

**Te Pātaka o Rākaihautū**  
**Banks Peninsula Community Board**  
**OPEN MINUTES**

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**Date:** Monday 27 June 2022  
**Time:** 10.06am  
**Venue:** Lyttelton Community Boardroom,  
25 Canterbury Street, Lyttelton

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**Present**

Chairperson	Tori Peden
Members	Reuben Davidson Nigel Harrison Howard Needham (via Zoom) Jamie Stewart Andrew Turner

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**Part A Matters Requiring a Council Decision**

**Part B Reports for Information**

**Part C Decisions Under Delegation**

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**Karakia Tīmatanga:** Reuben Daidson

The agenda was dealt with in the following order.

**1. Apologies Ngā Whakapāha**

**Part C**

**Community Board Resolved BKCB/2022/00041**

That the apologies received from Tyrone Fields (Deputy Chairperson), Jamie Stewart and Scott Winter for absence be accepted.

Andrew Turner/Reuben Davidson

**Carried**

**2. Declarations of Interest Ngā Whakapuaki Aronga**

**Part B**

There were no declarations of interest recorded.

**3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua**

**Part C**

**Community Board Resolved BKCB/2022/00042**

That the minutes of the Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on Monday, 13 June 2022 be confirmed.

Andrew Turner/Nigel Harrison

**Carried**

**4. Public Forum Te Huinga Whānui**

**Part B**

There were no public forum presentations.

**5. Deputations by Appointment Ngā Huinga Whakaritenga**

**Part B**

**5.1 Diamond Harbour and Districts Health Support Group**

Gay Wood, Chairperson, and Bruce Glennie of the Diamond Harbour and Districts Health Support Group, spoke to the Board regarding the proposed removal of trees to enable an extension to the Diamond Harbour Medical Centre on Waipapa Avenue. They spoke in support of the proposal, saying alternative options had been explored but were not practical.

Refer Item 11

**Part B**

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Thanks Gay and Bruce for their deputation.

**5.2 Eddie Costello – Removal of Eucalyptus Trees**

Eddie Costello, a resident of Waipapa Avenue Diamond Harbour, spoke to the Board regarding the proposed removal of two eucalyptus trees to accommodate extensions to the Diamond Harbour Medical Centre. Whilst he supported an extension to the facility he opposed the removal of the trees on the basis they provided wind shelter, they were historically important and widely used by local birdlife.

Eddie also read supporting statements from Nancy Vance and Mike O’Neill, both residents of Waipapa Avenue. All three deputees were disappointed that no direct consultation had taken place with neighbours.

The deputation asked that the trees at least not be removed until all consents etc. were in place, and they also requested that a geotechnical report be prepared and that be shared with them.

Refer Item 11

**Part B**

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Thanks Ed for his deputation.

**11. Landlord Approval Requested by Diamond Harbour and Districts Health Support Group for Building Improvements and Tree Removal**

**Board Comment**

The Board acknowledged the concerns of the earlier deputation which had requested that the trees not be removed until the project was consented, and accordingly added a condition, to the approval, to that effect.

**Officer Recommendations Ngā Tūtohu**

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Note its' satisfaction with the level of community consultation led by the Diamond Harbour and Districts Health Support Group Incorporated (the Tenant) on the improvement to health services in the Diamond Harbour area.
2. Approve the Tenant's preferred building extension plans as shown in Attachment A to the report on the agenda for this meeting, including removal of two (2) trees as shown in the Arboricultural Feasibility Survey, Attachment B to the report on the agenda for this meeting, and identified as Tree 2 Eucalyptus spp and Tree 3 Eucalyptus spp at the Tenant's cost, subject to:
  - a. The Tenant adopting either Method 1 or Method 2 as detailed in 5.5.3 of the report on the agenda for this meeting, to retain and prevent damage to Tree One

- (1) as shown on page five of the Arboricultural Feasibility Survey, Attachment B; and
  - b. The Tenant providing a Tree Protection Management Plan (TPMP) to be approved by the Council's arborist or delegated consultant. The TPMP shall ensure that there is no damage to remaining trees and shrubs on the site during the construction period; and
  - c. The Tenant providing an approved Mitigation Replacement Tree Planting Landscaping and Maintenance Scheme that details at least four (4) replacement trees in the area where the two (2) trees have been removed; such scheme to be approved by the Council's arborist or delegated consultant.
2. Authorise the Manager Property Consultancy to complete all lease matters in relation to this proposal.

