
Sustainability and Community Resilience Committee AGENDA

Notice of Meeting:

An ordinary meeting of the Sustainability and Community Resilience Committee will be held on:

Date: **Wednesday 30 March 2022**

Time: **9.30am**

Venue: **Held by Audio/Visual Link**

Under the current provisions of the Covid-19 Protection Framework (traffic lights) the meeting is open to the public through access to the live broadcasting of the meeting: <http://councillive.ccc.govt.nz/live-stream>

Membership

Chairperson	Councillor Sara Templeton
Deputy Chairperson	Councillor Melanie Coker
Members	Mayor Lianne Dalziel
	Deputy Mayor Andrew Turner
	Councillor Jimmy Chen
	Councillor Catherine Chu
	Councillor Pauline Cotter
	Councillor Mike Davidson
	Councillor Celeste Donovan
	Councillor Anne Galloway
	Councillor James Gough
	Councillor Yani Johanson
	Councillor Aaron Keown
	Councillor Sam MacDonald
	Councillor Phil Mauger
	Councillor Jake McLellan
	Councillor Tim Scandrett

25 March 2022

Principal Advisor

Mary Richardson
General Manager Citizens &
Community
Tel: 941 8999

Simone Gordon
Committee and Hearings Advisor
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Developing Resilience in the 21st Century

Strategic Framework



Whiria ngā whenu o ngā papa,
honoa ki te maurua tāukiuki

Bind together the strands of each mat and join
together with the seams of respect and reciprocity

Ōtautahi–Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things – a city where anything is possible

Principles

Being open,
transparent and
democratically
accountable

Promoting
equity, valuing
diversity and
fostering inclusion

Taking an inter-generational approach
to sustainable development,
prioritising the social, economic
and cultural wellbeing of
people and communities
and the quality of the
environment, now
and into the
future

Building on the
relationship with
Te Rūnanga o Ngāi Tahu
and the Te Hononga–Council
Papatipu Rūnanga partnership,
reflecting mutual understanding
and respect

Ensuring
the diversity
and interests of
our communities
across the city and the
district are reflected in
decision-making

Actively collaborating and
co-operating with other
local, regional
and national
organisations

Community Outcomes

Resilient communities

Strong sense of community
Active participation in civic life
Safe and healthy communities
Celebration of our identity
through arts, culture, heritage,
sport and recreation
Valuing the voices of all cultures
and ages (including children)

Liveable city

Vibrant and thriving city centre
Sustainable suburban and
rural centres
A well connected and accessible
city promoting active and
public transport
Sufficient supply of, and
access to, a range of housing
21st century garden city
we are proud to live in

Healthy environment

Healthy water bodies
High quality drinking water
Unique landscapes and
indigenous biodiversity are
valued and stewardship
exercised
Sustainable use of resources
and minimising waste

Prosperous economy

Great place for people, business
and investment
An inclusive, equitable economy
with broad-based prosperity
for all
A productive, adaptive and
resilient economic base
Modern and robust city
infrastructure and community
facilities

Strategic Priorities

Enabling active
and connected
communities
to own their future

Meeting the challenge
of climate change
through every means
available

Ensuring a high quality
drinking water supply
that is safe and
sustainable

Accelerating the
momentum
the city needs

Ensuring rates are
affordable and
sustainable

Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes

Engagement with
the community and
partners

Strategies, Plans and
Partnerships

Long Term Plan
and Annual Plan

Our service delivery
approach

Monitoring and
reporting on our
progress

SUSTAINABILITY AND COMMUNITY RESILIENCE COMMITTEE OF THE WHOLE - TERMS OF REFERENCE
NGĀ ĀRAHINA MAHINGA

Chair	Councillor Templeton
Deputy Chair	Councillor Coker
Membership	The Mayor and All Councillors
Quorum	Half of the members if the number of members (including vacancies) is even, or a majority of members if the number of members (including vacancies) is odd.
Meeting Cycle	Monthly
Reports To	Council

Delegations

The Council delegates to the Sustainability and Community Resilience Committee authority to oversee and make decisions on:

- Enabling active citizenship, community engagement and participation
- Implementing the Council's climate change initiatives and strategies
- Arts and culture including the Art Gallery
- Heritage
- Housing across the continuum of social, affordable and market housing, including innovative housing solutions that will increase the supply of affordable housing
- Overseeing the Council's housing asset management including the lease to the Otautahi Community Housing Trust
- Libraries (including community volunteer libraries)
- Museums
- Sports, recreation and leisure services and facilities
- Parks (sports, local, metropolitan and regional), gardens, cemeteries, open spaces and the public realm (for the avoidance of doubt the Council retains its authority on matters relating to the Ōtākaro Avon River Corridor).
- Hagley Park, including the Hagley Park Reference Group
- Community facilities and assets
- Suburban Master Plans and other local community plans
- Implementing public health initiatives
- Community safety and crime prevention, including family violence
- Civil defence including disaster planning and local community resilience plans
- Community events, programmes and activities
- Community development and support, including grants and sponsorships
- The Smart Cities Programme
- Council's consent under the terms of a Heritage Conservation Covenant
- Council's consent to the removal of a Heritage Conservation Covenant from a vacant section.

Bylaws

The Council delegates to the Committee authority to:

- Oversee the development of new bylaws within the Committee's terms of reference, up to and including adopting draft bylaws for consultation.
- Oversee the review of the following bylaws, up to and including adopting draft bylaws for consultation.
 - Alcohol Restrictions in Public Places Bylaw 2018
 - Brothels Bylaw 2013
 - Cemeteries Bylaw 2013
 - Dog Control Policy and Bylaw 2016
 - Freedom Camping Bylaw 2015
 - General Bylaw 2008
 - Parks and Reserves Bylaw 2018
 - Public Places Bylaw 2018

Submissions

- The Council delegates to the Committee authority:
- To consider and approve draft submissions on behalf of the Council on topics within its terms of reference. Where the timing of a consultation does not allow for consideration of a draft submission by the Council or relevant Committee, that the draft submission can be considered and approved on behalf of the Council.

Community Funding

The Council delegates to the Committee authority to make decisions on the following funds (but not limited to), where the decision is not already delegated to staff:

- Heritage Incentive Grant Applications
- Extensions of up to two years for the uptake of Heritage Incentive Grants
- Christchurch Heritage Festival Community Grants over \$5,000
- Applications to the Events and Festivals Fund
- Applications to the Capital Endowment Fund
- Applications to the Enliven Places Projects Fund
- Applications to the Sustainability Fund
- Applications to the Metropolitan Strengthening Communities Fund *[The Funding Committee will make recommendations on applications to this fund and report back to this Committee]*
- Applications to the Discretionary Response Fund
- Applications to the Place Partnership Fund
- Applications to the Community Organisation Loan Scheme

Limitations

- This Committee does not have the authority to set project budgets, identify preferred suppliers or award contracts. These powers remain with the Finance and Performance Committee.
- The general delegations to this Committee exclude any specific decision-making powers that are delegated to a Community Board, another Committee of Council or Joint Committee. Delegations to staff are set out in the delegations register.

- The Council retains the authority to adopt policies, strategies and bylaws.
- The Council retains its authority on matters relating to the Ōtākaro Avon River Corridor.
- The following matters are prohibited from being subdelegated in accordance with LGA 2002 Schedule 7 Clause 32(1) :
 - the power to make a rate; or
 - the power to make a bylaw; or
 - the power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan; or
 - the power to adopt a long-term plan, annual plan, or annual report; or
 - the power to appoint a chief executive; or
 - the power to adopt policies required to be adopted and consulted on under this Act in association with the long-term plan or developed for the purpose of the local governance statement; or
 - the power to adopt a remuneration and employment policy.

Chairperson may refer urgent matters to the Council

As may be necessary from time to time, the Committee Chairperson is authorised to refer urgent matters to the Council for decision, where this Committee would ordinarily have considered the matter. In order to exercise this authority:

- The Committee Advisor must inform the Chairperson in writing the reasons why the referral is necessary
- The Chairperson must then respond to the Committee Advisor in writing with their decision.

If the Chairperson agrees to refer the report to the Council, the Council may then assume decision-making authority for that specific report.

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Tīmatanga

1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Sustainability and Community Resilience Committee meeting held on [Wednesday, 2 February 2022](#) be confirmed (refer page 8).

4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

4.1 Sustainable Coastlines

Emma Hunter will present her MSc research on the "Quantification and Characterisation of Pre-Production Pellet Pollution in the Avon-Heathcote Estuary/Ihutai, Aotearoa-New Zealand" to raise awareness of this issue and encourage discussion around solutions. In addition, Emma has started working for Sustainable Coastlines: a charity enabling people to look after coastlines & waterways. She will be introducing this organisation and the work they are doing in Ōtautahi/Christchurch.

4.2 Historic Places Canterbury

Mark Gerrard will speak on behalf of Historic Places Trust Canterbury regarding the Council's Heritage Strategy.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

Sustainability and Community Resilience Committee OPEN MINUTES

Date: Wednesday 2 February 2022
Time: 9.31am
Venue: Council Chambers, Civic Offices,
53 Hereford Street, Christchurch

Present

Chairperson Councillor Sara Templeton
Deputy Chairperson Councillor Melanie Coker
Members Mayor Lianne Dalziel
Deputy Mayor Andrew Turner
Councillor Jimmy Chen
Councillor Catherine Chu
Councillor Pauline Cotter
Councillor Mike Davidson
Councillor Celeste Donovan
Councillor Anne Galloway
Councillor James Gough – *via Audio/Visual link*
Councillor Yani Johanson – *via Audio/Visual link*
Councillor Aaron Keown – *via Audio/Visual link*
Councillor Sam MacDonald – *via Audio/Visual link*
Councillor Phil Mauger – *via Audio/Visual link*
Councillor Jake McLellan
Councillor Tim Scandrett

Principal Advisor

Mary Richardson
General Manager Citizens &
Community
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- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

Karakia Tīmatanga: Given by Councillor Davidson.

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Committee Resolved SACRC/2022/00001

That the apologies received from Councillor Galloway for lateness and the Mayor for early departure be accepted.

Councillor Cotter/Councillor Coker

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Committee Resolved SACRC/2022/00002

That the minutes of the Sustainability and Community Resilience Committee meeting held on Wednesday, 8 December 2021 be confirmed.

Councillor Davidson/Councillor Cotter

Carried

4. Public Forum Te Huinga Whānui

Part B

There were no public forum presentations.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. 2021-22 Metropolitan Discretionary Response Fund Applications - Human Performance Incorporated and the New Zealand Prostitutes Collective Committee Comment

1. Due to a number of Elected Members attending the meeting by audio/visual link, the Chair put each recommendation to vote by way of division.
2. The original staff recommendations were accepted without change.

Officer Recommendations Ngā Tūtohu

That the Sustainability and Community Resilience Committee:

1. Makes a grant of \$15,000 from the 2021/22 Metropolitan Discretionary Response Fund to Human Performance Incorporated towards staffing costs.
2. Makes a grant of \$39,000 from the 2021/22 Metropolitan Discretionary Response Fund to the New Zealand Prostitutes' Collective towards wages of their Street-Based Sex Worker Outreach Coordinator position.

Committee Resolved SACRC/2022/00003

Part C

That the Sustainability and Community Resilience Committee:

1. Makes a grant of \$15,000 from the 2021/22 Metropolitan Discretionary Response Fund to Human Performance Incorporated towards staffing costs.

The division was declared **carried** by 16 votes to 0 votes the voting being as follows:

For: Councillor Templeton, Councillor Coker, Mayor Dalziel, Deputy Mayor Turner, Councillor Chen, Councillor Chu, Councillor Cotter, Councillor Davidson, Councillor Donovan, Councillor Gough, Councillor Johanson, Councillor Keown, Councillor MacDonald, Councillor Mauger, Councillor McLellan and Councillor Scandrett

Against: Nil

Councillor Chen/Councillor Cotter

Carried

Committee Resolved SACRC/2022/00004

Part C

That the Sustainability and Community Resilience Committee:

2. Makes a grant of \$39,000 from the 2021/22 Metropolitan Discretionary Response Fund to the New Zealand Prostitutes' Collective towards wages of their Street-Based Sex Worker Outreach Coordinator position.

The division was declared **carried** by 15 votes to 1 vote the voting being as follows:

For: Councillor Templeton, Councillor Coker, Mayor Dalziel, Deputy Mayor Turner, Councillor Chen, Councillor Chu, Councillor Cotter, Councillor Davidson, Councillor

Donovan, Councillor Gough, Councillor Johanson, Councillor MacDonald, Councillor Mauger, Councillor McLellan and Councillor Scandrett

Against: Councillor Keown

Councillor Chen/Councillor Cotter

Carried

The Mayor left the meeting at 9.50am during consideration of item 8.
Councillor Galloway joined the meeting at 10.13am during consideration of item 8.

8. Recreation, Sports and Events Unit Quarterly Update

Committee Comment

1. Staff from the Recreation, Sports and Events Unit updated the Committee on matters relating to Council facilities, events, community partnerships and how the Unit has responded to Covid-19 restrictions.
2. The Committee requested a memo on ways to encourage the public to utilise New Brighton businesses when visiting He Puna Taimoana Hot Pools.
3. The Committee requested information on whether the Council have plans to audit playgrounds to check their usage.
4. The original staff recommendation was accepted without change.

Committee Resolved SACRC/2022/00005

Part C

That the Sustainability and Community Resilience Committee:

1. Receive the information in the Recreation Sport and Events Unit Report

Councillor Cotter/Councillor Chen

Carried

Attachments

- A Recreation, Sports and Events Update

Karakia Whakamutunga: Given by Councillor Davidson.

Meeting concluded at 10.59am.

CONFIRMED THIS 25th DAY OF MARCH 2022.

COUNCILLOR SARA TEMPLETON
CHAIRPERSON

7. Te Tira Kāhikuhiku - December 2021, February 2022 and March 2022 Minutes

Reference Te Tohutoro: 22/265426

Report of Te Pou Matua: Chrissie Williams, Te Tira Kāhikuhiku Chairperson

General Manager Mary Richardson, General Manager Citizens and Community

Pouwhakarae: mary.richardson@ccc.govt.nz

1. Purpose of Report Te Pūtake Pūrongo

Te Tira Kāhikuhiku held meetings on the following dates and is circulating the Minutes recorded to the Sustainability and Community Resilience Committee for its information:

- 9 December 2021 (Confirmed)
- 22 February 2022 (Confirmed)
- 15 March 2022 (Unconfirmed)

The meetings were held via audio/visual link.

2. Transitional Land Use applications recommended to LINZ for approval

Meeting	License to	For
9 December 2021	Avon Ōtākaro Network	A six month extension for the lease for storage of White Posts at 8A and 8B Eveleyn Couzins Avenue.
9 December 2021	CJM's Events Ltd	A license for the Colour Zone fun run held on 21 November 2021.
9 December 2021	Avon Loop Planning Association	A six month extension to the lease on the land in the Avon Loop (at 370-468 Oxford Terrace, 61 Bangor Street, even numbers 14-60 Bangor Street (excluding 44 Bangor Street) and Rees Street.
9 December 2021	Christchurch City Council	A six month extension to the license to investigate and plan for an Empowerment Project, The Salam Garden, at 14 Harvey Terrace, Richmond.
22 February 2022	Eden Project New Zealand	A six month extension to the license to continue planning for the Eden Project in the Avonside Loop area north of Cowlshaw Street.
22 February 2022	Avon Ōtākaro Network	A six month extension to the licence to continue planning for a child-led project to enhance the area in conjunction with the Avon Loop Planning Association.

22 February 2022	Paul Cragg	A six month extension to the licence for a Community Berry Garden for the Sumner Community, situated at 7, 9 and 11 Richmond Hill Road.
22 February 2022	Ao Tawhiti Unlimited Discovery School	A six month extension to the lease for the continuation of the Climate Action Campus (CAC) with a variation to include Bee Hives.
22 February 2022	Life in Vacant Spaces	A six month extension to the lease to continue with the project to establish a Community Garden in Scouler Place, Avondale.
15 March 2022	CJM's Events - Red Zone 6 Bike Challenge	A licence for the 2022 Red Zone 6 Bike Challenge.
15 March 2022	Ōtautahi Beekeepers Limited	Te Tira Kāhikuhiku deferred the report to a future meeting and requested further information.

3. Red Zones Transformative Fund November 2021 – February 2022







Meeting	To	For	Amount
9 December 2021	Waitākiri Eco-Sanctuary Charitable Trust	Te Tira Kāhikuhiku did not approve the grant funding at this stage but requested the group to work and consult with Council staff and others to establish an agreed project plan and to provide the plan to Te Tira Kāhikuhiku to reconsider funding.	-
9 December 2021	Agora Lab Limited	Te Tira Kāhikuhiku did not grant funding to Agora Lab Limited at this stage and requested further detailed information about the project to demonstrate the applicant's ability to deliver the project. Te Tira Kāhikuhiku suggested for Agora Lab Limited to collaborate with Climate Action Campus and/or Christchurch East Schools Cluster who are already establishing projects with schools in the red zone.	-
The funding remaining for allocation this financial year is \$34,784.			

4. Recommendation to Sustainability and Community Resilience Committee

That the Sustainability and Community Resilience Committee receives the Minutes from Te Tira Kāhikuhiku meetings held on the follow dates

- 9 December 2021
- 22 February 2022
- 15 March 2022

Attachments Ngā Tāpirihanga

No.	Title	Page
A  	Te Tira Kāhikuhiku 9 December 2021 Open Minutes	16
B  	Te Tira Kāhikuhiku 22 February 2022 Confirmed Minutes	21
C  	Te Tira Kāhikuhiku 22 March 2022 Unconfirmed Minutes	26

Signatories Ngā Kaiwaitohu

Author	Karen McNamara - Hearings & Council Support Officer
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Te Tira Kāhikuhiku
Christchurch Red Zones Transformative Group
MINUTES

Date: Thursday 9 December 2021
Time: 5.02pm
Venue: Held by audio/ video link

Present

Chairperson Chrissie Williams

Community members - Ashley Campbell
Ōtākaro Avon River Corridor Adam Parker
Hannah Watkinson

Community member - Jazmynn Hodder-Swain
Youth

Community Board Bebe Frayle, Waitai/Coastal-Burwood Community Board
Representatives Jo Zervos, Waitai/Coastal-Burwood Community Board

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Te Tira Kāhikuhiku
09 December 2021

Christchurch
City Council 

Karakia Tīmatanga: Delivered by Adam Parker

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Te Tira Kāhikuhiku Decision

The apologies received from Tim Lindley, Gail Gordon, Bill Simpson and Tyrone Fields were accepted.

2. Declarations of Interest Ngā Whakapuaki Aronga

There were no declarations of interest recorded.

3. Deputations/Presentations by Appointment Ngā Huinga Whakaritenga

There were no deputations by appointment.

4. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Te Tira Kāhikuhiku Decision

The minutes of Te Tira Kāhikuhiku meeting held on Thursday, 14 October 2021 were confirmed.

5. Update from LINZ

LINZ provided a verbal update to the group on past and current expressions of interest, applications for Transitional Land Use and progress on preparation for land transfer to the Christchurch City Council.

6. Staff Update

Staff provided an update regarding upcoming temporary land use applications which fall under staff delegations for activities such as horse grazing. Staff advised that they will update the group on future applications noting that any that may have issues will be formally brought to the group. Te Tira Kāhikuhiku agreed with this approach.

Staff also provided an update on potential upcoming applications, projects in the area and the Council's decision relating to the co-governance of the Ōtākaro Avon River Corridor.

Te Tira Kāhikuhiku
09 December 2021

Christchurch
City Council 

**7. Temporary Land Use Application - Variation to Extend - Avon Loop
Planning Association**

Recommendation to Land Information New Zealand

Te Tira Kāhikuhiku recommends that Land Information New Zealand extends the licence granted to Avon Loop Planning Association on the land in the Avon Loop (at 370-468 Oxford Terrace, 61 Bangor Street, even numbers 14-60 Bangor Street (excluding 44 Bangor Street) and Rees Street for six months, to 30 June 2022, or until such time as the land transfers to the Council.

**8. Temporary Land Use Application Report - Variation to Extend - CCC
Empowerment Project (Salam Garden)**

Recommendation to Land Information New Zealand

Te Tira Kāhikuhiku recommends that Land Information New Zealand extends the license granted to Christchurch City Council to investigate and plan for an Empowerment Project, The Salam Garden, at 14 Harvey Terrace, Richmond, for six months to 30 June 2022, or until such time as the land transfers to the Council.

**9. Temporary Land Use Application Report - Variation to Extend - Avon
Ōtākaro Network**

Recommendation to Land Information New Zealand

Te Tira Kāhikuhiku recommends that Land Information New Zealand extends the lease granted to Avon Ōtākaro Network for the storage of White Posts at 8A and 8B Eveleyn Couzins Avenue for six months to 30 June 2022, or until such time as the land transfers to the Council.

Te Tira Kāhikuhiku
09 December 2021

Christchurch
City Council 

Item 7

Attachment A

10. Temporary Land Use Application Report - CJM's Events Ltd Colour Zone Fun Run

Background

On 10 November 2021 Te Tira Kāhikuhiku made a recommendation by email to Land Information New Zealand (LINZ) to grant a license to CJM's Events Ltd for the Colour Zone Run on 21 November 2021.

As Te Tira Kāhikuhiku's meeting on 10 November 2021 was cancelled, a report on the application from CJM's Events was circulated to the members of Te Tira Kāhikuhiku on 5 November 2021 by email to seek their views. On receipt of the responses from the majority of the group, all of which were positive, the Chair forwarded the recommendation to LINZ.

Decision

Te Tira Kāhikuhiku ratifies a recommendation made to Land Information New Zealand on 10 November 2021 to grant a license to CJM's Events Ltd for the Colour Zone Run to be held in the vicinity and surrounds of Brooker Avenue in Burwood on 21 November 2021, noting that the location requested has been used for three of their previous events without incident.

Adam Parker left the meeting during Item 11.

11. Red Zones Transitional Use Fund Application

Comment

1. Antony Shadbolt, Christchurch City Council Team Leader Biodiversity, provided an update on biodiversity and fencing in relation to the Waitākiri Eco-Sanctuary application.
2. In regards to the Waitākiri Eco-Sanctuary Trust, Te Tira Kāhikuhiku did not approve the grant funding at this stage but requested the group to work and consult with Council staff and others to establish an agreed project plan (refer to resolution 1).
3. In regards to Agora Lab Limited, Te Tira Kāhikuhiku did not approve the grant funding at this stage but requested further detailed information, and suggested that the group collaborate with Climate Action Campus and/or Christchurch East Schools Cluster on their school project (refer to resolution 2).

