to help us to secure this MacFarlane Park Centre

Graeme

Graeme Mitchell
Chairman

'Empowering people.... Changing lives'



*"Responding in Christian love to local needs holistically
by empowering people through a range of community development initiatives
in the Shirley community."*

Further Email from SCT 02/03/2022

Barry

I can confirm that the summary stated below is a true and fair reflection of our operations for the Macfarlane Park Centre and the SCT overall reserves set aside for LTM

Regards

Graeme

Graeme Mitchell
Chairman

'Empowering people.... Changing lives'



From: Woodland, Barry <Barry.Woodland@ccc.govt.nz>
Sent: Tuesday, 1 March 2022 3:26 p.m.
To: Graeme Mitchell <Graeme@archervillage.org.nz>
Subject: MacFarlane Park Centre

Hi Graeme

Just a quick email to thank you and your colleagues for catching up with Paul and I last Friday – much appreciated.

As I mentioned we are just undertaking an internal financial review of the ownership proposal and in that regard I'm hoping you may be able to assist with the following query.

You mentioned the following background information for the MacFarlane Park Centre (MPC) at our meeting:

- **Utility:** c200 hr / month; 25% Trust and 75% Community; 43hrs / week; 6hrs / day. Excludes private functions (birthdays parties etc). Turning people / groups away.
- **Finance:** Generate \$2,000 - \$2,500 / month; \$20,000 - \$25,000 pa. Overheads c \$5,000. Profit - c\$15,000 - \$20,000.
- **Annual Scheduled Maintenance:** CCC estimate \$3,500pa; Trust doing this for c\$1,000pa with 5
- **Planned Maintenance:** SCT potentially looking to cover this at \$1,000 pa.
- **Cash Reserves:** SCT have \$40,000 cash reserves for long term maintenance.

This is valuable information as it is specific to the MPC in contrast to the other information you kindly provided to me in your email on 21 December which is more broadly SCT focused.

To embellish that information, and to inform our financial review and subsequent reporting to the Community Board / Council, it would be useful if you could perhaps summarise the above MPC information on SCT letterhead. No problem if that is not possible though. Many thanks Graeme.

Shirley Community Trust - Background

History

Shirley Community Trust (SCT) was established in 1999 as the community arm of St Stephen's Anglican Church and grew out of the 'Friday Night Meal' that was being run by the church for community. The Trust has a grass-roots community development approach to all its initiatives and events and is proud to work alongside local people to enable a real community spirit to prevail in the Shirley area.

Location

SCT operates the majority of its projects and programmes from its two centres located on Acheson Avenue, Shirley, Christchurch. The MacFarlane Park Centre (MPC) at 19A Acheson Ave, and the MacFarlane Park Neighbourhood Centre (MPNC) at 17 Acheson Ave, are located next to the KidsFirst Kindergarten and border the expansive MacFarlane Park.

Projects

SCT now runs over 25 projects, most being weekly, some fortnightly, monthly or quarterly, and a few annually. We utilise the park as much as possible for: outdoor events, festivals, in summer weekly Social Touch Rugby and in winter Social Basketball on the park basketball court.

The diversity of projects reflect the diversity of the Shirley community. Projects target different age groups, culture, interests and needs.

Community Engagement

The projects offer community engagement, life and vocational skills training programmes that are coordinated by SCT staff and often facilitated by local volunteers with a particular interest and knowledge they offer to these groups. Some projects have run for many years, like the 'MacFarlanes on the Park' café, while others are 'organic' forming for a season, then closing down, and new projects evolving.

SCT has been careful to allow the community to take ownership of community-requested projects, so projects only start/finish based on community interest and demand for the projects.

Who We Work With

North-West Collective

Comprised of nine Christchurch community organisations that provide services and programmes to their communities.

Belfast Community Network; Bishopdale Community Trust; Community Focus Trust; Neighbourhood Trust; Northgate Community Services Trust; Papanui Baptist Freedom Trust; Papanui Youth Development Trust; Shirley Community Trust; Te Ora Hou Ōtautahi

We are committed to working together to better coordinate services, resource our respective communities and to support each other.

Kia Kori Wautaha

A collaboration between Canterbury sporting organisations and the Northwest Collective focused on bringing play to the children of North-West Christchurch; addressing the issue of the lack of physical activity among young people and the gap in opportunities to engage in non-formal sport.

Led by participation activators, this initiative delivers play opportunities in schools, holiday programmes, at events and various community groups programmes, specifically targeting those that typically miss out on these opportunities, whether that be from family circumstances, financial barriers or awareness of how to be active. The programme includes a range of activities such as modified/structured games, relays, free play and activities such as tug-of-war and swing ball.

The goal is to provide something fun for everyone. Connections with a variety of sporting bodies can also support these children to engage with sporting clubs and organisations in their local area should they express a desire to.

Refer website - shirleycommunitytrust.org.nz

Community Centre Usage - Services, Programmes and Initiatives

All of Shirley Community Trust's services, programmes and initiatives focus heavily on making meaningful connections, offering support wherever needed and possible, and encouraging/empowering our community to increasingly make their own connections and offer support to each other as they are able.

Our initiatives provide opportunity for people to come together in safe, supportive, inclusive spaces - whether this is the bustling community cafe, the quieter outside space of the growing community garden, the pop-in Neighbourhood Centre where anybody can stop by, chat, have a \$1 hot drink, etc, the Park Centre - where our children and youth programmes run....as well as our wonderful Nurse-led Foot Clinic and Knit & Knatter group, catering for the 'not quite so young', or the outside space of MacFarlane Park's fields, Basketball court & playground - for Social Sports and active play opportunities, bringing youth, children & their whanau together.

Situating the Park Centre in MacFarlane Park, under the management of SCT, has meant we have been able to grow the number, size and variety of initiatives we can offer. Not only have we been able to do this, but we have been able to hire out the centre to both local and not quite so local groups for their use, resulting in vibrant, diverse use of this space, advantaging not only our community but other communities as well. Eg. Ethnically - we have two small Filipino Churches that meet weekly in our centre, a weekly Tongan homework club, Etu Pasifika Ltd Matua Group will meet weekly in 2022, and there have also been (and will continue to be) many one off gatherings of various other ethnicities, including Maori pre-schools, etc.

Other groups that serve an important role in our society and community meet at the Park Centre: Narcotics Anonymous, Man Up, Restorative Justice, etc.

Healthwise - the Park Centre hosts weekly fitness classes, and next year perhaps Kelly Sports Mini's - for 0-5 yr olds☺.

Over the last Financial Year (1 July 2020 - 30 June 2021) the Park Centre earned revenue of \$16,000 and totalled expenses of \$5,000. (During this time there were no lockdowns and no major maintenance work was done) \$10,000 profit should be attainable annually given steady bookings and steady maintenance. Hireage prices may need to increase slightly, perhaps at the start of our next financial year.

Into the future we will continue to run and expand our own programmes that run from this building, as well as encourage steady, regular bookings from outside groups - especially those that benefit our community in some way.

Our strategic intent:

- A diverse range of community groups use the centre.
- Increased services, training, initiatives and community events are available in the Shirley area.
- Increased opportunity for connection, education, upskilling, and celebration of a positive and inclusive community.

For a reasonable representation of our monthly bookings and hours of use please refer to the November 2021 calendar below.

MON 1 Nov	TUE 2	WED 3	THU 4	FRI 5	SAT 6	SUN 7
<ul style="list-style-type: none"> Marlborough Anniver 9:30am Shirley Spa 12pm Community L 	<ul style="list-style-type: none"> 9am Late Bloomers 1pm ShirleyAnglica 2:30pm The Shirley 7pm Man Up - MPN 	<ul style="list-style-type: none"> 10am Knit And Kna 2:30pm Kidzone 7pm Man Up 8:30pm Narcotics A 	<ul style="list-style-type: none"> 6pm Tongan Homev 	<ul style="list-style-type: none"> Day Fawkes Night 9:30am Soul2Sole 	<ul style="list-style-type: none"> 8:30am The Balanc 	<ul style="list-style-type: none"> 10am FBCFI 2:30pm Jeremy
8	9	10	11	12	13	14
<ul style="list-style-type: none"> 9:30am Shirley Spa 	<ul style="list-style-type: none"> 10am Foot Clinic 2:30pm The Shirley 5:45pm SitHappens 7pm Man Up - MPN 	<ul style="list-style-type: none"> 11:30am Restorativ 2:30pm Kidzone 7pm Man Up 8:30pm Narcotics A 	<ul style="list-style-type: none"> 6pm Tongan Homev 	<ul style="list-style-type: none"> Canterbury Annivers 	<ul style="list-style-type: none"> 12pm Zoe - 7-yr Bd 	<ul style="list-style-type: none"> 10am FBCFI 2:30pm Jeremy
15	16	17	18	19	20	21
<ul style="list-style-type: none"> 9:30am Shirley Spa 	<ul style="list-style-type: none"> 2:30pm The Shirley 5:45pm SitHappens 7pm Man Up - MPN 	<ul style="list-style-type: none"> 10am Knit And Kna 2:30pm Kidzone 7pm Man Up 8:30pm Narcotics A 	<ul style="list-style-type: none"> 6pm Tongan Homev 	<ul style="list-style-type: none"> 9:15am Soul2Sole - 10:30am Soul2Sole 6pm Tongan Homev 		<ul style="list-style-type: none"> 10am FBCFI 2:30pm Jeremy
22	23	24	25	26	27	28
<ul style="list-style-type: none"> 9:30am Shirley Spa 	<ul style="list-style-type: none"> 10am restorative ju 2:30pm The Shirley 5:45pm SitHappens 7pm Man Up - MPN 	<ul style="list-style-type: none"> 2:30pm Kidzone 7pm Man Up 8:30pm Narcotics A 	<ul style="list-style-type: none"> 10am SCT AGM 6pm Tongan Homev 	<ul style="list-style-type: none"> 9:15am Soul2Sole - 10:30am Soul2Sole 7pm FNF 	<ul style="list-style-type: none"> Shanya - Fundraising 	<ul style="list-style-type: none"> 10am FBCFI 2:30pm Jeremy
29	30	1 Dec	2	3	4	5
<ul style="list-style-type: none"> Chatham Islands Ann Westland Anniversar 9:30am Shirley Spa 	<ul style="list-style-type: none"> 10am Foot Clinic 2:30pm The Shirley 5:45pm SitHappens 7pm Man Up - MPN 	<ul style="list-style-type: none"> 10am Knit And Kna 2:30pm Kidzone 7pm Man Up 8:30pm Narcotics A 	<ul style="list-style-type: none"> 9:30am SVP - Famil 12pm Christmas Lu 6pm Tongan Homev 	<ul style="list-style-type: none"> 9:15am Soul2Sole - 10:30am Soul2Sole 		<ul style="list-style-type: none"> 10am FBCFI 1:30pm Jeremy



MacFarlane Park Centre (MPC)



MPC Community Outreach



MacFarlane Park Neighbourhood Centre (MPNC)



Briggs Road Shops



Annual Report: July 2020- June 2021 T

Maori greeting

What a year to reflect on!

Firstly, on 1 July 2020, the Trust lost Ian Dunbar, our community worker of over 10 ten years. Ian was an icon in the community and is much missed. Thanks to the community and CCC there is a now a memorial to Ian outside the Neighbourhood Centre. Picture of tree

In February this year, Colin Renouf joined the team as our Community Development Worker. Previously a pastor and more recently a caretaker, Colin brings many skills to this role, both practical and pastoral. He is often seen at the community garden or attending to maintenance at the centres, usually working alongside others on these projects.

Then at the end of June 2021, Jodi moved to Auckland to take up a role as Children and Family worker at Church Northwest. Jodi started with the Trust as a volunteer, then became our Whanau Ora worker overseeing Kidzone and the Holiday Programme, running craft sessions at Shirley Primary School and so much more! Thankfully, she still continues to support us with the newsletter and other publications such as the Mystery Box Cook cookbook and this report! Pictures of Colin and Jodi.

The Trust was privileged to have an Ara student, Shakyra spend her placement hours with us since January. Shakyra was an asset to every programme she was involved with her common sense and her ability to get on with everyone. After completing her course, she stayed involved with the Trust, volunteering her time to a number of activities. She plans to study social work in the future.

Over the year, we were fortunate to have support from Kia Kori Waitaha, whose vision is to provide tamariki, rangatahi and their whanau with opportunities to engage in play and active recreation in the spaces and ways that are meaningful to them.

Although there were no lockdowns in this last financial year, Covid 19 continues to bring change and uncertainty to our world. However, it has also been a year where we have seen greater care and compassion within our community. It has still been challenging for many but people have looked out for each other more and really appreciated their community.

Here is a snap shot of our year, through the lens of our strategic plan.

Our Vision

All people in Shirley Thrive and become all they can be

1. Hauora: to boost physical, emotional, spiritual and social wellbeing in Shirley so that together people and their families thrive.

- To build confidence and pride in people so that they can contribute to the growth for the Shirley community.
- To increase the ability of our community to live harmoniously alongside each other.
- To build awareness of spiritual wellbeing for whanau wellbeing.
- Inspire Shirley youth to hope, dream and believe in a positive future.
- To increase people's confidence to access and maintain warm, safe, affordable housing.

Community wellbeing is at the heart of all the Trust does. All the programmes are about the people and building relationships, so a lot of them involve meeting, listening, talking and food!

The Neighbourhood Centre is our **Community Hub**. The place buzzes on Mondays and Wednesdays as people come to learn barista skills, pick up their Fruit and Vege bags (Wednesdays), find a book from the Book Nook or just sit and chat to others. The \$1 barista drinks are a win for both the trainees and the community. The **Book Nook** was started by a local who wanted to bring her love of books to the community through providing a place where books were available to be taken and read or dropped off for others to read. Community Hub Poster & Book Nook One

Each week a group of volunteers get together to pack **Fruit and Vege** bags. These wonderful volunteers recently received a Volunteering Canterbury Award for their contribution to the community. Ian Dunbar was involved with the fruit and veges each week and enjoyed knowing Shirley benefitted from these packs. Community purchase of these bags also supports a social enterprise which provides free fruit to Mairehau High School. Picture of fruit and vege bag?

This last year, the Trust has been able to gift a few **Kai Boxes** each week to families who are new to the area or to ones for whom life is challenging. This is in conjunction with Community Focus Trust who pack and deliver these boxes of non-perishable produce and fruit and veges to us each week. Added to this, at times we receive excess food from DELTA and spare lunches from both Nourish Oraka and Mairehau High School which we are able to pass onto to community who appreciate these treats.

The **Foot Clinic** run by our community nurse continues to provide a valuable service to the elderly. Not only is it a place where nails are cut, it is also a place where many laughs are had and good discussions happen. Clinics are held every three weeks and with over 100 on the list, the clinics are always busy spaces. Picture?

The **Knit and Knatter** ladies continue to meet, enjoy each others company, knatter and knit! Not only do they knit when they are together, but they all knit at home too, some for up to 3 hours per night. All this knitting (1349 articles this year) goes to the hospital, kindys, Women's shelter, the Night Shelter, Dog Watch and wherever there is need. They are often rung when a place runs out of knitting as the group are known for both the quality of their knitting and reliability of delivery! Picture of knitting

New this last year is **Shirley Sparkling Stars**, music and movement for pre-schoolers and their whanau. Held on Monday mornings at the Park Centre, this is an

increasingly popular space place for pre-schoolers to enjoy music, play and craft (organised and run by a local mother). It is also a great place to meet other parents/caregivers. Picture of kids/ craft

The monthly '**Friday Night Fun**' evenings, a mixture of team games and quizzes, followed by supper are always fun as teams vie for the Friday Night Fun trophy. Picture of FNF trophy and action one.

Each holidays there is an activity for families around food with the annual **Mystery Box Cook-Off** each July. The April holidays "Lunch to Go" saw the kids make pizza at the Park Centre which they then enjoyed at the community garden. This was followed by games run by Kia Kori Waitaha, then the creation of bird feeders – pinecones filled with peanut butter then rolled in bird seed – a fun time for all, especially the birds 😊. Picture of bird feeder.

Picture from Mystery Box Cook off plus cover of the Cook Book

A new holiday activity was **Shirley Family Fun**, a chance to join with activities run by Kia Kori Waitaha or have a go with the sports equipment they provided. A fun afternoon for the kids but also a valuable space for parents to connect as they watched from the side.

The termly clothing exchange, '**Macfarlane Treasures**' always sees many happy people – those who have been able to donate clothes and those who found new treasures! While browsing there are \$2 barista-made hot drinks available so it is a popular event. Picture

The **Community Garden** has a whole new look now. New beds have been established and a group now regularly meet there on Thursday afternoon to enjoy gardening together. There is a gardening library and now more seating so that it is a lovely space where people can learn new skills, sit and relax and meet others. Pictures

As well as our community garden some residents are keen to have help to start their own **home vege** gardens. A number have already been created and planted and others have requested this opportunity.

The weekly after-school **Kidzone** programme for primary school students continues to be well attended, with good support from youth who help run activities and organise afternoon tea. This last term, Kia Kori Waitaha came each week and provided activities and games – great to see the kids participating and enjoying being outside in the park. Picture or Poster



Aimee, our youth worker runs '**The Shirley Scene**', a free after-school group for those years 7-10 along with great support from local youth. She also regularly connects with Shirley Intermediate School and mentors a number of local girls. And she is the guru behind most of our face book posts!

