

Health, Safety and Wellbeing Committee AGENDA

Notice of Meeting:

An ordinary meeting of the Health, Safety and Wellbeing Committee will be held on:

Date: Friday 6 May 2022
Time: 9.30am
Venue: Council Chambers, Level 2, Civic Offices, 53 Hereford Street

Membership

Chairperson	Councillor James Gough
Deputy Chairperson	Councillor Phil Mauger
Members	Chief Executive Dawn Baxendale Mr Paul Coleman Mr Bevan Killick Councillor Sam MacDonald

2 May 2022

Principal Advisor

Leah Scales
General Manager - Resources / CFO
Tel: 941 8999

Simone Gordon
Committee and Hearings Advisor
941 6527
simone.gordon@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Developing Resilience in the 21st Century

Strategic Framework

Whiria ngā whenu o ngā papa,
honoa ki te maurua tāuiki
Bind together the strands of each mat and join
together with the seams of respect and reciprocity

Ōtautahi–Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things – a city where anything is possible

Principles

Being open, transparent and democratically accountable Promoting equity, valuing diversity and fostering inclusion	Taking an inter-generational approach to sustainable development, prioritising the social, economic and cultural wellbeing of people and communities and the quality of the environment, now and into the future	Building on the relationship with Te Rūnanga o Ngāi Tahu and the Te Hononga–Council Papatipu Rūnanga partnership, reflecting mutual understanding and respect	Actively collaborating and co-operating with other local, regional and national organisations Ensuring the diversity and interests of our communities across the city and the district are reflected in decision-making
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Community Outcomes

Resilient communities Strong sense of community Active participation in civic life Safe and healthy communities Celebration of our identity through arts, culture, heritage, sport and recreation Valuing the voices of all cultures and ages (including children)	Liveable city Vibrant and thriving city centre Sustainable suburban and rural centres A well connected and accessible city promoting active and public transport Sufficient supply of, and access to, a range of housing 21st century garden city we are proud to live in	Healthy environment Healthy water bodies High quality drinking water Unique landscapes and indigenous biodiversity are valued and stewardship exercised Sustainable use of resources and minimising waste	Prosperous economy Great place for people, business and investment An inclusive, equitable economy with broad-based prosperity for all A productive, adaptive and resilient economic base Modern and robust city infrastructure and community facilities
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Strategic Priorities

Enabling active and connected communities to own their future	Meeting the challenge of climate change through every means available	Ensuring a high quality drinking water supply that is safe and sustainable	Accelerating the momentum the city needs	Ensuring rates are affordable and sustainable
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Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes

Engagement with the community and partners	Strategies, Plans and Partnerships	Long Term Plan and Annual Plan	Our service delivery approach	Monitoring and reporting on our progress
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Health, Safety and Wellbeing Committee - Terms of Reference Ngā Ārahina Mahinga

Chair	Councillor Gough
Deputy Chair	Councillor Mauger
Membership	Councillor MacDonald Chief Executive Dawn Baxendale 2 External Members: Mr Bevan Killick Mr Paul Coleman
Quorum	Half of the members if the number of members (including vacancies) is even, or a majority of members if the number of members (including vacancies) is odd.
Meeting Cycle	Quarterly
Reports To	Council

Purpose:

Maintain and continually improve Health, Safety & Wellbeing by promoting consultation, co-operation and coordination between Management and Council. Ensuring active engagement in the ongoing development of a health, safety and wellbeing programmes.

Objective:

The role of the Health, Safety and Wellbeing Committee of Council (Committee) is to assist Council to provide leadership in discharging its health and safety management responsibilities within the organisation.

Secretarial and Meetings:

- The committee may have in attendance such members of management, including the Chief Executive and such other persons as it considers necessary to provide appropriate information and explanations.
- Meetings shall be held at least quarterly. Further meetings will be arranged on an as-needed basis.
- The Chair of the Committee will report all recommendations, key issues and findings to the Council.

Responsibilities:

To assist the Council in discharging its due diligence responsibilities as a Person Conducting a Business or Undertaking (PCBU), by taking reasonably practicable steps to understand the health and safety risks, and ensure that they are managed so that the organisation meets its legal obligations.

- Review and monitor the robustness of the organisation's health, safety and wellbeing risk management framework.
- Seek assurance that the organisation is effectively structured to manage health and safety risks.

- Review progress with completion of organisational Health and Safety Plan objectives.
- Monitor compliance with policies and relevant legislation.
- Seek assurance that systems used to identify and manage health and safety hazards and risk are fit for purpose, effectively implemented, regularly reviewed and continuously improved.
- Ensure that the Council is properly and regularly informed and updated on matters relating to health and safety risks.
- Enquire as to the steps management have taken to embed a proactive culture through engagement with workers and provide reasonable opportunities for workers to participate in health, safety & wellbeing.
- Seek assurance that Council are working in partnership so far as reasonably practical with other PCBU's as a primary duty of care to ensure the health and safety of workers.
- Seek advice periodically from internal and external auditors regarding the effectiveness and completeness of the health and safety systems.
- Ensure management are keeping the Committee fully apprised of all independent sources of assurance, via the health and safety framework including any internal or external audits undertaken.
- Consider whether appropriate actions are being taken by management to mitigate Council's significant health and safety risks.
- Ensure that management is kept apprised of the Council's governance body's views on health and safety issues.
- Any other duties and responsibilities which have been assigned to it from time to time by the Council.

