

Memo

Date: 30 March 2022
 From: Katie MacDonald, Coastal-Burwood Support Officer
 To: John Filsell, Head of the Community Support and Partnerships Unit
 Cc: Lexie Reuben, Community Funding Advisor
 Reference: 22/409163

2021/22 Metropolitan Discretionary Response Fund Staff Panel Recommendations - March 2022

1. Purpose of this Memo

- 1.1 The purpose of the memo is to seek approval from the Head of Community Support and Partnerships Unit for the recommendations of the Metropolitan DRF Staff Panel regarding the applications listed below.

Organisation	Project Name	Amount Requested	Panel Recommended
Christchurch City Choir Inc	Library Relocation	\$1,237	\$1,237
The Showmen Entertainment Group	Christchurch Seniors Entertainment Programme	\$2,400	\$2,000
Christchurch Tongan Community Charitable Trust	Volcanic Relief	\$12,880	\$12,880

2. Background

- 2.1 Please see attached Decision Matrixes for information on the applications listed above (Attachments A, B and C).
- 2.2 There are no applications over \$15,001 to be considered by the Sustainability and Community Resilience Committee.

3. Financial Information

- 3.1 At the time of writing, the balance of the 2021/22 Discretionary Response Fund is as below.

Total Budget 2021/22	Granted To Date	Amount Returned	Available for allocation	Balance if Staff Recommendations adopted
\$460,871	\$268,583	\$27,700	\$219,988	\$203,871

- 3.2 The total of the recommendations made in this report is: \$16,117.

4. Metropolitan DRF Staff Panel Recommendations

- 4.1 The Metropolitan DRF Staff Panel recommends that the Head of the Community Support and Partnerships Unit makes a grant of \$1,237 from the 2021/22 Metropolitan Discretionary Response Fund to Christchurch City Choir Inc towards the costs of relocating their library.
- 4.2 The Metropolitan DRF Staff Panel recommends that the Head of the Community Support and Partnerships Unit makes a grant of \$2,000 from the 2021/22 Metropolitan Discretionary Response Fund to The Showmen Entertainment Group towards the costs of music equipment.
- 4.3 The Metropolitan DRF Staff Panel recommends that the Head of the Community Support and Partnerships Unit makes a grant of \$12,880 from the 2021/22 Metropolitan Discretionary Response Fund to the Christchurch Tongan Community Charitable Trust towards the costs of a 40 foot container being sent to Tongan to aid volcanic relief efforts.
- 4.4 All of the above recommendations of the staff panel are in agreement with the original staff recommendations please refer to the attached meeting notes (Attachment D).

Attachments Ngā Tāpirihanga

No.	Title	Page
A	Decision Matrix - 00063806 - Christchurch City Choir Inc	
B	Decision Matrix - 00063915 - The Showmen Entertainment Group	
C	Decision Matrix - 00063917 - Christchurch Tongan Community Charitable Trust	
D	Metropolitan Discretionary Response Fund Staff Panel - Wednesday 30 March 2022 - Notes	

Signatories / Ngā Kaiwaitohu

Author	Katie MacDonald - Support Officer
Approved By	Lexie Reuben - Community Funding Advisor John Filsell - Head of Community Support and Partnerships

2021/22 DRF METROPOLITAN DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00063806	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Christchurch City Choir Inc	<p>Library relocation</p> <p>The Choir has to relocate their large music collection. They have found new affordable storage but it needs to have shelving installed and water capped to avoid any accidents.</p>	<p>\$ 2,037</p> <p>Requested</p> <p>\$ 1,237</p> <p>(61% requested)</p>	<p>Construction, Transport for relocation - \$740</p> <p>Plumbing to cut off water - \$497</p>	<p>\$ 1,237</p> <p>That the Head of the Community Support and Partnerships Unit makes a grant of \$1,237 from the 2021/22 Metropolitan Discretionary Response Fund to Christchurch City Choir Inc towards the costs of relocating their library.</p>	2

