

Christchurch City Council

AGENDA

Notice of Meeting:

An ordinary meeting of the Christchurch City Council will be held on:

Date: **Thursday 10 March 2022**

Time: **9.30am**

Venue: **Held by Audio/Visual Link**

Under the current provisions of the Covid-19 Protection Framework (traffic lights) the meeting is open to the public through access to the live broadcasting of the meeting: <http://councillive.ccc.govt.nz/live-stream>

Membership

Chairperson	Mayor Lianne Dalziel
Deputy Chairperson	Deputy Mayor Andrew Turner
Members	Councillor Jimmy Chen
	Councillor Catherine Chu
	Councillor Melanie Coker
	Councillor Pauline Cotter
	Councillor Mike Davidson
	Councillor Celeste Donovan
	Councillor Anne Galloway
	Councillor James Gough
	Councillor Yani Johanson
	Councillor Aaron Keown
	Councillor Sam MacDonald
	Councillor Phil Mauger
	Councillor Jake McLellan
	Councillor Tim Scandrett
	Councillor Sara Templeton

4 March 2022

Principal Advisor

Dawn Baxendale
Chief Executive
Tel: 941 6996

Jo Daly
Council Secretary
941 8581
jo.daly@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

Watch Council meetings live on the web:
<http://councillive.ccc.govt.nz/live-stream>

Developing Resilience in the 21st Century

Strategic Framework



Whiria ngā whenu o ngā papa,
honoa ki te maurua tāuiki

Bind together the strands of each mat and join
together with the seams of respect and reciprocity

Ōtautahi-Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things – a city where anything is possible

Principles

Being open,
transparent and
democratically
accountable

Promoting
equity, valuing
diversity and
fostering inclusion

Taking an inter-generational approach
to sustainable development,
prioritising the social, economic
and cultural wellbeing of
people and communities
and the quality of the
environment, now
and into the
future

Building on the
relationship with
Te Rūnanga o Ngāi Tahu
and the Te Hononga-Council
Papatipu Rūnanga partnership,
reflecting mutual understanding
and respect

Ensuring
the diversity
and interests of
our communities
across the city and the
district are reflected in
decision-making

Actively collaborating and
co-operating with other
local, regional
and national
organisations

Community Outcomes

Resilient communities

Strong sense of community
Active participation in civic life
Safe and healthy communities
Celebration of our identity
through arts, culture, heritage,
sport and recreation
Valuing the voices of all cultures
and ages (including children)

Liveable city

Vibrant and thriving city centre
Sustainable suburban and
rural centres
A well connected and accessible
city promoting active and
public transport
Sufficient supply of, and
access to, a range of housing
21st century garden city
we are proud to live in

Healthy environment

Healthy water bodies
High quality drinking water
Unique landscapes and
indigenous biodiversity are
valued and stewardship
exercised
Sustainable use of resources
and minimising waste

Prosperous economy

Great place for people, business
and investment
An inclusive, equitable economy
with broad-based prosperity
for all
A productive, adaptive and
resilient economic base
Modern and robust city
infrastructure and community
facilities

Strategic Priorities

Enabling active
and connected
communities
to own their future

Meeting the challenge
of climate change
through every means
available

Ensuring a high quality
drinking water supply
that is safe and
sustainable

Accelerating the
momentum
the city needs

Ensuring rates are
affordable and
sustainable

Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes

Engagement with
the community and
partners

Strategies, Plans and
Partnerships

Long Term Plan
and Annual Plan

Our service delivery
approach

Monitoring and
reporting on our
progress

TABLE OF CONTENTS

Karakia Tīmatanga	4
1. Apologies Ngā Whakapāha	4
2. Declarations of Interest Ngā Whakapuaki Aronga	4
3. Public Participation Te Huinga Tūmatanui	4
3.1 Public Forum Te Huinga Whānui	4
3.2 Deputations by Appointment Ngā Huinga Whakaritenga	4
4. Presentation of Petitions Ngā Pākikitanga	4
COUNCIL	
5. Council Minutes - 10 February 2022	5
6. Council - Annual Plan Minutes - 24 February 2022	17
COMMUNITY BOARD MONTHLY REPORTS	
7. Monthly Report from the Community Boards - February 2022	33
AUDIT AND RISK MANAGEMENT COMMITTEE	
8. Audit and Risk Management Committee Minutes - 14 February 2022	75
HEALTH AND SAFETY COMMITTEE	
9. Health, Safety and Wellbeing Committee Minutes - 4 February 2022	81
STAFF REPORTS	
10. Mayor's Monthly Report - February 2022	87
11. International Relations Policy Framework	95
12. Engagement Working Group Terms of Reference	113
13. 2021-22 Metropolitan Discretionary Response Fund Application - Netball New Zealand Incorporated	119
14. 2022 Christchurch City Council Elections - Order of Candidates' Names on Voting Documents	123
15. Performing Arts Precinct - Car Park - Public Consultation	127
16. Resolution to Exclude the Public	147
Karakia Whakamutunga	

Karakia Tīmatanga

1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Public Participation Te Huinga Tūmatanui

3.1 Public Forum Te Huinga Whānui

A period of up to 30 minutes is available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

3.2 Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

4. Presentation of Petitions Ngā Pākikitanga

There were no Presentation of Petitions at the time the agenda was prepared.

5. Council Minutes - 10 February 2022

Reference Te Tohutoro: 22/180542

Report of Te Pou Matua: Jo Daly, Council Secretary, jo.daly@ccc.govt.nz

General Manager

Pouwhakarae: Dawn Baxendale, Chief Executive, dawn.baxendale@ccc.govt.nz


1. Purpose of Report Te Pūtake Pūrongo

For the Council to confirm the minutes from the Council meeting held 10 February 2022.

2. Recommendation to Council

That the Council Confirm the Minutes from the Council meeting held 10 February 2022.

Attachments Ngā Tāpirihanga

No.	Title	Page
A 	Minutes Council - 10 February 2022	6

Signatories Ngā Kaiwaitohu

Author	Jo Daly - Council Secretary
--------	-----------------------------



Christchurch City Council MINUTES

Date: Thursday 10 February 2022
Time: 9.30am
Venue: Council Chambers, Civic Offices,
53 Hereford Street, Christchurch

Present

Chairperson
Deputy Chairperson
Members

Mayor Lianne Dalziel
Deputy Mayor Andrew Turner
Councillor Jimmy Chen
Councillor Catherine Chu – via audio/visual link
Councillor Melanie Coker
Councillor Pauline Cotter
Councillor Mike Davidson
Councillor Celeste Donovan
Councillor Anne Galloway
Councillor James Gough – via audio/visual link
Councillor Yani Johanson
Councillor Aaron Keown
Councillor Sam MacDonald
Councillor Phil Mauger
Councillor Jake McLellan
Councillor Tim Scandrett – via audio/visual link
Councillor Sara Templeton

Principal Advisor

Dawn Baxendale
Chief Executive
Tel: 941 6996

Jo Daly
Council Secretary
941 8581
jo.daly@ccc.govt.nz
www.ccc.govt.nz

Watch Council meetings live on the web:
<http://councillive.ccc.govt.nz/live-stream>

Karakia Tīmatanga: Given by the Mayor

Acknowledgement and Minute's Silence

The Mayor and Jay Hepi spoke to acknowledge Peter Te Rangi Hiroa Ramsden.

The Mayor's words:

Peter Te Rangi Hiroa Ramsden, Member of the New Zealand Order of Merit (MNZM) - Nō Kāi Tahu (Kāti Huikai, Kāti Tūtehuarewa me Kāti Tūhaitara), Kāti Māmoe, Waitaha, Raukawa, Rakitāne, Kāti Kahukunu, and Tainui waka.

It is with a heavy heart that we acknowledge the passing of our rakatira and pou, Peter Te Rangi Hiroa Ramsden.

I had the honour of paying my respects to him and his whanau at Tūtehuarewa Marae at Koukourarata on Waitangi Day.

Peter was a true advocate for the environmental, economic and cultural regeneration of his takiwā and beyond.

For years Peter served as Deputy Chair of Te Rūnanga o Koukourarata, and was a true kaitiaki with his work on the Water Zone committee and during his time at Environment Canterbury. His focus has always been to look after and care for the environment, so that the environment can look after the people. His reach, however extended out to the entire nation. In 2021 he was made a Member of the New Zealand Order of Merit for his considerable contribution over the decades.

There is a wonderful tribute to Peter on the Ngai Tahu website written before he died, where he is quoted as saying "I acknowledge the people I've worked with. It's about the sharing of our values. The values are ours, but they are to be shared on this journey we take together."

To those who will continue his work, Peter only asks they take time to be kind to each other.

His words again: "The trees we've planted. The businesses we've set up. The reserves we've created. It's about the legacy you leave behind. Don't have any illusions about 'self' anything. It's about the legacy, which belongs to all."

Today we acknowledge the legacy he has left to us all. And we send our aroha to his whanau.

Nō reira kia koe e Peter Te Rangi Hiroa Ramsden, moe mai, moe mai, moe mai rā.

Jay Hepi's words: Mihi kia Uncle Peter

E te raukura o te kāhu kōrako, te kiokio o te ihorei kua whakakao atu koe ki te tini o mano ki te pae o Rehua, i runga i te karanga o Tahu Kumea, o Tahu Whakairo. E koe te whatukura nā Huikai, nā Tūrākaautahi, hoki atu ki tō iwi ki ngā rekereke o Kakanui, o Te Heru o Kahukura, o Te Ahu Pātiki, o Maungatere hoki.

Takahia atu te ara i te pare o Tūhaitara, ka noho koe ki te poho o tō tipuna whare, o Tūtehuarewa, kei reira ka takihia koe e mātou kua waiho atu nei. Ko Roimata ka rikihiā, me he raki a rīre, e te pou whakaruruhau. Haere i raro i te kāhu kōrako. Ko koe te hou o Kahukura. E kore rawa e kōrero mō tōna mākarō, engari kē he tū rangatira ki te ao nei.

E te rangatira, te pou whakaruruhau o Kāti Huikai, Kai Tūhaitara. Haere ki tua o te tatau pounamu, ki te kāhui whetū. Hanatū rā, hanatū rā.

Council
10 February 2022



Waiho mā te pakipaki o ngā ngaru o Koukourārata e mirimiri nei i te matapōrehutaka o tō iwi e taki auē ana māhau. Haere, haere, okioki mā rā e.

A minute's silence was held to acknowledged Peter Te Rangi Hiroa Ramsden.

The agenda was dealt with in the following order.

Councillor Donovan joined the meeting at 9.35am.

1. Apologies Ngā Whakapāha

Council Resolved CNCL/2022/00011

That the apology for lateness from Councillor Chu be accepted.

Mayor/Councillor Chen

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

There were no declarations of interest recorded.

3. Public Participation Te Huinga Tūmatanui

3.1 Public Forum Te Huinga Whānui

3.1.1 Extinction Rebellion

Gregor Morgan from Extinction Rebellion gave a public forum presentation to the Council regarding free swimming.

3.2 Deputations by Appointment Ngā Huinga Whakaritenga

There were no deputations by appointment.

4. Presentation of Petitions Ngā Pākikitanga

There was no presentation of petitions.

5. Council Minutes - 27 January 2022

Council Resolved CNCL/2022/00012

That the Council Confirm the Minutes from the Council meeting held 27 January 2022.

AND

That the Council Confirm the **Public Excluded Minutes** from the Council meeting held 27 January 2022.

AND

That the Council receives the Minutes from the Youth Advisory Committee meeting held 1 December 2021.

Councillor Galloway/Councillor Cotter

Carried

10. Youth Advisory Committee Minutes - 1 December 2021

Council Decision

Refer to Item 5.

Councillor MacDonald left the meeting at 9.56am and returned at 9.59am during consideration of item 6.
Councillor Templeton left the meeting at 10.16am and returned at 10.21am during consideration of item 6.

Councillor Chu joined the meeting at 10.27am via audio/visual link during consideration of item 6.

6. Monthly Report from the Community Boards - December 2021

Alexandra Davids, Chairperson, joined the meeting for presentation of the **Waikura Linwood-Central-Heathcote Community Board Report**.

Emma Norrish, Chairperson, joined the meeting for presentation of the **Waipapa Papanui-Innes Community Board Report**.

Lee Sampson, Deputy Chairperson, joined the meeting for presentation of the **Waihoru Spreydon-Cashmere Community Board Report**.

Tori Peden, Chairperson, joined the meeting for presentation of the **Te Pātaka o Rākaihautū Banks Peninsula Community Board Report**.

Kelly Barber, Chairperson, joined the meeting for presentation of the **Waitai Coastal-Burwood Community Board Report**.

Bridget Williams, Chairperson, joined the meeting for presentation of the **Waimāero Fendalton-Waimairi-Harewood Community Board Report**.

Helen Broughton, Deputy Chairperson, joined the meeting for presentation of the **Waipuna Halswell-Hornby-Riccarton Community Board Report**.

Council Resolved CNCL/2022/00013

That the Council:

1. Receive the Monthly Report from the Community Boards December 2021.

Councillor McLellan/Councillor Templeton

Carried

Attachments

- A Council 10 February 2022 - Linwood-Central-Heathcote Community Board Presentation to Council
- B Council 10 February 2022 - Papanui-Innes Community Board Presentation to Council
- C Council 10 February 2022 - Spreydon-Cashmere Community Board Presentation to Council
- D Council 10 February 2022 - Banks Peninsula Community Board Presentation to Council

Council
10 February 2022



- E Council 10 February 2022 - Coastal-Burwood Community Board Presentation to Council
- F Council 10 February 2022 - Fendalton-Waimairi-Harewood Community Board Presentation to Council
- G Council 10 February 2022 - Halswell Hornby Riccarton Community Board Presentation to Council

Report from Linwood-Central-Heathcote Community Board - 2 December 2021

7. 203 Alderson Ave - Disposal of Land for Private Access

Council Resolved CNCL/2022/00014

Community Board recommendation adopted without change.

That the Council:

1. Approves the disposal of the land, being circa 11m2 from Lot 1 DP 54330 held in record of title CB32F/856, as outlined in the officer's report on the meeting agenda; and
2. Authorises and delegates authority to the Manager Property Consultancy to finalise documentation to implement the disposal.

Councillor Mauger/Councillor Templeton

Carried

Attachments

- A Council 10 February - item 7. Attachment F - The Trusts Current Indicative Financial Position

Report from Halswell-Hornby-Riccarton Community Board - 30 November 2021

8. Wigram & Hayton Intersection Improvement

This item was withdrawn from the agenda.

Report from Halswell-Hornby-Riccarton Community Board - 30 November 2021

9. 372 Riccarton Road (Upper Riccarton War Memorial Library) - Future Use Issues and Options

The Council's decision on this matter amended the Community Board recommendation 1.d. to include that staff will also work with the community and the Community Board to assist in honouring the sacrifice of the service people and commitment of the Library volunteers in a meaningful way, together with the repatriation and / or disposal of the Upper Riccarton War Memorial Library Incorporated's memorial artefacts, within the Upper Riccarton area.

Attachment F to the report, the Trusts Current Indicative Financial Position, was released from public excluded and is published as an attachment to these minutes.

Council Resolved CNCL/2022/00015

Council
10 February 2022

That the Council:

1. a. Receives the Upper Riccarton War Memorial Library Incorporated's resolution dated 8 August 2018 and subsequent Minutes of the Special General Meeting dated 15 June 2021 (appended as Attachments A and D respectively to the officer's report).
- b. Acknowledges and accepts:
 - i. the Community Board resolution to surrender the Upper Riccarton War Memorial Library Incorporated's ground lease;
 - ii. the consequential vesting of the Library and Annex buildings in Council, and;
 - iii. the demolition of the Library and Annex buildings at a cost of \$85,000 excluding Goods and Services Tax with funding from the Community Facilities Rebuild Operational Expenditure fund.
- c. Authorises the Manager Property Consultancy to negotiate and conclude all the agreements and actions necessary to facilitate surrender of the lease and the actions set out in 1a and 1b above on terms and conditions acceptable to him, and in doing so make any decisions necessary to give effect to this.
- d. Authorises staff to work with the Upper Riccarton War Memorial Library community and the Community Board, to assist it in honouring the sacrifice of the service people and commitment of the Library volunteers in a meaningful way, together with the repatriation and / or disposal of the Upper Riccarton War Memorial Library Incorporated's memorial artefacts, within the Upper Riccarton area.
- e. Acknowledges that the public excluded attachment, which is the financial information from Upper Riccarton War Memorial Library Incorporated, will be released from public excluded.

Councillor Chen/Councillor Galloway

Carried

Councillors Davidson, Johanson, Keown and McLellan requested that their votes against resolution 1.b.iii be recorded.

The meeting adjourned at 11.10am and reconvened at 11.31am.

**14. Extension of Te Tira Kāhikuhiku - Christchurch Red Zones Transformation
Land Use Consultative Group
Council Resolved CNCL/2022/00016**

Officer recommendations adopted without change.

That the Council:

1. Approves the extension of Te Tira Kāhikuhiku / The Christchurch Red Zones Transformative Land Use Consultative Group until a co-governance structure is established.

Council
10 February 2022



2. Approves the extension of all of the membership appointments (including the Independent Chair role) of Te Tira Kāhikuhiku / Red Zones Transformative Land Use Consultative Group until a co-governance structure is established.

Councillor Templeton/Councillor Mauger

Carried

Item 5

Attachment A

Unconfirmed

Report from Youth Advisory Committee - 1 December 2021

11. Youth Audit Tool - Future Actions

The Council commenced consideration of this item.

Councillor Galloway moved, seconded by Councillor Templeton, the Committee's recommendations with an additional motion 3. requesting the incorporation of the Youth Audit Tool at early design stage of any future Council facility.

Consideration of this item was adjourned until later in the meeting to enable staff to provide advice on the additional motion.

12. Mayor's Monthly Report - December 2021/January 2022

Council Resolved CNCL/2022/00017

Mayor's recommendations adopted without change.

That the Council:

1. Receive the information in this Report.
2. Approves Celeste Donovan's appointment to the Creative Communities Fund Assessment Committee for the remainder of this term of Council.

Councillor Cotter/Councillor McLellan

Carried

Report from Youth Advisory Committee - 1 December 2021

11. Youth Audit Tool - Future Actions

The Council returned to consideration on this item.

Following staff advice Councillor Galloway, seconded by Councillor Templeton amended motion 3. to request that following the Youth Audit Tool trial staff report back to the Council or relevant Committee on how the tool could be incorporated at early design stage of any future Council facility.

Council Resolved CNCL/2022/00018

That the Council:

1. Trial the Youth Audit Tool with three audits from Rerenga Awa across a range of Council facility and/or public realm projects at the planning and design stage to be completed prior to 30 June 2023, at a cost not exceeding \$8,000.
2. Note that the youth team leaders and a Council project representative from each audit will present back to Te Pae Pūkari on each audit in the trial and what if any recommendations have been incorporated. Whilst all feedback will be taken into consideration there can be no expectation that the audit feedback and recommendations will automatically be incorporated into the project.

Council
10 February 2022

Christchurch
City Council 

3. Request that following the Youth Audit Tool trial, staff report back to Council or relevant Committee on how the tool could be incorporated at early design stage of any future Council facility.

Councillor Galloway/Councillor Templeton

Carried

13. Christ's College Temporary Access Easement Through Hagley Park

Council Resolved CNCL/2022/00019

Officer recommendations adopted without change.

That the Council acting in the capacity of land owner:

1. Approve pursuant to Section 48(1)(b) of the Reserves Act 1977, the granting of a temporary unregistered right of way easement to Christ's College Canterbury over that part of the recreation reserve known as Hagley Park (Section 6 SO 467852 contained in Record of Title 657423) shown shaded grey on the plan below at paragraph 5.1, subject to:
 - a. Council acknowledging that a Public Notice is not required in this instance.
 - b. The consent from the Minister of Conservation for the easement is delegated to the Chief Executive.
 - c. All necessary statutory consents under, but not limited to, the Resource Management Act and Building Control Act being obtained by Christ's College.
 - d. Christ's College meeting its own costs associated with the creation and execution of this easement together with any agreed compensation costs.
 - e. Christ's College liaising with Council's Parks Unit regarding access, programming, health & safety, pre-work start site assessment, construction and remediation activities associated with the temporary right of way and bridge access over the Park.
2. Authorise the Property Consultancy Manager, should the temporary easement be granted with the consent of the Chief Executive, to conclude negotiations to finalise the terms of a temporary easement agreement with Christ's College including the signing of any associated documentation to implement the temporary easement proposed by this report and to protect the Council's interests.
3. Recommend and resolve that the Christchurch City Council, acting in the capacity of holding a delegated authority from the Minister of Conservation, resolve to:
 - a. Subject to and conditional on recommendations 1a, c, d, e consent to the granting of the temporary easement to Christ's College for temporary right of way purposes as outlined in this report.
4. Note that an approved Traffic Management Plan (TMP) shall be implemented and no works are to commence until such time as the TMP has been installed. The TMP shall be prepared by an STMS accredited person and submitted to and approved by the Christchurch City Council Temporary Traffic Management Team.

Councillor Keown/Councillor Mauger

Carried

15. Notice of Motion

The Council considered the notice of motion submitted by Council McLellan, seconded by Councillor Coker. Following debate motions were put separately, and the notice of motion was carried with a division on resolution 4.

Council Resolved CNCL/2022/00020

That the Council:

1. Notes the unacceptably high rates of drowning in New Zealand.
2. Notes that a range of barriers, both financial and otherwise, exist to children building the skills needed to be safe in the water.
3. Notes the Council, as a provider of swimming facilities, can play a key role reducing those barriers.

Councillor McLellan/Councillor Coker

Carried

Councillor Keown requested that his vote against the resolutions be recorded.

Council Resolved CNCL/2022/00021

That the Council:

4. Requests staff to investigate and report on options to increase swimming ability through pool access and swimming lessons in time to inform the 2023-2024 Annual Plan. That report will cover the following:
 - a. Providing free swimming lessons for under-12s or under-16s
 - b. Extending access to existing swimming lesson programmes and addressing barriers to participation
 - c. Providing free off-peak (e.g. Monday to Friday 9am-5pm but including school holidays) entry to swimming pools for under-5s or under-12s, or under-16s
 - d. Providing free entry for adults swimming with under-5s or under-12s or under-16s either during off-peak or at all times.

The division was declared **carried** by 13 votes to 4 votes the voting being as follows:

For: Mayor Dalziel, Deputy Mayor Turner, Councillor Chen, Councillor Coker, Councillor Cotter, Councillor Davidson, Councillor Donovan, Councillor Galloway, Councillor Johanson, Councillor Mauger, Councillor McLellan, Councillor Scandrett and Councillor Templeton

Against: Councillor Chu, Councillor Gough, Councillor Keown and Councillor MacDonald

Councillor McLellan/Councillor Coker

Carried

Councillor Templeton requested that her vote against resolution 4.a. be recorded.

The meeting did not go into public excluded.

Karakia Whakamutunga: Given by the Mayor

Meeting concluded at 1.04pm.

Council
10 February 2022

Christchurch
City Council 

CONFIRMED THIS 10th DAY OF MARCH 2022

MAYOR LIANNE DALZIEL
CHAIRPERSON

Unconfirmed

6. Council - Annual Plan Minutes - 24 February 2022

Reference Te Tohutoro: 22/250202

Report of Te Pou Matua: Samantha Kelly, Team Leader Hearings and Committee Support,
samantha.kelly@ccc.govt.nz

General Manager
Pouwhakarae: Dawn Baxendale, Chief Executive, dawn.baxendale@ccc.govt.nz


1. Purpose of Report Te Pūtake Pūrongo

For the Council to confirm the minutes from the Council meeting held 24 February 2022.

2. Recommendation to Council

That the Council confirm the Minutes from the Council - Annual Plan meeting held 24 February 2022.

Attachments Ngā Tāpirihanga

No.	Title	Page
A 	Minutes Council - Annual Plan - 24 February 2022	18

Signatories Ngā Kaiwaitohu

Author	Samantha Kelly - Team Leader Hearings & Committee Support
--------	---



Christchurch City Council OPEN MINUTES

Date: Thursday 24 February 2022
Time: 2.03pm
Venue: Council Chambers, Civic Offices,
53 Hereford Street, Christchurch

Present

Chairperson
Deputy Chairperson
Members

Mayor Lianne Dalziel
Deputy Mayor Andrew Turner
Councillor Jimmy Chen
Councillor Catherine Chu – via audiovisual link
Councillor Melanie Coker
Councillor Pauline Cotter
Councillor Mike Davidson
Councillor Celeste Donovan
Councillor Anne Galloway
Councillor James Gough – via audiovisual link
Councillor Yani Johanson
Councillor Aaron Keown
Councillor Sam MacDonald
Councillor Phil Mauger
Councillor Jake McLellan
Councillor Tim Scandrett
Councillor Sara Templeton

Principal Advisor

Dawn Baxendale
Chief Executive
Tel: 941 6996

Samantha Kelly
Team Leader Hearings and Committee Support
941 6227
samantha.kelly@ccc.govt.nz
www.ccc.govt.nz

Watch Council meetings live on the web:
<http://councillive.ccc.govt.nz/live-stream>

Council Annual Plan
24 February 2022



1. Apologies Ngā Whakapāha

There were no apologies received.

2. Declarations of Interest Ngā Whakapuaki Aronga

There were no declarations of interest recorded.

3a. Draft Annual Plan 2022/23

Comment

1. Before considering the draft Annual Plan 2022/23 Peter Ryan, Head of Performance Management and Leah Scales, acting General Manager Resources presented the Council Officer report.
2. Following the Council Officer presentation, Councillor MacDonald provided an update regarding the Audit Risk and Management Committees recommendations from its meeting held on 14 February 2022.
3. Councillors were then provided the opportunity to ask questions for clarification regarding the draft Annual Plan 2022/23 and regarding Councillors proposed amendments.

Suspension of Standing Orders

Council Resolved CAPL/2022/00005

That pursuant to Standing Order 3.5 (Temporary Suspension of Standing Orders) the following Standing Orders be suspended to enable a more informal discussion regarding Item 3 on the agenda:

- 17.5: members may speak only once;
- 17.6: limits on number of speakers;
- 18.1: general procedure for speaking and moving motions;
- 18.8: foreshadowed amendments;
- 18.9: lost amendments.

Mayor/Deputy Mayor

Carried

Council Annual Plan
24 February 2022



3. Draft Annual Plan 2022/23

Comment

1. Recommendations 1 to 5 below were Moved by the Mayor and Seconded by Deputy Mayor Turner.
2. Recommendation 3 was additional to the staff recommendations.
3. Recommendation 1g was divided into two sections to enable Councillors to vote separately on the proposed increase to children's swim fees including lessons.
4. The meeting then considered Councillor's amendments, as listed below, to be included in the draft 2022/23 Annual Plan consultation.

Council Decision

Motion – Moved by the Mayor and Seconded by Deputy Mayor Turner

That the Council:

1. Notes the following recommendations of the Council's Audit and Risk Management Committee at its meeting on 14 February 2022:
 - a. That the Committee has reviewed the general checklist and sign-off by management, including significant forecasting assumptions, in respect of the information that provides the basis for the Draft 2022/23 Annual Plan.
 - b. Advises the Council that in the Committee's opinion an appropriate process has been followed in the preparation of this information.
2. Approves and adopts for consultation the information contained or referred to in the staff report which provides the basis for the Draft 2022/23 Annual Plan and proposed changes to revenue, financing and rating policies, together with any amendments made by resolution at the meeting, and which includes the following attachments:
 - a. Financial Overview, including changes to the Financial Statements and Funding Impact Statement contained in the Long Term Plan 2021-2031;
 - b. Funding Impact Statement, including Rating information;
 - c. Financial Prudence Benchmarks;
 - d. Proposed Capital Programme, including changes;
 - e. Proposed Changes to Levels of Service;
 - f. Prospective Financial Statements;
 - g1. Proposed Fees and Charges - Increased children's swim fees including lessons;
 - g2. Proposed Fees and Charges, including changes – Excluding increased children's swim fees including lessons;
 - g. Reserves and Trust Funds;
 - h. Capital Endowment Fund;
 - i. Revenue, financing and rating policies;

Council Annual Plan
24 February 2022



3. Notes that the information included in resolution 2 above includes the following proposals which are referenced in resolution 6:
 - a. wheelie bin kerbside collection area changes and “opt out” arrangements (as set out in the funding impact statement);
 - b. a new general rate differential for vacant central city land (as set out in the funding impact statement);
 - c. a new policy on the remission and postponement of rates on Maori freehold land;
 - d. other changes to the Council’s revenue and financing and rates remissions policies.
3. Authorises the General Manager Resources and Assistant Chief Executive Officer to make any non-material changes to the documents and/or information attached to or referred to in the staff report.
4. Adopts the Ōtākaro Avon River Corridor activity plan, as a collation of the contributions to this work included in other Council activities (Attachment K).

Mayor/Deputy Mayor

Council Resolved CAPL/2022/00006

Amendment 1. Pukeko Centre

That the Council:

1. As part of the draft 2022/23 Annual Plan approve a grant of \$400,000 from the Capital Endowment Fund to the Pukeko Centre to enable the facility development to proceed to a stage where it can open to the public, subject to the following conditions:
 - a. All grant funds drawn down are matched by the Pukeko centre 1:1.
 - b. No grant funding is drawn down until the project raises sufficient funds to complete to a stage where it can open to the public.
 - c. Capital Endowment funding is set aside in two instalments \$200,000 in 2022/23 and \$200,000 in 2023/24.

