

**Waihoru**  
**Spreydon-Cashmere Community Board**  
**AGENDA**

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**Notice of Meeting:**

An ordinary meeting of the Waihoru Spreydon-Cashmere Community Board will be held on:

**Date:** Tuesday 1 March 2022  
**Time:** 5pm  
**Venue:** Held by Audio/Visual Link

**Under the current provisions of the Covid-19 Protection Framework (the Traffic Alert system), meeting attendance is only possible via an audio/visual link or by viewing a livestream of the meeting (<https://www.youtube.com/channel/UCGweLMco4E1iUpXZ7voUgA>). Please request access details from [Amy.Hart@ccc.govt.nz](mailto:Amy.Hart@ccc.govt.nz) for the audio/visual link.**

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**Membership**

Chairperson	Karolin Potter
Deputy Chairperson	Lee Sampson
Members	Melanie Coker Keir Leslie Tim Scandrett Callum Ward

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Jo Wells  
Manager Community Governance, Spreydon-Cashmere  
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# Developing Resilience in the 21st Century

Strategic Framework

Whiria ngā whenu o ngā papa,  
honoa ki te maurua tāukiuki  
Bind together the strands of each mat and join  
together with the seams of respect and reciprocity

## Ōtautahi-Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things – a city where anything is possible

### Principles

<p>Being open, transparent and democratically accountable</p> <p>Promoting equity, valuing diversity and fostering inclusion</p>	<p>Taking an inter-generational approach to sustainable development, prioritising the social, economic and cultural wellbeing of people and communities and the quality of the environment, now and into the future</p>	<p>Building on the relationship with Te Rūnanga o Ngāi Tahu and the Te Hononga-Council Papatipu Rūnanga partnership, reflecting mutual understanding and respect</p>	<p>Actively collaborating and co-operating with other local, regional and national organisations</p> <p>Ensuring the diversity and interests of our communities across the city and the district are reflected in decision-making</p>
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### Community Outcomes

<p><b>Resilient communities</b></p> <p>Strong sense of community Active participation in civic life Safe and healthy communities Celebration of our identity through arts, culture, heritage, sport and recreation Valuing the voices of all cultures and ages (including children)</p>	<p><b>Liveable city</b></p> <p>Vibrant and thriving city centre Sustainable suburban and rural centres A well connected and accessible city promoting active and public transport Sufficient supply of, and access to, a range of housing 21st century garden city we are proud to live in</p>	<p><b>Healthy environment</b></p> <p>Healthy water bodies High quality drinking water Unique landscapes and indigenous biodiversity are valued and stewardship exercised Sustainable use of resources and minimising waste</p>	<p><b>Prosperous economy</b></p> <p>Great place for people, business and investment An inclusive, equitable economy with broad-based prosperity for all A productive, adaptive and resilient economic base Modern and robust city infrastructure and community facilities</p>
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### Strategic Priorities

<p><b>Enabling active and connected communities to own their future</b></p>	<p><b>Meeting the challenge of climate change through every means available</b></p>	<p><b>Ensuring a high quality drinking water supply that is safe and sustainable</b></p>	<p><b>Accelerating the momentum the city needs</b></p>	<p><b>Ensuring rates are affordable and sustainable</b></p>
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**Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes**

Engagement with the community and partners	Strategies, Plans and Partnerships	Long Term Plan and Annual Plan	Our service delivery approach	Monitoring and reporting on our progress
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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Whakamutunga

## Karakia Tīmatanga

### 1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

### 2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Waihoru Spreydon-Cashmere Community Board meeting held on [Wednesday, 16 February 2022](#) be confirmed (refer page 5).

### 4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

#### 4.1 Mt Vernon Park – Vehicle Break-Ins

Alan McDonald will speak on behalf of the Port Hills Park Trust regarding vehicle break-ins at the Mt Vernon Park car park.

