

**Waikura**  
**Linwood-Central-Heathcote Community Board**  
**OPEN MINUTES**

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**Date:** Wednesday 13 April 2022  
**Time:** 4.34pm  
**Venue:** Audio/Visual Link

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**Present**

Chairperson	Alexandra Davids
Members	Sunita Gautam
	Yani Johanson
	Darrell Latham
	Tim Lindley
	Jake McLellan
	Sara Templeton

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Arohanui Grace  
Manager Community Governance, Linwood-Central-Heathcote  
941 6663  
arohanui.grace@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

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**Part A Matters Requiring a Council Decision**

**Part B Reports for Information**

**Part C Decisions Under Delegation**

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**Secretarial Note:** It is noted that this meeting was held via audio/visual link on the Zoom platform owing to the country being under COVID-19 Protection Framework (the Traffic Alert System Red) on the date the meeting was scheduled. These minutes provide a written summary of the meeting proceedings.

The Chairperson welcomed everyone to the meeting and advised members and presenters that the meeting was being publicly livestreamed on YouTube and that the recording would be kept online for future viewing.

**Karakia Tīmatanga:**

The agenda was dealt with in the following order.

**1. Apologies Ngā Whakapāha**

**Part C**

The Chairperson called for apologies. Apologies for absence were received from Jackie Simons and Michelle Lomax. The Chairperson called for a mover and seconder to accept the apologies.

Darrell Latham moved that the apologies be accepted. The motion was seconded by Sara Templeton. The motion was put to the vote and was declared carried.

**Community Board Resolved LCHB/2022/00034**

That the apologies received from Jackie Simons and Michelle Lomax be accepted.

Darrell Latham/Sara Templeton

**Carried**

**2. Declarations of Interest Ngā Whakapuaki Aronga**

**Part B**

The Chairperson called for any declarations of interest. No declarations were recorded.

**3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua**

**Part C**

The Chairperson asked members to confirm that the minutes of the previous Board meeting held on 30 March 2022 were a true and correct record of the meeting. The motion was moved by Sunita Gautam and seconded by Jake McLellan, put to the vote and declared carried.

**Community Board Resolved LCHB/2022/00035**

That the minutes of the Waikura Linwood-Central-Heathcote Community Board meeting held on Wednesday, 30 March 2022 be confirmed.

Sunita Gautam/Jake McLellan

**Carried**

## 7. Correspondence

The Community Board Adviser joined the meeting by audio/visual link and introduced correspondence from Redcliffs Residents' Association in relation to Beachville Esplanade grass condition.

The Chairperson thanked staff and called for a mover and seconder to receive the correspondence. Darrell Latham moved the officer's recommendation. The motion was seconded by Jackie Simons.

Following invitation from the Chairperson there was no debate on the item, and the motion was put to the vote and was declared carried.

**Community Board Resolved LCHB/2022/00036 (Original Officer Recommendation accepted without change).**

### Part B

That the Linwood-Central-Heathcote Community Board:

1. Receives the correspondence from Redcliffs Residents' Association in relation to Beachville Esplanade grass condition.

Sara Templeton/Darrell Latham

**Carried**

## 8. Gould Crescent - Proposed Mobility Parking Space (outside of Ngutuawa School)

### Board Comment

The Council's Area Transport Engineer joined the meeting by audio/visual link and spoke to the report. He stated that the principal of Ngutuawa School is in support of the proposed mobility parking space outside the school.

The Chairperson called for a mover and seconder. Yani Johanson moved the officer's recommendations. The motion was seconded by Jake McLellan. Following invitation from the Chairperson there was no debate on the item, and the motion was put to the vote and was declared carried.

**Community Board Resolved LCHB/2022/00037 (Original Officer Recommendation accepted without change).**

### Part C

That the Waikura Linwood-Central-Heathcote Community Board:

1. Approves that under clause 8 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the northwest side of the northwestern section of Gould Crescent, commencing at a point 121 metres southeast of its western intersection with Ferry Road, and extending in a southeasterly direction for a distance of 7 metres be reserved as a parking place for vehicles displaying an approved disabled person's parking permit, installed in accordance with Section 12.4(7) of the Land Transport Rule: Traffic Control Devices 2004. This parking restriction is to apply at any time.