Councillor Donovan/Councillor Davidson

Carried

Council Resolved CAPL/2022/00007

Amendment 2. Edgeware Pool

1. Noting that the Council resolved on 22 June 2018 to make a capital grant of \$1.25 million to the Edgeware Pool Group (i.e. St Albans Pavilion and Pool Incorporated) according to certain conditions, and noting that the St Albans Pavilion and Pool Incorporated have not met those conditions, the Council amends the terms of the grant as follows:
 - a. The Council grants St Albans Pavilion and Pool Incorporated a capital grant of \$3 million to be used for the construction of a community pool on land at 43A Edgeware Road, on terms set out in paragraph (b):
 - b. The grant will only be paid to St Albans Pavilion and Pool Incorporated, in instalments at agreed milestones, on confirmation that:

Council Annual Plan
24 February 2022



- i. The Head of Recreation, Sports & Events is satisfied that the project brief/scope is appropriate for an outside community pool:
- ii. A registered Quantity Surveyor has confirmed the total project costs based on developed design and are within the project budget:
- iii. That St Albans Pavilion and Pool Incorporated have raised the balance of the funds to complete the full project:
- iv. That St Albans Pavilion and Pool Incorporated has provided to the Council an operational and capital renewal plan and budget with evidence that the ongoing budgets required will be able to be covered by St Albans Pavilion and Pool Incorporated without any Council funding:
- v. That St Albans Pavilion and Pool Incorporated have entered into and signed a construction contract that is within the project budget:
- vi. That St Albans Pavilion and Pool Incorporated are solely responsible for any cost escalations in excess of the proposed budget.
- c. The grant will be tagged on the basis that:
 - vii. if the terms of the grant are breached, St Albans Pavilion and Pool Incorporated must repay the grant to the Council:
 - viii. in the event of the liquidation or wind up of St Albans Pavilion and Pool Incorporated, the grant will constitute a secured first ranking debt owed to the Council and must be repaid to the Council in accordance with clause 17.2(a) of the St Albans Pavilion and Pool Incorporated's Rules.
2. The conditions of the grant will be set out in a funding agreement with St Albans Pavilion and Pool Incorporated and the Council delegates to the Chief Executive, the authority to enter into and sign the funding agreement on her being satisfied with its terms.
3. The Council will provide a letter of commitment to St Albans Pavilion and Pool Incorporated detailing the above conditions to provide to other contributors to help with their fundraising efforts.
4. The Council notes that conditions set out in the Memorandum of Encumbrance (in favour of the Council) and registered against the title for 43A Edgware Road continue to apply. This encumbrance includes a condition that if a community pool has not been built and issued with a certificate of compliance and/or certificate of public use by 20 February 2028, then the Council may demand that the title be transferred to it. This does not apply if construction works have started.

Councillor Cotter/Councillor Davidson

Carried

The division was declared **carried** by 11 votes to 6 votes the voting being as follows:

For: Mayor Dalziel, Deputy Mayor Turner, Councillor Chen, Councillor Coker, Councillor Cotter, Councillor Davidson, Councillor Donovan, Councillor Galloway, Councillor Johanson, Councillor McLellan and Councillor Templeton

Against: Councillor Chu, Councillor Gough, Councillor Keown, Councillor MacDonald, Councillor Mauger and Councillor Scandrett

Council Annual Plan
24 February 2022

Council Resolved CAPL/2022/00008

Amendment 3. Phillipstown Community Centre

That the Council:

1. Amends the Long Term Plan to add the Phillipstown Community Centre project with funding of \$245,346 in year 2029/30 and 3,461,450 in year 2030/31.

Councillor Johanson/Councillor McLellan

Carried

Councillors Chu, Davidson, Gough, Keown, MacDonald and Scandrett requested that their votes against the resolution be recorded.

Council Resolved CAPL/2022/00009

Amendment 4. Water Quality Improvements

That Council:

1. Amends the Long Term Plan to add funding for the following project to improve water quality over the next three years (2023-2025):
 - a. CPMS ID: 973- Nottingham Stream \$1,950,000
 - b. Opex: waterways planning capacity and community delivery \$375,000

Councillor Johanson/Councillor Cotter

Carried

Councillors Chu, Gough, Keown, MacDonald, Mauger and Scandrett requested that their votes against resolution 1a be recorded.

Councillors Chu, Donovan, Keown, Gough, MacDonald and Mauger requested that their votes against resolution 1b be recorded.

Council Decision

Amendment 4. Water Quality Improvements (continued)

That Council:

2. Amends the Long Term Plan to add funding of \$19,218,000 of capex and \$375,000 opex towards the following projects to improve water quality over the next three years (2023-2025):
 - a. CPMS ID: 50664- Programme- SW Waterway Ecology and Water Quality Improvement – \$2,236,000
 - b. CPMS ID: 41987- SW Addington Brook and Riccarton Drain Filtration Devices - \$3,065,000
 - c. CPMS ID: 19398- Heathcote SMP- \$4,897,000
 - d. CPMS ID: 41897- SW Horners Kruses Basin- \$4,025,000
 - e. CPMS ID: 45211- Styx SMP – Provisional Project

Councillor Johanson/Councillor Cotter

Lost

The division was declared **lost** by 2 votes to 15 votes the voting being as follows:

For: Councillor Coker and Councillor Johanson

Council Annual Plan
24 February 2022



Against: Mayor Dalziel, Deputy Mayor Turner, Councillor Chen, Councillor Chu, Councillor Cotter, Councillor Davidson, Councillor Donovan, Councillor Galloway, Councillor Gough, Councillor Keown, Councillor MacDonald, Councillor Mauger, Councillor McLellan, Councillor Scandrett and Councillor Templeton

Council Decision

Amendment 5. Off Street Car parking fees

That Council:

1. Reduces its off street car parking charges at Lichfield Street and the Art Gallery Car parking building to \$2 per hour.

Councillor Johanson/Councillor Keown

Lost

The division was declared **lost** by 8 votes to 9 votes the voting being as follows:

For: Councillor Chen, Councillor Chu, Councillor Gough, Councillor Johanson, Councillor Keown, Councillor MacDonald, Councillor Mauger and Councillor Scandrett

Against: Mayor Dalziel, Deputy Mayor Turner, Councillor Coker, Councillor Cotter, Councillor Davidson, Councillor Donovan, Councillor Galloway, Councillor McLellan and Councillor Templeton

Council Decision

Amendment 6. Cutler Park

That Council:

1. Makes budget provision of \$100,000 to renew Cutler Park playground.

Councillor Johanson/Councillor McLellan

Lost

Council Annual Plan
24 February 2022



Amendment 7. Gloucester Street

The following amendment was Moved by Councillor Johanson and Seconded by Councillor Mauger:

1. AAC CPMS ID 18371 - That this budget is reduced to \$500,000 and that the balance of \$2.9 million is put towards the Ferry Rd (Phillipstown section) for safety and amenity improvements, the Opawa Rd village safety and amenity improvements, Radley Street (Garlands Rd to Ferry Rd) safety and amenity improvements and roading maintenance in the east.

Councillor Johanson/Councillor Mauger

With the agreement of the Mover and Seconder the amendment was updated to the following:

Council Resolved CAPL/2022/00010

Amendment 7. Gloucester Street

That the Council:

1. Requests staff to provide further information on the AAC Gloucester Street project CPMS ID 18371 and reprioritising options for other suburban projects.

Councillor Johanson/Councillor Mauger

Carried

Councillors Cotter, Davidson, Donovan, Galloway, McLellan and Templeton requested that their votes against the resolution be recorded.

Council Decision

Amendment 8. Trees

That Council amends the Long Term Plan in the draft annual plan to include:

1. \$50,000 on for district planning advice relating to improving protection of trees.
2. \$150,000 for installing purpose-built tree pits to support large mature trees and planting in suitable spaces within low canopy areas.

Councillor Johanson/Councillor Cotter

Lost

Councillor Johanson requested that his vote for the resolution be recorded.

Council Decision

Amendment 9. Rubbish Bin Removal from Parks

That Council:

1. Consults on the level of service change as part of its proposed draft annual plan.

Councillor Johanson/Councillor Keown

Lost

Attachments

A AP22/23 - Councillor proposed amendments and Officer advice

The meeting adjourned at 5pm and reconvened at 5.12pm.

Council Annual Plan
24 February 2022



3. Continued. Draft Annual Plan 2022/23

After all amendments had been considered the following substantive motion was reached.

Council Resolved CAPL/2022/00011

That the Council:

1. Notes the following recommendations of the Council's Audit and Risk Management Committee at its meeting on 14 February 2022:
 - a. That the Committee has reviewed the general checklist and sign-off by management, including significant forecasting assumptions, in respect of the information that provides the basis for the Draft 2022/23 Annual Plan.
 - b. Advises the Council that in the Committee's opinion an appropriate process has been followed in the preparation of this information.
3. Notes that the information included in resolution 2 above includes the following proposals which are referenced in resolution 6:
 - a. wheelie bin kerbside collection area changes and "opt out" arrangements (as set out in the funding impact statement);
 - b. a new general rate differential for vacant central city land (as set out in the funding impact statement);
 - c. a new policy on the remission and postponement of rates on Maori freehold land;
 - d. other changes to the Council's revenue and financing and rates remissions policies.
4. Authorises the General Manager Resources and Assistant Chief Executive Officer to make any non-material changes to the documents and/or information attached to or referred to in the staff report.
5. Adopts the Ōtākaro Avon River Corridor activity plan, as a collation of the contributions to this work included in other Council activities (Attachment K).

Mayor/Deputy Mayor

Carried

Council Decision

That the Council:

2. Approves and adopts for consultation the following attachment:
 - g1. Proposed Fees and Charges - Increased children's swim fees including lessons;

Mayor/Deputy Mayor

Lost

Council Annual Plan
24 February 2022

Council Resolved CAPL/2022/00012

That the Council:

2. Approves and adopts for consultation the information contained or referred to in the staff report which provides the basis for the Draft 2022/23 Annual Plan and proposed changes to revenue, financing and rating policies, together with any amendments made by resolution at the meeting, and which includes the following attachments:
 - a. Financial Overview, including changes to the Financial Statements and Funding Impact Statement contained in the Long Term Plan 2021-2031;
 - b. Funding Impact Statement, including Rating information;
 - c. Financial Prudence Benchmarks;
 - d. Proposed Capital Programme, including changes;
 - e. Proposed Changes to Levels of Service;
 - f. Prospective Financial Statements;
 - g2. Proposed Fees and Charges, including changes - Excluding increased children's swim fees including lessons;
 - h. Reserves and Trust Funds;
 - i. Capital Endowment Fund;
 - j. Revenue, financing and rating policies;

Mayor/Deputy Mayor

Carried

Councillors Chu, Gough, Johanson, Keown, MacDonald and Mauger requested that their votes against the resolutions be recorded.

3. Continued. Draft Annual Plan 2022/23

Council Resolved CAPL/2022/00013

That the Council:

6. Approves and adopts for public consultation the Consultation Document for the Draft 2022/23 Annual Plan (Attachment L), noting that staff will prepare and attach links to additional consultation material relating to the following proposals:
 - a. wheelie bin kerbside collection area changes and "opt out" arrangements (as set out in the funding impact statement);
 - b. a new general rate differential for vacant central city land (as set out in the funding impact statement);
 - c. a new policy on the remission and postponement of rates on Maori freehold land;
 - d. other changes to the Council's revenue and financing and rates remissions policies;

**Council Annual Plan
24 February 2022**



7. Notes that the additional consultation material will include details of the proposed changes, the reasons for them and the reasonably practicable options identified.
8. Approves the following process for consultation:
 - a. Public Notices in The Star, The Press, and on the Council's website from 11 March 2022;
 - b. All relevant information and documents, including the updated Consultation Document, made available at Council offices, libraries, service centres, and on the Council's website on 11 March 2022;
 - c. The period for making submissions will run from 11 March 2022 to 11:59pm on 18 April 2022;
 - d. For people who indicate they wish to, opportunities will be provided for them to present oral submissions;
 - e. Oral submissions will be heard in May 2022;
 - f. All submissions will then be considered by the Council before it meets on Tuesday 21 June 2022 to adopt the Annual Plan 2022/23.

Mayor/Deputy Mayor

Carried

Resumption of Standing Orders

Council Resolved CAPL/2022/00014

That Standing Orders 17.5, 17.6, 18.1, 18.8 and 18.9 now apply.

Mayor/Deputy Mayor

Carried

Council Annual Plan
24 February 2022

3. Draft Annual Plan 2022/23 - Substantive Motion including all carried amendments

Secretarial Note: For convenience below is the full substantive motion containing all carried amendments to be included in the draft 2022/23 Annual Plan. Please refer to the individual items above for the voting records.

That the Council:

1. Notes the following recommendations of the Council's Audit and Risk Management Committee at its meeting on 14 February 2022:
 - a. That the Committee has reviewed the general checklist and sign-off by management, including significant forecasting assumptions, in respect of the information that provides the basis for the Draft 2022/23 Annual Plan.
 - b. Advises the Council that in the Committee's opinion an appropriate process has been followed in the preparation of this information.
2. Approves and adopts for consultation the information contained or referred to in the staff report which provides the basis for the Draft 2022/23 Annual Plan and proposed changes to revenue, financing and rating policies, together with any amendments made by resolution at the meeting, and which includes the following attachments:
 - a. Financial Overview, including changes to the Financial Statements and Funding Impact Statement contained in the Long Term Plan 2021-2031;
 - b. Funding Impact Statement, including Rating information;
 - c. Financial Prudence Benchmarks;
 - d. Proposed Capital Programme, including changes;
 - e. Proposed Changes to Levels of Service;
 - f. Prospective Financial Statements;
 - g. Proposed Fees and Charges, including changes – Excluding increased children's swim fees including lessons;
 - g. Reserves and Trust Funds;
 - h. Capital Endowment Fund;
 - i. Revenue, financing and rating policies.
3. Notes that the information included in resolution 2 above includes the following proposals which are referenced in resolution 6:
 - a. wheelie bin kerbside collection area changes and "opt out" arrangements (as set out in the funding impact statement);
 - b. a new general rate differential for vacant central city land (as set out in the funding impact statement);
 - c. a new policy on the remission and postponement of rates on Maori freehold land;
 - d. other changes to the Council's revenue and financing and rates remissions policies.

**Council Annual Plan
24 February 2022**

4. Authorises the General Manager Resources and Assistant Chief Executive Officer to make any non-material changes to the documents and/or information attached to or referred to in the staff report.
5. Adopts the Ōtākaro Avon River Corridor activity plan, as a collation of the contributions to this work included in other Council activities (Attachment K).
6. Approves and adopts for public consultation the Consultation Document for the Draft 2022/23 Annual Plan (Attachment L), noting that staff will prepare and attach links to additional consultation material relating to the following proposals:
 - a. wheelie bin kerbside collection area changes and “opt out” arrangements (as set out in the funding impact statement);
 - b. a new general rate differential for vacant central city land (as set out in the funding impact statement);
 - c. a new policy on the remission and postponement of rates on Maori freehold land;
 - d. other changes to the Council’s revenue and financing and rates remissions policies;
7. Notes that the additional consultation material will include details of the proposed changes, the reasons for them and the reasonably practicable options identified.
8. Approves the following process for consultation:
 - a. Public Notices in The Star, The Press, and on the Council’s website from 11 March 2022;
 - b. All relevant information and documents, including the updated Consultation Document, made available at Council offices, libraries, service centres, and on the Council’s website on 11 March 2022;
 - c. The period for making submissions will run from 11 March 2022 to 11:59pm on 18 April 2022;
 - d. For people who indicate they wish to, opportunities will be provided for them to present oral submissions;
 - e. Oral submissions will be heard in May 2022;
 - f. All submissions will then be considered by the Council before it meets on Tuesday 21 June 2022 to adopt the Annual Plan 2022/23.

Amendments to be included in the draft 2022/23 Annual Plan

Amendment 1. Pukeko Centre

That the Council:

1. As part of the draft 2022/23 Annual Plan approve a grant of \$400,000 from the Capital Endowment Fund to the Pukeko Centre to enable the facility development to proceed to a stage where it can open to the public, subject to the following conditions:
 - a. All grant funds drawn down are matched by the Pukeko centre 1:1.
 - b. No grant funding is drawn down until the project raises sufficient funds to complete to a stage where it can open to the public.
 - c. Capital Endowment funding is set aside in two instalments \$200,000 in 2022/23 and \$200,000 in 2023/24.

Council Annual Plan
24 February 2022

Amendment 2. Edgware Pool

1. Noting that the Council resolved on 22 June 2018 to make a capital grant of \$1.25 million to the Edgware Pool Group (i.e. St Albans Pavilion and Pool Incorporated) according to certain conditions, and noting that the St Albans Pavilion and Pool Incorporated have not met those conditions, the Council amends the terms of the grant as follows:
 - a. The Council grants St Albans Pavilion and Pool Incorporated a capital grant of \$3 million to be used for the construction of a community pool on land at 43A Edgware Road, on terms set out in paragraph (b):
 - b. The grant will only be paid to St Albans Pavilion and Pool Incorporated, in instalments at agreed milestones, on confirmation that:
 - i. The Head of Recreation, Sports & Events is satisfied that the project brief/scope is appropriate for an outside community pool:
 - ii. A registered Quantity Surveyor has confirmed the total project costs based on developed design and are within the project budget:
 - iii. That St Albans Pavilion and Pool Incorporated have raised the balance of the funds to complete the full project:
 - iv. That St Albans Pavilion and Pool Incorporated has provided to the Council an operational and capital renewal plan and budget with evidence that the ongoing budgets required will be able to be covered by St Albans Pavilion and Pool Incorporated without any Council funding:
 - v. That St Albans Pavilion and Pool Incorporated have entered into and signed a construction contract that is within the project budget:
 - vi. That St Albans Pavilion and Pool Incorporated are solely responsible for any cost escalations in excess of the proposed budget.
 - c. The grant will be tagged on the basis that:
 - vii. if the terms of the grant are breached, St Albans Pavilion and Pool Incorporated must repay the grant to the Council:
 - viii. in the event of the liquidation or wind up of St Albans Pavilion and Pool Incorporated, the grant will constitute a secured first ranking debt owed to the Council and must be repaid to the Council in accordance with clause 17.2(a) of the St Albans Pavilion and Pool Incorporated's Rules.
2. The conditions of the grant will be set out in a funding agreement with St Albans Pavilion and Pool Incorporated and the Council delegates to the Chief Executive, the authority to enter into and sign the funding agreement on her being satisfied with its terms.
3. The Council will provide a letter of commitment to St Albans Pavilion and Pool Incorporated detailing the above conditions to provide to other contributors to help with their fundraising efforts.
4. The Council notes that conditions set out in the Memorandum of Encumbrance (in favour of the Council) and registered against the title for 43A Edgware Road continue to apply. This encumbrance includes a condition that if a community pool has not been built and issued with a certificate of compliance and/or certificate of public use by 20 February 2028, then the Council may demand that the title be transferred to it. This does not apply if construction works have started.

Council Annual Plan
24 February 2022

Amendment 3. Phillipstown Community Centre

That the Council:

1. Amends the Long Term Plan to add the Phillipstown Community Centre project with funding of \$245,346 in year 2029/30 and 3,461,450 in year 2030/31.

Amendment 4. Water Quality Improvements

That Council:

1. Amends the Long Term Plan to add funding for the following project to improve water quality over the next three years (2023-2025):
 - a. CPMS ID: 973- Nottingham Stream \$1,950,000
 - b. Opex: waterways planning capacity and community delivery \$375,000

Amendment 7. Gloucester Street

That the Council:

1. Requests staff to provide further information on the AAC Gloucester Street project CPMS ID 18371 and reprioritising options for other suburban projects.

Meeting concluded at 5.19pm.

CONFIRMED THIS 10th DAY OF MARCH 2022

**MAYOR LIANNE DALZIEL
CHAIRPERSON**

7. Monthly Report from the Community Boards - February 2022

Reference Te Tohutoro: 22/195416

Report of Te Pou Matua: The Chairpersons of all Community Boards

General Manager Mary Richardson, General Manager, Citizens and Community

Pouwhakarae: mary.richardson@ccc.govt.nz

1. Purpose of Report Te Pūtake Pūrongo

The purpose of this report is to provide the Council with an overview of initiatives and issues recently considered by the Community Boards. This report attaches the most recent Community Board Area Report included in each Boards public meeting. Please see the individual agendas for the attachments to each report.















Each Board will present important matters from their respective areas during the consideration of this report and these presentations will be published with the Council minutes after the meeting.

2. Community Board Recommendations

That the Council:

1. Receive the Monthly Report from the Community Boards <Enter Month> <Enter Year>.

Attachments Ngā Tāpirihanga

No.	Title	Page
A  	Waipapa Papanui-Innes Community Board Area Report February 2022	34
B  	Waihoru Spreydon-Cashmere Community Board Area Report February 2022	40
C  	Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report December and January 2022	48
D  	Waitai Coastal-Burwood Community Board Area Report February 2022	54
E  	Waimāero Fendalton-Waimairi-Harewood Community Board February 2022	59
F  	Waipuna Halswell-Hornby-Riccarton Community Board Area Report February 2022	64
G  	Waikura Linwood-Central-Heathcote Community Board Area Report February 2022	69

Waipapa Papanui-Innes Community Board
18 February 2022



12. Waipapa Papanui-Innes Community Board Area Report - February 2022

Reference Te Tohutoro: 22/21505

Report of Te Pou Matua: Matthew Pratt – Community Governance Manager Papanui-Innes
Matthew.Pratt@ccc.govt.nz

General Manager Mary Richardson – General Manager Citizens and Community
Pouwhakarae: Mary.Richardson@ccc.govt.nz

1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes Community Board:

1. Receive the Waipapa Papanui-Innes Community Board Area Report for February 2022.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Edible and Sustainable Garden Awards 2022	The Waipapa Papanui-Innes Community Board is holding Edible and Sustainable Garden Awards for 2022 in partnership with the Canterbury Horticultural Society, to recognise and celebrate those growing their own food. Entry for the awards is now closed. In total 15 entries for the Papanui-Innes Awards were received.	Entries close 10 January 2022 After that, in early 2022, Canterbury Horticultural Society members will arrange to visit the garden/s and offer advice and feedback.	Supporting vulnerable people, social wellbeing and sustainability
Downstream Effect Management Plan	Cycle lane width in the section of Cranford St between McFaddens and Innes Roads – response from Staff under Governance Advice Item 3.4.1.	Will come back to the Board early next year	Endorse and encourage a functioning and safe traffic network that supports a connected community.
Summer with Your Neighbours 2021-22:	Summer with Your Neighbours events were due to take place between November 2021 and March 2022.	1 June 2022	Supporting vulnerable people, social wellbeing and sustainability

Waipapa Papanui-Innes Community Board
18 February 2022

	In light of the recent Government decision to move the country into the Red traffic light setting, recipients of the subsidy have been advised that the timeframe to hold events has been extended. We will accept requests for reimbursements up until 1 June 2022.		
--	--	--	--

3.2 **Community Funding Summary**

- 3.2.1 The current balance of the 2021-2022 financial year's Discretionary Response Fund is \$6,830. There is \$5,041 remaining in the Positive Youth Development Fund.

3.3 **Participation in and Contribution to Decision Making**

- 3.4 Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]

3.4.1 **Capital Delivery Community Unit Project/s Update**

- **Graham Condon Renewals and Replacements**

The existing pellet burner used for heating the Graham Condon facilities is nearing its end of life. The Council is investigating alternative heat sources for the facilities with the aim to implement in the next year.

- **Sabina Playground Play Space Renewal**

Project is in the early stages of investigation. FY2022 concept design and community engagement, FY2023 construction. The Community Board will be updated as the project progresses.

- **St Albans Skate Park Extension**

Construction planned for early 2022 February/March after the school holidays are completed.

3.4.2 **Council Engagement and Consultation.**

- **Water Supply, Wastewater and Stormwater Bylaw Review** (closed 9 February 2022)

The Council propose splitting the current bylaw into two separate new bylaws – one for water supply and wastewater, and the other for stormwater and land drainage. Click on the following link for more information: [Water Supply](#)

3.4.3 **Summer with your neighbours – Update**

The “Summer with your neighbours” subsidy was granted to hold neighbourhood events between November 2021 and March 2022.

In light of the move into the Red traffic light setting, a letter was sent to the organisers of events that had not yet taken place informing them that the timeframe for events to be held had been extended and that requests for reimbursements would be accepted up until 1 June 2022.

Waipapa Papanui-Innes Community Board
18 February 2022

3.4.4 **Community Service Awards 2022**

Planning for the Community Service Awards has taken place and the design brief is currently under development. Nominations will be open from Friday 11 March, to 5pm Thursday 14th April 2022 (ending before Good Friday).

A report will be presented to the 18 May 2022 meeting of the Board.

3.4.5 **Edible and Sustainable Garden Awards 2022**

The Canterbury Horticultural Society will be undertaking judging 14-22 February 2022. All garden owners who have entered this year will be contacted by the Canterbury Horticultural Society to arrange suitable times to come and assess.

3.5 **Governance Advice**

3.5.1 **Customer Services – Hybris Report for the Papanui-Innes Wards**

Refer to **Attachment A** for the 1 December – 31 December 2021 ticket statistics.

3.5.2 **Public Forum**

The Community Board held a Public Forum on 11 February 2022 via Zoom. Details of the Public Forum can be found in **Attachment B**.

3.5.3 **Parks Quarterly Report**

This report was circulated to the Board on 25 January 2022. Of particular relevance within the Board's area:

- The Styx Living Laboratory Trust (an MoU partner with the Council) has been successful in securing a funding grant from MfE's Freshwater Improvement Fund of \$4.2m over a five year period. The Trust will be using this funding to hire staff and resources to work closely with the Council's Park Rangers, Land Drainage teams, and private landowners to carry out significant fencing, weed control, and ecological restoration throughout the Styx catchment in support of the Council's 'Styx Vision 2000-2040' planning document.
- Through this project, The Trust have been tasked with:
 - Planting 10 hectares of native forest
 - Planting 10 hectares of riparian corridor
 - Carrying out 25 hectares of willow and other woody weed control
 - Installing 14 km of waterway fencing
 - Restoring culturally significant sites
 - Undertaking animal pest control, including operating a trap library
 - Establishing a field centre
 - Hosting at least five volunteer events
 - Improving people's understanding of environmental values associated with The Styx
 - Improving people's satisfaction with management of parks and other public spaces.



Waipapa Papanui-Innes Community Board
18 February 2022

- CVNZ is 80% behind in their planting targets in big projects such as the Cranford Basin and Dallington sites due to events cancellations including COVID lockdowns and volunteer targets at public events being lower than expected.

3.5.4 **Dudley Street**

Residents in Dudley Street have raised concerns regarding the number of birds that are roosting in the trees in the street. A large number of starlings appear to have adopted these trees as roosts and there is little in the way of deterrents available.



Staff have advised that:

- The trees in Dudley Street are under maintenance but that doesn't include management of birds.
- Although Starlings may be considered a nuisance species they are not considered a biodiversity issue and therefore they are not a bird that the Council has responsibility to manage.
- The street is currently undergoing a refurbishment, the Transport team engaged with residents of Dudley Street in October/November 2021 as part of the street renewal programme. During this engagement residents were asked to let us know if there were any issues they wanted to raise. Any responses regarding the trees were about wanting to retain them due to the local character of the street. (This report is due with the Board on 18 February).
- Members of the Maintenance and Arborist Teams believe that the trees are healthy, a small amount of pruning was recommended. We believe pruning Council-owned street trees will not stop the Starlings nesting in the area as they are known to return to the same location each year.
- Removing healthy trees to displace the bird population is not an option that has been considered. The consensus of the Arborists was that removing trees would move the starling population (and their droppings) problem elsewhere.

3.5.5 **Papanui Bush Update**

Papanui Rotary has sourced funding for two seats and a picnic table, concrete pads and installation.



Waipapa Papanui-Innes Community Board
18 February 2022

These will each have a plaque added naming the family who donated the funding for the individual item.



The mural project with the Papanui High School art students is finally complete and these will go up on the fence on 12 February - there are six panels in total.



Denis McMurtrie of Papanui Rotary, would like to hold a small dedication on 17 February at 6:30pm to acknowledge the families and showcase the seating area, however this may be postponed due to the current COVID situation.

Rotary is also collaborating with the Brain Tree Trust on the creation of a sensory/medicinal garden and walkway connecting Papanui Bush and the new Brain Tree Trust complex currently under construction with the aim of making this easy access and wheelchair friendly.