### 5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

### 6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

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**Waihoru  
Spreydon-Cashmere Community Board  
OPEN MINUTES**

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**Date:** Wednesday 16 February 2022  
**Time:** 8am  
**Venue:** Held by Audio/Visual Link

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**Present**

Chairperson	Karolin Potter
Deputy Chairperson	Lee Sampson
Members	Melanie Coker Keir Leslie Tim Scandrett Callum Ward

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Jo Wells  
Manager Community Governance, Spreydon-Cashmere  
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**Part A Matters Requiring a Council Decision**

**Part B Reports for Information**

**Part C Decisions Under Delegation**

**Post Meeting Note:**

It is noted that this meeting was held via audio/visual link on the Zoom platform due to the country being under COVID-19 Protection Framework (the Traffic Alert System Red) on the date the meeting was scheduled. The meeting was also livestreamed and recorded on the Board's YouTube channel (<https://www.youtube.com/channel/UCGweLMco4E1iUpXZ7voUgA>). These minutes provide a written summary of the meeting proceedings.

**Karakia Tīmatanga:** Karolin Potter.

The agenda was dealt with in the following order.

**1. Apologies Ngā Whakapāha**

**Part C**

There were no apologies.

**2. Declarations of Interest Ngā Whakapuaki Aronga**

**Part B**

Lee Sampson declared an interest in Item 7 – Hearings Panel Report on Cashmere Tennis Club Lease Application and Tim Scandrett declared an interest in Item 8 – Park Hills Park Trust Board.

**3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua**

**Part C**

**Community Board Resolved SCCB/2022/00004**

That the minutes of the Waihoru Spreydon-Cashmere Community Board meeting held on Tuesday, 1 February 2022 be confirmed with the following amendment to Item 9.2 – Elected Members' Information Exchange – Vehicle Break-Ins:

The Waihoru Spreydon-Cashmere Community Board agreed to request that staff arrange again request an urgent briefing with the Police and Community Patrol about safety issues in the Board area, including ongoing vehicle break-ins at the Rapaki Track, Mt Vernon Park and Victoria Park car parks.

Lee Sampson/Callum Ward

**Carried**

**4. Public Forum Te Huinga Whānui**

**Part B**

**4.1 Graeme Dingle Foundation**

Anne Hindson, Business Development Manager – Canterbury Region of the Graeme Dingle Foundation, spoke about the Foundation's activities in the Board area, including Kiwi Can.

Kiwi Can is a life skills and values programme that is delivered to the whole school (Years 1-8) by trained Kiwi Can leaders, who are also role models for the children. Ms Hindson noted that the programme is delivered both during and outside curriculum time. For example, Kiwi Can operates outside curriculum time at lunchtime and before and after school.

Ms Hindson noted that Kiwi Can costs about \$220 per child per year, and the school contributes about ten percent of this cost. The Foundation raises the rest of the funds from grants and corporate sponsors.

Ms Hindson noted that Kiwi Can operates in Addington School and started in Rowley School this term. She invited the Board to visit the programme in one of the schools.

A Board member indicated that they will advocate for government funding for Kiwi Can when meeting with Members of Parliament or government officials.

A Board member noted that the programme sounds excellent, but the Board has limited funding available.

A Board member noted that they understand that Addington School finds Kiwi Can valuable.

Staff noted that if the Foundation applies for Board funding towards Kiwi Can, staff will assess the application and provide a report to the Board for a decision.

The Chairperson thanked Ms Hindson for her presentation.

#### **4.2 Somerfield Park**

Mary O'Connor, resident, spoke about a range of concerns she has about Somerfield Park.

Ms O'Connor noted that a footpath in the park was recently upgraded, but she was not previously aware that this was planned. She noted that the new path is wider, which encourages faster speeds by cyclists and reduces grassy areas. She also queried why asphalt had been used instead of a softer material that would be more pedestrian friendly. In her view, this project was not the best use of funds in the park. She would have preferred if potholes in the footpath were repaired rather than the entire footpath upgraded.

