

**Waikura**  
**Linwood-Central-Heathcote Community Board**  
**OPEN MINUTES**

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**Date:** **Wednesday 30 March 2022**  
**Time:** **4.34pm**  
**Venue:** **Audio/Visual Link**

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**Present**

Chairperson	Alexandra Davids
Deputy Chairperson	Michelle Lomax
Members	Sunita Gautam
	Yani Johanson
	Darrell Latham
	Tim Lindley
	Jackie Simons
	Sara Templeton

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**Part A Matters Requiring a Council Decision**

**Part B Reports for Information**

**Part C Decisions Under Delegation**

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**Secretarial Note:** It is noted that this meeting was held via audio/visual link on the Zoom platform owing to the country being under COVID-19 Protection Framework (the Traffic Alert System Red) on the date the meeting was scheduled. These minutes provide a written summary of the meeting proceedings.

The Chairperson welcomed everyone to the meeting and advised that the meeting would be adjourned to enable technical issues to be addressed.

The meeting adjourned at 4.37pm and reconvened at 4.39pm.

The Chairperson advised members and presenters that the meeting was being publicly livestreamed on YouTube and that the recording would be kept online for future viewing.

## **Karakia Tīmatanga:**

The agenda was dealt with in the following order.

### **1. Apologies Ngā Whakapāha**

#### **Part C**

The Chairperson called for apologies. An apology for absence was received from Jake McLellan. The Chairperson called for a mover and seconder to accept the apology.

Michelle Lomax moved that the apology be accepted. The motion was seconded by Jackie Simons. The motion was put to the vote and was declared carried.

#### **Community Board Resolved LCHB/2022/00026**

That an apology for absence from Jake McLellan be accepted.

Michelle Lomax/Jackie Simons

**Carried**

### **2. Declarations of Interest Ngā Whakapuaki Aronga**

#### **Part B**

The Chairperson called for any declarations of interest. No declarations were recorded.

### **3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua**

#### **Part C**

The Chairperson asked members to confirm that the minutes of the previous Board meeting held on 16 March 2022 were a true and correct record of the meeting. The motion was moved by Sara Templeton and seconded by Darrell Latham, put to the vote and declared carried.

#### **Community Board Resolved LCHB/2022/00027**

That the minutes of the Waikura Linwood-Central-Heathcote Community Board meeting held on Wednesday, 16 March 2022 be confirmed.

Sara Templeton/Darrell Latham

**Carried**

## **4. Public Forum Te Huinga Whānui**

### **Part B**

#### **4.1 Citizens Advice Bureau – Christchurch Area**

Dr Ronnie Davey, Chairperson, spoke on behalf of the Citizens Advice Bureau – Christchurch Area regarding the work of the Bureau.

Dr Davey outlined the work of the Citizens Advice Bureau. The Bureau has over 100 volunteers with two employed staff.

The Bureau is accessed by the community in person, online or over the phone. The Bureau has a drop in session operating out of the Loft at Eastgate Mall once a week.

The Bureau assists the community by giving information on a range of choices for people, offering a variety of free clinics to assist with topics such as letter writing, form filling, immigration matters.

Currently the Bureau is needing to find a new office base.

After Board members clarified further points the Chairperson thanked Dr Davey for her presentation.

#### **4.2 Mt Pleasant Road – Water Reticulation and Stormwater**

Mr Wayne Rollinson, Mt Pleasant Road resident, presented to the Board on issues he is experiencing at his property in Mt Pleasant Road with water supply and stormwater flooding.


Mr Rollinson explained to the Board that he has been experiencing stormwater flooding since late November 2021. Mr Rollinson told the Board that stormwater is coming onto his property from Mt Pleasant Road. Six of his neighbours are also experiencing stormwater overflow from Mt Pleasant road.

In February 2022 the city experienced a major rain event and Mr Rollinson's property sustained approximately \$50,000 worth of stormwater damage. Mr Rollinson outlined the mitigation measures that he has undertaken on his property to alleviate further damage.

Council have fixed the water supply leaks and installed a bung on the road. Council staff are continuing to work through options to find a suitable solution for Mr Rollinson and his neighbours.