4. Advice Provided to the Community Board

4.1 Information sent to the Board:

- SWN: Mays Road – water supply pump station new well (*circulated 6 Dec 2021*)
- CCC: Lower Styx and Marshland Road Bridge and intersection upgrade (*circulated 7 Dec 2021*)
- CCC: Bus Route Review 17 and 20 – Ecan's consultation (*circulated 8 Dec 2021*)
- CCC: Marshland Road Closure – Update (*circulated 8 Dec 2021*)
- CCC: November Graffiti Snapshot (*circulated 13 Dec 2021*)
- SWN: Mairehau High School – wastewater renewal (*circulated 16 Dec 2021*)
- CCC: Reclassification of part of a Local Purpose (Esplanade) Reserve 10 Blakes Road Belfast (*circulated 16 Dec 2021*)

Waipapa Papanui-Innes Community Board
18 February 2022



- CCC: DEMP – Letter to submitters and report (*circulated 20 Dec 2021*)
- SWN: 15 Perry Street – waterway lining (*circulated 22 Dec 2021*)
- CCC: Lower Styx and Marshland Road Bridge and intersection safety upgrade, early completion (*circulated 22 Dec 2021*)
- SWN: Sheldon Park – netball courts resurfacing (*circulated 22 Dec 2021*)
- CGT: Smart Bin – MacFarlane Park (*circulated 11 Jan 2022*)
- CCC: Parks Quarterly Report (*circulated 25 Jan 2022*)
- NZTA: Low noise asphaltting on CNC starting (*circulated 31 Jan 2022*)
- SWN: St Albans Park – skate park extension (*circulated 3 Feb 2022*)
- CGT: CRAF Programme for Richmond (*circulated 3 Feb 2022*)
- CCC: Graffiti Snapshot (*circulated 8 Feb 2022*)

4.2 Memoranda sent to the Board:

- Alcohol – Licence Application Notification – 511 Papanui Road (*circulated 10 Dec 2021*)
- Surface Flooding along Edgeware Road (*circulated 21 Dec 2021*)
- Alcohol – Licence Application Notification – 511 Papanui Road (*circulated 10 Dec 2021*)
- Alcohol – Licence Application Notification – 478 Cranford Street (*circulated 13 Jan 2022*)
- Alcohol – Licence Application Notification – 710 Main North Road (*circulated 28 Jan 2022*)
- Belfast Skate Jam (*circulated 28 Jan 2022*)
- Alcohol – Licence Application Notification – 71 Main North Road (*circulated 8 Feb 2022*)

Attachments Ngā Tāpirihanga

No.	Title	Page
A	Hybris Report December 2021	
B	Papanui-Innes Community Board Public Forum Notes 11 February 2022	

Signatories Ngā Kaiwaitohu

Author	Lyssa Aves - Governance Support Officer
Approved By	Matthew Pratt - Manager Community Governance, Papanui-Innes John Filsell - Head of Community Support and Partnerships

Waihoru Spreydon-Cashmere Community Board
01 February 2022



8. Waihoru Spreydon-Cashmere Community Board Area Report - February 2022

Reference Te Tohutoro: 21/1756805

Report of Te Pou Matua: Jo Wells, Community Governance Manager – Spreydon-Cashmere,
jo.wells@ccc.govt.nz

General Manager Pouwhakarae: Mary Richardson, General Manager Customer and Community,
mary.richardson@ccc.govt.nz

1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

2. Officer Recommendations Ngā Tūtohu

That the Waihoru Spreydon-Cashmere Community Board:


1. Receive the Waihoru Spreydon-Cashmere Community Board Area Report for February 2022.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Activities and Services Guide - Age Friendly Spreydon-Cashmere	<p>The Age-Friendly Spreydon-Cashmere Committee led the development of an activities and services guide for older adults living in Spreydon-Cashmere. The guide was printed in October 2021 and is being distributed by staff and community networks. The A4 size booklet was modelled on the Halswell-Hornby-Riccarton guide, and is proving to be a popular resource.</p> <p>An emergency information wallet card has been created by the committee for use if needed by people out and about, and this will accompany the guide at suitable outlets.</p>	Ongoing	Strengthening Communities

Waihoru Spreydon-Cashmere Community Board
01 February 2022

	<p>2021-22</p> <h2>Activities and Services Guide for Older Adults</h2> <p>Living in the Spreydon and Cashmere wards</p>  <div data-bbox="483 1066 963 1384"> <p>EMERGENCY INFORMATION</p> <p>Name: _____</p> <p>Contact Person & Phone: _____</p> <p>GP Name: _____</p> <p>GP Phone: _____</p> <p> Age Friendly AOTEAROA NEW ZEALAND</p> <p>Spreydon-Cashmere</p> <p>PTO</p> </div>		
St Martins Library AGM	The St Martins volunteer library held its 90 th AGM on 16 November 2021. The president of the society Gail Resuggen stood down after serving in the role for ten years. Along with a speech from close colleague Roma Murphy, the meeting acknowledged the tenacity and talents that Gail demonstrated through those years of recovery challenge, and the journey to the newly built centre and library opening in November 2016.	Completed	Strengthening Communities
Community Service Awards	The 2021 Community Service and Youth Service Awards were held on 2 December 2021, with recipients and their families invited to receive their awards one-by-one from the Community Boardroom due to Covid-19 restrictions. It was a special event that	Completed	Strengthening Communities

Waihoru Spreydon-Cashmere Community Board
01 February 2022

	honoured the volunteers, with Board members personally congratulating each recipient. Sonya Hodder and Dennis O'Connor, who received awards for their service to the Spreydon Neighbourhood Network, are pictured below.		
--	--	--	--



3.2 Community Funding Summary

- 3.2.1 At its 3 August 2021 meeting, the Board granted \$85,500 to 11 community groups from its 2021/22 Strengthening Communities Fund.
- 3.2.2 The Board's Discretionary Response Fund unallocated balance for 2021/22 is \$32,545 (refer to **Attachment A** for details).
- 3.2.3 The Board's Youth Achievement and Development Fund unallocated balance for 2021/22 is \$3,100 (refer to **Attachment A** for details).
- 3.2.4 The Board's Off the Ground Fund unallocated balance for 2021/22 is \$2,400 (refer to **Attachment A** for details).

3.3 Participation in and Contribution to Decision Making

3.3.1 Report back on other Activities Contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]

- One of the Community Board Plan's priorities is the completion of traffic and safety measures at the Cashmere / Worsleys / Hoon Hay intersection and the Barrington Mall entrance / exit on Barrington Street, both of which are now complete. This provided the Board with an opportunity to adopt a new priority.
- At its 7 December 2021 meeting, the Board adopted a new priority focused on enhancing and increasing public greenspace in the Spreydon area (**Attachment B**).

3.3.2 Council Engagement and Consultation.

- **Long Term Plan 2021-31** – The Board made a submission on the Council's draft Long Term Plan 2021-31. The Council provided the attached summary of key elements in the final Long Term Plan (**Attachment C**).
- **Resource Management (Enabling Housing Supply and Other Matters) Amendment Bill** – The Board provided input to the Council's submission on the Government's Resource Management (Enabling Housing Supply and Other Matters) Amendment Bill. To view the Council's submission, click [here](#).

Waihoru Spreydon-Cashmere Community Board
01 February 2022



- **Lincoln Road Peak Hour Bus Lanes** – The Board made a submission on the Council's proposed Lincoln Road peak hour bus lanes project (**Attachment D**).
- **SH76 Brougham Street Upgrade** – The Board provided input to the Council's submission on Waka Kotahi's SH76 Brougham Street upgrade. To view the Council's submission, click [here](#).
- **SH73/SH75 Christchurch to Akaroa and SH74 Lyttelton Speed Review** – The Board provided input to the Council's submission on Waka Kotahi's SH73/SH75 Christchurch to Akaroa and SH74 Lyttelton speed review. To view the Council's submission, click [here](#).
- **Water Supply, Wastewater and Stormwater Bylaw Review** – The Council is proposing changes to the bylaw on water supply, wastewater and stormwater. Consultation closes on 9 February 2022. More details can be found at: <https://ccc.govt.nz/the-council/haveyoursay/show/472>.
- **Start Work Notices** – Various Start Work Notices have been sent to the Board throughout the month. All city-wide start work notices can be found at: <https://ccc.govt.nz/transport/works>.

3.4 **Governance Advice**

3.4.1 **Public Forum** – The Board received public forum presentations at its 2 November, 17 November and 7 December 2021 meetings on the following topics:

- Te Kōmanawa Rowley School spoke about a proposal for a kea crossing on Rowley Avenue. The Board asked that staff hold a site visit, which was held in December 2021, and for staff advice, which is forthcoming.
- St Martins School spoke about traffic safety concerns. The Board requested staff advice, which is forthcoming.
- Residents spoke about a hut in Coronation Reserve in Huntsbury previously used for the treatment of tuberculosis. The Board asked for staff advice (refer to Paragraph 4.10 in this report for this advice).
- A resident spoke about a proposal for a path for pedestrians and cyclists through Tarata Reserve from Kiteroa Place to Shalamar Drive to link residential areas of Cashmere with recreational opportunities. The Board requested staff advice, which is forthcoming.

3.4.2 **Deputations** – The Board received deputations at its 2 November, 17 November and 7 December 2021 meetings on the following topics:

- A resident spoke about the Proposed No Stopping Lines – 183 Dyers Pass Road report.

3.4.3 **Correspondence** – The Board received the following correspondence at its 2 November, 17 November and 7 December 2021 meetings:

- A resident wrote about the speed limit in Linden Grove. The Board asked for staff advice, which is forthcoming.
- A resident wrote about the speed limit on Wychbury Street. The Board asked for staff advice, which is forthcoming.

3.4.4 **Briefings** – The Board received briefings during November and December 2021 about the following projects/issues:

Waihoru Spreydon-Cashmere Community Board
01 February 2022



- Lincoln Road peak hour bus lanes project
- Coronation Hall rebuild
- Barrington Street / Cashmere Road roundabout
- Waitangi Day
- Halswell Road upgrade
- Te reo training
- Update from Community Governance Team.

3.4.5 **Board Requests** – The Board made the following requests at its 2 November, 17 November and 7 December 2021 meetings:

- The Board asked that staff advice on options to lower the speed limit on the section of Hunter Terrace directly south of South Library (refer to Paragraph 4.9 in this report for staff advice).
- The Board noted its aspiration for the Council to record and livestream Board meetings in the longer term.

4. Advice Provided to the Community Board

- 4.1 **Customer Service Requests Report** – Reports on customer service requests in the Board area from 20 October to 19 November and 1 to 31 December 2021 are attached as **Attachment E** and **Attachment F**.
- 4.2 **Graffiti Snapshot** – Updates on graffiti in the Board area from October and November 2021 are attached as **Attachment G** and **Attachment H**.
- 4.3 **Cyclist Safety on Selwyn Street** – At its 1 September 2020 meeting, the Board heard from a resident about cyclist safety, including extending no stopping lines on Selwyn Street to improve safety of cyclists merging with traffic. The Board approved the extension of no stopping lines in late-2021.
- 4.4 **Trees on Dominion Avenue** – At its 3 August 2021 meeting, a Board member noted that community members have raised concerns about trees shading properties and dropping large quantities of leaves on Dominion Avenue. The Board asked for advice on whether the trees can be pruned to reduce shading and the frequency of street sweeping. A memo from staff is attached regarding pruning (**Attachment I**).

Staff provided the following advice regarding street sweeping:

Dominion Avenue is a flat stormwater channel, which defaults to a standard six weekly gutter sweep. It is also on the annual autumn leaf removal and inspection rounds for period 1 April - 31 July, when weekly inspections are undertaken to all streets lined with large trees that are known to drop a lot of leaves. During this inspection period, a leaf removal response is triggered if the leaf covers the kerb, thereby obscuring it from pedestrian view and creating a potential tripping hazard. Staff also respond to public ticket requests to inspect and remove leaves at any time.

Please note that the only public calls for leaf removal this season on Dominion Avenue were all submitted by one residence, who called three times for leaf removal on 23 April 2021, 1 June 2021 and 14 June 2021.

The staff view is that this is a satisfactory regimen as it incorporates an ongoing programmed sweep, a targeted and separately funded seasonal response and a customer focused response via the Call Centre.

Waihoru Spreydon-Cashmere Community Board
01 February 2022

- 4.5 **Bin at Beckenham Park** – At its 3 August 2021 meeting, the Board heard from the Southern Districts Cricket Club. The Club noted that a rubbish bin was recently moved from the area between the playground and pavilion to the park entrance, and asked that it be moved back to its original location. Staff advised that they met onsite with the Club and discussed the location of the bin. The Club is happy for the bin to remain at the new location until more data is gathered on the bin's usage. If in future it would be better placed in another location, staff are happy to move it.
- 4.6 **Feeding Ducks** – At its 31 August 2021 meeting, a Board member noted that people often feed bread to ducks along the Ōpāwaho Heathcote River, including in Ernle Clarke Reserve and along Eastern Terrace, which is harmful for ducks and pollutes the water. The Board asked that staff investigate signage that discourages people feeding bread to ducks. Staff advised that they developed the following signage, which was installed in Ernle Clark Reserve at locations selected in consultation with the Friends of Ernle Clark.



- Laundry at Retirement Village** – At its 20 October 2021 meeting, the Board heard from residents about discharges from the laundry at the Bupa Cashmere View Retirement Village. They noted that odours near the site have been a longstanding issue. They advised that Bupa had planned to move the laundry to another location in July 2022, but this has been delayed. The Board agreed to write to Environment Canterbury (ECan) to confirm that the laundry would be moved to another location by the end of 2021, what penalties will be incurred if the laundry is not moved and the ongoing monitoring process to assess odours. The Board also asked for staff advice on where the laundry would be relocated to. ECan advised that Bupa relocated the laundry in December 2021.
- 4.7 **Footpath in Sydenham Cemetery** – At its 20 October 2021 meeting, the Board received an information report from staff regarding options to reduce flooding on a footpath in Sydenham Cemetery. The Board noted that there was ongoing community concern about the inability to access graves when the footpath was flooded, and asked that staff provide advice by the end of the year on when the footpath would be raised, elevated and asphalted. Staff advised that the budget was approved for this project, and work will be carried out in early-2022.
- 4.8 **Speed Limit on Hunter Terrace** – At its 2 November 2021 meeting, a Board member noted that the speed limit is 50 kilometres per hour on the section of Hunter Terrace directly south of South Library. The Board member noted that many pedestrians use the area when visiting the library. A new pump track and half basketball court are planned adjacent to Hunter Terrace and the Opawa Farmers Market is temporarily relocating to the area, which will increase

Waihoru Spreydon-Cashmere Community Board
01 February 2022

pedestrian traffic. The Board asked for staff advice on options to lower the speed limit. Staff provided the following advice:

The Council will consult on a lower speed limit for this section of Hunter Terrace in early-2022. There was discussion about making this a shared space, but the difficulty with this is that shared spaces are generally only successful when there is no real definition between what would be expected to be a traffic area versus a footpath. As this area looks like a road, it is likely that it will continue to operate this way (i.e. drivers will consider that they have the right of way, rather than sharing the space with pedestrians). There would therefore need to be improvements to the road environment and also a more consistent presence of pedestrians in this location throughout the day for this to be successful and supported. Further changes can be considered as the park development progresses, if appropriate. Pedestrian warning signs will be installed near the two entry points to this section of Hunter Terrace to advise motorists of the likely presence of pedestrians in this area. Staff understand the Opawa Farmers Market organisers have operational measures in place to manage pedestrian movements within the site, such as providing pedestrian access via the eastern gate, separated from the access that vendors will be using.

- 4.9 **Sanatorium Hut for Tuberculosis** – At its 30 November 2021 meeting, the Board heard from residents about a hut in Coronation Reserve in Huntsbury previously used for the treatment of tuberculosis. The residents asked the Board for a letter of support for their application to Heritage New Zealand Pouhere Taonga to add the hut to the New Zealand Heritage List. The Board asked for staff advice on whether the Council supports the hut being added to the Heritage List, and that staff investigate repairing the existing interpretation panel and installing directional signage for the hut. Staff provided the following advice regarding the Heritage List:

The Council's Heritage team are fully in support of the application to have the hut listed with Heritage New Zealand (HNZ). Listing a heritage item with HNZ is primarily an awareness tool. It does not confer protection on the item. Nor does it confer any responsibility upon the owner to maintain the item. The Resource Management Act however requires Councils to have regard to any relevant entry on the Heritage List. In effect this obliges the Council to consider scheduling that item as a heritage item on the District Plan. In the case of the hut, it is already on the short list for consideration for scheduling. Having HNZ list the item in advance is beneficial as they will undertake the necessary research and writing that the Council would otherwise have to complete. However, if HNZ considered that the hut is of insufficient national merit to be listed, this would not prevent the Council making its own separate determination in the District Plan on its significance to Christchurch.

The addition of heritage items to the District Plan schedule constitutes a plan change, which typically only happens when the District Plan needs a general update. An omnibus plan change is currently underway (of which heritage is only a small part). The Council is making a number of additions to the schedule as a consequence, but unfortunately the hut has missed this plan change. There is unlikely to be another plan change involving heritage for at least a few years.

Staff provided the following advice regarding signage:

The hut's interpretation panel requires a redesign and reprint of a replacement panel, which would sit on top of the current frame (thus covering the rusting) and tidying up of the legs. The existing content is fine. There may be budget this financial year to undertake this work, but if not then this will be completed next financial year (FY2022-23). The entrance signage will be updated at the same time.

- 4.10 **Unmarked Graves** – Staff provided the attached memo about unmarked graves to the Linwood-Central-Heathcote Community Board in response to a request about the number of

Waihoru Spreydon-Cashmere Community Board
01 February 2022



unmarked graves in Christchurch City cemeteries for former residents of mental institutions (**Attachment J**). Staff advised that the majority of unmarked graves from Sunnyside are interred at Sydenham Cemetery. The memo is provided to this Board for information as Sydenham Cemetery is in the Board area.

21/80176

Attachments Ngā Tāpirihanga

No.	Title	Page
A	Funding Balances	
B	Spreydon-Cashmere Community Board Plan 2020-22 - New Priority	
C	Letter from the Council - Key Elements in Long Term Plan 2021-31	
D	Submission on Lincoln Road Peak Hour Bus Lanes	
E	Customer Service Requests Report - 20 October to 19 November	
F	Customer Service Requests Report - 1 to 31 December 2021	
G	Graffiti Snapshot - October 2021	
H	Graffiti Snapshot - November 2021	
I	Memo - Trees on Dominion Avenue - Pruning	
J	Memo - Unmarked Graves	

Signatories Ngā Kaiwaitohu

Authors	Amy Hart - Community Board Advisor Jo Wells - Manager Community Governance, Spreydon-Cashmere Heather Davies - Community Development Advisor Watene Hema - Community Recreation Advisor Wendy Gunther - Community Support Officer Jay Sepie - Community Development Advisor
Approved By	Jo Wells - Manager Community Governance, Spreydon-Cashmere John Filsell - Head of Community Support and Partnerships

Te Pātaka o Rākaihautū Banks Peninsula Community Board
14 February 2022



9. Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report - December 2021 and January 2022

Reference Te Tohutoro: 21/1799197

Report of Te Pou Matua: Penelope Goldstone, CGM Banks Peninsula
Penelope.Goldstone@ccc.govt.nz

General Manager: Mary Richardson, GM Citizens & Community
Pouwhakarae: Mary.Richardson@ccc.govt.nz

1. Purpose of Report Te Pūtaka Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

2. Officer Recommendations Ngā Tūtohu

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Receive the Te Pātaka o Rākaihautū Banks Peninsula Community Board Area Report for December 2021 and January 2022.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
			Board Priority Community Outcome
Replacement pavilion for the Lyttelton Recreation Grounds	Staff have started to work alongside the Lyttelton Recreation Ground RMC and the Lyttelton Rugby Club to ascertain their future needs for a replacement pavilion. A budget for a changing facility is currently being investigated. Site visits have been organised in early 2022 to view other facilities, this will help gain a better understanding of needs and aspirations for a new facility.	On-going	Our communities are strong, connected and foster a sense of belonging.
Birdlings Flat LED Lighting	The Birdlings Flat community has expressed concern over replacing street lights with LED bulbs over recent years. Council staff and	On-going	The Board actively engages and communicates with

[illegible]

Te Pātaka o Rākaihautū Banks Peninsula Community Board
14 February 2022

3.3 Participation in and Contribution to Decision Making

3.3.1 Council Engagement and Consultation.

- Environment Canterbury - Bus Route Review 17 and 28. The Board submitted feedback on 3 December 2021. **Attachment B.**
- Ministry for Primary Industries – Fisheries New Zealand – further consultation on fisheries measures to protect Hector’s dolphins in the South Island. The Board submitted feedback on 6 December 2021. **Attachment C.**
- Christchurch City Council – 27 Hunters Rd and 42 Whero Ave Land Options. The Board’s Draft Submission is attached for review. **Attachment D.**
- Open consultations:
 - Akaroa Wharf Replacement (31 January)
 - Water Supply, Wastewater and Stormwater Bylaw Review (9 February)

3.4 Graffiti Insight

3.4.1 The Graffiti Team provided the Banks Peninsula Graffiti Insight Report for November 2021. **Attachment E.**

- The Board has also received regular updates from Wolfgang Bopp, Director Botanic Gardens & Garden Parks, regarding the ongoing efforts to remove graffiti from local heritage buildings, including the Torpedo Boat Museum and Lyttelton Gaol. Additional images included in **Attachment F.**



Te Pātaka o Rākaihautū Banks Peninsula Community Board
14 February 2022



3.5 **Governance Advice**

3.5.1 **Public Forum** – The Board received the following public forums at its December 2021 meeting:

- Jacq Newbound and Anne MacKay on behalf of Project Lyttelton; and
- Nick Harwood and Prue Miller on behalf of the Governors Bay Jetty Restoration Trust.

3.5.2 **Deputations** – The Board received the following deputations at its December 2021 meeting:

- Pam Richardson on behalf of the Halswell Hurutini Drainage Rating District Committee; and
- Kerstin Ghisel.

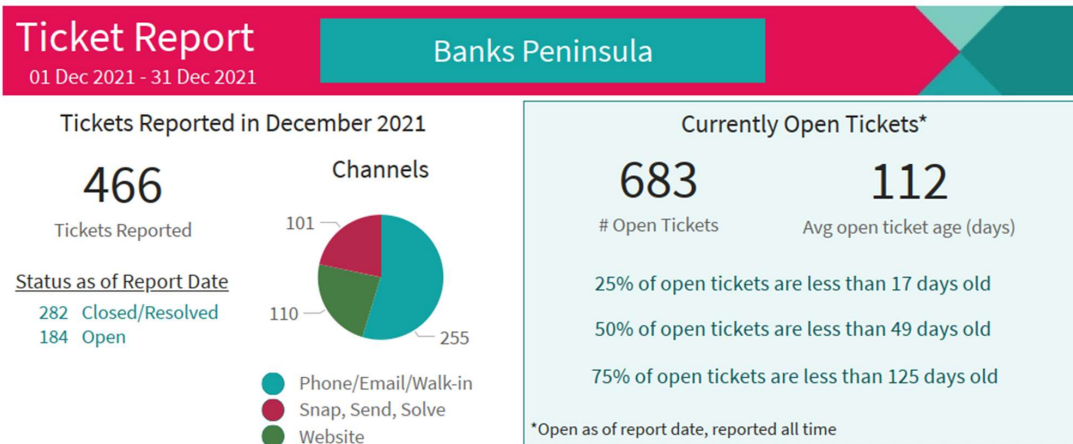
3.5.3 **Akaroa Museum Advisory Committee** – This Committee has two representatives from the Friends of Akaroa Museum (FOAM) appointed to it. For the first part of this triennial term David Miller (President of FOAM) and Sue Craw have been the appointed representatives.

The Board has been advised that at the FOAM annual general meeting held on 29 October 2021, David Miller stood down as President and Linda Sunderland was elected to the position. Accordingly Linda Sunderland and Sue Craw will now be the FOAM representatives on the Akaroa Museum Advisory Committee.

4. Advice Provided to the Community Board

- 4.1 **Memo to the Board** – Street Lighting – Diamond Harbour. **Attachment G.**
- 4.2 **Memo to the Board** – Lyttelton Toilets. **Attachment H.**
- 4.3 **Memo to the Board** – Lyttelton Information Centre Toilet Upgrade. **Attachment I.**
- 4.4 **Memo to the Board** – Britomart Memorial. **Attachment J.**
- 4.5 **Memo to the Board** – Summer Sundays events cancelled after shift to Red. **Attachment K.**
- 4.6 **Banks Peninsula Customer Service Requests Report** – 1 December to 31 December 2021. **Attachment L.**

Te Pātaka o Rākaihautū Banks Peninsula Community Board
14 February 2022



Attachments Ngā Tāpirihanga

No.	Title	Page
A	Discretionary Response Fund Report February 2022 - Banks Peninsula Community Board	
B	Banks Peninsula Community Board Submission to Environment Canterbury Bus Route 28 - 3 December 2021	
C	Banks Peninsula Community Board Submission to MPI - Hector's Dolphins - 6 December 2021	
D	Banks Peninsula Community Board Submission - 27 Hunters Rd and 42 Whero Ave Land Options - 14 February 2022	
E	Banks Peninsula - Graffiti Insight Report - November 2021	
F	Graffiti Update - Images - 21 November 2021	
G	Memo - Street Lighting - Diamond Harbour 31 October 2021 Report	
H	Memo - Lyttelton Toilets 30 November 2021 Report	
I	Memo - Lyttelton Information Centre Toilet Upgrade 31 December 2021 Report	
J	Memo - Britomart Memorial 30 November 2021 Report	
K	Memo - Summer Sundays cancellations - 24 January 2022	
L	Banks Peninsula Community Board Customer Service Requests Report - December 2021	

Te Pātaka o Rākaihautū Banks Peninsula Community Board
14 February 2022

Signatories Ngā Kaiwaitohu

Authors	Katie Matheis - Banks Peninsula Governance Adviser Liz Carter - Community Board Advisor Linda Burkes - Support Officer Robin Arnold - Community Development Advisor Trisha Ventom - Community Recreation Advisor Andrea Wild - Community Development Advisor Philipa Hay - Community Development Advisor Jane Harrison - Community Development Advisor
Approved By	Penelope Goldstone - Manager Community Governance, Banks Peninsula Matthew Pratt - Manager Community Governance, Papanui-Innes John Filsell - Head of Community Support and Partnerships

Waitai Coastal-Burwood Community Board
14 February 2022



10. Waitai Coastal-Burwood Community Board Area Report - February 2022

Reference Te Tohutoro: 21/1677890

Report of Te Pou Matua: Christopher Turner-Bullock, Community Governance Manager
christopher.turner@ccc.govt.nz

General Manager Mary Richardson, General Manager, Citizens and Community
Pouwhakarae: mary.richardson@ccc.govt.nz

1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

2. Officer Recommendations Ngā Tūtohu

That the Waitai Coastal-Burwood Community Board:

1. Receive the Waitai Coastal-Burwood Community Board Area Report for February 2022.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Te Tira Kāhikuhiku – 9 December 2021	<p>Te Tira Kāhikuhiku recommended that Land Information New Zealand extends the licence granted to Avon Loop Planning Association on the land in the Avon Loop (at 370-468 Oxford Terrace, 61 Bangor Street, even numbers 14-60 Bangor Street (excluding 44 Bangor Street) and Rees Street for six months, to 30 June 2022, or until such time as the land transfers to the Council.</p> <p>Te Tira Kāhikuhiku recommended that Land Information New Zealand extends the license granted to Christchurch City Council to investigate and plan for an Empowerment Project, The Salam Garden, at 14 Harvey Terrace, Richmond, for six months to 30 June 2022, or until such time as the land transfers to the Council.</p>	Ongoing	Board Priority

Waitai Coastal-Burwood Community Board
14 February 2022

	<p>Te Tira Kāhikuhiku recommended that Land Information New Zealand extends the lease granted to Avon Ōtākaro Network for the storage of White Posts at 8A and 8B Eveleyn Couzins Avenue for six months to 30 June 2022, or until such time as the land transfers to the Council.</p> <p>Te Tira Kāhikuhiku ratified a recommendation made to Land Information New Zealand on 10 November 2021 to grant a license to CJM's Events Ltd for the Colour Zone Run to be held in the vicinity and surrounds of Brooker Avenue in Burwood on 21 November 2021, noting that the location requested has been used for three of their previous events without incident.</p>		
--	--	--	--

3.2 **Community Funding Summary**

3.2.1 For the Board's information, a summary is provided (refer **Attachment A**) on the status of the Board's 2021-22 funding as at 16 November 2021.

3.3 **Participation in and Contribution to Decision Making**

3.3.1 **Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]**

- **Natural Magic Pirates**

The Natural Magic Pirates are the recent recipients of the 2021 Christchurch Civic Awards. From New Brighton, the children's entertainment duo have been a permanent feature at New Brighton mall for almost forty years, playing and singing for the Saturday customers. They also hold an open jam session every Wednesday in the mall, open to anyone who are invited to bring down an instrument and join in.

Waitai Coastal-Burwood Community Board
14 February 2022

For international *Talk Like a Pirate Day*, Natural Magic Pirates mark the day in collaboration with New Brighton Project, providing the entertainment for their seaside market with a ukulele band, pirate ship bouncy castle and a pirate treasure hunt. Unfortunately due to COVID-19 restriction in September 2021 the event could not go ahead but the groups are looking forward to resuming the festivities for this year.



Since they first hoisted the Jolly Roger to the masthead of the good ship in New Brighton, Natural Magic Pirates have been providing fun and entertainment for countless people. The New Brighton community are delighted that they have been recognised with this Civic Award for their years of service and the fun and laughter they have brought to the greater Brighton area.

- **Spencerville Predator Control Group**

Just before the holidays the Spencerville Predator Control group launched their chew card programme to find out what type of pests are inhabiting the local suburb. The group placed cards with some peanut butter spread on them around the neighbourhood and left them for a week before collecting them in to analyse the results.

The group are working to protect the 100 bird species recorded as residing in the area, 32 of which use Brooklands Lagoon as a breeding ground, along with insects and invertebrates, with penguins and seals often spotted on the beach. They have installed two trapping lines around the Brooklands Lagoon area and one at Bottle Lake Forest and are now looking at expanding the programme around the perimeter of the Spencerville residential area. The chew cards were the first step in doing so, and the group are now asking for residents to complete a short survey to help with information gathering on the types of pests in the area and also who might be interested in being part of the extended trapping programme.

Waitai Coastal-Burwood Community Board
14 February 2022

- **Upcoming Events**

- **Pukeko Pop Up Play**

The Pukeko Centre have organised some after school recreation activities in the Parklands community called Parklands Pop Up Play starting from Thursday 10th February from 3.15pm to 4.15pm for four weeks. Participants must register. It is being advertised through the Pukeko Centre Facebook page and through other local networks.



- **I ♥ Brighton Day Cancelled - BUT – Reinvented**

The Waitai Coastal-Burwood Community Board were advised by email early December 2021 that the 'I ♥ Brighton' festival held at Thomson Park on Waitangi Day for the past 12 years has been cancelled due to challenges posed by COVID-19. However the Board were advised that the planning committee had approached the four local primary schools in the greater Brighton area and organised some alternative events to be held on school grounds in February and March 2022. This update is to advise that the planning for these alternative events was progressing well, but given the recent change to the red light setting, staff will pause planning, reconnect with schools to confirm they are able to proceed with the events if the red light setting is still in place. An update will be provided to the Community Board when there is further information.

Waitai Coastal-Burwood Community Board
14 February 2022



3.3.2 Council Engagement and Consultation.

- The Waitai Coastal-Burwood Community Board Submissions Committee held a meeting on Monday 24 January 2022. Presented for record purposes (refer **Attachment B**) is the Board's Submission Committee Minutes and Submission to the Council on the Water Supply, Wastewater and Stormwater Bylaw Review.

4. Advice Provided to the Community Board

4.1 Parks Unit Update

For the Board's information, attached is the quarterly Parks Unit Update for January 2022 (Refer **Attachment C**).

