

Waimāero

Fendalton-Waimairi-Harewood Community Board AGENDA

Notice of Meeting:

An ordinary meeting of the Waimāero Fendalton-Waimairi-Harewood Community Board will be held on:

Date:	Monday 14 February 2022
Time:	4.30pm
Venue:	Held by Audio/Visual Link
	Under the current provisions of the Covid-19 Protection Framework (the
	Traffic Alert system) meeting attendance is only possible via an
	Audio/Visual link or by viewing a live stream
	(<u>https://www.youtube.com/channel/UC0djJ5RxVNyyf8xYyglkXvg</u>) of the
	meeting. Please request access details from
	Aidan.kimberley@ccc.govt.nz for the Audio/Visual link.

Membership

Chairperson	Bridget Williams
Deputy Chairperson	David Cartwright
Members	Linda Chen
	James Gough
	Aaron Keown
	Sam MacDonald
	Jason Middlemiss
	Shirish Paranjape
	Mike Wall
	Linda Chen James Gough Aaron Keown Sam MacDonald Jason Middlemiss Shirish Paranjape

9 February 2022

Maryanne Lomax Manager Community Governance, Fendalton-Waimairi-Harewood 941 6730 maryanne.lomax@ccc.govt.nz <u>www.ccc.govt.nz</u>

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.





Ōtautahi-Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things - a city where anything is possible

Principles

Being open, transparent and democratically accountable

Promoting equity, valuing diversity and fostering inclusion Taking an inter-generational approach to sustainable development, prioritising the social, economic and cultural wellbeing of people and communities and the quality of the environment, now and into the future

Liveable city

rural centres

public transport

Vibrant and thriving city centre

A well connected and accessible

Sustainable suburban and

city promoting active and

Sufficient supply of, and

21st century garden city

we are proud to live in

access to, a range of housing

ic Building on the relationship with Te Rūnanga o Ngãi Tahu and the Te Hononga-Council Papatipu Rūnanga partnership, reflecting mutual understanding and respect Actively collaborating and co-operating with other Ensuring local, regional the diversity and national and interests of organisations our communities across the city and the district are reflected in decision-making

Community Outcomes

Resilient communities

Strong sense of community

Active participation in civic life Safe and healthy communities

Celebration of our identity through arts, culture, heritage, sport and recreation

Valuing the voices of all cultures and ages (including children)

Healthy environment

Healthy water bodies

High quality drinking water

Unique landscapes and indigenous biodiversity are valued and stewardship exercised

Sustainable use of resources and minimising waste

Prosperous economy

Great place for people, business and investment

An inclusive, equitable economy with broad-based prosperity for all

A productive, adaptive and resilient economic base

Modern and robust city infrastructure and community facilities

		Strategic Priorities		
Enabling active and connected communities to own their future	Meeting the challenge of climate change through every means available	Ensuring a high quality drinking water supply that is safe and sustainable	Accelerating the momentum the city needs	Ensuring rates are affordable and sustainable
Ensuring we get core	business done while deliv	vering on our Strategic Prio	rities and achieving our C	Community Outcomes



Part A Matters Requiring a Council Decision

- Part B Reports for Information
- Part C Decisions Under Delegation

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1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Waimāero Fendalton-Waimairi-Harewood Community Board meeting held on <u>Monday, 13 December 2021</u> be confirmed (refer page 5).

4. Public Forum / Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

There were no public forum requests received at the time the agenda was prepared

5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

Waimāero Fendalton-Waimairi-Harewood Community Board





Waimāero

Fendalton-Waimairi-Harewood Community Board OPEN MINUTES

Date:	Monday 13 December 2021
Time:	4.30pm
Venue:	Boardroom, Fendalton Service Centre,
	Corner Jeffreys and Clyde Roads, Fendalton
Present	

Chairperson Deputy Chairperson Members

14 February 2022

Bridget Williams David Cartwright Linda Chen (Via Audio/Visual Link) Sam MacDonald Jason Middlemiss Shirish Paranjape Mike Wall

> Maryanne Lomax Manager Community Governance, Fendalton-Waimairi-Harewood 941 6730 maryanne.lomax@ccc.govt.nz <u>www.ccc.govt.nz</u>



Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C Community Board Resolved FWHB/2021/00089

That the apologies received from Aaron Keown and James Gough be accepted.

