

**Waipapa
Papanui-Innes Community Board
AGENDA**

Notice of Meeting:

An ordinary meeting of the Waipapa Papanui-Innes Community Board will be held on:

Date: Friday 18 February 2022

Time: 9.30am

Venue: Held by Audio/Visual Link

Under the current provisions of the Covid-19 Protection Framework (the Traffic Alert system) meeting attendance is only possible via an Audio/Visual link or by viewing a live stream (<https://www.youtube.com/channel/UCuRzshsY8rjDJYUymoYeQtA>) of the meeting.

Please request access details from Mark.Saunders@ccc.govt.nz for the Audio/Visual link.

Membership

Chairperson	Emma Norrish
Deputy Chairperson	Simon Britten
Members	Pauline Cotter
	Mike Davidson
	Ali Jones
	Emma Twaddell

15 February 2022

Matthew Pratt
Manager Community Governance, Papanui-Innes
941 5428
matthew.pratt@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

To view copies of Agendas and Minutes, visit:

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



Ōtautahi-Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things – a city where anything is possible

Principles

Being open, transparent and democratically accountable	Promoting equity, valuing diversity and fostering inclusion	Taking an inter-generational approach to sustainable development, prioritising the social, economic and cultural wellbeing of people and communities and the quality of the environment, now and into the future	Building on the relationship with Te Rūnanga o Ngāi Tahu and the Te Hononga-Council Papatipu Rūnanga partnership, reflecting mutual understanding and respect	Ensuring the diversity and interests of our communities across the city and the district are reflected in decision-making	Actively collaborating and co-operating with other local, regional and national organisations
--	---	--	---	---	---

Community Outcomes

Resilient communities Strong sense of community Active participation in civic life Safe and healthy communities Celebration of our identity through arts, culture, heritage, sport and recreation Valuing the voices of all cultures and ages (including children)	Liveable city Vibrant and thriving city centre Sustainable suburban and rural centres A well connected and accessible city promoting active and public transport Sufficient supply of, and access to, a range of housing 21st century garden city we are proud to live in	Healthy environment Healthy water bodies High quality drinking water Unique landscapes and indigenous biodiversity are valued and stewardship exercised Sustainable use of resources and minimising waste	Prosperous economy Great place for people, business and investment An inclusive, equitable economy with broad-based prosperity for all A productive, adaptive and resilient economic base Modern and robust city infrastructure and community facilities
--	---	--	---

Strategic Priorities

Enabling active and connected communities to own their future	Meeting the challenge of climate change through every means available	Ensuring a high quality drinking water supply that is safe and sustainable	Accelerating the momentum the city needs	Ensuring rates are affordable and sustainable
---	---	--	--	---

Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes

Engagement with the community and partners	Strategies, Plans and Partnerships	Long Term Plan and Annual Plan	Our service delivery approach	Monitoring and reporting on our progress
--	------------------------------------	--------------------------------	-------------------------------	--

Mihi



Tēnā koutou

Kua hui mai nei

Ki tēnei whare ō tātou

Ki te kōrero, ki te whakarongo

i nga kaupapa ō to hapori

Nau mai, haere mai.

Nā reira tēnā koutou katoa

Greetings

to all who have gathered

within our (communal) house

to speak and to listen to the

topics/conversations of your community

Welcome, welcome

Therefore, again I greet all present

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

TABLE OF CONTENTS

Karakia Tīmatanga	5
C 1. Apologies Ngā Whakapāha	5
B 2. Declarations of Interest Ngā Whakapuaki Aronga	5
C 3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua	5
B 4. Public Forum Te Huinga Whānui	5
B 5. Deputations by Appointment Ngā Huinga Whakaritenga.....	5
B 6. Presentation of Petitions Ngā Pākikitanga	5
C 7. Correspondence	13

STAFF REPORTS

C 8. Kidsfirst Kindergarten at MacFarlane Park - Ground Lease	17
C 9. Owen Mitchell Park sports field lighting upgrade	23
C 10. Richmond Road Renewals - Dudley Street, Nicholls Street and Stapletons Road Board Report	29
C 11. Langdons Road Proposed Pedestrian Refuges.....	41
B 12. Waipapa Papanui-Innes Community Board Area Report - February 2022	47
B 13. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi.....	55

Karakia Tīmatanga

1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Waipapa Papanui-Innes Community Board meeting held on [Friday, 3 December 2021](#) be confirmed (refer page 6).

4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

4.1 Surface Flooding Langdons Road and Sisson Drive Intersection

Vicki Bain, Manager, and Renee Heingold, Assistant Manager, will speak on behalf of Kiwi Property Northlands Mall regarding the flooding at the Langdons Road/Sisson Drive Intersection and increased traffic flow in the Northlands Mall area.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

Waipapa Papanui-Innes Community Board OPEN MINUTES

Date: Friday 3 December 2021
Time: 9.06am
Venue: Board Room, Papanui Service Centre, 5 Restell Street

Present

Chairperson	Emma Norrish
Deputy Chairperson	Simon Britten
Members	Pauline Cotter
	Mike Davidson
	Ali Jones
	Emma Twaddell (via audio link)

Matthew Pratt
Manager Community Governance, Papanui-Innes
941 5428
matthew.pratt@ccc.govt.nz
www.ccc.govt.nz

To view copies of Agendas and Minutes, visit:
www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/

Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Community Board Resolved PICB/2021/00096

That the apologies received from Pauline Cotter for lateness be accepted.

Ali Jones/Mike Davidson

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved PICB/2021/00097

That the minutes of the Waipapa Papanui-Innes Community Board meeting held on Friday, 19 November 2021 be confirmed.

Ali Jones/Simon Britten

Carried

4. Public Forum Te Huinga Whānui

Part B

4.1

St Albans Primary School students

St Albans Primary School students spoke regarding Innovating Streets projects in the local area.

After questions from members, the Chairperson thanked the St Albans students for their presentation.

4.2 Liam Speechlay

Liam Speechlay spoke regarding Cranford and Rutland Street and the new shared path.

After questions from members, the Chairperson thanked Liam Speechlay for his presentation.



5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Waipapa Papanui-Innes 2021-2022 Positive Youth Development Fund Application - Belfast School

Community Board Resolved PICB/2021/00098 (officer recommendation accepted without change)

Part C

That the Waipapa Papanui-Innes Community Board resolved to:

1. Approve a grant of \$600 (\$50 per student) from its 2021-2022 Youth Development Fund to Belfast School as a contribution towards 12 students attending the two day Leadership Training Course at the Papanui Youth Development Trust to be held on the 11th-12th April 2022.

Ali Jones/Emma Norrish

Carried

8. Waipapa Papanui-Innes Community Board Meeting Schedule 2022 Officer Recommendations / Ngā Tūtohu

That the Waipapa Papanui-Innes Community Board:

Adopt option A or B.

1. Adopt option A (status quo of two meetings a month) being the following schedule of Ordinary Meetings in 2022:

Date	Time	Location
Friday 4 February 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 18 February 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 4 March 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 18 March 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 1 April 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 29 April 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Wednesday 18 May 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 3 June 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 17 June 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 1 July 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 15 July 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 5 August 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 19 August 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 2 September 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street

2. Note the holding of Board briefings and/or workshops will take place on the third Wednesday of the month where possible or following the scheduled Board meetings.

OR

3. Adopt option B (one meeting a month) being the following schedule of Ordinary Meetings in 2022:

Date	Time	Location
Friday 18 February 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 18 March 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 29 April 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Wednesday 18 May 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 17 June 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 15 July 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 19 August 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 2 September 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street

4. Note the holding of Board briefings and/or workshops will take place on the third Wednesday of the month where possible or following the scheduled Board meetings.
5. If the Board resolves to hold only one meeting a month it is the staff recommendation that the Board consider holding their usual Wednesday briefing at various locations within the Wards.

Community Board Recommendation

Part C

That the Waipapa Papanui-Innes Community Board:

1. Adopt option B (one meeting a month) being the following schedule of Ordinary Meetings in 2022:

Date	Time	Location
Friday 18 February 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 18 March 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 29 April 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Wednesday 18 May 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 17 June 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 15 July 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 19 August 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 2 September 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street

2. Note the holding of Board briefings and/or workshops will take place on the first Friday of the month where possible or following the scheduled Board meetings.
3. The Board endeavours to hold a number of their usual briefings at various locations within the wards, with the provision to hold a thirty minute live-streamed public forum.

Member Mike Davidson moved by way of amendment that:

3. That the Board will hold a minimum of five of the scheduled briefings in the wards at various locations in the wards with all scheduled briefings having the provision to hold a thirty minute live-streamed public forum.

The amendment was seconded by Chairperson Emma Norrish and on being put to the meeting was declared carried. Ali Jones requested that her vote against the resolutions be recorded.

Ali Jones/Pauline Cotter

It was resolved on the motion of Member Ali Jones, seconded by Member Pauline Cotter that the motion as amended be put to the meeting as the substantive motion and declared carried.

Community Board Resolved PICB/2021/00099

Part C

That the Waipapa Papanui-Innes Community Board:

1. Adopt option B (one meeting a month) being the following schedule of Ordinary Meetings in 2022:

Date	Time	Location
Friday 18 February 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 18 March 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 29 April 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Wednesday 18 May 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 17 June 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 15 July 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 19 August 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street
Friday 2 September 2022	9.30am	Board Room, Papanui Service Centre, 5 Restell Street

2. Note the holding of Board briefings and/or workshops will take place on the first Friday of the month where possible or following the scheduled Board meetings.
3. That the Board will hold a minimum of five of the scheduled briefings in the wards at various locations with all scheduled briefings having the provision to hold a thirty minute live-streamed public forum.

Ali Jones/Pauline Cotter

Carried

9. Waipapa/Papanui-Innes Community Board Recess Committee 2021-2022

Officer Recommendations / Ngā Tūtohu

That the Waipapa/Papanui-Innes Community Board:

1. Appoint a Recess Committee comprising the Board Chairperson and Deputy Chairperson and any one other member available, to be authorised to exercise the delegated powers of the Waipapa Papanui-Innes Community Board for the period following its ordinary meeting on 3 December 2021 up until the Board resumes its normal business from 4 February 2021.
2. Note that any such delegation exercised by the Board's Recess Committee will be reported to the Board for record purposes.
3. Note that any meeting convened of the Board's Recess Committee will be publically notified and the details forwarded to all Board members.

