

**Te Pātaka o Rākaihautū  
Banks Peninsula Community Board  
AGENDA**

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**Notice of Meeting:**

An ordinary meeting of Te Pātaka o Rākaihautū Banks Peninsula Community Board will be held on:

**Date:** Monday 16 May 2022

**Time:** 10am

**Venue:** Audio/Visual Link

Under the current provisions of the Covid-19 Protection Framework (the Traffic Alert system) meeting attendance is only possible via an Audio/Visual link or by viewing a live stream (<https://www.youtube.com/channel/UC66K8mOlfQT3l4rOLwGbeug>) of the meeting.

Please request access details from [katie.matheis@ccc.govt.nz](mailto:katie.matheis@ccc.govt.nz) for the Audio/Visual link.

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**Membership**

Chairperson	Tori Peden
Deputy Chairperson	Tyrone Fields
Members	Reuben Davidson
	Nigel Harrison
	Howard Needham
	Jamie Stewart
	Andrew Turner
	Scott Winter

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**11 May 2022**

Penelope Goldstone  
Manager Community Governance, Banks Peninsula  
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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## Developing Resilience in the 21st Century

Strategic Framework

Whiria ngā whenu o ngā papa,  
honoa ki te maurua tāuiki

Bind together the strands of each mat and join  
together with the seams of respect and reciprocity

## Ōtautahi-Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things – a city where anything is possible

### Principles

Being open,  
transparent and  
democratically  
accountable

Promoting  
equity, valuing  
diversity and  
fostering inclusion

Taking an inter-generational approach  
to sustainable development,  
prioritising the social, economic  
and cultural wellbeing of  
people and communities  
and the quality of the  
environment, now  
and into the  
future

Building on the  
relationship with  
Te Rūnanga o Ngāi Tahu  
and the Te Hononga-Council  
Papatipu Rūnanga partnership,  
reflecting mutual understanding  
and respect

Ensuring  
the diversity  
and interests of  
our communities  
across the city and the  
district are reflected in  
decision-making

Actively collaborating and  
co-operating with other  
local, regional  
and national  
organisations

### Community Outcomes

#### Resilient communities

Strong sense of community  
Active participation in civic life  
Safe and healthy communities  
Celebration of our identity  
through arts, culture, heritage,  
sport and recreation  
Valuing the voices of all cultures  
and ages (including children)

#### Liveable city

Vibrant and thriving city centre  
Sustainable suburban and  
rural centres  
A well connected and accessible  
city promoting active and  
public transport  
Sufficient supply of, and  
access to, a range of housing  
21st century garden city  
we are proud to live in

#### Healthy environment

Healthy water bodies  
High quality drinking water  
Unique landscapes and  
indigenous biodiversity are  
valued and stewardship  
exercised  
Sustainable use of resources  
and minimising waste

#### Prosperous economy

Great place for people, business  
and investment  
An inclusive, equitable economy  
with broad-based prosperity  
for all  
A productive, adaptive and  
resilient economic base  
Modern and robust city  
infrastructure and community  
facilities

### Strategic Priorities

Enabling active  
and connected  
communities  
to own their future

Meeting the challenge  
of climate change  
through every means  
available

Ensuring a high quality  
drinking water supply  
that is safe and  
sustainable

Accelerating the  
momentum  
the city needs

Ensuring rates are  
affordable and  
sustainable

### Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes

Engagement with  
the community and  
partners

Strategies, Plans and  
Partnerships

Long Term Plan  
and Annual Plan

Our service delivery  
approach

Monitoring and  
reporting on our  
progress

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Whakamutunga

## Karakia Tīmatanga

### 1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

### 2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on [Monday, 11 April 2022](#) be confirmed (refer page 5).

### 4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

#### 4.1 Heritage Value of Wastewater Site

Sue Church, Lee Robinson and Suky Thompson will speak on behalf of the Robinsons Bay Residents and Ratepayers Association regarding the heritage and archaeological significance of land in Robinsons Bay that Council are planning to use for Wastewater irrigation

### 5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

### 6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.



## Te Pātaka o Rākaihautū Banks Peninsula Community Board OPEN MINUTES

**Date:** Monday 11 April 2022  
**Time:** 10:03am  
**Venue:** Held by Audio / Video Link

**Present**

Chairperson	Tori Peden
Deputy Chairperson	Tyrone Fields
Members	Reuben Davidson
	Nigel Harrison
	Howard Needham
	Jamie Stewart
	Andrew Turner
	Scott Winter

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**Part A Matters Requiring a Council Decision**

**Part B Reports for Information**

**Part C Decisions Under Delegation**

**Secretarial Note:** It is noted that this meeting was held via audio/video link on the Zoom platform due to the country being under the Covid-19 Protection Framework (the Traffic Alert System at Red) on the date the meeting was scheduled. These minutes provide a written summary of the meeting proceedings.

**Karakia Tīmatanga:** Tyrone Fields

The agenda was dealt with in the following order.

**1. Apologies Ngā Whakapāha**

**Part C**

**Community Board Resolved BKCB/2022/00020**

That the apology for lateness received from Jamie Stewart be accepted.

Tori Peden/Andrew Turner

**Carried**

**2. Declarations of Interest Ngā Whakapuaki Aronga**

**Part B**

Andrew Turner declared an interest in Item 9, Discretionary Response Fund Report – Lyttelton Information Centre.

**3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua**

**Part C**

**Community Board Resolved BKCB/2022/00021**

That the minutes of the Te Pātaka o Rākaihautū Banks Peninsula Community Board meetings held on Monday 28 March 2022 and Monday, 4 April 2022 be confirmed.

Andrew Turner/Scott Winter

**Carried**

**4. Public Forum Te Huinga Whānui**

**Part B**

**4.1 Sue Church – Akaroa Wastewater Community Reference Group**

Sue Church, a member of the Akaroa Wastewater Community Reference Group, spoke to the Board about a recommendation from the group regarding the protection of a heritage area on the wastewater site in Robinsons Bay. She reported that the Robinsons Bay Ratepayers Association has commissioned a professional heritage report of the area, to gain an accurate picture and provide a record of its significance. The Ratepayers Association would like to present a deputation or attend a workshop with the Board to discuss the report's findings and seek Board support for this project going forward.

**Part B**

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Requested that staff follow up on this matter and organise a workshop with the Robinsons Bay Ratepayers Association to discuss the proposal from the Akaroa Wastewater Community Reference Group regarding an historic site in Robinsons Bay.
2. Thanks Sue Church for her presentation.

#### **Attachments**

- A Banks Peninsula Community Board 11 April 2022 - Public Forum Protection of Robinsons Bay Heritage Area - Sue Church

#### **4.2 Linda Sunderland - Friends of the Akaroa Museum**

Linda Sunderland, President of the Friends of Akaroa Museum (FOAM), spoke to the correspondence about the invisibility of the Akaroa Museum within Council (Refer Item 7). She requested that staff scrutinise Council documents to make sure the Akaroa Museum is included in all important Council documents. Linda highlighted the importance of the Museum in providing people with the history of the Akaroa area, which has areas and past activities that are rated as nationally significant.

#### **Part B**

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Thanks Linda Sunderland for her deputation.

Refer Item 7.

### **5. Deputations by Appointment Ngā Huinga Whakaritenga**

#### **Part B**

There were no deputations by appointment.

### **6. Presentation of Petitions Ngā Pākikitanga**

#### **Part B**

There was no presentation of petitions.

### **7. Correspondence - Friends of Akaroa Museum**

#### **Board Consideration**

Board members commented that the Akaroa Museum needed to be specifically recognised as a Council asset. It was also noted that the Museum should be included in considerations around the Destination Management Plan. A view was expressed that assets like the Akaroa Museum should never be at risk, and that they should be preserved in perpetuity.

#### **Community Board Resolved BKCB/2022/00022**

#### **Original officer recommendations accepted without change**

#### **Part B**

That the Banks Peninsula Community Board:

1. Receive the correspondence from the Friends of Akaroa Museum in relation to the non-inclusion of the Akaroa Museum in the Banks Peninsula Ward Community Profile.
2. Note that staff are already addressing the issue of the inclusion of museums in the Community Profile.

Scott Winter/Nigel Harrison

Carried

## 8. Correspondence - Harry Stronach

### Board Consideration

It was reported that this issue had already been raised through the Port Liaison Committee and noted that Board members would continue to have informal discussions with Lyttelton Port Company staff regarding the issue.

### Officer Recommendations Ngā Tūtohu

That the Banks Peninsula Community Board:

1. Receive the correspondence from Harry Stronach on behalf of the Tug Lyttelton Preservation Society in relation to berthage for the Tug at Lyttelton Port.

### Community Board Resolved BKCB/2022/00023

#### Part B

That the Banks Peninsula Community Board:

1. Receive the correspondence from Harry Stronach on behalf of the Tug Lyttelton Preservation Society in relation to berthage for the Tug at Lyttelton Port.
2. Note that this issue has been raised with Lyttelton Port Company staff and that conversations are ongoing.

Tyrone Fields/Reuben Davidson

Carried

## 9. 2021-22 Banks Peninsula DRF Report - Lyttelton Information Centre Signage

### Board Consideration

Board members were supportive of this application.

### Community Board Resolved BKCB/2022/00024

### Original officer recommendations accepted without change

#### Part C

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Approves a grant of \$968 from its 2021-22 Discretionary Response Fund to Lyttelton Information and Resource Centre Trust towards production of signage and installation to the front façade of the building.

Reuben Davidson/Nigel Harrison

Carried

Andrew Turner declared an interest in Item 9 Banks Peninsula DRF Report - Lyttelton Information Centre Signage, and took no part in the Board's discussion or voting on this item.

## **10. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - March 2022**

### **Board Consideration**

Board members discussed the Board's submission to the Draft Annual Plan and made comments to be added to the submission, which would get final approval by the Board Chairperson, under delegation. Board members also agreed on the content of the submission to the Policy on Māori Freehold Land.

### **Community Board Resolved BKCB/2022/00025**

### **Original officer recommendations accepted without change**

#### **Part B**

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report for March 2022.

Nigel Harrison/Reuben Davidson

**Carried**

## **11. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi**

### **Part B**

Board members exchanged information on the following:

- Lock and Leave Bike Facility – comment about process for operating.
- Dublin Street bus shelter – consideration in new Port to Port route.
- Bruce Terrace – misuse of roadside reserve for storage of private belongings plus overgrown signage.
- Duvauchelle Water Supply – large amount of water being tankered from Akaroa.
- Diamond Harbour Medical Centre – have almost raised enough funds to start the design and construction stage of the new centre. Issue of trees will come to the Board in a report.
- Naval Point Club – have reported more vehicle break-ins. Need for more security cameras.
- Torpedo Boat Museum – noted that this area is a target for graffiti.
- Park Terrace Reserve – three large eucalypts are potentially dangerous.
- Governors Bay bus – loss of service. A bus service to Diamond Harbour would be good.

- Overgrown footpaths – suggest an item be included in the community board newsletter to remind people that it is their responsibility to keep the footpath outside their property clear of overgrowth from their gardens.
- Little River Playground – photos and notes of appreciation received from Little River school pupils.

### **11.1 Diamond Harbour Wharf**

Members noted that there had been no progress on the Diamond Harbour Wharf project and asked for an update on the delay.

#### **Part B**

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Request an update on the Diamond Harbour Wharf project.

### **11.2 Naval Point Development - Parking**

It was reported that comments had been received from users saying there are not enough truck and trailer parks provided in the Naval Point Development.

#### **Part B**

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Ask staff for comment on the lack of larger car parks at Naval Point

### **11.3 Bus Parking - Akaroa**

Members commented that bus parking in Akaroa this summer, with buses bringing cruise ship passengers on day trips from Lyttelton, would be an issue. Members asked for a briefing from staff about bus management in Akaroa over summer.

#### **Part B**

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Request a briefing from staff on the management of bus parking in Akaroa through the coming and subsequent summer seasons.

### **11.4 Overgrown footpath - Charteris Bay**

It was reported that a Snap Send Solve had been submitted in January for an overgrown roadside that was forcing people to walk on the road. The submitter had been informed the job was completed, but it wasn't. A complaint had been made to a Board member who was trying to get some information with no success.

It was noted that there were few footpaths in the area and questioned what the level of service was for keeping roadsides passable. Staff noted that there may be need for property owners to take action if the overgrowth was coming from private property.

#### **Part B**

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:



1. Request information from staff on Snap Send Solve ticket 534429 including why it has not been actioned.
2. Request information from staff on the level of service for keeping roadsides passable, especially in the Charteris Bay to Diamond Harbour area.

**Karakia Whakamutunga:** Tyrone Fields

**Meeting concluded at 11:45am.**

**CONFIRMED THIS 16<sup>TH</sup> DAY OF MAY 2022**

**TORI PEDEN**  
**CHAIRPERSON**



## 7. Banks Peninsula Speed Limit Review- State Highway 75 Side Roads

Reference Te Tohutoro: 21/1705734

Report of Te Pou Matua: Andrew Hensley, Traffic Engineer, andrew.hensley@ccc.govt.nz  
Samantha Sharland, Engagement Advisor,  
samantha.sharland@ccc.govt.nz

General Manager Pouwhakarae: Jane Davis, General Manager Infrastructure, Planning & Regulatory Services, jane.davis@ccc.govt.nz

### 1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Banks Peninsula Community Board to consider the staff advice and community consultation feedback on the Banks Peninsula Speed Limit Review- State Highway 75 Side Roads Project, and make a recommendation to Council.
- 1.2 The speed limit review is being undertaken to support the objectives of the Waka Kotahi New Zealand Transport Agency (NZTA) Speed Management Guide, and the overall vision of the Ministry of Transport New Zealand Road Safety Strategy – Road to Zero 2020-2030.
- 1.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 1.4 The community engagement and consultation outlined in this report reflect the assessment

### 2. Officer Recommendations Ngā Tūtohu

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board recommend to the Council that it:

1. Approve, pursuant to Part 4 Section 27 of the Christchurch City Council Traffic and Parking Bylaw and the Land Transport Rule: Setting of Speed Limits 2017, that the speeds on the following roads be revoked and set as listed below in clauses 1- 11 and indicated in the **File Link**:  
<https://gis.ccc.govt.nz/portal/apps/webappviewer/index.html?id=fa1db742b1d94e37b3d8e1ee768e2f47>
2. Motukarara
  - a. Revoke the existing permanent speed limit of 100 kilometres per hour on Park Hill Road commencing at its intersection with Gebbies Pass Road and extending in a north westerly direction to its boundary with Selwyn District Council.
  - b. Approve that the permanent speed on Park Hill Road commencing at its intersection with Gebbies Pass Road and extending in a north westerly direction to its boundary with Selwyn District Council be set at 60 kilometres per hour.
  - c. Revoke the existing permanent speed limit of 100 kilometres per hour on Park Hill Road commencing at its intersection with Gebbies Pass Road and extending in a south easterly direction to its intersection with Christchurch Akaroa Road (SH75).

- d. Approve that the permanent speed limit on Park Hill Road commencing at its intersection with Gebbies Pass Road and extending in a south easterly direction to its intersection with Christchurch Akaroa Road (SH75) be set at 80 kilometres per hour.
  - e. Revoke the existing permanent speed limit of 100 kilometres per hour on Gebbies Pass Road commencing at its intersection with Christchurch Akaroa Road (SH75) and extending in a northerly direction to its intersection with Park Hill Road.
  - f. Approve that the permanent speed limit on Gebbies Pass Road commencing at its intersection with Christchurch Akaroa Road (SH75) and extending in a northerly direction to its intersection with Park Hill Road be set at 80 kilometres per hour.
  - g. Revoke the existing permanent speed limit of 100 kilometres per hour on Seabridge Road commencing at its intersection with Christchurch Akaroa Road (SH75) and extending in westerly direction to its boundary with Selwyn District Council.
  - h. Approve that the permanent speed limit on Seabridge Road commencing at its intersection with Christchurch Akaroa Road (SH75) and extending in westerly direction to its boundary with Selwyn District Council be set at 80 kilometres per hour.
  - i. Revoke the existing permanent speed limit of 100 kilometres per hour on Graylees Road (entire length).
  - j. Approve that the permanent speed limit on Graylees Road (entire length) be set at 80 kilometres per hour.
3. Kaituna
- a. Revoke the existing permanent speed limit of 100 kilometres per hour on Kaituna Valley Road (entire length).
  - b. Approve that the permanent speed limit on Kaituna Valley Road (entire length) be set at 60 kilometres per hour.
  - c. Revoke the existing permanent speed limit of 100 kilometres per hour on Parkinsons Road (entire length).
  - d. Approve that the permanent speed limit on Parkinsons Road (entire length) be set at 60 kilometres per hour.
  - e. Revoke the existing permanent speed limit of 100 kilometres per hour on Okana Road (entire length).
  - f. Approve that the permanent speed limit on Okana Road (entire length) be set at 60 kilometres per hour.
  - g. Revoke the existing permanent speed limit of 100 kilometres per hour on Turrells Road (entire length).
  - h. Approve that the permanent speed limit on Turrells Road (entire length) be set at 80 kilometres per hour.
  - i. Revoke the existing permanent speed limit of 100 kilometres per hour on Prices Valley Road (entire length).
  - j. Approve that the permanent speed limit on Prices Valley Road (entire length) be set at 60 kilometres per hour.
  - k. Revoke the existing permanent speed limit of 100 kilometres per hour on Birdlings Road (entire length).



- j. Approve that the permanent speed limit on Duvauchelle School Lane (entire length) be set at 60 kilometres per hour.
- k. Revoke the existing permanent speed limit of 70 kilometres per hour on Pawsons Valley Road commencing at its intersection with Christchurch- Akaroa Road (SH75) and extending in a northerly direction for a distance of 770 metres.
- l. Revoke the existing permanent speed limit of 100 kilometres per hour on Pawsons Valley Road commencing at a point 770 metres north of its intersection with Christchurch- Akaroa Road (SH75) and extending in a northerly direction to its end.
- m. Approve that the permanent speed limit on Pawsons Valley Road be set at 60 kilometres per hour (entire length).
- n. Revoke the existing permanent speed limit of 100 kilometres per hour on Pipers Valley Road (entire length).
- o. Approve that the permanent speed limit on Pipers Valley Road be set 60 kilometres per hour (entire length).
- p. Revoke the existing permanent speed limit of 50 kilometres per hour on Seafield Road (entire length).
- q. Approve that the permanent speed limit on Seafield Road (entire length) be set at 40 kilometres per hour.
- r. Revoke the existing permanent speed limit of 50 kilometres per hour on Haywards Lane (entire length).
- s. Approve that the permanent speed on Haywards Lane (entire length) be set at 40 kilometres per hour.
- t. Revoke the existing permanent speed limit of 50 kilometres per hour on Bayview Crescent (entire length).
- u. Approve that the permanent speed limit on Bayview Crescent (entire length) be set at 40 kilometres per hour.
- 7. Ngaio Point / Robinsons Bay
  - a. Revoke the existing permanent speed limit of 50 kilometres per hour on Monarch Drive (entire length).
  - b. Approve that the permanent speed limit on Monarch Drive (entire length) be set at 40 kilometres per hour.
  - c. Revoke the existing permanent speed limit of 50 kilometres per hour on Kanuka Place (entire length).
  - d. Approve that the permanent speed limit on Kanuka Place (entire length) be set at 40 kilometres per hour.
  - e. Revoke the existing permanent speed limit of 50 kilometres per hour on Totara Drive (entire length).
  - f. Approve that the permanent speed limit on Totara Drive (entire length) be set at 40 kilometres per hour.
  - g. Revoke the existing permanent speed limit of 100 kilometres per hour on Okains Bay Road commencing at its intersection with Christchurch Akaroa Road (SH75) and extending in a north easterly direction to its intersection with Summit Road.



