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## Waitai Coastal-Burwood Community Board AGENDA

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### Notice of Meeting:

An ordinary meeting of the Waitai Coastal-Burwood Community Board will be held on:

**Date:** Monday 13 June 2022  
**Time:** 5pm  
**Venue:** Boardroom, Corner Beresford and Union Streets,  
New Brighton

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### Membership

Chairperson	Kelly Barber
Deputy Chairperson	Jo Zervos
Members	Celeste Donovan Bebe Frayle Phil Mauger Linda Stewart

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8 June 2022

Christopher Turner-Bullock  
Manager Community Governance, Coastal-Burwood  
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

**To watch the meeting live, or a recording after the meeting date, go to:**

<https://www.youtube.com/channel/UCI96HGy4yTuHdxoX3617V0g>

**To view copies of Agendas and Minutes, go to:**

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



## Developing Resilience in the 21st Century

Strategic Framework

Whiria ngā whenu o ngā papa,  
honoa ki te maurua tāuiki

Bind together the strands of each mat and join  
together with the seams of respect and reciprocity

## Ōtautahi-Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things – a city where anything is possible

### Principles

Being open,  
transparent and  
democratically  
accountable

Promoting  
equity, valuing  
diversity and  
fostering inclusion

Taking an inter-generational approach  
to sustainable development,  
prioritising the social, economic  
and cultural wellbeing of  
people and communities  
and the quality of the  
environment, now  
and into the  
future

Building on the  
relationship with  
Te Rūnanga o Ngāi Tahu  
and the Te Hononga-Council  
Papatipu Rūnanga partnership,  
reflecting mutual understanding  
and respect

Actively collaborating and  
co-operating with other  
local, regional  
and national  
organisations

Ensuring  
the diversity  
and interests of  
our communities  
across the city and the  
district are reflected in  
decision-making

### Community Outcomes

#### Resilient communities

Strong sense of community  
Active participation in civic life  
Safe and healthy communities  
Celebration of our identity  
through arts, culture, heritage,  
sport and recreation  
Valuing the voices of all cultures  
and ages (including children)

#### Liveable city

Vibrant and thriving city centre  
Sustainable suburban and  
rural centres  
A well connected and accessible  
city promoting active and  
public transport  
Sufficient supply of, and  
access to, a range of housing  
21st century garden city  
we are proud to live in

#### Healthy environment

Healthy water bodies  
High quality drinking water  
Unique landscapes and  
indigenous biodiversity are  
valued and stewardship  
exercised  
Sustainable use of resources  
and minimising waste

#### Prosperous economy

Great place for people, business  
and investment  
An inclusive, equitable economy  
with broad-based prosperity  
for all  
A productive, adaptive and  
resilient economic base  
Modern and robust city  
infrastructure and community  
facilities

### Strategic Priorities

Enabling active  
and connected  
communities  
to own their future

Meeting the challenge  
of climate change  
through every means  
available

Ensuring a high quality  
drinking water supply  
that is safe and  
sustainable

Accelerating the  
momentum  
the city needs

Ensuring rates are  
affordable and  
sustainable

### Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes

Engagement with  
the community and  
partners

Strategies, Plans and  
Partnerships

Long Term Plan  
and Annual Plan

Our service delivery  
approach

Monitoring and  
reporting on our  
progress

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Whakamutunga

## Karakia Tīmatanga

### 1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

### 2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Waitai Coastal-Burwood Community Board meeting held on [Monday, 16 May 2022](#) be confirmed (refer page 5).

### 4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

#### 4.1 Guardians of Rawhiti Domain

Cathy Baker on behalf of the Guardians of Rawhiti Domain will address the Board in relation to installing a Boulder Copper Habitat at Rawhiti Domain.

### 5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

### 6. Presentation of Petitions Ngā Pākikitanga

#### 6.1 Amanda Neill local resident, will present a petition regarding a request for a stop bank around the Brooklands Lagoon:

We want a proper stop-bank to top the flooding tide. We've had a major think-tank so Council will provide. Now join up every sand dune and help us all to see, along the long lagoon a safe track there should be.



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## Waitai Coastal-Burwood Community Board OPEN MINUTES

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**Date:** Monday 16 May 2022  
**Time:** 5.02pm  
**Venue:** Audio/Visual Link

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**Present**

Chairperson	Kelly Barber
Deputy Chairperson	Jo Zervos
Members	Celeste Donovan
	Bebe Frayle
	Phil Mauger
	Linda Stewart

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Christopher Turner-Bullock  
Manager Community Governance, Coastal-Burwood  
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**Secretarial Note:**

It is noted that this meeting was held via audio/visual link on the Zoom platform due to the country being under COVID-19 Protection Framework (the Traffic Alert System Orange) on the date the meeting was scheduled. These minutes provide a written summary of the meeting proceedings.

**Karakia Tīmatanga:** Led by Kelly Barber.

The agenda was dealt with in the following order.

**1. Apologies Ngā Whakapāha**

**Part C**

The Chair called for apologies. An apology was received for lateness and possible early departure from Phil Mauger. The Chair moved that the apology for lateness and possible early departure from Phil Mauger be accepted, which was seconded by Celeste Donovan. The motion was put to the vote and carried unanimously.

**Community Board Resolved CBCB/2022/00018**

That the apology received for lateness and early departure from Phil Mauger, be accepted.

Kelly Barber/Celeste Donovan

**Carried**

**2. Declarations of Interest Ngā Whakapuaki Aronga**

**Part B**

The Chair asked members if they wished to declare an interest in any item on the Agenda.

There were no declarations of interest recorded.

**3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua**

**Part C**

The Chair asked members to confirm the previous minutes were a true and accurate account of the meeting. No issues or questions were raised. The Chair moved the officer recommendation, which was seconded by Bebe Frayle. Following invitation from the Chair, there was no debate on the item and the motion was put to the vote and carried unanimously.

**Community Board Resolved CBCB/2022/00019**

That the minutes of the Waitai Coastal-Burwood Community Board meeting held on Monday, 11 April 2022 be confirmed.

Kelly Barber/Bebe Frayle

**Carried**

## 4. Public Forum Te Huinga Whānui

### Part B

#### 4.1 Graeme Dingle Foundation

Anne Hindson, Business Development Manager on behalf of the Graeme Dingle Foundation provided the Board with an introduction to the organisation and an update in relation to programmes being held in the ward area.

After questions from members, the Chairperson thanked Anne Hindson for her presentation.

#### Attachments

- A Graeme Dingle Foundation Presentation and Brochure

Phil Mauger arrived at 5.23pm.

#### 4.2 Brooklands Concerns

Kate Griffiths and Rowan Brown local Brooklands residents addressed the Board in relation to concerns in the Brooklands Community with car racing and burnouts.

After questions from members, the Chairperson thanked Kate Griffiths and Rowan Brown for their presentation.

### Part B

That the Waitai Coastal-Burwood Community Board:

1. Refers the issues raised in the presentation in relation to car racing and burnouts in the Brooklands Community to Staff for investigation and response back to the Community Board by way of Memorandum.

#### Attachments

- A Brooklands Community Concerns Presentation

## 5. Deputations by Appointment Ngā Huinga Whakaritenga

### Part B

There were no deputations by appointment.

## 6. Presentation of Petitions Ngā Pākikitanga

### Part B

There was no presentation of petitions.

## 7. Correspondence

The Council Officer in attendance took the report as read.

The Chair called for questions on this item. There were no questions.

The Chair moved the officer recommendation, which was seconded by Phil Mauger. Following invitation from the Chair, there was no debate on this item. The motion was put to the vote and carried unanimously.

**Community Board Resolved CBCB/2022/00020 Original Officer Recommendation accepted without change**

### Part B

That the Waitai Coastal-Burwood Community Board:

1. Receive the correspondence from the Burwood East Residents Association in relation to recent Public Forum Briefing.

Kelly Barber/Phil Mauger

Carried

**Community Board Resolved CBCB/2022/00021 Original Officer Recommendation accepted without change**

That the Waitai Coastal-Burwood Community Board:

2. Receive the correspondence from the North Beach Residents Association in relation to the joint submission prepared by the North Beach, Waimairi Beach, New Brighton and the Southshore Residents' Associations on the enforcement of the Dog Control Policy and Bylaw 2016 for Greater New Brighton Beach and refer to staff for investigation and response back to the Community Board, by way of Memorandum.

Kelly Barber/Phil Mauger

Carried

## 8. Waitai Coastal-Burwood Community Board 2021-22 Discretionary Response Fund Application – Burwood East Residents Association

The Chair called for questions on this item. There were no questions.

Phil Mauger moved the officer recommendation, which was seconded by Bebe Frayle. Following invitation from the Chair, there was no debate on the item. The motion was put to the vote and carried unanimously.

**Community Board Resolved CBCB/2022/00022 Original Officer Recommendation accepted without change**

### Part C

That the Waitai Coastal-Burwood Community Board:

1. Approve a grant of \$550 from its 2021-22 Discretionary Response Fund to the Burwood East Residents' Association (BERA) towards the cost of Meeting Room Hire.

Phil Mauger/Bebe Frayle

Carried

## 9. Coastal Hazards Adaptation Planning - Waitai Coastal-Burwood Community Board Representative - Lyttelton Harbour Coastal Panel

The Council Officer in attendance took the report as read.

The Chair nominated Jo Zervos to be the Board representative on the Lyttelton Harbour Coastal Panel/Whakaraupō. Linda Stewart seconded this nomination.

Bebe Frayle nominated Linda Stewart to be the Board representative on the Lyttelton Harbour Coastal Panel/Whakaraupō, which was seconded by Celeste Donovan.

Linda Stewart stated that she was happy to support Jo Zervos' nomination and thanked Bebe Frayle for nominating her.

Bebe Frayle wanted it noted that she believes coastal issues are a city wide concern and whoever gets appointed should go in with that mind-set.

The Chair called for questions. There were no questions.

The Chair moved that the Board appoint Jo Zervos to be the Board representative on the Lyttelton Harbour Coastal Panel/Whakaraupō, which was seconded by Linda Stewart. Following invitation from the Chair, there was no debate on this item. The motion was put to the vote and carried unanimously.

### Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood Community Board:

1. Appoint a Board member to the Lyttelton Harbour Coastal Panel/Whakaraupō.

### Community Board Resolved CBCB/2022/00023

#### Part C

That the Waitai Coastal-Burwood Community Board:

1. Appoints Jo Zervos to the Lyttelton Harbour Coastal Panel/Whakaraupō.

Kelly Barber/Linda Stewart

**Carried**



## 10. Waitai Coastal-Burwood Community Board Area Report - May 2022

The Council Officer in attendance took the report as read.

The Chair called for questions on this item. There were no questions.

The Chair raised that at the recent Council meeting, he verbally thanked staff for their great communications in relation to the occupation of the Red Zone land and how well the situation was handled. The Chair asked members if they supported writing a letter to staff and New Zealand Police to thank them. Members in attendance supported this.

The Chair moved the officer recommendation and a new motion that the Waitai Coastal-Burwood Community Board write a letter of thanks to Council Staff and New Zealand Police for their great communication during the occupation of the Red Zone Land and the peaceful resolution to the occupation, which was seconded by Linda Stewart. Following invitation from the Chair, there was no debate on this item. The motion was put to the vote and carried unanimously.

### Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood Community Board:

1. Receive the Waitai Coastal-Burwood Community Board Area Report for May 2022.

### Community Board Resolved CBCB/2022/00024

#### Part B

That the Waitai Coastal-Burwood Community Board:

1. Receive the Waitai Coastal-Burwood Community Board Area Report for May 2022.
2. Write a letter of thanks to Council Staff and New Zealand Police for their great communication during the occupation of the Red Zone Land and the peaceful resolution to the occupation.

Kelly Barber/Linda Stewart

Carried

Phil Mauger left the meeting at 5.46pm.

## 11. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

### Part B

Board Members exchanged information on various matters of interest:

- New Brighton Community Garden – Donald's Cabin opening – attendance reminder
- North Beach Residents' Association Annual General Meeting – attendance
- North Beach Family Fun day – attendance
- Bridge Hub Opening – attendance
- Snap Send Solve - reports not yet resolved
- Te Tira Kāhikuhiku – upcoming meeting
- Medway Bridge Opening – attendance
- Snell Bridge Opening – date announced
- Avon Hub Opening (former Shirley Boys High School) – attendance reminder
- Dallington Residents Association Annual General Meeting – Committee reconfirmed
- Dallington Landing 40,000 out of 50,000 plants planting, monthly working bees to weed the area
- Upcoming ACTIS Board meeting – member attendance
- Upcoming PEEEP Trust – member attendance
- Prestons Commercial Area – businesses opening up
- Dallington Community Trust – planning for fun marathon event during Matariki
- Community moral concerns in the Burwood area
- Styx Living Laboratory Trust – attendance
- Avonside Girls High School – attendance
- Matariki Festival – planned business events
- Burwood Pegasus Community Watch recruitment drive
- Marshland Hall Trust – land purchase update

**Karakia Whakamutunga:** Led by Kelly Barber

Meeting concluded at 6.04pm.

CONFIRMED THIS 14<sup>TH</sup> DAY OF JUNE 2022

KELLY BARBER  
CHAIRPERSON

Unconfirmed

## 7. Canterbury Genealogy Society Incorporated - Lease at Parkview Lounge

Reference Te Tohutoro: 22/447557

Report of Te Pou Matua: Lisa Barwood, Leasing Consultant  
lisa.barwood@ccc.govt.nz

General Manager Mary Richardson, General Manager Citizens and Community  
Pouwhakarae: mary.richardson@ccc.govt.nz

### 1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to provide advice to the Waitai Coastal-Burwood Community Board regarding the granting of a lease to Canterbury Genealogy Society Incorporated over part of the building at Parkview Lounge being part of the wider Parklands Community Centre. This report has been written as the current lease has expired and the group is seeking a further lease.
- 1.2 The Canterbury Genealogy Society was previously known as New Zealand Society of Genealogist – Canterbury Branch but have recently become an incorporated society in their own right due to the larger organisation having financial difficulties and the Canterbury branch being financially secure; this is to ensure they can keep providing their services to the community.
- 1.3 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by an assessment of the number of people affected, the level of impact on those affected and there being little to no cost to the Council in approving the proposed lease.

### 2. Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood Community Board:

1. Grants a lease to Canterbury Genealogy Society Incorporated over part of Parklands Community Centre known as Parkview Lounge located at 75 Queenspark Drive for a period up to five years at an annual rental of \$5,200 per annum plus GST with three-yearly rent reviews in accordance with section 61(2A) of the Reserves Act 1977.
2. Authorises the Property Consultancy Manager to conclude and administer the terms and conditions of the lease.

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 To enable Canterbury Genealogy Society to keep providing their services to the local community as well as the wider Christchurch and Canterbury residents.
- 3.2 To provide certainty to Canterbury Genealogy Society for the future knowing they have a place to base themselves and provide their services as they have done for nearly 30 years.