2. Approves that the stopping of vehicles be prohibited at all times on the northwest side of the northwestern section of Gould Crescent, commencing at a point 128 metres southeast of its western intersection with Ferry Road, and extending in a southeasterly direction for a distance of 2 metres.
3. Revokes any previous resolutions pertaining to traffic and parking controls made pursuant to any bylaw to the extent that they are in conflict with the traffic and parking controls described in resolutions 1 and 2 above.
4. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

Yani Johanson/Jake McLellan

**Carried**

## 4. Public Forum Te Huinga Whānui

### Part B

#### 4. Englefield Heritage Area

- 1 Irinka Britnell and Robyn Kilty spoke on behalf of Englefield Residents' Association regarding the importance of the preservation of the Englefield Heritage Area. In particular the preservation of Englefield Lodge, 230 Fitzgerald Avenue.


Ms Britnell and Ms Kilty advised that the area has already been recognised as a heritage area and as such is not subject to intensification.

Ms Britnell and Ms Kilty highlighted to the Board the “promise” made by Council in 1993 to preserve Englefield Lodge and indicated that they would like a legal opinion be obtained on the status and if the Council can be bound by its 1973 promise.

Members expressed appreciation for the efforts of the Residents' Association and asked if there is another local group that could help them in their quest.

The Chairperson thanked Ms Britnell and Ms Kilty for their presentation.

#### Attachments

- A Clause 4.1 – Public Forum Englefield Heritage Area by Mses Britnell and Kilty – 13 April 2022 

#### 4.2 Bridle Path Road - Ferrymead Terrace to Main Road, Ferrymead Safety

The scheduled public forum did not attend.

Clause 14.2 of these minutes refer.

## 9. Dorset Street - Proposed Parking Restrictions

The Council's Area Transport Engineer joined the meeting by audio/visual link and spoke to the report.

The Transport Engineer advised the Board that the proposed parking zone will be used for any short-term loading/unloading of goods and services.

The Board discussed issues in the area including non-compliant parking next to vehicle crossings, and the need for an holistic approach to be taken in the area rather than piecemeal parking restriction approvals.

After Board members clarified further points the Chairperson called for a mover and seconder. Sara Templeton moved the officer's recommendations. The motion was seconded by Tim Lindley. Following invitation from the Chairperson there was no debate on the item, and the motion was put to the vote and was declared carried.

**Community Board Resolved LCHB/2022/00038 (Original Officer Recommendations accepted without change).**

**Part C**

That the Waikura Linwood-Central-Heathcote Community Board:

1. Approves that all previously resolved parking and stopping restrictions on the southeast side of Dorset Street, commencing at its intersection with Victoria Street and extending in a south westerly direction for a distance of 46 metres be revoked.
2. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the southeast side of Dublin Street, commencing at its intersection with Victoria Street and extending in a south westerly direction for a distance of 18 metres, as detailed on Attachment A to the report on the meeting agenda.
3. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that a loading zone for all class of motor vehicles be created and be restricted to a maximum period of five minutes on the southeast side of Dorset Street, commencing at a point 18 metres southwest of its intersection with Victoria Street and extending in a south westerly direction for a distance of 28 metres, as detailed on Attachment A to the report on the meeting agenda. This restriction is to apply at any time.
4. Approves that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

Sara Templeton/Tim Lindley

**Carried**

## **10. Christchurch Regeneration Acceleration Facility Projects - Linwood & Woolston Projects Confirmation**

### **Board Comment**

The Council's Senior Project Manager – Transport, Senior Design Engineer – Roading and Bill Holmwood - Consultant joined the meeting by audio/visual link and spoke to the report.

The Board discussed the desire to have synergies with other street projects within the respective areas.

Staff advised the Board that after the confirmation of the programme that staff will work with the key stakeholders for each project.

The Board acknowledged the amount of staff work that has been done around assisting the Board to the CRAF projects.

Yani Johanson moved the staff recommendation with the additional amendments of:

- b. A new pedestrian and cycle lane pathways along Aldwins Road providing access to Te Aratai College; and
- l. Requests staff advice on whether Dacre Street can be added to the Council's Street Renewal Programme to be completed the same time as the Christchurch Regeneration Acceleration Facility works of the rebuild of Wyon and Hulbert Streets.

The motion was seconded by Sara Templeton and on being put to the vote was declared carried.

