



Te Pātaka o Rākaihautū
Banks Peninsula Community Board
MINUTES ATTACHMENTS

Date: Monday 25 July 2022
Time: 10am
Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Lyttelton

TABLE OF CONTENTS

PAGE

4.1. Joshua Merriam - Mountain Bike Track Progression and the Lyttelton Reserves Management Committee	
A. Joshua Merriam - Presentation	3
4.2. Mike Norris, Harry Stronach, and Victoria Andrews - Akaroa Traffic Management Plan	
A. Akaroa Civic Trust and Ratepayers Association Presentation	27

Continued lack of progress on Lyttelton MTB tracks

July 25, 2022

Joshua Merriam

Lyttelton MTB club

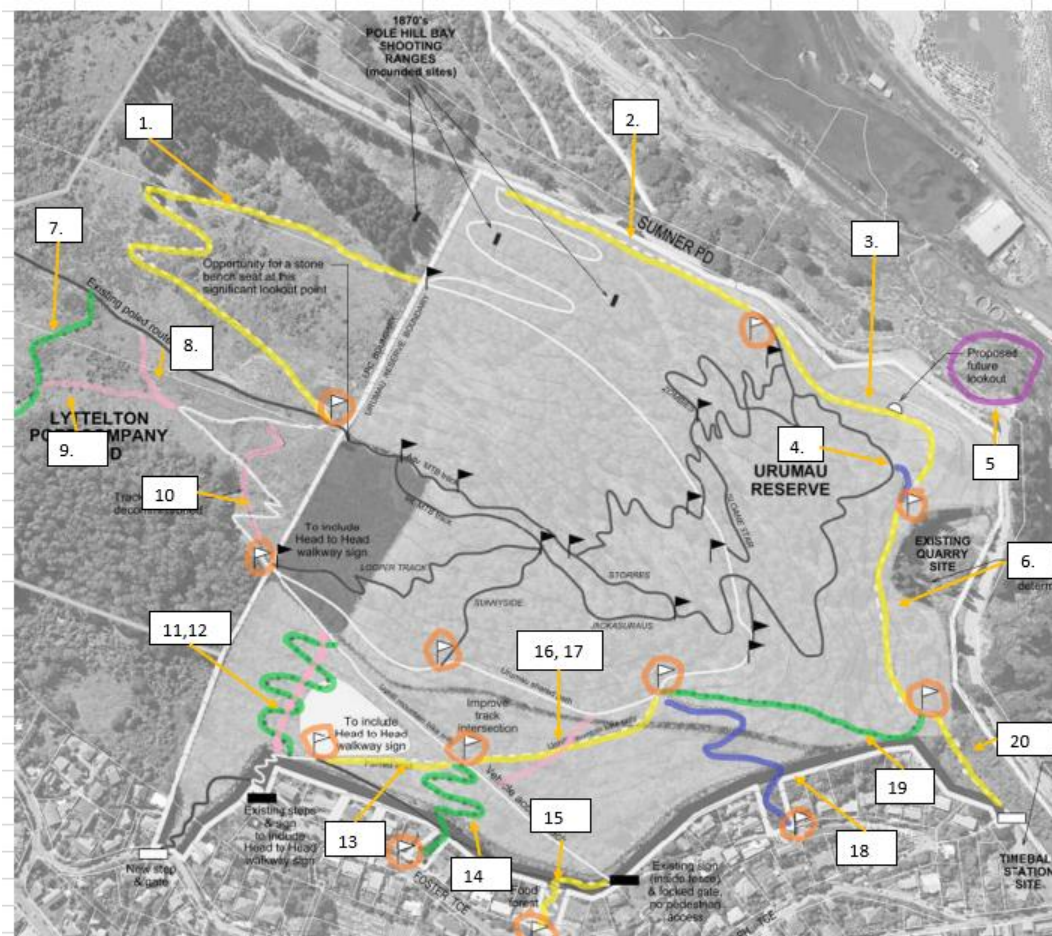


Main Points

- 01 – My focus – get 1st new element from URDP
- 02 - Diagonal Track – report from Graded Earth
- 03 –Extension - approval process
- 04 - Club Maintenance – (formal process derailed)

Resolved, by BPCB, Dec 2019

2. Request that the Lyttelton Reserves Management Committee update the Community Board by the end of February 2020 on how it proposes to implement the approved Urumau Reserve Development Plan and provide a draft timeline for this work.



