

**Te Pātaka o Rākaihautū
Banks Peninsula Community Board
AGENDA**

Notice of Meeting:

An ordinary meeting of the Te Pātaka o Rākaihautū Banks Peninsula Community Board will be held on:

Date: Monday 11 July 2022
Time: 10am
Venue: Akaroa Boardroom,
78 Rue Lavaud, Akaroa

Membership

Chairperson	Tori Peden
Members	Reuben Davidson Nigel Harrison Howard Needham Jamie Stewart Andrew Turner Scott Winter

5 July 2022

Penelope Goldstone
Manager Community Governance, Banks Peninsula
941 5689
penelope.goldstone@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

To watch the meeting live, or a recording after the meeting date, go to:

<https://www.youtube.com/channel/UC66K8mOIfQT3I4rOLwGbeug>

To view copies of Agendas and Minutes, go to:

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



Developing Resilience in the 21st Century

Strategic Framework

Whiria ngā whenu o ngā papa,
honoa ki te maurua tāuiki

Bind together the strands of each mat and join
together with the seams of respect and reciprocity

Ōtautahi-Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things – a city where anything is possible

Principles

Being open,
transparent and
democratically
accountable

Promoting
equity, valuing
diversity and
fostering inclusion

Taking an inter-generational approach
to sustainable development,
prioritising the social, economic
and cultural wellbeing of
people and communities
and the quality of the
environment, now
and into the
future

Building on the
relationship with
Te Rūnanga o Ngāi Tahu
and the Te Hononga-Council
Papatipu Rūnanga partnership,
reflecting mutual understanding
and respect

Ensuring
the diversity
and interests of
our communities
across the city and the
district are reflected in
decision-making

Actively collaborating and
co-operating with other
local, regional
and national
organisations

Community Outcomes

Resilient communities

Strong sense of community
Active participation in civic life
Safe and healthy communities
Celebration of our identity
through arts, culture, heritage,
sport and recreation
Valuing the voices of all cultures
and ages (including children)

Liveable city

Vibrant and thriving city centre
Sustainable suburban and
rural centres
A well connected and accessible
city promoting active and
public transport
Sufficient supply of, and
access to, a range of housing
21st century garden city
we are proud to live in

Healthy environment

Healthy water bodies
High quality drinking water
Unique landscapes and
indigenous biodiversity are
valued and stewardship
exercised
Sustainable use of resources
and minimising waste

Prosperous economy

Great place for people, business
and investment
An inclusive, equitable economy
with broad-based prosperity
for all
A productive, adaptive and
resilient economic base
Modern and robust city
infrastructure and community
facilities

Strategic Priorities

Enabling active
and connected
communities
to own their future

Meeting the challenge
of climate change
through every means
available

Ensuring a high quality
drinking water supply
that is safe and
sustainable

Accelerating the
momentum
the city needs

Ensuring rates are
affordable and
sustainable

Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes

Engagement with
the community and
partners

Strategies, Plans and
Partnerships

Long Term Plan
and Annual Plan

Our service delivery
approach

Monitoring and
reporting on our
progress

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

TABLE OF CONTENTS

Karakia Tīmatanga	4
C 1. Apologies Ngā Whakapāha	4
B 2. Declarations of Interest Ngā Whakapuaki Aronga	4
C 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua	4
B 4. Public Forum Te Huīnga Whānui	4
B 5. Deputations by Appointment Ngā Huīnga Whakaritenga.....	4
B 6. Presentation of Petitions Ngā Pākikitanga	4
B 7. Reserve Management Committee Meeting Minutes	15

STAFF REPORTS

C 8. Garden Of Tane Proposed Nature Playground	23
C 9. Ōnuku Closed Landfill Remediation Tree Removal	37
C 10. Ōkeina (Okains Bay) Management Plan Advisory Group Terms of Reference....	53
C 11. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - June 2022	75
B 12. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi.....	100

Karakia Whakamutunga

Karakia Tīmatanga

1. Apologies Ngā Whakapāha

An apology for absence has been received from Tyrone Fields (Deputy Chairperson).

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on [Monday, 27 June 2022](#) be confirmed (refer page 5).

4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

There were no public forum requests received at the time the agenda was prepared

5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

Te Pātaka o Rākaihautū Banks Peninsula Community Board OPEN MINUTES

Date: Monday 27 June 2022
Time: 10.06am
Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Lyttelton

Present

Chairperson
Members

Tori Peden
Reuben Davidson
Nigel Harrison
Howard Needham (via Zoom)
Jamie Stewart
Andrew Turner

Penelope Goldstone
Manager Community Governance, Banks Peninsula
941 5689
penelope.goldstone@ccc.govt.nz
www.ccc.govt.nz

To watch a recording of this meeting, or future meetings live, go to:

<https://www.youtube.com/channel/UC66K8mOIfQT3I4rOLwGbeug>

To view copies of Agendas and Minutes, visit:

www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/

Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

Karakia Tīmatanga: Reuben Daidson

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Community Board Resolved BKCB/2022/00041

That the apologies received from Tyrone Fields (Deputy Chairperson), Jamie Stewart and Scott Winter for absence be accepted.

Andrew Turner/Reuben Davidson

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved BKCB/2022/00042

That the minutes of the Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on Monday, 13 June 2022 be confirmed.

Andrew Turner/Nigel Harrison

Carried

4. Public Forum Te Huinga Whānui

Part B

There were no public forum presentations.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

5.1 Diamond Harbour and Districts Health Support Group

Gay Wood, Chairperson, and Bruce Glennie of the Diamond Harbour and Districts Health Support Group, spoke to the Board regarding the proposed removal of trees to enable an extension to the Diamond Harbour Medical Centre on Waipapa Avenue. They spoke in support of the proposal, saying alternative options had been explored but were not practical.

Refer Item 11

Part B

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Thanks Gay and Bruce for their deputation.

5.2 Eddie Costello – Removal of Eucalyptus Trees

Eddie Costello, a resident of Waipapa Avenue Diamond Harbour, spoke to the Board regarding the proposed removal of two eucalyptus trees to accommodate extensions to the Diamond Harbour Medical Centre. Whilst he supported an extension to the facility he opposed the removal of the trees on the basis they provided wind shelter, they were historically important and widely used by local birdlife.

Eddie also read supporting statements from Nancy Vance and Mike O'Neill, both residents of Waipapa Avenue. All three deputees were disappointed that no direct consultation had taken place with neighbours.

The deputation asked that the trees at least not be removed until all consents etc. were in place, and they also requested that a geotechnical report be prepared and that be shared with them.

Refer Item 11

Part B

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Thanks Ed for his deputation.

11. Landlord Approval Requested by Diamond Harbour and Districts Health Support Group for Building Improvements and Tree Removal

Board Comment

The Board acknowledged the concerns of the earlier deputation which had requested that the trees not be removed until the project was consented, and accordingly added a condition, to the approval, to that effect.

Officer Recommendations Ngā Tūtohu

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Note its' satisfaction with the level of community consultation led by the Diamond Harbour and Districts Health Support Group Incorporated (the Tenant) on the improvement to health services in the Diamond Harbour area.
2. Approve the Tenant's preferred building extension plans as shown in Attachment A to the report on the agenda for this meeting, including removal of two (2) trees as shown in the Arboricultural Feasibility Survey, Attachment B to the report on the agenda for this meeting, and identified as Tree 2 Eucalyptus spp and Tree 3 Eucalyptus spp at the Tenant's cost, subject to:
 - a. The Tenant adopting either Method 1 or Method 2 as detailed in 5.5.3 of the report on the agenda for this meeting, to retain and prevent damage to Tree One

- (1) as shown on page five of the Arboricultural Feasibility Survey, Attachment B; and
 - b. The Tenant providing a Tree Protection Management Plan (TPMP) to be approved by the Council's arborist or delegated consultant. The TPMP shall ensure that there is no damage to remaining trees and shrubs on the site during the construction period; and
 - c. The Tenant providing an approved Mitigation Replacement Tree Planting Landscaping and Maintenance Scheme that details at least four (4) replacement trees in the area where the two (2) trees have been removed; such scheme to be approved by the Council's arborist or delegated consultant.
2. Authorise the Manager Property Consultancy to complete all lease matters in relation to this proposal.

Community Board Resolved BKCB/2022/00043

Part C

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

- 1. Note its' satisfaction with the level of community consultation led by the Diamond Harbour and Districts Health Support Group Incorporated (the Tenant) on the improvement to health services in the Diamond Harbour area.
- 2. Approve the Tenant's preferred building extension plans as shown in Attachment A to the report on the agenda for this meeting, including removal of two (2) trees as shown in the Arboricultural Feasibility Survey, Attachment B to the report on the agenda for this meeting, and identified as Tree 2 Eucalyptus spp and Tree 3 Eucalyptus spp at the Tenant's cost, subject to:
 - a. The Tenant adopting either Method 1 or Method 2 as detailed in 5.5.3 of the report on the agenda for this meeting, to retain and prevent damage to Tree One (1) as shown on page five of the Arboricultural Feasibility Survey, Attachment B; and
 - b. The Tenant providing a Tree Protection Management Plan (TPMP) to be approved by the Council's arborist or delegated consultant. The TPMP shall ensure that there is no damage to remaining trees and shrubs, outside the project footprint on the site during the construction period; and
 - c. The Tenant providing an approved Mitigation Replacement Tree Planting Landscaping and Maintenance Scheme that details at least four (4) replacement trees in the area where the two (2) trees have been removed; such scheme to be approved by the Council's arborist or delegated consultant.
 - d. All of the required consents for the proposed building being granted.
- 3. Authorise the Manager Property Consultancy to complete all lease matters in relation to this proposal.

Andrew Turner/Howard Needham

Carried

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Reserve Management Committee Meeting Minutes

Community Board Resolved BKCB/2022/00044

(Original Officer Recommendation Accepted without Change)

Part B

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committees:

- Awa-iti Reserve Management Committee – 2 June 2022
- Stanley Park Reserve Management Committee – 2 June 2022

Nigel Harrison/Reuben Davidson

Carried

8. Norman Kirk Memorial Pool - Participation Update

Community Board Resolved BKCB/2022/00045

(Original Officer Recommendation Accepted without Change)

Part B

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Notes the information supplied during the Briefing.

Tori Peden/Andrew Turner

Carried

Attachments

- A Norman Kirk - Lyttelton pool participation update

9. Banks Peninsula 2021-22 Discretionary Response Fund - The Loons Club audio equipment; Lyttelton Arts Factory festival

Community Board Resolved BKCB/2022/00046

(Original Officer Recommendation Accepted without Change)

Part C

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Approves a grant of \$1,000 from its 2021/22 Discretionary Response Fund to The Loons Club Incorporated towards microphones and cables.

2. Approves a grant of \$1,000 from its 2021/22 Discretionary Response Fund to The Lyttelton Arts Factory Trust towards the Lyttelton Arts Festival towards wages and venue costs.

Reuben Davidson/Andrew Turner

Carried

10. Lyttelton Pedestrian Improvement Project

Board Comment

Staff requested that an additional clause be added to the Officer Recommendation as recent information had shown that a five minute parking place outside the Lyttelton Information Centre would be beneficial especially for the upcoming and subsequent cruise seasons.

As part of the discussion on this item staff undertook to investigate a permanent 30kph speed restriction for London Street.

Officer Recommendations Ngā Tūtohu

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

- a) Approve the scheme design and kerb build outs, as detailed on plan TP359501 Issue 1, dated 26/04/2022.
- b) Revoke the existing zebra pedestrian crossing on Sumner Road, located at a point 1 metre from its eastern intersection with Oxford Street.
- c) Approve that a zebra pedestrian crossing be installed on Sumner Road, located at a point 6 metres east from its eastern intersection with Oxford Street, in accordance with Section 8.2 of the Land Transport Rule - Traffic Control Devices: 2004, and as detailed on plan TP359501 Issue 1, dated 26/04/2022.
- d) Approve that a zebra pedestrian crossing be installed on Canterbury Street, located at a point 4 metres south from its southern intersection with London Street, in accordance with Section 8.2 of the Land Transport Rule - Traffic Control Devices: 2004, and as detailed on plan TP359501 Issue 1, dated 26/04/2022.
- e) Approve that a zebra pedestrian crossing be installed on London Street, located at a point 3 metres west from its western intersection with Canterbury Street, in accordance with Section 8.2 of the Land Transport Rule- Traffic Control Devices: 2004, and as detailed on plan TP359501 Issue 1, dated 26/04/2022.
- f) Approve that a zebra pedestrian crossing be installed on London Street, located at a point 92 metres west from its western intersection with Oxford Street, in accordance with Section 8.2 of the Land Transport Rule- Traffic Control Devices: 2004, and as detailed on plan TP359501 Issue 1, dated 26/04/2022.
- g) Approve that the stopping of vehicles be prohibited on the eastern side of Oxford Street commencing at its northern intersection with Sumner Road and extending in a northerly direction for a distance of 17 metres.
- h) Approve that the parking of vehicles on the eastern side of Oxford Street commencing at a point 17 metres north of its northern intersection with Sumner Road, and extending in a northerly direction for a distance of 39 metres be restricted to a maximum parking time of 120 minutes. This restriction is to apply during standard hours of 8am to 6pm Monday to Sunday, except for 8.15am- 9.15am and 2.30pm to 3.30pm on school days, when vehicles will be restricted to a maximum parking time of 3 minutes.

- i) Approve that the stopping of vehicles be prohibited at any time on the northern side of Sumner Road commencing at its intersection with Oxford Street and extending in an easterly direction for a distance of 19 metres.
- j) Approve that the stopping of vehicles be prohibited at any time on the southern side of Sumner Road commencing at its intersection with Oxford Street and extending in an easterly direction for a distance of 19 metres.
- k) Approve that the stopping of vehicles be prohibited at any time on the eastern side of Oxford Street commencing at its intersection with Sumner Road and extending in a southerly direction for a distance of 20 metres.
- l) Revoke any previous resolutions pertaining to traffic and parking controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in resolutions a – k above.
- m) Approve that these resolutions take effect when parking signage and/or road markings, or other signage, that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

Community Board Resolved BKCB/2022/00047

Part C

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

- a) Approve the scheme design and kerb build outs, as detailed on plan TP359501 Issue 1, dated 26/04/2022.
- b) Revoke the existing zebra pedestrian crossing on Sumner Road, located at a point 1 metre from its eastern intersection with Oxford Street.
- c) Approve that a zebra pedestrian crossing be installed on Sumner Road, located at a point 6 metres east from its eastern intersection with Oxford Street, in accordance with Section 8.2 of the Land Transport Rule - Traffic Control Devices: 2004, and as detailed on plan TP359501 Issue 1, dated 26/04/2022.
- d) Approve that a zebra pedestrian crossing be installed on Canterbury Street, located at a point 4 metres south from its southern intersection with London Street, in accordance with Section 8.2 of the Land Transport Rule - Traffic Control Devices: 2004, and as detailed on plan TP359501 Issue 1, dated 26/04/2022.
- e) Approve that a zebra pedestrian crossing be installed on London Street, located at a point 3 metres west from its western intersection with Canterbury Street, in accordance with Section 8.2 of the Land Transport Rule- Traffic Control Devices: 2004, and as detailed on plan TP359501 Issue 1, dated 26/04/2022.
- f) Approve that a zebra pedestrian crossing be installed on London Street, located at a point 92 metres west from its western intersection with Oxford Street, in accordance with Section 8.2 of the Land Transport Rule- Traffic Control Devices: 2004, and as detailed on plan TP359501 Issue 1, dated 26/04/2022.
- g) Approve that the stopping of vehicles be prohibited on the eastern side of Oxford Street commencing at its northern intersection with Sumner Road and extending in a northerly direction for a distance of 17 metres.
- h) Approve that the parking of vehicles on the eastern side of Oxford Street commencing at a point 17 metres north of its northern intersection with Sumner Road, and extending in a northerly direction for a distance of 39 metres be restricted to a maximum parking time

of 120 minutes. This restriction is to apply during standard hours of 8am to 6pm Monday to Sunday, except for 8.15am- 9.15am and 2.30pm to 3.30pm on school days, when vehicles will be restricted to a maximum parking time of 3 minutes.

- i) Approve that the stopping of vehicles be prohibited at any time on the northern side of Sumner Road commencing at its intersection with Oxford Street and extending in an easterly direction for a distance of 19 metres.
- j) Approve that the stopping of vehicles be prohibited at any time on the southern side of Sumner Road commencing at its intersection with Oxford Street and extending in an easterly direction for a distance of 19 metres.
- k) Approve that the stopping of vehicles be prohibited at any time on the eastern side of Oxford Street commencing at its intersection with Sumner Road and extending in a southerly direction for a distance of 20 metres.
- l) Revoke any previous resolutions pertaining to traffic and parking controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in resolutions a – k above.
- m) Approve that these resolutions take effect when parking signage and/or road markings, or other signage, that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).
- n) Approve that the parking of vehicles on the eastern side of Oxford Street commencing at a point 19 metres south of its southern intersection with Sumner Road and extending in a southerly direction for a distance of 15 metres be restricted to a maximum period of 5 minutes, at any time.

Andrew Turner/Reuben Davidson

Carried

Item - 11. Landlord Approval Requested by Diamond Harbour and Districts Health Support Group for Building Improvements and Tree Removal - has been moved to another part of the document.

12. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

The Board exchanged the following information:

- Waka Kotahi New Zealand Transport Agency – cost share project for drainage in Little River
- Waka Kotahi New Zealand Transport Agency – shared pathway Little River to Cooptown
- Takapūneke Pou unveiling – comments from several members on an excellent and hugely significant event hosted by Ōnuku Rūnanga
- Te Ha Matariki – amazing event held over Matariki weekend
- Noxious Weeds in Residential Lyttelton – advice for affected neighbours
- Commendation from Board member for reply to query
- Hunters Road and Whero Avenue – Council decision

- Birdlings Flat Wastewater Consents – liaison with Environment Canterbury

12.1 Lyttelton Traffic Management

It was reported that often temporary road closures in Lyttelton were advertised and sign-posted but the work did not actually take place, so the closures were not needed. Other roadworks sites were left with overnight partial closures when the roads could physically be opened. This appeared to frustrate motorists who sometimes moved the signage.

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Request that staff investigate and inform the Board on whether traffic management for roadworks in Lyttelton was being applied and enforced appropriately.

12.2 Compost Scheme

It was reported that the Lyttelton Carbon Coach was looking to establish a compost scheme on Council land above Wilsons Road in Lyttelton.

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Requests that staff liaise with the Lyttelton Carbon Coach regarding the establishment of a compost scheme on Council land in Lyttelton.

12.3 Albion Square Playground Equipment Disrepair

It was reported that the Albion Square playground equipment was in a state of disrepair, including missing tiles on the mosaic and a poorly functioning water feature.

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Requests that staff create a Customer Services Request to address the disrepair of the Albion Square playground equipment.

Karakia Whakamutunga: Reuben Davidson

Meeting concluded at 12.15pm.

CONFIRMED THIS 11th DAY OF JULY 2022.

TORI PEDEN
CHAIRPERSON

7. Reserve Management Committee Meeting Minutes

Reference / Te Tohutoro: 22/773583

Report of / Te Pou Katie Matheis, Governance Advisor

Matua: Katie.Matheis@ccc.govt.nz

General Manager / Mary Richardson, GM Citizens & Community,

Pouwhakara: Mary.Richardson@ccc.govt.nz

1. Purpose of Report / Te Pūtake Pūrongo

1.1 Minutes have been received from the following Reserve Management Committees:



Name	Subject
Pigeon Bay Reserve Management Committee	21 May 2022 Unconfirmed
Diamond Harbour Reserve Management Committee	13 June 2022 Unconfirmed

2. Officer Recommendations / Ngā Tūtohu

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committees:
 - Pigeon Bay Reserve Management Committee – 21 May 2022
 - Diamond Harbour Reserve Management Committee – 13 June 2022

Attachments

No.	Title	Page
A 	Pigeon Bay RMC Unconfirmed Minutes - 21 May 2022	16
B 	Diamond Harbour RMC Unconfirmed Minutes - 13 June 2022	20

Pigeon Bay Reserve Management Committee Meeting

Saturday 21st May 1pm Zoom call.

Vision 'Pigeon Bay Camping Ground is a quintessential low-cost family orientated kiwi friendly Reserve and playground for all our local community Banks Peninsula and visitors to enjoy.' Feb 2020

Present : Brenda Graham , Charles Stewart Robinson , Helen van Workum , Sandra Innes , Colin Jacka , Paul Devlin and Pam Richardson (Chairman)

Welcome : The Chairman welcomed members to the Zoom meeting noting that the 6th March meeting was cancelled due to CCC Covid restrictions and the requirement for Zoom sessions only .

1. Apologies

Andrew Turner , Murray and Heather Walls , Jane Harrison , Jamie Stewart and Vince Lusetti

2. Minutes of the 5th December meeting

The minutes of the 5th December circulated were received by the Banks Peninsula Community Board .

Moved the 5th December minutes be confirmed as a true and accurate record .

Brenda Graham / Charles Stewart Robinson Carried

3. Matters arising

- **Landscape Plan** The Landscape plan developed with the committee and formatted by Murray Walls was presented to the Banks Peninsula Community Board for approval .

The minutes of the Community Board Minutes 14th Feb noted the presentation on behalf of the Pigeon Bay Reserve Management Committee:

5.1 Murray Walls – Pigeon Bay Reserve Management Committee. Murray Walls, a member of the Pigeon Bay Reserve Management Committee, spoke to the Board regarding the Committee's Planting Plan.

He noted the Committee's desire to enhance the Reserve and increase bird life, and sought endorsement of its Planting Plan.

In reply to a question Murray said that the Committee intended to use plantings native to Banks Peninsula.

Community Board Resolved BKCB/2022/00002

Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receives the Deputation from Murray Walls and acknowledges the Planting Plan prepared by the Pigeon Bay Reserve Management Committee.
2. Thanks Murray for his deputation.

The Landscape Plan Feb 14th 2022 will provide guidance for future plantings .

- **Planting day** . A donation of plants from Trees for Canterbury were provided and a very successful planting day was held Saturday 9th April . A donation to be given for the protective sleeves and mats as supplied by Te Ara Kakariki .

Thank you Brenda and Letitia for sourcing and supplying the plants , protective sleeves and overseeing the planting . Thanks to those that assisted on the day . Ongoing management will be overseen by Brenda .

Paul Devlin has plants , mainly harakeke available for planting this winter 2022 and will prepare the estuary sites - grub the sites and keep the committee informed re a planting day .

- **The website and online booking system** . Colin provided a visual of the website based on the Okains Bay and Duvauchelle booking system. Brenda and Colin to continue refining the system in preparation for a trial this coming season .

There was discussion re the payment of casuals and booking of sites with bookings online to be encouraged . Colin has provided the caretaker with an iPad enabling bookings to occur on arrival . There will also be a link to Campermate on the website . Duvauchelle Camping Ground will be able to assist with bookings etc.

Further discussions required to resolve price structure for the coming season. Noted that the new website will allow CCC to receive all fees and account for GST - required to be paid. Other fees eg an overhead fee may also be required . CCC will provide Financial Reports for committee meetings .