- h. Approve that the permanent speed limit on Okains Bay Road commencing at its intersection with Christchurch Akaroa Road (SH75) and extending in a north easterly direction to its intersection with Summit Road be set at 60 kilometres per hour.
  - i. Revoke the existing permanent speed limit of 50 kilometres per hour on Ngaio Grove (entire length).
  - j. Approve that the permanent speed limit on Ngaio Grove (entire length) be set at 40 kilometres per hour.
  - k. Revoke the existing permanent speed limit of 100 kilometres per hour on Robinsons Bay Valley Road (entire length).
  - l. Approve that the permanent speed limit on Robinsons Bay Valley Road (entire length) be set at 40 kilometres per hour.
  - m. Revoke the existing permanent speed limit of 100 kilometres per hour on School Road (Robinsons Bay) (entire length).
  - n. Approve that the permanent speed limit on School Road (Robinsons Bay) (entire length) be set at 60 kilometres per hour.
  - o. Revoke the existing permanent speed limit of 100 kilometres per hour on Sawmill Road (entire length).
  - p. Approve that the permanent speed limit on Sawmill Road (entire length) be set at 60 kilometres per hour.
  - q. Revoke the existing permanent speed limit of 100 kilometres per hour on Tizzards Road (entire length).
  - r. Approve that the permanent speed limit on Tizzards Road (entire length) be set at 60 kilometres per hour.
  - s. Revoke the existing permanent speed limit of 100 kilometres per hour on Kingstons Hill Road (entire length).
  - t. Approve that the permanent speed limit on Kingstons Hill Road (entire length) be set at 60 kilometres per hour.
  - u. Revoke the existing permanent speed limit of 100 kilometres per hour on Robinsons Bay Wharf Road (entire length).
  - v. Approve that the permanent speed limit on Robinsons Bay Wharf Road (entire length) be set at 60 kilometres per hour.
8. Takamatua Bay
- a. Revoke the existing permanent speed limit of 50 kilometres per hour speed limit on Takamatua Bay Road (entire length).
  - b. Approve the permanent speed limit on Takamatua Bay Road (entire length) be set a 40 kilometres per hour.
  - c. Revoke the existing permanent speed limit of 50 kilometres per hour on Takamatua Beach Road (entire length).
  - d. Approve that the permanent speed limit on Takamatua Beach Road (entire length) be set at 40 kilometres per hour.

- e. Revoke the existing permanent speed limit of 50 kilometres per hour on Old French Road commencing at intersection with Takamatua Bay Road and extending in a southerly direction for a distance of 260 metres.
  - f. Revoke the existing permanent speed limit of 100 kilometres per hour on Old French Road commencing at a point 260 metres south of its intersection with Takamatua Bay Road and extending in a southerly direction to its intersection with Christchurch Akaroa Road (SH75).
  - g. Approve that the permanent speed limit on Old French Road (entire length) be set at 40 kilometres per hour.
  - h. Revoke the existing permanent speed limit of 50 kilometres per hour on Quail Crescent (entire length).
  - i. Approve that the permanent speed limit on Quail Crescent (entire length) be set at 40 kilometres per hour.
  - j. Revoke the existing permanent speed limit of 50 kilometres per hour on McRaes Road (entire length).
  - k. Approve that the permanent speed limit on McRaes Road (entire length) be set at 40 kilometres per hour.
  - l. Revoke the existing permanent speed limit of 50 kilometres per hour on Kingfisher Road (entire length).
  - m. Approve that the permanent speed limit on Kingfisher Road (entire length) be set at 40 kilometres per hour.
  - n. Revoke the existing permanent speed limit of 50 kilometres per hour on Kotare Lane (entire length).
  - o. Approve that the permanent speed limit on Kotare Lane (entire length) be set at 40 kilometres per hour.
  - p. Revoke the existing permanent speed limit of 50 kilometres per hour on Lushingtons Bay Road (entire length).
  - q. Approve that the permanent speed limit on Lushingtons Bay Road (entire length) be set at 40 kilometres per hour.
9. Takamatua Valley
- a. Revoke the existing permanent speed limit of 70 kilometres per hour on Takamatua Valley Road commencing at its intersection with Christchurch Akaroa Road (SH75) and extending in an easterly direction to a point 299 metres east of its intersection with Kotlowski Road.
  - b. Revoke the existing permanent speed limit of 100 kilometres per hour on Takamatua Valley Road commencing at a point 299 metres east of its intersection with Kotlowski Road and extending to its end.
  - c. Approve the permanent speed limit on Takamatua Valley Road (entire length) be set at 40 kilometres per hour.
  - d. Revoke the existing permanent speed limit of 70 kilometres per hour on Bells Road (entire length).
  - e. Approve that the permanent speed limit on Bells Road (entire length) be set at 40 kilometres per hour.

- f. Revoke the existing permanent speed limit of 70 kilometres per hour on Kotlowski Road (entire length).
  - g. Approve that the permanent speed limit on Kotlowski Road (entire length) be set at 40 kilometres per hour.
  - h. Revoke the existing permanent speed limit of 100 kilometres per hour on Old Le Bons Track (entire length).
  - i. Approve that the permanent speed limit on Old Le Bons Track (entire length) be set at 40 kilometres per hour.
10. Approve that these resolutions take effect when signage and/or road markings that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).
11. Authorise staff to make and typographical changes or to correct minor errors or omissions in the above descriptions of the roads to which the speed limits apply (being changes that do not affect the materiality of the resolutions).

### 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 The preferred option is to change the speed limits on Council roads as outlined in the staff recommendations in this report for the following reasons:
- 3.1.1 Reduces the risk and severity of crashes.
  - 3.1.2 Aligns with the objectives of the NZTA Speed Management Guide 2016.
  - 3.1.3 Aligns with the overall vision of Ministry of Transport New Zealand Road Safety Strategy- Road to Zero 2020-2030.
  - 3.1.4 Better aligns the posted speed limit with the actual operating speeds, the safe and appropriate speeds, and helps improve the credibility and consistency of speed limits across the network.
  - 3.1.5 Reduces the need for additional speed limit signage to be installed, as many of the speed limits on Council controlled side roads will align with the speed limit of SH75.

### 4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 Maintain the status quo – Retain the existing speed limits.
- 4.2 The advantages of this option include:
- 4.2.1 There are no identified benefits to road safety, consistency of speed limits, or signage provision from retaining the existing speed limits on Council roads.
- 4.3 The disadvantages of the option include:
- 4.3.1 Does not align with the objectives of the NZTA Speed Management Guide 2016.
  - 4.3.2 Does not align with the overall vision of Ministry of Transport New Zealand Road Safety Strategy- Road to Zero.
  - 4.3.3 Does not align with the posted speed limits with the actual operating speeds, the safe and appropriate speeds, or the speed limits on SH75.

- 4.3.4 Requires additional signage to be installed as the speed limit on many of the Council side roads will not align with the speed limit of SH75.

## **5. Detail Te Whakamahuki**

- 5.1 In response to Waka Kotahi's latest Speed Management Guide and Mega Maps, and Waka Kotahi's intention to review the speed limits on SH75, Council decided to undertake a joint speed limit review project with Waka Kotahi. This was done to enable a consistent and efficient speed limit review process to be undertaken within the same geographic area.
- 5.2 Speed limit reviews comprise a key part of the Traffic Operations Team reactive and proactive work programme, and contribute to delivering Council's responsibilities as a road controlling authority.
- 5.3 Building on the progress of previous speed limit reviews in the area, this review compiled a list of roads adjoining SH75 which would either benefit from a review should the speed limit change on SH75, or roads in adjoining small settlements identified as being suited to lower speed limits.
- 5.4 A range of geographic areas and traffic environments were involved in the Council part of the project. These included the small settlements of Little River, Cooptown, Duvauchelle, Ngaio Point, Robinsons Bay, Takamatua Bay and Takamatua Valley, and various low volume rural roads- both sealed and unsealed.
- 5.5 Banks Peninsula is a challenging traffic environment to review due to the wide range of road users, topography and physical conditions, and the presence of relatively small and isolated communities. As a result, it benefits from a practical investigative approach to implementing Waka Kotahi's guidance.
- 5.6 Speed management is a key part of a broader package of works (as outlined in the Ministry of Transport New Zealand Road Safety Strategy- Road to Zero) which identifies a range of complementary treatments and approaches to support and improve road safety. As a result, speed limit changes typically cannot be simply substituted for other improvements such as road surfacing, traffic engineering, driver education, enforcement etc.
- 5.7 The aim of the review is to improve road safety outcomes, accessibility and the amenity for the areas involved. A do nothing approach is unlikely to achieve this, in particular as traffic volumes and the numbers of active road user's increase.
- 5.8 These changes are intended to improve road safety through the alignment with safe and appropriate operating speeds, utilising Waka Kotahi best practice policy guidance.
- 5.9 Lower operating speeds can result in improvements to accessibility for both motorists and active road users, and also changes in perceptions as roads become easier to interact with.
- 5.10 There have been a total of 15 recorded crashes from 9/2/12- 9/3/22 on the Council roads within this speed limit review. These resulted in a total of 5 minor injuries within these crashes. 11 crashes were recorded as being non-injury crashes. Many minor and non-injury crashes are believed to go unreported in this area. Crash rates are one factor considered in determining the safe and appropriate speed limit for a road, with the risk profile and context being other important factors.
- 5.11 The Ministry of Transport estimates the social cost of crashes. This is made up of loss of life and life quality, including reduced economic productivity, medical and other resource costs. The updated (June 2020) average social cost is \$4,464,400 per fatality, \$467,700 per serious injury, and \$25,300 per minor injury. Often, a crash can involve multiple fatal, serious, and

minor injuries. In per-crash terms, the average social cost is then estimated at \$5,301,800 per fatal crash, \$537,000 per serious injury crash, and \$30,600 per minor injury crash.

- 5.12 The cost of the Council component of this project is estimated to be recouped by reducing the occurrence of one minor injury crash in total on the Council roads within this speed limit review. This is in addition to the safety benefits of slower operating speeds at intersections of these local roads with the State Highway.
- 5.13 In the majority of locations where a speed limit would change, there is no physical signage required. The remaining locations would require either new stickers to be applied to existing signage, the relocation of existing signage, or the provision of new signage.
- 5.14 Approval is required by the Council.
- 5.15 If approved, the recommendations will be implemented in conjunction with Waka Kotahi's implementation of speed limit changes on SH75.
- 5.16 If approved, the recommendations will be implemented within the current financial year (generally around four weeks after the contractor receives the request, but this is subject to other factors such as resourcing and prioritisation beyond Council's control).

### **Community Views and Preferences**

- 5.17 We worked with Waka Kotahi on this speed review. We used our joint resources to advise people on the consultation.
- 5.18 Consultation was open from 3 November to 3 December 2021.
- 5.19 We sent an email to 101 stakeholders and 221 submitters who had commented on our previous Banks Peninsula speed review.
- 5.20 We sent a copy of the consultation document to: Diamond Harbour Library, Akaroa Library, Little River Service Centre, Lyttelton Service Centre and Te Hapua Halswell Service Centre.
- 5.21 We put the consultation on our Have Your Say page with a link to the Waka Kotahi consultation page. Submitters were able to make comments on our Have Your Say page or use the interactive map on the Waka Kotahi webpage.
- 5.22 We used social media to advertise the consultation. We posted on local pages; Lyttelton, Little River and Akaroa.
- 5.23 There was a Newsline story and press releases about the consultation.
- 5.24 We emailed 36 key stakeholders, including emergency services, local schools and resident groups. We also emailed 102 submitters of the previous speed reviews in the Peninsula.
- 5.25 The majority of the feedback came through Social PinPoint which was hosted on the Waka Kotahi webpage (395). They also received emails and hardcopy forms.
- 5.26 Between us and Waka Kotahi there was a total of 670 comments and suggestions.
- 5.27 A mention of local roads made up a very small percentage of total responses. Despite the information provided there was a clear misconception that the speed limit proposals on the State Highways were Council's proposals and not Waka Kotahi.
- 5.28 See attachment [A](#) for the full consultation analysis.
- 5.29 The consideration of consultation feedback resulted in one location, Kaituna Valley Road, being investigated again. The proposed 60 km/h speed limit was reconfirmed due to the width and changes in width of the road, level of delineation, roadside hazards, farming activities, and the presence of active and unfamiliar road users.

## 6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

### Strategic Alignment Te Rautaki Tīaroaro

- 6.1 Ministry of Transport New Zealand Road Safety Strategy- Road to Zero, sets a target to reduce death and serious injuries on New Zealand roads by 40% over the next 10 years. There are five key focus areas: infrastructure improvements and speed management, vehicle safety, work related road safety, road user choices, and system management.
- 6.2 NZTA's Speed Management Guide 2016: setting safe and appropriate speeds, consistency and credibility of speed limits.
- 6.3 Land Transport Rule: Setting of Speed Limits 2017: requires that road controlling authorities must set speed limits that are safe and appropriate, and encourages a consistent approach to speed management throughout New Zealand.
- 6.4 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
  - 6.4.1 Activity: Transport
    - Level of Service: 10.0.6.1 Reduce the number of death and serious injury crashes on the local road network - ≤ 105 crashes

### Policy Consistency Te Whai Kaupapa here

- 6.5 The recommendations in this report are consistent with Council's Plans and Policies.

### Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.6 The effects of this proposal upon Mana Whenua are expected to be insignificant.

### Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.7 This proposal does not have any significant effect upon carbon emissions and Climate Change.

### Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 6.8 This proposal is anticipated to result in vehicles travelling at reduced speeds, which will provide a safer and more accessible environment for all road users, including pedestrians and cyclists.

## 7. Resource Implications Ngā Hīraunga Rauemi

### Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to Implement – approximately \$14,000 for the installation of new speed limit signage including threshold signage, relocating existing signage and posts, installing stickers on existing speed limit signage, removing redundant signage and posts, and approximately \$5000 for planning, investigations, and report writing.
- 7.2 Maintenance/Ongoing costs – approximately \$1000 per annum, which is estimated to be similar to the status quo of maintaining the existing speed limit signs over this part of the network.
- 7.3 Funding Source – Traffic Operations Minor Safety budget for the initial installation, and existing Maintenance budgets for the maintenance and ongoing costs.



## 8. Legal Implications Ngā Hīraunga ā-Ture

### Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 8.1 Speed limits must be set in accordance with the Land Transport Rule: Setting to Speed Limits 2017.
- 8.2 Clause 27 (Part 4) of the Christchurch City Council Traffic & Parking Bylaw 2017 provides Council with the authority to set speed limits by resolution.
- 8.3 The Council has not delegated its authority to set speed limits.
- 8.4 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.



### Other Legal Implications Ētahi atu Hīraunga-ā-Ture

- 8.5 There is a legal context, issue or implication relevant to this decision.
- 8.6 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in sections 8.1 – 8.4.

## 9. Risk Management Implications Ngā Hīraunga Tūraru

- 9.1 There are no identified risks associated with changing the speed limits on the identified roads.

## Attachments Ngā Tāpirihanga

No.	Title	Page
A  	Consultation analysis	25

Additional background information may be noted in the below table:

Document Name	Location / File Link

## Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories Ngā Kaiwaitohu

<b>Authors</b>	Andrew Hensley - Traffic Engineer Samantha Sharland - Engagement Advisor
<b>Approved By</b>	Stephen Wright - Acting Manager Operations (Transport) Lynette Ellis - Head of Transport & Waste Management Jane Davis - General Manager Infrastructure, Planning & Regulatory Services

Item 7

## **Banks Peninsula speed review**

### **Analysis of feedback**

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#### **Overview**

We worked with Waka Kotahi on this speed review. We used our joint resources to advise people on the consultation.

Consultation was open from 3 November to 3 December 2021

We sent an email to 101 stakeholders and 221 submitters who had commented on our previous Banks Peninsula speed review.

We sent a copy of the consultation document to:

- Diamond Harbour Library
- Akaroa Library
- Little River Service Centre
- Lyttelton Service Centre
- Te Hapua Halswell Service Centre

We put the consultation on our Have Your Say page with a link to the Waka Kotahi consultation page. Submitters were able to make comments on our Have Your Say page or use the interactive map on the Waka Kotahi webpage.

We used social media to advertise the consultation. We posted on local pages;

- Lyttelton
- Little River
- Akaroa

There was a Newsline story and press releases about the consultation.

We emailed 36 key stakeholders, including emergency services, local schools and resident groups. We also emailed 102 submitters of the previous speed reviews in the Peninsula.

A mention of local roads made up a very small percentage of total responses. Despite the information provided there was a clear misconception that the speed limit proposals on the State Highways were Council's proposals and not Waka Kotahi.

#### **Feedback received**

The majority of the feedback came through Social PinPoint which was hosted on the Waka Kotahi webpage (395). They also received emails and hardcopy forms.

Between us and Waka Kotahi there was a total of 670 comments and suggestions.

#### **Have your say – Key themes**

We received 50 submissions via our Have Your Say page. We heard from two cycling advocacy groups, Spokes and CAN (Cycling Action Network).

Main comments made by submitters were:

- The majority of the feedback commented on the state highways (30)

- General comments on all the roads in the area (12)
- Supported the new speeds on the local roads (1)
- Support for lowering the speed in Takamatua which included Takamatua Bay Road (1) and Takamatua Valley Road (2)
- Out of area requests; Summit Road, Pigeon Bay and Evans Pass (3)

### Social PinPoint

A total of 395 comments and suggestions were received via Social PinPoint.

A small number commented on the local roads (24). The majority of these submitters supported the speed reduction (19).

#### Key themes for local roads

- Lower the speeds further (3)
- Poor condition of the roads need to be addressed first (1)

A significant proportion contained opinion and views on changing speed limits, comments around road improvements, driver behaviour, driver education and enforcement.

### Other feedback

Feedback received relating to proposed highway speed limits on SH73/75 and SH74 included:

- 214 Email submissions
- 11 hardcopy submission forms

#### Organisations

- SPOKES - “would like the lower speeds extended to Summit Rd and all roads that connect to it”
- AA - “we would also support a maximum 80 kph on all Banks Peninsula routes. We agree that most Banks Peninsula roads are not up to a 100mph (sic) standard and probably will not be upgraded in the foreseeable future.
- Brake (road safety charity with global interests, and branches in the UK and New Zealand.) - “Brake broadly supports the proposed speed limit changes, lowering speed limit to reduce road deaths and injuries on these routes”.

