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**Te Pātaka o Rākaihautū**  
**Banks Peninsula Community Board**  
**AGENDA**

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**Notice of Meeting:**

An ordinary meeting of the Te Pātaka o Rākaihautū Banks Peninsula Community Board will be held on:

**Date:** Monday 11 April 2022

**Time:** 10am

**Venue:** Held by Audio / Video Link

Under the current provisions of the Covid-19 Protection Framework (the Traffic Alert system) meeting attendance is only possible via an Audio/Visual link or by viewing a live stream (<https://www.youtube.com/channel/UC66K8mOlfQT3l4rOLwGbeug>) of the meeting.

Please request access details from [liz.carter@ccc.govt.nz](mailto:liz.carter@ccc.govt.nz) for the Audio/Visual link.

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**Membership**

|                    |   |
|--------------------|---|
| Chairperson        | Tori Peden  |
| Deputy Chairperson | Tyrone Fields   |
| Members            | Reuben Davidson<br>Nigel Harrison<br>Howard Needham<br>Jamie Stewart<br>Andrew Turner<br>Scott Winter |

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**6 April 2022**

Penelope Goldstone  
Manager Community Governance, Banks Peninsula  
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# Developing Resilience in the 21st Century

Strategic Framework

Whiria ngā whenu o ngā papa,  
honoa ki te maurua tāukiuki  
Bind together the strands of each mat and join  
together with the seams of respect and reciprocity

## Ōtautahi-Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things – a city where anything is possible

### Principles

|  |   |  |   |
|--|---|--|---|
| <p>Being open, transparent and democratically accountable</p> <p>Promoting equity, valuing diversity and fostering inclusion</p> | <p>Taking an inter-generational approach to sustainable development, prioritising the social, economic and cultural wellbeing of people and communities and the quality of the environment, now and into the future</p> | <p>Building on the relationship with Te Rūnanga o Ngāi Tahu and the Te Hononga-Council Papatipu Rūnanga partnership, reflecting mutual understanding and respect</p> | <p>Actively collaborating and co-operating with other local, regional and national organisations</p> <p>Ensuring the diversity and interests of our communities across the city and the district are reflected in decision-making</p> |
|--|---|--|---|

### Community Outcomes

|   |  |  |   |
|---|--|--|---|
| <p><b>Resilient communities</b></p> <p>Strong sense of community<br/>Active participation in civic life<br/>Safe and healthy communities<br/>Celebration of our identity through arts, culture, heritage, sport and recreation<br/>Valuing the voices of all cultures and ages (including children)</p> | <p><b>Liveable city</b></p> <p>Vibrant and thriving city centre<br/>Sustainable suburban and rural centres<br/>A well connected and accessible city promoting active and public transport<br/>Sufficient supply of, and access to, a range of housing<br/>21st century garden city we are proud to live in</p> | <p><b>Healthy environment</b></p> <p>Healthy water bodies<br/>High quality drinking water<br/>Unique landscapes and indigenous biodiversity are valued and stewardship exercised<br/>Sustainable use of resources and minimising waste</p> | <p><b>Prosperous economy</b></p> <p>Great place for people, business and investment<br/>An inclusive, equitable economy with broad-based prosperity for all<br/>A productive, adaptive and resilient economic base<br/>Modern and robust city infrastructure and community facilities</p> |
|---|--|--|---|

### Strategic Priorities

|   |   |  |  |   |
|---|---|--|--|---|
| <p><b>Enabling active and connected communities to own their future</b></p> | <p><b>Meeting the challenge of climate change through every means available</b></p> | <p><b>Ensuring a high quality drinking water supply that is safe and sustainable</b></p> | <p><b>Accelerating the momentum the city needs</b></p> | <p><b>Ensuring rates are affordable and sustainable</b></p> |
|---|---|--|--|---|

|  |   |                                       |                                      |   |
|--|---|---------------------------------------|--------------------------------------|---|
| <p><b>Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes</b></p> |   |                                       |                                      |   |
| <p>Engagement with the community and partners</p>  | <p>Strategies, Plans and Partnerships</p> | <p>Long Term Plan and Annual Plan</p> | <p>Our service delivery approach</p> | <p>Monitoring and reporting on our progress</p> |

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|        |                                      |
|--------|--------------------------------------|
| Part A | Matters Requiring a Council Decision |
| Part B | Reports for Information              |
| Part C | Decisions Under Delegation           |

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## TABLE OF CONTENTS

|   |    |
|---|----|
| Karakia Tīmatanga .....   | 4  |
| C 1. Apologies Ngā Whakapāha .....                                    | 4  |
| B 2. Declarations of Interest Ngā Whakapuaki Aronga .....             | 4  |
| C 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua ..... | 4  |
| B 4. Public Forum Te Huinga Whānui .....                              | 4  |
| B 5. Deputations by Appointment Ngā Huinga Whakaritenga.....          | 4  |
| B 6. Presentation of Petitions Ngā Pākikitanga .....                  | 4  |
| C 7. Correspondence - Friends of Akaroa Museum.....                   | 19 |
| B 8. Correspondence - Harry Stronach .....                            | 21 |

## STAFF REPORTS

|  |    |
|--|----|
| C 9. 2021-22 Banks Peninsula DRF Report - Lyttelton Information Centre<br>Signage .....        | 25 |
| C 10. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report -<br>March 2022 ..... | 29 |
| B 11. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui<br>Amorangi..... | 73 |

Karakia Whakamutunga

## Karakia Tīmatanga

### 1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

### 2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the following Te Pātaka o Rākaihautū Banks Peninsula Community Board meetings held on [Monday, 28 March 2022](#) (refer page 5) and on [Monday, 4 April 2022](#) (refer page 10) be confirmed.

### 4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

#### 4.1 Sue Church – Akaroa Wastewater Community Reference Group

Sue Church, member of the Akaroa Wastewater Community Reference Group, wishes to speak to the Board about the Group's recommendation for the protection of the heritage area on the wastewater site in Robinsons Bay.

### 5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

### 6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

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**Te Pātaka o Rākaihautū  
Banks Peninsula Community Board  
OPEN MINUTES**

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**Date:** Monday 28 March 2022  
**Time:** 10.03am  
**Venue:** Held by Audio / Video Link

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**Present**

|                    |   |
|--------------------|---|
| Chairperson        | Tori Peden  |
| Deputy Chairperson | Tyrone Fields   |
| Members            | Reuben Davidson<br>Nigel Harrison<br>Howard Needham<br>Jamie Stewart<br>Andrew Turner<br>Scott Winter |

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- Part A** Matters Requiring a Council Decision  
**Part B** Reports for Information  
**Part C** Decisions Under Delegation

**Secretarial Note:** It is noted that this meeting was held via audio/video link on the Zoom platform due to the country being under the Covid-19 Protection Framework (the Traffic Alert System at Red) on the date the meeting was scheduled. These minutes provide a written summary of the meeting proceedings.

**Karakia Tīmatanga:** Reuben Davidson

The agenda was dealt with in the following order.

## 1. Apologies Ngā Whakapāha

### Part C Community Board Decision

There were no apologies received.

## 2. Declarations of Interest Ngā Whakapuaki Aronga

### Part B There were no declarations of interest recorded.

## 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

### Part C Community Board Resolved BKCB/2022/00018

That the minutes of the Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on Monday, 14 March 2022 be confirmed.

Scott Winter/Nigel Harrison

Carried

## 4. Public Forum Te Huinga Whānui

### Part B There were no public forum presentations.

## 5. Deputations by Appointment Ngā Huinga Whakaritenga

### Part B There were no deputations by appointment.

## 6. Presentation of Petitions Ngā Pākikitanga

### Part B There was no presentation of petitions.

## 7. Briefing - Project Lyttelton - Community Carbon Coach

Helen Tulett, Community Carbon Coach for Project Lyttelton, spoke to the Board about the work underway to address climate resilience in the community. She highlighted the many community groups, programmes, and organisations that she is engaging with, as well as some of the projects aimed at enabling Lyttelton to develop and maintain a climate resilient attitude. She commented on the Community Board Plan's climate priorities and expressed her interest in working with the Board to support Project Lyttelton's climate initiatives.

The Board expressed its enthusiasm for the projects and goals outlined by Helen and members shared their interest in providing support for her work. Members suggested that they could assist Helen to network with other organisations working on the Peninsula, that have similar aims.

### Community Board Resolved BKCB/2022/00019

#### Officer recommendation accepted without change

##### Part B

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Notes the information supplied during the Briefing.

Nigel Harrison/Reuben Davidson

Carried

#### Attachments

- A Helen Tulett Briefing Presentation

## 8. 2021-22 Banks Peninsula DRF Report - Pigeon Bay Hall Committee - Lawn Mower

The Board did not have any questions of staff, noting the grant request was straight forward.

### Community Board Resolved BKCB/2022/00020

#### Officer recommendation accepted without change

##### Part C

That Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Approves a grant of \$2,000 from its 2021-22 Discretionary Response Fund to the Pigeon Bay Hall Committee towards the purchase of a ride on lawnmower.

Reuben Davidson/Andrew Turner

Carried

## 9. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

##### Part B

Members exchanged information on the following matters:

- Covid-19 – communities and businesses feeling the impact of increased case numbers.

- Carbon credits - now available for regenerative native plantings and wilding pines.
- Godley House Request for Proposal – strong support from local community and professionals, with focus being on a community-led model.
- Road closure at Ripon and Oxford streets in Lyttelton – updates about the ongoing work.
- Lyttelton Farmers’ Market – increased patronage over the weekend following the easing of Covid protocols.
- Pest Free Banks Peninsula – great work being accomplished especially around Whakaraupō Lyttelton Harbour.
- Dog parks – possible solutions that could be executed quickly.
- Naval Point Club – increase in vehicle break-ins. Availability of funding to install more security cameras.
- Gebbies Pass – increased evidence of boy racer activity.
- Robinsons Bay – community members will be coming to talk to the Board about possible community use of a small portion of historically important Council land recently purchased for the Akaroa Wastewater Scheme.
- Site visit to Steadfast – potential dates for the Board to be arranged.
- Rod Donald Trust – recreation and biodiversity opportunities in Little River being investigated.
- December flooding event – lessons learned report and scheduling of meeting with residents noted.
- Section of Marine Drive in Charteris Bay – update about requested feedback on interim safety measures.
- Little River Playground – embraced by the community and being enjoyed by children and families since its opening last week.

### **9.1 Tourism Kick start Fund**

The Board heard about the Tourism Kick-start Fund, an initiative through the Ministry of Business, Innovation & Employment, which did not appear to include any funding for Banks Peninsula businesses.

#### **Part B**

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Request information on the Tourism Kick start Fund and the eligibility of Banks Peninsula businesses.

**Meeting concluded at 11.13am.**

**CONFIRMED THIS 11<sup>th</sup> DAY OF APRIL 2022**

**TORI PEDEN**  
**CHAIRPERSON**

**Item 3 - Minutes of Previous Meetings 28/03 and 4/04/2022**

**Te Pātaka o Rākaihautū  
Banks Peninsula Community Board  
OPEN MINUTES**

**Date:** Monday 4 April 2022  
**Time:** 1:00pm  
**Venue:** Held by Audio / Video Link

**Present**

|                    |   |
|--------------------|---|
| Chairperson        | Tori Peden  |
| Deputy Chairperson | Tyrone Fields   |
| Members            | Reuben Davidson<br>Nigel Harrison<br>Howard Needham<br>Jamie Stewart<br>Andrew Turner<br>Scott Winter |

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- Part A Matters Requiring a Council Decision**
- Part B Reports for Information**
- Part C Decisions Under Delegation**

**Secretarial Note:** It is noted that this meeting was held via audio/video link on the Zoom platform due to the country being under the Covid-19 Protection Framework (the Traffic Alert System at Red) on the date the meeting was scheduled. These minutes provide a written summary of the meeting proceedings.

**Karakia Tīmatanga:** Reuben Davidson

The agenda was dealt with in the following order.

## **1. Apologies Ngā Whakapāha**

### **Part C**

There were no apologies.

## **2. Declarations of Interest Ngā Whakapuaki Aronga**

### **Part B**

There were no declarations of interest recorded.

## **3. Deputations by Appointment Ngā Huinga Whakaritenga**

### **Part B**

### **Akaroa Wharf Renewal**

People who wished to be heard in support of their submission spoke to the Board regarding the Akaroa Wharf Renewal Report.

#### **3.1 Akaroa Ratepayers & Residents Association - Harry Stronach**

Harry Stronach, President of the Akaroa Ratepayers & Residents Association, spoke to its written submission.

He highlighted points relating to community partnerships, people having a dislike of Council consultations, the proposed location of the new wharf, the materials proposed to be used, the height in regard to climate change, the heritage and appearance aspects of the wharf and the lack of town planning for the area around the wharf. He suggested the existing buildings should not be a major consideration around this issue due to taking away berthage space, he noted the unavailability of the Multi Criteria Assessment until after submissions closed and he discussed the benefits of a floating wharf, as highlighted by OCEL in its submission. He said it appeared that Council was taking the easy option of rebuilding the wharf in the same location.

#### **3.2 Akaroa Civic Trust - Michael Norris and Victoria Andrews**

Michael Norris, Chairman, and Victoria Andrews, spoke and presented on behalf of the Akaroa Civic Trust.

Victoria Andrews presented noting points about new evidence without consultation, the modification of the earlier preferred option, the visual intrusiveness of revised plans and those

new plans not being taken to the Akaroa Design Review Panel. She noted the presence of buildings on the wharf over many years and the issue of access to those buildings. She also voiced concerns about the suitability of Drummonds Wharf as a temporary substitute during construction and concluded by saying the Civic Trust does not support the new preferred option.

Michael Norris also spoke about plans being changed and noted in particular that the written submission of the Civic Trust had concentrated on elements which were now redundant as the proposed “knuckle” had been removed from the plans. He still expressed concern about the new draft concept and the financial cost of rebuilding the wharf. He questioned the decision making process and he also questioned why there was no further engagement proposed in the future, except with the Ōnuku Rūnanga.

### **Attachments**

- A Banks Peninsula Community Board 4 April 2022 - Akaroa Wharf Deputation - Akaroa Civic Trust.pdf

### **3.3 Victoria Andrews**

Victoria Andrews, resident, spoke to her written submission. She highlighted points relating to plans changing, the wharf Conservation Plan largely being dismissed, plans not going to the Akaroa Design Review Panel, the visual intrusiveness of the new preferred option, the heritage values of the 1888 structure, access issues for businesses on the wharf, inaccurate information in the staff report and the lack of further engagement on the design plans. Victoria also questioned the value of the consultation process, the suitability of Drummonds Wharf as a temporary substitute during construction and issues around the consenting process to extend that wharf. She suggested that a portion of the existing wharf could be retained for 20-25 years and a new wharf built alongside. Victoria also noted the importance of the economic livelihood of commercial wharf users and the Council’s obligations under its Heritage Strategy.