Community Board Resolved PICB/2021/00100

Part C

That the Waipapa/Papanui-Innes Community Board:

1. Appoint a Recess Committee comprising the Board Chairperson and Deputy Chairperson and **a minimum of one other available member**, to be authorised to exercise the delegated powers of the Waipapa Papanui-Innes Community Board for the period following its ordinary meeting on 3 December 2021 up until the Board resumes its normal business from 18 February 2021.
2. Note that any such delegation exercised by the Board's Recess Committee will be reported to the Board for record purposes.
3. Note that any meeting convened of the Board's Recess Committee will be publically notified and the details forwarded to all Board members.

Emma Norrish/Simon Britten

Carried

10. Waipapa Papanui-Innes Community Board Area Report - December 2021

Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes Community Board:

1. Receive the Waipapa Papanui-Innes Community Board Area Report for December 2021.

Community Board Resolved PICB/2021/00101

Part B

That the Waipapa Papanui-Innes Community Board receives the Waipapa Papanui-Innes Community Board Area Report for December 2021 and thanks Elizabeth Hovell for her work as Community Board Adviser over the past four years and wishes her well in her new role.

Ali Jones/Mike Davidson

Carried

10.1 Briefing Cranford Street

Community Board Resolved PICB/2021/00102

That the Waipapa Papanui-Innes Community Board:

1. Express their disappointment that the urgent briefing for Cranford Street has still not occurred.

Ali Jones/Mike Davidson

Carried

10.2 Road Safety Measures

Community Board Resolved PICB/2021/00103

That the Waipapa Papanui-Innes Community Board:

1. Request that the rubber bumper on the northern Place Makers driveway on Cranford Street be replaced with further safety measures to protect the shared path users.

Ali Jones/Mike Davidson

Carried

10.3 Loading Zone Rutland Street

Community Board Resolved PICB/2021/00104

That the Waipapa Papanui-Innes Community Board:

1. Request that staff investigate measures to prevent delivery vehicles stopping on the cycleway on Rutland Street opposite the shops and provision for a loading zone to be made elsewhere.

Ali Jones/Mike Davidson

Carried

11. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Board members exchanged information on the following:

- Emma Norrish attended the Shirley Community Trust Annual General Meeting and took the opportunity to thank the Trust for all their work.
- Joint Inter-Agency meeting held this week.
- Redwood Bridge speed limit change – appears this sign is missing as well as the “Welcome to Redwood” sign.
- No speed limit signage on off-ramp from the Christchurch Northern Corridor down Cranford Street. The Board requested that staff check whether a 50k sign has gone missing or, if not, whether one should be installed.
- Trafalgar Street road markings and rebuild of speed hump still hasn't occurred.
- Road cones being reported through the Snap Send Solve app is working well to ensure they are collected after roadworks have been completed.
- Condell Avenue renewal – looking at this being brought forward
- The annual Packe Street Park Carols evening is coming up.

Meeting concluded at 10.35am.

CONFIRMED THIS 18TH DAY OF February 2022.

EMMA NORRISH
CHAIRPERSON

7. Correspondence

Reference Te Tohutoro: 22/190794

Report of Te Pou Matua: Mark Saunders – Community Board Advisor
Mark.Saunders@ccc.govt.nz

General Manager Mary Richardson – General Manager Citizens and Community
Pouwhakarae: Mary.Richardson@ccc.govt.nz

1. Purpose of Report Te Pūtake Pūrongo

Correspondence has been received from:


Name	Subject
Juliana Venning	St Albans Park & other matters

2. Officer Recommendations Ngā Tūtohu

That the Papanui-Innes Community Board:

1. Receive the information in the Correspondence Report dated 18 February 2022.

Attachments Ngā Tāpirihanga

No.	Title	Page
A 	Correspondence: Juliana Venning - St Albans Park	14

Tena koutou katoa

To Innes- Papnui Community Board

In the past week I have sent a submission regarding needs which urgently need to be addressed at St Albans Park, also regarding training of Lifeguards to do their jobs for the public good.

You may be wondering who am I to advise you?

In brief: in my professional life I was responsible for lives. responsible for taking care of or being part of professionals engaged in the safety and pastoral care of children of addicts, youth with suicidal ideation, porn users aged under ten, (as a teacher with special needs qualifications, teaching primary, secondary, tertiary.) Later also tutoring Paparua maximum security prisoners coming up for parole (when I was contracted to Te Maata Waka), then furthering my training and skill set in counselling I worked part time as an advocate with MHAPS. Thus again, my experience was preparing documents for lawyers, standing up alongside clients in court, being a witness for them in Hillmorton, supporting mothers in Family Group conferences, acting as signed off liaison with doctors and psychiatric personnel, as well as sitting with clients making reports to police. All to keep my clients safe, alive, out of gaol (when possible) or to keep safe, youth, away from predators as many were incest victims.

My point being, I am not a naive, or unworldly, or an inexperienced advocate.

People in my community trust me to advocate for them.

I know over a hundred by name, (initially having committed dogs' names to memory,) through walking my dog! I have set up an informal group of neighbours who act to support one another.

This support is wide ranging - whether by sharing produce, giving rides to doctor, to shop or as in the last two days supporting an elderly couple up the avenue, whose car burned, giving them food and advice re police and insurance processes, as well as clearing metal, glass, burned tarmac.

Please hear our very real, documented concerns. (I have all the emails to ccc and texts to Harry Roeloffs, as well as to Graham, Park Ranger, should you wish to peruse them).

Kia kaha

Juliana Venning, (Ms.)

M.A. Hons., Canterbury, Dip Tchg., Comm., Cert. Counselling CPIT.

From: Juliana Venning
Sent: Friday, February 4, 2022 9:11 AM
To: Ali Jones
Cc: Cotter, Pauline
Subject: St Albans Park...

Papanui-Innes Community Board

Attention: Ali Jones, as Chair and Members

I draw your attention to your notice of 'intent' as below...

The Papanui-Innes Community Board Plan priorities in this 2017/19 Plan include:

- ♣ Better visibility, communication and strategy regarding roading projects and traffic issues.

Yet, from the St Albans residents' point of view crossing islands that are on roads such as Forfar and Barbadoes, are not helpful without pedestrian lines, delineating a safe place to cross and also we need a lowered road speed to 30-40kph as surrounding roads have 40 and feed to these beside St Albans Park.

♣ Working with youth and older people, especially those who feel isolated and disconnected.

I hear from both groups as I remain connected. Police have had to be involved at Park with groups of unsupervised children harassing mothers and children, also elderly walking their dogs.

Police call outs were during the day.

There are ongoing incidents of harassment, stalking, stealing in the Park, also children breaking bones there, as no parental supervision.

Police officer Nathan Lean of Papanui has been one officer liaising with residents, St Albans school etc., over these incidents.

Continuing to foster relationships with schools and youth development organisations. These are already making a positive difference in our ward.

See above for ongoing problems, many associated with the Skate area in Park. Residents have continually (in verbal discussions in person with Harry Roeloffs last July (meeting at Park with Dr R. Doebling, Ms Hulse, myself, representing other persons who daily use St Albans Park)) and in other discussions, emails to Councillors Turner and Cotter, suggested CCTV surveilling of Skate area. This is needed, as it is a prime spot for drinking, broken bottles, cans, condoms, hypodermic needle disposal. We are an area used by persons on the methadone programme (administered at our local pharmacy), for homeless persons, many drinking daily in Park, also for persons released into the Salisbury Street Foundation from prison terms for rehabilitation.

♣ Increasing and improving communication with our residents about what the Board is doing and intending to do.

I spoke with a male contractor who was walking the area this morning saying work would commence on 'enhancement' of the Skate area next week, when asked re CCTV his response was interesting. He said 'we suggested that, but council did not agree' really! Even contractors recognise the need.

♣ Supporting individuals and groups to interact with the Board so that we can be as effective as possible in representing those who live, work and play in our ward.

It seems you are failing on the latter. I have previously requested Councillor Cotter speak to all of the above concerns with the Board, did so again this morning. A fence around the Children's Playground would help also to enclose toddlers safely, to keep out off leash dogs and to contain rubbish and food wrappers, left there now that 5 bins have been replaced by a non-functioning 'smart' bin!

Nga mihi

Ms. Juliana Venning M.A. (Hons), Dip Tchg., Cert. Canterbury, Counselling, CPIT.,

St Albans

Christchurch 8014

Kia kaha
Juliana Venning

8. Kidsfirst Kindergarten at MacFarlane Park - Ground Lease

Reference Te Tohutoro: 21/1819291

Report of Te Pou Matua: Lisa Barwood – Leasing Consultant lisa.barwood@ccc.govt.nz

General Manager Mary Richardson – General Manager Citizens and Community
Pouwhakarae: mary.richardson@ccc.govt.nz

1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipapa Papanui-Innes Community Board to grant a ground lease to Canterbury Westland Kindergarten Association Incorporated for the Kidsfirst Kindergartens MacFarlane Park ("Kidsfirst").
- 1.2 This report has been written as Kidsfirst do not have a current lease.
- 1.3 The land at MacFarlane Park has now been classified as a local purpose (community building) reserve in accordance with the Reserves Act 1977. A lease may now be granted for the occupation of that land at 17 Acheson Avenue, Mairehau.
- 1.4 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by an assessment of the number of people affected, the level of impact on those affected and there being little to no cost to the Council in approving the proposed lease.
- 1.5 Kidsfirst Kindergarten opened its first kindergarten in 1899 and have 69 throughout Christchurch, Banks Peninsula, Canterbury, West Coast and Central Otago.
- 1.6 The Kidsfirst MacFarlane Park Kindergarten has been open for over 30 years and can cater for up to 30 children per day, they have a strong presence in the community and regularly work with Shirley Community Trust who are located in the Park.
- 1.7 The building is owned by Canterbury Westland Kindergarten Association Incorporated.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes Community Board:

1. Grant a ground lease to Canterbury Westland Kindergarten Association Incorporated (Kidsfirst MacFarlane Park) over the land located at 17 Acheson Avenue for a period of 33 years at an annual rental of \$404.44 plus GST with three-yearly rent reviews in accordance with section 61(2A) of the Reserves Act 1977.
2. Authorises the Property Consultancy Manager to conclude and administer the terms and conditions of the lease.

3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 To enable the kindergarten to continue operating a facility for the local families and their tamariki. Kidsfirst MacFarlane Park have been operating on site for over 30 years.
- 3.2 The kindergarten is in a stable financial position with a steady number of families enrolled.

- 3.3 To provide certainty to Kidsfirst MacFarlane Park for their investment in the buildings and improvements that they own.