4.2 Customer Service Request/Hybris Report

4.3 For the Board's information, attached is a copy of the December Hybris Report (Refer **Attachment D**).

4.4 Parks Operations Quarterly Report

For the Board's information, attached is a copy of the Parks Operations Quarterly Report (Refer **Attachment E**).

21/80176

Attachments Ngā Tāpirihanga

No.	Title	Page
A	Waitai Coastal-Burwood Community Board - Funding Update as at 7 December 2021	
B	Waitai Coastal-Burwood Community Board Submissions Committee Minutes and Submission - 24 January 2022	
C	Waitai Coastal-Burwood Community Board - Parks Quarterly Report - January 2022	
D	Waitai Coastal-Burwood Community Board - Hybris Report - December 2021	
E	Parks Operations Quarterly Report	

Signatories Ngā Kaiwaitohu

Authors	Cindy Sheppard - Community Board Advisor Emily Toase - Community Development Advisor Katie MacDonald - Community Support Officer Jacqui Miller - Community Recreation Advisor Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood
Approved By	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood Matthew Pratt - Manager Community Governance, Papanui-Innes John Filsell - Head of Community Support and Partnerships

Waimāero Fendalton-Waimairi-Harewood Community Board
14 February 2022



12. Waimāero Fendalton-Waimairi-Harewood Community Board Area Report - February 2022

Reference Te Tohutoro: 22/53186

Report of Te Pou Matua: Maryanne Lomax, Community Governance Manager,
maryanne.lomax@ccc.govt.nz

General Manager Mary Richardson, General Manager Citizens and Community,
Pouwhakarae: mary.richardson@ccc.govt.nz

1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receive the Waimāero Fendalton-Waimairi-Harewood Community Board Area Report for February 2022.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Culture Galore 2022	Due to Christchurch being under the Red setting on the COVID-19 Protection Framework, Culture Galore has been cancelled for this year. This is very disappointing for all those involved in the event and we acknowledge the huge amount of work already undertaken in organising this wonderful day.	Cancelled	<ul style="list-style-type: none">• Resilient Communities• Multicultural Strategy
Summer with your Neighbours	Funding was approved for neighbourhood events to take place between November 2021 and March 2022. We have contacted groups that have not already held their event to inform them that we have extended the timeframe for them to hold their event given the Red traffic light status. We will now be accepting requests for reimbursements up until 1 June 2022.	1 June 2022	<ul style="list-style-type: none">• Resilient Communities• Strengthening Communities Strategy

Waimāero Fendalton-Waimairi-Harewood Community Board
14 February 2022

3.2 **Avonhead/Russley Safety Initiative**

Later in the year, and when it is safe to do so, the project group plan to host a mini expo and a public meeting in the Avonhead and Russley area. The purpose of this is to bring together the community and allow them to hear from each other and meet the project partners.

As a stop-gap, the partners have worked together to create a video to share with the community. The video was filmed during January and is currently in its final editing stages. The group aim to have it completed and available to the public in early February. The video aims to report back on key results and address some of the issues highlighted through the feedback.



Bridget Williams (Board Chair) being filmed at Crosbie Park

3.3 **Avonhead Carols in the Car Park**

Due to COVID restrictions, the churches that organise the annual Carols in Crosbie Park made the tough decision to cancel the 2021 event.

On 19 December 2021, St Christopher's hosted an alternative opportunity that met all the COVID guidelines and allowed for the community to come together with friends and family and enjoy the traditions of Christmas. They felt confident that they could safely host an alternative event on the church grounds.

There was a good turnout, bringing together a good mix of parishioners and people from the local community not attached to the church, the older generation, young families and youth. The night went well with beautiful weather allowing people to relax. Attendees joined a band singing Christmas Carols and relaxed, within a cheerful atmosphere after what was a stressful year for so many. The youth put on an adaption of the Grinch stealing Christmas, which people enjoyed.

Waimāero Fendalton-Waimairi-Harewood Community Board
14 February 2022



3.4 **Summer Buckets of Fun**

Supported by the Council and Avonhead Baptist Church, the Avonhead Community Trust (ACT) put together fifty Summer Buckets of Fun for local families. The buckets were engaging for the whole family. They included free and fun ideas for families to do together over the holidays. The buckets were distributed to local families through Avonhead and Russley Primary Schools, the local food bank, ACT holiday programmes, and the wider community. The buckets were well received, a great success and something the group would like to continue doing.



Waimāero Fendalton-Waimairi-Harewood Community Board
14 February 2022



3.5 **Community Funding Summary**

- 3.5.1 A status report on the Board's 2021-22 Discretionary Response Fund and Youth Development Fund as at 30 January 2022 is attached (refer **Attachment A**).

3.6 **Participation in and Contribution to Decision Making**

3.6.1 **Council Engagement and Consultation**

- **Water Supply, Wastewater and Stormwater Bylaw Review**

The Council is currently undertaking a review of its Water Supply, Wastewater and Stormwater bylaw which was last reviewed in 2014.

The bylaw is regulatory tool under the Local Government Act 2002 which controls what others can do in relation to the Council's three waters infrastructure.

Its scope is focused on:

- protecting infrastructure from misuse or damage;
- protecting public health and safety; and
- protecting the public from nuisance.

The consultation closed on 9 February 2022 and the Fendalton-Waimairi-Harewood Submissions Committee met on 31 January 2022 to consider a submission from the Board.

- **Roto Kohatu Reserve Management Plan**

The vision for the Roto Kohatu Reserve draft management plan is to develop and manage the reserve as an aquatic playground for a wide range of organised and informal water-based recreation and sport activities, while supporting the biodiversity and amenity values of the area.

The plan is open for feedback from 24th January 2022 - 28th March 2022 on the Council's Have Your Say page - <https://ccc.govt.nz/the-council/haveyoursay>

Staff will also be on site to answer questions and discuss the plans on Tuesday 15 February from 4pm to 7pm. They will be at the picnic area off the main car park at the head of Lake Rua. Access is from the main vehicle entrance off Sawyers Arms Road.

4. **Advice Provided to the Community Board**

- 4.1 Customer Service Request Report - Hybris monthly report attached, providing an overview of the number of Customer Service Requests that have been received over the past month, including the types of requests being received and a breakdown of how they are being reported (refer **Attachment B**).
- 4.2 Fendalton-Waimairi-Harewood Graffiti Report - December 2021 (refer **Attachment C**).
- 4.3 SWN - Styx Mill / Main North Road Intersection - layout and traffic signals upgrade.
- 4.4 SWN - Armitage Reserve - play space upgrade.
- 4.5 SWN - Styx Mill Reserve - road renewal.
- 4.6 SWN - Annandale Park - play space upgrade.
- 4.7 Alcohol Licence Requests - 20 November 2021 - 24 January 2022

Waimāero Fendalton-Waimairi-Harewood Community Board
14 February 2022

Attachments Ngā Tāpirihanga

No.	Title	Page
A	Fendalton-Waimairi-Harewood Board Funding Update - 14 February 2022	
B	Fendalton-Waimairi-Harewood Hybris Report - December 2021	
C	Fendalton-Waimairi-Harewood Graffiti Report - December 2021	

Signatories Ngā Kaiwaitohu

Authors	Maryanne Lomax - Manager Community Governance, Fendalton-Waimairi-Harewood Natalie Dally - Community Development Advisor Karen Boag - Community Development Advisor Lisa Gregory - Community Recreation Advisor Aidan Kimberley - Community Board Advisor
Approved By	John Filsell - Head of Community Support and Partnerships

Waipuna Halswell-Hornby-Riccarton Community Board
15 February 2022



13. Waipuna Halswell-Hornby-Riccarton Community Board Area Report - February 2022

Reference Te Tohutoro: 21/1723626

Report of Te Pou Matua: Emma Pavey, Community Governance Manager,
emma.pavey@ccc.govt.nz

General Manager Mary Richardson, General Manager Citizens and Community,
Pouwhakarae: mary.richardson@ccc.govt.nz

1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

2. Officer Recommendations Ngā Tūtohu

That the Waipuna Halswell-Hornby-Riccarton Community Board:

1. Receives the Waipuna Halswell-Hornby-Riccarton Community Board Area Report for February 2022.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Disc Golf Warren Park	Disc Golf at Warren Park has received its final funding from Rata Foundation. Which now means that the course is fully funded and will be installed this year.	2022	Strengthening Communities Strategy / Sport and Recreation Strategy
Culture Galore	Culture Galore scheduled for Saturday 19 th February has been cancelled due to New Zealand moving into Traffic Light alert level Red under the Government Covid 19 protection framework that restricts the number of people that can gather for an event to 100. Culture Galore is a popular event with attendance into the thousands, which exceeds the maximum number of participants under the current restrictions.	2022	Strengthening Communities Strategy
Hello Hornby	Hello Hornby is a popular community event that celebrates the greater Hornby area, and was scheduled for Saturday 12 th March. Due to the current Government Traffic Light Red alert level, the Hello Hornby Committee has decided not to hold the event as scheduled.	2022	Strengthening Communities Strategy

Waipuna Halswell-Hornby-Riccarton Community Board
15 February 2022

Community Pride Garden Awards 2022	Judging for the Community Pride Garden Awards 2022 took place from 15 January to 6 February. The awards encourage civic pride, acknowledging those who have contributed to maintaining the image of Christchurch as the Garden City by beautifying their streets and gardens. Due to the current Government Traffic Light Red alert level hosting the award ceremony is on hold to allow time to assess the changing landscape to ascertain if the event can safely proceed at a later date.	Ongoing	Strengthening Communities Strategy
Community Service Awards 2022	Nominations for the Community Service and Youth Service Awards 2022 open on Friday 11 March and close on Thursday 14 April 2022.	Ongoing	Strengthening Communities Strategy
Riccarton Sports Hub Holiday Festival	The Riccarton Sports Hub delivered their annual holiday festival on Tuesday 25 th and Wednesday 26 th January. The event had 58 children attending both days which is a huge success for the event. The event consisted of cricket, tennis, football and ultimate Frisbee.	January 2022	Strengthening Communities Strategy
Wycola Hoops	Wycola Hoops was due to be held in Term 1 on Wycola Park. Due to the current Traffic Light Red alert level this has been postponed until Term 4.	Ongoing	Strengthening Communities Strategy
Summer with your neighbours	Subsidies were approved for neighbourhood events to take place between 29 October 2021 and 31 March 2022. Due to the Red setting on the COVID-19 Protection Framework, the timeframe for events has been extended. Requests for reimbursements will be accepted up until 1 June 2022.	Ongoing	Strengthening Communities Strategy

3.1.1 Riccarton Sports Hub Holiday Festival 2022

Waipuna Halswell-Hornby-Riccarton Community Board
15 February 2022



3.2 **Community Funding Summary**

3.2.1 For information, a summary is provided on the status of the Board's 2021-22 funding as at January 2022 (refer **Attachment A**).

3.2.2 **Funding Accountability Report**

The Halswell-Hornby-Riccarton funding accountability report for the 2020-2021 Strengthening Communities Fund is attached (**Refer Attachment B**).

One organisation is yet to supply an accountability report, which once received, will be made available to the Board.

3.2.3 **Swimming Activation Fund** – Under the Board's delegated authority, the following allocations were made in December 2021 and January 2022:

- \$600 to Templeton Residents' Association towards the Templeton Community Summer Pool Party.

Due to Christchurch being under the Red setting on the COVID-19 Protection Framework, the Association have decided to postpone the event to a later date.

- \$700 to St Thomas of Canterbury College on behalf of the Pasifika Parents Committee towards the Pasifika Community Pool Party.

Waipuna Halswell-Hornby-Riccarton Community Board
15 February 2022

3.3 Participation in and Contribution to Decision Making

3.3.1 Council Engagement and Consultation.

- **Halswell Domain miniature railway and pond – new lease**

Canterbury Society of Model and Experimental Engineers (CSMEE) is applying to increase the area of its existing lease for the use and promotion of model trains and boats in Halswell Domain.

The CSMEE is a volunteer organisation that provides popular and affordable miniature train rides to families and groups at Halswell Domain. Improvements to the lease area, are self-funded.

A drop in session was held at Halswell Domain on Wednesday 19 January 2022.



- **Proposed Private Plan Change 10 - Meadowlands Exemplar**

Proposed private plan change 10 – Meadowlands Exemplar was open for feedback from 3 November 2021 to 1 December 2021. Pursuant to the decision of the Board's Submissions Committee on 29 November 2021 the attached submission was lodged on behalf of the Board (**Attachment C**).

The proposal was open for further submissions from 12 January 2022 to 26 January 2022.

- **Water Supply, Wastewater and Stormwater Bylaw review**

Consultation on the Water Supply, Wastewater and Stormwater Bylaw review opened on 29 November 2021 and closed on 9 February 2022.

A drop in session was held at Christchurch City Council Civic Offices, on Wednesday 1 February 2022.

4. Advice Provided to the Community Board

4.1 Customer Service Requests/Hybris Report

For the Board's information, attached is a copy of the December 2021 Hybris Report (refer **Attachment D**).

4.2 Hornby Community Patrol

Waipuna Halswell-Hornby-Riccarton Community Board
15 February 2022



For the Board's information, below are the Hornby Community Patrol statistics for December 2021:

Vehicle related :	62	Damage to property :	12	Disorder:	0
Property related:	14	People related:	1	Special service:	95
Number of 3ws:	63	Schools patrolled :	25	No. patrols:	19
No. patrol hours:	129	Km's:	1215		

4.3 Graffiti Snapshot

For the Board's information, attached is a Graffiti Snapshot, an update on graffiti as of November 2021 (refer **Attachment E**).

21/80176

Attachments Ngā Tāpirihanga

No.	Title	Page
A	Waipuna Halswell-Hornby-Riccarton Community Board Funding Update - January 2022	
B	Halswell-Hornby-Riccarton 2020-21 Strengthening Communities Fund End of Project Summary	
C	Proposed Plan Change 10 HHR Board Submission	
D	Halswell-Hornby-Riccarton Hybris Report December 2021	
E	Graffiti Snapshot - November 2021	

Signatories Ngā Kaiwaitohu

Authors	Noela Letufuga - Support Officer Sam Holland - Community Recreation Advisor Bailey Peterson - Community Development Advisor Marie Byrne - Community Development Advisor Faye Collins - Community Board Advisor Emma Pavey - Manager Community Governance, Halswell-Hornby-Riccarton
Approved By	Emma Pavey - Manager Community Governance, Halswell-Hornby-Riccarton Matthew Pratt - Manager Community Governance, Papanui-Innes John Filsell - Head of Community Support and Partnerships

Waikura Linwood-Central-Heathcote Community Board
16 February 2022



13. Waikura Linwood-Central-Heathcote Community Board Area Report - February 2022

Reference Te Tohutoro: 21/1714638

Report of Te Pou Matua: Arohanui Grace, Community Governance Manager

General Manager
Pouwhakarae: Mary Richardson, Citizen and Community

1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

2. Officer Recommendations Ngā Tūtohu

That the Waikura Linwood-Central-Heathcote Community Board:

1. Receive the Waikura Linwood-Central-Heathcote Community Board Area Report for January and February 2021.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Project 8011	A workshop was held in December 2021 with the Urban Regeneration Team to identify the different work being undertaken by all staff involved, and to identify opportunities existing in the area. Follow up workshop held on 27 January to develop a regeneration framework for the area.	Ongoing	Community Wellbeing is supported and improved.
Latimer Neighbourhood Community Asset Mapping (sub-project of the Multi Use Arena)	Phase two has commenced and planning is underway to expand the neighbourhood book, and evolve the asset mapping tool to assist with building community capacity.	Ongoing	Community Wellbeing is supported and improved.

Waikura Linwood-Central-Heathcote Community Board
16 February 2022

Activity	Detail	Timeline	Strategic Alignment
Building Community Led Capability	Staff are developing a workshop series, which will be facilitated by Inspiring Communities. We are framing an approach that includes a range of deeper dive learning and support elements to enable community-led intents and actions to be put into practice as 2022 progresses.		Community Wellbeing is supported and improved.
Focus on Wellbeing event	Working in collaboration with Tūranga, the city's central Library to create an event focused on wellbeing, featuring fun activities, community groups and reliable information on health.	Saturday 2 April 2022 or Saturday 9 April.	Community Wellbeing is supported and improved.
Te Pou Toetoe Linwood Pool Community Celebration Event	Community Celebration was been set for the weekend of 26/27 March 2021. The community steering group met in late January and agreed that, given the changing COVID-19 situation, staff will provide alternative options to the Board at their February workshop.	25/26 March 2021	Development of Linwood Park and Te Pou Toetoe: Linwood Pool are aligned.

3.2 Community Funding Summary

3.2.1 Community Board Discretionary Response Fund 2020-21 – as at 31 January 2022:

- Discretionary Response Fund unallocated balance for 2021/22 is \$33,258.62.
- Youth Achievement and Development Fund unallocated balance for 2021/22 is \$1,600.
- Light Bulb Moments Fund unallocated balance for 2021/22 is \$10,926.
- The 2021/22 Discretionary Response Funding Spreadsheet is attached. **(Attachment A).**

3.2.2 LYFE Research Report 2021 - The research undertaken by the Christchurch Youth Council in 2020/2021 is attached to this report. The information provided in the report has enabled staff to work with community groups to plan for collaborative youth development in the greater Linwood area. **(Attachment B)**

3.3 Participation in and Contribution to Decision Making

3.3.1 Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]

- **Biketober** – In reply to the Board's 15 September 2021 meeting request events were notified in the Waikura Linwood-Central-Heathcote Community Governance Team Week in Brief. The Biketober Events were not reported in the Community Board Newsletter, as under COVID lockdown/restrictions they are not sent by the Governance Team.

Waikura Linwood-Central-Heathcote Community Board
16 February 2022



- **Inner City East (ICE) Revitalisation** – The ICE Linwood Revitalisation Plan went online on 15 December 2021. The Working Group are working on various methodologies to identify local residents to take part in leading implementation of the plan. An expression of interest flyer is currently in the design phase.
- **Phillipstown Hub** – The Hub recently moved to a month-by-month lease. The Community Governance Team are facilitating a workshop with the Hub's Trust Board on Monday 31 January 2021. The workshop's purpose is two-fold; to identify the bigger vision for the Phillipstown neighbourhood and, how the Hub fits with the bigger vision.
- **Linwood Village Streetscaping** – Community engagement will commence early to mid-February 2021 for a duration of approximately one month. Staff are identifying various methods to ensure activation of a robust engagement.
- **Lancaster Park** – The co-designed community engagement plan has been completed and consultation opened to the public on Friday 14 January 2021 and will close on 9 March 2021. A number of community pop up events have been scheduled across the consultation window:

3 February 2021 – Community Conversations at Phillipstown Hub
12 February 2021 – Pop up at Lancaster Park
19 February 2021 – Pop up at Charleston Reserve
5 March 2021 – Pop up at Olliviers Reserve.
- **Edible and Sustainable Garden Awards** – An awards function to acknowledge 20 Linwood-Central-Heathcote award recipients is not being held owing to the current COVID alert level. The Board is planning an alternative way to present the awards to recipients.

3.3.2 Council Engagement and Consultation.

- **Have your Say** – at the time of writing the report the following consultations were open within the Community Board Area and city-wide consultation:

Topic	Closing Date	Link
Linwood Village Streetscape Plan	2 March 2022	https://ccc.govt.nz/the-council/haveyoursay/show/486
Lancaster Park Community Spaces	9 March 2022	https://ccc.govt.nz/the-council/haveyoursay/show/478
Ferry Road Cycleway Trial	1 April 2022	https://ccc.govt.nz/the-council/haveyoursay/show/379

- **Board Submissions** – During December 2021 the Board made submissions on:
 - Environment Canterbury Public Transport Route 17 & 28 Reviews. (**Attachment C**).
 - Council's Water Supply, Wastewater and Stormwater Bylaw Review. (**Attachments D and E**).
 - Waka Kotahi NZ Transport Agency State Highway 76 Brougham Street Upgrade (comment provided to inform Council submission).

Waikura Linwood-Central-Heathcote Community Board
16 February 2022



- **Start Work Notices** – Various Start Work Notices have been sent to the Board throughout the month. All Board area and city-wide start work notices can be found at: <https://ccc.govt.nz/transport/works..>

3.4 **Governance Advice**

3.4.1 **Public Forum** – The Board received the following public forum presentation at its 2 December 2021 meeting.

- Ōpāwaho Heathcote River Network.

3.4.2 **Board Requests** – The Board made the following requests at its 2 December 2021 meeting:

- The Board requested staff advice on reducing the speed limit within the Radley Street “loop” (streets within Garlands Road, Ferry Road and bounded by the Ōpāwaho Heathcote River) to enable the Board to make a recommendation to the Council.
- Requests that the Board has a site visit with Waka Kotahi New Zealand Transport Agency to discuss the possible installation of traffic signals at Dyers and Maces Road intersection to alleviate heavy vehicles using Radley Street to get to Brougham Street.
- Requests the Board Submission Committee to formulate and submit the Board’s submission and comments to:
 - The Environment Canterbury Bus Routes 17 and 28 Review.
 - Waka Kotahi New Zealand Transport Agency State Highway 76 Brougham Street Upgrade.
- The Board requested a staff update on the Council’s plans post the November 2021 fire for the Bromley Wastewater Treatment Plant.
- **Briefings** - The Board received briefings during December 2021 about the following:
 - Ferrymead Commercial Area – Traffic Movements.
 - Linwood Village Masterplan – Consultation Briefing.
- **2021-2021 Recess Committee** – the Community Board 2021-2020 Recess Committee did not meet over the Board recess.
- **Workshop** - the Board held a workshop in early February 2022 to work on the Board’s work programme for 2022.
- **Ferry Road Master Plan Charleston Area**– The Board made the following requests at its 26 May 2021 Briefing:

The Board agreed to request staff to provide a summary of the Ferry Road Master Plan – Charleston Area Actions presentation that can be distributed to the Phillipstown/Charleston communities.

The presentation was made to the Board prior to the Council’s Long Term Plan being approved. Staff are working on a project in the area and the Board will be briefed in the near future.
- **Penfold Cottage** – The stabilisation, protection and creation of the visual testament to the historic Penfold Cob Cottage utilising bespoke portal framing and glass is progressing well.

Waikura Linwood-Central-Heathcote Community Board
16 February 2022



Allowing for the demands of current working conditions, global events and adverse weather the project is on track for constructive works to be complete late March with finishing and perimeter landscaping to complete consecutively.

4. Advice Provided to the Community Board

- 4.1 **Arran Drain Naturalising Works** –Memorandum advising the Board of the upcoming works on Arran Drain within Te Oranga Waikura. **(Attachment F).**
- 4.2 **Clifton Hill Access Arrangements** – Memorandum in reply to the Board's 17 November 2021 request: *The Board agreed to request staff advice on alternative emergency access and exiting from Clifton Terrace.* **(Attachment G).**
- 4.3 **Linwood Park Temporary Accommodation Village Mitigation** – In reply to the Board's 20 October 2021 request: *Requests staff to advise the community surrounding Linwood Park before the end of 2021 on the current status of the mitigation of the temporary accommodation village,* a newsline article was run on 21 December 2021 and the attached flyer was mailbox dropped was down with the Linwood Park surrounding properties. **(Attachment H).**
- 4.4 **Maces Road Resurfacing** – Memorandum in reply to the Board's 27 October 2021 briefing request: *The Board agreed to request staff advice on the improving the road surface on Maces Road (at the Ruru Road intersection).* **(Attachment I).**
- 4.5 **Community Parks Quarterly Update Report** – for January 2022 is attached. **(Attachment J).**
- 4.6 **Graffiti Snapshot Report** – for November 2021 is attached. **(Attachment K)**
- 4.7 **Customer Service Requests Board Area Report** - providing an overview of the number of Customer Service Requests that have been received over the past month, including the types of requests being received and a breakdown of how they are being reported from 1 December – 31 December 2021 is attached. **(Attachment L).**

Attachments Ngā Tāpirihanga

No.	Title	Page
A	Discretionary Response Fund Allocations February 2022	
B	LYFE Report - 2021	
C	Board Submission: Environment Canterbury Public Transport Route 17 & 28 Reviews	
D	Board Submission: Draft Water Supply and Wastewater Bylaw 2022	
E	Board Submission: Draft Stormwater and Land Drainage Bylaw 2022	
F	Memorandum: Arran Drain Naturalising Works 2021-12-20	
G	Memorandum: Clifton Hill Access Arrangements - 21 December 2021	
H	Linwood Park Temporary Accommodation Village Mitigation Flyer - 21 December 2021	
I	Memorandum: Maces Road Surface - 20 January 2022	
J	Community Parks Quarterly Update Report - January 2022	
K	Graffiti Snapshot Report - November 2021	
L	Customer Service Requests Report - 1 December - 31 December 2021	

Waikura Linwood-Central-Heathcote Community Board
16 February 2022

Signatories Ngā Kaiwaitohu

Authors	Liz Beaven - Community Board Advisor Rory Crawford - Community Recreation Advisor Jules Lee - Community Development Advisor Sol Smith - Community Development Advisor Karina Sulistio - Support Officer
Approved By	Arohanui Grace - Manager Community Governance, Linwood-Central-Heathcote Matthew Pratt - Manager Community Governance, Papanui-Innes John Filsell - Head of Community Support and Partnerships

8. Audit and Risk Management Committee Minutes - 14 February 2022

Reference Te Tohutoro: 22/186144
Report of Te Pou Matua: Mark Saunders, Committee and Hearings Advisor,
Mark.Saunders@ccc.govt.nz
General Manager Leah Scales, Acting General Manager Resources,
Pouwhakarae: Leah.Scales@ccc.govt.nz


1. Purpose of Report Te Pūtake Pūrongo

The Audit and Risk Management Committee held a meeting on 14 February 2022 and is circulating the Minutes recorded to the Council for its information.

2. Recommendation to Council

That the Council receives the Minutes from the Audit and Risk Management Committee meeting held 14 February 2022.

Attachments Ngā Tāpirihanga

No.	Title	Page
A 	Minutes Audit and Risk Management Committee - 14 February 2022	76

Signatories Ngā Kaiwaitohu

Author	Mark Saunders - Community Board Advisor
--------	---



Audit and Risk Management Committee OPEN MINUTES

Date: Monday 14 February 2022
Time: 2.04pm
Venue: Council Chambers, Level 2, Civic Offices,
53 Hereford Street, Christchurch

Present

Chairperson
Deputy Chairperson
Members

Ms Kim Wallace (by audio-visual link)
Councillor Sam MacDonald
Mayor Lianne Dalziel
Ms Jacqueline Robertson Cheyne (by audio-visual link)
Mr Michael Rondel
Councillor Pauline Cotter
Deputy Mayor Andrew Turner (by audio-visual link)

Acting Principal Advisor

Leah Scales
Acting GM Resources/
Chief Financial Officer

Mark Saunders
Committee and Hearings Advisor
941 6436
mark.saunders@ccc.govt.nz
www.ccc.govt.nz

To view copies of Agendas and Minutes, visit:
www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/

**Audit and Risk Management Committee
14 February 2022**



-
- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

There were no apologies.

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Committee Resolved ARCM/2022/00001

That the minutes of the Audit and Risk Management Committee meeting held on Friday, 3 December 2021 be confirmed.

Councillor MacDonald/Ms Wallace

Carried

4. Public Forum Te Huinga Whānui

Part B

There were no public forum presentations.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

Audit and Risk Management Committee
14 February 2022



7. Consideration of the Council's Draft Annual Plan 2022/23

Committee Resolved ARCM/2022/00002 (Original Staff Recommendations Accepted without Change)

Part C

That the Audit and Risk Management Committee:

1. Notes it has reviewed the general checklist and sign-off by management, including significant forecasting assumptions, in respect of the information that provides the basis for the Draft 2022/23 Annual Plan.
2. Advises the Council that in the Committee's opinion an appropriate process has been followed in the preparation of this information.
3. Notes that the Draft 2022/23 Annual Plan will be released when it is published in the Council Agenda for its meeting commencing 24 February 2022.

Deputy Mayor/Ms Wallace

Carried

8. External Reporting and Audit Programme for 2021/22

Committee Comment

The Committee accepted the Staff Recommendations and further to its discussion, including with Chantelle Gernetzky and Karina Page of Audit New Zealand (who were present to the meeting via audio-visual link, and provided update from their perspective also in respect of external reporting and the audit programme, referencing their resourcing constraints and dealing with deferrals from last year), the Committee added a resolution to note the potential impact of the local government elections process and resourcing on the timing of this year's external audit.

Officer Recommendations Ngā Tūtohu

That the Audit and Risk Management Committee:

1. Receives the information in the External Reporting and Audit Programme for 2021/22 Report.
2. Requests Council staff to update the Committee on critical judgements, assumptions and decisions made that affect the financial statements of Council at the next ARMC meeting in April.

Committee Resolved ARCM/2022/00003

Part C

That the Audit and Risk Management Committee:

1. Receives the information in the External Reporting and Audit Programme for 2021/22 Report.

**Audit and Risk Management Committee
14 February 2022**



2. Requests Council staff to update the Committee on critical judgements, assumptions and decisions made that affect the financial statements of Council at the next ARMC meeting in April.
3. Notes the potential impact of the local government elections process and resourcing on the timing of this year's external audit.

Ms Wallace/Mr Rondel

Carried

**9. Resolution to Exclude the Public
Committee Resolved ARCM/2022/00004**

Part C

That at 2.42pm the resolution to exclude the public set out on pages 47 to 48 of the agenda be adopted.

Councillor MacDonald/Deputy Mayor

Carried

The public were re-admitted to the meeting at 3.02pm.

Meeting concluded at 3.03pm.

CONFIRMED THIS 1st DAY OF APRIL 2022

**KIM WALLACE
CHAIRPERSON**

9. Health, Safety and Wellbeing Committee Minutes - 4 February 2022

Reference Te Tohutoro:	22/194406
Report of Te Pou Matua:	Simone Gordon, Committee and Hearings Advisor, simone.gordon@ccc.govt.nz
General Manager Pouwhakarae:	Lynn McClelland, Assistant Chief Executive, Strategic Policy & Performance, lynn.mcclelland@ccc.govt.nz


1. Purpose of Report Te Pūtake Pūrongo

The Health, Safety and Wellbeing Committee held a meeting on 4 February 2022 and is circulating the Minutes recorded to the Council for its information.