Te Tira Kāhikuhiku Decisions under Delegation

Part C

That Te Tira Kāhikuhiku:

1. Does not grant funding to the Waitākiri Eco-Sanctuary Trust at this stage and request the group to work/consult with Council staff and others to establish an agreed project plan with clear priorities for work (including community consultation) and to provide the plan to Te Tira Kāhikuhiku to reconsider funding.
2. Does not grant funding to Agora Lab Limited at this stage and request further detailed information about the project to demonstrate the applicant's ability to deliver the project. Te Tira Kāhikuhiku suggests Agora Lab Limited collaborate with Climate Action

Te Tira Kāhikuhiku
09 December 2021

Christchurch
City Council 

Campus and/or Christchurch East Schools Cluster who are already establishing projects with schools in the red zone.

12. Members' Information Exchange

Te Tira Kāhikuhiku members exchanged information on various matters of interest.

Karakia Whakamutunga: Delivered by Jazmynn Hodder-Swain.

Meeting concluded at 6.53pm.

CONFIRMED THIS 22ND DAY OF FEBRUARY 2022





Te Tira Kāhikuhiku
Christchurch Red Zones Transformative Group
MINUTES

Date: Tuesday 22 February 2022
Time: 5pm
Venue: Audio/ Visual Link

Present

Chairperson Chrissie Williams

Community members - Ashley Campbell
Ōtakaro Avon River Corridor Adam Parker
Hannah Watkinson

Community member - Jazmynn Hodder-Swain
Youth

Community Board Tyrone Fields, Te Pātaka o Rākaihautū/Banks Peninsula Community Board
Representatives Jo Zervos, Waitai/Coastal-Burwood Community Board
Tim Lindley, Waikura/Linwood-Central-Heathcote Community Board
Keir Leslie, Waihoru/Spreydon-Cashmere Community Board

Brenden Winder
Manager Residential Red Zone
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www.ccc.govt.nz

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Te Tira Kāhikuhiku
22 February 2022

Christchurch
City Council 

Item 7

Attachment B

Karakia Tīmatanga: Given by Adam Parker.

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Committee Decision

The apologies received from Bill Simpson, Bebe Frayle and Gail Gordon for absence and Jo Zervos for early departure were accepted.

Jo Zervos left the meeting at 6.30pm before item 11 was considered.

2. Declarations of Interest Ngā Whakapuaki Aronga

There were no declarations of interest recorded.

3. Deputations/Presentations by Appointment Ngā Huinga Whakaritenga

3.1 Belinda Nicholls - Ōtautahi Beekeepers

Belinda Nicholls spoke on behalf of Ōtautahi Beekeepers regarding a group of passionate beekeepers (6 people) who are interested in working bee hives and developing a community space to be used as an educational/workshop space to share skills, knowledge and build social interactions. Focus will be on sustainable, regenerative and cultural practices. The group provided information and suggested Ōtautahi Beekeepers work with others with bee hives in the red zone.

3.2 Hayley Guglietta – Avon- Ōtākaro Network

Hayley Guglietta spoke on behalf of Avon- Ōtākaro Network to update Te Tira Kāhikuhiku on the projects that funding has been provided towards and regarding future projects that the group wish to undertake. Hayley raised concern about security in the ŌARC, and the frustration of the continuation of 6-month leases.

4. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Committee Decision

The minutes of the Te Tira Kāhikuhiku meeting held on Thursday, 9 December 2021 were confirmed.

5. Update from LINZ

LINZ provided a verbal update to the group on past and current expressions of interest and applications for Transitional Land Use; on leases and licenses that are due to expire; and on the progress with surveying land trenches in preparation for the land being handed to Council.

Te Tira Kāhikuhiku
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Christchurch
City Council 

6. Staff Update

Staff provided an update on the three bridges project and the planned individual bridge opening ceremonies. Staff discussed the challenges around anti-social behaviour within the red zone and the need to reintroduce security; staff are currently looking into costings. The group was apprised of progress on the co-governance entity, and on the current staff provision for the red zones.

7. Temporary Land Use Application Report - Life in Vacant Spaces - Avondale Community Garden

Recommendation to Land Information New Zealand

Te Tira Kāhikuhiku recommends that Land Information New Zealand extends the licence granted to Life in Vacant Spaces for the Avondale Community Garden in Scoular Place for six months, to 19 July 2022, or until such time as the land transfers to the Council

8. Temporary Land Use Application Report - Ao Tawhiti - Climate Action Campus

Recommendation to the Christchurch City Council

1. Te Tira Kāhikuhiku recommends that Christchurch City Council extends the lease granted to Ao Tawhiti Unlimited Discovery School for the Climate Action Campus, for six months, to 31 July 2022, and that the lease is varied to include Bee hives within the 'permitted use' of their lease.
2. Before the lease expires in July 2022, its renewal is fully reviewed under the CCC Policy regarding use of RRZ land – September 2020.

9. Temporary Land Use Application Report - Avon Ōtākaro Network - Avon Loop Block

Recommendation to Land Information New Zealand

Te Tira Kāhikuhiku recommends that Land Information New Zealand extends the licence granted to the Avon Ōtākaro network in Avon Loop (410-468 Oxford Terrace, even numbers 14-60 Bangor Street (excluding 44 Bangor Street) and Rees Street) to continue planning for a child-led project to enhance the area in conjunction with the Avon Loop Planning Association, and that the lease is extended for six months, to 30 June 2022, or until such time as the land transfers to the Council.

Te Tira Kāhikuhiku
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Item 7

Attachment B

10. Temporary Land Use Application Report - EPNZ - The Eden Project

Recommendation to Land Information New Zealand

Te Tira Kāhikuhiku recommends that Land Information New Zealand extends the licence granted to Eden Project New Zealand to continue planning for the Eden Project Establishment in the Avonside Loop area north of Cowlshaw Street, excluding the five properties with leases to Avon-Ōtākaro Forest Park, and that the lease is extended for six months, to 28 July 2022, or until such time as the land transfers to the council.

11. Temporary Land Use Application Report - Berry Community Garden Lease - 7,9 & 11 Richmond Hill Road

Recommendation to the Christchurch City Council

Te Tira Kāhikuhiku recommends that Christchurch City Council grants a lease to Paul Cragg for a community berry garden for the Sumner Community to share, educate and connect, noting that:

- a) This application is being considered under the CCC Policy regarding use of RRZ land (September 2020).
- b) Because of the low significance of this application the length of engagement at 14 days is less than the month recommended in the policy.
- c) This lease formalises the berry garden activity on this site that has been underway since October 2021 with informal approval from Council.
- d) The lease is granted for a term of two years to February 2024.
- e) The site is for a lease at 7, 9 and 11 Richmond Hill Road east of a line designated by the Council geotech staff to avoid the parts of the sites with higher geotechnical risk.
- f) The applicant has Public Liability insurance to conduct activities on the site, secured under the umbrella of the Sumner Residents and Community Association.
- g) The applicant as lessee will maintain the area of the lease.

12. Te Tira Kāhikuhiku 2022 Meeting Dates

Te Tira Kāhikuhiku Group Comment

The Group agreed to adopt the following meeting schedule:

- 5.00pm – Tuesday 15 March 2022
- 5.00pm – Tuesday 19 April 2022
- 5.00pm – Tuesday 17 May 2022
- 5.00pm – Tuesday 21 June 2022
- 5.00pm – Tuesday 19 July 2022
- 5.00pm – Tuesday 16 August 2022

Te Tira Kāhikuhiku
22 February 2022

Christchurch
City Council 

13. Members' Information Exchange

Members exchanged information on various matters of interest.

Appreciation was expressed for the liaison occurring with the Brooklands community.

Brenden Winder advised that on 11 March 2022 he will finish in his role as Red Zone Manager.

Karakia Whakamutunga: Given by Adam Parker

Meeting concluded at 6.50pm.

CONFIRMED THIS 15TH DAY OF MARCH 2022.

Item 7

Attachment B



Te Tira Kāhikuhiku
Christchurch Red Zones Transformative Group
MINUTES

Date:	Tuesday 15 March 2022
Time:	5.05pm
Venue:	Audio/visual Link

Present

Chairperson	Chrissie Williams
Iwi Representatives	Gail Gordon, Ngāti Wheke
Community members - Ōtākaro Avon River Corridor	Ashley Campbell Adam Parker Hannah Watkinson
Community member	Bill Simpson
Community Board Representatives	Tyrone Fields, Te Pātaka o Rākaihautū/Banks Peninsula Community Board Bebe Frayle, Waitai/Coastal-Burwood Community Board Jo Zervos, Waitai/Coastal-Burwood Community Board Tim Lindley, Waikura/Linwood-Central-Heathcote Community Board Keir Leslie, Waihoru/Spreydon-Cashmere Community Board

Dave Little
Senior Planner Residential Red Zone
941 5028
Dave.Little@ccc.govt.nz
www.ccc.govt.nz

To view copies of Agendas and Minutes, visit:
www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/

Te Tira Kāhikuhiku
15 March 2022

Christchurch
City Council 

Karakia Tīmatanga: given by Gail Gordon

1. Apologies Ngā Whakapāha

Committee Decision

The apologies received from Jazmynn Hodder-Swain for absence and from Jo Zervos for early departure were accepted.

Jo Zervos left the meeting at 6.30pm before item 8 was considered.

2. Declarations of Interest Ngā Whakapuaki Aronga

There were no declarations of interest recorded.

3. Deputations/Presentations by Appointment Ngā Huinga Whakaritenga

Marie Graham from South Shore Residents Association spoke to the group regarding a project which involves creating a community space on the corner of Estuary Road and Ebbtide Street. The Association will be applying to the Council for a lease and intend to apply for funding from the Transitional Use fund.

4. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Committee Decision

The minutes of the Te Tira Kāhikuhiku meeting held on Tuesday 22 February 2022 were confirmed.

5. Update from LINZ

LINZ provided a verbal update to the group on past and current expressions of interest and applications for Transitional Land Use; on leases and licenses that are due to expire; and on the progress with surveying land tranches in preparation for the land being handed to Council.

6. Council Update

Council staff provided an update on future planning. It was suggested that lease holders be provided a newsletter so they are aware of current and planned activities in the area and the status of leases.

It was noted that Redcliffs Residents Association contacted the Waikura/Linwood-Central-Heathcote Community Board regarding access to land behind the former Redcliffs Primary School. Staff will provide information to the Community Board to assist with its response.

Te Tira Kāhikuhiku
15 March 2022

Christchurch
City Council 

7. TLU Application – CJM Events - Red Zone 6 Bike Challenge

Te Tira Kāhikuhiku Recommendation

Te Tira Kāhikuhiku recommends that Land Information New Zealand agrees to grant a licence in Burwood East Red Zone to CJM Events Ltd for the 2022 Red Zone 6 event noting that:

- a. The use is appropriate to the location
- b. The use is consistent with recovery and regeneration objectives for the land concerned
- c. The transitional use aligns with the OARC Regeneration Plan and with the Christchurch District Plan
- d. The proposed event provides opportunities for community participation, recreation and leisure to welcome people into the area
- e. The license is granted for 23-25 April 2022, with the event held on Sunday 24 April 2022.

8. Ōtautahi Beekeepers Limited - Plan Bee - Temporary Land Use Application

Te Tira Kāhikuhiku Recommendation

Te Tira Kāhikuhiku deferred the report to a future meeting and requested further information.

9. Members' Information Exchange

Members exchanged information on various matters of interest.

Courtney Reid advised of two forthcoming bridge openings with the Medway bridge to open in the first week of April and Snell Place bridge to open late April.

Karakia Whakamutunga: Given by Gail Gordon

Meeting concluded at 6.47pm.

CONFIRMED THIS 19th DAY OF April 2022

8. Community Facilities update report

Reference / Te Tohutoro: 21/610611

Report of / Te Pou
Matua:

Paul McKeefry, Community Facilities Specialist,
Paul.McKeefry@ccc.govt.nz, and Sylvia Docherty, Policy and Project
Advisor, Sylvia.Docherty@ccc.govt.nz

General Manager /
Pouwhakarae:

Mary Richardson, General Manager Citizens & Community,
Mary.Richardson@ccc.govt.nz

1. Brief Summary

- 1.1 The purpose of this report is to update the Sustainability and Community Resilience Committee on Communities Facilities. The report is staff generated.

2. Officer Recommendations / Ngā Tūtohu

That the Sustainability and Community Resilience Committee:

1. Receive the information in the Community Facilities update report.

3. Introduction

- 3.1 This report details recent activities associated with the Community Support and Partnership's portfolio of community facilities including:
 - Portfolio overview
 - Venues for hire overview 2020/2021
 - Customer experience
 - Community Partnerships
 - Asset planning
 - Capital works
 - Current priorities
- 3.2 This report will be accompanied by a PowerPoint presentation highlighting key issues and innovations.

4. Portfolio overview

- 4.1 Council has **82 Community Facilities** including community centres, halls, volunteer libraries and early learning centres across Christchurch and Banks Peninsula with a gross replacement cost of \$99,811,859 (July 2020). This includes facilities of national heritage significance that are NZ Heritage listed and as many as 24 identified as having potential heritage significance for example, The Gaiety Hall and Risingholme Community Centre.
- 4.2 Council operates and manages 21 of these community facilities referred to as 'venues for hire'. Local community organisations operate and manage the majority of the portfolio generating significant volunteer activity and social capital.
- 4.3 A hyperlink to the community facilities smart map detailing the location and details of each facility is attached to this report below.

5. Venues for hire overview

- 5.1 **Facility use:** Bookings have fluctuated over the last four years, impacted by temporary closures and restrictions on bookings related to COVID protection measures. In 2018/2019,

there were approximately 53,500 hours and current bookings for 2021/2022 are currently forecast at approximately 29,500 hours.

	2018/2019	2019/2020	2020/2021	2021/2022 (forecast)
Number of bookings	17,636	13,872	16,314	10,130
Total Booked Hours	53496.75	39764.00	46151.75	29459.50
Revenue	\$669,289	\$500,122	\$704,283	\$478,104
Regular Hirers (percentage)	85.6%	84.9%	70.8%	69.6%
Casual Hirers (percentage)	14.4%	15.1%	29.2%	30.4%

- 5.2 Our larger spaces are most popular including Ōrauwhata Bishopdale Community Centre Hall, Te Hāpua Halswell Community Centre Auditorium, Fendalton Community Centre Recreation Hall, Waimairi Community Centre Larger Hall, Templeton Community Centre Hall and Hei Hei Community Centre Hall.
- 5.3 **Regular hires:** In 2020/2021, 258 organisations and individuals had regular bookings that ran a wide range of intergenerational activities for communities including dance and martial art classes, support groups, art and crafts and special interest groups. The number of regular hirers has since dropped to 124 in 2022/2023 with teams throughout Council working to support and mitigate the effect of COVID restrictions.
- 5.4 **Casual hires:** Council's Contact and Service Centres help casual hirers' book spaces for a wide range of activities including private events such as weddings and birthdays; community meetings, gatherings and fundraisers; networks, specialist groups and recreation.

6. Customer experience

- 6.1 **Customer experience research:** In quarter 2 2021, an MBA intern undertook research on hiring Council operated community facilities to analyse the customer experience and current booking process. The research identified "location" as the main reason influencing the choice to hire a Council community facility. It also identified a number of recommendations to improve customer service that will be prioritised over time; these include but are not limited to:
- Developing a [post COVID] Marketing Plan.
 - Improving the website experience.
 - Introducing a post-event / booking survey and follow-up action process.
 - Introducing an online venue search, availability and booking tool when available technology permits.
- 6.2 **Marketing Plan:** The Community Facilities Specialist is working with Council's marketing team to develop an ongoing marketing plan aimed at increasing public awareness and activation. Current marketing and communication initiatives are largely focused on communicating business continuity planning measures to ensure the community and Council cooperate to provide safe facilities under COVID arrangements.
- 6.3 **Website information and online mapping tool:** Staff are working to update and improve the online information that supports our venues for hire. Improved photographs help our

customers when checking suitability and a new interactive map support customers identifying the locations and facility types across Christchurch and Banks Peninsula.

- 6.4 **Online bookings:** Council is currently reviewing its customer transaction and booking software that includes Council-managed venues for hire. This will include the introduction of online bookings for venues for hire. Our goal is to be easy to deal with, informative, cut transaction time, boost participation and increase efficiency. This project is progressing well through the procurement process with demonstrations highlighting advances in the online customer experience.

7. Community partnerships

- 7.1 Community development staff are progressively contacting community operators of our facilities in order to better understand how the facilities operate. Staff will also share best practice, offer assistance and support where needed.
- 7.2 Opportunities have arisen to support different ways of doing things for a number of facilities in the portfolio. Community governance teams are working at a local level to support activation opportunities for community groups in Council's community facilities.
- 7.2.1 At its meeting of 13 May 2021, Council resolved (CNCL/2021/00034) to gift the Old Halswell Library to Halswell Community Project Incorporated (HCP).
- 7.2.2 Staff are working with Shirley Community Trust, current community operators of both the MacFarlane Community Centre and MacFarlane Park Neighbourhood Centre, to explore possible ownership opportunities for these facilities.
- 7.2.3 The Te Waka Unua School now operates Woolston Community Centre under transitional arrangements, the handover taking place on 31 January 2022. Staff will discuss formal arrangements with the Waikura Community Board at the meeting on 30 March 2022.
- 7.2.4 An Expression of Interest (EOI) process is currently underway for Yaldhurst Memorial Hall. Staff have shared this information with Waipuna and Waimāero Community Boards and community groups in the local area.
- 7.2.5 A Request for Proposals process is also underway for the management and activation of the Woolston Community Space at the Woolston Community Library. Staff will provide an options report to the Waikura Community Board following the evaluation of the proposals.
- 7.2.6 In quarter 3 2022, Aranui Community Trust Incorporated Society (ACTIS) will commence an Activation Agreement with Council for the operation of Aranui Wainoni Community Centre. Transition from Council to community operation will run from March to June 2022.

8. Asset management

- 8.1 Improvements have been undertaken to the network asset management plan. The plan now better reflects the size and condition of the portfolio. Incremental improvements are allowing better decisions to be made on the prioritisation of maintenance and R&R resources. A hyperlink to the asset management plan is attached to this report below.
- 8.2 There is a diverse portfolio of buildings ranging from new to 142 years old and condition ratings are similarly varied. Staff are working to determine what improvements are required to the network across a number of factors including accessibility and sustainability to provide a more consistent standard of facility across Christchurch and Banks Peninsula for the future.

- 8.3 This year work will begin on a feasibility study for a facility, or other option, at 10 Shirley Road. This project will interface closely with the Waipapa Community Board and potentially other organisations. Staff are also working with the Phillipstown Community Hub. This facility is provided for within the Plan and an important, valued community service. Decisions will almost certainly need consideration over the next three years or so as a future for the site becomes clearer.

9. Capital works

- 9.1 **Post-Quake Facility Network Completed:** Construction is complete on Manuka Cottage, Kohinga St Albans Community Centre and Opawa Volunteer Library. All of these facilities are open to public and community managed under lease agreements. This completes the post-quake rebuild / development programme and represents a substantial milestone.



- 9.2 **2021/2022 Refurbishments:** In this financial year, \$1,580,352 CAPEX R&R budget is being utilised for refurbishment of six community facilities identified as priorities in the Asset Management Plan. This requires temporary closures for each of the facilities with staff across Council working to supporting regular and casual hirers with alternative arrangements during this disruption.

- 9.2.1 Harewood Community Hall has recently underwent earthquake-strengthening works removing the building from the earthquake prone building register.
- 9.2.2 Work is almost complete on refurbishment of Waimairi Road Community Centre including upgrades to both halls, kitchen, toilets and storage areas.
- 9.2.3 Fendalton Community Centre, Harvard Lounge, Hei Hei Community Lounge and Ascot Community Centre have work planned or underway over the next quarter that support compliance requirements, accessibility, improved security and kitchen/bathroom upgrades.

Attachments / Ngā Tāpirihanga

There are no attachments to this report.

Additional background information may be noted in the below table:

Document Name	Location / File Link
Community Facilities Asset Management Plan	https://ccc.govt.nz/assets/Documents/The-Council/Plans-Strategies-Policies-Bylaws/Plans/Long-Term-Plan/LTP-2021-final/Asset-Management-Plan-AMP-Community-Facilities-LTP-2021-2031.PDF
Community Facilities Network Plan	https://www.ccc.govt.nz/assets/Documents/The-Council/Plans-Strategies-Policies-Bylaws/Plans/Community-Facilities-Network-Plan.pdf
Community Facilities Network map	https://smartview.ccc.govt.nz/map/layer/communityfacility

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Authors	Sylvia Docherty - Projects and Events Coordinator Paul McKeefry - Community Facilities Specialist
Approved By	John Filsell - Head of Community Support and Partnerships Mary Richardson - General Manager Citizens & Community

9. Heritage Incentive Grant Fund Applications

Reference Te Tohutoro: 22/121548

Report of Te Pou Matua: Victoria Bliss, Heritage Conservation Projects Planner
Victoria.Bliss@ccc.govt.nz

General Manager Pouwhakarae: Jane Davis, General Manager, Infrastructure, Planning and Regulatory Services
Jane.Davis@ccc.govt.nz

1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Sustainability and Community Resilience Committee to consider applications for Heritage Incentive Grant funding from the organisations listed below, noting that the recommendations can be accommodated within the funds available.

Applicant	Project Name	Total eligible costs	Amount Recommended
Parish of Christchurch	St Michael's and All Angels Church, West Rose Window conservation project	\$52,576	\$26,288 (50%)
Parish of Fendalton	St Barnabas Church Hall, conservation and upgrade project	\$800,884	\$87,500 (25% of requested grant)
23 Mandeville Street	Re-approval of lapsed grant for conservation and maintenance project	\$11,874	\$5,136 (previous approved grant)
Ferrymead Park Limited	Kinsey Cottage and Darkroom conservation project	\$18,385	\$5,692 (50% of requested grant)
Totals		\$883,719	\$124,616

- 1.2 This report is staff generated in response to applications received for Heritage Incentive Grant funding.
- 1.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance is determined by the heritage significance of the items, the cultural wellbeing outcomes of the projects, the amount of funding requested, and the fact that Council has approved Heritage Incentive Grant funds for allocation in the 2021/22 financial year. There are no engagement requirements in the Heritage Incentive Grant Fund – Guidelines 2020 for this grant scheme.
- 1.4 Approval of these grants would support the Community Outcomes: "Resilient Communities", "Liveable City" and "Prosperous Economy".