### **Officer Recommendations Ngā Tūtohu**

That the Waikura Linwood-Central-Heathcote Community Board:

1. Approves the following Christchurch Regeneration Acceleration Facility (CRAF) projects for the Linwood-Woolston CRAF programme, for investigation and delivery by staff:
  - a. A redesign of the Linwood Avenue School slip lane.
  - b. A new pedestrian and cycle path along Aldwins Road providing access to Te Aratai College.
  - c. An area-wide speed restriction covering Linwood, Woolston and Bromley.
  - d. Traffic calming along the length of Smith Street, including cycle delineation and a pedestrian island leading to Te Pou Toetoe: Linwood Pool.
  - e. A new footpath and turning head on Rhona Street at Te Pā o Rākaihautū School.
  - f. Footpath resurfacing on Tilford Street from Ferry Road to Gala Lane.
  - g. The rebuild of Wyon Street from Buckleys Road to Worcester Street, and the rebuild of the whole length of Hulbert Street.
  - h. The rebuild of Chelsea Street from Russell Street to Pamela Street, and repair of Chelsea Street from Linwood Avenue to Russell Street.
  - i. The restoration of Butterfield Avenue from Buckleys Road to Hay Street.
  - j. The restoration of Worcester Street from Linwood Avenue to McLean Street.

Note: Detailed plans for the above projects have not yet been completed. A decision report with plans will be brought back to the Board for approval, before detailed design and construction.

### **Community Board Resolved LCHB/2022/00039**

#### **Part C**

That the Waikura Linwood-Central-Heathcote Community Board:

1. Approves the following Christchurch Regeneration Acceleration Facility (CRAF) projects for the Linwood-Woolston CRAF programme, for investigation and delivery by staff:
  - a. A redesign of the Linwood Avenue School slip lane.
  - b. A new share pedestrian and cycle lanes along Aldwins Road providing access to Te Aratai College.
  - c. An area-wide speed restriction covering Linwood, Woolston and Bromley.
  - d. Traffic calming along the length of Smith Street, including cycle delineation and a pedestrian island leading to Te Pou Toetoe: Linwood Pool.

- e. A new footpath and turning head on Rhona Street at Te Pā o Rākaihautū School.
- f. Footpath resurfacing on Tilford Street from Ferry Road to Gala Lane.
- g. The rebuild of Wyon Street from Buckleys Road to Worcester Street, and the rebuild of the whole length of Hulbert Street.
- h. The rebuild of Chelsea Street from Russell Street to Pamela Street, and repair of Chelsea Street from Linwood Avenue to Russell Street.
- i. The restoration of Butterfield Avenue from Buckleys Road to Hay Street.
- j. The restoration of Worcester Street from Linwood Avenue to McLean Street.
- k. Requests staff advice on the condition of Dacre Street.
- l. Requests staff advice on whether Dacre Street can be added to the Council's Street Renewal programme to be completed as a works package with the Christchurch Regeneration Acceleration Facility Project rebuild of Wyon and Hulbert Streets.

Note: Detailed plans for the above projects have not yet been completed. A decision report with plans will be brought back to the Board for approval, before detailed design and construction.

Yani Johanson/Sara Templeton

**Carried**

## **11. Waikura Linwood-Central-Heathcote 2021/22 Discretionary Response Fund Application - Woolston Development Project Inc**

The Community Development Advisor Linwood-Central-Heathcote joined the meeting by audio/visual link.

The Chairperson called for a mover and seconder. Tim Lindley moved the officer's recommendations. The motion was seconded by Jake McLellan.

Following invitation from the Chairperson there was no debate on the item, and the motion was put to the vote and was declared carried.

### **Community Board Resolved LCHB/2022/00040 (Original Officer Recommendation accepted without change)**

#### **Part C**

That the Waikura Linwood-Central-Heathcote Community Board:

1. Approves a grant of \$10,000 from its 2021/22 Discretionary Response Fund to the Woolston Development Project Inc. towards Co-ordinator wages for the Smith Street Community Gardens.

Tim Lindley/Jake McLellan

**Carried**

## 12. Waikura Linwood-Central-Heathcote 2021/22 Discretionary Response Fund Application - Heathcote Valley Mountain Biking

The Community Development Advisor Linwood-Central-Heathcote joined the meeting by audio/visual link.