### 4. Alternative Options Considered Ētahi atu Kōwhiringa

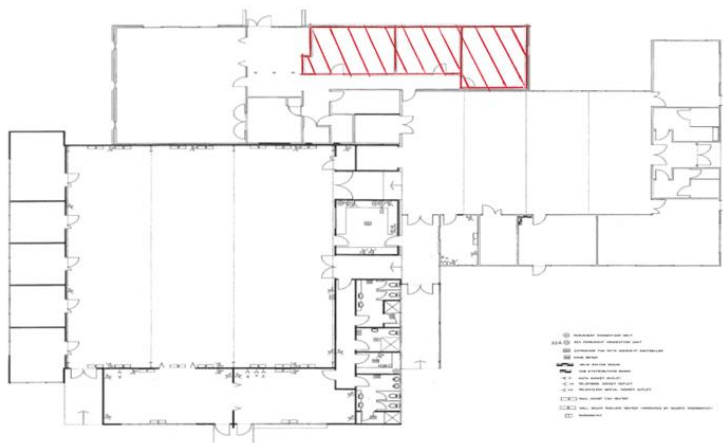
- 4.1 Run a Request for Proposal (RFP) tender process for the lease of the space.
- 4.2 The advantage of an RFP is that it opens up the opportunity to other community groups.
- 4.3 This was not considered as there are other community spaces within the local area available for hire including neighbouring recreation facilities and community spaces. There has been no other demands for this space which was underutilised.

### 5. Detail Te Whakamahuki

#### The Building and Current Leases

- 5.1 Parklands Community Centre is located at 75 Queenspark Drive and situated within the larger Parklands Reserve. The land is gazetted as Local Purpose Community Reserve by gazette notice 1988 page 654 on 25 November 2000 with legal description being Lot 1 Deposited Plan 51630.
- 5.2 The Canterbury Genealogy Society is located in the part of the Parklands Community Centre known as Parkview Lounge, they have three former offices to house their library and resources for people to be able to access data for the purpose of tracing their family history. They have shared use of the kitchen and toilet facilities within the section of Parkview Lounge and often hire the hall through the Council booking system within the lounge for larger meetings.
- 5.3 Lease Area outlined in red:

PARKVIEW LOUNGE – CANTERBURY GENEALOGY SOCIETY INC





- 5.4 Other permanent tenants within the building include Parklands United Sports Club and Parklands Toy Library.
- 5.5 Canterbury Genealogy Society provide a comprehensive service that includes over 4,000 books, CD's, microfiche, computers and a large selection of paper records, they were at Shirley Community Centre for over 20 years until the earthquakes took the building away. They were then living out of boxes trying to find a home. They have been at Parkview Lounge for the last seven years and would like to continue as long as they are able too.
- 5.6 Their membership numbers are very strong and have stayed steady since 2016 at around 250 members that will come from as far as Rolleston and Rangiora to access the services.
- 5.7 A new lease will give the group some certainty to continue their service and members are happy with the location regardless of where they travel from. The community have been very supportive and they have a lot of locals that pop in to see what they are about and have a chat.
- 5.8 The proposed term is five years with an annual rental of \$5,200 per annum plus GST.
- 5.9 The decision affects the following wards/Community Board areas:
  - 5.9.1 Waitai Coastal-Burwood.

## 6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

### Strategic Alignment Te Rautaki Tīaroaro

- 6.1 The granting of this lease supports the Council Community Outcomes that forms part of the Strategic Framework tier being 'Community Outcomes'. This enables the Council to empower the community by doing things for themselves, i.e. having a long term lease and knowledge of security tenure.
- 6.2 This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):
  - 6.2.1 Activity: Community Development and Facilities
    - Level of Service: 2.0.7 Support community management and activation of facilities through a Council and Community partnership model. - At least 82% of community facilities are activated/managed in partnership with the community.

### Policy Consistency Te Whai Kaupapa here

- 6.3 The decision is consistent with Council's Plans and Policies.
  - 6.3.1 Leasing Council Property Policy – Dealing unilaterally with incumbent tenant. In this case the tenant, Canterbury Genealogy Society have been in the building for 7 years after they were displaced from Shirley Community Centre after the earthquakes and had been there for over 20 years and the proposed use makes application of this policy appropriate, being the building is still available to the public to hire.

### **Impact on Mana Whenua Ngā Whai Take Mana Whenua**

- 6.4 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.
- 6.5 The proposal was forwarded to Mahaanui Kurataio Limited for comment, if there is any feedback this will be updated at the time the report is heard.
- 6.6 Canterbury Genealogy has a number of resources to assist research in Māori whakapapa with some members actively researching Māori and Moriori ancestry. Guest speakers have included Takerei Norton speaking on Ngāi Tahu Archives, including Kareao, an archives database giving access to manuscripts, photographs, maps, biographies, oral histories, taonga, and audio-visual material.

### **Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi**

- 6.7 There is no impact on climate change.

### **Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā**

- 6.8 This is an accessible building and meets current building code requirements.

## **7. Resource Implications Ngā Hīraunga Rauemi**

### **Capex/Opex Ngā Utu Whakahaere**

- 7.1 Cost to Implement – Preparation of lease documents is at the expense of the lessee (\$250.00 in accordance with current charges for community groups).
- 7.2 Maintenance/Ongoing costs – Minor maintenance is the responsibility of the Genealogist Society, maintenance obligations to be detailed in the lease agreement.
- 7.3 Funding Source – Community Facilities – Community Support, Governance and Partnership; have ownership and manage the rest of the centre on a booking system, that revenue along with the rent being charged through the lease covers the running of the building.

### **Other He mea anō**

- 7.4 Insurance Premiums – the tenant will have contents insurance to cover their chattels and equipment together with public liability insurance as set out in the lease documents as a requirement.

## **8. Legal Implications Ngā Hīraunga ā-Ture**

### **Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa**

- 8.1 The Council has delegated to Community Boards the power to grant leases of local purpose reserves in accordance with section 61 of the Reserves Act 1977 and to authorise staff to sign all required documentation.

### Other Legal Implications Ētahi atu Hīraunga-ā-Ture

- 8.2 There is a legal context, issue or implication relevant to this decision.
- 8.3 The legal consideration is the entering into of a lease with a community group.
- 8.4 This report has not been reviewed and approved by the Legal Services Unit as the matter of preparing a lease is a routine matter.

## 9. Risk Management Implications Ngā Hīraunga Tūraru

- 9.1 There is a risk of some reputational damage or negative impact on the Council's image in not granting a lease to a group whose work is well known in the community. This may result in a minor disengagement with the community.
  - 9.1.1 The residual rating of the risk after the below treatment is implemented will be low.
  - 9.1.2 Treatment includes a positive media campaign to counter potential negative press.
  - 9.1.3 Work with the group to find an alternative home in the community.

## Attachments Ngā Tāpirihanga

There are no attachments to this report.

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link

## Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories Ngā Kaiwaitohu

<b>Author</b>	Lisa Barwood - Leasing Consultant
<b>Approved By</b>	Kathy Jarden - Team Leader Leasing Consultancy Angus Smith - Manager Property Consultancy John Filsell - Head of Community Support and Partnerships Mary Richardson - General Manager Citizens & Community

Item 7

## 8. Travis Road - Cycle Lanes and Parking Restrictions (between Wattle Drive and Bower Avenue)

Reference Te Tohutoro:	22/480338
Report of Te Pou Matua:	Gautham Praburam, Traffic Engineer gautham.praburam@ccc.govt.nz
General Manager Pouwhakarae:	Jane Davis, General Manager – Infrastructure, Planning and Regulatory Services jane.davis@ccc.govt.nz

### 1. Brief Summary

- 1.1 The purpose of this report is to request the approval of the Waitai Coastal Burwood Community Board to implement the new scheme design for the section of Travis Road between the ANZAC Drive and Bower Avenue intersections as shown in **Attachment A**.
- 1.2 The new design was developed after the previous scheme design was not approved by the Community Board due to the concerns raised by local businesses.
- 1.3 This report has been written following staff discussions with Councillors Daniels (Coastal Ward) and Mauger (Burwood Ward) and after obtaining the Community Board's approval in May 2021 to proceed with the new scheme design.
- 1.4 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by applying the assessment criteria in the Significance and Engagement Policy Worksheet.

### 2. Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood Community Board:

1. Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 approves:
  - a. That the stopping of vehicles is prohibited at all times on the north side of Travis Road commencing at a point 150 metres west of its intersection with Bower Avenue and extending in an easterly direction for a distance of 15 metres as shown in Attachment A (RD359401 Issue 1 dated 3/2/2022).
  - b. That the stopping of vehicles is prohibited at all times on the north side of Travis Road commencing at a point 130 metres west of its intersection with Bower Avenue and extending in an easterly direction for a distance of 36 metres as shown in Attachment A (RD359401 Issue 1 dated 3/2/2022).
  - c. That the stopping of vehicles is prohibited at all times on the north side of Travis Road commencing at a point 70 metres west of its intersection with Bower Avenue and extending in an easterly direction for a distance of 9 metres as shown in Attachment A (RD359401 Issue 1 dated 3/2/2022).
  - d. That the stopping of vehicles is prohibited at all times on the north side of Travis Road commencing at a point 55 metres west of its intersection with Bower Avenue and extending in an easterly direction for a distance of 28 metres as shown in Attachment A (RD359401 Issue 1 dated 3/2/2022).
2. Revoke any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described above.



3. That these resolutions take effect when the traffic control devices that evidence the restrictions described in the staff report are in place.

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 Throughout 2016 and 2017, a Transport Network Improvement scheme for Travis Road, Bower Avenue and the internal roading network within QEII Park was developed through a multi-agency partnership approach. This involved Council transport and facilities management staff along with representatives of Ministry of Education (MoE), Environment Canterbury (Ecan), Red Bus, New Zealand Transport Agency (NZTA, now Waka Kotahi) and the NZTA-led 'Safer Journeys to School' working group (that also comprised of multiple agency stakeholders).
- 3.2 The scheme was approved in part (general layout, pedestrian crossing facilities, traffic controls, stopping and parking restrictions) by the Waitai Coastal-Burwood Community Board on 19 March 2018, with remaining elements (shared paths and cycle lanes) approved by the Council on 22 November 2018. In accordance with consent conditions, responsibility for delivering the sections of the scheme adjoining (and within) the Council (Taiora: QEII RSC) and MoE (Schools) development areas lay with the respective project teams.
- 3.3 The approved scheme included the installation of cycle lanes along both sides of Travis Road between Anzac Drive/Frosts Road and Bower Avenue. To accommodate the cycle lanes in the road section between Wattle Drive and Bower Avenue, the existing flush median needed to be removed in order to retain existing on-street parking.
- 3.4 For various reasons, including confusion over project scope and associated responsibilities between the Council and the MoE's project team working on the QEII Schools development, implementation of the approved scheme was not completed east of the QEII Schools boundary on the north side of the road and east of Wattle Drive on the south side of the road.
- 3.5 The partial completion of the eastbound cycle lane on the north side of the road, and its abrupt termination east of the Schools site, also resulted in a significant road safety issue. To address the identified road safety issue, and following clarification of project scope and responsibilities (between the Council and the MoE/QEII Schools project team), staff from the Council's Traffic Operations Team sought to complete installation of the approved scheme in May 2019 (including removal of flush median and installation of cycle lanes). This action was met with opposition from local businesses, who questioned the need for the cycle lanes and raised safety-related concerns about the planned removal of the flush median. A number of events followed this, including a Board deputation and presentation of petition against the proposed works by a local business owner, a site meeting with the business owner, staff and Community Board members, as well as a number of meetings and communications between staff the Community Board.
- 3.6 The current situation is that the scheme remains only partially implemented, cycle lanes have not been installed on Travis Road between Bower Avenue and Wattle Drive, and the flush median remains in place.
- 3.7 After discussions with Councillors Daniels and Mauger, it was decided that the flush median will be retained as per the request of the businesses nearby. In order to accommodate the cycle lanes on both sides of Travis Road and retain the flush median, parking has to be prohibited along one side of the road.
- 3.8 Based on the existing demand, staff feel that parking needs to be retained along the southern side of Travis Road between the Bower Avenue and Wattle Drive intersections. Parking on the northern side needs to be prohibited to accommodate the flush median and cycle lanes within the available road width.

## 4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 The previously approved design which involved removal of the flush median and retaining the on street parking spaces on both sides.
  - 4.1.1 The advantages of this option include:
    - Provides a safe cycling infrastructure.
    - Retains existing on-street parking spaces.
  - 4.1.2 The disadvantages of the option include:
    - Does not address the request of the adjacent business owner(s) and some members of the public to retain the existing flush median.
- 4.2 Maintain the status quo.
  - 4.2.1 The advantages of this option include:
    - Retains existing on-street parking spaces.
    - Addresses the request of the adjacent business owner(s) and some members of the public to retain the existing flush median.
  - 4.2.2 The disadvantages of the option include:
    - Does not provide a safe cycling infrastructure.

## 5. Detail Te Whakamahuki

- 5.1 The Transport Network Improvements scheme for Travis Road and Bower Avenue, previously approved by the Waitai Coastal-Burwood Community Board on 19 March 2018 and the Council on 22 November 2018, remains only partially implemented. Specifically, approved road layout changes including the installation of cycle lanes, have not been completed on the section of Travis Road between Bower Avenue and Wattle Drive.
- 5.2 As discussed earlier, this was due to the opposition received for the planned removal of the existing flush median from some local business owners, occupiers and some members of the public in the local community.
- 5.3 The design has been altered to accommodate the flush median and the cycle lanes on both sides of the road by removing the on street parking spaces along the northern side of Travis Road between the Bower Avenue and Wattle Drive intersections.
- 5.4 As mentioned in 0, the shared paths and cycle lanes around this location were approved by the Council in November 2018. The Waitai Coastal-Burwood Community Board's approval is required for the general layout, new road markings and parking restrictions.
- 5.5 If approved, the recommendations will be implemented in this financial year or in the early stages of the next financial year.

### Community Views and Preferences

- 5.6 An information leaflet detailing the parking removal and line marking changes was emailed to 11 key stakeholders, including local schools and cycling groups.
- 5.7 Staff also hand delivered information leaflets to the affected properties and spoke to the businesses on Travis Road between Wattle Drive and Bower Avenue including the school.
- 5.8 Any comments could be emailed directly to the project team by Tuesday 29 March 2022. No feedback was received within this time.
- 5.9 The Team Leader Parking Compliance has no concerns with the preferred option.

- 5.10 The alternative options considered are contrary to the Council's goal of providing a safe cycling infrastructure or the local community's preferences.

## 6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

### Strategic Alignment Te Rautaki Tīaroaro

- 6.1 The Council's strategic priorities have been considered in formulating the recommendations in this report. Provision of safe cycling infrastructure helps promote more sustainable transport mode choices, thereby supporting the Council's strategic priority of '*meeting the challenge of climate change through every means available*'.

- 6.2 This report also supports:

6.2.1 Activity:

- Level of Service: Level of Service: 10.5.42 Increase the infrastructure provision for active and public modes.