Appointment Process for External Members:

Principles:

The following principles guide the appointment process for External Members of the Committee:

- The Head of Human Resources will provide candidates to the Chief Executive and GM Strategy & Transformation Office for consideration.
- The Chair of the Committee and Chief Executive will endorse the nominations, if appropriate.
- Candidates will be contacted at the appropriate time to confirm their willingness to serve for the term for which External Members are appointed as set out below. If they are willing to serve, independence and confidentiality requirements and a background check will be conducted. They will also be informed of Council policies.
- The Chair of the Committee and the Health and Safety Manager or Head of Human Resources will review the candidates to develop a shortlist by assessing the following:
 - Professional credentials and relevant experience
 - Their understanding of current Health and Safety legislative requirements
 - Experience with prevention, and response to compliance risks; education, auditing and monitoring concepts
 - Experience overseeing or assessing the performance of organisations with respect to their health and safety compliance or risk function
 - Understanding implications for compliance and culture in a changing regulatory environment
 - Potential conflicts for the candidate
 - Affiliations or connections with the Council and its related entities
 - Reference and background check reports

- The results of the review of the candidates will be reported to the Committee's External Members Appointments Panel, who will select from the shortlist which External Members are appointed to the Committee.

Term:

- External Members of the Committee will be appointed for a term of three years (subject to the terms their contract and the Council failing to resolve anything that would by implication necessarily shorten that term). The term for External Members shall, unless the Chief Executive specifies otherwise, begin on 1 April following the Triennial elections and end on 31 March three years later to provide continuity for the Committee over the initial months of a new Council.
- External Members are eligible for re-appointment by the Committee's External Members Appointments Panel for one further term. However, the Council may approve the re-appointment of External Members for any number of subsequent terms to ensure continuity of knowledge.

Delegations

External Members Appointments Panel:

- The Committee delegates to its External Members Appointments Panel (Panel) the authority to consider shortlisted candidates for appointment as the External Members of the Committee and to appoint 2 External Members.
- The Chair of the Panel shall be the Chair of the Committee, and the further members of the Panel shall be the elected members of the Committee.
- The quorum of the Panel shall be half of the members if the number of members (including vacancies) is even, or a majority of members if the number of members (including vacancies) is odd.

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Health, Safety and Wellbeing Committee meeting held on [Friday, 4 February 2022](#) be confirmed (refer page 8).

4. Public Forum Te Huinga Whānui

A period of up to 30 minutes may be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

There were no public forum requests received at the time the agenda was prepared.

5. Deputations by Appointment Ngā Huinga Whakaritenga

There were no deputations by appointment at the time the agenda was prepared.

6. Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

Health, Safety and Wellbeing Committee OPEN MINUTES

Date: Friday 4 February 2022
Time: 9.31am
Venue: Held by Audio/Visual Link

Present

Chairperson
Members

Councillor James Gough – *Via Audio/Visual Link*
Chief Executive Dawn Baxendale
Mr Paul Coleman
Mr Bevan Killick – *Via Audio/Visual Link*
Councillor Sam MacDonald – *Via Audio/Visual Link*

Principal Advisor

Lynn McClelland
Assistant Chief Executive, Strategic
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Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

***Secretarial note:** The Committee Chair and Members Councillor MacDonald and Mr Killick attended the meeting via Audio/Visual link. The rest of the Committee membership and staff attended the meeting in person. Members of the public were provided the option to attend the meeting via Audio/Visual link on request.*

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Committee Resolved HSCM/2022/00001

That the apology received from Councillor Phil Mauger be accepted.

Councillor Gough/Councillor MacDonald

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Committee Resolved HSCM/2022/00002

That the minutes of the Health, Safety and Wellbeing Committee meeting held on Friday, 19 November 2021 be confirmed.

Councillor MacDonald/Mr Killick

Carried

4. Public Forum Te Huinga Whānui

Part B

There were no public forum presentations.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Health, Safety & Wellbeing Quarterly Report October-December 2021

The Manager Health and Safety, Duncan Sandeman, presented the Health, Safety & Wellbeing (HSW) Quarterly Report to the Committee, and canvassed updates to the report and developments since the last quarter. It was noted that a recent site visit to Pages Road was well received by staff. The GM Citizens & Community has also done a number of visits to Council pool facilities.

A key theme was a marked increase of abuse towards staff at Council facilities due to vaccine passes and mask use. The Council has engaged security staff from a third-party provider to manage customer entry to facilities.

The Council's Covid-19 staff vaccination policy was finalised on 6 January. Formal consultation with staff received a strong response which helped inform the final policy.

The Committee acknowledged the report, but queried lead indicators needing significant work, with a move towards corrective action notice, planned actions and responsive actions. The Committee requested a memo on how members can be notified of health and safety events, and a schedule of how health and safety events are notified and escalated. Staff present were open to hearing the member's expectations and utilising their expertise, and to keep reporting in line with what other organisations are doing. The Committee and staff agreed to have a workshop to discuss these matters.

The Committee requested a memo outlining the health and safety measures for essential Council staff in response to the Covid-19 Omicron outbreak.

Committee Resolved HSCM/2022/00003 (Original Staff Recommendation Accepted without Change)

Part C

That the Health, Safety and Wellbeing Committee:

1. Receive the information in the Health, Safety & Wellbeing Quarterly Report October – December 2021.

Councillor Gough/Mr Killick

Carried

8. Resolution to Exclude the Public

Committee Resolved HSCM/2022/00004

Part C

That at 10:01am the resolution to exclude the public set out on pages 67 to 68 of the agenda be adopted.

Councillor Gough/Mr Coleman

Carried

The public were re-admitted to the meeting at 10:22am.

Meeting concluded at 10:23am.

CONFIRMED THIS 6TH DAY OF MAY 2022.

COUNCILLOR JAMES GOUGH
CHAIRPERSON

Unconfirmed

Item 3 - Minutes of Previous Meeting 4/02/2022

7. Health, Safety and Wellbeing Report: January - March 2022

Reference / Te Tohutoro: 22/452333

Report of / Te Pou Matua: Duncan Sandeman, Health, Safety & Wellbeing Manager,
duncan.j.sandeman@ccc.govt.nz

General Manager / Pouwhakarae: Leah Scales, General Manager Resources/CFO

1. Brief Summary

- 1.1 The purpose of this report is to inform the Health, Safety and Wellbeing Committee of health, safety and wellbeing (HSW) matters at Christchurch City Council for the period 1 January to 31 March 2021.