2. Officer Recommendations Ngā Tūtohu

That the Sustainability and Community Resilience Committee:

- Approve a grant of up to \$26,288 for conservation of the west Rose Window at St Michael and All Angels Church, 243 Durham Street South, Christchurch.
- Note that payment of the St Michael's Church grant is subject to the applicant entering a 10 year limited conservation covenant with the signed covenant having the Council seal affixed prior to registration against the property title.

3. Approve a grant of up to \$87,500 for conservation, upgrade, repair and maintenance works to St Barnabas Church Hall located at 8 Tui Street, Fendalton, Christchurch.
4. Note that payment of the St Barnabas Church Hall grant is subject to the applicant entering a 20 year limited conservation covenant with the signed covenant having the Council seal affixed prior to registration against the property title.
5. Re-approve the lapsed grant of up to \$5,136 for conservation and maintenance works to the heritage building located at 23 Mandeville Street, Christchurch.
6. Approve a grant of up to \$5,692 for conservation and maintenance works to Kinsey Cottage and Darkroom, Ferrymead Heritage Park, Christchurch.

3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 In summary staff recommend the following grants (see section 5 of this report for a full project description and rationale):
 - 3.1.1 **St Michael's west Rose Window conservation** - \$26,288 (50% of eligible works). This level of grant funding supports the conservation of the badly damaged and threatened historic stained glass window. The project will preserve the window as an important architectural feature of the church for future generations.
 - 3.1.2 **St Barnabas Church Hall conservation and upgrade project** - \$87,500 (25% of funding requested). This level of grant funding supports the conservation, upgrade, repair and maintenance of the Church Hall, which has high architectural, aesthetic, technological and craftsmanship significance. The project will ensure the protection and ongoing use of this landmark building by the parish and wider community.
 - 3.1.3 **23 Mandeville Street, Christchurch grant re-approval** - \$5, 136. This level of grant funding was approved by the Social, Community Development and Housing Committee on October 3, 2018 (SOC/2018/00068) but has lapsed. Re-approval will support the conservation and maintenance of a significant scheduled heritage building and ensure its ongoing and viable use.
 - 3.1.4 **Kinsey Cottage and Darkroom conservation project** - \$5,692. This level of grant funding supports the conservation and maintenance of the heritage building and the historic Darkroom, which is associated with Antarctic exploration and photography, for future generations.
- 3.2 Supporting these four applications will enable the diverse heritage of the city and its unique history to be protected, conserved and shared. The projects contribute to the development of a collection of heritage places across Ōtautahi Christchurch which are identified by the community as having heritage significance and meaning to them. This contributes to a distinctive identity, character and sense of place for the city and its communities.
- 3.3 Approving the recommended grants will enable the Council to support communities to protect our heritage, meet the vision of "Our Heritage, Our Taonga Heritage Strategy 2019 - 2029" and achieve the purpose of heritage incentive grants "... to incentivise owners and kaitiaki to undertake works to protect, maintain, repair and upgrade heritage buildings, places structures and objects." (17 December 2020, SACRC/2020/00046).
- 3.4 These projects will have a wide and diverse reach: they include engagement with multiple communities and groups across the city, and are accessible for people of all ages and abilities. Approving grant contributions for the eligible components of works to conserve these heritage

buildings and structures will contribute to the Council's aim to maintain and protect built, cultural, natural, and significant moveable heritage items, areas, and values.

- 3.5 The recommended grants align with the Heritage Incentive Grant Fund - Guidelines (2020) and can be accommodated within the available budget.

4. Alternative Options Considered Ētahi atu Kōwhiringa

4.1 St Michael's Church west Rose Window conservation project

Option 1: Grant funding of \$13,144 (25% eligible works): staff consider the project would be unlikely to proceed, or be delayed beyond the anniversary memorial, with a reduced level of funding.

Advantages: funding would be available for allocation to other projects/applicants.

Disadvantages: a lower level of funding would reduce the ability of the Parish to progress with the conservation works, and it is likely that the project would not proceed in time to be completed for the 150th anniversary memorial.

Option 2: Decline the application.

Advantages: funding would be available for allocation to other projects/applicants.

Disadvantages: would not support the conservation of a highly significant heritage item; would not align with the Heritage Strategy, and is not consistent with the Heritage Incentive Grant Fund - Guidelines (2020).

4.2 St Barnabas Church Hall conservation and upgrade project

Option 1: Grant funding of \$175,000 (50% of the grant application): the building has heritage significance and wide community use, however staff consider this level of funding to be high in terms of the total grant funding available.

Advantages: this level of funding would provide greater support to the preservation and conservation of a significant heritage item and important community venue.

Disadvantages: a large investment in this project results in less funding being available for allocation to other applicants. This reduces the funding available to provide support for a broad range and diversity of heritage projects.

Option 2: Decline the application.

Advantages: funding would be available for allocation to other projects/applicants.

Disadvantages: would not support a project to preserve a significant heritage place; would not align with the Heritage Strategy, and is not consistent with the Heritage Incentive Grant Fund - Guidelines (2020).

4.3 23 Mandeville Street conservation and upgrade project

Option 1: Decline re-approval of the lapsed grant: the building is a significant scheduled heritage item, and one of only two remaining buildings in the Walker Settlement development, and its heritage fabric is at risk of ongoing deterioration and loss.

Advantages: funding would be available for allocation to other projects/applicants.

Disadvantages: would not support a project to preserve a significant heritage place; would not align with the Heritage Strategy; is not consistent with the Heritage Incentive Grant Fund - Guidelines (2020), and would not be consistent with the earlier grant approval decision.

4.4 Kinsey Cottage and Darkroom conservation project

Option 1: Grant funding of \$2,846 (25% of the grant application): staff considered that the project was likely to be delayed with a lower level of funding, risking further deterioration and loss of heritage fabric.

Advantages: funding would be available for allocation to other projects/applicants.

Disadvantages: a lower level of funding would reduce the ability of the applicant to progress with the conservation works. This would result in deterioration of a significant heritage place and impact upon public access.

Option 2: Decline the application.

Advantages: funding would be available for allocation to other projects/applicants.

Disadvantages: would not support the conservation of a significant heritage item; would not align with the Heritage Strategy, and is not consistent with the Heritage Incentive Grant Fund - Guidelines (2020).

5. Detail Te Whakamahuki

St Michael's and All Angels Church west Rose Window conservation project -

- 5.1 The applicant for the grant is the Anglican Parish of Christchurch - St Michael and All Angels, who is organising and fundraising for the project. The Church is owned by the Church Property Trustees.

The Project

- 5.2 The Rose Window of the west façade of St Michael's Church was designed by Ward and Hughes and executed by Thomas Figgis Curtis. It was commissioned in memory of 'Richard James Strachan Harman', one of the early Canterbury settlers, and unveiled on 28 June 1903. The window features the 'Nine orders of Angels', and is specifically referenced in the 'Statement of Significance' as having craftsmanship and technological significance.
- 5.3 St Michael's and All Angels Church was the first Anglican parish established in Christchurch in 1851, and integral to the foundation of the Anglican settlement. The scheduled church was opened in 1872, and has high heritage significance. It is also listed with Heritage New Zealand Pouhere Taonga as a Category I heritage place. See Statement of Significance (**Attachment A**) for further details.
- 5.4 St Michael's Church is a landmark within the central city, and visually prominent on the Durham Street/Oxford Terrace corner. The West Rose window is a principal element of the west façade, directly above the main entrance porch, and visible from the pedestrian focussed paved area of Oxford Terrace.
- 5.5 The Church is an integral part of the Anglican and school communities it serves. The building also attracts visitors and provides a space for gatherings, social interaction and ceremonies, as well as quiet contemplation and reflection. It is an important heritage building, telling the story of the early settlement of the Anglican colony of Christchurch, and is frequently included in central city heritage tours and heritage activities and events such as the Heritage Festival, architectural tours and the Open Christchurch Festival.
- 5.6 The Parish are seeking to repair and restore the stained glass windows of the Church, to conserve these windows as a key heritage feature of the building. The windows were designed and made by some of the most notable and distinguished English artists and craftsmen of the time. In 2021, four of the north windows were restored; the West Rose Window is the next priority for repair.

- 5.7 The 150th anniversary of the window installation occurs in June 2023. The Parish are seeking to complete the conservation work and to have the window reinstated in time for this anniversary and to celebrate and share the occasion with the parish, school and wider community.



The west Rose Window, directly above the entry porch (BF Smyth, 2022)

The Grant Application

- 5.8 The applicant is seeking funding to support the repair, conservation and restoration of the damaged stained glass. The eligible costs for the project total \$52, 576 and include:

- Removal of the nine window panels Deconstruction of the individual glass panels
- Cleaning, repair and replacement of damaged, bowing and leaking areas
- Complete re-leading of all panels
- Reinstatement of conserved windows
- Associated scaffold, site preparation, security and set up costs

Works relating to earthquake damage to the west elevation of the Church are not included in the scope of works seeking grant funding.

- 5.9 The Rose Window is in a critical condition, with three of its panels in danger of collapse. The poor condition is due to the age of the glass, failing and decaying lead, distortion, cracking and warping of the timber frames. Works undertaken in the 1980s to prevent leaking applied a coating to the glass that has caused further and ongoing damage. This coating has discoloured the glass, is degrading the kiln fired enamel details, and attacking the lead construction. The conservation works require the removal of every segment of glass, cleaning, stabilisation, repairs and replacement and re-leading to put the windows back together again. Specialist conservators are required to undertake the works.



The West Rose window from within the Church, showing the Nine Orders of Angels (image from 2009)

- 5.10 The Parish are actively seeking funding and undertaking fundraising initiatives. To date they have funded the conservation works to four windows in the north wall, and are applying to the Christchurch Community Trust for a grant to support the restoration of other windows in the Church.
- 5.11 Letters of support for the project have been provided by Heritage New Zealand Pouhere Taonga and Conservation Architect Mr D. Pearson.
- 5.12 A grant for the proposed works is in alignment with the Heritage Incentive Grant Fund – Guidelines 2020, see: <https://ccc.govt.nz/assets/Documents/Culture-Community/Heritage/Heritage-Incentive-Grant-Fund-Guidelines-2020.pdf> The works are within the scope of grant consideration, and the application and grant amount meet the Criteria for ‘Assessment of Applications’.
- 5.13 The decision affects the following wards/Community Board areas:
- 5.13.1 Waikura/Linwood-Central-Heathcote Community Board
- 5.13.2 It is noted that Tūāhuriri Rūnanga are the Tangata Whenua in this location.

St Barnabas Church Hall conservation and upgrade project -

- 5.14 The applicant for the grant is the Anglican Parish of Fendalton – St Barnabas, who is organising and fundraising for the project. The Church is owned by the Church Property Trustees.

The Project

- 5.15 Designed by notable Christchurch architect, RSD Harman, the Church Hall is scheduled as a significant heritage item. It is constructed of Halswell stone and concrete blocks faced with river stone in the Jacobean Arts and Crafts style. The Hall has cultural and spiritual significance as an integral part of the centre of Anglican worship, and parish and community life in Fendalton. It is of high architectural, aesthetic, technological and craftsmanship significance, and its prominence on a corner site fronting Fendalton Road gives it high contextual significance as a landmark in the Fendalton streetscape. Full details are provided in the Statement of Significance (**Attachment B**).
- 5.16 The Hall was constructed in 1941, following community fundraising to build a new Parish Hall. It was the Sunday School for the growing parish until 1965, when it began to serve wider parish and community needs.

- 5.17 Community use of the Hall has increased since the closure of the Church building in 2011, as the Hall suffered relatively minor damage and has remained open and in use. It currently provides meeting spaces for many local groups and organisations that include: the Girl Guides and Brownies; Alcoholics Anonymous; Elderly Care; mother and baby groups; the Nurses' Association; Mainly Music; and Youth Groups, gardening clubs, Te Reo classes and musical and singing groups.
- 5.18 The Parish are seeking to repair, conserve and upgrade the Hall to ensure that it remains protected, functional and 'fit for purpose' to serve both current and future users. The works required include the replacement of the slate roof, and remediation of 'concrete cancer' which over time will threaten the structure. Fire and seismic upgrades are also necessary to ensure the long-term retention and ongoing safe community use of the Hall.



St Barnabas Church Hall (M. Vairpiova, 2014)

The Grant Application

- 5.19 The applicant is seeking funding to support the repair, conservation and upgrade of the Church Hall, including deferred remedial maintenance and improved accessibility for community use. Eligible works include:

- Replacement of failing slate roof
- Concrete cancer remediation and repair
- Seismic upgrade to 67% NBS
- Fire protection upgrades
- Electrical and heating upgrades
- Professional fees
- Leadlight window conservation
- Resource consent fees

Interior reconfiguration for functionality, kitchen and toilet facility upgrades, interior repainting and cosmetic works and works covered by insurance payments are not eligible for heritage incentive grant funding.

- 5.20 The full cost of the project is estimated at \$1,908,235. An insurance payment for \$134,000 has been received, which relates to earthquake damage requiring repair. The proposed concrete cancer remediation; seismic, fire and accessibility upgrades; replacement roof and interior

upgrades are maintenance and upgrade works unrelated to the earthquake damage the building sustained.

- 5.21 The eligible costs for the project total \$800,884, and the applicant is seeking support for \$350,000 of these works. The recommended grant of \$87,500 equates to 25% of the grant applied for, and not of the total eligible works.
- 5.22 The Parish are actively seeking funding and undertaking fundraising initiatives. They are applying to the Rata Foundation and the Lotteries Community Facilities Fund for grants to support the works to the Hall.
- 5.23 A grant for the proposed works is in alignment with the Heritage Incentive Grant Fund – Guidelines 2020, see: <https://ccc.govt.nz/assets/Documents/Culture-Community/Heritage/Heritage-Incentive-Grant-Fund-Guidelines-2020.pdf> The works are within the scope of grant consideration, and the application and grant amount meet the Criteria for ‘Assessment of Applications’.
- 5.24 The decision affects the following wards/Community Board areas:
 - 5.24.1 Waimāero Fendalton-Waimairi-Harewood Community Board.
 - 5.24.2 It is noted that Tūāhuriri Rūnanga are the Tangata Whenua in this location.

23 Mandeville Street conservation and upgrade project grant re-approval

- 5.25 The applicants for this project are the owners, Mr and Mrs Ling.
- 5.26 On 3 October 2018 the applicants were awarded a grant of up to \$5,136. The grant was for replacement of the existing corrugated iron roof to maintain weather-tightness, and minor repairs and upgrades to the roof structure. With the completion of these works, the heritage fabric and structure of the building will be protected for future generations.



23 Mandeville Street, 2016

- 5.27 Details of the scope of works, discussion and grant recommendations can be found at: https://christchurch.infocouncil.biz/Open/2018/10/SOC_20181003_MIN_2371.htm#PDF2_ReportName_19344
- 5.28 23 Mandeville Street was originally one of a set of houses known as the ‘Walker Settlement’. Constructed under the “Workers’ Dwelling Act 1905”, the scheme was intended to provide 5000 affordable houses for workers, and in actuality resulted in just over 600. The houses were designed by the Government Architect, Woburn Temple and were constructed of ferro-concrete, which was unusual for workers’ dwellings at the time. The ferro-concrete was thought to be a warmer and more weatherproof alternative to the more standard timber

construction of the time. Only two of the Walker Settlement houses remain, as a record of this affordable housing project.

- 5.29 23 Mandeville Street is currently operating as the 'Villa 23' vegetarian and vegan café, with public access into part of the building. It is a highly visible heritage item in the local streetscape.



23 Mandeville Street, 2021, as 'Villa 23'

- 5.30 Full details of the heritage significance of the building are provided in the Statement of Significance (**Attachment C**).
- 5.31 The owners were unable to complete the proposed works within the 18 month timeframe for the grant. They were contacted by staff, but did not feel able to request an extension of time for the grant, as they could not confirm a new timeframe to undertake the works. Consequently the grant lapsed.
- 5.32 The applicants have re-applied for a grant as they are now in a position to be able to progress the works. The project costs have increased, but staff are seeking re-approval of the lapsed grant at the previously approved amount.
- 5.33 The roof has continued to deteriorate, and the works are now urgent to maintain the weather tightness of the building.
- 5.34 The decision affects the following wards/Community Board areas:
- 5.34.1 Waipuna Halswell-Hornby-Riccarton Community Board
 - 5.34.2 It is noted that Tūāhuriri Rūnanga are the Tangata Whenua in this location.

Kinsey Cottage and Darkroom conservation project

- 5.35 The applicant for the grant is Ferrymead Park Ltd., the Park's management company, who are organising and fundraising for the project. The Cottage is owned by the Ferrymead Trust.

The Project

- 5.36 Kinsey Cottage and Darkroom belonged to Sir Joseph Kinsey, a Christchurch shipping agent and amateur photographer. The Cottage was built in the early 1900s, and originally located at the rear of Kinsey's 'Werrimoo' property at 99 Papanui Road. Kinsey Cottage served as a meeting place for Antarctic explorers Sir Robert Falcon Scott, Sir Ernest Shackleton and Herbert Ponting, the expedition's professional photographer.
- 5.37 Sir Joseph Kinsey assisted in facilitating Scott and Shackleton's 'Terra Nova' expedition to Antarctica in 1910 to 1913. The Darkroom in the Cottage was where Herbert Ponting later developed the very first expedition photographs.

- 5.38 The estate of Sir Joseph Kinsey was acquired by Ferrymead Trust in 1971, when the Cottage was relocated to Ferrymead Park to prevent its demolition. The Trust are committed to preserving Kinsey Cottage and its darkroom as a significant heritage place, with tangible links to the very first Antarctic expedition images. The darkroom was where these images were developed “capturing some of the most enduring and famous images of the Heroic Age of Antarctic Exploration of our time.”¹
- 5.39 The Cottage is open to the public, as an interpretation space with furniture and fixtures providing visitors with an experience of early 20th Century life. The Darkroom is set up with equipment from the period, including images and interpretation relating to Antarctic exploration and photography.
- 5.40 The applicant is working with the Christchurch Antarctic Office, Christchurch NZ, to enhance the visitor experience at the Cottage, as part of Christchurch’s “Antarctic Gateway City” story.
- 5.41 The applicant is seeking to undertake deferred remedial maintenance, lead abatement, repair and conservation works, and to improve accessibility with a wheelchair access ramp and hand rail. The works are required to ensure the building remains weather tight, functional and ‘fit for purpose’ to serve both current and future users. A second project will follow the physical works to the building, with the development of interpretation, displays and enhanced visitor attractions on the site.



Kinsey Cottage at Ferrymead Heritage Park, 2021

The Grant Application

- 5.42 The applicant is seeking funding to support the conservation and maintenance of the Kinsey Cottage as part of a wider project to conserve and promote the building and its links to Antarctic exploration. Eligible works include:
- Exterior repairs and repainting
 - Timber joinery repairs and restoration
 - Provision of improved accessibility
 - Lead paint remediation
- Interior repainting and cosmetic works are not eligible for heritage incentive grant funding.
- 5.43 The full cost of the project is estimated at \$24,285. The eligible costs for the project total \$18,385, and the applicant is seeking support for \$11,385 of these works. The recommended grant of \$5,692 equates to 50% of the grant applied for, and not of the total eligible works.

¹ Taken from the grant application form.

- 5.44 The applicant has already secured funding to complete the accessibility upgrades and timber joinery restoration. This funding application would enable the lead remediation and exterior repainting to be undertaken.
- 5.45 Letters of support for the project have been provided by Ferrymead Trust and the Christchurch Antarctic Office, Christchurch NZ (see **Attachment D**).
- 5.46 A grant for the proposed works is in alignment with the Heritage Incentive Grant Fund – Guidelines 2020, see: <https://ccc.govt.nz/assets/Documents/Culture-Community/Heritage/Heritage-Incentive-Grant-Fund-Guidelines-2020.pdf> The works are within the scope of grant consideration, and the application and grant amount meet the Criteria for ‘Assessment of Applications’.
- 5.47 The decision affects the following wards/Community Board areas:
- 5.47.1 Waikura/Linwood-Central-Heathcote Community Board
- 5.47.2 It is noted that Tūāhuriri Rūnanga are the Tangata Whenua in this location.

6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

Strategic Alignment Te Rautaki Tīaroaro

- 6.1 The Heritage Incentive Grant Scheme aligns to the Community Outcome “Resilient Communities” – ‘celebration of our identity through arts, culture, heritage, sport and recreation’ and ‘strong sense of community’. It also supports “Liveable City” – ‘21st century garden city we are proud to live in’ and “Prosperous Economy” – ‘great place for people, business and investment’.
- 6.2 The Heritage Incentive Grant Scheme supports delivery of the overarching strategic principle of “Taking an intergenerational approach to sustainable development, prioritising the social, economic and cultural wellbeing of people and communities and the quality of the environment, now and into the future.” This is because heritage is an intergenerational equity. It contributes to our personal and community sense of identity and belonging, and enhances high levels of social connectedness and cohesion.
- 6.3 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
- 6.3.1 Activity: Strategic Planning, Future Development and Regeneration
- Level of Service: 1.4.2 Effectively administer grants within this Activity (including Heritage Incentive Grants, Enliven Places, Innovation and Sustainability) - 100% compliance with agreed management and administration procedures for grants

Policy Consistency Te Whai Kaupapa here

- 6.4 The recommendations are consistent with Council’s Plans and Policies as listed below:
- 6.4.1 Our Heritage, Our Taonga Heritage Strategy 2019-2029
- 6.4.2 Heritage Incentive Grants Policy –Guidelines 2020
- 6.4.3 International Council on Monument and Sites (ICOMOS) New Zealand Charter 2010.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.5 The staff recommendations involve significant decisions in relation to ancestral land and other elements of intrinsic value both for Mana Whenua, their culture and traditions, as well as being relevant to local European history.
- 6.6 The six papatipu rūnanga hold the mana whenua rights and interests over the district and are partners in the *Our Heritage, Our Taonga - Heritage Strategy 2019-2029*. Te Ngāi Tūāhuriri

Rūnanga, Te Hapū o Ngāti Wheke, Te Rūnanga o Koukourārata, Wairewa Rūnanga, Ōnuku Rūnanga and Te Taumutu Rūnanga are primary kaitiaki for the taonga tuku iho of the district. They are guardians for elements of mātauranga Māori reaching back through many generations and are a significant partner in the strategy implementation.

- 6.7 It is noted that Tūāhuriri Rūnanga are the Tangata Whenua in the locations of all four grant applications.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.8 The grants will support the retention of heritage buildings and the embodied energy within them. Retention and reuse of heritage buildings can contribute to emissions reduction and mitigate the effects of climate change. Retaining and reusing existing built stock reduces our carbon footprint and extends the economic life of buildings.

Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 6.9 The four grants will support buildings which are publically visible and accessible. Works eligible for grant funding include accessibility upgrades, in line with the Heritage Strategy's principle of 'Accessibility'.