Ms O'Connor requested that the public toilet in the park be made more accessible and safer. She noted that the entrance gate is sometimes not locked open so a person could close it behind you and lock you in. She also noted that the hand basin is at the end of a narrow space so she does not use it for fear of being grabbed from behind. She suggested knocking down the internal walls to improve safety. She noted that the public toilet at Cashmere View Park is much safer and in better condition.

Ms O'Connor requested that the Council replace bark in the park's playground with soft fall material. She also noted that she does not support the recent replacement of multiple rubbish bins in the park with one big belly bin. She noted that there is no path to the new bin.

Ms O'Connor requested that the wire rope fence around the perimeter of the park have more gaps for pedestrians. She also requested that a bush with sharp thorns at the Somerfield Street corner of the park be removed.

A Board member noted that they have heard from other residents about new big belly bins in other parks in the Board area, and the Council is interested to hear feedback about their placement.

Another Board member noted that they support the recent reduction in the number of rubbish bins across the city as this contributes to climate resilience. But they noted that the placement of some bins could be improved, which the Council is working on.

A Board member asked Ms O'Connor where she would suggest the big belly bin be moved to, but she was unsure. The Board member suggested that Board members visit the park to see if they think the bin should be moved, and if so where.

A Board member noted that the budget for public toilet upgrades is not interchangeable with that for footpath upgrades. They noted that upgrading public toilets is one of the Board's priorities that they advocate for in the Council's Long Term Plan. Another Board member suggested asking staff for Crime Prevention through Environmental Design reports on public toilets, and an update on the planned programme for toilet renewals in the Board area.

A Board member suggested asking staff to investigate improving pedestrian access through the wire rope fence around the perimeter of the park.

A Board member suggested asking staff for advice on whether future footpaths in parks can be built with some recycled material rather than only asphalt.

A Board member suggested asking staff whether the playground could have soft fall installed. Staff replied that when the playground is renewed this will likely occur, but it is not yet due for renewal.

The Chairperson thanked Ms O'Connor for her presentation.

#### **Part B**

The Waihoru Spreydon-Cashmere Community Board agreed to request that staff:

1. Investigate options to improve the safety of the Somerfield Park public toilet.
2. Provide an update on the programme for toilet renewals in the Board area, including timeframes.
3. Investigate improving pedestrian access through the fence around the perimeter of Somerfield Park.
4. Provide advice on whether future footpaths in parks can be built with some recycled material rather than asphalt.

#### **Attachments**

- A Somerfield Park - PowerPoint Presentation

### **5. Deputations by Appointment Ngā Huinga Whakaritenga**

#### **Part B**

There were no deputations by appointment.

### **6. Presentation of Petitions Ngā Pākikitanga**

#### **Part B**

There was no presentation of petitions.

## 7. Reserves Act Hearings Panel Report on Cashmere Tennis Club Lease Application

### Board Comment

Lee Sampson declared an interest in this item and took no part in the Board's voting on it. The Board heard from the Chairperson and staff, who shared the key points from the report. Staff noted that this week Cashmere Tennis Club advised that they plan to improve drainage on one of the courts and mark two courts for pickleball, which is popular among older adults. Staff also noted that a small portion of the lease area is on legal road. Staff will prepare a memorandum about this.

A Board member asked if the existing lease required the club to make at least one court available for public use free of charge. Staff replied that the club makes some courts available for public use, but the community are strongly encouraged to pay. These courts are not locked and there is signage on the gate about the cost for casual use.

A Board member noted that in their view at least one of the courts should be available for public use at no charge, and two additional courts should be available for casual use at as affordable a rate as possible.

A Board member asked if the triangle of land adjacent to Crichton Terrace and Valley Road is within the lease area. The Board member noted that this is a flat area, which is rare in the hill suburb, that the community use for gatherings. Staff replied that the triangle of land is part of the lease area so the club has exclusive use of it. But this area is not fenced and in practice the club is happy for the community to use it. Another Board member suggested that staff ask for assurance from the club that it continue to make the area available for public use.

A Board member asked who is responsible for maintaining the volley wall in the triangle of land. Staff replied that the club is responsible for maintenance.