Proposed Tracks of the Urumau Development Plan 2018

KEY	
	existing shared path
	Proposed shared path
	Existing walking track
	Proposed walking track
	Existing mountain bike track
	Proposed mountain bike track
	Track to be decommissioned
	Existing track sign
	Proposed track sign
	Existing CCC Park sign
	Proposed CCC Park sign
	Area to be managed as a fire buffer behind residential properties
	Area to be managed as rough open grass
	Pine & macrocarpa plantation to be managed as passive regeneration of native plants
	Area to be planted with Port Hills Ecological District, Lyttelton Harbour Basin Zone sourced native plants
	Open scrub area to be managed as passive regeneration of native plants

number	Label	type
1	LPC Loop completion	shared use
2	Sumner Alt	shared use
3	Future lookout	shared use
4	Quarry bike connector	bike downhill
5	Proposed Future Lookout	Overlook
6	Quarry bypass	shared use
7	College Rd	walking
8	H2H shortcut	desire
9	College Rd shortcut	desire
10	original LPC track	desire
11	steep original track	desire
12	walking only nature	walking
13	formed track	shared use
14	24 Foster tce	walking
15	food forest @ 12 Foster tce	shared use
16	desire track 2009	desire
17	the Traverse link	shared use
18	Bike exit Gilmore	bike downhill
19	walking toward Timeball	walking
20	Timeball connection	shared use
21	Signage throughout reserve	intersections

7/25/2022

4

01

Keeping Focus— First new legal track: #3

- The Club identified at the first joint Tracks meeting: June 2020
- This remains our first priority
- Walked and flagged together with RMC in 2020 with initial support
- 1. Zig-Zags have been upgraded by LRMC
- 2. Diagonal to be upgraded
We are here
- 3. Extension awaiting approval

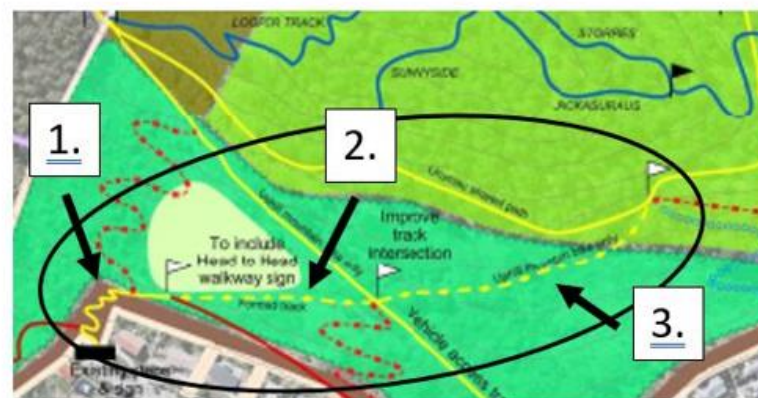


Fig 1. Map from development plan showing 1. "Zig-Zags" and 2. "formed track" - access from Foster Tce. To eventually connect with the Urumau Traverse track at low-point through extension (3.) as shown.

9. Urumau Diagonal Track Proposal

Community Board Resolved BKCB/2021/00052

(Original Officer Recommendation Accepted without Change)

Part C

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Approve formalisation of the track indicated on the Urumau Development Plan and known as the Diagonal Track.
2. Request staff to upgrade the Diagonal Track in the 2021/2022 financial year for shared use by pedestrians and mountain bikes.
3. Request staff to engage independent shared use track building experts to peer review design concepts and provide both design and construction assistance.
4. Request staff to consider feedback from the Lyttelton Reserve Management Committee and incorporate requests into the design and implementation of the improved track, where appropriate.