7. Resource Implications Ngā Hiraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to Implement – the recommendations are for grants of \$26,288 to St Michael's Church; \$87,500 to St Barnabas Church Hall; \$5,136 to 23 Mandeville Street, and \$5,692 to Kinsey Cottage. These recommendations total \$124,616.
- 7.2 Maintenance/Ongoing costs – none.
- 7.3 Funding Source - The Heritage Incentive Grant fund was an annual fund provided for in the 2018-28 Long Term Plan. Council approved funding to be diverted into this fund from the now closed Central City Landmark Heritage Grant Fund in 2020. The carry forward of the remaining funds was approved for inclusion in the 2021/2031 Long Term Plan, with the resolution to spread these funds over three financial years.
- 7.4 The impact of these grants (and others put before the Sustainability and Community Resilience Committee in this meeting) are as follows:

Total funds for Heritage Incentive Grants (HIG) for the next 3 years	\$1,042,169
Total funds for Heritage Incentive Grants (HIG) for FY22	\$347,390
Approved grant to Stone End Bach (50%)	\$1,858
Approved grant to Rosy Morn Bach (50%)	\$4,575
Approved grant St Joseph the Worker Church Memorial (50%)	\$7,490
Approved grant Rāpaki School (30%)	\$71,000
Approved grant to Bays Boat House (20%)	\$58,500
Proposed grant to St Michael's Church (50%)	\$26,288
Proposed grant to St Barnabas Church Hall (25%)	\$87,500
Proposed grant to 23 Mandeville Street (50%)	\$5,136
Proposed grant to Kinsey Cottage (50%)	\$5,692
Total Remaining HIG Funds for FY22	\$79,351
Total Remaining HIG Funds FY22 –FY24	\$774,130

8. Legal Implications Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

8.1 The delegated authority for Heritage Incentive Grants decisions is with this Committee.





Other Legal Implications Ētahi atu Hīraunga-ā-Ture

8.2 There are no legal context, issue or implication relevant to these decisions.

9. Risk Management Implications Ngā Hīraunga Tūraru

9.1 The grant scheme only allows funds to be paid out upon completion of the works; certification by Council staff that the works have been undertaken in alignment with the ICOMOS NZ Charter 2010; presentation of receipts and confirmation of the conservation covenant (if required) having been registered against the property title or on the Personal Properties Securities Register. This ensures that the grant scheme is effective and that funds are not diverted or lost.

Attachments Ngā Tāpirihanga

No.	Title	Page
A 	St Michael's and All Angels Church Statement of Significance	49
B 	St Barnabas Church Hall Statement of Significance	54
C 	23 Mandeville Street Statement of Significance	58
D 	Letters of Support for Kinsey Cottage conservation project	63

Additional background information may be noted in the below table:

Document Name	Location / File Link

Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Victoria Bliss - Heritage Conservation Projects Planner
Approved By	Brendan Smyth - Team Leader Heritage Michael Down - Finance Business Partner John Higgins - Head of Planning & Consents Jane Davis - General Manager Infrastructure, Planning & Regulatory Services

Item 9

**DISTRICT PLAN – LISTED HERITAGE PLACE
HERITAGE ASSESSMENT – STATEMENT OF SIGNIFICANCE
HERITAGE ITEM NUMBER 410
ST MICHAEL AND ALL ANGELS CHURCH AND SETTING – 243
DURHAM STREET SOUTH, 90 OXFORD TERRACE,
CHRISTCHURCH**



PHOTOGRAPH: M.VAIR-PIOVA, 16/12/2014

HISTORICAL AND SOCIAL SIGNIFICANCE

Historical and social values that demonstrate or are associated with: a particular person, group, organisation, institution, event, phase or activity; the continuity and/or change of a phase or activity; social, historical, traditional, economic, political or other patterns.

St Michael and All Angels Anglican Church has high historical significance as the first Anglican church to be established by the pioneers on the site of Christchurch in 1851, hence its status to Anglicans as the 'Mother Church' of Canterbury. After a brief period of using assorted venues for services, including a V-hut, the first church on the site was opened on 20 July 1851. It served as the Pro-Cathedral from Christmas Day 1856, when Bishop Harper was enthroned there as the first Anglican Bishop of Christchurch, until 1881, when the Christchurch Anglican Cathedral was consecrated. The corner site bounded by Tuam, Lichfield and Durham Streets was set aside by the Canterbury Association for ecclesiastical and educational purposes and it is one of the few Canterbury Association sites that still functions according to its initial designation.

The first church was enlarged in 1854-55 and 1858 (also 1863) but was not consecrated until 29 September 1859, by which time a schoolroom had been built and the church could be used solely as a place of worship. Delays in the construction of the Christ Church Cathedral encouraged plans to build a new church for St Michael's parish. W F Crisp drew up plans for the new timber church, the cost of a stone church being beyond the means of the parish. The foundation stone was laid on 29 September 1870. Daniel Reese was the builder. Both Reese and Crisp were dismissed, however, in April 1871, only the foundations having been built by this time and absorbing most of the budgeted funds. Frederick Strouts took over as supervising architect in June 1871 and the first service in the new building was held on 2 May 1872. Thereafter the old church was demolished but it was not until April 1875 that the temporary chancel was replaced with a permanent structure, also to Crisp's design. The choir stalls, designed by Thomas Cane, were installed in July of the same year.

In 1910, following the installation of Fr Harry Darwin Burton, St Michael's became an Anglo-Catholic or 'high 'church'. This move influenced by the nature of services held at St Michael's. St Michael's remains today as an Anglo-Catholic Church.

The church has been open to the public to visit since October 1993.

It suffered minor damage in the 2010/2011 – essentially cracking to the internal plasterwork in the chancel. This has now all been repaired.

CULTURAL AND SPIRITUAL SIGNIFICANCE

Cultural and spiritual values that demonstrate or are associated with the distinctive characteristics of a way of life, philosophy, tradition, religion, or other belief, including: the symbolic or commemorative value of the place; significance to Tangata Whenua; and/or associations with an identifiable group and esteemed by this group for its cultural values.

St Michael and All Angel's Church has high cultural significance as the site of Anglican services in Christchurch since 1851. The church building has commemorative value owing to the presence of memorial windows and plaques, items contained in the church (such as the stone font), which were brought to Christchurch in the first four ships in 1850 and the dedication of the Pilgrims' Chapel in 1901 to the first Canterbury Association settlers. It is associated with the ideals of Canterbury Association and the founding of Christchurch and has cultural significance for its association with the Anglican (Church of England) basis of the new settlement. The church also has high cultural spiritual significance for its association with the work of Nurse Maud and the Sisters of the Community of the Sacred Name and their work in the parish community.

ARCHITECTURAL AND AESTHETIC SIGNIFICANCE

Architectural and aesthetic values that demonstrate or are associated with: a particular style, period or designer, design values, form, scale, colour, texture and material of the place.

St Michael and All Angels Church has high architectural significance for its Gothic Revival styling and association with a number of notable early Canterbury architects; W F Crisp, Frederick Strouts, and Thomas Cane. It is a highly regarded example of colonial ecclesiastical architecture in which the tenets of Victorian Gothic Revival architecture are realised in timber construction.

W F Crisp was the articled pupil and subsequently the partner of Robert Speechley, who had been brought to New Zealand to supervise the construction of the Christ Church Cathedral. As the cathedral project was delayed the partnership undertook other work for the Anglican Church Property Trustees in Christchurch, including St Mary's, Addington (1866-67) and vicarages for St John's and St Luke's in the city. St Michael's Church is the only major work designed by Crisp in New Zealand. The church also has some architectural significance for its association with Benjamin Mountfort, who designed the church's freestanding belfry in 1861 and contributed some stained glass designs to the church.

St. Michael's is a late Victorian gothic building which combines elements of gothic architecture expressed in timber rather than stone which was the more conventional material for gothic architecture of this period. St. Michael's is considered to be one of the largest timber churches of its style in the world. It is constructed entirely of matai timber (native black pine) on rubble stone foundations. The internal double row of timber columns are carved from single matai trees and came from Nelson. They support the nave arches and huge tie-beams in the roof structure. It has an outstanding collection of late Victorian early Edwardian stained glass executed by some of the leading English Victorian firms such as Lavers, Barraud and Westlake and Ward and Hughes.

The church has changed little since completion in 1872 with only minor alterations which have included the removal in 1896 of a tie-beam and secondary arch to give a clear view of the east window; the addition of a vestry and parish lounge to the south in the 1990s; and recently new doors in the north porch. Externally the church is of a clear cruciform design and of simple decorative elements which to some degree belie the detail of the interior.

TECHNOLOGICAL AND CRAFTSMANSHIP SIGNIFICANCE

Technological and craftsmanship values that demonstrate or are associated with: the nature and use of materials, finishes and/or technological or constructional methods which were innovative, or of notable quality for the period.

St Michael and All Angels Church has high technological significance for its timber construction and as an example of the colonial carpenters' craft. Items inside the church that contribute to its craftsmanship significance include the Bishop's Throne (1856), the Gold Chalice (Frederick Gumsey and W F Bridgeman, 1931) and the Bevington organ with its stencilled pipes (1872, reconstructed 1944 and restored 2013). The stained glass windows, which were all installed before 1913, have considerable craftsmanship significance for their design and manufacture being by the leading manufacturers of the period such as Lavers, Barraud and Westlake and Ward and Hughes with two lancet windows on the south being designed by the architect B W Mountfort.

CONTEXTUAL SIGNIFICANCE

Contextual values that demonstrate or are associated with: a relationship to the environment (constructed and natural), a landscape, setting, group, precinct or streetscape; a degree of consistency in terms of type, scale, form, materials, texture, colour, style and/or detail; recognised landmarks and landscape which are recognised and contribute to the unique identity of the environment.

St Michael and All Angels Church has high contextual significance as the principal building within an important precinct of church and school buildings, including the freestanding belfry

that predates the church. Although designed by different architects at different times, each of these built heritage items is sympathetic to one another in style and construction.

In a wider setting the church has contextual significance in relation to the original site of St Andrew's Presbyterian Church, which now stands in Merivale but was built in stages from 1856 further west on Oxford Terrace. The church also relates to other buildings designed by Crisp, sometimes in partnership with Robert Speechley, and to the Christ Church Cathedral to which it was the forerunner as Pro-Cathedral.

ARCHAEOLOGICAL AND SCIENTIFIC SIGNIFICANCE

Archaeological or scientific values that demonstrate or are associated with: the potential to provide information through physical or scientific evidence an understanding about social historical, cultural, spiritual, technological or other values of past events, activities, structures or people.

St Michael and All Angels Church has high archaeological significance because it has the potential to provide archaeological evidence relating to past building construction methods and materials, and human activity on the site, including that which occurred prior to 1900. The building stands on the outskirts of what was once Puāri Pā, which covered a large area within the extensive wetlands that later became the central city. Puāri was first occupied by tangata whenua more than 700 years ago and remained one of the principle mahinga kai (food and resource gathering places) in Christchurch up to the Ngāi Tahu signing of the Canterbury purchase in 1848. Ōtākaro (Avon River) provided an important access route through the swamp of Christchurch and was highly regarded by tangata whenua as a mahinga kai (food and resource gathering place). The awa (river) supported numerous nohoanga (campsites) and was a rich source of seasonal foods including fish and birds, which were preserved for use over the winter months when fresh kai (food) was in short supply.

ASSESSMENT STATEMENT

St Michael and All Angels Anglican Church has high overall significance to Christchurch, including Banks Peninsula and New Zealand. The church has high historical significance as the first Anglican church to be established in Christchurch and as the Pro-Cathedral of the Anglican Diocese of Christchurch from 1856 until 1881. St Michael's has high cultural significance as the site of Anglican worship since 1851 and for its close association with the Canterbury Association and also its association with the work of Nurse Maud and the Sisters of the Community of the Sacred Name and their work in the parish community. The church building has high cultural commemorative value owing to the presence of memorial windows and plaques, items contained in the church (such as the stone font), which were brought to Christchurch in the first four ships in 1850 and the dedication of the Pilgrims' Chapel in 1901 to the first Canterbury Association settlers. The church has high architectural significance for its High Victorian Gothic Revival design and association with a number of prominent 19th century Christchurch architects. The high technological and craftsmanship significance of the building arises out of its timber construction and the detailing of its fixtures and fittings in particular the stained glass windows. St Michael's Church has high contextual significance as a major landmark in the southwest sector of the inner city and relation to other notable heritage buildings on the same site. The building has high archaeological significance in view of the continuous use of the site by the Anglican Church since 1851.

REFERENCES:

Historic place # 294 – Heritage New Zealand List
<http://www.heritage.org.nz/the-list/details/294>

Christchurch City Council Heritage files

Jonathan Mane 'St Michael and All Angels: A Colonial High Victorian Gothic Church'
Appendix to – Marie Peters *Christchurch – St Michael's. A Study in Anglicanism in New Zealand* (Christchurch, 1986)

REPORT DATED: 13 NOVEMBER 2014

PLEASE NOTE THIS ASSESSMENT IS BASED ON INFORMATION AVAILABLE AT THE TIME OF WRITING. DUE TO THE ONGOING NATURE OF HERITAGE RESEARCH, FUTURE REASSESSMENT OF THIS HERITAGE ITEM MAY BE NECESSARY TO REFLECT ANY CHANGES IN KNOWLEDGE AND UNDERSTANDING OF ITS HERITAGE SIGNIFICANCE.

PLEASE USE IN CONJUNCTION WITH THE CCC HERITAGE FILES.

**DISTRICT PLAN – LISTED HERITAGE PLACE
HERITAGE ASSESSMENT – STATEMENT OF SIGNIFICANCE
HERITAGE ITEM NUMBER 1304
*ST BARNABAS PARISH HALL AND SETTING - 8 TUI STREET,
CHRISTCHURCH***



PHOTOGRAPH : M.VAIR-PIOVA, 24/12/2014

HISTORICAL AND SOCIAL SIGNIFICANCE

Historical and social values that demonstrate or are associated with: a particular person, group, organisation, institution, event, phase or activity; the continuity and/or change of a phase or activity; social, historical, traditional, economic, political or other patterns.

The Parish Hall, originally used from 1941 to 1965 as the Sunday School, has historical and social significance as part of the church site that has been a focus for the Fendalton community for over a century. The Parish Hall was constructed in 1941 and extended on the east side in 1951. The building was constructed following several years of fundraising to meet the needs of the growing community and address the problems of overcrowding in the then Sunday School. The building was designed by R S D Harman, a former partner of Cecil Wood.

The building stands adjacent to the former Sunday School, now the administration building, on the site of the original church. Currently the Parish Hall is the focus of much of the community and youth activities at St Barnabas, especially following the closure of the church

itself after earthquake damage. The Hall, along with the administration building, has remained in use following the Canterbury earthquakes.

CULTURAL AND SPIRITUAL SIGNIFICANCE

Cultural and spiritual values that demonstrate or are associated with the distinctive characteristics of a way of life, philosophy, tradition, religion, or other belief, including: the symbolic or commemorative value of the place; significance to Tangata Whenua; and/or associations with an identifiable group and esteemed by this group for its cultural values.

The Parish Hall building has cultural and spiritual significance as an integral part of a centre of Anglican worship and parish life in Fendalton.

ARCHITECTURAL AND AESTHETIC SIGNIFICANCE

Architectural and aesthetic values that demonstrate or are associated with: a particular style, period or designer, design values, form, scale, colour, texture and material of the place.

The Parish Hall has high architectural and aesthetic significance as a well-executed carefully detailed Arts and Crafts building designed by R S D Harman. A more domestic scaled building than the church or administration block, the hall has deep pitched slate roof with small roof dormers, a castellated entry porch and utility and break out rooms to the east and west of the central hall area. The Hall area of the building features multi-paned squared headed fenestration with stone quoining. The hall has been designed to relate to the church through the use of irregular Halswell stone and aggregate block, slate roof cladding, its deep gabled roof and high degree of architectural detailing.

Harman was born and educated in Christchurch where he subsequently became one of the city's most competent ecclesiastical and residential architects. He served his articles with the local firm Seager and MacLeod while attending classes at the Canterbury College School of Art. Following the First World War he studied at the Royal College of Art in London before returning to New Zealand in 1920 to rejoin Seager's office. After another period in London he was temporarily in partnership with Cecil Wood, 1956-1928 before setting up his own practice. Harman was closely associated with the Anglican Church throughout his career and went on to design the well known Church of the Good Shepherd at Tekapo and St John's Cathedral, Napier, although the latter was not built until after his death.

TECHNOLOGICAL AND CRAFTSMANSHIP SIGNIFICANCE

Technological and craftsmanship values that demonstrate or are associated with: the nature and use of materials, finishes and/or technological or constructional methods which were innovative, or of notable quality for the period.

St Barnabas Parish Hall has high technological and craftsmanship significance for the use of materials, quality of its stonework and the degree of architectural detailing internally and externally. The building also has technological significance for the information it can provide of construction techniques employed in the 1940s.

CONTEXTUAL SIGNIFICANCE

Contextual values that demonstrate or are associated with: a relationship to the environment (constructed and natural), a landscape, setting, group, precinct or streetscape; a degree of consistency in terms of type, scale, form, materials, texture, colour, style and/or detail; recognised landmarks and landscape which are recognised and contribute to the unique identity of the environment.

The Parish Hall has high contextual significance as part of a strongly related group of three parish buildings, for its relationship to the site of the original St Barnabas Church and as a landmark in the parish of Fendalton. The setting of St Barnabas Parish Hall consists of the immediate land parcel and includes the church and Sunday School. The setting consists of a large corner site, fronting Fendalton Road and Tui Street, with grassed areas, hard surfacing and mature trees, including Copper Beech, Lime and Horse Chestnut. The church and its ancillary buildings are set back from Fendalton Road. The Parish Hall and Sunday School are located immediately to the east of the church. Separated only by a low stone wall from the busy arterial route of Fendalton Road, which gives the group of buildings have landmark value.

ARCHAEOLOGICAL AND SCIENTIFIC SIGNIFICANCE

Archaeological or scientific values that demonstrate or are associated with: the potential to provide information through physical or scientific evidence an understanding about social historical, cultural, spiritual, technological or other values of past events, activities, structures or people.

St Barnabas Parish Hall and its setting are of archaeological significance because they have the ability to provide archaeological evidence relating to human activity on the site, including that which occurred prior to 1900.

ASSESSMENT STATEMENT

St Barnabas Parish Hall and its setting are of overall significance to the Christchurch District, including Banks Peninsula as part of a church site that has been a focus of worship for the Fendalton Anglican Parish for over a century. The Parish Hall has historical and social significance for its use initially as a Sunday school and after 1965 as a centre for parish activities. It was constructed in 1941 (and extended in 1951) following several years of fundraising to meet the needs of the growing community and address the problems of overcrowding in the then Sunday School. The Parish Hall building has cultural and spiritual significance as an integral part of a centre of Anglican worship and parish life in Fendalton. The Parish Hall has high architectural and aesthetic significance as a well-executed, Jacobean-style Arts and Crafts building designed by architect R S D Harman. St Barnabas Parish Hall has high technological and craftsmanship significance for the quality of its stonework and high degree of architectural detailing. The Parish Hall has high contextual significance as part of a strongly related group of buildings, for its relationship to the site of the original St Barnabas Church and as a landmark in the parish of Fendalton. St Barnabas Parish Hall and its setting are of archaeological significance because they have the ability to provide archaeological evidence relating to human activity on the site, including that which occurred prior to 1900.

REFERENCES:

Christchurch City Council, *Heritage File, –St Barnabas Church, Sunday School, Parish Hall and Setting – 145 Fendalton Road/8 Tui Street*
Christchurch City Council, *Christchurch City Plan – Listed Heritage Item and Setting. Heritage Assessment – Statement of Significance. St Barnabas Church, Sunday School, Parish Hall and Setting – 8 Tui Street (145 Fendalton Road) – 2011*

Dave Pearson Architects Limited – *St Barnabas Church, Fendalton – A Heritage Assessment*
– 2011

<http://www.stbarnabas.org.nz/history>

REPORT DATED: 05/11/2014

PLEASE NOTE THIS ASSESSMENT IS BASED ON INFORMATION AVAILABLE AT THE TIME OF WRITING. DUE TO THE ONGOING NATURE OF HERITAGE RESEARCH, FUTURE REASSESSMENT OF THIS HERITAGE ITEM MAY BE NECESSARY TO REFLECT ANY CHANGES IN KNOWLEDGE AND UNDERSTANDING OF ITS HERITAGE SIGNIFICANCE.

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DISTRICT PLAN – LISTED HERITAGE PLACE
HERITAGE ASSESSMENT – STATEMENT OF SIGNIFICANCE
HERITAGE ITEM NUMBER 374
**FORMER DWELLING AND SETTING – 23 MANDEVILLE
STREET, CHRISTCHURCH**



PHOTOGRAPH: M VAIR-PIOVA, 2014

HISTORICAL AND SOCIAL SIGNIFICANCE

Historical and social values that demonstrate or are associated with: a particular person, group, organisation, institution, event, phase or activity; the continuity and/or change of a phase or activity; social, historical, traditional, economic, political or other patterns.

The former Workers' Dwelling has historical and social significance for its association with the Workers' Dwellings scheme, which was the forerunner of the 1930s State housing programme. It was built in between 1909 (when the first 7 houses were erected) and 1912 (when a further 10 were constructed) as part of the Walker Settlement of workers' dwellings erected in Christchurch under the Workers' Dwelling Act 1905. The act and its successors established the first programme of public housing provision in New Zealand by central government. The aim of the act was to provide good quality, low cost housing for low-income workers and to ameliorate contemporary housing problems with overcrowding and unsanitary living conditions. The scheme aimed to provide 5000 houses for landless people who earned less than £156 a year.

Despite its intentions the scheme was not very successful. The houses that were built passed fairly quickly into private ownership as the Reform Government privatised the workers' dwellings and used the 1906 State Advances Act to encourage home ownership over rental housing. As a result building stopped in 1919, with only 648 houses completed

nationwide. The Walker Settlement was the second group of workers' dwellings to be erected in Christchurch, after Sydenham's Camelot Settlement. The first stage of the Walker Settlement comprised the construction of six ferro-concrete houses and the renovation of another that was already extant. The first residents were a painter, coachbuilder, timber yardman, publisher's assistant, a presser and a driver. The second stage, with 10 more dwellings, was built in 1912. The Walker Settlement was named after William Campbell Walker, a former Speaker of the Legislative Council and Governor of Canterbury College. Joseph Hoy and his wife, who had emigrated from Scotland, were early tenants of 23 Mandeville Street. Hoy and his wife, who had previously lived in Linwood, worked as a gardener and housekeeper respectively before World War I. Joseph Hoy was employed as a linesman after the war and purchased the freehold of 23 Mandeville Street in 1923. The house was then purchased by Joseph's son Fred and daughter in law Mary in 1946 where they lived until 1998. The property remained in the family until 1998. Today the house is used for commercial purposes and the street has changed from being residential to predominantly commercial in nature.