Picture – think some of the scene in google drive 😊

The **Kidzone Summer Holiday Programme** saw primary aged children enjoy art, craft, sport, bus trips away, along with other opportunities and experiences. Highlights were the team games, going to Willowbank and Flip Out. The Shirley Intermediate Pool was always enjoyed especially on hot afternoons. As well as the adult supervisors, a number of youth took on leadership roles, looking out for the younger children and helping with games and activities. Not only is this a great time for the children but the parents enjoy connecting and chatting with each other as they drop off or pick up their whanau.



Social Touch ran Monday nights terms 1 and 4, with Sunday Scrimmage (basketball) in the winter terms. Touch was popular with all ages. As people arrived, the field was widened and then widened again until another game was started! An average of 45- 50 were there most nights and there was always good support from the side line! Social Touch Poster

The annual **Neighbourhood BBQ** held in early February was a great way to start the year, with the chance for families to learn all that was happening in their community, enjoy dinner together and connect with others. Other opportunities to connect over food happened at the garden BBQs, thank you lunch, Christmas lunch and Community Lunches. There were guest speakers at the Christmas and community lunches. The lunch on Covid and the vaccine was particularly well attended.

Our newsletter, **Sunshine in Shirley** (delivered to 1800 homes) is now monthly, instead of termly. Full of information about what is happening and stories of locals, it has encouraged a number of locals to come along to programmes or events they have read about in it. Cover of newsletter



Bus Trip to Hanmer – Always a fun day out! Always a full bus!

Our local Walter Park is the perfect place for the CCC's walk '**Going on a Bear Hunt**'. Over 300 trekked through the swamps, mud and swishy grass looking for the bear. SCT volunteers were at the stations along the way and Colin was the bear! Alongside, Kia Kori Waitaha offered games and sport at the park, encouraging many families to stay longer and enjoy the time there.

Other annual events include the **Light Party**. Held again at Emmett Street Community Church, it is a wonderful collaboration between two churches and our community. The community has never seen so many pirates!

SHINE (Shirley Neighbourhood Event) had to be cancelled in 2020 as the ground was too wet after days of rain. The market stall holders were all ready, so we decide to hold a SHINE mini-market outside the Neighbourhood Centre the following Saturday. It was such a good event the decision was then made to hold a SHINE Fun Day in March with the free rides and entertainment and mini- market again in November. The March SHINE was a great success too and the weather was fine! Picture of SHINE/ Mini market poster

The Shirley Village project came from the principle that 'it takes a village to raise a child'. There are a number of great organisations working in Shirley who each play a valuable role, and through collaboration are now more effective.

The project started with the publication of a community directory in 2018, and now has lawnmowers / weed-eaters for hire, firewood support, murals in the park, and continues to work on projects that help make Shirley a better place to live such as learner's driver's licence and employment support and The Listening Post.

The Listening Post runs Monday afternoons at the community garden. It is a space where you can stop and enjoy a hot drink and have a chat about life in general.

Not only is Shirley the first suburb to receive a 'Graffiti Clean Certificate' from the council, it also received a 'Keeping Christchurch Beautiful' Award this last year. Thanks to all the residents who help make Shirley a better place to live with mowed lawns, new gardens, murals and no graffiti.

Let's keep Shirley graffiti free poster & Mural poster

Shirley had a Pop Up Penguin at 10 Shirley Road for a number of months. Painted by local artist Vanessa Heaver, it was an inspiring image of parenting and community. Picture of penguin

Supporting Sisters is another great community initiative. There is now a range of feminine sanitary products available at the Neighbourhood Centre, thanks to a group of women who were keen to ensure the wahine/ women and girls of Shirley had access to the products they needed.

Logo

2. To strengthen the economic security of people in Shirley.

- To increase the confidence of the Shirley community to participate in the paid workforce.

The **Barista Training** programme is continuing to thrive and there is always a waiting list! Jamie efficiently and patiently runs the Monday and Wednesday training days. These sessions see a great diversity of both ages (15-70) and cultures (over 20 ethnicities represented). For many of the trainees the confidence a new skill brings is the key but for others it is a stepping stone before finding work or starting a course. Trainees, as they gain experience and confidence, help at the Café on a Friday. Many, also appreciative of the skills they are learning, help offer to volunteer at other initiatives. 'I found this course helpful and fun. It has helped me further my skills and I am now more confident in myself.'

MacFarlanes on the Park Cafe, our community café (open Friday mornings school term) is a good place to meet others and enjoy great food and coffee. Tables are now more strategically placed to help with social distancing so it is valuable to have the outside area now available for tables. Although the old play equipment is now gone there is still a big bucket of toys and lots of books for any children there.



The café is now becoming a real community hub with many organisations choosing to connect there too.

Ten percent of the café takings are given away on a termly basis to support local initiatives, last year going towards the holiday activities we ran.

3. To sustain our organisation so we can serve our community well.

- There is a sufficient, skilled and committed team of staff and volunteers to support the amount of work undertaken by the Trust.
- Ensure our Neighbourhood and Park Centres are used by community to meet community's needs and the Trust's goals.
- To attract and generate sufficient ongoing resources to reliably sustain the organisation.

SCT is part of the North West Collective, **NWC**, nine community organisations in the North West. As well as being a valuable support for the organisation managers, the group also ran a day-long conference '**Hapori 2021**' for community organisations which was well attended.

The **Park Centre** and the **Neighbourhood Centre** pictures of buildings

The Park Centre is a diverse and multi-cultural space, used not only by our groups but also by many others.

Tribute must go to the **staff**, an inspiring group of individuals who each contribute so much to our community but who also work so well as a team, supporting and encouraging each other and filling gaps as needed

Staff photo??

So too, the **Board** who diligently work behind the scenes for the good of the Trust and the community.

Our community, our people

He aha te mea nui o te ao.

What is the most important thing in the world?

He tangata, he tangata, he tangata.

It is the people, it is the people, it is the people

We could not do what we do without our wonderful community, generous people, proud of where they live and willing to contribute in so many ways to the work of the Trust. Also, the many other great organisations and agencies, schools, etc ... who add so much to our Shirley community.

However, the Trust could not do what it does without the valuable contribution from the **funders** and **supporters** who give so generously to our work. THANK YOU!





Add in Catalytic Logo (in google drive)



SHIRLEY COMMUNITY TRUST

PERFORMANCE REPORT

FOR YEAR ENDED 30TH JUNE 2021

SHIRLEY COMMUNITY TRUST ENTITY INFORMATION

Legal Name of Entity: Shirley Community Trust (SCT)

Type of Entity and Legal Basis

Incorporated as a Charitable Trust 6 March 1999.

A Registered Charity with the Charities Commission from 27/6/2008.

Registration Numbers

Charitable Trust Registration Number: 954265.

Charity Registration Number: CC26710.

SCT Purpose and Mission

Originating from St Stephen's Anglican Church, Shirley, Christchurch the Shirley Community Trust (SCT)

Mission Statement is:

"Responding in Christian love to local needs holistically by empowering people through a range of community initiatives in the Shirley community".

SCT Structure

Trust Structure

Our Trust Deed (1999) states we must have between 3 and 8 Trustees. We currently have 6 Trustees that constitute our Governance Board. The Trustees meet bi-monthly, with the Trust Manager in attendance, to receive monthly accounts, staff reports, consider any operational issues raised by staff, review and assess compliance and regulatory responsibilities, consider and progress strategic projects, and discuss any other matters relevant to its mission. Full minutes of meetings are recorded.

Operational Structure

The Trust Manager and Finance Manager oversee the Trust operations. The Trust employs 7 staff. Staff meet fortnightly to coordinate the projects that run in the local community and one-off events run throughout the year. The Trust has strong community support with 194 volunteers assisting with the programmes-projects during the year.

Main Sources of SCT's Cash and Resources

Income is derived predominately from grants. The Trust is striving to diversify its income generation with increasing income being generated annually from its own small social businesses, rentals from shops and community centres, and general donations.

SCT Reliance on Volunteers and Donated Goods and Services

The volunteers assist with many of the SCT programmes and events. From youth programmes, community consultation meetings, community meals, community café, to large community events. Over 20,000 volunteer hours were donated to the Shirley community this year.

Our Shirley Community – Some Context

The Region

The area bordered by Hills, Shirley, Quinns and Briggs Roads, encompassing MacFarlane Park adjacent to Emmett St, includes a high density state housing area.

SHIRLEY COMMUNITY TRUST

Statement of Service Performance

1 July 2020 – 30 June 2021

Description of the SCT Outcomes

What we are seeking to achieve in our community

Based on serving this community and people, the Trust continues to develop its vision and strategic goals. These are:

1. Hauora: To boost physical, emotional, spiritual and social wellbeing in Shirley so that together people and their families thrive

- To build confidence and pride in people so that they can contribute to the growth of Shirley community
- To increase the ability of our community to live harmoniously alongside each other
- To build awareness of the importance of spiritual wellbeing for whanau wellbeing.
- Inspire Shirley youth to hope, dream and believe in a positive future
- To increase people's confidence to access medical and other mental and physical health related support when they need it.
- To increase people's confidence to access and maintain warm, safe, affordable housing.

2. To strengthen the economic security of people in Shirley

- To increase the confidence of the Shirley community to participate in the paid workforce.

3. To sustain our organisation so we can serve our community well

- There is a sufficient, skilled and committed team of staff and volunteers to support the amount of work undertaken by SCT.
- Ensure our Neighbourhood and Community Centre are used by community to meet community's needs and the Trust's goals.
- To attract and generate sufficient ongoing resources to reliably sustain the Trust.



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SHIRLEY COMMUNITY TRUST

Statement of Service Performance

1 July 2020 – 30 June 2021

Description of the SCT Outputs

What we have achieved in the Shirley Community this year

Strategic Goal 1: Hauora						
To boost physical, emotional, spiritual and social wellbeing in Shirley so that together people and their families thrive						
1a. Community Well-being	This Year: Contacts	Last Year: Contacts	This Year: TOTAL Volunteers	Last Year: TOTAL Volunteers	This Year: TOTAL Vol. Hours	Last Year: TOTAL Vol. Hours
Knit and Knatter, Sparkling Stars, Foot Clinic, Fruit and Vege Co-op, Bread Co-op, Community Care, Community Forum, Community Hub, Friday Night Fun	6,616	4,288	82	81	14,424	10,519
1b. Youth Well-being						
The Scene, Kidzone, Summer Holiday Programme, youth mentoring, supporting youth leadership efforts, supporting CCC events, organising community based youth activities, and informal and formal activities at schools.	2,896	1,399	48	39	1,220	963
1c. Community Connectedness						
Community Lunches, Neighbourhood Events, Clothing Exchange, Light Party, SHINE, Family Bus Trips, Community Garden, Touch Rugby, Shirley Village Project.	4,008	2,011	211	159	1,953	1,054
'Sunshine in Shirley' (newsletter distributed throughout area)	20,350	8,250	17	12	154	60

Strategic Goal 2: Developing economic security						
To strengthen the economic security of people in Shirley						
2. Economic and Training Projects	This Year: Contacts	Last Year: Contacts	This Year: TOTAL Volunteers	Last Year: TOTAL Volunteers	This Year: TOTAL Vol. Hours	Last Year: TOTAL Vol. Hours
Barista training, Community Café	2,774	1,991	36	44	1,938	1,398

Strategic Goal 3: Sustaining the Organisation Infrastructure						
To sustain our organisation so we can serve our community well.						
3. Organisational Sustainability	This Year: Contacts	Last Year: Contacts	This Year: TOTAL Volunteers	Last Year: TOTAL Volunteers	This Year: TOTAL Vol. Hours	Last Year: TOTAL Vol. Hours
SCT Board/ Staff volunteer time, Community support - IT, maintenance, volunteer management	-	-	22	34	979	1,351

SUMMARY	This Year: Contacts	Last Year: Contacts	This Year: TOTAL Volunteers*	Last Year: TOTAL Volunteers	This Year: TOTAL Vol. Hours	Last Year: TOTAL Vol. Hours
TOTALS FOR ANNUAL GOALS/ COMMUNITY ACHIEVEMENTS	36,644	17,939	416	369	20,668	15,345

* SCT records show there are 416 volunteers this year (which includes SVP volunteers) . Many volunteers donate their time to more than one project/event. Overall 194 individuals have volunteered their time to SCT initiatives.
*SVP records show 59 individual volunteers, 34 of whom are also SCT volunteers.

Please read this Statement in conjunction with the notes to the accounts and the auditor's report

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SHIRLEY COMMUNITY TRUST
Statement of Financial Performance
1 July 2020 – 30 June 2021

	2021	2020
<u>INCOME</u>		
Grants		
Christchurch City Council	\$50,850.03	\$123,014.51
Rata Foundation	\$67,957.42	\$45,801.85
NZ Lotteries Grants Board	\$129,836.40	\$94,332.88
Dept of Internal Affairs COGS	\$7,795.23	\$7,404.77
Maurice Carter Charitable Trust	\$0.00	\$2,500.00
Christchurch Methodist Mission	\$0.00	\$344.35
United Way	\$3,142.86	\$1,714.27
Rotary	\$6,251.06	\$338.01
Sundry Grants	\$543.24	\$0.00
Dove Trust	\$0.00	\$10,000.00
Working Together More	\$7,600.00	\$0.00
Total Grants	\$273,976.24	\$285,450.64
Donations	\$3,541.10	\$4,433.70
Hagley Education Contract	\$1,831.32	\$1,113.78
Interest Received	\$2,129.62	\$4,542.24
Programme Sales	\$54,124.62	\$39,686.52
Rental property income	\$52,130.49	\$40,743.39
MSD Covid19 Wage Subsidy	\$0.00	\$35,059.20
Shirley Village Project Income	\$2,957.73	\$548.50
Total Income	\$390,691.12	\$411,577.97
<u>EXPENSES</u>		
Programme Costs		
Bus Trips	\$928.70	\$2,678.26
Café Costs	\$3,648.17	\$3,951.86
Community Development Salaries	\$132,741.92	\$129,029.67
Employee Travel & Phone	\$2,119.95	\$1,871.72
Holiday Programme	\$5,686.29	\$5,588.81
Other Programmes	\$14,749.59	\$25,813.27
Shine Events	\$5,268.21	\$1,470.65
Sunshine Publication	\$1,807.68	\$2,418.70
Vege Co-op	\$20,396.29	\$18,677.81
Volunteer Expenses	\$5,284.23	\$4,915.92
Insurance	\$6,240.83	\$6,325.83
Depreciation Expense	\$8,917.81	\$8,705.43
MPNC Costs	\$1,208.08	\$2,567.35
Power	\$1,901.31	\$1,602.73
Shirley Village	\$79,635.23	\$45,467.28
Total Programme Costs	\$290,534.29	\$261,085.29

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SHIRLEY COMMUNITY TRUST
Statement of Financial Performance
1 July 2020 – 30 June 2021

	2021	2020
Administration		
ACC	\$1,557.30	\$1,663.58
Administration Costs	\$7,285.05	\$14,975.79
Audit and Accountancy	\$9,588.85	\$7,795.00
KiwiSaver Contribution	\$4,999.81	\$4,954.48
Rent	\$15,171.76	\$12,591.36
Salaries	\$40,598.70	\$41,015.00
Rental property expenses	\$5,855.92	\$10,900.59
Total Administration Costs	\$85,057.39	\$93,895.80
Total Expenses	\$375,591.68	\$354,981.09
Net Surplus/Deficit	\$15,099.44	\$56,596.88

Please read this Statement in conjunction with the notes to the accounts and the auditor's report

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SHIRLEY COMMUNITY TRUST
Statement of Financial Position
As at 30 June 2021

	2021	2020
ASSETS		
Current Assets		
Consolidated bank accounts	\$131,932.26	\$105,772.66
Short term investments	\$119,425.25	\$116,521.48
Accounts Receivable	\$1,519.29	\$2,147.82
GST Refund	\$3,284.60	\$4,642.28
Total Current Assets	\$256,161.40	\$229,084.24
Fixed Assets		
MPNC Building	\$18,969.10	\$14,910.93
Briggs Road Shops	\$267,077.44	\$275,892.08
Computers and Equipment	\$15,739.95	\$17,901.29
Total Fixed Assets	\$301,786.49	\$308,704.30
Total Assets	\$557,947.89	\$537,788.54
LIABILITIES & EQUITY		
Liabilities		
Accounts Payable	\$8,967.76	\$7,027.78
Holiday Pay Liability	\$11,806.67	\$10,995.56
Prepaid Grants	\$102,551.64	\$100,277.88
SVP Unspent Income	\$0.00	\$1,028.49
Accruals	\$5,861.73	\$4,798.18
Total Liabilities	\$129,187.80	\$124,127.89
Equity		
Opening Balance	\$413,660.65	\$357,063.77
Plus Net Surplus/Deficit	\$15,099.44	\$56,596.88
Closing Balance	\$428,760.09	\$413,660.65
Total Equity	\$428,760.09	\$413,660.65
Total Liabilities & Equity	\$557,947.89	\$537,788.54

Please read this Statement in conjunction with the notes to the accounts and the auditor's report

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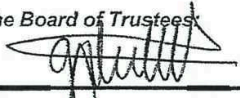
SHIRLEY COMMUNITY TRUST
Statement of Cash Flows
For the Year Ended 30 June 2021

	2021 \$	2020 \$
Cashflows from Operating Activities		
Cash was received from:		
Grants	277,250.00	238,800.00
Interest	3,249.63	4,838.08
Donations	3,873.10	4,433.70
Community Education Contracts	1,831.32	1,113.78
MSD Covid-19 Wage Subsidy	0.00	35,059.20
Programme Income	54,523.04	43,008.02
Rental Property Income	52,130.49	40,743.39
Total cash received from operating activities	392,857.58	367,996.17
Cash was applied to:		
Programme costs	148,663.57	132,055.62
Employee costs	178,867.50	174,999.15
Admin costs	31,764.90	39,596.96
Rental Property costs	5,855.92	9,255.57
GST movements	-1,357.68	1,505.55
Total cash applied to operating activities	363,794.21	357,412.85
Net cashflows from operating activities	29,063.37	10,583.32
Cashflows from Investing Activities		
Cash was applied to:		
Fixed Assets	0.00	6,365.00
Net cashflows from investing activities	0.00	-6,365.00
Net increase in cash	29,063.37	4,218.32
Opening cash	105,772.66	218,075.82
Closing cash	134,836.03	222,294.14
This is represented by:		
Bank accounts and cash	12,507.01	105,772.66
Short term investments	119,425.25	116,521.48
Total cash held	131,932.26	222,294.14

Please read this Statement in conjunction with the notes to the accounts and the auditor's report

For and on behalf of the Board of Trustees:

Chairperson



Date

20-10-2021

Trustee



Date

20-10-21

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SHIRLEY COMMUNITY TRUST NOTES TO THE PERFORMANCE REPORT FOR YEAR ENDED 30TH JUNE 2021

Statement of Accounting Policies

The entity is a Charitable Trust incorporated as "Shirley Community Trust" under the Charitable Trusts Act 1957. The Trust has elected and is eligible to adopt Public Benefit Entity Simple Format Reporting. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Specific Accounting Policies

The following Specific Accounting Policies, which materially affect the measurement of Income and Financial Position, have been applied.