The Chairperson called for a mover and seconder. Sara Templeton moved the officer's recommendations. The motion was seconded by Darrell Latham.

Following invitation from the Chairperson there was no debate on the item, and the motion was put to the vote and was declared carried.

### **Community Board Resolved LCHB/2022/00041 (Original Officer Recommendation accepted without change)**

#### **Part C**

That the Waikura Linwood-Central-Heathcote Community Board:

1. Approves a grant of \$1,250 from its 2021/22 Discretionary Response Fund to Heathcote Valley Mountain Biking towards the Heathcote Valley Mountain Biking enhancement.

Sara Templeton/Darrell Latham

**Carried**

## 13. Waikura Linwood-Central-Heathcote Community Board Area Report - April 2022

The Community Governance Manager spoke to the report.

The Board discussed the correspondence from Redcliffs Residents' Association and the staff advice memorandum attached to the Board's Area Report regarding Beachville Road Esplanade and the attempts to re-grass it. The Board noted that it has highlighted the matter in its submission to the Council's Draft Annual Plan 2022/23.

The Board were asked if they wish to convene the Board's Submissions Committee to submit on the District Plan Changes (Draft Housing and Business Choice, Draft Coastal Hazards, Draft Heritage, Draft Radio Communication Pathways).

Sara Templeton moved the staff recommendation with requests that staff provide an update on the Bays Area Skatepark and to convene the Board Submission Committee to consider the Board submissions on the District Plan Changes (Draft Housing and Business Choice, Draft Coastal Hazards, Draft Heritage, Draft Radio Communication Pathways).

The motion was seconded by Tim Lindley and on being put to the vote was declared carried.

### **Community Board Resolved LCHB/2022/00042**

#### **Part B**

That the Waikura Linwood-Central-Heathcote Community Board:

1. Receives the Waikura Linwood-Central-Heathcote Community Board Area Report for April 2022.



2. Requests staff to provide an update on the Bays Area Skatepark.
3. Requests that staff convene the Board's Submissions Committee to consider the Board's submissions on the District Plan Changes on Draft Housing and Business Choice, Draft Coastal Hazards, Draft Heritage, Draft Radio Communication Pathways.

Sara Templeton/Tim Lindley

**Carried**

## **14. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi**

### **Part B**

The Board exchanged information on the following:


- The Board received an update on Parks Staff contact with a resident who is working upkeeping the Welcome Rest Reserve.
- The Board discussed working with the Englefield area residents regarding traffic safety.
- The Board discussed the distribution of the Board wreaths for ANZAC Day 2022.

### **14.1 Beachville Road Esplanade – Grassed Area**

An elected member tabled photos of the current condition of the Beachville Road Esplanade. The Board noted the accessible picnic table at the esplanade installed by the Coastal Pathway Group.

The Board agreed to request staff to forward the staff advice memorandum to the Redcliffs Residents' Association and encourage the Association to submit to the Council Draft Annual Plan 2022/23 on the matter of the Beachville Road Esplanade grassed area.

### **Attachments**

- A Clause 14 – Elected Members Exchange Beachville Road Esplanade Current Condition of Grassed Area – 13 April 2022 

### **14.2 Bridle Path Road - Ferrymead Terrace to Main Road, Ferrymead Safety**

The Board discussed the information that was forwarded to the Board by a resident highlighting his concerns on the safety of cyclists and pedestrians in Bridle Path Road from Ferrymead Terrace to Main Road, Ferrymead.

The Board agreed to request staff to investigate the placing of cautionary signage and double yellow lines for the safety of cyclists and pedestrians in Bridle Path Road from Ferrymead Terrace to Main Road, Ferrymead and report back to the Board.

### **14.3 Linfield Park - Parking**

The Board discussed the matter of inappropriate on-street and berm parking during the winter sport season around Linfield Park in Kearneys Road.

The Board agreed to request staff to investigate mitigation measures to prevent inappropriate on-street and berm parking around Linfield Park in Kearneys Road during the winter sport season, including the inappropriate parking at the Kearney's road bend and report back to the Board.

## **Karakia Whakamutunga:**

**Meeting concluded at 5.57pm.**

**CONFIRMED THIS 4<sup>th</sup> DAY OF MAY 2022**

**ALEXANDRA DAVIDS**  
**CHAIRPERSON**