### **3.4 Akaroa Motor Garage - Nina Wright**

Nina Wright, business owner of Akaroa Motor Garage, spoke to her written submission. Her main concern related to the proposal to supply petrol on the new wharf, the associated health and safety factors and the possible environmental impacts that could arise from spills. She noted that her business employed several local people year round and it relied on fuel sales contributing to the viability of that business.

### **3.5 Michael de Hamel**

Michael de Hamel, resident, spoke to his submission. He urged the Board not to approve the plan recommended in the agenda, but to ask that more work be done instead, noting that there was not yet a Destination Management Plan or an Akaroa Town Plan.

Michael noted the differences in the plans as now proposed, particularly in regard to the floating pontoons. He also noted the lack of proposed engagement going forward, no apparent consent from Heritage New Zealand or the Akaroa Design Review Panel and the danger of breaking heritage rules. He also noted the change in functionality of the wharf over the years and questioned the intended function of the proposed wharf. He noted there were difficulties with using Drummonds Wharf as a stand-in. He suggested ways in which the wharf could be rebuilt if less stringent structural requirements were needed, by relocating some businesses to an upgraded Wainui Wharf.

### **Attachments**

- A Banks Peninsula Community Board 4 April 2022 - Akaroa Wharf Deputation - Michael de Hamel.pdf

**3.6 Akaroa Dolphins - Hugh Waghorn**

Hugh Waghorn, owner of Akaroa Dolphins, spoke to his written submission. He started by thanking staff members for keeping the Akaroa Fishermen's Association well informed of plans.

Hugh made some comments about wharf design and Drummonds Wharf. He noted that collectively users need to accept they will be disadvantaged in the construction phase, but it would be better to work together so that everyone could continue to operate their business. He supported the replacement of the current wharf.

**3.7 Disabled Persons Assembly - Chris Ford and Ingrid Robertson**

Chris Ford, Regional Policy Advisor, and Ingrid Robertson Christchurch Kaituitui, from the Disabled Persons Assembly, addressed the Board to speak on its written submission. They strongly supported the repair of the wharf, especially from a disabled persons perspective.

Chris and Ingrid commented on the increased size of the new wharf, the use of tactile strips, spaces for people to rest and fish and they suggested the use of hoists for disabled people to access boats. They asked that adequate mobility parking be available and said the Disabled Persons Assembly should be involved in the ongoing design process.

The meeting adjourned at 2.10pm and reconvened at 2.15pm.

**3.8 Black Cat Cruises - Paul Milligan**

Paul Milligan, Chief Executive of Black Cat Cruises, spoke to the companies written submission.

Paul commented on the need to rebuild, and the need for the new wharf to be functional but also look good. He commented on the size and number of the floating pontoons, the disruption to businesses during construction and the access issues created for his business by the proposed increase in height of the new structure. He also expressed a need for clarity around how existing businesses will be accommodated to keep operating during the rebuild, he requested a copy of plans for the Drummonds Wharf rebuild and he sought an assurance around damage occurring to their buildings as a result of wharf construction.

**3.9 John Thacker**

John Thacker, resident, spoke to his written submission. He stressed the importance of history and questioned the need to replace the current historic wharf. He believed the current wharf could be rebuilt.

John also spoke about climate change and what he believed would be the changing use of the wharf with less people accessing it in the future. He considered there were more important things to be funded at this time.

**3.10 Dean Marshall**

Dean Marshall, resident, spoke to his written submission. He said there was a balance needed between heritage and progress, he acknowledged the importance of both Māori and European culture and the need to preserve our heritage.

Dean talked about his families recreational association with the wharf, and highlighted the significant heritage of Akaroa in South Island history. He talked about the cost to rebuild the

current wharf, engineering assessments and climate change. He questioned whether staff were adhering to policy and he asked that ratepayers money be spent wisely.

### 3.11 Akaroa Fishermen's Association - John Wright

John Wright, President of the Akaroa Fishermen's Association spoke to its written submission, voicing concerns about the arrangements for commercial operators during the construction phase.

John noted there had been numerous meetings with Council staff but as yet no assurances as to what would be in place during construction. He also commented on the suitability of Drummonds Wharf and its fitness for loading and unloading and being able to accommodate larger vessels. He suggested the current wharf should be left in place and a new wharf built off the end of Church Street and he invited people who were not familiar with the area to visit and see it firsthand.

On behalf of the Board the Chairperson thanked all speakers for their input and the level of interest shown in this project.

## 4. Akaroa Wharf Renewal

### Staff Presentation

Staff, including Project Manager Kristine Bouw, Heritage Conservation Projects Planner Victoria Bliss, Manager Regional Parks Kay Holder and Head Ranger Port Hills & Banks Peninsula Paul Devlin, along with consultant planner Matt Bonis presented this report to the Board. They referred to specific items as follows:

- The process to date including consultation and technical documents
- Location options considered, including heritage setting considerations and water depth
- Review of comments received in recent consultation
- Outline of preferred concept plan and design
- Summary of preferred option development
- Consultation, including resultant design changes
- Heritage considerations and involvement in planning
- Reasons for need to replace the existing wharf and abutment
- Parallel options
- Sea Level Rise considerations
- Existing buildings and access
- Temporary access for businesses/operators during construction phase
- Next Steps

### Board Comment

The Board noted the views expressed by deputations to the meeting, and the written submissions attached to the agenda. Members asked questions of staff, specifically relating to:

- Was there input from locals on the Akaroa Design Review Panel – there are local members on the Panel.
- Consideration of moving wharf to Drummonds Wharf site – would result in significant consenting issues and continual dredging.

- New information after submissions closed – was a result of engineering information and was more detailed but not new information.
- Consideration of plans by Akaroa Design Review Panel – this has occurred.
- Engagement and informing the community going forward – this could be done through regular 3-monthly updates. Design plans will also go back to the Design Panel and users/stakeholders.
- Disruption to existing businesses – there will be major impact but trying to mitigate that and looking at different options. May be able to have multiple options available. Note that Akaroa is seasonal and worst interruption should be during quieter time.
- Height of wharf and wooden component – the new wharf will have a look of the former wharf and will weather with age.
- Fuel on wharf and risk of spillage – Council does not operate the fuel provision. Staff have suggested provision for other fuels going forward in response to a request for future proofing, but it would be strictly regulated.
- Questioned whether there is any need for urgency – worry from staff that there could be a catastrophic failure of the current wharf because of its condition. Rebuild is also getting more expensive. There is a need for the certainty around the footprint for planning and consenting to proceed.
- Installation of piles – screw piling is not appropriate in this environment. There are considerations around time and the impact on marine mammals. Will be taking advice on that from ecologists.
- Height of new wharf – will increase by half a metre. Building too high could disassociate the wharf from the land.
- Original wharf material and use in new structure – there is quite a lot of original fabric left which can be incorporated in many ways and highlighted through the new design. Definite options for re-use of original fabric. Timber cannot be re-milled due to embedded metal.
- Location options and future environmental impact – Environment Canterbury has complex rules on this which set a high benchmark that will have to be adhered to.
- “Knuckle” – will not reappear.
- Concern that height of wharf means the adjacent buildings are lower – discussions are ongoing with the two leaseholders.
- Suitability of Drummonds Wharf and difficulty of consenting – this will be complex and there are still unknowns. Staff will have to make it work for the users. Environment Canterbury are aware of need for interim facility. Additional options are also being investigated
- Removal of knuckle has removed access to the beach below wharf – if solid access is removed people will be able to walk underneath the wharf.
- Cruise ship passengers – noted they are welcomed by businesses in Akaroa and do contribute to the local economy.
- Ramp length for pontoons – more detail will be available as design proceeds.
- Question of costing for repair of current wharf – can this be provided?
- Tendering process – staff would look at all options and are taking some advice from Lyttelton Port Company which is more experienced in building this type of structure.
- Ongoing maintenance – staff are relying on professional advice.
- Change to tidal and silt movements – some modelling has been carried out. Rocky under layer will probably be more exposed. Sea level rise will also have an impact.
- Timeframe for Drummonds Wharf rebuild – will have to be done before main construction starts. Other facilities will also be investigated.
- Funding for work on Drummonds Wharf – there is some marine facilities budget and some contingency in the Akaroa Wharf budget. There may need to be additional funding sought.

In formulating its recommendation to the Council, the Board wanted to recognise the issues raised by submitters, whilst acknowledging that the wharf project needed to proceed. Board members particularly wanted to ensure that the design of the new wharf would honour the heritage values and traditions associated with the old wharf.

Members also wanted to ensure that some of the main issues raised by submitters were addressed, such as disruption to existing businesses during construction, ongoing consultation with users and stakeholders, and continued information sharing with the community.

The meeting adjourned at 4.45pm and reconvened at 4.55pm.

### **Community Board Resolved BKCB/2022/00018**

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Pursuant to Standing Order 4.2, extend the time before taking a break, until the Board has finished asking questions of staff.

Nigel Harrison/Jamie Stewart

**Carried**

### **Officer Recommendations Ngā Tūtohu**

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board recommends to Council:

1. That it receives the staff report on the design, stakeholder consultation and concept option for the Akaroa Wharf.
2. That staff proceed to detailed design of the Akaroa Wharf based on the preferred concept option, as shown in Attachment B included in the agenda for this meeting.

### **Community Board Decided BKCB/2022/00019**

#### **Part A**

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board recommends to Council:

1. That it receives the staff report on the design, stakeholder consultation and concept option for the Akaroa Wharf.
2. Notes that the Board acknowledges the quantity and quality of submissions from the community and key stakeholders and strongly endorses their continued consultation through the process of detailed design and construction.
3. That it notes:
  - That staff will investigate opportunities for upgrading Drummonds Wharf, Dalys Wharf, the Wainui Wharf or other facilities for temporary use which would also deliver permanent improvements.
  - That staff will work with affected businesses to minimise disruption and that the intent is to avoid any temporary closure of any business as far as is reasonably practicable.
  - That the Akaroa Design Review Panel has already been involved in discussion about the design, and will have its usual role in reviewing the design once consents are lodged.
  - That there will be regular updates to the community approximately every three months.

- That staff will be mindful of the important heritage, character and legacy issues of the current wharf, and its location, when finalising the design for the new structure.
4. That staff proceed to detailed design of the Akaroa Wharf based on the preferred concept option, as shown in Attachment B included in the agenda for this meeting.

Tori Peden/Jamie Stewart

Carried

**Karakia Whakamutunga:** Reuben Davidson

**Meeting concluded at 5:39pm.**

**CONFIRMED THIS 11<sup>TH</sup> DAY OF APRIL 2022**

**TORI PEDEN**  
**CHAIRPERSON**



## 7. Correspondence - Friends of Akaroa Museum

Reference / Te Tohutoro: 22/373542

Report of / Te Pou Liz Carter – Community Board Adviser

Matua: liz.carter@ccc.govt.nz

General Manager / Mary Richardson – GM Citizens & Community

Pouwhakarae: mary.richardson@ccc.govt.nz

### 1. Purpose of Report Te Pūtake Pūrongo

Correspondence (**attached**) has been received from:

| Name   | Subject   |
|--|---|
| Friends of Akaroa Museum<br>President – Linda Sunderland | Banks Peninsula Ward Community Profile - non-inclusion of Akaroa Museum |

### 2. Officer Recommendations Ngā Tūtohu

That the Banks Peninsula Community Board:

1. Receive the correspondence from the Friends of Akaroa Museum in relation to the non-inclusion of the Akaroa Museum in the Banks Peninsula Ward Community Profile.
2. Note that staff are already addressing the issue of the inclusion of museums in the Community Profile.

### Attachments Ngā Tāpirihanga

| No.   | Title  | Page |
|---|--|------|
| A  | Friends of Akaroa Museum - Letter re Banks Peninsula Community Profile 14 March 2022 | 20   |

## THE FRIENDS OF AKAROA MUSEUM

P.O. BOX 35, AKAROA, 7542

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Tori Peden  
Chairperson  
Banks Peninsula Community Board  
14 March 2022

Dear Tori,

Re: Banks Peninsula Ward Profile – recently released Council document.

While the Friends of the Akaroa Museum (FOAM) are grateful for the restoration of the full operating budget to the Akaroa Museum another concern remains – the invisibility of the Akaroa Museum within the Council as an entity.

On looking through the Banks Peninsula Ward Profile there is no mention of the Akaroa Museum even though there is an emphasis on heritage being a major focus for the Ward – 3rd paragraph front page.

It is noticeable that the Museum is missing from the sections relating to:

- Facilities and Amenities
- Community Infrastructure – notably ‘Community facilities - Council owned’
- Facilities and Services availability
- Resilient Communities – ‘bumping spaces’

The Akaroa Museum Advisory Committee however is acknowledged as a group within the Community Board’s governance structure.

This omission follows a pattern within Council actions and documents leaving the Friends of the Museum to wonder if the Akaroa Museum is actually listed within the operating entities of the Council.

As the Community Board is aware, FOAM fully supports the Museum through fund-raising and enhancement of the Museum’s activities. These efforts reflect the strong sense of community, proud bicultural history, heritage identity and community involvement.

FOAM now requests from both the Community Board and the Christchurch City Council formal, and adequate, acknowledgement of the Akaroa Museum within the Council’s operational documents to ensure this ‘invisibility’ is unable to occur again. It is also imperative that the Banks Peninsula Ward Profile is corrected to include the Akaroa Museum in the above sections.

Thanking you in anticipation,

Linda Sunderland

President. Friends of the Akaroa Museum

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## 8. Correspondence - Harry Stronach

Reference / Te Tohutoro: 22/373877

Report of / Te Pou Liz Carter – Community Board Adviser

Matua: liz.carter@ccc.govt.nz

General Manager / Mary Richardson – GM Citizens & Community

Pouwhakarae: mary.richardson@ccc.govt.nz

### 1. Purpose of Report Te Pūtake Pūrongo

Correspondence (**attached**) has been received from:

| Name   | Subject                    |
|--|----------------------------|
| Harry Stronach<br>(on behalf of Tug Lyttelton<br>Preservation Society) | Berthage for Tug Lyttelton |

### 2. Officer Recommendations Ngā Tūtohu

That the Banks Peninsula Community Board:

1. Receive the correspondence from Harry Stronach on behalf of the Tug Lyttelton Preservation Society in relation to berthage for the Tug at Lyttelton Port.