#### Key themes

There were comments on the local roads (4)

- Support of the new speeds (2)
  - “I agree with the proposed speed limits as set out in the Christchurch- Akaroa and surrounds table and wish it was extended to include the entire peninsula are (sic) roads accessing it such as Evans Pass, etc.
  - “I am 100% supportive of lowering speed limits in this area.”
- Submitters thought the new speeds they were too slow and drivers would get confused with all the higher speeds on the adjoining roads (2)

- “The roads that come off SH75 between Christchurch and Little River (Prices Valley, Kaituna Valley etc. do not appear to be subject to the same reduction. This will lead to confusion in perceived hierarchy and possibly poor judgement decisions where the lower grade of local road will have a higher speed limit than the adjoining state highway”. – Staff response: The side roads are proposed to be the same as the State Highway or lower.
- “I am against the proposed speed limit changes to decreasing the speed limit to 80 km on SH75/73 and Kaituna Valley Rd. How many fatal accidents were on the Kaituna Valley Road in the last 10 years? 60 km/h on Kaituna Valley Road is like being in a nanny state”.





## 8. Yew Cottage - Future Plans

Reference / Te Tohutoro: 22/464335

Report of / Te Pou  
Matua: Russel Wedge, Team Leader Parks Policy & Advisory,  
russel.wedge@ccc.govt.nz

General Manager /  
Pouwhakarae: Mary Richardson, General Manager Citizen and Community

### 1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to provide an update to the Te Pātaka o Rākaihautū Banks Peninsula Community Board on repairs to Yew Cottage and information to consider if the Board wanted to initiate the process to dispose (sell) this heritage building. The report has been written in response to two Action Memo's from the Board meetings of 14 June 2021:

“Request an update from staff on the future plans for Yew Cottage in Akaroa, including any options to sell this building and use the proceeds to establish a special fund to assist in purchasing other heritage sites in Akaroa.”

And the Board meeting of 15 November 2021:

“It was reported that a conversation had taken place with St Johns Ambulance personnel in regard to the status of Yew Cottage and what plans were in place for its development and future use, with a view to it being suitable as a St Johns base.”
- 1.2 At the Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting of 16 September 2019 the Board resolved (BKCB/2019/00121), item 2:

“Approve the future use of Yew Cottage as a residential dwelling to be leased out once repaired to residential tenancy standards, noting that a resource consent will be required for this process.”
- 1.3 Yew Cottage has undergone repairs to reduce further deterioration of the building, although the floor is still vulnerable to flooding. Funding to lift the building above the flood levels and restore is allocated in the Long Term Plan 2021-2031 (LTP), Financial Year (FY) 22/23 \$70,000 and FY23/24 \$461,384 (total \$531,384).
- 1.4 In 2020 the gravel area (380m<sup>2</sup>) behind Yew Cottage was leased out to the Akaroa Bowling Club as a car park for members. Yew Cottage is situated on the remaining 176m<sup>2</sup> (of the total 556m<sup>2</sup>) which may comply with the District Plan rules for a subdivision (resource consent is required).
- 1.5 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by taking into consideration that the building is not listed with Heritage New Zealand or identified in the Historic Areas or Wāhi Tapu areas of Akaroa. There are a number of heritage buildings of this type within the township of a similar era. The building is scheduled as a Heritage item and setting in the District Plan. However, any decision of the Council that proposes amendment of the Policy or the sale of Yew Cottage would be of higher significance, and involve consultation with the community.



## 2. Officer Recommendations Ngā Tūtohu

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Endorse the previous Banks Peninsula Community Board meeting 16/09/2019 resolution BKCB/2019/00121 item 2:

“Approve the future use of Yew Cottage as a residential dwelling to be leased out once repaired to residential tenancy standards, noting that a resource consent will be required for this process.”

## 3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 The resolution from the Community Board meeting 16/09/2019 was made after extensive public consultation in 2016, 2018 and 2019 on the future use of Yew Cottage that resulted in no viable options to dispose (sell) the building and land.
- 3.2 The Board resolved to retain ownership and shift the building off legal road back onto the Lot, raise it above flood levels and repair it to lease out for residential use. Funding is allocated in the LTP 2021-2031 to complete these works.
- 3.3 At the Community Board meeting 16/09/2019 the Board also agreed to enter into a lease agreement with the Akaroa Bowling Club for the club members to use the gravel area behind the cottage as a car park, which was completed in 2020 and expires on 31 March 2035.
- 3.4 This option aligns with the Councils *Our Heritage, Our Taonga Heritage Strategy 2019-2029* to take a leading role in championing of the value of heritage and as an owner of heritage buildings.

## 4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 Dispose (sell) Yew Cottage on 176m<sup>2</sup> of land – Not Recommended.
  - 4.1.1 Advantage: The Council would not have to fund the repair of the building or the on-going maintenance of the building. The heritage fabric of the building is protected as a scheduled item in the District Plan.

- 4.1.2 Disadvantage: The Council could be seen as not taking a leading role in championing its heritage buildings as identified in the Council's *Our Heritage, Our Taonga Heritage Strategy 2019-2029*. A Special Consultative Process (SCP) would need to be undertaken to dispose of Yew Cottage as a Strategic Asset. There is no certainty there is a willing buyer once the disposal process has been completed, which was demonstrated in the previous EOI processes in 2016, 2018, and 2019.
- 4.1.3 The lease with the Akaroa Bowling Club could either be on-sold as a sitting tenant with the entire Lot, or a subdivision resource consent application could be lodged to subdivide off Yew Cottage for disposal (sell) and the Council retains the remainder of the Lot that is leased. Public consultation as part of the disposal process would be required for this option.
- 4.2 Dispose (sell and remove, or relocate) Yew Cottage off the site and retain the land – Not Recommended
  - 4.2.1 Advantage: The land if vacant, although only 176m<sup>2</sup>, would be available for parks, community or group use. The heritage fabric of the building if removed from its location is protected by the District Plan.
  - 4.2.2 Disadvantage: A Special Consultative Process (SCP) would need to be undertaken to dispose (remove) Yew Cottage off the site as it is a Strategic Asset in the District Plan. If the building was to be retained by the Council it would still require public consultation, extensive renovations and funding to bring it up to a habitual standard. There has been no indication of a suitable alternative site or use for the building. There is no certainty the 176m<sup>2</sup> of land, once the cottage had been removed and site cleared, would be beneficial to the community
  - 4.2.3 The lease with the Akaroa Bowling Club would still be in place for the remainder of the Lot, although the Club may be interested in extending their lease area to include the former Cottage site. The additional leased area, if it was approved after going through a public consultation process would not be available to the public for parking.

## 5. Detail Te Whakamahuki

### Future Plans for Yew Cottage

- 5.1 Following the Community Board's resolution of 16/12/2019 to repair Yew Cottage to a residential tenancy standard, maintenance work to reduce further deterioration of the building has been completed. Rotten exterior boards on walls and windows have been replaced. The exterior of the building was repainted and broken window panes replaced. The building is still susceptible to flooding and that will be addressed when the whole building is lifted, moved off legal road and placed on foundation piles above the flood plain.
- 5.2 Funding of \$531,384 (total) is budgeted in the LTP 2021-2031 comprising of FY23 \$70,000 and FY24 \$461,384 to lift the building above the flood plain, move it back off the legal road and repair it to residential tenancy standards.
- 5.3 Once the building has been moved and repaired to a residential tenancy standard it can be leased as a residential property.

### Action Memo – Yew Cottage as a base for St. Johns Ambulance

- 5.4 In response to the Action Memo of 15/11/2021, Yew Cottage could be used as an office for St Johns Ambulance. A resource consent for a change of use would be required. The building would need to be brought up to a habitable state before it could be leased out. The building would continue to be susceptible to flooding unless it was lifted above the flood plain. If the

building was to be lifted it should be moved back into the Lot off the legal road. The gravel area behind Yew Cottage is leased to the Akaroa Bowling Club until 30 March 2035 and is not available for car parking for the future lessee's of Yew Cottage e.g. ambulance parking.

- 5.5 Staff have talked to St Johns Ambulance personnel following the Action Memo and St Johns have advised they do not wish to pursue the use of Yew Cottage.

#### **Considerations to dispose (sell) Yew Cottage**

- 5.6 The following points will need to be considered if the decision is to proceed to dispose (sell) Yew Cottage:

5.6.1 The Council's Significance and Engagement Policy,

5.6.2 The Local Government Act 2002, sections 76AA(3) & 76AA(5), and s97,

5.6.3 Whether the lease agreement with the Akaroa Bowling Club for 380m<sup>2</sup> of the Yew Cottage land is to be on-sold with the entire Lot as a sitting tenant or if a resource consent to subdivide Yew Cottage from the leased area is to be undertaken. The leased area of land would be retained by the Council and the new Lot and title with Yew Cottage could be disposed (sold).

#### **The Council's Significance and Engagement Policy**

- 5.7 Local Government Act 2002, section 76AA(3) & 76AA(5) *Significance and Engagement Policy* has identified heritage buildings as a strategic asset and the Policy is subject to section 76AA(3) *Significance and Engagement Policy*, Local Government Act 2002 (LGA). Yew Cottage is listed as a heritage building in the District Plan.

- 5.8 The Council's Significance and Engagement Policy November 2019, Schedule One: CCC Strategic Assets, Community Facilities (p) Cemeteries and listed heritage buildings and structures, states:

"Council-owned assets that provide these services are considered to be of strategic value and the Council has determined they need to be retained if its objective is to be met. A decision to transfer the ownership or control of a strategic asset cannot be made unless it is explicitly provided for in the Council's LTP and the public is consulted through the Special Consultative Procedure (SCP)."

- 5.9 The Council's Significance and Engagement Policy November 2019, schedule One: CCC Strategic Assets could be amended to remove Yew Cottage from the Community Facilities (all-inclusive) list of heritage buildings. The Council's Policy currently states:

"(p) Cemeteries and listed heritage buildings and structures"

Proposed amendment could read:

"*Cemeteries and listed heritage buildings and structures, with the exception of Yew Cottage, 40 Rue Jolie, Akaroa legal description Section III Town of Akaroa, CB19F/821*"

- 5.10 Local Government Act 2002 Section 76AA(5) Significance and engagement policy states:

"When adopting or amending a policy under this section, the local authority must consult in accordance with section 82 unless it considers on reasonable grounds that it has sufficient information about community interests and preferences to enable the purpose of the policy to be achieved."

- 5.11 There was extensive public consultation undertaken in 2016, 2018, and 2019 that would have complied with s76AA(5) LGA 2002, however, there has been no further consultation since 2019 and a Special Consultative Procedure (SCP) would be required if the process to dispose of Yew Cottage was undertaken.

- 5.12 Section 97 LGA 2002 states that if the Council is proposing to transfer the ownership or control of a “strategic asset” to or from the Council, the Council must not make that decision unless:
- The decision is explicitly provided for in the LTP and
  - The proposal to provide for the decision was included in a consultation document in accordance with section 93E LGA 2002.
- 5.13 The future of Yew Cottage, 40 Rue Jolie, was not provided for nor consulted on in the LTP 2021-2031. Any disposal of the property would need to be dealt with by an amendment to the Council’s Significance and Engagement Policy removing it from the list of strategic assets (refer 5.7 above). This would require consultation in accordance with s82 LGA 2. Alternatively the property could be disposed of after using the special consultative procedure required by s97 of the LGA (refer 5.12 above).

**Action Memo – proceeds to establish a Special Fund**

- 5.14 In response to the Action Memo of 14/06/2021, if Yew Cottage was to be disposed (sold) the Board asked if the proceeds could be used to establish a special fund to assist in purchasing other heritage sites in Akaroa.
- 5.15 The Council’s Financial Unit have advised:

*Special Fund transfers should be authorised in the Council’s Annual Plan process, or by Council resolution. The basis of transfer should be identified, i.e. whether it is a fixed amount, variable based on actual results, or variable but capped either by amount or fund balance.*

*Any recommendation to Council should include whether the fund is to be credited with interest or not. Consideration should be given as to the intention and expected life of the fund. Generally temporary reservations of funds or liability provisions would not receive interest, whereas funds with long term objectives that need to maintain their ‘buying’ power would. To maximise benefit to the ratepayer, the default option is not to credit interest to special funds.*

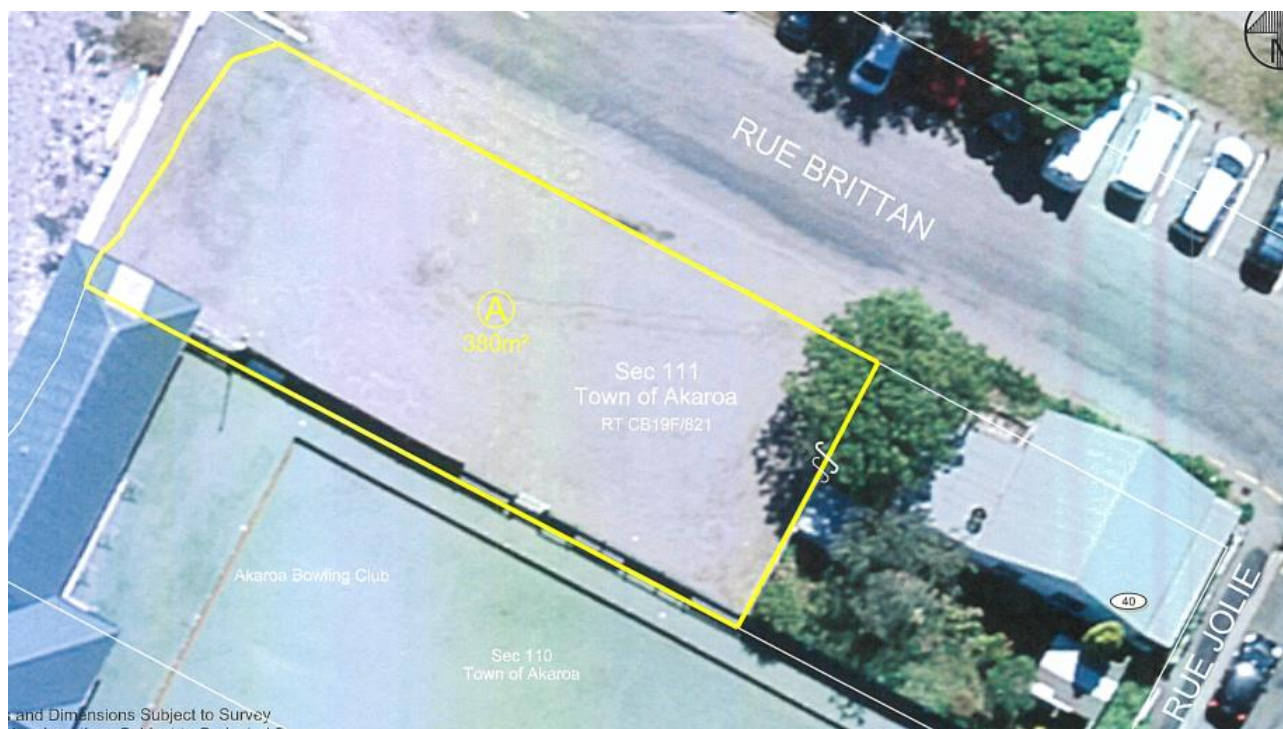
- 5.16 Council staff have not identified any properties with historical significance in Akaroa that should be acquired. The option to create a Special Fund to hold the proceeds of Yew Cottage, with an intended use of acquiring future historic properties is not recommended.

**Building and land Information**

- 5.17 The site at 40 Rue Jolie is a level rectangular shaped corner section of approximately 556m<sup>2</sup> with 13 metres of frontage onto Rue Jolie and 45 metres frontage onto Rue Brittan. It is bounded to the west by the Akaroa Harbour and to the south by the bowling club.
- 5.18 The Yew Cottage title is held as Fee Simple and is not subject to the Reserves Act 1977. The District Plan Zoning is Commercial Banks Peninsula Zone and there is no setback requirements for the building from the boundary.
- 5.19 Yew Cottage is a small building built circa 1877 with a floor area of 66m<sup>2</sup>. The building is timber framed with weather board cladding, corrugated iron roof and a lean-to at the rear.
- 5.20 The cottage floor floods frequently due to high tides and a high water table, which has resulted in significant damage to the building and the dwelling needs to be raised above the floor flood levels. Funding of \$531,384 (total) in the LTP 2021-2031 (comprising of FY23 \$70,000 and FY24 \$461,384) is to lift the building above the flood plain, move it back off the legal road and repair it to residential tenancy standards.

- 5.21 The title area of Yew Cottage is 556m<sup>2</sup> which includes the gravelled area of land between the back of the cottage and the harbour (referred to as A (380m<sup>2</sup>) on the plan below).





### Akaroa Bowling Club - Leased Area

- 5.22 In 2020 a ground lease for 380m<sup>2</sup> (refer area A on plan above) was entered into with the Akaroa Bowling Club to use as a car park for their members. The cottage is on the remaining 176m<sup>2</sup> of land (Note part of the building extends into Legal Road).
- 5.23 The lease agreement between the Council and Akaroa Bowling Club commenced on 1 January 2020 and is for a term of fifteen years and three months, expiring on 31 March 2035. The rental is minimal and with a rent review every five years. If the Property of 40 Rue Jolie, Yew Cottage was to be sold the lease agreement could be on-sold with the property and continue until 31 March 2035. Alternatively the Council could lodge a subdivision resource consent to create a new title for the cottage, separate to the leased area. The Council could then retain the leased area (380m<sup>2</sup>) and dispose (sell) the cottage with its new title (176 m<sup>2</sup>). The conditions of the Akaroa Bowling Club lease do not include the option to terminate the agreement, unless the Club breaches their lease conditions. There is no right of renewal after the expiry of the lease term in 2035.

### Yew Cottage - ownership and Use

- 5.24 The Council acquired the property in 1981 when it came up for sale on the open market. The reason at the time was to ensure the dwelling was not demolished and replaced with a taller structure that could create shadows over the adjoining Akaroa Bowling Club.
- 5.25 Up until April 2007 the property was leased as a residential tenancy. The property has remained vacant since 2007 and suffered from deferred maintenance and regular flooding causing further degradation of the building until 2019.
- 5.26 Following the Board's resolution of 16/12/2019 to repair Yew Cottage to a residential tenancy standard, maintenance work to reduce further deterioration of the building has been completed. The LTP 2021-2031 has funding FY23 \$70,000 and FY24 \$461,384 (total \$531,384) to lift the building above the flood plain, move it back off the legal road and to repair.

### Historic considerations

- 5.27 The cottage was constructed circa 1877 and in all likelihood, by the then owner of the land.
- 5.28 The cottage is representative of buildings constructed in nineteenth century Akaroa. The Council's Heritage Unit advised there are a number of properties within the township of a similar era and that this particular dwelling is not a 'must keep' property.
- 5.29 The cottage has a heritage status of 'Significant' in the District Plan and contributes to the district's sense of place and identity.
- 5.30 The property is not specifically listed with Heritage New Zealand or identified within the Historic Areas, Wāhi Tapu, and Waahi Tapu Areas. It is identified within the Akaroa Historic Area (Register 7443) which is the area along the waterfront of Akaroa Harbour. The site is defined as an archaeological site in the Historic Places Act, which means no earthworks may occur at the site without being granted an Archaeological Authority from the New Zealand Historic Places Trust (NZHTP) – this is a legal requirement.