2. Officer Recommendations Ngā Tūtohu

That the Health, Safety and Wellbeing Committee:

1. Receive the information in the Health, Safety & Wellbeing Quarterly Report January – March 2022.

3. Health, Safety & Wellbeing Dashboard

- 3.1 The HSW dashboard for the quarterly period 1 October – 31 December 2021 is included at **Attachment A**.
- 3.2 Key items to note:
 - 3.2.1 **Dashboard format.** At the 4 February 2022 meeting of the Health and Safety Committee of Council the Committee expressed their frustration with the dashboard that had been provided. This was a format that had been in use for some time and it is acknowledged that it was no longer fit for purpose. A new dashboard is provided that provides an enhanced level of information. A monthly version of this dashboard was provided to ELT and was well received. Feedback will be received at a Health and Safety Committee Briefing that may lead to further refinement of what information the Committee would like to see.
 - 3.2.2 **Show visible leadership of HSW practices.**
 - There have been limited officer HSW engagement activities reported over the past three months. However it is assessed that this paints an inaccurate picture of officer visible leadership. Discussions with ELT member officers make it clear that HSW is a frequent, but informal, topic in one-on-one meetings with direct reports and subordinate managers.
 - The first Health & Safety Network Committee meeting, chaired by the Chief Executive, was held during the period. This provided a forum for the CE to engage directly with health and safety representatives on a variety of topics. Feedback from workers from this meeting has been extremely positive.
 - 3.2.3 **Support competent and committed workers.**
 - Completion of health and safety training is currently the only enterprise-wide metric set by ELT. The targets set are 90% of employees completing the H&S staff

assessment and 95% of managers having completed the Health and Safety Management Responsibilities Training.

- Heads of service and ELT receive a month-end report on training completion to help inform them in setting their monthly performance report. This has been effective in allowing heads of service to follow up on those people who had yet to complete training.
- There has been a significant improvement in managers completing the residential Health and Safety Management Responsibility Training. At the end of February this had reached 99% of managers, exceeding ELT's goal of 95% and up from 93% in October last year. However in March, due to staff churn, this level has subsided to 94%.
- The completion of the staff H&S assessment has remained constant with a slight improvement to 91% organisation-wide. The Resources Group, and Strategic Policy and Performance Group statistics are more affected due to the smaller numbers in each group.
- There is a good number of health and safety representatives across the organisation, however work needs to be undertaken to ensure the maximum number are trained in order to get the best from them. It is acknowledged that the representatives are all volunteers undertaking this work in addition to the own workloads.

3.2.4 **Effectively manage risk.** This is the most important piece of work that needs to be completed in order for the organisation to improve our health and safety performance.

- Good progress has been made over the quarter in progressing the development and completion of unit risk registers. At the start of the period there were only eight risk registers that had been completed with controls being monitored. All of these were in the Recreation, Sports and Events Unit. In the operational side of the organisation in Citizen's and Community and Infrastructure, Planning and Regulation most business units have commenced a risk identification, however these are at varying levels of completion. There are a small number of business units across the organisation where there is no evidence of a risk assessment having commenced.
- In order to learn from health & safety events with a view to preventing the same event from happening in the future, events need to be reported and investigated. All events must be reviewed by the one up manager who will confirm the actual and potential severity of the event. If that assessment is medium or high a further investigation is warranted and the event must be signed off by the head of service. One up reviews should be completed within 30 days. There are still too many events that have yet to be reviewed by the one-up manager that are over 90 days. Work has been undertaken in some parts of the organisation to reduce this, but it remains an ongoing task.

3.2.5 **Continuously improve performance.**

- H&S events for this period did not deviate from the trends from the past 12 months.
- Human behaviours accounts for the largest source of events both for the reporting period and for the previous 12 months. All employee high confirmed potential events of the reporting period stemmed from human behaviours where staff were either subjected to abuse from members of the public or in close proximity to a significant altercation between members of the public.

- Furniture, fixtures and fittings is the second highest source and this accounted for three citizen high confirmed potential events which resulted in slip, trip or fall hazards.
- Both medical conditions and water and liquid are the source of events predominantly for visitors to our facilities. There were no water and liquid events related to any employee over the past 12 months.
- Vehicles remain a major source of events for both employees and contractors. One confirmed contractor high potential event over the reporting period pertained to a near miss from an unattended vehicle the rolled down the Te Hononga Civic Office forecourt that narrowly missed a number of pedestrians. This event has been the subject of a detailed investigation by City Care and the Facilities Unit.

3.2.6 Promote employee wellbeing.

- Total number of injury claims for FY 21/22 is well down from last year. This is reflected in the medical and weekly compensation cost that have been paid out and employee days lost.
- Workplace support for the period is reflective of the past 12 months.
- The staff vacancies by FTE does not provide the total picture. This shows vacancies against the current organisational structure as opposed to reflecting changes made over the past 12 months and the additional workload required to be undertaken by fewer employees.

4. Post-electric Shock procedures.

- 4.1 At the 4 February 2022 meeting the Committee asked if workers who had received an electric shock go on to receive an electrocardiogram (ECG) examination.
- 4.2 If a person receives an electric shock they are always sent for medical follow up – either to their general practitioner or to A&E. It is then up to the assessment of a medical professional if an ECG is appropriate.





5. Influenza Vaccinations

- 5.1 The Council will fund the Flu Vaccination (Afluria Quad) for Council staff. Vaccinations will be offered to staff in nine sessions at a variety of Council facilities. This year has seen the introduction of an appointment booking system to better manage the flow of staff through vaccinations and minimise the administrative burden on the Health, Safety and Wellbeing Team.