Tyrone Fields/Reuben Davidson

Carried

02

LRMC - Tracks report July 2022

New Diagonal Track

Paul Devlin gave the Committee a proposal from Graded Earth for the development of the Diagonal Track and requested comments. The Committee has made its position clear at past meetings about this track and recommends that no further comment is necessary. The Community Board has made its decision, and this takes the matter out of our hands.

Diagonal Track Extn 3

This is the unauthorised track above the 4wd Track linking to the Urumau Loop Track. More unauthorised work has been carried out, including digging the path surface, since the Community Board was notified on July 9th. In addition there are loop connections to the track through the 2009 planting that was ordered to be closed by the Community Board. This track has been reopened and the new replacement planting has been destroyed.

Mountain Bike Track Maintenance

The Tracks Team has given no further consideration to our offer of enabling the Lyttelton Mountain Bike Club to work under Committee guidance to maintain the mountain bike tracks.

It was made clear by a Club Representative that if the Committee did not agree to the maintenance requirements on the mountain bike (only) tracks the Club would do it anyway. On the basis of these comments and further work being carried out the tracks team are not prepared to proceed further.



Graded Earth LTD tracks and construction is at Orton Bradley Park.

13 hrs · Christchurch · 🌐

New project underway, an extension of the first professional trail @miltys_mountains built. To connect the mountain bikers and walkers to Te Ahu Patiki through @ortonbradleypark without entering farmland to finally open up year round access to MT Herbert.

📷 @lewbo_chch

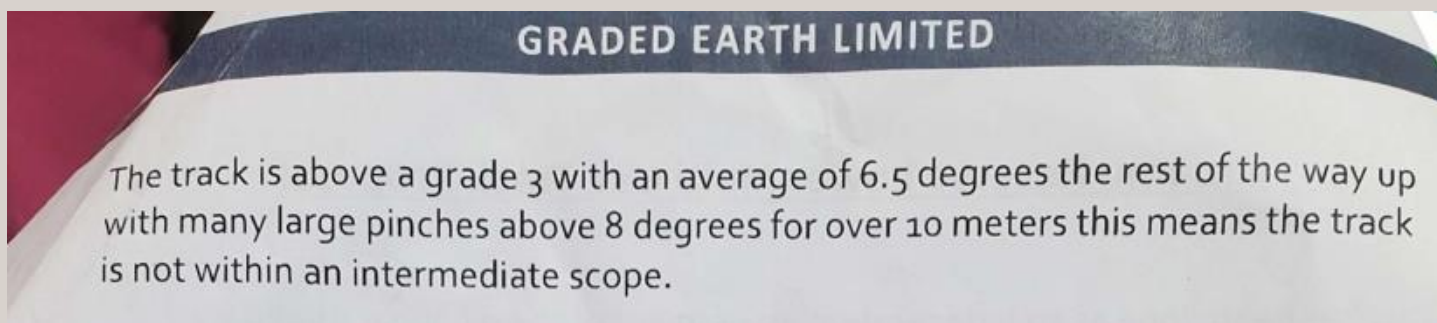


You, Nick Sutcliffe, Milty Coultas and 29 others

7/25/2022

8

02 Diagonal Track Report



Simple math tells us that **an additional ~80m of track length** will need to be added to the current 115m length in order to average 5 degrees.