### Public consultation

- 5.31 Public consultation on the future use of Yew Cottage was undertaken in 2016, 2018 and 2019. In 2016 a public EOI process was carried out and no conforming EOI applications were received. In 2018 a public engagement process resulted in seven applications received, 3 for commercial activities. In 2019 the EOI process resulted in no conforming applications being received.
- 5.32 A Special Consultative Process (SCP) would need to be undertaken if the Community Board revoked the previous resolution of 16/09/2019 (BKCB/2019/00121) and resolved to proceed with the disposal of a Strategic Asset.
- 5.33 The decision affects the following wards/Community Board areas:
- 5.33.1 Te Pātaka o Rākaihautū Banks Peninsula Community Board

## 6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

### Strategic Alignment Te Rautaki Tīaroaro

- 6.1 The Councils *Our Heritage, Our Taonga Heritage Strategy 2019-2029* identifies the Council as taking a leading role in the district as a champion of the value of heritage identity and as an owner of heritage buildings.
- 6.2 This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):
- 6.2.1 Activity: Parks Heritage Management
- Level of Service: 6.9.1.8 Parks scheduled heritage buildings are repaired and managed in safe and operational order - 72% of Parks scheduled heritage buildings repaired

### Policy Consistency Te Whai Kaupapa here

- 6.3 The decision is consistent with Council's Plans and Policies:
- 6.3.1 *Our Heritage, Our Taonga Heritage Strategy 2019-2029* as an owner of scheduled heritage buildings, places, objects, structures and spaces.
- 6.3.2 Significance and Engagement Policy November 2019



### **Impact on Mana Whenua Ngā Whai Take Mana Whenua**

- 6.4 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.
- 6.5 Ōnuku Rūnanga were consulted in 2019 on the future outcome of Yew Cottage before the staff report was presented at the Community Board meeting 16/09/2019. The Rūnanga did not consider the building or land to be of significance.

### **Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi**

- 6.6 The heritage building is in a flood zone and the floor is inundated with water during an extra high tide or a storm event. The repairs to the building include lifting it above the flood level.

### **Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā**

- 6.7 The heritage building repaired for residential tenancy is not required to be fitted for disabled access.

## **7. Resource Implications Ngā Hīraunga Rauemi**

### **Capex/Opex / Ngā Utu Whakahaere**

- 7.1 Cost to Implement – no cost, status quo
- 7.2 Maintenance/Ongoing costs - no cost status quo
- 7.3 Funding Source – for building repairs LTP 2021-31, FY23 \$70 & FY24 \$461,384 (total \$531,384).

## **8. Legal Implications Ngā Hīraunga ā-Ture**

### **Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa**

- 8.1 If the Community Board wanted to proceed to dispose of a Strategic Asset a recommendation from the Board to the Council for their consideration would be required.
- 8.2 The Community Board would need to revoke the decision of the 16/09/2019 Board meeting (BKCB/2019/00121), item 2 if they determine to proceed with the disposal process of Yew Cottage.

### **Other Legal Implications / Ētahi atu Hīraunga-ā-Ture**

- 8.3 There is a legal context, issue or implication relevant to this decision if the resolution of the Community Board is to proceed with the disposal of Yew Cottage.
- 8.4 This report has been reviewed and approved by the Legal Services Unit in relation to the Significant and Engagement Policy and the disposal of a Strategic Asset.

## **9. Risk Management Implications Ngā Hīraunga Tūraru**

- 9.1 There is minimal risk to the Council if the resolution from the Community Board meeting of 16/09/2019 remains as status quo.
- 9.2 There is a risk for the Council if the Community Board proceeds to revoke the previous resolution of 16/09/2019 meeting and resolves to start the process to dispose of a Strategic Asset (Yew Cottage) due to the uncertainty of a willing purchaser at the end of the process.

## Attachments / Ngā Tāpirihanga

There are no attachments to this report.

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Not Applicable	

## Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories / Ngā Kaiwaitohu

Author	Russel Wedge - Team Leader Parks Policy & Advisory
Approved By	Andrew Rutledge - Head of Parks Mary Richardson - General Manager Citizens & Community

## 9. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - April 2022

Reference Te Tohutoro: 22/162287

Report of Te Pou Matua: Penelope Goldstone, CGM Banks Peninsula  
Penelope.Goldstone@ccc.govt.nz

General Manager Mary Richardson, GM Citizens & Community  
Pouwhakarae: Mary.Richardson@ccc.govt.nz

### 1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

### 2. Officer Recommendations Ngā Tūtohu



That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report for April 2022.

### 3. Community Support, Governance and Partnership Activity

#### 3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Banks Peninsula Eastern Bays adverse weather event community debrief meeting	In December 2021 an excessive amount of rainfall caused flooding and slips in the eastern bays of Banks Peninsula causing damage to public and private property. A debrief meeting with affected residents has been scheduled for May 16 <sup>th</sup> to review this event, receive feedback from residents and share the lessons learned.	16 <sup>th</sup> May, 2022	Our communities are prepared for the impacts of natural hazards and can respond.
ANZAC day services	The Akaroa and Little River services were very successful with good turnouts of people. Wreaths were laid by the Board at these services and also Lyttelton and Diamond Harbour.	25 <sup>th</sup> April	Our communities are strong, connected and foster a sense of belonging.
Booking community facilities in Akaroa	The Akaroa Customer Services representative is now trained and able to make bookings for The Gaiety and the Sports Pavilion in Akaroa. Booking facilities across the rest of Christchurch will still need to be done through the contact centre which is available 24/7 for this.	28 <sup>th</sup> April, 2022	Our communities are strong, connected and foster a sense of belonging.

Banks Peninsula Community Profile	<p>The Community Profile has been revised in line with comments received by the Board. The revised version can be found on the Community Board web page:  <a href="https://ccc.govt.nz/assets/Documents/Culture-Community/Stats-and-facts-on-Christchurch/2022-Community-Profiles/2022-Community-Profile-Banks-Peninsula.pdf">https://ccc.govt.nz/assets/Documents/Culture-Community/Stats-and-facts-on-Christchurch/2022-Community-Profiles/2022-Community-Profile-Banks-Peninsula.pdf</a></p>		
Lyttelton Community House – Van modifications	<p>Lyttelton Community House Trust is extremely grateful for the funding provided by the Community Board to make modifications to their van. These modifications have improved accessibility by facilitating participation in outings by patrons of Community House. Hand rails have been added on both sides of the doorway and above the door and an additional step that lowers has been added which reduces stress on joints. These adaptations make a big difference to those who use the van.</p> <div data-bbox="429 891 834 1424">  </div> <div data-bbox="429 1447 834 2063">  </div>		<p>Our communities are strong, connected and foster a sense of belonging.</p>

### 3.2 Community Funding Summary

- 3.2.1 Discretionary Response Fund (DRF) – At its meeting on the 11<sup>th</sup> April the Board approved a grant of \$968 towards signage for the Lyttelton Information Centre. See **Attachment A** for a full summary of DRF expenditure to date.
- 3.2.2 **Strengthening Communities Fund** opened for applications on 21 March and closed on 26 April 2022. Staff will process the applications and discuss them with the Board over the coming months prior to a final decision report to the Board during August. This year there are five 'multi-year' applications that have been approved for funding from this year's 2022/23 funding pool. Applicants will be notified of outcomes during September.
- 3.2.3 **2020/21 Banks Peninsula Strengthening Communities Fund** - Accountability Report is attached – **Attachment B**.

### 3.3 Participation in and Contribution to Decision Making

#### 3.3.1 Report back on other Activities contributing to Community Board Plan [*for items not included in the above table but are included in Community Board Plan*]

- **Closure of GovBus** – This community transport service which takes residents from Governors Bay into the City to access essential services and back is ending. Run by the Governors Bay Community Transport Trust, this service was established in 2013 in an attempt to support locals without access to private vehicles given the fact that there is no public transport service provided by Environment Canterbury (Ecan). However, the service has fallen victim to the impact of COVID and the difficulty of securing volunteer drivers. The Trust will be formally wound up on 30<sup>th</sup> June 2022. The Trust will sell the electric 5-seater car they own and return funds to Ecan for the express use of a community transport trust in the harbour basin area in the future. Any remaining funds will be used to support the local community as per their Trust Deed.

#### 3.3.2 Council Engagement and Consultation.

- **Environment Canterbury's Annual Plan 2022/23** – the final Christchurch City Council submission on this is attached. The Board contributed to the Council submission.

For the Board's information - refer **Attachment C**.

### 3.4 Governance Advice

- 3.4.1 **Public Forum** – The Board received the following public forums at its 4 April and 11 April 2022 meetings:
- Sue Church – Akaroa Wastewater Community Reference Group
  - Linda Sunderland - Friends of the Akaroa Museum
- 3.4.2 **Deputations** – The Board received the following deputations at its 4 April and 11 April 2022 meetings:
- 11 Deputations on Akaroa Wharf Renewal (4 April)
- 3.4.3 **Elected Members' Exchange: Board Requests** – the Board requested the following at its 28 March and 11 April 2022 meetings:
- Requested information on the Tourism Kick Start Fund and the eligibility of Banks Peninsula businesses after the Board heard about the Fund, an initiative through

the Ministry of Business, Innovation & Employment, which did not appear to include any funding for Banks Peninsula businesses.

- Requested an update on the Diamond Harbour Wharf project after members noted that there had been no progress on the project.
- Asked staff for comment on the lack of larger carparks at Naval Point after it was reported that comments had been received from users saying there are not enough specifically marked truck and trailer parks provided in the Naval Point Development.
- Requested a briefing from staff on the management of bus parking in Akaroa through the coming and subsequent summer seasons after members commented that bus parking in Akaroa, with buses bringing cruise ship passengers on day trips from Lyttelton, could be an issue.
- Request information from staff on Snap Send Solve ticket 534429 including why it has not been actioned and information from staff on the level of service for keeping roadsides passable, especially in the Charteris Bay to Diamond Harbour area. This was in response to a report that a Snap Send Solve had been submitted in January for an overgrown roadside that was forcing people to walk on the road. The submitter had been informed the job was completed, but it wasn't.

3.4.4 **Letters of Support** - none this month

3.4.5 **Correspondence** – attached is a letter from the Port Levy Residents Association regarding issues with the Port Levy Rubbish Depot. Waste Management staff who were copied into the letter have already taken steps to address the concerns of the Association. See **Attachment D**.

#### 4. Advice Provided to the Community Board

- 4.1 **Memo to the Board** – Plan Change 4 - Short Term Accommodation District Plan Change. **Attachment E**
- 4.2 **Memo to the Board** – Kick Start Funding Availability for Banks Peninsula Businesses. **Attachment F**
- 4.3 **Graffiti Insight** – April 2022, refer **Attachment G**.
- 4.4 **Banks Peninsula Customer Service Requests Report** – 1 March to 31 March 2022 and April 2022 – as follows:

### Ticket Report

01 Mar 2022 - 31 Mar 2022

#### Banks Peninsula

Tickets Reported in March 2022

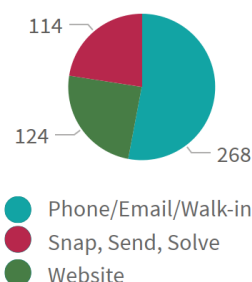
506

Tickets Reported

Status as of Report Date

317 Closed/Resolved  
189 Open

Channels



Currently Open Tickets\*

686

# Open Tickets

130

Avg open ticket age (days)















25% of open tickets are less than 18 days old

50% of open tickets are less than 66 days old

75% of open tickets are less than 154 days old

\*Open as of report date, reported all time

## Attachments Ngā Tāpirihanga

No.	Title	Page
A  	Discretionary Response Fund Report - May 2022 Banks Peninsula Community Board	44
B  	Banks Peninsula Strengthening Communities Fund End of Project Accountability Report 2020-21	45
C  	Christchurch City Council submission Environment Canterbury Annual Plan 2022-23	56
D  	Memo - Plan Change 4 Short term accommodation District Plan Change	60
E  	Memo - Kick Start Funding Availability for Banks Peninsula Businesses 30 April 2022 Report	61
F  	Port Levy Residents Association Letter to Banks Peninsula Community Board on Port Levy Rubbish Depot - March 2022	63
G  	Banks Peninsula - Graffiti Insight April 2022	67

## Signatories Ngā Kaiwaitohu

<b>Authors</b>	Katie Matheis - Banks Peninsula Governance Adviser Liz Carter - Community Board Advisor Linda Burkes - Support Officer Robin Arnold - Community Development Advisor Trisha Ventom - Community Recreation Advisor Jane Harrison - Community Development Advisor Andrea Wild - Community Development Advisor Philipa Hay - Community Development Advisor
<b>Approved By</b>	Penelope Goldstone - Manager Community Governance, Banks Peninsula Arohanui Grace - Manager Community Governance, Linwood-Central-Heathcote John Filsell - Head of Community Support and Partnerships

Banks Peninsula Discretionary Response Fund 2021/22		Board Approval
<b>BUDGET</b>		
Transfer of unallocated 2021/22 Strengthening Communities funds to the 2021/22 Discretionary Response Fund	\$42,166.00	23/08/2021
Shape Your Place Toolkit	\$4,300.00	17/09/2021
Carry Forward from 2020/21	\$8,639.00	
Unused YDF Funds Returned Ref 60124	\$300.00	
<b>Total BUDGET</b>	<b>\$55,405.00</b>	
<b>ALLOCATIONS MADE:</b>		
<b>Discretionary Response Fund</b>		
Community Board - ANZAC Day Wreaths	\$ 500.00	23/08/2021
Community Board - Summer with your Neighbours 2021/22	\$ 3,000.00	23/08/2021
Lyttelton Information & Resource Centre Trust - Operational Costs	\$ 10,500.00	23/08/2021
Governors Bay Community Association - The Bay News Print Costs	\$ 500.00	20/09/2021
Community Board - Summer with your Neighbours 2021/22 Top-up to meet demand	\$ 892.00	11/10/2021
Lyttelton Sea Scouts Committee - Kayak Trailer	\$ 2,000.00	1/11/2021
Banks Peninsula Early Learning Ltd - Set up Costs	\$ 5,000.00	1/11/2021
Okuti Valley Rec & Sports Club - Community Defibrillator	\$ 1,000.00	1/11/2021
Lyttelton Community House Trust - Disability modifications for Van	\$ 3,000.00	1/11/2021
Project Lyttelton Incorporated - Lyttelton Farmers Market Traffic Management Training, \$4300 also granted from Shape Your Place Funding.	\$ 200.00	1/11/2021
Diamond Harbour Community Association - Materials for signage, seating, tools.	\$ 1,000.00	6/12/2021
Akaroa Resource Collective Trust - ANZAC Day Services Event Coordinator	\$ 1,500.00	6/12/2021
Akaroa Golf Club - equipment hire for their Centenary 22-24 April 2022.	\$ 1,200.00	14/02/2022
Charteris Bay Yacht Club - Wages for professional coach	\$ 600.00	14/02/2022
Pigeon Bay Hall Committee - Lawn Mower Purchase	\$ 2,000.00	28/03/2022
Lyttelton Information & Resource Centre Trust - signage	\$ 968.00	11/04/2022
<b>Discretionary Response Fund Allocated</b>	<b>\$33,860.00</b>	
<b>Youth Development Fund</b>		
<b>Youth Development Fund Allocated</b>	<b>\$0.00</b>	
<b>Shape Your Place Toolkit</b>	<b>\$ 4,300.00</b>	
Project Lyttelton Incorporated - Lyttelton Farmers Market Traffic Management Training	\$ 4,300.00	1/11/2021
<b>Shape Your Place Toolkit Allocated</b>	<b>\$ 4,300.00</b>	
<b>TOTAL: Shape Your Place Toolkit Unallocated</b>	<b>\$ -</b>	
<b>TOTAL: Discretionary Response Fund Unallocated</b>	<b>\$17,245.00</b>	
<b>Pending Board Approval</b>		
<b>Pending Board Approval Balance</b>	<b>\$ -</b>	
<b>TOTAL: Discretionary Response Fund Remaining if Pending approved</b>	<b>\$17,245.00</b>	
<b>Funds reserved:</b>		
Allandale Truck Yard Lease Allocation	\$17,520.00	



**2020/21 BANKS PENINSULA STRENGTHENING COMMUNITIES FUND - END OF PROJECT ACCOUNTABILITY REPORT**

**NOTE:** The Lyttelton Seafarers Centre Charitable trust and the Royal New Zealand Plunket Trust both received extensions for the expenditure of their grants. Their reports will be included in the reporting for the 2021/22 season.