### Attachments Ngā Tāpirihanga

| No.   | Title  | Page |
|---|--|------|
| A   | Harry Stronach Tug Lyttelton Preservation Society Correspondence re Tug Lyttelton Berthage 16 March 2022 | 22   |

Email correspondence – received 16 March 2022

Addressed to:     Tori Peden, Andrew Turner

Copied to:     Mike Bruce, Liz Carter

Good morning Tori & Andrew,

Thanks for giving your support for the steam tug at Monday's meeting. I have attached a letter that has recently been sent to LPC, which explains in more detail the current issue regarding berthage.

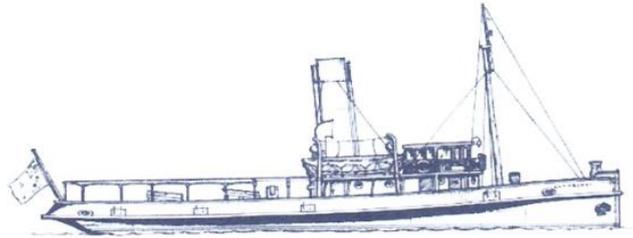
The Society would be very grateful if the Community Board could also contact LPC, in support of our letter.

Thanks very much,

Regards,

Harry Stronach

**Attachment**



TUG 'LYTTELTON' PRESERVATION SOCIETY Inc.  
P.O. Box 19 659 Woolston, CHRISTCHURCH  
Charities No. CC3810

The Chief Executive  
Lyttelton Port Company  
Private Bag 501  
Lyttelton

Copy: Marine Services Manager, LPC  
Andrew Turner, CCC Councillor for Lyttelton

Dear Sir,

**Steam Tug LYTTELTON**

The steam tug Lyttelton has now been in the care of our volunteer Society for over 50 years. The tug continues to be fully operational, and we believe that it is now the oldest steam vessel, operating in seawater, anywhere in the world. It is a remarkable survivor from the steam age, and an increasingly valuable maritime heritage asset for both the port and the township.

For all those years we have been very grateful for the assistance provided by the Lyttelton Port Company, and their predecessor the Lyttelton Harbour Board, with provision of berthage, services, and docking. However we do have a current issue that we wish to bring to your attention.

Since our docking in 2021 LPC have required the tug to be based at Z berth, inboard of the cruise ship terminal, instead of our customary berth at the base of Jetty 2, where we had public access. We find it very difficult to both maintain the vessel and conduct operations at the new location for the following reasons:

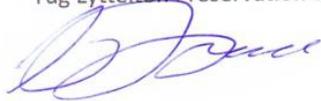
- At Z berth the vessel is more exposed to wind and waves (mooring lines have parted), leading to increased maintenance requirements. At the same time maintenance is more difficult due to distance and security requirements.
- It is difficult to maintain a proper oversight of the vessel for items such as fire security and bilge water, and to deal with routine issues such as seagulls.
- Resupplying with boiler water and coal bunkers, and access for service vehicles, is more difficult at that location.
- Our operational costs have increased due to the need for extra steaming time and additional vessel movements for every passenger charter.
- We are unable to host along-side events, which used to be a valuable source of revenue.
- We are remote from the township, and losing a valuable connection with the public, which affects our fundraising efforts. Our heritage values as an icon for the township are being steadily eroded.

We are determined that the tug has a long term future as an operational vessel, and we are working towards a conversion to biofuels and a significant maintenance upgrade. As an essential part of that viable future, we feel that it is vital that the vessel has a permanent berth close to the township, where there is easy access for the public.

Please give this matter your full consideration. We look forward to working with LPC to achieve a positive future for the steam tug Lyttelton in its home port.

We are available to discuss this subject at any convenient time.

Mike Bruce  
President  
Tug Lyttelton Preservation Society



## 9. 2021-22 Banks Peninsula DRF Report - Lyttelton Information Centre Signage

Reference / Te Tohutoro: 22/296400

Report of / Te Pou Philipa Hay, Community Development Advisor,  
Matua: Philipa.hay@ccc.govt.nz

General Manager / Mary Richardson, General Manager Citizens and Community,  
Pouwhakarae: Mary.richardson@ccc.govt.nz

### 1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Te Pātaka o Rākaihautū Banks Peninsula Community Board to consider an application for funding from its 2021/22 Discretionary Response Fund from the organisation listed below.

| Funding Request Number | Organisation                                    | Project Name                           | Amount Requested | Amount Recommended |
|------------------------|---|--|------------------|--------------------|
| 63252                  | Lyttelton Information and Resource Centre Trust | Lyttelton Information Centre - signage | \$968            | \$968              |

- 1.2 There is currently a balance of \$20,213 remaining in the fund.

### 2. Officer Recommendations Ngā Tūtohu

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

- Approves a grant of \$968 from its 2021-22 Discretionary Response Fund to Lyttelton Information and Resource Centre Trust towards production of signage and installation to the front façade of the building.

### 3. Key Points Ngā Take Matua

#### Strategic Alignment Te Rautaki Tīaroaro

- 3.1 Lyttelton Information Centre - signage:  
The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of enabling active and connected communities to own their own future. It will provide increased visibility of the Centre for the local community, but also for visitors at a time when the Lyttelton community will be showcased internationally and quality information will be critical for a positive experience.

#### Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council
- 3.2.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

**Assessment of Significance and Engagement Te Aromatawai Whakahirahira**

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.

**Discussion Kōrerorero**

- 3.6 At the time of writing, the balance of the 2021-22 Discretionary Response Fund is as below.

| <b>Total Budget 2021/22</b> | <b>Granted To Date</b> | <b>Available for allocation</b> | <b>Balance If Staff Recommendation adopted</b> |
|-----------------------------|------------------------|---------------------------------|--|
| DRF \$50,805                | \$30,892               | \$18,213                        | \$17,245                                       |
| SYP \$4,300                 | SYP \$4,300            | -                               | -  |

- 3.7 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

**Attachments Ngā Tāpirihanga**

| <b>No.</b>  | <b>Title</b>                                  | <b>Page</b> |
|---|---|-------------|
| A  | Matrix - Lyttelton Information Centre Signage | 28          |

**Confirmation of Statutory Compliance / Te Whakatūrutanga ā-Ture**

|   |
|---|
| <p>Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).</p> <p>(a) This report contains:</p> <ul style="list-style-type: none"> <li>(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and</li> <li>(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.</li> </ul> <p>(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.</p> |
|---|

## Signatories / Ngā Kaiwaitohu

|                    |   |
|--------------------|---|
| <b>Authors</b>     | Philipa Hay - Community Development Advisor<br>Robin Arnold - Community Development Advisor<br>Andrea Wild - Community Development Advisor<br>Trisha Ventom - Community Recreation Advisor<br>Jane Harrison - Community Development Advisor |
| <b>Approved By</b> | Penelope Goldstone - Manager Community Governance, Banks Peninsula  |

Item 9

## 2021/22 DRF BANKS PENINSULA DECISION MATRIX

### Priority Rating

|       |  |
|-------|--|
| One   | Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.  |
| Two   | Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.  |
| Three | Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.  |
| Four  | Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding. |

| 63252 | Organisation Name                                   | Name and Description  | Total Cost   | Contribution Sought Towards                                       | Staff Recommendation  | Priority |
|-------|---|---|--|---|---|----------|
|       | The Lyttelton Information and Resource Centre Trust | <p><b>Lyttelton Information Centre - signage</b></p> <p>To increase visibility of the Lyttelton Information Centre in central Lyttelton, the Trust plans to install signage to the external façade of its building.</p> <p>Contribution is sought towards supply and installation of signage.</p> | <p>\$968</p> <p><b>Requested</b></p> <p>\$ 968</p> <p>(100% requested)</p> | <p>Signage:</p> <p>Supply - \$490</p> <p>Installation - \$478</p> | <p><b>\$ 968</b></p> <p>That the Te Pātaka o Rākaihautū Banks Peninsula Community Board makes a grant of \$968 to the Lyttelton Information and Resource Centre Trust towards production of signage and installation to the front façade of the building.</p> | <b>2</b> |

| Organisation Details  | Staff Assessment  |
|---|---|
| <p>Service Base: 20 Oxford St, Lyttelton. Council owned building, leased.</p> <p>Legal Status: Charitable Trust</p> <p>Established: 30/04/1996</p> <p>Target Groups: Community Development</p> <p>Annual Volunteer Hours: 2,000</p> <p>Participants: 10,000</p> <p><b>Alignment with Council Strategies</b></p> <ul style="list-style-type: none"> <li>Strengthening Communities Strategy</li> </ul> <p><b>Alignment with Board Priorities</b></p> <p>Our communities are strong, connected and foster a sense of belonging: Providing quality, timely information to ensure residents are connected and can contribute, businesses are supported and visitors enjoy their visits.</p> <p><b>CCC Funding History</b></p> <p>2021/22 - \$7,000 (Lyttelton Review) SCF BP</p> <p>2021/22 - \$10,500 (Operational Costs) DRF BP</p> <p>2020/21 - \$4,500 (Lyttelton Review) SCF BP</p> <p>2020/21 - \$10,584 (Operational) Non-contestable</p> <p>2019/20 - \$6,000 (Harbour Brochure) DRF BP</p> <p>2019/20 - \$6,990 (Lyttelton Review) SCF BP</p> <p>2019/20 - \$10,565 (Operational) Non-contestable</p> <p>2018/19 - \$6,270 (Lyttelton Review) SCF BP</p> <p>2018/19 - \$10,552 (Operational) Non-contestable</p> <p><b>Other Sources of Funding - Nil</b></p> | <p>The Lyttelton Information and Resource Centre Trust (Trust) wishes to increase visibility of its premises, the Lyttelton Information Centre (Centre), by installing clear signage above the verandah on the front façade of its heritage building. The current signage is old and faded. Although the Centre is located in the business area, on Oxford Street in central Ōhinehou Lyttelton, it is on a side street. The group currently places a sign on the footpath during opening hours to highlight the entrance, but this is often obscured by parked vehicles. The Trust believes strong identification will increase awareness of the service delivered from the Centre to people and groups in the local community and visitors to the area. One paid staff member (the manager) and knowledgeable volunteers provide a welcoming space at the Centre and play an important role in connecting local residents and visitors to quality, up to date information about the area. The Centre is open daily, year round. Summer hours operate October - March (10am - 3pm daily) and winter from April to October (last year 10am - 2pm daily, but hours are still to be confirmed for 2022). The LIFT Library has recently shifted on site here.</p> <p>The Trust is a not-for-profit organisation, and its projects include operating the Centre, their website and the regular newsletter, the Lyttelton Review which connect locals and visitors to community services, events and businesses increasing awareness and people's ability to participate and/or contribute. These services are modified to meet changing information requirements of the local community - well demonstrated in its contribution during the earthquakes and more recently during the COVID-19 pandemic.</p> <p>The building is leased from the Christchurch City Council and a small rental is paid. The Trust has worked with Council staff to ensure the proposed signage meets heritage requirements and has required resource consent approval. The adjoining toilet block renovations will be underway shortly and the Trust considers this to be an ideal time to erect the new signage, as installation of the signage will be undertaken concurrently by the same contractor, and at a reduced cost.</p> <p>Last year it was announced that Ōtautahi Christchurch was to be one of the host cities for the international SailGP races. Two events over the next four years have been brokered to take place on Whakaraupō Lyttelton Harbour - the first, now scheduled in March 2023. As the only group providing a comprehensive information service in the area, the Trust is well positioned to provide information as required/desired to the local community, the sailing crews and to the expected visitors to the township. It is anticipated the events will lead to an ongoing increased level of interest in Ōhinehou Lyttelton. The Trust is keen to have this project completed in a timely manner to make the most of this opportunity.</p> <p>The recommendation to fully fund this project reflects the small cost of this project overall, the importance to ensure installation is completed quickly and can take advantage of a reduced quote, the value of the services currently offered to residents and visitors, and an acknowledgement of the expected increased importance of this service over the next few years.</p> |

## 10. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - March 2022

Reference Te Tohutoro: 22/162279  
 Report of Te Pou Matua: Penelope Goldstone, CGM Banks Peninsula  
 Penelope.Goldstone@ccc.govt.nz  
 General Manager: Mary Richardson, GM Citizens & Community  
 Pouwhakarae: Mary.Richardson@ccc.govt.nz

### 1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

### 2. Officer Recommendations Ngā Tūtohu

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report for March 2022.

### 3. Community Support, Governance and Partnership Activity

#### 3.1 Community Governance Projects

| Activity                     | Detail  | Timeline | Strategic Alignment  |
|------------------------------|---|----------|--|
| <b>Walking Festival 2022</b> | The Walking Festival in its normal format will take a break for 2022, however we will be promoting a range of self-guided walking opportunities with a social media campaign title Walk Waitaha that will include: <ul style="list-style-type: none"> <li>- Agents of Discovery, an educational mobile gaming platform that uses augmented reality to encourage young people to be active. It uses an App that is free to download and doesn't require data on site. The 2022 locations for Agents of Discovery are Travis Wetland and Cass Bay.</li> <li>- Hidden World central city trail from the 15 April to 15 May where adventurers can pick up an activity map from Turanga, Christchurch Museum, The Art Gallery or the Botanic Gardens. These central city trails have proved extremely popular in previous</li> </ul> | Yearly   | Our communities are strong, connected and foster a sense of belonging. |

|   |  |                        |   |
|---|--|------------------------|---|
|   | <p>Festival's with 6,000 maps picked up by participants in 2021.</p> <p>For further information about this campaign please talk to your Community Recreation Advisor or follow the facebook page at <a href="http://www.facebook.com/chchwalkingfestival">www.facebook.com/chchwalkingfestival</a></p>   |                        |   |
| <p>Banks Peninsula Eastern Bays adverse weather event community debrief meeting</p> | <p>In December 2021 an excessive amount of rainfall caused flooding and slips in the eastern bays of Banks Peninsula causing damage to public and private property. Debrief meetings are being planned with affected residents. These are currently on hold due to the Omicron outbreak in the community and will be rescheduled when it is safe to do so. In the interim, Civil Defence Emergency Management staff are meeting with residents by household to follow up and answer questions.</p> | TBC                    | <p>Our communities are prepared for the impacts of natural hazards and can respond.</p> |
| <p>Robinsons Bay Resilience Plans</p>   | <p>Residents of Robinsons Bay are working on Community-led Resilience Plan. A meeting with Civil Defence Emergency Management staff is being scheduled to discuss emergency planning and preparedness.</p>   | 31 <sup>st</sup> March | <p>Our communities are prepared for the impacts of natural hazards and can respond.</p> |
| <p>ANZAC day services</p>   | <p>Banks Peninsula RSA will not host street parades this year due to the on-going health risks associated with Covid. There are plans in place to commemorate ANZAC day with a small service under Red Light restrictions, and the traditional service under Orange Light restrictions in accordance with government guidelines.</p>   | 25 <sup>th</sup> April | <p>Our communities are strong, connected and foster a sense of belonging.</p>           |

### 3.2 Community Funding Summary

3.2.1 Discretionary Response Fund – Applications continue to flow in for the Boards Discretionary Response Fund. If you are a non-profit community organisation with a need for financial aid, check out the criteria to see if you might be eligible for funding [here](#). The March 2022 summary of the Board's Discretionary Response Fund grants is attached (**Attachment A**).