02 Diagonal Track Report



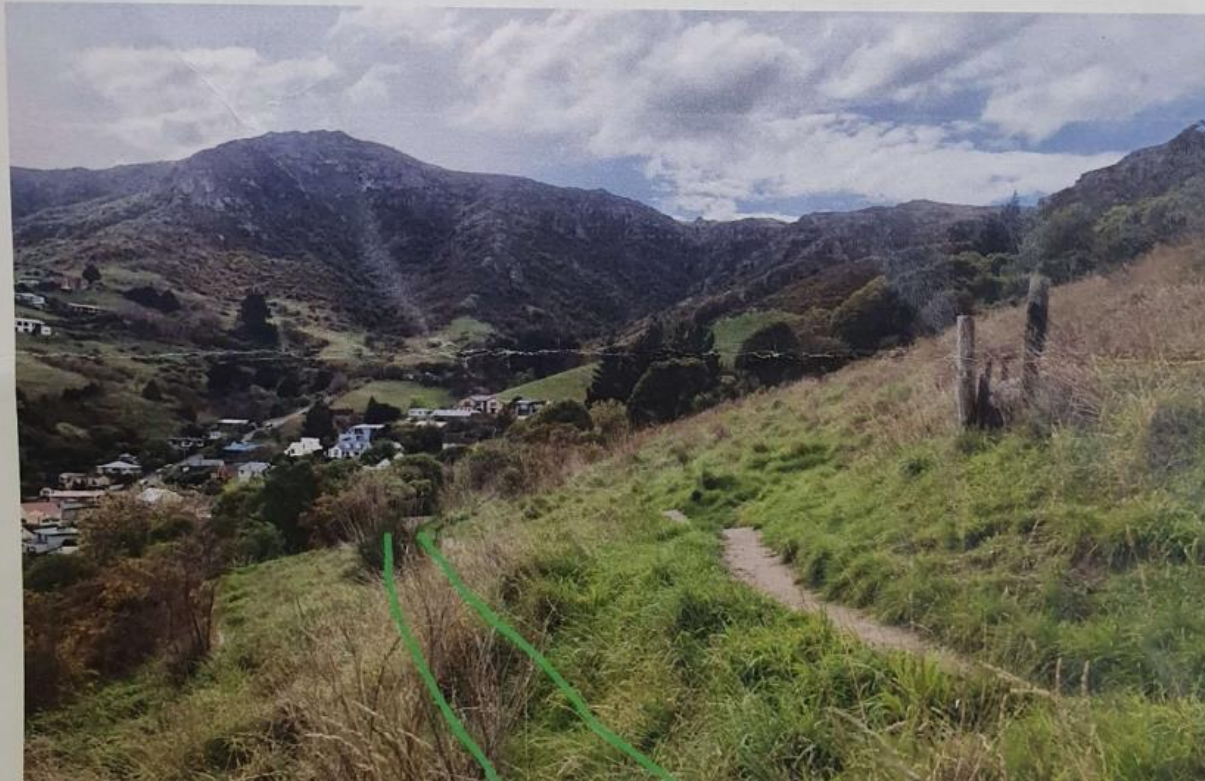
definitely not adequate for a multi-use track as it currently is. I recommend an average base of 1.5m wide with a maximum of 2m and minimum of 1.2m . As a multi-use track this will allow walkers and mountain bikes to share the track without having to leave the track surface to give way.



7/25/2022

10

The photo below is taken from where the track would be if rebuilt as a 4/5 degree slope.



7/25/2022

11

I recommend the current track is lowered to an average of 5 degrees so the top ends up being lower upon the exit removing any pinch climbs and adding swales to catch water. This will require the current track to be remediated and new track to be formed.

Conclusion

I recommend with a higher walking track user base the upgrades and potential new tracks have a high focus on walker safety and comfort. This means a lower gradient will be essential for slowing riders down, with no straight lines for riders to pick up excessive speed.

These suggestions are based both on walking path regulations and mountain bike gradient regulations. This is to ensure the multi-use aspect is achieved.

LRMC - Tracks report

July 2022

New Diagonal Track

Paul Devlin gave the Committee a proposal from Graded Earth for the development of the Diagonal Track and requested comments. The Committee has made its position clear at past meetings about this track and recommends that no further comment is necessary. The Community Board has made its decision, and this takes the matter out of our hands.

Diagonal Track Extn 3

This is the unauthorised track above the 4wd Track linking to the Urumau Loop Track. More unauthorised work has been carried out, including digging the path surface, since the Community Board was notified on July 9th. In addition there are loop connections to the track through the 2009 planting that was ordered to be closed by the Community Board. This track has been reopened and the new replacement planting has been destroyed.