<b>Group:</b> Akaroa Community Arts Council	<b>Project:</b> Arts Workshops - Coordination and Operational Costs	<b>Amount Granted:</b> \$4,000	<b>Volunteer Hours:</b> 912	<b>Finances Sighted by Staff:</b> ✓
<p><b>How Much Did You Do And How Well Did You Do It?</b></p> <p>17 workshops held - number of participants attending ranged from 6 to 46.</p> <p>Life is Art exhibition held with 250 attending.</p> <p>We receive a lot of positive feedback from our workshop participants. Our goal is to provide the highest possible quality of art workshop experience to our artists for as low a price as possible. We are still struggling with our goal of providing a greater number of scholarships to those community members who are not able to afford to come.</p> <p>We are addressing this by:</p> <ol style="list-style-type: none"> <li>1. Introducing a new members and donor programme. Members are informed that their (modest) fees - \$10 annual subscription for an individual - will go toward running our workshops. Donors are encouraged to support scholarship places.</li> <li>2. Actively working with our local schools. Schools are offered two free places on our children's workshops to award to the students of their choice by way of an art completion or merit gained throughout the year, or to a promising art student.</li> </ol>				
<p><b>Who Is Better Off Because of Your Work?</b></p> <p>Everyone continues to increase their skill bases, learn new things and improve their arts skills through practice. This is a hard question to answer specifically in regard to art classes. We pay our tutors and models the current market rates, so people are able to earn some money.</p>				
<p><b>Organisation Comments</b></p> <p>ACAC has been performing strongly for the last 6 years. Each year we introduce a new practice - from our initial life drawing classes to our new creative writing course this year was hugely popular. Everyone really appreciated the skills and experience of our tutor, Owen Marshall, and loved the experience of attending his evening talk and two day writing workshop.</p> <p>Next year we plan to introduce a music class.</p> <p>Our kaupapa has always been to provide as wide as possible a choice of arts workshops that are subsidised to our community. To encourage participation and to give the community a chance to express themselves through art.</p> <p>Our community recognises that ACAC is there doing this mahi for them and are impressed. ACAC continues to work hard to ensure that our workshops - 14 of them per year, plus our new eventing art talks and community exhibitions are run professionally and continue to be interesting and informative.</p> <p>We thank the Community Board wholeheartedly for their continued trust and support of ACAC each year to deliver community art in Akaroa.</p>				
<b>Group:</b> Akaroa District Promotions Inc	<b>Project:</b> Akaroa District Promotions - Lumiere D'Akaroa	<b>Amount Granted:</b> \$4,000	<b>Volunteer Hours:</b> 350	<b>Finances Sighted by Staff:</b> ✓
<p><b>How Much Did You Do And How Well Did You Do It?</b></p> <p>Lumiere had over 25 volunteers from the start of planning the event to executing it on the night. The total number of hours overall would have been 350 hours of volunteer hours from planning the event, helping set up prior and the night of the event for marshalling. The three main organisers of Lumiere volunteered roughly 100 hours each of their time from when the event planning started.</p> <p>We worked with a number of people throughout the event - Banks Peninsula Community Board, Lions Club, Akaroa Area School, Akaroa Kindergarten, and more they helped support us in different ways leading up to the event and on the night.</p> <p>Lumiere ran for one night with a total of 2,500 in attendance which was roughly 1,000 more than 2019's event.</p> <p>Overall Lumiere was an exceptional event with a huge positive response from locals and visitors that attended the event. We decided to have a donations box at the entrance to help put towards the cost of the event and the organisers were overwhelmed by the generous donations who entered the gate. We had a number of attendees thank the organisers for pulling off the event and they can't wait to attend the next one.</p>				
<p><b>Who Is Better Off Because of Your Work?</b></p> <p>Overall Lumiere had a very positive impact on Akaroa as it brought in people from all over Canterbury, possibly further to attend the event. Lumiere brought excitement to the town and also brought the locals together for a fun night in the Garden of Tane especially after a hard 12 months of Covid this was the boost the community needed. It boosted the Akaroa economy over a weekend in May which normally would've been so busy. We wanted to have all local artists for the lighting installations which brought more of the community together as we had Akaroa Area School, parents from Kindergartens help create light installations and hold a fundraiser for the Kindergarten by selling hot drinks and baked good on the night. Overall the night was a huge success which was well worth all the volunteer hours to pull the event off and looking forward to a bigger Lumiere in 2022!</p>				
<p><b>Organisation Comments</b></p>				

The \$4,000 used was towards the 3 local music artists we had. \$3,150 went to cover the rest of the cost for lighting installations cost by the company we used. Thank you Christchurch City Council for your continued support.				
<b>Group:</b> Akaroa Heritage Festival Society Inc.	<b>Project:</b> Production of FrenchFest 2021	<b>Amount Granted:</b> \$4,000	<b>Volunteer Hours:</b> 2,792	<b>Finances Sighted by Staff:</b> ✓
<b>How Much Did You Do And How Well Did You Do It?</b>  Volunteer hours: Our committee of 12 meets once a month for 2 hrs - 288 hrs. Chair hrs - approximately 2 hrs per week - 104 hrs. Treasurer hrs - approximately 1 hr per week - 52 hrs. Secretary hrs - approximately 1 hr per week - 52 hrs. Other board members - approximately 1 hr per week - 624 hrs. Others in this festival year - approximately - 2000 hrs total - 2792 hrs  In this French Festival year we are all overly busy. A full time festival manager and funding coordinator is really needed. The funding we received to help with this has been extremely and gratefully received to relieve the load on our volunteer festival manager. We are producing Akaroa's flagship festival and expecting approximately 8,000 visitors.  As a major community event there are a lot of organisational and entertainment boxes to tick.  We are committed to producing the best and most professional festival that we are able to. The overall budget for this is approximately \$300,000, so we are busy! Our festival has exponentially improved in the quality of content and delivery in 2017 and 2019 when new, energised and industry professionally experienced volunteers joined the French Fest committee.  Akaroa French Festival will be held over the weekend 15, 16, 17 October 2021. We hope you can come and experience it for yourselves!				
<b>Who Is Better Off Because of Your Work?</b>  The Akaroa community takes part across many levels of this festival. From participation in performance based components to simple pride as a community member that Akaroa can produce this amazing weekend of fun, heritage, culture, local food and wine plus entertainment. Our businesses very much look forward to a large and profitable weekend.  It's widely recognised as the start of our bust summer season, post Covid, people are very much looking forward to it.				
<b>Organisation Comments</b>  We'd just as always like to take the opportunity to thank you most sincerely for this greatly needed financial help. FrenchFest is a big job! Please check out our brand new web site <a href="https://akaroafrenchfest.co.nz/">https://akaroafrenchfest.co.nz/</a> (still a bit of a work in progress but we're getting there!) Tena koe katoa.				
<b>Group:</b> Akaroa Resource Collective Trust	<b>Project:</b> Social Service Provision on Banks Peninsula (Year 1 of 3)	<b>Amount Granted:</b> \$24,000	<b>Volunteer Hours:</b> n/a	<b>Finances Sighted by Staff:</b> n/a
<b>Multi-year funding interim update:</b> <ul style="list-style-type: none"><li>Akaroa Resource Collective Trust is open Monday to Friday, 9am-4pm</li><li>Emergency service provision and support outside hours</li><li>1 Full time and 2 Part time employees</li></ul> Through the Trust we have initiated and delivered: <ul style="list-style-type: none"><li>Counselling</li><li>Te Reo</li><li>Community Hardship Support</li><li>Community Hui</li><li>Otago Community Contact Visit</li><li>Cervical Screening Clinic</li><li>Audiology Clinic</li><li>First Aid Courses</li><li>Mental Health Evening</li><li>Family Support Services</li><li>School Holiday Program</li><li>Kids Camp</li></ul> Feedback from the wider Community supports the work done through the Trust. Events are always well attended and supported, we deliver services that best meet the changing needs of the wider Community. It has been noted this year since the closure of the local service centre the increase in client enquiries with the Trust having filled the void of service provision. The Trust has also stepped into a more active role initiating Community forum work gathering a stronger, collective voice in which to represent wider Community. This work came about as there was division within the Community around cruise ships and other issues. This work is evolving and is seen to be both strengthening and building local relationships. We continue to work closely with our most vulnerable and at risk community members supporting families and individuals by walking with them and bringing in support as needed. There has been much intervention work done through the Trust having identified individual needs, extending counselling support and putting in place wrap around services we have been able to well support our most vulnerable.  The Trust work continues to evolve with the changing needs of the Community. There have been challenges in the closure and loss of services to our small, isolated, rural Community which we see as impacting on our socialisation and wellbeing. Having already put the work in around establishing wellbeing working groups and forums that best support local people we are able to collectively quickly identify individual needs and work to meet them. We identified the growing schism within our community and our goal was to address this and work to strengthen relationships and build resilience. On reflection of where we were and where we are now we are achieving that goal.				

<b>Group:</b> Banks Peninsula Presbyterian Church	<b>Project:</b> Banks Peninsula Community Support	<b>Amount Granted:</b> \$300	<b>Volunteer Hours:</b> 600	<b>Finances Sighted by Staff:</b> ✓
<b>How Much Did You Do And How Well Did You Do It?</b> Trinity Garden - The past season has seen Trinity Garden at its best with a good range of vegetables being produced right through the year. Produce grown has included: potatoes, silver beet, beetroot, broad beans, runner beans, cauliflower, cabbage, broccoli, tomatoes, lettuce, spring onions, leeks (300), cucumbers, celery, rhubarb, zucchini, native spinach, carrots plus parsley and mint. A banana box of vegetables has been taken to the Health Centre kitchen each week, and other vegetables have been given to parents at Mainly Music, and supplied to Heartland. Surplus has been placed on the Open Shelves to share with the community. The quality of the vegetables grown were superior to that available to purchase. I wish I could produce vegetables of the quality supplied by Clive from the Trinity Garden. With the garden on show next to Heartland, it shown residents visiting Kerry what can be grown in a small kitchen garden.				
<b>Who Is Better Off Because of Your Work?</b> The residents of the Health Centre, Mainly Music parents, residents vis the Open Shelves. People seeing what can be produced in a kitchen garden, hopefully will encourage residents to grow some of their vegetables.				
<b>Organisation Comments</b> The application was made for \$1,000 to purchase materials for Trinity Garden, and materials not donated for the Community Lunches. Only \$ 300 was approved. Due to Covid, fewer lunches were held, so rather than restrict spending on Trinity Garden materials, the church decided to spend the whole grant on the garden.				
<b>Group:</b> Canterbury Westland Kindergarten Assn (Kidsfirst) - Diamond Harbour (12)	<b>Project:</b> Resources on Sustainability, Friendship and Feelings	<b>Amount Granted:</b> \$300	<b>Volunteer Hours:</b> 0	<b>Finances Sighted by Staff:</b> ✓
<b>How Much Did You Do And How Well Did You Do It?</b> The grant funded much valued books for our kindergarten. They focused on sustainability, friendships and feelings. These pukapuka have ongoing benefits that support our local tamariki early literacy, kaitiakitanga and social competencies. Our tamariki show so much joy in the sharing of language and literacy.				
<b>Who Is Better Off Because of Your Work?</b> The learning outcomes for our tamariki have been extremely valuable as the books are revisited daily. They make strong links to our kindergarten values of Kaitiakitanga, whanaungatanga and manaakitanga.				
<b>Organisation Comments</b> Thank you so much for supporting our small community and our youngest tamariki.				
<b>Group:</b> Charteris Bay Yacht Club	<b>Project:</b> Access to Sailing and Water-based Skills	<b>Amount Granted:</b> \$2,500	<b>Volunteer Hours:</b> 75	<b>Finances Sighted by Staff:</b> ✓
<b>How Much Did You Do And How Well Did You Do It?</b> Volunteer hours: <ul style="list-style-type: none"><li>• Adult Learn to Sail - 20 hours</li><li>• Learn to Sail 1 - 20 hours</li><li>• Learn to Sail 1 - 20 hours</li><li>• Filling out CCC forms - 5 hours</li><li>• Committee support - 10 hours</li></ul> These courses are incredibly time intensive in both planning and execution. Most of the work is invisible to the participants. This is especially so these days where an organisation relies predominantly on volunteers but also qualifies as a PCBU and thus has a massive compliance burden that we must bear. All of the Learn to Sail courses were well received by participants and parents.				
<b>Who Is Better Off Because of Your Work?</b> We have had a lot of positive feedback from participants and parents who are now more comfortable on the water, and safer. We expect a high proportion of participants to come back and further their skills development this coming season.				
<b>Organisation Comments</b>				

Charteris Bay Yacht Club is very grateful for the support provided by CCC to our small but valuable training programme.				
<b>Group:</b> Community Watch City to Sumner Incorporated	<b>Project:</b> Volunteer Patrol Quarterly Events	<b>Amount Granted:</b> \$450	<b>Volunteer Hours:</b> 3,000	<b>Finances Sighted by Staff:</b> ✓
<b>How Much Did You Do And How Well Did You Do It?</b> Doing shifts of approximately 4 hour patrols in the Linwood, Heathcote, Lyttelton and Diamond Harbour areas during summer on most days and some nights. We think we did well, because when we could not go out during Covid lock down Graffiti on structures went up by 50%.				
<b>Who Is Better Off Because of Your Work?</b> The community. With the funds we were able to hold several social functions during the year. This allowed for our volunteers who were on different shifts to meet up as well as get service awards at the main function (some received these for 20+ years of service).				
<b>Organisation Comments</b>  From Chairperson's Report at AGM: Thank you for the special effort put in by the committee during the year, who helped a run a very successful social function at the local Yacht Club to bring our members together which is always a problem. Our member numbers are stable at present at around 35, and we are getting a good working committee. Please if you know of any suitable volunteers to join our group press gang them. Our patrol had two cars until February when one was involved in an accident while out on patrol. It had to be written off. The car was stationary at the time and there were no injuries to the patrollers. We are using one car at present. This seems to work out well with the new roster, (thank you Scott). There is doubt that we will replace the written-off car. The car was only 5 years old & 45,000km. We should start looking to raise funds to replace our existing car within the next two years. Linwood is in our patrol area and we are now seeing less trolleys, rubbish & graffiti in this area than in the past. The reporting has been done by using SNAP SEND SOLVE. We have been in regular contact with the Eastgate Mall manager and the City Council who have given up-to-date reports on how well this is progressing. There has been publicity in Lyttelton about crime but Lyttelton is no different from the city. We have a very active group in Cass Bay who are in our patrol. They have managed to lessen disturbance in the local area by liaising with the local police. One of our patrols took out the Minister of Police Poto Williams and our local MP Tracey McLennan. There was a meeting held before taking them on the patrol. It is noticeable that now we are getting a great deal more feedback from the police in helping us to target our patrols. We may get several of our patrollers into Coms as a CP radio operator, this is a work in progress. On a patrol just before lock down we were asked twice by the police to go to a certain area and observe. A successful fire training session was held at the Woolston Fire Station. It was a pity we could not have had a few more members attend. Putting out a fire is not all that easy as those who attended found out. We have held two successful BBQs during the year at Mitre 10 Mega with all goods supplied free by Sumner Super Value who also give a cash donation. As well we had Christmas wrapping at Eastgate Mall who supplied the paper etc. These were great fundraisers. Once again we thank the Woolston Club for their regular donation. Thank you to the Fire Service who allow us to park our cars in a secure area.				
<b>Group:</b> Diamond Harbour Events Incorporated	<b>Project:</b> Live at the Point 2021	<b>Amount Granted:</b> \$4,500	<b>Volunteer Hours:</b> 200	<b>Finances Sighted by Staff:</b> ✓
<b>How Much Did You Do And How Well Did You Do It?</b> Mixed the sound, set up equipment, organised and oversaw the event. We had a successful series of events, with excellent attendances. We showcased a lot of local talent, and brought a large number of visitors to the harbour area. Officer comment: Diamond Harbour Events provided a series of nine free concerts in the grounds of the former Godley House between December 2020 and February 2021. Funding was granted towards event costs (sound equipment, waste management, portaloos hire, insurance, marketing and administration).				
<b>Who Is Better Off Because of Your Work?</b> We promoted the area to outside visitors and emphasised that despite the great difficulties encountered in the year, we were able to improve the quality of our shows. The greater community got the opportunity to enjoy the area in a stress-free way. Officer comment: These concerts provided increased foot traffic to local businesses, opportunities for connection and the chance for artists to perform in a year where there had been many disruptions to concerts.				
<b>Organisation Comments</b> Thank you for your ongoing support.				
<b>Group:</b> Diamond Harbour Youth and Community Trust	<b>Project:</b> Youth Project	<b>Amount Granted:</b> \$9,000	<b>Volunteer Hours:</b> 1,312	<b>Finances Sighted by Staff:</b> ✓

<p><b>How Much Did You Do And How Well Did You Do It?</b></p> <p>During the funding period (1/09/20 - 31/08/21), we ran a weekly term-time youth group on Thursday evenings which had a range of 20-35 young people attending each session. The youth group has focused on developing our rangatahi (youth) in many ways: we encouraged the development of new skills such as through cooking outdoors; we encouraged creativity through acting, building, creating things; we held a cultural night once a term to help our rangatahi learn about cultures outside their own, and how to be culturally respectful; we helped our rangatahi learn how to work effectively in a team as many of our activities are group based.</p> <p>We ran two youth camps, one in December in Living Springs, with 10 young people attending, and one in April on Quail Island, with 16 attending.</p> <p>We ran 4 holiday sessions which were attended as follows: Gingerbread Houses, 21; Archery Tag, 36; Cupcake Making, 4; Ice Skating, 11.</p> <p>We have managed to achieve many of our goals; we ran a consistent youth group that had a growing number of attendees throughout the year. We received feedback from our participants that our services allowed them to build relationships with one another and feel a sense of community belonging.</p> <p>One year 8 participant said <i>"I like that I can catch up with my friends who don't go to my school"</i>, explaining how our services have brought together a fragmented youth community, she also stated <i>"I like that it's a place I can expand and learn more about my friends"</i> and <i>"I like that we do cultural weeks so we can learn about different places around the world"</i>.</p>				
<p><b>Who Is Better Off Because of Your Work?</b></p> <p>20-35 young people (ages 11-15) attended each week of the youth group, benefiting both themselves and their families.</p> <p>Our holiday sessions were attended by 4-36 kids, some of which were younger in age than our youth group participants.</p> <p>Young people in Diamond Harbour were more connected to each other; Youth participants come from 5 different schools, helping them to connect with peers they wouldn't usually connect with. Our youth group also allows for youth to keep the connections between primary school and high school. Also by participating in and running events around the community, through regular use of parks and the local school, they learn to engage in the wider community and feel safe in their environment and the area within the Lyttelton Basin.</p> <p>Our youth worker has also started training some 15-18 year olds as volunteer youth leaders for the youth group, and they are building confidence in their leadership abilities and are starting to run activities independently. More broadly, by supporting our youth and their development we have young people within our community that are engaged and feel a sense of belonging to their own community. This has also created various young people that are interested in helping with community events and supporting other members of our community.</p>				
<p><b>Organisation Comments</b></p> <p>As one whakataukī says Tangata ako ana i te whare, te turanga ki te marae, tau ana, or A person who is taught at home, will stand collected on the Marae. This whakataukī expresses that children that are taught good values and are cherished at home will behave well within society throughout their lives. The building of relationships in the youth program has strengthened the community as a whole, and added to our resilience. He waka eke noa, we are all in this waka together, and when we support some of our community the community as a whole benefits.</p>				
<b>Group:</b> Little River Craft Station Incorporated	<b>Project:</b> Little River Information Station	<b>Amount Granted:</b> \$6,500	<b>Volunteer Hours:</b> 3,980	<b>Finances Sighted by Staff:</b> ✓
<p><b>How Much Did You Do And How Well Did You Do It?</b></p> <p>We assist travellers with information to visitors 364 days of the year, 9 - 5 pm.</p> <p>We promote business and places of interest in the Banks Peninsula area and Christchurch. We assist with information about the Little river Railway Station and its history and the peninsula history.</p> <p>The feedback from our visitors is very favourable and they appreciate the time spent with them to assist with their travel or inquiry. All goals and targets have been reached.</p>				
<p><b>Who Is Better Off Because of Your Work?</b></p> <p>Visitors, local, national and international, including the many cruise ship passengers who visit us at Little River learn something about our area.</p> <p>All age groups, including school groups, scouts guides, rail trail cyclists, rest home residents on their outings, boaties, rock climbers, railway enthusiasts, surfers, family history researchers, campers and picnic people benefit from our Information Station.</p>				
<b>Group:</b> Little River Support Group	<b>Project:</b> Little River Swimming Pool	<b>Amount Granted:</b> \$1,500	<b>Volunteer Hours:</b> 500	<b>Finances Sighted by Staff:</b> ✓
<p><b>How Much Did You Do And How Well Did You Do It?</b></p> <p>The Little River school and community pool is a fantastic asset, we are incredibly luck to still have our pool as many schools and communities have lost their pools due to maintenance costs. We are happy to report that thanks to your generous grant we had another successful pool season.</p>				
<b>Group:</b> Living Streams Community Nursery Trust	<b>Project:</b> Living Streams Community Nursery - Operational Costs	<b>Amount Granted:</b> \$4,000	<b>Volunteer Hours:</b> 2,640	<b>Finances Sighted by Staff:</b> ✓
<p><b>How Much Did You Do And How Well Did You Do It?</b></p> <p>Volunteer hours - 2,640 hours approximately. This is for 3 volunteers for 10 hours a week (1560), 3 others for 6 hours per week (936). We have a very seasonal volunteer base, with watering the nursery over summer contributing another 9 hours a week for 4 months (144 hours).</p>				