A Board member suggested that staff seek assurance from the club that their burglar alarms are dealt with in a timely manner.

### Hearings Panel Recommendations Ngā Tūtohu o Te Tira Taute

That the Waihoru Spreydon-Cashmere Community Board:

- 2.1 Receive and consider the information in the report, the submissions, and all other relevant information received on the proposed new ground lease to the Cashmere Tennis Club Incorporated for their existing tennis courts, pavilion building and other supporting infrastructure.
- 2.2 Approve the granting of a ground lease subject to section 54(1)(b) of the Reserves Act 1977, over approximately 8175 square metres being part of Cashmere Valley Reserve (Res 5114 RT CB372/26, a Recreation Reserve under the Act) (lease plan shown in **Attachment A**), to Cashmere Tennis Club Incorporated for the existing 13 tennis courts, pavilion building, and associated supporting infrastructure, for a period of 33 years broken into 3 terms of 11 years, at an annual rental set in accordance with the Council's Sports Lease Charges Policy.
- 2.3 Authorise the Property Consultancy Manager to administer and conclude the terms of the new lease.
- 2.4 Notes that Council staff will continue to work with the Cashmere Tennis Club on minor issues raised during consultation.

**Community Board Resolved SCCB/2022/00005**

**Part C**

That the Waihoru Spreydon-Cashmere Community Board:

- 2.1 Receives the information in the report, the submissions, and all other relevant information received on the proposed new ground lease to the Cashmere Tennis Club Incorporated for its existing tennis courts, pavilion building and other supporting infrastructure.
- 2.2 Approves the granting of a ground lease subject to section 54(1)(b) of the Reserves Act 1977, over approximately 8175 square metres being part of Cashmere Valley Reserve (Res 5114 RT CB372/26, a Recreation Reserve under the Act) (lease plan shown in **Attachment A** of Item 4 – Cashmere Valley Reserve – Proposed new lease to Cashmere Tennis Club in the agenda of the hearings panel on 1 November 2021), to Cashmere Tennis Club Incorporated for the existing 13 tennis courts, pavilion building, and associated supporting infrastructure, for a period of 33 years broken into 3 terms of 11 years, at an annual rental set in accordance with the Council's Sports Lease Charges Policy.
- 2.3 Authorises the Property Consultancy Manager to administer and conclude the terms of the new lease.
- 2.4 Notes that Council staff will continue to work with the Cashmere Tennis Club on minor issues raised during consultation.
- 2.5 Requests that staff seek assurance from the Cashmere Tennis Club that it will continue to make the triangle of land adjacent to Crichton Terrace and Valley Road available for public use.

Tim Scandrett/Keir Leslie

**Carried**

**8. Port Hills Park Trust Board**

**Board Comment**

Tim Scandrett declared an interest in this item and took no part in the Board's discussion or voting on it.

The Board heard from staff, who shared the key points from the report.

A Board member asked what the term was for a member of the Port Hills Park Trust Board. Staff replied that the Board would consider its recommendation at the start of each Community Board term.

Lee Sampson noted that he would be happy if the Board recommended either Keir Leslie or himself.

Keir Leslie noted that he would be happy if the Board recommended Lee Sampson as Mr Sampson has an existing relationship with the Port Hills Park Trust Board.

A Board member suggested that Keir Leslie could be an alternate if Lee Sampson were unavailable for any meetings. Mr Leslie noted he was happy with this arrangement.

**Officer Recommendations / Ngā Tūtohu**

That the Waihoru Spreydon-Cashmere Community Board:

1. Recommend that the Mayor appoint a Waihoru Spreydon-Cashmere Community Board member to the Port Hills Park Trust Board for the remainder of the 2019-22 term.

**Community Board Resolved SCCB/2022/00006**

**Part C**

That the Waihoru Spreydon-Cashmere Community Board:

1. Recommends that the Mayor appoint Lee Sampson to the Port Hills Park Trust Board for the remainder of the 2019-22 term.