It was noted that 'robust discussions' will be necessary to determine the appropriate structure for the Reserve Management Committee . The Committee will need to ensure that all legal requirements are complied with to meet the Local Government Act , the CCC legal requirements and the Banks Peninsula Reserve Committees -Terms of Reference .

- **Wait list for regular sites** . Charles is to supply the list to date and agreed that approval to accept to the wait list via a motion accepting the wait listed families . It should be noted that there is little turnover in regular site holders .
- **Stay nights** . Records have been provided at the end of each month and noted that the majority have already meet the 10 night stay requirement.

- **Campers newsletter** . This has been deferred to the September meeting – to include info re camp fees for casual and regular campers and the new website .
- **Pest control**. Wasps are present throughout the camp particularly on the willows . Paul will provide the bait and treat the sites as appropriate. Possum and rat traps have been placed in ‘ discrete sites ‘ and managed by the caretaker . No other pests eg rabbits or hares have been noted in the camp.

4. Correspondence

Inwards

- Covid 19 info and CCC decision to close camp for casuals but available to regulars , booking in advance - pad lock number provided and caretaker onsite .
- Jane Harrison CDHB webinar Omicron in the community .
- Correspondence following request for deputation to the Banks Peninsula Community Board .
- Banks Peninsula Community Board decision following deputation .

Outwards

- Community Board 5th December minutes and deputation request .
- Emails to regular and waiting list campers .
- Various emails to committee members and Democracy Services re forward meeting dates etc.

Moved the correspondence be received and outward approved .

Pam Richardson Carried

5. Financial Report

The financial accounts were circulated prior to the meeting noting that the income was very similar to the 20 / 21 year despite the ongoing restrictions of Covid -19 .

Moved following advice from the CCC the account for \$5,800 ‘the washup’ of the Caretakers contract be paid .

Pam Richardson/ Sandra Innes Carried

Moved the adoption of the Financial Report including payment of accounts - \$50 for hire of the Pigeon Bay Hall and \$80 Te Ara Kakariki for protective sleeves and mats .

Brenda Graham / Charles Stewart Robinson Carried

6. Caretakers Report - Ross McGregor

Covid -19 the Pigeon Bay Reserve is fully open under the Orange setting . No health and safety issues to report .

The grass has needed more mowing along with increased weed spraying and weed eating. The recent plantings are looking good .

The camp has been quiet since coming out of the red traffic light setting.

The playground is in need of topping up of bark chip and white paint required - part of ongoing maintenance of the barriers.

Caretaker position . Ross is happy to continue as previously with committee members providing relief for June to August 2022.

From September 1st through until January 31st 2023 with casual relief from committee members on a mutually agreeable time frame.

At any time if a suitable permanent caretaker becomes available Ross will step aside .

Moved that Colin work with the Caretaker to draw up a contract for the coming season – permanent or fixed term as appropriate .

Sandra Innes / Helen van Workum Carried

Over the winter months Ross will continue as Caretaker employed as a casual. The Caretaker position , a premanent position to be advertized as a fixed term contract.

Moved that 2 \$100 petrol vouchers be given to the committee members who stepped up to support the Caretaker during the past season.

Brenda Graham/ Charles Stewart Robinson Carried

7. General business

- Niwa , following the Tongan Volcanoe eruption have been montoring the estuary area – looking at salinity of the soil .
- The Playground area . Concern was expressed at the landing area – bark chips need replacing / topping up. Noted that the rings on the play equipment are missing . Paul to followup with the Parks team .
- Next meeting 17th September Pigeon Bay Hall 1pm the last meeting before Local Government elections October .

Meeting closed 2.10pm

Diamond Harbour Reserve Management Committee – 13 June 2022

Present: Graeme Fraser (Chair), Pete Ozich, Paul Dahl, Robert Goldie, Debbie Redmond, Thomas Kulpe, Richard Hill

Apologies: Richard Suggate, Felix Dawson, Tom Kuenning, Scott Winter, Phil Swallow, Dave Hammond, Fliss Forbes

Guest: Philipa Hay (Community Liaison Officer)

Pre-meeting forum

Philipa led a discussion on the draft terms of reference currently being circulated to members of Banks Peninsula RMCs. Her summary is attached separately. The feelings of those present mainly concerned having the flexibility to engage in our usual volunteer activities, and for us not to be lumbered with any more Health and Safety regulations than those we currently abide by. Members agreed that Graeme and Felix would gather together some feedback by the start of next week for Philipa and her team.

1 - Minutes of the previous meeting - passed by unanimous consent.

2 – Recent and future weed control

First, Pete outlined his progress in recent months on weed control. He explained that funding for his work as a private contractor had changed twice. Originally, he was funded full-time under the government Jobs for Nature scheme, working via NZ Conservation Volunteers, but some time ago this funding was cut in half to meet end-of-year budgets. Fortunately, with the new financial year, the funding has been restored, and when Pete is away, his role will be filled by Dave Hammond and Richard Hill.

So far, most weed control has taken place along the Purau Bay track, and in the two gullies, and Pete explained that in future, work will move northwards and westwards to take in more of Stoddart Point and along the cliff track.

On a related side, Pete explained that he is also receiving some funding for planting site prep from CCC (via ranger Heidi Wilton).

3 – Whaka-ora and the wider picture

Paul explained more of the background to the above funding situation and gave members a summary of our position in a harbour-wide context. The south of the harbour, excluding Orton Bradley, does not currently receive an adequate share of such funding as the Jobs for Nature scheme. Despite our huge weed problem and other problems like the sedimentation from our gullies, we have one paid position, out of 16 (who are mainly spread across Rapaki and Living Springs). While we can certainly receive some labour (work days) from the other teams, this is likely to be only 1 or 2 days a quarter at most, and can involve scheduling/local oversight difficulties.

Paul also explained that we are increasingly benefitting from funding and other support by Whaka-ora Healthy Harbour. Paul and Graeme are members of their advisory group and so are in a good position to push for a better share and more involvement by the southern bays. One aspect of this is the greater use of Lidar mapping which will provide better data on which to base future projects. Another is predator control which soon will be moving to a more practical phase with manpower and resources being provided for increased trapping across our reserves.

4 - Working bees

Following yesterday's planting day on Stoddart Point, we will try to have 1 or 2 more, as we have a good supply of plants this year (over 3,000). HOPEFULLY, we'll get some more rain, as irrigation methods may be limited. We discussed the following possible options:

- Lower Morgan's Gully (east side between the gully and the Waipapa triangle). Pete outlined that there is an area just down from Marine Drive that could take about 300 plants. He and his minions will do some site prep.
- Purau Bay Reserve (between north end of Old Stock Road and Purau Avenue) – this is an area of mainly pine-covered public land where the slope is not as bad as further south. Pete explained that there are a few open areas where we could start planting, although they are infested with passionfruit vines. He and his merry men will do some work clearing them on Friday. Part of the reserve is also taken up by a paddock where a neighbour has a horse, but we can move on that gradually.

Action – Following the above prep work in these areas, Graeme will organise promotion and logistics for two more planting days in the next two months.

5 – Other reserves areas – Godley House

The general feeling is that we don't have much involvement in the re-development here as it stands. We would be more concerned if any proposal were to involve a greater impact on the rest of Stoddart Point Reserve, than the current proposal of Scott Winter. His planned building seems to be in a fairly good area, but it is for the Council to decide whether it meets the "no reserve value" criteria.

6 – Other reserve areas – School gully

We discussed the disappointing news regarding the planting plan put forward by Pete after the last meeting. While initially receiving support from the Property Section of CCC, we later were told that any planting would have to wait till the completion of an Outline Development Plan for the whole area from Hunters Road to Whero Avenue. Apparently, this could take "1 to 3 years", although we have been heartened that the ODP has already been taken to the Council and passed with an additional resolution regarding climate change and accommodation for aging residents. Richard Suggate kindly attended the Council hearing on our behalf and spoke very well on the main issues of concern including protection of the two (and then 3) gullies, as well as all the walking tracks linking them. It sounds like the ODP process will also help community involvement in any residential development, as well as cater for needs such as school expansion and a new fire station.

7 – Other reserve areas – Cliff Track reserve encroachment

The Committee discussed the lack of progress on the case of _____ (____ Ranui Crescent). This goes back to April 2021, when we tried to negotiate with this resident after he had extended his property by approximately 9 metres into the reserve along the cliff track. We offered to plant some low natives where he had cut back some, but on the day that was to occur, he sent us block capital texts, saying that he was being bullied. We then handed the matter over to the Parks Unit, but they have since failed to make contact with this person.

Action – Graeme to follow up again with Parks.

8 – Other reserve areas – Ron Arnold Reserve (25 Te Ara Crescent)

This one-section reserve came to light earlier this year because the access route through it to the cliff track was temporarily blocked by a _____ neighbour, who claimed that it crossed his property. Urban Parks cut back the vegetation so that a survey could be done of the

boundaries, but so far we have received no communication from them regarding the outcome of the survey and the plans to consolidate the access track.

. The “vegetation” also includes a lot of “wogga wogga” vine which we would seriously like eliminated as it is a very unwelcome plant in this area.
Action – Graeme to follow up with Parks.

Next meeting – Monday 15 August – 7pm - Committee Room

Item 7

Attachment B

8. Garden Of Tane Proposed Nature Playground

Reference / Te Tohutoro: 22/579318

Report of / Te Pou	Steven Gray, Project Manager, steven.gray@ccc.govt.nz
Matua:	Philippa Upton, Engagement Advisor, philippa.upton@ccc.govt.nz
General Manager /	Mary Richardson, General Manager Citizens and Community,
Pouwhakarae:	mary.richardson@ccc.govt.nz

1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for Te Pātaka o Rākaihautū/Banks Peninsula Community Board to approve the landscape plan L102 Garden of Tāne Nature Play Space for the construction of the nature playground, **Attachment A**, and installation of a carving of Tāne at the Garden of Tāne Scenic Reserve. The carving of Tāne is to be located beside the main path at 'The Grotto' just past the nature playground location as shown in **Attachment B**.
- 1.2 This report has been written as part of ongoing development of the reserve. The Garden of Tāne Reserve Management Committee has developed a plan for a new Nature Play Space in keeping with the overall character of the reserve. They have done this with Council support and input from Ōnuku Rūnanga, along with a locally based Maori carver and a landscape designer.
- 1.3 The proposed nature play space will add play opportunities to the existing traditional play equipment located nearby. This new play space provides a different range of play value and benefits. Carved elements within the play area will help tell the story of Tāne.
- 1.4 To help celebrate the reserve, a Pou with a carving of Tāne is also proposed on the main walking track, just past the playground.
- 1.5 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. This is a small local play space project in Akaroa with significant community support, expected to attract local and wider visits for young children to Garden of Tāne Reserve. The proposal is generated from the Council's Garden of Tāne Management Plan, and prepared by the Reserve Management Committee with Council staff oversight. It aligns with relevant Council strategies and policies and has approved funding to construct.
- 1.6 If the landscape plan is approved by the Community Board, construction works are planned to begin late winter / spring 2022 and the play space ready for opening by summer.

2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Approve the landscape plan for the construction of the nature playground at Garden of Tāne as per **Attachment A** (as attached to the Agenda for this meeting) – L102
2. Approve the installation of the Pou and carving of Tāne located by the 'Grotto', **Attachment B** (as attached to the Agenda for this meeting).

3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 Christchurch City Council officially adopted the current Management Plan on 24 June 2010.

- 3.2 This nature play space will be an addition to the existing play equipment, which will remain in its current location, and be renewed in the future as it reaches the end of its life within the next 5 to 10 years.
- 3.3 The Reserve Management Committee has worked alongside Ōnuku Rūnanga to help develop a play space plan with nature in mind and to celebrate and tell the story of Tāne through the inclusion of carved elements.
- 3.4 The nature playground proposal has received a 94% overall support response rate from community feedback received during the consultation period.

4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 An alternative option would be for the Nature Play Space Landscape Plan to not be approved and for the Community Board to request staff to consider alternative designs and re-consult with the community.
 - 4.1.1 **Option Advantages**
 - The Community would have the opportunity to consider an alternative playground design
 - 4.1.2 **Option Disadvantages**
 - This option would have a significant impact on the existing budget, as an alternative playground design and engagement costs would need to come out of the Garden of Tāne capital budget
 - The limited remaining budget would have an effect on the number of play items that would be included in a re-design
 - There would be a further delay in construction timeframes as staff would need to re-consult with the community
- 4.2 The Community Board could choose not to approve the landscape plan with the option to do nothing.
 - 4.2.1 **Option Advantages**
 - This would provide the Council with a saving in capital and operational expenditure
 - 4.2.2 **Option Disadvantages**
 - This would not align with the Garden of Tāne Management Plan
 - This would not align with the support received through the community consultation
 - The installation of the Pou and the opportunity to tell the story of Tāne would be lost

5. Detail Te Whakamahuki (Include community views and preferences on the matter regardless of whether consultation has taken place or not)

Proposed Plan

- 5.1 On 28 February 2022 the Community Board was briefed on the nature play space proposal, ahead of community consultation.
- 5.2 Consultation was open from 7 March to 28 March 2022 via the Council's 'Have Your Say' website. The link went to approximately 20 stakeholder organisations and local email networks, and the consultation was advertised via Akaroa Mail articles and a corflute sign on site.

5.3 The proposed nature playground plan includes the following elements:



Artist Impression of the Nature Play Space

- A raised deck with Folly Hut with Kanuka slat roof
- Musical Chimes
- Balance / stepping Rounds made from local timbers
- Woven Walkway using local macrocarpa timber flitches
- Oak logs for climbing / balancing
- Compacted pathway using local Duvauchelle stone chip
- Low native planting
- Step access from the Grand Avenue to the play area
- Bark safety surface mulch
- The concept proposal will include a range of sensory experiences to immerse children in nature. They can hear the birds, smell the forest, touch the trees, crawl on the ground, scramble and climb on the logs, play with sound chimes, touch intricate Maori carvings by tracing their hands over carvings of insects and Te Reo and English words



Folly Hut Barge Board Carvings

Community Views and Preferences

5.4 A total of 51 submissions were received.

- 5.5 Of that, 48 submissions (94%) indicated support for the proposal and three indicated opposition.
- 5.6 A Newsline main page article on 7 March generated mainly supportive responses on the Councils and local Facebook pages.
- 5.7 Key comments included strong support for the new nature playground as an attraction to enhance the Garden of Tāne for locals and visitors.
- 5.8 Organisations providing feedback were Disabled Persons Assembly, Canterbury District Health Board, Heritage New Zealand Pouhere Taonga, and two submitters identifying themselves as representing the Garden of Tāne Management Committee.
- 5.9 There were many positive comments about how the nature playground design will support the overall character of the reserve, reinforcing the intention for imaginative play and exploration that encourages physical and social connection in this natural environment.
- 5.10 Specific recognition and support for the role of such a nature play space in early childhood education, especially for the local Play Centre, also included suggestions for features such as interpretation panels and guided walks.
- 5.11 A number of submitters recognised the Reserve Committee's local work and input, and other comments specifically supported the collaboration to include Maori cultural values.
- 5.12 Most suggestions for improvements or amendments to the plan were from those in overall support for the proposal. Canterbury District Health Board (CDHB) and Disabled Persons Assembly (DPA) led with suggestions relating to the need for suitable disabled access such as mobility impaired and blind and low vision.
- 5.13 Other suggestions included several requests to retain the old playground swings, countered by two submitters stating that the old playground equipment is out of date. It is important to note that the new nature play space does not replace and will not affect the existing playground. Council will consult separately on the future renewal of the existing playground when the equipment has reached the end of its life within the next 3 to 10 years.
- 5.14 A range of other requests included tables for kai, cater for older children in Akaroa, a request for a drinking fountain, gym equipment, smoke-free space, all trees retained, and a CPTED concern about the hut design.
- 5.15 Comments from the three submitters in opposition to the concept plan included two suggestions for alternative use of funding including upgrading the tracks in the reserve, and two questioning the need for a designed nature playground space when children can 'just play in the bush' and 'keep it natural'.
- 5.16 There was also a request to re-gazette the Reserve to its original name of Akaroa Domain, and to recognise Arthur William Erickson as the playground founder and long-term supporter.

Staff response and changes following consultation

- 5.17 The staff and Reserve Committee response to the suggestions and concerns in Section 5.4 to 5.16 above are shown in the table, **Attachment C**.
- 5.18 Changes made to the concept plan in response to consultation feedback and resulting in the final design for community board approval are:
 - Improving access into the nature playground
 - Upgrading the track from the cemetery car park. It is important to note that even with this upgrade, this track is still going to have a limited level of access unless significant earthworks and tree removals are undertaken

- Realigning the entrance track into the playground to connect directly with the Folly Hut and deck
 - Inclusion of a handrail to the steps from Grand Avenue
 - Relocating the chimes so they are accessible from the deck
- 5.19 Equipment and safety surface will meet the current NZS 5828:2015 Playground Equipment and Surfacing Standards.
- 5.20 All submitters have been sent a copy of the Concept Landscape Plan, submissions and consultation summary, and details of the Community Board meeting including how to request speaking rights if they wish to make a deputation.
- 5.21 The Council recognises the need to provide for all abilities in playgrounds. Location and topography makes this difficult without the need for significant earthworks and tree removals, which would have a major effect on the character of this reserve.
- 5.22 Comments requesting better access and inclusive play have been passed on to the Council's planning team, asking them to investigate other suitable play locations in Akaroa.
- 5.23 The decision affects the following wards/Community Board areas:
- 5.23.1 Te Pātaka o Rākaihautū/Banks Peninsula Community Board, Akaroa Ward

6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

Strategic Alignment Te Rautaki Tīaroaro

- 6.1 Development of a nature play space in the Garden of Tāne contributes to achieving the following community outcomes;
- 6.1.1 Safe and healthy communities by encouraging residents to participate in active and healthy lifestyles.
- 6.1.2 Strong sense of community with supporting residents to undertake initiatives that make their local area a better place to live and visit.
- 6.2 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#) :
- 6.2.1 Activity: Parks and Foreshore
- Level of Service: 6.8.5 Satisfaction with the overall availability of recreation facilities within the city's parks and foreshore network. - Resident satisfaction with the availability of recreation facilities across the parks and foreshore network: >= 70%.

Policy Consistency Te Whai Kaupapa here

- 6.3 The decision is consistent with Council's Plans and Policies.
- Physical Recreation and Sports Strategy 2002
- 6.4 The decision is aligned with Garden of Tāne Scenic Reserve Management Plan 2010.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.5 The decision does involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does specifically impact Mana Whenua, their culture and traditions.

The Reserve Management Committee has worked alongside Ōnuku Rūnanga as part of developing the nature playground design for the inclusion of carved cultural elements and the story of Tāne.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.6 The timber materials used in this project are all locally sourced from within the Akaroa basin with some material such as logs being from the reserve itself.
- 6.7 We have proposed a loose fill/bark safety surface in the plan as it provides a natural look in keeping with the location amongst the trees and landscape.
- 6.8 Loose fill/bark safety surfacing is the most cost-effective option for this site. It is easily replaced or topped up if needed, and allows water to drain through more effectively.

Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 6.9 The Reserve Management Committee and Council have been upgrading the walking tracks over a number of years to include some tracks with less gradient and better access.
- 6.10 However, the reserve is on a hillside slope with several gullies running through it. The general topography is not suitable for easy access for people with mobility difficulties across most of this reserve.
- 6.11 Specifically, the nature play area is amongst trees and on a slope, making it difficult to access. As noted in item 5.18 – ‘Changes following Consultation’, an upgrade of the track from the cemetery carpark will be undertaken with limited improvement to access.
- 6.12 A hand rail is now included at the steps from the Grand Avenue track.
- 6.13 The wind chimes are relocated to the timber deck for better access.
- 6.14 Carved features provide tactile play options.

7. Resource Implications Ngā Hīraunga Rauemi

Capex/Opex / Ngā Utu Whakahaere

- 7.1 Cost to Implement –
 - \$48,000 for the nature play
 - \$15,000 for the carving of Tāne
 - \$6,800 for the track upgrade to the cemetery car park and inclusion of handrail
- 7.2 Maintenance/Ongoing costs - The monthly play safety inspections will require more staff time owing to the increase in play equipment. This will lead to a small rise in maintenance/ongoing costs.
- 7.3 Funding Source – CPMS 3113 Garden of Tāne Renewals

Other / He mea anō

- 7.4 The Reserve Management Committee have funded some of the play space equipment through the milling of timbers for the walkway play element. They have also paid for the carving of Tāne.

8. Legal Implications Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

- 8.1 As per the Christchurch City Council's Delegation Register dated 22 December 2020, the Community Board has the delegation:
- Landscape development plans for parks and reserves – Approve and adopt any new landscape development plans for parks and reserves provided the design is within the policy and budget set by the Council




Other Legal Implications / Ētahi atu Hīraunga-ā-Ture

- 8.2 There is no legal context, issue or implication relevant to this decision.
- 8.3 This report has not been reviewed or approved by the Legal Services Unit.