<p>The nursery produces over 4,000 native seedlings, which are given to locals to use in native plant restoration projects. We also have orders for CCC and Ecan which we sell. With over 20 genus of plants eco sourced from the Banks Peninsula ecological zone.</p> <p>We have had our most successful year in terms of plants grown and orders taken. We have also increased our volunteer base and are in a position to grow more plants. We have completed projects including the erection of shade-houses, improvement of the propagating/seed raising house. We also organised another successful Banks Peninsula Native Plant Competition.</p>				
<p><b>Who Is Better Off Because of Your Work?</b></p> <p>The main beneficiary of the work the nursery does is the environment. The purpose of the nursery was to regenerate river boundaries to help clean the sediment issue, which in turn is good for Wairewa catchment and lake. The nursery continues to be a safe and enjoyable place for volunteers to help. Satisfaction comes from the social aspect as well as the knowledge that the outcome is good for the environment.</p>				
<b>Group:</b> Lyttelton Community House Trust	<b>Project:</b> Wages and Operational Costs (Year 1 of 3)	<b>Amount Granted:</b> \$24,000	<b>Volunteer Hours:</b> n/a	<b>Finances Sighted by Staff:</b> n/a
<p><b>Multi-year funding interim update:</b></p> <ul style="list-style-type: none"><li>We deliver approximately 100 meals a week to the elderly members of the society.</li><li>We have coffee sessions once a month. Our drop in space is open 4 days a week.</li><li>We have outings or outreach program every Thursday.</li><li>We have a community lunch every Tuesday. The number of participants for the lunches is about 20 people.</li><li>Staff are available to help 4 days a week.</li></ul> <p>Our meal delivery services has help reduce the stress of cooking for the elderly members for the weekdays as they are delivered 5 meals a week. We have been providing the community with companionship and advice, providing them a space to socialize and having excursions with them. These activities together with the continuous effort of the staff has help us exceed our goals for this year. We have been able to help so many people especially during this COVID period.</p> <p>The lockdown period was a challenging time as we were unable to do some of the activities. We were able to continue delivering meals as we were an essential service but the lack of socialization made some of the elderly feel the importance of it and since the lockdown lifted, we have seen an increased participation in activities.</p>				
<b>Group:</b> Lyttelton Historical Museum Society Incorporated	<b>Project:</b> Lyttelton Museum Project	<b>Amount Granted:</b> \$6,500	<b>Volunteer Hours:</b> 2,110	<b>Finances Sighted by Staff:</b> ✓
<p><b>How Much Did You Do And How Well Did You Do It?</b></p> <ul style="list-style-type: none"><li>Exhibition - Three "Local Eyes" exhibitions Social Media - regular (at least weekly) posts to Facebook and Instagram with increasing engagement</li><li>Website - new website with improved functionality and access to the Collection online</li><li>Branding - updated the Museum's brand Governance - set up a new online workspace with secure storage for e-files</li></ul> <p>The Local Eyes exhibitions have been well received and are still available online. Social media has been growing steadily and we are now on a par with other Christchurch museums and galleries. Website visits are increasing, particularly to the collection page. Our new Branding has been nominated for a design award. Governance improvements have resulted in more efficient communication and safer storage for our online files.</p>				
<p><b>Who Is Better Off Because of Your Work?</b></p> <p>The Lyttelton Community in particular and further afield via online channels (we have noticed an increasing number of visits from New Zealand outside Christchurch and from overseas, particularly the United Kingdom, USA and Australia). We have had positive feedback on our Social Media and a good response to our fundraising campaign indicating support for the Museum. We regularly receive research queries from individuals and we are able to provide information to most or further avenues for them to explore if we don't hold relevant information.</p> <p>Thank you for supporting Te Ūaka The Lyttelton Museum. We are working hard to make a new Museum a reality for the Lyttelton Community.</p>				
<b>Group:</b> Okains Bay Enhancement Society	<b>Project:</b> Okains Bay Community Enhancement and Development	<b>Amount Granted:</b> \$3,000	<b>Volunteer Hours:</b> 1,000	<b>Finances Sighted by Staff:</b> ✓
<p><b>How Much Did You Do And How Well Did You Do It?</b></p> <p>Approximately 25 volunteers focusing on the refurbishment maintenance of the Okains Bay Store/ House and Postal Service Area, on many and various working bees over the last year and ongoing.</p> <p>Post Office: Prepared shed for collection area for parcels</p> <p>Okains Bay Store/House: New sign installed, picket fence repaired and repainted, interior of house repainted and exterior windows and weather boards up to first level, window sash cords and some frames repaired, new window coverings inside house and some glass replaced. Repairs to old wash house, old obsolete shower unit removed, chimney swept, spouting cleaned out, clean-up of section and sheds - removal of old white ware and rubbish etc, pruning of trees.</p> <p>Okains Bay Community Noticeboard secured and refurbished. Okains Bay Volunteer Recognition lunch held at Bully Hayes, Saturday 17th July. OBES (Okains Bay Enhancement Society) formal and informal meetings.</p> <p>The driving focus of the OBES and volunteers over the last year has been to work together to prepare the Okains Bay Store and House for rental/lease. The shop and shop house are such an integral part of our community, so as a community, we wished to ensure this property was not sold privately to the highest bidder. We were able to have a Heads of Agreement in place with the museum so we could move forward with the OBES securing tenants and assuming payments of insurance, rates, etc.</p>				

<p>We had rented the shop out to a catering company for the past summer period (Labour Day through Easter weekend), to have some income to cover basic costs, but with the intention to seek new tenants and shop keepers for a long term lease.</p> <p>We initiated a Healthy Homes Inspection to ensure the property meets the current standards, which is taking a great number of volunteer hours, being a house of circa 1880, as we have no income until the property is tenanted.</p> <p>As the work is near completion we have been in a position now to advertise the property for rent/lease in time for the upcoming summer period. We have done some improvements to the Post Office to enable the Eastern Bays Scenic Mail Route bus to take over delivery of parcels and letters to the locals' inboxes and have improved security of the boxes themselves.</p> <p>An Okains Bay Volunteer Recognition lunch was held at Bully Hayes. It was a successful gathering to show thanks to our volunteers for all the time and effort they have made in our community, especially with regard to helping refurbish the Okains Bay Store and House. This enabled the volunteers to connect and discuss the Okains Bay Enhancement Society and future projects important to our community.</p>				
<p><b>Who Is Better Off Because of Your Work?</b></p> <p>Okains Bay community and visitors increased visibility of Okains Bay and events through their website, logo and community noticeboard. Increased community engagement, through working bees and working together on community projects, increased pride in community. Working to maintain the Okains Bay store's survival, to keep the heart of Okains Bay alive.</p>				
<b>Group:</b> Project Lyttelton Incorporated	<b>Project:</b> Project Development and Coordination (Year 1 of 3)	<b>Amount Granted:</b> \$18,000	<b>Volunteer Hours:</b> n/a	<b>Finances Sighted by Staff:</b> n/a
<p><b>Multi-year funding interim update:</b></p> <ul style="list-style-type: none"> <li>Food Security - The Lyttelton Farmers Market has run every week other than Alert Level 3. The Market is thriving with approximately 1,000-1,500 people visiting each week – rain or shine – with 78% coming from outside Lyttelton (Ara students' recent survey on the Farmers Market and travel and sustainability options).</li> <li>The Community Garden project goes from strength to strength with a weekly team of volunteers now consisting of under 3 year olds to retired people and many in between. The garden provided produce to Lyttelton Community House over summer as well as to its volunteers and to a shared lunch enjoyed each week.</li> <li>The Garage Sale, despite a number of break-ins, is more popular than ever with increased number of volunteers and usage which is demonstrated in the increased donations being received and income. The Garage Sale continues to trade every Wednesday, Thursday and Friday and for community groups on a Saturday.</li> <li>The concept of mutual aid morphed into the concept of a Learning Exchange to enable the sharing of resources – the talent and expertise of our community complimented by looking to bring into the community ideas and information particularly around climate change. This has been taken forward using the existing resource of the Lyttelton Time bank.</li> <li>Lyttelton Recreation Centre Activation Project was successfully concluded in October 2020 with the community Trust taking over the running of the Centre.</li> </ul> <p>Promote food security: Farmers' Market, in a very recent survey undertaken by Ara students, when asked what the market felt like most often used words to describe the market were: community feel, friendly, relaxed, great produce, vibrant and bustling. 52% of the visitors were repeat visitors and 86% said that they felt included in the Lyttelton community.</p> <p>Community Garden project – in a recent article for the NZ Gardener magazine the garden was held as one of the best examples of community gardening “Building Community” outlining its rich history and looking forward to a great future.</p> <p>The Garage Sale team has now started not only a waste busters club but a mending group reflecting the real ownership and strength of the volunteer team and supporting staff and highlighted by the very positive feedback and cups of tea and coffee often provided for customers.</p> <p>The Learning Exchange has held several well attended events and are now looking to build a year calendar of events launched with a Creative Sample around the issues of climate change likely to be held in July 2021.</p> <p>Project Lyttelton looks to take on a climate change focus and will be looking to Christchurch City Council to be part of the process.</p>				
<b>Group:</b> Project Lyttelton Incorporated	<b>Project:</b> Project Development and Co-ordination (Lyttelton Recreation Centre)	<b>Amount Granted:</b> \$10,000	<b>Volunteer Hours:</b> 1,700	<b>Finances Sighted by Staff:</b> ✓
<p><b>How Much Did You Do And How Well Did You Do It?</b></p> <p>The Recreation Centre is attended by a volunteer at the desk every day it is open (Monday to Saturday) from 10am until 4pm which equates to 1,700 volunteers hour across the year just on the desk.</p> <p>Other activities such as the youth group, the squash and basketball groups and other users of the Centre also include volunteer hours and activities.</p> <p>The Centre has been open throughout the year with a short break over Christmas and when required to close in Alert Level 4.</p> <p>The Pay2Play system is working well which enables after-hours access to the facility. So the Centre has been available to the community for a year right across the day.</p> <p>The Recreation Centre Manager provides a focus for users and those who support and supply the Centre. Nathan has taken great care and pride in developing relationships and in making the Centre as accessible as possible for those wanting to use the Centre - from Tumble tots, adult ballet through to looking at ways to bring chess, support the youth group and develop a mentoring programme.</p>				
<p><b>Who Is Better Off Because of Your Work?</b></p> <p>The Lyttelton community now has a recreation centre that is accessible throughout the day and weekend, provides opportunities for a wide range of recreation and sport activities and is supported by a range of community volunteers. The Centre is now taking up the development of a recreational youth group, developing basketball facilities and organizing pool table and other areas such as the new room on the mezzanine to broaden what can happen in the Centre.</p>				
<p><b>Organisation Comments</b></p> <p>The Recreation Centre is now run through the Lyttelton Recreation Trust which was as a result of a successful partnership between Project Lyttelton and Christchurch City Council.</p>				

<b>Group:</b> Stoddart Cottage Trust	<b>Project:</b> Activating the Spaces - Project 3	<b>Amount Granted:</b> \$5,000	<b>Volunteer Hours:</b> 2,254	<b>Finances Sighted by Staff:</b> ✓
<p><b>How Much Did You Do And How Well Did You Do It?</b></p> <p>5433 visitors came to Stoddart Cottage in 2020-2021, less than the previous year because we were only operating for 9 months due to Covid 19. However average visitors per day open increased by 6% to nearly 50 per day. 9+ successful exhibitions were held during year.</p> <p>Many local artists and crafters were able to exhibit and sell their work at thee exhibitions in the main gallery. Demand for exhibitions has increased and now the Trust is able to be more selective and arrange varied programmes up to six month in advance. Anecdotaly exhibitors express satisfaction and wish to return in the future. Trustees are more than satisfied with the work of the contractor who manages the exhibitions.</p> <p>The Stoddart Cottage Artisans who sell their craft and art from the outlet in the back rooms are generally satisfied and continue to enjoy the social interaction associated with volunteering at Stoddart Cottage, as well as earning income for their creative work.</p>				
<p><b>Who Is Better Off Because of Your Work?</b></p> <p>Trustees, Artisans, artists and visitors are all better off as a result of creative and cultural activities at Stoddart Cottage.</p> <p>A community of interest has emerged.</p> <p>The public are able to access and explore the interior of Stoddart Cottage three days a week and on public holidays, plus other times by arrangement. They can learn about local history and enjoy the creative work of local residents and others.</p> <p>The local economy benefits because there is growing awareness of Stoddart Cottage as a visitor attraction.</p> <p>Thank you for the funding!</p>				
<b>Group:</b> Te Whare Tapere O Te Mata Hapuku Society Incorporated	<b>Project:</b> Te Whare Tapere O Te Mata Hapuku Community Centre Activation	<b>Amount Granted:</b> \$1,200	<b>Volunteer Hours:</b> 520	<b>Finances Sighted by Staff:</b> ✓
<p><b>How Much Did You Do And How Well Did You Do It?</b></p> <p>We have had a busy year from not having anything to hosting soup days every fortnight, a stitch class every Tuesday, a guest speaker once a month. TGIF every Friday. Table Tennis every Thursday. Games day every second Wednesday.</p> <p>We also have started the Stones Talk which is a regular newsletter that goes out to our community.</p> <p>Started with less than 5 people attending our events and now we regularly get more than a dozen at most events. The hall is used most days during the week and we get some great feedback from people attending.</p>				
<p><b>Who Is Better Off Because of Your Work?</b></p> <p>We mostly have retired members of the community who will go to both Games days and soup days. Younger crowd at TGIF on a Friday.</p> <p>We are finding new faces now at most events.</p>				
<b>Group:</b> The Little River Wairewa Community Trust	<b>Project:</b> Co-ordination and Operational Costs, and the Banks Peninsula Walking Festival	<b>Amount Granted:</b> \$18,000	<b>Volunteer Hours:</b> 5,000	<b>Finances Sighted by Staff:</b> ✓
<p><b>How Much Did You Do And How Well Did You Do It?</b></p> <p>The Project Coordinator holds a drop in Centre once a week at the Little River Service Centre, for the residents to pop in to find out what project the Little River Wairewa Community Trust (LRWCT) are working on, volunteer sign up and to offer information with resident queries and advocate for them.</p> <p>Twice a year the Trust puts out a newsletter on what is happening - this is put together with the help from the volunteers from all of the projects that we are working on.</p> <p>Once a week the secretary meets with the Banks Peninsula Community Development Advisor to discuss current project etc. Working alongside Christchurch City Council staff, including parks &amp; recreation, traffic, leasing team.</p> <p>Once a year the annual Little River Community Breakfast is held - this year there were over 200 people attending. We also invited local small business to attend to let the community know what services are available in Little River - this was a great success, also had 6 more volunteers sign up for up and coming projects.</p> <p>Senior Hui was another event that attracted 100 people, as this year was the 10th anniversary. With the local playcentre involved it brought the young and old together.</p> <p>The Easter egg hunt was a great success for the little ones and teenagers, with over 100 people attending. We combined the Summer with your Neighbours with this event, with a BBQ, cold fizzy drinks and lots of laughs.</p> <p>In June we held a sand bagging morning with lots of locals filling sand bags for the businesses that get flooded. This brought the community together to help our local businesses.</p> <p>The Little River School held its annual Pumpkin Festival, the Trust had a stand to promote what we do in the community, to attract members, to gain interest in the Little River Big Ideas projects - get people to sign up for projects. To assist with Trust events etc.</p> <p>Projects that we are working on:</p> <ul style="list-style-type: none"> <li>Community Garden - we are getting the land use finalised and hoping to be up and running by November with 6 volunteers all ready to go.</li> </ul>				



<ul style="list-style-type: none"><li>• Skate park - this is one of the project's that our youth wanted.</li><li>• Dog exercise area - we are starting the process of seeing if we can establish one here in Little River.</li><li>• We are now working on the Little River Village plan stage two.</li><li>• Banks Peninsula Walking Festival - The Festival has proved to be very popular once again, with 27 walks on the programme in locations all around Banks Peninsula. With 331 walkers attending. The weather was rather inconsistent resulting in several walks being cancelled or postponed but there was still a lot of positive feedback from walkers, with guides obviously making the effort to 'go the extra mile' to give participants a memorable experience.</li></ul> <p>One of the highlights this year was 'Lands End Long Day', a 16km hike exploring the western headland of Akaroa Harbour. Dr. Sam Hampton guides two geology and volcanology walks, and the Banks Peninsula Conservation Trust assisted once again, guiding a walk through a private covenant at Sally's Bay. The Godley Head walk this year included a tour to the Military Museum, visit to the Antarctic Hut and walk to Boulder Bay. This was a slight variation from the usual visit to the Harris Bay penguin colony, but we may include that again next year as it is always a popular drawcard. Two walks were planned specifically with families in mind, one a farm walk at Orton Bradley Park and another to Omaha Bush.</p> <p>The Guides Dinner was held at Hinewai Lodge, with tasty Mexican food catered for by Jan Cook for around 35 guests. Guides shared details of their walks and it was great to celebrate the Festival with Hugh Wilson in attendance.</p> <p>With the events that we held this past year and especially with Covid 19 - this has brought the community together more. This shows in the support that we have at the Community Breakfast with over 200 people attending - connecting and networking. The Senior Hui brought people back to the area to catch up with old neighbours and friends and re-connect with Little River.</p> <p>All the projects that we are working on are attracting volunteers willing to help with either the continuing of the project or to help start up the project. We supported a local artist with a community mural on the tennis court wall - bring together the children from Little River school and artist to create the design and paint together.</p>				
<b>Who Is Better Off Because of Your Work?</b> <p>The entire Wairewa / Little River community benefits from the work that the Trust carries out. Community connectedness - With organising regular events and various programs. These have established overall well-being, increased communications amongst residents, created stronger community connections, volunteer support, building connections between our young and elderly, creating a stronger community family.</p> <p>New residents received a Welcome Pack with free voucher from local business, information about the Trust, local phone book, information about activities - afterschool clubs etc, plant from Living Streams to plant, and a 'What's on in Little River' newsletter. All new residents have said what a lovely warm welcome to Little River.</p> <p>Covid 19 Lockdown - with some elderly, single, solo parents, in the community we set up a phone list for volunteers to call and make sure they were ok and just a general chat once a week, if they needed prescription collect, groceries, meals made we also have a volunteer team doing this. We had feedback for some saying they really loved and looked forward to the phone chats once a week. There was also a food bank available for anyone who needed it. This was used as there was a need in the community. We are making sure that the residents have the support when they need it.</p>				
<b>Organisation Comments</b> <p>The LRWCT are committed to working within our community, continuing to grow, nurture and establish communications and connections.</p> <p>We will continue to work closely with our Community Advisor while acknowledge, appreciating and respecting the guidance we are fortunate to have available to us.</p> <p>On behalf of the LRWCT, I would like to offer a very grateful and heartfelt 'Thank you' for your continued funding and support of our organisation. This support is fundamental in helping us to serve our community, helping it to become the wonderful entity that it is, while supporting the future growth, strength and resilience.</p>				
<b>Group:</b> The Loons Club Incorporated	<b>Project:</b> Operational Costs and Wages	<b>Amount Granted:</b> \$1,000	<b>Volunteer Hours:</b> 10,000	<b>Finances Sighted by Staff:</b> ✓
<b>How Much Did You Do And How Well Did You Do It?</b> <p>The Loons Club has been a part of the local community in Lyttelton for many years; we are operating out of a building that was entrusted to us in 1951 by the Watersiders Union; a building that has been an integral, significant and well-known part of the Lyttelton community for over a century. The building was significantly damaged in the Christchurch Earthquakes, and was repaired and reopened in 2020, due in part to the determination and fundraising efforts of the local community.</p> <p>The Loons Club supports our local Lyttelton Community with a unique, flexible venue. Our venue is a much-needed facility for Lyttelton's post-quake regeneration, and into the future. Our modern, multipurpose premises support the arts, including music, dance and circus performance and provides practice spaces for training, practice and competitions.</p> <p>We also support a wide range of clubs, including vocational and cultural clubs. We provide casual and regular meeting spaces, and spaces for events and functions including conferences, weddings, funerals, art auctions, visiting speakers and film evenings.</p> <p>Our events space provides a perfect venue for artists and musicians, and we welcome locals and people from Christchurch and Banks Peninsula to enjoy live performances. The downstairs space provides a more intimate setting that can be used as a local event space.</p>				
<b>Who Is Better Off Because of Your Work?</b> <p>The rebuild of The Loons Club was a significant milestone for Lyttelton, and our communities continued recovery from the devastating Christchurch Earthquakes. The space is a part of our heritage and culture as a small town.</p> <p>Historically, the club helped to reunite the community after the 1951 watersiders industrial action, by hosting community events, including film nights, fairs, indoor sports and games. The club also served as a meeting place for local groups, and an events space for discos and themed social nights.</p>				