### Policy Consistency Te Whai Kaupapa here

- 6.3 The decision is consistent with the Council's Plans and Policies.

### Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.4 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.

### Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.5 Both the previously approved scheme and the newly proposed scheme include measures to encourage cycling, which has associated positive changes in terms of reduced carbon emissions and effects of Climate Change.

### Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 6.6 Provision of safe cycling infrastructure helps to provide road users and people in the community with different, and sustainable, transport mode choices to meet their individual accessibility needs.
- 6.7 Removal of parking, indicated in the alternate scheme option, may impact on accessibility to local businesses and services for some people.

## 7. Resource Implications Ngā Hīraunga Rauemi

### Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to Implement – approximately \$26,000.
- 7.2 Maintenance/Ongoing costs – less than \$1,000 per year.
- 7.3 Funding Source – Traffic Operations School Safety budget for installation, and existing maintenance budgets for on-going maintenance.

## 8. Legal Implications Ngā Hīraunga ā-Ture

### Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 8.1 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides the Council with the authority to install parking restrictions by resolution. Part 2, Clause 18 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides the Council with the authority to install special vehicle lanes by resolution.

- 8.2 Section 334 of the Local Government Act 1974 provides the Council with the authority to provide facilities on a road for the control of traffic or enforcement of traffic laws.
- 8.3 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices, plus facilities for the control of traffic or enforcement of traffic laws. The Council has not delegated its powers with respect to the authority to approve special vehicle lanes.
- 8.4 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.


### Other Legal Implications Ētahi atu Hīraunga-ā-Ture

- 8.5 There is a legal context, issue or implication relevant to this decision. The original, partially-implemented Transport Network Improvements scheme for Travis Road and Bower Avenue has already been approved by the Waitai Coastal-Burwood Community Board on 19 March 2018 and by the Council on 22 November 2018. If the staff recommendations in section 2 of this report are adopted and approved by the Community Board, no further resolutions are necessary to enable the installation of cycle lanes on the section of Travis Road between Bower Avenue and Wattle Drive.
- 8.6 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in sections 8.1 to 8.4.

## 9. Risk Management Implications Ngā Hīraunga Tūraru

- 9.1 None identified.

## Attachments Ngā Tāpirihanga

No.	Title	Page
A 	Travis Road - Proposed Road Marking Improvements	25

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link

## Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

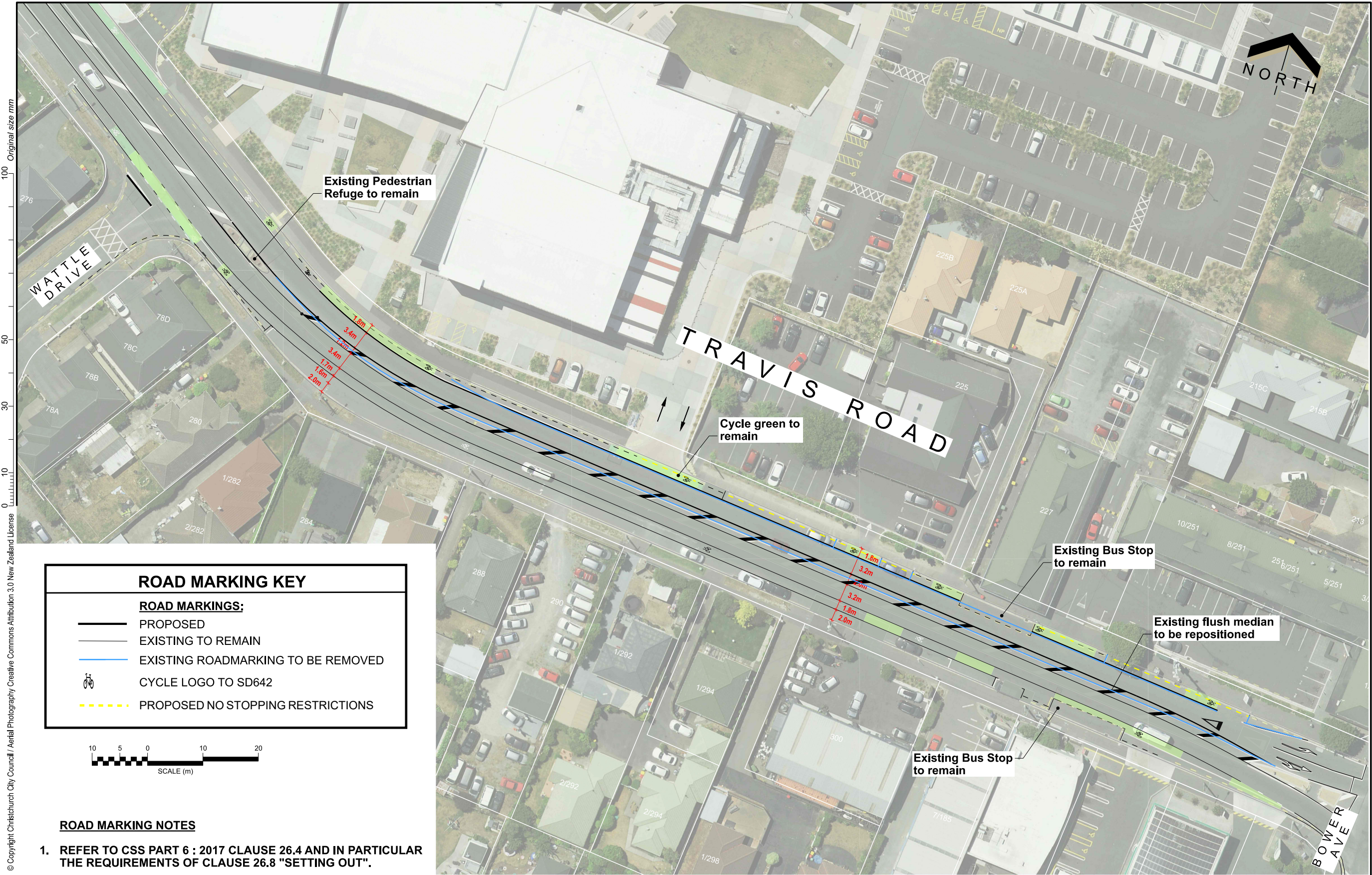
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories Ngā Kaiwaitohu

<b>Author</b>	Gautham Praburam - Traffic Engineer
<b>Approved By</b>	Sarah Anderson - Team Leader Travel Demand Management Stephen Wright - Acting Manager Operations (Transport) Lynette Ellis - Head of Transport & Waste Management









## 9. Waitai Coastal-Burwood 2021-22 Youth Development Fund - Lauren Sheere

Reference Te Tohutoro:	22/591336
Report of Te Pou Matua:	Katie MacDonald, Support Officer katie.macdonald@ccc.govt.nz
General Manager Pouwhakarae:	Mary Richardson, General Manager Citizens and Community mary.richardson@ccc.govt.nz

### 1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waitai Coastal-Burwood Community Board to consider an application for funding from its 2021-22 Youth Development Fund.
- 1.2 This report is to assist the Board to consider an application of funding from Lauren Sheere.
- 1.3 There is currently a balance of \$2,800 remaining in this fund.

### 2. Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood Community Board:

1. Approve a grant of \$500 from its 2021-22 Youth Development Fund to Lauren Sheere towards her flights to attend the FIG 51<sup>st</sup> Nissen Cup in Switzerland and the Coimbra Gym Fest in Portugal from 21 June to 2 July 2022. The granted funds are not to be used for any supervisory staff, coaching, tuition, chaperone or management costs to attend and are to be returned if the event is cancelled or postponed beyond 31 December 2022.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations in this report align to the Council's Community Outcome of Resilient Communities including:
  - Celebration of our identity through arts, culture, heritage and sport and recreation.
  - Valuing the voices of all cultures and ages (including children).

#### Decision Making Authority Te Mana Whakatau

- 3.2 Determine the allocation of the Discretionary Response Fund for each community (including any allocation towards a Youth Development Fund).
- 3.3 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.4 The Fund does not cover:
  - Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
  - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

### Assessment of Significance and Engagement Te Mana Whakatau

- 3.5 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.6 The level of significance was determined by the number of people affected and/or with an interest.
- 3.7 Due to the assessment of low significance, no further community engagement and consultation is required.

## 4. Applicant Te Kaitono 1 – Lauren Sheere

- 4.1 Age: 15.
- 4.2 School: Marian College.
- 4.3 Suburb: Parklands.
- 4.4 Event seeking support for: The FIG 51<sup>st</sup> Nissen Cup in Switzerland and the Coimbra Gym Fest in Portugal from 21 June to 2 July 2022.
- 4.5 This is the second time that the applicant has applied for funding. The applicant received funding from the Board's 2018-19 Youth Development Fund (\$500 to attend the 2019 Australian Gymnastics Championship).
- 4.6 Lauren is a 15 year old student who resides in the Waitai Coastal Burwood Community Board Area.
- 4.7 The Juniors Tour has been debated within Gymnastics NZ (GNZ) in terms of being able to find an option to send athletes under the current GNZ junior tour restrictions due to Covid. A travel exemption for four athletes has been allowed and GNZ has endorsed the tour as a joint Club tour (between Olympia Gymnastics Chch and Icon trampoline in Auckland) while still representing NZ to comply with the age travel restrictions in place until the end of June.
- 4.8 Lauren has been trampolining for nearly ten years at Olympia Gymnastics. She has been competing in the international division since she was 11 years old.
- 4.9 In addition to trampolining and school, Lauren is an active member in the student volunteer army.
- 4.10 Lauren trains four times per week with an Olympic level coach in trampolining. She plans to continue to train and take part in various competitions at youth level and then move to senior level completion to start her qualification path to the 2028 Olympics.
- 4.11 Lauren has represented New Zealand at the Australian Nationals in 2018 and 2019. She qualified for the 2020 Indo Pacific Trampoline Championships and the 2021 World Age Group Championships, but was unable to attend due to Covid travel restrictions.
- 4.12 The applicant received confirmation that the junior team were able to travel to the two competitions in April 2022, therefore opportunities for fundraising have been limited. The applicant is actively seeking corporate sponsorship and will also be doing second-hand gear sales. A parent of Lauren is attending as a Chaperone as well as the Olympia Gymnastics Coach, their costs to attend are not included in the breakdown below.

- 4.13 The following table provides a breakdown of the costs for Lauren to attend the FIG 51<sup>st</sup> Nissen Cup in Switzerland and the Coimbra Gym Fest in Portugal from 21 June to 2 July 2022:

EXPENSES	Cost (\$)
Flights and Insurance	\$3,236
Nissen Cup Competition Package - Switzerland	\$1,645
Combra Competition Package and Training Camp	\$1,719
Lisbon Training Camp	\$700
Uniform	\$225
<b>Total</b>	<b>\$7,525</b>
<b>Amount Requested</b>	<b>\$500</b>

## Attachments Ngā Tāpirihanga

There are no attachments to this report.

## Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories Ngā Kaiwaitohu

<b>Author</b>	Katie MacDonald - Support Officer
<b>Approved By</b>	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood



## 10. Waitai Coastal-Burwood 2021-22 Discretionary Response Fund Application - Dallington Community Gardens

Reference Te Tohutoro: 22/588653

Report of Te Pou Matua: Rory Crawford, Community Development Advisor  
Rory.Crawford@ccc.govt.nz

General Manager Mary Richardson, General Manager Citizens and Community,  
Pouwhakarae: Mary.Richardson@ccc.govt.nz

### 1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waitai Coastal-Burwood Community Board to consider an application for funding from its 2021-22 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00064351	Dallington Community Gardens	DCG Development	\$1,993	\$1,693

- 1.2 There is currently a balance of \$52,250 remaining in the fund.

### 2. Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood Community Board:

- Approves a grant of \$1,693 from its 2021-22 Discretionary Response Fund to the Dallington Community Gardens towards the DCG Development, excluding petrol costs.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of Strengthening Communities. It will provide opportunities to encourage community participation and enhance community connectedness and wellbeing.

#### Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.

3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.

3.2.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

### Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.


### Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2021-22 Discretionary Response Fund is as below.

Total Budget 2021-22	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$89,645	\$37,395	\$52,250	\$50,557

- 3.7 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

### Attachments Ngā Tāpirihanga

No.	Title	Page
A 	Decision Matrix- Dallington Community Gardens	33

### Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
  - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories Ngā Kaiwaitohu

<b>Author</b>	Rory Crawford - Community Development Advisor
<b>Approved By</b>	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood



## 2021/22 DRF COASTAL-BURWOOD DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00064351	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Dallington Community Gardens	<b>DCG development</b>  The Dallington Organic Garden focusses on quality organic vegetable and fruit production while promoting a wider vision of garden beautification in the Otakaro Avon River Corridor.	\$ 2,093  <b>Requested</b> \$ 1,993 (95% requested)	Cherry Dawson - \$50 Feijoa Pounamu - \$58 Garden Shovel - \$19 Garden Lime - \$15 Vege Seeds Packets - \$76 Vege Punnets - \$72 Weed Mat - \$26 Retainer Timber - \$567 Monty Surprise Apples - \$100 Tree Stakes - \$244 Cherry Stella Dwarf - \$70 Apricot Tomcat - \$60 Gooseberry Invicta - \$50 Cranberry Ugni Molinae - \$36 Blueberry - \$50 Royal Gala Apple - \$100 Braeburn Apple - \$100 Garden Lawn Aesthetics, Petrol - \$300	<b>\$ 1,693</b>  That the Waitai Coastal-Burwood Community Board approves a grant of \$1,693 from its 2021-22 Discretionary Response Fund to the Dallington Community Gardens towards the DCG Development, excluding petrol costs.	<b>2</b>

### Organisation Details

Service Base: Dallington, Christchurch  
Legal Status: Informal Group  
Established: 6/09/2019  
Target Groups: Community Development  
Annual Volunteer Hours: 500  
Participants: 15

### Alignment with Council Strategies

- Strengthening Communities Strategy

### CCC Funding History

Nil – as the Dallington Community Gardens as an organization being granted funding directly.  
The Dallington Residents Association acted as an umbrella group for this organization and they received \$3,295 from the 2019/20 Discretionary Response Fund towards the Dallington Community Gardens, specifically for the establishment of Garden Beds.

### Other Sources of Funding

None

### Staff Assessment

The Dallington Community Gardens are based on Red Zone land off Cresswell Avenue.

The gardens focus on growing quality organic vegetables and fruits, while also supporting and promoting a wider vision of garden beautification in the Otakaro Avon River Corridor. The group have been working hard to not only create a stable community garden but also a sanctuary for local residents and visitors to enjoy the area to sit and de-stress, enjoying the natural environment and birdlife in the area. The gardens currently provide a range of organic fruit/vegetables ranging including kumara, mushrooms, tomatoes and Figs with much of the produce grown going back to the community and the local food locker.

The group who maintain and manage the garden meet regularly with a dedicated group of volunteers at its core ensuring the grounds are kept in great condition all year round.