Goods and Services Tax

All figures in these Financial Statements are exclusive of GST

Income Tax

Shirley Community Trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Grants

Grants are treated as income when expenditure is incurred against the purpose for which the grant was made, provided they are subject to "spend or return conditions". Otherwise grants are treated as income at the time of receipt. Grants received (excluding GST) during the year:

NZ Lotteries Grants Board	\$135,000.00
Rata Foundation	\$60,000.00
Christchurch City Council	\$50,150.00
Riccarton Rotary	\$9,000.00
Department of Internal Affairs COGS	\$8,000.00
Working Together More Fund	\$7,600.00
United Way NZ	\$5,500.00
David Ellison Charitable Trust	\$2,000.00
Total	\$277,250.00

Fixed Assets and Depreciation

Depreciation has been charged on Computers and Equipment on a straight-line basis over the estimated useful life of the asset. No depreciation has been charged on the MacFarlane Park Neighbourhood Centre Building. The market value of this building is considered by the Trustees to be approximately equal to the value shown in the Statement of Financial Position.

Investments

Investments are shown at cost.

Changes in Accounting Policies

There have been no changes in accounting policies this year.

Capital Expenditure Commitments

Total capital expenditure contracted for at balance date but not provided for in the Financial Statements was nil. (2020 \$nil)



Contingent Assets & Liabilities

There were no contingent assets or liabilities at balance date. (2020 \$nil)

Related Parties

J Mitchell, the wife of a trustee, is employed to provide co-ordination services at market (or less than market) rates.

Events After Balance Date

The Trustees have reviewed the impact of the Covid 19 restrictions and consider they will not materially impact financially on the Trust's trading for the 21/22 financial year.

Accumulated Funds

This Year			
Description	Accumulated Surpluses or Deficits	Reserves	Total
Opening Balance	373,661	40,000	413,661
Surplus/(Deficit) **	15,099		15,099
Transfer to Reserves			
Transfer from Reserves	-	-	
Closing Balance	388,760	40,000	428,760

Last Year			
Description	Accumulated Surpluses or Deficits	Reserves	Total
Opening Balance	337,064	20,000	357,064
Surplus/(Deficit)	56,597		56,597
Transfer to Reserves	(20,000)	20,000	
Transfer from Reserves	-	-	
Closing Balance	373,661	40,000	413,661

Breakdown of Reserves		Actual This Year	Actual Last Year
Name*	Nature and Purpose	\$	\$
Long Term Maintenance Reserve	Long Term Building Maintenance	40,000	40,000
	Total	40,000	40,000

** Surplus/(Deficit) Split:

Shirley Community Trust	\$12,902.66
Shirley Village Project	\$2,196.78
	<u>\$15,099.44</u>

**SHIRLEY COMMUNITY TRUST
ASSET & DEPRECIATION SCHEDULE
FOR YEAR ENDED 30TH JUNE 2021**

Details	Cost Price	Book Value Beg Year	Additions	Disposals	S.L. Depn Rate	This Yr Depn	Accum Depn	Book Value End Year
Office Equipment & Plant								
Computer	2,541.00	0.00			33.33%		2,541.00	0.00
Laser printer	800.00	0.00			33.33%		800.00	0.00
Computer	1,188.00	0.00			33.33%		1,188.00	0.00
Dishwasher	3,290.00	0.00			33.33%		3,290.00	0.00
Toshiba M53 laptop	1,231.11	0.00			33.33%		1,231.11	0.00
Instal 3.5kw Skope fan heater	1,004.51	0.00			33.33%		1,004.51	0.00
Mistubishi MR-385SWA Fridge Freezer	786.51	0.00			33.33%		786.51	0.00
Parisienne Folding Table x 4	1,176.00	0.00			16.20%	0.00	1,176.00	0.00
Mazzer Super Jolly (Coffee Grinder)	963.59	0.00			21.00%	0.00	963.59	0.00
New laptop (ACER V3-571)	1,523.00	0.00			40.00%	0.00	1,523.00	0.00
New laptop (ACER V5-531)	919.00	0.00			40.00%	0.00	919.00	0.00
TV	433.91	0.00			30.00%	0.00	433.91	0.00
2nd hand Wega 2 group coffee machine	2,173.91	0.00			21.00%	0.00	2,173.91	0.00
Carpet	1,857.39	0.00			20.00%	0.00	1,857.39	0.00
Dell Latitude E7440 Ultrabook	628.70	0.00			40.00%	0.00	628.70	0.00
Miele Excellence CX1 Vacuum cleaner	564.83	240.05			30.00%	169.45	494.23	70.60
Panasonic Heat Pump CS/CU-Z80TKR	3,804.35	2,819.97			13.50%	513.59	1,497.96	2,306.39
Sunscreen blinds	927.05	616.11			17.50%	162.23	473.18	453.87
Epson EB-980W Projector & Equipment	4,214.50	1,896.53			30.00%	1,264.35	3,582.32	632.18
Rheems Laser Boiler	1,559.65	1,285.15			9.60%	149.73	424.22	1,135.43
Omega Compact FS Dishwasher	548.70	443.77			13.50%	74.07	179.01	369.69
Omega 239L Vertical Fridge P/Pair	391.30	294.29			17.50%	68.48	165.49	225.82
Supreme Baby Change Table Vertical	503.09	423.85			13.50%	67.92	147.15	355.94
50 x chairs	4,950.00	4,386.92			10.50%	519.75	1,082.83	3,867.17
Second hand coffee machine	3,500.00	2,887.50			21.00%	735.00	1,347.50	2,152.50
Panasonic high wall heat pump	2,865.00	2,607.15			13.50%	386.78	644.63	2,220.38
Sharp A3 Colour Copier/Scanner/Printer MX2651	2,000.00	0.00	2,000.00		30.00%	50.00	50.00	1,950.00
	46,345.10	17,901.29	2,000.00	0.00		4,161.34	30,605.15	15,739.95
Buildings								
MPNC Building	15,450.56	15,450.56			0.00%	0.00	0.00	15,450.56
Shed for storage at Acheson Ave	665.25	0.00			8.00%	0.00	665.25	0.00
Screen, roller & blind at Acheson Ave	1,978.37	0.00			21.00%	0.00	1,978.37	0.00
Channel-It Blind	1,200.00	0.00			21.00%	0.00	1,200.00	0.00
Kiwi Shed	2,130.43	1,738.96			10.50%	223.70	615.16	1,515.27
Opening + pad for shed	2,428.20	2,173.24			7.00%	169.97	424.94	2,003.26
	23,852.81	19,362.76				393.67	4,883.72	18,969.09
Briggs Road Building	227,134.78	218,140.25			2.00%	4,362.80	13,357.34	213,777.44
	250,987.59	237,503.01	0.00	0.00		4,756.47	18,241.06	232,746.53
Land								
Briggs Road Land	53,300.00	53,300.00	0.00		0.00%	0.00	0.00	53,300.00
	53,300.00	53,300.00	0.00	0.00		0.00	0.00	53,300.00
TOTALS	350,632.69	308,704.30	2,000.00	0.00		8,917.81	48,846.20	301,786.49

Smith + Jack
Chartered Accountants

INDEPENDENT AUDITOR'S REPORT
To the Trustees of Shirley Community Trust
Report on the Performance Report

Opinion

We have audited the Performance Report of Shirley Community Trust pages 1 to 11 which comprise the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 30 June 2021, the statement of financial position, asset & depreciation schedule, as at 30 June 2021, and notes to the financial statements.

In our opinion:

- a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable.
- b) the accompanying Performance Report (containing the statements as specified in the opening paragraph) gives a true and fair view in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) standards issued by the New Zealand Accounting Standards Board.

Basis for Opinion

The audit of the entity information and statement of service performance were conducted in accordance with The International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised).

The audit of all other statements as listed in the opening paragraph were conducted in accordance with the International Standards on Auditing (New Zealand) (ISAs (NZ)).

Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Performance Report section of our report. We are independent of Shirley Community Trust in accordance with Professional and Ethical Standard 1 (Revised) Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in Shirley Community Trust

Responsibilities of the Trustees for the Performance Report

The Trustees are responsible for:

- a) Identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance.
- b) the preparation and fair presentation of the Performance Report on behalf of the entity which comprises
 - the entity information and statement of service performance
 - the statement of financial performance, statement of financial position, statement of cash flows, asset & depreciation schedule and notes to the Performance Report in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) standards issued by the New Zealand Accounting Standards Board.
- c) Such internal controls as the Trustees determine is necessary to enable the preparation of the Performance Report that is free from material misstatement, whether due to fraud or error.

-12-



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Middleton, Christchurch 8024

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Smith + Jack

Chartered Accountants

- d) In preparing the Performance Report, the Trustees are responsible on behalf of Shirley Community Trust for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate or to cease operations, or have no realistic alternative but to do so.

Auditor Responsibilities for the Audit of the Performance Report

Our objectives are to obtain reasonable assurance about whether the Performance Report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this Performance Report.

As part of an audit in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised), we exercise professional judgement and maintain professional scepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the Performance Report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on Shirley Community Trust's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the Performance Report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause Shirley Community Trust to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the Performance Report, including the disclosures, and whether the Performance Report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Smith and Jack Ltd
Bevan Smith
Director
20 October 2021
Christchurch



-13-



MacFarlane Park Centre, 19A Acheson Avenue - Ground Lease and Gift of Building

FACTORS TO CONSIDER WHEN DEALING UNILATERALLY

- 1.1 The Council must consider and meet the requirements of section 14 of the Local Government Act 2002 (LGA) in particular:
 - (1)(a) Conduct its business in an open, transparent, and democratically accountable manner,
 - (1)(f) Undertake any commercial transactions in accordance with sound business practices.
 - (1)(g) Ensure prudent stewardship and the efficient and effective use of its resources in the interests of its district or region, including planning effectively for the future management of its assets.
- 1.2 The relevant Council policies as recorded in the Council's Policy Register are;
 - 1.2.1 Property – Leasing Council Property - "where the Council recognises there is only one logical lessee for a public property, the Council will unilaterally deal with that lessee." This includes facilities linked to contracts including but not limited to buildings on parks and reserves and not for profit organisations.
 - 1.2.2 Property – Disposal of Council Property – to publicly tender properties for sale unless there is a clear reason for doing otherwise.
- 1.3 In addition it is useful and supportive to consider the Ministry of Business, Innovation and Employment 'Unsolicited Unique Proposals - How to deal with uninvited bids'; guidance for government entities dated May 2013 that recommends when evaluating an unsolicited proposal it needs to be ensured that there is a sound business case to support the decision to accept the unique unsolicited proposal.
- 1.4 The purpose of the MBIE Guidance on Unsolicited Proposals is to provide a methodology for considering unsolicited proposals in a way that:
 - is transparent and fair to everyone;
 - encourages the supplier community to put forward good ideas;
 - promotes objectivity; and
 - supports decisions based on sound fact and evidence.
- 1.5 Having given consideration to the above factors, is it felt that the sound business case proposal presented by SCT, and outlined in Attachment C, supports the decision to accept the unique unsolicited proposal. The proposal is a continuation of services offered by the SCT that provides a facility for community purposes. It supports effective and efficient use of resources and the prudent management of the Council's assets.

Considerations – Accepting the Proposal and: (1) Granting of a Ground Lease (Land), and; (2) 'Sale' of the Building

- 1.6 There are a number of relevant legal considerations when making a decision about the proposal received and the future use of the property:
- 1.7 Decision Making sections 76 – 82 LGA
 - Section 76 provides that "Every decision made by a local authority must be made in accordance with such of the provisions of sections 77, 78, 80, 81 and 82 as are applicable". In summary those sections provide:

- Section 77 a local authority must, in the course of the decision-making process, seek to identify all reasonably practicable options for the achievement of the objective of a decision and in doing so assess the options in terms of their advantages and disadvantages.
- Section 78 the views and preferences of persons likely to be affected by, or to have an interest in, the matter must be considered.
- Section 79 provides that in considering how to achieve compliance with sections 77 and 78 they must consider the significance of the matter in accordance with its Significance and Engagement Policy.
- Section 80 sets out the matters that need to be clearly identified when making a decision that is inconsistent i.e. the inconsistency, reason for it and any intention of the local authority to amend the policy or plan to accommodate the decision.
- Section 81 provides contributions to decision making by Maori.
- Section 82 sets out the principles of consultation.

Section 78 does not require the Council to undertake a consultation process of itself but the Council must have some way of identifying the views and preferences of interested and affected persons.

- 1.8 There are further considerations under Section 97 LGA relating to situations where the Council is proposing to transfer the control of a “strategic asset” to or from the Council.
- 1.9 The Significance and Engagement Policy sets out the list of “strategic assets”. In particular, the Policy lists as “strategic assets”, community facilities as follows:

Community Facilities

- (i) Christchurch Town Hall;*
- (j) Christchurch Art Gallery and its permanent collection;*
- (k) all land and buildings comprising the Council's social housing portfolio;*
- (l) all public library facilities;*
- (m) all parks and reserves owned by or administered by the Council;*
- (n) all public swimming pools;*
- (o) all waterfront land and facilities owned or operated by the Council, including wharves, jetties, slipways, breakwaters and seawalls;*
- (p) cemeteries and listed heritage buildings and structures.*

“All” or “its” means the asset as a whole.

- 1.10 In this context the MacFarlane Park Centre is not categorised as a ‘strategic asset’ and thus Section 97 does not apply.
- 1.11 The Council’s “Leasing Council Property” and “Disposal of Council Property” policies were developed to ensure that the Council was “consistent with the principles of legislation and the behaviours expected to prudently manage public property”.

8. Sherborne Street near Canon Street - Proposed Parking and U-Turn restrictions

Reference Te Tohutoro: 22/742712

Report of Te Pou Matua: Barry Hayes, Senior Traffic Engineer, barry.hayes@ccc.govt.nz

General Manager Jane Davis, General Manager Infrastructure, Planning & Regulatory Services, jane.davis@ccc.govt.nz

1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipapa Papanui-Innes Community Board to consider options to improve safety and visibility for drivers turning out of the Cranford Pharmacy car park and to facilitate more efficient use of on-street parking space. This report has been written in response to a request from the manager at the Cranford Pharmacy.
- 1.2 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 1.3 The community engagement and consultation outlined in this report reflect the assessment.
- 1.4 The recommended option is to Install P10 and No Stopping restrictions together with No U-turn restrictions in accordance with **Attachment A**.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes Community Board:

1. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic & Parking Bylaw 2017, that the parking of vehicles be restricted to a maximum period of 10 minutes, on the north west side of Sherborne Street, commencing at a point 25 metres north of its intersection with Canon Street and extending in a northern direction for a distance of 16 metres.
2. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic & Parking Bylaw 2017, that the stopping of vehicles is prohibited at any time, on the south west side of Sherborne Street commencing at a point 41 metres north west of its intersection with Canon Street and extending in a northerly direction for a distance of 8 metres.
3. Approves that in accordance with Clause 17 of the Christchurch City Council Traffic and Parking Bylaw 2017, the U-turn movement from Sherborne Street north approach at the intersection of Canon Street be prohibited, as shown on **Attachment A**.
4. Approves that in accordance with Clause 17 of the Christchurch City Council Traffic and Parking Bylaw 2017, the U-turn movement from Sherborne Street south approach at the intersection of Canon Street be prohibited, as shown on **Attachment A**.
5. Revoke any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in resolutions 1-4 above.