2. Recommendation to Council

That the Council receives the Minutes from the Health, Safety and Wellbeing Committee meeting held 4 February 2022.

Attachments Ngā Tāpirihanga

No.	Title	Page
A 	Minutes Health, Safety and Wellbeing Committee - 4 February 2022	82

Signatories Ngā Kaiwaitohu

Author	Simone Gordon - Committee and Hearings Advisor
--------	--



Health, Safety and Wellbeing Committee OPEN MINUTES

Date:	Friday 4 February 2022
Time:	9.31am
Venue:	Held by Audio/Visual Link

Present

Chairperson
Members

Councillor James Gough – *Via Audio/Visual Link*
Chief Executive Dawn Baxendale
Mr Paul Coleman
Mr Bevan Killick – *Via Audio/Visual Link*
Councillor Sam MacDonald – *Via Audio/Visual Link*

Principal Advisor

Lynn McClelland
Assistant Chief Executive, Strategic
Policy & Performance
Tel: 941 8595

Simone Gordon
Committee and Hearings Advisor
941 6527
simone.gordon@ccc.govt.nz
www.ccc.govt.nz

To view copies of Agendas and Minutes, visit:
www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/

Health, Safety and Wellbeing Committee
04 February 2022



- Part A** Matters Requiring a Council Decision
Part B Reports for Information
Part C Decisions Under Delegation

Secretarial note: The Committee Chair and Members Councillor MacDonald and Mr Killick attended the meeting via Audio/Visual link. The rest of the Committee membership and staff attended the meeting in person. Members of the public were provided the option to attend the meeting via Audio/Visual link on request.

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Committee Resolved HSCM/2022/00001

That the apology received from Councillor Phil Mauger be accepted.

Councillor Gough/Councillor MacDonald

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Committee Resolved HSCM/2022/00002

That the minutes of the Health, Safety and Wellbeing Committee meeting held on Friday, 19 November 2021 be confirmed.

Councillor MacDonald/Mr Killick

Carried

4. Public Forum Te Huīnga Whānui

Part B

There were no public forum presentations.

5. Deputations by Appointment Ngā Huīnga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

Health, Safety and Wellbeing Committee
04 February 2022



7. Health, Safety & Wellbeing Quarterly Report October-December 2021

The Manager Health and Safety, Duncan Sandeman, presented the Health, Safety & Wellbeing (HSW) Quarterly Report to the Committee, and canvassed updates to the report and developments since the last quarter. It was noted that a recent site visit to Pages Road was well received by staff. The GM Citizens & Community has also done a number of visits to Council pool facilities.

A key theme was a marked increase of abuse towards staff at Council facilities due to vaccine passes and mask use. The Council has engaged security staff from a third-party provider to manage customer entry to facilities.

The Council's Covid-19 staff vaccination policy was finalised on 6 January. Formal consultation with staff received a strong response which helped inform the final policy.

The Committee acknowledged the report, but queried lead indicators needing significant work, with a move towards corrective action notice, planned actions and responsive actions. The Committee requested a memo on how members can be notified of health and safety events, and a schedule of how health and safety events are notified and escalated. Staff present were open to hearing the member's expectations and utilising their expertise, and to keep reporting in line with what other organisations are doing. The Committee and staff agreed to have a workshop to discuss these matters.

The Committee requested a memo outlining the health and safety measures for essential Council staff in response to the Covid-19 Omicron outbreak.

Committee Resolved HSCM/2022/00003 (Original Staff Recommendation Accepted without Change)

Part C

That the Health, Safety and Wellbeing Committee:

1. Receive the information in the Health, Safety & Wellbeing Quarterly Report October – December 2021.

Councillor Gough/Mr Killick

Carried

8. Resolution to Exclude the Public

Committee Resolved HSCM/2022/00004

Part C

That at 10:01am the resolution to exclude the public set out on pages 67 to 68 of the agenda be adopted.

Councillor Gough/Mr Coleman

Carried

The public were re-admitted to the meeting at 10:22am.

Health, Safety and Wellbeing Committee
04 February 2022

Christchurch
City Council 

Meeting concluded at 10:23am.

CONFIRMED THIS 6TH DAY OF MAY 2022.

COUNCILLOR JAMES GOUGH
CHAIRPERSON

UNCONFIRMED

10. Mayor's Monthly Report - February 2022

Reference Te Tohutoro: 22/198227

Report of Te Pou Matua: Lianne Dalziel, Mayor, mayor@ccc.govt.nz

General Manager

Dawn Baxendale, Chief Executive, dawn.baxendale@ccc.govt.nz

Pouwhakarae:

1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Mayor to report on external activities she undertakes in her city and community leadership role; and to report on outcomes and key decisions of the external bodies she attends on behalf of the Council.

1.2 **Mayor's Appointment to the Port Hills Park Trust Board**

The Port Hills Park Trust Board owns and administers Mt Vernon Park to conserve and enhance the natural environment and provide opportunity for public recreation.

The Trust's Board is made up of three trustees appointed from the community and one each appointed by the local Member of Parliament, Lincoln University, the Mayor of Christchurch and the Christchurch Civic Trust. The Mayor has the power to appoint one of the trustees.

Community Boards routinely appoint or recommend members to local organisations as members of the governance body or liaisons and points of contact for those groups.

The Port Hills Park Trust Board operates in the Waihoru Spreydon-Cashmere Community Board area.

The Waihoru Spreydon-Cashmere Community Board met on 16 February. The Board resolved (**SCCB/2022/00006**) that it:

Recommends that the Mayor appoint Lee Sampson to the Port Hills Park Trust Board for the remainder of the 2019-22 term.

1.3 **Local Government New Zealand 2022 Conference, Awards and Annual General Meeting**

The purpose of this section of the report is to:

- 1.3.1 Appoint attendees to represent Council at the Local Government New Zealand 2022 Conference and Awards, to be held in Blenheim between 20 July and 22 July 2022.
- 1.3.2 Appoint Council's voting delegate, and alternate, at the 2022 Annual General Meeting in July 2022.
- 1.3.3 Attendance

The Council normally sends between four and six councillor attendees and the Mayor to the LGNZ Conference and Awards. Operational budgets allow for attendance and travel costs. This year the Council will send the Mayor, Chief Executive and four-six councillors, which reflects the significant and existential agenda of LGNZ, including the advocacy priorities of the Future for Local Government, Three Waters, Resource Management, Housing, and Climate Change. Members will fulfil and enhance their leadership roles through their active participation, including with relevant Ministers on matters members will be called upon to make decisions in the coming year.

1.3.4 Voting

The Council is entitled to six votes at the AGM, the Mayor will be the Council's presiding voting delegate, with another Councillor appointed as the alternate voting delegate. The Council is entitled to up to four delegates attending the AGM, this will include the Chief Executive or her proxy.


1.4 This report is compiled by the Mayor's office.

2. Mayors Recommendations Ngā Tūtohu o Te Koromatua

That the Council:

1. Receive the information in this Report.
2. Notes that the Mayor has appointed Lee Sampson to the Port Hills Park Trust Board for the remainder of the 2019-22 term.
3. Appoint the Mayor, Chief Executive and four to six Councillors as Christchurch City Council attendees to the Local Government New Zealand 2021 Conference and Awards.
4. Appoint the Mayor as the presiding voting delegate, and Councillor Cotter as the alternate voting delegate, to attend the Local Government New Zealand Annual General Meeting in July 2022.
5. Continue to make arrangements for the names to be read and a minute's silence observed on 22 February at 12.51pm each year at the Oi Manawa Canterbury Earthquake National Memorial;
and
Continue to plan and deliver civic memorials to mark significant 22 February earthquake commemorations in consultation with the Quake Families Trust, including:
 - Significant milestone anniversaries such as the 20th anniversary
 - To mark the next anniversary in the post-COVID-19 environment when international bereaved families can and wish to visit Christchurch, in consultation with those families
6. Implement and report to Council on the outstanding recommendations of the Royal Commission Report on Canterbury Earthquake Impact on Buildings.

Attachments Ngā Tāpirihanga

No.	Title	Page
A 	Mayor's Monthly Report February 2022	89

Mayor's monthly report

February 2022

Item 10

Attachment A

Introduction

11th Anniversary of 22nd February 2011 earthquake

In conjunction with the Earthquake Families Trust, we had agreed to scale back future anniversaries of the 22 February earthquake after the 10th Anniversary. I made a commitment at the time to continue to make arrangements for the names to be read and a minute's silence observed at 12.51pm each year at the Oī Manawa Canterbury Earthquake National Memorial. This year, due to the public health measures that are in place to help limit the spread of COVID-19, we decided not to hold "an event" that would have required to operate under protocols that were inconsistent with the day.



I decided to pre-record a simple ceremony where I laid a wreath on behalf of the city while the names of the victims were read out, so it could be put online. That way people could watch this ceremony or listen to the names being read wherever they were at 12.51pm. I also laid a wreath at the Avonhead Park Memorial Cemetery. People commemorated the anniversary in their own way. Some gathered at the Memorial, some at the sites where their loved ones died, while others placed flowers in the Ōtākaro Avon River and Ōpāwaho-Heathcote Rivers or in road cones or simply observed a minute's silence.

Going forward the Council will ensure that this always occurs, acknowledging that full civic memorial services will still be held when there is a significant milestone to be acknowledged, such as the 20th anniversary, or when international bereaved families are able to visit Christchurch - particularly those who were planning to come for the 10th anniversary. I would like a resolution to this effect on the record.

Blessing of the new site of sensitive earthquake building material at Bottle Lake Forest Park

On Saturday 19 February, I represented the Council at a blessing for the final resting place of the sensitive building materials from the Canterbury Earthquake. Once the coronial and Police investigations into the buildings where there was loss of life were complete, the National Emergency Management Agency (formerly MCDEM) funded the moving of the materials to its final location within the Burwood Resource Recovery Park. I said



"It is almost 11 years to the day since the earthquake of 22 February 2011 struck our city. For too many, once the shaking had stopped, it was the day when the world stood still. In an instant 11 years feels like a lifetime and yet feels like yesterday. Our hearts go out to all the bereaved families here and across the world, who are connected here in this place, and we grieve their loss with you once more. I hope that all who come here and experience this living memory find solace and peace."

Follow up on Royal Commission Report on Canterbury Earthquake Impact on Buildings

The anniversary of this report is November this year. I wish to set this as a goal for achieving closure on some of the outstanding recommendations that were not satisfactorily resolved. I committed to do this after I made the formal apology on behalf of the Council with respect to the avoidable loss of life. I have a recommendation that authorises this work to proceed.

Meeting with the Japanese Ambassador

Every year since the 2011 earthquake the Japanese Ambassador has come to Christchurch to attend commemoration events and this year was no exception, despite there being no public event. Ambassador Koichi also laid a wreath at Oi Manawa on behalf of the government of Japan. We discussed the earthquake anniversary, its significance to the Japanese bereaved families, and prospects for their eventual return to Christchurch. We also discussed the Christchurch-Kurashiki relationship and the 50th anniversary of this next year. This is particularly significant as it is the first sister city relationship between Japan and New Zealand.



Christchurch – Adelaide Sister Cities 50th Anniversary virtual event

This year marks the 50th anniversary of the Christchurch-Adelaide Sister City relationship. Unfortunately, travel plans we had for the beginning of the year had to be cancelled due to the Covid-19 pandemic. However, I was pleased to celebrate the occasion in an online meeting with the Lord Mayor of Adelaide, Sandy Verschoor.

A number of local representatives joined me at the meeting including Cr Anne Galloway; Peter Cottrell, Chair of the Christchurch Adelaide Sister City Committee; and representatives from the Airport Company, ChristchurchNZ and our Aerospace Community.

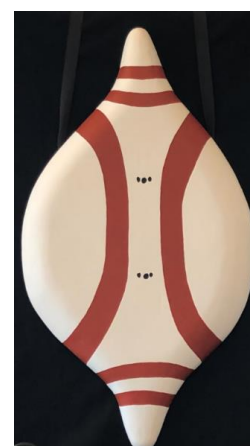
A range of topics were covered during the meeting. We first reflected on the shared history of the relationship. I was interested to learn that in 1972, the founding year of the relationship, the Lord Mayor of Adelaide came to Christchurch and attended the opening of the Christchurch Town Hall!



We also heard a presentation about the Children's University programme. The concept, which first began in Adelaide, has proven to be very successful in Christchurch too – and has grown into one of the all-time highlights of our Sister City relationship. From there we discussed a range of topics of mutual interest for the future including the Covid-19 response, tourism and aerospace. The aerospace communities in each city are very keen to continue to investigate collaboration opportunities and both airports see potential in a future direct air link. These are exciting deliverables for us to work towards in the mid-term.

In honour of the anniversary, Adelaide gifted the Kaurua Shield to Christchurch, which you can see in the photo. Local Master Carver Riki Manuel introduced our gift to the Adelaide team - an exquisite carving called Tūwhakaroria. It will be delivered to Adelaide at an appropriate occasion.

In the coming months, I plan to sign an agreement on behalf of Christchurch that recommits us to the Sister City relationship. I will bring a draft to Council for sign-off through the monthly Mayor's Report, as soon as I am in a position to do so.



a

Tribute to Peter Te Rangi Hiroa Ramsden

I had the honour of paying my respects to Peter and his whanau at Tūtehuarewa Marae at Koukourarata on Waitangi Day and paid tribute to him at this month's Council meeting. He was a true advocate for the environmental, economic and cultural regeneration of his takiwā and beyond, as Deputy Chair of Te Rūnanga o Koukourarata and on the Water Zone committee and Environment Canterbury. His focus has always been to look after and care for the environment, so that the environment can look after the people.

His reach, however extended out to the entire nation. In 2021 he was made a Member of the New Zealand Order of Merit for his considerable contribution over the decades.



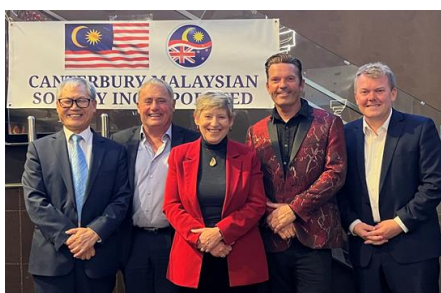
ICC Women's Cricket World Cup 2022

I was invited to welcome the captains of the eight participating teams and present them with gifts of beautiful pounamu carved by Ngāi Tahu artist Fayne Robinson. It was great to meet them and talk about the tournament. Christchurch is the only city to host all of the teams and we are lucky to host not just some pool games, but also one of the semi-finals and the final. The teams are looking forward to a really exciting tournament.



Chinese New Year

I was delighted to attend the Canterbury Malaysian Society's Lunar New Year banquet celebrating the Year of the Tiger.



SCAPE Art Avant-Garde Summer Gala Fundraiser

This evening was a great way to fundraise for SCAPE Public Art, which does such excellent work securing world class art to be displayed in public settings throughout the city.



Regional Partnerships

Greater Christchurch Partnership

The Greater Christchurch Partnership (GCP) Committee met on 11 February. At this briefing, we:

- Received a briefing on giving effect to GCP's priorities, including:
 - Partnership with mana whenua - Kāinga Nohoanga
 - Social and Affordable Housing
 - Greater Christchurch Spatial Plan
 - Strategic Transport

Links to the agenda and minutes:

- Agenda:
https://christchurch.infocouncil.biz/Open/2022/02/GCPC_20220211_AGN_7818_AT_WEB.htm
- Minutes:
https://christchurch.infocouncil.biz/Open/2022/02/GCPC_20220211_MIN_7818_AT.PDF

Canterbury Mayoral Forum

The Forum recently released the [Climate Change Risk Screening](#), which broadly identifies risks and opportunities arising from climate change

The Canterbury Mayoral Forum over the past year has been laying the foundations for a regional climate change risk assessment. A [high-level risk screening](#) has recently been released, which broadly identifies risks and opportunities arising from climate change, and a [companion report](#) provides an overview of adaptation work already being undertaken within the region.

<https://canterburymayors.org.nz/>

Canterbury Civil Defence & Emergency Management Joint Committee

The Canterbury Civil Defence Emergency Management Joint Committee met on 17 February 2022. Committee members received an update from a number of key staff involved in the current Omicron Covid-19 outbreak including Ministry of Social Development, Public Health Unit, South Canterbury and Canterbury District Health Boards, and Ministry Primary Industries. Other report items discussed were:

- May Flood Corrective Action Plan (Draft)
- May Flood Recovery Letters from Government
- Close Off of the Hurunui-Kaikoura Earthquake Corrective Action Plan
- CDEM Finance and Group Controller reports
- CDEM Controller Appointments

Links to the February meeting agenda and minutes: <https://www.ecan.govt.nz/get-involved/council-and-committee-meetings/>

Link to the November meeting agenda and minutes: [Council and committee meetings: Nov 2021 | Environment Canterbury \(ecan.govt.nz\)](#)

Virtual meeting with Minister Kiritapu Allan and Mayors on Emergency Management System Reform

Hon Kiri Allan, Minister for Emergency Management hosted an online hui for Mayors and elected local authority officials involved in Emergency Management on 9 February 2022. The purpose was to discuss the Emergency Management System Reform work currently underway (the Trifecta), with the Minister reiterating the direction of emergency management changes and hearing directly from mayors and elected local officials, who felt that there had been insufficient time for real engagement. The feedback we gave was that she should proceed with the straightforward changes, but put the balance on the backburner until the sector could focus on the issues, potentially alongside the Future for Local Government conversations.

Events and meetings calendar

1 Feb	<ul style="list-style-type: none"> Lunar New Year begins – Year of the Tiger
2 Feb	<ul style="list-style-type: none"> Sustainability & Community Resilience Committee
3 Feb	<ul style="list-style-type: none"> Hearings Panel site visit – Wheels to Wings Papanui ki Waiwhetū Major Cycle Route Canterbury Regional Leadership Group (CRLG) (virtual) Urban Development & Transport Committee LGNZ virtual update on government reforms
4 Feb	<ul style="list-style-type: none"> Three Waters Working Group on Accountability, Governance and Representation (virtual)
5 Feb	<ul style="list-style-type: none"> Jonathan Smart Gallery - exhibition by Kulimoe'anga Stone Maka titled Kumi Ē Manatu (Finding Black Tapa Memories)
6 Feb	<ul style="list-style-type: none"> Waitangi Day – paid respects to Peter Te Rangi Hiroa Ramsden at Tūtehuarewa Marae, Koukourarata (Port Levy)
9 Feb	<ul style="list-style-type: none"> Three Waters Infrastructure & Environment Committee Christchurch City Holdings Ltd board meeting (virtual)
10 Feb	<ul style="list-style-type: none"> Canterbury Regional Leadership Group (CRLG) Council meeting – formally acknowledged the passing of Peter Te Rangi Hiroa Ramsden Pre-recorded Welcome for Space for Planet Earth Challenge Final & Winners Announcement – held on 18 Feb (virtual)
11 Feb	<ul style="list-style-type: none"> Greater Christchurch Partnership meeting (virtual) – apology given Mike Davidson & Sara Templeton attended Three Waters Working Group on Accountability, Governance and Representation SCAPE Art Avant-Garde Summer Gala Fundraiser
13 Feb	<ul style="list-style-type: none"> Canterbury Malaysian Society Chinese New Year Banquet
14 Feb	<ul style="list-style-type: none"> Audit & Risk Management Committee
15 Feb	<ul style="list-style-type: none"> LGNZ virtual session on Resource Management reforms Tuesday Club – Dr Jean Drage on Future for Local Government
16 Feb	<ul style="list-style-type: none"> Hearings Panel - Wheels to Wings Papanui ki Waiwhetū Major Cycle Route
17 Feb	<ul style="list-style-type: none"> Canterbury Regional Leadership Group (CRLG) Virtual meeting with Minister Kiritapu Allan and Mayors re Emergency Management System reform Civil Defence & Emergency Management Group Joint Committee meeting (virtual)
18 Feb	<ul style="list-style-type: none"> Three Waters Working Group on Accountability, Governance and Representation Canterbury Mayoral Forum (virtual) – attended by Deputy Mayor Andrew Turner
19 Feb	<ul style="list-style-type: none"> Blessing of the new site of sensitive earthquake building material at Bottle Lake Forest Park
20 Feb	<ul style="list-style-type: none"> Canterbury Malaysian Society Chinese New Year Banquet
21 Feb	<ul style="list-style-type: none"> Christchurch-Adelaide Sister Cities 50th Anniversary virtual event
22 Feb	<ul style="list-style-type: none"> 11th Anniversary of 22nd February 2011 earthquake
23 Feb	<ul style="list-style-type: none"> Courtesy call with Japanese Ambassador Commissioning Service for Fr Chris Orczy as Inner-City Chaplain (St Lukes) Christchurch Foundation Board meeting (virtual)
24 Feb	<ul style="list-style-type: none"> Canterbury Regional Leadership Group (CRLG) Finance & Performance Committee Council meeting – adoption of the Draft Annual Plan
25 Feb	<ul style="list-style-type: none"> Three Waters Working Group on Accountability, Governance and Representation ICC Women's Cricket World Cup 2022 – presentation of gifts to participating captains
26 Feb	<ul style="list-style-type: none"> Official opening of Golden Hotel, Riccarton

11. International Relations Policy Framework

Reference Te Tohutoro: 21/1341645

Report of Te Pou Matua: Matthew Nichols, Civic and International Relations Manager,
Matthew.Nichols@ccc.govt.nz

General Manager: Lynn McClelland, Assistant Chief Executive, Strategic Policy and
Pouwhakarae: Performance, Lynn.McClelland@ccc.govt.nz

1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The report seeks the Council's adoption of the proposed priority international partnerships for Ōtautahi Christchurch, under the International Relations Policy Framework.
- 1.2 The Framework is a strategy jointly owned by all internationally-active city institutions for how Ōtautahi Christchurch will engage with the world, for the benefit of city residents, as part of a post-Covid recovery pathway.
- 1.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by discussions with city stakeholders who collectively represent Christchurch's international interests, and who support Council's adoption of the proposed international partnerships.

2. Officer Recommendations Ngā Tūtohu

That the Council:

1. Adopt as International City-Wide Focus Partnerships for Ōtautahi Christchurch:
 - a. Guangdong Province (China)
 - b. the West Coast of the United States, and
 - c. the Republic of Korea;
2. Adopt Australia as an International Foundation & Recovery Partner for Ōtautahi Christchurch;
3. Request that staff prepare a set of key measures to monitor the outcomes of the Partnerships and report annually to the Council on progress.

3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 Council approved the Christchurch International Relations Policy Framework ('the Framework') in 2019 [CNCL/2019/00183]. The Framework is a strategy jointly owned by all internationally-active city institutions ('the Group') for how Ōtautahi will engage with the world, for the benefit of city residents.
- 3.2 Though the Framework was developed prior to the Covid 19 pandemic, its objectives (para 2.5 below) remain robust and fit for purpose in light of the city's need for post-pandemic economic recovery.
- 3.3 The critical next phase has been to re-examine the world through the prism of the Framework's priorities, including our city's current international relationships, and identify a small number of targeted destinations on which to focus our collective effort.

3.4 City-wide collaboration under the Framework will:

- 3.4.1 Accelerate the city's post-Covid economic recovery through strategic city-wide cooperation on our international outreach
- 3.4.2 Grow the city's connections with modern international centres of skills & talent, innovation, and prospective customers for Christchurch and Canterbury exporters, and
- 3.4.3 Demonstrate Council leadership in the city's international ecosystem.

4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 The alternative option is to retain the status quo, namely a large number of internationally active city institutions each pursuing their own defined objectives in a range of different nations. These would lack the efficiencies and impact of city-level collaboration. The status quo would also see these institutions not receiving the full added benefit of local and central government support, particularly the coordination and oversight role of the Council and access to MFAT's and NZTE's extensive networks offshore.
- 4.2 For the Council itself, retaining the status quo would mean that the organisation (particularly the Civic and International Relations Unit) would largely remain reactive in the absence of a clear prioritisation framework.
- 4.3 Retaining the status quo is not recommended.

5. Detail Te Whakamahuki

- 5.1 Modern, dynamic and successful cities are highly internationally connected, are deliberate in their outreach, and make full use of their country's own diplomatic network. They do this because the benefits that come from sustained international engagement are often significant – such as direct air links, the attraction of skilled migrants and international students, and business deals in foreign markets.
- 5.2 With an international airport and a seaport, a significant exporting base, and a large number of globally connected institutions, Christchurch is an international city. But as we emerge from 1) the earthquake rebuild and 2) the Covid-19 pandemic, there is an opportunity to maximise our economic recovery, and reassert our place as Aotearoa's second city, through more deliberate international engagement.
- 5.3 The Council approved the Christchurch International Relations Policy Framework ('the Framework') in August 2019 [CNCL/2019/00183]. The Framework is effectively a strategy jointly owned by all internationally active city institutions for how Ōtautahi Christchurch will engage with the world, for the benefit of city residents.
- 5.4 Though the Framework was developed prior to the Covid 19 pandemic, its key priorities (section 5.6 below) remain robust and fit for purpose in light of the city's need for post-pandemic economic recovery.
- 5.5 City-wide collaboration under the Framework will:
 - 5.5.1 Accelerate the city's post-Covid economic recovery through strategic city-wide cooperation on our international outreach
 - 5.5.2 Grow the city's connections with modern international centres of skills & talent, innovation, and prospective customers for Christchurch and Canterbury exporters, and
 - 5.5.3 Demonstrate Council leadership in the city's international ecosystem.

Why Do We Engage Internationally? Example 1: CIAL's China Southern Airlines Deal

- A China Southern Airlines direct flight service between Christchurch and Guangzhou commenced in 2015. These direct flights have been a significant contributor to the economy of Christchurch and the wider South Island, worth an estimated \$157 million per year in Visitor Spend and \$509 million per year in Freight Economic Value. Benefits have been observed widely across the trade, tourism and education sectors.
- In the highly competitive direct flight market, a strong backing from the Council was critical to CIAL landing the deal with China Southern. City Governments and Mayors in the Chinese and Asian context are highly influential, lending legitimacy and gravitas to major business proposals. The Mayor of Christchurch was a key diplomatic asset in the process, meeting with representatives of China Southern and Guangzhou city officials multiple times both before and after the service was established to lead discussions with the airline.
- The flight service was suspended in 2020 due to the Covid-19 pandemic, but CIAL management remains optimistic that it will be reinstated post-pandemic. The Mayor of Christchurch will again be called upon to support these negotiations, and for any other direct flight service CIAL wishes to pursue in future.

- 5.6 Led by CCC and ChristchurchNZ, the Framework's founding members include the city's Airport and Port Companies, Ngāi Tahu, the Chamber of Commerce, Higher Education, central government agencies and Sister City Committees. It has produced an influential group for the city to advance its interests internationally, and which can access an extensive international network via MFAT's embassies and NZTE's offices offshore. All other city institutions or sector groups with emerging international interests (such as the city's growing aerospace sector) are welcome to join.

International Relations Policy Framework Founding Members

Ara Institute	Education New Zealand
Asia New Zealand Foundation	Lincoln University
Canterbury Employers' Chamber of Commerce	Lyttelton Port Company
Christchurch City Council (Chair)	Ministry of Foreign Affairs and Trade
Christchurch Educated	New Zealand Trade & Enterprise
Christchurch International Airport Limited	Ngāi Tahu
Christchurch Sister City Committees	The Christchurch Foundation
ChristchurchNZ	University of Canterbury

- 5.7 The Framework's two key priorities are:

- **To strengthen international connections to attract and develop the best talent and ideas,** and
- **To increase the wellbeing of Christchurch citizens through a prosperous economy** (with 'prosperous economy' defined using the same definition as the Council's Strategic Framework 2020: "a great place for people, business and investment; An inclusive, equitable economy with broad-based prosperity for all; A productive, adaptive and resilient economic base; Modern and robust city infrastructure and community facilities")

- 5.8 The critical next phase has been to re-examine the world through the prism of these priorities, including our city's current international relationships, and identify a small number of targeted destinations (referred to in the Framework as 'City-Wide Focus Partnerships') on which to focus our collective effort. Christchurch's resources are too small to meaningfully invest in multiple international relationships: the principle of 'going deeper with fewer' is ingrained in the Framework.