The Gardens have been engaging with Staff and are looking to expand their range of produce that they can grow which includes apple trees, fejoas and various types of berries, they are also looking for funds to renew and expand some of the timber beds that are due to be replaced.



## 11. Waitai Coastal-Burwood 2021-22 Discretionary Response Fund Application - Parklands United Sports Club Incorporated

Reference Te Tohutoro: 22/665942

Report of Te Pou Matua: Jacqui Miller, Community Recreation Advisor  
Jacqui.Miller@ccc.govt.nz

General Manager Mary Richardson, General Manager Citizens and Community,  
Pouwhakarae: Mary.Richardson@ccc.govt.nz

### 1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waitai Coastal-Burwood Community Board to consider an application for funding from its 2021-22 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00064479	Parklands United Sports Club Incorporated	Replace the Cricket Nets on Parklands Reserve	\$20,000	\$15,000

- 1.2 There is currently a balance of \$52,250 remaining in the fund

### 2. Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood Community Board:

- Approves a grant of \$15,000 from its 2021-22 Discretionary Response Fund to Parklands United Sports Club Incorporated towards replacing the Cricket Nets on Parklands Reserve.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of Strengthening Communities. It will provide opportunities to encourage community participation and enhance community connectedness and wellbeing.

#### Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.

3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.

3.2.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

### Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.


### Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2021-22 Discretionary Response Fund is as below.

Total Budget 2021-22	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$89,645	\$37,395	\$52,250	\$37,500

- 3.7 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

### Attachments Ngā Tāpirihanga

No.	Title	Page
A 	Parklands United Sports Club Cricket Nets Decision Matrix	37

### Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories Ngā Kaiwaitohu

<b>Author</b>	Jacqui Miller - Community Recreation Advisor
<b>Approved By</b>	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood

2021/22 DRF COASTAL-BURWOOD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00064479	<b>Organisation Name</b>  Parklands United Sports Club Incorporated	<b>Name and Description</b>  <b>Repair the Cricket Nets on Parklands Reserve</b> Replacement of two existing cricket training nets located on Parklands Reserve.	<b>Funding History</b>  2021-22 - \$5,000 (To increase player numbers within the club for all four codes) SCF CB 2018-19 - \$5,000 (Junior & Youth enhancement programs) SCF CB 2017-18 - \$8,000 (Junior and Youth enhancement programs) SCF CB 2013-14 - \$5,000 (Proposed training lights for Parklands Reserve) DRF BP  <b>Other Sources of Funding</b> Funds on hand - \$20,000	<b>Request Budget</b>  <b>Total Cost</b> \$42,125  <b>Requested Amount</b> \$20,000 <b>47% percentage requested</b>  <b>Contribution Sought Towards:</b> Equipment / Materials - \$20,000	<b>Staff Recommendation</b>  <b>\$15,000</b>  That the Waitai Coastal-Burwood Community Board approves a grant of \$15,000 from its 2021-22 Discretionary Response Fund to Parklands United Sports Club Incorporated towards replacing the Cricket Nets on Parklands Reserve.	<b>Priority</b>  <b>2</b>
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Organisation Details:

Service Base:	75 Queenspark Drive, Parklands
Legal Status:	Incorporated Society
Established:	1/04/1967
Staff – Paid:	0
Volunteers:	91
Annual Volunteer Hours:	50
Participants:	200
Target Groups:	Sports/Recreation
Networks:	

Organisation Description/Objectives:

Parklands United Sports Club is a progressive club with a family focus, committed to promoting, encouraging and improving sport within our community. Our objective is to create opportunities and provide facilities to all of our community and enable club members to reach their maximum potential in an enjoyable, supportive and competitive environment.

We are in operation all year round and offer 4 sports: Cricket and Touch Rugby in summer, Football and Netball in winter. The club has over 1000 active members which helps strengthen the community.

Alignment with Council Strategies and Policies

- Otautahi Strengthening Communities Strategy
- Physical Recreation and Sport Strategy
- Youth Strategy

Alignment with Council Funding Outcomes

- Support, develop and promote capacity
- Community participation and awareness
- Provide community based programmes

Outcomes that will be achieved through this project

The training nets are used by all of our cricket teams for training

The local community and other clubs players use our nets for training

The nets are available on Parklands Reserve 24/7 for anyone to use

Two local schools also use these nets for training their cricket teams during the day

How Will Participants Be Better Off?

The training nets have become very dangerous to use - youngsters are getting injured so if they were repaired properly then there will be no injuries - more people can use them as we have two nets that are available for the community to use.

Staff Assessment

Parklands United Sports Club Incorporated comprises of four sports: winter codes are football and netball, summer codes are cricket and touch. The Clubrooms are based at Parklands Reserve through a Council lease and the club's home ground fields are located at Parklands Reserve, Broadhaven and netball courts at Queenspark Reserve. They have a large membership base of 1,000 players, with over 500 playing football. They collaborate with Mainland Football, Christchurch Netball Centre, Canterbury Cricket, and Touch Canterbury. The club aim to keep their subscriptions at affordable rates with the assistance of grant funding.

Two cricket nets were installed on Parklands Reserve approximately 15 years ago. The concrete base is cracked and the artificial mat has worn through and needs replacing as soon as possible.

The work required is to strip off the old artificial grass wickets and run up areas, remove the concrete wicket and replace, repair the nets and add runner boards, extend the roof netting, lay new runs up with artificial turf and rubber infill and lay new turf.

Council Parks Unit as well as Christchurch Metro Cricket support the Club with this project and would like to see the replacement and repair work completed as soon as possible.

The Club had 150 members for the 2021/22 cricket season which includes juniors and seniors. They are aiming to attract more members to the Club in the 2022/23 season.

The Parklands United Sports Cricket club use the net for training between 12-15 hours per week from September to March.

The nets are a community asset, available for the community to use on Parklands Reserve 7 days a week.

Parkview Parua and Queenspark schools use these nets for their school cricket teams and will come to Parklands Reserve for school practice.

This project will benefit the whole of the children, youth and adults in the Parklands, Queenspark, Prestons areas if they wish to use the cricket training nets.

The closest community cricket nets to Parklands Reserve are located Burwood Park with East Christchurch Shirley Cricket Club, Rawhiti Domain with New Brighton Cricket Club.

The Club are currently working with Council to replace the artificial cricket wicket at Parklands Reserve. Council will undertake a citywide condition assessment before prioritising the wickets which need replacement or repairs. ChCh Metro Cricket has indicated that Parklands Reserve is a priority for replacement. This project will be funded through Parks Unit operational budget.



## 12. Coastal-Burwood 2021-22 Discretionary Response Fund Applications - Brooklands Community Action Plan

Reference Te Tohutoro: 22/684829

Report of Te Pou Matua: Emily Toase, Community Development Advisor  
Emily.Toase@ccc.govt.nz

General Manager Mary Richardson, General Manager Citizens and Community,  
Pouwhakarae: mary.richardson@ccc.govt.nz

### 1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waitai Coastal-Burwood Community Board to consider an application for funding from its 2021-22 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00064561	Waitai Coastal-Burwood Community Board	Brooklands Community Action Plan	\$10,000	\$10,000

- 1.2 There is currently a balance of \$52,250 remaining in the fund

### 2. Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood Community Board:

- Approves a grant of \$10,000 from its 2021-22 Discretionary Response Fund towards the Brooklands Community Action Plan.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of Te Haumako Te Whitingia Strengthening Communities Together and the Waitai Coastal-Burwood Community Board Plan priority *Support the community led-action plan for Brooklands*.

#### Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.2.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions.

- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

### Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.


### Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the <enter year> Discretionary Response Fund is as below.

Total Budget 2020/21	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$89,645	\$37,395	\$52,250	\$41,250

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

## Attachments Ngā Tāpirihanga

No.	Title	Page
A 	Waitai Coastal-Burwood Community Board - Discretionary Response Fund - Decision Matrix - Brooklands Action Plan Fund	41

## Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories Ngā Kaiwaitohu

Author	Emily Toase - Community Development Advisor
Approved By	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood



2021/22 DRF COASTAL-BURWOOD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00064561	<b>Organisation Name</b> Waitai Coastal-Burwood Community Board	<b>Name and Description</b> <b>Brooklands Community Action Plan</b>	<b>Funding History</b> 2021-22 - \$6,000 (I Love New Brighton 2022) DRF CB 2021-22 - \$2,300 (Summer with your Neighbours) DRF CB 2021-22 - \$3,500 (Youth Development Fund) DRF CB 2021-22 - \$250 (Garden Pride Awards 2022) DRF CB 2021-22 - \$5,500 (Parklands @ Play 2022) DRF CB 2021-22 - \$400 (ANZAC Day Expenses 2022) DRF CB 2021-22 - \$1,505 (Summer with your Neighbours Additional Funds) DRF CB  <b>Other Sources of Funding:</b> None	<b>Request Budget</b>  <b>Total Cost</b> \$10,000  <b>Requested Amount</b> \$10,000 <b>100% percentage requested</b>  <b>Contribution Sought Towards:</b> A fund which aligns to and supports the implementation of the Community Board priority 'Support the community led-action plan for Brooklands.'	<b>Staff Recommendation</b>  <b>\$10,000</b>  That the Waitai Coastal-Burwood Community Board approves a grant of \$10,000 from its 2021-22 Discretionary Response Fund towards the Brooklands Community Action Plan.	<b>Priority</b>  <b>2</b>
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<b>Organisation Details:</b>  Service Base: Brooklands  Legal Status: N/A  Established: N/A  Staff – Paid: N/A  Volunteers: 20  Annual Volunteer Hours: Unknown  Participants: 100  Target Groups: All of the community	<b>Alignment with Council Strategies and Policies</b> <ul style="list-style-type: none"><li>Te Haumako Te Whitingia Strengthening Communities Together Strategy</li><li>Social well-being policy</li></ul> <b>Alignment with Council Funding Outcomes</b> <ul style="list-style-type: none"><li>Support, develop and promote capacity</li><li>Community participation and awareness</li><li>Increase community engagement</li><li>Enhance community and neighbourhood safety</li><li>Reduce or overcome barriers</li><li>Foster collaborative responses</li></ul> <b>Outcomes that will be achieved through this project</b> <p>Create a fund which can be used to support the community in implementing some of the ideas that have been suggested for smaller interim projects as part of the Brooklands Community Action plan.</p> <b>How Will Participants Be Better Off?</b> <p>Projects established will enhance community well-being and help give residents more of a sense of empowerment and ownership for mahi, projects or transition in their suburb in the interim of the larger overarching issues being addressed.</p>	<b>Staff Assessment</b> <p>With the direction given from the Waitai Coastal-Burwood Community Board Plan priority <i>Support the community led-action plan for Brooklands</i>, Governance staff have been working on engaging with residents to get a better understanding of both their concerns and aspirations for their community.</p> <p>Engagement so far has been undertaken through an initial community BBQ in December 2021 and then after noho rāhui earlier this year, weekly community drop-in sessions on Tuesday mornings giving staff a chance to meet more of the residents and gather more information and ideas. More recently a monthly evening hui has now been established providing another opportunity for residents to connect with staff and each other provide their whakaaro.</p> <p>From these on-going connections and kōrero there are a number of key issues that have been raised and need to be addressed for the area. In the interim however, a range ideas for some interim projects have been suggested by residents which could be implemented within the Community Board term, but would need some funding to help implement. Some of these ideas include refurbishing the community pantry which has been recently started and now it's up and running requires some investment to make it fit-for-purpose. Other ideas have included, but are not limited to, a community garden, a book swap, tidy and clean-up of the existing board walk by the Pūharakekenui boat ramp, a shelter where the community can meet, BBQs for Brooklands Domain and improvement in the signage for the Domain and Lagoon.</p> <p>There is currently no formal community group in Brooklands, although there is a regular core of residents who continue to attend the weekly meetings and have been instrumental in bringing together the community and supporting staff in connecting with residents. Whilst there is potential that this group will continue to grow in strength and formalise at some point, in the mean-time, it is challenging for the group to apply for funds from Council or other funders towards projects. This application is to request a fund for Brooklands that can assist in helping to get some of the ideas the community have suggested off the ground.</p> <p>Whilst some of the projects could be accomplished within a small timeframe, it has not been possible just yet to get everything in place that is required to get some of the projects started. Some require further investigations from a different unit, others are waiting on receiving quotes back on what the costs might be. An initial set-up type fund would enable staff to continue to explore these opportunities and work with the community to get some of the interim projects going over the next few months.</p>
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## 13. Coastal-Burwood 2021-22 Discretionary Response Fund Applications - La Vida Youth Trust

Reference Te Tohutoro: 22/688821  
Report of Te Pou Matua: Emily Toase, Community Development Advisor  
Emily.Toase@ccc.govt.nz  
General Manager Mary Richardson, General Manager Citizens and Community,  
Pouwhakarae: mary.richardson@ccc.govt.nz

### 1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waitai Coastal-Burwood Community Board to consider an application for funding from its 2021-22 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00064560	La Vida Youth Trust	Youth Drop-in Space	\$6,000	\$5,000

- 1.2 There is currently a balance of \$52,250 remaining in the fund.

### 2. Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood Community Board:

- Approves a grant of \$5,000 from its 2021-2022 Discretionary Response Fund to La Vida Youth Trust towards launching a youth drop-in space at their QEII Campus.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of Te Haumako Te Whitingia Strengthening Communities Together and Youth and Child Policies.

#### Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.2.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions.
  - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

### Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.


### Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2021-22 Discretionary Response Fund is as below.