6. Approve that these resolutions take effect when the signage and road markings that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 Safety concerns have been identified/raised for vehicles turning out of the car park near 115 Sherborne Street (occupied by Cranford Pharmacy) due to parked vehicles obstructing visibility. By implementing the noted recommendations will lead to a reduction in the risk of a crash by improving sightlines for drivers turning onto Sherborne Street.
- 3.2 Concern had also been raised that parking spaces near the Pharmacy were being used for all-day parking whereas there is a high demand for short stay parking at the pharmacy. The recommendations would enable three spaces to be more efficiently utilised by increasing parking turnover.
- 3.3 The U-turn restrictions support the physical measures already in place to enable the unsafe turning manoeuvres to be enforced and improve road safety.
- 3.4 The recommendations in this report will help to achieve the desired community outcome of a well-connected and accessible city through improved road safety.

4. Alternative Options Considered Ētahi atu Kōwhiringa

Do Nothing - Maintain the status quo

- 4.1 The advantages of this option include:
 - 4.1.1 Retains four unrestricted on-street parking spaces on the west side of Sherborne Street.
- 4.2 The disadvantages of the option include:
 - 4.2.1 Does not address the identified safety issue of parked vehicles obstructing visibility, inappropriate use of parking spaces and U-turning driving activity.

5. Detail Te Whakamahuki

Background

- 5.1 As part of the Christchurch Northern Corridor (CNC) project, further work has been undertaken to monitor and respond to the downstream effects of the traffic using the road network within the St. Albans and Edgware areas, which include the Sherborne and Cranford Street route.
- 5.2 A major package of road safety improvements has already been implemented over the last 2 years along this route and local streets. This proposal is a response to feedback received on the effects of parked vehicles upon driver safety. This section of Sherborne Street is classified as a minor arterial within the road hierarchy in the District Plan.

Description of issues

a) Parking related

- 5.3 At present, there is a section of unrestricted parking on the west side of Sherborne Street between the car park access and the southern side of Cranford Pharmacy. The available parking spaces are usually occupied by vehicles parking all of the working day.
- 5.4 Drivers turning out of the Pharmacy car park experience difficulties in their sightline towards the south. Since the access is classified (in RTS9 Table 1) as a high volume

activity (over 200 movements a day) and that the main road functions as an arterial road the visibility play requires a sight line that exceeds that which is currently available.

- 5.5 Consequently it is considered appropriate to introduce no stopping restrictions for a short distance (equivalent to one parking space) at this location to maintain a clear visibility splay. Since Cranford Pharmacy operates for part of the weekend it would be advantageous to maintain clear sight lines consistently throughout the week.
- 5.6 Furthermore, the on-site car park is intensively used and there is consistent pressure for customers to find parking spaces, especially for short stay reasons, such as to collect prescriptions.
- 5.7 Consequently it is considered that it would be more appropriate to increase turnover at this location (equivalent to three parking spaces), to improve short stay parking opportunities for this Community facility. It also increases the probability of empty parking spaces which improves the sight line for drivers leaving the car park towards approaching out-bound traffic on Sherborne Street.

b) U-turning activity

- 5.8 As part of the CNC downstream effects project this intersection was modified to improve traffic safety and road network efficiency. After extensive consultation for the wider project, a median island was constructed in approximately 2020 on Sherborne Street at this location. This was intended to deter cross-movements on Canon Street, block right turns on Sherborne Street (which is already signed).
- 5.9 The island also deters U-turns, which are probably undertaken by drivers blocked by the banned right turn. A U-turn manoeuvre requires a vehicle to effectively grind to a halt and complete the turn very slowly. Since Sherborne Street is extremely busy through the day, this manoeuvre would create a hazard for drivers following behind, resulting in a rear-end type collision. The turning drivers would be expected to take alternative routes to access Canon Street.
- 5.10 Approval is required by the Waipapa Papanui-Innes Community Board.
- 5.11 If approved, the recommendations will be implemented within the next financial year.

Community Views and Preferences

- 5.12 The project manager for the CNC downstream effects project met the manager at the Cranford Pharmacy and the business owner at Town and Country Motors, which both have direct frontage. Both have confirmed their support for the proposal.
- 5.13 In terms of the U-turn restriction, staff consulted NZ police, who had previously been involved in the consultation for the introduction of the median island, to deter cross movement and right turns on Canon Street. They were aware that some drivers were ignoring the physical constraint of the island and undertaking the U-turn.
- 5.14 NZ police have confirmed their support for the no-U-turn signage, to enable them to enforce this driving activity.
- 5.15 The Team Leader Parking Compliance supports the preferred option.
- 5.16 The do nothing option is inconsistent with community requests to improve visibility for drivers turning onto Sherborne Street and enabling short stay parking opportunities.

6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

Strategic Alignment Te Rautaki Tīaroaro

- 6.1 Council's strategic priorities have been considered in formulating the recommendations in this report, however this area of work is not specifically covered by an identified priority.
- 6.2 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
 - 6.2.1 Activity: Transport
 - Level of Service: 10.0.6.1 Reduce the number of death and serious injury crashes on the local road network - ≤ 105 crashes

Policy Consistency Te Whai Kaupapa here

- 6.3 The recommendations in this report are consistent with the [Christchurch Suburban Parking Policy](#).

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.4 The effects of this proposal upon Mana Whenua are expected to be insignificant.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.5 This proposal does not have any significant effect upon carbon emissions and Climate Change.

Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 6.6 This proposal improves accessibility for pedestrians/drivers/cyclists, by improving visibility between drivers leaving the pharmacy car park and those travelling on Sherborne Street.

7. Resource Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to Implement – approximately \$1,000 for the 4 signs, posts and road markings as well as \$750 for investigation and preparation of this report.
- 7.2 Maintenance/Ongoing costs – Approximately \$100 per annum for line marking renewal.
- 7.3 Funding Source – The CNC (Christchurch Northern Corridor) Downstream Effects Delivery Package budget.

Other

- 7.4 Not applicable.

8. Legal Implications Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 8.1 Part 1, Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions by resolution.
- 8.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.

- 8.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.


Other Legal Implications Ētahi atu Hīraunga-ā-Ture

- 8.4 There is a legal context, issue or implication relevant to this decision.
- 8.5 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in sections 8.1 – 8.3.

9. Risk Management Implications Ngā Hīraunga Tūraru

- 9.1 None Identified.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A 	Site layout plan Sherborne at Canon P10 and NUT restriction	88

In addition to the attached documents, the following background information is available:

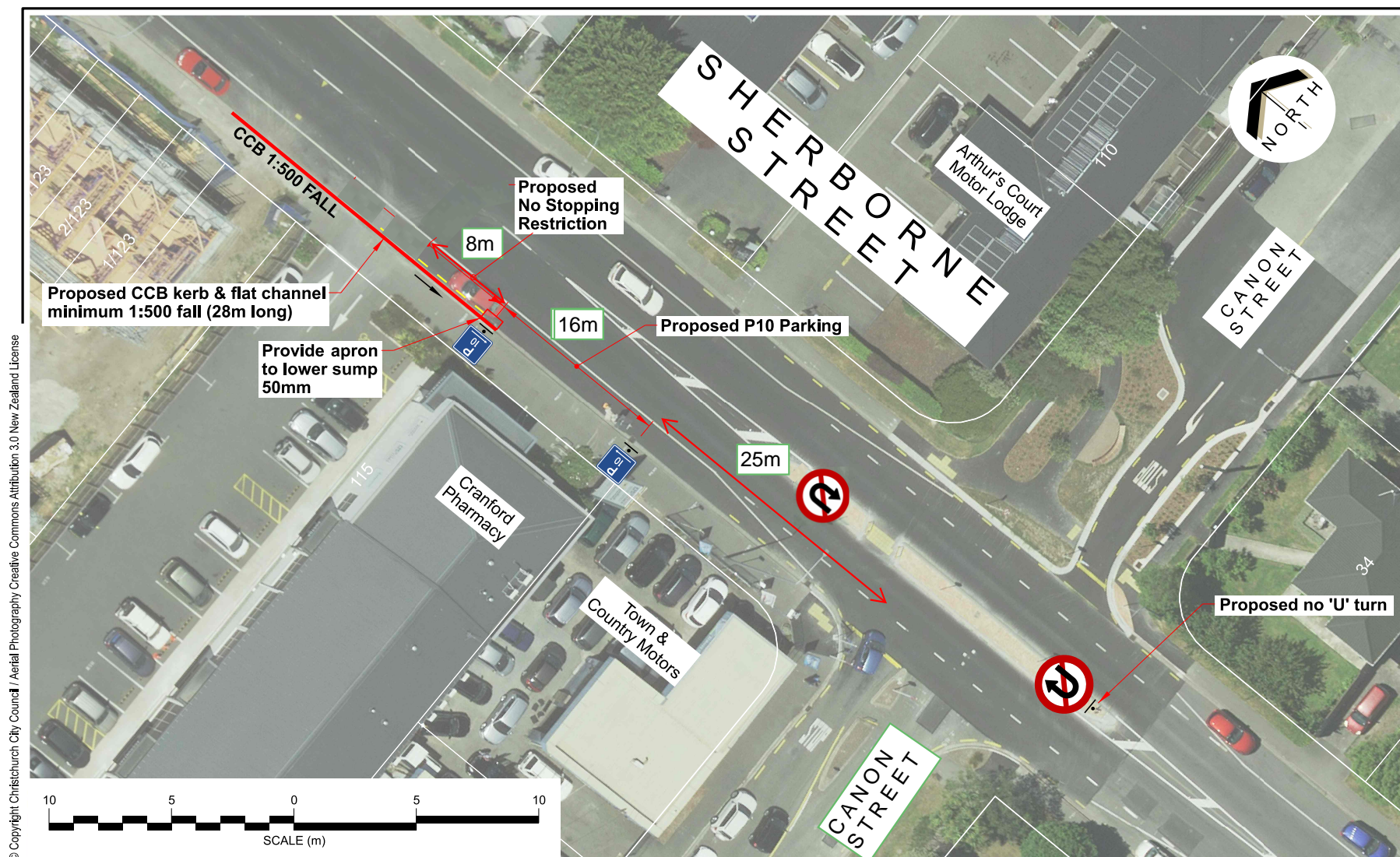
Document Name	Location / File Link
Not applicable	Not applicable

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).
(a) This report contains:
(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Barry Hayes - Senior Traffic Engineer
Approved By	Oscar Larson - Team Leader Project Management Jacob Bradbury - Manager Planning & Delivery Transport Lynette Ellis - Head of Transport & Waste Management



9. Mairehau Drain Timber Lining Renewal Tree Removals

Reference / Te Tohutoro: 22/813281

Report of / Te Pou	Florian Risse, Project Manager, Florian.Risse@ccc.govt.nz
Matua:	Laurie Gordon, Arboricultural Advisor, Laurie.Gordon@ccc.govt.nz
General Manager /	Jane Davis, GM Infrastructure, Planning & Regulatory Services,
Pouwhakarae:	Jane.Davis@ccc.govt.nz

1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek approval from the Waipapa Papanui-Innes Community Board for the removal of trees within Aylesford Street for the ongoing Mairehau Drain Timber Lining Renewal works to proceed which started construction early May, 2022.
 - Delegated authority approval for the removal of 21 healthy and structurally sound trees is required from the Community Board under Section 334 of the Local Government Act 1974 (delegated to the Board under Part D – Sub-Part 1 of the Delegations Register).
 - Due to the trees being within the road corridor, the Head of Transport has delegated authority to approve the removal of 11 unhealthy and structurally unsound trees and five (5) healthy and structurally sound trees causing infrastructure damage under Part B – Sub-Part 3, section 21 of the Delegations Register, and the purpose of the report is to also advise the Community Board regarding this.
- 1.2 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. This is due to the localised area where the trees are located and the relatively low number of people affected by the tree removals.
- 1.3 A landscape plan is yet to be finalised for the project, and will be presented to the Community Board once completed. The landscaping is planned to occur during the 2023 winter planting season.
 - Due to inadequate space and the presence of utility services, replacement tree planting within the vicinity of the drain will be limited. As a result alternative locations for tree planting are required.
 - The Tree Policy (1.9 and 1.10) will be complied with regarding the planting of a minimum of two (2) new trees for every tree removed, within suitable alternative locations.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes Community Board:

1. Approve the removal of 21 healthy and structurally sound trees for the Mairehau Drain Timber Lining Renewal works to proceed.
2. Be advised regarding the removal of 16 trees under staff delegations.

3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 The existing timber lining within Mairehau Drain on the eastern side of Aylesford Street is being replaced between Westminster Street and Crosby Street.

- 3.2 The works will involve excavation on both sides of the existing timber lining. There are trees located on both sides in various locations along the length of the drain section to be renewed that will be impacted by the works.
- 3.3 The trees will require removal to enable the works. Some of the trees have caused damage to the existing timber lining, and other trees in close proximity to the drain have the potential to cause damage in the future.

4. Alternative Options Considered Ētahi atu Kōwhiringa

4.1 Option 1 – Approve Tree removal

4.1.1 Proceed with:

- Approval to remove the identified trees to enable the project to proceed while the landscape plan is being prepared in the meantime and presented to the Board in the near future.
- The advantage of this approach is that no delays will impact the contractor's programme which minimises the risk of additional costs from design changes and variations.

4.2 Option 2 – Decline the tree removal and/or landscape plan

4.2.1 Proceed with:

- This option involves declining the removal of the trees and/or the supply of the landscape plan at a later date. This would impact the ongoing construction works and prevent their timely and on budget completion. This is because some of the trees are too close to the drain for work to occur.

5. Detail Te Whakamahuki

- 5.1 The trees to be removed include resident planted trees between property boundaries and the drain, and trees between the drain and the road edge. Some of the trees located between the drain and the road edge have tree asset identification numbers; which comprise cabbage trees (*Cordyline australis*) and kohuhu (*Pittosporum tenuifolium*).
- 5.2 Below are a few examples of the trees proposed for removal because they have been planted too close to the asset. In some of these images, it can be seen that the root work is pressing hard up against the drain, deforming the asset.





5.3 The decision affects the following wards/Community Board areas:

5.3.1 Aylesford Street, Innes Ward

6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

Strategic Alignment Te Rautaki Tīaroaro

6.1 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):

6.1.1 Activity: Flood Protection and Control Works

- Level of Service: 14.1.6.1 Manage the risk of flooding to property and dwellings during extreme rain events: Annual reduction in the modelled number of properties predicted to be at risk of habitable floor level flooding of the primary dwelling in a 2% AEP Design Rainfall Event of duration 2 hours or greater excluding flooding that arises solely from private drainage - ≥0 properties per annum on a rolling three-year average

Policy Consistency Te Whai Kaupapa here

6.2 The decision is consistent with Council's Plans and Policies.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

6.3 There are no significant impacts on Mana Whenua. Mahaanui Kurataiao Ltd has been consulted with at the start of the project and notified of the start of the construction. No issues were raised. A set of recommendations regarding the landscaping were provided, which are being considered as part of the landscape plan.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

6.4 The landscape plan for this project will include mostly low planting along the drain edge, as there will be inadequate space for tree planting within the vicinity of the drain. However, a minimum of two (2) replacement trees will be planted for each tree removed as specified in clauses 1.9 and 1.10 of the Tree Policy.

Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

6.5 Not applicable.

7. Resource Implications Ngā Hīraunga Rauemi

Capex/Opex / Ngā Utu Whakahaere

- 7.1 Cost to Implement - the cost of removing existing trees and establishing replacement trees will be included in the Mairehau Drain Timber Lining Renewal project.
- 7.2 Maintenance/Ongoing costs - there will not be a significant increase in ongoing maintenance costs relating the removal and replacement of the trees that will affect the operations budget.

7.3 Funding Source - Capex

Other / He mea anō

7.4 Not applicable.

8. Legal Implications Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

8.1 Council has the statutory powers required to undertake the work covered in this report.

Other Legal Implications / Ētahi atu Hīraunga-ā-Ture


8.2 There is no legal context, issue or implication relevant to this decision.

9. Risk Management Implications Ngā Hīraunga Tūraru

9.1 If approval is not given for the removal of the tress, remediation of the drain cannot proceed and would prevent the Council from meeting its statutory obligations.

9.2 Any delays may also impact the contractor's programme and potentially incur the Council additional costs.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A 	CPMS49716 - Mairehau Drain Tree Assessment - 11 December 2020	94

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Not applicable	Not applicable

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Authors	Florian Risse - Junior Project Manager Laurie Gordon - Arboricultural Advisor
Approved By	Grant Stowell - Team Leader Asset Management Lynette Ellis - Head of Transport & Waste Management Jane Davis - General Manager Infrastructure, Planning & Regulatory Services

Item 9



Mairehau Drain (Aylesford Street) Tree Assessment

1. Introduction

The existing timber lining within Mairehau Drain on the eastern side of Aylesford Street is to be replaced between Westminster Street and Crosby Street.

A tree survey was carried out in July 2019, and was updated in November 2020 following completion of the scheme design. The survey included trees and shrubs within the vicinity of the drain. Where applicable existing street tree data was used, and measurements are approximate.

