

Waitai Coastal-Burwood Community Board
Submissions Committee
OPEN MINUTES

Date: Monday 4 April 2022
Time: 3.38pm
Venue: Audio/Visual Link

Present

| | |
|-------------|--|
| Chairperson | Bebe Frayle |
| Members | Kelly Barber Linda Stewart Jo Zervos |

Christopher Turner-Bullock
Manager Community Governance, Coastal-Burwood
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Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

Secretarial Note:

It is noted that this meeting was also held via audio/visual link on the Zoom platform due to the whole country being under COVID-19 Protection Framework (the Traffic Alert Red setting) on the date the meeting was scheduled. These minutes provide a written summary of the meeting proceedings.

1. Apologies Ngā Whakapāha

The Chair called for apologies. An apology for lateness was received by Linda Stewart. The Chair moved that the apology received for lateness from Linda Stewart be accepted and was seconded by Jo Zervos. The motion was put to the vote and carried unanimously.

Committee Resolved CBSC/2022/00005

That the apology received for lateness from Linda Stewart, be accepted.

Bebe Frayle/Jo Zervos

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

The Chair asked members if they wished to declare an interest on agenda item 3.

There were no declarations of interest recorded.

The Chair recommended suspending Standing Orders so members could speak freely whilst discussing the consultation documents. The Chair moved, seconded by Kelly Barber, that Standing Orders be suspended. The motion was put to the vote and carried unanimously.

Suspension of Standing Orders

Committee Resolved CBSC/2022/00006

That pursuant to Standing Orders 3.5 (Temporarily Suspension of Standing Orders), the following Standing Orders be suspended to enable informal discussion regarding Agenda Item 3:

17.5 Members may speak only once.

18.1 General procedure for speaking and moving motions.

Bebe Frayle/Kelly Barber

Carried

Linda Stewart joined the meeting at 3.59pm.

3. Draft Annual Plan 2022/23 - Board Submission

The Chair recommended that members go through the consultation documents and the feedback provided during the Board's recent Residents' Association Forum in preparation for providing a Board response to the questions asked in the submission template. Members present supported this and a copy of what was agreed to be provided can be found in the attached Board Submission.

Staff Recommendations

That the Waitai Coastal-Burwood Community Board Submissions Committee:

1. Complete the preparation of a Board Submission to the Council on the Draft Annual Plan 2022/23.
2. Note that given the consultation timetable, the Submissions Committee will exercise its delegated authority to complete and lodge a submission on behalf of the Board.

After compiling a Board Submission on the Draft Annual Plan 2022/23, the Chair recommended that Standing Orders be resumed for the remainder of the meeting.

The Chair moved that Standing Orders be resumed, which was seconded by Kelly Barber. The motion was put to the meeting and carried unanimously.

Committee Resolved CBSC/2022/00007

Resumption of Standing Orders

That the Standing Orders set aside above, be resumed.

Bebe Frayle/Kelly Barber

Carried

The Chair moved, seconded by Linda Stewart that the Submissions Committee prepare a submission on behalf of the Board on the Draft Annual Plan 2022/23 and to note that given the consultation timetable, the Submissions Committee will exercise its delegated authority to complete and lodge a submission on behalf of the Board. The motion was put to the vote and carried unanimously.

Committee Resolved CBSC/2022/00008

That the Waitai Coastal-Burwood Community Board Submissions Committee:

1. Adopt the Submission on behalf of the Board to the Council on the Draft Annual Plan 2022/23.
2. Note that given the consultation timetable, the Submissions Committee will exercise its delegated authority to complete and lodge a submission on behalf of the Waitai Coastal-Burwood Community Board.

Bebe Frayle/Linda Stewart

Carried

Attachments

- A Waitai Coastal-Burwood Community Board Submissions Committee - Draft Annual Plan 2022-23 - Board Submission 4 April 2022

Meeting concluded at 5.10pm.

CONFIRMED THIS 4TH DAY OF APRIL 2022

**BEBE FRAYLE
CHAIRPERSON**