9. Risk Management Implications Ngā Hīraunga Tūraru

- 9.1 There is a low risk of increase in costs of materials caused through time delay and supply chains as the Reserve Management Committee has already been sourcing materials locally.
- 9.2 This risk will be mitigated through obtaining final quotes as soon as the plan has Community Board approval.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A 	Garden of Tāne Nature Playground Landscape Plan July 2022	31
B 	Garden of Tāne Nature Playground Location Plan	32
C 	Garden of Tane Consultation Submissions and Staff Response	33

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Not applicable	

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

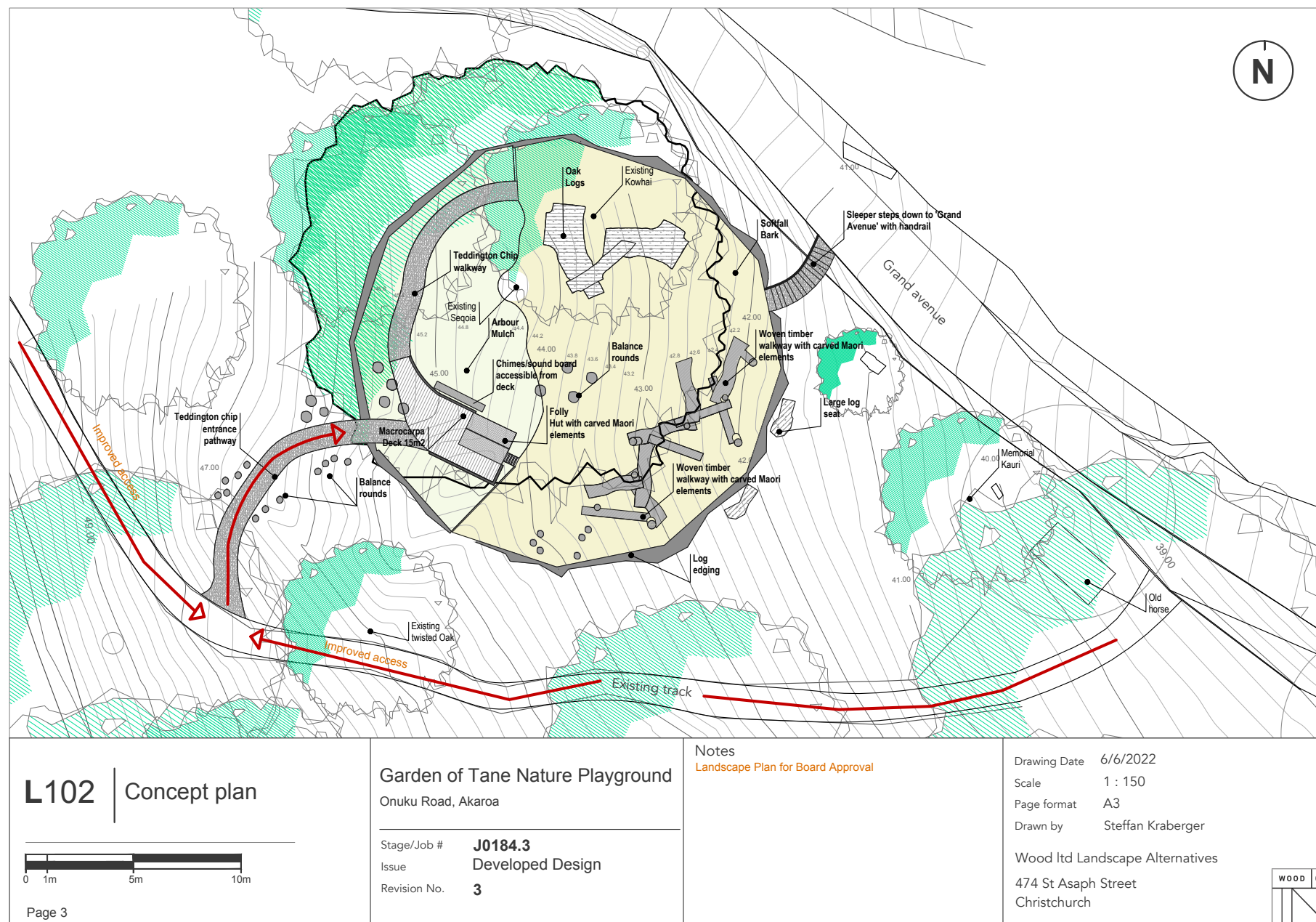
Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

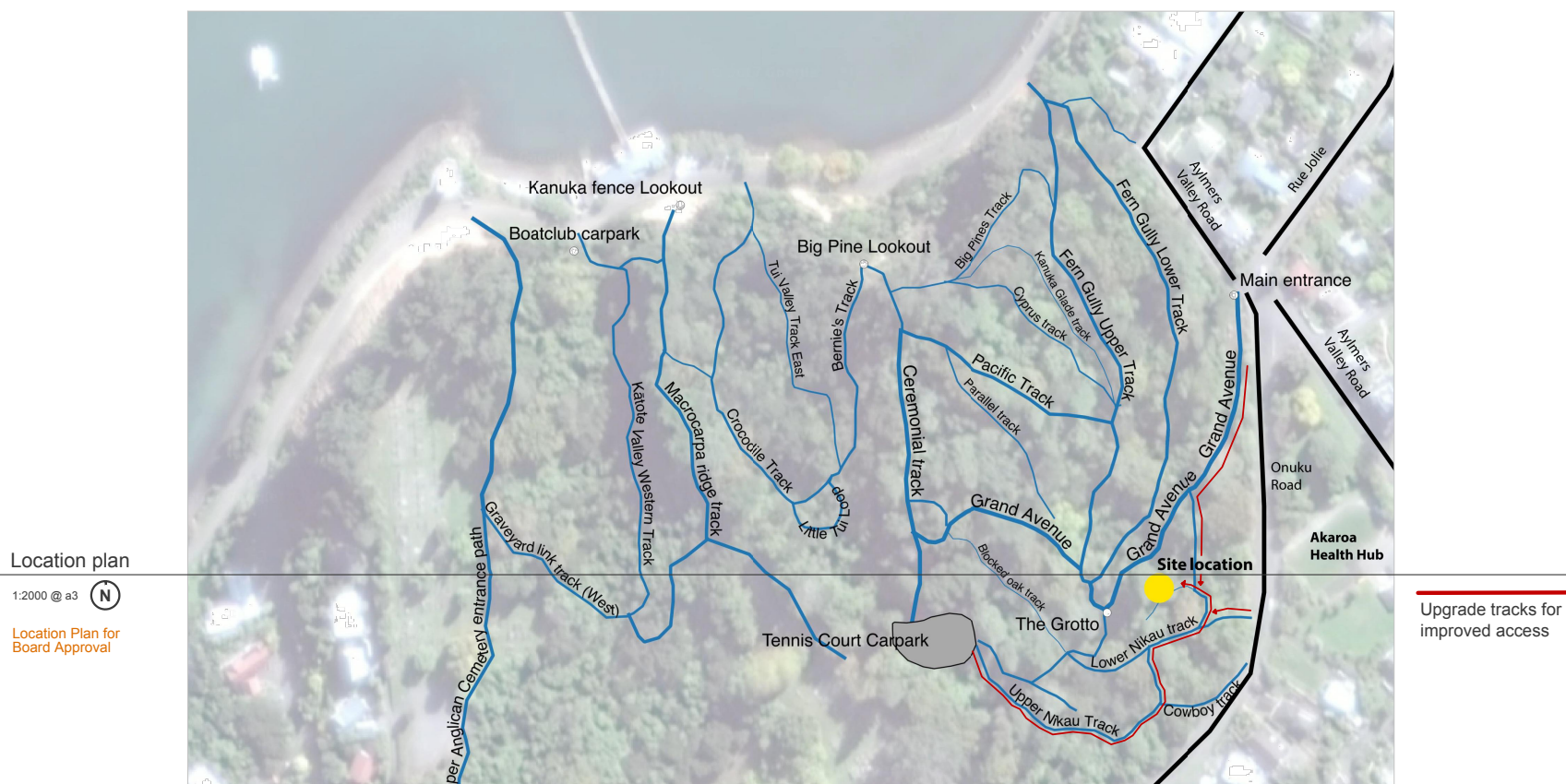
- (a) This report contains:
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Authors	Steve Gray - Project Manager Philippa Upton - Engagement Advisor
Approved By	Rod Whearty - Team Leader Project Management Parks Andrew Rutledge - Head of Parks Mary Richardson - General Manager Citizens & Community

Item 8





Garden of Tāne play space summary of feedback and project team response

51 submissions. 48 indicated support for the proposal, three opposed

Support comments	Number of comments	Project team response	Follow-up/completion date
Attraction to enhance Garden of Tāne for locals and visitors	23	Thank you for your support.	
The play space supports the overall character of reserve	14	Thank you for your support.	
Supports the nature playground space intention for imaginative play and exploration in natural environment	13	Thank you for your support.	
Commends Reserve Committee and local work/input	12	Thank you for your support.	
Encourages physical and social connection for young people and families	11	Thank you for your support.	
Support for collaboration to include Maori cultural values	7	Thank you for your support.	
Specific recognition and support for role of nature play space in early childhood education, especially for the local Play Centre, and including suggestions for extended activities/features such as interpretation panels and guided walks	4	Thank you for your support.	
Accessibility concerns and suggestions			
Please design play features to be accessible as possible, across a range of sensory experience* see detailed suggestions in relevant submissions below:	4	<p>The Garden of Tāne is a hillside and forested site and the topography of the site makes this a difficult location to be fully accessible without the need of significant earthworks and tree removals.</p> <p>The play area will provide for a wide range of sensory experiences. The concept proposal is to immerse children in nature. They can hear the birds, smell the forest, touch the trees, get their hands in the soil, crawl on the ground, scramble and climb on the logs, play with sound chimes, touch intricate Maori carvings, trace their hands over carvings of insects and Te Reo and English words.'</p>	
<p>Canterbury CDHB suggestions:</p> <ul style="list-style-type: none"> Path and deck entrance design to allow wheel-chair access to the folly hut Consider wind chimes and soundboard at wheelchair height 	CDHB	<p>The design has been adjusted to allow improved access to Folly Hut by upgrading the track from the cemetery car park. A handrail will also be included next to the steps from the Grand Avenue track.</p> <p>The wind chimes and soundboard will be relocated next to the deck and Fully Hut for easier access.</p>	
Disabled Persons Assembly (DPA) acknowledges it is a nature play space as part of the reserve but need to consider disabled children and people esp mobility impaired, blind and low vision –	DPA	<p>In most cases, access on council reserves is generally easy to include. Garden of Tāne by nature is a hillside reserve, forested, and has deep gullies which create limiting factors. There is no open flat area to create a fully accessible play space without undertaking tree removal and significant earthworks and therefore altering the overall nature of this reserve.</p> <p>The following changes have been included in the concept plan.</p> <ol style="list-style-type: none"> Addition of a handrail on the steps from Grand Avenue 	

Support comments	Number of comments	Project team response	Follow-up/completion date
		<p>2. Improvements to the track from the cemetery car park</p> <p>3. Move the wind chimes next to the deck</p>	
<p><i>Access to play spaces</i></p> <ul style="list-style-type: none"> Consider alternative to chip pathway and walkway surfaces – all walkways need to be universally accessible and wide enough for mobility devices Include tactile strips at strategic points for blind and low vision All steps should have hand rails 	DPA	<p>The design has been adjusted to allow better access to Folly Hut by improving the track from the cemetery car park.</p> <p>A handrail will also be included next to the steps from the Grand Avenue track.</p> <p>Garden of Tāne by nature is a hillside reserve, forested, and has deep gullies which create limiting factors. There is no open flat area to create a fully accessible play space without undertaking tree removal and significant earthworks and therefore altering the overall nature of this reserve.</p>	
<p><i>Play equipment</i></p> <ul style="list-style-type: none"> Provide accessible ramp to folly hut and deck - needs to be relatively low gradient Features such as oak logs and balance rounds should be accessible Inclusion of wooden ramp edges Integrate other accessible play equipment for inclusive play 	DPA	<p>The design has been adjusted to allow better access to Folly Hut by improving the track from the cemetery car park.</p> <p>The play area will provide for a wide range of sensory experiences. The concept proposal is to immerse children in nature. They can hear the birds, smell the forest, touch the trees, get their hands in the soil, crawl on the ground, scramble and climb on the logs, play with sound chimes, touch intricate Maori carvings, trace their hands over carvings of insects and Te Reo and English words.'</p> <p>Comment requesting better access and inclusive play have been passed on to the Council's planning team, asking them to investigate other suitable play locations in Akaroa.</p>	
<p><i>Seating and furniture</i></p> <ul style="list-style-type: none"> Varying heights and accessible for all ages and disabilities, including the log seat 	DPA	<p>All items are at varying heights. People have the ability to sit on balance logs, rounds or the bench.</p>	
<p><i>Facilities</i></p> <p><i>Accessible toilets and changing areas needed</i></p>	DPA	<p>Councils generally does not provide toilet facilities in neighbourhood parks.</p> <p>Comment requesting toilet and changing facilities have been passed on to the Council's planning team for consideration.</p>	
<p><i>Information</i></p> <p>All information about the park and the Garden of Tane is available on line and in hard copy, in NZ sign language, Easy Read, Te Reo, ethinci languages, braille, and large print.</p>	DPA	<p>This request has been passed on to the Council's Visitor Experience team for consideration.</p> <p>Maori carvings on the folly hut poles, which have traditional Maori patterns, insects and writing carved in Te Reo and English will provide a tactile experience for children.</p>	
<p><i>Planning and decision-making</i></p> <p>Requests a co-design process involving disabled people and their representative organisation</p>	DPA	<p>The Council recognises the need to provide for all abilities in playgrounds and would be happy to work in a co-design team for future projects.</p> <p>Location and topography makes this difficult without the need for significant earthworks and tree removals, which would have a major effect on the character of this reserve.</p>	
Other suggestions			

Support comments	Number of comments	Project team response	Follow-up/completion date
Please retain existing playground features such as swings, rocking horse and slide in the existing play area	4	This is a separate playground, not affected by the play space proposal. A separate process will consider equipment renewal in the future.	
The rest of the playground is out of date - don't need to retain the old equipment such as the slide	2	As above - this is a separate playground, not affected by the play space proposal. A separate process will consider equipment renewal in the future.	
Please provide seating for adults and tables for Kai	2	The log edging is designed to allow for seating. There are also two picnic tables next to the existing play equipment. The project budget does not currently allow for the addition of tables. This will be considered later if required.	
A need to cater for older children too to fill gap in Akaroa?	2	This design is about bringing children closer to nature with play experiences. It does not exclude older children from using this space. Other Akaroa parks such as the recreation grounds cater for older children and youth activities.	
Please retain all trees	1	The layout of this plan does not require any tree removal.	
Potential CPTED (Crime Prevention Through Environmental Design) issues with enclosed hut?	1	As this is a 'Woodland' park, this hut design is not considered to add further Crime Prevention through Environmental Design (CPTED) risk to the children in the play space. The hut itself is open at both ends to allow good views through.	
Recommends drinking fountain	1	Generally Council does not provide drinking fountains in neighbourhood parks, however this request has been passed onto Parks Unit staff to consider.	
Area needs to be smoke free	1	Smoke Free is Council policy for all playgrounds.	
Opposition			
Alternative ideas for use of funding to improve Akaroa including upgrading tracks in the reserve	2	Track upgrades in the reserve are completed and ongoing, and along with play space planning, are part of the overall development of the reserve.	
Don't need a new playground - just 'play in the bush', 'keep it natural'	2	This play area allows 'playing in the bush' but also helps to protect the vegetation from damage. The concept proposal is to immerse children in nature. They can hear the birds, smell the forest, touch the trees, get their hands in the soil, crawl on the ground, scramble and climb on the logs, play with sound chimes, touch intricate Maori carvings, trace their hands over carvings of insects and Te Reo and English words.'	
Related suggestions			
Re-gazette to original name - Akaroa Domain	1	Thank you for this suggestion. A park name change would require further consultation and a Community Board decision. This request has been passed on to the Parks Unit for consideration.	
Recognition needed for Arthur William Erickson as playground founder and long term supporter	1	Thank you for your suggestion, which we have passed on to the Parks Unit to consider.	

9. Ōnuku Closed Landfill Remediation Tree Removal

Reference / Te Tohutoro: 22/345006

	Marie Holland, Project Manager WW Delivery Team, marie.holland@ccc.govt.nz
Report of / Te Pou Matua:	Ross Trotter, Manager Resource Recovery, ross.trotter@ccc.govt.nz Laurie Gordon, Arboricultural Advisor, laurie.gordon@ccc.govt.nz Russel Wedge, Team Leader Parks Policy & Advisory, russel.wedge@ccc.govt.nz
General Manager / Pouwhakarae:	Jane Davis, General Manager, Infrastructure, Planning and Regulatory Services

1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek consent from Te Pātaka o Rākaihautū Banks Peninsula Community Board to approve the removal of the trees from the surveyed area of the Ōnuku Closed Landfill, to enable the remediation of the landfill cap.

2. Executive Summary Te Whakarāpopoto

- 2.1 During annual compliance monitoring, areas with exposed landfill waste were identified within the closed landfill area.
- 2.2 Environment Canterbury (Ecan) have issued an 'Abatement Notice' for the repairs of the landfill cap and leachate pipe (which has since been repaired). Council has until May 2023 to complete the repairs to the landfill cap.
- 2.3 A Tree Assessment (attached – **Attachment A**) was undertaken and trees identified within the landfill remediation area.
 - 2.3.1 Overall there were 91 trees surveyed being a mix of native and exotic species, plus 15 Tree Lucerne (considered a shrub).
 - 2.3.2 Due to the site terrain and contours of the land the full extent of the repair area cannot be confirmed until the trees and vegetation have been removed.
- 2.4 The project is of medium significance in relation the Christchurch City Council's Significance and Engagement Policy.
 - 2.4.1 The level of significance reflects the level of importance of the wider Takapūneke Reserve, wāhi tapu site.
 - 2.4.2 Although Takapūneke Reserve is registered wāhi tapu with Heritage New Zealand Pouhere Taonga (HNZPT), the closed landfill site is excluded from the wāhi tapu area.

3. Officer Recommendations Ngā Tūtohu

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Approve the removal of approximately 91 trees from the Ōnuku Closed Landfill area to allow for remediation of the landfill cap.
2. Acknowledge that further arboricultural assessments will be required as works progress to confirm tree removal and minimise potential effects on the health and stability of any trees that may be able to be retained.

4. Reason for Report Recommendations Ngā Take mō te Whakatau

- 4.1 Ecan issued an Abatement Notice under section 322(1) (b) (i) of the Resource Management Act 1991 in respect of the Ōnuku closed landfill cap.
 - 4.1.1 During annual compliance monitoring areas of exposed landfill waste were identified along with a broken leachate pipe, which has since been repaired.
- 4.2 Because of the site terrain and contours of the land the full extent of the repair area cannot be confirmed until the trees and vegetation have been removed.
 - 4.2.1 The remediation of the landfill cap involves clearing the vegetated surface, placing new capping material, re-contouring the area to remove depressions in the landfill cap that could cause erosion, post repairs. Placing top soil over recapped material and hydro-seeded.
- 4.3 Re-planting outside of the landfill area is outside of this programme, but is incorporated within the wider Takapūneke Landscaping Master Plan.

5. Alternative Options Considered Ētahi atu Kōwhiringa

- 5.1 There are no alternative options as trees and vegetation need to be removed to establish the extent of repairs required and stop further erosion and damage to the landfill cap.
- 5.2 All the growth (trees, shrubs and smaller vegetation) has occurred since the landfill was closed and capped and were not part of the wider Takapūneke Reserve, prior to the landfill.
- 5.3 It may not be necessary to remove all of the trees identified in the assessment. However staff request approval to remove all trees, if required, in advance to prevent delays with the landfill remediation works.

6. Detail Te Whakamahuki

- 6.1 The decision affects the following Wards/Community Board area:
Te Pātaka o Rākaihautū Banks Peninsula Community Board.
- 6.2 A Tree Assessment was undertaken in November 2021 to identify and assess the condition of the trees within the 'Tree Survey Area', shown within the yellow dotted line in the image below.



- 6.2.1 Apart from two trees within the Onuku Road corridor on the eastern side of the site, the balance are within the Reserve.

- 6.2.2 No trees have asset identification numbers or are protected by the District Plan Tree Protection Rules.
- 6.2.3 The trees comprise a mix of native and exotic species. Some of the exotic species are considered plant pests listed as organisms of interest in the Canterbury Regional Pest Management Plan (2018-2038)). White Poplar, although not listed as a plant pest, does have the potential to spread through sucker growth.
- 6.2.4 Tree Lucerne is usually considered a shrub and is therefore not included in the tree removal approval application, but was included in the original tree survey.
- 6.2.5 Due to the nature of the site, the tree survey locations and measurements are approximate.
- 6.2.6 Some trees were surveyed individually, but the majority were surveyed in groups with the overall condition ratings applied to all trees within each group. Refer to the map and the tree survey results table below.

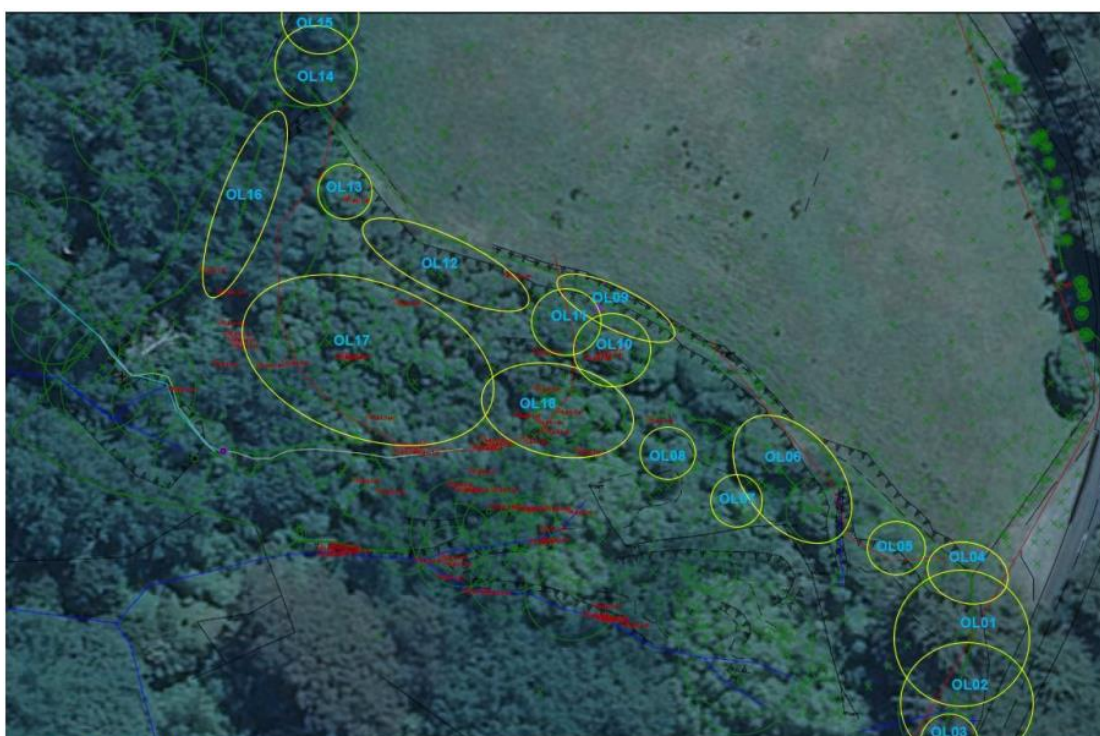


Figure 5: Tree Survey Map.