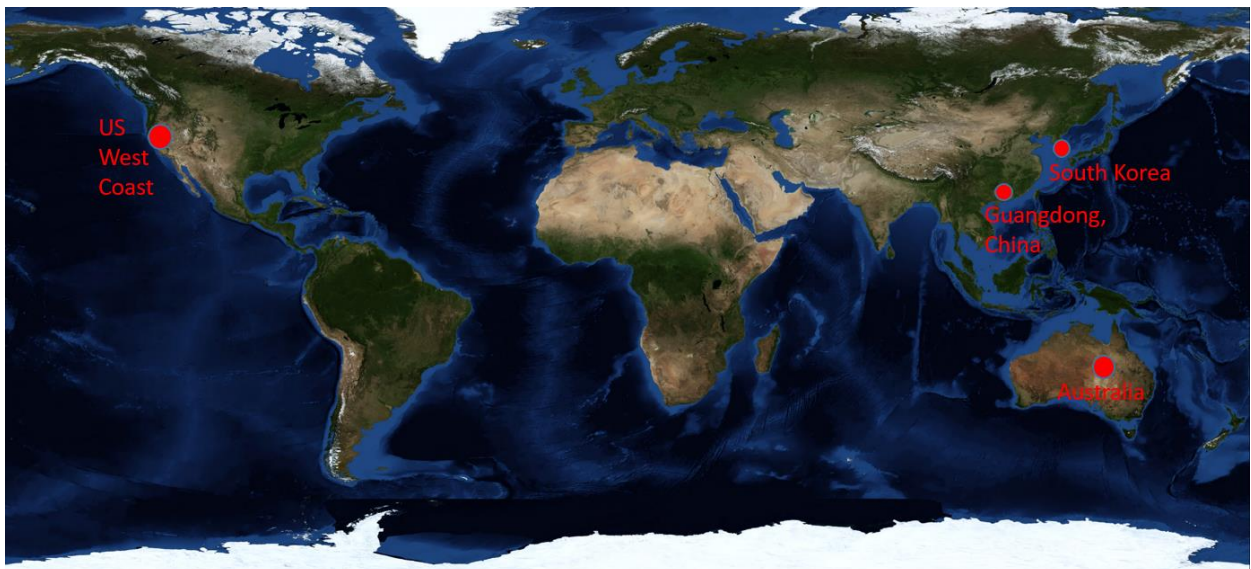
Why Do We Engage Internationally? Example 2: Christchurch's Knowledge-sharing and Profile in Response to Tragedies and in Building Resilience

- Christchurch has become recognised as an active contributor to the global knowledge pool on disaster and tragedy responses.
- The city's earthquake experience and focus on resilience planning earned Christchurch a place in the 100 Resilient Cities network pioneered by the Rockefeller Foundation – now the Resilient Cities Network. This generated significant international profile for Christchurch as a thought leader and contributor to global resilience best practice. A large number of international delegations have also visited the city over the last decade to engage with city leaders on disaster preparedness, urban planning, engineering and community resilience, with a large number of spin-off connections created.
- Christchurch also received significant assistance from its international partners following the 2010/11 earthquake sequence. Our Sister City Kurashiki notably made a compassionate donation of more than \$NZ 300,000 toward the relief and rebuild effort, in addition to the large quantity of personnel, medical and other supplies provided by the Government of Japan (which itself places high value on Sister City connections).
- This profile has been enhanced by the city's and nation's response to the 15 March 2019 terrorist attacks. In addition to the significant international connections made in the immediate aftermath, the Mayor and city leaders are now invited to speak and participate in global city conferences and networks related to countering violent extremism, compassion, and social inclusion. We have recently been invited to join the Global Counter Terrorism Forum's 'Strong Cities Network', composed of cities sharing best practice and lobbying their central governments for a greater role in counter-terrorism efforts.

Methodology

- 5.9 The Covid-19 pandemic has slowed and complicated the assessment. The group reviewed the Framework at a high level in light of the impacts of the pandemic and is confident that it remains robust, and that the resultant proposed partnerships are robust choices for all possible Covid re-opening scenarios. The current level of global uncertainty (and the New Zealand Government's own policy-making in response to that) have also been carefully factored into the forecasting and assessment methodology.
- 5.10 Notwithstanding this, the Framework has also been designed to allow the city's international outreach to evolve over time, as global trends and the city's own priorities change.
- 5.11 Stakeholders were organised into four sectors (International Business, International Education, Tourism, and Strategic Influence): each sector then ranked its priority destinations in order of importance. Factors considered in this ranking process included existing relationships such as Sister Cities, areas of comparative advantage, the impact of Mayors as key diplomatic assets, current and future airlinks, economic potential and Christchurch's Antarctic Gateway status.

- 5.12 Each individual stakeholder then ranked its top five priority destinations, and this was cross-referenced against the sectoral data.
- 5.13 Organisational imperatives were incorporated into the process – particularly that ChristchurchNZ’s and CIAL’s activity in the near term will need to be heavily focussed on Australia (see more below).
- 5.14 Finally, the group constrained itself to selecting a maximum of four international destinations for city-wide effort, given the city’s finite resources.
- 5.15 The Group’s proposed ‘City-Wide Focus Partnerships’ for Ōtautahi Christchurch are:
- **Guangdong Province, China** (including Christchurch’s ‘friendly city’ **Shenzhen**)
 - **The West Coast, United States of America** (including California, Oregon, Washington state and Sister City **Seattle**), and
 - **Republic of Korea** (including Sister City **Songpa-Gu**)
- 5.16 City-Wide Focus Partnerships (formerly ‘City Partnerships’) are those with whom the Group expects to achieve the greatest impact for Christchurch – in wellbeing, prosperity, and talent/skills attraction terms – by working together. They will receive priority attention and effort, including through a shared work plan and coordinated engagement.
- 5.17 They will receive a strong backing from the Mayor and city’s elected leadership, and will be a high-profile and public-facing (i.e. on the CCC website) statement of Christchurch’s top international priorities.
- 5.18 The Group also proposes that **Australia** (including Sister City **Adelaide**) be designated as a ‘Foundation & Recovery’ Partner to reflect the special importance of this relationship. As noted above, Australia and Australians will be particularly important for ChristchurchNZ and CIAL’s work to maximise our city’s Covid recovery in the short term, as we await the opening of the other markets which are geographically more distant and likely to take relatively longer.



- 5.19 By seeking to establish or deepen relationships with these destinations in a coordinated way, the Group expects Christchurch to see measurable and meaningful benefits over time – noting that the benefits of international relationships are never immediate; for example, New Zealand was the first developed nation to conclude a Free Trade Agreement with China, but only after a sustained period of relationship and trust-building.

5.20 Examples of expected city benefits include:

- Collaboration projects and knowledge transfer in areas of common interest, under ChristchurchNZ's four Supernodes or industry clusters (Aerospace & Future Transport; Food, Fibre & AgriTech; HealthTech & Resilient Communities; and High Tech Services);
- Collaboration in climate change adaptation and resilience;
- Increases in skilled migrant and international student numbers;
- New direct air links, and
- Increased business connections and increased international exports from Christchurch and Canterbury companies.

5.21 The group considers that the resulting recommended mix of two destinations in Asia, one destination in North America, and Australia strikes the optimal balance of benefits, costs and risks for our city's interests. It resulted from significant negotiation within the Group, and many Group members had to make concessions to reach this outcome.

5.22 This city-wide approach to international relations is a first for a New Zealand metro centre. It is supported by MFAT and NZTE, which are integral members of the Group. It marks a departure from the city's historic approach to international relations, which – in the absence of a clear prioritisation framework – has tended to focus on people-to-people connections. These connections have not always been leveraged for wider tangible benefits, and have been vulnerable to change in key personnel.

5.23 This city-wide approach is possible due to the 'goldilocks' size of our city's international ecosystem, and the strong collegial relationships between our public and private sector institutions.

Why Do We Engage Internationally? Example 3: Diplomatic Corps Visit Secures Contracts for Canterbury Businesses

- In December 2020 Christchurch hosted the Diplomatic Corps (the foreign Ambassadors resident in Wellington) for a city familiarisation visit, in collaboration with the Ministry of Foreign Affairs and Trade. More than 20 Ambassadors and their spouses participated in a three-day programme.
- CCC, ChristchurchNZ and Ngāi Tahu worked with city organisations and prominent businesses to coordinate a comprehensive city-wide visit programme that displayed the city's credentials as rebuilt, dynamic, and open for business.
- Several local companies received contracts from foreign customers and other benefits due to their involvement in the Tour. The visit demonstrated to all city stakeholders the value of a city-wide approach and profiled the city to foreign governments and businesses.

What Does this Mean for our Sister City Relationships?

5.24 Our Sister Cities will always be our Sister Cities. Sister City Committee representatives have been integral members of the strategy development process, and support the outcomes. All six Committees (Adelaide, China, Christchurch UK, Kurashiki, Seattle, Songpa-Gu) will continue to advance projects and activities with their Sister Cities.

5.25 The proposed approach means that a city-wide focus will be taken for **Seattle, Shenzhen, Songpa-Gu, and Adelaide**, because these cities are within the proposed priority destinations. In practice this will mean closer collaboration between these Sister City Committees and city

organisations. Organisations will be looking to leverage the deep base of relationships, trust and goodwill that Committees have established in pursuit of the Framework's priorities.

- 5.26 The remaining Sister City Committees understand the rationale for this, and support the need to prioritise, while maintaining positive relationships. They acknowledge that the wider group may see benefit in their relationships receiving a city-wide focus at a future time.

Global Responsibility

- 5.27 Global responsibility is a core principle under the Framework, including "upholding our city's values as a caring and responsible global actor," and "contributing to global challenges including climate change action, resilience, supporting sustainable development, and countering violent extremism".
- 5.28 This principle allows the Group to work together in the above areas where appropriate, or alternatively for the Council to undertake such activity on its own. Examples include:
- Considering projects or targeted cooperation with cities in developing nations
 - Ensuring a Christchurch voice at multilateral conferences related to climate change, or countering violent extremism, and
 - Considering city contributions to humanitarian crises, such as the recent volcanic eruption in Tonga (noting that the Ministry of Foreign Affairs and Trade is the lead coordinating authority for New Zealand's humanitarian responses).

Communications and Media

- 5.29 Should Council approve the recommendations, it is proposed that these destinations be publicised via CCC channels as the parts of the world where 'team Christchurch' will focus its collective effort and work together in pursuit of talent attraction, wellbeing and economic growth objectives. Given the city-wide approach and the new way of assessing the city's international priorities, it may attract media interest. MFAT and NZTE have been closely engaged throughout the process, and support Christchurch publicly signalling these priorities.
- 5.30 The Consulate General of the People's Republic of China, the Embassies of the Republic of Korea and the United States of America, and the Australian High Commission will be briefed in advance.

Consultation

- 5.31 As the decisions in this report are classified as of low significance under the Christchurch City Council's Significance and Engagement Policy, and the Framework has been co-designed from the outset by all institutions with significant international interests (including the Sister Cities community), the Group considers that consultation has been comprehensive and appropriate.
- 5.32 The decision will not have any unique implications for any particular ward/ Community Board area.

Implementation and Review

- 5.33 If approved by the Council, city-wide work plans will be developed for each priority partnership, setting out clear objectives and KPIs. Council's Civic and International Relations Unit has led the strategy process from its inception and has been given a strong mandate by the broader group to maintain its leadership and coordination role.
- 5.34 Progress in these destinations will be reviewed following an initial two-year period of targeted engagement. Group members will come together more regularly (quarterly or more frequently as required) as part of a new proposed International Relations Advisory Group (IRAG), which will report to Council annually.

- 5.35 The Group recommends that Council adopt the IRAG as the City Council's chief advisor on international relations issues so that it receives the benefit of holistic city-wide international relations advice.

6. Policy Framework Implications Ngā Hiraunga ā- Kaupapa here

Strategic Alignment Te Rautaki Tīaroaro

- 6.1 The International Relations Policy Framework has been developed to be in close alignment with the Council's own Strategic Framework. As previously noted, the Council's "prosperous economy" Community Outcome is reflected in the strategy's priority of pursuing "wellbeing through a prosperous economy". It also embodies the principle of "actively collaborating and cooperating with other local, regional and national organisations".
- 6.2 The Framework is also aligned with:
- 6.2.1 The **Christchurch Prosperity Framework**: this Framework underscores the city's aspiration to be "an internationally relevant city; attractive to people, high value business and investment"
 - 6.2.2 the **Christchurch Economic Development Strategy** - particularly two of its "Big 5 Game Changer Projects": "Create an attractive city for residents, business, investment and visitors" and "Connect internationally for commercialisation and growth"
 - 6.2.3 **ChristchurchNZ's Statement of Intent and workplan**: ChristchurchNZ has provided significant input into the evaluation process and supports the Framework as a tool for advancing its own organisational objectives
 - 6.2.4 the **Christchurch Antarctic Gateway Strategy**, strategic priority 1: "Welcome and deliver excellence – Christchurch is recognised for being a welcoming host and for service excellence as a gateway city". Inbound hosting of international guests will be an important part of post-Covid work programmes under the Framework, and the Antarctic Office will have a key role. The Antarctic programmes of both the United States and the Republic of Korea (two of the proposed City-Wide Focus Partnerships) are based in Christchurch
 - 6.2.5 the **Christchurch Multicultural Strategy**, Goal 4: "Ōtautahi-Christchurch is a city of cultural vibrancy, diversity, inclusion and connection". The Framework's key priority "to strengthen international connections to attract and develop the best talent and ideas"
- 6.3 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#). The following Level of Service has been assigned to the Civic and International Relations team: LTP21: 5.0.9.1 Lead city-wide coordination and collaboration in support of the agreed vision and priorities set out in the 2020 International Relations Policy Framework (IRPF) action plans.

7. Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 7.1 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.
- 7.2 Ngāi Tahu is an integral partner in the Framework through its commercial arm of Tourism. Council will engage with its business partners including Ngāi Tahu Holdings (Tourism) to develop related future opportunities.

8. Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 8.1 As noted above, the Framework's core principle of Global Responsibility allows the Group to work collectively in response to global challenges like climate change, or for the Council to do so on its own. The Group sees significant potential for climate change-related collaboration, knowledge exchange and business connectivity with the four recommended priority partners.
- 8.2 The Council's Strategic Policy and Resilience Team will retain the lead for the Council's climate resilience work and outreach. The Civic and International Relations team will keep abreast of this work programme to ensure opportunities are supported or leveraged by the wider Group where appropriate.
- 8.3 In the Council context, approval for air travel to support international relationship building will be sought to be reinstated when face to face interactions with international counterparts is assessed as important – for example, the observance of significant relationship milestones or to support commercial opportunities e.g. direct international flights. Virtual conferencing will be employed in lieu of air travel as appropriate.
- 8.4 Council will continue to explore innovative and sustainable solutions for international connectivity and relationships.

9. Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 9.1 The proposal has no accessibility considerations.

10. Resource Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

- 10.1 Cost to Implement – there is no expected financial impact on LTP/ Annual Plan/ 3 Year Plan/ Operational budgets. International Relations Policy Framework development costs have been met within Civic and International Relations baseline funding.
- 10.2 Maintenance/Ongoing costs – no budget increase is sought for maintenance/ongoing costs at this stage. Council's key contribution to the Group is the staff time committed to leading and coordinating the process. There may be a case in future for additional Council investment: this will depend on the total level of investment deemed appropriate by the Group to resource the relationship work plans as they evolve, and the level of contribution deemed appropriate for each stakeholder. This will be addressed through the LTP process.

11. Legal Implications Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 11.1 The general powers of competence set out in Section 12 of the Local Government Act 2002.



Other Legal Implications Ētahi atu Hīraunga-ā-Ture

- 11.2 There is no legal context, issue or implication relevant to this decision. All Framework stakeholders are collaborating in a willing and voluntary capacity; there is no legally binding agreement or documentation to consider.

12. Risk Management Implications Ngā Hīraunga Tūraru

- 12.1 There are no significant risks associated with adopting the Recommendations. Resulting changes to Christchurch's international outreach will be managed sensitively with our traditional partners, including Sister Cities that do not fall under one of the newly proposed Partnership categories, and the diplomatic missions responsible for these Sister Cities. The Group does not expect the city to receive any negative reaction from these partners.

Attachments Ngā Tāpirihanga

No.	Title	Page
A  	CIR - International Relations Policy Framework February 2022 FINAL	105

Additional background information may be noted in the below table:

Document Name	Location / File Link

Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Jack Chaney - Civic and International Relations Advisor
Approved By	Matthew Nichols - Manager Civic & International Relations Lynn McClelland - Assistant Chief Executive Strategic Policy and Performance

Ōtautahi Christchurch

International Relations Policy Framework

Item 11

Attachment A





2 Ōtautahi Christchurch International Relations Policy Framework

Joint vision

Ōtautahi Christchurch is a city that explores opportunity at every level. We are open to new ideas, new people and new ways of doing things. We are a city where anything is possible.

We will engage with our region, nation and the world to enhance wellbeing in Ōtautahi Christchurch and grow an internationally relevant city. Our international work will be cohesive, proactive, targeted and responsible.



The Treaty Partnership

Ngāi Tūāhuriri are mana whenua – the indigenous people of Ōtautahi Christchurch. Our international engagement will be built on the valuable strategic partnership between Ngāi Tahu and the City Council.



Our priorities

- Strengthen international connections to attract and develop the best talent and ideas
- Increase the wellbeing of Christchurch citizens through a prosperous economy¹



¹This policy framework sits with the Council's *Strategic Framework* (2020), which highlights "maximising opportunities to develop a vibrant, prosperous and sustainable 21st Century city" as a strategic priority, and describes a prosperous economy as a great place for people, business and investment; an inclusive, equitable economy with broad-based prosperity for all; a productive, adaptive and resilient economic base; and a modern and robust city infrastructure and resilience network.

Principles guiding our international work

Targeted	Cohesive and Proactive	Responsible
<ul style="list-style-type: none"> • Clearly defined geographic regions and sectors • Playing to our strengths • Targeting opportunities with potential to deliver clear mutual benefit for Christchurch and our international partners • Recognising where the city adds value by acting together 	<ul style="list-style-type: none"> • Stakeholders work together on agreed priorities • Effective cooperation between the public and private sectors • Presenting cohesive international priorities to central government and to the world • Established mechanisms to coordinate and focus collective effort • Forward-looking work programmes • Leveraging existing networks 	<ul style="list-style-type: none"> • Upholding our city's values as a caring and responsible global actor • Contributing to global challenges including climate change action, resilience, supporting sustainable development, and countering violent extremism

What we will do together

Targeted International Partnerships

Being targeted will allow us to be more selective with the opportunities we pursue, allowing our combined investment and activity to have greater impact.

- We will develop a portfolio of targeted international partnerships consistent with our combined vision, our Treaty partnership, our strategic priorities, and our guiding principles
- We will have three different types of partnership, receiving distinct levels of civic support and investment
- Priority partnerships will be driven by robust, city-wide action plans

Structured Planning and Coordination

- We will review and adapt our mechanisms to ensure they give effect to this Framework
- We will formalise our city-wide international planning and coordination to ensure that:
 - » we engage with the business community and other community groups, including young people
 - » our work programmes are detailed and forward-looking
 - » we support and leverage each other's activities for the mutual benefit of the city and our international partners, and
 - » the Mayor, Council and our organisations benefit from city-wide analysis and advice on international opportunities

Ensuring Partnerships Remain Beneficial Over Time

- We will regularly monitor the impact of our international partnerships on Ōtautahi Christchurch's wellbeing to ensure they deliver mutual value
- The Council will assess this Policy Framework against its Community Outcomes goals, as well as against its Strategic Priorities

Targeted International Partnerships

We have defined three types of targeted international partnership to focus our effort and resources.

City-Wide Focus Partnerships

- City-Wide Focus Partnerships will be the most important for Christchurch as they are expected to deliver the most significant benefit through a coordinated approach. They will have a high degree of alignment with the framework's strategic priorities and guiding principles
- Given their significance for the city and the consequent need for them to be strongly backed by the city's civic leadership, partnership activities at this level will receive priority support from the Mayor and Council
- City-Wide Focus Partnerships will be developed cohesively and proactively by the city across a number of different sectors. Due to the city's limited resources and the importance of resourcing these partnerships appropriately, a very small number of them will be pursued at any one time
- Each will be driven by a robust, city-wide action plan that allocates key activities in pursuit of strategic priorities, and the roles, responsibilities and resourcing from participating stakeholders
- The impact of these partnerships on wellbeing in Christchurch must be clear and measurable over time. Progress towards achieving clearly articulated goals will be regularly monitored to ensure the level of investment remains appropriate

Agency Partnerships

- International partnerships driven by agencies will be valuable for the city in a particular sector or sectors: they will align with one or both of the city's strategic international priorities
- They will be led by the responsible agencies which develop their own action plans. These plans will be shared through regular coordination to ensure other stakeholders within the city can support or leverage opportunities where appropriate
- Agency partnerships will receive support from the Mayor and Council when high-impact opportunities arise

Citizen and Community Partnerships

- International partnerships in this area will be citizen and community-led. They will include the work of the Sister City Committees, which seek to promote relationships between the people of Christchurch and the people of our Sister Cities, and the work of migrant community groups
- Though their activities and plans are led by citizens rather than the Council or wider city institutions, the goodwill and people connections developed will at times create opportunities that will be leveraged at either the agency or city-level, enabling citizens to contribute to these broader efforts
- The role of the Council in partnerships at this level will reflect its commitment to enabling active citizenship and connected communities, valuing the voices of children and young people and celebrating our identity through arts, culture, education, heritage and sport

Roles and Responsibilities

Christchurch City Council

Coordinate, Connect, Consolidate, Communicate

- Taking the lead on city-wide coordination, connection, consolidation and communication in support of the agreed vision and priorities set out in the Framework
- Convening regular coordination meetings and leading the development of the implementation plans and monitoring and reporting frameworks
- Coordinating with Ngāi Tahu as a strategic partner in the city's international engagement
- Supporting the Sister City community and ensuring opportunities to leverage Sister City activity can be taken up where appropriate
- Coordinating arrangements for inbound and outbound international visits, in accordance with agreed priorities
- Ensuring alignment of the Framework with other Council work programmes that have an international dimension
- Taking a leadership role in advocating the importance of diversity, inclusion and connection in our international work, consistent with Te Rautaki Mātāwaka Rau, the Council's Multicultural Strategy
- Taking a leadership role in city responses to global challenges including climate change action, resilience, supporting sustainable development, and countering violent extremism

Representation and Advocacy

- Coordinating and setting priorities for civic leaders in representation and advocacy work, including:
 - » representing the city in key events and negotiations at home and abroad
 - » representing and advocating for city, region and/or South Island priorities in discussions with the Government and other New Zealand cities

Sister City Committees

- Taking the lead on community level activities and initiatives to maintain and enhance the city's sister city relationships, supported by the City Council as appropriate
- Profiling and encouraging public participation in sister city relationships
- Representing the city in interactions with sister city counterparts
- Contributing to wider city initiatives that leverage sister city relationships
- Participating in coordination and collaboration work

Te Rūnanga o Ngāi Tahu

- Participation in coordination of international activities under a shared working plan
- Facilitating/enabling the engagement of the Ngāi Tahu business community in city-wide coordination

Canterbury Employers' Chamber of Commerce and New Zealand Trade and Enterprise

- Participating in coordination and collaboration work
- Facilitating/enabling the engagement of the business community in city-wide coordination

ChristchurchNZ

- ChristchurchNZ's Statement of Intent sets out the agency's mission, purpose and strategic outcomes. The Framework is closely aligned with these
- Coordination between ChristchurchNZ's work programmes and Framework implementation work

Key stakeholders including Christchurch Foundation, Christchurch International Airport, Lyttelton Port Company, Asia New Zealand Foundation

- Participation in coordination of international activities under a shared working plan
- Facilitating/enabling the engagement of the business community in city-wide coordination

Ministry of Foreign Affairs and Trade

- Participation in coordination of international activities under a shared working plan
- Supporting understanding of national foreign policy objectives and enabling central/local coordination and collaboration where appropriate

Education New Zealand, tertiary education institutions and the international education sector

- Participation in coordination of international activities under a shared working plan
- Ensuring alignment with the work programme sitting under the Canterbury International Education Destination 2025 strategy
- Supporting the city's ability to engage internationally through capacity-building, training and education.





Ōtautahi Christchurch International Relations Policy Framework 7

ChristchurchNZ



THINK
NEW



MAY5042 February 2022

12. Engagement Working Group Terms of Reference

Reference Te Tohutoro: 22/182311

Katy McRae, Manager Engagement, katy.mcrae@ccc.govt.nz

Report of Te Pou Matua: Samantha Kelly, Team Leader Hearings and Committee Support,
Samantha.kelly@ccc.govt.nz

General Manager
Pouwhakarae: Lynn McClelland, Assistant Chief Executive, Strategic Policy and
Performance, lynn.mcclelland@ccc.govt.nz

1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Council to approve the Terms of Reference for the Engagement Working Group.
- 1.2 This report has been written to fulfil Council resolution CNCL/2021/00176 where it established the Working Group, noting that the Terms of Reference would be developed and reported back to the Council for confirmation.
- 1.3 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the fact that the Terms of Reference propose the Working Group makes recommendations only, which they will bring to Council (as the final decision-maker).

2. Officer Recommendations Ngā Tūtohu

That the Council:

1. Approves the Engagement Working Group Terms of Reference (Attachment A).

3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 At its meeting on 11 November 2021 the Council established an Engagement Working Group regarding how the Council engages with its diverse communities, and approved the membership.
- 3.2 It was noted that the Terms of Reference would be developed and reported back to the Council for confirmation.

4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 The alternative option would be not to establish Terms of Reference for the Engagement Working Group. This is not recommended as it is not consistent with the Council's approach for working groups. Working groups should have a purpose and should be task-based, to provide direction and to ensure efficiencies and best outcomes are achieved.

5. Detail Te Whakamahuki

- 5.1 On 14 February 2022 an informal meeting was held with the Working Group to discuss the purpose of the Working Group and the draft Terms of Reference.
- 5.2 The attached draft Terms of Reference provides context for the Working Group's establishment, and its proposed purpose and responsibilities.

- 5.3 Note that the Working Group will have oversight on development of two key outputs – an engagement action plan, and an engagement strategy for the 2024 Long Term Plan.

6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

Strategic Alignment Te Rautaki Tīaroaro

- 6.1 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):

6.1.1 Activity: Public Information and Participation

- Level of Service: 4.1.9 We provide advice and support in community engagement, and consultation planning and delivery, to teams across the organisation and to Elected Members - Percentage of residents who feel they can participate in and contribute to Council decision-making. 41%

Policy Consistency Te Whai Kaupapa here

- 6.2 The decision is consistent with Council's Plans and Policies.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.3 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does specifically impact Mana Whenua, their culture and traditions.
- 6.4 However, as part of its responsibilities the Working Group will seek to identify any gaps and opportunities where public engagement could increase participation of Mana Whenua in democratic processes.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.5 While this decision does not have any specific climate change impact considerations, as part of its responsibilities the Working Group will consider innovative engagement solutions that support actions in the Council's Waste Management and Minimisation Plan, and the Ōtautahi Christchurch Climate Resilience Strategy.

Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 6.6 As part of its responsibilities the Working Group will seek to identify any gaps and opportunities where public engagement could increase participation of disabled communities in democratic processes.

7. Resource Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to Implement – will be achieved within existing operational budget.
- 7.2 Maintenance/Ongoing costs - will be achieved within existing operational budget.
- 7.3 Funding Source – existing Communications and Engagement budget.

8. Legal Implications Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 8.1 The Local Government Act (LGA) 2022 sets out the expectations for councils with regards to governance, decision-making and consultation.



Other Legal Implications Ētahi atu Hīraunga-ā-Ture

8.2 There is no legal context, issue or implication relevant to this decision.

9. Risk Management Implications Ngā Hīraunga Tūraru

9.1 There are no risk management implications in this decision as it is of low significance. The rationale for low significance also applies for risk management implications - the Terms of Reference propose the Working Group makes recommendations only, which will be send to the Council, as the final decision-maker.

Attachments Ngā Tāpirihanga

No.	Title	Page
A  	Draft Engagement Working Group Terms of Reference	116

Additional background information may be noted in the below table:

Document Name	Location / File Link

Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Katy McRae - Manager Engagement
Approved By	Dan Terris - Acting Head of Communications & Engagement Lynn McClelland - Assistant Chief Executive Strategic Policy and Performance

ENGAGEMENT WORKING GROUP – TERMS OF REFERENCE

Chair	Councillor Galloway
Membership	Councillor Chen Councillor Davidson Councillor Donovan Councillor Templeton
Meeting Cycle	Monthly
Reports To	Council
Focus	Task based

Background / context

The Council carries out a range of different forms of engagement, from formal consultation (as required under the Local Government Act) through to community outreach. There are a myriad of touchpoints where the Council engages with residents.

In line with national and international trends, the Council has seen survey results showing declining trust and confidence in decision-making. In the 2021 General Satisfaction Survey, only one third of residents understand the decision-making process, and rate it favourably.

The Council has received feedback from the draft Strengthening Communities Strategy, the Long Term Plan and other consultations that our residents want us to engage in more effective and meaningful ways.

To address the current perceptions associated with Council decision-making, a multi-faceted approach is required – one that enables active and connected communities to own their future, supports elected members to understand the diverse views and interests of communities (as required by the Local Government principles, Sections 14 (1) (b-e)), and gives regard to the Council's Significance and Engagement Policy.

Purpose

The Engagement Working Group will make recommendations to the Council on opportunities to improve awareness of and community participation in decision-making processes, including the 2024 Long Term Plan.

Responsibilities

Specific responsibilities will include:

- Identifying any gaps and opportunities where public engagement could increase participation of the community in democratic processes.
- Considering innovative solutions to address these gaps and opportunities.

- Providing advice and feedback to staff in advance of decisions, and raising awareness and overseeing the development and implementation of an engagement action plan.
- Making recommendations to the Council for approval of the engagement action plan.
- Make recommendations to the Council on an engagement strategy to be considered as part of the planning for the 2024 Long Term Plan programme of work.

Delegations

There are no delegations provided to this group. The Engagement Working Group will bring recommendations to the Council, as the final decision-maker.

Status

The Engagement Working Group does not have the status of a Committee, and the Council's Standing Orders accordingly do not apply to its meetings.

13. 2021-22 Metropolitan Discretionary Response Fund Application - Netball New Zealand Incorporated

Reference Te Tohutoro: 22/104772

Report of Te Pou Matua: Sam Callander, Team Leader Community Funding,
sam.callander@ccc.govt.nz

General Manager Mary Richardson, GM Citizens and Community,
Pouwhakarae: mary.richardson@ccc.govt.nz

1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Council to consider an application to the 2021/22 Metropolitan Discretionary Response Fund (DRF) from the below organisation:

Organisation	Project Name	Amount Requested	Amount Recommended
Netball New Zealand Incorporated	Connecting and inspiring communities through Netball	\$20,000	\$15,000
TOTAL		\$20,000	\$15,000

- 1.2 There is currently a balance of \$238,628 remaining in the DRF.

2. Officer Recommendations Ngā Tūtohu

That the Council:

- Makes a grant of \$15,000 from the 2021/22 Metropolitan Discretionary Response Fund to Netball New Zealand Incorporated towards a participation lead to connect and inspire communities through Netball.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations are aligned to the Strategic Framework and in particular the strategic priority of enabling active and connected communities to own their future. It will contribute to three community outcomes, resilient communities, liveable city and healthy environment.