4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 The option to not grant a lease has been considered and discounted as the request for a new lease complies with current Council practise and policy in regard to existing community organisations that provides for dealing unilaterally with existing community organisations that have invested in buildings on local purpose community reserves. The kindergarten is viable and functioning to enable dealing unilaterally with them.

5. Detail Te Whakamahuki

The Land

- 5.1 Kidsfirst MacFarlane Park Kindergarten is located at 17 Acheson Avenue and is part of MacFarlane Park.
- 5.2 The land is classified as Local Purpose (Community Building) Reserve (Gazette Notice 2020).
- 5.3 The land is held as Section 1 Survey Office 304823 Reserve 4745 as partially defined by Deposited Plan 539222 and Reserve 4742 and Reserve 4743 and Reserve 4744.

The Lease

- 5.4 The lease will be granted in accordance with Section 61(2A) of the Reserves Act 1977
- Ground Lease for 990 square meters
 - Total lease term up to 33 years broken into three terms of 11 years
 - Annual rent will be set in accordance with Council's policy for sports clubs and community groups on reserve land.
- 5.5 The kindergarten has been on the park for over 30 years but haven't had a lease due to the land been held for recreational purposes. The land was reclassified in 2020 to enable a lease to be given so that they have certainty to continue their service.
- 5.6 They work closely with Shirley Community Trust supporting the local community through education, training and other community projects.
- 5.7 The decision affects the following wards/Community Board areas:
- 5.7.1 Waipapa Papanui-Innes Community Board

6. Policy Framework Implications Ngā Hiraunga ā- Kaupapa here

Strategic Alignment Te Rautaki Tīaroaro

- 6.1 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
- 6.1.1 Activity: Parks and Foreshore
- Level of Service: 6.8.10.1 Appropriate use and occupation of parks is facilitated - Formal approval process initiated within ten working days of receiving complete application – 95%

Policy Consistency Te Whai Kaupapa here

- 6.2 The decision is consistent with Council's Plans and Policies:
 - 6.2.1 Leasing Council Property Policy – dealing unilaterally with incumbent occupier
 - 6.2.2 Sports Leasing Charges Policy – setting of rents to community/sports groups occupying Council parks and reserves.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.3 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.
- 6.4 The proposal was forwarded to Mahaanui Kurataio Ltd for comment. No concerns were raised.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.5 The granting of the lease does not impact on climate change considerations.

Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 6.6 The building complies with current code requirements. Any modifications would need to comply with current building legislation.

7. Resource Implications Ngā Hiraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to Implement – Preparation of lease documents is at the expense of the lessee (\$250.00 in accordance with current charges for community groups).
- 7.2 Maintenance/Ongoing costs – Tenant responsibility.
- 7.3 Funding Source – Not applicable.

Other He mea anō

- 7.4 The granting of a lease will return a small rental return to the Council. The annual rental will be set at \$404.44 plus GST reviewed three-yearly.

8. Legal Implications Ngā Hiraunga ā-Ture

Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 8.1 The Council has delegated to Community Boards the power to grant leases of local purpose reserves in accordance with section 61 of the Reserves Act 1977 and to authorise staff to sign all required documentation.



Other Legal Implications Ētahi atu Hiraunga-ā-Ture

- 8.2 There is a legal context, issue or implication relevant to this decision.
- 8.3 The legal consideration is the entering into of a lease with a community group.
- 8.4 This report has not been reviewed and approved by the Legal Services Unit as the matter of preparing a lease is a routine matter.

9. Risk Management Implications Ngā Hiraunga Tūraru

- 9.1 Minor reputational risk if lease is not approved and kindergarten operates on site without formal tenure.

Attachments Ngā Tāpirihanga

No.	Title	Page
A  	Lease Plan Kidsfirst MacFarlane Park Kindergarten	21

Additional background information may be noted in the below table:

Document Name	Location / File Link

Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Lisa Barwood - Leasing Consultant
Approved By	Kathy Jarden - Team Leader Leasing Consultancy Angus Smith - Manager Property Consultancy Andrew Rutledge - Head of Parks Mary Richardson - General Manager Citizens & Community



9. Owen Mitchell Park sports field lighting upgrade

Reference Te Tohutoro: 22/87242

Report of Te Pou Matua: Kim Swarbrick, Parks Policy Advisor (secondment).
Kim.swarbrick@ccc.govt.nz

General Manager Mary Richardson, General Manager Citizens and Community.
Pouwhakarae: Mary.richardson@ccc.govt.nz

1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek approval from Waipapa Papanui-Innes Community Board for the installation of a sports field lighting upgrade on Owen Mitchell Park (**refer Attachment A**). This report has been written by staff at the request of the applicant, Papanui Redwood Association Football Club Incorporated.
- 1.2 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by considering the criteria set out in the Council's Significance and Engagement Matrix. The low rating was concluded due to the level of impact on the community being a minor change from existing facility. The affected number of people is low. The financial impact of the decision is low as all costs are borne by the club. The decision does not affect the Council's ability to deliver agreed levels of service. There is no obvious impact on Māori culture and traditions resulting from this upgrade.
- 1.3 The level of community engagement outlined in this report is appropriate for the low assessment.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes Community Board:

- 2.1 Approve the application by Papanui Redwood Association Football Club Incorporated to remove existing lights (three 8m poles) and in the same place install new lighting (three 14.7m poles) on Owen Mitchell Park, as indicated in 5.1 of the report. Subject to:
 - a. The applicant obtaining any necessary resource consents, and building consents, at its cost, before commencing installation of the lighting system upon the park.
 - b. The applicant being required to deposit scaled as-built plans, as per the Council's Infrastructure Design Standards, within two months of the work being completed.
 - c. The applicant being responsible for all costs associated with the installation, insurance, operation, maintenance, and any future removal, of the lighting system.
 - d. The applicant being responsible for ensuring that the lighting system is maintained and operated in a safe condition at all times.
- 2.2 The approval and use of the lighting being subject to the following conditions:
 - a. The sports field lights are to be used on weekdays, Monday to Thursday only, between 7.30am and 9.00pm. Usage to begin no more than one month prior to the date daylight saving finishes. Usage to end within one month after the date daylight saving begins.
 - b. If the sports fields are not in use, the lights will be turned off.
- 2.3 This approval lapsing if the development is not completed within two years of the approval date.

3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 The three existing lights are old and supply insufficient lighting for the number of teams to practise their skills.

4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 Decline the application – Not Recommended.

This option would restrict the Club's growth by limiting the number of players being able to practise on field each week. Old lighting technology does not supply good illumination as new LED lighting and player safety could be compromised. The old lighting would not be in keeping with the current lighting standards available.

5. Detail Te Whakamahuki

- 5.1 The proposal is to remove three existing 8m light poles and replace, in the same position, with three new poles 14.7m high (See aerial map below). Attached lamps will be modern LED lamps providing better directional control over lighting and improving illumination over a wider area for night training.



- 5.2 The wider Christchurch community are not specifically affected by this lighting application as it only affects adjacent neighbours and visitors of Owen Mitchell Park.

- 5.3 An engagement leaflet, inviting feedback, was distributed on 26 November 2021. Distribution included: a letterbox drop to 16 properties and email to all park lease holders and Redwood Residents Association.

Community Views

- 5.4 Only one response was received, from a resident who stated they had concerns about the lighting proposal. Those concerns are:
- The lighting electrical box located too close to their boundary fence and questionable compliance,
 - That 14.7m poles are too tall,
 - 9pm shut off is too late,
 - Club members (children) climbing on and damaging the fence,
 - Old poles and goal frames abandoned and left on the park.
- 5.5 Staff investigated the electrical box and received Duty Planner advice that no compliance issues were found. The proposed pole height is consistent with lighting poles for other Christchurch football fields and not unusual for current sports field lighting standards. The Club's lighting conditions previously approved permit use up to 9pm. On speaking to the Club they often finish training earlier than 9pm and will turn off the lights early when this occurs. The Club were disappointed to hear about children climbing the fence to retrieve balls and will provide further encouragement to coaches and members to prevent this happening. In regards to the old poles and goal frames, laying around the park, the Club have indicated their commitment to have all the unused poles and equipment removed at the same time contractors are on site to remove the current light poles.
- 5.6 The decision affects the following wards/Community Board areas:
- 5.6.1 Waipapa Papanui-Innes Community Board.

6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

Strategic Alignment Te Rautaki Tīaroaro

- 6.1 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
- 6.1.1 Activity: Parks and Foreshore
- Level of Service: 6.8.5 Satisfaction with the overall availability of recreation facilities within the city's parks and foreshore network - Resident satisfaction with the availability of recreation facilities across the parks and foreshore network: >= 70%.

Policy Consistency Te Whai Kaupapa here

- 6.2 The decision is consistent with Council's Plans and Policies.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.3 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.
- 6.4 The Mana Whenua have been consulted through internal engagement process and have not raised any issues.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.5 The proposal does not raise any issues in regard to climate change.

Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

6.6 The proposal does not raise any public accessibility issues.

7. Resource Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to implement – the implementation costs are covered by the applicant.
- 7.2 Maintenance insurance and ongoing costs are borne by the applicant.
- 7.3 Funding source – the construction and installation of the lights are borne by the Club.

8. Legal Implications Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 8.1 The Community Board has delegated authority to approve sports court lighting applications on parks.


Other Legal Implications Ētahi atu Hīraunga-ā-Ture

- 8.2 Any required resource consents or building consents are to be obtained by the Club prior to installation.
- 8.3 All costs and legal requirements in association with the electricity supply, upkeep, maintenance, and insurance are incurred by the Club.

9. Risk Management Implications Ngā Hīraunga Tūraru

- 9.1 There is low risk associated with this proposal. The Club has strong membership and is unlikely to fold.
- 9.2 Council has received low community opposition to the lighting upgrade proceeding.

Attachments Ngā Tāpirihanga

No.	Title	Page
A 	Owen Mitchell Park proposed lighting upgrade map	28

Additional background information may be noted in the below table:

Document Name	Location / File Link

Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Kim Swarbrick - Planner Recreation
Approved By	Russel Wedge - Team Leader Parks Policy & Advisory Al Hardy - Manager Community Parks Andrew Rutledge - Head of Parks Mary Richardson - General Manager Citizens & Community

Owen Mitchell Park

Situated at 100 Grimseys Road

Legal Description: Lot 1, DP28433

Aerial photo showing (in red) the approximate position of 3 proposed replacement light poles at Owen Mitchell Park



10. Richmond Road Renewals - Dudley Street, Nicholls Street and Stapletons Road Board Report

Reference Te Tohutoro: 21/1393795

Report of Te Pou Matua: Pana Togiasso, Project Manager – Transport,
pana.togiasso@ccc.govt.nz

General Manager Jane Davis, General Manager Infrastructure, Planning & Regulatory
Pouwhakarae: Services.