Tree Survey Results

Tree ID	Species	Quantity	Park/ Road Corridor	Height (m)	Canopy Width (m)	DBH (m)	Tree Health	Tree Form	Overall Condition	Tree Details
OL01	Monterey Cypress (<i>Cupressus macrocarpa</i>)	1	Park	25	18	0.6	4	4	Poor (4)	Poor vigour with more than 30% decline. Multiple stems from base. Multiple broken/ hanging branches and significant structural deterioration.
OL02	Monterey Cypress (<i>Cupressus macrocarpa</i>)	1	Road	16	18	1.2	4	5	Very Poor (5)	Very Poor condition with approx. 70% decline, multiple broken/ hanging/ split branches and significant structural deterioration.
OL03	Whiteywood (<i>Meliccytus ramiflorus</i>)	1	Road	7	8	0.2	3	4	Poor (4)	Roadside hedge trimmed. Suppressed beneath Macrocarpa.
OL04	Tree Lucerne (<i>Chamaecytisus palmensis</i>) x3	3	Park	6	15	N/A	3	3	Fair (3)	Group of self-sown Tree Lucerne.
OL05	Ngaio (<i>Myoporum sp.</i>) x6	6	Park	6.0-8.0	18	N/A	3	3	Fair (3)	Group of Ngaio growing on a steep bank.
OL06	Ngaio (<i>Myoporum sp.</i>) x5 Blueberry Ash (<i>Elaeocarpus reticulatus</i>) x1, Tree Lucerne (<i>Chamaecytisus palmensis</i>) x3,	9	Park	5.0-9.0	12	N/A	3	3	Fair (3)	Group growing on a steep bank. The majority in fair condition, except for a Tree Lucerne that has split in half near ground level. Vines growing through some trees.
OL07	Lemonwood (<i>Pittosporum eugenioides</i>)	1	Park	9	5	0.2	2	3	Fair (3)	Lower tree covered in vines.
OL08	Wineberry (<i>Aristotelia serrata</i>)	1	Park	8	7	0.25	3	3	Fair (3)	Covered in vine.
OL09	Ngaio (<i>Myoporum sp.</i>) x3	3	Park	6.0-9.0	17	N/A	3	4	Poor (4)	Split/ broken branches in the crowns.
OL10	Lemonwood (<i>Pittosporum eugenioides</i>) x2	2	Park	11	8	0.35	2	3	Fair (3)	Fair condition.
OL11	Crack Willow (<i>Salix fragilis</i>)	1	Park	13	16	0.5	3	3	Fair (3)	Minor deadwood in crown.
Tree ID	Species	Quantity	Park/ Road Corridor	Height (m)	Canopy Width (m)	DBH (m)	Tree Health	Tree Form	Overall Condition	Tree Details
OL12	Tree Lucerne (<i>Chamaecytisus palmensis</i>) x9, Ngaio (<i>Myoporum sp.</i>) x2	11	Park	5.0-8.0	6.0-10.0	N/A	3	4	Poor (4)	Group of Tree Lucerne, mostly in poor condition. Several snapped/ broken stems/ branches. Included union failures.
OL13	Ngaio (<i>Myoporum sp.</i>) x 1, Cabbage Tree (<i>Cordyline australis</i>) x1	2	Park	6.0-9.0	3.0-15.0	N/A	2	3	Fair (3)	Cordyline growing up under the canopy of Ngaio. Located under high voltage power lines, which may result in a longevity issue for the tree.
OL14	White Poplar (<i>Populus alba</i>)	1	Park	25	12	0.7	3	4	Poor (4)	Pruned to clear high voltage power lines.
OL15	White Poplar (<i>Populus alba</i>)	1	Park	23	18	0.1	3	4	Poor (4)	Pruned to clear high voltage power lines.
OL16	White Poplar (<i>Populus alba</i>) x20	20	Park	5.0-16.0	2.0-4.0	N/A	2	2	Good (2)	Large group of Poplar suckers (approx. 20).
OL17	Ngaio (<i>Myoporum sp.</i>) x12, Narrow-leaved Lacebark (<i>Hoheria angustifolia</i>) x1, kōhūhū (<i>Pittosporum tenuifolium</i>) x12, Ribbonwood (<i>Plagianthus regius</i>) x3, Lemonwood (<i>Pittosporum eugenioides</i>) x3	31	Park	2.0-16.0	N/A	N/A	3	3	Fair (3)	Large group of trees/shrubs in a fair condition overall.
OL18	Ngaio (<i>Myoporum sp.</i>) x5, kōhūhū (<i>Pittosporum tenuifolium</i>) x3, Ribbonwood (<i>Plagianthus regius</i>) x2, Lemonwood (<i>Pittosporum eugenioides</i>) x1	11	Park	3.0-12.0	N/A	N/A	3	3	Fair (3)	Large group of trees/shrubs in a fair condition overall.

6.3 Remediation consists of:

6.3.1 Stripping topsoil and stockpiling to be reused.

6.3.2 Localised regrading of the surface profile with bulk fill to remove depressions and prevent water ponding.

- 6.3.3 Benching of the existing cap to tie in the new capping material to a depth of 600mm, compacted in 200mm horizontal lifts and re-contoured to merge with the surrounding landfill.
- 6.3.4 Bring in additional top soil, place and cover a minimum depth of 300mm and hydro-seed.
- 6.4 Replanting of shallow rooted native species will be undertaken within The Takapūneke Master Plan re-development.
- 6.5 Consultation has been undertaken with the local Rūnanga who are supportive of the repairs being undertaken, that will enable the area to be re-planted with native fauna and flora.

7. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

Strategic Alignment Te Rautaki Tīaroaro

- 7.1 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
 - 7.1.1 Activity: Solid Waste and Resource Recovery
 - Level of Service: 8.1.6 Consent compliance for closed Council landfills - No major or persistent breaches of consents.

Policy Consistency Te Whai Kaupapa here

- 7.2 The decision is consistent with Council's Plans and Policies.
 - 7.2.1 The removal of healthy and structurally sound park, reserve or open space trees (in very good, good or fair condition) is approved under Community Board delegations, as specified in the Delegation Register, Part D – Sub-Part 1 (Section 42 of the Reserves Act).
 - 7.2.2 The removal of unhealthy and structurally unsound park, reserve or open space trees (in poor and very poor condition) and trees causing damage to infrastructure or other safety concerns where there is no viable alternative other than to remove the trees is approved by the Head of Parks under staff delegation, as outlined in Part B – Sub-Part 3, Section 19 of the Delegation Register.
 - 7.2.3 The tree rules in Chapter 9 natural and Cultural Heritage of the Christchurch District Plan (9.4 Significant and other trees, 9.4.4.1.1 Permitted activities, P6 and P12) do not apply, as the site is located outside of the area covered by these rules.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 7.3 The decision does involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does specifically impact Mana Whenua, their culture and traditions.
- 7.4 Although Takapūneke Reserve is registered wāhi tapu with Heritage New Zealand Pouhere Taonga (HNZPT), the closed landfill site is excluded from the wāhi tapu area.
- 7.5 Ōnuku Rūnanga have been consulted and kept informed of the landfill work through the Takapūneke Reserve Co-Governance Group and are supportive of the work.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 7.6 The remediation works are designed in accordance with best practise which takes into account potential climate change aspects.

Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 7.7 Accessibility needs to be retained for maintenance of the Landfill area.

8. Resource Implications Ngā Hīraunga Rauemi

Capex/Opex / Ngā Utu Whakahaere

- 8.1 The cost to implement the programme of works is covered in the current budget, project CPMS 65530.
- 8.2 Funding Source – the project is funded through Council's Long Term Plan.
- 8.3 The cost of replanting trees sits outside of this project and will be covered in the wider Takapūneke Master Plan re-development.
- 8.4 Maintenance/Ongoing costs sit outside of this project.

9. Legal Implications Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

- 9.1 Council has the statutory powers required to undertake the work covered in this report.



Other Legal Implications / Ētahi atu Hīraunga-ā-Ture

- 9.2 There is no legal context, issue or implication relevant to this decision.

10. Risk Management Implications Ngā Hīraunga Tūraru

- 10.1 If approval is not given for the removal of the trees, remediation of the Onuku Closed landfill cannot proceed which would prevent Council from meeting its statutory obligations.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A  	Onuku Landfill Tree Assessment - 08 November 2021	44

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Not applicable	

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Authors	Marie Holland - Project Manager Russel Wedge - Team Leader Parks Policy & Advisory Laurie Gordon - Arboricultural Advisor
Approved By	Ross Trotter - Manager Resource Recovery Lynette Ellis - Head of Transport & Waste Management

Item 9



Onuku Landfill Remediation Tree Assessment

The Onuku Closed Landfill is located within Takapuneke Reserve, at 293 Beach Road Akaroa. The existing landfill capping material has eroded, predominantly in the south-west area of the landfill site. Trees and vegetation growing within the landfill site have been identified as a contributing factor in the deterioration of the capping. Tree removals will be required to enable the remediation works and to prevent further damage to the landfill capping.

A tree survey was carried out in October 2021. The extent of the survey included trees within and beyond the area identified for recapping by the Tonkin & Taylor's design (TRIM: 21/439136). The additional area covered by the tree survey will allow for contingency due to the complexities of the site; including terrain, tree/vegetation cover, erosion and failure within the existing landfill capping (see Figure 1 for site location).

The majority of the trees within the surveyed area are located within the reserve, except for two (2) trees within the Onuku Road corridor on the eastern side of the site. It may not be necessary to remove all of trees identified in this assessment for the landfill remediation works to be completed. The final quantity of tree removals will be confirmed as the works progress. It is expected that healthy and structurally sound trees will only be removed where necessary to enable the works and where there are no viable alternatives.

Further arboricultural assessments will be required as the works progress to confirm tree removals and minimise potential effects on the health and stability of trees that are to be retained.

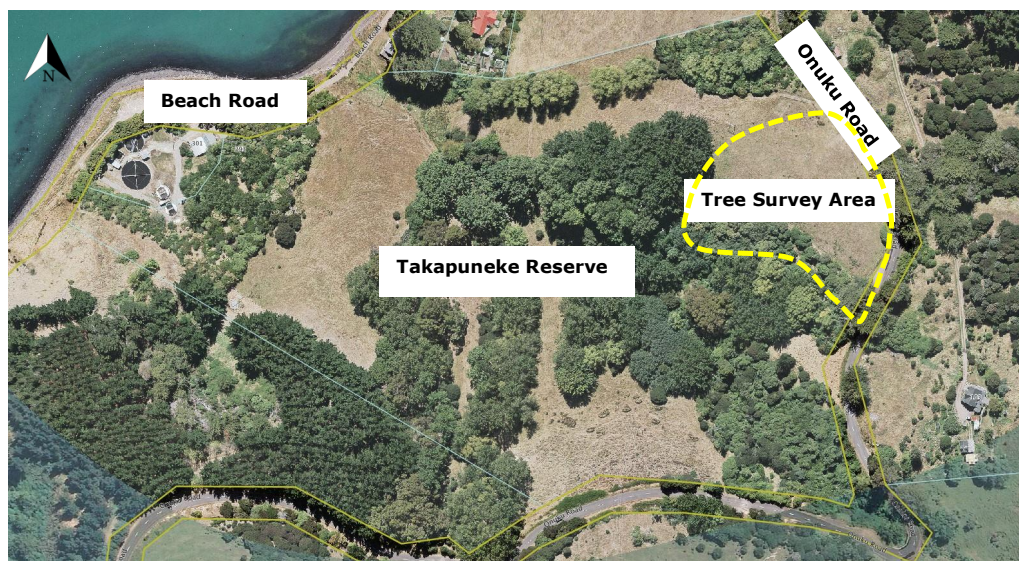


Figure 1: Landfill site location.

Tree Survey Summary

Trees within the surveyed area are located at the edge of a relatively large area of vegetation within Takapuneke Reserve. None of the trees have tree asset identification numbers, and none are protected by the District Plan tree protection rules (due to the Banks Peninsula location).

Overall there were 91 trees surveyed, plus 15 Tree Lucerne. The trees comprise a mix of native and exotic species.

ONUKU CLOSED LANDFILL TREE ASSESSMENT

Native species include Wineberry (*Aristotelia serrata*), Cabbage Tree (*Cordyline australis*), Narrow-leaved Lacebark (*Hoheria angustifolia*), Whiteywood (*Melictyus ramiflorus*), Ngaio (*Myoporum laetum*), Lemonwood and kōhūhū (*Pittosporum eugenoides* and *P. tenuifolium*) and Ribbonwood (*Plagianthus regius*). The trees are up to 16.0 metres in height, and are mostly in fair condition. Native species trees should be retained where possible.

During the survey there was found to be a mix of New Zealand Ngaio and Australian Ngaio within the site, and the species were collectively identified as Ngaio (*Myoporum sp.*).

Exotic species include Tree Lucerne (*Chamaecytisus palmensis*), Monterey Cypress (*Cupressus macrocarpa*), Blueberry Ash (*Elaeocarpus reticulatus*), Australian Ngaio (*Myoporum insulare*), White Poplar (*Populus alba*) and Crack Willow (*Salix fragilis*).

Some of the exotic species within the site are plant pests, such as the Tree Lucerne and Crack Willow (both listed as Organisms of Interest in the Canterbury Regional Pest Management Plan (2018-2038)).

Tree Lucerne is usually considered a shrub, but were included in the tree survey in this case due to the plant pest status.



Figure 2: Example of site and surveyed trees (eastern part of site).

Although not listed in the Canterbury Regional Pest Management Plan as a plant pest, White Poplar has the potential to spread through sucker growth, especially where root systems are disturbed, which could cause damage to the landfill capping in the future.

The removal of the White Poplar trees and other species such as Crack Willow will require careful management to prevent generation of sucker growth from tree roots and stumps following the removal of the trees. This typically involves applications of herbicide prior to and at the time of tree removals.

Stump grinding may also be required as part of the landfill recapping works to minimise future deterioration of materials within and/or below the new capping (as the wood tissue breaks down over time).



Figure 3: White Poplar trees.

ONUKU CLOSED LANDFILL TREE ASSESSMENT

Although possibly outside of the area directly affected by the landfill recapping works, the Monterey Cypress trees should be removed to improve site safety due to the structural condition of the trees, especially due to the close proximity of the trees to the road.



Figure 4: Monterey Cypress (*Macrocarpa*) within the road corridor.

Due to the nature of the site, the tree survey locations and measurements are approximate. Also, some trees were surveyed individually, but the majority were surveyed as groups. The actual condition for individual trees within the groups may vary, but overall condition ratings were applied to all trees within each group.

ONUKU CLOSED LANDFILL TREE ASSESSMENT

Tree Survey Results

Tree ID	Species	Quantity	Park/ Road Corridor	Height (m)	Canopy Width (m)	DBH (m)	Tree Health	Tree Form	Overall Condition	Tree Details
OL01	Monterey Cypress (<i>Cupressus macrocarpa</i>)	1	Park	25	18	0.6	4	4	Poor (4)	Poor vigour with more than 30% decline. Multiple stems from base. Multiple broken/ hanging branches and significant structural deterioration.
OL02	Monterey Cypress (<i>Cupressus macrocarpa</i>)	1	Road	16	18	1.2	4	5	Very Poor (5)	Very Poor condition with approx. 70% decline, multiple broken/ hanging/ split branches and significant structural deterioration.
OL03	Whiteywood (<i>Melicytus ramiflorus</i>)	1	Road	7	8	0.2	3	4	Poor (4)	Roadside hedge trimmed. Suppressed beneath Macrocarpa.
OL04	Tree Lucerne (<i>Chamaecytisus palmensis</i>) x3	3	Park	6	15	N/A	3	3	Fair (3)	Group of self-sown Tree Lucerne.
OL05	Ngaio (<i>Myoporum sp.</i>) x6	6	Park	6.0-8.0	18	N/A	3	3	Fair (3)	Group of Ngaio growing on a steep bank.
OL06	Ngaio (<i>Myoporum sp.</i>) x5 Blueberry Ash (<i>Elaeocarpus reticulatus</i>) x1, Tree Lucerne (<i>Chamaecytisus palmensis</i>) x3,	9	Park	5.0-9.0	12	N/A	3	3	Fair (3)	Group growing on a steep bank. The majority in fair condition, except for a Tree Lucerne that has split in half near ground level. Vines growing through some trees.
OL07	Lemonwood (<i>Pittosporum eugenioides</i>)	1	Park	9	5	0.2	2	3	Fair (3)	Lower tree covered in vines.
OL08	Wineberry (<i>Aristotelia serrata</i>)	1	Park	8	7	0.25	3	3	Fair (3)	Covered in vine.
OL09	Ngaio (<i>Myoporum sp.</i>) x3	3	Park	6.0-9.0	17	N/A	3	4	Poor (4)	Split/ broken branches in the crowns.
OL10	Lemonwood (<i>Pittosporum eugenioides</i>) x2	2	Park	11	8	0.35	2	3	Fair (3)	Fair condition.
OL11	Crack Willow (<i>Salix fragilis</i>)	1	Park	13	16	0.5	3	3	Fair (3)	Minor deadwood in crown.

ONUKU CLOSED LANDFILL TREE ASSESSMENT

Tree ID	Species	Quantity	Park/ Road Corridor	Height (m)	Canopy Width (m)	DBH (m)	Tree Health	Tree Form	Overall Condition	Tree Details
OL12	Tree Lucerne (<i>Chamaecytisus palmensis</i>) x9, Ngaio (<i>Myoporum sp.</i>) x2	11	Park	5.0-8.0	6.0-10.0	N/A	3	4	Poor (4)	Group of Tree Lucerne, mostly in poor condition. Several snapped/ broken stems/ branches. Included union failures.
OL13	Ngaio (<i>Myoporum sp.</i>) x 1, Cabbage Tree (<i>Cordyline australis</i>) x1	2	Park	6.0-9.0	3.0-15.0	N/A	2	3	Fair (3)	Cordyline growing up under the canopy of Ngaio. Located under high voltage power lines, which may result in a longevity issue for the tree.
OL14	White Poplar (<i>Populus alba</i>)	1	Park	25	12	0.7	3	4	Poor (4)	Pruned to clear high voltage power lines.
OL15	White Poplar (<i>Populus alba</i>)	1	Park	23	18	0.1	3	4	Poor (4)	Pruned to clear high voltage power lines.
OL16	White Poplar (<i>Populus alba</i>) x20	20	Park	5.0-16.0	2.0-4.0	N/A	2	2	Good (2)	Large group of Poplar suckers (approx. 20).
OL17	Ngaio (<i>Myoporum sp.</i>) x12, Narrow-leaved Lacebark (<i>Hoheria angustifolia</i>) x1, kōhūhū (<i>Pittosporum tenuifolium</i>) x12, Ribbonwood (<i>Plagianthus regius</i>) x3, Lemonwood (<i>Pittosporum eugenioides</i>) x3	31	Park	2.0-16.0	N/A	N/A	3	3	Fair (3)	Large group of trees/shrubs in a fair condition overall.
OL18	Ngaio (<i>Myoporum sp.</i>) x5, kōhūhū (<i>Pittosporum tenuifolium</i>) x3, Ribbonwood (<i>Plagianthus regius</i>) x2, Lemonwood (<i>Pittosporum eugenioides</i>) x1	11	Park	3.0-12.0	N/A	N/A	3	3	Fair (3)	Large group of trees/shrubs in a fair condition overall.

ONUKU CLOSED LANDFILL TREE ASSESSMENT

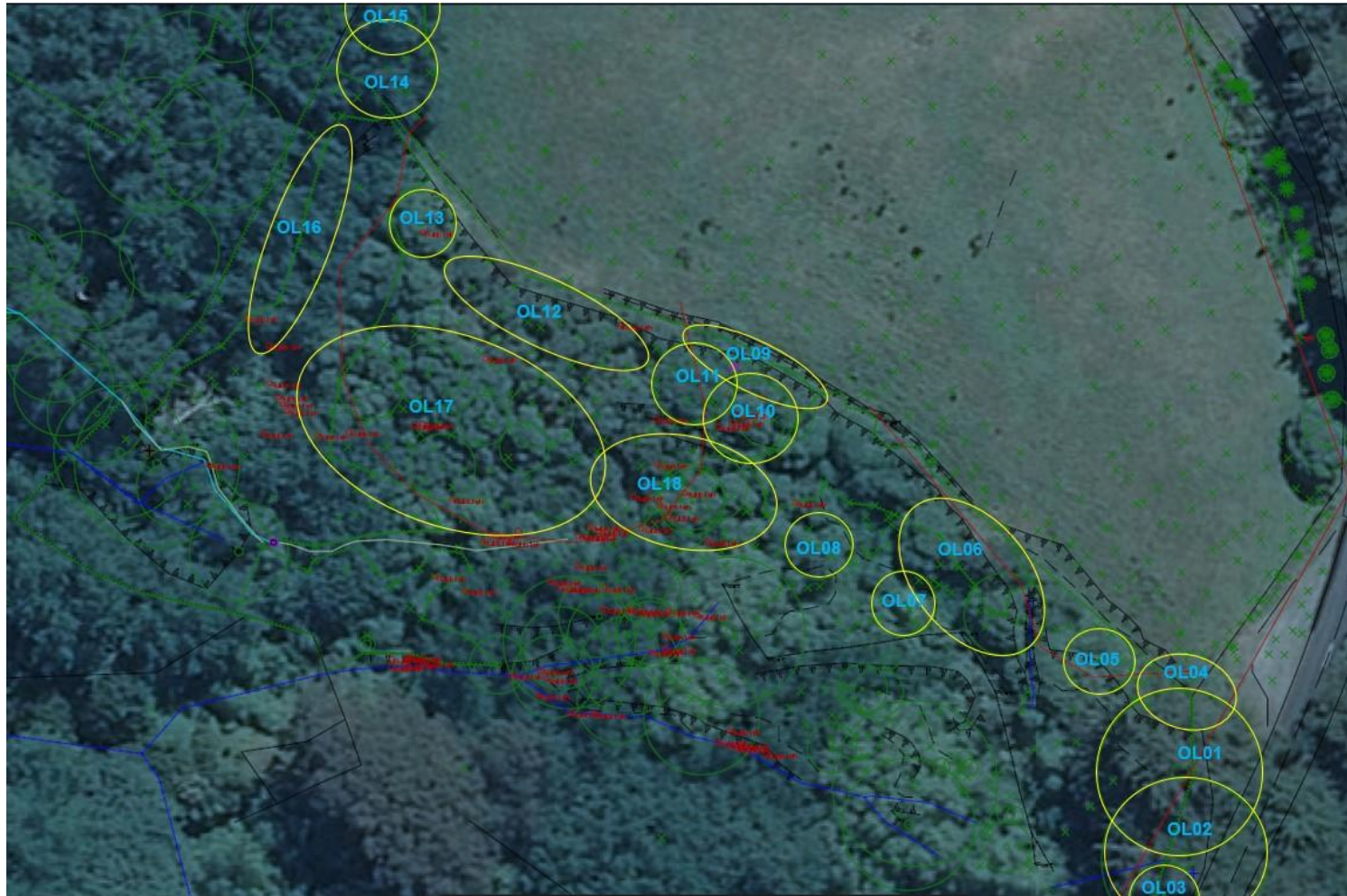


Figure 5: Tree Survey Map.

8 November 2021

Page 6

ONUKU CLOSED LANDFILL TREE ASSESSMENT

Tree Removals

CCC Tree Policy

The principal objective of the Tree Policy is to provide consistency and clarity in decision making when maintaining, planting, removing and working around trees.

Part 4.0 Removal of trees; relevant policies include the following:

4.3 Tree removal will be considered where the tree is causing, or likely to cause, significant damage to buildings, services or property (both public or privately owned) and the damage cannot be reasonably rectified or mitigated except by removing the tree.

In this case trees are causing damage to the landfill capping, and trees will also be removed to enable the required remediation works.

CCC Delegations

The Delegations Register outlines the approval requirements for the removal of trees on Council land. The relevant clauses include the following:

Trees on Parks and Reserves

- The removal of healthy and structurally sound a park, reserve or open space trees (in very good, good and fair condition) is approved under Community Board delegations, as specified in the Delegations Register, Part D – Sub-Part 1 (Section 42 of the Reserves Act).
- The removal of unhealthy and structurally unsound park, reserve or open space trees (in poor and very poor condition) and trees causing damage to infrastructure or other safety concerns where there is no viable alternative other than to remove the trees is approved by the Head of Parks under staff delegations, as outlined in Part B – Sub-Part 3, Section 19 of the Delegations Register.