Decision Making Authority Te Mana Whakatau

- 3.2 Determine the allocation of the DRF for each community
- 3.3 Allocations must be consistent with any policies, standards or criteria adopted by the Council
- 3.4 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
 - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.5 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.6 The level of significance was determined by the number of people affected and/or with an interest.
- 3.7 Due to the assessment of low significance, engagement has been limited to the applicants and community development staff assessing applications, no further community engagement and consultation is required.

Discussion Kōrerorero

- 3.8 At the time of writing, the balance of the 2021/22 DRF is as below.

Total Budget 2021/22	Granted To Date	Amount Returned	Available for allocation	Balance If Staff Recommendation adopted
\$460,871	\$249,943	\$27,700	\$238,628	\$223,628

- 3.9 Based on the current DRF criteria, the application listed above is eligible for funding.
- 3.10 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Page
A 	Decision Matrix - 00063676 - Netball New Zealand Incorporated	121

Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Authors	Katie MacDonald - Community Support Officer Sam Callander - Team Leader Community Funding
Approved By	Gary Watson - Acting Manager Civil Defence & Emergency Management Peter Langbein - Finance Business Partner John Filsell - Head of Community Support and Partnerships Mary Richardson - General Manager Citizens & Community

2021/22 DRF METROPOLITAN DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00063676	Organisation Name Netball New Zealand Incorporated	Name and Description Connecting and inspiring communities through Netball The project will employ a Netball Participation Lead to focus on the needs of tamariki and rangatahi in Otautahi in the following areas: - Balance is Better integration across all levels of participation in Netball. - Improve side-line behaviour; educate and build capability in the Netball Centre, schools and clubs, with a focus on parental education. - Retention rather than growth of our participation base - enhance quality of experience. - Ensure participation opportunities meet the needs of the community through insights from the 2021 Voice of Participant survey, membership trends and local knowledge.	Funding History Nil Other Sources of Funding NZCT - Pending	Request Budget Total Cost \$50,000 Requested Amount \$20,000 40% percentage requested Contribution Sought Towards: Salaries and Wages - \$20,000	Staff Recommendation \$15,000 That the Sustainability and Community Resilience Committee makes a grant of \$15,000 from the 2021-22 Metropolitan Discretionary Response Fund to Netball New Zealand Incorporated towards a Participation lead to connect and inspire communities through Netball.	Priority 1
----------	--	---	--	--	---	---------------------------------

Organisation Details: Service Base: 1 Brynley Street, Hornby Legal Status: Incorporated Society Established: May 1932 Staff – Paid: 1 Volunteers: 7 Annual Volunteer Hours: 35000 Participants: 2,700 Target Groups: Children/Youth Networks: Netball New Zealand Organisation Description/Objectives: Living out the Netball in NZ strategy, Poipoia - connecting and inspiring communities through Netball.	Alignment with Council Strategies and Policies <ul style="list-style-type: none">- Strengthening Communities Strategy- Physical Recreation and Sport Strategy 2002- CCC Strategic Framework 2020 Alignment with Council Funding Outcomes <ul style="list-style-type: none">• Support, develop and promote capacity• Community participation and awareness• Increase community engagement• Provide community based programmes• Reduce or overcome barriers• Foster collaborative responses Outcomes that will be achieved through this project Targeted community projects - uniforms no longer a requirement, only a set of bibs - more Netball offerings to cater for a diverse range of people i.e. people with a disability i.e. walking netball No Limits programme and targeted satellite programmes available to ensure Netball is locally available. Netball Centres aligning their season start dates to commence 1 May. Awareness and education of Good Sports messaging across Netball Centres, schools and clubs. Positive shift in the actions and presence of spectators on the Netball side-line. How Will Participants Be Better Off? - greater understanding of the needs of tamariki and rangatahi to strengthen offerings to meet their needs - Positive experience for anyone who engages in Netball where they enjoy themselves, feel safe and the environment is welcoming - choose to value and participate in sport/physical activity - sense of belonging - motivated, confident, competent and an increase in their knowledge and understanding to live a balanced lifestyle	Staff Assessment This application is recommended as a Priority One as it aligns to some key Council Strategies and the Council's Strategic Framework. Netball New Zealand Mainland Zone is the regional organisation that manages the development of Netball in Christchurch as part of Netball New Zealand Incorporated. The Christchurch Netball Centre is responsible for the delivery of Netball. The project will employ a Netball Participation Lead to focus on the needs of tamariki and ranagtahi in Otautahi in the following areas: Balance is better across all levels of participation in Netball in Christchurch, improve sideline behaviour by building capability in the Netball Centre, the schools and the clubs and focusing on parental education, developing a Maori Youth Advisory Group, retaining players in the game of Netball and ensuring that participation opportunities meet the needs of the Community through their voice of the participant survey. Netball NZ Mainland Zone have removed several barriers to participation with uniforms no longer being required (just a set of bibs) and participants able to wear what is comfortable for them, an increase in Netball offerings i.e. walking netball and they will be offering satellite programmes in New Brighton, Linwood, Aranui, Hornby and Hillmorton to ensure Netball is accessible to more communities. Netball NZ Mainland Zone are committed to providing a safe and welcoming environment that ensures a positive experience for their 18,000 regional participants. Rationale for recommending \$15,000 of funding to Netball New Zealand Incorporated (NZ Mainland Zone) is that: - The Netball NZ Mainland Zone is the entity responsible for developing Netball in Christchurch, following the 2020 voluntary liquidation of Netball Mainland. - Key focus areas include balance is better, improved sideline behaviour, a Maori Youth Advisory Group, outreach into numerous communities and retention of existing players. - Netball NZ Mainland Zone are committed to reducing barriers for their participants including bibs being the only uniform requirement, walking netball for older and less mobile participants and more accessible satellite programmes being developed to run in local communities. - Netball is the largest sport for females in Christchurch and the above focus areas will ensure the game continues to meet the needs of its diverse participants and inspire and connect future generations of players. - Netball New Zealand Incorporated for their Mainland Zone will apply for multiyear Strengthening Communities funding for their 2023 and 2024 seasons, in the next funding round.
--	--	---

14. 2022 Christchurch City Council Elections - Order of Candidates' Names on Voting Documents

Reference Te Tohutoro: 22/74592

Report of Te Pou Matua: Jo Daly, Electoral Officer, jo.daly@ccc.govt.nz

General Manager
Pouwhakarae: Lynn McClelland, Assistant Chief Executive, Strategic Policy and Performance, lynn.mcclelland@ccc.govt.nz

1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report for the Council to resolve that candidate names are to be shown in random order on voting documents for the 2022 triennial elections and any subsequent by-elections.
- 1.2 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The Council has used random order on voting documents since 2004, therefore the community is familiar with this way of displaying candidate names on voting documents.

2. Officer Recommendations Ngā Tūtohu

That the Council:

1. Approve, under regulation 31 of the Local Electoral Regulations 2001, that the names of candidates at the 2022 triennial elections and any subsequent by-elections be arranged in random order.

3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 Regulation 31 of the Local Electoral Regulations 2001 (the regulations) enables the Council to determine, by resolution, which order candidate names are to be arranged on voting documents. The options for order are alphabetical, random or pseudo-random.
- 3.2 Candidate profile statement booklets are printed in alphabetical order. It is only the order of candidate names on voting documents that the Council can determine.
- 3.3 Alphabetical order is the default option under the regulations. If the Council does not make a decision, under regulation 31(3) candidate names will be listed in alphabetical order by surname.
- 3.4 The Council decision on the order of candidate names on voting documents will be in place for the 2022 local elections to be held on 8 October 2022 and any by-elections held during the 2022 to 2025 triennial term.
- 3.5 The recommended option for the order of candidate names on voting documents is random order. Random order is where all candidate surnames are randomly selected by computer so that the order of surnames is different on each voting document.
- 3.6 The Council has used random order for voting documents at all triennial elections since 2004. Voters in Christchurch City Council elections are likely to be familiar with this approach.

- 3.7 Random order removes the perception of name order bias, each voter will receive a voting paper with candidates in different orders. All candidates will have equal opportunity to be at the top of some voting papers, and the bottom of others.
- 3.8 Under random order, candidate names will be listed differently on the voting paper than the candidate booklet, where names are listed alphabetically. There is the perception of confusion as some voters may have difficulty finding the candidates they wish to vote for, particularly when many candidates are contesting the same issue.

4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 The other options available to the Council for the order of candidates on voting documents are alphabetical and pseudo-random order.

Alphabetical

- 4.2 Alphabetical order is listing candidate surnames alphabetically. This is the default option under the regulations if the Council does not make a decision.
- 4.3 Alphabetical order aligns with the order that candidates are listed in the candidate profile booklets. Voters may be familiar with names being listed alphabetically from Parliamentary elections.
- 4.4 There is some suggestion that candidates with a surname starting at the 'A' end of the alphabet may have an advantage over candidates with a surname starting at the 'Z' end of the alphabet as they will be at the top of each voting paper. This may be considered to be unfair.

Pseudo-random order.

- 4.5 Pseudo-random order is where candidate surnames are randomly selected, and the order selected is the order appearing on all voting documents.
- 4.6 If pseudo-random order is decided, under regulation 31(4) the electoral officer must state by public notice the date, time and place in which the order of candidates' names will be arranged and any person is entitled to appear.
- 4.7 Pseudo-random order provides for candidates to have equal opportunity to be at the top of the voting paper. However, some candidates will be listed at the bottom of every voting paper.
- 4.8 Both pseudo-random and random order remove the perception of name order bias, the pseudo-random order of names simply substitutes a different order for an alphabetical order. Any first-name bias will transfer to the name at the top of the pseudo-random list.

5. Detail Te Whakamahuki

- 5.1 The regulations allow for the Council to make a decision on the order of candidate names.
- 5.2 Voting documents for the 2022 elections will include elections for the regional council, Environment Canterbury. Environment Canterbury will consider this matter and pass its own resolution if pseudo-random or random order is to be used for these elections. Environment Canterbury has used random order for the 2016 and 2019 elections.
- 5.3 The decision affects all Christchurch City Council wards and community board areas.

6. Policy Framework Implications Ngā Hiraunga ā- Kaupapa here

Strategic Alignment Te Rautaki Tīaroaro

- 6.1 The decision in this report aligns with the Community Outcome of Resilient communities and active participation in civic life.

6.2 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):

6.2.1 Activity: Governance and decision-making

- Level of Service: 4.1.2.3 Provide a triennial local government election (October 2022) - 100% of year 1 election milestones achieved.

Policy Consistency Te Whai Kaupapa here

6.3 The decision is consistent with Council's Plans and Policies.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

6.4 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.

6.5 The decision of the order of candidate names on voting documents does not have any implications on Mana Whenua. It is noted that candidates are able to provide their profile statements in both English and Te Reo.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

6.6 There are no climate change impacts associated with this decision. Local authority elections are held by postal voting and voting documents are required to be printed.

Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

6.7 There are no accessibility considerations associated with the decision for the ordering of candidates' names on voting documents. Using random order removes any perceived name bias.

6.8 As in 2019, the Electoral Officer will make support to vote available electors who are not able to complete a voting document independently due to disability.

7. Resource Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to Implement – there is no difference to the cost of printing voting documents using any of the order of candidate name options available.
- 7.2 Funding Source – the printing of voting documents is included in the 2022 elections budgeted for within the 2021 – 2031 Long Term Plan.

8. Legal Implications Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

8.1 The Local Electoral Regulations 2001 enable the Council to determine by resolution the order candidates' names are to be arranged on voting documents.

Other Legal Implications Ētahi atu Hīraunga-ā-Ture

8.2 Under the regulations, it is not mandatory for the Council to pick an option, the order of candidate names will automatically revert to alphabetical order.

9. Risk Management Implications Ngā Hīraunga Tūraru

9.1 If candidate names are randomised there is a perceived risk of confusion as some voters may have difficulty finding the candidates they wish to vote for. However, as random order has been used by this Council for triennial elections and by-elections since 2004, the risk is deemed low.

Attachments Ngā Tāpirihanga

There are no attachments to this report.

Additional background information may be noted in the below table:

Document Name	Location / File Link

Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Jo Daly - Council Secretary
Approved By	Helen White - Head of Legal & Democratic Services Lynn McClelland - Assistant Chief Executive Strategic Policy and Performance

15. Performing Arts Precinct - Car Park - Public Consultation

Reference Te Tohutoro: 21/1328074

Luke Rees-Thomas, Property Consultant,
luke.reesthomas@ccc.govt.nz

Report of Te Pou Matua: Tim Cheesebrough, Senior Transport Planner,
tim.cheesebrough@ccc.govt.nz

Peter MacGibbon, Project Manager, peter.macgibbon@ccc.govt.nz

General Manager Leah Scales, Acting General Manager Resources,
Pouwhakarae: leah.scales@ccc.govt.nz

1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Council to consider the results of public consultation about, and make a decision on, the proposed sale of land within the Performing Arts Precinct.
- 1.2 The land is proposed to be sold for development of a new public parking facility. There have been separate processes to identify the need for, and procure the builder and operator of, the facility.
- 1.3 The sale will facilitate development of the parking facility, for which will in turn support both the activities within the precinct itself and have ancillary benefits for important civic and cultural uses north of Cathedral Square, including the convention centre (Te Pae), central library (Tūranga) and the Town Hall.
- 1.4 This report has been written as a result of the Council decision on 8 April 2021 (CNCL/2021/54, refer **Attachment A**). At that time, the Council resolved to delegate authority to the Chief Executive to negotiate and conclude an agreement with the successful Request for Proposal (RFP) respondent, Wilson Parking Ltd, subject to community consultation being completed. Negotiations are now complete and a conditional agreement has been signed subject to the Council's final decision on the sale of the required land, per this report.
- 1.5 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by considering the avenue and purpose for which the land was acquired by Council from the Crown, the designation of the site and the level of change that would affect the general public.

2. Officer Recommendations Ngā Tūtohu

That the Council:

1. Consider the received public submissions on the proposal to sell the land parcel at 133-141 Gloucester Street.
2. Authorise the sale of land, totalling 2,081m² in area, located at 133-141 Gloucester Street, to Wilson Parking Limited, on terms consistent with the Council report and decision of 8 April 2021, for the purposes of developing a public parking facility within the Performing Arts Precinct.

3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 The Council has undertaken consultation on a proposal to dispose of land acquired for cultural purposes. The future use of the land proposed for sale is parking to support the Performing Arts Precinct. There may also be consequential benefits for other cultural, commercial and community activities in the vicinity, as the building is likely to be used by patrons of these facilities.
- 3.2 The decision for Council relates to the sale of land. It has separately made decisions that parking is required on this site and that this parking be delivered at no cost to ratepayers by a private company.
- 3.3 Staff recommend that the sale proceed for the following reasons:
 - 3.3.1 The sale is for a legitimate purpose to address a demonstrated need for parking that supports cultural purposes both within the Performing Arts Precinct and other nearby venues;
 - 3.3.2 The Council has considered other options to meet the need and have chosen the sale of land as its preferred approach;
 - 3.3.3 The Council does not need to retain the land to deliver community benefits;
 - 3.3.4 The Council selected the proposed purchasing consortium after a fair and impartial procurement process, which was contested by multiple bidders and was open to consideration of alternative solutions;
 - 3.3.5 The proposal is consistent with Council's policies and community outcomes particularly as they try to balance climate change mitigation strategies such as changing transport modes, with current demands and behaviours;
 - 3.3.6 Recognising the matter raised by submitters and taking into account all of the requirements that the Council has built into the sale and purchase contract, including but not limited to requiring provision for a variety of vehicle types and needs and design for future adaptive reuse, and its broader precinct plans, there has not been a compelling case made to retain this land.

4. Alternative Options Considered Ētahi atu Kōwhiringa (Include advantages and disadvantages of discounted options)

- 4.1 An alternative option is for Council not to proceed with the sale of the land.
 - 4.1.1 The reasons why the Council might consider this option include:
 - the Council believe that it should rethink its previous policy (i.e. to provide a parking facility within the Performing Arts Precinct), because the feedback from this consultation demonstrates a greater community interest in mode shift than was included in the Central City Parking Policy 2021 and the Ōtautahi Christchurch Climate Resilience Strategy 2021; or
 - the provision of car parking facility can be met by other proposed or possible facilities and the time and uncertainty associated with these becoming operational is tolerable.
 - 4.1.2 Other reasons such as the land being required for other purposes or the commercial arrangements being unfavourable have been examined but are not considered sufficient to justify not selling the land

- 4.1.3 This option would require the Council to terminate the conditional agreement with Wilson Parking Limited.
- 4.1.4 This option would have a substantial impact on stakeholders of the Performing Arts Precinct and surrounding area. The certainty of a parking building being established prior to completion of the Court Theatre (expected in mid – late 2023) would be significantly reduced.
- 4.1.5 A further disadvantage is that Council would not receive the purchase value of the land (refer Attachment A) and would not be in a position to consider any re-allocation of that or the circa \$8.1m Parking Building Replacement budget it has set aside in the Long Term Plan (2021-31) to other priority projects across its various programmes and activities.
- 4.1.6 This option presents some legal risk to Council. Should the purchasers believe that the Council has not followed relevant process, for instance considering matters that are not relevant to the decision, then they could decide to seek a judicial review.
- 4.1.7 A similar risk exists if Council makes the decision to proceed with the sale – opponents could, for example, attempt to seek a review on grounds that the Council did not adequately consider objectives contained in other policies when it made its decision.

5. Detail Te Whakamahuki (Include community views and preferences on the matter regardless of whether consultation has taken place or not)

Background

- 5.1 The need for a public parking facility has been included in the thinking for the Performing Arts Precinct since the original planning stages.
- 5.2 The shared vision for the precinct, which was prepared with input from a variety of arts and cultural stakeholders, articulates the need for accessible, bike and car parking infrastructure to complement the core precinct activities (see Figure 1).

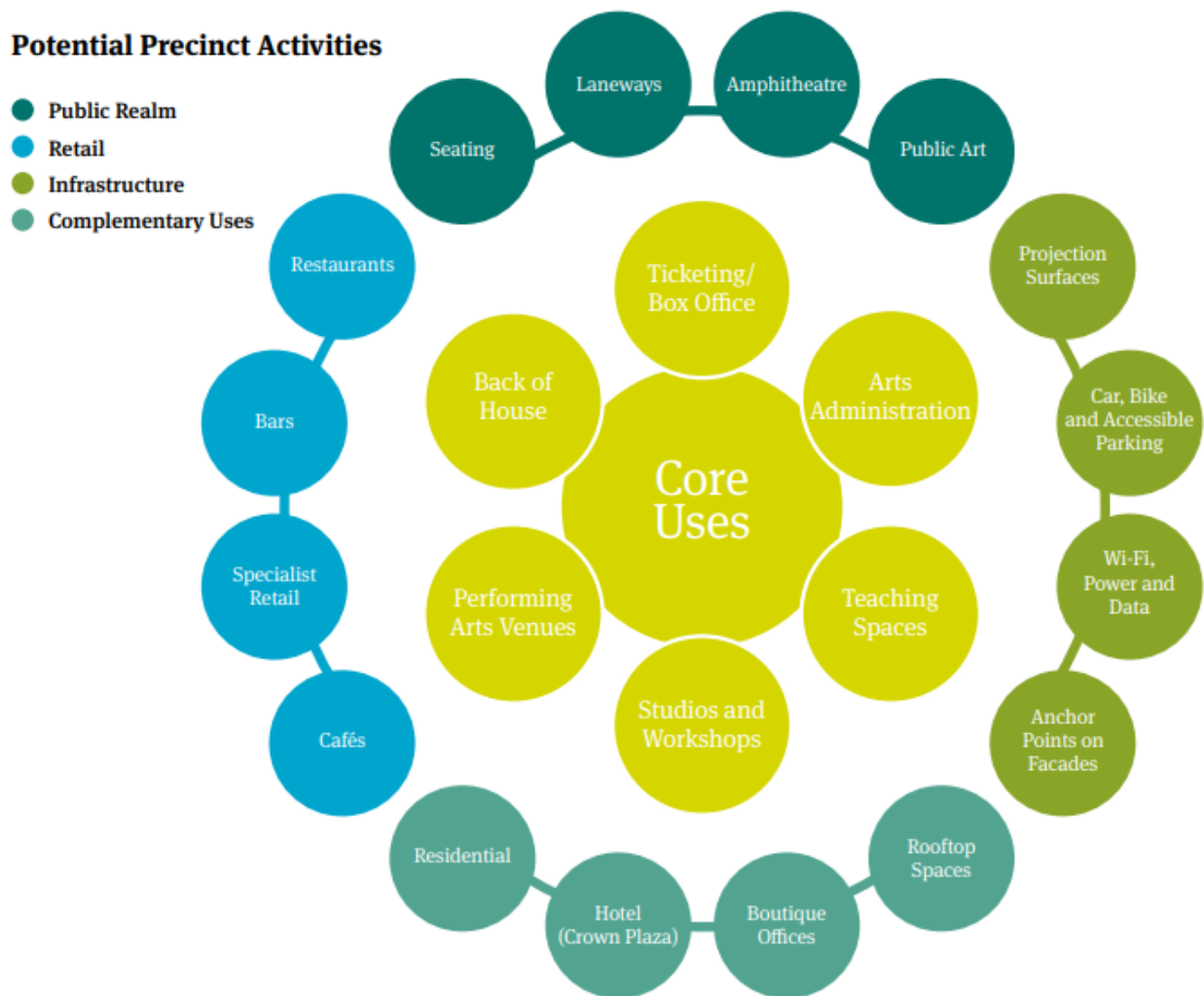


Figure 1 Extract from Performing Arts Precinct Vision Document

- 5.3 The vision picks up on themes from the Share an Idea campaign around activation, vibrancy, diversity, mixed uses, collaboration, and access for all.
- 5.4 The need for a new public parking facility located north of Cathedral Square features in the Christchurch Central Parking Plan (Council / CERA) of 2015. Themes from this document reflected in the current car parking building proposal include, but are not limited to the need for the provision of cycle parking to support travel choices, design that integrates with the surroundings, and the incorporation of smart technology (such as electric vehicle charging) where appropriate.
- 5.5 Over time Council's policies have changed, with a particular recognition that its parking decisions need to support greenhouse gas emissions reduction targets.
 - 5.5.1 The 2021 Central City Parking Policy recognises that: "The cost and availability of parking influences our carbon footprint through choices made about whether to drive, travel by a more sustainable mode, or not to travel at all. We also need to ensure we support parking for sustainable modes like cycling and scooting to encourage uptake."

- 5.5.2 Policy seven of this document specifically states that the Council “will not generally provide additional off-street parking” in recognition of the need to drive mode shift and also avoid undermining private sector developments.
- 5.5.3 The general principle in policy seven recognises an existing commitment to replace the capacity of the Manchester Street parking building destroyed in the earthquake, which the current proposal partially addresses. The other named exceptions for consideration include the Performing Arts Precinct, and Te Pae (the new convention centre).
- 5.5.4 The Council’s clear intent is to meet existing commitments which, based on the policy and other actions, includes the Performing Arts Precinct facility, and then not provide additional off street car parking except in exceptional circumstances.
- 5.6 Staff have conducted several lengthy processes in order to source and fund a car park facility. The Council has considered this issue a number of times and made multiple decisions along this journey. These include:
 - 5.6.1 10 August 2017 –CNCL/2017/00190 – Requests staff to work with Court Theatre and other entities to create the PAP with the report noting the inclusion of a public parking facility.
 - 5.6.2 28 June 2018 – CNCL/2018/00135 – Prioritises the development of a home for the Court Theatre and off-street parking solutions.
 - 5.6.3 28 March 2019 –CNCL/2019/00067 – Approves Court Theatre business case and endorses support for development subject to Council approval on off-street parking facilities.
 - 5.6.4 8 April 2021 – CNCL/2021/00054 – Instructs staff to negotiate and conclude a conditional agreement with the preferred RFP respondent (for the public parking building), followed by a public consultation process over the sale of the associated land parcel. Terms of the agreement to be set by the Chief Executive in reflection of the details proposed in the Council report.
- 5.7 The Council’s 2019 consultation on the Global settlement expressed its intent to build a Performing Arts Precinct parking facility.
- 5.8 Stakeholders of the Performing Arts Precinct, have consistently indicated a need for a conveniently located, attractive and safe parking building serving the precinct. The inclusion of parking has informed various business cases which led to the development of these assets.
- 5.9 On 8 April 2021, the Council resolved to enter into a conditional agreement with Wilson Parking Limited for them to develop and operate a parking facility. As part of the approval the Council also agreed to sell Wilsons Parking Limited the land, subject to certain restrictions and statutory public consultation. Attachment B show the land area to be sold.
- 5.10 The conditional contract with Wilson Parking Ltd was signed on 16 November 2021. The agreement contains detailed conditions to help achieve the Council’s wider aims including:
 - 5.10.1 A sale of the land at market value (at the time negotiations commenced);
 - 5.10.2 An encumbrance registered on the property title to ensure the land is utilised as a public parking facility for a minimum of 30 years;
 - 5.10.3 Requirements such as a minimum number of spaces for vehicles, dedicated mobility spaces, electric vehicle charging stations, motorcycles, e-scooters and bicycles. The building structure must also be designed in a manner that allows for future reconfiguration (to other appropriate uses) should the parking use become unviable or obsolete. The Council also retains a right to approve the design.

5.10.4 The Council will retain an option to purchase the land and any improvements back from the purchaser, should the project stall at a critical point and the purchaser has been deemed to have abandoned the works.

5.10.5 The Council will retain a Right of First Refusal to purchase the land and buildings back from the purchaser, at any time throughout the 30 year period of the registered encumbrance.

Consultation

- 5.11 The land to be sold meets the criteria to be considered a 'park' under section 138 of the Local Government Act 2002. 'Park' is defined as land acquired or used principally for community, recreational, environmental, cultural, or spiritual purposes; but does not include land that is held as a reserve, or part of a reserve, under the Reserves Act 1977. The land is held by Council and designated for the Performing Arts Precinct, which is a cultural purpose. Section 138 requires the Council to consult with the public when seeking to 'dispose' of such land.
- 5.12 Staff have conducted a process in order to comply with section 138 of the Local Government Act 2002. The proposal for consultation focussed on the sale of the land and asked for feedback to sell an empty piece of land in the city's Performing Arts Precinct that was earmarked for a new parking building.
- 5.13 Consultation on the Performing Arts Precinct Land sale was open from 17 November to 13 December 2021. The Council invited responses via the Council's webpage, social media and newspaper advertisements.
- 5.14 The Council also ran a targeted consultation with the 339 stakeholders the Council had from the previous engagements on the Performing Arts Precinct. On 17 November 2021, Newsline ran a story on the consultation and within this stated if the sale was to go ahead, the Council would sell the land to Wilsons Parking.
- 5.15 A total of 267 submissions were received. Thirty nine submissions supported the sale and 219 did not support the sale of the property. Copies of all the submissions were provided separately to elected members on 1 February 2022. Copies of submissions (with redacted contact details) are available on the Council's website at Have Your Say. Refer Attachment C for a summary and analysis of common themes.
- 5.16 The main theme of submissions not in support (155) related to climate change, with references to the Council's Climate Resilience Strategy and the fact that the Council has declared a climate emergency.
- 5.16.137 submissions commented on climate change in general and that we are in a climate emergency.
- 5.16.261 submissions commented that we need to encourage other modes of transport in to the city. These comments included; improving the bus service and connecting the cycle ways.
- 5.16.357 submissions didn't want a car park in this location and the land should be used differently. Some suggestions were to keep it for performances, or retain as a grassed / open area.
- 5.17 A number of other submissions were opposed to Wilson Parking owning and operating the car parking building.
- 5.17.156 submissions said they did not want Wilson Parking owning or running the carpark.
- 5.17.222 submissions did not support Wilson Parking owning the carpark and suggested instead that it should be New Zealand or Council-owned.

- 5.17.3 Ten submissions of the 56 who didn't want Wilson Parking running the carpark, also wanted fewer cars in the city and to encourage people to use other modes of transport.
- 5.17.4 46 submissions stated that we don't need a carpark in this location as there were others to choose from in the vicinity.

Submission Analysis and Comment

- 5.18 Some submitters have raised concerns that parking on the site is inconsistent with some of the Council's other policies, particularly as they relate to climate change and sustainability. Others argue that the current proposal is inconsistent with objectives relating to a vibrant, people-friendly, central city.
- 5.18.1 The Council's decision making is guided by the Local Government Act 2002. The purpose of the Act "is to provide for democratic and effective local government that recognises the diversity of New Zealand communities; and, to that end, this Act ... (d) provides for local authorities to play a broad role in promoting the social, economic, environmental, and cultural well-being of their communities, taking a sustainable development approach." This guidance reinforces the need to take into account the diversity of the community, and the community's interests. This requires the Council not only to consider climate change matters, but other interests and needs as well. It must attempt to balance different priorities and interests.
- 5.18.2 It is recognised that the provision of any new car parking facility is in tension with Council's strategic priority of meeting the challenge of climate change through every means available. The Council has, however, considered this matter and has responded both strategically, through the direction outlined in its Central City Parking Policy 2021, and tactically, through contractual restrictions that support mode shift, lower emission vehicles and adaptive reuse.
- 5.18.3 The scale of the facility sought is at the bottom end of the range of the estimated public parking supply needs north of Cathedral Square, and includes electric vehicle charging stations, mobility spaces, dedicated cycle and e-scooter parking. Furthermore, the design of the building itself is capable of re-purposing to alternative uses should the nature of travel choices and resulting vehicle parking needs alter significantly during the building's design lifespan. Therefore the proposed capacity and design of the facility is considered an acceptable 'balanced' response to the initial needs of the area whilst allowing for change in the future.
- 5.18.4 No emissions modelling has been undertaken as part of the proposal. Some submitters appear to have assumed that the parking facility will lead to an increase in emissions. The Council's decision making has been focused on existing demand and growth resulting from the relocation of demand from other locations to this area. It is unknown if the parking facility will have any impact on emissions. Potential scenarios include reductions, (if the destination locations are more efficiently located compared to patron's homes and there is reduced "cruising" for on street carparks), no material effect, or slight increases. This matter is of importance when making the decision whether or not to have a car park. The current decision is focused on whether or not the Council should sell the land, so emissions are of less relevance.
- 5.18.5 The Council has also been aware of the aim of creating a "people-friendly, central city" throughout its decision making to date. The current proposal places requirements on the future owner of the land to provide for street level activation, parking for sustainable transport modes and designing for future adaptive reuse.