**Community Board Resolved BKCB/2022/00043**

**Part C**

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Note its' satisfaction with the level of community consultation led by the Diamond Harbour and Districts Health Support Group Incorporated (the Tenant) on the improvement to health services in the Diamond Harbour area.
2. Approve the Tenant's preferred building extension plans as shown in Attachment A to the report on the agenda for this meeting, including removal of two (2) trees as shown in the Arboricultural Feasibility Survey, Attachment B to the report on the agenda for this meeting, and identified as Tree 2 Eucalyptus spp and Tree 3 Eucalyptus spp at the Tenant's cost, subject to:
  - a. The Tenant adopting either Method 1 or Method 2 as detailed in 5.5.3 of the report on the agenda for this meeting, to retain and prevent damage to Tree One (1) as shown on page five of the Arboricultural Feasibility Survey, Attachment B; and
  - b. The Tenant providing a Tree Protection Management Plan (TPMP) to be approved by the Council's arborist or delegated consultant. The TPMP shall ensure that there is no damage to remaining trees and shrubs, outside the project footprint on the site during the construction period; and
  - c. The Tenant providing an approved Mitigation Replacement Tree Planting Landscaping and Maintenance Scheme that details at least four (4) replacement trees in the area where the two (2) trees have been removed; such scheme to be approved by the Council's arborist or delegated consultant.
  - d. All of the required consents for the proposed building being granted.
3. Authorise the Manager Property Consultancy to complete all lease matters in relation to this proposal.

Andrew Turner/Howard Needham

**Carried**

## 6. Presentation of Petitions Ngā Pākikitanga

### Part B

There was no presentation of petitions.

## 7. Reserve Management Committee Meeting Minutes

### Community Board Resolved BKCB/2022/00044

**(Original Officer Recommendation Accepted without Change)**

### Part B

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committees:
  - Awa-iti Reserve Management Committee – 2 June 2022
  - Stanley Park Reserve Management Committee – 2 June 2022

Nigel Harrison/Reuben Davidson

**Carried**

## 8. Norman Kirk Memorial Pool - Participation Update

### Community Board Resolved BKCB/2022/00045

**(Original Officer Recommendation Accepted without Change)**

### Part B


That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Notes the information supplied during the Briefing.

Tori Peden/Andrew Turner

**Carried**

### Attachments

A Norman Kirk - Lyttelton pool participation update 

## 9. Banks Peninsula 2021-22 Discretionary Response Fund - The Loons Club audio equipment; Lyttelton Arts Factory festival

### Community Board Resolved BKCB/2022/00046

**(Original Officer Recommendation Accepted without Change)**

### Part C

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Approves a grant of \$1,000 from its 2021/22 Discretionary Response Fund to The Loons Club Incorporated towards microphones and cables.

2. Approves a grant of \$1,000 from its 2021/22 Discretionary Response Fund to The Lyttelton Arts Factory Trust towards the Lyttelton Arts Festival towards wages and venue costs.

Reuben Davidson/Andrew Turner

**Carried**

## **10. Lyttelton Pedestrian Improvement Project**

### **Board Comment**

Staff requested that an additional clause be added to the Officer Recommendation as recent information had shown that a five minute parking place outside the Lyttelton Information Centre would be beneficial especially for the upcoming and subsequent cruise seasons.

As part of the discussion on this item staff undertook to investigate a permanent 30kph speed restriction for London Street.