David Cartwright/Shirish Paranjape

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Community Board Resolved FWHB/2021/00090

That the minutes of the Waimāero Fendalton-Waimairi-Harewood Community Board meeting held on Monday, 15 November 2021 be confirmed.

Bridget Williams/Sam MacDonald

4. Public Forum Te Huinga Whānui

Part B

There were no public forum presentations.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

Suspension of Standing Orders

Community Board Resolved FWHB/2021/00091

Carried



That Standing Orders be temporarily suspended to enable a more informal discussion and allow members of the public to ask questions during item 7. on the agenda.

Bridget Williams/David Cartwright

Carried

Carried

7. Talltree Avenue and Arundel Gate

The Arborist, and Team Leader Road Amenity and Asset Protection, joined the table and briefed the Board about the feasibility of planting replacement trees on Talltree Avenue.

The Chairperson also invited local residents Leonie Jackson, Sophie Robb and Louise Callaghan to join the table to ask questions during the briefing.

At the conclusion of the discussion about Talltree Avenue the Chairperson thanked the local residents for their contribution and recommended that the Standing Orders be resumed.

Resumption of Standing Orders

Community Board Resolved FWHB/2021/00092

That the Standing Orders set aside above, be resumed.

Sam MacDonald/David Cartwright

7. Talltree Avenue and Arundel Gate (Continued) Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Notes the information supplied during the Briefings.

Community Board Resolved FWHB/2021/00093

Part B

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

- 1. Notes the information supplied during the Briefings.
- 2. Requests staff provide advice on the feasibility and cost of options such as build-outs or raised planter boxes for Talltree Avenue in time to be considered as part of the Draft Annual Plan 2022-23, including advice on:
 - a. Suitable varieties of trees
 - b. Ongoing maintenance costs and limitations
 - c. Impact on existing infrastructure
- 3. Request that staff provide a timeline and further information about the process for removing the tree outside 1 Dunmurry Place.

Sam MacDonald/David Cartwright

Attachments

A Officer Presentation



8. Roto Kohatu Reserve Management Plan and Development Plan - Approval to Consult

Community Board Resolved FWHB/2021/00094

Officer recommendations accepted without change.

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Approve the release of the Roto Kohatu Reserve Management Plan for public consultation.

Bridget Williams/Mike Wall

<u>Carried</u>

9. Waimakariri Road / Whitchurch Place Intersection - Proposed No Stopping Restrictions

Community Board Resolved FWHB/2021/00095

Officer recommendations accepted without change.

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

- 1. Approves, Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at all times generally in accordance with that shown on the plan provided as **Attachment A** to the report in the agenda ('Waimakariri Road and Whitchurch Place', Plan TG139182, dated 15/08/2021) and detailed in recommendations 1a-1f below:
 - a. That the stopping of vehicles is prohibited at all times on the north side of Whitchurch Place commencing at its junction with Waimakariri Road, and extending in a westerly direction for a distance of 14.0 metres.
 - b. That the stopping of vehicles is prohibited at all times on the south side of Whitchurch Place commencing at its junction with Waimakariri Road, and extending in a westerly direction for a distance of 23.0 metres.
 - c. That the stopping of vehicles is prohibited at all times on the west side of Waimakariri Road commencing at the northern kerb of Whitchurch Place, and extending in a northerly direction for a distance of 24.0 metres.
 - d. That the stopping of vehicles is prohibited at all times on the west side of Waimakariri Road commencing at the southern kerb of Whitchurch Place, and extending in a southerly direction for a distance of 30.0 metres.
 - e. That the stopping of vehicles is prohibited at all times on the east side of Waimakariri Road commencing at the prolongation of the northern kerb of Whitchurch Place, and extending in a northerly direction for a distance of 29.0 metres.