6. Wellbeing

- 6.1 The Wellbeing Group, a committee of volunteers of staff members from across the council, have published the wellbeing calendar for the remainder of the year. The calendar may be found as **Attachment B**.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A  	Health, Safety and Wellbeing Dashboard January-March 2022	17
B  	Wellbeing Calendar 2022	29

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Not applicable	Not applicable

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

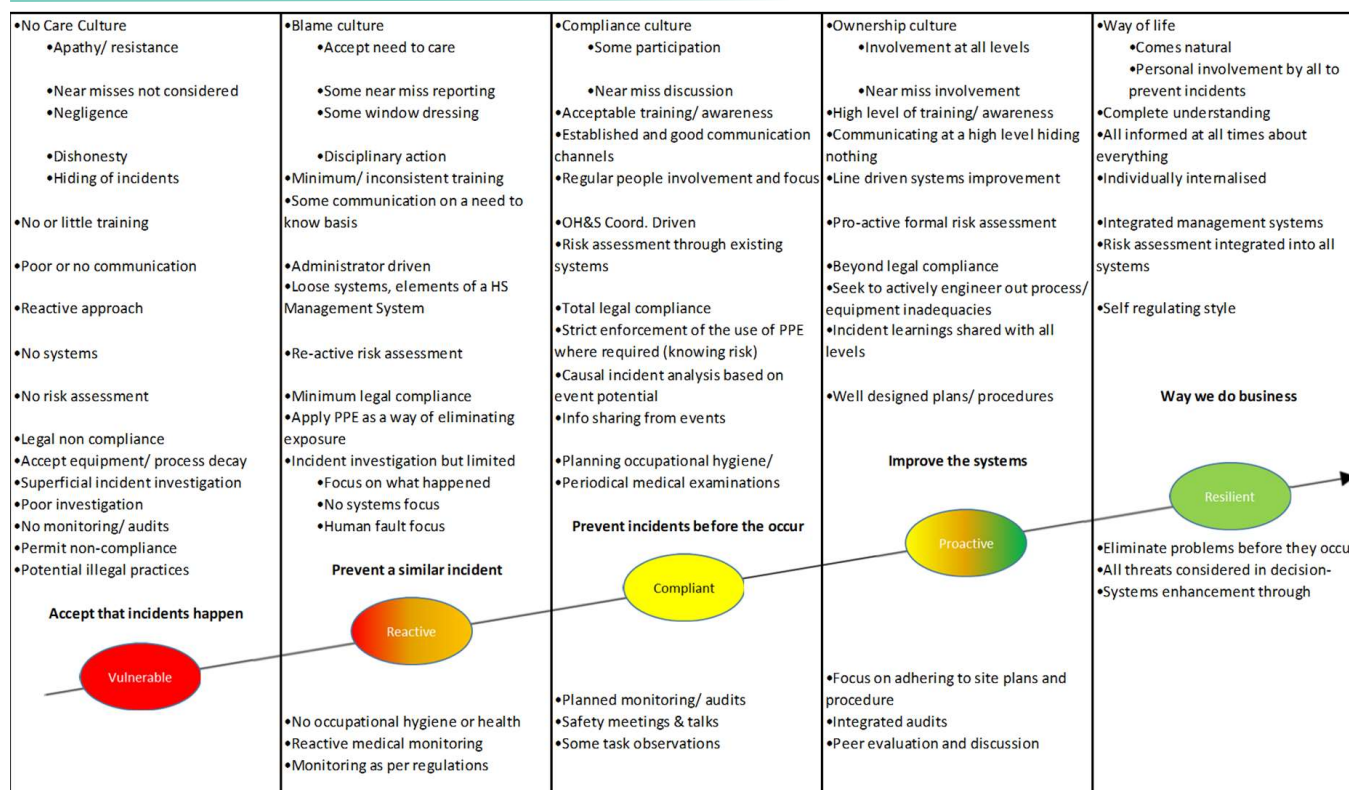
Signatories / Ngā Kaiwaitohu

Author	Duncan Sandeman - Manager Health and Safety
Approved By	Leah Scales - General Manager Resources/Chief Financial Officer