1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is to advise the Waipapa/Papanui-Innes Community Board on the outcome of the engagement undertaken, and to request that the Board approve the detailed design and construction of the street renewal of Dudley Street (Slater Street to Stapletons Road), Nicholls Street (North Avon Road to Dudley Street) and Stapletons Road (Warden St to Shirley Road).
- 1.2 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the relatively small number of residents impacted by the renewal.

2. Officer Recommendations Ngā Tūtohu

Dudley Street – Slater Street to Stapletons Road:

That the Waipapa Papanui-Innes Community Board:

1. Approves the scheme design for the section of Dudley Street between Slater Street and Stapletons Road as shown on Attachment A including all road markings, signage, kerb alignment and road surface treatments.
2. Approves that under clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the parts of Dudley Street as indicated in the drawing TP357201 Issue 1, 07/12/2021, and attached to this report as Attachment A.
3. Approves that under Clause 6 of the Christchurch City Council Traffic and Parking Bylaw 2017, that a Stop control be placed against Dudley Street at its intersection with Slater Street, as indicated in the drawing TP357201 Issue 1, 07/12/2021, and attached to this report as Attachment A.
4. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in this report.
5. Approves that these resolutions take effect when there is evidence that the restrictions described in the staff report are in place.

Nicholls Street – North Avon Road to Dudley Street

That the Waipapa Papanui-Innes Community Board:

6. Approves the scheme design for the section of Nicholls Street between North Avon Road and Dudley Street Road as shown on Attachment B including all road markings, signage, kerb alignment and road surface treatments.

7. Approves that under clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the parts of Nicholls Street as indicated in the drawing TP357601 Issue 1, 07/12/2021, and attached to this report as Attachment B.
8. Approves that under Clause 6 of the Christchurch City Council Traffic and Parking Bylaw 2017, that a Give Way control be placed against Nicholls Street at its intersection with North Avon Road, as indicated in the drawing TP357601 Issue 1, 07/12/2021, and attached to this report as Attachment B.
9. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in this report.
10. Approves that these resolutions take effect when there is evidence that the restrictions described in the staff report are in place.

Stapletons Road – Shirley Road to Warden Street

That the Waipapa Papanui-Innes Community Board:

11. Approves the scheme design for the section of Stapletons Road between Shirley Road and the Warden Street as shown on Attachment C including all road markings, signage, kerb alignment and road surface treatments.
12. Approves that under Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the parts of Stapletons Road, as indicated in the drawing TP357501 Issue 1, 07/12/2021, and attached to this report as Attachment C.
13. Approves that under Clause 6 of the Christchurch City Council Traffic and Parking Bylaw 2017, that a Give Way control be placed against Stapleton Road at its intersection with Shirley Road, as indicated in the drawing TP357501 Issue 1, 07/12/2021, and attached to this report as Attachment C.
14. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in this report.
15. Approves that these resolutions take effect when there is evidence that the restrictions described in the staff report are in place.

3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 The condition of the transport assets in the streets within the Richmond area bounded by North Avon Road, Hills Road, Shirley Road, and North Parade was assessed by Council staff in 2018. This assessment was undertaken as a result of community feedback about the poor state of these streets following the Land Drainage Recovery Programme works associated with the Flockton Basin flooding issues and the damage caused by the Canterbury Earthquake Sequence 2010/2011.
- 3.2 The condition assessment prioritised the streets within Richmond in terms of those most in need of reconstruction through to those that could prolong their asset life with regular maintenance. This assessment resulted in the development of the Richmond Area Street Renewal Programme (Richmond Programme).

- 3.3 The Richmond Programme has been shared and discussed with the Richmond Community, and engagement with representatives of the Richmond Residents and Business Association continues as the Richmond Programme is delivered.

Option Descriptions.

- 3.4 The **Do Minimum** option would retain the existing carriageway width and asset condition and repair the asset as required.

3.5 **Do Minimum Option:**

Do minimum options for sections of Dudley Street, Nicholls Street and Stapletons Road;

3.5.1 **Option Description:**

- Maintain the status quo with existing carriageway, deep dish kerb and channel, existing footpath and berm areas.

3.5.2 **Option Advantages:**

- Nil

3.5.3 **Option Disadvantages:**

- Ongoing high maintenance costs;
- Ongoing resident dis-satisfaction with poor asset condition; and
- Maintains existing low safety conditions with wider intersections.

3.6 **Preferred Option:**

The preferred options for Dudley Street (Slater Street to Stapletons Road), Nicholls Street (North Avon Road to Dudley Street) and Stapletons Road (Warden Street to Shirley Road).

3.6.1 **Option Description:**

The key features proposed to renew this section of Dudley Street, Nicholls Street and Stapletons Road include:

PREFERRED OPTION DESCRIPTION:	Dudley Street (Slater Street to Stapletons Road)	Nicholls Street (North Avon Road to Dudley Street)	Stapletons Road (Warden Street to Shirley Road)
Reconstruction of the existing pavement;	Yes	Yes	Yes
Replacement of the existing kerb and dish channel with kerb and flat channel;	Yes	Yes	Yes
Narrowing of carriageway to width consistent with other completed street renewal projects in the Richmond Area;	8m along Dudley Street	8m along Nicholls Street	7m along Stapletons Road
Reconstruction of the footpath and driveways with the aim to construct all footpaths at 1.5 metres width;	Yes	Yes	Yes 1.5 metres on eastside and 1.8metres on westside / Dudley Creek.
Installation of tactile pavers at the intersection pedestrian crossing points;	Yes	Yes	Yes
Traffic calming.	Yes	Yes	Yes

PREFERRED OPTION DESCRIPTION:	Dudley Street (Slater Street to Stapletons Road)	Nicholls Street (North Avon Road to Dudley Street)	Stapletons Road (Warden Street to Shirley Road)
Narrowing of intersection; Length meters (m), Location	7m at Dudley Street/ Slater Street 6.5m at Dudley Street/ Stapletons Road	6m at Dudley Street/ Nicholls Street	
Planting new street trees	0	19	8
Removal of street trees and low level landscaping *	0	12	7
Removal of street tree greater than 6 meters in height. **	0	5	0
Removal of on street parking at mid-block and intersections	9 seven on the north side two on the south side	6 three on the west side three on the east side	27 eight on the east side nineteen on the west side

* Removal of street trees that are in poor or fair condition (i.e. healthy and structurally sound) - excavation works for the berm and footpath are likely to damage the trees irreparably, and there is also evidence of areas with existing dieback and/or decay affecting the canopy; delegation and therefore removal of poor or fair condition street trees will require approval from the Community Board. Unhealthy, structurally compromised tree removal will require approval from the Head of Transport.

** Resource consent is required for the removal a street tree that is more than 6.0 metres in height, and Council's global consent for works affecting significant and other trees (RMA/2018/2857) can apply to the proposed tree removals.

4. Alternative Options Considered Ētahi atu Kōwhiringa

4.1 The following options were considered but ruled out for the reasons outlined below;

4.1.1 Renew the asset on existing kerb alignment and retain the existing carriageway width with no narrowing at intersections at Dudley Street (Slater Street to Stapletons Road), Nicholls Street (North Avon Road to Dudley Street) and Stapletons Road (Warden Street to Shirley Road).

These options were discounted from further investigation due to the following;

- No improvements for pedestrian crossing distances along the street and at intersections. Lack of opportunities for new landscaping and street trees.

4.1.2 Footpath alignment along the property boundary or along the kerb to provide more opportunities for landscaping and trees. It was discounted from further investigation due to the following;

- Potential conflict between pedestrians, existing trees, overhanging vegetation and vehicles from property driveways. The footpath would be located close to existing property boundaries.
- Potential conflict between pedestrians, on street parking and traffic on the carriageway. The footpath would be located next to on street parking and moving traffic on the street.

5. Detail Te Whakamahuki

5.1 The following reasonably practicable options were considered and are assessed in this report:

- 5.2 The Preferred Option for Dudley Street (Slater Street to Stapletons Road) and Nicholls Street (North Avon Road to Nicholls Street) is to narrow the carriageway to eight meters and replace the existing kerb and dish channel with kerb and flat channel. The eight-metre wide carriageway in Dudley Street and Nicholls Street is preferred because it encourages lower vehicle speeds in this local road environment, but still allows for on-street parking on both sides of the street.
- 5.3 The Preferred Option for Stapletons Road (Warden Street to Shirley Road) is to narrow the carriageway to seven metres width and replace the existing damaged kerb and dish channel with kerb and flat channel. The seven-metre wide carriageway in Stapletons Road (Warden Street to Shirley Road) is preferred because it encourages lower vehicle speeds in this local road environment, but still allows for on-street parking on one side of the street.
- 5.4 The intersection is proposed to be narrowed to seven metres width on Stapletons Road at its intersection with Shirley Road. The seven-metre wide carriageway narrowing at the intersection is preferred because it increases intersection awareness and safety. The narrower intersections also provide a shorter crossing distance for pedestrians. Tactile pavers will be installed at all intersection pedestrian crossing points.
- 5.5 Footpaths will be renewed to 1.5 metres wide.
- 5.6 Landscaping and grass berms will be renewed to enhance the amenity of the street, and highlight the intersections for increased user awareness.
- 5.7 Twenty-seven new street trees will be planted, as outlined below
 - 5.7.1 Nineteen new street trees in Nicholls St (North Avon Road to Dudley Street).
 - 5.7.2 Eight new street trees in Stapletons Road (Warden Street to Shirley Road).
 - 5.7.3 No new street trees in Dudley Street (Slater Street to Stapletons Road)
 - Twenty-six significant trees in total will be retained.
 - Twenty-four mature trees are very large ranging in height from eighteen – twenty seven meters.
 - Two of the trees are young to semi-mature, up to five meters in height.
- 5.8 Nineteen existing street trees are proposed for removal on Nicholls Street and Stapletons Road as they are in poor or fair condition. The excavation works for the berm and footpath are likely to damage the trees irreparably, and there is also evidence of areas with existing dieback and/or decay affecting the canopy of all nineteen trees. Due to the condition, location and/or size of the affected trees on Nicholls Street and Stapletons Road, replacing trees to be removed will not be viable.
- 5.9 The Richmond Programme has been shared and discussed with the Richmond community through community meetings, and through engagement with representatives of the Richmond Residents and Business Association. Engagement with these representatives continues on a regular basis as the Richmond Programme is delivered.
- 5.10 Engagement documents were delivered to the affected streets, Nicholls Street, Dudley Street and Stapletons Road properties and the Richmond Residents Association was kept informed.
- 5.11 An email was sent with plans and information to key stakeholders about road work on Dudley Street, Nicholls Street and Stapletons Road.
- 5.12 Consultation was open from 28 October to 10 November 2021. Feedback was received from 11 people on Council's "Have Your Say" web page and four emails received from residents in the area.

