

## **Insurance Subcommittee**

### **AGENDA**

---

#### **Notice of Meeting:**

An ordinary meeting of the Insurance Subcommittee will be held on:

**Date:** Thursday 16 June 2022  
**Time:** 9am  
**Venue:** Council Chambers, Level 2, Civic Offices,  
53 Hereford Street, Christchurch

---

#### **Membership**

Chairperson	Mayor Lianne Dalziel
Members	Deputy Mayor Andrew Turner Councillor Mike Davidson Councillor Sam MacDonald

---

**13 June 2022**

#### **Principal Advisor**

Leah Scales  
General Manager - Resources / CFO  
Tel: 941 8999

Megan Pearce  
Hearings and Council Support Manager  
941 8140  
Megan.pearce@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

**To view copies of Agendas and Minutes, visit:**

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



---

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

---

## TABLE OF CONTENTS

C	1.	Apologies Ngā Whakapāha .....	4
B	2.	Declarations of Interest Ngā Whakapuaki Aronga .....	4
C	3.	Confirmation of Previous Minutes Te Whakaāe o te hui o mua .....	4
C	4.	Resolution to Exclude the Public.....	9

### **1. Apologies Ngā Whakapāha**

At the close of the agenda no apologies had been received.

### **2. Declarations of Interest Ngā Whakapuaki Aronga**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### **3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua**

That the minutes of the Insurance Subcommittee meeting held on [Wednesday, 6 April 2022](#) be confirmed (refer page 5).

That the minutes of the Insurance Subcommittee meeting held on [Tuesday, 10 May 2022](#) be confirmed (refer page 7).

---

## Insurance Subcommittee OPEN MINUTES

---

**Date:** Wednesday 6 April 2022  
**Time:** 3.03pm  
**Venue:** Held by audio/visual link

---

**Present**  
Chairperson Mayor Lianne Dalziel  
Members Deputy Mayor Andrew Turner  
Councillor Mike Davidson  
Councillor Sam MacDonald

---

**Principal Advisor**  
Leah Scales  
Acting General Manager - Resources / CFO  
Tel: 941 8999

Samantha Kelly  
Team Leader Hearings & Committee Support  
941 6227  
samantha.kelly@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

To view copies of Agendas and Minutes, visit:  
[www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/](http://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/)

- 
- Part A** Matters Requiring a Council Decision  
**Part B** Reports for Information  
**Part C** Decisions Under Delegation
- 

**Karakia Tīmatanga:** Given by the Mayor.

The agenda was dealt with in the following order.

**1. Apologies Ngā Whakapāha**

**Part C**

There were no apologies.

**2. Declarations of Interest Ngā Whakapuaki Aronga**

**Part B**

There were no declarations of interest recorded.

**3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua**

**Part C**

**Committee Resolved INS/2022/00001**

That the minutes of the Insurance Subcommittee meeting held on Wednesday, 1 December 2021 be confirmed.

Councillor MacDonald/Councillor Davidson

Carried

**4. Resolution to Exclude the Public**

**Committee Resolved INS/2022/00002**

**Part C**

That at 3.04pm the resolution to exclude the public set out on pages 7 to 8 of the agenda be adopted.

Mayor/Deputy Mayor

Carried

**The public were re-admitted to the meeting at 3.33pm.**

**Karakia Whakamutunga:** Given by the Mayor.

**Meeting concluded at 3.33pm.**

**MAYOR LIANNE DALZIEL  
CHAIRPERSON**

---

## Insurance Subcommittee EXTRAORDINARY MINUTES

---

**Date:** Tuesday 10 May 2022  
**Time:** 2.33pm  
**Venue:** Council Chambers, Civic Offices,  
53 Hereford Street, Christchurch

---

**Present**  
Chairperson Mayor Lianne Dalziel  
Members Deputy Mayor Andrew Turner  
Councillor Mike Davidson  
Councillor Sam MacDonald

---

**Principal Advisor**  
Leah Scales  
General Manager - Resources / CFO  
Tel: 941 8999

Megan Pearce  
Hearings and Council Support Manager  
941 8140  
Megan.pearce@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

To view copies of Agendas and Minutes, visit:  
[www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/](http://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/)

- 
- Part A** Matters Requiring a Council Decision  
**Part B** Reports for Information  
**Part C** Decisions Under Delegation
- 

**1. Apologies Ngā Whakapāha**  
**Committee Decision**

Nil.

**2. Declarations of Interest Ngā Whakapuaki Aronga**

There were no declarations of interest recorded.

**3. Resolution to Exclude the Public**  
**Committee Resolved INS/2022/00004**

**Part C**

That Brent King of Marsh remain after the public have been excluded for Item 4 of the public excluded agenda as he has knowledge that is relevant to that item and will assist the Council.

That at 2.34pm the resolution to exclude the public set out on pages 5 to 6 of the agenda be adopted.

Mayor/Councillor MacDonald

Carried

**The public were re-admitted to the meeting at 4.19pm.**

**Meeting concluded at 4.20pm.**

**CONFIRMED THIS 16<sup>th</sup> DAY OF JUNE 2022**

**MAYOR LIANNE DALZIEL**  
**CHAIRPERSON**



---

## 4. Resolution to Exclude the Public

---

*Section 48, Local Government Official Information and Meetings Act 1987.*

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

### **Note**

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
5.	PUBLIC EXCLUDED INSURANCE SUBCOMMITTEE MINUTES - 6 APRIL 2022			REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.	
6.	PUBLIC EXCLUDED INSURANCE SUBCOMMITTEE MINUTES - 10 MAY 2022			REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.	
7.	INSURANCE RENEWAL UPDATE	S7(2)(B)(II)	PREJUDICE COMMERCIAL POSITION	INSURANCE RENEWALS ARE UNDERTAKEN ON A CONFIDENTIAL BASIS DUE TO THE COMMERCIAL SENSITIVITIES INVOLVED.	31 JULY 2023  THIS REPORT MAY BE RELEASED AFTER THE END OF THE 2022 / 2023 COVER YEAR. POLICY DETAILS AROUND TERMS, CONDITIONS AND PRICING MUST REMAIN CONFIDENTIAL.
8.	INSURANCE MATTERS	S7(2)(G)	MAINTAIN LEGAL PROFESSIONAL PRIVILEGE	TO KEEP LEGAL ADVICE CONFIDENTIAL.	THE REPORT WILL REMAIN WITHHELD FROM PUBLIC RELEASE UNTIL IN THE VIEW OF THE HEAD OF LEGAL & DEMOCRATIC SERVICES THE GROUND FOR WITHHOLDING UNDER THE LOCAL GOVERNMENT OFFICIAL

					INFORMATION ACT NO LONGER APPLIES.
9.	CWTP INSURANCE UPDATE	S7(2)(B)(II), S7(2)(G), S7(2)(I)	PREJUDICE COMMERCIAL POSITION, MAINTAIN LEGAL PROFESSIONAL PRIVILEGE, CONDUCT NEGOTIATIONS	INSURANCE NEGOTIATIONS MUST REMAIN CONFIDENTIAL TO PROTECT COUNCIL'S NEGOTIATING POSITION	FOLLOWING SETTLEMENT OF THE INSURANCE CLAIM WHEN THE CHIEF EXECUTIVE OFFICER OR GM RESOURCES / CFO DETERMINE THERE ARE NO LONGER ANY REASONS TO WITHHOLD THE INFORMATION UNDER THE ACT.