Health, Safety and Wellbeing Dashboard January – March 2022

Duncan Sandeman
Health & Safety Manager
duncan.j.sandeman@ccc.govt.nz

Organisation Health & Safety Maturity

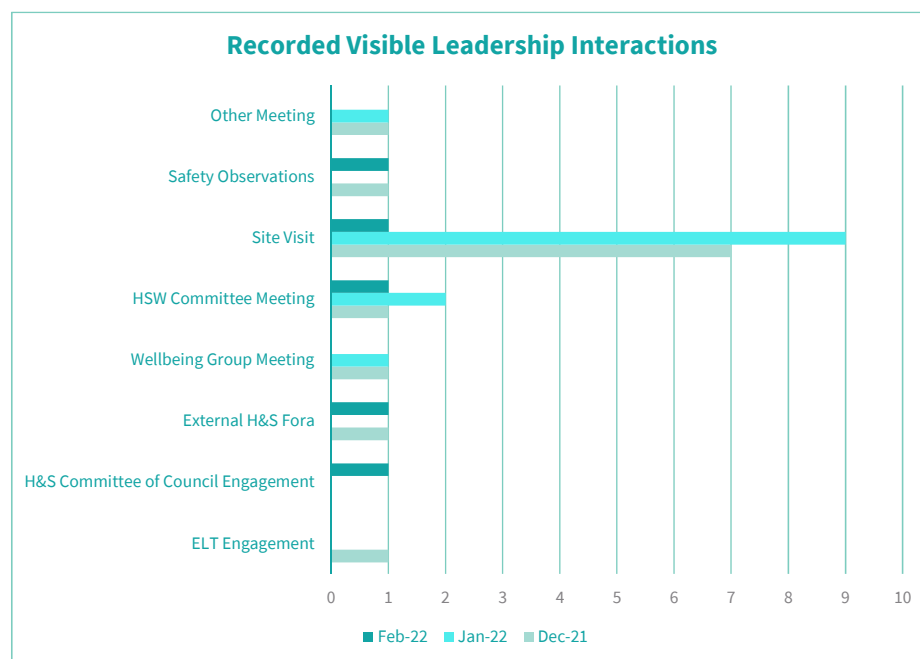


Health, Safety & Wellbeing Plan 2021-2026

Goal: Be the safest and healthiest council in New Zealand

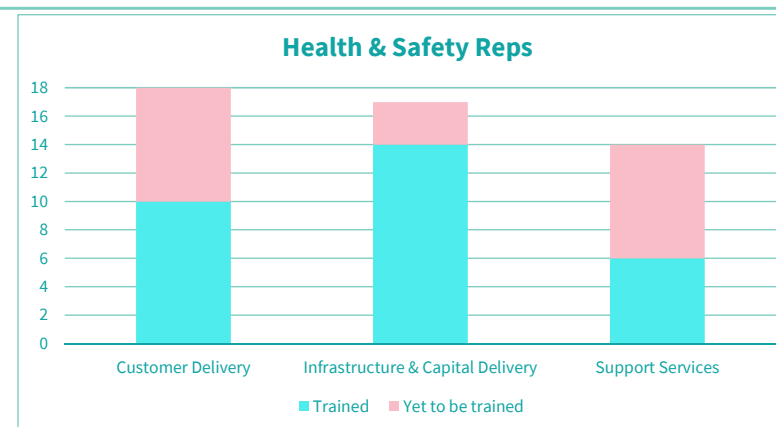
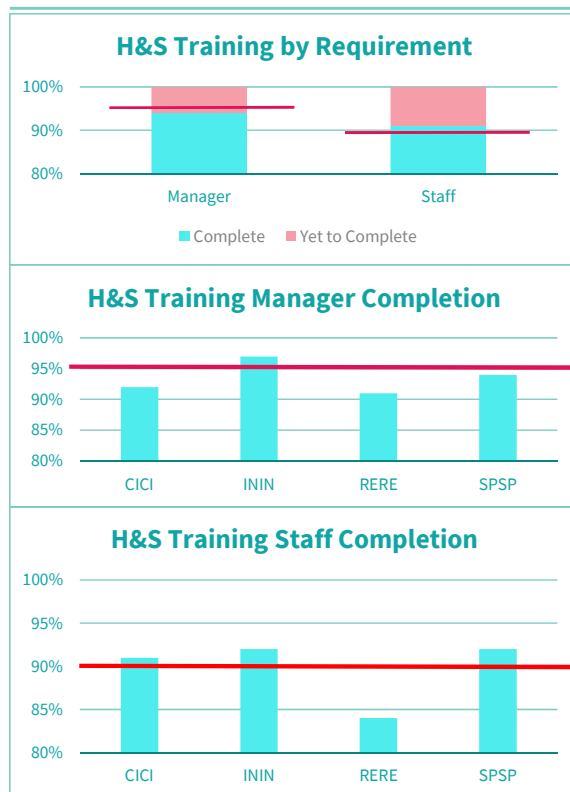
- Show visible leadership of HSW practices
- Support competent, committed people
- Effectively manage risks
- Continuously improve performance
- Collaborate with industry and community partners
- Promote employee wellbeing

Show visible leadership of HSW practices



- Purpose is to demonstrate leadership commitment to specific HSW activities and as a result, influence others to do so too
- May engage in conversations with and observe employees or contractors during this
- Proactively embedding conversations about Health, Safety and Wellbeing in our day-to-day meetings, interactions and the behaviour we model
- Relates to us modelling best practice, creating physically and psychologically safe, inclusive work environments
- Fundamental part and expectation of leadership in general, not just in relation to HSW.
- Needs to be recorded in Able.

Support competent and committed workers



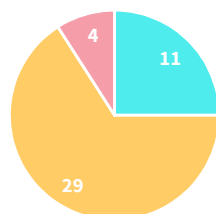
Goals to support competent and committed workers

- Increase worker engagement and participation
- Ongoing development of resources and training to ensure all our people have the right skills and competence to undertake health and safety
- Develop a single source of truth for HSW resources at Council
- Ensure resources and training are available

Effectively manage risk – Main Effort

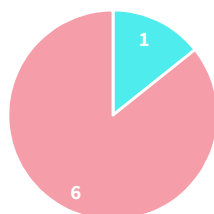


**Risk Register Development
Citizens & Community**



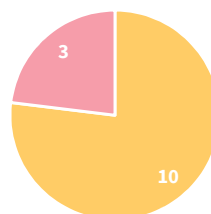
■ Completed ■ Incomplete ■ Not-started

**Risk Register Development
Resources**



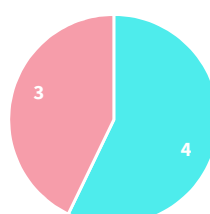
■ Completed ■ Incomplete ■ Not-started

**Risk Register Development
Infrast. Planning & Regulation**



■ Completed ■ Incomplete ■ Not-started

**Risk Register Development
Strategic Performance**



■ Completed ■ Incomplete ■ Not-started

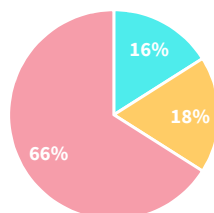
Ongoing identification and management of significant health and safety risks.

- All business units need to identify significant health and safety risks and have controls in place to manage that risk.
- Controls require to be regularly reviewed.