After Board members clarified further points the Chairperson thanked Mr Rollinson for his presentation.

#### **Attachments**

- A Clause 4.2 Public Forum Presentation Mt Pleasant Road – Water Reticulation and Stormwater by Wayne Rollinson 30 March 2022 

## **5. Deputations by Appointment Ngā Huinga Whakaritenga**

### **5.1 Woolston Community Centre (former) - Gift of Building and Granting of Ground Lease to Te Waka Unua School**

The Board Chairperson welcomed Janeane Reid, Principal, to speak on behalf of Te Waka Unua School regarding Woolston Community Centre (former) - Gift of Building and Granting of Ground Lease to Te Waka Unua School report. (Item 8 of the agenda refers).

Tim Lindley left the meeting at 5:06 pm.

Ms Reid advised that the school's vision is to act as the guardians of the facility for the local community, with the school to take on the cleaning and maintenance of the facility, operating the hire by outside groups through the school office. The school would be seen as a facilitator in allowing the school and wider community to have access.

Tim Lindley returned to the meeting at 5:07 pm.

A Board member sought clarification on the availability for the community to use the building. Ms Reid advised the school is not intending it to be a classroom space. The school feel they can create greater opportunities for the facility to be used more often than it currently is.

After Board members clarified further points the Chairperson thanked Ms Reid for her deputation.

#### **Attachments**

- A Clause 5.1 Deputation Woolston Community Centre (former) - Gift of Building and Granting of Ground Lease to Te Waka Unua School by Janeane Reid - 30 March 2022 [⇒](#)



#### **5.2 Woolston Community Centre (former) - Gift of Building and Granting of Ground Lease to Te Waka Unua School**

The scheduled deputation was unable to attend.

## **8. Woolston Community Centre (former) - Gift of Building and Granting of Ground Lease to Te Waka Unua School**

### **Board Comment**

The Council's Team Leader Leasing Consultancy and Community Facilities Specialist joined the meeting by audio/visual link.

Staff tabled a letter from the Roimata Reading Group outlining its opposition to the proposed Gift of Building and Granting of Ground Lease to Te Waka Unua School.

The staff spoke to the report highlighting the current costs to the Council of maintaining the building.

The Board also took into consideration the deputation from Te Waka Unua School (Item 5.1 of these minutes refers).

The Chairperson thanked staff and called for a mover and seconder. Jackie Simons moved the officer's recommendations. The motion was seconded by Sunita Gautam. Following invitation from the Chairperson there was no debate on the item, and the motion was put to the vote and was declared carried.

**Community Board Resolved LCHB/2022/00028 (Original Officer Recommendations accepted without change).**

## Part C

That the Waikura Linwood-Central-Heathcote Community Board:

1. Supports that the future use of the former Woolston Community Centre located at 502 Ferry Road is better utilised by Te Waka Unua school as a meeting place to support the varied needs and priorities across the local school community by providing a separate space to engage with parents, children, support services, agencies and the wider community and making it available for members of the public to utilise when not in use for school purposes.
2. Conditional on the Council's approval of recommendation 2b a lease is granted over those parcels of land at 502 Ferry Road described as part of the land held in Certificate of Title CB204/99 shown in the lease plan (Attachment A) marked Area "B" attached to this report for a period of 33 years, including rights of renewal; at a rental to be determined in accordance with the Council's policy for setting rents to sports and community organisations occupying parks or reserves.
3. Authorises the Manager Property Consultancy to negotiate, conclude and administer all the agreements necessary to facilitate recommendations 2 and 3 above on terms and conditions acceptable to him, and in doing so make any decisions necessary to give effect to this.