3.2.2 Strengthening Communities Fund – The 2022/23 funding round opened for applications on Monday, 21 March and closes Tuesday, 26 April. It is for anticipated project costs for continuing projects or those starting from 1 September 2022. This fund supports community-focused organisations whose projects contribute to the strengthening of community wellbeing in the Christchurch area, which includes Banks Peninsula.

### 3.3 Participation in and Contribution to Decision Making

3.3.1 **Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]**

- Banks Peninsula Water Management Zone Committee meeting minutes – 15 March 2022 - **Attachment B.**
- Te Ahu Pātiki – deed signed last week providing opportunity to become incorporated society and register for charitable trust status.
- Godley House – Request for Proposal released and is generating a lot of interest from the community and other business stakeholders.
- Lyttelton Port Seafarers Committee inaugural meeting.
- Ongoing work to remove graffiti from heritage sites around the Peninsula, including the Torpedo Boat Museum and Lyttelton Gaol. Images below provided by Wolfgang Bopp, Director of Botanic Gardens and Garden Parks:





### 3.3.2 Council Engagement and Consultation

- Christchurch Gondola top terminal building - new lease. Open for feedback 21 February – 27 April 2022.
- Christchurch City Council Draft Annual Plan 2022/23. Open for feedback 11 March – 18 April 2022.
  - Banks Peninsula Community Board Draft Annual Plan 2022/23 draft submission - **Attachment C.**
  - Le Bons Bay Reserve Management Committee Draft Annual Plan 2022/23 submission - **Attachment D.**
  - Lyttelton Recreation Ground Reserve Management Committee Draft Annual Plan 2022/23 submission - **Attachment E.**
  - Lyttelton Rugby Club Draft Annual Plan 2022/23 submission - **Attachment F.**
  - Governors Bay Jetty Restoration Trust Draft Annual Plan 2022/23 submission - **Attachment G.**
- Proposed Extension of Kerbside Collection Service in Wairewa. Open for feedback 11 March – 18 April 2022.
- Proposal for a new Policy on Māori Freehold Land. Open for feedback 11 March – 18 April 2022 - **Attachment H.**
- New Port to Port Bus Stop Improvements. Open for feedback 22 March – 12 April 2022.
- District Plan Changes. Open for feedback 11 April – 12 May 2022.
- Environment Canterbury Draft Annual Plan 2022/23. Closed for feedback 3 April 2022. Board submission points to Council staff - **Attachment I.**
- Ministry for the Environment – Transforming Recycling consultation. Board feedback requested by 4 April 2022.

### 3.4 Governance Advice

3.4.1 **Public Forum** – The Board received the following public forums at its 14 March 2022 meeting:

- Harry Stronach regarding Tug Lyttelton issues.
- Victoria Andrews regarding the Banks Peninsula Ward Profile.
- Victoria Andrews and John Wright regarding the Akaroa Wharf replacement.

3.4.2 **Deputations** – The Board did not receive any deputations at its 28 February or 14 March meetings.

3.4.3 **Elected Members' Exchange: Board Requests** – The Board requested the following at its 28 February and 14 March 2022 meetings:

- A memorandum from staff about who is responsible for maintaining the gutters on Akaroa's main street, why they have not been cleared of weeds, and when remedial action can be expected.
- Information from staff about the whereabouts of the Akaroa Fire Bell.
- Information from staff as to what work was being carried out on the road and historic brick barrels in Oxford Street and Ripon Street, Lyttelton and whether residents had received prior notice.
- Information from staff about any proposed road closures or upgrades to Evans Pass this year, when any planned roadworks would begin and how long they might take.
- Information from staff on progress with the application from the Lyttelton Craft and Treasure Market to utilise Albion Square as Collets Corner is no longer available.
- For staff to write to Environment Canterbury staff asking them to communicate an update on the issue of septic tank resource consents to the residents of Birdlings Flat.
- Information from staff about who is responsible for maintaining the stormwater channel running alongside properties at 37 and 39 James Drive in Diamond Harbour.
- A letter of support be provided to the Governors Bay Save the Jetty Trust to support efforts in seeking additional funding grants.
- Information from the Department of Conservation on signage and maintenance in shared reserves.

3.4.4 **Letters of Support**

- To: the Tug Lyttelton Preservation Society - **Attachment J**.
- To: Governors Bay Save the Jetty Trust - **Attachment K**.

## 4. Advice Provided to the Community Board

4.1 **Memo to the Board** – Pigeon Bay Water Supply – potential low water levels - **Attachment L**.

4.2 **Memo to the Board** – Street Trees Project - **Attachment M**.

4.3 **Memo to the Board** – Staff Shortages to Affect Park Maintenance - **Attachment N**.

4.4 **Memo to the Board** – Update on District Plan Changes - **Attachment O**.

4.5 Graffiti Insight –

4.5.1 February 2022 – **Attachment P.**

4.5.2 March 2022 – **Attachment Q.**

## Attachments Ngā Tāpirihanga

| No.   | Title   | Page |
|---|---|------|
| A       | Banks Peninsula Discretionary Response Fund Summary - March 2022                              | 36   |
| B       | Banks Peninsula Water Management Zone Committee Minutes 15 March 2022                         | 37   |
| C       | Banks Peninsula Community Board - Draft Annual Plan 2022-23 Submission                        | 43   |
| D       | Le Bons Bay RMC Draft Annual Plan 2022/23 Submission  | 46   |
| E       | Lyttelton Recreation Gound RMC Draft Annual Plan 2022/23 Submission                           | 48   |
| F       | Lyttelton Rugby Club Draft Annual Plan 2022/23 Submission                                     | 49   |
| G       | Governors Bay Jetty Restoration Trust Draft Annual Plan 2022/23 Submission                    | 50   |
| H       | New Policy on Maori Freehold Land - Board Submission March 2022                               | 54   |
| I     | Environment Canterbury Draft Annual Plan - Board Submission Points to Council - 22 March 2022 | 55   |
| J   | Letter of Support - Tug Lyttelton Preservation Society - March 2022                           | 56   |
| K   | Letter of Support - Governors Bay Save the Jetty Trust- March 2022                            | 57   |
| L   | Memo - Pigeon Bay Water Supply - potential low water levels March 2022                        | 58   |
| M   | Memo - Street Trees Project March 2022  | 60   |
| N   | Memo - Staff Shortages to Affect Park Maintenance March 2022                                  | 62   |
| O   | Memo - Update on District Plan Changes March 2022   | 64   |
| P   | Banks Peninsula Graffiti Insight - February 2022  | 66   |
| Q   | Banks Peninsula Graffiti Insight - March 2022   | 69   |

## Signatories Ngā Kaiwaitohu

|                    |   |
|--------------------|---|
| <b>Authors</b>     | Katie Matheis - Banks Peninsula Governance Adviser<br>Liz Carter - Community Board Advisor<br>Linda Burkes - Support Officer<br>Robin Arnold - Community Development Advisor<br>Trisha Ventom - Community Recreation Advisor<br>Jane Harrison - Community Development Advisor<br>Andrea Wild - Community Development Advisor<br>Philipa Hay - Community Development Advisor |
| <b>Approved By</b> | Penelope Goldstone - Manager Community Governance, Banks Peninsula<br>Matthew McLintock - Manager Community Governance Team<br>John Filsell - Head of Community Support and Partnerships  |

| Banks Peninsula Discretionary Response Fund 2021/22   |                    | Board Approval |
|---|--------------------|----------------|
| <b>BUDGET</b>   |                    |                |
| Transfer of unallocated 2021/22 Strengthening Communities funds to the 2021/22 Discretionary Response Fund                                | <b>\$42,166.00</b> | 23/08/2021     |
| Shape Your Place Toolkit  | <b>\$4,300.00</b>  | 17/09/2021     |
| Carry Forward from 2020/21  | <b>\$8,639.00</b>  |                |
| Unused YDF Funds Returned Ref 60124   | <b>\$300.00</b>    |                |
| <b>Total BUDGET</b>   | <b>\$55,405.00</b> |                |
| <b>ALLOCATIONS MADE:</b>  |                    |                |
| <b>Discretionary Response Fund</b>  |                    |                |
| Community Board - ANZAC Day Wreaths   | \$ 500.00          | 23/08/2021     |
| Community Board - Summer with your Neighbours 2021/22   | \$ 3,000.00        | 23/08/2021     |
| Lyttelton Information & Resource Centre Trust - Operational Costs   | \$ 10,500.00       | 23/08/2021     |
| Governors Bay Community Association - The Bay News Print Costs  | \$ 500.00          | 20/09/2021     |
| Community Board - Summer with your Neighbours 2021/22 Top-up to meet demand   | \$ 892.00          | 11/10/2021     |
| Lyttelton Sea Scouts Committee - Kayak Trailer  | \$ 2,000.00        | 1/11/2021      |
| Banks Peninsula Early Learning Ltd - Set up Costs   | \$ 5,000.00        | 1/11/2021      |
| Okuti Valley Rec & Sports Club - Community Defibrillator  | \$ 1,000.00        | 1/11/2021      |
| Lyttelton Community House Trust - Disability modifications for Van  | \$ 3,000.00        | 1/11/2021      |
| Project Lyttelton Incorporated - Lyttelton Farmers Market Traffic Management Training, \$4300 also granted from Shape Your Place Funding. | \$ 200.00          | 1/11/2021      |
| Diamond Harbour Community Association - Materials for signage, seating, tools.  | \$ 1,000.00        | 6/12/2021      |
| Akaroa Resource Collective Trust - ANZAC Day Services Event Coordinator   | \$ 1,500.00        | 6/12/2021      |
| Akaroa Golf Club - equipment hire for their Centenary 22-24 April 2022.   | \$ 1,200.00        | 14/02/2022     |
| Charteris Bay Yacht Club - Wages for professional coach   | \$ 600.00          | 14/02/2022     |
| <b>Discretionary Response Fund Allocated</b>  | <b>\$30,892.00</b> |                |
| <b>Youth Development Fund</b>   |                    |                |
| <b>Youth Development Fund Allocated</b>   |                    |                |
|   | <b>\$0.00</b>      |                |
| <b>Shape Your Place Toolkit</b>   |                    |                |
|   | <b>\$ 4,300.00</b> |                |
| Project Lyttelton Incorporated - Lyttelton Farmers Market Traffic Management Training   | \$ 4,300.00        | 1/11/2021      |
| <b>Shape Your Place Toolkit Allocated</b>   |                    |                |
|   | <b>\$ 4,300.00</b> |                |
| <b>TOTAL: Shape Your Place Toolkit Unallocated</b>  |                    |                |
|   | <b>\$ -</b>        |                |
| <b>TOTAL: Discretionary Response Fund Unallocated</b>   |                    |                |
|   | <b>\$20,213.00</b> |                |
| <b>Pending Board Approval</b>   |                    |                |
| Pigeon Bay Hall Committee - Lawn Mower Purchase   | \$ 2,000.00        |                |
| <b>Pending Board Approval Balance</b>   |                    |                |
|   | <b>\$ 2,000.00</b> |                |
| <b>TOTAL: Discretionary Response Fund Remaining if Pending approved</b>   |                    |                |
|   | <b>\$18,213.00</b> |                |
| <b>Funds reserved:</b>  |                    |                |
| Allandale Truck Yard Lease Allocation   | \$17,520.00        |                |



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## Banks Peninsula Water Management Zone Committee OPEN MINUTES

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**Date:** Tuesday 15 March 2022  
**Time:** 4.06pm  
**Venue:** Via Audio-Video Link

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### Present

|                    |   |
|--------------------|---|
| Chairperson        | Gina Waibl - Community Representative                         |
| Deputy Chairperson | Aurora Smith - Te Hapū o Ngāti Wheke/Rapaki                   |
| Members            | Trudi Bishop - Community Representative                       |
|                    | Tori Peden - Christchurch City Council Elected Representative |
|                    | Lan Pham - Councillor Environment Canterbury                  |
|                    | Rik Tainui - Te Rūnanga o Ōnuku                               |
|                    | Jalessa Panirau - Te Rūnanga o Wairewa                        |
|                    | Erana Riddell - ECan Youth Rōpū                               |

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In Attendance: ECan – Gill Jenkins, Martin Rutledge and Meredith MacDonald; Whaka Ora – Karen Banwell

**Zone Facilitator**  
Shelley Washington  
Tel: 027 294 5219  
**Environment Canterbury**

**Committee Advisor**  
Liz Ryley  
Tel: 941 8153  
**Christchurch City Council**

**Principal Advisor**  
Marion Schoenfeld  
Senior Surface Water Planner  
Tel: 941 5079  
**Christchurch City Council**

To view copies of Agendas and Minutes, visit:  
[www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/](http://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/)  
[www.ecan.govt.nz/news-and-notice/minutes/Pages/Default.aspx](http://www.ecan.govt.nz/news-and-notice/minutes/Pages/Default.aspx)

**Banks Peninsula Water Management Zone  
Committee  
15 March 2022**



The meeting was opened with a Karakia Timatanga.

The agenda was dealt with in the following order.

**1. Apologies**

**Committee Resolved BPZC/2022/00001**

That the apologies received from George Howden, Ben Manson, Elisa Knight and Deputy Mayor Andrew Turner, be accepted.

Gina Waibl/Tori Peden

**Carried**

**2. Declarations of Interest**

There were no declarations of interest recorded.

**3. Updates from Banks Peninsula Zone Committee Members**

Gina noted the interesting get-together the Committee had in February 2021 at Manaaki Mai, Purau.

A round of introductions was undertaken by Committee members who outlined the length of time they had been involved with the Committee, and their areas of interest. They welcomed Jaleesa Panirau, Wairewa Rūnanga representative, onto the Zone Committee.

**6. Deputations by Appointment**

There were no deputations by appointment.

**7. Identification of Urgent Items**

No urgent items were identified.

**8. Identification of General Public Contributions**

There were no general public contributions.

**9. 2022 Election of Chair and Deputy Chair, and Committee Meeting Dates**

Aurora Smith was thanked for her work as Deputy Chair, as Aurora had indicated she would stand down from the role.

Regarding the 2022 meeting dates, the workshop that had been initially scheduled on 19 April was subsequently moved to 12 April 2022.

**Committee Resolved BPZC/2022/00002**

That the Banks Peninsula Water Management Zone Committee confirms:

1. The election of the Chair and Deputy Chair:

**Banks Peninsula Water Management Zone  
Committee  
15 March 2022**



**Chair**

Aurora Smith nominated Gina Waibl to the position of Chair, seconded by Trudi Bishop.