Trees within Road Corridors

- The removal of healthy and structurally sound street trees (in very good, good and fair condition) is approved under Community Board delegations, as specified in the Delegations Register, Part D – Sub-Part 1 (Section 334 of the Local Government Act).
- The removal of unhealthy and structurally unsound trees within road corridors (in poor and very poor condition) and trees causing damage to infrastructure or other safety concerns where there is no viable alternative other than to remove the trees is approved by the Head of Transport under staff delegations, as outlined in Part B – Sub-Part 3, Section 19 of the Delegations Register.

In this case it is difficult to determine exactly which trees are causing damage to infrastructure (landfill capping). However, the based upon the condition of the trees, the delegated authority approvals could apply in the following way.

Community Board: 81 Reserve Trees (67 in fair condition and 20 White Poplar suckers in good condition).

Head of Parks: 8 Reserve Trees (in poor condition).

Head of Transport: 2 Road Corridor Trees (1 in poor condition and 1 in very poor condition).

District Plan Rules

The tree rules outlined in Chapter 9 Natural and Cultural Heritage of the Christchurch District Plan (9.4 Significant and Other Trees, 9.4.4.1.1 Permitted activities, P6 and P12) do not apply, as the site is located outside of the area covered by those rules.

ONUKU CLOSED LANDFILL TREE ASSESSMENT

Protection of Retained Trees

CCC Tree Policy - Part 3.0 Working around trees includes the following:

- 3.1 A Tree Protection Management Plan (TPMP) is to be submitted to us for any activity or work proposed near one of our trees where the works are likely to impact on the tree or its root zone.
- 3.2 TPMPs are to be developed by the person(s) undertaking/managing the works and be in accordance with the Christchurch City Council Construction Standard Specifications (CSS). We must approve a TPMP prior to work commencing.
- 3.3 Development projects on land we own and/or look after will prioritise the retention of mature trees through all aspects of the project.
- 3.4 Where appropriate pruning of tree roots will be approved to facilitate the installation, repair, renewal or maintenance of assets adjacent to the tree.

Note: Root pruning that is likely to cause long or short term detriment to the tree will only be undertaken in the interest of public safety (including addressing accessibility issues) and when there is no suitable engineering alternatives.

Construction Standard Specifications (CSS)

CSS Part 1 General

In addition to the Tree Policy requirements, all trees that are retained within the vicinity of the works are to be protected from site changes and construction related damage as outlined in the CSS, Part 1, 22.0 protection of natural assets and habitats. This is expected to be achieved through appropriate detailed design and the implementation of on-site tree protection measures during the works.

For the protection of trees, the CSS specifies the Tree Protection Zone as the canopy spread (dripline) or half the height of the tree (whichever is greater). The CSS applies to public realm and trees/vegetation on non-Council owned land.

The CSS tree protection requirements include but are not limited to the following:

Prior to the commencement of construction works within the vicinity of trees, a Tree Management Plan is to be produced (by a Technician Arborist that is engaged by the contractor) to provide tree protection methodologies that prevent damage to trees/vegetation during the works.

- The contractor's Tree Management Plan is to be comprehensive and address all aspects of the works, including site access, etc.
- The Tree Management Plan should be included as part of the EMP for the project, and is to be approved by a Council Arborist (usually approved by the City Arborist) before the commencement of any site works within the vicinity of trees.

A suitably experienced and qualified arborist (Supervising Arborist) is also to be appointed by the contractor that is engaged to carry out the construction works, to provide on-site tree protection advice and supervision, and manage tree protection compliance during the works.

District Plan Rules

The tree rules outlined in Chapter 9 Natural and Cultural Heritage of the Christchurch District Plan (9.4 Significant and Other Trees, 9.4.4.1.1 Permitted activities, P6 and P12) do not apply, as the site is located outside of the area covered by those rules.

ONUKU CLOSED LANDFILL TREE ASSESSMENT

Replacement Tree Planting

CCC Tree Policy - Part 1.0 Tree planting; relevant policies include the following:

- 1.7 All trees will have a minimum establishment maintenance period of 24 months.
- 1.9 For every tree removed a minimum of two new trees will be planted with the projected canopy cover replacing that which is lost within 20 years (additional planting may be required).

CCC Delegations

The Delegations Register also includes the approval of tree planting, which typically occurs as part of the tree removal approvals outlined above.

CSS Part 7 Landscapes

The CSS provides specifications for tree planting and establishment that should be adhered to for any landscaping/replacement tree planting.

Recommendations

1. Delegated authority approval should be requested from the Community Board, the Head of Parks and Head of Transport for tree removals as outlined above.
2. A methodology for the treatment of trees that are removed to prevent regrowth from stumps and roots should be developed and implemented as part of the tree removals process.
3. Further arboricultural assessments should be carried out prior to the works occurring and as the works progress to confirm the trees that require removal and trees that can be retained.
4. The tree protection requirements outlined in the CCC Tree Policy and the CSS are to be adhered to.
 - o The contractor must produce a Tree Protection Management Plan that is approved by Council's Arborist prior to works occurring within the vicinity of any trees that are to be retained (the TPMP is to be submitted to the City Arborist for approval via email: CCCTrees@ccc.govt.nz).
 - o The contractor must engage a Supervising Arborist to manage tree protection compliance during the works.
5. Tree planting should occur to increase canopy cover and as mitigation for the tree removals as required by the CCC Tree Policy.
 - o All tree planting and establishment should be carried out in accordance with the CSS, Part 7 Landscapes.

Laurie Gordon
Arboricultural Advisor

10. Ōkeina (Okains Bay) Management Plan Advisory Group Terms of Reference

Reference / Te Tohutoro: 22/753132

Report of / Te Pou Delia Walker, Planner Recreation, Parks

Matua: Delia.Walker@ccc.govt.nz

General Manager / Mary Richardson, General Manager Citizens & Community

Pouwhakarae: Mary.Richardson@ccc.govt.nz

1. Purpose of the Report Te Pūtake Pūrongo

1.1 The purpose of this report is :

- To provide an update on progress with the Ōkeina (Okains Bay) Management Plan process before the Community Board is dis-established for the local authority election in October 2022.
- For the Community Board to approve the Ōkeina (Okains Bay) Management Plan Advisory Group Terms of Reference. (Attachment A).

1.2 This report has been written by staff following a request from Te Rūnanga o Ngāi Tahu and Te Rūnanga o Kōkourārata, to prepare a new Ōkeina (Okains Bay) Management Plan in partnership with the Christchurch City Council.

1.3 The Community Board has delegation from the Council under the Delegations Register, Section Parks: Adopt, review and amend management plans.

1.4 The current Ōkeina/ Okains Bay Reserve Management Plan approved by the Banks Peninsula District Council in 2006 was completed under the Reserves Act 1977.

1.5 In 1998, under the Ngāi Tahu Claims Settlement Act 1998, the Okains Bay Domain Reserve and Okains Bay Hall Reserve, collectively known as Ōkeina, were returned to Te Rūnanga o Ngāi Tahu ownership in fee simple. The reserve status of Ōkeina was revoked.

1.6 Under the Ngāi Tahu Claims Settlement Act 1998 Te Rūnanga o Ngāi Tahu agreed to Ōkeina (Okains Bay) being managed and controlled by the Banks Peninsula District Council, including its successors, now the Christchurch City Council.

1.7 As the reserve status of Ōkeina was revoked under the Ngāi Tahu Claims Settlement Act 1998, the Christchurch City Council is not required to meet the requirements of the Reserves Act 1977 Management Plan process but rather can agree to a bespoke process to complete a new management plan.

1.8 It is intended the new Ōkeina (Okains Bay) Management Plan will supersede the current Ōkeina/ Okains Bay Reserve Management Plan 2006.

1.9 The decisions in this report are of medium significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the relatively low number of people likely to be affected by the outcome of the management plan, however the high level of interest from, and impact on, the local community and visitors to Okains Bay, given that key community assets are located on Ōkeina, including the Okains Bay campground and the local community centre. Ōkeina is also of significant cultural importance to Te Rūnanga o Kōkourārata.

2. Officer Recommendations Ngā Tūtohu

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the update on progress with Ōkeina (Okains Bay) Management Plan Process.
2. Approve the Ōkeina (Okains Bay) Management Plan Advisory Group Terms of Reference (Attachment A, as attached to the Agenda for this meeting).

3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 Staff have been working with representatives from Te Rūnanga o Ngāi Tahu and Te Rūnanga o Koukourārata to develop the Ōkeina (Okains Bay) Management Plan Terms of Reference which have been approved by Te Rūnanga o Ngāi Tahu and Te Rūnanga o Koukourārata.
- 3.2 To enable the preparation of a new Ōkeina (Okains Bay) Management Plan in partnership with Te Rūnanga o Ngāi Tahu and Te Rūnanga o Koukourārata.

4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 Not to approve the Ōkeina (Okains Bay) Management Plan Terms of Reference.
- 4.2 Te Rūnanga o Ngāi Tahu and Te Rūnanga o Koukourārata requested to prepare a new Ōkeina (Okains Bay) Management Plan in partnership with the Christchurch City Council. Given Te Rūnanga o Ngāi Tahu are the landowner of Ōkeina this option is not likely to be acceptable.
- 4.3 Staff do not recommend this option.

5. Detail Te Whakamahuki

Background

- 5.1 Staff are currently in the process of preparing a composite Banks Peninsula Reserves Management Plan. During informal discussion with key stakeholders, representatives from Te Rūnanga o Ngāi Tahu and Te Rūnanga o Koukourārata expressed they would like to complete a review of the current Ōkeina/Okains Bay Reserve Management Plan 2006 and prepare a new Ōkeina (Okains Bay) Management Plan in partnership with the Christchurch City Council. It is the intention that the new plan would supersede the current Ōkeina /Okains Bay Reserve Management Plan 2006.
- 5.2 It is appropriate to complete a separate management plan for Ōkeina due to Te Rūnanga o Ngāi Tahu being the landowner of Ōkeina.
- 5.3 The current Ōkeina /Okains Bay Reserve Management Plan was approved by the Banks Peninsula District Council in 2006 and includes three reserves:
 1. Ōkeina/ Okains Bay Domain Beach Reserve
 2. Ōkeina/ Okains Bay Hall Reserve
 3. Sefton Park
- 5.4 Under the Ngāi Tahu Claims Settlement Act 1998, the Okains Bay Domain Reserve and Okains Bay Hall Reserve, collectively known as Ōkeina, were returned to Te Rūnanga o Ngāi Tahu ownership in fee simple. The reserve status of Ōkeina was revoked. While the land is owned by Te Rūnanga o Ngāi Tahu, Te Rūnanga o Koukourārata are tangata whenua, hold rangatiratanga and are the kaitiaki within their rohe.

- 5.5 Ōkeina comprises all that land situated in Canterbury Land District, Banks Peninsula District, comprising 21.6848 hectares, more or less being Reserves 3734, 4440 and 5044 (SO 9731), Rural Section 41018 (SO 14853), and Section 1 SO 17388.
- Refer Attachment B - Location Map of Ōkeina.
 - Refer Attachment C - Map of Ōkeina Okains Bay Beach Reserve
 - Refer Attachment D - Map of Ōkeina Okains Bay Hall Reserve
- 5.6 Under the Ngāi Tahu Claims Settlement Act 1998 Te Rūnanga o Ngāi Tahu agreed to Ōkeina (Okains Bay) being managed and controlled by the Banks Peninsula District Council, including its successors, the Christchurch City Council.
- Refer Attachment A,
- Appendix A: Sections relevant to the vesting of Ōkeina (Okains Bay) under the Ngāi Tahu Claims Settlement Act 1998, and*
- Appendix B Sections relevant to the vesting of Ōkeina (Okains Bay) under the Ngāi Tahu Deed of Settlement 1997*
- 5.7 It is the intention to prepare a new Ōkeina (Okains Bay) Management Plan to include those land parcels outlined in 5.4 above known as Ōkeina.
- 5.8 The third park, Sefton Park, was gazetted in 1908 after having been gifted to the Crown under the Public Domains Act. It is classified as Recreation Reserve under the Reserves Act 1977. Sefton Park will be included in the composite Banks Peninsula Reserves Management Plan.
- 5.9 The new Ōkeina/Okains Bay Management Plan is intended to reflect the future aspirations and desired use of Ōkeina by the Christchurch City Council, Te Rūnanga o Ngāi Tahu and Te Rūnanga o Koukourārata, taking into account the statutory requirements of the Ngāi Tahu Claims Settlement Act 1998.

Update

- 5.10 Council staff have been working with representatives from Te Rūnanga o Ngāi Tahu and Te Rūnanga o Koukourārata to determine a process to prepare a new Management Plan for Ōkeina and have drafted the Ōkeina (Okains Bay) Management Plan Advisory Group, Terms of Reference. This process is to provide for collaboration and partnership and reflect Te Rūnanga o Ngāi Tahu ownership and the immense cultural importance of Ōkeina to Te Rūnanga o Koukourārata and Ngāi Tahu whānui.
- 5.11 Te Rūnanga o Koukourārata signed the Ōkeina (Okains Bay) Management Plan Advisory Group Terms of Reference on 2 June 2022. Te Rūnanga o Ngāi Tahu signed the Ōkeina (Okains Bay) Management Plan Advisory Group Terms of Reference on 3 June 2022. (Attachment A).
- 5.12 Te Pātaka o Rākaihautū Banks Peninsula Community Board is required to approve the Ōkeina (Okains Bay) Management Plan Advisory Group Terms of Reference. (Attachment A).
- 5.13 The Terms of Reference require the appointment of a Community Board member to the Ōkeina (Okains Bay) Management Plan Advisory Group. Staff acknowledge there are local elections in October 2022. Staff recommend that once the new Te Pātaka o Rākaihautū Banks Peninsula Community Board establishes its governance structure after the elections, a representative from the Community Board will be appointed to the Ōkeina (Okains Bay) Management Plan Advisory Group.
- 5.14 The decision affects the following wards/Community Board areas:
- Te Pātaka o Rākaihautū/Banks Peninsula

6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

Strategic Alignment Te Rautaki Tīaroaro

6.1 Strategic alignment with Community Outcomes:

- Resilient communities. Enabling active and connected communities.
- Healthy environment. Unique landscapes and indigenous biodiversity are valued and stewardship exercised.

6.2 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):

6.2.1 Activity: Parks and Foreshore

- Level of Service: 6.8.10.2 Network Plans and reserve management plans are developed to guide management and investment in parks - At least one new or revised management or network plan approved each year

6.3 The policies and principles in the new Management Plan will be aligned with the Mahaanui Iwi Management Plan 2013 objectives and policies that relate to Ōkeina.

Policy Consistency Te Whai Kaupapa here

6.4 The decision is consistent with the Council's Plans and Policies including the Open Space Strategy 2010-2040.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

6.5 The decision does involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does specifically impact Mana Whenua, their culture and traditions.

6.6 Under the Ngāi Tahu Claims Settlement Act 1998, the Okains Bay Domain Reserve and Okains Bay Hall Reserve, collectively known as Ōkeina, were returned to Te Rūnanga o Ngāi Tahu ownership in fee simple. The reserve status of Ōkeina was revoked. The land is owned by Te Rūnanga o Ngāi Tahu who agreed to Ōkeina (Okains Bay) being managed and controlled by the Banks Peninsula District Council, including its successors, the Christchurch City Council.

6.7 Ōkeina (Okains Bay) and Kawatea (Little Okains Bay) are associated with several important pā settlements and events and are ancestrally, and contemporarily significant as a mahinga kai for Ngāi Tahu.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

6.8 Ōkeina is susceptible to coastal inundation. It will be essential for climate change impacts to be considered as part of the new Ōkeina (Okains Bay) Management Plan.

Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

6.9 Accessibility will be considered as part of the new Ōkeina (Okains Bay) Management Plan.

7. Resource Implications Ngā Hīraunga Rauemi

Capex/Opex / Ngā Utu Whakahaere

7.1 Cost to Implement - The preparation and development of the new Ōkeina (Okains Bay) Management Plan is included in the operational expenditure of the Parks planning budget.

7.2 Maintenance/Ongoing costs – A management plan outlines management statements and/or overall policies and objectives for the management of a park. There is no costing detail in management plans. Any outcomes of the management plan may be considered in the operational budget of the Sport and Recreation Unit which is the current asset owner of the

Okains Bay camping ground assets, the Parks Unit which is the current asset owner of the parks assets, and the Community Facilities Unit, which is the current asset owner of community facilities assets. Any additional projects may be put forward for consideration in the Christchurch City Council Annual Plan and/or the Christchurch City Council Long Term Plan processes as required and/or additional funding sought in partnership.

7.3 Funding Source – Refer 7.1 and 7.2 above.

Other / He mea anō

7.4 Not applicable.

8. Legal Implications Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

8.1 The Community Board has delegation from the Council under the Delegation Register, Section Parks: Adopt, review and amend management plans. Under this delegation, it is open to the Community Board to design its own process for the management plan in question. This includes approving the Terms of Reference, which outline the process.

Other Legal Implications / Ētahi atu Hīraunga-ā-Ture

8.2 The guiding document in the establishment of the Ōkeina (Okains Bay) Management Plan Advisory Group is the Ngāi Tahu Claims Settlement Act 1998.

8.3 The legal consideration is that under the Ngāi Tahu Claims Settlement Act the reserve status of Ōkeina was revoked. The Christchurch City Council is not preparing the new Ōkeina (Okains Bay) Management Plan formally under the Reserves Act 1977, but rather a bespoke process that has been agreed to by Te Rūnanga o Ngāi Tahu and Te Rūnanga o Kōkourārata.





8.4 The Community Board Member to be appointed on the Ōkeina (Okains Bay) Management Plan Advisory Group will not be able to be appointed to the Hearing Panel or take part in the final adoption process of the new Ōkeina (Okains Bay) Management Plan due to a conflict of interest. The appointment will be for a limited time.

8.5 This report has been reviewed by Legal and Democratic Services.

9. Risk Management Implications Ngā Hīraunga Tūraru

9.1 There is the potential for differing viewpoints from members of the Ōkeina (Okains Bay) Management Plan Advisory Group. Expectations will need to be respectfully managed, with consideration of all viewpoints, within the context of the Ngai Tahu Claims Settlement Act 1998.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A 	Ōkeina Okains Bay Management Plan Advisory Group Terms Of Reference partially executed 3 June 2022	59
B 	Location Map of Ōkeina	71
C 	Map of Ōkeina Okains Bay Beach Reserve	72
D 	Map of Ōkeina Okains Bay Hall Reserve	73

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Ngāi Tahu Claims Settlement Act 1998	Ngāi Tahu Claims Settlement Act 1998 No 97 (as at 12 April 2022), Public Act Contents – New Zealand Legislation
Ngāi Tahu Deed of Settlement 1997	Ngāi Tahu Deed of Settlement - Section 11 Mahinga kai transfer and vesting of properties 21 Nov 1997 (www.govt.nz)

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Delia Walker - Planner Recreation
Approved By	Kelly Hansen - Manager Parks Planning & Asset Management Al Hardy - Manager Community Parks Andrew Rutledge - Head of Parks Mary Richardson - General Manager Citizens & Community

**Te Rūnanga o Ngāi Tahu,
Te Rūnanga o Koukourarata Society Incorporated
and Christchurch City Council**

**Ōkeina (Okains Bay) Management Plan
Advisory Group
Terms of Reference**



Te Rūnanga o NGĀI TAHU



KOUKOURARATA

Whakakotahi, Whakakanohi, Whakarea
Unify, Represent, and Grow

**Christchurch
City Council** 

Te Rūnanga o Ngāi Tahu, Te Rūnanga o Koukourarata Society Incorporated
and Christchurch City Council

Ōkeina (Okains Bay) Management Plan Advisory Group
Terms of Reference

1. Background

The guiding document in the establishment of the Ōkeina (Okains Bay) Management Plan Advisory Group is the Ngāi Tahu Claims Settlement Act 1998. Refer Appendix A for sections relevant to the vesting of Ōkeina under the Ngāi Tahu Claims Settlement Act 1998 and Attachment B for sections relevant to the vesting of Ōkeina under the Ngāi Tahu Deed of Settlement 1997.

Ōkeina (Okains Bay)¹ was vested in Te Rūnanga o Ngāi Tahu ("TRONT") fee simple under the Ngāi Tahu Claims Settlement Act 1998. Structures and improvements (excluding a building known as Tini Ara Pata) were vested in Christchurch City Council ("CCC").

TRONT agreed to Ōkeina (Okains Bay) being managed and controlled by Banks Peninsula District Council², including its successors, now Christchurch City Council.

TRONT, Te Rūnanga o Koukourarata Society Incorporated ("Koukourarata") and CCC have agreed to a bespoke process to review the existing Ōkeina/Okains Bay Reserves Management Plan and prepare a new plan ("new Management Plan").

The process is to provide for collaboration and partnership and reflect TRONT ownership and the immense cultural importance of Ōkeina to Koukourarata and Ngāi Tahu whānui. In that regard these terms of reference relate to the development and functioning of an Advisory Group to be known as the Ōkeina (Okains Bay) Management Plan Advisory Group ("Advisory Group").

2. Purpose of Advisory Group

The purpose of the Advisory Group is to act in an advisory capacity to assist CCC to review the existing plan and prepare the new Management Plan.

3. Membership of Advisory Group

The Advisory Group shall consist of up to eight (8) members, with up to four representatives from CCC, up to two representatives from Koukourarata and up to two representatives from TRONT.

¹ As described in Section 127 of the Ngāi Tahu Claims Settlement Act 1998

² As described in Section 129 of the Ngāi Tahu Claims Settlement Act 1998

The CCC representatives will consist of: Recreation Planner, Team Leader Parks Policy and Advisory, Manager Activities and Events (Outdoors) and one Governance representative appointed by the Te Pātaka o Rākaihautū Banks Peninsula Community Board. If a CCC representative has to resign, a replacement person of an equal standing within CCC is to be appointed in their place.

The Koukourarata representatives will be appointed by Koukourarata. If a Koukourarata representative has to resign from the Advisory Group, Koukourarata shall appoint a replacement member.

The TRONT representatives will include two of: General Manager Te Ao Tūroa and/or Puna Mahara Programme Leader and/or Environmental Advisor. If a TRONT representative is unavailable, a replacement person of an equal standing within TRONT is to be appointed in their place.

4. Advisory Group's Responsibilities

(a) Engagement with Mana Whenua

Prior to engagement with the wider community of the development of the new Management Plan, the Advisory Group shall ensure it is cognisant of the views of mana whenua.

(b) Engagement with the Community.

The Advisory Group will, after understanding the views of mana whenua, engage with the community and key interest groups to facilitate their involvement and participation in the process to prepare the new Management Plan.

The Advisory Group may invite and encourage individuals or representatives to contribute, organise or participate in meetings, discussions, or workshops towards the preparation of the new Management Plan.

(c) Management Plan preparation

The Advisory Group will assist CCC in the preparation of the new Management Plan, which may include the following:

- Vision statement
- Koukourarata / Ngāi Tahu rights and interests
- Values
- Management/ Administration of Ōkeina (Okains Bay)
- Issues – why the objectives and policies are there and what they seek to achieve
- Management objectives
- Management policies – the maintenance and development of specific areas in accordance with the stated objectives



The Advisory Group will assist CCC with key stages in management plan processes:

- Development of the review process, noting that Ōkeina (Okains Bay) is not a Reserve under the Reserves Act 1977 and thus is not constrained by the process in section 41 of the Reserves Act³
- Notification of the intention to prepare a management plan
- Preparation of the draft new Management Plan before consultation
- Hearings to decide submissions
- Preparation of the final draft new Management Plan before submission to the local Community Board to be adopted

5. Duration of the Advisory Group

Unless disbanded by the parties, the Advisory Group shall continue until the new Management Plan has been formally adopted by CCC.