Jackie Simons/Sunita Gautam

**Carried**

### **Community Board Decided LCHB/2022/00029**

## Part A


That the Waikura Linwood-Central-Heathcote Community Board recommends that the Council:

1. Supports that the future use of the former Woolston Community Centre located at 502 Ferry Road is better utilised by Te Waka Unua school as a meeting place to support the varied needs and priorities across the local school community by providing a separate space to engage with parents, children, support services, agencies and the wider community and making it available for members of the public to utilise when not in use for school purposes.
2. Agrees to depart from policy and deal unilaterally with Te Waka Unua school;
3. Agrees to gift the former Woolston Community Centre at 502 Ferry Road to Te Waka Unua school for the sum of \$1 (the gift being conditional on Council having a first right of refusal option to take back the building from Te Waka Unua school at the sum of \$1) and;
3. Authorises the Manager Property Consultancy to negotiate, conclude and administer all the agreements necessary to facilitate recommendations 2 and 3 above on terms and conditions acceptable to him, and in doing so make any decisions necessary to give effect to this.

Jackie Simons/Sunita Gautam

**Carried**

### **Attachments**

- A Clause 8 Woolston Community Centre (former) - Gift of Building and Granting of Ground Lease to Te Waka Unua School Letter from Roimata Reading Group - 30 March 2022 

## **4. Public Forum Te Huinga Whānui continued**

### **4.3 The Harm Minimisation Bill**

Wayne Hawker, local resident, spoke to the Board regarding the private member's bill presented by Chloe Swarbrick MP entitled: The Harm Minimisation Bill.

After Board members clarified further points the Chairperson thanked Mr Hawker for his presentation and for his work within the community on reducing alcohol harm.

The Board agreed to support the principles of the proposed private members bill entitled: The Harm Minimisation Bill and to highlight the Board's support to the Council's 7 April 2022 meeting.

#### Attachments

- A Clause 4.3 Public Forum The Harm Minimisation Bill by Wayne Hawker – 30 March 2022 

## 5. Deputations by Appointment Ngā Huinga Whakaritenga continued

### 5.3 Hagley Park North Tennis Court Floodlights


Chris Kissling and Anne Dingwall spoke on behalf of The Christchurch Civic Trust regarding Hagley Tennis Court Floodlights Application. (Item 11 of these minutes refers).

Professor Kissling outlined the Christchurch Civic Trust's concerns in relation to the tennis club lease, the use of the Local Government Act instead of the Reserves Act and the delegation used for the floodlights application.

The Board clarified that the Christchurch Civic Trust's concern is around the legality of the application and not the erection of floodlights. The Trust confirmed it supports the new floodlights.

After Board members clarified further points the Chairperson thanked Mr Kissling and Ms Dingwall for their presentation.

#### Attachments

- A Clause 5.3 Deputation Hagley Park North Tennis Court Floodlights by Christchurch Civic Trust – 30 March 2022 

## 11. Hagley Park North - Tennis Court New Floodlights

### Board Comment

The Council's Senior Network Planner Parks, Parks & Recreation Planning joined the meeting by audio/visual link and spoke to the report.

The Board took into consideration the deputation from Mr Kissling and Ms Dingwall representing the Christchurch Civic Trust. (Item 5.3 of these minutes refers).

The Senior Network Planner Parks highlighted to the Board:

- That the Hagley Park North Tennis Court new floodlights application is for a resource that is needed for the tennis club activity to remain optimum and successful by allowing court use during low light conditions.
- The approval being sought now is for the placement of the lights on the park, through the appropriate process indicated by the specified delegations. These delegations reflect the accepted Parks Unit process for approval of such lights, which normally are not funded or owned by the Council. This approval is not necessarily, nor normally, obtained through a

ground lease review process. In most cases this is because the floodlights are on grass sports fields and not in a ground lease area.

Sara Templeton left the meeting at 5.33pm.

- The values of Hagley Park as indicated through the Reserves Act classification, Empowering Act vesting and the Management Plan direction will all be protected through the light structures needing to meet all the requirements of resource and building consent, including but not limited to scale, design, colour and minimisation of light spill. If these consents are not obtained the installation of the towers will not be able to proceed.
- The Hagley Park Tennis Club does have a valid right of occupation on Hagley Park with the continuation of the rights and conditions of the 1983 lease until 2024 under the lease's right of renewal, the Board were referred to Attachment C of the report. The reasons for this continuation are complex and outside the scope of the report but it is acknowledged that an update of the Deed of Lease will be required in accordance with leasing procedure.
- Advice has been obtained from the Council's Legal Services team following the receipt of comments during the public notification and this is referred to in paragraph 8.3 of the report. The reference to no legal advice being sought in paragraph 8.8 is obsolete. This paragraph should have been removed from the report and should be disregarded.