<p>Today, The Loons Club provides a vibrant space available for hire for private functions and events. We regularly host musical shows, and recently held a Dirty Disco. We can cater for a wide variety of gigs at the Watersider, including live music, DJs, poetry and comedy nights. Lyttelton is blessed with a range of facilities, each of which have their own purpose, including The Top Club, The Lyttelton Recreation Centre, Laf and various cafes and small meeting spaces.</p> <p>The Loons Club contributes positively in Lyttelton, and collaborates widely with other groups, so that we all work together with Lyttelton's best interests at heart.</p> <p>Thank you for your support.</p>				
<b>Group:</b> The Lyttelton Information and Resource Centre Trust	<b>Project:</b> Lyttelton Review	<b>Amount Granted:</b> \$4,500	<b>Volunteer Hours:</b> 2,000	<b>Finances Sighted by Staff:</b> ✓
<p><b>How Much Did You Do And How Well Did You Do It?</b></p> <p>The Lyttelton Information and Resource Centre writes, collates and produces a fortnightly publication, The Lyttelton Review, which is distributed both online and in hard copy form. The Lyttelton Review outlines the various happenings in this community and is most beneficial to our readers, it contributes significantly in connecting and informing people locally, and providing information for visitors to the area.</p> <p>The Lyttelton Review's success is due in large part to the input of people, including local community member, Wendy Everingham, who spends many hours working on the review.</p> <p>We publish at least 22 editions of the Review each year between February to December and hand deliver hard copies to various places in which older people tend to visit, including Lyttelton Community House, Lyttelton Club, the Library, as well as at the Lyttelton Information and Resource Centre.</p> <p>The central focus of the Lyttelton Information and Resource Centre is connection, and the fortnightly edition of The Lyttelton Review helps us to achieve this:</p> <ul style="list-style-type: none"><li>• Connecting people with information about events, activities and services</li><li>• Facilitating connections between community members, providing opportunities for people to interact, form relationships and share experiences.</li><li>• Providing opportunities for people to contribute to their community via volunteering</li><li>• Providing a space for exhibitions to take place bringing community members together</li><li>• Providing a space for groups to meet, connect, and work together to improve their local community</li></ul> <p>The Lyttelton Review electronically reaches several thousand people in the Lyttelton and Harbour Basin area; it is an important way for locals, visitors, and new residents to feel connected to, supported by, and involved in their community. Through our fortnightly Review we have a tried and true way of raising awareness within the community, distributing information, encouraging community pride and engagement and supporting the development and well-being of our local communities. It is created with the ideas, contributions and interests of the Lyttelton Harbour Basin communities at the forefront of design and content.</p>				
<p><b>Who Is Better Off Because of Your Work?</b></p> <p>While the trend is to absorb information online and electronically, the older residents in the community prefer to receive the Lyttelton Review in hard copy format. The elderly of the community are then kept informed of local gatherings, events and opportunities to connect. The purpose of hard copy is due to many of our readers not being computer savvy and who prefer to read paper based information.</p> <p>Distribution at a number of different counters throughout Lyttelton means anyone in the community can easily access it. It is important for people, especially older residents, not to feel isolated rather feel connected to their community and that they are not forgotten members of their community. By receiving a hard copy of the review, readers will know what is happening locally and how to get involved if they wish to. These hard copies are ensuring that none of our local older residents miss the chance to receive information, feel connected and partake in activities that bring social connection and enjoyment to their lives.</p>				
<p><b>Organisation Comments</b></p> <p>Thank you for your support, it enabled us to continue to support our community.</p>				
<b>Group:</b> The Naval Point Club Lyttelton Incorporated	<b>Project:</b> Facilitating Sailing Participation - equipment	<b>Amount Granted:</b> \$2,000	<b>Volunteer Hours:</b> 6,720	<b>Finances Sighted by Staff:</b> ✓
<p><b>How Much Did You Do And How Well Did You Do It?</b></p> <p>We provided a range of opportunities for children to sail, with more Learn to Sail programmes on offer, and the boats to provide children a free first entry into sailing.</p> <p>Our Youth Squad offers more opportunities for the youth of Christchurch to access the water and experience sailing.</p> <p>We have encouraged diversity in sailing by embracing the Yachting New Zealand Women and Girls' in Sailing strategy, to address the imbalance (sailing has been a predominantly male sport). We are also developing our existing female sailors, to encourage and support them to remain in sailing.</p> <p>By working collaboratively with Yachting New Zealand, we continue to support the development of sailing across all ages, genders and abilities.</p> <p>To support participation, we also provide the facilities, equipment, staff and volunteers required.</p> <p>Our club hosts many national and local regattas throughout the sailing season.</p> <p>Our club and facilities are prominent within the Lyttelton community, we provide valuable knowledge, facilities and services to the sailing community throughout Christchurch, Canterbury and nationally.</p>				

<p>Our facilities and programmes provide ongoing opportunities for current and future generation in our community to participate in sailing and water based activities. Encouraging and supporting children and youth in sailing requires the commitment of sailing clubs; as well as our Learn to Sail Programmers we support families by providing boats suitable for their children to use (rather than parents having to purchase a boat) We are also actively encouraging more girls and women to join the sport of sailing, to address the gender imbalance in the sport. Water safety is a primary consideration for all recreational activities undertaken in our club by members and visitors.</p> <p>Our rescue boats provide a safe environment for children, youth, and adults when they are out on the water.</p> <p>We also provide a specialised water safety service during the week, acting as a rescue point for all emergency personnel as the Coastguard does not operate during these times. This is an essential service to the community and allows participation in water based activities to continue, safely.</p>
<p><b>Who Is Better Off Because of Your Work?</b></p> <p>The ability to provide facilities and services that meet the needs of the sailing community and promote sailing for the Christchurch community underpins our current operations. Our unique location provides opportunities for a wide range of users to experience and explore the beauty of our local environment, whether it be sporting, social, or recreational activity.</p> <p>The health and wellbeing of our local community increases as more people engage in physical and social activities.</p> <p>Further, the provision of quality equipment safeguards the wellbeing of our sailors on the water. For example, families are not required to provide a lifejacket for their children participating in a Learn to Sail programme.</p> <p>We work collaboratively with many individuals, groups, and organisations, including Te Waka Pounamu Outrigger Canoe Club, Waitaha paddling Club, Mt Pleasant Yacht Club, Canterbury Coastguard, Yachting New Zealand, schools, swimmers, paddle boarders, Taylors Mistake Surf Lifesaving Club, and Wind Surfing groups.</p>
<p><b>Organisation Comments</b></p> <p>Thank you for your support!</p>

7 April 2022

03 941 8999

53 Hereford Street  
Christchurch 8013

PO Box 73013  
Christchurch 8154

[ccc.govt.nz](http://ccc.govt.nz)

Environment Canterbury,  
PO Box 345,  
Christchurch 8140

[haveyoursay@ecan.govt.nz](mailto:haveyoursay@ecan.govt.nz)

Tēnā koutou katoa,

### Christchurch City Council submission on the Environment Canterbury Draft Annual Plan 2022/23

1. Christchurch City Council (the Council) thanks Environment Canterbury for the opportunity to provide comment on the Draft Annual Plan 2022/23. As a fellow member of the Greater Christchurch Partnership, the Council strongly values its collaborative working relationship with Environment Canterbury. We look forward to working closely with Environment Canterbury to realise our councils' shared goals and priorities and welcome the opportunity to further discuss the proposals outlined in the draft Annual Plan.
2. Our Community Boards have an intrinsic understanding of local issues and advocate strongly for the interests of their communities. The Community Boards of the Christchurch district have contributed to this submission and their views are set out below. While this submission reflects the position of the Council we have identified where this also aligns with the views of individual community boards.

### Changing the bus fare structure

3. As the Council noted in our submission on the Environment Canterbury Long Term Plan 2021-31<sup>1</sup> last year, increasing the share of travel by public transport in our urban areas has a critical role to play in creating a more inclusive, accessible, safe and sustainable transport system, in line with the Christchurch Transport Strategic Plan 2012-2042. The Council supports Environment Canterbury's efforts to increase public transport patronage with a review of bus fares.
4. We note that the Greater Christchurch Partnership has requested Partner councils, including the Council and Environment Canterbury, look at an accelerated six year programme for public transport (PT) Futures. The Council considers this to be the highest priority as the PT Futures business cases represent an ongoing commitment to investing in public transport infrastructure and are a significant step toward increasing the attractiveness and uptake of public transport in Greater Christchurch. The Council understands that fare level is just one factor that people take into account when they make a decision to use public transport. Bus reliability, frequency and convenience also have significant impacts on residents' choices. For this reason, we encourage Environment Canterbury to continue to invest in improving public transport services. We hope the accelerated PT Futures programme will remain a priority, and that Environment Canterbury will continue work to support infrastructure investment with improvements to services to ensure a combined approach. Waimāero Fendalton-Waimairi-Harewood Community Board has also reinforced the need for Environment Canterbury to focus on service improvements to the public transport system.

<sup>1</sup> <https://ccc.govt.nz/assets/Documents/The-Council/Request-information/2021/Christchurch-City-Council-Submission-on-ECan-LTP-2021-31.PDF>

5. Waipapa Papanui-Innes Community Board supports measures to increase bus patronage, including the trial of a new fare structure, the introduction of Wi-Fi on all buses and increased promotion of park-and-ride facilities. The Board note the importance of a good communications plan as it is important the public are aware that these proposals do not just benefit public transport patrons, and that the environmental benefits of a mode shift from private cars to public transport benefits everyone and will hopefully lead to less cars on the road.
6. The Waitai Coastal-Burwood, Te Pātaka o Rākaihautū Banks Peninsula and Waihoru Spreydon-Cashmere Community Boards have all noted their support for a two-year trial of fare-free travel for under 25 year olds, students, Total Mobility and Community Services card holders across all zones (option one). They are also interested in Environment Canterbury increasing investment to encourage greater public transport use.
7. The Banks Peninsula Community Board notes that the vast majority of the Banks Peninsula Ward is not serviced by buses, as routes are limited to Lyttelton and Rapaki. The Board continues to advocate for improved access for Banks Peninsula communities and would like to see an extension of the existing bus service, connecting residents to other communities and metropolitan Christchurch. The Board notes that the Diamond Harbour ferry service is excluded from the option one trial, and emphasise that this service should not become cost prohibitive for community users. Additionally, the Board considers those community members without access to buses should not be charged for a service unavailable to them. A targeted rate applicable to those areas/communities where bus services are available would be more appropriate and equitable
8. Additionally, the Coastal-Burwood Community Board notes that the Wainoni, Avondale and Dallington communities have had routes cut and services reduced post-earthquake, which has been detrimental to these residents. The Board supports a focus on improving public transport services for these residents.

#### **Recovery from the May 2021 flooding**

9. The Council strongly endorses the shared funding model being proposed to pay for the extensive repairs needed to flood protection infrastructure. The Council supports Environment Canterbury's share being loan funded as this reflects the expected long life of the assets concerned and avoids having rates spike if funded in the years the costs are incurred. The Council supports the borrowing being repaid through the general rate as these assets are fundamental to keeping our region safe and functioning meaning we all benefit from having a quality flood protection infrastructure system.
10. Climate change will result in more frequent events of this scale and magnitude in the future, and funding responses will need to take account of this. As we emphasise in our comments on the proposed climate change levy, the Council would value the opportunity to work collaboratively with Environment Canterbury and other partners on climate resilience funding and activities. We need to consider how we best collect and distribute funds over time, and across agencies with different but clearly inter-connected responsibilities. We also await important direction from the Government in this area, via the National Adaptation Plan and Climate Adaptation Act.
11. The Banks Peninsula Community Board also notes its ongoing support for the river rating districts and believes that a public rate should be set. The Board also asks that the Wairewa and Halswell river rating districts be maintained.

#### **Reviewing flood protection costs in Ashburton**

12. While this proposal does not impact directly on Christchurch residents, the Council does support the concept of the costs of flood protection on any river being fairly allocated to those who benefit. Environment Canterbury is, in our view, taking a responsible approach to its allocation of costs.

13. The Banks Peninsula Community Board shares Environment Canterbury's focus and concerns regarding the climate emergency and the increasing frequency and severity of weather events such as flooding, fires, droughts and storms. The Board strongly believes that adequate funding should be available to support recovery efforts and community resilience. Community members should understand Environment Canterbury's role and responsibilities in responding to severe weather events. The Board believes community awareness could be improved by educating residents about Environment Canterbury's role and the resources available to support recovery efforts, as well as the role of property owners to maintain their stream banks to help alleviate flooding.

#### **Climate change levy**

14. Climate change is the biggest intergenerational challenge of our time and the Council supports Environment Canterbury's recognition of its leadership role in ensuring climate change and community resilience are vital parts of the transformation for the future of our region. Like Environment Canterbury, the Council is also committed to playing our part and one of our five strategic priorities is meeting the challenge of climate change through every means available. Consequently, the Council also has a climate resilience work programme underway and is in the very early stages of considering options for funding climate resilience work. We need to ensure we consider intergenerational equity in any funding arrangements.
15. We understand Environment Canterbury's work on funding models such as a climate change levy is in the early stages of development and there is much more work still to come. We believe work on funding models should be developed collaboratively. We welcome the opportunity to discuss this work with Environment Canterbury before it is progressed further.
16. The Climate Adaptation Act (CAA) is expected to be released in Bill form next year and is likely to consider funding and financing of adaptation. The CAA will have implications for councils' climate change and community resilience work, and the extent of this is yet to be fully understood.
17. The Spreydon Cashmere and Papanui Innes Community Boards have expressed their support for Environment Canterbury's focus on addressing the impacts of climate change. Spreydon Cashmere also notes that one of the key projects the Board would like to see funded is public transport. The Board would like to see Environment Canterbury undertake analysis of which projects would reduce emissions in the most cost effective manner so that the funding has the most significant impact on mitigating climate change.

#### **Rates**

18. The overwhelming majority of councillors, noting the rates increase was a small dollar amount, supported the proposed improvements to public transport along with the commitment to the PT Futures Business case. Five councillors and one community board wanted us to note their request that the rates increased be reduced.

#### **Other comments**

19. The Council has previously advocated to both Environment Canterbury and central government for improvements to our waterways, including for lower nitrate levels in ground and surface water, as well as reducing sources of copper and zinc in stormwater. The Spreydon Cashmere Community Board asks Environment Canterbury to continue to focus on reducing nitrates and other harmful contaminants from entering our waterways.
20. The Banks Peninsula Board advocates that funding for the Water Zone Committees is retained. These Committees provide a valuable resource to the community and should be maintained.

21. In previous submissions on Environment Canterbury's Long Term Plans, the Council supported the Environment Canterbury monitoring and enforcement work programme as well as adequate funding for proactive compliance and enforcement. We reiterate support for continued prioritisation of key enforcement activities. Waipuna Halswell-Hornby-Riccarton Community Board notes their support for Environment Canterbury to continue to focus on improving the monitoring and enforcement of quarries.

Thank you for the opportunity to provide this submission. We look forward to further collaboration between our councils, particularly on the points raised in this submission. The Council does not wish to be heard in support of this submission as part of the Hearings Panel process.

For any clarification on points within this submission please contact Ellen Cavanagh, Policy Analyst at [Ellen.Cavanagh@ccc.govt.nz](mailto:Ellen.Cavanagh@ccc.govt.nz)

Ngā mihi,



**Dawn Baxendale**  
Chief Executive  
Christchurch City Council

Memos



# Memo

Date: Friday 25 March 2022  
From: Mark Stevenson, Manager City Planning  
To: All Community Boards  
Cc: ELT  
Reference: 22/357795

## Plan Change 4 - Short term accommodation District Plan Change

### 1. Purpose of this Memo

- 1.1 To update all Community Boards on District Plan Change 4 – Short Term Accommodation.

### 2. Update

- 2.1 The Urban Development and Transport Committee will consider adopting changes to its District Plan around short-term accommodation at its meeting next Thursday 31 March.
- 2.2 The committee will consider a report requesting approval of the hearings panel recommendations on Plan Change 4 as its own decision.
- 2.3 Plan Change 4 is aimed at better managing the effects from short-term accommodation (e.g. Airbnb-type activities) in rural and residential zones. It includes changes to policies, rules and definitions to provide a more effective approach around managing the effects of short-term accommodation.
- 2.4 Here is a link to the [meeting agenda, containing the report](#). You may also wish to read more on [NEWSLINE](#).

### 3. Conclusion

- 3.1 I will be in touch with you again next week following the committee meeting to advise you of the committee's decision.

### Attachments Ngā Tāpirihanga

There are no attachments to this memo.

### Signatories / Ngā Kaiwaitohu

Author	Mark Stevenson - Manager Planning
Approved By	Mark Stevenson - Manager Planning



Memos



# Memo

Date: 8 April 2022  
From: Gavin Thomas, Principal Advisor Economic Policy  
To: Te Pātaka o Rākaihautū Banks Peninsula Community Board  
Cc: Penelope Goldstone, Community Governance Manager  
Reference: 22/449586

## Kick Start Funding Availability for Banks Peninsula Businesses

### 1. Purpose of this Memo

(Note: if the memo is being written to fulfil an elected member meeting resolution or request, include the original decision/request and the meeting date for context)

- 1.1 The Board heard about the Tourism Kick Start Fund, an initiative through the Ministry of Business, Innovation & Employment, which did not appear to include any funding for Banks Peninsula businesses.
- 1.2 The Board has requested information on the Tourism Kick Start Fund and the eligibility of Banks Peninsula businesses.
- 1.3 This memo responds to the Board's request.