6. Meetings of the Advisory Group

The Advisory Group will meet a minimum of once every 8 weeks, or more often if required. Meetings will be organised by CCC in consultation with Koukourarata and TRONT, with preferably a minimum of 2 weeks notice.

The host organisation shall cover meeting venue and catering costs. CCC will provide secretarial services in relation to meetings and support the Advisory Group with the preparation of relevant papers, agendas and minutes.

7. Management Plan Development Costs

The development of the new Management Plan will be funded as follows:

CCC	TRONT
Statutory process costs (public notices, community hui, consultation costs, hearing etc)	Coordination of TRONT and Koukourarata input
Internal expertise including lead planner	Internal expertise

8. Approval process

Once the Advisory Group have reviewed and endorsed the new Management Plan, it will be submitted to TRONT and Koukourarata for their approval. The approval by TRONT and Koukourarata will be documented and included as part of the final / publication copy of the new Management Plan.

The final form of the new Management Plan will not be adopted by CCC without it being approved and endorsed by TRONT and Koukourarata.

³ Legal opinion provided by Simpson Grierson 26 November 2018.

9. Decision-making

The Advisory Group will work to achieve consensus-based decision-making in forming its views and providing its advice.

Signed


Graham Fudge

Te Rūnanga o Koukourarata Society Incorporated


2 June 2022

Date


Trudy Heath

Te Rūnanga o Ngāi Tahu

03 June 2022

Date

Christchurch City Council

Date

Appendix A: Sections relevant to the vesting of Ōkeina (Okains Bay) under the Ngāi Tahu Claims Settlement Act 1998

Part A

Land vested in Te Rūnanga o Ngāi Tahu in fee simple

Land	Description	Encumbrances
Ōkeina (Okains Bay)	All that land situated in Canterbury Land District, Banks Peninsula District, comprising 21.6848 hectares, more or less, being Reserves 3734, 4440 and 5044 (SO 9731), Rural Section 41018 (SO 14853), and Section 1, SO 17388. Part Gazette 1991, page 760. As shown on Allocation Plan MS 257 (SO 19873).	Subject to licence to graze dated 23 July 1997 in favour of Murray Thacker. Subject to licence to graze dated 23 July 1997 in favour of B R Harris and J P Harris.

127 Ōkeina (Okains Bay) vested in Te Rūnanga o Ngāi Tahu

- (1) In this section and [sections 128 to 130](#), Ōkeina (Okains Bay) means the land described by that name in [Part A](#) of Schedule 7.
- (2) The appointment of Banks Peninsula District Council to control and manage Ōkeina (Okains Bay) as a reserve is revoked.
- (3) The reservation of Ōkeina (Okains Bay) as a reserve is revoked.
- (4) The building on Ōkeina (Okains Bay) known as "Tini Ara Pata" and the fee simple estate in Ōkeina (Okains Bay) are vested in Te Rūnanga o Ngāi Tahu, subject to the encumbrances relating to Ōkeina (Okains Bay) described in [Part A](#) of Schedule 7.

128 Structures and improvements on Ōkeina (Okains Bay)

- (1) The ownership of the structures and improvements attached to or on Ōkeina (Okains Bay) is vested in the Banks Peninsula District Council to hold in trust, maintain, and administer for the benefit of the Ōkeina (Okains Bay) community.
- (2) Subsection (1) applies whether or not Ōkeina (Okains Bay) continues to be controlled and managed as if it were a recreation reserve under [section 38](#) of the Reserves Act 1977.
- (3) The Banks Peninsula District Council may replace the structures and improvements on Ōkeina (Okains Bay) if it considers it necessary to do so.
- (4) Subsections (1) to (3) do not apply to the building on Ōkeina (Okains Bay) known as "Tini Ara Pata".

- (5) Notwithstanding subsection (1), the Banks Peninsula District Council may, but is not required to, remove from Ōkeina (Okains Bay) the structures and improvements vested in it by that subsection.
- (6) The Banks Peninsula District Council has rights of unrestricted access onto and over Ōkeina (Okains Bay) to use and maintain the structures and improvements vested in it by subsection (1), whether or not Ōkeina (Okains Bay) continues to be controlled and managed as if it were a recreation reserve under [section 38](#) of the Reserves Act 1977.
- (7) The vesting of the fee simple estate in Ōkeina (Okains Bay) in Te Rūnanga o Ngāi Tahu by [section 127](#) does not affect—
 - (a) lawful rights of public access to the foreshore and adjoining beach and the stream adjacent to Ōkeina (Okains Bay); or
 - (b) lawful rights of public access to and recreational use and enjoyment of the Banks Peninsula District Council's structures and improvements on the land comprising Ōkeina (Okains Bay),—

existing on 21 November 1997, for as long as, and to the extent that, those rights otherwise remain lawful.

- (8) Subsection (7) is subject to any regulation of public access and use by the Banks Peninsula District Council pursuant to the terms of its appointment to control and manage Ōkeina (Okains Bay) pursuant to [section 129](#).

129 Management of Ōkeina (Okains Bay) by Banks Peninsula District Council

- (1) The agreement of Te Rūnanga o Ngāi Tahu in clause 11.2.9 of the deed of settlement to the Banks Peninsula District Council controlling and managing Ōkeina (Okains Bay) is sufficient for the purposes of [section 38\(1\)](#) of the Reserves Act 1977.
- (2) The approval of the Minister of Conservation to the Banks Peninsula District Council controlling and managing Ōkeina (Okains Bay) is deemed to have been given for the purposes of [section 38\(1\)](#) of the Reserves Act 1977.
- (3) The management and control by Banks Peninsula District Council of Ōkeina (Okains Bay) as if it were a recreation reserve and in accordance with [section 38](#) of the Reserves Act 1977 is subject to the restrictions, terms, and conditions set out in attachment 11.7 of the deed of settlement (as quoted in [Schedule 8](#)) as if they were approved under section 38(1) of the Reserves Act 1977.
- (4) The quoting in [Schedule 8](#) of the restrictions, terms, and conditions referred to in subsection (3) is a matter of record only and does not give them any greater force or effect than they have as terms and conditions under [section 38\(1\)](#) of the Reserves Act 1977.

- (5) The Banks Peninsula District Council may exempt Ōkeina (Okains Bay) from rates, for so long as it is controlled and managed as if it were a recreation reserve, as contemplated in the restrictions, terms, and conditions referred to in subsection (3).

130 Certificate of title for Ōkeina (Okains Bay)

The Registrar must, upon issue of the certificate of title for Ōkeina (Okains Bay), make a notation upon it to record that Ōkeina (Okains Bay) is subject to [sections 127 to 129](#).

Section 130: amended, on 1 February 1999, pursuant to section 31(2) of the Land Transfer (Automation) Amendment Act 1998 (1998 No 123)

Appendix B: Sections relevant to the vesting of Ōkeina (Okains Bay) under the
Ngāi Tahu Deed of Settlement 1997

Deed of Settlement Section 11 – Mahinga Kai Transfer and Vesting of Properties

11.2.8 Vesting of Ōkeina (Okains Bay)

The Crown agrees that the Settlement Legislation will provide for the cancellation of the appointment of the Banks Peninsula District Council to control and manage Ōkeina (Okains Bay) as a recreation reserve under the Reserves Act 1977, the revocation of the reserve status of Ōkeina (Okains Bay) and the vesting of the fee simple estate in the land which comprises Ōkeina (Okains Bay) as described in Attachment 11.7, and the building known as “Tini Ara Pata” on that land, in Te Rūnanga without charge. For the avoidance of doubt, references in this clause 11.2.8 and clauses 11.2.8A, 11.2.9, 11.2.9A and 11.2.9B to the Banks Peninsula District Council include its successors.

11.2.8A Title Extends to Land Only

The Crown agrees that the Settlement Legislation will provide that:

- (a) ownership of the structures and improvements attached to or on the land which comprises Ōkeina (Okains Bay), except for the building known as “Tini Ara Pata”, shall not be vested in Te Rūnanga but shall be vested in the Banks Peninsula District Council to be held in trust and maintained and administered (and replaced as considered necessary by the Banks Peninsula District Council) by the Banks Peninsula District Council for the benefit of the Ōkeina (Okains Bay) community, whether or not the land which comprises Ōkeina (Okains Bay) continues to be controlled and managed as if it were a recreation reserve under the Reserves Act 1977;
- (b) Banks Peninsula District Council shall not be obliged to remove the structures and improvements which it owns from their current location on the land, but may do so if it wishes;
- (c) Banks Peninsula District Council shall have rights of unrestricted access over the land which comprises Ōkeina (Okains Bay) for the purposes of use and maintenance of structures and improvements, whether or not that land continues to be controlled and managed as if it were a recreation reserve under the Reserves Act 1977;
- (d) all existing lawful rights of public access to the foreshore and adjoining beach and the stream adjacent to Ōkeina (Okains Bay) and of public access to and recreational use and enjoyment of the Banks Peninsula District Council’s structures and improvements on the land comprising Ōkeina (Okains Bay) shall remain unaffected by the vesting of title to the land in Te Rūnanga, for as long as, and to the extent that, such rights otherwise remain lawful, and subject to any regulation of such access and use by the Banks Peninsula District Council pursuant to the terms of its appointment to control and manage Ōkeina (Okains Bay) under clause 11.2.9.

11.2.9 Management of Ōkeina (Okains Bay) by Banks Peninsula District Council

Te Rūnanga agrees to Ōkeina (Okains Bay) being managed and controlled by the Banks Peninsula District Council in accordance with section 38(2) of the Reserves Act 1977 with effect from the Settlement Date, as if it were a Recreation Reserve and subject to the restrictions, terms and conditions set out in Attachment 11.7. The Crown agrees that the Settlement Legislation will provide that:

- (a) for the purposes of sections 38(1) and 38(2) of the Reserves Act 1977, the agreement of Te Rūnanga as owner of the land pursuant to this clause 11.2.9 shall be deemed to be sufficient, and the approval of the Minister of Conservation shall be deemed to have been given to, Banks Peninsula District Council managing and controlling Ōkeina (Okains Bay)) as if it were a recreation reserve and subject to the restrictions, terms and conditions set out in Attachment 11.7;
- (b) the District Land Registrar shall be directed to record on the Certificate of Title for the land comprising Ōkeina (Okains Bay):
 - (i) the vesting of the structures and improvements on the land in Banks Peninsula District Council;
 - (ii) the vesting of Tini Ara Pata in Te Rūnanga
 - (iii) the rights of Banks Peninsula District Council to use and maintain structures and improvements and to have unrestricted access to them for these purposes;
 - (iv) the management and control of the land by Banks Peninsula District Council pursuant to clause 11.2.8A and this clause 11.2.9; and
 - (v) the existing lawful rights of public access and of recreational use and enjoyment affecting part of the land preserved under clause 11.2.8A(f); and

those matters shall be deemed to amount to interests within the meaning of section 62 of the Land Transfer Act 1952, and be capable of registration under the Land Transfer Act 1952 (to the extent that they do not already amount to such interests).

11.2.9A Continuing Management and Control

Te Rūnanga and the Crown acknowledge and confirm that the management and control by Banks Peninsula District Council of Ōkeina (Okains Bay) as if it were a recreation reserve pursuant to clause 11.2.9 is intended to continue in perpetuity.

11.2.9B Lease of Garage

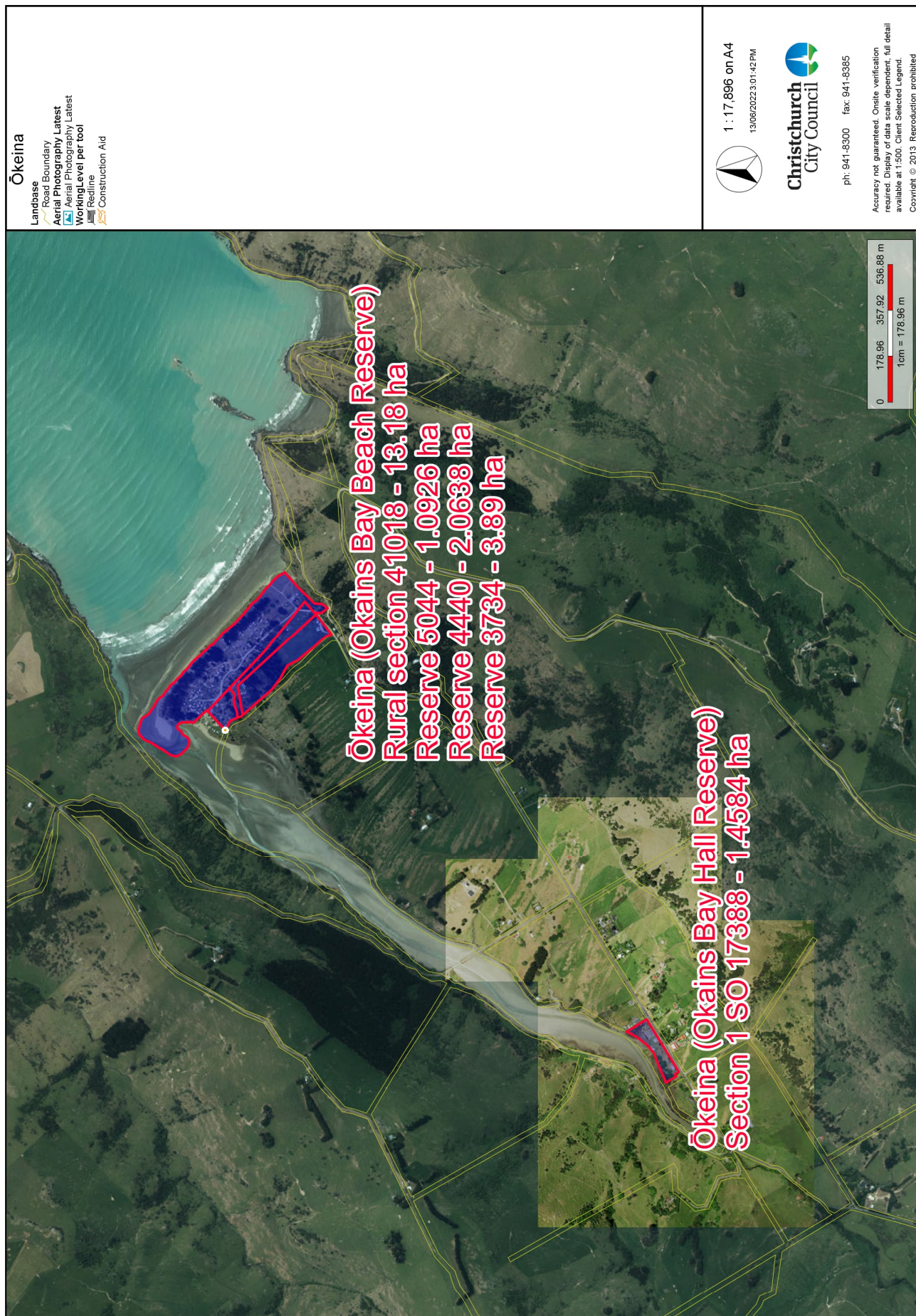
Te Rūnanga and the Crown note the existence of the agreement entitled "Deed of Lease" dated 1 April 1997 to John Edward Hartley and agree that that agreement and any rights which may exist under it shall not be affected by the vesting of the land comprising Ōkeina (Okains Bay) in Te Rūnanga or the vesting of the buildings in Banks Peninsula District Council pursuant to this Deed.

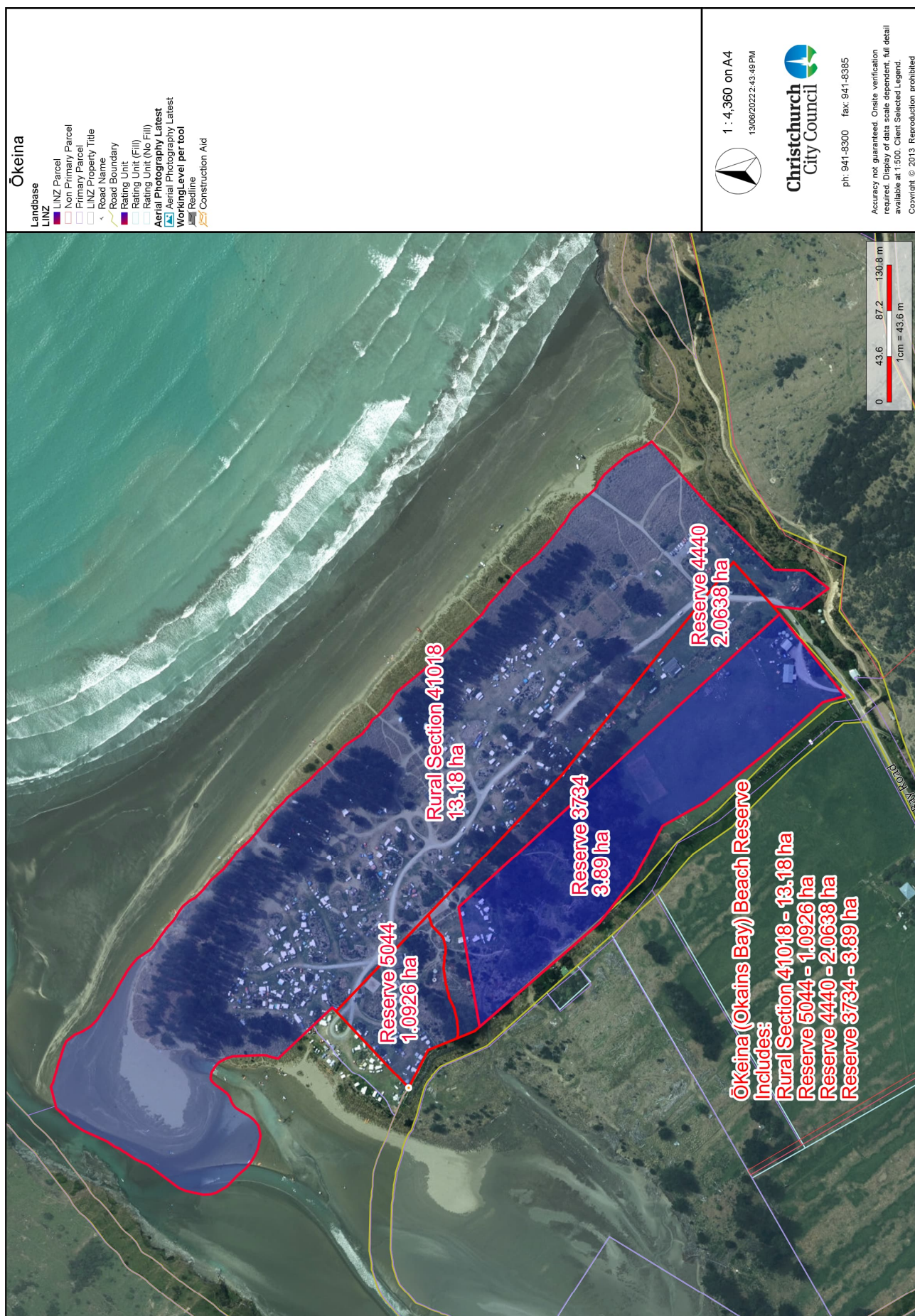
ATTACHMENT 11.7
ŌKEINA (OKAINS BAY) TO BE VESTED IN TE RŪNANGA
IN FEE SIMPLE
(Clause 11.2.8)

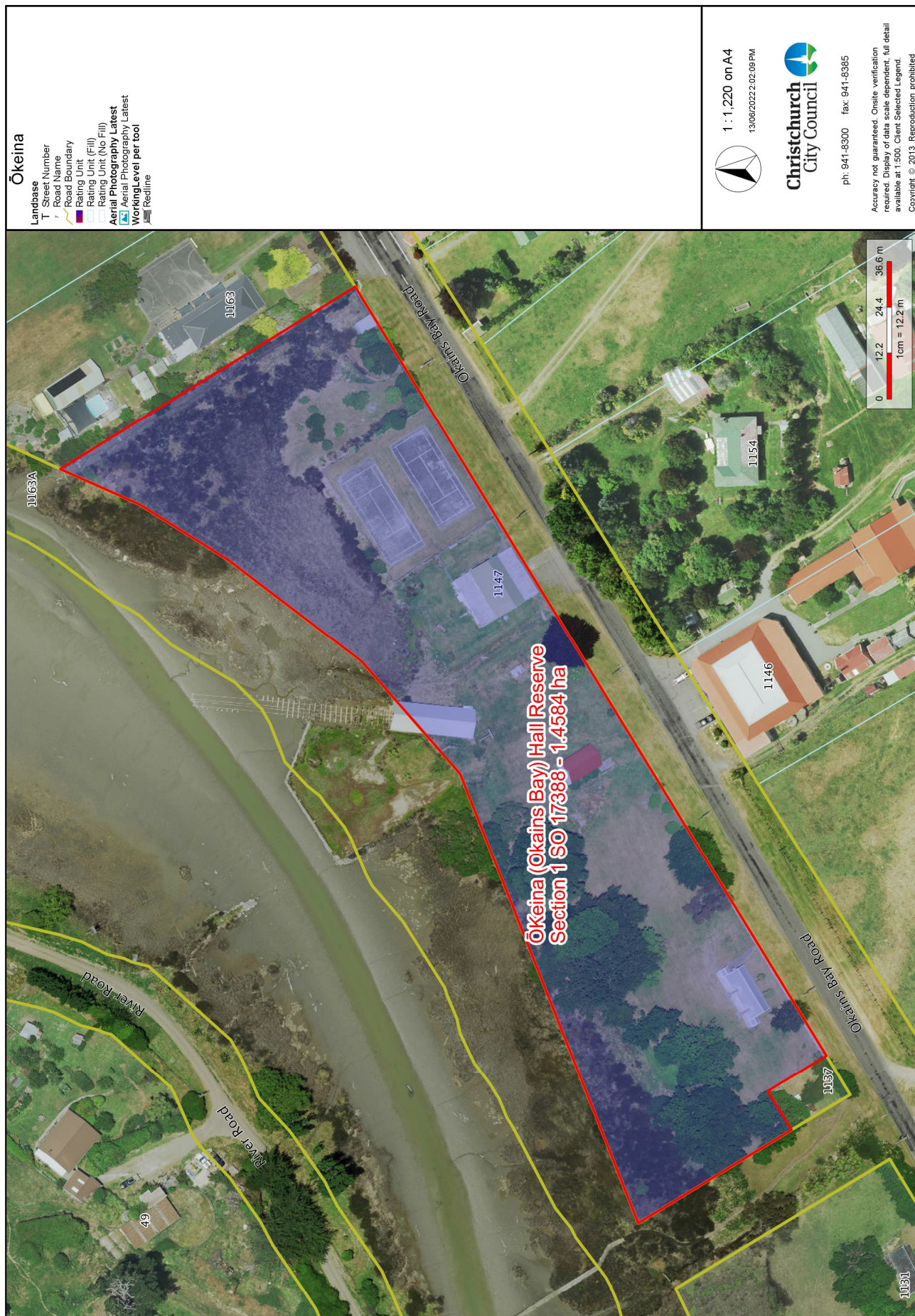
<i>Area</i>	<i>Description</i>	<i>Encumbrances</i>
Ōkeina (Okains Bay)	Canterbury Land District, Banks Peninsula District Court. 21.6848 hectares, more or less, being Reserves 3734 (S.O. 9731), 4440 (S.O. 9731) and 5044 (S.O. 9731), Rural Section 41018 (S.O. 14853), Section 1 (S.O. 17388). Part New Zealand Gazette 1991 page 760, as shown on <i>Allocation Plan MS 257 (SO Plan 19873)</i> .	Licence to graze dated 23 July 1997 in favour of Murray Thacker. Licence to graze dated 23 July 1997 in favour of B R Harris and J P Harris.