Keir Leslie/Melanie Coker

Carried

**9. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi**

**Part B**

Board members shared the following information:

- A Board member attended the Chairpersons' and Staff Forum.
- A Board member noted that roadworks on Tennyson Street will be completed shortly.
- A Board member noted that footpaths in Beckenham are being repaired, but there was no scope for roadside vegetation to be pruned. The Board member has queried this and is awaiting a response.
- A Board member noted that the Port Hills Trust Board may speak to the Board at its next meeting.
- A Board member noted that numerous residents have contacted them about the potential impact of Waka Kotahi's Brougham Street project on surrounding streets.
- A Board member noted that numerous residents have contacted them about Coronation Hall asking when it will be renovated. Staff suggested including an update in the Board's next newsletter.
- A Board member noted that a hearing on the Council's Lincoln Road project is upcoming.
- A Board member noted that they visited Domain Terrace with staff to discuss accessibility issues. Staff will investigate this and provide advice back to the Board.

- A Board member noted that they have observed large numbers of students cycling to Cashmere and Hillmorton High Schools.

**Karakia Whakamutunga:** Karolin Potter.

**Meeting concluded at 9.37am.**

**CONFIRMED THIS 1st DAY OF MARCH 2022.**

**KAROLIN POTTER**  
**CHAIRPERSON**

Unconfirmed

## 7. Erosion and Sediment Control Monitoring and Enforcement

Reference Te Tohutoro: 22/238765

Report of Te Pou Matua: Clive Appleton, Healthy Waterways Implementation Lead,  
clive.appleton@ccc.govt.nz

General Manager Jane Davis, General Manager Infrastructure, Planning and  
Pouwhakarae: Regulatory Services, jane.davis@ccc.govt.nz

### 1. Brief Summary

- 1.1 The purpose of this report is to provide an update on the Council's management of erosion and sediment from development sites. The report has been written at the Board's request for this information.
- 1.2 The Council Comprehensive Stormwater Network Discharge Consent, Condition 44 requires a Sediment Discharge Management Plan (Sediment Plan) to be developed and implemented. The Sediment Plan came into operation in Dec 2020. It is primarily "to set out reasonably practicable processes and practices to be implemented to manage the discharges of stormwater from development sites into the stormwater network to mitigate adverse effects of discharges from the stormwater network on the receiving environment's water clarity and aquatic biota." Please view the plan here: [Sediment Discharge Management Plan \(Rev August 2021\)](#)
- 1.3 The proposed 2022 Stormwater and Land Drainage Bylaw reinforces the need for site development to have erosion sediment control plans and measures in place before and during works.
- 1.4 Key issues:
  - 1.4.1 Sediment is one of the major water quality contaminants.
  - 1.4.2 Council is taking steps to monitor and enforce sediment discharges on development sites during routine inspections.
  - 1.4.3 There is a need for dedicated monitoring and enforcement officers, especially during storm events.
  - 1.4.4 Educating the construction industry.
  - 1.4.5 Liaising with Environment Canterbury enforcement officers.
  - 1.4.6 Memo being prepared for the Three Waters and Infrastructure Committee.
  - 1.4.7 Internal auditing of sediment and erosion monitoring and enforcement by building inspectors and resource consent team.
  - 1.4.8 Tracking erosion and sediment complaints and Council's actions to resolve these.

### 2. Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere Community Board:

1. [Receive the information in the Erosion and Sediment Control Monitoring and Enforcement Report.](#)

## Attachments Ngā Tāpirihanga

There are no attachments to this report.

Additional background information may be noted in the below table:

Document Name	Location / File Link

## Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories Ngā Kaiwaitohu

<b>Author</b>	Clive Appleton - Healthy Waterways Programme Lead
<b>Approved By</b>	Helen Beaumont - Head of Three Waters Jane Davis - General Manager Infrastructure, Planning & Regulatory Services

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**8. Elected Members' Information Exchange Te Whakawhiti Whakaaro  
o Te Kāhui Amorangi**

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This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.