Based upon the scheme design, 39 trees plus shrubs and other plants located on both sides of the drain will require removal to enable the works. Refer to the tree survey results and site maps below for details and locations of trees to be removed.

- 37 trees identified to be removed are located within the road corridor
- 2 trees identified to be removed are located within residential properties (in fair to poor condition)

In some locations trees were found to be causing damage to the existing timber lining (based on a basic visual inspection). The condition of trees located within the road corridor to be removed include:

- 26 in fair condition, including 5 causing damage
- 11 in poor or very poor condition, including 3 causing damage

Tree related damage to the existing timber lining is due to the close proximity of trees to the drain edge, and tree growth causing pressure on the structure. The long term potential effects of existing trees has been considered as part of the assessment, which resulted in two (2) trees on residential properties being identified to be removed.

The removal of road corridor trees will require approval from the Head of Transport and the Papanui-Innes Community Board as outlined in Council's Delegations Register. The removal of trees on residential properties will require approval from the property owners.

The removal of the exotic species is covered by the Global Consent for works affected significant and other trees (RMA20191850), and the removal of indigenous species within a waterway setback is permitted without resource consent due to a Christchurch District Plan exemption relating to flood protection activities. Therefore, a resource consent application will not be required for the removal of trees or indigenous vegetation for this project.

None of the private property trees within the vicinity of the works are protected by the District Plan tree protection rules.

Trees and shrubs that are identified to be retained (on private properties) are expected to be protected from construction related damage during the works, and clearance pruning of some of those trees and shrubs will be required for site access.

Landscape planting will occur as part of the project, and the species and quantities are yet to be confirmed. Due to the proximity of the road edge to the drain, and the potential for future damage, there will be limited scope for large growing replacement trees within the road corridor.

MAIREHAU DRAIN TREE ASSESSMENT

2. Site Details

Mairehau Drain is located on the eastern side of Aylesford Street, between the road and property boundaries.

The distance between the road edge and the existing box drain is approximately 3.0 metres. The distance between the drain and property boundaries varies from less than 0.5 metre to approximately 1.0 metre.

Trees, shrubs and other vegetation have been planted on both sides of the drain within the road corridor and on property frontages, and appears to be resident planted (although some may have been planted by Council).

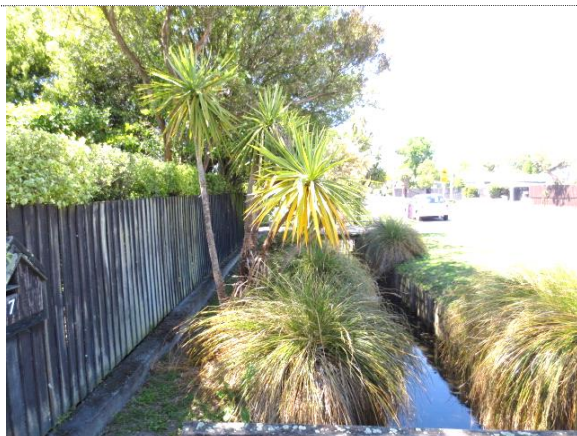


Figure 1: vegetation within road corridor, 7 Aylesford Street.

Although some of the cabbage trees and kohuhu (Pittosporum) on the road side have previously been plotted as street trees, this type of planting is typically identified as riparian or border planting and not considered to be part of the street tree asset.

Due to the close proximity of some trees, damage/displacement to the timber lining and support posts within the drain has occurred.

Further damage is likely to occur as trees develop and mature. Due to site constraints, existing and potential damage will not be possible to prevent without removing the trees.



Figure 2: Cabbage Trees and damage to drain, 9 Aylesford Street.

In some locations trees, shrubs and other vegetation has been densely planted on the property side of the drain edge. In those locations a combination of removals and clearance pruning will be required.

Consultation with residents/property owners will be required regarding the extent of removals required and proposed landscaping.



Figure 3: Resident planted vegetation, 1/21 Aylesford Street.

MAIREHAU DRAIN TREE ASSESSMENT

3. Tree Survey Results (Trees to be Removed)

Tree ID Map Ref	Street Address	Species	Quantity	Height (m)	Canopy Spread (m)	DBH (m)	Tree Health	Tree Form	Overall Condition	Comments	Location
MD05	5 Aylesford Street	Sorbus aucuparia	1	5.0	4.0	0.15	3	4	4	Poor structural integrity in union at base.	Road
MD08	7 Aylesford Street	Cordyline australis	1	5.0	3.0	0.20	3	3	3		Road
42477	9 Aylesford Street	Cordyline australis	1	5.0	4.0	0.25	3	3	3	Causing damage to drain edge.	Road
42476	9 Aylesford Street	Cordyline australis	1	5.0	3.0	0.20	4	4	4	Poor condition. Causing damage to drain edge.	Road
42475	9 Aylesford Street	Cordyline australis	1	2.0	2.0	0.15	3	4	4	Poor condition. Purple variety.	Road
42474	9 Aylesford Street	Cordyline australis	1	3.0	1.0	0.15	4	4	4	Poor condition.	Road
42473	9 Aylesford Street	Cordyline australis	1	5.0	2.0	0.25	3	3	3		Road
42472	9 Aylesford Street	Cordyline australis	1	3.0	3.0	0.40	3	3	3	Causing damage to drain edge.	Road
MD13	13 Aylesford Street	Ilex aquifolium Variegata	1	3.5	4.0	0.30	3	4	4	Poor condition. Tree has been topped in the past.	Road
MD13A	13 Aylesford Street	Pittosporum tenuifolium	1	3.0	2.0	0.10	2	3	3		Road
42470	13 Aylesford Street	Cordyline australis	1	5.0	5.0	0.70	3	3	3	Causing damage to drain edge.	Road
133971	13 Aylesford Street	Acer pseudoplatanus	1	7.0	5.0	0.15	3	4	4	Poor condition. Causing damage to drain edge.	Road
MD15	1/15 Aylesford Street	Cordyline australis x2	2	4.0	1.0	0.10	3	3	3	1 x Causing damage to drain edge.	Road
MD22	1/21 Aylesford Street	Pseudopanax arboreus	1	2.5	2.0	0.05	3	3	3	Part of shrub group along drain edge.	Road
MD25	1/21 Aylesford Street	Eucalyptus sp.	1	14.0	13.0	0.80	3	3	3	Fair condition, but may be poor condition due to foliage density loss. Structural condition not assessed. Damage to drain edge likely due to tree size and proximity.	Property

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MAIREHAU DRAIN TREE ASSESSMENT

Tree ID Map Ref	Street Address	Species	Quantity	Height (m)	Canopy Spread (m)	DBH (m)	Tree Health	Tree Form	Overall Condition	Comments	Location
MD26	1/21 Aylesford Street	Prunus avium	1	5.0	5.0	0.20	3	4	4	Although healthy, poor condition due to suppression. Possibly causing damage to drain edge.	Property
MD27	23 Aylesford Street	Salix caprea	1	3.5	3.0	0.10	3	4	4	Poor structural integrity.	Road
MD32	27A Aylesford Street	Pittosporum tenuifolium	1	1.5	1.5		2	3	3		Road
MD32A	27A Aylesford Street	Sophora tetraptera x2	2	5.0	4.0	0.80	3	4	4	Canopies suppressed	Road
MD33	27A Aylesford Street	Cupressus sp.	1	16.0	10.0	1.00	3	4	4	Poor condition. Multiple stems from base, included bark unions.	Road
MD34	27A Aylesford Street	Cordyline australis	1	10.0	2.5	0.20	3	3	3		Road
MD36	35 Aylesford Street	Cordyline australis	1	4.0	3.0	0.30	5	4	5	Very poor condition. Causing damage to drain edge.	Road
MD37	37 Aylesford Street	Ulmus sp.	1	6.0	5.0	0.25	2	3	3	Base of Elm may be on property or road corridor	Road
MD38	39 Aylesford Street	Sophora tetraptera x3	3	4.0	2.5	0.06	3	3	3		Road
MD38	39 Aylesford Street	Cordyline australis	1	2.0	1.0	0.10	3	3	3		Road
MD39	43 Aylesford Street	Cordyline australis	1	4.0	1.0	0.20	2	3	3		Road
MD39	43 Aylesford Street	Dodonaea viscosa Purpurea x2	2	5.0			2	3	3		Road
MD39	43 Aylesford Street	Sambucus nigra	1	5.0			2	3	3	Base of Elder may be on property or road corridor	Road
133827	43 Aylesford Street	Pittosporum tenuifolium	1	3.5	4.0	0.25	3	3	3	Trunk measured at base.	Road
133826	43 Aylesford Street	Pittosporum tenuifolium	1	3.5	4.0	0.35	3	3	3	Trunk measured at base.	Road
MD52	63 Aylesford Street	Cordyline australis x3	3	3.0	1.0	0.01	3	3	3		Road
MD53	65 Aylesford Street	Acca sellowiana	1	3.0	5.0	0.20	3	3	3	Causing damage to drain edge.	Road

MAIREHAU DRAIN TREE ASSESSMENT

4. Site Maps (Trees to be Removed)



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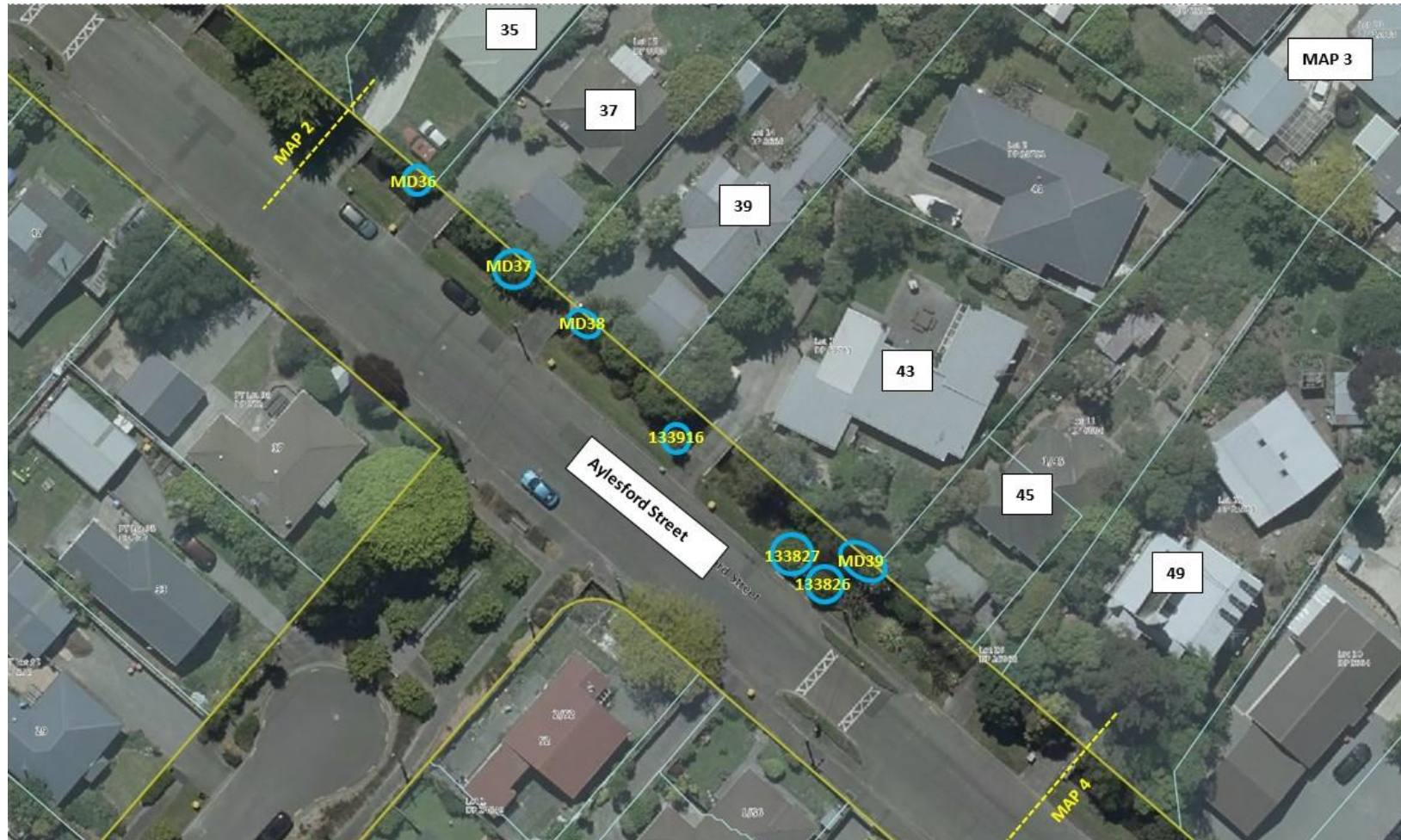
MAIREHAU DRAIN TREE ASSESSMENT



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MAIREHAU DRAIN TREE ASSESSMENT

5. District Plan Rules

For this project the following Christchurch District Plan tree rules are applicable.

- Mairehau Drain is identified as an Environmental Asset Waterway. Chapter 6.6.4, a., v. specifies a setback width of 7.0 metres for Environmental Asset Waterways.
- The Global Consent for works affecting significant and other trees (RMA/2018/2857) can apply to the removal of road corridor trees of exotic species that are located within a waterway setback (as outlined in 9.4.4.1.1, P6), once delegated authority approval is provided (Head of Transport/Community Board).
- The works will involve the removal of indigenous tree species within a waterway setback. However, as the activity relates to flood protection/drainage works the exemption outlined in Chapter 9.1.3, h., iii will apply, and a resource consent will not be required.
- Any pruning or felling of public realm trees is to be undertaken by, or under the supervision of a Works Arborist (Chapter 9.4.4.1.1. P5).
- As the works are defined as hazard mitigation, the associated earthworks are exempt from the rules outlined in 9.4.4.1 P12, and a resource consent will not be required for works within the vicinity of the trees. However, tree protection measures will be required for all trees to be retained as outlined in the CSS (as outlined below).
- In relation to this project, the tree protection rules do not apply to any of the trees on private properties.

6. Tree Protection Requirements

All trees that are retained within the vicinity of the works are to be protected from construction related damage. This is expected to be achieved through the implementation of on-site tree protection measures during the works (as outlined in the CSS, Part 1, 22.0 protection of natural assets and habitats).

For the protection of trees, the CSS specifies the Tree Protection Zone as the canopy spread (dripline) or half the height of the tree (whichever is greater). The CSS applies to public realm and private property trees/vegetation.

Prior to the commencement of the works within the vicinity of trees, a Tree Management Plan is to be produced by a Technician Arborist that is engaged by the contractor, to provide tree protection methodologies that prevent damage to trees/vegetation during construction.

- The contractor's Tree Management Plan is to be comprehensive and address all aspects of the works, including any associated infrastructure, landscaping, etc.
- The Tree Management Plan should be included as part of the EMP for the project, and be approved by a Council arborist before the commencement of any site works within the vicinity of trees. For works with a road corridor, Tree Management Plans are usually reviewed and approved by the Road Amenity & Asset Protection team, Transport Unit.

A suitably experienced and qualified arborist (Supervising Arborist) is also to be appointed by the contractor that is engaged to carry out the construction works, to provide on-site tree protection advice and supervision, and ensure that appropriate tree protection compliance occurs during the works.

The Council website has current lists of approved Technician and Supervising Arborists: <https://ccc.govt.nz/consents-and-licences/resource-consents/general-rules-and-information/protected-trees-and-guidelines>

MAIREHAU DRAIN TREE ASSESSMENT

7. Recommendations

1. Where it is not possible to accommodate the retention of trees, delegated authority approval is to be requested from the Head of Transport and the Community Board.
 - The removal of healthy and structurally sound street trees (in very good, good and fair condition) are to be approved under Community Board delegations, as specified in the Christchurch City Council Delegations Register, Part D – Sub-Part 1 (Section 334 of the Local Government Act).
 - The removal of unhealthy and structurally unsound street trees (in poor and very poor condition) and trees causing damage to the drain can be approved by the Head of Transport under staff delegations, as outlined in Part B – Sub-Part 3, Section 20 of the Delegations Register.
 - Property owner approval will be required for the removal of any trees located on residential properties.
2. To ensure minimal damage to trees and shrubs that are to be retained, further arboricultural investigations will be required by the Contractor that is engaged to carry out the works.
3. The tree protection requirements outlined in the CSS (Part 1, 22.3) are to be adhered to for all trees and shrubs within the public realm and on private properties.
 - The contractor is to engage an approved Technician Arborist to produce a Tree Management Plan that is approved by a Council Arborist prior to excavation or works that could cause damage occurring within the vicinity of any trees.
 - The contractor is to engage an approved Supervising Arborist to ensure tree protection compliance occurs during the works.
 - Tree removals and pruning are to be carried out by an approved Arborist.
4. Planting of new trees and their establishment is to be carried out in accordance with the CSS, Part 7 Landscapes.

Laurie Gordon
Arboricultural Advisor

10. Waipapa/ Papanui-Innes Community Board - Establishment of the 2022-23 Youth Development Fund and Summer with Neighbours Discretionary Response Fund application.