Restrictions, Terms and Conditions of Appointment

- Banks Peninsula District council may continue to delegate all powers and obligations of control and management to a committee of the Council.
- Te Rūnanga to be invited to appoint a member to that committee or any body substituted for that committee.
- Council to have power to erect new structures and improvements (also to be vested in Council, to be held in trust for the benefit of the Ōkeina (Okains Bay) Community) and to move structures and improvements owned by the Council to a different location on the land, after consulting Te Rūnanga and having particular regard to its views.
- Council to have sole right to charge for use of facilities and to manage expenditure and revenue for the benefit of Ōkeina (Okains Bay) and the structures and improvements on the land.
- Council to exempt the land from rates for so long as it is controlled and managed as if it were a recreation reserve.
- public access to and all activities on reserve to be regulated by Council in accordance with the Reserves Act 1977.
- Te Rūnanga always to have free access to Tihi Ara Pata (which the Council has agreed may be vested in Te Rūnanga).







11. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - June 2022

Reference Te Tohutoro: 22/162387
Report of Te Pou Matua: Penelope Goldstone, CGM Banks Peninsula
Penelope.Goldstone@ccc.govt.nz
General Manager: Mary Richardson, GM Citizens & Community
Pouwhakarae: Mary.Richardson@ccc.govt.nz

1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.


2. Officer Recommendations Ngā Tūtohu


That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report for June 2022.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Walk Waitaha	<p>The new format of the Christchurch Walking Festival, 'Walk Waitaha' ran throughout April and May 2022 and was very well received, offering a great array of self-guided walks and walking activities over a six week period.</p> 	Ongoing	Our communities are strong, connected and foster a sense of belonging.
Christchurch Walking Festival Merit Award	<p>In April 2022 the Christchurch City Council Walking Festival event received a Merit Award in the Best Event category at the Recreation Aotearoa Awards. The Recreation Awards recognise excellence, innovation and effectiveness of outstanding activity within the recreation sector as well as the achievement and service of individuals whose commitment and contribution promotes the on-going development and enhancement of the industry. Thank you to the 35+ partners who were with us every step of the way to bring the</p>	Completed	Our communities are strong, connected and foster a sense of belonging.

	<p>Christchurch Walking Festival to life each year. We are looking forward to bringing the Christchurch Walking Festival back in its usual format in April 2023; where we will continue to explore, discover and connect with the wonderful world of walking.</p> 		
Reserve Management Committees – Terms of Reference	Governance Team staff have continued to meet with the Committees and the local Rūnanga to workshop the revised draft Terms of Reference.	Report to Board late August	Unique landscapes and indigenous biodiversity are valued and stewardship exercised.

3.2 Community Funding Summary

3.2.1 **Discretionary Response Fund (DRF)** – Four Youth Development applications were received this year, all in the last few months of the financial year. These are allocated directly from the Board's DRF. For a full summary of DRF expenditure for the year, see **Attachment A**.

3.2.2 **Strengthening Communities Fund** - assessment of applications is complete. Staff will discuss them with the Board over the coming months prior to a final decision report to the Board during August. Applicants will be notified of outcomes in time for projects beginning 1 September.

3.3 Participation in and Contribution to Decision Making

3.3.1 **Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]**

- The Board had a site visit to the Diamond Harbour Health Centre on 13 June 2022 and were met by a Council arborist and members of the Diamond Harbour and District Health Support Group.

3.3.2 **Council Engagement and Consultation**

- Additions and Alterations to The Giants House, Akaroa – Open for submissions from 20 June to 19 July 2022.
- Banks Peninsula Community Board Submission – Duvauchelle Treated Wastewater Options. **Attachment B**.

- Banks Peninsula Feedback to Council – Water Services Entities Bill – 22 June 2022. **Attachment C.**
- Feedback to Council requested on the Exposure Draft of National Policy Statement for Indigenous Biodiversity. The Board provided the following feedback:
 - The Board wishes to emphasise the benefits of planting native trees, as opposed to exotic trees, on Banks Peninsula to support its indigenous biodiversity, and strongly encourages the planting of natives as part of the NPS-IB and in the context of the Government’s One Billion Trees Programme.
- Proposed new bus stop on Harbour View Terrace near Cass Bay Place – consultation closed on 27 June.
- Smart Christchurch Strategy – Open for submissions from 23 June to 14 July 2022.

3.4 Governance Advice

3.4.1 **Public Forum** – The Board received the following public forums at its 13 June 2022 meeting:

- Kerri Bowen and Fiona Waghorn, regarding Fiona’s new role as Community Partnerships Ranger;
- Reverend John McLister, regarding the Lyttelton Parish and Lyttelton Seafarers.

3.4.2 **Deputations** – The Board received the following deputations at its 27 June 2022 meeting:

- Diamond Harbour and Districts Health Support Group, regarding the approval requested for building improvements to the Diamond Harbour Health Centre and tree removal;
- Eddie Costello, resident of Diamond Harbour, regarding the proposed removal of two Eucalyptus trees to accommodate the building improvements to the Diamond Harbour Health Centre.

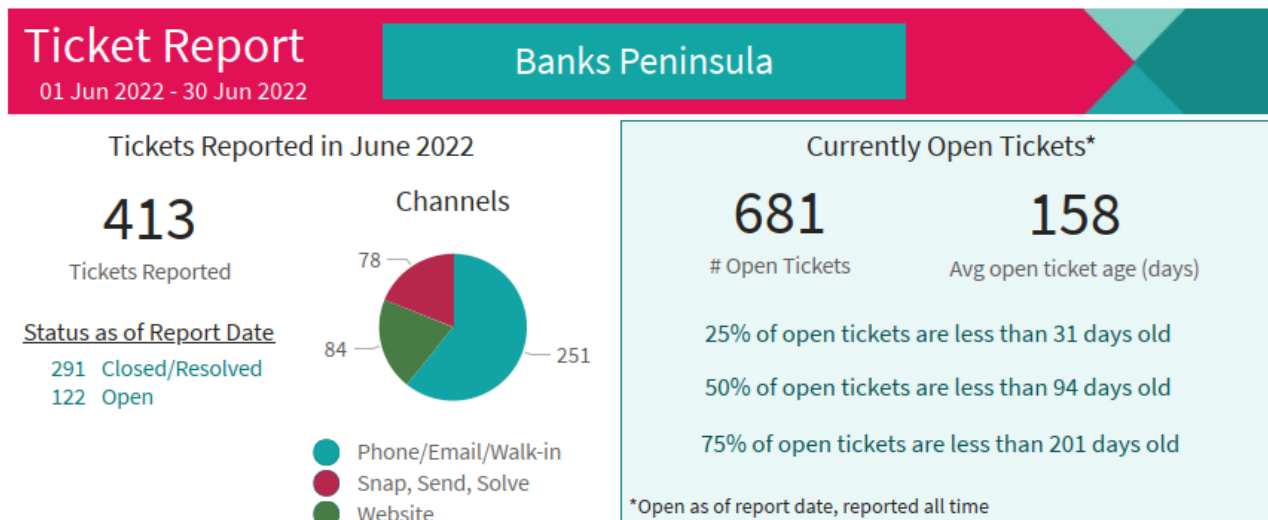
3.4.3 **Reserve Management Committee Meetings:**

- Cass Bay – 1 June
- Stanley Park – 2 June
- Awa-iti – 2 June
- Diamond Harbour – 13 June
- Okains Bay – 14 June
- Duvauchelle – 20 June












4. Advice Provided to the Community Board

- 4.1 **Memo to the Board** – Temporary Chlorination – Little River Water Supply. **Attachment D.**
- 4.2 **Memo to the Board** – Safety Improvements Options – Marine Drive, Charteris Bay. **Attachment E.**
- 4.3 **Memo to the Board** – Interactions Volumes for Banks Peninsula Service Centres. **Attachment F.**
- 4.4 **Memo to the Board** – Residents Survey 2021-22. **Attachment G.**

- 4.5 **Memo to the Board** – Kerbside Extension in Banks Peninsula-Wairewa. **Attachment H.**
- 4.6 **Memo to the Board** – Submissions Open – Water Services Entities Bill. **Attachment I.**
- 4.7 **Graffiti Insight Report** – May 2022. **Attachment J.**
- 4.8 **Customer Service Requests Report** – 1 June to 30 June 2022. **Attachment K.**



Attachments Ngā Tāpirihanga

No.	Title	Page
A 	Banks Peninsula Discretionary Response Fund Summary - July 2022	80
B 	Banks Peninsula Community Board Submission - Duvauchelle Wastewater Treatment Options - June 2022	81
C 	Banks Peninsula Community Board Feedback to Council - Water Services Entities Bill - 22 June 2022	82
D 	Memo - Temporary Chlorination - Little River Water Supply	83
E 	Memo - Safety Improvements Options - Marine Drive, Charteris Bay	85
F 	Memo - Interactions Volumes for Banks Peninsula Service Centres	87
G 	Memo - Residents Survey 2021-22	89
H 	Memo - Kerbside Extension in Banks Peninsula-Wairewa	91
I 	Memo - Submissions Open - Water Services Entities Bill	93
J 	Banks Peninsula Graffiti Insight - May 2022	95
K 	Customer Services Requests Report - June 2022	99

Signatories Ngā Kaiwaitohu

Authors	<p>Katie Matheis - Banks Peninsula Governance Adviser</p> <p>Liz Carter - Community Board Advisor</p> <p>Robin Arnold - Community Development Advisor</p> <p>Trisha Ventom - Community Recreation Advisor</p> <p>Jane Harrison - Community Development Advisor</p> <p>Andrea Wild - Community Development Advisor</p> <p>Philipa Hay - Community Development Advisor</p> <p>Bipul Adhikari - Support Officer</p>
Approved By	<p>Penelope Goldstone - Manager Community Governance, Banks Peninsula</p> <p>Matthew McLintock - Manager Community Governance Team</p> <p>Claire Appleby-Phillips - Principal Community Partnerships & Planning Advisor</p>

Banks Peninsula Discretionary Response Fund 2021/22		Board Approval
BUDGET		
Transfer of unallocated 2021/22 Strengthening Communities funds to the 2021/22 Discretionary Response Fund	\$42,166.00	23/08/2021
Shape Your Place Toolkit	\$4,300.00	17/09/2021
Carry Forward from 2020/21	\$8,639.00	
Unused YDF Funds Returned Ref 60124	\$300.00	
Total BUDGET	\$55,405.00	
ALLOCATIONS MADE:		
Discretionary Response Fund		
Community Board - ANZAC Day Wreaths	\$ 500.00	23/08/2021
Community Board - Summer with your Neighbours 2021/22	\$ 3,000.00	23/08/2021
Lyttelton Information & Resource Centre Trust - Operational Costs	\$ 10,500.00	23/08/2021
Governors Bay Community Association - The Bay News Print Costs	\$ 500.00	20/09/2021
Community Board - Summer with your Neighbours 2021/22 Top-up to meet demand	\$ 892.00	11/10/2021
Lyttelton Sea Scouts Committee - Kayak Trailer	\$ 2,000.00	1/11/2021
Banks Peninsula Early Learning Ltd - Set up Costs	\$ 5,000.00	1/11/2021
Okuti Valley Rec & Sports Club - Community Defibrillator	\$ 1,000.00	1/11/2021
Lyttelton Community House Trust - Disability modifications for Van	\$ 3,000.00	1/11/2021
Project Lyttelton Incorporated - Lyttelton Farmers Market Traffic Management Training, \$4300 also granted from Shape Your Place Funding.	\$ 200.00	1/11/2021
Diamond Harbour Community Association - Materials for signage, seating, tools.	\$ 1,000.00	6/12/2021
Akaroa Resource Collective Trust - ANZAC Day Services Event Coordinator	\$ 1,500.00	6/12/2021
Akaroa Golf Club - equipment hire for their Centenary 22-24 April 2022.	\$ 1,200.00	14/02/2022
Charteris Bay Yacht Club - Wages for professional coach	\$ 600.00	14/02/2022
Pigeon Bay Hall Committee - Lawn Mower Purchase	\$ 2,000.00	28/03/2022
Lyttelton Information & Resource Centre Trust - signage	\$ 968.00	11/04/2022
Wainui Residents Association - Wainui Picnic Tables	\$ 2,000.00	30/05/2022
Lyttelton Sea Scouts	\$ 4,000.00	13/06/2022
Project Lyttelton Incorporated-Project Matariki	\$ 2,000.00	13/06/2022
Discretionary Response Fund Allocated	\$41,860.00	
Youth Development Fund		
Liam O'Donnell-Oceania Athletics Championships	\$200.00	18/05/2022
Charlie Thomas Bridger-Optimist European Championship regatta	\$300.00	27/05/2022
Jacob Li Kwang Richards-Secondary Schools National Qualifiers South Island Basketball Tournament	\$150.00	Pending
Théoden Alexander Millichamp-Basketball NZ AA Premierships tournament	\$150.00	Pending
Youth Development Fund Allocated	\$800.00	
Shape Your Place Toolkit		
Project Lyttelton Incorporated - Lyttelton Farmers Market Traffic Management Training	\$ 4,300.00	1/11/2021
Shape Your Place Toolkit Allocated	\$ 4,300.00	
TOTAL: Shape Your Place Toolkit Unallocated	\$ -	
TOTAL: Discretionary Response Fund Unallocated	\$8,445.00	
Pending Board Approval		
The Loons Club Incorporated-microphones and cables	\$ 1,000.00	
The Lyttelton Arts Factory Trust-Lyttelton Arts Festival towards wages and venue costs	\$ 1,000.00	
Pending Board Approval Balance	\$ 2,000.00	
TOTAL: Discretionary Response Fund Remaining if Pending approved	\$6,445.00	
Funds reserved:		
Allandale Truck Yard Lease Allocation	\$17,520.00	

To: Christchurch City Council
PO Box 73017
Christchurch 8156
Email: Hannah.Ballantyne@ccc.govt.nz

Submission On: Duvauchelle Treated Wastewater Options

By: Te Pātaka o Rākaihautū / Banks Peninsula Community Board

Contact: Lyttelton Service Centre
PO Box 73027
Christchurch 8154
Email: Katie.Matheis@ccc.govt.nz

Date: 7 June 2022

1. INTRODUCTION

Te Pātaka o Rākaihautū/Banks Peninsula Community Board (the “Board”) appreciates the opportunity to share its feedback with the Christchurch City Council on the Duvauchelle Treated Wastewater Options consultation.

The Board’s statutory role is “to represent, and act as an advocate for, the interests of its community” and “to prepare an annual submission to the territorial authority for expenditure within the community” (Local Government Act 2002, Section 52). The Board is providing this submission in its capacity as a representative of the communities in the Banks Peninsula Ward – Akaroa, Ōhinehou Lyttelton, Te Waipapa Mount Herbert, and Wairewa Little River.

2. SUBMISSION

The Board is pleased to support Option 1 – spray and drip irrigate Akaroa Golf Course – as it believes this approach will provide the best long-term outcome for the community, and is responsive to the cultural, social, economic, and environmental wellbeing of the area. The Board strongly supports the cessation of discharging treated wastewater to Akaroa Harbour, and recognises the importance of this step for mana whenua.

The Board believes Option 1 best reflects the wishes of the community, Ngāi Tahu, the Duvauchelle Wastewater Working Party, and the Akaroa Golf Course. Further, this option is better suited to addressing historical water shortages in the area, especially during dry conditions, as it significantly reduces the need to take water from the stream for irrigation of the Golf Course, which is a Council reserve. As the capital cost of Option 1 is estimated to be \$1.3 million below the amount budgeted for the project, the Board supports this option and believes it will help ensure reduced water usage and a long-term solution for sustainability and ecological improvement. The Board is also concerned that Option 2 may result in additional costs beyond those indicated in the consultation document as it requires either the purchase of land or a land-lease arrangement, the costs of which have yet to be outlined or confirmed.

Yours sincerely,

Tyrone Fields
Deputy Chairperson
Te Pātaka o Rākaihautū/Banks Peninsula Community Board

22 June 2022

The Banks Peninsula Community Board would like to share some feedback with Council regarding the Government's proposed Water Services Entities Bill. The Board asks Council to consider the following when drafting its submission to Government:

Rural drinking water supplies:

- Many such supplies do not currently meet the required standards, nor is there access to budgets to address this;
- The number of rural drinking water supplies is currently unknown, and therefore the budget needed to upgrade such supplies and the risks posed are not determinable at present;
- Many such supplies provide a combination of drinking water and stock water, which should not be subject to the same standards (i.e., stock water should not need to be treated/chlorinated to the same standard as drinking water for human consumption).

Community owned drinking water supplies:

- The Board continues to advocate for increased investment but strongly supports keeping the management and operations of three waters local.

Farms and other properties deemed suppliers:

- For certain farms or properties (e.g., Living Springs) that are designated suppliers, the Board notes its concern regarding the associated regulatory requirements and expenses.

Stormwater inclusion:

- The Board continues to question the appropriateness of including stormwater in the Three Waters reform.

The Board thanks the Council for the opportunity to share this feedback and welcomes any questions it may have.

Sincerely,



Tori Peden
Board Chair

Memos



Memo

Date: 8/06/2022
From: Jane Davis, General Manager, Infrastructure, Planning and Regulatory Services
To: Mayor and Councillors, Banks Peninsula Community Board
Cc: Executive Leadership Team
Reference: 22/742537

Temporary chlorination - Little River water supply

1. Purpose of this Memo

- 1.1 To update you on the temporary chlorination of the Little River water supply, beginning Thursday 9 June.

2. Update

- 2.1 Ongoing monitoring and testing of the Little River water supply shows the ongoing presence of bacterial contamination (a small number of total coliforms).
- 2.2 Total coliforms aren't harmful, but their presence shows there is a potential pathway for pathogenic bacteria, such as E.coli, to get into the water supply.
- 2.3 Regular testing has been done to make sure the water supply is safe. In response to the monitoring results extensive cleaning, maintenance and exploratory work has been carried out. We will continue working towards resolving the problem.
- 2.4 A low level of chlorine will be temporarily introduced to the water supply from Thursday 9 June 2022. The chlorine will remain in place until we have identified the source of the contamination.
- 2.5 People living in Little River may smell or taste chlorine in their water. The chlorine is harmless but if residents are concerned about the taste, they can keep drinking water in a jug in the fridge. The chlorine taste will dissipate naturally over a few hours.
- 2.6 We have a range of communications targeted at local residents including:
 - 2.6.1 Newslines
 - 2.6.2 Social media, including sharing on local community groups
 - 2.6.3 Call centre update
 - 2.6.4 Utilising local governance manager's community networks
- 2.7 A small amount of chlorine was introduced to the water supply reservoir on Friday 3 June to flush the system in advance of temporary chlorination beginning.

3. Conclusion

- 3.1 You may also wish to read more on NEWSLINE.

Memos



Attachments Ngā Tāpirihanga

There are no attachments to this memo.

Signatories / Ngā Kaiwaitohu

Author	Rose Averis - Senior Communications Advisor
Approved By	Helen Beaumont - Head of Three Waters Jane Davis - General Manager Infrastructure, Planning & Regulatory Services

Memos



Memo

Date: 23 May 2022
From: Kirsty Mahoney, Team Leader Asset Planning Transport
To: Banks Peninsula Community Board
Cc: Liz Carter, Community Board Advisor
Reference: 22/338728

Safety Improvements Options - Marine Drive, Charteris Bay

1. Purpose of this Memo

- 1.1 The purpose of this memo is to respond to the Banks Peninsula Community Board on its resolution BKCB/2022/00010, and specifically bullet point 3, which arose from its meeting held on 28 February 2022, which states that the Board:

Notes its concerns about pedestrian safety on this section of Marine Drive between Traffic Cop corner to the southern intersection of Andersons Road, which is currently well-used by pedestrians, and requests that staff investigate and carry out some short-term safety improvements.

- 1.2 This action arose from a report submitted to the Board on the Head to Head Walkway, Charteris Bay.

2. Update

- 2.1 The concern for pedestrian safety on this section of Marine Drive is not a new issue to be raised by the community and Board members, and has been raised as part of the Head to Head Walkway project for Charteris Bay.
- 2.2 Staff have been out to site to look at potential options for improving safety along this section of the coastline, and have noted the following:
- 2.2.1 There was a speed limit change on Marine Drive in 2019, where the 50/70 speed limit change point was replaced with a 50/60 speed limit change point. The section where people walk along the coastline thus had part of it reduced from 70km/h to 60km/h at this time, while the rest of this section remained at 50km/h. In August 2021, the 50km/h speed limit was extended further along Marine Drive towards Orton Bradley Park, which resulted in the section where people walk around the coastline all being at 50km/h.
- 2.2.2 The existing seawall along this area is in a poor state of repair.
- 2.2.3 The width available for pedestrians to walk along the coastal edge, adjacent to the road, varies from 0.5 – 1.5 metres and the surface is in variable states of repair, including voids, erosion and drainage issues.
- 2.3 Options considered for improving pedestrian safety that have been considered by staff include the following:
- 2.3.1 Reduction of speed limit to 50km/h.

Memos



- 2.3.2 Introduction of vertical barriers, such as flexi posts or a wooden barrier to highlight the presence of pedestrians in this coastal area.
- 2.3.3 Construction of a new seawall and formed pathway around Charteris Bay.
- 2.4 The speed limit in this area has been reduced to 50km/h in August 2021. However, the enforcement of vehicles travelling at the speed limit is a police matter, and is dependent on driver behaviour. The reduction in speed limit is consistent with the national Road to Zero campaign (New Zealand's Road Safety Strategy 2020-2030), which seeks to reduce deaths and serious injuries on our roads to zero.
- 2.5 Whilst vertical barriers are an option, there are several concerns with implementing these in the current road environment. These concerns include introducing an element to the road environment, which if struck by vehicles could result in serious harm to active transport users, such as cyclists and pedestrians. In addition there is insufficient road width along this section of the coastline to provide a consistent 1.5m minimum width for pedestrians to walk safely behind a barrier.
- 2.6 Staff have looked at the cost for construction of a seawall and formed 1.5m wide pathway in June 2019 for this section of Charteris Bay. The estimated cost for this in 2019 was \$2.86M, and would provide a safe and accessible option for pedestrians travelling along this route. However, there is currently no funding available for this option in the Long Term Plan. Should funding become available, an updated cost estimate and detailed engineering design would be required before implementation.