There being no other nominations, Gina Waibl was elected Chair.

**Deputy Chair**

Gina Waibl nominated Trudi Bishop to the position of Deputy Chair, seconded by Cr Lan Pham

There being no other nominations, Trudi Bishop was elected Deputy Chair.

2. Meet in 2022 between 4-6.45pm on the following Tuesdays:
  - a. 15 March
  - b. 12 April - (workshop only)
  - c. 17 May
  - d. 21 June - (workshop only)
  - e. 16 August
  - f. 20 September
  - g. 18 October - (workshop only)
  - h. 15 November - (workshop only).

Gina Waibl/Lan Pham

**Carried**

**10. Canterbury Water Management Strategy Action Plan Budget 2021-22  
Allocation Recommendations**

**Committee Comments**

Discussion was held about the possibilities for allocation for the remaining Canterbury Water Management Strategy Action Plan Budget for 2021-22. Funding of \$5,500 is available to projects. Options suggested included; Te Ahu Pātiki, Okuti River Wetland Revitalisation and Eastern Bays fencing. Also the reallocation of \$2,500 that will not be spent at this time on Wainui wastewater engagement, due to the regional campaign not being developed by then and \$2,000 that will not be spent on climate change engagement due to not being ready to engage at this time.

Additional suggestions were noted as:

- Committee members should encourage groups and people with good projects to apply for the funding.
- Each of the recipients should receive contact by a Committee member – Zone Facilitator, Shelley Washington, will email the list of recipients to members to volunteer to be their Committee liaison person.
- Shelley will invite the landowners to provide an update to a meeting on their projects once they are well progressed.

**Banks Peninsula Water Management Zone  
Committee  
15 March 2022**



**Committee Resolved BPZC/2022/00003**

That the Banks Peninsula Water Management Zone Committee determines the budget allocation to recommend to Environment Canterbury, as:

Te Ahu Pātiki Trust - \$10,000 for the ecological and cultural assessments.

Gina Waibl/Trudi Bishop

**Carried**

**10a Update Soil Conservation**

**Committee comment**

Meredith MacDonald, ECan, provided an update following the Committee's February field trip, about ECan's Soil Conservation Programme that has been in place for three years. The Ministry of Primary Industries (MPI), ECan and farmers fund space planting, fencing and native plants with subsidies regarding land use capability mapping and soil conservation. This is a tool to engage in a different way with six monthly targets. The programme is currently undertaken in North Canterbury but could be considered on Banks Peninsula.

Discussion was held about erosion types on Banks Peninsula and what tools might be most effective for the area. Shelley advised she would distribute an ECan erosion report on Banks Peninsula to members.

Meredith advised that funding was not available at this time, but could be applied to from MPI in the next financial year, from June 2023.

Feedback on what would work for Banks Peninsula would be helpful. The Committee will ask George and Ben to gather information from Banks Peninsula landowners, to be combined with technical information for the funding application.

The Committee agreed it would like to support the programme and be keen to investigate further addressing soil erosion, and consider other funding sources also in this regard.

**Committee Resolved BPZC/2022/00004**

That the Banks Peninsula Water Management Zone Committee:

1. Receive the update by Meredith MacDonald, ECan about soil conservation funding for areas on Banks Peninsula.
2. Support Environment Canterbury's proposal regarding a potential funding application relating to the soil conservation project for the Zone Committee on Banks Peninsula.

Lan Pham/Aurora Smith

**Carried**

**Banks Peninsula Water Management Zone  
Committee  
15 March 2022**



**4. Confirmation of Previous Minutes  
Committee Resolved BPZC/2022/00005**

That the minutes of the Banks Peninsula Water Management Zone Committee meeting held on Tuesday, 16 November 2021 be confirmed.

Rik Tainui/Tori Peden

**Carried**

**5. Matters Arising from the Minutes**

None noted.

**11 Progress Updates on Action Plan**

**Stream Care Information Cards** – the information cards inform people about how to care for streams that pass through their properties (rural properties mainly). The topics are: flooding, fish passage, mahinga kai, and bank care. The data outlined in the cards is required to be pulled together into one online area that is easily accessible to the public. This will continue to be worked on and an update provided when further information is available.

**Funding for Eastern Bays erosion** – Gill Jenkins advised that in response to this some landowners had applied to ECan for funding, e.g. regarding fencing a covenant.

**Resource Consents** - Jaleesa Panirau advised that last week she had met at the Christchurch City Council about resource consents and not wanting residents to be punished for their consents expiring. We will hear from the Council regarding a date for a community hui. Marion explained the need to socialise risk screening, particularly with Rūnanga. She asked for information from members who were aware of water surges on Banks Peninsula from a recent volcano to provide her with that information.

**Gina Waibl -**

- Working with other organisations on building links, e.g. Banks Peninsula Conservation Trust
- Working with landowners about the needs of farmers
- Water quantity information continues – possibly community consultation on Banks Peninsula about how the water looks in the future.

**Councillor Pham -**

- Advised she would revisit her actions and liaise with Rik Tainui about them.

**Aurora Smith -**

- Advised that the project for Wairewa bank stabilisation may be something Jaleesa would like to be involved in.

**Banks Peninsula Water Management Zone  
Committee  
15 March 2022**



**Rik Tainui -**

- Noted that Martin Rutledge had visited Ōnuku Marae about the stream above the Marae, regarding protection of Ōnuku's water source.
- Met with Lynn McClelland, Assistant Chief Executive Strategic Policy and Performance, regarding the Long Term Plan and a connection to the Akaroa water supply.

**Erana Riddell -**

- Advised she would be relooking at what actions she is supporting relating to timing.
- Noted the need to keep Runaka members safe with so much happening - advise if you need anything from the Committee.

**Tori Peden -**

- There is Community Board support for Okains Bay and Koukourarata with a submission regarding connection to the water supply, so we will add Ōnuku to the submission.

**Trudi Bishop -**

- Advised she will be refocussing on the actions this year with climate change, e.g. fish passage, erosion etc to underpin everything we are doing.

The meeting was closed with a Karakia/Whakamutunga.

**Meeting concluded at 6.10pm.**

**CONFIRMED THIS 17TH DAY OF MAY 2022**

**GINA WAIBL  
CHAIRPERSON**

**To:** Christchurch City Council  
PO Box 73017  
Christchurch 8156  
Email: Ann.Tomlinson@ccc.govt.nz

**Submission On:** Draft Annual Plan 2022/23

**By:** Te Pātaka o Rākaihautū Banks Peninsula Community Board

**Contact:** Lyttelton Service Centre  
PO Box 73027  
Christchurch 8154  
Email: Katie.Matheis@ccc.govt.nz

**Date:** 18 April 2022

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## **1. INTRODUCTION**

The Te Pātaka o Rākaihautū/Banks Peninsula Community Board (the “Board”) appreciates the opportunity to share its feedback with the Christchurch City Council on the Draft Annual Plan 2022/23.

The Board’s statutory role is “to represent, and act as an advocate for, the interests of its community” and “to prepare an annual submission to the territorial authority for expenditure within the community” (Local Government Act 2002, Section 52). The Board is providing this submission in its capacity as a representative of the communities in the Banks Peninsula Ward – Akaroa, Ōhinehou Lyttelton, Te Waipapa Mount Herbert, and Wairewa Little River.

The Board wishes to be heard in support of this submission.

## **2. SUBMISSION**

### **1) What do you think of our proposed average residential rates increase of 4.86% and 4.96% across all ratepayers (which is lower than the 4.97% signalled in the Long Term Plan 2021–31)?**

The Board appreciates that the Council has endeavoured to keep rate increases as low as possible while our communities and motu continue to grapple with an ongoing Covid-19 pandemic, inflation, and the impacts of the conflict in Ukraine. As with this year, the Board asks that the Council does not raise future rates above what was forecasted in the Long Term Plan 2021/31, and continues to ensure that any rates increases are reasonable and aimed at the continued delivery of levels of service.

### **2) Do you have any comments about our proposed changes to revenue, spending and borrowing?**

The Board understands the Draft Annual Plan’s focus on deliverability, especially as we continue to navigate a changed economic environment. The Board would encourage the Council to look to community-focused shovel-ready projects that could be pulled forward where others are delayed. The installation of a half basketball court at Le Bons Bay is an important community project that is also deliverable in the next financial year with adequate funding support. The community is committed to fundraising to help fund the project, and the Board requests that the Council allocate \$45,000 in funding to help see this project achieved. The Board raised this project in its Long Term Plan submission and believes that this community aspiration is achievable through partnership.

The Board notes that the Le Bons Bay Reserve Management Committee advocated for this project in its Annual Plan submission.

### **3) We’re proposing some changes to our Revenue and Financing and Rates Remission policies – do you have any comments?**

The Board fully supports the Council’s proposal to update its policy on Māori freehold land and has made a separate submission to this effect.

### **4) Do you have any comments on our proposed changes to fees and charges?**

The Board was pleased to see that the Council stopped charging library members for overdue items as of 1 March 2022. This is as an important step to encouraging community members to utilise the wonderful resources our libraries have to offer.

**5) Do you have any comments about our capital programme (for example, our roads and footpaths, our water, wastewater, surface water and waterways, our facilities and our parks)?**

*Water Supply – New Small Water Supplies Program to Prioritise the Koukourarata Drinking Water Scheme*

The Board is pleased to see funding allocated for the New Small Water Supplies Program (budget ID 20713) to prioritise the Koukourarata Drinking Water Scheme and fully supports the progression of this project.

*Banks Peninsula Wastewater Treatment Plant Renewals*

[\\$1 million added to the budget over FY22/23 and FY23/24 \(budget ID 67457\)](#). Does the Board wish to comment?

*Okains Bay Water Supply*

The Board acknowledges that the allocated funding for the Okains Bay new water supply (budget ID 52902) has been deferred for one year on the basis that design delays have impacted deliverability. While the Board understands the current deferment, it requests that the funding not be pushed out beyond fiscal year 2023/24. This is a vital project for the Okains Bay community and remains a high priority of the Board.

*Little River Flood Mitigation*

[The Board's Draft AP submission was to be informed by the community hui, which has been continually delayed due to Covid. Does the Board wish to make a comment in its submission?](#)

*Akaroa Museum Renewals & Replacements*

The Board is incredibly pleased to see the reinstatement of funding for the Akaroa Museum (budget ID 37270), which has consistently served its community, school groups, international and national visitors. The Museum's guardianship of heritage and culture is worth preserving and promoting, and the Board would like to thank the Council for reallocating funds that will help ensure the Museum can continue to operate, serve our communities, and share the rich history of Akaroa and Aotearoa.

*Lyttelton Harbour Information Centre*

The Board is also happy to see the reinstatement of funding for the Lyttelton Harbour Information Centre ([budget ID #](#)). This funding will help support the vital services that the Information Centre provides to Lyttelton residents and visitors.

*Te Nukutai o Tapoa Naval Point Development*

The Board is pleased to see funding for the Naval Point Development Plan (budget ID 357) retained in the Draft Annual Plan, and continues to support the progression of this project as a Board priority. With SailGP now confirmed to come to Whakaraupō Lyttelton Harbour in March 2023, work to complete the redevelopment plan will be critical to ensuring the success of this event and future SailGP events.

*Rural Roads*

The Board supports the Draft Annual Plan's asset renewal for Delivery Package – Road Metalling Renewals (budget ID 240), Programme – Road Metalling Renewals (budget ID 2143), and Rural Road Drainage Renewals (budget ID 37742). As it is a Board Plan priority to advocate for increased capital and operational funding for rural roads and establish city-wide standards for the repair and maintenance of shingle roads, the Board is pleased to see the retention of this funding.

*Public Toilets in Banks Peninsula*

The Board supports the retention of capital budget for the Port Levy Toilet Block Renewal (budget ID 17916) in FY22/23.

**6) Any further comments?**

*Governors Bay Jetty Restoration*

[The Board will need to decide whether to support the Trust's submission.](#)

*Le Bons Bay Reserve Management Committee*

In addition to requesting support for the half basketball court as noted above, the Le Bons Bay RMC indicated three other priority initiatives in its Annual Plan submission:

- New LED lights and dimmer switches for the interior of the Hall, noting that energy-saving lights will last longer and be more efficient. The Committee noted that current lighting in the Hall provides poor ambience for social functions.
- Grading a metalling of the Hall driveway, which was further impaired by the December 2021 rain event. Access to the Hall is badly in need of upgrading.
- Re-grassing of the cricket pitch. The Committee noted that the recreation ground is in very poor condition and almost all weeds.

[The Board will need decide whether to raise these initiatives/support them.](#)

*Lyttelton Recreation Ground Reserve Management Committee*

The Committee's submission provides that it believes the grounds require:

- Re-turfing;
- Drainage and turf maintenance;
- New changing sheds/meeting room;
- Lighting;
- Suitable car parking;
- Hard surface courts for Netball, Basketball, Tennis, etc.

[The Board will need decide whether to raise these initiatives/support them.](#)

*Lyttelton Rugby Club*

The Club has requested the following through its submission:

- Relocation of the Pavilion;
- Re-turf and extension of grounds;
- Establishment of an irrigation programme and suitable drainage;
- An all-purpose hard surface court for Netball, Basketball, Tennis, etc.;
- Suitable car parking; and
- Suitable lighting for night training and matches.

[The Board will need decide whether to raise these initiatives/support them.](#)

Yours sincerely,



**Tori Peden**

Chairperson

Te Pātaka o Rākaihautū/Banks Peninsula Community Board

| <b>RESERVE MANAGEMENT COMMITTEE GOALS 2022</b>  |  |  |                         |
|---|--|--|-------------------------|
| <b>Priority Initiative</b>  | <b>Why this matters</b>  | <b>Responsibility</b>  | <b>Target timeframe</b> |
| 1. Completion of the basketball half-court, on the north (beach side) of tennis courts. | Half-court basketball will provide an inclusive sporting/social activity for young people. Local youngsters are behind this initiative and are helping fundraise for the new facility. | This is an initiative of the Le Bons Bay Bach Owners Association, supported by the RMC, the Community Board and CCC. We hope that CCC will continue provide support for this important initiative. | 2022                    |
| 2. New LED lights and dimmer switches for the interior of the Hall.                     | Energy-saving lights will last longer and be more efficient. Current lighting in the Hall provides poor ambience for social functions.   | Council  | 2022                    |
| 3. Grading and metalling of the driveway.   | Access badly needs upgrading.  | Council  | 2022                    |

|                                      |   |         |           |
|--------------------------------------|---|---------|-----------|
| 4. Re-grassing of the cricket pitch. | The recreation ground is in very poor condition – almost all weeds. | Council | 2022-2023 |
|--------------------------------------|---|---------|-----------|

## LYTTELTON RECREATION GROUND MANAGEMENT COMMITTEE

The committee would like to support all submissions to the annual plan from the users of the Lyttelton Recreation Grounds.