- 5.13 The emails received generally said people were happy that the work is starting. There were a few queries on positions of trees and driveways. Staff are working with the residents to make sure visibility and access is retained.
- 5.14 The decision affects the following wards/Community Board areas:
- 5.14.1 Waipapa/Papanui- Innes Community Board

6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

Strategic Alignment Te Rautaki Tīaroaro

- 6.1 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):
- 6.1.1 Activity: Transport
- Level of Service: 16.0.2 Improve roadway condition, to an appropriate national standard, measured by smooth travel exposure (STE) - ≥75% of the sealed local road network meets the appropriate national standard

Policy Consistency Te Whai Kaupapa here

- 6.2 The decision is consistent with Council's Plans and Policies.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.3 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.4 The road renewal sections of Dudley Street (Slater Street to Stapletons Road), Nicholls Street (North Avon Road to Dudley Street) and Stapletons Road (Warden Street to Shirley Road) supports the Climate Change initiatives by planting twenty-seven new trees and increasing landscaping areas across all three streets.

Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 6.5 A time extension for staff recommendation on the projects will have limited impact on accessibility.

7. Resource Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

- 7.1 Estimated cost to implement;

Description	Cost Estimate (excl GST)
Dudley Street (Slater Street to Stapletons Road)	\$1,080,000
Nicholls Street (North Avon Road to Dudley Street)	\$1,067,000
Stapletons Road (Warden Street to Shirley Road)	\$864,000

- 7.2 Maintenance/Ongoing costs – No change anticipated.

7.3 Funding Source

7.3.1 Dudley Street (Slater Street to Stapletons Road) CPMS ID: 56189.

7.3.2 Nicholls Street (North Avon Road to Dudley Street) CPMS ID: 29100.

7.3.3 Stapletons Road (Warden Street to Shirley Road) CPMS ID: 56190.

8. Legal Implications Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

8.1 Works proposed within Dudley Street (Slater Street to Stapletons Road), Nicholls Street (North Avon Road to Dudley Street) and Stapletons Road (Warden Street to Shirley Road) authorised by Community Board resolution under Traffic and Parking Bylaw 2017.

Other Legal Implications Ētahi atu Hīraunga-ā-Ture

8.2 There is no legal context, issue or implication relevant to this decision.

9. Risk Management Implications Ngā Hīraunga Tūraru

9.1 There is a risk of increase costs when there are time delays in the project design and project scheming.




9.1.1 Time delays will add to project costs. The increase costs are due to extra personnel and resourcing that were not factored into the budget. To minimise increase costs project scheming and design timeframes have been reduced.

9.2 Increase in risk due to unknown quantities in project cost estimates.

9.2.1 To minimise risk and increased costs, estimates have been regularly updated to remain current.

9.2.2 To minimise risk, the project team will keep up-to-date and have an in depth understanding of the current construction methodologies and costs of resourcing. The aim is to provide an accurate project estimate and reduce the variation cost.

Attachments Ngā Tāpirihanga

No.	Title	Page
A 	Scheme Plan - Dudley Street - Slater Street to Stapletons Road - TP357601	37
B 	Scheme Plan - Nicholls Street - North Avon to Dudley - TP357601	38
C 	Scheme Plan - Stapletons Road - Warden Street to Shirley Road - TP357501	39

Additional background information may be noted in the below table:

Document Name	Location / File Link

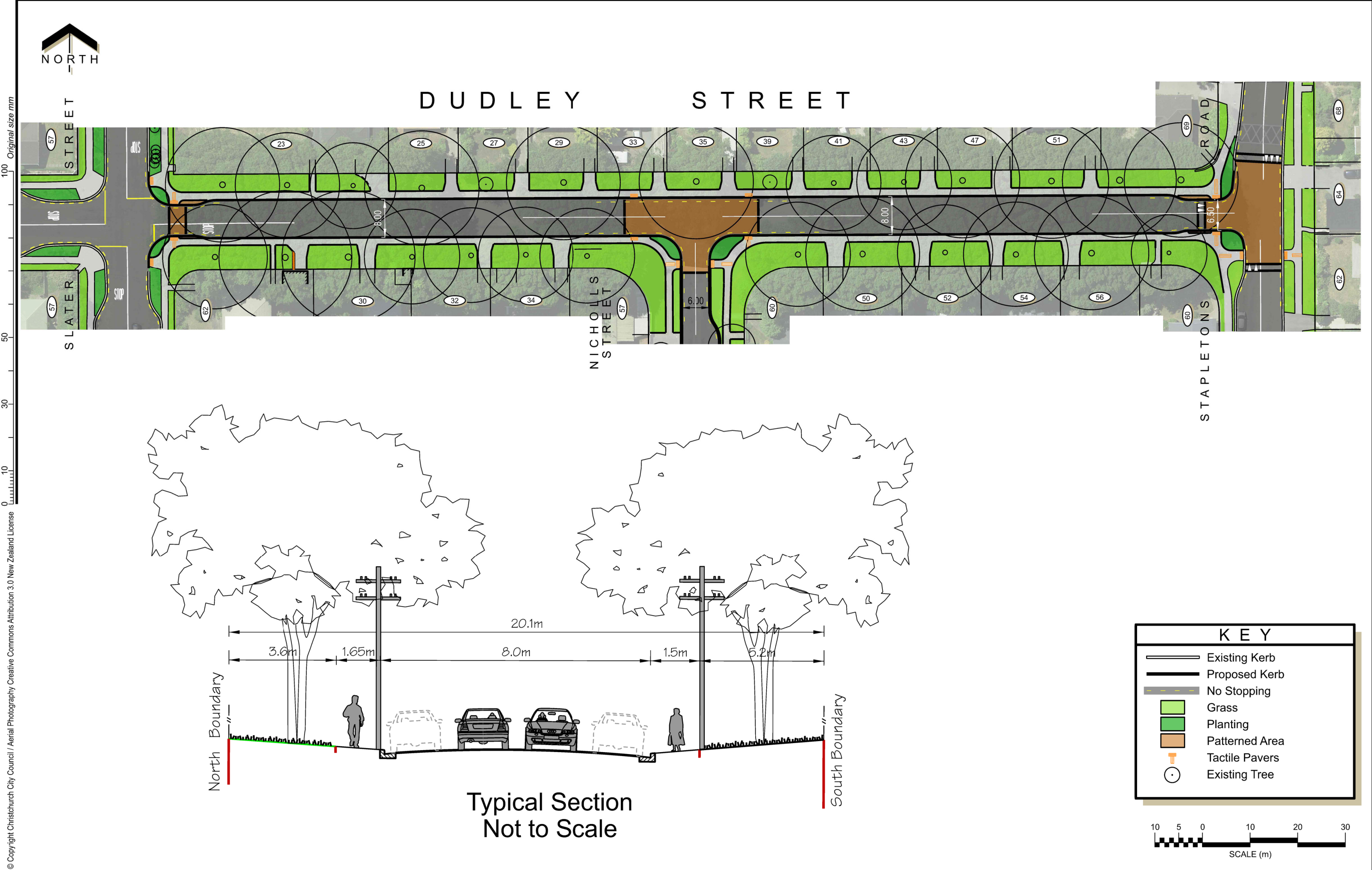
Confirmation of Statutory Compliance Te Whakatūtuturanga ā-Ture

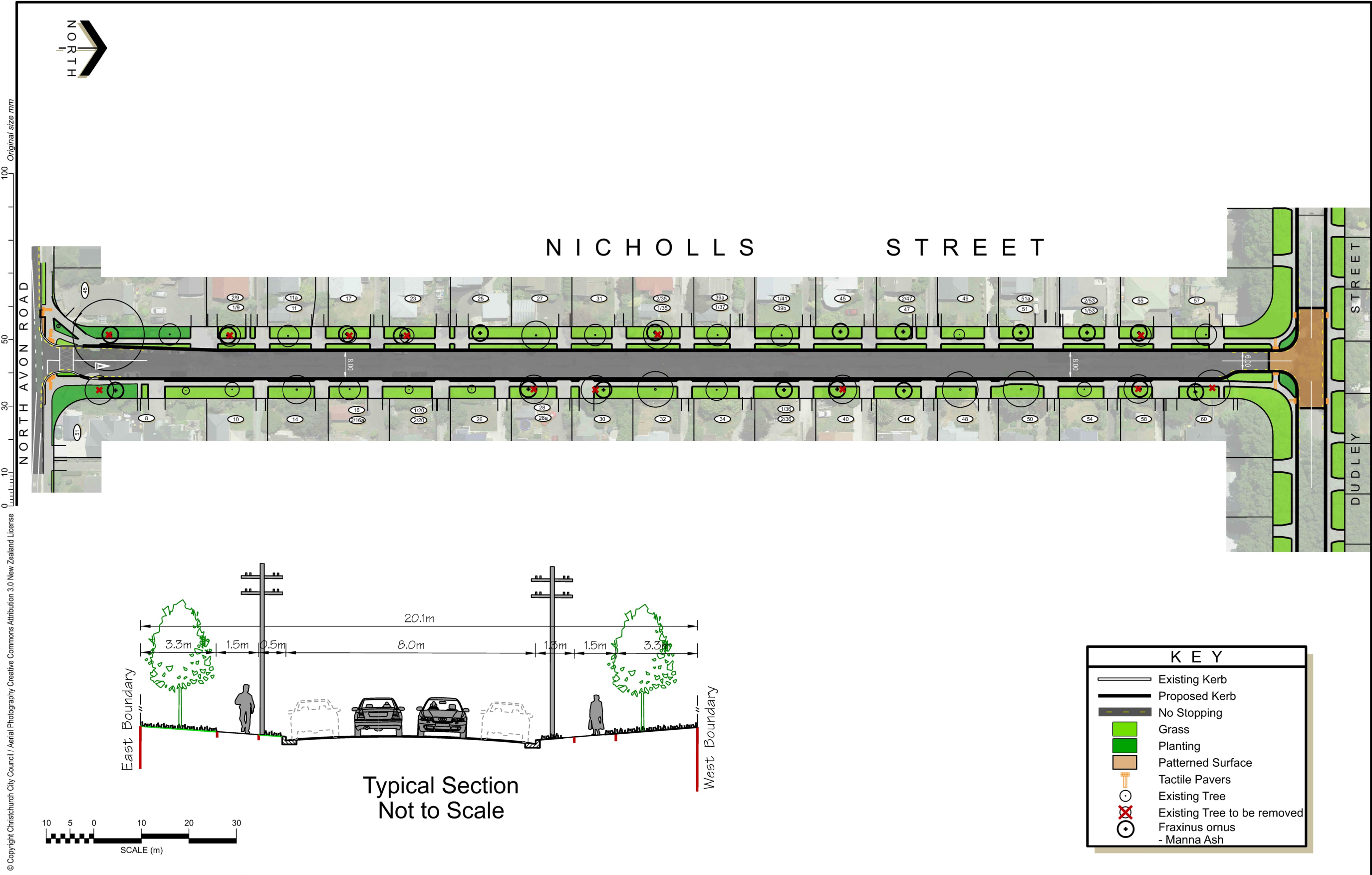
Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).
(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Pana Togiaso - Project Manager
Approved By	Oscar Larson - Team Leader Project Management Ekin Sakin - Manager Planning & Delivery Transport Lynette Ellis - Head of Transport & Waste Management Michael Down - Finance Business Partner Jane Davis - General Manager Infrastructure, Planning & Regulatory Services