Effectively manage risk – Main Effort

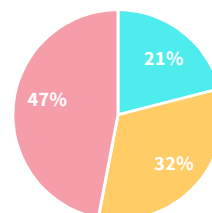


CICI Citizen's & Community
Events Awaiting 1-up Review



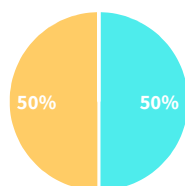
0-30 31-90 91+

ININ Infrast. Planning & Regulation
Events Awaiting 1-up Review



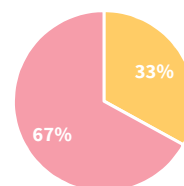
0-30 31-90 91+

RERE Resources
Events Awaiting 1-up Review



0-30 31-90 91+

SPSP Strategic Performance
Events Awaiting 1-up Review

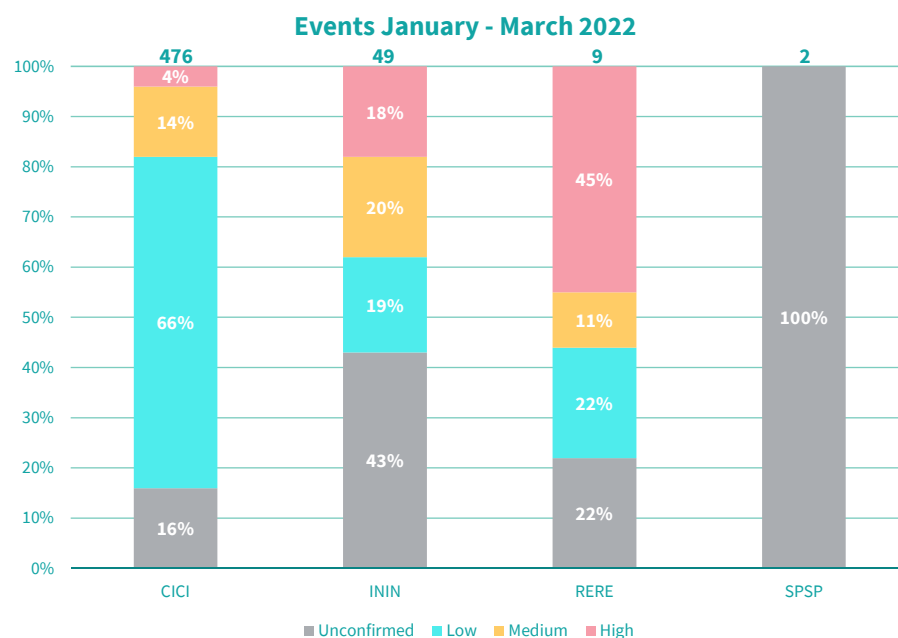


0-30 31-90 91+

We want to ensure
we learn from
incident
investigations to
drive improvement

We must ensure all
HSE are investigated
promptly

Continuously Improve Performance: Health & Safety Events



Total events this
period:
536

Employee events
this period:
222

Citizen events this
period:
287

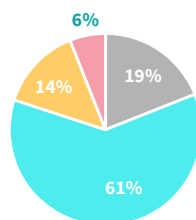
Contractor events
this period:
27

Notifiable events
this period:
1

Continuously Improve Performance Health & Safety Events

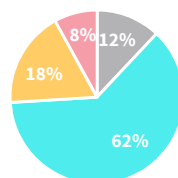


Events by Confirmed Potential Seveirty
Jan - Mar 22



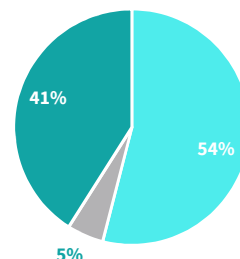
■ Unconfirmed ■ Low ■ Medium ■ High

Events by Confirmed Potential Severity
Past 12 Months



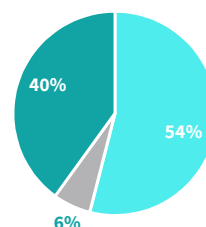
■ Unconfirmed ■ Low ■ Medium ■ High

Events by Person Type Jan-Mar 22



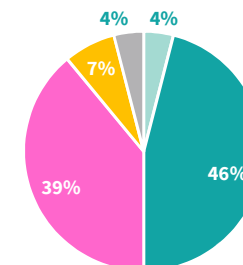
■ Citizen ■ Contractor ■ Employee

Events by Person Type Past 12 Months



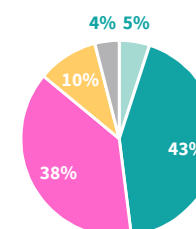
■ Citizen ■ Contractor ■ Employee

Events by Type Jan-Mar 22



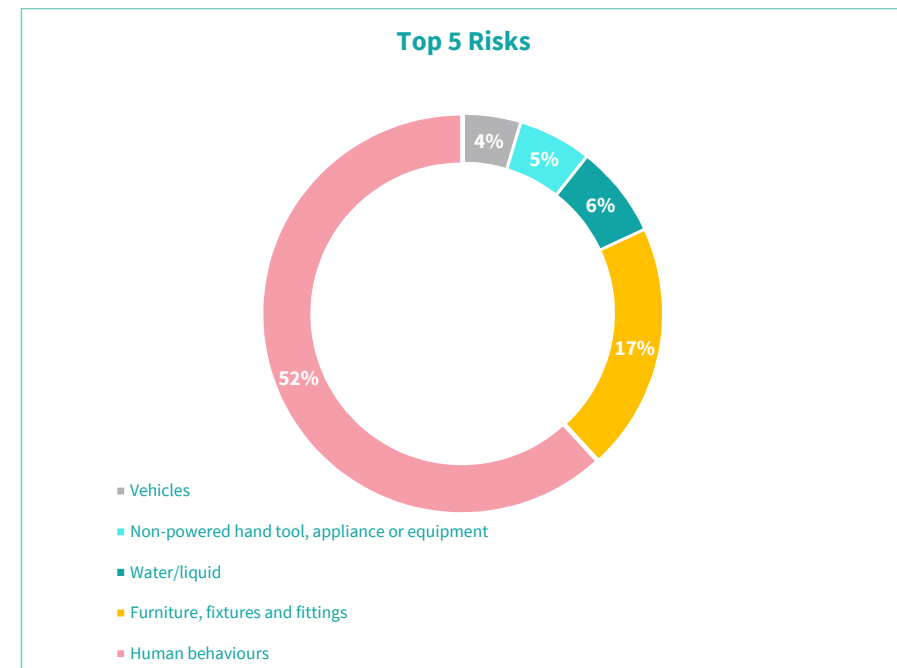
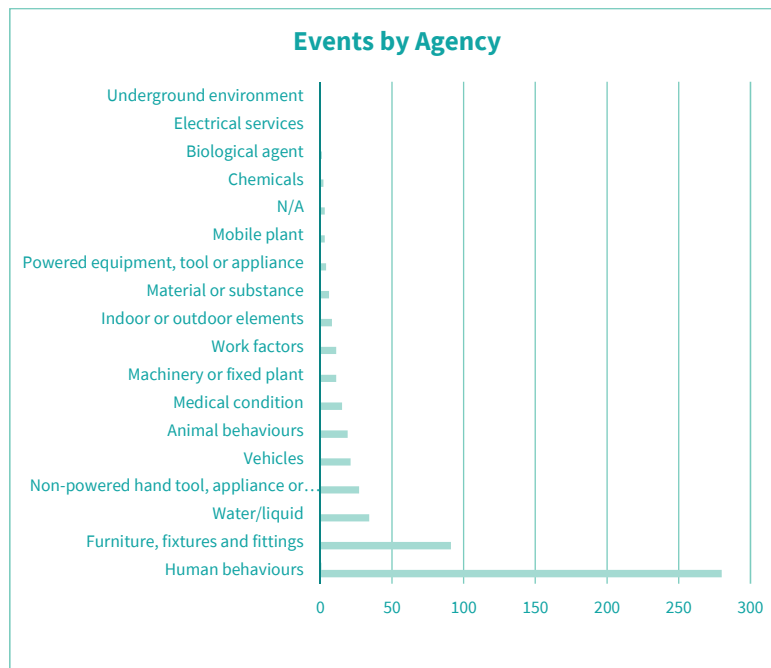
■ Illness ■ Incident ■ Injury ■ Near Miss ■ Other