### **Officer Recommendations Ngā Tūtohu**

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

- a) Approve the scheme design and kerb build outs, as detailed on plan TP359501 Issue 1, dated 26/04/2022.
- b) Revoke the existing zebra pedestrian crossing on Sumner Road, located at a point 1 metre from its eastern intersection with Oxford Street.
- c) Approve that a zebra pedestrian crossing be installed on Sumner Road, located at a point 6 metres east from its eastern intersection with Oxford Street, in accordance with Section 8.2 of the Land Transport Rule - Traffic Control Devices: 2004, and as detailed on plan TP359501 Issue 1, dated 26/04/2022.
- d) Approve that a zebra pedestrian crossing be installed on Canterbury Street, located at a point 4 metres south from its southern intersection with London Street, in accordance with Section 8.2 of the Land Transport Rule - Traffic Control Devices: 2004, and as detailed on plan TP359501 Issue 1, dated 26/04/2022.
- e) Approve that a zebra pedestrian crossing be installed on London Street, located at a point 3 metres west from its western intersection with Canterbury Street, in accordance with Section 8.2 of the Land Transport Rule- Traffic Control Devices: 2004, and as detailed on plan TP359501 Issue 1, dated 26/04/2022.
- f) Approve that a zebra pedestrian crossing be installed on London Street, located at a point 92 metres west from its western intersection with Oxford Street, in accordance with Section 8.2 of the Land Transport Rule- Traffic Control Devices: 2004, and as detailed on plan TP359501 Issue 1, dated 26/04/2022.
- g) Approve that the stopping of vehicles be prohibited on the eastern side of Oxford Street commencing at its northern intersection with Sumner Road and extending in a northerly direction for a distance of 17 metres.
- h) Approve that the parking of vehicles on the eastern side of Oxford Street commencing at a point 17 metres north of its northern intersection with Sumner Road, and extending in a northerly direction for a distance of 39 metres be restricted to a maximum parking time of 120 minutes. This restriction is to apply during standard hours of 8am to 6pm Monday to Sunday, except for 8.15am- 9.15am and 2.30pm to 3.30pm on school days, when vehicles will be restricted to a maximum parking time of 3 minutes.

- i) Approve that the stopping of vehicles be prohibited at any time on the northern side of Sumner Road commencing at its intersection with Oxford Street and extending in an easterly direction for a distance of 19 metres.
- j) Approve that the stopping of vehicles be prohibited at any time on the southern side of Sumner Road commencing at its intersection with Oxford Street and extending in an easterly direction for a distance of 19 metres.
- k) Approve that the stopping of vehicles be prohibited at any time on the eastern side of Oxford Street commencing at its intersection with Sumner Road and extending in a southerly direction for a distance of 20 metres.
- l) Revoke any previous resolutions pertaining to traffic and parking controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in resolutions a – k above.
- m) Approve that these resolutions take effect when parking signage and/or road markings, or other signage, that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

**Community Board Resolved BKCB/2022/00047**

**Part C**

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

- a) Approve the scheme design and kerb build outs, as detailed on plan TP359501 Issue 1, dated 26/04/2022.
- b) Revoke the existing zebra pedestrian crossing on Sumner Road, located at a point 1 metre from its eastern intersection with Oxford Street.
- c) Approve that a zebra pedestrian crossing be installed on Sumner Road, located at a point 6 metres east from its eastern intersection with Oxford Street, in accordance with Section 8.2 of the Land Transport Rule - Traffic Control Devices: 2004, and as detailed on plan TP359501 Issue 1, dated 26/04/2022.
- d) Approve that a zebra pedestrian crossing be installed on Canterbury Street, located at a point 4 metres south from its southern intersection with London Street, in accordance with Section 8.2 of the Land Transport Rule - Traffic Control Devices: 2004, and as detailed on plan TP359501 Issue 1, dated 26/04/2022.
- e) Approve that a zebra pedestrian crossing be installed on London Street, located at a point 3 metres west from its western intersection with Canterbury Street, in accordance with Section 8.2 of the Land Transport Rule- Traffic Control Devices: 2004, and as detailed on plan TP359501 Issue 1, dated 26/04/2022.
- f) Approve that a zebra pedestrian crossing be installed on London Street, located at a point 92 metres west from its western intersection with Oxford Street, in accordance with Section 8.2 of the Land Transport Rule- Traffic Control Devices: 2004, and as detailed on plan TP359501 Issue 1, dated 26/04/2022.
- g) Approve that the stopping of vehicles be prohibited on the eastern side of Oxford Street commencing at its northern intersection with Sumner Road and extending in a northerly direction for a distance of 17 metres.
- h) Approve that the parking of vehicles on the eastern side of Oxford Street commencing at a point 17 metres north of its northern intersection with Sumner Road, and extending in a northerly direction for a distance of 39 metres be restricted to a maximum parking time