The Board discussed the matter of the lights being turned off manually at 8pm and agreed that an automatic timer should be added to the lighting system to ensure that the lights were turned off by 8pm each night.

The Board sought further clarification points on the current club lease.

Sara Templeton returned to the meeting at 5.38pm.

The Chairperson thanked staff and called for a mover and seconder. Michelle Lomax moved the staff recommendation with an additional clause 4c that the lighting system at the Hagley North Tennis court is fitted with an automatic timer to ensure the lights are turned off at 8pm each night. The motion was seconded by Tim Lindley.

Following invitation from the Chairperson there was no debate on the item, and the motion with the additional clause 4c was put to the vote and was declared carried.

### **Officer Recommendations Ngā Tūtohu**

That the Waikura Linwood-Central-Heathcote Community Board recommends to the Council that it:

1. Resolves that the proposed installation of new floodlights in the tennis court area in Hagley Park North is a metropolitan matter for Council to consider and make a decision on.
2. Receives the views of the Waikura Linwood-Central-Heathcote Community Board on the proposed installation of new floodlights.
3. Approves the application by the Hagley Park Tennis Club to install six new 12.2m high floodlight towers in the club's tennis court area in Hagley Park North at sites indicated in paragraph 5.5 of the report and shown in **Attachment A** of this report. Subject to:
  - a. The applicant obtaining any necessary resource consents, and building consents, at its cost, before commencing installation of the new lighting system in the park.

- b. The applicant being required to deposit scaled as-built plans, as per the Council's Infrastructure Design Standards, within two months of the work being completed.
  - c. The applicant being responsible for all costs associated with the installation, insurance, operation, maintenance, and any future removal, of the lighting system.
  - d. The applicant being responsible for ensuring that the lighting system is always maintained and operated in a safe condition.
4. Requires that the approval and use of the lighting is subject to the following conditions:
- a. The tennis court floodlights are to be used on weekdays, Monday to Thursday only, between 5.30pm and 8.00pm. Usage to begin no more than one month prior to the date daylight saving finishes. Usage to end within one month after the date daylight saving begins.
  - b. If the tennis courts are not in use, the lights will be turned off.
5. Acknowledges that this approval will lapse if the development is not completed within two years of the approval date.

### **Community Board Decided LCHB/2022/00030**

#### **Part A**

That the Waikura Linwood-Central-Heathcote Community Board recommends that the Council recommends to the Council that it:

1. Resolves that the proposed installation of new floodlights in the tennis court area in Hagley Park North is a metropolitan matter for Council to consider and make a decision on.
2. Receives the views of the Waikura Linwood-Central-Heathcote Community Board on the proposed installation of new floodlights.
3. Approves the application by the Hagley Park Tennis Club to install six new 12.2m high floodlight towers in the club's tennis court area in Hagley Park North at sites indicated in paragraph 5.5 of the report and shown in **Attachment A** of this report. Subject to:
  - a. The applicant obtaining any necessary resource consents, and building consents, at its cost, before commencing installation of the new lighting system in the park.
  - b. The applicant being required to deposit scaled as-built plans, as per the Council's Infrastructure Design Standards, within two months of the work being completed.
  - c. The applicant being responsible for all costs associated with the installation, insurance, operation, maintenance, and any future removal, of the lighting system.
  - d. The applicant being responsible for ensuring that the lighting system is always maintained and operated in a safe condition.
4. Requires that the approval and use of the lighting is subject to the following conditions:
  - a. The tennis court floodlights are to be used on weekdays, Monday to Thursday only, between 5.30pm and 8.00pm. Usage to begin no more than one month prior to the date daylight saving finishes. Usage to end within one month after the date daylight saving begins.
  - b. If the tennis courts are not in use, the lights will be turned off.
  - c. An automatic timer to be added to the lighting system to ensure that the floodlights are turned off by 8pm each night.