Total Budget 2020/21	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$86,645	\$37,395	\$52,250	\$47,250

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

### Attachments Ngā Tāpirihanga

No.	Title	Page
A 	Waitai Coastal-Burwood Community Board - Discretionary Response Fund - Decision Matrix - La Vida Youth trust	45

### Confirmation of Statutory Compliance Te Whakatūtuturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories Ngā Kaiwaitohu

Author	Emily Toase - Community Development Advisor
Approved By	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood

2021/22 DRF COASTAL-BURWOOD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00064560	<b>Organisation Name</b> La Vida Youth Trust	<b>Name and Description</b> <b>Youth Drop in Centre - QEII</b> La Vida Youth Trust are seeking funding towards launching a youth drop-in space at their QEII campus.	<b>Funding History</b>  2021-22 - \$34,000 (La Vida Youth Trust Programmes) SCF HHR 2020-21 - \$34,000 (La Vida Programmes) SCF HHR 2019-20 - \$34,000 (La Vida Youth Trust Programmes) SCF HHR 2018-19 - \$34,000 (La Vida Youth Trust Programmes) SCF HHR  <b>Other Sources of Funding</b> Future applications unconfirmed (to apply for over the coming year, amounts based on previous grants), Lotteries \$15,000, Rata Foundation \$40,000, Life Church \$30,000 Aotearoa Gaming Trust \$15,000, COGS \$5,000	<b>Request Budget</b>  <b>Total Cost</b> \$11,525 <b>Requested Amount</b> \$ 6,000 <b>52% percentage requested</b> <b>Contribution Sought Towards:</b> Salaries and Wages - \$6,000	<b>Staff Recommendation</b> <b>\$ 5,000</b>  That the Waitai Coastal-Burwood Community Board approves a grant of \$5,000 from the 2021-22 Waitai Coastal-Burwood Discretionary Response Fund to La Vida Youth Trust towards setting up a youth drop-in space at the QEII campus.	<b>Priority</b>  <b>2</b>
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<b>Organisation Details:</b>  Service Base: 34a Hanson Lane, Riccarton Legal Status: Charitable Trust Established: 6/10/2004 Staff – Paid: 16 Volunteers: 100 Annual Volunteer Hours: 2491 Participants: 32,327 Target Groups: Children/Youth Networks: 24-7 Youth Work  <b>Organisation Description/Objectives:</b> La Vida Youth Trust is a Christian faith-based charitable trust. We advocate for young people from primary school through to young adults in our local communities across Canterbury. We work in local schools, community programmes, university and city wide events. Our heart is for young people to see and show value in themselves and the communities they belong to and it is our mission to empower them and their whānau to reach their mental/emotional, social, physical and spiritual potential.	<b>Alignment with Council Strategies and Policies</b> <ul style="list-style-type: none"><li>Te Haumako Te Whitingia Strengthening Communities Together Strategy</li><li>Social well-being policy</li><li>Physical Recreation and Sport Strategy</li><li>Children and Youth Policies</li></ul> <b>Alignment with Council Funding Outcomes</b> <ul style="list-style-type: none"><li>Support, develop and promote capacity</li><li>Community participation and awareness</li><li>Increase community engagement</li><li>Enhance community and neighbourhood safety</li><li>Provide community based programmes</li><li>Reduce or overcome barriers</li></ul> <b>Outcomes that will be achieved through this project</b> <ul style="list-style-type: none"><li>Launch a youth drop-in space at the new QEII campus</li><li>Deliver an after school program for one afternoon/evening a week at the drop-in space.</li></ul> <b>How Will Participants Be Better Off?</b> <ul style="list-style-type: none"><li>Rangatahi from the local school will have a youth friendly space to drop in after school</li><li>The program will offer support with physical needs (food &amp; care), a listening ear, positive social connection &amp; helpful direction.</li><li>The drop-in space provides an opportunity for rangatahi to connect with youth workers who will listen to and support them and provide a constant trusted person that they can rely upon</li></ul>	<b>Staff Assessment</b>  La Vida Youth Trust (LVYT) started with a basketball hoop and ball at 34A Hansons Lane in Riccarton in 2002 after identifying the lack of positive activities for rangatahi to engage with in the area. From that initial launch, the owners of the building, Life Church, made the facility available for a youth community centre and from that went on to form the Trust 2004. LVYT have recently expanded to the East of Ōtautahi just last year, establishing a new hub on Atlantis Street at the Life Church QEII campus. Their ethos is to empower young people and their whānau to reach their mental, emotion, physical and spiritual potential.  LVYT currently employ a 24/7 Youth Worker who works in Parkview Pārua School. The 24-7 model is based on consistent relationship building with rangatahi, listening to them, encouraging them and being there for them over time. It is also about supporting young people to positively influence the communities they are part of. Youth workers help students to connect with their peers, teachers and outside services such as counsellors when needed. They work with both at-risk youth and students in leadership roles. After consultation with the school staff on the best use of their time, the youth worker goes in for ten hours a week on Mondays and Fridays, as staff identified the lead up to and after the weekend was a time in which they see more behavioural issues arise.  The Trust are looking to opening a youth hub at their campus to launch a drop-in space for rangatahi one afternoon and evening a week. Soon after moving in the new facility LVYT's staff installed a basketball hoop and being so close to Avonhead Girls and Shirley Boys High School, they saw the potential for a youth space and a need for an after-school program in the area. To make the programme accessible to whānau who need the programme most, they run at no cost to families. The after-school program staff work closely with the 24/7 Youth Workers and Parkview School Pārua staff to identify families with the most need for after school care. This is often due to low income, unavailability of parents/ caregivers or the need for respite. The after school program provides another opportunity where their team can walk alongside rangatahi, play games, assist with home learning, provide afternoon tea and a chance to connect with their peers and their team in a safe and supervised environment. The program team enlists four staff per afternoon during the school terms (40 weeks) and caters for to up to 30 rangatahi per day. LVYT are seeking funding towards the costs of setting up this new after school programme at their QEII campus, which will go towards paying a coordinator to supervise and run the space.
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## 14. Waitai Coastal-Burwood Community Board - Meeting Schedule 2022

Reference Te Tohutoro: 22/336435  
Report of Te Pou Matua: Cindy Sheppard, Community Board Advisor  
cindy.sheppard@ccc.govt.nz  
General Manager Mary Richardson, General Manager, Citizens and Community  
Pouwhakarae: mary.richardson@ccc.govt.nz

### 1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waitai Coastal-Burwood Community Board to consider amending or retaining its ordinary meetings arrangements for the period 18 July 2022 to 12 September 2022.
- 1.2 This report has been prepared at the request of the Community Board to enable the Board to consider amending or retaining the start times of their formal meetings.
- 1.3 The Board can review these arrangements during 2022 should it wish to do so.
- 1.4 The decisions in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.

### 2. Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood Community Board:

1. Consider amending the start time of their remaining formal meetings to one of the following options:

a. Option A:

Date	Time	Location
Monday 18 July 2022	4.30pm	Board Room, corner Union and Beresford Streets, New Brighton
Monday 15 August 2022	4.30pm	Board Room, corner Union and Beresford Streets, New Brighton
Monday 12 September 2022	4.30pm	Board Room, corner Union and Beresford Streets, New Brighton

b. Option B:

Date	Time	Location
Monday 18 July 2022	5pm	Board Room, corner Union and Beresford Streets, New Brighton
Monday 15 August 2022	5pm	Board Room, corner Union and Beresford Streets, New Brighton
Monday 12 September 2022	5pm	Board Room, corner Union and Beresford Streets, New Brighton

2. Note the holding of Board briefings will take place prior to formal Board meetings and on the following dates:

Date	Time	Location
Monday 4 July 2022	3pm	Board Room, corner Union and Beresford Streets, New Brighton
Monday 1 August 2022	3pm	Board Room, corner Union and Beresford Streets, New Brighton
Monday 29 August 2022	3pm	Board Room, corner Union and Beresford Streets, New Brighton

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 This report has been prepared at the request of the Community Board to enable the Board to consider amending or retaining the start times of their formal meetings.

### 4. Context/Background Te Horopaki

- 4.1 In order that the business of the Board can be conducted in an orderly manner, and to allow for public notification of meetings to be given in compliance with the Local Government Official Information and meetings Act 1987 (LGOIMA), it is recommended that the Board adopt a schedule of meetings as per the Officer Recommendation.
- 4.2 It is recognised that events may arise, or circumstances change that would mean the schedule may need to be revised or additional meetings added. Any additional meetings will be appropriately publicly notified in compliance with the LGOIMA and Local Government Act 2020.
- 4.3 It is noted that holding an ordinary meeting each calendar month allows for all items of business to be progressed on a regular basis. The minutes of the Board meeting will be confirmed at the following Board meeting with any matters requiring a Council decision then referred on to the next appropriate Council meeting.
- 4.4 It is proposed that Board meetings be held on Mondays at either 4.30pm or 5pm on the third Monday of each calendar month. In addition to the decision making Board meetings, briefings or workshops will be scheduled prior to the commencement of meetings or at other times as required to provide an opportunity for Board members and staff to receive information and have an informal discussion on issues where no decision is required at the time.

### Attachments Ngā Tāpirihanga

There are no appendices to this report.

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
<enter document name>	<enter location/hyperlink>
<enter document name>	<enter location/hyperlink>



## Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories / Ngā Kaiwaitohu

<b>Author</b>	Cindy Sheppard - Community Board Advisor
<b>Approved By</b>	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood



## 15. Waitai Coastal-Burwood Community Board Area Report - June 2022

Reference Te Tohutoro:	22/344534
Report of Te Pou Matua:	Christopher Turner-Bullock, Community Governance Manager christopher.turner@ccc.govt.nz
General Manager Pouwhakarae:	Mary Richardson, General Manager, Citizens and Community mary.richardson@ccc.govt.nz

### 1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

### 2. Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood Community Board:

1. Receive the Waitai Coastal-Burwood Community Board Area Report for June 2022.

### 3. Community Support, Governance and Partnership Activity

#### 3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Support the community-led action plan for Brooklands	<p>The first of the evening hui's was held on 4 May 2022 at Kāinga Community Hall and was attended by 18 residents from the Brooklands suburb. Participants had the opportunity to view the ideas and suggestions for the action plan that have been collated so far through the conversations held to date at the Tuesday morning hui's at the Styx River boat ramp.</p> <p>An issue that has been raised consistently is the frequency of occurrences of car racing, burn-outs and anti-social behaviour which is causing the community a lot of distress and anxiety. Having had little success in resolving the issues as a community, two residents made a public forum presentation to the Waitai Community Board on 16 May 2022 on behalf of the Brooklands community to ask for assistance in finding some solutions.</p>	On-going	Resilient Communities

	<p>To address this staff have initiated a project and started to investigate a range of measures which could be implemented. So far these have included acting on a suggestion from the community that a second set of prohibition signs either side of the start of the suburb are installed, as reminder of the by-law in place which restrict the entry of non-residents to Brooklands during evenings from Thursday to Monday.</p> <p>The Residential Red Zone team have also organised for Brooklands to be included in the pulse of after-hours patrols through red zone areas that P4G have been contracted to undertake for the next 3 to 6 months, which will hopefully have a positive effect on deterring some of the anti-social behaviour they are experiencing.</p> <p>The project is a collaboration between the Waitai Community Governance team, Traffic Operations, Residential Red Zone teams, the local policing team and the Brooklands community to try and find solutions to the issues.</p>		
Te Tira Kāhikuhiku	<p>Te Tira Kāhikuhiku recommended the following at their meeting on the 17 May 2022:</p> <ol style="list-style-type: none"> <li>1. That Land Information New Zealand agrees to grant a transitional land use licence in Burwood to Stuff Limited for a planting day on 3 July 2022;</li> <li>2. That Land Information New Zealand agrees to grant a transitional land use lease to Ōtautahi Beekeepers Limited to establish beehives and provide education at a site in Kingsford Street (odd numbers 155-165 Kingsford Street), and at a Glade Avenue site;</li> <li>3. That Land Information New Zealand agrees to transfer a transitional land use lease from Myles White to Ōtautahi Beekeepers Limited;</li> <li>4. That Land Information New Zealand agrees to grant a transitional land use lease to Nōku Te Ao Charitable Trust for environmental rehabilitation</li> </ol>	On-going	Resilient Communities

	<p>works, cultural activities, temporary cultural harvest plantings, placement of a relocatable classroom and temporary ablutions, and investigative works to determine feasibility for establishing Te Pā Rākaihautū, and a licence for investigative works to determine feasibility for establishing Te Pā Rākaihautū,</p> <p>5. That Land Information New Zealand agrees to renew the transitional land use lease to Richmond Community Garden Trust at 213, 223, 225, 235, 251 and 253 River Road, 46 and 50 Vogel Street, and 51 Swanns Road - for continuation of the community garden, food forests, children's play areas, picnic spots, sustainability features, events and native plantings. Noting the Richmond Community Garden Impact Report 2021 (refer <b>Attachment A</b>) is shared with Te Tira Kāhikuhiku and the Waitai Coastal-Burwood Community Board and the lease is extended for 6 months to 30 October 2022 or until the land is transferred to Council ownership.</p>		
Ascot Community Centre Upgrades	<p>Council staff are working alongside Eastern Community Sport and Recreation to confirm the scope for building improvements to the Ascot Community Centre, including new toilet facilities.</p> <p>Staff are also working with New Brighton Menzshed to improve the fencing on the Ascot Avenue side of the Ascot Community Centre, removing the wire mesh and keeping the lower wooden fencing.</p>	On-going	Resilient Communities
Shirley Rugby Cricket Club	<p>Staff met with representatives from the Club to discuss a number of issues raised regarding the condition of the changing/toilet block on the south side of the park, parking, and storage.</p>	On-going	Resilient Communities

### 3.2 Community Funding Summary

- 3.2.1 For the Board's information, a summary is provided (refer **Attachment B**) on the status of the Board's 2021-22 funding as at 27 May 2022.
- 3.2.2 There were two 2021/22 Waitai Coastal-Burwood Youth Development Fund applications approved under delegation of the Waitai Coastal-Burwood Community Governance Manager:
- Jaeda Lynch-Brown was granted \$250 to attend the Under 15 Basketball Nationals in Auckland from 20 to 23 July 2002 as part of the Canterbury Under 15 A Team.
  - Kyla Jade Lynch-Brown was granted \$100 to attend the Under 19 Basketball Nationals in Rangiora from 4 to 6 June 2022 as part of the Canterbury Under 19 A Team.

### 3.3 Participation in and Contribution to Decision Making

#### 3.3.1 Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]

- **Seaside Sounds Radio Station**

New Brighton Project have recently launched *Seaside Sounds*, a new community radio station for Brighton Coastal area. The station is focused on promoting local musicians, businesses and community groups, providing a diverse representation of the hapori and coastal area.

Located just out the back of their office at 105 Brighton Mall, the studio has actually been set up for quite some time, but the New Brighton Project have worked to give it a refresh in January 2021 and along with their new logo and branding, actively sought out new music, artists and DJs to relaunch the station. It has taken some time, but the New Brighton Project wanted to ensure when it was time to launch again that they would have everything in place to make it a success.

You can access *Seaside Sounds* through their website <https://seasidesounds.org.nz> or by tuning in to 107.0FM around the Brighton area.



- **Up-coming events**

**Eco-Action Nursery Trust** are holding a series of planting days in the ward area. Their first of the season was held on Sunday 29 May 2022 from 10am to 2pm at the southwest end of QEII Park. The group have three more planting days coming up:

- Sunday 19 June 2022 from 10am to 2pm at the QEII intersection of Frosts and Beach roads.
- Sunday 21 August 2022 from 10am to 2pm at the Chimera Crescent site.
- Sunday 18 September 2022 from 10am to 2pm at the Chimera Crescent Site.

- **Carnaby Lane Matariki Night Market** will be held Saturday 18 June 2022 from 4pm to 8pm. The Carnaby Lane collective are excited to be holding their second Matariki night market which will include stalls, live music and entertainment.

- **Southsore Matariki Event** will be held on Sunday 3 July 2022, 4.30pm to 6pm at Plover Street, Southshore. Organised by the Southshore Residents' Association to Celebrate and learn about Matariki. There will be a sausage sizzle, soup and hot drinks. Be a soup-a-star and bring your own cup and glass jar for the spiral. For more information please follow the event Facebook page here <https://www.facebook.com/events/1469801746806307?ref=newsfeed>

- **Te Waka Aroha opening**

Te Waka Aroha St Faiths Church on Shaw Avenue in New Brighton welcomed back the community at its opening event on Saturday 28 May. The iconic building was damaged in the 2010-2011 earthquakes and required extensive repair work for the roof and stonework, an electrical upgrade and restoration work on the windows. Unfortunately the insurance pay-out did not cover all of the work and some of the unforeseen costs and so the community rallied and have been fundraising ever since to help restore the historic church.