### 2. Update

- 2.1 The "Tourism Kick Start Fund" has been initiated and is administered by the Ministry for Business, Innovation and Employment (MBIE). It is available to tourism businesses in Westland, Southland, Kaikōura, Mackenzie and Queenstown Lakes Districts only for the South Island.
- 2.2 The fund has been established to help districts highly reliant on international visitor tourism to gear up for tourism in the new post-COVID19 environment.
- 2.3 Unfortunately Banks Peninsula businesses cannot access the funding as Banks Peninsula is part of Christchurch District, which is not considered to be highly reliant on international tourism for its economic success.
- 2.4 The Council has previously been able to access some central government tourism-related funding for Banks Peninsula projects despite Christchurch locations not being eligible. However that isn't possible for this particular fund.
- 2.5 Further information on the funding scheme can be found at <https://www.mbie.govt.nz/about/news/tourism-kick-start-fund-opens-on-1-april/>

### 3. Conclusion

- 3.1 Under the current fund criteria Banks Peninsula businesses are not eligible to apply for or receive funding from the Tourism Kick Start Fund.

**Memos**



- 3.2 The Community Board could advocate to MBIE for some or all Banks Peninsula communities to be eligible for the scheme.

**Attachments Ngā Tāpirihanga**

There are no attachments to this memo.

**Signatories / Ngā Kaiwaitohu**

<b>Author</b>	Gavin Thomas - Principal Advisor Economic Policy
<b>Approved By</b>	David Griffiths - Head of Strategic Policy & Resilience Lynn McClelland - Assistant Chief Executive Strategic Policy and Performance

Owhetoro,  
Port Levy,  
Diamond Harbour R.D. 2,  
Banks Peninsula 8972  
Thursday 24<sup>th</sup> March 2022

Tori Peden,  
The Chair,  
The Banks Peninsula Community Board,  
P.O. Box 73028,  
Christchurch 8154

Dear Tori,

On behalf of the Port Levy Residents Association (Inc.), of which I currently have the honour to be the chairman, I wrote to you in November last year concerning issues surrounding rubbish collection in Port Levy. I enclose a further copy of the letter. The letter was to a certain extent a matter of information, but nevertheless we would be grateful to you for your response, which we will have to report to our annual general meeting this May.

With kind regards.

Yours sincerely



David Round

Chair, Port Levy Residents Association (Inc.)

Owhetoro,  
Port Levy,  
Diamond Harbour R.D. 2,  
Banks Peninsula 8972  
Wednesday 17<sup>th</sup> November 2021

Tori Peden,  
The Chair,  
The Banks Peninsula Community Board,  
P. O. Box 73028,  
Christchurch 8154

Dear Tori,

We write to you on the matter of the Port Levy Rubbish Depot. As you may be aware, the City Council directly collects the rubbish of only some Port Levy residents, being those who live on the main sealed road running through Port Levy to the jetty, and two other residents who live on the Western Valley Road on the way between the sealed road and the rubbish depot. All other residents of Port Levy receive no collection at their gates, but must instead bring their rubbish and their recycling to the depot, where the Council truck collects it while making its collections along the main sealed road.

This arrangement was agreed to by the residents and the Council some years ago, and it continues to be one which, in principle, is perfectly satisfactory to residents.

The problem, however, is that this depot is no longer used by Port Levy residents alone, but now also receives significant amounts of rubbish and recycling from inhabitants of Camp Bay, Purau and indeed Diamond Harbour. There is absolutely no doubt about this. Port Levy residents bringing their own rubbish and recycling to the depot actually encounter outsiders in the act of doing the same. This would not be a problem if the number of bins could accommodate the extra rubbish, but when we bring our own material to the depot we discover from time to time that the bins are already full to overflowing. Some, anyway of the rubbish ~ building materials, for example, and the emptying of houses ~ is clearly not local. Residents' choice then is either ~ less likely, and unreasonable to expect ~ to take their rubbish away again, in the hope that if they try later there may be bins available ~ or else to pile it into or onto bins which are already full to overflowing. These are of course also the two options available to strangers from outside the bay, who will also choose to leave their rubbish at the depot even when the bins are already full.

As if that were not bad enough, this use of the Port Levy depot by outsiders is actively encouraged by the Council itself. We have first hand evidence that Council staff have advised people from outside Port Levy that they should go to Port Levy for their rubbish disposal. Indeed, it appears that LIMs for

properties at Camp Bay and parts of Purau and Diamond Harbour specifically mention the Port Levy depot! Even if the Council did not actively encourage it, of course, the existence of the Port Levy depot is now a matter of public notoriety throughout the district.

None of this, of course, is a criticism of the staff who collect the rubbish. On the contrary ~ we are grateful to them for their patient service in cleaning up after other people. Our argument is that they should not have to. If sufficient bins were provided, or if a similar depot were to be established somewhere around Purau or Diamond Harbour, then presumably the problem would not arise. Those seem to be the only solutions. Simply telling residents of other areas not to dump at the Port Levy depot will not work. For one thing, it is the opposite of what those people are being told now by the Council; for another thing, even if the Council did decide to issue such an instruction, it would obviously be widely ignored.

We have done everything we can to alert the Council to this most unfortunate situation, which has been a regular agenda item at meetings of the Residents Association committee for quite a few years. Council staff have expressed their regret and sympathy, but also their inability to improve the situation. Even an increase in the number of bins seems unlikely (although that might well just lead to further patronage by outsiders). The only real remedy seems to be the establishment of another depot on the Lyttelton Harbour side of the hill.

The present situation seems to us to be a breach of the Council's promise to Port Levy residents to provide a rubbish depot. A rubbish depot which is overflowing and cannot properly be used is little different from no rubbish depot at all. Port Levy residents receive very little in return for their rates. We provide our own water and sewage disposal, and we seldom if ever avail ourselves of the facilities lavished by the Council on the physical city. Now those of us living on shingle roads, who already have to take our rubbish and recycling around to the depot, discover that half the time they cannot even drop it off there without making the sort of mess of overflowing bins that the Council instructs us not to make. This is not good enough. What do we pay our rates for?

An environmentally conscious Council should also be concerned, surely, at the amount of fossil fuel expended by outsiders travelling from Lyttelton Harbour to Port Levy for rubbish disposal.

If you have any suggestions as to what further action might be taken by the Residents Association to alleviate the problem, we would be interested to hear them. In their absence, however, we can only state that this matter is one where the Council is in breach of its agreed and very basic obligation to Port Levy ratepayers, and the overflowing bins and mess at the depot are of the Council's own making, and entirely the Council's responsibility. The only solution to the problem lies in the Council's hands.

Yours sincerely

David Round

Chair, Port Levy Residents Association (Inc.)

Cc : Cr Andrew Turner

Ms Dawn Baxendale, City Council Chief Executive

Mr Ross Trotter, Waste Management



## Graffiti Insight Banks Peninsula Reported Graffiti

graffiti  
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### By Ward

Ward	# of Tickets	% Monthly Change	# of Tickets - Previous Month
Banks Peninsula	63	11% <span style="color: red;">●</span>	57
<b>Total</b>	<b>63</b>	<b>11%</b>	<b>57</b>

### By Suburb

Suburb	# of Tickets	% Monthly Change	# of Tickets - Previous Month
Diamond Harbour	2		
Governors Bay	4		
Lyttelton	57	0% <span style="color: grey;">○</span>	57
<b>Total</b>	<b>63</b>	<b>11%</b>	<b>57</b>

### By Street

Street	# of Tickets	% Monthly Change	# of Tickets - Previous Month
Oxford Street \ Norwich Quay	9	800% <span style="color: red;">●</span>	1
Park Terrace Reserve	7	133% <span style="color: red;">●</span>	3
Oxford	5	67% <span style="color: red;">●</span>	3
Canterbury	4	33% <span style="color: red;">●</span>	3
Simeon	4	100% <span style="color: red;">●</span>	2
Norwich Quay	3	50% <span style="color: red;">●</span>	2
Marina Access	2	0% <span style="color: grey;">○</span>	2
Norwich Quay \ Sutton Quay	2		
Oxford Street	2		
Stoddart Point Reserve	2		
Sumner	2	100% <span style="color: red;">●</span>	1
Ururau Reserve	2		

### Reporters

Reporter Type	Total
<span style="border: 1px solid black; padding: 2px;">+</span> Non Volunteer	37
<span style="border: 1px solid black; padding: 2px;">+</span> Individual Volunteer	15
<span style="border: 1px solid black; padding: 2px;">+</span> Group Volunteer	11
<b>Total</b>	<b>63</b>

### Handling Officer/Processor

Asset Owner (or council contractor) responsible for removing graffiti.

Graffiti Team (CCC)

- Private property, owners contacted and offered solutions for removal

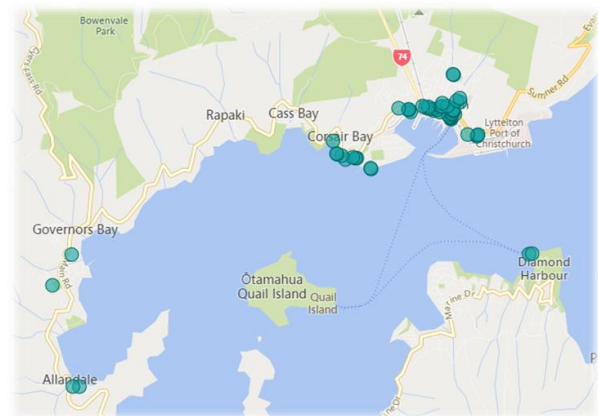
City Care (Graffiti)

- Council asset/bordering council property

City Care (Northern Road Maintenance)

- Council roading asset

### Map View



### Frequently Reported TAG

CHUM  
NEMO

Processor	Total
City Care (Graffiti) (External Contractor)	44
Fulton Hogan (Banks Road Maintenance) (External Contractor)	4
City Care Water Pumps (External Contractor)	3
Graffiti Team (CCC Internal)	3
Parks Triage Officer (CCC Internal)	3
Intergroup (Heritage Graffiti) (External Contractor)	2
Coryn Tusani	1
Enable (Graffiti) (External Contractor)	1
NZTA (Downer Southern Link) (External Contractor)	1
Orion (Graffiti) (External Contractor)	1
<b>Total</b>	<b>63</b>

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### Removed Graffiti

#### By Ward

Ward	Cleaned Graffiti Square Metres
Banks Peninsula	263
<b>Total</b>	<b>263</b>

#### By Suburb

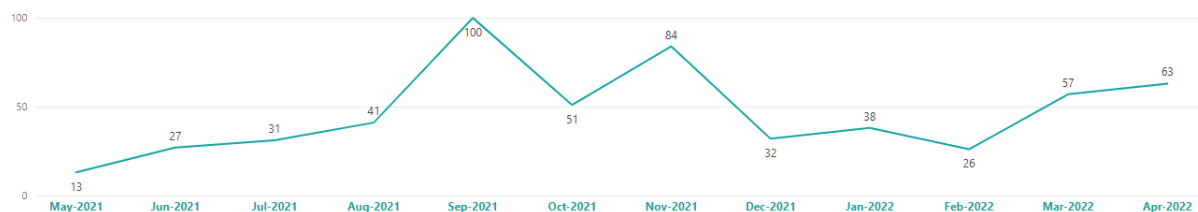
Suburb	Cleaned Graffiti Square Metres
Lyttelton	249
Governors Bay	13
Diamond	2
Harbour	
<b>Total</b>	<b>263</b>

#### By Street

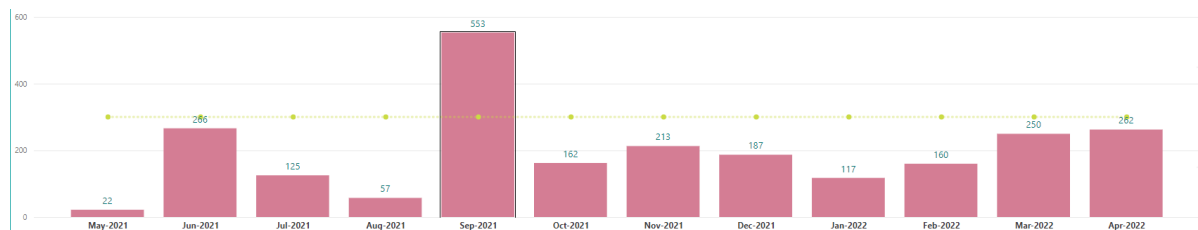
Street	Cleaned Graffiti Square Metres
Oxford Street \ Winchester Street	60
London	42
Oxford Street	37
Oxford Street \ Norwich Quay	21
Park Terrace Reserve	19
Sumner	19
Urumau Reserve	10
Marina Access	9
Oxford	9
Cholmondeley Reserve	8
Donald Street	7
Corsair Bay Reserve	6
Canterbury	5
Governors Bay - Teddington Road	3
Dublin	2
Allandale Domain	2

### Ward Trends





#### Reported Graffiti



### Removed Graffiti



### TAG Images/Locations

<p>SSS report ID: 2315317 27/04/2022</p>  <p>Image attached of graffiti on...</p> <p>Label: (not defined) Ward: Banks Peninsula Suburb: Lyttelton Length (m):- Height (m):- Status: Unverified</p>	<p>SSS report ID: 2315312 27/04/2022</p>  <p>Access track to Magazine B...</p> <p>Label: (not defined) Ward: Banks Peninsula Suburb: Lyttelton Length (m):6 Height (m):1 Status: Unverified</p>	<p>SSS report ID: 2315270 27/04/2022</p>  <p>74 Norich Quay, graffiti on b...</p> <p>Label: (not defined) Ward: Banks Peninsula Suburb: Lyttelton Length (m):1 Height (m):1 Status: Unverified</p>	<p>Graffiti - Norwich Quay \ Canterbury Street, Lyttelton 23/04/2022</p>  <p>(no description) Label: (not defined) Ward: Banks Peninsula Suburb: Lyttelton Length (m):- Height (m):1</p>
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## Graffiti Insight Banks Peninsula

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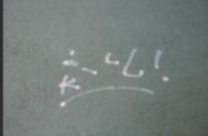




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<p>graffiti 23/04/2022</p>  <p>governor's bay pool toilets - ... Label: (not defined) Ward: Banks Peninsula Suburb:Governors Bay Length (m):- Height (m):1</p>	<p>graffiti 22/04/2022</p>  <p>Naval point toilets non offen... Label: (not defined) Ward: Banks Peninsula Suburb:Lyttelton Length (m):1 Height (m):-</p>	<p>graffiti 22/04/2022</p>  <p>Allandale domain toilets non... Label: (not defined) Ward: Banks Peninsula Suburb:Governors Bay Length (m):1 Height (m):1</p>	<p>graffiti 20/04/2022</p>  <p>Graffiti on wall and stainless... Label: (not defined) Ward: Banks Peninsula Suburb:Diamond Harbour Length (m):1 Height (m):1</p>
<p>SSS report ID: 2300179 20/04/2022</p>  <p>(no description) Label: (not defined) Ward: Banks Peninsula Suburb:Lyttelton Length (m):1 Height (m):1</p>	<p>graffiti 15/04/2022</p>  <p>25 oxford st Label: (not defined) Ward: Banks Peninsula Suburb:Lyttelton Length (m):- Height (m):-</p>	<p>graffiti 15/04/2022</p>  <p>2 sumner road toilet Label: (not defined) Ward: Banks Peninsula Suburb:Lyttelton Length (m):3 Height (m):2</p>	<p>graffiti 15/04/2022</p>  <p>lyttelton skate park Label: (not defined) Ward: Banks Peninsula Suburb:Lyttelton Length (m):12 Height (m):5</p>
<p>SSS report ID: 2287505 13/04/2022</p>  <p>(no description) Label: (not defined) Ward: Banks Peninsula Suburb:Lyttelton Length (m):- Height (m):- Status:Unverified</p>	<p>SSS report ID: 2287393 13/04/2022</p>  <p>(no description) Label: (not defined) Ward: Banks Peninsula Suburb:Lyttelton Length (m):7 Height (m):2 Status:Unverified</p>	<p>SSS report ID: 2271597 06/04/2022</p>  <p>Graffiti on 5 Canterbury Street Label: (not defined) Ward: Banks Peninsula Suburb:Lyttelton Length (m):3 Height (m):1 Status:Unverified</p>	<p>SSS report ID: 2271578 06/04/2022</p>  <p>(no description) Label: (not defined) Ward: Banks Peninsula Suburb:Lyttelton Length (m):3 Height (m):1 Status:Unverified</p>
<p>SSS report ID: 2271576 06/04/2022</p>  <p>(no description) Label: (not defined) Ward: Banks Peninsula Suburb:Lyttelton Length (m):3 Height (m):1 Status:Unverified</p>	<p>SSS report ID: 2271527 06/04/2022</p>  <p>(no description) Label: (not defined) Ward: Banks Peninsula Suburb:Lyttelton Length (m):1 Height (m):- Status:Unverified</p>	<p>Graffiti - Tunnel Road \ Norwich Quay, Lyttelton 05/04/2022</p>  <p>graffiti on lamp post on sim... Label: (not defined) Ward: Banks Peninsula Suburb:Lyttelton Length (m):- Height (m):1</p>	<p>SSS report ID: 2262042 03/04/2022</p>  <p>Yellow graffiti on wall off 12 ... Label: (not defined) Ward: Banks Peninsula Suburb:Lyttelton Length (m):- Height (m):- Status:Unverified</p>

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<p>SSS report ID: 2261951 03/04/2022</p>  <p>Graffiti on post supporting s...</p> <p>Label: (not defined) Ward: Banks Peninsula Suburb: Lyttelton Length (m): Height (m): 2</p>	<p>SSS report ID: 2261950 03/04/2022</p>  <p>Graffiti on the footpath unde...</p> <p>Label: (not defined) Ward: Banks Peninsula Suburb: Lyttelton Length (m): Height (m): -</p>	<p>SSS report ID: 2261935 03/04/2022</p>  <p>Graffiti on the bin next to Pil...</p> <p>Label: (not defined) Ward: Banks Peninsula Suburb: Lyttelton Length (m): 1 Height (m): -</p>	<p>SSS report ID: 2261827 02/04/2022</p>  <p>?power ? phone box 20 yds ...</p> <p>Label: (not defined) Ward: Banks Peninsula Suburb: Lyttelton Length (m): 4 Height (m): 1</p>
<p>SSS report ID: 2261803 02/04/2022</p>  <p>Concrete wall 20 yds up trac...</p> <p>Label: (not defined) Ward: Banks Peninsula Suburb: Lyttelton Length (m): 1 Height (m): 1 Status: Unverified</p>	<p>Graffiti - Park, Brittan to Cressy 01/04/2022</p>  <p>navel point toilets</p> <p>Label: (not defined) Ward: Banks Peninsula Suburb: Lyttelton Length (m): 1 Height (m): -</p>		

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## 10. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

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This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

### **Karakia Whakamutunga**