We believe that the grounds require the following:

- Returf
- Drainage and turf maintenance
- New changing sheds/meeting room
- Lighting
- Suitable car parking
- Hard surface courts for Netball, Tennis, Basketball etc

We are of the understanding that with the completion of the above submissions that the grounds would attract more users and along with other sporting groups being established within the community

The current regular users at present are:

Lyttelton Rugby

Lyttelton Touch

Lyttelton Soccer

Lyttelton Sea Scouts

Lyttelton School

Along with other groups that require the use of the grounds from time to time

Kind regards

Clinton Norris

CHAIRMAN



**LYTTELTON RUGBY CLUB INC**

**PO BOX 88, LYTTELTON 8082**  
**Email: [lyttelton.rugby@gmail.com](mailto:lyttelton.rugby@gmail.com)**  
**[www.lytteltonrugby.co.nz](http://www.lytteltonrugby.co.nz)**

**PRESIDENT**  
Jodie Goodmanson

**SECRETARY**  
Caroline Norris

24 March 2022

The Lyttelton Rugby Club fully supports a current redevelopment plan of the Naval Point and Recreation Ground area. We would like to submit the following:

- Relocating of the Pavilion
- Returf of grounds and extension of grounds
- Establish an irrigation programme and suitable drainage.
- An all-purpose hard surface courts for Netball, Basketball, Tennis etc
- Suitable carparking
- Suitable lighting for night training and matches

The Lyttelton Rugby Club was first established in 1938 and is an influential club of the community for over 80 years. The club has a membership of 250 members, made up of 110 Juniors, 60 Seniors, 50 Golden Oldies and 30 Social members. The club trains and plays on the grounds four nights per week for training and most Saturdays for competition games along with Golden Oldie games on Sundays. Our club is looking to build Club Rooms in the area. We are looking at several options for this; one being involved in a HUB involving other local sports clubs, such as, Naval Point Yacht Club, Lyttelton Netball Club, Lyttelton Soccer Club and any other sports that commence in the future.

If we able to achieve the above, we are confident that all our sporting codes would increase in membership along with attracting other sports to our community such as Softball/Cricket which would have big influence in our community

Kind regards

Caroline Norris

CLUB SECRETARY



27 March 2022

## SUBMISSION BY THE GOVERNORS BAY JETTY RESTORATION TRUST – CHRISTCHURCH CITY COUNCIL DRAFT ANNUAL PLAN 2022/2023

### Executive Summary

Governors Bay Jetty Restoration Trust (**Trust**) requests that Christchurch City Council (**Council**) please:

1. Formally commit to contribute 50% of the total project cost of the Governors Bay Jetty rebuild in the 2022/23 and 2023/24 (to the extent required) annual plans; and
2. Allocates capital funding of \$815,000 in the 2022/2023 annual plan for the jetty rebuild.

### Background

The Trust owns Governors Bay Jetty under a transfer agreement with the Council, which transferred the jetty to the Trust for \$1. The agreement anticipates that the Trust will undertake the demolition and rebuild of the 300m-long jetty and upon completion, transfer ownership back to the Council.

There has always been an understanding, certainly by the Trust, that the Council would contribute to the total project cost on a dollar-for-dollar basis. To date, Council has already contributed \$935,000 on a fund matching basis through the 2015 and 2021 long-term plans and annual plans from 2018 onwards.

On 10 March 2022, Council approved a community loan application by the Trust for up to \$1,575,000. This approval allowed the Trust to sign construction contracts to allow the rebuild to commence 1 August 2022. The construction programme duration is 5 to 6 months, which means a completion date of approximately February 2023. The hardwood has now been ordered from Australia and is expected to arrive during the months of August and September.

The total project cost is \$3,500,000 (plus GST). Below is a summary of the breakdown:

*Total Project Cost:*

|   |             |
|---|-------------|
| Geotechnical investigation  | \$76,000    |
| Consenting fees (resource and building consents)                                    | \$21,000    |
| Design  | \$51,000    |
| Procurement, legal, engineering pro bono services to date                           | \$342,000   |
| Eucalyptus Globoidea Timber (harvesting, transport, milling)                        | \$100,000   |
| Hardwood supply   | \$1,350,000 |
| Main contractor lump sum contract   | \$1,425,000 |
| Future costs: Project management, insurance, legal, engineering, project management | \$135,000   |
| Total   | \$3,500,000 |





## 1. Council 50% Capital Contribution

Council's half share of \$3,500,000 amounts to \$1,750,000. As mentioned above, Council has already contributed \$935,000 and the Trust has already raised \$920,000. See below.

*Council Capital Contribution:*

|   |           |
|---|-----------|
| 2019/2020 (carried forward from 2018/2019): | \$535,000 |
| 2019/2020:                                  | \$50,000  |
| 2020/2021 (released 2021/2022):             | \$350,000 |
| Total:                                      | \$935,000 |

*Trust Funds Raised (as at March 2022):*

|  |           |
|--|-----------|
| Pro Bono Professional Services/works provided: | \$340,000 |
| Cash raised through donations, sales, grants:  | \$505,000 |
| Pro Bono Professional Services during rebuild: | \$65,000  |
| Total:   | \$920,000 |

Council staff have recently emphasised to the trustees that, although it has been talked about right from the beginning, currently there is no formal written agreement between the Trust and Council establishing a fund-matching / equal-sharing / dollar-for-dollar arrangement.

We understand the predicament for Council to commit to equal cost sharing at a time when there was no certainty around the total project cost or whether it would even be completed. Without any control over the project itself and if costs significantly escalated (particularly in the current construction environment), Council's liability may be greater than originally anticipated. However, given the stage the project is now at, there are a number of specific circumstances that limit this risk to Council.

1. The Trust has already completed the design and procurement and signed fixed price contracts with a start date of 1 August 2022.
2. The Trust has financial backing through its own fundraising, Council's capital contributions to date, and the approval of the Council loan to ensure that the project can be completed by approximately February 2023.
3. The trustees of the Trust have proven their abilities to date. They are made up of professionals experienced in their particular fields, including in the engineering and legal disciplines, who are capable of seeing this project through to completion.
4. The community, including businesses, who are providing donations and pro bono services have been doing so on the understanding that each dollar committed by them is matched by the Council (up to \$935,000), which has provided extra incentive.

The Trust requests formal commitment from Council to contribute 50% of the total project cost. This assurance will assist the Trust in its ongoing fundraising communications with the community and allow the Trust to continue to communicate to the community and businesses that the Council is matching the Trust funds raised for the entire project.





## 2. Capital Request 2022/2023

If Council agree to formalise the Trust's request to a 50% sharing arrangement, then (based on the Total Project Cost of \$3.5 million) Council's remaining capital contribution amounts to \$815,000. The Trust request that this amount be made available in the 2022/2023 annual plan.

The Trust has significant front-end costs which are due not only to the nature of this unique construction project, but which are required in order to secure fixed pricing. By the time construction commences on site in August, the Trust will have already paid for the equivalent of 70% of the total project cost. See below:

|                             |     |
|-----------------------------|-----|
| Design and Pre-construction | 14% |
| Materials                   | 47% |
| Escrow Account              | 9%  |
| Total:                      | 70% |

The Trust has negotiated ownership in all materials, for which payments are required up front.

Given these significant front-end costs, the Trust requests that the capital contribution of \$815,000 be released to the Trust in July 2022, i.e. the beginning of the 2022/23 financial year. To the extent that this capital is released, the Trust will not need to draw the equivalent amount from the community loan. Loan interest costs will increase the total project cost, so making this capital available up front will reduce the cost to Council overall.

Although the total project cost is as fixed as possible, there is still a risk of contract variations and unforeseeable delays. If the total project cost exceeds \$3.5 million, then the Trust anticipates making a final capital request to Council in the 2023/2024 annual plan (following completion of construction) to cover Council's half share of those additional costs (which will not be known until completion of the rebuild in early 2023).

### Summary

In summary, we refer to the 2022/2023 draft annual plan key principles in relation to capital expenditure – affordability and deliverability.

This rebuild project has been led and managed by a capable group of professionals who have strong community support and who have proven their abilities in bringing this project through the design and procurement stages, now ready for construction.

Through their abilities, expertise, and engagement with community, and with the support of Council's capital funding, this unique community waterfront facility will be returned to Council as a brand-new asset with a lifespan of at least 50 years. Based on a total project cost of \$3.5 million and equal cost sharing, the cost to Council will be just 22% of Council's 2015 estimate. What an example to set for other community-led projects, particularly in these current times!

The requested capital expenditure by Council and a commitment to share the costs equally with the Trust undoubtedly satisfy the affordability and deliverability themes of the 2022/2023 annual plan.





For and on behalf of the Trustees of the Governors Bay Jetty Restoration Trust



Prue Miller, Chair



**To:** Christchurch City Council  
PO Box 73017  
Christchurch 8156  
Email: Katy.McRae@ccc.govt.nz

**Submission On:** Proposal for a New Policy on Māori Freehold Land

**By:** Te Pātaka o Rākaihautū Banks Peninsula Community Board

**Contact:** Lyttelton Service Centre  
PO Box 73027  
Christchurch 8154  
Email: Katie.Matheis@ccc.govt.nz

**Date:** 28 March 2022

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## **1. INTRODUCTION**

The Te Pātaka o Rākaihautū/Banks Peninsula Community Board (the “Board”) appreciates the opportunity to share its feedback with the Christchurch City Council on the proposal for a new policy on Māori Freehold Land.

The Board’s statutory role is “to represent, and act as an advocate for, the interests of its community” and “to prepare an annual submission to the territorial authority for expenditure within the community” (Local Government Act 2002, Section 52). The Board is providing this submission in its capacity as a representative of the communities in the Banks Peninsula Ward – Akaroa, Ōhinehou Lyttelton, Te Waipapa Mount Herbert, and Wairewa Little River.

## **2. SUBMISSION**

The Board is pleased to support the Council’s proposal to update its policy on Māori freehold land to reflect the amendments made to the Local Government Act 2002 and the Local Government (Rating) Act 2002. The Board recognises that nearly all of the 163 rating units of Māori freehold land in the Christchurch City Council takiwā are located in the Banks Peninsula Ward, and believes the updated policy will better enable the Council to respond to the differences in ownership and use of Māori freehold land and encourage long term retention.

The Board believes that the 2021 legislation amending the Local Government Act 2002 and the Council’s proposal to align its policy with the new requirements reflects the spirit of Te Tiriti o Waitangī and supports the principles set out in the Preamble to Te Ture Whenua Maori Act 1993. These changes are a reflection that land is a taonga tuku iho of special significance to Māori, and the Board fully supports the policy’s goal of promoting the retention of that land in the hands of its owners, their whānau and their hapū.

Yours sincerely,



**Tori Peden**  
Chairperson  
Te Pātaka o Rākaihautū/Banks Peninsula Community Board

**Submission On:** Environment Canterbury Regional Council – Draft Annual Plan 2022/23

**By:** Te Pātaka o Rākaihautū Banks Peninsula Community Board

**Contact:** Email: Katie.Matheis@ccc.govt.nz

**Date:** 22 March 2022

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The Te Pātaka o Rākaihautū Banks Peninsula Community Board (the “Board”) appreciates the opportunity to share its feedback with the Christchurch City Council on Environment Canterbury’s Draft Annual Plan 2022/23.

The Board received a briefing from Environment Canterbury (ECan) Councillors Vicky Southworth and Phil Clearwater on 14 March 2022. As a result of this briefing and subsequent discussion, the Board would like to put forth the following points for inclusion in any Council feedback to Environment Canterbury’s Draft Annual Plan 2022/23 consultation:

**Topic One - Changing the Bus Fare Structure**

- The Board supports ECan’s preferred option (Option 1) that would see a two-year trial of fare-free travel for under 25s, students, Total Mobility and Community Services card holders across all zones. However, the Board notes that the vast majority of the Banks Peninsula Ward is not serviced by buses, as routes are limited to Lyttelton and Rapaki. The Board continues to advocate for improved access for Banks Peninsula communities and would like to see an extension of the existing bus service, connecting residents to other communities and metropolitan Christchurch.
- The Board would further advocate that those community members without access to buses should not be charged for a service unavailable to them. A targeted rate applicable to those areas/communities where bus services are available would be more appropriate and equitable.
- The Board notes that the Diamond Harbour ferry service is excluded from the Option 1 trial, and would emphasise that this service should not become cost prohibitive for community users.

**Topic Two – Flood Recovery and Protection**

- The Board notes its ongoing support for the river rating districts and believes that a public rate should be set.
- The Board also asks that the Wairewa and Halswell river rating districts be maintained.

**Topic Three – Future Funding for Action in Response to Climate Change**

- The Board shares ECan’s focus and concerns regarding the climate emergency and the increasing frequency and severity of weather events such as flooding, fires, droughts and storms.
- The Board strongly believes that adequate funding should be available to support recovery efforts and community resilience. Community members should understand ECan’s role and responsibilities in responding to severe weather events. The Board believes community awareness could be improved by educating residents about ECan’s role and the resources available to support recovery efforts, as well as the role of property owners to maintain their stream banks to help alleviate flooding.

**Other**

- The Board would also advocate that funding for Water Zone Committees is retained. These Committees provide a valuable resource to the community and should be maintained.

Yours sincerely,



**Tori Peden**  
Chairperson  
Te Pātaka o Rākaihautū/Banks Peninsula Community Board



22 March 2022

To whom it may concern.

**Re: Tug Lyttelton Preservation Society**

The Banks Peninsula Community Board wholeheartedly supports the application by the Tug Lyttelton Preservation Society for funding towards the maintenance, preservation and operational costs of the Tug.

Built in 1907, the steam tug was retired from the Lyttelton Harbour Board in 1973 and since then the Tug Lyttelton Preservation Society volunteers have worked tirelessly to preserve this iconic piece of Lyttelton heritage, investing their own money and time into the project. The tug has been maintained in seaworthy condition, operating as a harbour cruise vessel, a function venue and available for viewing by families, tourists, and boating, heritage and steam engine enthusiasts. All funds raised through these ventures go back into maintenance of the vessel. This is an ongoing project which has suffered financially, like many others, during the pandemic.

The Banks Peninsula Community Board has supported the Society in the past and encourages anyone to join in supporting the ongoing operation and maintenance of this historic ship, which has not just national, but also international significance.

The Board fully endorses any applications for funding or assistance towards the significant costs involved in this project.