11. Langdons Road Proposed Pedestrian Refuges

Reference Te Tohutoro: 22/80903

Wayne Anisy, Traffic Engineer, wayne.anisy@ccc.govt.nz

Report of Te Pou Matua: Ann Tomlinson, Senior Engagement Advisor,
ann.tomlinson@ccc.govt.nz

General Manager Jane Davis, General Manager Infrastructure, Planning & Regulatory
Pouwhakarae: Services, jane.davis@ccc.govt.nz

1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipapa Papanui-Innes Community Board to consider approval of two pedestrian refuges and associated No Stopping areas on Langdons Road as shown on **Attachment A and B**. This report has been written following safety concerns raised by the community and the Community Board following the opening of the Northlink Retail Park.
- 1.2 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 1.3 The community engagement and consultation outlined in this report reflect the assessment.
- 1.4 The recommended option is to install two central pedestrian refuges including No Stopping restrictions in accordance with **Attachment A and B**. The length of No Stopping in this option is the minimum length needed to provide the required pedestrian sight distances, allowing a pedestrian sufficient visibility of approaching traffic to cross the carriage way safely.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes Community Board:

1. Approves that two central pedestrian refuge islands be constructed on Langdons Road along with all associated road markings in accordance with **Attachment A and B**.
2. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the south east side of Langdons Road commencing at a point 94 metres south east from its intersection with Ellery Street and extending in a south easterly direction for a distance of 67 metres, as shown on **Attachment A**.
3. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the north east side of Langdons Road commencing at a point 248 metres south east of its intersection with Morrison Avenue and extending in a south easterly direction for a distance of 75 metres, as shown on **Attachment B**.
4. Approves, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the south east side of Langdons Road commencing at its intersection with Sails Street and extending in a south easterly direction for a distance of 80 metres, as shown on **Attachment B**.
5. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in resolutions 2-4 above.

6. Approves that these resolutions take effect when there is evidence that the road marking restrictions described in the staff report are in place (or removed in the case of revocations).

3. Reason for Report Recommendations Ngā Take mō te Whakataurua

- 3.1 The Council has received recent requests from the community and the Community Board to look into the safety issues being experienced on Langdons Road as a direct result of the Northlink Retail Park development. Issues included increased traffic volumes and pedestrian/cyclist safety regarding accessing the retail park and surrounding areas.
- 3.2 In order to safely manage pedestrian conflict points and maintain efficient road operations for all road users, the proposal is to install two central median pedestrian refuges on Langdons Road. On-street parking will need to be removed to obtain the required crossing sight distances associated with the proposed refuges. Resolution is required of the Community Board under Part C of the Register of Delegations.
- 3.3 The pedestrian refuge islands give pedestrians a safe place to wait when crossing the road in two stages. The islands and associated median markings also act as a traffic-calming device which should keep general speed in the area to an acceptable level.

4. Alternative Options Considered Ētahi atu Kōwhiringa

- 4.1 Currently the wider area is being investigated via the Network Planning team and this includes the possibility of more extensive treatments such as signalised intersections, and possible signalised entrance/crossing into the development. However, nothing is confirmed at this stage and any such treatments are beyond the Traffic Operations team's budget capabilities.
- 4.2 The location of the refuges have been designed/positioned that they will have minimal impact on any future, more extensive network treatments such as signals etc.

5. Detail Te Whakamahuki

- 5.1 Consultation was held from Wednesday 17 November and Monday 13 December 2021.
- 5.2 Consultation documents were delivered to all properties on Langdons Road between Northlink and Sails Street. The team door knocked all businesses and met with some of the residents to discuss the plan.
- 5.3 We received 37 submissions, with seven submissions from submitters who live on Langdons Road.
- 5.4 From the 37 submissions we received 27 submissions supporting the installation of the new pedestrian refuge islands.
- 5.5 The main themes with the responses included:
 - 5.5.1 Cycle safety in the area including the rail crossing
 - 5.5.2 Signals are needed at the Northlink development
 - 5.5.3 More is needed than just pedestrian refuge islands, signalised crossings
 - 5.5.4 Chapel Street/Langdons Road intersection – visibility issues
- 5.6 Due to the strong support for the new refuge islands, wider network planning underway and continued discussions with Kiwi Rail, the proposed consultation plan remains unchanged.
- 5.7 The decision affects the following wards/Community Board areas:

5.7.1 Papanui Ward

5.7.2 Waipapa Papanui-Innes Community Board

6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

Strategic Alignment Te Rautaki Tīaroaro

6.1 Council's strategic priorities have been considered in formulating the recommendations in this report, however this area of work is not specifically covered by an identified priority.

6.2 This report supports the [Council's Long Term Plan \(2021 - 2031\)](#):

6.2.1 Activity: Transport

- Level of Service: 10.0.6.1 Reduce the number of death and serious injury crashes on the local road network - ≤ 105 crashes.

Policy Consistency Te Whai Kaupapa here

6.3 The recommendations in this report are consistent with the [Christchurch Suburban Parking Policy](#).

Impact on Mana Whenua Ngā Whai Take Mana Whenua

6.4 This proposal does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this proposal does not specifically impact Mana Whenua, their culture and traditions.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

6.5 This proposal does not have any significant effect upon carbon emissions and Climate Change.

Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

6.6 This proposal improves accessibility for pedestrians, by providing a safer means of crossing the road in two stages and improving visibility of approaching traffic.

7. Resource Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

7.1 Cost to Implement – The confirmed amount is subject to a quote being obtained, but there is sufficient funding in the minor safety budget to cover the scale of this project.

7.2 Maintenance/Ongoing costs - Will be covered under the area maintenance contract and effect will be minimal to the overall asset.

7.3 Funding Source – “Traffic Operations Minor Road Safety” budget.

8. Legal Implications Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

8.1 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions by resolution.

8.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.

8.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.



Other Legal Implications Ētahi atu Hīraunga-ā-Ture

- 8.4 There is a legal context, issue or implication relevant to this decision.
- 8.5 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in sections 8.1 – 8.3.

9. Risk Management Implications Ngā Hīraunga Tūraru

- 9.1 None identified.

Attachments Ngā Tāpirihanga

No.	Title	Page
A 	Langdons Road West Refuge Plan for Board Report	45
B 	Langdons Road East Refuge Plan for Board Report	46

Additional background information may be noted in the below table:

Document Name	Location / File Link

Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

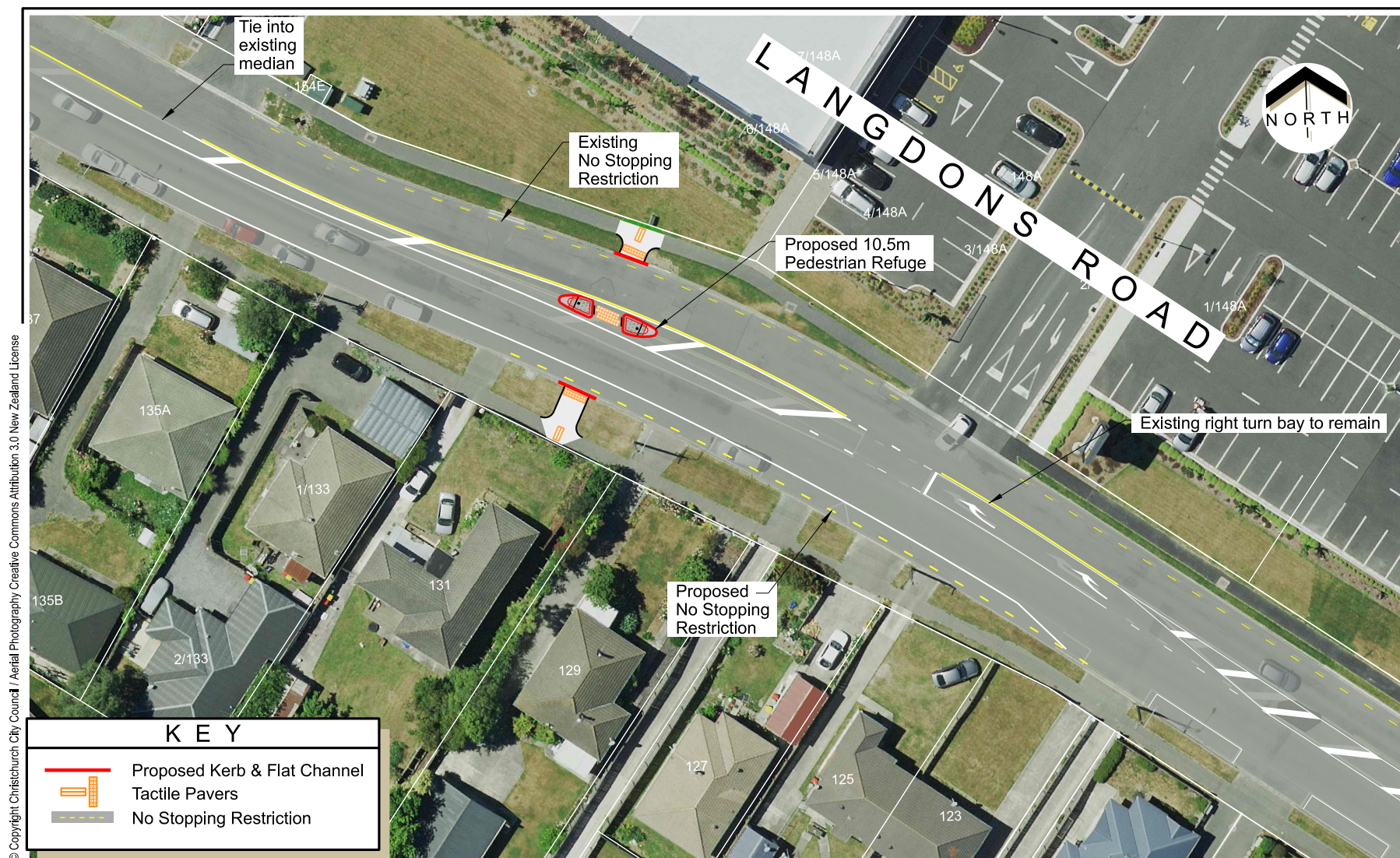
(a) This report contains:

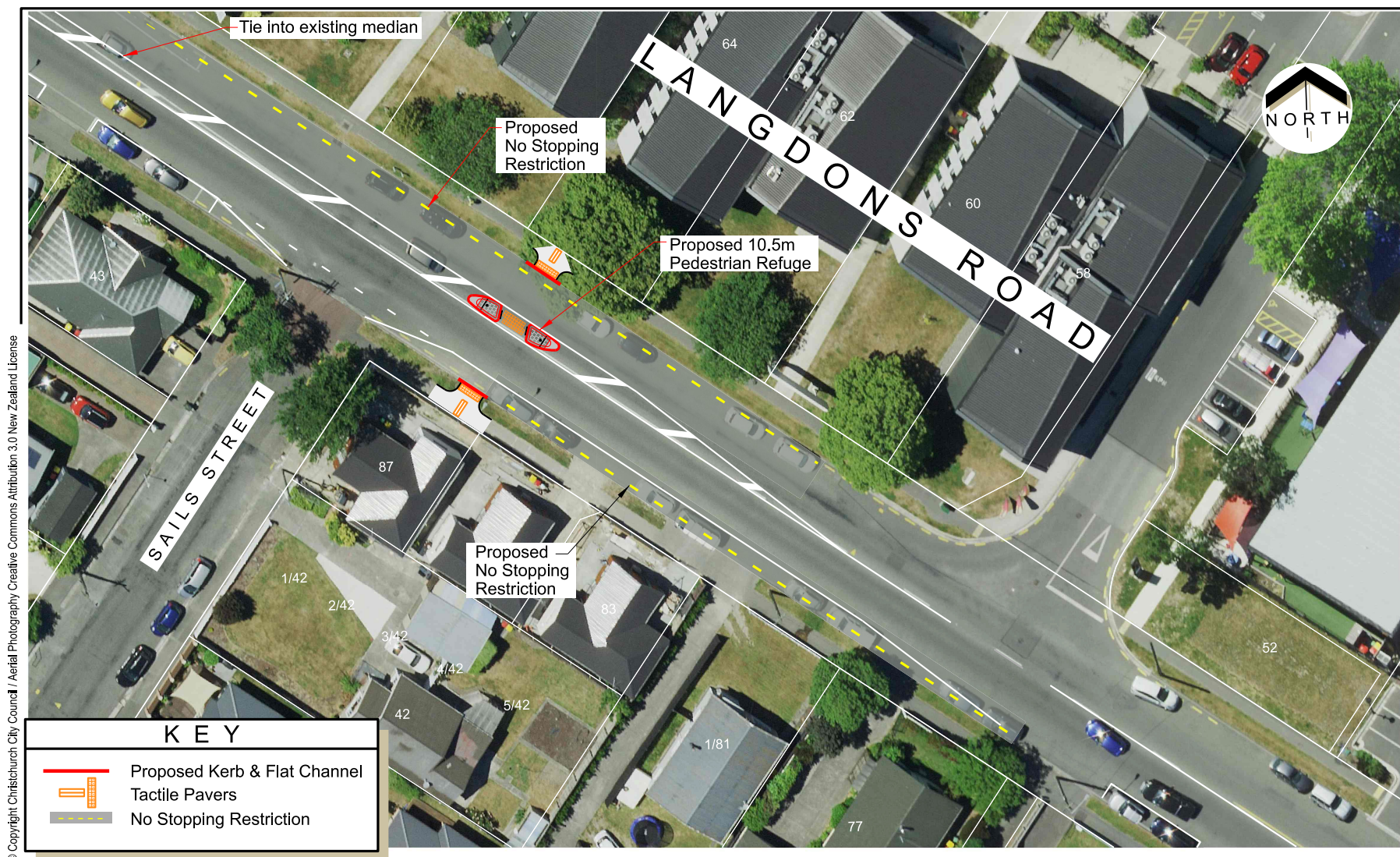
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Authors	Wayne Anisy - Traffic Engineer Ann Tomlinson - Senior Engagement Advisor
Approved By	Stephen Wright - Team Leader Traffic Operations Steffan Thomas - Manager Operations (Transport) Lynette Ellis - Head of Transport & Waste Management





© Copyright Christchurch City Council / Aerial Photography Creative Commons Attribution 3.0 New Zealand License

12. Waipapa Papanui-Innes Community Board Area Report - February 2022

Reference Te Tohutoro: 22/21505

Report of Te Pou Matua: Matthew Pratt – Community Governance Manager Papanui-Innes
Matthew.Pratt@ccc.govt.nz

General Manager Mary Richardson – General Manager Citizens and Community
Pouwhakarae: Mary.Richardson@ccc.govt.nz

1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes Community Board:

1. Receive the Waipapa Papanui-Innes Community Board Area Report for February 2022.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Edible and Sustainable Garden Awards 2022	The Waipapa Papanui-Innes Community Board is holding Edible and Sustainable Garden Awards for 2022 in partnership with the Canterbury Horticultural Society, to recognise and celebrate those growing their own food. Entry for the awards is now closed. In total 15 entries for the Papanui-Innes Awards were received.	Entries close 10 January 2022 After that, in early 2022, Canterbury Horticultural Society members will arrange to visit the garden/s and offer advice and feedback.	Supporting vulnerable people, social wellbeing and sustainability
Downstream Effect Management Plan	Cycle lane width in the section of Cranford St between McFaddens and Innes Roads – response from Staff under Governance Advice Item 3.4.1.	Will come back to the Board early next year	Endorse and encourage a functioning and safe traffic network that supports a connected community.
Summer with Your Neighbours 2021-22:	Summer with Your Neighbours events were due to take place between November 2021 and March 2022.	1 June 2022	Supporting vulnerable people, social wellbeing and sustainability

	In light of the recent Government decision to move the country into the Red traffic light setting, recipients of the subsidy have been advised that the timeframe to hold events has been extended. We will accept requests for reimbursements up until 1 June 2022.		
--	--	--	--

3.2 Community Funding Summary

3.2.1 The current balance of the 2021-2022 financial year's Discretionary Response Fund is \$6,830. There is \$5,041 remaining in the Positive Youth Development Fund.

3.3 Participation in and Contribution to Decision Making

3.4 Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]

3.4.1 Capital Delivery Community Unit Project/s Update

- **Graham Condon Renewals and Replacements**

The existing pellet burner used for heating the Graham Condon facilities is nearing its end of life. The Council is investigating alternative heat sources for the facilities with the aim to implement in the next year.

- **Sabina Playground Play Space Renewal**

Project is in the early stages of investigation. FY2022 concept design and community engagement, FY2023 construction. The Community Board will be updated as the project progresses.

- **St Albans Skate Park Extension**

Construction planned for early 2022 February/March after the school holidays are completed.

3.4.2 Council Engagement and Consultation.

- **Water Supply, Wastewater and Stormwater Bylaw Review** (*closed 9 February 2022*)

The Council propose splitting the current bylaw into two separate new bylaws – one for water supply and wastewater, and the other for stormwater and land drainage. Click on the following link for more information: [Water Supply](#)

3.4.3 Summer with your neighbours – Update

The “Summer with your neighbours” subsidy was granted to hold neighbourhood events between November 2021 and March 2022.

In light of the move into the Red traffic light setting, a letter was sent to the organisers of events that had not yet taken place informing them that the timeframe for events to be held had been extended and that requests for reimbursements would be accepted up until 1 June 2022.

3.4.4 Community Service Awards 2022

Planning for the Community Service Awards has taken place and the design brief is currently under development. Nominations will be open from Friday 11 March, to 5pm Thursday 14th April 2022 (ending before Good Friday).

A report will be presented to the 18 May 2022 meeting of the Board.

3.4.5 Edible and Sustainable Garden Awards 2022

The Canterbury Horticultural Society will be undertaking judging 14-22 February 2022. All garden owners who have entered this year will be contacted by the Canterbury Horticultural Society to arrange suitable times to come and assess.

3.5 Governance Advice

3.5.1 Customer Services – Hybris Report for the Papanui-Innes Wards

Refer to **Attachment A** for the 1 December – 31 December 2021 ticket statistics.

3.5.2 Public Forum

The Community Board held a Public Forum on 11 February 2022 via Zoom. Details of the Public Forum can be found in **Attachment B**.

3.5.3 Parks Quarterly Report

This report was circulated to the Board on 25 January 2022. Of particular relevance within the Board's area:

- The Styx Living Laboratory Trust (an MoU partner with the Council) has been successful in securing a funding grant from MfE's Freshwater Improvement Fund of \$4.2m over a five year period. The Trust will be using this funding to hire staff and resources to work closely with the Council's Park Rangers, Land Drainage teams, and private landowners to carry out significant fencing, weed control, and ecological restoration throughout the Styx catchment in support of the Council's 'Styx Vision 2000-2040' planning document.
- Through this project, The Trust have been tasked with:
 - Planting 10 hectares of native forest
 - Planting 10 hectares of riparian corridor
 - Carrying out 25 hectares of willow and other woody weed control
 - Installing 14 km of waterway fencing
 - Restoring culturally significant sites
 - Undertaking animal pest control, including operating a trap library
 - Establishing a field centre
 - Hosting at least five volunteer events
 - Improving people's understanding of environmental values associated with The Styx
 - Improving people's satisfaction with management of parks and other public spaces.