CULTURAL AND SPIRITUAL SIGNIFICANCE

Cultural and spiritual values that demonstrate or are associated with the distinctive characteristics of a way of life, philosophy, tradition, religion, or other belief, including: the symbolic or commemorative value of the place; significance to Tangata Whenua; and/or associations with an identifiable group and esteemed by this group for its cultural values.

The former Workers' Dwelling has cultural significance for its association with the foundation of New Zealand's social welfare system and the policies and practices of Richard Seddon's Liberal Government, which earned New Zealand the reputation as being the 'social laboratory of the world'. Workers' dwellings, female suffrage, old age pensions, labour arbitration and land tenure reform were all part of the modernisation of the state by Seddon's government as the country moved towards Dominion status in 1907. The Workers' Dwellings Act instituted a building programme that was to become the precursor of the State Housing scheme of the first Labour Government in the 1930s. The dwelling also represents the cultural habit of generational ownership having remained in the ownership of the Hoy family for over 70 years.

ARCHITECTURAL AND AESTHETIC SIGNIFICANCE

Architectural and aesthetic values that demonstrate or are associated with: a particular style, period or designer, design values, form, scale, colour, texture and material of the place.

The former Workers' Dwelling Act dwelling has architectural and aesthetic significance as an early workers' dwelling that was designed by Woburn Temple, the Department of Labour Staff Architect from 1907-1915. The house is a single storey square plan villa with a hipped roof and veranda across the façade. The facade is symmetrical, with paired sash windows on either side of the central entrance. The latter is given added emphasis with a cross gable set into the veranda roof. Care was taken to differentiate the houses built under the Workers' Dwelling Acts from each other, so as to avoid any air of mass-produced worker housing. The houses in Mandeville Street were designed as identical pairs with the same veranda and entry porch treatment and decoration.

Alterations have been made to the house over time as owners' needs changed. A brick lean-to housing a toilet was added to the south side and some of the windows have been replaced

with aluminium frames. A bay window, originally situated on the north elevation, has been removed and the north wall of the house was moved, early in the 2000s, to widen the driveway access. An Environment Court hearing in 2004 ordered that the wall be reinstated however this has not yet been carried out. A two-storey commercial unit has been constructed at the rear of the property where the dwelling's back garden once was.

TECHNOLOGICAL AND CRAFTSMANSHIP SIGNIFICANCE

Technological and craftsmanship values that demonstrate or are associated with: the nature and use of materials, finishes and/or technological or constructional methods which were innovative, or of notable quality for the period.

The former Workers' Dwelling Act dwelling has technological and craftsmanship significance because of the experimental use of ferro-concrete loadbearing walls in its construction. Ferro-concrete was considered to be a warmer and more weatherproof alternative to timber construction, which was the conventional material for housing at the time. Although its use resulted in an extra cost of £6 per dwelling, ferro-concrete was considered to be suitable for former Workers' Dwelling Act dwellings because of its extra durability and the savings gained from lowered maintenance costs. The decorative elements in the veranda brackets and gable treatment of 23 Mandeville Street display a standard quality of craftsmanship for the time.

CONTEXTUAL SIGNIFICANCE

Contextual values that demonstrate or are associated with: a relationship to the environment (constructed and natural), a landscape, setting, group, precinct or streetscape; a degree of consistency in terms of type, scale, form, materials, texture, colour, style and/or detail; recognised landmarks and landscape which are recognised and contribute to the unique identity of the environment.

The former Workers' Dwelling Act dwelling and its setting have contextual significance as a reminder of the historic residential character of Mandeville Street and it has landmark significance in the vicinity due to its small scale, domestic character, materials, and decorative elements which distinguish the house from the more recent industrial/commercial development in the street. The setting consists of the listed building and its original long narrow land parcel. Today the rear portion of the section has a large three-storeyed apartment complex built on it, and the section has been combined with the section to the south of the property. The other remaining Walker Settlement house at 29 Mandeville Street is also being used for commercial purposes. Both houses are constructed of the same materials. 23 and 29 Mandeville Street can still be read as a pair, although their group value has been diminished by the insertion of a new commercial building between them.

ARCHAEOLOGICAL AND SCIENTIFIC SIGNIFICANCE

Archaeological or scientific values that demonstrate or are associated with: the potential to provide information through physical or scientific evidence an understanding about social historical, cultural, spiritual, technological or other values of past events, activities, structures or people.

The former Workers' Dwelling Act dwelling and its setting have some archaeological value because it has the potential to provide archaeological evidence relating to human activity on the site, possibly including that which occurred before 1900. Recent development on the site may have disturbed archaeological evidence.

ASSESSMENT STATEMENT

The former Workers' Dwelling Act dwelling and its setting has overall significance to Christchurch, including Banks Peninsula. It has historical and social significance as a dwelling built under the auspices of the Workers' Dwellings Act 1905 and for its long association with the Hoy family. The dwelling has cultural significance as it demonstrates the social democratic policies and practices of the Liberal Government. The former Workers' Dwelling has architectural and aesthetic significance for its square plan villa design by Woburn Temple, the Department of Labour Staff Architect from 1907-1915. The house is a single storey square plan villa with a hipped roof and veranda across the façade. It has technological and craftsmanship significance for its experimental ferro-concrete construction. The dwelling and setting has contextual significance in relation to the Workers' Dwelling at 29 Mandeville Street and elsewhere in Christchurch.

REFERENCES:

Christchurch City Council Heritage files, 23 Mandeville Street
Barbara Fill 'Homes for the People: Workers' Dwellings of Christchurch' *Historic Places in New Zealand* (1987)
J Jenzell 'Fine for heritage alteration' *The Press* 5 October 2004.
John Wilson et al *Contextual Historical Overview of Christchurch City* (Christchurch 2005)
<http://resources.ccc.govt.nz/files/ChristchurchCityContextualHistoryOverviewFull-docs.pdf>
WORKERS' DWELLINGS ACT: YEARLY STATEMENT BY THE RIGHT HON. THE MINISTER OF LABOUR *Appendix to the Journals of the House of Representatives* 1914 Session I, H-11b <http://atojs.natlib.govt.nz>
<http://my.christchurchcitylibraries.com/state-housing/>
Joseph Hoy WWI Service Record
<http://www.aucklandmuseum.com/war-memorial/online-cenotaph/record/C63589>

REPORT DATED: 3 MARCH, 2015

PLEASE NOTE THIS ASSESSMENT IS BASED ON INFORMATION AVAILABLE AT THE TIME OF WRITING. DUE TO THE ONGOING NATURE OF HERITAGE RESEARCH, FUTURE REASSESSMENT OF THIS HERITAGE ITEM MAY BE NECESSARY TO REFLECT ANY CHANGES IN KNOWLEDGE AND UNDERSTANDING OF ITS HERITAGE SIGNIFICANCE.

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8 November 2021

Christchurch City Council
53 Hereford Street
CHRISTCHURCH

Attn: Victoria Bliss, Heritage Conservation Projects Planner

Dear Victoria,

Re: Heritage grant application

I write in support of the application being made by our management company, Ferry Mead Park Ltd, for a Heritage Grant from Council.

This relates to our project of restoration and interpretation display of the cottage, from the estate of Sir Joseph Kinsey, which houses the original darkroom used by photographer Herbert Ponting in conjunction with Captain Scott's expedition to Antarctica.

To date we have completed repairs to the building which covered deterioration due to the building's age and also minor earthquake repairs. Additionally we have installed disability access improvements to also improve visitor access and to so broaden their experience of the building.

We are now turning our attentions to the interior and exterior painting to be followed by the installation of appropriate displays.

The building is one of several exhibits that reside at the Park but which have significant Antarctic heritage connections and one of our prominent display strategies centres on these and the links to Christchurch's Antarctic gateway history and on-going status.

The immediate funding needs centre on the aforementioned painting and any support that Council may be able to provide in this respect will have a beneficial material effect on advancing the project which we see as being the crucial launching project in this facet of our display development programme.

I thank you for the opportunity to make this application and for consideration of our request.

A handwritten signature in black ink, appearing to read 'Denys Jones'.

Denys Jones
Chairman
Ferry Mead Trust

The Ferry Mead Trust, PO Box 41-177, Ferry Mead, Christchurch 8247



9 November 2021

To whom it may concern

Support for Ferrymead Heritage Park grant application

The Christchurch Antarctic Office is an agency within ChristchurchNZ, the city's economic development and city profiling agency. The Office was established by the Christchurch City Council to deliver the Council's [Christchurch Antarctic Gateway Strategy](#) that aims to celebrate and realise the value of Christchurch's official Antarctic Gateway City status.

The Christchurch Antarctic Office is the official city agency that connects and excites people and organisations around Christchurch's unique Antarctic heritage and future opportunities across community, business, tourism, science and education.

Ōtautahi Christchurch has a long history of involvement with Antarctica - from its contribution during the heroic age of Antarctic exploration to its role today as one of only five international gateways to Antarctica. Sir Edmund Hillary noted that "much of the history of Antarctic exploration has flowed through Christchurch", starting in 1901 with the arrival of Captain Robert Falcon Scott's ship Discovery.

One of the key Christchurch characters during this era of exploration was shipping agent Sir Joseph Kinsey. Kinsey was a massive supporter of Scott and Shackleton's Antarctic expeditions, connecting them to residents, businesses, and suppliers. Kinsey's Cottage in Papanui (now Ferrymead) was also used by the most famous Polar photographer of the heroic era of Antarctic exploration, Herbert Ponting. Ponting pioneered cold-climate photographic techniques that are still not fully understood today.

Kinsey's Cottage at Ferrymead Heritage Park is a unique and special link to the first days of Christchurch as an Antarctic Gateway City. The Christchurch Antarctic Office is fully supportive of the Park's funding application for the painting of Kinsey's cottage. The restoration of this important Antarctic artefact will add to Christchurch's Antarctic Gateway City story for many years to come.

Please feel free to contact me if you require any further information.

Nahaku noa na

David Kennedy
Head of the Christchurch Antarctic Office



BNZ Centre, Level 3 (West), 101 Cashel St
PO Box 2962, Christchurch 8140
Christchurch 8011, New Zealand

enquiries@christchurchnz.com
Phone: +64 3 379 5575
www.christchurchnz.com



10. Christ's College FENZ Access Easement In Botanic Gardens

Reference Te Tohutoro: 22/202025

Russel Wedge, Team Leader Parks Policy & Advisory,

Report of Te Pou Matua: russel.wedge@ccc.govt.nz

Barry Woodland, Property Consultant, barry.woodland@ccc.govt.nz

General Manager

Mary Richardson, General Manager Citizens & Community,

Pouwhakarae:

mary.richardson@ccc.govt.nz

1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Sustainability and Community Resilience Committee to grant approval for a registered right of way (ROW) easement over an area of land in the Botanic Gardens in favour of Christ's College Canterbury (Christ's College). The easement will provide Fire Emergency New Zealand (FENZ) with legal access from a fire hydrant in the Botanic Gardens to the new Christ's College sports complex via a gate to be constructed in the concrete block boundary wall (refer **Attachment A**).
- 1.2 This report has been written in response to a request from Christ's College who have, in consultation with Council staff and FENZ, established that the Botanic Gardens is the only way for FENZ to gain access to the new sports complex in Christ's College in the event of a fire. FENZ cannot gain access through the Christ's College buildings from Rolleston Avenue to the new sports complex building located at the western end of the sports fields. FENZ access to the new sports complex is required for building consent approval.
- 1.3 At a Council meeting on 10 February 2022 **CNCL/2022/00019** approval was granted for a temporary access easement through Hagley Park to enable Christ's College to construct the new sports complex within the College grounds. This access will be removed once the building is completed.
- 1.4 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. Although the Botanic Gardens is considered a metropolitan asset, the easement agreement will not affect the public's enjoyment or access around the Botanic Gardens.

2. Officer Recommendations Ngā Tūtohu

That the Sustainability and Community Resilience Committee, acting under the delegated authority of the Christchurch City Council:

1. Approve pursuant to Section 48 of the Reserves Act 1977, the granting of a pedestrian Right of Way easement with restricted access for only Fire and Emergency New Zealand (FENZ) purposes, to Christ's College Canterbury over that part of the Local Purpose (Botanic Garden) Reserve known as the Botanic Gardens (Part Reserve 25 in Record of Title 668229) shown as hashed blue area on the plan below at paragraph 5.5, subject to:
 - a. The acknowledgement that a public notice is not required in this instance.
 - b. A recommendation that the Chief Executive, using the Council's delegated authority from the Minister of Conservation, consents to the granting of an easement referred to in (1) above.
 - c. All necessary statutory consents under, but not limited to, the Resource Management Act and Building Control Act being obtained by Christ's College.

- d. Christ's College meet their own and Council's costs associated with the creation and execution of this easement.
2. Authorises the Property Consultancy Manager, should the easement be granted with the consent of the Chief Executive, to conclude negotiations with Christ's College and to finalise the documentation required to implement the easement.

3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 To provide FENZ 24 hour access to get hoses from the fire hydrant in the Botanic Gardens, to the manifold inlets/outlets valves on the boundary wall, next to the new gate, between the Botanic Gardens and Christ's College. The new gate in the wall will enable FENZ access to the new sports complex at the western end of Christ's College grounds.
- 3.2 FENZ are unable to gain access for their fire engines from Rolleston Avenue through the arch in the Christ's College buildings, to the western end of the College sports fields. The fire engines are also unable to travel across the grass surface of the College's sports grounds to the new sports complex.
- 3.3 The manifold inlets/outlets valves on the wall will provide additional water from the Christ's College swimming pool to be used to fight a fire in the Ilex Visitor Centre and Botanic Gardens Nursery should it occur.
- 3.4 This option is supported by the Friends of the Botanic Gardens, Council staff and Council's Parks Team (as asset owner).

4. Alternative Options Considered Ētahi atu Kōwhiringa

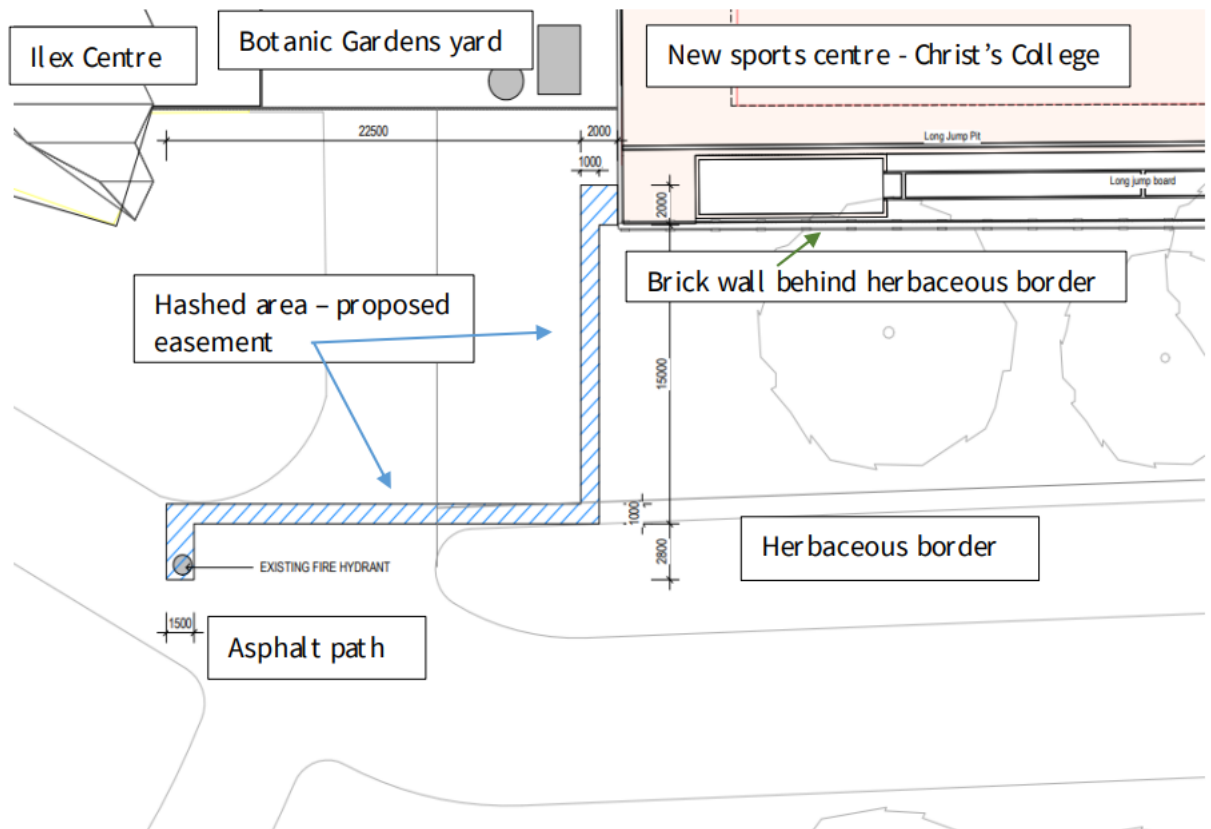
- 4.1 The easement is not granted – Not Recommended
- 4.2 The building consent for the new sports complex requires FENZ to have 24 hour access for their fire engines to the site, this can only be achieved via the Botanic Gardens.
- 4.3 The Botanic Gardens and Ilex Centre would not benefit from the additional source of water available from the Christ's College swimming pool that can be used for fire-fighting via the new gate in the concrete block boundary wall.

5. Detail Te Whakamahuki

- 5.1 Christ's College is required to provide 24 hours unobstructed access for FENZ to the new sports complex at the western end of their sports fields. FENZ access to the new sports complex is required before their Building Consent can be granted.
- 5.2 FENZ is unable to get their fire engines through the arch in the Christ's College buildings from Rolleston Avenue. The only way FENZ could attend a fire in the new sports complex is through the Botanic Gardens. There is an existing fire hydrant in the Botanic Gardens asphalt path near the entrance driveway to the Botanic Gardens Yard and Ilex Centre that FENZ can use should a fire occur.
- 5.3 The concrete block wall is between the brick wall behind the herbaceous border and the wooden fence at the entrance to the Botanic Gardens yard. A gate is proposed to be constructed through the concrete block wall and the control panel will be situated next to the gate. The inlet/outlet valves on the wall will be able to provide water via hoses from the hydrant in the Botanic Gardens to the new sports centre. There will also be an additional water supply from the Christ's College swimming pools that can be used for fire-fighting purposes. The swimming pool water will also be available for fighting a fire in the Ilex Centre.



- 5.4 FENZ have confirmed the gate in the boundary wall is for FENZ access only and is not an Emergency Exit for the new sports complex. The sports complex's emergency exits should lead out onto Christ's College sports grounds. The gate will remain locked and only accessible by FENZ.



- 5.5 Figure 1. Plan showing easement from Botanic Gardens to boundary wall of Christ's College.

- 5.6 An easement is required by FENZ to ensure they have 24 hour access to the new sports centre. The easement is only required for hoses from the existing hydrant in the Botanic Gardens to the concrete block wall. FENZ do not require an easement from Rolleston Avenue down the side of the Museum along the wide pathway next to the herbaceous border to the entrance to the Botanic Gardens Yard, and hydrant. This is the route FENZ would take if there was a fire in the Ilex Centre.

Easement – Statutory Process

- 5.7 The Botanic Gardens is classified as a Local Purpose (Botanic Gardens) Reserve under the Reserves Act 1977 (the Act).
- 5.8 The Council's legal team has advised that it would be appropriate for the Council to use s48 (1) (f) of the Act to grant a registered right of way easement to Christ's College to facilitate the proposed FENZ access to the new Sports Complex.
- 5.9 Section 48 provides that the Council with the consent of the Minister may grant easements for rights of way and other easements over reserve land. In this case s48(1)(f)
- “providing or facilitating access or the supply of water to or the drainage of any other land not forming part of the reserve or for any other purpose connected with any such land”* applies.
- 5.10 It is usual practice for the Council to see compensation as a one-off compensation fee, assessed by an independent registered valuer. The fee is payable to the Council for the privilege of gaining a permanent property interest over Council land. In this case, as the Botanic Gardens and Ilex Centre will benefit from the additional source of water from Christ's College swimming pool in the event of a fire it is considered that a compensation fee would not be appropriate.

Community Views and Preferences

- 5.11 Under s48(2) of the Act it is necessary for the Council to publically notify its intention to grant an easement except where the reserve is unlikely to be materially altered or permanently damaged, and the rights of the public in respect of the reserve are unlikely to be permanently affected (s48(3)).
- 5.12 Public access through the reserve will not be affected and the reserve will not be permanently damaged. The proposal has been consulted with the Hagley Park Reference Group, and the Friends of the Botanic Gardens. Under s48 (3) of the Act public notification is not required.

Decision Making Authority

- 5.13 The Botanic Gardens is a metropolitan asset and the decision to grant an easement is delegated to the Sustainability and Community Resilience Committee rather than the Community Board.
- 5.14 The issue is of a metropolitan nature but affects the Linwood-Central-Heathcote Community Board. Although the decision making on the Botanic Gardens and Hagley Park have been delegated to the Sustainability and Community Resilience Committee, the Community Board has been informed of the easement request from FENZ through a memo. There was insufficient time for a report to be presented to the Community Board before the report sign-off time closed for reports to the Sustainability and Community Resilience Committee.

6. Policy Framework Implications Ngā Hiraunga ā- Kaupapa here

Strategic Alignment Te Rautaki Tīaroaro

- 6.1 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):

6.1.1 Activity: Parks and Foreshore

- Level of Service: 6.8.10.1 Appropriate use and occupation of parks is facilitated - Formal approval process initiated within ten working days of receiving complete application – 95%

Policy Consistency Te Whai Kaupapa here

6.2 The decision is consistent with Council's Plans and Policies.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.3 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.
- 6.4 The Council's Treaty Relationship Team have reviewed the report and proposal and have stated that the area is not of ancestral significance, and do not believe MKT need to be consulted.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.5 There is no impact on climate change due as there is no additional hard surface being created to the park.

Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 6.6 The easement and gravel path will not affect accessibility to park users as the location is away from areas the public would use.

7. Resource Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to Implement – Christ's College have indicated they will cover the Council's and their own costs incurred in executing the easement agreement, including the legal costs and registration of the easement on the title and LINZ associated charges.
- 7.2 Maintenance/Ongoing costs - Parks Unit Operational budgets
- 7.3 Funding Source - Parks Unit Operational budgets

8. Legal Implications Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 8.1 The general powers of competence set out in section 12(2) "Status and Powers" of the Local Government Act.