5. Acknowledges that this approval will lapse if the development is not completed within two years of the approval date.

Alexandra Davids/Tim Lindley

**Carried**

Note: Sara Templeton requested that her abstention be recorded.

## 6. Presentation of Petitions Ngā Pākikitanga

### Part B

There was no presentation of petitions.

## 7. Correspondence

The Council's Community Board Adviser joined the meeting by audio/visual link.

The Board were advised that Tūranga staff are in contact with the St Albans Residents' Association to discuss their concerns.

The Chairperson thanked staff and called for a mover and seconder. Darrell Latham moved the officer's recommendation. The motion was seconded by Jackie Simons.

Following invitation from the Chairperson there was no debate on the item, and the motion was put to the vote and was declared carried.

**Community Board Resolved LCHB/2022/00031 (Original Officer Recommendation accepted without change).**

### Part B

That the Linwood-Central-Heathcote Community Board:

1. Receives the correspondence from St Albans Residents' Association in relation to Tūranga – Where is the space for local communities?

Darrell Latham/Jackie Simons

**Carried**

## 9. Mobility Parking- Times of Operation and Maximum Parking Limit

### Board Comment

The Council's Transport Engineer joined the meeting by audio/visual link.

The Chairperson called for a mover and seconder. Sara Templeton moved the officer's recommendations. The motion was seconded by Darrell Latham.

Following invitation from the Chairperson there was no debate on the item, and the motion was put to the vote and was declared carried.

**Community Board Resolved LCHB/2022/00032 (Original Officer Recommendations accepted with change).**

### Part C

That the Waikura Linwood-Central-Heathcote Community Board:

1. Approves that any maximum parking time limit (if a time limit exists) for any on-street Mobility parking within the boundaries of Bealey Avenue, Harper Avenue, Deans Avenue,

Moorhouse Avenue and Fitzgerald Avenue, excluding the Plan A area as defined in the current City Council Delegations Register, be revoked.

2. Approves that any times of operation (if a time of operation exists) for any on-street Mobility parking within the boundaries of Bealey Avenue, Harper Avenue, Deans Avenue, Moorhouse Avenue and Fitzgerald Avenue, but excluding the Plan A area as defined in the current City Council Delegations Register, be revoked.
3. Approves that for all existing on-street Mobility Parks, within the boundaries of Bealey Avenue, Harper Avenue, Deans Avenue, Moorhouse Avenue and Fitzgerald Avenue, but excluding the Plan A area as defined in the current City Council Delegations Register, that the parking of vehicles be restricted to a maximum period of 120 minutes, and that these Mobility park restrictions apply at any time.

Sara Templeton/Darrell Latham

**Carried**

## 10. Motorcycle Parking- Times of Operation

### Board Comment

The Council's Transport Engineer joined the meeting by audio/visual link.

The Board were advised that the officer's recommendation 2 is to be amended to read:

"Approves that for all existing on-street Motorcycle Parks, within the boundaries of Bealey Avenue, Harper Avenue, Deans Avenue, Moorhouse Avenue and Fitzgerald Avenue, but excluding the plan A area as defined in the current City Council Delegations Register, that those parking areas, **that are restricted for motorcycle parking only**, that these Motorcycle park restrictions apply at any time."

The Board clarified that the Council was approached by motorcyclists to investigate the timing of motorcycle parking within the Central Business District. The parking appears to be used by commuters rather than retail shoppers. The Board clarified that there is no charge for motorcyclists to park in designated motorcycle parks.

The Chairperson thanked staff and called for a mover and seconder. Michelle Lomax moved the staff recommendation including the officer's amendment to the recommendation made at the meeting with two additional clauses to request that staff review the impact of the parking restriction changes within the boundaries of Bealey Avenue, Harper Avenue, Deans Avenue, Moorhouse Avenue and Fitzgerald Avenue, but excluding the Plan A area the Plan A area as defined in the current City Council Delegations Register at 12 months from 30 March 2022 and provide advice back to the appropriate Community Board and recommend that the Parking Sub Committee request a review the impact of the parking restriction changes within the Plan A area as defined in the current City Council Delegations Register at 12 months from 30 March 2022 within Plan A of the delegations register and provide advice back to the appropriate community board. The motion was seconded by Sunita Gautam.