3. Conclusion

- 3.1 Staff have investigated options for improving safety for pedestrians using the coastal route along Marine Drive between Traffic Cop Corner to the southern intersection of Andersons Road.
- 3.2 The posted speed limit has been reduced in August 2021 to 50km/h along this entire section of coastline.
- 3.3 There is currently no funding available in the Long Term Plan to implement the preferred option of re-constructing the seawall and providing a 1.5m wide footpath along the top along this section of Marine Drive.

Attachments Ngā Tāpirihanga

There are no attachments to this memo.

Signatories / Ngā Kaiwaitohu

Authors	Kirsty Mahoney - Team Leader Asset Planning Andrew Hensley - Traffic Engineer
Approved By	Jacob Bradbury - Manager Planning & Delivery Transport Lynette Ellis - Head of Transport & Waste Management

Memos



Memo

Date: 27 April 2022
From: Alicia Wright
Manager of Operational Process & Insights

Sarah Numan
Head of Citizen & Customer Services
To: Banks Peninsula Community Board
Cc: Mary Richardson
GM Citizens & Community
Reference: 22/469600

Interactions Volumes for Banks Peninsula Service Centres

1. Purpose of this Memo

- 1.1 At the Banks Peninsula Community Board Meeting of 14/03/2022, the Board discussed the Customer Services Request report, noting the phone/email/walk-in category of ticket reporting, and is looking for additional information/figures regarding the use and effectiveness of the three Service Centres in the Banks Peninsula: Lyttelton, Little River and Akaroa.
- 1.2 This memo is a response to the action: Service Centres – Staff undertook to request information on the statistics of the three Service Centres – Akaroa, Little River and Lyttelton.

2. Update

- 2.1 Customers can lodge service requests at any site, for any ward. Predominantly, service request reports are done at our 24/7 Contact Centre.
- 2.2 Our face-to-face channel includes interactions such as financial transactions, service request reports, booking venues, at some sites New Zealand Post transactions, applications and more.
- 2.3 The total interaction volume at the Banks Peninsula Service Centres for the last 6 months are:

Service Centre	Channel	10/2021	11/2021	12/2021	01/2022	02/2022	03/2022
Akaroa	Face to Face	138	147	102	121	110	36
Little River	Face to Face	530	675	514	499	567	539
Lyttelton	Face to Face	41	203	56	67	69	39

Memos



- 2.4 These interactions as a daily average at the Banks Peninsula Service Centres for the last 6 months are:

Service Centre	Channel	10/2021	11/2021	12/2021	01/2022	02/2022	03/2022
Akaroa	Face to Face	6	5	4	6	5	4
Little River	Face to Face	27	32	30	26	30	23
Lyttleton	Face to Face	2	10	4	4	4	2

Attachments Ngā Tāpirihanga

There are no attachments to this memo.

Signatories / Ngā Kaiwaitohu

Author	Alicia Wright - Manager Operational Process & Insights
Approved By	Sarah Numan - Head of Customer Services

Memos



Memo

Date: 2 June 2022
From: Dawn Baxendale, Chief Executive
To: Community Boards
Cc:
Reference: 22/717237

Residents Survey 2021-22

Kia ora koutou

I'm providing you with the 2021/2022 Residents Survey Programme results. A report outlining the results will be discussed by elected members at the next Council meeting.

Some of this year's results are slightly below last year's, with overall approval sitting at 42%. The main reasons given for overall performance dissatisfaction were unhappiness with roads and road maintenance (with a similar number of comments as last year) and disapproval of Council spending (which was also in second place in 2021).

On a positive note, two thirds of services met their Long Term Plan targets and two thirds of sentiment scoring across the Residents Survey programme remains positive. Our higher satisfaction services continue to reflect exemplary customer service. Our higher satisfaction services were again waste management, parks, reserves and green spaces and libraries, while those judged as needing improvement were roading, water supply and Council decision making and financial management.

It is clear that doing exactly what we are currently doing is likely to result in more of the same in regard to resident responses. A balancing act is going to be required - we're going to need to change some of what we're doing to better reflect resident expectations, while also managing expectations so that we have better alignment with service delivery realities, asset planning, renewal and replacement programmes. This process is already underway, with senior leaders providing responses to the feedback, and individual solutions for a path to improvement.

Effective and ongoing communication with residents will also continue to play a critical role to ensure realities are made clear and that we listen carefully to their priorities.

It's crucial we continue to strengthen our customer service culture and engage in a process of continuous improvement where we consider what we could do differently and better, based on resident feedback.

Our core services continue to rank in the list of lower satisfaction services, returning satisfaction scores of under 50%. Our core infrastructure and essential services - particularly roads and water - were a key focus in the Draft Long Term Plan 2021-2031. This increased investment should start to make an impact over the coming years and see residents' overall satisfaction with Council's core services start to improve, but as we have signalled before, this will take time.

Memos



We have made a firm commitment to improving our performance over the last two years but, like many businesses, organisations and households, the Council's finances have been significantly impacted by the pandemic. We have had to focus on how we can respond financially to the impacts of COVID-19.

However, given all that's happened recently we have done reasonably well to maintain core services. I realise some of these results may be challenging, but I think it is important we remain mindful of the wider circumstances of the last two years when reviewing them.

A story will appear on Newsline tomorrow ahead of the report going to Council. This information should remain internal until the Newsline story is published and the results go live on the website.

The Residents Survey programme involved two pieces of research – the Point of Contact Surveys, which were carried out over the course of the past year with Council customers, and the General Service Satisfaction Survey, an online survey of 773 people that was conducted in January and February 2022.

Ngā mihi,

Dawn

Attachments Ngā Tāpirihanga

There are no attachments to this memo.

Signatories / Ngā Kaiwaitohu

Author	James Harding - Senior Communications Advisor
Approved By	Dawn Baxendale - Chief Executive

Memos



Memo

Date: Tuesday 21 June 2022
From: Lynette Ellis, Head of Transport and Waste Management
To: Te Pātaka o Rākaihautū Banks Peninsula Community Board
Cc:
Reference: 22/804054

Kerbside extension in Banks Peninsula-Wairewa

1. Purpose of this Memo

- 1.1 To update you on the extension of our kerbside collection service in Banks Peninsula-Wairewa.

2. Update

- 2.1 Currently properties outside of the Little River township are on a part-service for rubbish and recycling. Residents bring bagged rubbish to the Birdlings Flat Transfer Station on Saturdays and a small number of properties receive the kerbside recycling service, while others use the recycling drop-off site in Little River.
- 2.2 You may recall last year we consulted with residents on the expansion of the kerbside collection service in Banks Peninsula to include all serviceable roads between Gebbies Pass and Cooptown. Feedback from the consultation was generally supportive of the service extension.
- 2.3 As part of the Annual Plan process from 1 July eligible properties in these areas will be rated for, and entitled to use, our three bin kerbside collection service. Bins will be delivered to the road outside properties by our contractor between 8-16 July.
- 2.4 Residents in the eligible area have been sent a letter advising them of the upcoming service expansion. The letter provides them with the opportunity to opt-out of the service, and not receive bins, or select which bins they wish to receive. Residents can respond by filling in their preferences on our [online form](#) or returning the hardcopy form in the letter.
- 2.5 Residents who wish to collect their bins from the Birdlings Flat Transfer Station, can fill out our [online form](#). They have also been sent a letter with a hardcopy form they can fill out and return. Our collection contractor will contact them directly to arrange a suitable time to pick the bins up.
- 2.6 In the future if residents who had opted out of the service decide they want bins they can request them by calling us on 03 941 8999. Alternatively they can drop-off unwanted bins at the Birdlings Flat Transfer Station.
- 2.7 During the consultation Birdlings Flat residents were concerned about strong winds blowing over bins. As a result we're looking to trial the supply of bin lid clips for rubbish and recycling bins in the Birdlings Flat area to reduce windblown litter. These clips, once installed on the bins, will prevent the accidental spillage of rubbish and recycling should bins be knocked over.

Memos



The clips automatically release when emptied by our collection vehicles. At this stage we are only running the trial in Birdlings Flat.

3. Conclusion

- 3.1 The extension of the kerbside collection service to Banks Peninsula is underway with bins due for delivery between 8-16 July. More information is available at ccc.govt.nz/mybins

Attachments Ngā Tāpirihanga

There are no attachments to this memo.

Signatories / Ngā Kaiwaitohu

Authors	Kim deLeijer - Principal Advisor Communications Kate Baird - Contract Supervisor - Solid Waste
Approved By	Lynette Ellis - Head of Transport & Waste Management

Memos



Memo

Date: 23/06/2022
From: Lynn McClelland, Assistant Chief Executive, Strategic Policy & Performance
To: Mayor and Councillors, all community boards
Cc: ELT
Reference: 22/821489

Submissions open - Water Services Entities Bill

1. Purpose of this Memo

- 1.1 This memo provides an update on the submissions process for the Water Services Entities Bill.

2. Update

- 2.1 The Water Services Entities Bill was introduced to the House on 2 June 2022. It is the first of a suite of bills to reform New Zealand's drinking-water, wastewater and stormwater services.
- 2.2 The Bill will create four publicly owned water services entities in place of local authorities. Each water services entity will take on responsibility for delivering water services to a specific geographical area, from 1 July 2024. Christchurch will be part of the Southern Water Services Entity (D).
- 2.3 The Bill sets out how the entities will operate, and how they will be accountable to the public. It provides transitional arrangements for the period between the passage of legislation and the establishment of the new entities, and contains safeguards against potential privatisation.
- 2.4 The Finance and Expenditure Select Committee is now calling for public submissions on the Bill. The general public, organisations, iwi, and local government representatives are encouraged to make submissions.
- 2.5 Submissions are open until 11.59 PM on Friday, 22 July 2022, and can be made through the [New Zealand Parliament website](#).
- 2.6 Christchurch City Council is preparing a detailed submission on the Bill, focussing on how it can be improved.
- 2.7 The Mayor and Councillors will have an opportunity to discuss the submission at the 7 July public Council meeting, and will be briefed on the draft in advance of this on 5 July.
- 2.8 At the Council meeting, staff will seek agreement to delegate authority to a smaller group of councillors to approve the final submission on behalf of the Council. This will provide staff the opportunity to ensure all feedback from the 7 July meeting is incorporated into the submission.
- 2.9 Once the submission is finalised it will be made publicly available on the Council website.
- 2.10 The Government intends to follow this Bill with further legislation to complete the full programme of water reforms. Additional legislation aims to establish the powers, functions, and duties the entities will require; transfer assets and liabilities to the entities; and establish

Memos



an economic regulation and consumer protection regime. The Council will submit on these further pieces of legislation as they arise.

3. Conclusion

- 3.1 The meeting on 7 July will be live-streamed if you're interested in following it. You may also wish to read more about this on NEWSLINE.

Attachments Ngā Tāpirihanga

There are no attachments to this memo.

Signatories / Ngā Kaiwaitohu

Authors	Rose Averis - Senior Communications Advisor Vivienne Wilson - Senior Legal Counsel Sara Hames - Principal Advisor Policy David Griffiths - Head of Strategic Policy & Resilience Leah Scales - General Manager Resources/Chief Financial Officer
Approved By	Lynn McClelland - Assistant Chief Executive Strategic Policy and Performance

Graffiti Insight Banks Peninsula Reported Graffiti

graffiti
PROGRAMME

May 2022

By Ward

Ward	# of Tickets	% Monthly Change	# of Tickets - Previous Month
Banks Peninsula	38	-40%	63
Total	38	-40%	63

By Suburb

Suburb	# of Tickets	% Monthly Change	# of Tickets - Previous Month
Lyttelton	31	-46%	57
Diamond Harbour	2	0%	2
Governors Bay	4	0%	4
Akaroa	1		
Total	38	-40%	63

By Street

Street	# of Tickets	% Monthly Change	# of Tickets - Previous Month
Godley	5		
London	2	100%	1
Norwich Quay	2	-33%	3
Oxford Street Reserve	2	100%	1
Park	2	100%	1
Simeon	2	-50%	4
Sumner	2	0%	2
Beach	1		
Cressy Terrace	1		
Tennis Courts	1		
Donald Street	1	0%	1
Godley Quay	1		

Reporters

Reporter Type	Total
Non Volunteer	23
Group Volunteer	13
Individual Volunteer	2
Total	38

Handling Officer/Processor

Asset Owner (or council contractor) responsible for removing graffiti.

Graffiti Team (CCC)

- Private property, owners contacted and offered solutions for removal

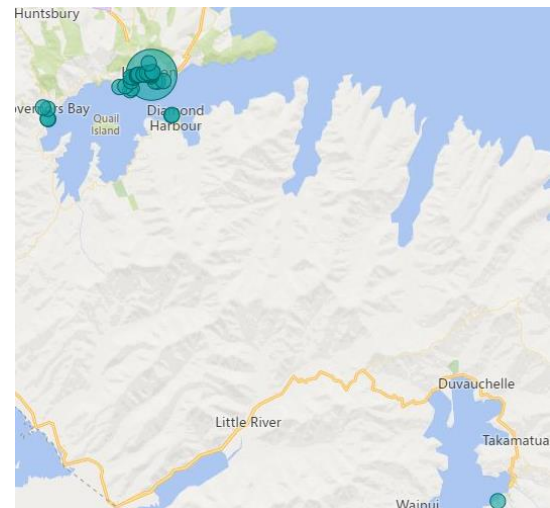
City Care (Graffiti)

- Council asset/bordering council property

City Care (Northern Road Maintenance)

- Council roading asset

Map View



Frequently Reported TAG

BRASK
KEMO
KAEPE

Processor	Total
City Care (Graffiti) (External Contractor)	26
Graffiti Team (CCC Internal)	5
City Care Water Pumps (External Contractor)	4
Jeff Bellamore	1
Orion (Graffiti) (External Contractor)	1
Parks Triage Officer (CCC Internal)	1
Total	38

Graffiti Insight Banks Peninsula

graffiti
PROGRAMME

May 2022

Removed Graffiti

By Ward

Ward	Cleaned Graffiti Square Metres
Banks Peninsula	123
Total	123

By Suburb

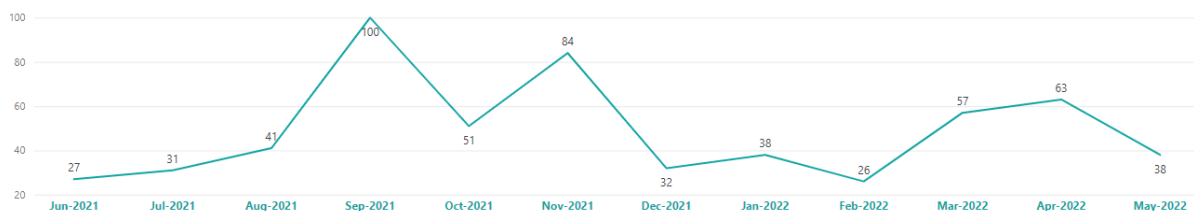
Suburb	Cleaned Graffiti Square Metres
Lyttelton	98
Diamond Harbour	24
Governors Bay	1
Akaroa	
Total	123

By Street

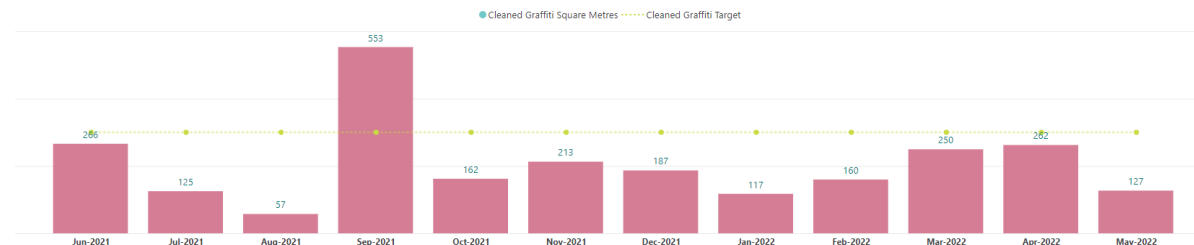
Street	Cleaned Graffiti Square Metres
Oxford Street Reserve	45
Stoddart Point	24
Godley	14
Godley Quay	10
Urumau Reserve	10
Donald Street	4
Sutton	4
Upham Terrace \ Cornwall Road	4
Simeon	3
Sumner	2
Park	2
London Street \ Oxford Street	1

Ward Trends

Reported Graffiti



Removed Graffiti















TAG Images/Locations

<p>SSS report ID: 2377002 25/05/2022</p> <p>white tagging on tree Label: (not defined) Ward: Banks Peninsula Suburb: Lyttelton Length (m):- Height (m):1</p>	<p>SSS report ID: 2372805 24/05/2022</p> <p>(no description) Label: (not defined) Ward: Banks Peninsula Suburb: Lyttelton Length (m):2 Height (m):1</p>	<p>SSS report ID: 2372500 24/05/2022</p> <p>Graffiti on skatepark Appear... Label: (not defined) Ward: Banks Peninsula Suburb: Lyttelton Length (m):- Height (m):-</p>	<p>SSS report ID: 2372009 23/05/2022</p> <p>Quite a bit of new graffiti (in... Label: (not defined) Ward: Banks Peninsula Suburb: Lyttelton Length (m):9 Height (m):5</p>
--	---	--	---

Graffiti Insight Banks Peninsula

graffiti
PROGRAMME

May 2022

<p>graffiti 19/05/2022</p>  <p>Lyttelton info portacom repo... Label: (not defined) Ward: Banks Peninsula Suburb: Lyttelton Length (m):- Height (m):-</p>	<p>graffiti 17/05/2022</p>  <p>Lyttelton info Portacom Graf... Label: (not defined) Ward: Banks Peninsula Suburb: Lyttelton Length (m):1 Height (m):-</p>	<p>graffiti 12/05/2022</p>  <p>55 london st - Lyttelton Label: (not defined) Ward: Banks Peninsula Suburb: Lyttelton Length (m):- Height (m):-</p>	<p>graffiti 12/05/2022</p>  <p>3 london st - Lyttelton Label: BRASK Ward: Banks Peninsula Suburb: Lyttelton Length (m):1 Height (m):-</p>
<p>graffiti 12/05/2022</p>  <p>25 oxford st - Lyttelton Label: (not defined) Ward: Banks Peninsula Suburb: Lyttelton Length (m):- Height (m):-</p>	<p>graffiti 12/05/2022</p>  <p>2 Donald st - Lyttelton Label: (not defined) Ward: Banks Peninsula Suburb: Lyttelton Length (m):4 Height (m):1</p>	<p>graffiti 12/05/2022</p>  <p>3 Godley Quay changing she... Label: (not defined) Ward: Banks Peninsula Suburb: Lyttelton Length (m):- Height (m):-</p>	<p>graffiti 12/05/2022</p>  <p>noble point toilets - littleton ... Label: (not defined) Ward: Banks Peninsula Suburb: Lyttelton Length (m):3 Height (m):-</p>
<p>SSS report ID: 2346608 12/05/2022</p>  <p>All 3 seats Label: (not defined) Ward: Banks Peninsula Suburb: Lyttelton Length (m):5 Height (m):-</p>	<p>SSS report ID: 2346543 12/05/2022</p>  <p>(no description) Label: (not defined) Ward: Banks Peninsula Suburb: Lyttelton Length (m):- Height (m):-</p>	<p>SSS report ID: 2346513 12/05/2022</p>  <p>Also at the top of Evan's pas... Label: (not defined) Ward: Banks Peninsula Suburb: Lyttelton Length (m):1 Height (m):1</p>	<p>SSS report ID: 2344686 11/05/2022</p>  <p>(no description) Label: (not defined) Ward: Banks Peninsula Suburb: Governors Bay Length (m):- Height (m):-</p>

Item 11

Attachment J

Graffiti Insight
Banks Peninsula

graffiti
PROGRAMME

May 2022

Item 11

Attachment J

Ticket Report

01 Jun 2022 - 30 Jun 2022

Banks Peninsula

Tickets Reported in June 2022

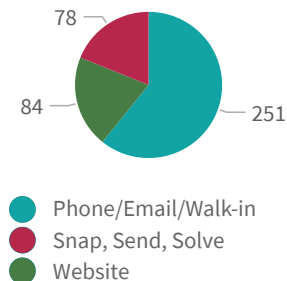
413

Tickets Reported

Status as of Report Date

291 Closed/Resolved
122 Open

Channels



Currently Open Tickets*

681

Open Tickets

158

Avg open ticket age (days)

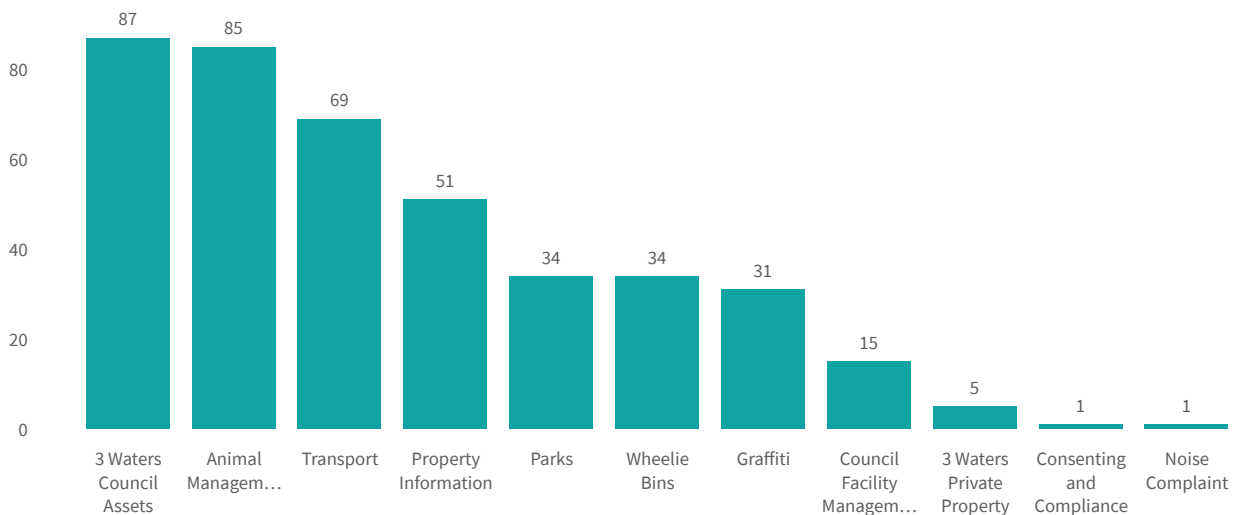
25% of open tickets are less than 31 days old

50% of open tickets are less than 94 days old

75% of open tickets are less than 201 days old

*Open as of report date, reported all time

Tickets Reported this Period by Incident Category



Top 10 Issues

# Tickets	Object Category (sub-categories of the above)
57	Dog Administration
43	Leak (Water Supply)
25	Graffiti
25	Residential Property Files
17	Council Water Supply Issues
17	Damaged Bin
17	Dog Registration
15	Residential LIM
15	Road Asset (e.g.footpathroadfurniture)
9	Garden (Road)
9	Tree (Road)

Report date:
04 Jul 2022

12. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

Karakia Whakamutunga