

**Waitai Coastal-Burwood Community Board**  
**Submissions Committee**  
**OPEN MINUTES**

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**Date:** Tuesday 3 May 2022  
**Time:** 4.05pm  
**Venue:** Audio/Visual Link

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**Present**

Chairperson	Bebe Frayle
Members	Kelly Barber
	Jo Zervos
	Linda Stewart

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Christopher Turner-Bullock  
Manager Community Governance, Coastal-Burwood  
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**Part A Matters Requiring a Council Decision**

**Part B Reports for Information**

**Part C Decisions Under Delegation**

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**Secretarial Note:**

It is noted that this meeting was also held via audio/visual link on the Zoom platform due to the whole country being under COVID-19 Protection Framework (the Traffic Alert Orange setting) on the date the meeting was scheduled. These minutes provide a written summary of the meeting proceedings.

## 1. Apologies Ngā Whakapāha

The Chair called for apologies. An apology for lateness from Kelly Barber was received. The Chair moved that the apology received for lateness from Kelly Barber be accepted, which was seconded by Jo Zervos. The motion was put to the vote and carried unanimously.

### Committee Resolved CBSC/2022/00008

That the apology received for lateness from Kelly Barber, be accepted.

Bebe Frayle/Jo Zervos

**Carried**

## 2. Declarations of Interest Ngā Whakapuaki Aronga

The Chair asked members if they wished to declare an interest in agenda item 3.

There were no declarations of interest recorded.

The Chair recommended suspending Standing Order so members could speak freely whilst discussing the consultation documents. The Chair moved, seconded by Jo Zervos, that Standing Orders be suspended. The motion was put to the vote and carried unanimously.

## Suspension of Standing Orders

### Committee Resolved CBSC/2022/00009

That pursuant to Standing Orders 3.5 (Temporarily Suspension of Standing Orders), the following Standing Orders be suspended to enable informal discussion regarding Agenda Item 3:

17.5 Members may speak only once.

18.1 General procedure for speaking and moving motions.

Bebe Frayle/Jo Zervos

**Carried**

### 3. Draft Housing and Business Choice Plan Change, Draft Coastal Hazards Plan Change, Draft Heritage Plan Change, Draft Radio Communications Pathway Plan Change - Community Board Feedback

The Chair recommended that members go through the consultation documents and provide feedback to the questions asked in the submission templates in the following order; Draft Radio Communications Pathway Plan Change, Draft Coastal Hazards Plan Change, Draft Heritage Plan Change and Draft Housing and Business Choice Plan Change. Members present supported this and a copy of what was agreed to be provided can be found in the attached Board Submissions.

#### Staff Recommendations

That the Waitai Coastal-Burwood Community Board Submissions Committee:

1. Consider preparing feedback on behalf of the Board on the Draft Housing and Business Choice Plan Change.
2. Consider preparing feedback on behalf of the Board on the Draft Coastal Hazards Plan Change.
3. Consider preparing feedback on behalf of the Board on the Draft Heritage Plan Change.
4. Consider preparing feedback on behalf of the Board on the Draft Radio Communications Pathway Plan Change.
5. Note that given the consultation timetable, the Submissions Committee will exercise its delegated authority to complete and lodge feedback on behalf of the Board.

After compiling Board Feedback on the Draft Radio Communications Pathway, Draft Coastal Hazards Plan Change, Draft Heritage Plan Change and Draft Housing and Business Choice Plan Change, the Chair recommended that Standing Orders be resumed for the remainder of the meeting.

The Chair moved that Standing Orders be resumed which was seconded by Kelly Barber. The motion was put to the vote and carried unanimously.

#### Committee Resolved CBSC/2022/00010

#### Resumption of Standing Orders

That the Standing Orders set aside above, be resumed.

Bebe Frayle/Kelly Barber

**Carried**

The Chair moved, seconded by Jo Zervos, that the Submissions Committee prepare feedback on behalf of the Board on the Draft Radio Communications Pathway, Draft Coastal Hazards Plan Change, Draft Heritage Plan Change and Draft Housing and Business Choice Plan Change and to note that given the consultation timetable, the Submissions Committee will exercise its delegated authority to complete and lodge feedback on behalf of the Board. The motion was put to the vote and carried unanimously.

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**Committee Resolved CBSC/2022/00011**

That the Waitai Coastal-Burwood Community Board Submissions Committee:

1. Prepares feedback on behalf of the Board on the Draft Housing and Business Choice Plan Change.
2. Prepares feedback on behalf of the Board on the Draft Coastal Hazards Plan Change.
3. Prepares feedback on behalf of the Board on the Draft Heritage Plan Change.
4. Prepares feedback on behalf of the Board on the Draft Radio Communications Pathway Plan Change.
5. Note that given the consultation timetable, the Submissions Committee will exercise its delegated authority to complete and lodge feedback on behalf of the Board.

Bebe Frayle/Jo Zervos

**Carried**

**Attachments**

- A Waitai Coastal-Burwood Community Board Submissions Committee 3 May 2022 Feedback on the Draft Housing and Business Choice Plan Change
- B Waitai Coastal-Burwood Community Board Submissions Committee 3 May 2022 - Feedback on the Draft Coastal Hazards Plan Change
- C Waitai Coastal-Burwood Community Board Submissions Committee 3 May 2022 - Feedback on the Draft Heritage Plan Change
- D Waitai Coastal-Burwood Community Board Submissions Committee 3 May 2022 - Feedback on the Draft Radio Communications Pathway Plan Change

**Meeting concluded at 5.44pm.**

**CONFIRMED THIS 3RD DAY OF MAY 2022**

**BEBE FRAYLE  
CHAIRPERSON**