Following invitation from the Chairperson there was no debate on the item, and the motion was put to the vote and was declared carried.

### Officer Recommendations Ngā Tūtohu

That the Waikura Linwood-Central-Heathcote Community Board:

1. Approves that any maximum parking time limit (if a time limit exists) for any on-street Motorcycle parking within the boundaries of Bealey Avenue, Harper Avenue, Deans

Avenue, Moorhouse Avenue and Fitzgerald Avenue, but excluding the plan A area as defined in the current City Council Delegations Register, be revoked.

2. Approves that for all existing on-street Motorcycle Parks, within the boundaries of Bealey Avenue, Harper Avenue, Deans Avenue, Moorhouse Avenue and Fitzgerald Avenue, but excluding the plan A area as defined in the current City Council Delegations Register, that these Motorcycle park restrictions apply at any time.

### **Community Board Resolved LCHB/2022/00033**

#### **Part C**

That the Waikura Linwood-Central-Heathcote Community Board:

1. Approves that any maximum parking time limit (if a time limit exists) for any on-street Motorcycle parking within the boundaries of Bealey Avenue, Harper Avenue, Deans Avenue, Moorhouse Avenue and Fitzgerald Avenue, but excluding the Plan A area as defined in the current City Council Delegations Register, be revoked.
2. Approves that for all existing on-street Motorcycle Parks, within the boundaries of Bealey Avenue, Harper Avenue, Deans Avenue, Moorhouse Avenue and Fitzgerald Avenue, but excluding the plan A area as defined in the current City Council Delegations Register, that those parking areas that are restricted for motorcycle parking only that these Motorcycle park restrictions apply at any time.
3. Requests that staff review the impact on the parking restriction changes within the boundaries of Bealey Avenue, Harper Avenue, Deans Avenue, Moorhouse Avenue and Fitzgerald Avenue, but excluding the Plan A area as defined in the current City Council Delegations Register at 12 months from 30 March 2022 and provide advice back to the appropriate Community Board.
4. Requests staff to include in the staff report to the Central City Parking Subcommittee on Motorcycle Parking- Times of Operation the Board's recommendation that the Central City Parking Sub Committee request for a review on the impact of the parking restriction within the Plan A area as defined in the current City Council Delegations Register changes at 12 months from 30 March 2022 and provide advice back to the appropriate community board.

Michelle Lomax/Sunita Gautam

**Carried**

## **12. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi**

#### **Part B**

The Board exchanged information on the following:

- The Board enquired on the progress of the Greening the East Development Plan Progress Report.
- The Board were advised that an application was declined by the Council to erect a granite headstone in Linwood Cemetery by the Remembrance Army.
- The Board acknowledged the recent Band concert at the Edmunds Band rotunda. The Junior and Senior Woolston Brass Band were the first bands to use the rotunda. The Board were advised that the Council has given the Woolston Band a grant towards the rebuilding of the Band Hall.

**12.1 Welcome Rest Reserve**

The Board were advised that a resident is willing to look after the Welcome Rest Park. The Board were advised that the Parks Unit will provide assistance to the resident.

The Board agreed to request staff to liaise with Smith Street Gardens and the resident looking after the Welcome Rest Reserve.

**12.2 Allan McLean Gravestone**

The Board received a request to have Allan McLean's, (first owner of McLean's Mansion at 387 Manchester Street), headstone in Addington Cemetery repaired in time for his birthday bicentennial (24 May 1822).

The Board agreed to request staff advice on how to have the Allan McLean's, first owner of McLean's Mansion at 387 Manchester Street, headstone in Addington Cemetery repaired in time for his birthday bicentennial (24 May 2022).

**Karakia Whakamutunga:**

**Meeting concluded at 6.36 pm.**

**CONFIRMED THIS 13<sup>TH</sup> DAY OF APRIL 2022**

**ALEXANDRA DAVIDS**  
**CHAIRPERSON**