- 5.18.6 A specific concern related to the impact of a parking facility on the “people-friendliness” and safety of Gloucester Street between Tūranga and the Performing Arts Precinct. This matter is of importance to the Council and a separate design project is underway to achieve this objective.
- 5.18.7 In Council’s consideration of this matter in April 2021 it resolved to bring forward the Long Term Plan’s programmed streetscape upgrade of Gloucester Street (between Colombo and Manchester Street) to precede the completion of the Court Theatre in 2023. This will provide an opportunity to improve pedestrian amenity on Gloucester Street between the Performing Arts Precinct, Tūranga and Cathedral Square, as well as the city centre’s laneway and pedestrian networks to the south.
- 5.18.8 At a general level, the Council already encourages mode shifting and has undertaken significant investment to provide infrastructure to encourage more active transport. It leads by example with its use and support of shared, zero emission vehicles. It works with other partners to encourage the use of public transport. More specifically, the Council has taken steps ensure that this parking facility is designed and operated to complement other mode shift initiatives.
- 5.18.9 The Performing Arts Precinct itself sits within the central city’s low speed traffic zone (of 30km/h) and is well placed for public transport users either arriving via the central interchange and especially the nearby Manchester Street bus “super stops”. The building itself will supply over 50 cycle parking spaces, along with dedicated space for the storage and charging of e-scooters. 20 EV charging points will support the expected transition of the NZ private vehicle fleet to electric only vehicles – and some 25 vehicle spaces throughout the building will be dedicated mobility parks.
- 5.18.10 Some submitters have argued that the land could be used differently (e.g. for other performing arts facilities or other complementary activities). There is sufficient land available for alternative uses identified by submitters. For instance, the council is running a separate but parallel process calling for expression of interest for performing arts and related uses, elsewhere in the precinct. There is a significant amount of public open space in the central city, and opportunities exist on private land for commercial, retail, hospitality and residential uses.
- 5.18.11 Overall, the submissions focused on climate change do not present a compelling reason not to proceed with the sale of the land. The Council has considered climate change, mode shift and similar matters both from a strategic view, through its Central City Parking Policy, and tactically, through its expectations for this facility. It has chosen to balance addressing parking demand generated by the Performing Arts Precinct and other major facilities, with its desires to encourage mode shift, through choosing to facilitate this parking facility as well as signalling that it is unlikely to build more off street car parking.
- 5.19 Staff have considered these submissions in relation to the proposed purchaser being Wilson Parking Ltd.
- 5.19.1 Wilsons Parking Ltd was selected after multiple approaches to the open market. It was identified as the preferred respondent based on their financial position, ability to manage the operation and working relationship with a proven development contractor (whom Council had previously utilised for a similar facility). Council made the decision to appoint Wilsons as the proposed purchaser at the April 2021 meeting.
- 5.19.2 Other companies, including New Zealand owned ones, had the opportunity to, and did, participate in the procurement process.

- 5.19.3 The Council has considered building and operating the carpark (8 April 2021). It decided to proceed to market. Some of the matters that it took into account when making its decisions included reduced exposure to financial risk (preferred option generates up-front financial gain, build and operation would require additional capital investment with ongoing returns varying as transportation preferences change over time), the strength of the private car-parking market already in operation, and the delivery timeframe (additional design/planning etc. would be necessary resulting in the project's timeframe being deferred).
- 5.19.4 Mode shift matters have been addressed elsewhere.
- 5.19.5 The Council's planning for the provision of parking facilities included consideration of the other existing facilities in the central city. Even with these facilities in place, the Council identified that there was a need to service the Performing Arts Precinct, with this supporting other activities in the area including Turanga and the Te Pae. With respect to submissions regarding the established need for a further public parking building in this area; as discussed elsewhere in this report, the scale of the facility proposed in terms of public vehicle parking capacity is at the bottom end of prior studies examining the likely parking demands that exist north of Cathedral Square. The facility would complement other facilities that exist elsewhere in the central city, south of Cathedral Square.
- 5.19.6 Overall, the submissions do not present a compelling argument to not sell that land to Wilsons. The Council selected the proposed purchasing consortium after a fair and impartial procurement process, which was contested by multiple bidders and was open to consideration of alternative solutions. Before doing this the Council had considered and rejected other delivery models.
- 5.20 One submitter (Chapman Tripp acting for landowners in the vicinity including the Catholic Diocese of Christchurch) has made the following points:
- 5.20.1 the consultation material is inadequate to provide neighbouring landowners with sufficient information to give meaningful feedback;
- 5.20.2 the Council has failed to properly respond to requests for information under Local Government Official Information and Meetings Act 1987 (LGOIMA) to fairly inform landowners of relevant matters during the consultation period. In particular drawings which show the size and scale of the proposed car park building, including elevations, entry and exit points, and an assessment of the relationship with nearby buildings including significant heritage buildings have been withheld by Council;
- 5.20.3 the consultation is therefore not genuine and is likely to be subject of challenge if the sale proceeds.
- 5.21 The Chapman Tripp submission requested that the Council delay a decision on the sale of the land pending the outcome of a complaint to the Ombudsman. The Ombudsman has contacted the Council and staff will be responding expeditiously to the request. Staff do not advise delaying the decision on the land sale in the meantime.
- 5.22 Staff believe that there is a broader matter for consideration that this submission raises.
- 5.22.1 The developers of the Catholic Diocese site may develop a future parking facility – they have publically announced plans for a 600 space car park, with the latest publicly available information suggesting a completion date of 2026.
- 5.22.2 The Council has undertaken some traffic network sensitivity testing as to whether we were in an "either or" situation with the proposed Catholic Diocese site car park and a

smaller facility on the Performing Arts Precinct. This testing shows the network could cope with a second car park (i.e. as well as the PAP one currently proposed) up to circa 800 spaces.

- 5.22.3 Additionally there are other nearby sites where car parks could operate (e.g. the former Rydges Hotel). There are no publically announced plans to operate this site as car park at the time of this report
- 5.22.4 Council is required to have some foresight about the future and so should consider if its plans are still valid given the known or potential intentions of others.
- 5.22.5 The proposal under consideration would see the parking facility operating from late 2023, close to the completion date of the new Court Theatre. Te Pae opened in late 2021, while Turanga, the Piano and the Isaac Theatre Royal have all been operating from some time.
- 5.22.6 The key question for Council is “Does the existence of other planned and potential carparks, provide sufficient justification for it to not sell its land?” The staff view is that there is not sufficient justification not to sell. The Council’s land sale conditional contract sets a delivery time as part of a comprehensive plan intended to develop and activate this precinct. Relying on later or uncertain parking provision may impact on the existing and planned facilities. These facilities have factored the provision of a facility on the Performing Arts Precinct as part of their planning and investment decisions.
- 5.23 A further consideration from the submission raises is do the public need to have a copy of the proposed design drawings for the facility to be able to provide meaningful comment on the proposal to sell the land.
- 5.23.1 The planning consent drawings did not exist at the time of the consultation so could not be provided to either the public or to meet the Chapman Tripp request.
- 5.23.2 Council did, however, make available its own proof of concept and requirements. This provided guidance about the design parameters for the proposed facility. The District Plan also provides guidance on these matters.
- 5.23.3 Sufficient information was provided to allow comments on the proposal to sell the land. The information supplied made it clear what the purpose of the sale was and the minimum acceptable parameters of the use and works on the land.

Discussion

- 5.24 Staff recommend that the proposal to sell land at the Performing Arts Precinct for the purpose of a parking facility proceed for the following reasons:
- 5.24.1 The proposal is consistent with Council’s policies and community outcomes in that it attempts to balance different objectives and community expectations. The proposal allows for parking for a variety of needs (accessible, bikes, electric vehicles, motor cars) now, while future proofing the building for the future (flat floors, sufficient floor-to-floor height for alternative uses, allows to remove the vehicle ramps between floors to provide light wells, a lift/stair core to each side of the building). It does this prudently, with no use of ratepayer funds to develop the parking facility.
- 5.24.2 The proposal contains requirements for completing the parking facility before or near to the planned completion of the Court Theatre and the surrounding public realm;
- 5.24.3 The proposal is consistent with the long standing vision of a precinct of core performing arts activities, supported by ancillary public realm, retail, infrastructure and other complementary uses;

- 5.24.4 The Council made the decision to have the private sector develop the parking facility based on financial information contained in a business plan that demonstrated that the proposal minimises impact on capital and operational budgets and is financially positive over its lifespan. The Council also considered the potential for a long term lease of the land, before making the decision to proceed with a proposal based on sale; and
- 5.24.5 The Council is required to consider the views and preferences of persons likely to be affected by, or to have an interest in, the matter before it. Consultation is one, but not the only way of identifying these views and preferences. Stakeholders have consistently indicated a need for a conveniently located, attractive, safe and timely delivered parking facility serving the precinct and these previously expressed views must also be considered.
- 5.25 Submitters have argued that private proposals on alternative sites may be a better way of meeting the parking need, therefore the sale of the land is not necessary. The proposal under consideration is part of a broader coordinated plan that would see the Court Theatre, parking facility, and public realm upgrades (both within the Performing Arts Precinct and on Gloucester Street) being completed at similar times. Mechanisms for ensuring this coordination include Council's project planning and contractual requirements in the conditional sale and purchase agreement. There is no certainty that alternative arrangement on private land can achieve this same level of coordination, and no obvious no cost (or some benefit) mechanism for Council to contractually require this. Based on publically available information the most likely additional facility will not be completed until 3 years after the Court Theatre is finished. The current proposal provides the best mechanism to ensure that a parking facility is available at a similar time to the completed theatre.
- 5.26 The land was transferred to the Council from the Crown under the Global Settlement Agreement (GSA) for the proposed purpose in 2019. Design of the new Te Pae Convention Centre was conducted in parallel with the GSA negotiations and took into account the anticipated provision of a public parking facility being developed within the precinct locality. The timely delivery of the parking facility is a known concern of Te Pae's owners and operators.
- 5.27 The consultation results (out of 267 submissions received, 219 did not support the sale of the land) reflect the opinions of the submitters, including wider feedback received over such matters as the need for such a facility and the impact of the provision of a new parking building on Council's climate change commitments.
- 5.28 While the majority of the submitters have argued against the proposal to sell this land, when the measures taken already to address future needs and all of the steps taken to date are considered, there is no compelling case to not sell the land, and staff recommend that the Council proceed with the sale.
- 5.29 The decision is a metropolitan one and the proposed facility will be located in the Linwood-Central-Heathcote
- 5.30 As with any other consultation, the views presented to the Council should be received with an open mind and be given due consideration.

6. Policy Framework Implications Ngā Hiraunga ā- Kaupapa here

Strategic Alignment Te Rautaki Tīaroaro

- 6.1 The sale of this land is consistent with the Council's wider objectives to develop a Performing Arts Precinct (PAP) and specifically the community outcome (of supporting) a vibrant and

thriving city centre. The inclusion of a public parking facility has been present since the initial planning commenced for the PAP and is referenced in prior reports as noted above. The need for a new public parking facility north of Cathedral Square also features in the Christchurch Central Parking Plan (Council / CERA) of 2015.

- 6.2 In so much as an attractively designed, safe and convenient parking facility will support the PAP and nearby important civic and business activities north of Cathedral Square, the proposal supports the Council's Long Term Plan (2021 - 2031).

Policy Consistency Te Whai Kaupapa here

- 6.3 The decision is consistent with Council's Plans and Policies. Staff have completed public consultation as required under section 138 of the Local Government Act (disposal of a 'park').

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.4 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions. However, Ngāi Tahu have been consulted over the in principle design, in order to ensure the view shaft from Tūranga through to Mount Grey is maintained.
- 6.5 The land in question is not a site of significance to Mana Whenua or subject to the Ngāi Tahu Claims Settlement Act 1998.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.6 Council is making a decision about the sale of land. Climate change impact considerations relevant to this decision fall into the areas of climate change risk, climate change adaptation and climate change mitigation.
- 6.7 For the purposes of this report, it is assumed that the conditional purchaser has undertaken their due diligence and appropriately priced climate risk in their offer. In putting the offer to market, the Council indicated that it anticipates that there will be mode shift, new technologies and potential functional obsolescence through the conditions of sale. As well as these climate risk, it is assumed that the conditional purchaser has undertaken due diligence about potential changes to ground water, likely weather events and other climate change adaption matters both in their offer formulation and building design. Given this there is a tolerable climate change risk associated with the sale of the land.
- 6.8 Climate change impact adaptation matters associated with this proposal have been canvassed elsewhere in the report. They primarily focus on the potential adaptive reuse of the structure should their climate change mitigation measures result in significant mode shift. The purchaser will be responsible for any other adaption measures as part of their building design.
- 6.9 The main focus of submitters concerns relates to climate change mitigation. Transport emissions form a large part of Christchurch's greenhouse gas emissions, and is an area where the Council aims to drive changes that reduce emissions.
- 6.10 The land is being sold for the purpose of a carpark, so emissions associated with the carpark are a legitimate climate change consideration. In line with its other policies, the sale of the land for car parking should include considerations of how to reduce emissions and contribute to climate change mitigation. As outlined elsewhere in the report there has been consideration of mechanisms to contribute to emission reductions including through the provision of space for bikes, electric scooters, and electric vehicles.
- 6.11 Clearly some submitters want more. The dilemma for Council is that the carpark itself is not a trip generator. The activities and facilities that generate trips and emissions are the other arts

and cultural venues in the area. Any consideration of the climate change mitigation impacts needs to holistically consider both the trip generators and the supporting infrastructure.

- 6.12 Looking at the various venues, the Council could consider if there are alternative ways to deliver these services or to access these venues that reduce emissions. Given that most of the venues have already been constructed, for the purposes of this report the focus will be on alternative means of accessing these venues.
- 6.13 To help reduce the emission generated by the venues Council could encourage the use of active and public transport, and ride share mechanism. The Council is already working in this area, a potential consideration is an integrated transport plan prepared specifically for the venues in the precinct. Such a plan could include disincentives for private trips through mechanisms such as reduced parking supply and higher parking fees. It could also include incentives for those who use active or public transport such as the cost of fares being absorbed in the ticket price. Such plans have been shown to work in other contexts, leading to mode shift. Noting that only a limited search has been possible, it is important to note that examples seen have been in employment or locations where trips are considered mandatory. It is unknown if such an approach will work when the trips are for a discretionary activity.
- 6.14 Another consideration is that the construction of the building will involve greenhouse emissions during the production and transportation of materials, and their assembly. Not selling the land is unlikely to avoid these emissions. They will be generated if the Council chooses to provide the carpark in another way. If, through any future process, the Council chooses not to build the carpark, then any alternative built facility on the land will generate emissions through construction. It is also possible that the private sector, recognising the demand, will provide the car parking on other sites, again resulting in emissions during construction.
- 6.15 The Council could consider using the return from the sale of the land to fund climate change mitigation measures. This will go some way to offset the emissions generated by Turanga, The Court and other venues that will benefit from the sale of land for the carpark. The details of these mitigation measures goes beyond the scope of this report but can be separately presented to Council in a future report. Examples might include tree planting, transport mode shift initiatives, stationary energy changes, or investment in lower carbon intensity energy generation.

Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 6.16 The decision on whether or not to sell land does not include an accessibility consideration. The proposed building in itself will be developed utilising accessible standards above those required within district planning rules.

7. Resource Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to Implement – Staff time and legal contractor fees. The parking facility is being financed by the purchaser.
- 7.2 Maintenance/Ongoing costs – Nil
- 7.3 Funding Source – Existing budgets. The income received from the sale of the land will reduce pressure on Council's allocated parking budget.

8. Legal Implications Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 8.1 The Council has powers of general competence in section 12 of the Local Government Act 2002 for the purpose of performing its role.
- 8.2 As mentioned above, section 138 of the Local Government Act 2002 provides that the Council consults before disposing of land that is defined as a 'park' in that section. The Council has complied with the consultation requirements of section 138 of the Local Government Act 2002.




Other Legal Implications Ētahi atu Hīraunga-ā-Ture

- 8.3 There is a legal context, with respect to any potential challenge that may arise from the Council's decision to sell the land for a public parking facility. See paragraphs 5.11 to 5.30 in relation to the various issues raised by submitters, and the staff response to those matters.
- 8.4 This report has been reviewed by the Legal Services Unit.

9. Risk Management Implications Ngā Hīraunga Tūraru

- 9.1 There is a risk that the purchaser of the land may stall in its ability to develop the site as required. This could be due to market forces in relation to materials, labour or other factors. The signed conditional contract contemplates this event and allows an ability for Council to reacquire the land and improvements back from the purchaser, as a last resort measure.
- 9.2 There is a reputational risk to Council, that a large number of consultation submitters may perceive a positive decision to sell the land as the incorrect option and paying inadequate attention to the number of submitters opposing a sale. Staff have responded to this risk in sections 5 and 6 above.
- 9.3 There is further reputational risk to Council, if it does not enable the development of a parking facility in the PAP as this is one of the purposes for which the land was transferred from the Crown. However, the Council always retains an option to develop the facility itself.
- 9.4 There is a risk that the PAP stakeholders, in particular the Court Theatre facility (which the Council is developing) may be negatively affected by a decision not to sell the land and progress the development of the parking building to service the precinct. The business case for the Court Theatre considered a parking option within the PAP and was approved by Council on this basis.

Attachments Ngā Tāpirihanga

No.	Title	Page
A	Council Report - April 2021 - Public Excluded (<i>Under Separate Cover</i>) - CONFIDENTIAL	
B 	PAP Car Park Land 2,081m2	142
C 	PAP Land Sale Consultation Analysis	143
D 	Staff comment - Chapman Tripp submission	145

Additional background information may be noted in the below table:

Document Name	Location / File Link

Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

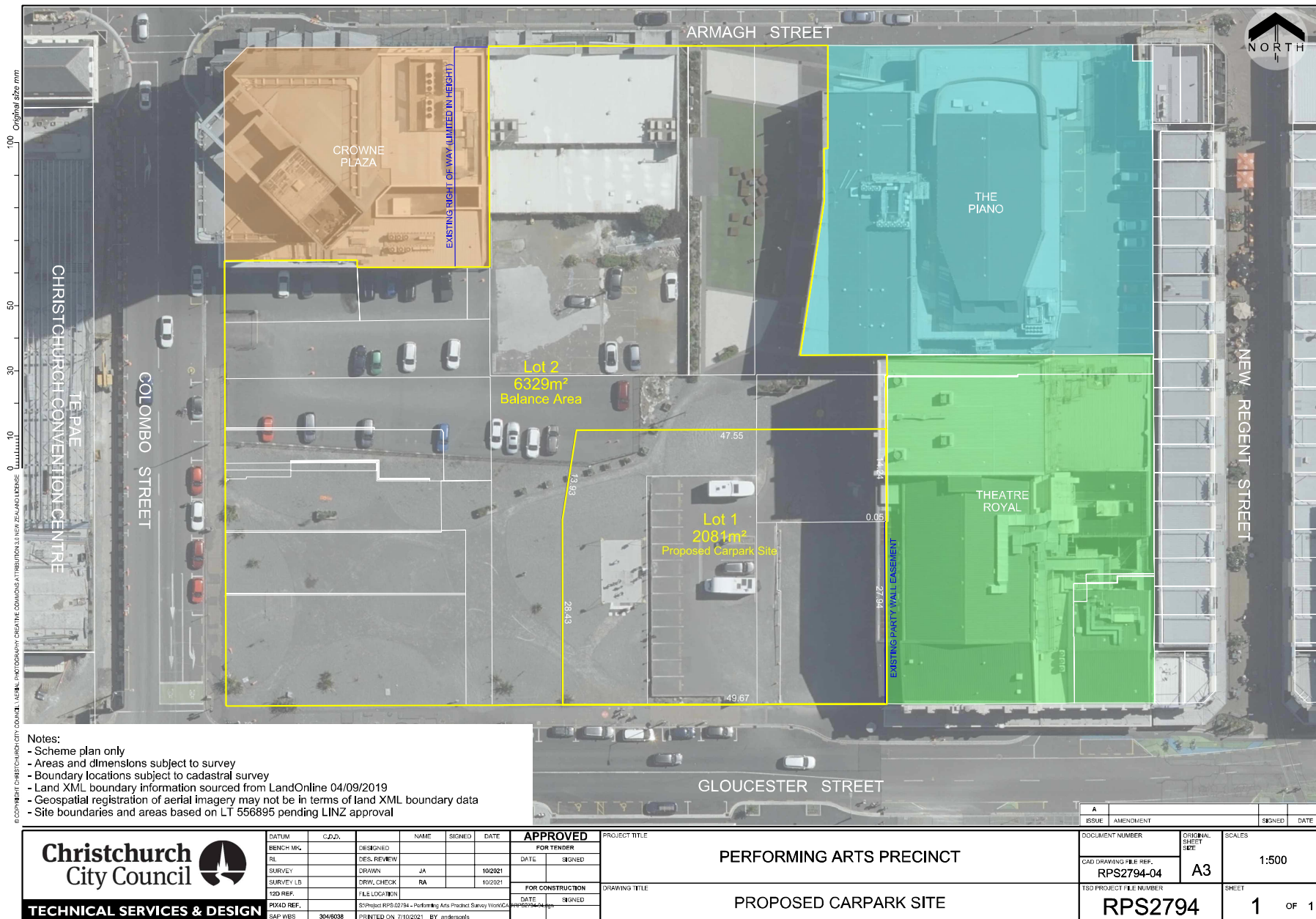
(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Authors	Luke Rees-Thomas - Property Consultant Tim Cheesebrough - Senior Transport Planner
Approved By	Angus Smith - Manager Property Consultancy Bruce Rendall - Head of Facilities, Property & Planning Leah Scales - Acting General Manager Resources/Chief Financial Officer



DocuSign Envelope ID: 3F308332-9A5C-4E9E-82F8-707515C5CF0E

Performing Arts Precinct Land sale – analysis of submissions

Overview

Consultation on the Performing Arts Precinct Land sale was open from 17 November to 13 December 2021, we received 257 submissions.

We ran a targeted consultation with the 339 stakeholders we had from the previous engagements on the Performing Arts Precinct.

On 17 November 2021, Newsline ran a story on the consultation and within this stated if the sale was to go ahead, we would sell it to Wilsons Parking.

Analysis of feedback

We asked if people were supportive of the Council selling the land in the Performing Arts Precinct (Gloucester Street/Colombo Street) and provided the opportunity for them to comment.

Option	Nos.
Support	38
Do not support	219

In support

The selling of the land for a carpark was supported by 38 submissions, with 34 submissions also providing comments.

- 19 submissions supported the parking building with no concerns.
- 15 supported the land sale and car park, but had concerns:
 - Eight submissions wanted to see the façade tie in with the other buildings in the vicinity with architecture similar to the Lichfield Street parking building.
 - Seven submissions wanted to see a parking building here, but they did not want Wilsons to run it with four of these submissions wanting the building to be either New Zealand or Council owned.
-

“It's difficult to access Turanga and businesses in New Regent Street due to parking issues. A multi store car park will lead to increase in patronage of hospo outlets in the area and Turanga.”

Not in support

219 people indicated that they did not support Council selling the land for a car park, with 209 people providing comments.

Of the 209 people who commented, 19 specifically said they did not want a parking building at all.

“I believe that the central city should be a place that actively promotes and supports walking, biking, busing etc., for both sustainability and accessibility reasons.”

Climate change

The main theme of submissions not in support (155) relate to climate change, with references to the Council's Climate Resilience Strategy and the fact we have declared a climate emergency.

- 37 submissions commented on climate change in general and that we are in a climate emergency.
- 61 submissions commented that we need to encourage other modes of transport in to the city. These comments included; improving the bus service and connecting the cycleways.
- 57 submissions didn't want a car park in this location and the land should be used differently. Some suggestions were to keep it for performances, retain as a grassed area.

"I really hope that in 10 or 20 years' time, we don't still need carparks like this in the city. I think we have a good opportunity here to make our city more people and environment friendly and less car oriented for the future."

Wilsons as a provider

The other significant theme of those not in support were to do with the car parking provider.

- 56 submissions said they did not want Wilsons Parking owning **or** running the carpark.
- 22 submissions did not support Wilson's owning the carpark and suggested instead that it should be New Zealand or Council-owned.
- Ten submissions of the 56 who didn't want Wilsons running the carpark, also wanted fewer cars in the city and to encourage people to use other modes of transport.
- 46 submissions stated that we don't need a carpark in this location as there were others to choose from in the vicinity.

"Enough parking, especially Wilson's, in this area already."

Chapman Tripp Submission – Staff Response

1. LGOIMA Request

In response to the information requested, staff had previously provided the following:

- Council's requirements for the development as per the public RFP
- Proof of concept scheme plans as per the public RFP

A request for additional more detailed drawings and plans of the proposed carpark building was made. However, these drawings and plans either do not exist or are not held by the Council and the Council expects that these will be developed over time by the preferred respondent through the design and resource consent processes.

The Council holds additional information within the expanded scope of the request, but the request for this information was refused under the following sections of LGOIMA:

- 7(2)(b)(ii) – to protect the commercial position of the person who supplied or who is the subject of the information.
- 7(2)(i) – to enable any local authority holding the information to carry on negotiations

It is the staff view, the Council does not consider that the withholding of that information is outweighed by other considerations which render it desirable, in the public interest, to make that information available.

It is noted that a complaint to the Ombudsman has been made, about the way in which the Council dealt with the request.

2. Consistency with Designation

The Performing Arts Precinct is designated in the District Plan and the Council is the Requiring Authority for that designation.

Staff consider, the presence of a car-park for use by people attending the Performing Arts Precinct is integral to the delivery of the Performing Arts Precinct. However, designations in the District Plan are for a project or work undertaken by a Requiring Authority under the designation (s176(1)(a) of the RMA). While the Council is the Requiring Authority for the Performing Arts Precinct, the Council is considering selling the land under an arrangement where the purchaser will fund, build and operate the Performing Arts Precinct car-park. Accordingly, the Performing Arts Precinct car-park will not strictly be a project or work undertaken by the Council as Requiring Authority, but will be undertaken by the Purchaser. The construction of the carpark will be integral to the operation of the Performing Arts Precinct on the other sites within the Precinct that are subject to the designation, but will accordingly not be built in reliance on the designation. It is the view of staff, the question of whether the car-parking activity falls within the definition of "Ancillary activities" to the designation for the Performing Arts Precinct, is irrelevant.

The Requiring Authority will be giving the purchaser written consent to build the carpark on designated land. In addition, the purchaser will, of course, need to obtain any resource consents needed for the car-park.

3. Consistency with the land transfer from Crown for Performing Arts Precinct purposes

The staff view is that the proposed car-parking building is consistent with the purposes for which the land was transferred to the Council from the Crown as the proposed car-parking building is an integral and necessary part of the Performing Arts Precinct development.

In particular, the Global Settlement Agreement dated 23 September 2019 entered into between the Crown and the Council specifically contemplated the development of car-parking as part of the Performing Arts Precinct and included the following provisions:

- Clause 3d provided that “the Council will be responsible at its sole cost for delivery of all facilities (including the car-park) on Performing Arts Precinct land”.
- Schedule 5 contained the form of an encumbrance which is registered against the Performing Arts Precinct land in favour of the Crown. This encumbrance requires the Council to share with the Crown on a 50/50 basis the proceeds of any disposal of any Performing Arts Precinct land for a purpose not associated with the Performing Arts Precinct. However, the encumbrance specifically provides that the use or development of any part of the Performing Arts Precinct land for car-parking is deemed to be a use for the purposes of the Performing Arts Precinct.

4. Consultation

The question on which the Council is consulting is a proposal to sell an empty piece of land earmarked for a carpark building to serve the Performing Arts Precinct. This is a genuine consultation under section 138 of the Local Government Act 2002.

In this case, in view of the low significance of the matter, it is appropriate to conduct a consultation that simply asks whether the public supports the Council selling the land for a carpark building. The Council also encouraged any comments. Submitters have expressed their views on whether the land parcel should be sold for this purpose or not. There is no ulterior motive and this is not a spurious consultation. Thoughtful and meaningful comments have been made on the disposal in light of the information provided.

Furthermore, staff dispute a view “the Council is delaying in providing the information requested to frustrate the consultation process”. There is no reason for the Council to frustrate its own process.

16. Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
15.	PERFORMING ARTS PRECINCT - CAR PARK - PUBLIC CONSULTATION				
	ATTACHMENT A - COUNCIL REPORT - APRIL 2021 - PUBLIC EXCLUDED	S7(2)(H)	COMMERCIAL ACTIVITIES	THE DETAILS WITHIN THIS REPORT ARE COMMERCIALY SENSITIVE TO THE PROPOSED PURCHASER, INCLUDING PRICE	UPON TRANSFER OF PROPERTY IN QUESTION
17.	PUBLIC EXCLUDED AUDIT AND RISK MANAGEMENT COMMITTEE MINUTES - 14 FEBRUARY 2022			REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.	
18.	PUBLIC EXCLUDED HEALTH, SAFETY AND WELLBEING COMMITTEE MINUTES - 4 FEBRUARY 2022			REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.	
19.	CHRISTCHURCH CITY HOLDINGS LTD - ESTABLISHMENT OF APPOINTMENTS' COMMITTEE	S7(2)(A)	PROTECTION OF PRIVACY OF NATURAL PERSONS	THE REPORTS IDENTIFY THE PROPOSED MEMBERS OF THE APPOINTMENTS' COMMITTEE WHICH INCLUDES AN ADVISOR FROM THE PRIVATE SECTOR. THE DECISION COULD HAVE REPUTATIONAL IMPACTS FOR THAT PERSON IF THE COUNCIL DOES NOT SUPPORT THE MAKE UP OF THE COMMITTEE.	AS SOON AS THE THE COUNCIL HAS MADE THE DECISIONS SOUGHT IN THIS REPORT.