<p>Organisation Details</p> <p>Service Base: 25 Harvard Avenue, Wigram</p> <p>Legal Status: Incorporated Society</p> <p>Established: 19/12/1990</p> <p>Target Groups: Arts</p> <p>Annual Volunteer Hours: 1,295</p> <p>Participants: 80</p> <p>Alignment with Council Strategies</p> <ul style="list-style-type: none"> Toi Otautahi <p>CCC Funding History</p> <p>2021/22 - \$6,000 (Handel's Messiah) CCNZ R1</p> <p>2020/21 - \$5,000 (Staffing costs for contracted essential positions) SCF Metro</p> <p>2020/21 - \$4,500 (Voices Found ? celebrating the work of female composers) CCNZ R2</p> <p>2019/20 - \$8,000 (Staffing costs for contracted essential positions) SCF Metro</p> <p>2019/20 - \$0 (Esprit de France) CCNZ R2</p> <p>2019/20 - \$5,000 (Performance of Messiah) CCNZ R1</p>	<p>Other Sources of Funding</p> <p>No other funding has been applied for.</p> <p>Staff Assessment</p> <p>This project is seeking support for relocation of the Christchurch City Choir library. They will be joining several other community organisations using the old gymnastics facility near Taiora QEII as a storage facility. In this instance the Choir has been offered disused changing rooms. Funding will ensure existing plumbing doesn't create problems and for shelving relocation and installation.</p> <p>Rationale for recommending \$1,237:</p> <ul style="list-style-type: none"> -The Choir has been contributing to the Christchurch community experience of arts and culture for 31 years -The Choir, as with many arts and cultural organisations, has been impacted by Covid-19 cancellations of events. <p>Finding a more cost effective storage option for their library will assist with ongoing viability of the Choir.</p>
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00063915	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	The Showmen Entertainment Group	<p>Christchurch Seniors Entertainment Programme</p> <p>The Showmen Entertainment Group (originally The Hi-Flyers) consists of five male singers and a pianist (all over 70 years of age). They provide an entertainment programme for seniors in Christchurch Rest Homes / Hospitals / Dementia Units / Retirement Villages from February to December. They do at least two shows per week.</p>	<p>\$ 8,850</p> <p>Requested</p> <p>\$ 2,400</p> <p>(27% requested)</p>	Equipment for performances	<p>\$ 2,000</p> <p>The Head of the Community Support and Partnerships Unit makes a grant of \$2,000 from the 2021/22 Metropolitan Discretionary Response Fund to The Showmen Entertainment Group towards the costs of music equipment.</p>	2