Mountain Bike Track Maintenance

The Tracks Team has given no further consideration to our offer of enabling the Lyttelton Mountain Bike Club to work under Committee guidance to maintain the mountain bike tracks.

It was made clear by a Club Representative that if the Committee did not agree to the maintenance requirements on the mountain bike (only) tracks the Club would do it anyway. On the basis of these comments and further work being carried out the tracks team are not prepared to proceed further.

9. Urumau Diagonal Track Proposal

Community Board Resolved BKCB/2021/00052

(Original Officer Recommendation Accepted without Change)

Part C

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Approve formalisation of the track indicated on the Urumau Development Plan and known as the Diagonal Track.
2. Request staff to upgrade the Diagonal Track in the 2021/2022 financial year for shared use by pedestrians and mountain bikes.
3. Request staff to engage independent shared use track building experts to peer review design concepts and provide both design and construction assistance.
4. Request staff to consider feedback from the Lyttelton Reserve Management Committee and incorporate requests into the design and implementation of the improved track, where appropriate.

Tyrone Fields/Reuben Davidson

Carried

03 Extension approval

#3 is the target from our petition

It is the logical continuation of the Diagonal Track

It will provide an easier and more scenic access corridor

It should be considered holistically

--- in conjunction with upgrading the diagonal track

This has always been the most high-value/low-effort segment to get a win

Neither LRMC nor Rangers are currently moving this forward



Fig 1. Map from development plan showing 1. "Zig-Zags" and 2. "formed track" - access from Foster Tce. To eventually connect with the Urumau Traverse track at low-point through extension (3.) as shown.

Petition

Text of the petition:

We, the undersigned, wish to see access into Urumau Reserve improved according to the 2018 Urumau Development Plan (UDP).

The UDP shows shared use tracks from Foster Terrace, (1.) up the existing ‘Zig-Zags’, across to the 4wd vehicle access via (2.) ‘formed track’, and logically continuing to connect with the Urumau traverse track above (3.)

We first ask that the existing ‘formed track’ (section 2.) be formally approved and made fit for purpose.

Improvement would then be completed with construction of (section 3.) the shared use track continuing above. This allows visitors a more enjoyable route into the reserve at a sustainable grade and among the regenerating natives. All users would benefit from the completion of this new entrance route.

We ask that the board approve this staged plan and facilitate its completion in a timely manner.

LMBC

BPCB response

Lyttelton Mountain Bike Club – Track Upgrades in Urumau Reserve

Joshua Merriam,

on behalf of the Lyttelton Mountain Bike Club, spoke to the Board to ask it to approve the track upgrades for the entrance to the Urumau Reserve as shown in the Urumau Reserve Development Plan.

He tabled a letter with 49 signatures in support of his request and informed the Board that there were an additional 55 signatures of support on an online copy of the letter.

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receives the correspondence as tabled and notes additional signatures are online.
2. Notes that it has already requested that staff report on the formation of the track mentioned in the correspondence.
3. Refers the correspondence to staff who are preparing the report for the Board
4. Thanks Joshua for his presentation.

In regard to formalising the existing track and making it fit for purpose, the Board cannot simply approve this action. **A report is required from staff** where issues such as financial and legal implications, impacts on mana whenua, climate change and strategic alignment have to be considered. The Board has already asked for a report from staff regarding this track so a formal decision can be made.



**Te Pātaka o Rākaihautū
Banks Peninsula Community Board
OPEN MINUTES**

Date: Monday 12 April 2021
Time: 10.04am
Venue: Lyttelton Community Board
25 Canterbury Street, Lyttelton

We first ask that the existing 'formed track' (section 2.) be formally approved and made fit for purpose. Improvement would then be completed with construction of (section 3.) the shared use track continuing above. This allows visitors a more enjoyable route into the reserve at a sustainable grade and among the regenerating natives. All users would benefit from the completion of this new entrance route.

We ask that the board approve this staged plan and facilitate its completion in a timely manner.