Reference / Te Tohutoro: 22/767633

Report of / Te Pou
Matua: Helen Miles – Community Recreation Adviser Papanui-Innes,
Helen.Miles@ccc.govt.nz
Stacey Holbrough – Community Development Adviser Papanui-Innes,
Stacey.Holbrough@ccc.govt.nz
General Manager /
Pouwhakarae: Mary Richardson – General Manager Citizens and Community
Mary.Richardson@ccc.govt.nz

1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipapa Papanui-Innes Community Board to consider applications for funding from its 2022-23 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00064634	Papanui-Innes Community Board	Youth Development Fund	\$3,000	\$3,000
00064633	Papanui-Innes Community Board	Summer with your Neighbours	\$3,500	\$3,500

- 1.2 There is currently a nil balance at the time of writing this report, with Discretionary Response Fund and carry forward budgets due to be confirmed.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes Community Board:

- Approves the transfer of \$3,000 from its 2022-23 Discretionary Response Fund to establish the Waipapa/Papanui-Innes Positive Youth Development Fund.
- Apply the following criteria and decision making process for its 2022-23 Youth Development Fund:
 - Agree to transfer the delegation from the Community Board to the Community Governance Manager to approve grants from the Youth Development Fund of up to \$350.
 - Review and approve the current standardised fund criteria in the matrix.
- Approves an allocation of \$3,500 from its 2022-23 Discretionary Response Fund towards 'Summer with your Neighbours 2022-23'.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of 'enabling active and connected communities to own their future'. It will support the community outcome of 'resilient communities'. The reports supports the Council Long Term Plan (2021-2031).
- Activity: Community Development and Facilities
- (1) Level of Service: 2.3.1.1 Provide funding for projects and initiatives that build partnerships; resilient, engaged and stronger communities, empowered at a local or community of interest level. 95% of reports demonstrate benefits that align to Council outcomes and priorities and Community Board plans.

Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.2.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
 - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.



Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2022-23 Discretionary Response Fund is as below.

Total Budget 2022/23	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$0.00 – awaiting carry forward budget	\$0.00	To be advised	To be advised

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Page
A 	2022-23 Papanui Innes Decision Matrix - Youth Development Fund	108
B 	2022 - 23 Papanui Innes Decision Matrix Summer with your Neighbours	109

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Authors	Helen Miles - Community Recreation Advisor Stacey Holbrough - Community Development Advisor
Approved By	Emma Pavey - Manager Community Governance, Papanui-Innes

2022/23 DRF PAPANUI-INNES DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00064632	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Papanui - Innes Community Board	Youth Development 2022-23 This fund enables the Community Board to support youth financially who meet the criteria.	\$ 3,000 Requested \$ 3,000 (100% requested)	Fund-\$3,000	\$ 3,000 That the Waipapa Papanui-Innes Community Board: <ol style="list-style-type: none">Approves the transfer of \$3,000 from its 2022-23 Discretionary Response Fund to establish Waipapa/Papanui-Innes Positive Youth Development Fund.Apply the following criteria and decision making process for its 2022-23 Youth Development Fund:<ol style="list-style-type: none">Agree to shift delegation from Community Board to Community Governance Manager to approve grants from the Youth Development Fund of up to \$350.Review and approve the current standardised fund criteria found in the Staff assessment.	2

<p>Organisation Details Service Base: Legal Status: Established: Target Groups: Annual Volunteer Hours: Participants:</p> <p>Alignment with Council Strategies</p> <ul style="list-style-type: none">Strengthening Communities Together StrategyCouncil Community Outcomes: Resilient CommunitiesCommunity Board Plan: Improve and support community facilities and amenities in the Papanui - Innes Wards. Vulnerable Communities are supported <p>CCC Funding History 2021/22 \$4,050 YDF 2020/21 \$7,500 YDF 2019/20 \$8,800 YDF</p> <p>Other Sources of Funding nil</p>	<p>Staff Assessment</p> <p>The purpose of the Positive Youth Development Scheme is to celebrate and support young people living in the Papanui-Innes Community Board area by providing financial assistance for their development. The Community Board also seeks to acknowledge young peoples- efforts, achievements and potential excellence in the community.</p> <p>The Papanui-Innes Youth Development Scheme will consider applications for a variety of activities including; the following activities: Educational studies - this can include personal development opportunities, such as leadership skills, career development and skills training or community based educational skills. Cultural studies - this can include courses or seminars such as Te Reo lessons, musical training, arts colloquiums or attendance at cultural events taking place locally, nationally or internationally. Representation at events - applicants can apply for assistance if they have been selected to represent their school, team or community at a local, national or international event. This includes sporting, cultural and community events. Recreation development - assistance to attend or take part in one-off or ongoing recreational events, or participation at recreation or sporting development. For example, representing Canterbury at rugby or advanced ballet classes in Wellington. Capacity building - providing support for personal development or growth. For example, leadership training.</p> <p>That following eligibility criteria must be met:</p> <ul style="list-style-type: none">Age groups 12 to 20 years.Projects must have obvious benefits for the young person and if possible the wider community.Only one successful application permitted per year (July to June).Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.Successful applicants will be required to report back on their experiences and benefits to the Community Board.Retrospective applications will not be considered
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2022/23 DRF WAIPAPA PAPANUI-INNES DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00064633	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Papanui - Innes Community Board	Summer with your Neighbours Summer with your Neighbours is celebrated annually. Individuals and community groups hold a variety of small neighbourhood get-togethers within their area. This helps neighbours and communities get to know each other and enhances community and neighbourhood safety. Expenditure is for subsidies towards community neighbourhood get-togethers.	\$ 3,500 Requested \$ 3,500 (100% requested)	Community neighbourhood get-togethers - \$3,500	\$ 3,500 That the Waipapa Papanui-Innes Community Board approves a grant of \$3,500 from its 2022-23 Discretionary Response Fund to Summer with your Neighbours.	2

Organisation Details

Service Base: Papanui-Innes Ward area
 Legal Status:
 Established: 8/04/2002
 Target Groups: Community Development
 Annual Volunteer Hours:
 Participants: 1,000

Alignment with Council Strategies

- Strengthening Communities Together Strategy

CCC Funding History

2021-22 \$3,500 (Summer With Your Neighbours) P-I DRF
 2020-21 \$4,000 (Summer With Your Neighbours) P-I DRF
 2019-20 \$4,000 (Summer With Your Neighbours) P-I DRF

Other Sources of Funding Nil

Staff Assessment

Summer with your Neighbours is celebrated annually. Individuals and community groups hold a variety of small neighbourhood get-togethers within their area. This helps neighbours and communities get to know each other and enhances community and neighbourhood safety

Expenditure is for subsidies towards community neighbourhood get-togethers.

Individuals and community groups hold a variety of small neighbourhood events within their area and are invited to apply for a contribution towards the event.

Summer with your Neighbours encourages a sense of belonging and strengthens neighbourhood cohesion and community links. It supports the process of individuals and households connecting with others in the neighbourhood so that they feel they are a part of something that is familiar and a source of assistance in time of need. It also provides fun and enjoyment, an important part of a healthy lifestyle.

The marketing for Summer with your Neighbours will occur in July/August each year and decisions are to be made by the community board in September.

In 2021-22, 25 applications were approved for events in the Papanui-Innes ward. Of the 25 applications that were approved, 13 get togethers were held and reimbursements claimed.

Any unspent funding would be returned to the 2022-23 Discretionary Response Fund.

11. Waipapa/Papanui-Innes 2021-22 Positive Youth Development Fund Application - Ava Madeline White

Reference / Te Tohutoro: 22/826505

Report of / Te Pou Helen Miles, Community Recreation Advisor

Matua: Helen.miles@ccc.govt.nz

General Manager / Mary Richardson – General Manager Citizens and Community

Pouwhakarae: Mary.Richardson@ccc.govt.nz

1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipapa Papanui-Innes Community Board to consider an application received for funding from its 2021-22 Youth Development Fund.
- 1.2 This report is to assist the Board to consider an application of funding from Ava Madeline White.
- 1.3 There is currently a balance of \$3,000 remaining in this fund.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes Community Board resolve to:

1. Approve a grant of \$500 from its 2021-22 Youth Development Fund to Ava Madeline White towards representing New Zealand as part of the U21 Women's team at the ICF Canoe Polo World Championships in Saint – Omer France and the Junior International Championships in Belfast, Northern Ireland from 16 July – 24 August 2022.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations in this report align to the Council's Community Outcome of Resilient Communities including:
 - Celebration of our identity through arts, culture, heritage and sport and recreation.
 - Valuing the voices of all cultures and ages (including children).

Decision Making Authority Te Mana Whakatau

- 3.2 Determine the allocation of the Discretionary Response Fund for each community (including any allocation towards a Youth Development Fund).
- 3.3 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.4 The Fund does not cover:
 - Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions.
 - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Mana Whakatau

- 3.5 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.

- 3.6 The level of significance was determined by the number of people affected and/or with an interest.
- 3.7 Due to the assessment of low significance, no further community engagement and consultation is required.

4. Applicant/ Te Kaitono 1 - Ava Madeline White

- 4.1 Age: 20
- 4.2 School: Canterbury University
- 4.3 Suburb: St Albans
- 4.4 Event seeking support for: ICF Canoe Polo World Championships in Saint – Omer, France and the Junior International Championships in Belfast, Northern Ireland.
- 4.5 Ava began canoe polo seven years ago when she started high school. She currently plays for Nemesis; they are the National Champions after an eleven-year hiatus. Ava has represented New Zealand twice at the Oceania Championships (in 2017 as part of the U18A team and in 2019 as part of the U21A team), where the team won gold. She has also represented New Zealand in a European development tour (in 2019) and was selected for the New Zealand U21 women's team for the World Championships in 2020. However due to COVID, the competition did not go ahead.
- 4.6 Ava's ultimate goal is to be selected for the National Senior Women's team and win a gold medal at the World Games. This competition is not open to U21 grades and is considered the pinnacle of achievement for canoe polo, higher even than the World Championships.
- 4.7 When not competing or training in canoe polo, Ava can be found working or studying towards her Bachelor of Science in Physics at the University of Canterbury.
- 4.8 Ava has been raising funds for the trip by working a couple of part-time jobs.
- 4.9 This is the second time Ava has applied to the Youth Development Fund.
- 4.10 The following table provides a breakdown of the costs for Ava Madeline White:

EXPENSES	Cost (\$)
Competition tour costs	10,500
Total	\$10,500

Attachments Ngā Tāpirihanga

There are no attachments to this report.

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Helen Miles - Community Recreation Advisor
Approved By	Emma Pavey - Manager Community Governance, Papanui-Innes

12. Waipapa Papanui-Innes Community Board - Meeting Schedule 2022

Reference / Te Tohutoro: 22/819530

Report of / Te Pou
Matua: Mark Saunders, Kaitohutohu Hāpori - Community Board Advisor
mark.saunders@ccc.govt.nz

General Manager /
Pouwhakarae: Mary Richardson, General Manager, Citizens and Community
mary.richardson@ccc.govt.nz

1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipapa Papanui-Innes Community Board to consider amending or retaining its ordinary meetings arrangements for the period 19 August 2022 to 2 September 2022.
- 1.2 This report has been prepared at the request of the Chairperson to enable the Board to consider amending or retaining the start times of their formal meetings.
- 1.3 The Board can review these arrangements during 2022 should it wish to do so.
- 1.4 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes Community Board:

1. Consider amending the start time of their remaining formal meetings to one of the following options:

a. Option A:

Date	Time	Location
Friday 19 August 2022	9am	Board Room, Papanui Service Centre, Corner Langdons Road and Restell Street, Papanui
Friday 2 September 2022	9am	Board Room, Papanui Service Centre, Corner Langdons Road and Restell Street, Papanui

b. Option B:

Date	Time	Location
Friday 19 August 2022	9.30am	Board Room, Papanui Service Centre, Corner Langdons Road and Restell Street, Papanui
Friday 2 September 2022	9.30am	Board Room, Papanui Service Centre, Corner Langdons Road and Restell Street, Papanui

3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 This report has been prepared at the request of the Chairperson to enable the Board to consider amending or retaining the start times of their formal meetings.

4. Context/Background Te Horopaki

- 4.1 In order that the business of the Board can be conducted in an orderly manner, and to allow for public notification of meetings to be given in compliance with the Local Government Official Information and Meetings Act 1987 (LGOIMA), it is recommended that the Board adopt a schedule of meetings as per the Officer Recommendation.
- 4.2 It is recognised that events may arise, or circumstances change that would mean the schedule may need to be revised or additional meetings added. Any additional meetings will be appropriately publicly notified in compliance with the LGOIMA and Local Government Act 2002.
- 4.3 It is noted that holding an ordinary meeting each calendar month allows for all items of business to be progressed on a regular basis. The minutes of the Board meeting will be confirmed at the following Board meeting with any matters requiring a Council decision then referred on to the next appropriate Council meeting.
- 4.4 It is proposed that Board meetings be held on the currently scheduled Fridays at either 9am or 9.30am. In addition to the decision-making Board meetings, briefings or workshops will be scheduled as required to provide an opportunity for Board members and staff to receive information and have an informal discussion on issues where no decision is required at the time.

Attachments / Ngā Tāpirihanga

There are no attachments for this report.

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Not applicable	Not applicable

Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Mark Saunders - Community Board Advisor
Approved By	Emma Pavey - Manager Community Governance, Papanui-Innes

13. Waipapa Papanui-Innes Community Board Area Report - July 2022

Reference / Te Tohutoro: 22/755143

Report of / Te Pou
Matua: Emma Pavey – Community Governance Manager Papanui-Innes
Emma.Pavey@ccc.govt.nz

General Manager /
Pouwhakarae: Mary Richardson – General Manager Citizens and Community
Mary.Richardson@ccc.govt.nz

1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes Community Board:

1. Receive the Waipapa Papanui-Innes Community Board Area Report for July 2022.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Downstream Effects Management Plan (DEMP)	A briefing update was provided to the Board on 1 July 2022.	Ongoing	Endorse and encourage a functioning and safe traffic network that supports a connected community
Summer with Your Neighbours 2022-23	Summer with your neighbours is about bringing people closer together and celebrating the unique and diverse mix of each neighbourhood. Report to this meeting to approve funding provision for applications to be made for funding assistance to hold Summer with your Neighbours events in the Board area.	Subject to approval of funding, applications open from 15 July 2022 to 12 August 2022.	Resilient Communities Strengthening Communities Strategy
Langdons Road Corridor	Network study requested. Work has progressed, but staff are currently awaiting further details around the implementation of the Northlink Retail Park - Stage 3, including when this will proceed, what this will look like, what roading works might result, and the scale of additional network demands generated.	Network study aiming to be complete in 2022	Endorse and encourage a functioning and safe traffic network that supports a connected community

Shirley Community Reserve Activation	On 10 June 2022, Council staff met with community members who are advocating for replacing a community centre on the Shirley Community Reserve. The meeting was to advise on the nature of the feasibility study, and the potential options for the site, including the option to replace the community centre.	Ongoing	Improve and support community facilities and amenity in the Papanui-Innes Wards.
MacFarlane Park Centre	Report to this meeting to seek the Board's recommendation to the Council to deal unilaterally with the Shirley Community Trust (SCT) and to approve 'gift' of the MacFarlane Park Centre building to SCT together with the grant of a lease of the land.	Ongoing	Community Facilities Network Plan 2020
Psychological Wellbeing Support advocated for Community Organisations	Members met with local MPs, Duncan Webb and Sarah Pallett, to advance discussion of this topic that the Board had written to the MPs about. An EAP Funding Pilot emerging from staff work on this topic is detailed below (3.4.1).	Ongoing	Support and encourage volunteering within the community.
Community Service Awards 2022	Council's Community Service Awards are a way of giving well-deserved recognition to people who make our communities better places to live. Waipapa Papanui-Innes Community Board conferred Awards on all nominees this year. Board members are in the middle of going out into the community to deliver the Awards.	Awards will be delivered throughout July till September.	Resilient Communities Strengthening Communities Strategy





3.2 Community Funding Summary

- 3.2.1 The current balance of the 2021-2022 financial year's Discretionary Response Fund at time of writing is \$12,307. There is \$3,450 remaining in the Positive Youth Development Fund. Further detail is to be found in **Attachment A**.
- 3.2.2 Applications for the 2022/23 [Strengthening Communities Fund](#) opened on 21 March 2022 and closed on 26 April 2022. The Board is scheduled to consider the applications at its August meeting.
- 3.2.3 There was one 2021/22 Waipapa Papanui-Innes Youth Development Fund application approved under delegation of the Waipapa Papanui-Innes Community Governance Manager in the month of June:
- Rosa Vesty was granted \$300 as a contribution towards the cost of attending New Zealand U19 Indoor Volleyball Team's test series against Australia held in the North Island in July of 2022. The decision under delegation for this application was made on Monday 20 June 2022.

3.3 Community Events

- ["Tūrangawaewae" Exhibition](#) - Artwork from several local schools in local libraries from 22 June to 25 July**

This project, co-ordinated by Chris Potts, Papanui High comes from Tōtaranui Kāhui Ako which is a community of learning in Northwest Christchurch. Their vision is Hono, Mahi Tahi, E tipu - Connect, Collaborate, Grow. Students across all schools have been focused this year on Tūrangawaewae.

Tūrangawaewae is one of the most well-known and powerful Māori concepts. Literally tūrangā (standing place), waewae (feet), it is often translated as 'a place to stand.

Tūrangawaewae represents the places where we feel especially empowered and connected. These places are our foundation, our place in the world, our home.