<p>Organisation Details</p> <p>Service Base: Mobile</p> <p>Legal Status: Informal Group</p> <p>Established: 1/01/2001</p> <p>Target Groups: Older adults</p> <p>Annual Volunteer Hours: 1,200</p> <p>Participants: 3,000</p> <p>Alignment with Council Strategies</p> <ul style="list-style-type: none"> Strengthening Communities Strategy <p>CCC Funding History</p> <p>Nil</p>	<p>Other Sources of Funding</p> <p>None</p> <p>Staff Assessment</p> <p>The Showmen Entertainment Group has a very well-established track record of entertaining and connecting older people through their singing. All volunteers, the group has been singing in rest homes for 21 years. Evidence of the group's effectiveness is found in its forward bookings through to December 2022, as well as its CCC Civic Award.</p> <p>The Showmen receive small donations from audiences, which go towards petrol costs for the singers and the repair and upkeep of the required music equipment; microphones, amp and speakers. The equipment has reached the stage where it is beyond repair. A one-off grant towards new gear will set the group up for the coming season of performances, and beyond.</p> <p>The rationale for recommending \$2,000 from the DRF towards equipment is:</p> <ul style="list-style-type: none"> The Showmen have a track record of bringing joy and connection to older people. The need for new equipment has arisen recently and there is a timeliness aspect to the request, with the group's forward bookings continuing. A one-off grant will put the group in a good position to continue its work long-term, without a likely requirement for further funding assistance thanks to the financial contribution from audiences. \$2,000 is the maximum amount that Council can grant to informal groups.
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00063917	<p>Organisation Name</p> <p>Christchurch Tongan Community Charitable Trust</p>	<p>Name and Description</p> <p>Volcanic Relief</p> <p>The Christchurch Tongan Community Charitable Trust have requested funding assistance to cover the freight and transportation costs for a 40 foot container to be filled with food and water by Tongan families in Christchurch and then sent to their respective families in Tonga.</p>	<p>Funding History</p> <p>Nil</p> <p>Other Sources of Funding</p> <p>Nil</p>	<p>Request Budget</p> <p>Total Cost</p> <p>\$12,000</p> <p>Requested Amount</p> <p>\$12,000</p> <p>100% percentage requested</p> <p>Contribution Sought Towards:</p> <p>Container transportation to Tonga - \$12,000</p>	<p>Staff Recommendation</p> <p>\$12,880</p> <p>The Head of the Community Support and Partnerships Unit makes a grant of \$12,880 from the 2021/22 Metropolitan Discretionary Response Fund to the Christchurch Tongan Community Charitable Trust towards the costs of a 40 foot container being sent to Tonga to aid volcanic relief efforts.</p>	<p>Priority</p> <p>1</p>
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Organisation Details:

Service Base:	Christchurch
Legal Status:	Charitable Trust
Established:	9/07/2021
Staff – Paid:	Not stated
Volunteers:	Not stated
Annual Volunteer Hours:	Not stated
Participants:	Not stated
Target Groups:	Not stated
Networks:	Christchurch Tongan Community

Organisation Description/Objectives:

The purposes of the Trust are to advocate on behalf of the needs of the members of the Christchurch Tongan Community. As a result, they plan to pursue the following charitable purposes as follows:

- relief of poverty & natural disasters
- advancement of education & physical wellbeing
- maintenance of religion
- maintaining Tongan culture & languages
- improving members socio-economic wellbeing
- represent the voice/needs of members
- build-up the capability of members & group leaders
- collaborate with other groups, government and stakeholders

Alignment with Council Strategies and Policies

- Strengthening Communities Strategy

Alignment with Council Funding Outcomes

- Support, develop and promote capacity
- Community participation and awareness
- Increase community engagement
- Reduce or overcome barriers
- Foster collaborative responses

Outcomes that will be achieved through this project

Enable a 40 feet container to be send with food & water to respective families in Tonga.

How Will Participants Be Better Off?

The impacts on this container and the donations on the people of Tonga would be substantial both psychologically and mentally.

This project is targeted at the families of the Tongan people in Christchurch who have been affected since the eruptions in Tonga. The supplies containing short term support such as food products and water should help their respective families in Tonga in the short term say for about a month or two whilst they strive to quickly recover from the mental and phycological stresses brought about by the volcanic eruptions.

This container will also assist in addressing the damages to the local water supplies, damages to the food crops by ashes and also provided much needed food supply for local households.

This project will also enable the Tongan people of Christchurch and others to successfully contribute to the quick and safe recovery of the people of Tonga from the damages caused by the recent volcanic eruptions.

This project will bring the Tongan people of Christchurch together and build stronger connections throughout the Tongan community of Christchurch as it works together to bring support to their families.

Staff Assessment

On January 15th 2022, a colossal underwater volcano erupted in Tonga, an archipelago in the South Pacific. The volcano, located 64 km from Tonga's main island, Tongatapu where belched ash, gas and steam into the air, which resulted in sulphur dioxide cloud hanging over the islands for days. Only hours later, a large tsunami struck Tonga which was triggered by the eruption. The tsunami severed communication lines which had already been affected by the volcanic eruption.