Yours faithfully



Tori Peden  
Chairperson  
Banks Peninsula Community Board

Akaroa Service Centre  
PO Box 73029, Christchurch  
Phone: 03 941 6633  
Email: [liz.carter@ccc.govt.nz](mailto:liz.carter@ccc.govt.nz)



17 March 2022

To whom it may concern.

**Re: Governors Bay Save the Jetty Trust**

The Banks Peninsula Community Board wholeheartedly supports the application by the Governors Bay Save the Jetty Trust for funding towards the repair of the Governors Bay Jetty.

The historic 300 metre long jetty, built in 1874, has been closed since 2011 when a post-earthquake inspection identified deteriorated piles and a need to replace the sub-structure before reopening. Historically, the jetty has been an important part of Governors Bay life for its residents, providing a port for ships and trade in its early days and latterly a place to enjoy sporting endeavours, have wedding photos, swim and enjoy the Bay. In future the restored jetty will contribute to the special offering that Banks Peninsula represents in terms of wellbeing for the people of greater Christchurch, and as a sustainable destination where it will be a unique and attractive spot on the developing Head to Head Walkway. This project is not just about preserving an icon, but also a journey that will help the community to build resilience and connectedness during these challenging years of recovery.

Since 2015 the Governors Bay Save the Jetty Trust has been extremely proactive with various fund raising initiatives taking place over the years towards a total required amount of over \$3 million. In 2019 the Trust purchased the jetty from the Council for \$1 to enable them to undertake repairs but to date a target of \$850,000 remains to be funded. Rapidly rising construction costs threaten to significantly increase this target and therefore it is increasingly urgent to get the project completed.

The Board fully supports the Trusts application for funding towards this important project which will help to reconnect the community to the water and to the harbour and restore this integral part of Governors Bay into a place to be enjoyed by all.

Yours faithfully



Tori Peden  
Chairperson  
Banks Peninsula Community Board

Akaroa Service Centre  
PO Box 73029, Christchurch  
Phone: 03 941 6633  
Email: [liz.carter@ccc.govt.nz](mailto:liz.carter@ccc.govt.nz)

Memos

Christchurch  
City Council 

# Memo

Date: 1st March 2022  
From: Tim Drennan - Manager Service Excellence  
Judy Williamson - Water Supply Security Engineer  
To: Jane Davis - General Manager Infrastructure, Planning & Regulatory Services  
Cc: Helen Beaumont - Head of Three Waters  
Reference: 22/258549

## Pigeon Bay Water Supply - potential low water levels

### 1. Purpose of this Memo

- 1.1 Notification of low water levels at Pigeon Bay and the need for residents to conserve water.

### 2. Update

- 2.1 Pigeon Bay is a small restricted drinking water supply, owned by Council, providing water for fewer than 50 people with a about 20 connections. Water is sourced from a fenced spring/stream on private land and gravity feeds to a small treatment plant. Treatment comprises filtration through cartridges and disinfection using ultraviolet light. The treated water goes to a reservoir, on private land off Starvation Gully Road, and then gravity feeds down to the village. Two further storage tanks provide water to the camp ground and the wharf/yacht club.
- 2.2 The treatment plant can produce up to 31m<sup>3</sup> per day, with customers consuming an average of 7m<sup>3</sup> per day or 0.5m<sup>3</sup> per hr. The main reservoir is 25m<sup>3</sup> and at 10am today (Tuesday 1 March) was at 11% or just 2.75m<sup>3</sup>.
- 2.3 We have observed low levels of total coliforms in network at Pigeon Bay over the last two to three weeks. No *E coli* have been detected.
- 2.4 Treatment was compliant with the Drinking Water Standards for the 2020/21 year. Investigations are ongoing to determine the cause of current problems with the treatment – both the quantity and quality of the water.
  - 2.4.1 Routine maintenance on Friday 25 February found problems with the cartridges and unusual sediment within the UV unit
  - 2.4.2 The plant did not run on Saturday, was started late Sunday but the quality of the treated water was compromised and the plant stopped
  - 2.4.3 The current stock of replacement cartridges does not include the variety used at Pigeon Bay and new cartridges are being urgently sought
  - 2.4.4 The source and line from the intake are being inspected today to determine any potential causes of poor quality source water.
- 2.5 It is hoped that the plant will be able to operate again to produce safe water today

Memos



### 3. Conclusion

- 3.1 Signs will go up on the only road into Pigeon Bay asking people to conserve water.
- 3.2 The team will continue to monitor and respond as required.

### Attachments Ngā Tāpirihanga

There are no attachments to this memo.

### Signatories Ngā Kaiwaitohu

|                    |  |
|--------------------|--|
| <b>Authors</b>     | Judy Williamson - Water Supply Security Engineer<br>Tim Drennan - Manager Service Excellence                         |
| <b>Approved By</b> | Helen Beaumont - Head of Three Waters<br>Jane Davis - General Manager Infrastructure, Planning & Regulatory Services |

Memos



# Memo

Date: Wednesday 9 March  
From: Lynette Ellis, Head of Transport  
To: Mayor and Councillors, Community Boards  
Cc: Executive Leadership Team  
Reference: 22/276407

## Street Trees Project

### 1. Purpose of this Memo

- 1.1 This memo is to provide information on a maintenance project led by Christchurch City Council and lines company Orion. The purpose of this project is to ensure street trees throughout Ōtautahi-Christchurch are compliant with the Electricity (Safety) Regulations 2010, with regard to overhead lines.

### 2. Update

- 2.1 As part of an ongoing condition and compliance assessment, Christchurch City Council and lines company Orion have identified a number of street trees in areas throughout Ōtautahi-Christchurch that are deemed non-compliant with the regulations.
- 2.2 The highest priority has been given to a small number of trees that are in contact with power lines which are of highest health and safety concern, through to trees that are not in contact and can be made compliant with maintenance.
- 2.3 In total 846 non-compliant trees were identified and categorised, with priority given to those most in need of attention. All non-compliant trees need to be dealt with because they present potential health and safety issues.
- 2.4 The key objectives of the programme are to:
  - 2.4.1 ensure Council is compliant with the regulations concerning trees and overhead lines.
  - 2.4.2 maintain healthy well-conditioned trees and replace redundant trees with appropriate species in accordance with the Christchurch Tree Policy.
- 2.5 Initially it looked like a large number of the non-compliant trees may need to be removed in order to comply.
- 2.6 However, working in partnership with Orion, staff have done everything possible to explore a range of alternative solutions which have reduced the number of necessary removals significantly.
- 2.7 After surveying all areas of high concern, 133 trees were found to be in contact with overhead lines. Initially, 83 of those were recommended for removal, but after exploring alternative solutions this number has been reduced to just 13. However this reduction is still subject to agreed design and implementation of alternative solutions.

Memos



- 2.8 Of the initial 846 non-compliant trees, 139 trees are now compliant following pruning or removal. To date five trees have been removed, these were all assessed to have health and/or structural issues.
- 2.9 Alternative solutions have included moving or undergrounding existing power lines where possible. The cost of this further work is still under negotiation with Orion.
- 2.10 The removal of trees is considered to be a last resort. However, inevitably there are some trees that have to be removed, either because they have reached the end of their lifespan or because there are no viable solutions available to make them compliant.
- 2.11 Council recognises the importance of trees to our city's identity. In the event a tree needs to be removed, in line with the Council's Tree Policy, "two new trees will be planted with the projected canopy cover replacing that which is lost within 20 years (additional planting may be required)."
- 2.12 Growing the number of trees in our city is part of the Long Term Plan and aligns with our vision for a sustainable, climate resilient city.
- 2.13 This project is a priority, and where possible staff are actioning quick wins to ensure compliance and continuing the review of non-compliant trees seeking alternative solutions to reduce the number of tree removals.
- 2.14 Community Boards will be updated if trees in their ward are significantly impacted.

### Attachments Ngā Tāpirihanga

There are no attachments to this memo.

### Signatories Ngā Kaiwaitohu

|                    |   |
|--------------------|---|
| <b>Authors</b>     | James Harding - Senior Communications Advisor<br>Katie Smith - Team Leader Road Amenity and Asset Protection<br>Chris Strydom - Project Manager<br>Tony Armstrong - Arborist                  |
| <b>Approved By</b> | Stephen Wright - Acting Manager Operations (Transport)<br>Lynette Ellis - Head of Transport & Waste Management<br>Jane Davis - General Manager Infrastructure, Planning & Regulatory Services |

Memos



# Memo

Date: 11/03/22  
From: Bridie Gibbings  
To: Mayor, Councillors, ELT and all Community Boards  
Cc:   
Reference: 22/315235

## Staff shortages to affect park maintenance

### 1. Purpose of this Memo

- 1.1 This update is to let you know that a newswire story will be going out shortly about contractor shortages due to Covid-19 and how it will affect community park maintenance

### 2. Update

2.1

#### COVID-19 impacting park maintenance work

Some parks maintenance work around Christchurch might be delayed over the coming weeks because the Council's contractors are experiencing staff shortages.

"Our contractors have a high number of staff isolating because of COVID-19 and that is starting to affect the capacity to complete all the normal park maintenance work," says Council Head of Parks Andrew Rutledge.

"We have worked with them on a plan that will see priority given to the maintenance work that impacts on the health and safety of park users.

"The contractors will be focusing on making sure rubbish bins are emptied and that any issues that potentially pose a risk to the public are addressed.

"They will also be prioritising sports field preparation for organised sports."

Other park maintenance, such as amenity lawn mowing, will be completed as resourcing levels allow.

"Our parks will still be able to be used pretty much as normal, but people may notice the grass being a little more overgrown than usual.

**Memos**



“We know people like to see parks well maintained but please be patient with our contractors as they do their best to manage their workload through the peak of COVID-19 cases,” Mr Rutledge says.  
“They will get back to normal parks maintenance as soon as possible.”

**Bridie Gibbings, Team Leader Parks Sector North Parks Unit**  
027 404 0737

**Attachments Ngā Tāpirihanga**

There are no attachments to this memo.

**Signatories / Ngā Kaiwaitohu**

|                    |  |
|--------------------|--|
| <b>Authors</b>     | Lizzie Mullan - Communications Advisor<br>Simon Makker - Senior Communications Advisor |
| <b>Approved By</b> | Bridie Gibbings - Team Leader Parks Sector North<br>Andrew Rutledge - Head of Parks    |

Memos



# Memo

Date: Friday 25 March 2022  
From: John Higgins, Head of Planning and Consents  
To: All Community Boards  
Cc:   
Reference: 22/358855

## Update on District Plan Changes

### 1. Purpose of this Memo

This memo provides an update about work we are progressing to bring the Christchurch District Plan in line with recent government legislation to enable more housing and to prepare for future growth.

The Urban Development and Transport committee will consider whether four draft plan changes will go out for public consultation at its meeting on Thursday 31 March 2022.

#### The draft plan changes include:

- Housing Choice Plan Change – to bring our District Plan in line with government direction that has been given via the National Policy Statement-Urban Development (NPS-UD) and the Resource Management (Enabling Housing Supply) Amendment Act to enable more development in the city’s existing urban footprint.
- Heritage Plan Change – we are proposing that 11 new residential heritage areas across the city be identified for protection in the District Plan to recognise Christchurch’s special identity and character and adding a total of 65 buildings, items and building interiors to the Schedule of Significant Historic Heritage.
- Coastal Hazards Plan Change – we need to avoid increased risk of harm to people and property from coastal hazards such as flooding, tsunami and erosion.
- Radio Communication Pathways Plan Change – we need to protect airspace used for emergency radio communications by stopping development that blocks it.

If approved the draft plan changes will go out for feedback on [Have Your Say](#) from Monday 11 April until Friday 13 May. These draft changes will be of significant interest to our community and we will be widely promoting the consultation period and sharing detail about what is proposed.

The agenda for the meeting can be found here: <https://christchurch.infocouncil.biz> and should go live today (25 March). The agenda will contain two reports and supporting attachments for the plan changes.

You may also be interested in this [Newsline](#) story explaining why we are doing this work to respond to a growing population, climate change and government direction.

Please note a combined Community Board briefing will be held on the draft Housing Choice and Heritage Plan Changes on 7 April 2022, prior to consultation opening if approved by the committee.

**Memos**



Separate briefings on the Coastal Hazards Plan Change have been scheduled with affected community boards during March.

**Attachments Ngā Tāpirihanga**

There are no attachments to this memo.

**Signatories / Ngā Kaiwaitohu**

|                    |  |
|--------------------|--|
| <b>Author</b>      | Amanda Legge - Senior Communications Advisor   |
| <b>Approved By</b> | Mark Stevenson - Team Leader City Planning<br>John Higgins - Head of Planning & Consents |



## Graffiti Insight Banks Peninsula Reported Graffiti

Feb 2022

### By Ward

| Ward            | # of Tickets | # of Tickets - Latest Month | # of Tickets - Previous Month |
|-----------------|--------------|-----------------------------|-------------------------------|
| Banks Peninsula | 26           | 26                          | 38                            |
| <b>Total</b>    | <b>26</b>    | <b>26</b>                   | <b>38</b>                     |

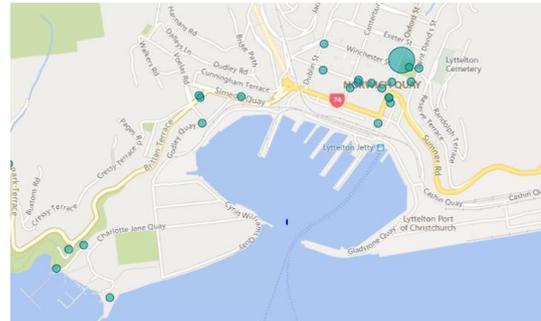
### By Suburb

| Suburb       | # of Tickets | % Monthly Change | # of Tickets - Previous Month |
|--------------|--------------|------------------|-------------------------------|
| Lyttelton    | 26           | -21%             |                               |
| <b>Total</b> | <b>26</b>    |                  | <b>38</b>                     |

### By Street

| Street        | # of Tickets | % Monthly Change | # of Tickets - Previous Month |
|---------------|--------------|------------------|-------------------------------|
| Oxford        | 5            |                  |                               |
| London        | 4            |                  |                               |
| Brittan       | 2            |                  |                               |
| Oxford Street | 2            |                  |                               |
| Park Terrace  | 2            | -33%             | 3                             |
| Reserve       |              |                  |                               |

### Map View



### Frequently Reported TAG

KEMO  
SABE  
CHUM

### Reporters

Graffiti Programme "Tag Spotters" were not active due to COVID-19

| Reporter Type | 202202    |
|---------------|-----------|
| Non Volunteer | 16        |
| <b>Total</b>  | <b>16</b> |

### Handling Officer/Processor

Asset Owner (or council contractor) responsible for removing graffiti.