The much loved landmark is so much more than just a place of worship. It serves as a community hub, where local people are welcomed and accepted with its lounge open to the public Monday to Friday for locals to drop-in. Te Waka Aroha Community Project host coffee mornings, a weekly community luncheon, weekly fruit and vegetable cooperative, exercise groups, music, arts and craft groups and foot clinic. The group also host a community fridge and pantry where food is provided every day of the week and an Artisan shed on site from which pottery classes are available. ReNew Brighton and Brighton Observatory of Environment and Economics we're two groups who quickly jumped at the chance to get involved and have now added to the vibrant community of groups who use the facility as their as their base.

The opening was an opportunity to congratulate and thank all those who helped realise the vision for St Faith's restoration. Around eighty people went along to join the celebrations including local resident Margret Templeton who's grandmother had attended the church many years before, who had the honour of cutting the ribbon to officially open the facility.





- **Donald's Cabin Opening**

New Brighton Community Gardens held the official opening of *Donald's Cabin* on Wednesday 18 May with a beautiful ceremony late afternoon. The ceremony kicked off with speeches from Lin and Catherine from the Gardens, Adam Parker from the DIA and then Donald himself who gave his heartfelt speech in sign language which was translated for his audience by one of his carers.

Deaf and blind artist Donald Gibson has relocated to the gardens when his old studio at New Brighton School was set to be demolished. Wanting to stay in the area, staff at the Gardens saw this as a really good fit in their already creative space and in an overwhelming response, the community soon rallied together to secure funding and build Donald a kitset cabin over a number of weekends.

The ceremony was a beautiful event celebrating and showcasing the garden, home-grown and home-made kai, art, the volunteer's and most of all community. The event highlighted just what can be achieved when tangata come together to drive a project and make it happen.

Donald is now back to work in his new purpose built cabin on the community garden site and can continue to inspire and teach people about art and diversity through his work.







- **National Volunteer Week – Celebration Event**

An event will be held on Sunday 19 June 2022 from 10am to 1pm in the Dallington red zone to celebrate the Hidden Heroes in our community as part of National Volunteer Week.



- **Avon Hub Opening Event**

The new Avon Hub held its official opening on Sunday 22 May 2022 with a kapa haka performance from Banks Avenue School and activation activities run by Canterbury Cricket and Mainland Football. Mainland Football are going to offer Walking football (outdoors from 7pm to 8pm on Tuesdays starting from 29 June 2022 and Walking Futsal (indoors) from 5pm to 6pm on Fridays from the 17 June 2022. Aimed at people aged 50+, Walking Football is a great way to stay active, make new friends and have plenty of fun. There are competitive and social leagues now available as well as Women's Walking Football and indoor Walking Futsal. All levels of ability and football experience are welcome.



- **Walk Waitaha**

The new format Walking Festival, 'Walk Waitaha' ran throughout April and May 2022 and was very well received, offering a great array of self-guided walks and walking activities over a six week period.



- **Walking Festival 2021**

In April 2022 the Christchurch City Council Walking Festival event received a Merit Award in the Best Event category at the Recreation Aotearoa Awards for 2020/2021.

The Recreation Awards recognise excellence, innovation, and effectiveness of outstanding activity within the recreation sector as well as the achievement and service of individuals whose commitment and contribution promotes the ongoing development and enhancement of the industry.

Thank you to the 35+ partners who were with us every step of the way to bring the Walking Festival to life each year.

We can't wait to bring the Walking Festival back in its usual format in April 2023; where we will continue to explore, discover and connect with the wonderful world of walking.





- **Brooklands Community Planting Day**

Pūharakekenui Styx Living Laboratory Trust held a planting day on Saturday 28 May along the river bank running from the junction of Earlham Street and Lower Styx Road. Along with staff from the Trust, a handful of volunteers from Brooklands and Spencerville went along to help dig in around 500 native plants along the upper banks across four former residential sections down the river.

The planting day was part the Immediate Steps Project, funded by Environment Canterbury and is the Pūharakekenui's first project in the lower part of the Styx River. The project focuses on removing exotic weeds, controlling willow and under-planting with native eco-sourced plants along the riparian margins in Earlham Street which, once established, will provide an interactive link between the surrounding land and the aquatic system.

The planting day was the first of many planned for the Lower Styx which will help improve water quality and enhance aquatic life by filtering out sediment and nutrients from roads and farmland before they enter the waterways and help to prevent erosion of the banks. The project aims to see native vegetation dominating again across planted areas, increased bird, fish, invertebrate and lizard species abundance, reduced or eliminated presence of targeted weed species and improved condition, extent and density of mahinga kai species at the project site by 2050.

The morning was rounded off with a community BBQ provided by the Residential Red Zone and Waitai Coastal-Burwood Community Governance teams, partnering up to provide the volunteers with a well-earned break after all that planting, a chance to enjoy some kai and kōreroero with staff about the project.



- **Medway Street Footbridge and Snell Bridge Openings**

The official openings of the Medway Street Footbridge and the Snell Bridge took place on Friday 6 May and Friday 27 May 2022 respectively.

Medway Street Footbridge - The twisted and distorted bridge that became a symbol of the power of the Canterbury Earthquakes has a new incarnation. For the first time since the earthquakes, the bridge will provide foot and cycle access over the river from where Medway Street meets River Road across to Avonside Drive.



Snell Place Bridge – This was the last of the three pedestrian footbridges to be built in the regeneration area funded by \$13.7million grant from the Christchurch Earthquake Appeal Trust.





### 3.3.2 Council Engagement and Consultation.

- The Waitai Coastal-Burwood Community Board Submissions Committee held a meeting on Tuesday 3 May 2022. Presented for record purposes (refer **Attachment C**) is the Board's Submissions Committee Minutes and Feedback to the Council on the Draft Housing and Business Choice Plan Change, Draft Coastal Hazards Plan Change, Draft Heritage Plan Change and Draft Radio Communication Pathways Plan Change.

### 3.4 Governance Advice

#### 3.4.1 Aranui Future Streets Insights Report

Following the public forum presentation made by Yani Johanson to the Waitai Coastal-Burwood Community Board on 11 April 2022, Council Officers have looked into the requests made which are in italics below. Please see below the Officer's recommendation on proposed next steps relating to the Aranui Future Streets Insights Report.

- That the Community Board amend its Community Plan to include reference to the Future Streets Aranui insights reports and include an action to commit to its next steps as a priority.*

Due to the close proximity to the end of the term, amending the Community Board Plan would not be recommended and any changes/suggestions should be tabled when the new Board has had an opportunity to discuss their Community Board Plan. Further staff investigations identified that there has not been a push or drive from the community regarding this project.

- That the Community Board consider in its submission to the Council's draft annual plan making reference to resources and support to continue the next steps of the Future Streets Aranui insights report.*

The Community Board have already lodged their submission to the Council's Draft Annual Plan 2022-23 prior to this public forum presentation, therefore this request could not be actioned.

## 4. Advice Provided to the Community Board

### 4.1 Customer Service Request/Hybris Report











For the Board's information, attached is a copy of the April 2022 Hybris Report (refer **Attachment D**).

### 4.2 Occupation of the Residential Red Zone

At its meeting on Monday 16 May 2022, the Board resolved to write a letter of thanks to Council Staff and New Zealand Police for their great communication during the occupation of the Red Zone Land and the peaceful resolution to the occupation. Attached for the Board's information is a copy of the letter of thanks sent to Christchurch City Council Officers and New Zealand Police on 19 May 2022 (refer **Attachment E**).



## Attachments Ngā Tāpirihanga

No.	Title	Page
A  	Richmond Community Garden Impact Report 2021	65
B  	Waitai Coastal-Burwood Community Board Funding Update as at 27 May 2022	102
C  	Waitai Coastal-Burwood Community Board Submissions Committee 3 May 2022 Minutes and Feedback on the Draft Housing and Business Choice, Draft Coastal Hazards, Draft Heritage and Draft Radio Communications Pathway Plan Changes	103
D  	Waitai Coastal-Burwood Community Board - Hybris Report April 2022	115
E  	Waitai Coastal-Burwood Community - Occupation of red zone land, letter of thanks to Council Staff and NZ Police 19 May 2022	116

## Signatories Ngā Kaiwaitohu

<b>Authors</b>	Cindy Sheppard - Community Board Advisor Katie MacDonald - Community Support Officer Emily Toase - Community Development Advisor Rory Crawford - Community Recreation Advisor Jacqui Miller - Community Recreation Advisor Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood
<b>Approved By</b>	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support and Partnerships





## RIVERLUTION ECO PARK

The Riverlution Eco Park consists of the Richmond Community Garden, Riverlution Eco Hub, Fungi Farm and the Riverlution Café.

The three acre space is filled with garden beds, food forests, native plantings and sustainability features. It is a hub, where a number of organisations gather, workshop, and collaborate in.











## OUR GOALS

### SPACE

Develop our 2 acres of Red Zone Land as an exemplar of a safe community space incorporating food resilience, education and nature play combating social isolation poverty and limited access to healthy food

### SELF-SUFFICIENCY

By creating a circular economy with our own resources and waste, exploring relevant commercial opportunities to earn our own income through our produce location and ecotourism activities

### VOLUNTEERS

Recruit nurture and retain volunteers

### ORGANIC ETHOS

We have documented through ecological practices and committed to working towards organic certification

### COMMUNITY ENGAGEMENT

Increase the amount of fresh food to distribute to our immediate community build on the number of community groups we regularly engage with facilitate appropriate community events and actively contribute to the wider food resilience network





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## IN 2021, WE DIDN'T LET COVID STOP US

We had another whopper of a year in our space with one of the highlights being the activation of the Riverlution Eco Hub.

This space is now home to a number of organisations including the **Richmond Community Garden**, a **Bee Club**, **CHCH Envirohub**, **Avon Ōtakaro Network**, the **Canterbury Horticultural Society**, **Repair Revolution**, as well as many organisations, groups, interns and individuals. All using the hub for a meeting space and a place to work when they need it.

We are grateful to City Care who helped us get the building up to standard to operate from, interns from the University of Canterbury Communications School, who set up our Facebook page and communications, and the Eco Store for furniture.





## COLLAB- ORATION

Collaboration with **The Green Lab, Richmond Community Garden, Avebury House, Avon Ōtākaro Network** and **We Are Richmond** to connect the Red Zone and our local parks on a family friendly trail is just an example of how we are purposefully working together for the benefit of our community.







## FUNGI FARM

We started the ground works for the Fungi Farm in January.

Thank you to Maiden Group for giving us a great deal. From there, a collaboration of many organisations, people, and groups worked hard for 6 months to get the site open in July.

We will continue to develop the space, with a wide range of inoculations, plantings, and workshops.

Since it has been open, many groups have used the space for foraging events, parties, and children's programmes.











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## IMPACTS

# 15,000 KILOGRAMS

of food waste diverted from landfill from our local  
restaurants and schools





## IMPACTS

# JOB CREATION

Creating local jobs and getting people back to work  
has been a strong theme of 2021





## IMPACTS

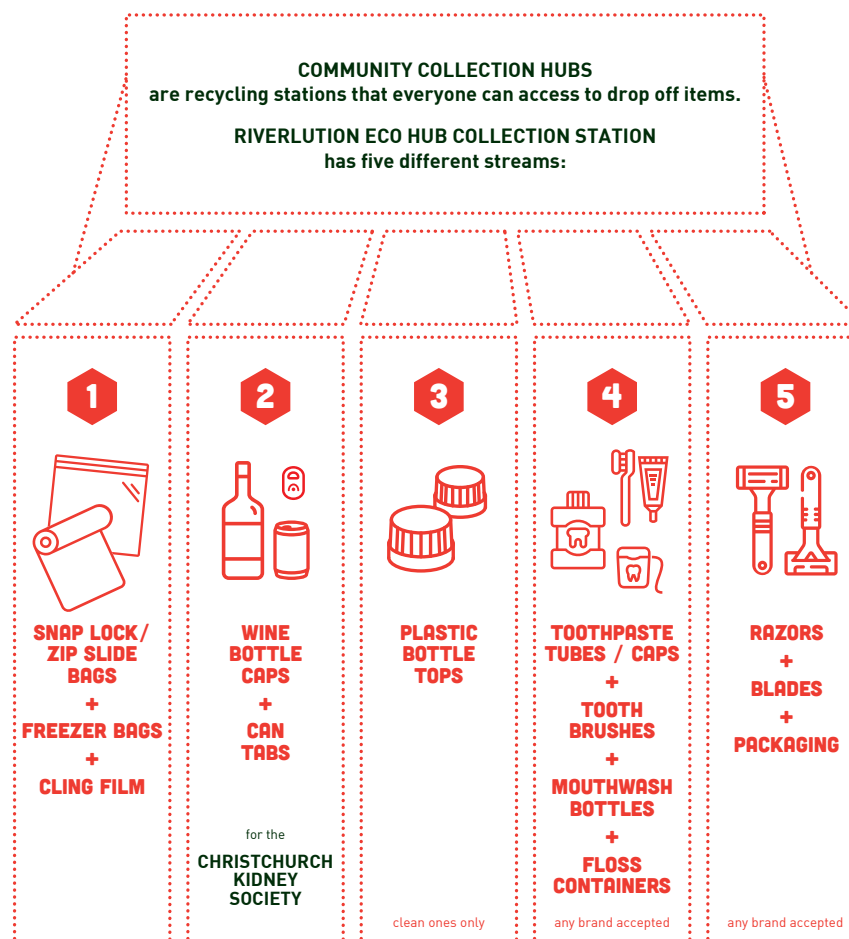
# RECYCLING PROJECT

100's bottle tops, razors, toothpaste tubes, wine bottle tops and disposable face masks diverted from our red bins





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## NEW COMMUNITY PROJECT: RICHMOND COMMUNITY URBAN TRAPPING



### 20 TRAPS

stationed throughout  
our community

### 5 RODENTS

caught in less than a month

### COLLABORATION

with **Menshed**

### BUILDING

more traps and expanding the project  
along the River Corridor







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## WORKSHOPS

**REPAIR REVOLUTION**

**4 X  
PRUNING WORKSHOPS**

**3 X  
FUNGI INOCULATIONS**

**SEED BOMB  
WORKSHOP**















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## OLIVE OIL CO-OP



Our annual Olive Oil Co-op almost doubles in size every year. With nearly 50 contributors this year, we picked over 500 kgs of olives, resulting in 42 liter of oil and over 100 jars of brined olives.