Community Board Resolved BKCB/2021/00031

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the petition as presented.
2. Note that the Board has already requested staff action in regard to the tracks in Urumau Reserve.

Andrew Turner/Tyrone Fields

Carried

Page 5

BPCB response – includes Extension?

Lyttelton Mountain Bike Club – Track Upgrades in Urumau Reserve

Joshua Merriam,

on behalf of the Lyttelton Mountain Bike Club, spoke to the Board to ask it to approve the track upgrades for the entrance to the Urumau Reserve as shown in the Urumau Reserve Development Plan.

He tabled a letter with 49 signatures in support of his request and informed the Board that there were an additional 55 signatures of support on an online copy of the letter.

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receives the correspondence as tabled and notes additional signatures are online.
2. Notes that it has already requested that staff report on the formation of the track mentioned in the correspondence.
3. Refers the correspondence to staff who are preparing the report for the Board
4. Thanks Joshua for his presentation.

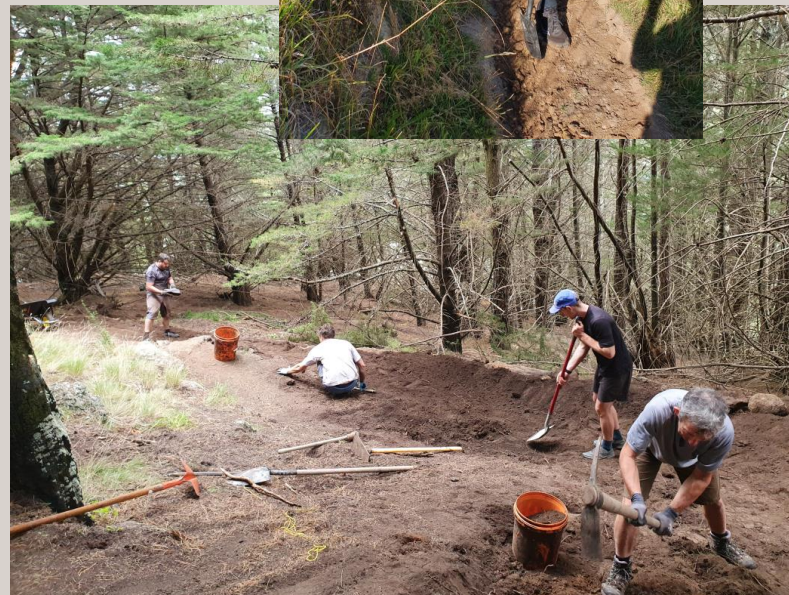
In regard to formalising the existing track and making it fit for purpose, the Board cannot simply approve this action. A report is required from staff where issues such as financial and legal implications, impacts on mana whenua, climate change and strategic alignment have to be considered. The Board has already asked for a report from staff regarding this track so a formal decision can be made.

04 Club Maintenance

“ The Club has in the past worked under the supervision of the Committee and the Council’s Park Rangers to develop and maintain the mountain bike tracks in Urumau. “



7/25/2022



20



BPCB Letter, 4 June 2020

Christchurch
City Council 

Christchurch
City Council 

It appears to the Board that there are ongoing issues with the Committee's relationship with the Lyttelton Mountain Bike Club and the wider mountain biker community. The Club has in the past worked under the supervision of the Committee and the Council's Park Rangers to develop and maintain the mountain bike tracks on Urumau. Across the city, mountain bikers and Council Parks staff work successfully and collaboratively to develop and maintain these tracks in partnership. The Board wishes this model to be applied to the tracks on Urumau with staff, mountaineer bikers (including the Lyttelton Club) and the Committee's track team working in close collaboration. If there is any doubt, then Parks staff are the professionals and can set standards for all maintenance and development on reserves.

We ask that the Committee set up a protocol to ensure that this relationship is pursued positively and with urgency and that the RMC, along with a representative of the Lyttelton Mountain Bike Club, report back to the Board on 6 July on how this will work into the future.