Events by Type Past 12 Months

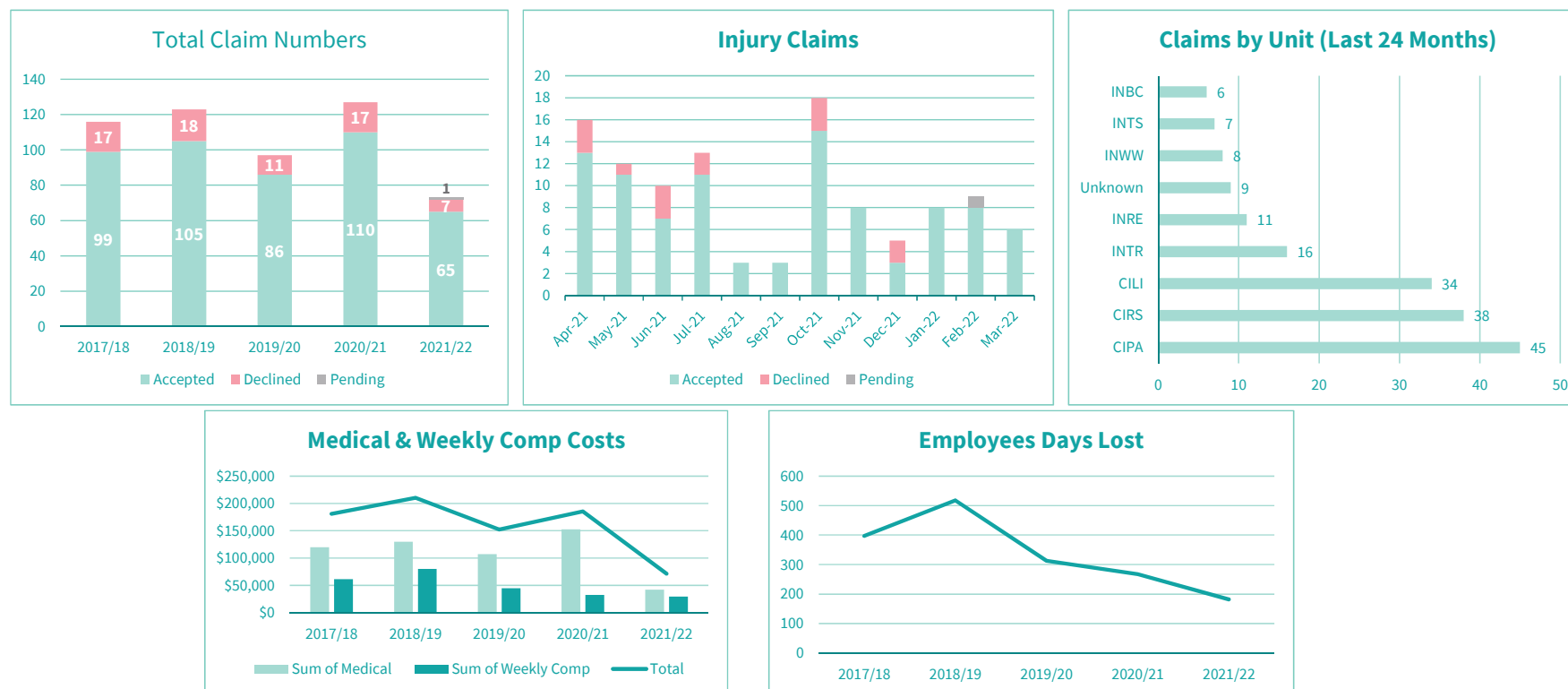


■ Illness ■ Incident ■ Injury ■ Near Miss ■ Other

Event Source Analysis

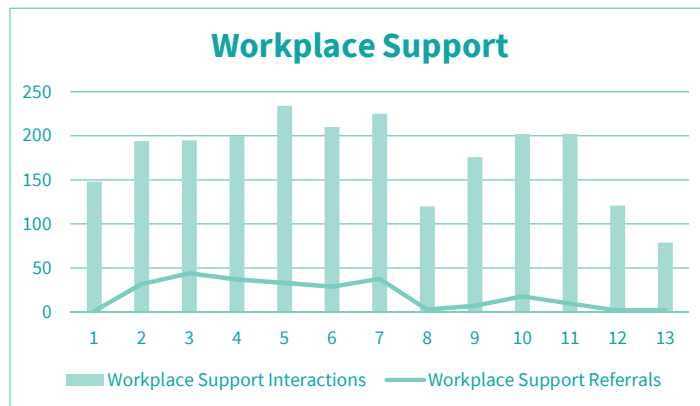


Promote employee wellbeing

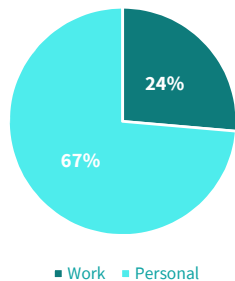


Health, Safety and Wellbeing Dashboard January - March 2022

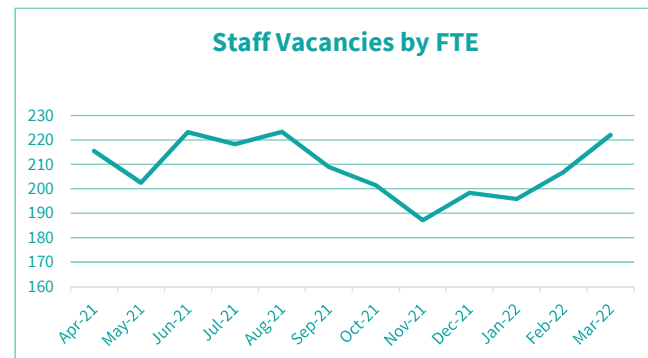
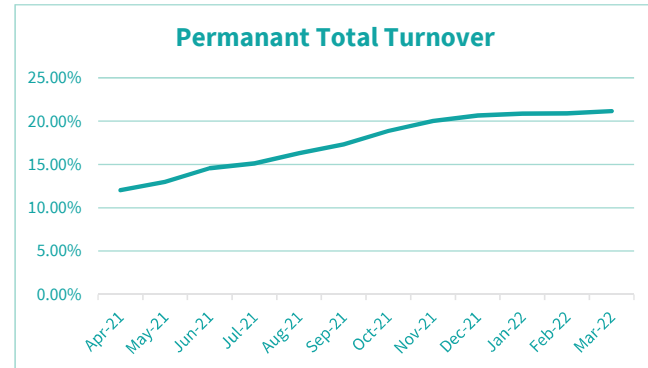
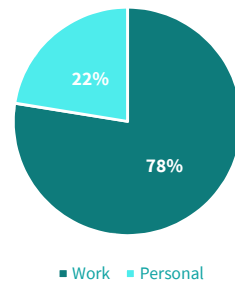
Promote employee wellbeing



Referrals January - March 2022



Referrals 12 Months



Wellbeing Activities 2022

Activities for individuals

April – December

Paenga-whāwhā **April**

Mentemia App – Groov

Take a colleague to the museum, Art Gallery

Healthy Habits seminar

The Money Bites series

tips on managing your money, taken by Te Ara Ahunga Ora.

This will be a series of sessions held each month.



Haratua **May**

Mentemia App – Groov

Flexibility tips with a physio

Mindfulness with Betsy

Starting 10th May – one hour once a week until 31st May. Find out further information and book by going to the A-Z Training calendar.

Pink Shirt Day

Stand up to bullying

Gumboot Day

Pipiri **June**

Mentemia App – Groov

Planting days



Men's health week

Encourage men to focus on their health and get recommended checks.

Chair yoga

Haratua **July**

Mentemia App – Groov

Photo competition

Find your wardrobe match and strike a pose!