of 120 minutes. This restriction is to apply during standard hours of 8am to 6pm Monday to Sunday, except for 8.15am- 9.15am and 2.30pm to 3.30pm on school days, when vehicles will be restricted to a maximum parking time of 3 minutes.

- i) Approve that the stopping of vehicles be prohibited at any time on the northern side of Sumner Road commencing at its intersection with Oxford Street and extending in an easterly direction for a distance of 19 metres.
- j) Approve that the stopping of vehicles be prohibited at any time on the southern side of Sumner Road commencing at its intersection with Oxford Street and extending in an easterly direction for a distance of 19 metres.
- k) Approve that the stopping of vehicles be prohibited at any time on the eastern side of Oxford Street commencing at its intersection with Sumner Road and extending in a southerly direction for a distance of 20 metres.
- l) Revoke any previous resolutions pertaining to traffic and parking controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in resolutions a – k above.
- m) Approve that these resolutions take effect when parking signage and/or road markings, or other signage, that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).
- n) Approve that the parking of vehicles on the eastern side of Oxford Street commencing at a point 19 metres south of its southern intersection with Sumner Road and extending in a southerly direction for a distance of 15 metres be restricted to a maximum period of 5 minutes, at any time.

Andrew Turner/Reuben Davidson

**Carried**

Item - 11. Landlord Approval Requested by Diamond Harbour and Districts Health Support Group for Building Improvements and Tree Removal - has been moved to another part of the document.

## **12. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi**

### **Part B**

The Board exchanged the following information:

- Waka Kotahi New Zealand Transport Agency – cost share project for drainage in Little River
- Waka Kotahi New Zealand Transport Agency – shared pathway Little River to Cooptown
- Takapūneke Pou unveiling – comments from several members on an excellent and hugely significant event hosted by Ōnuku Rūnanga
- Te Ha Matariki – amazing event held over Matariki weekend
- Noxious Weeds in Residential Lyttelton – advice for affected neighbours
- Commendation from Board member for reply to query
- Hunters Road and Whero Avenue – Council decision
- Birdlings Flat Wastewater Consents – liaison with Environment Canterbury

### **12.1 Lyttelton Traffic Management**

It was reported that often temporary road closures in Lyttelton were advertised and sign-posted but the work did not actually take place, so the closures were not needed. Other



roadworks sites were left with overnight partial closures when the roads could physically be opened. This appeared to frustrate motorists who sometimes moved the signage.

**Part B**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Request that staff investigate and inform the Board on whether traffic management for roadworks in Lyttelton was being applied and enforced appropriately.

**12.2 Compost Scheme**

It was reported that the Lyttelton Carbon Coach was looking to establish a compost scheme on Council land above Wilsons Road in Lyttelton.

**Part B**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Requests that staff liaise with the Lyttelton Carbon Coach regarding the establishment of a compost scheme on Council land in Lyttelton.

**12.3 Albion Square Playground Equipment Disrepair**

It was reported that the Albion Square playground equipment was in a state of disrepair, including missing tiles on the mosaic and a poorly functioning water feature.

**Part B**

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Requests that staff create a Customer Services Request to address the disrepair of the Albion Square playground equipment.

**Karakia Whakamutunga:** Reuben Davidson

**Meeting concluded at 12.15pm.**

**CONFIRMED THIS 11th DAY OF JULY 2022.**

**TORI PEDEN**  
**CHAIRPERSON**