LRMC - Tracks report

July 2022

New Diagonal Track

Paul Devlin gave the Committee a proposal from Graded Earth for the development of the Diagonal Track and requested comments. The Committee has made its position clear at past meetings about this track and recommends that no further comment is necessary. The Community Board has made its decision, and this takes the matter out of our hands.

Diagonal Track Extn 3

This is the unauthorised track above the 4wd Track linking to the Urumau Loop Track. More unauthorised work has been carried out, including digging the path surface, since the Community Board was notified on July 9th. In addition there are loop connections to the track through the 2009 planting that was ordered to be closed by the Community Board. This track has been reopened and the new replacement planting has been destroyed.

Mountain Bike Track Maintenance

The Tracks Team has given no further consideration to our offer of enabling the Lyttelton Mountain Bike Club to work under Committee guidance to maintain the mountain bike tracks.

It was made clear by a Club Representative that if the Committee did not agree to the maintenance requirements on the mountain bike (only) tracks the Club would do it anyway. On the basis of these comments and further work being carried out the tracks team are not prepared to proceed further.

04 Ongoing Maintenance

(the formal agreement process has been derailed)

The Club intends to continue maintaining the mountain bike tracks, both on LPC land and within Urumau. We would like to see this relationship formalised for Urumau as we have with LPC.



7/25/2022

23

On Thursday, 9 September 2021, 04:06:58 pm NZST, Devlin, Paul <paul.devlin@ccc.govt.nz> wrote:

Good morning Josh and Brian.

I'm picking up on the proposal from the Lyttelton Reserves Management Committee to enable the Lyttelton Mountain Bike Club to formally undertake maintenance work on mountain bike tracks within Urumau Reserve. This is as per the letter attached from Brian on the 14th July with concerns around unauthorised work and a possible solution and also as a result of enquires from the Community Board on how this is progressing.

I'm aware the Community Board are following the development of this idea with interest and staff are also concerned about the continued work/development on tracks without staff awareness, so I thought I'd try and help the process moving along.

I'd be happy to either receive the information directly or sit with the MTB Club and go through their work ideas, including the list that Brian provided and then give some feedback and advice on any changes. This could then be tabled at the next RMC meeting to allow a discussion between the RMC and Ranger staff before staff make a decision.

Nick Singleton and myself could meet early next week with the MTB club to progress this?

Once a work programme can be agreed to then I foresee that we can draw up a Council Volunteer Agreement with the Club to carry out the works in an agreed manner and with appropriate controls in place that would satisfy the needs of both council staff and alleviate the concerns of the RMC.

Paul Devlin

Head Ranger - Banks Peninsula/Port Hills Regional Parks
Parks Unit - Regional Parks

7/25/2022

24

Deputation by Appointment to the Banks Peninsula Community Board - July 25, 2022

We submit that Akaroa needs a suitable traffic management plan prior to the start of the cruise season (October-March) that includes a designated parking, pick up and drop off point located at the Akaroa Recreation Ground Parking Area to avoid dangerous traffic congestion along Rue Lavaud and Beach Road.



the historic streets are too narrow for buses to safely pass each other



Akaroa needs a traffic management plan for large vans & buses transporting cruise passengers



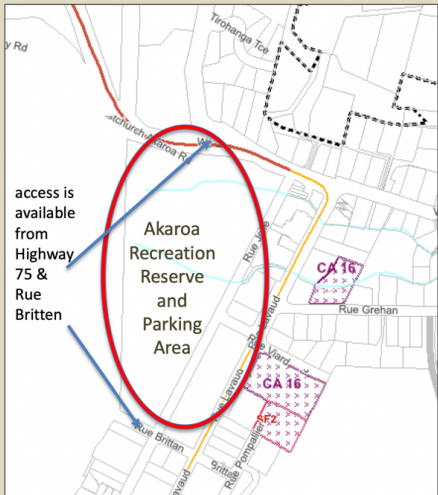





the town needs a designated a pick up and drop off point for passengers and a designated parking area for large vans and buses at the recreation ground parking area to avoid dangerous traffic congestion

A suitable site already exists. All that is required is action on the part of Christchurch City Council supported by the Banks Peninsula Community Board.