Seminar on Nutrition

Share a recipe

Here-turi-kōkā **August**

Mentemia App – Groov

Daily stair challenge
random prizes

Take a colleague to the museum, Art Gallery

Daffodil Day



Mahuru **September**

Mentemia App – Groov

Women's Health week

Spring is a good chance to check in with ourselves and others.

Cervical screening awareness month

Random acts of kindness

Mental health awareness week

Whiringa-ā-nuku **October**

Promote neighbours BBQ

Connection with nature
walks with Rangers

Pink Ribbon Morning tea



Whiringa-ā-rangi **November**

Mentemia App – Groov

Poem – expressive writing competition

Family orienteering
Collaboration with MOA

White ribbon day

Hakihea **December**

Mentemia App – Groov

Promotion of festive fun office games



8. Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
9.	PUBLIC EXCLUDED HEALTH, SAFETY AND WELLBEING COMMITTEE MINUTES - 4 FEBRUARY 2022			REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.	
10.	HEALTH, SAFETY & WELLBEING CONFIRMED HIGH POTENTIAL SEVERITY EVENTS JANUARY - MARCH 2022	S7(2)(A)	PROTECTION OF PRIVACY OF NATURAL PERSONS	THIS REPORT CONTAINS DETAILS OF HEALTH AND SAFETY EVENTS WHERE INDIVIDUALS COULD BE IDENTIFIED. ADDITIONALLY THERE ARE EVENTS DETAILED IN THIS REPORT THAT REMAIN UNDER VARIOUS INVESTIGATIONS.	5 MAY 2023 ONCE ALL INVESTIGATIONS ARE COMPLETED AND CLOSED AND RELEVANT INFORMATION IS REDACTED.