Other Legal Implications Ētahi atu Hīraunga-ā-Ture

- 8.2 The legal consideration is the granting of an easement under s48(1)(f) Reserves Act 1977:

"providing or facilitating access or the supply of water to or the drainage of any other land not forming part of the reserve or for any other purpose connected with any such land."


- 8.3 This report has been reviewed and approved by the Legal Services Unit.

9. Risk Management Implications Ngā Hīraunga Tūraru

- 9.1 There is minimal if any risk to the Council in approving the easement for FENZ to attend to a fire should it occur in the Christ's College new sports complex. The public and users of the Botanic Gardens will not be disadvantaged from enjoying the benefits of the garden if the easement is granted.

- 9.2 There is a reputational risk to the Council if approval is delayed or declined. The Botanic Gardens and the Ilex Centre will benefit from the additional source of water from Christ's College swimming pool, should a fire occur.

Attachments Ngā Tāpirihanga

No.	Title	Page
A 	FENZ ROW Easement Botanic Gardens Hydrant to Boundary Wall Christ's College	71

Additional background information may be noted in the below table:

Document Name	Location / File Link

Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Authors	Russel Wedge - Team Leader Parks Policy & Advisory Barry Woodland - Property Consultant
Approved By	Angus Smith - Manager Property Consultancy Kelly Hansen - Manager Parks Planning & Asset Management Andrew Rutledge - Head of Parks Mary Richardson - General Manager Citizens & Community



**Context Plan - FENZ Easement
SK - 72**

**02/22/22
1930**

11. Community Applications to the 2021/22 Capital Endowment Fund

Reference Te Tohutoro: 22/230673
Report of Te Pou Matua: Sam Callander, Team Leader Community Funding,
sam.callander@ccc.govt.nz
General Manager Mary Richardson, GM Citizens and Community,
Pouwhakarae: mary.richardson@ccc.govt.nz

1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Sustainability and Community Resilience Committee to consider applications for funding from the 2021/22 Capital Endowment Fund from the organisations listed below, noting that the recommendations can be accommodated within the funds available.

Organisation	Project Name	Amount Requested	Amount Recommended
Society of St Vincent De Paul, Christchurch	Pavitt Street Social Housing Project	\$300,000	\$300,000
Woolston Brass Inc	Band Room	\$350,000	\$200,000
North Avon BMX Club	Pump Track in Bexley Reserve	\$200,000	\$200,000
Canterbury Softball	All-weather Artificial Surfaces	\$100,000	\$100,000
Recommendations for the 2021/22 Capital Endowment Fund		\$950,000	\$800,000

- 1.2 Based on the Council approved Capital Endowment Fund criteria, the applications listed above are eligible for funding. **Attachments B – E** contain decision matrices and supporting documents that provide detailed information and recommendations on the applications.

2. Officer Recommendations Ngā Tūtohu

That the Sustainability and Community Resilience Committee:

1. Makes a grant of \$300,000 from the 2021/22 Capital Endowment Fund to The Society of St Vincent de Paul towards construction of the Pavitt Street Social Housing Project
 - a. Payment will be released in one instalment of \$300,000 on receipt of evidence that satisfactory fundraising has been achieved to make the project viable no later than 30 June 2023, approved by the Head of Community Support & Partnerships Unit.
 - b. Reporting is to be submitted 12 monthly and upon completion of the Pavitt Street Social Housing Project.
2. Makes a grant of \$200,000 from the 2021/2022 Capital Endowment Fund to Woolston Brass for Band Room.
 - a. Payment will be released in one instalment of \$200,000 on receipt of evidence that satisfactory fundraising has been achieved to make the project viable no later than 30 June 2023, approved by the Head of Community Support & Partnerships Unit.
 - b. Reporting is to be submitted 12 monthly, and upon completion of the Dampier Street rebuild.

3. Makes a grant of \$200,000 from the 2021/22 Capital Endowment Fund to North Avon BMX Club for the Bexley Reserve Pumptrack construction costs.
 - a. Funding to be released as one instalment of \$200,000 on receipt of evidence that satisfactory fundraising has been achieved to make the project viable no later than 30 June 2023, approved by the Head of Community Support & Partnerships Unit.
 - b. Reporting is to be submitted 12 monthly, and upon completion of the pumptrack construction.
4. Makes a grant of \$100,000 from the 2021/2022 Capital Endowment Fund to Canterbury Softball for upgrading the softball diamonds to artificial surfaces.
 - a. Funding to be released in one instalment of \$100,000 conditional on Community Board approval for the upgrade and on receipt of evidence that satisfactory fundraising has been achieved to make the project viable no later than 30 June 2023, approved by the Head of Community Support & Partnerships Unit.
 - b. Reporting is to be submitted 12 monthly, and upon completion of the instalment of surfaces.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 In April 2001, Council set up a Capital Endowment Fund of \$75 million. This fund was established using a share of the proceeds from the sale of Orion's investment in a gas company. The Fund provides an ongoing income stream which can be applied to specific projects.
 - 3.1.1 Current Council resolutions in respect of the fund can be found on Council's website: www.ccc.govt.nz/the-council/plans-strategies-policies-and-bylaws/policies/investment-and-fundspolicies/capital-endowment-fund-policy/
- 3.2 On 12 April 2018 the Council resolved to establish criteria for distributing the proceeds of the Capital Endowment Fund (CEF) (CNCL/2018/00057). On 10 May 2018 Council resolved to utilise all income from the CEF for three years, 2018/19 to 2020/21 (i.e. not use part of the income to inflation-protect the fund).
- 3.3 On 13 December 2018 Council established eligibility and assessment criteria for the CEF and an application process. Assessment criteria are as follows:
 - 3.3.1 Evidence that the proposal is for a specific project or activity projects. Or evidence of economic or environmental benefits.
 - 3.3.2 Evidence that the project demonstrates a benefit for the City of Christchurch, or its citizens, or for a community of people living in Christchurch.
 - 3.3.3 Evidence that the benefits will be experienced now and in the future.
 - 3.3.4
- 3.4 The recommendations align to Council's Strategic Framework; each application's alignment is detailed in the respective decision matrix attached.

Decision Making Authority Te Mana Whakatau

- 3.5 Authority for making grant decisions for the Capital Endowment Fund sits with the Sustainability and Community Resilience Committee.
- 3.6 Allocations must be consistent with any policies, standards or criteria adopted by the Council.

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.7 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.8 The level of significance was determined by the limited number of people affected and/or with an interest. It is also due to the fact that the operation of the Capital Endowment Fund is a level of service in the 2021/31 LTP and has been fully consulted on.
- 3.9 Due to the assessment of low significance, community engagement and consultation included the applicant organisations relevant stakeholders and Council staff and the course of assessing the applications.






Discussion Kōrerorero

- 3.10 At the time of writing, the balance of the Capital Endowment Fund for 2021/22 is \$871,000.

Total Budget 2021/22	Grants Recommended	Balance If Staff Recommendations adopted
\$871,000	\$800,000	\$71,000

- 3.11 Based on the current Council approved Capital Endowment Fund criteria, the applications listed above are eligible for funding. **Attachments B – E** contain decision matrices and supporting documents which provide detailed information on the applications. This includes project details, financial information and a staff comments.
- 3.12 Any remaining balance of the 2021/22 Capital Endowment Fund will be carried forward to the 2022/23 financial year.

Attachments Ngā Tāpirihanga

No.	Title	Page
A 	Capital Endowment Fund - funding future years - 2022-23 onwards	77
B 	CEF Matrix - St Vincent De Paul Christchurch	78
C 	CEF Matrix - Woolston Brass	89
D 	CEF Matrix - North Avon BMX Club, Bexley Pump Track	93
E 	CEF Matrix - Canterbury Softball	97

Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Sam Callander - Team Leader Community Funding
Approved By	Peter Langbein - Finance Business Partner John Filsell - Head of Community Support and Partnerships Mary Richardson - General Manager Citizens & Community

Based on 2022/23 Draft Annual Plan - for adoption 24 February 2022									
	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Capital of the Fund									
Opening balance	104,337	104,337	104,337	104,337	104,337	104,337	104,337	104,337	104,337
Closing balance	104,337	104,337	104,337	104,337	104,337	104,337	104,337	104,337	104,337
Income allocation									
Unallocated funds from prior year	10	-	-	-	-	-	-	-	-
Net interest earnings	3,121	3,214	3,047	2,713	2,661	2,483	2,379	2,379	2,379
Funds available for allocation	3,131	3,214	3,047	2,713	2,661	2,483	2,379	2,379	2,379
Allocations									
Christchurch NZ funding	939	939	939	939	939	939	939	939	939
Christchurch NZ - events	600	600	600	600	600	600	600	600	600
Park Rangers	390	390	-	-	-	-	-	-	-
Environmental/Climate Change Partnership Fund	350	350	-	-	-	-	-	-	-
Community Partnership Fund	350	350	-	-	-	-	-	-	-
Papatipu Rūnanga Partnership Worker	85	85	-	-	-	-	-	-	-
Funds allocated	2,714	2,714	1,539	1,539	1,539	1,539	1,539	1,539	1,539
Balance available for allocation	417	500	1,508	1,174	1,122	944	840	840	840

Note the balance shown is not cumulative as it is assumed it will be allocated and spent during the year it is available.

CEF DECISION MATRIX V1

Lead Unit	Project Details	Project Funding	Staff Recommendation
Community Support & Partnerships.	The project involves building seven new units to provide short to medium term housing for some of the most vulnerable in Ōtautahi Christchurch. Construction is expected to be completed in September 2022 with the first families moving in late 2022. The project is located at 20-22 Pavitt Street, Richmond; land owned by The Society of St Vincent De Paul. The development will consist of six 2-bedroom units and one 3-bedroom unit.	Total Project cost \$2,225,000 Amount requested from CEF \$300,000 Contribution sought towards Construction costs of \$300,000 Other sources of funding Funds already secured = \$1,435,884: \$1,320,884 in grants, \$105,000 in donations \$10,000 from business Ongoing operational expenses Ongoing expenses such as repairs, maintenance and property updates required by legislation will be met by an annual fund budgeted for by St Vincent de Paul Christchurch. Other cost implications include property management with this being met through the rental income generated.	\$300,000 That the Sustainability and Community Resilience Committee <ol style="list-style-type: none">Makes a grant of \$300,000 from the 2021/22 Capital Endowment Fund to The Society of St Vincent de Paul towards construction of the Pavitt Street Social Housing Project<ol style="list-style-type: none">Payment will be released in one instalment of \$300,000 on receipt of evidence that satisfactory fundraising has been achieved to make the project viable no later than 30 June 2023, approved by the Head of Community Support & Partnerships Unit.Reporting is to be submitted 12 monthly and upon completion of the Pavitt Street Social Housing Project
Project Brief The Pavitt Street Social Housing Project is an innovative housing project by The Society of St Vincent De Paul, Christchurch (StVDP) that will provide warm, affordable, and secure transitional housing for at-risk young whānau. Seven families will be able to be housed at a time, each for 6-24 months. Selected whānau will be homeless or at risk of being homeless with the parent(s) being aged between 17-24 years old and caring for at least one child. Each family will also have access to the wrap-around and advocacy support services they need. Over the lifetime of the housing project, it is anticipated that more than 2,000 parents and children will benefit.	Units will be available to rent on a short to medium term basis, anywhere from six months to two years. A key point of difference to other social housing available in Christchurch is that families living at Pavitt Street will have access to a wide range of wrap-around support services. This will include physical & mental health services, assistance to develop basic life skills, parenting education & training pathway planning, support to access employment opportunities and assistance to transition to private housing and housing stability. This unique model is made possible through a strong, collaborative approach between St Vincent de Paul and St John of God Hauora Trust. Weekly rent will be determined on a family-by-family basis. This rental income will meet ongoing expenses. The project committee serves on a voluntarily basis. See attachment for more information on the project. Outcomes At-risk young families can access warm, affordable & secure housing plus the wrap around support services they need These families transition from homelessness to private housing Improved social, health, educational and employment outcomes for parents and their tamariki.		

Organisation Details:	Project Alignment	Staff Comments
Applicant Name: The Society of St Vincent de Paul, Christchurch (StVDP) Location: Christchurch Legal Status: Charity Organisation Description: St Vincent de Paul Christchurch (known as the Vinnies) is part of the International Society of St Vincent de Paul. With the support of volunteers from local communities, it helps those in need by: - Providing food parcels and other practical assistance such as clothing, furniture, home wares, uniforms and stationery; - Running three Vinnies shops across our city (Richmond, Papanui and Hornby) selling good quality, low cost donated clothing and home wares whilst raising funds to help people in need; - Providing non-judgemental and supportive community service. Partner Organisation Name: St John of God Hauora Trust Location: Christchurch Legal Status: Charity Organisation Description: St John of God Hauora Trust is a provider of health and social services to vulnerable young people and parents, as well as people living with disability. It provides specialist services for young people aged 10 to 25 years and their whānau – to support them towards growth and development. Those services include mental health and wellbeing counselling services, individual support and pregnancy and parenting education services for young parents.	Alignment with Council Strategies Strengthening Communities Strategy Housing Policy Community Housing Strategy Category of Capital Endowment Fund <ul style="list-style-type: none">Civic and Community Category Alignment with Capital Endowment Fund The project meets all criteria. Advantages/ benefits? <ol style="list-style-type: none">Social benefits:Partnership benefits:Youth benefits: Disadvantages There are limited disadvantages to CEF funding this. Risks That the project is delayed <ul style="list-style-type: none">Caused by insufficient funding raised by the applicantResulting in the grant not being used to construct the Social housesThe risk is mitigated by the requirement of St Vincent De Paul to evidence that all the funds have been raised before Council releases the grant. IF funds for the project are not raised by June 2023 the allocated grant will return to the Capital Endowment for re-allocation.	Staff Assessment StVDP owns land on Pavitt St, Richmond that is adjacent to its offices, opportunity shop and foodbank. The board of StVDP have resolved to use this land to make lasting change in the lives young families who need assistance to live independently and safely in suitable housing. Fundraising for the seven-unit build is well advanced, however a further \$800,000 is still required In August 2021 StVDP's board chair met with Council's Head of Facilities Property and Planning to discuss the project and ensure that it aligned with Council's housing strategy and policy. The project was recommended for consideration for a Capital Endowment Fund grant due to its alignment with Council's social housing initiatives. The cost of housing in New Zealand has increased 51.4% in the last four years, according to the Reserve Bank, this is significantly higher than general inflation which is itself at a 30 year high. Meanwhile tenancy law changes have lead landlords to take a careful approach to approving tenancies. This combination of factors lead to significant challenges in securing rental accommodation, particularly for young families who do not have an established track-record in rentals. As at September 2021 there were 1,770 Christchurch households on the housing register's waitlist, 1,545 of these were for one or two bedroom units. Staff consider StVDP's approach of targeting youth parents with young children as an appropriate way for this project to have the biggest impact. Robust evidence shows it is critical to invest in the first 1,000 days, so that every child gets the strongest start to life. Safe, warm housing is vital to this. Taking a transitional housing approach, supporting families for 6 to 24 months towards independent living, further supports the value of this grant application, as it is forecasted to assist more than 2,000 parents over the life-cycle of the project. Rents will be heavily reduced below market rates, particularly at the start of the tenancies. StVDP will be able to do this sustainably as they plan to build the units freehold, thanks to already owning the land and to grants such as the Capital Endowment Fund. The rental income it does receive from tenants will help to ensure that StVDP can sustainably maintain the properties and the programme. The partnership with St John of God Hauora Trust for the required wraparound services for tenants will ensure tenant safety while giving tenants the best possible opportunity to be able to live independently come the end of their tenancy. The St John of God Hauora Trust also allows both organisations to focus on the activities they are best at. Rationale for Staff Recommendation Staff recommend a one-off grant of \$300,000 on confirmation that all funds are raised for the project to be successful as: <ul style="list-style-type: none">The project offers tangible and significant benefit to a particularly vulnerable populationThe project will have lasting positive impact for many Christchurch families, now and in the futureStVDP is partnering with St John of God Hauora Trust to provide ongoing wraparound services for families, which further supports the positive impact this grant could makeA grant of \$300,000 would make a significant dent in the remaining fundraising target for the project and therefore may help StVDP to secure further funding.

House our most vulnerable

Item 11

Attachment B



Help provide warm,
affordable and secure
housing for at-risk young
whānau in Christchurch

The Pavitt Street Social
Housing Project



Background

Large numbers of young people are experiencing homelessness and housing insecurity. In 2020, the Ministry of Social Development recorded a 68 per cent increase in clients aged 16-24 needing emergency housing special needs grants. Young people make up the highest proportion of overall homelessness statistics with more than half younger than 25 years of age.

There is a lack of warm, affordable and secure housing for young people in Aotearoa, and this creates a significant barrier to pursuing vocational, educational and training opportunities. 2018 data from the Canterbury Wellbeing Index showed that 12% of young people aged 15-24 years old in the Greater Christchurch area were not in employment, education, or training.

In many cases, young people experiencing homelessness in Christchurch are also caring for young children. Mothers are forced to sleep on someone's couch with their infant while others bounce from place to place in between stints in emergency accommodation. Having a safe and secure home environment is essential for young parents and their tamariki.

The housing situation for young people is acute in Christchurch.

The Society of Saint Vincent De Paul Christchurch (SSVDPC), and its collaborative partner St John of God Hauora Trust (SJG), have seen first-hand how difficult it is for young families to access the housing they need.

Young parents on low incomes struggle to find suitable housing and often require significant advocacy to access support through the government or secure a tenancy from a private landlord. Some are too young to be placed in a motel or sign a tenancy agreement.

Affordable housing is needed for these young parents to succeed in parenting, parent-child attachment, and pursue employment, training, and educational opportunities. Other community organisations including the Pregnancy Centre Christchurch and Tenancy Protection Association Christchurch have also identified just how difficult it is for

young parents to access the housing they require.



There
is a
lack of
warm,
affordable
and
secure
housing in
Aotearoa.

The Pavitt Street Social Housing Project

To address this urgent need, the Society of Saint Vincent De Paul Christchurch is embarking on an innovative housing project that will enable up to seven young families at one time to access warm, affordable, and secure housing. Over the lifetime of the project, it is anticipated that more than 2000 parents and children will benefit.

The Pavitt Street Social Housing Project involves building seven new housing units in the east Christchurch suburb of Richmond for young families who are homeless or at risk of being homeless. Each family will also have access to the wrap-around and advocacy support services they need. The combination of housing and specialist support will enable families to transition from housing insecurity/homelessness to housing stability. These units will provide a safe and secure home environment for parents to succeed in parenting and parent-child attachment, as well as pursue educational and vocational opportunities. Parents will predominately be aged between 17-24 years old with weekly rent being determined on a family-by-family basis, taking into consideration factors such as income and number of people in the household.



Modern,
warm & dry
housing for
7 young
families
who are
homeless
or at risk
of being
homeless.

This modern, warm, and dry housing, consisting of six 2-bedroom units and one 3-bedroom unit, will be available to rent on a short to medium term basis, anywhere from 3 months to 2 or more years. When a young family feels confident enough, they will transition to private housing. Families will be referred by SJG who will deliver wrap-around support in their newly built homes in Pavitt Street, an existing building behind the site or its Waipuna centre in Avonside, Christchurch. Having many of the services in or close to the housing project will reduce the transport barriers faced by these families in accessing support.

It is intended that the wrap-around support will be provided via the HOPE programme (Housing Opportunities for Parental Enhancement) which has been run by St John of God Waipuna since 2015. The HOPE programme supports young parents achieve their hopes and goals for their family. This support includes, but is not limited to, physical & mental health services, assistance to develop basic life skills, parenting education and training, pathway planning, support to access employment opportunities and assistance to transition to private housing.

Each family will have their own unique needs and the support provided will be tailored accordingly, helping these parents achieve their aspirations and provide much needed stability for their children.

In 2020 SSVDPC established the Ozanam Trust to ring fence funds internally for this important project and pull together the required expertise and experience needed to make the project a reality.

Young
parents
supported
to achieve
their hopes
& goals.

Project Timeline



Project Visuals



Site Plan



These visuals are concept images of the Pavitt Street Social Housing Project and are kindly supplied by Three Sixty Architecture.

What will be achieved

It is crucial that young Christchurch families have greater access to the warm, affordable, and secure housing they need.

With your support, The Pavitt Street Social Housing Project will make a tangible difference by meeting the basic needs of shelter and security for young parents and their children that have no other place to go.

While increasing the availability of housing for young families experiencing homelessness or housing insecurity is the primary focus of this project, there are several other important outcomes that will be achieved. This includes ensuring the young families are supported in their transition from homelessness to private housing. Accessing and sustaining safe, stable, adequate, and affordable rental housing remains a major challenge for Christchurch's most vulnerable and marginalised young parents and significant advocacy is still needed. St John of God Waipuna will also help parents to develop the basic life skills needed for when they feel comfortable to move on.

Through the provision of the HOPE programme, the overall wellbeing of the parents and their children will be improved. Strong independent living skills, improved parenting skills, greater sense of safety and belonging and improved health are key outcomes that will be achieved. Having the opportunity to commence employment, training, or education will also improve the wellbeing of the parents.



Providing an opportunity for families who have felt forgotten in the housing crisis to design & deliver this project is another key outcome.



Item 11
Attachment B

Young parents on the Hope Programme have given a clear picture of what a warm, affordable and secure house looks and feels like to them. Parents have stated they want a warm house, with certain features, especially curtains. The houses in this project will be fully insulated, double-glazed, and provided with a heat pump. Parents expressed the need for a backyard for children to play in, a fenced section and a separate room for a baby. The houses each have a modest, fenced yard on their section (with access to a communal outdoor area) and have at least two bedrooms, allowing the parent(s) to sleep in one bedroom and their tamariki in the other. Security systems in each of the houses add an additional level of safety to the families.



Future delivery of the project will be informed by the young families in several ways. Parents can report repairs and maintenance required for their house or communal parts of the housing community as well as to suggest ideas that will enhance the overall space. Parents will also have the opportunity to participate in the delivery and design of the HOPE programme by way of regular meetings, deciding goals and milestones within their case plans, how achievement should be recognised and designing the programme's evaluation.

The Society of Saint Vincent De Paul Christchurch is well positioned to deliver this important project

SSVDPC are in an excellent position to complete this project by way of experienced governance, robust fundraising strategy, advanced planning, and a strong collaborative partnership with SJG. The project committee includes two board members – Mike Daly (Committee Chair and SSVDPC President) and Mike Moore (Committee Secretary and SSVDPC Board Member). They are joined by John Ruane (Committee Treasurer), Tony Sewell (Committee Member and Catholic Diocese of Christchurch Property Manager) and Sarah Williams (Committee Member and SJG CEO).

