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## Akaroa Museum Advisory Committee OPEN MINUTES

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**Date:** Wednesday 25 May 2022  
**Time:** 2.38pm  
**Venue:** Via Audio/Visual Link

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**Present**

Chairperson Nigel Harrison - Banks Peninsula Community Board Representative  
Members Sue Crow - Friends of the Museum (FOAM)  
Pam Richardson - Community Representative  
Linda Sunderland - Friends of the Museum (FOAM)

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- Part A Matters Requiring a Council Decision**  
**Part B Reports for Information**  
**Part C Decisions Under Delegation**
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The agenda was dealt with in the following order.

## **1. Apologies Ngā Whakapāha**

### **Part C Committee Decision**

There were no apologies.

## **2. Declarations of Interest Ngā Whakapuaki Aronga**

### **Part B**

There were no declarations of interest recorded.

## **3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua**

### **Part C**

#### **Committee Resolved AMA/2022/00005**

That the minutes of the Akaroa Museum Advisory Committee meeting held on Wednesday, 23 February 2022 be confirmed.

Pam Richardson/Linda Sunderland

**Carried**

## **4. Deputations by Appointment Ngā Huinga Whakaritenga**

### **Part B**

There were no deputations by appointment.

## **5. Akaroa Museum Director's Update**

### **Committee Comment**

The Director went through the items in her report with the Committee, focusing on visitor numbers, the effects of Covid on the museum, the annual visitor survey and upcoming exhibitions.

The Director reported that the museum had been successful in securing a \$10,900 grant from the government's Museum Hardship Fund. The grant would finance two exhibitions in 2023 – *Stitch-work* and *Survey of Banks Peninsula Photographers*.

**Committee Resolved AMA/2022/00006**

**Part C**

That the Akaroa Museum Advisory Committee:

1. Receive the information in the Museum Director's Report

Nigel Harrison/Pam Richardson

**Carried**

**6. Friends of Akaroa Museum (FOAM) - Presidents Update**

**Committee Comments**

Linda Sunderland spoke to her report, also highlighting the effects Covid had, had on activities planned by FOAM. She reported on the submission made by FOAM to the Annual Plan, the garden tour coming up in November and the Oral History project, saying the recordings for the project may go to the Alexander Turnbull Library.

**Committee Resolved AMA/2022/00007**

**Part B**

That the Akaroa Museum Advisory Committee:

1. Receive the information in the report from the President of the Friends of Akaroa Museum

Sue Craw/Pam Richardson

**Carried**

**7. Committee Members' Exchange of Information**

**Part B**

Members exchanged information on the following issues and projects:

- Takapūneke – special blessing at Matariki , Friday 24 June 2022
- Pigeon Bay War Memorial – 100 years old on 22 June 2022. Small celebration will be taking place.
- Takapūneke – recognition on local website.
- Takapūneke – possible national reserve status

**Meeting concluded at 3.08pm.**

**CONFIRMED THIS 24th DAY OF AUGUST 2022**

**NIGEL HARRISON**  
**CHAIRPERSON**