**50 CONTRIBUTORS**

**500KGS OLIVES**

**42L OLIVE OIL**

**100 JARS BRINED OLIVES**











“

MY STUDENTS REALLY  
ENJOYED LEARNING NEW  
SKILLS AND IN AN AWESOME  
ENVIRONMENT...WILL BE  
BACK AGAIN FOR MORE  
INSTALLMENTS :)



## WORKING BEES



# 500 PEOPLE

from all over Christchurch came to Working Bees held for corporate groups, conservation volunteers, Volunteering Canterbury, Canterbury University's SVA Big Give, Youthtown and many school groups







## GROUPS



Every month we host a number of groups, both young and old, including:

**LINWOOD COLLEGE**

**DEMENTIA CANTERBURY**

**HŌHEPA CANTERBURY**

**DELTA FRIENDSHIP GROUP**











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## OUT AND ABOUT

We are committed to supporting our wider community and the wider Christchurch Network.

**RIVERBEND REFUGE**

**CHCH CITY LIBRARIES  
HISTORY PROJECT**

**BILL & DI MADGIN'S  
GARDEN OF PEACE**

**HOUSING NZ GARDEN  
COLLABORATION**

**HOHEPA FARM VISITS**

**BERRY PICKING**

**MOSQUE HARVEST  
PICNIC**

**COMMUNITY BOARD  
DEPUTATIONS**

**FOOD RESILIENCE  
NETWORK MEMBERS**

**CANTERBURY  
COMMUNITY GARDEN  
ASSOCIATION MEMBERS**

**NORTH AVON POCKET  
PARK**

**WAIPARA OLIVE OIL  
ASSOCIATION VISIT**





## AWARDS

### CCC GARDEN AWARDS

#### GROW ŌTAUTAHĪ CHCH GARDEN FESTIVAL

Many of our team were heavily involved creating the award winning garden.













**WE CURRENTLY  
CLOCK OVER 5000  
VOLUNTEER HOURS  
FROM OUR REGULAR  
CREWS WITH  
SESSIONS HELD ON  
MONDAY, TUESDAY,  
WEDNESDAY AND  
SATURDAY**













**6 CHICKENS**





## EVENTS



## GALA

1,500 visitors and celebrity judged preserves competition with entries from all over canterbury







## EVENTS



# DOGS DAY OUT

300 dogs and their humans





## EVENTS



**MOTHER OF ALL CLEAN UPS**

**MATARIKI IN THE ZONE**

Once again, we have fed over 400 people

**PLASTIC FREE JULY**

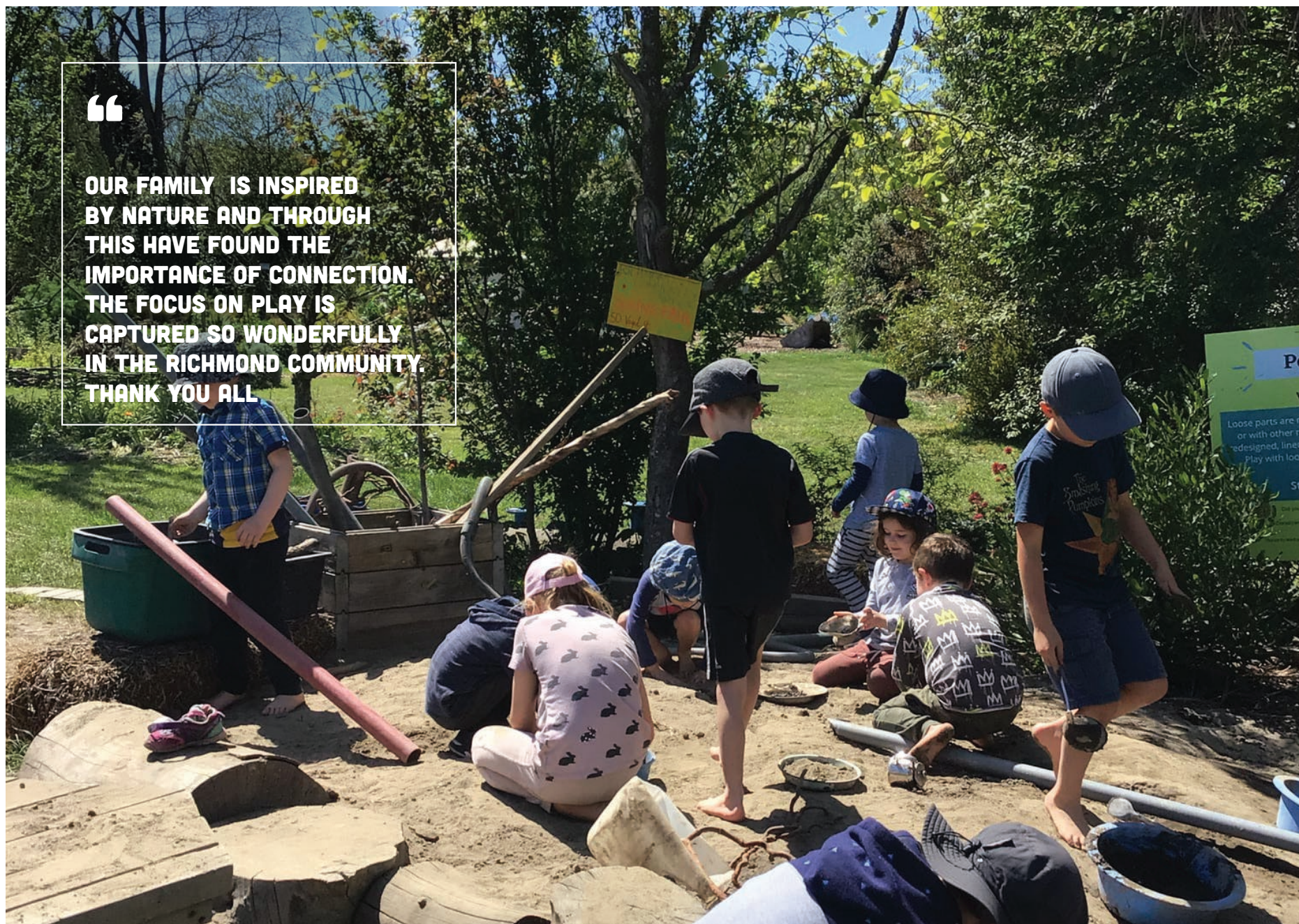
**SPRING FAIR REPAIR**

**EDIBLE CANTERBURY SCHOOLS HUI**

**FORAGING CORNER**







“

OUR FAMILY IS INSPIRED  
BY NATURE AND THROUGH  
THIS HAVE FOUND THE  
IMPORTANCE OF CONNECTION.  
THE FOCUS ON PLAY IS  
CAPTURED SO WONDERFULLY  
IN THE RICHMOND COMMUNITY.  
THANK YOU ALL





## PLANTING

1,227

Native plants planted

15

Fruit trees





## MEDIA

'Green Gold' The Spin Off

LINZ Video on activities in the Red Zone

'Red-Zoned Christchurch Home gifted to the garden trust' Stuff

'Fungi farm opens in the Ōtākaro Avon River Corridor' Newsline

'CHCH house saved from demolition and transformed into a community hub' Stuff

'Green Thumbs' Access Media

'Rustic Paradise' Turanga Discovery Wall









Waitai Coastal-Burwood 2021-22 Community Board Funds - Updated as at 27.05.22		
Waitai Coastal-Burwood Discretionary Response Fund	Allocation 2021-22	Board Approval
Establishment of the 2021/22 DRF from the SCF	\$71,767.00	N/A
Carry-forward from previous financial year (TBC)	\$17,316.00	N/A
Return of Grant Money from 2020/21 SCF Application - New Brighton Cricket Club Inc	\$562.00	N/A
Waitai Coastal-Burwood Community Board - I Love New Brighton 2022	\$6,000.00	02.08.21
Waitai Coastal-Burwood Community Board - Parklands @ Play 2022	\$5,500.00	02.08.21
Waitai Coastal-Burwood Community Board - Youth Development Fund 2021-22	\$3,500.00	02.08.21
Waitai Coastal-Burwood Community Board - Summer With Your Neighbours 2021-22	\$2,300.00	02.08.21
Waitai Coastal-Burwood Community Board - ANZAC Day Expenses 2022	\$400.00	02.08.21
Waitai Coastal-Burwood Community Board - Garden Pride Awards 2022	\$250.00	02.08.21
St Martins Bowls Incorporated - Interior redecoration of Clubrooms	\$500.00	6.09.21
Educational Childcare Centre Inc - Purchase of blinds	\$3,590.00	6.09.21
Waitai Coastal-Burwood Community Board - Summer With Your Neighbours 2021-22 additional funds	\$1,505.00	18.10.21
Anglican Diocese of Christchurch, Parish of East Christchurch - Community Fridge and Pantry	\$4,800.00	18.10.21
Avon Heathcote Estuary Ihutai Trust - South New Brighton Park restoration and enhancement project	\$3,500.00	18.10.21
Drug-ARM Christchurch - Rent for Art-East	\$5,000.00	14.02.22
Burwood East Residents' Association - Meeting Room Hire	\$550.00	16.05.22
<b>Available Balance</b>	<b>\$52,250.00</b>	
Waitai Coastal-Burwood Youth Development Fund	Allocation 2021-22	Approval
Establishment of the 2021-22 Youth Development Fund	\$3,500.00	02.08.21
Dallas Hurrell-Jones - New Zealand Secondary Schools Rugby League National Tournament	\$100.00	5.08.21
Holly Gray - National Secondary School Athletics Competition - \$150.00 granted, funds returned 1/11/21	\$0.00	1.09.21
Alyssa Tabley - Dance NZ Made Dance Competition	\$100.00	20.09.21
Jaeda Lynch-Brown - Under 15 National Basketball Tournament	\$250.00	20.05.22
Kyla Jade Lynch-Browns - Under 19 National Basketball Tournament	\$100.00	26.05.22
<b>Youth Development Fund Available BALANCE</b>	<b>\$2,950.00</b>	
Shape Your Place Toolkit Funding	Allocation 2021-22	Approval
Allocated funds	\$4,300.00	
<b>Shape your place toolkit funding balance</b>	<b>\$4,300.00</b>	



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Waitai Coastal-Burwood Community Board  
Submissions Committee  
OPEN MINUTES

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Date:	Tuesday 3 May 2022
Time:	4.05pm
Venue:	Audio/Visual Link

---


Present	
Chairperson	Bebe Frayle
Members	Kelly Barber Jo Zervos Linda Stewart

---

Christopher Turner-Bullock  
Manager Community Governance, Coastal-Burwood  
941 8233  
christopher.turner@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

To view copies of Agendas and Minutes, visit:  
[www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/](http://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/)

Waitai Coastal-Burwood Community Board Submissions  
Committee  
03 May 2022

Christchurch  
City Council 

- Part A Matters Requiring a Council Decision
- Part B Reports for Information
- Part C Decisions Under Delegation

Secretarial Note:

It is noted that this meeting was also held via audio/visual link on the Zoom platform due to the whole country being under COVID-19 Protection Framework (the Traffic Alert Orange setting) on the date the meeting was scheduled. These minutes provide a written summary of the meeting proceedings.

1. Apologies Ngā Whakapāha

The Chair called for apologies. An apology for lateness from Kelly Barber was received. The Chair moved that the apology received for lateness from Kelly Barber be accepted, which was seconded by Jo Zervos. The motion was put to the vote and carried unanimously.

Committee Resolved CBSC/2022/00008

That the apology received for lateness from Kelly Barber, be accepted.

Bebe Frayle/Jo Zervos

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

The Chair asked members if they wished to declare an interest in agenda item 3.

There were no declarations of interest recorded.

The Chair recommended suspending Standing Order so members could speak freely whilst discussing the consultation documents. The Chair moved, seconded by Jo Zervos, that Standing Orders be suspended. The motion was put to the vote and carried unanimously.

Suspension of Standing Orders

Committee Resolved CBSC/2022/00009

That pursuant to Standing Orders 3.5 (Temporarily Suspension of Standing Orders), the following Standing Orders be suspended to enable informal discussion regarding Agenda Item 3:

17.5 Members may speak only once.


18.1 General procedure for speaking and moving motions.

Bebe Frayle/Jo Zervos

Carried



Waitai Coastal-Burwood Community Board Submissions  
Committee  
03 May 2022

Christchurch  
City Council 

### 3. Draft Housing and Business Choice Plan Change, Draft Coastal Hazards Plan Change, Draft Heritage Plan Change, Draft Radio Communications Pathway Plan Change - Community Board Feedback

The Chair recommended that members go through the consultation documents and provide feedback to the questions asked in the submission templates in the following order; Draft Radio Communications Pathway Plan Change, Draft Coastal Hazards Plan Change, Draft Heritage Plan Change and Draft Housing and Business Choice Plan Change. Members present supported this and a copy of what was agreed to be provided can be found in the attached Board Submissions.

#### Staff Recommendations

That the Waitai Coastal-Burwood Community Board Submissions Committee:

1. Consider preparing feedback on behalf of the Board on the Draft Housing and Business Choice Plan Change.
2. Consider preparing feedback on behalf of the Board on the Draft Coastal Hazards Plan Change.
3. Consider preparing feedback on behalf of the Board on the Draft Heritage Plan Change.
4. Consider preparing feedback on behalf of the Board on the Draft Radio Communications Pathway Plan Change.
5. Note that given the consultation timetable, the Submissions Committee will exercise its delegated authority to complete and lodge feedback on behalf of the Board.

After compiling Board Feedback on the Draft Radio Communications Pathway, Draft Coastal Hazards Plan Change, Draft Heritage Plan Change and Draft Housing and Business Choice Plan Change, the Chair recommended that Standing Orders be resumed for the remainder of the meeting.

The Chair moved that Standing Orders be resumed which was seconded by Kelly Barber. The motion was put to the vote and carried unanimously.

Committee Resolved CBSC/2022/00010

#### Resumption of Standing Orders

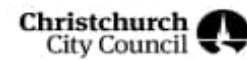
That the Standing Orders set aside above, be resumed.

Bebe Frayle/Kelly Barber

Carried

The Chair moved, seconded by Jo Zervos, that the Submissions Committee prepare feedback on behalf of the Board on the Draft Radio Communications Pathway, Draft Coastal Hazards Plan Change, Draft Heritage Plan Change and Draft Housing and Business Choice Plan Change and to note that given the consultation timetable, the Submissions Committee will exercise its delegated authority to complete and lodge feedback on behalf of the Board. The motion was put to the vote and carried unanimously.

Waitai Coastal-Burwood Community Board Submissions  
Committee  
03 May 2022



Committee Resolved CBSC/2022/00011

That the Waitai Coastal-Burwood Community Board Submissions Committee:

1. Prepares feedback on behalf of the Board on the Draft Housing and Business Choice Plan Change.
2. Prepares feedback on behalf of the Board on the Draft Coastal Hazards Plan Change.
3. Prepares feedback on behalf of the Board on the Draft Heritage Plan Change.
4. Prepares feedback on behalf of the Board on the Draft Radio Communications Pathway Plan Change.
5. Note that given the consultation timetable, the Submissions Committee will exercise its delegated authority to complete and lodge feedback on behalf of the Board.