Waves of up to 15 metres hit the west coasts of Tongatapu, Eua and the Haapai islands. In the Tongan capital, Nukualofa, the waves were 120 cm high. The tsunami killed at least three people. They include a 50-year-old British national, a 65-year-old and a 49-year-old Tongan.

This volcanic eruptions in 2022 is believed to be the largest volcanic eruption of the Ring of Fire in three decades.

The major impacts of the eruption have been the damages to the water supply and the food crops which have been caused by the ashes. The nature of the subsistence farming means that many individual families rely on growing their own crops, and now much of those crops are damaged. Also, the supplies of basic household goods are running short.

The Christchurch Tongan Community Trust has worked with Council staff to develop a proposal that will see a 40 foot container to be filled with food and water by Tongan families in Christchurch and then send them to their respective families in Tonga.

The Community plans to send this container around April/May depending on the availability of funding resources. This will give the local Tongan people time to arrange the food and water and then allow time for loading and transporting the container to Auckland and then eventually to Tonga. The Trust is planning that the container will arrive in Tonga in May 2022.

The rationale for the staff recommendation:

- The Discretionary Response Fund supports responses to emergency or unforeseen situations, the stress, anxiety, and cost to Tongans in Christchurch caused by the Tongan volcano and tsunami fits with this purpose
- The project will help the Christchurch Tongan community to collectively support their whanau in a time of great need. In doing so, Tongans in Christchurch will build connections and feel a greater sense of community
- The Tongan Government made a sizeable donation to Christchurch following the Christchurch earthquakes, it is appropriate that Christchurch City Council supports Tongan families in their time of distress.

Metropolitan Discretionary Response Fund Panel - Notes
Wednesday 30th March 2022
1.30pm start time – Meeting held via Skype

Panel members present:

Gary Watson – Manager Community Partnerships and Planning
Sam Callander – Team Leader Community Funding
Angela Leatherby – Sports Liaison Officer
Lexie Reuben – Community Funding Advisor
Brooke Jones – Team Leader Events Partnerships and Development

Apologies:

No apologies.

Other staff present:

Kiri Jarden – Principal Advisor Community Arts
Katie MacDonald – Support Officer (Waitai Coastal-Burwood)

Notes

- The members of the panel were thanked for attending via Skype.
- It was acknowledged that it was Sam Callander's last panel meeting and he was thanked.
- The panel members were updated on the balance of the 2021/22 Metropolitan Discretionary Response Fund. The current available balance of the Discretionary Response Fund is: \$219,988.

Three applications were presented to and discussed by the Panel:

Funding Request Number	Applicant Name and Project Name	Amount recommended by staff	Discussion of the Metropolitan Discretionary Response Fund Panel	Recommendation of the Metropolitan Discretionary Response Fund Panel
00063806	Christchurch City Choir Inc <i>Library Relocation</i>	\$1,237	Presented to the panel by: Kiri Jarden <ul style="list-style-type: none"> • It was noted that the space leased by the group is a former changing room and the plumbing work is required for the Choir's new use for the space. • The cost saving was noted due to external storage no longer being required. • The panel were in support of the staff recommendation. 	\$1,237
00063915	The Showmen Entertainment Group <i>Christchurch Seniors Entertainment Programme</i>	\$2,000	Presented to the panel by: Sam Callander <ul style="list-style-type: none"> • The longevity of the group was noted and their ability to cover their regular costs themselves. This cost is one-off expense. • The panel were in support of the staff recommendation. 	\$2,000
00063917	Christchurch Tongan Community Charitable Trust <i>Volcanic Relief</i>	\$12,880	Presented to the panel by: Gary Watson <ul style="list-style-type: none"> • The costs provided by the group enable a full location to location delivery, with family members able to package their donations at the church site, the container picked up and delivered to the port in Tonga. • The group have been in contact with the Tongan government and are not required to pay levies / duties on arrival. • The panel were in support of the staff recommendation. 	\$12,880

The Metropolitan Discretionary Response Fund Staff Panel for Wednesday 30th March 2022 concluded at: 1.53pm.