The SSVDPC Board has considerable experience with commercial construction in Christchurch. Two recent examples include the rebuild of its shop and offices at 265 Stanmore Rd, Richmond and the construction of its new store on Langdons Road, Papanui.

Tony Sewell has extensive experience in the property and construction sector in a career spanning over four decades. Tony has worked for some of New Zealand's major players in the sector including Fletcher, Downer, Landcorp Property and was the chief executive at Ngai Tahu Property for 21 years. Tony is also principal advisor to the Catholic Diocese of Christchurch, leading its post-earthquake rebuild programme.

65% of the funds needed to complete the project are already confirmed and a fundraising strategy focusing on grant funders, individual donors and corporate sponsors is in place.

The project is at the advanced planning stage. The Christchurch City Council has granted building consent, an independent estimate of the project cost has been completed by Rider, Levett & Bucknall and the committee has contracted Three Sixty Architecture to provide administration & observation services.

The committee has compiled a high-level estimation of annual expenditure including insurance, council rates, property management fees, repairs and maintenance, contingency costs, and provision for new costs. The estimation covers the first three years of the houses being tenanted and includes provision for annual increases to the likes of insurance, council rates and repairs. Rental income from the housing will be used to manage and meet these costs.

The Society of Saint Vincent De Paul Christchurch has a strong collaborative partnership with St John of God Hauora Trust and with its CEO, Sarah Williams, who is also a committee member.

Project Budget

Income:

Maurice Carter Charitable Trust \$160,000
Hoatu Fund (Catholic Diocese of Christchurch) \$500,000
Eliza White \$101,000
Welsh Estate \$387,000
Dublin Street Charitable Trust \$10,000
Hyman Marks Trust \$10,000
Business Giving \$10,000
Individual Donations \$105,000
Lion Foundation \$35,000
Kiwi Gaming Foundation \$102,884
The Jones Foundation \$10,000
The Elizabeth Ball Charitable Trust \$5,000
Funds to be raised \$789,116
Total = \$2,225,000

Expenditure:

Construction and Landscaping \$1,770,000
Construction Contingency \$90,000
Consultant Fees \$160,000
Building Consent Fees \$25,000
Furniture, Fittings & Equipment \$180,000
Total = \$2,225,000



Support for this Project

I am very supportive of any local project which sets out to provide housing to people and whānau in need – The Pavitt Street Social Housing Project will do exactly that, by providing our at-risk local whānau with warm, affordable, and secure housing. I am also particularly keen to see dedicated housing solutions for young people.

I look forward to seeing this project and its associated opportunities come to fruition as it will provide improved social, health and educational outcomes for young parents and their tamariki.

Kind regards,

Megan Woods
Member of Parliament for Wigram

This project will provide those young Christchurch whānau at risk of homelessness with warm, affordable, and secure housing. In addition, it shall also provide wrap-around support services that will include training, education, and employment opportunities utilising a strong collaborative approach. SSVDPC is responsible for the housing construction programme, with St John of God Waipuna (SJG) responsible for providing the support required by whānau through its HOPE programme. Both SSVDPC and SJG are fully committed and confident they are in a good position to deliver the project.

We look forward to the completed build and the opportunities that this valuable community undertaking can provide through improved social, health and educational outcomes for young parents and their children.

Yours sincerely



+ Paul Martin SM
Coadjutor Archbishop of Wellington
Apostolic Administrator of the Diocese of Christchurch

St John of God Waipuna fully supports the Pavitt Street Social Housing Project being undertaken by the Society of St Vincent De Paul Christchurch.

Our staff, and those from other community organisations in Christchurch, have seen how hard it is for young parents to find suitable and affordable rental housing. Additional rental housing is very much needed for young parents in the HOPE programme to give the best opportunity for enhancing parenting, parent-child attachment and other therapeutic supports. Every young parent and their children deserve a safe and secure home environment as this gives hope and stability in the early years of children's lives.

St John of God Waipuna is pleased to provide wrap-around support services to the families housed by the project, including training, education, and employment opportunities utilising a strong collaborative approach. We look forward to the completion of this important housing project that will provide affordable, secure and much needed housing in Christchurch.

Kindest regards,

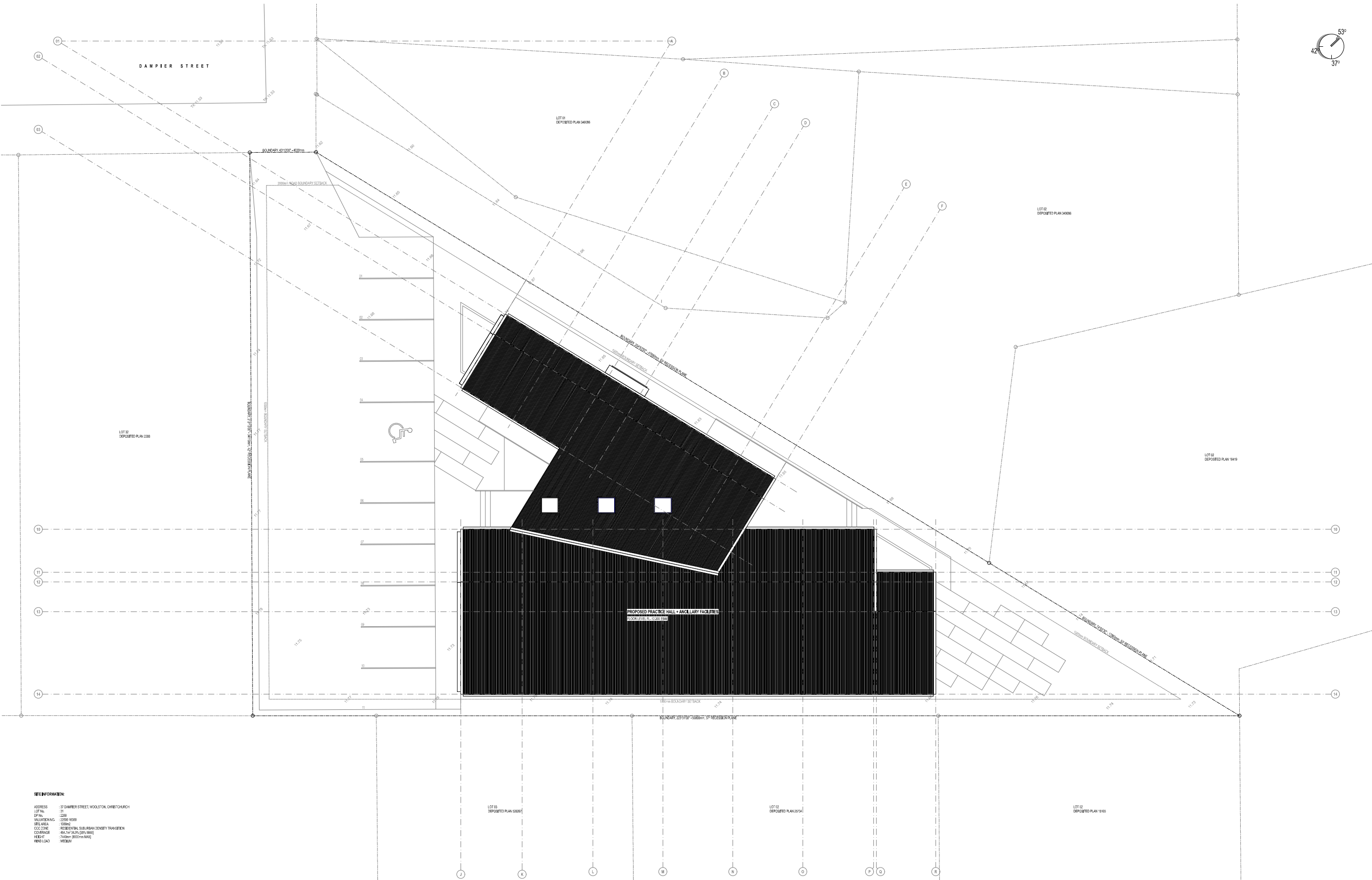


Sarah Williams
Chief Executive Officer
St John of God Hauroa Trust

CEF DECISION MATRIX V1

Lead Unit	Project Details	Project Funding	Staff Recommendation
Community Support and Partnerships	<p>The 2010 and 2011 earthquakes significantly damaged the Woolston Brass band room at 37 Dampier Street. They own the land at the site, and it has been the home for Woolston Brass since 1905 when the first band room was built. While the organisation is still currently using and occupying that band room, Council have required that they undertake the rebuild by 2025. The plans for design and construction of this new facility have Council consent. They believe they will have raised sufficient funds by mid-2023 to begin construction, finishing in late 2024.</p>	<p>Total Project cost \$4,000,000</p> <p>Amount requested from CEF \$350,000</p> <p>Contribution sought towards Rebuild Costs</p> <p>Other sources of funding Insurance Payout & Band Funds - \$500,000.00 Rata Foundation - \$500,000 (pending) Lotteries - \$500,000 (Pending)</p> <p>Ongoing operational expenses This project will not require any ongoing Council operational investment. Long term operational expenses will be met through membership levies, concert donations, and other income from Woolston Brass Inc.</p>	<p>\$200,000</p> <p>That the Sustainability and Community Resilience Committee...</p> <ol style="list-style-type: none">Makes a grant of \$200,000 from the 2021/2022 Capital Endowment Fund to Woolston Brass for Band Room.Payment will be released in one instalment of \$200,000 on receipt of evidence that satisfactory fundraising has been achieved to make the project viable no later than 30 June 2023, approved by the Head of Community Support & Partnerships Unit.Reporting is to be submitted 12 monthly, and upon completion of the Dampier Street rebuild.
<p>Project Brief</p> <p>Woolston Brass Inc. are in the process of rebuilding their band room. The band room was damaged during the Christchurch earthquakes.</p> <p>The current band room is no longer fit for purpose and to future proof and be able respond to community better Woolston Brass are looking to build a new band room that help achieve this.</p> <p>The new band room will allow for a wider array of activity to occur on site.</p>	<p>The new band room design has a strong future-focus and will be fit for purpose, incorporating elements of cultural diversity. Woolston Brass believe it will assist them in engaging further with the community, and hope that collaboration with other groups will allow the new facility to become a community musical hub. They are eager to use the space for community education, performances, and artistic programmes.</p> <p>Woolston Brass' 130-year history records an abundance of championship success, overseas expeditions and talented musicians, many of whom have represented Woolston nationally. Recent concerts at local Crusaders' rugby games and at the Christchurch Town Hall for ANZAC day were incredibly well received. Woolston Brass' purpose is for its members to develop and perform for the community through excellent and diverse musical experiences.</p> <p>The second band room on the same site (The Sid Creagh Memorial Band Hall) opened in 1960, also sustaining significant earthquake damage in the earthquakes. As of 2021, Woolston Brass currently have 40 regular members in both the Woolston Brass and Woolston Concert Brass groups. A further 45 members play in the Junior Band, with 4 new-learners making up their own group. The Academy and Education Programme teaches around 70 children and adults annually, meaning that nearly 200 members use the premises on a regular basis.</p> <p>9 external organisations already use the existing facilities regularly, with ad-hoc groups additional to that. It's expected that the new facilities will grow the capacity of Woolston Brass to host these groups more regularly and to contribute more to community education programmes.</p> <p>Woolston Brass have a rebuild target of \$4,000,000: This includes \$3,100,000 for build costs (with built-in contingency of \$500,000 and future increased cost of 3% per anum), \$300,000 for fit out, and \$600,000 in operational costs for the rebuild and reopening. They have already committed insurance payout and band funds of \$500,000 towards the project.</p> <p>Outcomes</p> <p>Woolston Brass will continue to deliver events and performances for the wider Christchurch community.</p> <p>The rebuilt band room will have wider community use, and be able to serve groups for multiple purposes.</p> <p>The Christchurch region will continue to have a community-based organisation delivering high standard and international quality brass music.</p>		

Organisation Details:	Project Alignment	Staff Comments
<p>Applicant</p> <p>Name: Woolston Brass Inc.</p> <p>Location: 37 Dampier Street, Woolston, Christchurch.</p> <p>Legal Status: Incorporated Society Charity Number: CC33350</p> <p>Organisation Description: Woolston Brass Inc. have 100+ playing members across three brass bands: Woolston Junior Band, Woolston Concert Brass and Woolston Brass. They also operate a small Learners Group. Their separate Academy Education Programme teaches over 70 children and adults and provides a positive environment for learning music, supporting one other, participating & sustaining the organisation, as well as engaging, connecting and supporting the Christchurch community through local concerts and events.</p> <p>Organisations currently using Woolston Brass band space: Brass Factory Canterbury, Roanna Funcke, Nor'west Brass, All Girls Big Band, 50's Up Brass Band, The Canterbury Provincial Brass Band Association, The National Brass Band of NZ, Heathcote Valley School, Te Waka Unua school</p>	<p>Alignment with Council Strategies: Strengthening Communities Strategy (Goals 2, 4, 5, 6), Toi Ōtautahi – Arts & Creativity Strategy (Tuakiri, Auaha, Hauora, Kōkiri), Social Wellbeing Policy (2000), Ageing Together Policy (2007), Children's Policy (1998), Youth Policy (1998).</p> <p>Significance: The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the number of people affected and/or with an interest. Due to the assessment of low significance, no further community engagement and consultation is required</p> <p>Category of Capital Endowment Fund: Civic and Community Category</p> <p>Alignment with Capital Endowment Fund: Project meets all criteria for proposals in the category of Civic and community projects and activities.</p> <p>Advantages / Benefits The rebuilt band room will ensure the sustainability of this longstanding organisation. It will encourage new members, increase its current functioning capacity, and improve the ability to serve the community. The organisation has developed good relationships with its neighbours who are in full support of the rebuild.</p> <p>Disadvantages There are limited disadvantages to CEF, however the fund may have financial restraints depending on other applicants and balance with the 60% innovation, economic development and environment funding split.</p> <p>Risks CEF is the first major funds Woolston Brass have approached. There is a small risk that they may not be able to raise the funds in order to complete the project. They have a paid fundraiser who has developed a funding strategy currently for Woolston Brass Inc., including individual donors in the process, other major regional funders, and a range of planned fundraising events.</p>	<p>Staff Assessment:</p> <p>Woolston Brass was established in 1891. Over the last 130 years, it has built a reputation for its successful brass and percussion training programmes. Woolston Brass and the Woolston Brass Academy perform a large number of public concerts (both paid and free) for the Canterbury community. They are passionate about encouraging young people to learn an instrument as it develops personal and musical skills. They support smaller groups with instruments and players when required, and place a strong emphasis on their civic approach to the arts. Woolston Brass is determined to be the best group musically and socially that it can be, to continue enhancing its national and international status, and to attract skilled players to join the group.</p> <p>The proposed rebuild design consists of 2 floors with a range of performance areas, tuition spaces, storage spaces and other amenities. It accounts for accessible parking and age-friendly access. One option considered at an early stage was earthquake strengthening rather than a full rebuild. This option was ruled out as the organisation has already outgrown the current space, and hopes to expand further to cater for its developing community activities.</p> <p>Around 20,000 people engage with Woolston Brass every calendar year, with the band hall in particular housing around 200 members and trainees. It's expected that the new facility will increase the capacity of the band, but also support activities of twice as many external groups, due to the planned spacing of rooms in the architectural drawings. The organisation provides free lessons for those who would otherwise not be able to participate, particularly those living locally in the Woolston area. In addition to their existing programmes, they plan to launch percussion lessons, music therapy sessions, parents & babies music classes, and music theory classes.</p> <p>Research shows that older adults who engage in music perform significantly higher on cognitive tests as they reach ages where dementia is prevalent, and children who learn an instrument achieve significantly higher in schooling. Music is a powerful tool for creating a perception of positive vibrancy. Woolston Brass is a significant social organisation in Christchurch contributing to that sense of energy, and the rebuild of their band hall will be a significant step in ensuring their long-term sustainability.</p> <p>Rationale for Staff Assessment:</p> <p>Staff recommend a one-off grant of \$200,000 on confirmation that adequate funds are raised for the project to be completed as:</p> <ul style="list-style-type: none">Without the success of this project, Woolston Brass Inc. would need to relocate before 2025. This would be a great loss for the Woolston Community and detract from the great work that this facility <i>could</i> accomplish.This level of funding will significantly assist Woolston Brass with their fundraising efforts, and is a precursor for credible requests to other regional funders and philanthropic individuals.This project will bring long term sustainability one of Christchurch's oldest and most well regarded institutions.It will facilitate greater community engagement opportunities and allow for the sharing of services and spaces between Woolston Brass and a large number of other local musical and arts groups.



SITE INFORMATION:

ADDRESS: 37 DAMPIER STREET, WOOLSTON, CHRISTCHURCH
LOT NO.: 121
DEPOSITED PLAN: 2234
VALUATION: 22500.00
SITE AREA: 10000.00
COC ZONE: RESIDENTIAL SUBURBAN DENSITY TRANSITION
COVERED AREA: 484.70 SQM (20.10 MAX)
HEIGHT: 7.40m (24.60m MAX)
REMARKS: 10000.00

LOT 121
DEPOSITED PLAN 2234

LOT 122
DEPOSITED PLAN 1814

LOT 123
DEPOSITED PLAN 1815

PLAN PROPOSED SITE
SCALE 1:100 @ A1 (1:250 @ A2)

stw : studio trevor wilson ltd. + MADE ARCHITECTURE

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PROJECT:
WOOLSTON BRASS PRACTICE HALL RE-BUILD
DAMPPIER STREET, WOOLSTON - CHRISTCHURCH
Lot No. 121, Deposited Plan: 2234

CONSULTANTS:
STRUCTURAL ENGINEER
PTL Consulting Engineers
PO Box 8415
Christchurch 8041
New Zealand
M. 0276 032 016
E. info@ptl.co.nz

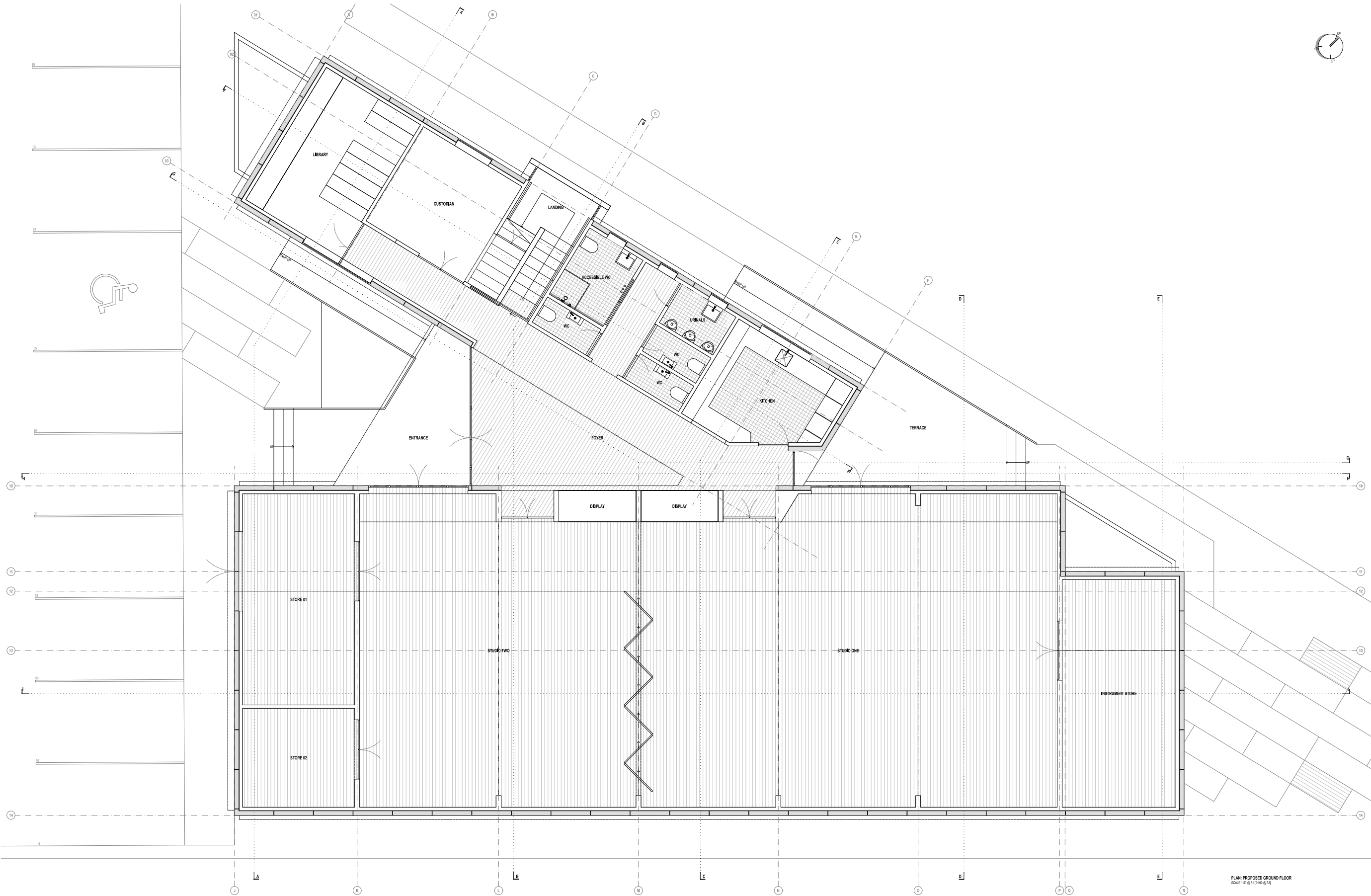
ISSUE:
ID: Issue Name Date
REVISION:
ID: Description Date

DRAWING TITLE:
Plan: Proposed Site
DEVELOPED DESIGN

SCALE: 1:100 AT A1
DATE: 17/11/21
PROJECT No: M21.001

CONTRACTOR TO VERIFY ALL DIMENSIONS PRIOR TO COMMENCING WORK.
DRAWING TO BE PRINTED IN COLOUR

DRAWING NUMBER:
A1.01
REVISION NO



PLAN: PROPOSED GROUND FLOOR
SCALE 1:50 @ A1 (1:100 @ A3)

stw : studio trevor wilson ltd. + **MADE ARCHITECTURE**

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Woolston Brass
TOHIA KĀ KABA

PROJECT:
WOOLSTON BRASS PRACTICE HALL RE-BUILD

DAMPIER STREET, WOOLSTON - CHRISTCHURCH

Lot No. 121, Deposited Plan: 2374

CONSULTANTS:
STRUCTURAL ENGINEER
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ISSUE:
ID: Issue Name Date