Graffiti Team (CCC)

- Private property, owners contacted and offered solutions for removal

City Care (Graffiti)

- Council asset/bordering council property

City Care (Northern Road Maintenance)

- Council roading asset

| Processor   | 202202    | Total     |
|---|-----------|-----------|
| City Care (Graffiti) (External Contractor)                  | 17        | 17        |
| Graffiti Team (CCC Internal)                                | 2         | 2         |
| Orion (Graffiti) (External Contractor)                      | 2         | 2         |
| City Care Water Pumps (External Contractor)                 | 1         | 1         |
| Fulton Hogan (Banks Road Maintenance) (External Contractor) | 1         | 1         |
| No Result (CCC Internal)                                    | 1         | 1         |
| Parks Triage Officer (CCC Internal)                         | 1         | 1         |
| Wolfgang Bopp   | 1         | 1         |
| <b>Total</b>  | <b>26</b> | <b>26</b> |



## Graffiti Insight Banks Peninsula

Feb 2022

### Removed Graffiti

#### By Ward

| Ward            | Cleaned Graffiti Square Metres |
|-----------------|--------------------------------|
| Banks Peninsula | 163                            |
| <b>Total</b>    | <b>163</b>                     |

#### By Suburb

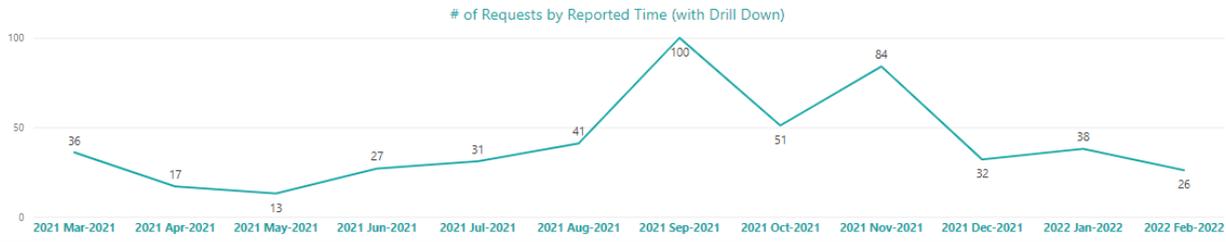
| Suburb       | Cleaned Graffiti Square Metres |
|--------------|--------------------------------|
| Lyttelton    | 163                            |
| <b>Total</b> | <b>163</b>                     |

#### By Street

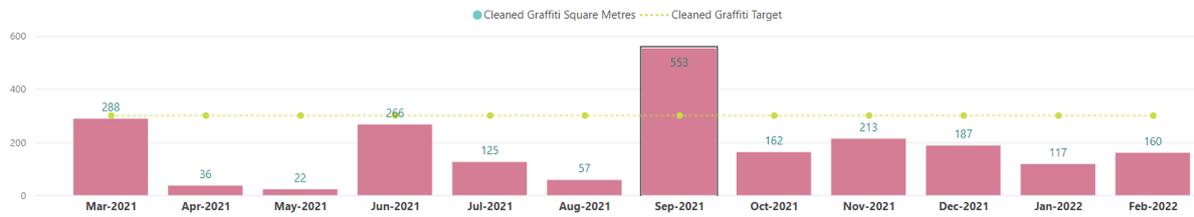
| Street                              | Cleaned Graffiti Square Metres |
|-------------------------------------|--------------------------------|
| St Davids Street \ Stevensons Steep | 96                             |
| Oxford                              | 22                             |
| Lyttelton Port                      | 20                             |
| Park Terrace Reserve                | 14                             |
| London                              | 10                             |
| Marina Access                       | 1                              |

### Ward Trends

#### Reported Graffiti



### Removed Graffiti



### TAG Images/Locations

|  |   |  |   |
|--|---|--|---|
| <p>Graffiti - Oxford, Sumner to Gaol<br/>24/02/2022</p> <p>On a wall and a utility box be...</p> <p>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m): 3 Height (m): 1</p> | <p>SSS report ID: 2162269<br/>20/02/2022</p> <p>This is further graffiti found i...</p> <p>Label: Penis<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m): 10 Height (m): 2<br/>Status: Verified</p> | <p>SSS report ID: 2146941<br/>14/02/2022</p> <p>Nazi symbol on bus stop Brit...</p> <p>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m): - Height (m): -<br/>Status: Unverified</p> | <p>SSS report ID: 2143717<br/>13/02/2022</p> <p>On side of Lyttelton Informat...</p> <p>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m): 4 Height (m): 2<br/>Status: Unverified</p> |
|--|---|--|---|

graffiti  
PROGRAMME

Graffiti Insight  
Banks Peninsula

Feb 2022

|   |   |  |  |
|---|---|--|--|
| <p>SSS report ID: 2135391<br/>09/02/2022</p>  <p>(no description)<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m):- Height (m):-</p> | <p>SSS report ID: 2125603<br/>05/02/2022</p>  <p>Incident Category: Graffiti O...<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m):4 Height (m):2</p> | <p>SSS report ID: 2101404<br/>26/01/2022</p>  <p>Image attached cident Cate...<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m):- Height (m):1</p> | <p>SSS report ID: 2101327<br/>26/01/2022</p>  <p>Image attached Incident Cat...<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m):7 Height (m):3</p> |
|---|---|--|--|

Attachment P Item 10



**Graffiti Insight**  
**Banks Peninsula**  
**Reported Graffiti**

March 2022

**By Ward**

| Ward            | # of Tickets | # of Tickets - Latest Month | # of Tickets - Previous Month |
|-----------------|--------------|-----------------------------|-------------------------------|
| Banks Peninsula | 57           | 57                          | 26                            |
| <b>Total</b>    | <b>57</b>    | <b>57</b>                   | <b>26</b>                     |

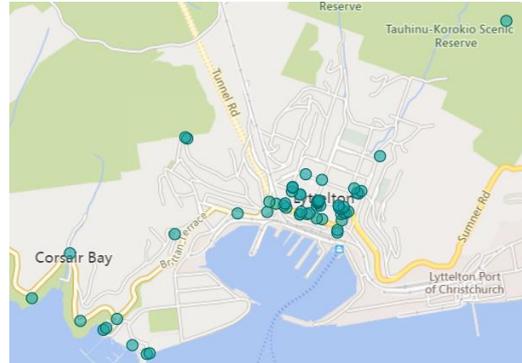
**By Suburb**

| Suburb       | # of Tickets | % Monthly Change | # of Tickets - Previous Month |
|--------------|--------------|------------------|-------------------------------|
| Lyttelton    | 57           | 119%             | 26                            |
| <b>Total</b> | <b>57</b>    | <b>119%</b>      | <b>26</b>                     |

**By Street**

| Street                            | # of Tickets | % Monthly Change | # of Tickets - Previous Month | % |
|-----------------------------------|--------------|------------------|-------------------------------|---|
| Norwich                           | 6            |                  |                               |   |
| London                            | 5            | 25%              | 4                             |   |
| Oxford Street Reserve             | 4            | 300%             | 1                             |   |
| Canterbury                        | 3            | 200%             | 1                             |   |
| Oxford                            | 3            | -40%             | 5                             |   |
| Park Terrace Reserve              | 3            | 50%              | 2                             |   |
| Canterbury Street \ London Street | 2            |                  |                               |   |
| Dublin                            | 2            |                  |                               |   |
| Marina Access                     | 2            | 100%             | 1                             |   |
| Norwich Quay                      | 2            |                  |                               |   |
| Park                              | 2            | 100%             | 1                             |   |

**Map View**



**Frequently Reported TAG**

WEAK  
CHUM

**Reporters**

Graffiti Programme “Tag Spotters” were not active due to COVID-19

|                      |    |
|----------------------|----|
| Individual Reporters | 57 |
|----------------------|----|

**Handling Officer/Processor**

Asset Owner (or council contractor) responsible for removing graffiti.

Graffiti Team (CCC)

- Private property, owners contacted and offered solutions for removal

City Care (Graffiti)

- Council asset/bordering council property

City Care (Northern Road Maintenance)

- Council roading asset

| Processor   | Total     |
|---|-----------|
| City Care (Graffiti) (External Contractor)                  | 34        |
| Orion (Graffiti) (External Contractor)                      | 6         |
| Wolfgang Bopp   | 4         |
| Enable (Graffiti) (External Contractor)                     | 3         |
| NZTA (Downer Southern Link) (External Contractor)           | 2         |
| Signals Team (CCC Internal)                                 | 2         |
| Chorus (Graffiti) (External Contractor)                     | 1         |
| Fulton Hogan (Banks Road Maintenance) (External Contractor) | 1         |
| Graffiti Team (CCC Internal)                                | 1         |
| No Result (CCC Internal)                                    | 1         |
| Parks Triage Officer (CCC Internal)                         | 1         |
| Retaining Walls (CCC Internal)                              | 1         |
| <b>Total</b>  | <b>57</b> |



# Graffiti Insight Banks Peninsula

March 2022

## Removed Graffiti

### By Ward

| Ward            | Cleaned Graffiti Square Metres |
|-----------------|--------------------------------|
| Banks Peninsula | 247                            |
| <b>Total</b>    | <b>247</b>                     |

### By Suburb

| Suburb       | Cleaned Graffiti Square Metres |
|--------------|--------------------------------|
| Lyttelton    | 247                            |
| <b>Total</b> | <b>247</b>                     |

### By Street

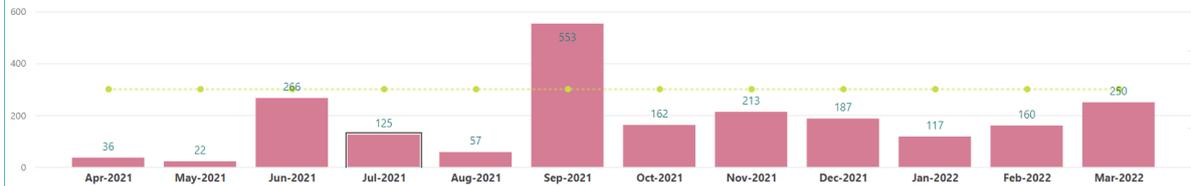
| Street                        | Cleaned Graffiti Square Metres |
|-------------------------------|--------------------------------|
| London                        | 46                             |
| Oxford Street \ London Street | 42                             |
| Cressy Terrace Tennis Courts  | 24                             |
| Norwich                       | 21                             |
| Oxford Street \ Norwich Quay  | 21                             |
| Marina Access                 | 20                             |
| Oxford Street Reserve         | 20                             |
| Oxford                        | 15                             |
| Simeon                        | 9                              |

## Ward Trends

### Reported Graffiti



## Removed Graffiti



## TAG Images/Locations

|  |   |   |
|--|---|---|
| <p><b>Graffiti - London, Sumner to Canterbury</b><br/>31/03/2022</p> <p>8 london st<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m):5 Height (m):1</p> | <p><b>Graffiti - Corsair Bay Reserve</b><br/>31/03/2022</p> <p>corsair bay toilet<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m):4 Height (m):-<br/>Status: Unverified</p> | <p><b>Graffiti - Oxford Street \ London Street, Lyttelton</b><br/>31/03/2022</p> <p>corner of oxford and lyndon st<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m):7 Height (m):6</p> |
|--|---|---|

Graffiti Insight  
Banks Peninsula

graffiti PROGRAMME

March 2022

|   |   |   |  |
|---|---|---|--|
| <p>Graffiti - Norwich, Canterbury to Sutton<br/>29/03/2022</p>  <p>3 lots of graffiti on the mitre ...<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m): 7 Height (m): 3<br/>Status: Unverified</p> | <p>graffiti<br/>26/03/2022</p>  <p>71 London St Lyttelton<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m): 7 Height (m): 2<br/>Status: Unverified</p>          | <p>graffiti<br/>15/03/2022</p>  <p>(no description)<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m): 6 Height (m): 1<br/>Status: Unverified</p>                                 | <p>graffiti<br/>15/03/2022</p>  <p>(no description)<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m): - Height (m): -<br/>Status: Unverified</p>                         |
| <p>SSS report ID: 2205041<br/>09/03/2022</p>  <p>Not sure by photo what this ...<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m): 1 Height (m): 1<br/>Status: Unverified</p>                      | <p>SSS report ID: 2204965<br/>09/03/2022</p>  <p>photo attached<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m): - Height (m): -<br/>Status: Unverified</p>   | <p>Graffiti - London, Summer to Canterbury<br/>05/03/2022</p>  <p>Lamp Post - corner of Dublin...<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m): - Height (m): 1</p>         | <p>Graffiti - London, Canterbury to Dublin<br/>05/03/2022</p>  <p>Fence - 71 London Street, Ly...<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m): 3 Height (m): 3</p> |
| <p>SSS report ID: 2205590<br/>10/03/2022</p>  <p>Side of Loons.<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m): - Height (m): -<br/>Status: Unverified</p>                                      | <p>SSS report ID: 2205585<br/>10/03/2022</p>  <p>Side of Henry's<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m): - Height (m): -<br/>Status: Unverified</p> | <p>SSS report ID: 2205050<br/>09/03/2022</p>  <p>Graffiti Image attached Incid...<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m): 2 Height (m): 2<br/>Status: Unverified</p> | <p>SSS report ID: 2205047<br/>09/03/2022</p>  <p>(no description)<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m): - Height (m): 2<br/>Status: Unverified</p>         |

Attachment Q Item 10





Graffiti Insight  
Banks Peninsula

March 2022

|  |  |   |  |
|--|--|---|--|
| <p>Graffiti - Park, Brittan to Cressy<br/>05/03/2022</p>  <p>Mens toilet - Naval Point toil...<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m):3 Height (m):1</p> | <p>SSS report ID: 2189012<br/>03/03/2022</p>  <p>On box - not sure what comp...<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m):1 Height (m):1<br/>Status: Unverified</p> | <p>SSS report ID: 2189008<br/>03/03/2022</p>  <p>On seat at bus stop in Winch...<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m):2 Height (m):-<br/>Status: Unverified</p> | <p>SSS report ID: 2188408<br/>02/03/2022</p>  <p>tagging on a street light pole...<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m):- Height (m):2<br/>Status: Unverified</p> |
| <p>SSS report ID: 2188393<br/>02/03/2022</p>  <p>tagging on wall image attac...<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m):6 Height (m):1</p>               | <p>SSS report ID: 2188248<br/>02/03/2022</p>  <p>Incident Category: Graffiti O...<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m):4 Height (m):1</p>                     | <p>SSS report ID: 2188235<br/>02/03/2022</p>  <p>both sides of road. Incident ...<br/>Label: (not defined)<br/>Ward: Banks Peninsula<br/>Suburb: Lyttelton<br/>Length (m):12 Height (m):1</p>                     |  |

Attachment Q Item 10



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## 11. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

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This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

### **Karakia Whakamutunga**