All schools that belong to the Tōtaranui Kāhui Ako understand the connection this has for the area we live in. Each student has a place of belonging and this can be a physical, emotional and spiritual place.

The work on display represents what Tūrangawaewae means for our akonga (learners).

Location of student work:

- Redwood Library - Te Kura o te Rakau Whero/Redwood Primary School, Te Kura o Matarangi/Northcote School, Te Kura Mareko/Casebrook Intermediate
- Bishopdale Library - Te Kura o Mātāhae/Cotswold School, Te Kura o Papakōhatu/Bishopdale School, Te Kura Mareko/Casebrook Intermediate
- Papanui Library - Papanui Primary School, Papanui High School, Te Kura Mareko/Casebrook Intermediate
- [**KidsFest**](#)
KidsFest is Christchurch's festival for kids that takes place in the winter school holidays. KidsFest 2022 is on from 9 to 24 July 2022. KidsFest events at Libraries are found [here](#).
- **Keep Christchurch Beautiful Community Awards 2022**
Nominations for the Keep Christchurch Beautiful Community Awards opened on Monday 13 June and close on Friday 18 July. The awards consist of Individuals, Community Groups and Businesses categories. All nominees must be active within Christchurch or its surrounding areas.
- **Christchurch Civic Awards 2022**
The Council recognises the service of volunteers and others who go above and beyond the call of duty for Christchurch and its people with its annual Civic Awards. [Nominations](#) for 2022 are open until Monday 1 August 2022.
- **Volunteer Events**
Visit [this link](#) for the variety of volunteer events held around the city. Activities vary, but may involve general clean ups, planting, weeding and mulching. Some planting events are family-friendly and [eligible for Children's University \(CU\) credits](#).
Upcoming weekend planting days include the [Cranford Basin volunteer days](#). Conservation Volunteers New Zealand will be planting 7, 000 kahikatea in Cranford Basin this winter (2022), which these days contribute to.
- **Other upcoming community events and festivals in the wider city**
Visit [this link](#) for the variety of community events and festivals held around the city. This also links to the [What's On](#) site, where events like the [Vegan night māketē \(market\)](#), [Laughter Yoga](#) at the Scottish Society Hall in St Albans, and the [Northern Community Market](#) are detailed.
Events are also regularly available through Libraries, such as [Reading to Dogs](#), [CSO Music Trails through the Library](#), and [Wā Kōrero: Storytimes](#).

3.4 Participation in and Contribution to Decision Making

3.4.1 Report back on other Activities contributing to Community Board Plan *[for items not included in the above table but are included in Community Board Plan]*

- **Employee Assistance Programme Funding Pilot**

Staff have secured funding to support NGO staff and volunteers who work directly with the most vulnerable in the Waipapa Papanui-Innes Wards.

Following feedback from community organisations, liaison meetings, and organisational health checks carried out by staff during and post-Pandemic lockdown, it was highlighted the organisational emotional toll in delivering

services, while concurrently supporting staff, volunteers, and the most vulnerable clients namely children, the elderly and the socially isolated. The Manager of the Belfast Community Network further highlighted the issue via an open forum opportunity with the Waipapa Community Board.

The funding has been allocated to the Belfast Community Network as the fund holder for the North West Collective (nine organisations located in the suburbs of Belfast, Shirley, Papanui, and Bishopdale namely: Belfast Community Network, Bishopdale Community Network (F-W-H), Community Focus Trust, Neighbourhood Trust, Northgate Community Services Trust, Papanui Baptist Freedom Trust, Papanui Youth Development Trust, Shirley Community Trust, and Te Ora Hou.

The funding will be allocated to the nine organisations by the fund holder.

This direct funding complements staff initiated delivery via the Mental Health Education and Resource Centre of two modules of education (Wellbeing on 7 July 2022 and Thrive and Revive on 19 July 2022) aimed at and delivered to community organisations within the Waipapa Community Board area in July.

The funding signals an organisational, (Community and Board highlighted) response to an issue that is now raised at a National level by current and ongoing discussions at the Board level with local Members of Parliament.

Staff have also liaised with Rata around possible investment in this initiative.

- **Northwest Youth Events**

The Papanui Youth Development Trust (PYDT) and Te Ora Hou hosted the Northwest Car Rally which was held on Friday 1 July 2022 for high school youth. This event was organised by a group of young people from the PAC team with support from Youth workers from PYDT, Council and Te Ora Hou. The event saw 80 young people compete in fun and competitive challenges similar to the amazing race around the city to win points. This was done thru the app Goosechase. Feedback from the event was very positive.



3.4.2 Council Engagement and Consultation.

- [Smart Christchurch Strategy](#) (closes 14 July 2022)

The Council set up Smart Christchurch in 2016 with the goal of promoting Ōtautahi-Christchurch as an open and connected city. The programme focuses on using new technology and innovative trials to make Christchurch a smarter, safer place to live, work and play.

The programme has delivered:

- [Smart bins that include solar-powered trash compactors](#)
- [Fruit and Nut trees – Food Foragers - story](#)
- [Fruit trees map](#)
- [Seismic sensors that can help boost a city's earthquake resilience](#)
- [High-tech graffiti map and track programme](#)
- [Smart View](#)

The strategy for the Smart Christchurch programme reflects the lessons learned over the past six years and the need for the programme to keep evolving. The Council is seeking feedback on the strategy and whether the direction is the right one for our city.

- [South Library Te Kete Wānanga o wai Mōkihi - User survey](#) (closes 19 July 2022)

The Council is exploring plans for rebuilding South Library and Service Centre Te Kete Wānanga o wai Mōkihi, and is seeking user feedback to help shape its design, feel and functionality.

- [Expansion of the sculptural gardens tourist activity](#) (closes 19 July 2022)

This publicly notified resource consent application is for the Construction of a café, an entrance building and expansion of the sculptural gardens at the Giants House in Akaroa

3.5 Governance Advice

3.5.1 Customer Service Request Report – Hybris Report for the Papanui-Innes Wards

Refer to **Attachment B** for the 1 June – 30 June 2022 statistics, providing an overview of the number of Customer Service Requests that have been received, including the types of requests being received and a breakdown of how they are being reported.

It is noted that there are a high number of dog administration tickets when compared to registration tickets. Dog administration tickets are for changes to dog/owner records – change of address, contact details, desexing status, microchip numbers, death of a dog, etc. Registration tickets showing on the report are understood to be new registrations only – approximately 36,000 annual registration tickets have been created since 4 June 2022. These tickets do not show on the report.

3.5.2 Meeting with Duncan Webb MP and Sarah Pallett MP

The Board met with Duncan Webb MP and Sarah Pallett on 27 June 2022 to kōrero regarding psychological wellbeing support for community organisation and volunteers. Some notes from the meeting can be found in **Attachment C**.

3.5.3 Kohinga St Albans Community Centre

On Friday 8 July 2022 this year's Canterbury Architecture Awards were held, where it was announced that [Kohinga St Albans](#) was a winner in the public architecture category. This is a prestigious prize within the peer-reviewed Te Kāhui Whaihanga New Zealand Institute of Architects Local Architecture Awards.



3.5.4 Public Participation

The Board received the following at its 17 June 2022 meeting:

- ***Deputations on Slow Speed Neighbourhood – Papanui***

The deputations received by the Board at its 17 June 2022 in regard to the Slow Speed Neighbourhood (Papanui) were summarised for the Council's consideration at its meeting of 7 July 2022 alongside the Board's recommendations on matter. The deputations helped shape the decision to extend the 30km/h zone on Rutland Street, introduce one on Sawyers Arms Road, and include a variable 30km/h school zone on Main North Road across from St Joseph's School.

- ***Deputation on Shirley Community Reserve***

The Board received a deputation advocating for relocating and upgrading Shirley Library to be part of a community centre suggested to be sited on Shirley Community Reserve.

3.5.5 Briefings

The Board received briefings since its last meeting about the following projects/issues:

- Update on DEMP and CNC
- Strengthening Communities Fund Workshop

Briefings are upcoming to address previous Board requests:

- Courtenay Street Transport Improvement case
- Edgware Road outside Edgware Village – Drainage and Kerb Assessment

3.5.6 Board Requests

- ***276 & 278 Westminster Street Demolitions***

The Board were updated on the commencement of demolition works at 276 and 278 Westminster Street. Start Work Notices were circulated.

- **Severn Street Trees**

The Chairperson received inquiry from the resident who generated the Board to visit Severn Street with the arborist to view the street trees on 2 May 2022. Staff provided interim update that there are discussions ongoing with Orion regarding provisions for the electricity infrastructure that could relate to the treatment of the trees, though staff are exploring communication with the residents to understand the wider view of the significant trees lining the relevant section of the street to also consider in respect of the review of the long term management of the trees.



- **Graham Condon Changing Room Cleaning**

Board follow up from a resident's concern about the cleanliness of the changing room floors at Graham Condon Pool received assurance from staff that the floors have been cleaned, and even the Centres Operations Leader has been in there scrubbing the floors with a rust cleaner. A stubborn stain was noted in the accessible change room that could not be removed with ordinary scrubbing. Staff advised they would use a steam cleaner in endeavour to remove the stain, however assured that the floors are cleaned throughout the day and at night so, whilst the stain is unsightly, the floors are hygienic.

- **Street Works**

The Board sought and had follow up and clarification on a number of works in the Board area:

- Edgware wastewater renewals – the Board gained assurance of minimisation of the impacts of the works on the parking for St Albans Park, appreciating there needed to be some temporary impact on the parking as part of the works. The Board also had exchange with staff to improve the legibility of the temporary traffic management.
- Aylesford Street – the Board sought and gained clarity on the communications around the works for the Mairehau Drain timber lining renewal, as covering the section of Aylesford Street affected.
- Chrystal, Warden and Petrie Streets Renewals – the Board gained further detail around the Project Delivery Completion Date moving to 14 October 2022, noting the COVID impact on the contractor, archaeological notification due to an 'historic rubbish pit', and coal tar investigations, which have had minimal detection at sites within Richmond.

- **Shirley Library**

Further to receiving the deputation advocating for relocating and upgrading Shirley Library to the Shirley Community Reserve site, the Board requested to see the engineering report for Shirley Library, receiving advice after its last meeting that:

As the building strength is greater than 67%, it is not considered at risk of being earthquake prone.

From an asset, sustainability and lifecycle approach, Shirley Library is currently in good physical condition, having undergone capital works in 2020 and also received works to HVAC systems in 2014. The building is currently in the first third of its useful life.

Council would not anticipate significant capital works to occur in the next five years based on current condition and data modelling. There is a programme of funds in the LTP for the portfolio which is allocated to the remainder of the Libraries network.

The primary services delivered from the facility include:

- Library services
- Service Centre
- NZ Post
- Governance

The recent refurbishment works ensure that the facility continues to provide value to the community and remains fit for purpose. Continued data collection and condition monitoring will be used to help inform future decision making for this site. Physically, the asset is well positioned to respond to how these services are delivered.

The Board inquired about a re-assessment of the building given the passage of time, and related points, and received advice that the engineering assessment (completed by Aurecon) for Shirley Library (which also accommodates the Community Governance Team for the neighbouring Coastal-Burwood Board area, as being located within that area) occurred on 27 May 2013 and was determined to be 68% of the New Building Standard. Two Chartered Engineers undertook a quantitative review of the report from CERA on 6 March 2014, with further Capital works occurring in 2020.

Council's Senior Manager Facilities and its Technical Advisor, who oversees the Council's Earthquake-prone buildings, have reviewed the 2013 report and advise there is no need to commission another assessment of the Shirley Library. The Technical Advisor has advised that the Library is of a Low Risk and not classified as earthquake-prone or at earthquake risk.

4. Advice Provided to the Community Board

4.1 Information sent to the Board:

- [Exposure Draft of National Policy Statement for Indigenous Biodiversity](#)

Submissions on the Exposure Draft of National Policy Statement for Indigenous Biodiversity are due Thursday 21 July 2022.

- [Christchurch District Plan Proposed Private Plan Change 6: Homebase extension](#)

The Council has adopted the Hearings Panel's recommendation that the plan change be approved with some modification.

4.2 Start Work Notices (SWN)

- SWN relating to the Board area have been sent to the Board throughout the month. All Board area and city-wide start work notices can be found at [this link](#).

4.3 **Graffiti Snapshot:**

- Graffiti Snapshot June 2022 (refer **Attachment D**).

4.4 **Memoranda sent to the Board:**

- CCC: Update on Urban Forest Plan (*circulated 9 June 2022*)
- CCC: Submissions open - Water Services Entities Bill (*circulated 23 June 2022*)
- CCC: Chrystal, Warden and Petrie Streets Renewals - Project Delivery Completion Date moved to 14 October 2022 (*circulated 23 June 2022*)
- SWN - 276 Westminster Street – demolition (*circulated 23 June 2022*)
- SWN: 278 Westminster Street – demolition (*circulated 28 June 2022*)
- CCC: Time and Explanation of Investigation of Options for Kerb on Edgware Road Outside Edgware Village (*circulated 28 June 2022*)
- CCC: Stormwater Drain Rehabilitation Update - Canal Reserve Drain and Mairehau Drain (*circulated 8 July 2022*)
- CCC: Weather Event (*circulated 11 July 2022*)

4.5 **Alcohol Licence Applications Notifications in the Board area**

Date of notification	Closing date	Applicant name	Trading name	Address	Application and licence type	Type of business
17 Jun 2022	11 Jul 2022	ATU Limited	Saket Indian Restaurant	74 Edgware Road St Albans Christchurch	On-licence renewal	On-restaurant class 3
27 Jun 2022	18 Jul 2022	Elmwood Park Bowling Club Incorporated	Elmwood Park Bowling Club	5 Donald Place St Albans Christchurch	Club licence renewal	Club class 3
5 Jul 2022	26 Jul 2022	Cinco 2016 Limited	Papanui Pak 'N Save	171 Main North Road Papanui Christchurch	Off-licence new	Off-supermarket

4.5.1 Every application for an alcohol licence requires a formal public notification to be made. These public notices can be found on the [Alcohol Licensing website](#).

4.5.2 Anyone with a greater interest than the public generally, may lodge an objection against an application by writing to: The Secretary, Christchurch District Licensing Committee,









Alcohol Licensing, Christchurch City Council, PO Box 73013, Christchurch 8154 or by emailing: alcohollicensing@ccc.govt.nz.

- 4.5.3 Any such community objections must be lodged in writing within 15 working days of the first publication of the notice on the website. These objections may only be made against the specific criteria contained within the Sale and Supply of Alcohol Act 2012. General guidance on objecting is available through [this website](#) run by Te Hiringa Hauora/Health Promotion Agency. Request to view, or query, a specific application may be directed to the Alcohol Licensing Team at alcohollicensing@ccc.govt.nz or 03 941 8999.
- 4.5.4 Community Boards in this district have been authorised by the Council to appear and be heard (upon seeking, and if granted, permission from the chairperson of the District Licensing Committee) at any hearing of an application for an alcohol licence. This is distinct and different from being an objector. Community objectors should thus make their objections [direct to the Council's Alcohol Licensing Team](#); they cannot be made via the Community Board.
- 4.5.5 However, anyone may ask to speak to the Community Board about whether the Community Board will seek permission to appear if an application for an alcohol licence is proceeding to a hearing. Again, the Community Board do not object on behalf of, or represent, individual objectors, but can (if they seek and are granted permission to appear) deliver a submission at the hearing, principally to provide the Community Board's overview and insight into the community in the locality of the premises.