- CVNZ is 80% behind in their planting targets in big projects such as the Cranford Basin and Dallington sites due to events cancellations including COVID lockdowns and volunteer targets at public events being lower than expected.

3.5.4 Dudley Street

Residents in Dudley Street have raised concerns regarding the number of birds that are roosting in the trees in the street. A large number of starlings appear to have adopted these trees as roosts and there is little in the way of deterrents available.



Staff have advised that:

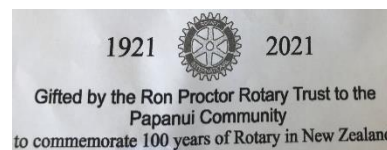
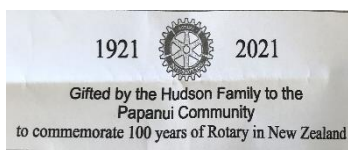
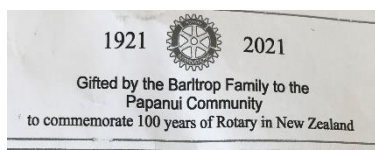
- The trees in Dudley Street are under maintenance but that doesn't include management of birds.
- Although Starlings may be considered a nuisance species they are not considered a biodiversity issue and therefore they are not a bird that the Council has responsibility to manage.
- The street is currently undergoing a refurbishment, the Transport team engaged with residents of Dudley Street in October/November 2021 as part of the street renewal programme. During this engagement residents were asked to let us know if there were any issues they wanted to raise. Any responses regarding the trees were about wanting to retain them due to the local character of the street. (This report is due with the Board on 18 February).
- Members of the Maintenance and Arborist Teams believe that the trees are healthy, a small amount of pruning was recommended. We believe pruning Council-owned street trees will not stop the Starlings nesting in the area as they are known to return to the same location each year.
- Removing healthy trees to displace the bird population is not an option that has been considered. The consensus of the Arborists was that removing trees would move the starling population (and their droppings) problem elsewhere.

3.5.5 Papanui Bush Update

Papanui Rotary has sourced funding for two seats and a picnic table, concrete pads and installation.



These will each have a plaque added naming the family who donated the funding for the individual item.



The mural project with the Papanui High School art students is finally complete and these will go up on the fence on 12 February - there are six panels in total.



Denis McMurtrie of Papanui Rotary, would like to hold a small dedication on 17 February at 6:30pm to acknowledge the families and showcase the seating area, however this may be postponed due to the current COVID situation.

Rotary is also collaborating with the Brain Tree Trust on the creation of a sensory/medicinal garden and walkway connecting Papanui Bush and the new Brain Tree Trust complex currently under construction with the aim of making this easy access and wheelchair friendly.

4. Advice Provided to the Community Board

4.1 Information sent to the Board:





- SWN: Mays Road – water supply pump station new well (*circulated 6 Dec 2021*)
- CCC: Lower Styx and Marshland Road Bridge and intersection upgrade (*circulated 7 Dec 2021*)
- CCC: Bus Route Review 17 and 20 – Ecan's consultation (*circulated 8 Dec 2021*)
- CCC: Marshland Road Closure – Update (*circulated 8 Dec 2021*)
- CCC: November Graffiti Snapshot (*circulated 13 Dec 2021*)
- SWN: Mairehau High School – wastewater renewal (*circulated 16 Dec 2021*)
- CCC: Reclassification of part of a Local Purpose (Esplanade) Reserve 10 Blakes Road Belfast (*circulated 16 Dec 2021*)

- CCC: DEMP – Letter to submitters and report (*circulated 20 Dec 2021*)
- SWN: 15 Perry Street – waterway lining (*circulated 22 Dec 2021*)
- CCC: Lower Styx and Marshland Road Bridge and intersection safety upgrade, early completion (*circulated 22 Dec 2021*)
- SWN: Sheldon Park – netball courts resurfacing (*circulated 22 Dec 2021*)
- CGT: Smart Bin – MacFarlane Park (*circulated 11 Jan 2022*)
- CCC: Parks Quarterly Report (*circulated 25 Jan 2022*)
- NZTA: Low noise asphaltting on CNC starting (*circulated 31 Jan 2022*)
- SWN: St Albans Park – skate park extension (*circulated 3 Feb 2022*)
- CGT: CRAF Programme for Richmond (*circulated 3 Feb 2022*)
- CCC: Graffiti Snapshot (*circulated 8 Feb 2022*)

4.2 **Memoranda sent to the Board:**

- Alcohol – Licence Application Notification – 511 Papanui Road (*circulated 10 Dec 2021*)
- Surface Flooding along Edgware Road (*circulated 21 Dec 2021*)
- Alcohol – Licence Application Notification – 511 Papanui Road (*circulated 10 Dec 2021*)
- Alcohol – Licence Application Notification – 478 Cranford Street (*circulated 13 Jan 2022*)
- Alcohol – Licence Application Notification – 710 Main North Road (*circulated 28 Jan 2022*)
- Belfast Skate Jam (*circulated 28 Jan 2022*)
- Alcohol – Licence Application Notification – 71 Main North Road (*circulated 8 Feb 2022*)

Attachments Ngā Tāpirihanga

No.	Title	Page
A  	Hybris Report December 2021	53
B  	Papanui-Innes Community Board Public Forum Notes 11 February 2022	54

Signatories Ngā Kaiwaitohu

Author	Lyssa Aves - Governance Support Officer
Approved By	Matthew Pratt - Manager Community Governance, Papanui-Innes John Filsell - Head of Community Support and Partnerships

Ticket Report

01 Dec 2021 - 31 Dec 2021

Papanui-Innes

Tickets Reported in December 2021

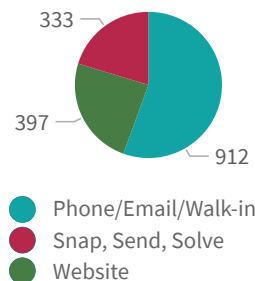
1,642

Tickets Reported

Status as of Report Date

1,213 Closed/Resolved
429 Open

Channels



Currently Open Tickets*

1,415

Open Tickets

127

Avg open ticket age (days)

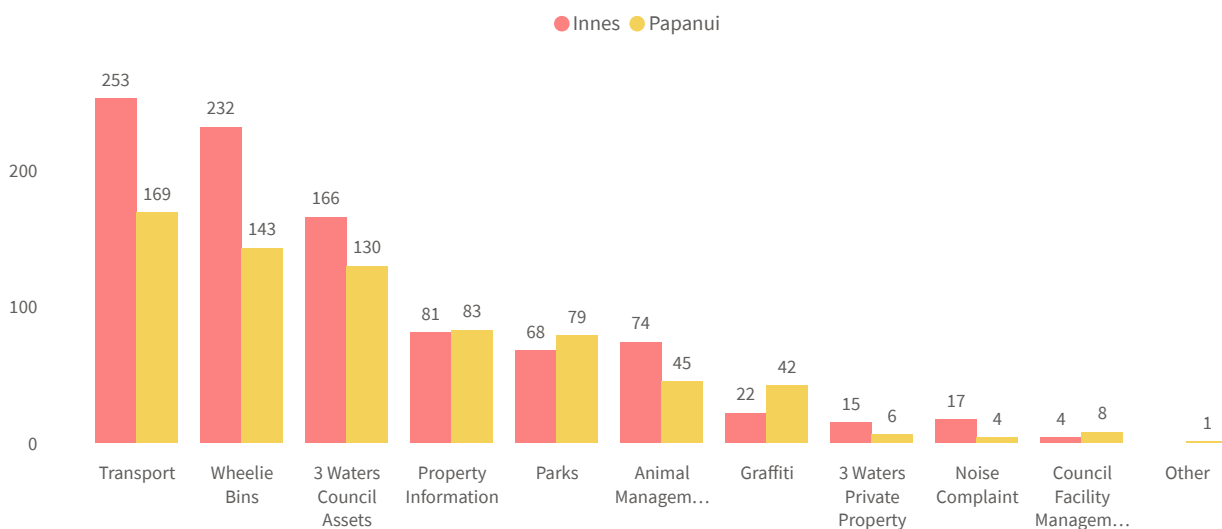
25% of open tickets are less than 11 days old

50% of open tickets are less than 39 days old

75% of open tickets are less than 145 days old

*Open as of report date, reported all time

Tickets Reported this Period by Incident Category



Top 10 Issues

# Tickets	Object Category (sub-categories of the above)
173	Leak (Water Supply)
140	Bin Not Collected
117	Damaged Bin
88	Flooding (Road)
74	Litter (Road)
58	Residential Property Files
53	Residential LIM
46	Litter (Park)
43	Road Asset (e.g.footpath,road,furniture)
40	Found dog
40	Graffiti

Report date:
10 Jan 2022

Waipapa Papanui-Innes Community Board PUBLIC FORUM NOTES

Date: Friday 11 February 2022
Time: 9.30am
Venue: Held by Audio/Visual Link
Public attendance was possible via an Audio/Visual link on request or by viewing the live stream (retained here:
<https://www.youtube.com/channel/UCuRzshsY8rjDJYUymoYeQtA/videos>).

Present

Chairperson	Emma Norrish
Members	Simon Britten
	Pauline Cotter
	Ali Jones
	Emma Twaddell

Apologies Ngā Whakapāha

An apology for absence was received from Mike Davidson.

Public Forum Te Huinga Whānui

Belfast Community Network

Lynda Goodrick, Manager, Belfast Community Network, presented an update on their projects and initiatives.

The presentation reflected the emotional toll and organisational cost of supporting staff, volunteers, programmes, children (particularly those on medications), and elders, though the pandemic response. The Network's contribution to street level food distribution, and provision of one-on-one social support at the Links Building, was also noted.

The Board queried and encouraged discussion with local MPs in regard to accessing any funding that may be available through MSD and any prospective reopening of the COVID-19 Community Awareness and Preparedness Grant Fund to support the Network's operations.

Secretarial Note - correspondence received on Cranford Cycleway Safety

The Board received email correspondence from Mr John Allen, who did not present at the Public Forum, regarding accidents on the Cranford Cycleway and the resource consent for this section of Cranford Street as providing for a safe road. As the Board was being briefed on the DEMP and Cranford Cycleway, it requested that staff provide a memo to a Board meeting that can also be provided to Mr Allen.

13. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.