REVISION:
ID: Description Date

DRAWING TITLE:
Plan: Proposed Ground Floor

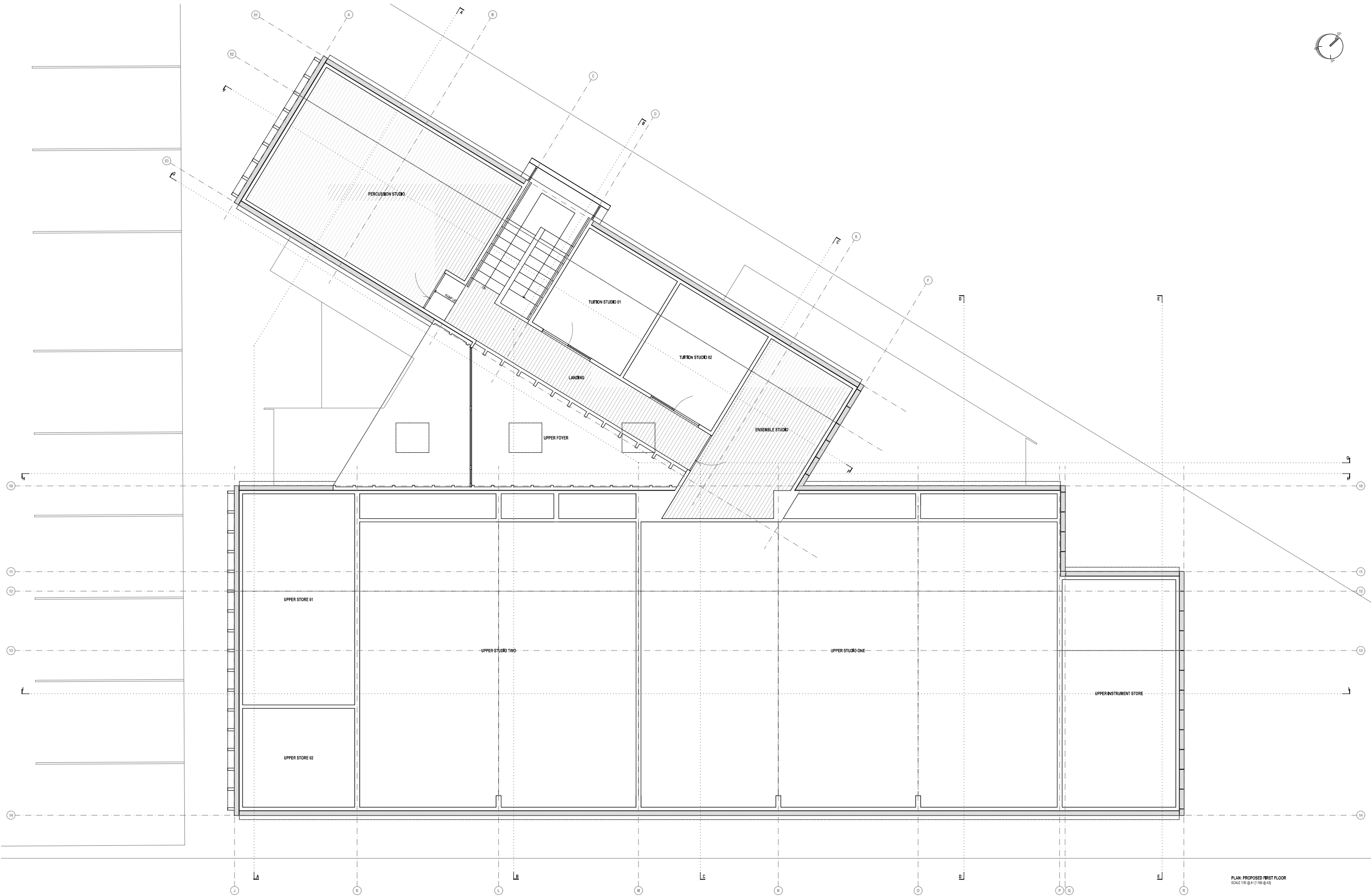
DEVELOPED DESIGN

SCALE: 1:50 AT A1
DATE: 17/11/21
PROJECT No: M21.001

CONTRACTOR TO VERIFY ALL DIMENSIONS PRIOR TO COMMENCING WORK
DRAWING TO BE PRINTED IN COLOUR

DRAWING NUMBER:
A2.01

REVISION NO



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Woolston-Brass
TOHUA KIA KARA
PROJECT:
WOOLSTON BRASS PRACTICE HALL RE-BUILD
DAMPIER STREET, WOOLSTON - CHRISTCHURCH
Lot No. 121, Deposited Plan: 2374

CONSULTANTS:
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ISSUE:
ID Issue Name Date
REVISION:
ID Description Date

DRAWING TITLE:
Plan: Proposed First Floor
DEVELOPED DESIGN

PLAN: PROPOSED FIRST FLOOR
SCALE: 1:50 @ A1 (1:100 @ A2)
SCALE: 1:50 AT A1
DATE: 17/11/21
PROJECT No: M21.001
CONTRACTOR TO VERIFY ALL DIMENSIONS PRIOR TO COMMENCING WORK.
DRAWING TO BE PRINTED IN COLOUR

DRAWING NUMBER:
A2.02
REVISION NO

CAPITAL ENDOWMENT FUND DECISION MATRIX - BEXLEY PARK PUMPTRACK

<div>Lead Unit</div> <div>Parks Unit and Community Support and Governance Unit</div> <div>Project Brief</div> <div>Funding is being requested for a proposal to build a 2,500m2 asphalt community pump track in Bexley Reserve. The facility will be open to the public.</div> <div>The facility is designed to be enjoyed by riders of all ages and all abilities; on bikes, scooters, skateboards and skates. It is anticipated that it will become an active gathering place for with friends and whanau (refer to Attachment A & B– Updated Bexley Park Concept Plan 2022 & Bexley Reserve Proposed Pumptrack location)</div>	<div>Project Details</div> <div>The project timeframe to begin construction of the pumptrack is mid 2022 (funding dependant). NAC BMX Club are working collaboratively with Christchurch City Council Parks Unit to construct a pumptrack designed and built by VeloSolutions at Bexley Reserve on Pages Road. Council is providing support to assist with community board permissions and license documentation for the construction process. The proposal is for NAC BMX Club to construct the new community pumptrack within the 2,500m2 then return the asset to Council on completion of construction. Council Parks Unit will be responsible for ongoing maintenance of the track. NAC BMX Club is working to secure funding and the resource consent documentation before managing the construction. Council will then complete the planned landscaping around the site. On completion of the construction process, the pumptrack will be assimilated into normal Council day to day operations and maintenance at Bexley Reserve.</div> <div>The Bexley Reserve pumptrack project is different to anything that has gone before in the city. It will provide a high quality, internationally recognised facility for Christchurch residents that requires minimal to no maintenance. The space will be a playground for all ages, all abilities and all types of wheels from bikes to scooters, wheelchairs, inline skates to skateboards and skates. This will be a community space where people from the local community and across Christchurch can gather with friends and whanau. It will be a facility that can be used for fun, for play, for training and able to host national and international pumptrack events.</div> <div>Voluntary contribution to this project is significant which includes: planning and consenting; community consultation; fundraising and grant applications; project management of construction process.</div> <div>The original concept plan for Bexley Reserve (2013) planned as a biking hub to serve the eastern communities with facilities to enable a progression of skills from beginner learn to ride facilities to advanced riding and competition. It connects to a network of biking trails in the Ōtākaro Avon corridor. Therefore, the success of the pump track will be in adding to Council's citywide network of biking facilities in response to ongoing community demand.</div>	<div>Project Funding</div> <div>Total Project cost: \$690,231.93</div> <div>Amount requested from CEF: \$200,000</div> <div>Contribution sought towards: Pumptrack Construction (Gravel supply and delivery) - \$166,635 Labour costs - \$33,365</div> <div>Other sources of funding Kiwi Gaming Trust \$20,000 (Confirmed) NZCT \$30,000 (Confirmed) Pub Charity \$30,000 (Confirmed) Fundraising \$33,000 (Confirmed) Rata Foundation \$100,000 (Pending) Lotteries Commission \$250,000 (Submit March 2022 if 33% raised)</div> <div>(Submit March 2022 if needed) Southern Trust \$20,000 TAB \$20,000</div>	<div>Staff Recommendation</div> <div>\$200,000</div> <div>That the Sustainability and Community Resilience Committee...</div> <div><div>1. Makes a grant of \$200,000 from the 2021/22 Capital Endowment Fund to North Avon BMX Club for the Bexley Reserve Pumptrack construction costs.</div><div>2. Funding to be released as one instalment of \$200,000 on receipt of evidence that fundraising for the pumptrack is complete, approved by Unit Manager Community Support Governance and Partnerships.</div><div>3. Final reporting to be submitted upon completion of the project.</div></div>
<div>Organisation Details:</div> <div>Name: North Avon BMX Club</div> <div>Location: Bexley Reserve, Pages Road</div> <div>Legal Status: Incorporated Society</div> <div>Organisation Description: BMX Club affiliated member of Cycling NZ and BMX NZ and also a member of Mainland North Region BMX</div>	<div>Project Alignment</div> <div>Alignment with Council Strategies<ul style="list-style-type: none">Strengthening Communities StrategyPhysical Recreation and Sport StrategyChildren's StrategyLong Term Plan 2018-28 Community Outcomes: Strong Communities and Prosperous economy</div> <div>Significance The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. As public consultation was carried out in 2012 and further stakeholder consultation in 2021. The project co-ordinator has connected with local groups and organisations to seek their input and get letters of support.</div> <div>Category of Capital Endowment Fund<ul style="list-style-type: none">Civic and Community Category</div> <div>Alignment with Capital Endowment Fund The Project meets the CEF criteria, and will not require ongoing Council operational investment. This is a one-off investment to enable the development of a new facility at Bexley Reserve.</div> <div>The project demonstrates a benefit for the Coastal and Burwood communities as it will offer a unique sport and recreation option for the wider community to activate a part of the Reserve to complement the existing features of the park.</div> <div>Advantages/ benefits? This collaborative project with NAC and Council will provide a modern durable space for a variety of wheeled sport and recreation adjacent to the North Avon BMX club facilities, a dog park, Velocity Karts, playground and picnic space (and proposed future learn to ride track). There is a key focus of the project to link this space to other spaces and activities at Bexley Reserve as well as the adjacent neighbouring communities and the Ōtākaro Avon River corridor.</div> <div>Disadvantages There are limited disadvantages to CEF funding, however the fund may have financial restraints depending on the number of other applications.</div> <div>Risks Grant fundraising targets not achieved specifically the Lotteries Commission application due to resource consent not approved caused by a delays within Council processing. The Lotteries application would be submitted to the second round in 2022.</div> <div>Construction costs increase due to the current economic environment for construction materials. This would result in a delay to the project to raise further funds. Note: A crowd funding campaign raised \$33,000 within two months.</div> <div>A contaminated land Preliminary Site Investigation (PSI) and Detailed Site Investigation (DSI) has been completed by Riley Consultants Ltd. The findings (below baseline concentrations of heavy metals and asbestos) will be addressed via the consent process.</div>	<div>Staff Comments</div> <div>Specialist Comments (if applicable) Parks Unit: A pump track was included in a concept plan for Bexley Reserve that was approved by the Council in 2013. We welcome the current proposal from the North Avon Christchurch BMX Club to raise funds and undertake the construction of this facility to make it a reality. Staff will be making a recommendation to the Waitai Coastal-Burwood Community Board early in 2022 to formally approve the pump track and a temporary occupation of the park by the club for the period of the construction. We anticipate that this will be approved.</div> <div>Once construction is complete, it is proposed that the track will become a public facility for the whole community to use. This will be a fantastic asset on the east side of Christchurch and we look forward to working with the Club on progressing it.</div> <div>Officer Comments North Avon BMX Club formed in the 1980's in Horseshoe Lake and moved to Bexley Park in the early 2000's. The earthquakes in 2010/11 caused significant damage to the facilities at Bexley Reserve. The Club worked with Council to move to its current location in the Reserve in 2013 where they started on their rebuild project. They raised the funds to steadily build their new facilities whilst still operating their Club on their old repaired track from October to March. The North Avon BMX track is available for local community use, it is a combination surface suitable for training and racing from local fun events through to national BMX events."</div> <div>NAC members will use the pumptrack outside of Club activities as a space to play, improve skills, get fit and have fun just like other members of public. NAC coaches may use the pumptrack on occasion as part of a training session, as an option if the BMX track is unsafe due to heavy rain/soft track. This would not be at the expense of public users as the Bexley Reserve pumptrack will always be a public space for everyone.</div> <div>Staff recommend a grant of \$200,000 from the 2021/22 Capital Endowment Fund to North Avon BMX Club for the Bexley Reserve Pumptrack construction costs to be released as one instalment on receipt of evidence that fundraising for the pumptrack is complete. The rational for this recommendation is:</div> <div><div><div>– The project is a collaboration between NAC BMX and Council which will help to achieve the vision for Bexley Reserve of a modern durable space for a variety of wheeled sport and recreation available for the local community and wider Christchurch for free 24/7.</div><div>– Community support for the proposed pump track is high with over a dozen letters of support supplied from a range schools, organisations and clubs. Local groups who work with disadvantaged children and youth have expressed their support for the project saying there is a need for free and accessible recreation options in their local community</div><div>– The Club and Council specifically want to work with VeloSolutions as they have 20 years of experience designing and building pumptracks which are state of the art, international standard pumptracks to accommodate riders of any ability and on all forms of wheels from bikes and trikes to scooters, skateboards, skates and wheelchairs. This track will have a point of difference from other pump tracks in Christchurch and will ensure the finished facility will cater for all abilities, ages and wheels. All VeloSolution track are built to a standard to be able to host Redbull pumptrack and World Championship pumptrack events.</div><div>– Bexley Reserve has been identified as an ideal 'bike destination park' this project will add to the existing high quality NAC BMX track and with the addition of a learn to ride park and additional mountain bike paths will see this concept plan achieved. The Reserve also connects well with other recreational cycleways including the Te Ara Trail in the Ōtākaro Avon River corridor.</div><div>– Council Long term funding for Bexley Reserve from 2024-33 totals \$825k, the project order is still to be confirmed. It includes potable water supply, learn to ride track, path connections to the toilets, parking and the proposed pump track, followed by the perimeter walk/cycle track.</div><div>– Feedback with adjacent group has been sought from Velocity Karts and the NAC BMX Club who are both supportive of the proposed new location for the pump track.</div></div></div>	

Bexley Reserve proposed pumptrack location

The image below indicates the size (2500m²), location and a possible layout for the proposed community pumptrack facility at Bexley Reserve. It does not necessarily represent the final course outline. The pump track is made up of two loops. One of which will enable wheelchair access. The final lines will be determined by the constructor to include bumps, rollers and angles enabling wheelchair accessibility. The second loop will have steeper angles and rollers for those seeking more challenge. The layout comprises an entry area, indicated in grey at the top, closest to the road. The grey area leading from the entry point sits on top of all the central corners and will be where riders congregate to rest, socialise and plan their next lines. There is a small set back from the road to enable future landscaping by Council and connectivity with any future pathways.



Aerial view example (below) of a completed pumptrack in Cambridge constructed by Velosolutions NZ. This one is 2,300m². Slightly smaller than the proposal for Bexley Reserve.



Sample photos below from Velosolutions NZ website. The red line indicates the top line for safe riding.





CAPITAL ENDOWMENT F DECISION MATRIX – CANTERBURY SOFTBALL

Lead Unit	Project Details	Project Funding	Staff Recommendation
<p>Recreation, Sports and Events (RSE)</p> <p>Project Brief</p> <p>Canterbury Softball are planning to upgrade their 30 year old lime surface softball diamonds to all-weather artificial surfaces. These new surfaces will be a NZ industry first of brick/rust covered infields for better TV viewing, in line with the latest overseas technology.</p> <p>These new artificial diamonds will reinstate Canterbury Softball's Headquarters to a leading softball tournament venue in New Zealand. Event capability will be increased for regional, national and international tournaments. In addition to providing a dry, lit training and playing venue for community sport, the all-weather surfaces will attract national training camps and clinics, regularly bringing some of the country's top softball players to Christchurch.</p>	<p>Upgrade the existing lime softball diamonds at Cuthberts Green (Softball HQ), Pages Road, Christchurch, to artificial surfaces,</p> <ul style="list-style-type: none"> Planning to be undertaken in 2022, build in 2023 Softball will be undertaking the resurfacing on behalf of the wider Softball community who will benefit from upgraded facilities at the home of Softball The reduction in operational maintenance of the lime diamonds will be significant for Canterbury Softball – changing to artificial will remove the need for a grounds person to be onsite for all tournaments and will reduce the ongoing watering and filling requirements for the current surfaces. This reduction in costs will be used to contribute further to the project. The volunteer Board of Canterbury Softball have spent significant time investigating the best options for upgrading the facilities, in consultation with the Softball community who have strongly supported the upgrade of the Softball diamonds. <p>Outcomes Upgrading the 30-year-old lime softball diamonds to artificial turf at the home of Canterbury Softball would provide the following outcomes to both the softball and wider community of Ōtautahi:</p> <ul style="list-style-type: none"> provide community-based Holiday and Community (Special Needs) programmes on dry, lit, all-weather surfaces provide a dry, all-weather surface to local schools expand Canterbury Softballs events capability, regionally, nationally and internationally. attract more national camps and clinics with an all-weather surface return Christchurch as an international venue option create a NZ industry first of brick/rust covered infields for better TV viewing reduce daily dressing/marketing/filling of lime infields and associated costs reduce long term maintenance costs reduce irrigation requirements reduce lime dust dispersal through facility and surrounds increase game capacity with all-weather surface 	<p>Total Project cost</p> <p>New base per diamond (\$98,780.00 x2) 50mm endurance with 10mm rubber pad (\$118,806.00 x2) = \$435,000.00</p> <p>Amount requested from CEF \$100,000</p> <p>Contribution sought towards</p> <p>New base per diamond - \$50,000.00 50mm endurance with 10mm rubber pad - \$50,000.00</p> <p>Other sources of funding</p> <p>NZCT - \$200,000 Rata - \$100,000 Lottery Community Facilities - \$30,000 Lion Foundation - \$5,000</p> <p>Ongoing operational expenses</p> <p>Operational expenses will be significantly reduced for the artificial surfaces compared to the existing maintenance required on the lime diamonds. The artificial surfaces will require regular spraying but this will be minimal – 3 – 4 times per year.</p>	<p>\$100,000.00</p> <p>That the Sustainability and Community Resilience Committee...</p> <ol style="list-style-type: none"> Makes a grant of \$100,000 from the 2021/2022 Capital Endowment Fund to Canterbury Softball for upgrading the softball diamonds to artificial surfaces. Funding to be released in one instalment of \$100,000 conditional on Community Board approval for the upgrade. Reporting is to be submitted 12 monthly, and upon completion of the instalment of surfaces.

Project Alignment	Staff Comments
<p>Alignment with Council Strategies Youth Policy (1998) Children's Policy (1998) Strengthening Communities Strategy/Ōtautahi Christchurch Community Strategy Council Strategic Framework 2020 Physical Recreation and Sport Strategy 2002 7.0.1.1 Provide citizens access to fit-for-purpose network of recreation and sporting facilities 7.0.7 Deliver a high level of satisfaction with the range and quality of facilities</p> <p>Significance The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the proposed new surfaces being a replacement of existing and therefore there is a limited requirement to undertake community engagement and consultation.</p> <p>Category of Capital Endowment Fund</p> <ul style="list-style-type: none"> Civic and Community Category <p>Alignment with Capital Endowment Fund This project has strong alignment to the Capital Endowment Fund criteria. It is also strongly aligned to Council's strategic framework, especially the priority of 'enabling active and connected communities to own their future', and demonstrates benefit to the wider Softball community.</p> <p>Advantages/ benefits? The Canterbury Softball artificial surface project will provide all-weather training and playing surfaces for the softball and wider communities of Ōtautahi/Christchurch. The project will provide environmental benefits to the city with reduced water and operational costs and economic benefits through the attraction of major National and International events.</p> <p>Disadvantages Pressure on existing funds.</p> <p>Risks Low risk of Canterbury Softball not being able to secure enough funding to complete the project, however preliminary discussions have already taken place with other funders so they are aware of the proposed development and the associated benefits for softball and Ōtautahi/Christchurch.</p>	<p>Specialists Consulted</p> <p>The Christchurch City Council Parks Planning team (Jo Walton) has provided the following advice:</p> <ul style="list-style-type: none"> Alterations to structures within the lease area require approval from Council as the landowner via a report to the relevant Community Board. Public consultation would likely be limited to informing other park lessees and users, as the proposed development is within the existing lease area, does not result in a change of footprint, and does not change the purpose and/or use of the facility. The installation of the artificial surface may require building and/or resource consent, and obtaining the necessary regulatory consents prior to commencing works would be a condition of landowner approval. <p>Officer Comments</p> <p>The redevelopment of the existing lime Softball Diamonds at Cuthberts Green will reinstate Softball HQ to a leading New Zealand event venue. The new artificial surfaces will be in line with the preferred playing surfaces that are being developed internationally.</p> <p>In addition to the increased event opportunities, these all-weather surfaces will provide dry, lit training and playing surfaces for not just softball but a wide range of community play, active recreation and sport opportunities. Softball will be able to expand their community disability programme with more accessible and safer surfaces on which to deliver these specialised activities.</p> <p>Staff recommend a grant of \$100,000.00 from the 2021/22 Capital Endowment Fund to be released upon approval from the Community Board for the improvements to go ahead. Rationale for this recommendation is:</p> <ul style="list-style-type: none"> The development of artificial diamonds will provide the softball community with all-weather training and playing facilities at the home of Softball. The development of artificial diamonds will reduce the operational costs, including watering, providing environmental benefits and significantly decreasing Canterbury Softballs' maintenance budget which is currently in excess of \$20,000 annually. The development of artificial diamonds in the industry first brick/rust colour will expand Canterbury Softball's event capability and attract regional, national and international events back to the city, providing significant economic benefit. The development of artificial diamonds does not require any adjustment to the existing lease footprint, they are simply a surface renewal. The development of artificial diamonds at Softball HQ will complement the other single artificial diamonds recently developed around the city providing a future proofed network of facilities.

Request «Funding_Request_Number» Continued

<p>Low risk that the Community Board will not approve the alterations to structures however there will be no change to the lease footprint and</p>	<p>- Investment from Council as an early funder will enable the sports to achieve successful applications with external funding organisations.</p>
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