Bebe Frayle/Jo Zervos  
Attachments

Carried

- A Waitai Coastal-Burwood Community Board Submissions Committee 3 May 2022 Feedback on the Draft Housing and Business Choice Plan Change
- B Waitai Coastal-Burwood Community Board Submissions Committee 3 May 2022 - Feedback on the Draft Coastal Hazards Plan Change
- C Waitai Coastal-Burwood Community Board Submissions Committee 3 May 2022 - Feedback on the Draft Heritage Plan Change
- D Waitai Coastal-Burwood Community Board Submissions Committee 3 May 2022 - Feedback on the Draft Radio Communications Pathway Plan Change

Meeting concluded at 5.44pm.

CONFIRMED THIS 3RD DAY OF MAY 2022



BEBE FRAYLE  
CHAIRPERSON



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## Waitai Coastal-Burwood Community Board Submissions Committee MINUTES ATTACHMENTS

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**Date:** Tuesday 3 May 2022  
**Time:** 4.05pm  
**Venue:** Audio/Visual Link

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**Waitai Coastal-Burwood Community Board Submissions  
Committee**  
**03 May 2022**

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**Christchurch**   
City Council

**Item 15**

**Attachment C**

FEEDBACK TO: Christchurch City Council

ON: Draft Housing and Business Choice Plan Change

BY: Waitai Coastal-Burwood Community Board

CONTACT: Bebe Frayle  
Chairperson, Submissions Committee  
C/- PO Box 73023  
CHRISTCHURCH 8154  
021 852 645  
[bebe.frayle@ccc.govt.nz](mailto:bebe.frayle@ccc.govt.nz)

1. INTRODUCTION

The Waitai Coastal-Burwood Community Board appreciates the opportunity to provide feedback to the Christchurch City Council on the Draft Housing and Business Choice Plan Change.

2. SUBMISSION

*Are we proposing the right areas for development above 12 metres?*

No

*Comment:*

The Board is concerned that the Medium Density Residential Zones are extensive and cover suburbs within our Wards that may not be suitable for large three-storey developments. Some of our small suburban neighbourhoods have older cottages and family homes that would be overwhelmed by these developments and would significantly alter the character of the area. As well, the Board has concerns about the proposal to allow three homes of up to 12 metres on a single property without a resource consent in a Medium Density Residential Zone. While we accept that we need to increase housing density in urban areas, this needs to be weighed up against the rights that existing residents have to both privacy and sunlight. A three-storey dwelling built next door will adversely impact on residents, and many are understandably concerned at their lack of ability to provide this feedback via a resource consent process.

*Do you have any comments about the proposed Qualifying Matters that will restrict intensified development or thresholds for needing a resource consent?*

The Board's view is that assessment about the suitability for increasing housing (qualifying matters) strikes a good balance between needing to build more housing, while also protecting existing infrastructure, heritage and public open spaces.

*Does the proposed plan change allow for enough business intensification?*

Yes

*Any other comments about the proposed plan changes?*

The Board notes that the definition of commercial centres is very broad, from “small isolated commercial areas, like local dairies” to larger centres that are more like shopping centres, for example those in Parklands or New Brighton. We would not consider a local dairy that is entirely surrounded by suburban housing to be a commercial centre.

With regard to green space and trees, the Board has concerns that developers can buy their way out of their obligations to retain 20% green space within a property. This could lead to the loss of green space in some suburbs if trees are not re-planted in the same area. We would like to see a requirement to re-plant felled trees in the suburban area from which they were removed.

The Board raises a concern that encouraging multi-storey developments means that in some areas two and three-storey dwellings may out-number single storey homes. We would like the Council to ensure that there is a mix of housing types, particularly considering accessibility issues for multi-storey dwellings.

An issue that is often raised within our communities but is not addressed within this plan change is the recent removal of car parking requirements for developments. The consequence of this is that, once more developments are built with no off-street parking, more residents will park their cars on the street. This is not a big issue on streets that are suitable for this (busy streets with lots of parking availability) but has a substantial negative impact in quiet suburban areas, especially those with very narrow streets that only allow for parking on one side of the road. This needs to be considered when allowing developments to occur.

While this Draft Plan Change focusses on the rules around multi-storey dwellings on empty land, it is important to realise that subdivision is also an important tool in addressing our housing shortage. These rules will, to some extent, assist landowners who wish to subdivide their property, although the primary focus of the proposed changes are to make larger scale development more straightforward. We hope that these rules will also make subdividing and building simpler also.



Bebe Frayle  
Chairperson, Submissions Committee  
WAITAI COASTAL-BURWOOD COMMUNITY BOARD

3 May 2022

Trim: 22/607477

Attachment A Item 3

Attachment C Item 15



FEEDBACK TO: Christchurch City Council

ON: Draft Coastal Hazards Plan Change

BY: Waitai Coastal-Burwood Community Board

CONTACT: Bebe Frayle  
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1. INTRODUCTION

The Waitai Coastal-Burwood Community Board appreciates the opportunity to provide feedback to the Christchurch City Council on the Draft Coastal Hazards Plan Change.

2. SUBMISSION

*Have we adequately addressed the risk of potential coastal hazards?*

Yes

The Board supports the use of a risk-based approach when assessing land use activities. We note that this approach introduces the potential for the controls to be applied inconsistently when Council staff are assessing resource consent applications. It is imperative that the measures used to assess risk are transparent, understood clearly by communities, and applied fairly.

*Are there other sources of information you think we should also consider?*

*We are using the 2021 Coastal Hazards Assessment 2021 (Tonkin + Taylor) and Risk Based Coastal Hazards Analysis for Land-use Planning report 2021 (Jacobs) to inform the plan change.*

It is imperative that information about sea level rise is gathered regularly. We must be able to track and measure risk over time, via frequent data gathering and monitoring of accretion, erosion, sea level rise, ground water rise, and land settlement. As data is collected, we would like to see modelling updated and adjusted against this real time data. We would like to see the Council provide sand budget reports regularly (at least annually). As well, we would like to see Lidar imaging and topographic cross section information regularly gathered.

All of the information gathered should be provided to the public regularly, and in a format that all can understand. The information should not be hard to find or hard to interpret.

*Do the draft objectives, policies and rules strike the right balance between managing risks from coastal hazards while enabling communities to meet their foreseeable needs where it is safe to do so?*

Yes.

The Council has struck a good balance between understanding and responding to risk, but also letting people get on with their lives.

*With the introduction of Coastal Hazards provisions into the District Plan, are there existing rules that could be removed or amended to make the Plan more efficient and effective?*

Adapting to change will be an iterative process. We will need to review and change these plans over time as more is known about the impacts of climate change. In order to do this, the Council needs good mechanisms for communicating changes to the public, receiving feedback, and making changes from this feedback.

*Any other Comments?*

The conversation about climate change and coastal is a difficult one to have, but it is important that we are fully informed about the current state and potential future risks and impacts.

The Board would like to emphasise that, as a coastal city, the hazards we experience now and in the future will impact on the whole city, not just our seaside suburbs. While those living along our coastline and rivers will be impacted first and more dramatically, the planning for and response to these impacts need to be a conversation in which everyone in Christchurch is involved.



Bebe Frayle  
Chairperson, Submissions Committee  
WAITAI COASTAL-BURWOOD COMMUNITY BOARD

3 May 2022

Attachment B Item 3

Attachment C Item 15

Trim: 22/607568

FEEDBACK TO: Christchurch City Council

ON: Draft Heritage Plan Change

BY: Waitai Coastal-Burwood Community Board

CONTACT: Bebe Frayle  
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1. INTRODUCTION

The Waitai Coastal-Burwood Community Board appreciates the opportunity to provide feedback to the Christchurch City Council on the Draft Heritage Plan Change.

2. SUBMISSION

*Do you have any comments on the proposed Residential Heritage Areas?*

The Board is happy to see that the Council is focused on strengthening protections for our precious heritage areas. So much of Christchurch's colonial built heritage was lost with the earthquakes, and it is important to protect what remains. We agree that the 11 heritage areas are appropriate.

*Do you have any comments about other elements of the proposed Heritage Plan Change?*

The Board notes that the Schedule of Significant Trees is mentioned as a qualifying matter. Christchurch is known as the 'Garden City'. We want to retain this and protect our heritage gardens and trees (both exotic and native). An important part of the character of some of our older suburbs is the tree-lined streets, and it is important to take care of these. We would like to see more protection and scheduled maintenance for trees of significance. As well, more trees should be added to the Schedule of Significant Trees, including trees that have been identified by communities as important to them – many of which have existing plaques.

The Board looks forward to seeing more detailed information on this matter when the Plan Change is notified in August.



Bebe Frayle  
Chairperson, Submissions Committee  
WAITAI COASTAL-BURWOOD COMMUNITY BOARD

3 May 2022

Trim: 22/607539



FEEDBACK TO: Christchurch City Council

ON: Draft Radio Communication Pathway Plan Change

BY: Waitai Coastal-Burwood Community Board

CONTACT: Bebe Frayle  
Chairperson, Submissions Committee  
C/- PO Box 73023  
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1. INTRODUCTION

The Waitai Coastal-Burwood Community Board appreciates the opportunity to provide feedback to the Christchurch City Council on the Draft Radio Communication Pathways Plan Change.

2. SUBMISSION

*Do you have any comments about the proposed plan change?*

The Board supports this plan change – we agree that protecting our radio communication pathways is important. We note that, where there is a potential conflict between development of buildings and other tall infrastructural and ensuring that communications are not obstructed, precedence needs to be given to our communication channels.

However, the Board has a concern that there is a potential for conflict between protection of existing tall trees and the need to protect radio communications. We would not like to see large established trees removed to improve radio communications. This would need knowledge of tree species heights before placement of transmitters to minimise risk necessitating potential removal of tree or transmitter. This needs to be a consideration when radio transmitters are put in place to minimise the possibility that large trees would need to be removed.

The Board looks forward to seeing more detailed information on this matter when the Plan Change is notified in August.



Bebe Frayle  
Chairperson, Submissions Committee  
WAITAI COASTAL-BURWOOD COMMUNITY BOARD

3 May 2022

Trim: 22/607507

## Ticket Report

01 Apr 2022 - 30 Apr 2022

### Coastal-Burwood

#### Tickets Reported in April 2022

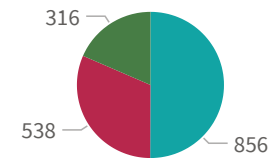
1,710

Tickets Reported

#### Status as of Report Date

1,108 Closed/Resolved  
602 Open

#### Channels



- Phone/Email/Walk-in
- Snap, Send, Solve
- Website

#### Currently Open Tickets\*

1,763

# Open Tickets

121

Avg open ticket age (days)

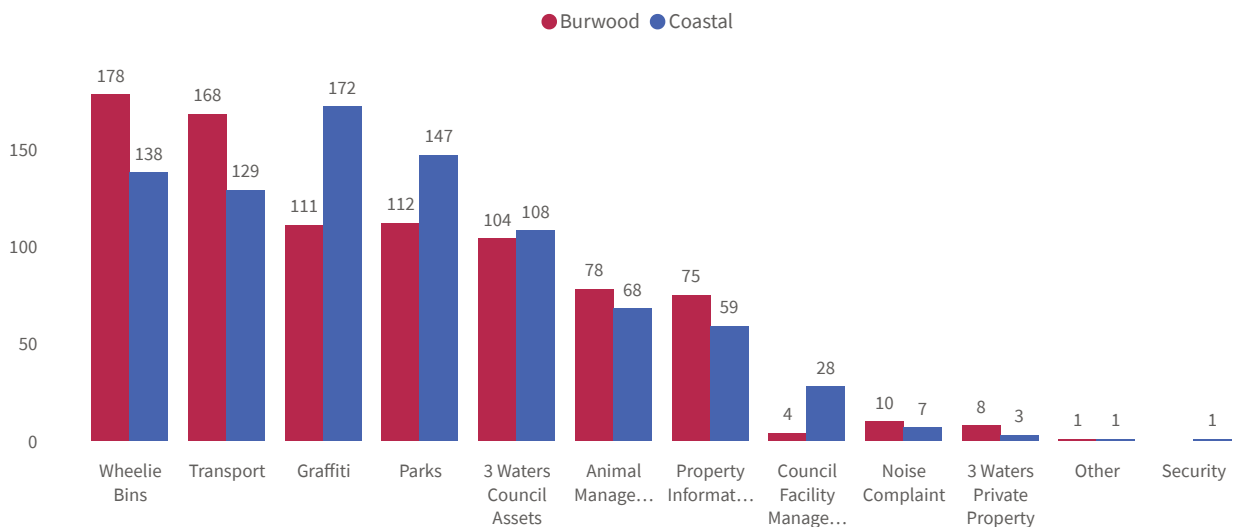
25% of open tickets are less than 11 days old

50% of open tickets are less than 48 days old

75% of open tickets are less than 160 days old

\*Open as of report date, reported all time

#### Tickets Reported this Period by Incident Category



#### Top 10 Issues

# Tickets	Object Category (sub-categories of the above)
190	Graffiti
135	Bin Not Collected
106	Damaged Bin
93	Litter (Park)
89	Leak (Water Supply)
88	Litter (Road)
69	Graffiti on Utility box
67	Residential LIM
42	Road Asset (e.g.footpath,road,furniture)
37	General Maintenance (Parks)

Report date:  
02 May 2022

Christchurch  
City Council 

03 941 6547

Shirley Service Centre

36 Marshland Road  
Christchurch 8013

PO Box 73023  
Christchurch 8154

ccc.govt.nz

19 May 2022

Andrew Rutledge  
Head of Parks, Christchurch City Council  
[andrew.rutledge@ccc.govt.nz](mailto:andrew.rutledge@ccc.govt.nz)

Senior Sergeant Roy Appley  
New Zealand Police  
[ian.appley@police.govt.nz](mailto:ian.appley@police.govt.nz)

Dear Andrew and Roy,

## Occupation of Red Zone Land

The Waitai Coastal-Burwood Community Board wishes to formally thank Christchurch City Council Officers and New Zealand Police who worked on the peaceful resolution to the occupation of the red zone land. We appreciate that the successful resolution of this type of situation sometimes requires a level patience and understanding that is not always easy to maintain so please accept our gratitude for de-escalating the tensions and resolving the situation amicably.

The Board would also like to highlight and thank Council Officers for their great communications during the occupation, which kept the Board and the local community informed. The communication was first class. Our Board was able to disseminate your information to various Facebook/resident groups quickly and update them with the facts of the situation before too much conjecture and misinformation took hold.

The frequency of the updates (every few days) was a brilliant way to get this information across and keep the message out there 'that the Council and Police were on the case and working toward a solution.' This was reassuring for everyone.

The Board noted that the local rangers involved had also done an incredible job in this unique and delicate situation.

Could you please share this letter with the relevant people in your teams?

Thank you.

Yours sincerely,



Kelly Barber  
Chairperson  
Waitai Coastal-Burwood Community Board

Trim: 22/648300

Christchurch  
City Council 



## 16. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

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This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

### Karakia Whakamutunga