4.6 **Alcohol Licence Application in the Board area with objections to be Heard**

Hearing date	Applicant name	Trading name	Address	Application and licence type	Type of business
Aug 2022	Liquorsea Limited	Northwood Liquor Store	Shop F.03a, Northwood Supa Centa, 1 Radcliffe Road	Off-licence new	Off- bottle store
TBC	Pari International Limited	Liquor Spot Edgeware	565 Barbadoes Street	Off-licence new	Off- bottle store

Attachments Ngā Tāpirihanga

No.	Title	Page
A  	Papanui-Innes Community Board – Fund Balances as at 30 June 2022	129
B  	Papanui-Innes Hybris Report June 2022	131
C  	Notes from Kōrero with Duncan Webb MP and Sarah Pallett MP on 27 June 2022 re Psychological Wellbeing Support for Community Organisations	132
D  	Graffiti Snapshot June 2022	135

Signatories / Ngā Kaiwaitohu

Authors	<p>Mark Saunders - Community Board Advisor</p> <p>Lyssa Aves - Support Officer</p> <p>Trevor Cattermole - Community Development Advisor</p> <p>Stacey Holbrough - Community Development Advisor</p> <p>Helen Miles - Community Recreation Advisor</p> <p>Emma Pavey - Manager Community Governance, Papanui-Innes</p>
Approved By	<p>Emma Pavey - Manager Community Governance, Papanui-Innes</p> <p>Matthew McLintock - Manager Community Governance Team</p> <p>Claire Appleby-Phillips - Principal Community Partnerships & Planning Advisor</p>

Papanui-Innes Community Board – Fund Balances as at 30 June 2022

POSITIVE YOUTH DEVELOPMENT FUND (PYDF) - Opening Transfer from Papanui-Innes Community Board 21-22 DRF	\$ 7,000
Max Hammett (AFLNZ Academy vs Mornington Peninsula Junior Football League 8-11 Apr 2022, Auckland) CANCELLED DUE TO COVID19 \$200 Returned	\$ 200
Te Manawa Hepi-Kamo (Waitaha Secondary School's Kapa Haka Festival, 14 Aug 2021)	\$ 75
Alexander MacLennan (Canterbury 15 & Under Boys Indoor Cricket team, 2021 National Junior Provincial Tournament, Wellington, Oct 2021)	\$ 250
Sienna McBratney (2022 Girl Guide NZ Assn Jamboree, 8-15 Jan 2022, Hamilton) CANCELLED DUE TO COVID19 \$150 Returned	\$ 150
Amanda Kennedy (2022 Girl Guide NZ Assn Jamboree, 8-15 Jan 2022, Hamilton) CANCELLED DUE TO COVID19 \$150 Returned	\$ 150
Beth O'Donovan (Villa Maria 1st X1 Hockey Team, Federation Cup Secondary Schools Tournament, Hawkes Bay, 30 Aug-4 Sep 2021)	\$ 200
Burnside High School for Jova Waqa (NZ Secondary Schools South Island Tournament, Invercargill, 1-4 Sep 2021) CANCELLED DUE TO COVID19 \$200 Returned	\$ 200
Chisnalwood Intermediate School for Rylee Paige Green (Aim Games, Tauranga, 5-9 Sep 2021) CANCELLED DUE TO COVID19 \$75 Returned	\$ 75
Papanui High School for T Clarke, J Haldane & J Hansen (Greenstone Caples Track tramp Glenorchy Oct 21) \$150 p/p	\$ 450
Burnside High School for Tegan Hofmeyer \$50/pp (Yr 10 Trophy Voyage Spirit of Adventure 9-14 Nov 2021 Tauranga)	\$ 150
Belfast School for 12 senior students (Two day Leadership Training Course at PYDT, 11-12 Apr 2022)	\$ 600
George Britten (National Aviation Course, 9-21 Jan 2022)	\$ 150
Villa Maria for Gemma & Lilly Lysaght, Keeley Hughes & Beth Donovan (Hockey Federation Cup, Napier, 29 Aug-3 Sep 2022)	\$ 600
Rosa Vesty (New Zealand U19 Indoor Volleyball Team's Test Series against Australia, North Island, NZ, 12-19 Jul 2022)	\$ 300
POSITIVE YOUTH DEVELOPMENT FUND GRANTED TO DATE	\$ 3,550
BALANCE	\$ 3,450
Funds to be returned due to cancellations - COVID-19	
Max Hammett	\$ 200
Girl Guides	\$ 300
Chisnalwood	\$ 75
Burnside High	\$ 200
Returned	\$ 775

DISCRETIONARY RESPONSE FUND (DRF) - Initial Amount		\$54,547.00
Neighbourhood Trust (towards Parenting Adventures event 28 Aug 2021, McFaddens Centre)	\$	1,000
St Albans School (towards traffic wardens)	\$	2,500
Board Projects 2021-22	\$	18,000
FC Twenty 11 Incorporated	\$	200
Northgate Trust (towards kitchen upgrade)	\$	4,000
Christchurch Football Club Inc. (towards water leak repairs)	\$	6,000
Activation of Shirley Community Reserve Project	\$	10,000
St Albans Residents Assn (SARA) (towards volunteer morning teas at Kohinga)	\$	540
DISCRETIONARY RESPONSE FUND Balance		\$12,307.00
DRF granted to date	\$	42,240

Ticket Report

01 Jun 2022 - 30 Jun 2022

Papanui-Innes

Tickets Reported in June 2022

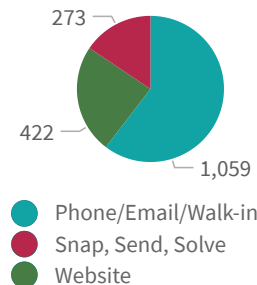
1,754

Tickets Reported

Status as of Report Date

1,348 Closed/Resolved
406 Open

Channels



Currently Open Tickets*

1,695

Open Tickets

157

Avg open ticket age (days)

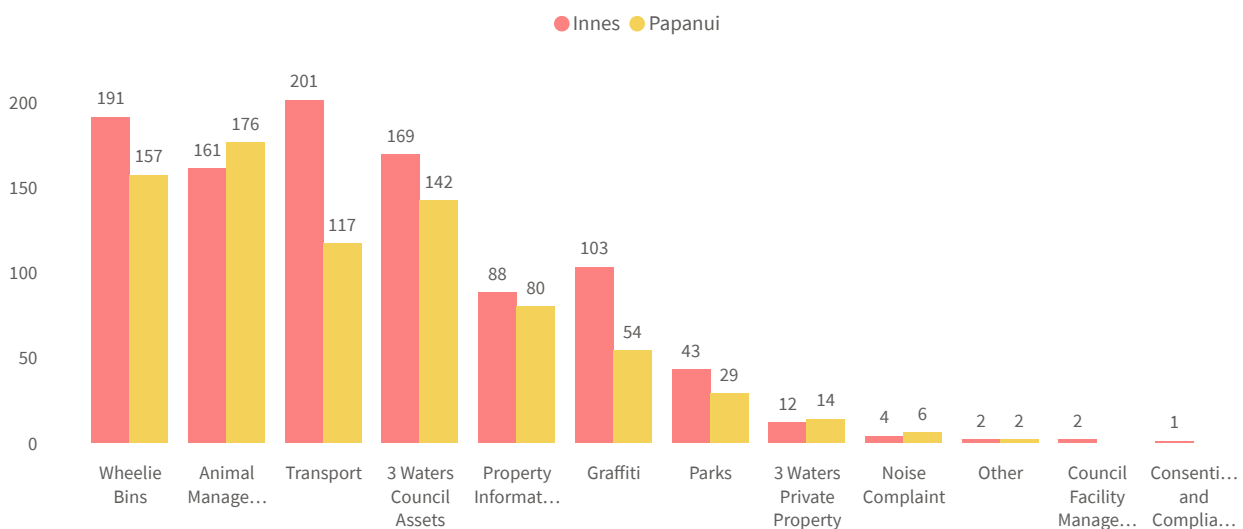
25% of open tickets are less than 16 days old

50% of open tickets are less than 75 days old

75% of open tickets are less than 212 days old

*Open as of report date, reported all time

Tickets Reported this Period by Incident Category



Top 10 Issues

# Tickets	Object Category (sub-categories of the above)
207	Dog Administration
175	Leak (Water Supply)
115	Bin Not Collected
110	Litter (Road)
105	Damaged Bin
105	Graffiti
68	Residential LIM
61	Missing Bin
60	Residential Property Files
42	Dog Registration

Report date:
04 Jul 2022

Christchurch
City Council



Waipapa Papanui-Innes Community Board KŌRERO NOTES

Date:	Monday 27 June 2022
Time:	2.15pm
Venue:	Board Room, Papanui Service Centre, Corner Langdons Road and Restell Street, Papanui
Present	
Chairperson	Emma Norrish
Members	Ali Jones Simon Britten
Apologies:	Pauline Cotter Mike Davidson Emma Twaddell
MP for Christchurch Central	Duncan Webb MP
MP for Ilam	Sarah Pallett MP
MP Support Staff	Alex
Council Staff in attendance:	Emma Pavey, Pou Whakahaere Mana Whakahaere – Manager Community Governance Mark Saunders, Kaitohutohu Hāpori – Community Board Advisor

Kōrero with Duncan Webb MP and Sarah Pallett MP regarding Psychological Wellbeing Support for Community Organisations and Volunteers

Secretarial Note: This kōrero arose in response to the Board's correspondence of 13 May 2022 to Duncan Webb MP and Sarah Pallett MP as reproduced here:

Psychological Wellbeing Support for Community Organisations and Volunteers

The Waipapa Papanui-Innes Community Board has been holding a number of open forum sessions with the community, endeavouring to create a space for organisations and individuals to engage with us, which have been held via audio-visual link so far this year in the circumstances of the pandemic.

The first of these this year with the Belfast Community Network highlighted for our Community Board the psychological strain experienced in communities and particularly in the volunteer space over the course of the pandemic and the particular impact of the lockdowns, highlighting issues of mental fatigue in the mahi to avoid social isolation in a time of social distancing.

Our notes record that the presentation from the Network's Manager:

...reflected the emotional toll and organisational cost of supporting staff, volunteers, programmes, children (particularly those on medications), and elders, though the pandemic response. The Network's contribution to street level food distribution, and provision of one-on-one social support at the Links Building, was also noted.

The Board queried and encouraged discussion with local MPs in regard to accessing any funding that may be available through MSD and any prospective reopening of the COVID-19 Community Awareness and Preparedness Grant Fund to support the Network's operations.

In follow up to that emotional presentation from the Manager which demonstrated the mental exhaustion being felt in the community/volunteer sector, our Community Board considered to write to yourself and other local MPs (Mr Matt Doocey and Hon Poto Williams) in relation to providing resources for stressed out volunteers in this challenging time of Covid, and following on from our correspondence of 26 February 2020 regarding community funding.

We would thus much appreciate opportunity to kōrero in respect mental health, wellbeing and support for our community at this time, thank you.

Yours sincerely

Emma Norrish
Chairperson
Waipapa Papanui-Innes Community Board
Christchurch City Council

Follow Up Kōrero on 27 June 2022:

- The Board's Chairperson talked through the Board's concern for psychological wellbeing support for community organisations and volunteers, arising from what it had been hearing from community organisations, and as expressed in its letter sent to local MPs.
- The Board would suggest that central government should be doing more in this space, and would like to see more support coming through.
- Indication from the MPs that return to a business as usual model is needed and some fiscal restraint is needed where special funding on the back of Covid is not business as usual.
- Discussion of the significance of the voluntary sector, and the huge amount of work across the board in respect of mental health issues.
- Ministerial drive is to increase investment in primary health care.
- Outline of investment in acute mental health care in Christchurch through Hillmorton Hospital improvements.
- Exploration of issues with sourcing more psychologists, counsellors and related mental health professionals, and of the work going into addressing the issues.
- The Board members emphasised the issue in the here and now, and what had particularly been brought to their attention in the voluntary sector around mental wellbeing; noting the crucial societal role of the sector.

- The MPs reflected on the stress being experienced in the sector, and what they have been hearing in terms of the sector's increasing difficulty / time requirement in applying for funds (where some funding sources, such as pub gaming funds, have reduced pots due to Covid), and the dynamics of the sector where people care so much and fear losing their capacity to support the community.
- The MPs noted government agencies' support for multi-year funding approaches, which provide greater certainty to funded organisations over longer timespans. The Board reflected that the Council is also supporting such an approach to funding in appropriate cases for similar reasons.
- Discussion of the struggle in the sector to retain staff, acknowledging how funding models can generate fixed term positions that cannot compete with permanent positions in other sectors, and how the greater certainty of multi-year funding is important to addressing this issue.
- The Board members returned the discussion to the extra stress and pressures that have arisen from Covid, as a key driver that has brought organisations to a difficult point of exhaustion.
- The MPs reflected on their interactions with organisations they hear to be operating to capacity. They also noted that if there are ideas for solutions, they can take them back to the Government to help the conversation. They also noted the balance to be found where NGOs are independent by nature and intent, and government funding appropriately creates a high degree of accountability tied to provisions of funds, which is in tension with NGO independence.
- The Board members recounted their discussion with Matt Doocey MP around the value of Employee Assistance Programmes (EAP), and the funding pilot being developed for the North West Collective (a group of Christchurch community organisations). It was discussed that providing community organisations with some freedom to design what is right for their own people is important in the sector.
- The limitations on how effective EAP can be for the breadth of issues and people were considered.

Concluding comments

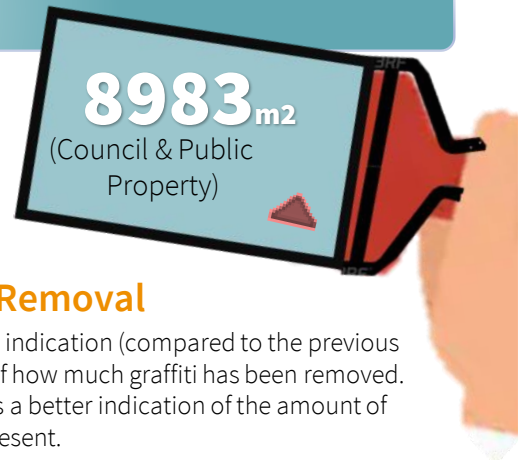
- The MPs acknowledged the insight the discussion with the Board members had added in regard the nature of the problems of maintaining mental wellbeing in the voluntary sector; equally acknowledging the difficulty in finding the right immediate solutions.
- The Board members reflected on the solutions highlighted in the discussion, namely the role of multi-year funding and funding wellbeing support for community organisations.
- The MPs noted their role in providing visibility for the voluntary sector, and being an advocate and voice for its recognition and wellbeing.

Closed 2.50pm.

GRAFFITI SNAPSHOT

June 2022

Ward & Suburb Insights



Ward Reporting

This is an indication (compared to the previous month) of how active our citizens are. Several people may report the same “tag” so this is not the best way to determine the amount of graffiti present.

Ward	# of Tickets	% Monthly Change	# of Tickets - Previous Month
Banks Peninsula	31	-18%	38
Burwood	168	37%	123
Cashmere	32	10%	29
Central	802	15%	696
Coastal	223	-16%	264
Fendalton	48	-19%	59
Halswell	26	53%	17
Harewood	54	80%	30
Heathcote	230	0%	229
Hornby	32	19%	27
Innes	114	58%	72
Linwood	151	11%	136
Papanui	62	17%	53
Riccarton	42	-41%	71
Spreydon	109	68%	65
Waimairi	16	7%	15
Total	2,140	11%	1,924

Ward Removal

This is an indication (compared to the previous month) of how much graffiti has been removed. This gives a better indication of the amount of graffiti present.

Ward	Cleaned Graffiti	
	Latest Month	Previous Month
Banks Peninsula	190	123
Burwood	356	118
Cashmere	31	16
Central	2,380	1,966
Coastal	954	981
Fendalton	569	79
Halswell	163	79
Harewood	634	72
Heathcote	1,052	563
Hornby	621	118
Innes	677	124
Linwood	687	1,202
Papanui	200	241
Riccarton	40	51
Spreydon	411	241
Waimairi	19	54
Total	8,983	6,026

Reporting Hot Spots

Streets/Locations with the most reported graffiti

Street	# of Tickets	% Monthly Change	# of Tickets - Previous Month
Worcester	87	200%	29
Colombo	59	247%	17
Ferry	47	213%	15
Gloucester	37	270%	10
New Brighton	32	33%	24
Madras	27	575%	4
Carlyle	24	140%	10
Cathedral	20	233%	6
Byron	15		
Cashel	14	56%	9
Ferry Road	14	56%	9

Removal Hot Spots

Locations with the most graffiti removed (m2)

Street	Cleaned Graffiti Square Metres
Saddlers Drainage Reserve	592
Papanui	393
Northcote Road \ Greers Road	230
Cathedral	227
Armagh Street \ Manchester Street	200
Lismore Street \ Falsgrave Street	172
Addington Park	163
Colombo	153
Onawe	142
Queen Elizabeth II Park	137
Moorhouse Avenue \ Waltham Road	131
Sherborne	128
Carlyle	121

GRAFFITI SNAPSHOT

June 2022

Further Insights

Reporting Activity

Reporter Type	Total
Individual Volunteer	847
Non Volunteer	792
Friend Volunteer	273
Group Volunteer	231
Total	2,143

	This Month	Previous Month
# of reporters	340	354
Total Reports	2143	1961
Highest # of reports by an individual	376	209
Highest # of reports	Peter	
Voucher Winner	Graeme	

Most reported TAG

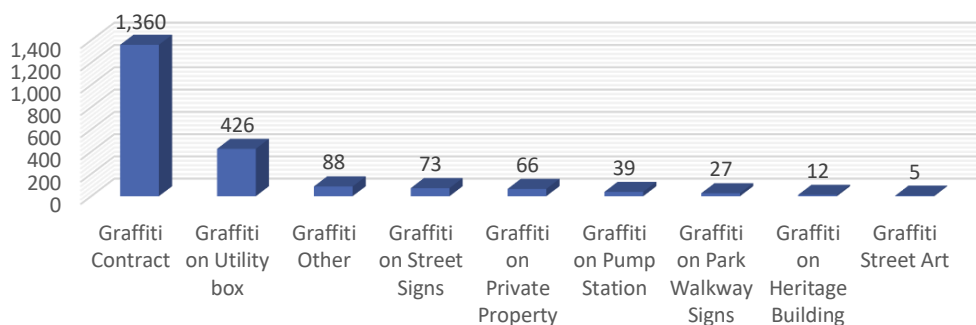
Locations and details of these TAGS are forward to the Police each month.

KP

KAEPE

ORGANZ

Reports by Asset Type



Murals



It's that time again!

We're excited to announce we've teamed up with Chorus for another round of the Chorus Cabinet Art Project.

This is a paid opportunity for artists to help beautify our city by painting telecommunications cabinets. There are ten cabinets to be painted in various locations around Christchurch.

To find out more & submit a design idea email us, graffitiprogramme@ccc.govt.nz

Christchurch
City Council

14. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

Karakia Whakamutunga