There is a simple solution to the problem





the Recreation Ground is zoned Open Space Community Parks - it has a large parking area freedom camping space, boat compound & ramp, sports complex, public toilets & recycling

all that is required is a traffic management plan with a designated drop off & pick up point for large vans and buses plus a designated parking area

a private shuttle service is available for individuals who do not wish to walk



Parking spaces in the designated two night freedom camping area opposite the boat compound (above photo) could be used between 9:00 a.m. – 5:00 p.m. by buses and vans carrying cruise passengers. Alternative spaces are also available elsewhere.



Buses waiting to pick up passengers at the Akaroa wharf



Buses parked on Rue Jolie outside of the Akaroa Area School



Buses parked by Stanley Park

Key Points

- Buses and vans waiting to pick up cruise passengers in Akaroa should be accommodated in the recreation ground parking area while waiting to pick up and drop off passengers on day trips to avoid congestion, parking problems and dangerous driving in the township.
- Now that the Port of Lyttelton is receiving cruise ships, day trips to Akaroa will become a popular tourist activity adding to traffic congestion and parking difficulties for large vehicles.
- Buses and vans should not be allowed to park outside of the Akaroa Area School, adjacent the Akaroa wharf or along Stanley Park while waiting to pick up and drop off passengers.
- Passengers not wishing to walk can easily pay a minor fee to ride on the daily shuttle service.
- The recreation ground parking area is easily accessible from Highway 75 and public toilets and cafes are available in the vicinity.

In relation to the freedom camping bylaw for Akaroa

<p>Akaroa Prohibited Area</p>	<p>Akaroa Prohibited Area – All Council-owned and/or managed land in Akaroa township is prohibited to freedom camping (other than in the marked parking spaces in the Akaroa Freedom Camping Area, where certified self-contained vehicles can camp for up to two nights in any 30-day period). The Akaroa prohibited area includes:</p> <ul style="list-style-type: none"> • the whole of the Akaroa waterfront (from Children's Bay to Red House Bay (including the whole of Beach Road)); • Takapūneke Reserve (from and including Beach Road to Onuku Road); • the residential part of Lighthouse Road (as shown on the map); • Grehan Valley Road and Aylmer's Valley Road (including the parking area for Misty Peaks Reserve); • Rue Balguerie and the first parts of Purple Peak Road and Stony Bay Road (as shown on the map); • Old Coach Road up to and including the turnaround area by Long Bay Road / State Highway 75; and • part of Morgan's Road (as shown on the map).
-------------------------------	---

Please note: The designation states “**certified self-contained vehicles can camp for up to two nights**” which exclude day parking. Alternatively another area of the recreation ground parking area could be designated as bus parking between 8:30 a.m. – 4:00 p.m. to accommodate buses and vans carrying cruise passengers. A private shuttle service is available for those not wishing to walk.

Monitoring would be required during peak times along with signage and printed material. However, the overall cost of a seasonal trial would be relatively minor.

We strongly urge the Council to be proactive by creating an Akaroa trail traffic management plan for the 2022-23 cruise season. Events affecting the flow of traffic must be managed carefully through a rigorous process that requires a traffic management plan. Without an adequate plan suitable to the specific situation, there will be a greater likelihood that someone could be injured.

In Conclusion

1. The Traffic Management Plan for Akaroa should be subject to approval by the Banks Peninsula Community Board.
2. The plan should be an interim measure for the summer season, to be incorporated into a comprehensive town management and/or destination management plan in due course.

Thank you for considering our urgent deputation.

Mike Norris, Chairman, Akaroa Civic Trust
Harry Stronach, President, Akaroa Residents and Ratepayers Association
Victoria Andrews, Deputy Chair, Akaroa Civic Trust

Cc: Jane Davis, Infrastructure, Planning and Regulatory Services General Manager, Christchurch City Council