- f. That the stopping of vehicles is prohibited at all times on the east side of Waimakariri Road commencing at the prolongation of the northern kerb of Whitchurch Place, and extending in a southerly direction for a distance of 26.5 metres.
- 2. Revoke any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in resolutions 1a 1f above.
- 3. Approve that these resolutions take effect when parking signage and road markings that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

David Cartwright/Shirish Paranjape

Carried

10. Chateau Drive - Proposed No Stopping Restrictions Community Board Resolved FWHB/2021/00096

Officer recommendations accepted without change.

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

- 1. Approves, Pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at all times generally in accordance with that shown on the plan provided as **Attachment A** to the report in the agenda ('Chateau Drive', Plan TG140705, dated 08/08/2021) and detailed in recommendations 1a-1b below:
 - a. That the stopping of vehicles is prohibited at all times on the northeast side of Chateau Drive commencing at its intersection with Ilam Road, and extending in a north westerly direction for a distance of 20.0 metres.
 - b. That the stopping of vehicles is prohibited at all times on the southwest side of Chateau Drive commencing at its intersection with Ilam Road, and extending in a north westerly direction for a distance of 18.0 metres.
- 2. Revoke any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in resolutions 1a 1b above.
- 3. Approve that these resolutions take effect when road markings that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

Jason Middlemiss/David Cartwright



11. Bishopdale Park - extension of court lighting hours Community Board Resolved FWHB/2021/00097

Officer recommendations accepted without change.

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

- 1. Approve the special event application by Bishopdale Tennis Club to extend their court lighting use on weekends for special events only. Conditions pertaining to the special event usage are as follows:
 - 2.1.1 Extended lighting use to only occur up to a maximum of three days per year on weekends.
 - 2.1.2 Extended light usage to be between the hours of 4.30pm and 9.00pm only.
 - 2.1.3 Special events being club championships or tournaments (not social events) that are over and above regular club competition.
 - 2.1.4 The Club is responsible for providing proposed lighting extension dates to Council staff at the start of each season.
 - 2.1.5 The Club is responsible for notifying the Community Board two weeks ahead of every lighting extension event date.
 - 2.1.6 The Club is responsible for notifying neighbours 1-2 weeks ahead of each lighting extension event date. This can be done by way of a flier delivered to letterboxes.
- 2. That all other conditions pertaining to the club's court lighting agreement remain unchanged.
- 3. Decline the application by the Bishopdale Tennis Club to extend their lighting from 6:30am on week days.

Jason Middlemiss/Sam MacDonald



12. Orion Easement over Barnes Reserve and O'Neill Drainage Reserve Community Board Resolved FWHB/2021/00098

Officer recommendations accepted without change.

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board, acting under the delegated authority of the Christchurch City Council:

- 1. Approves pursuant to Section 48 of the Reserves Act 1977, the grant of the easements to Orion over the indicative areas in the plan shown in Point 5.2 below of the report in the agenda (or such other area as defined by a survey of the infrastructure).
- 2. Approves the associated works within the reserve, subject to all necessary consents being obtained before the works commence.
- 3. Recommends that the Chief Executive, using the Council's delegated authority from the Minister of Conservation, consents to the grant of the easements referred to in 1. above.
- 4. Authorises the Property Consultancy Manager, to finalise documentation to grant of the easements referred to in 1. above.

Mike Wall/Shirish Paranjape

Carried

13. Fendalton-Waimairi-Harewood Community Board 2021-22 Discretionary Response Fund Application - Anglican Diocese of Christchurch - Parish of Merivale St Albans

Community Board Resolved FWHB/2021/00099

Officer recommendations accepted without change.

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

- 1. Approves a grant of \$6,000 from its 2021-22 Discretionary Response Fund to St Mary's Church Merivale (Anglican Diocese of Christchurch – Parish of Merivale St Albans) towards All Souls Children and Youth Community Worker wages.
- 2. Approves a grant of \$10,000 from its 2021-22 Discretionary Response Fund to St Mary's Church Merivale (Anglican Diocese of Christchurch – Parish of Merivale St Albans) towards The Corner Community Hub Co-ordinator Wages.

Bridget Williams/Jason Middlemiss



14. Waimāero Fendalton-Waimairi-Harewood Community Board Recess Committee 2021-22

Board Comment

The Board made a minor amendment to clause 1. to clarify that the Recess Committee can comprise of 'at least' two other members, meaning more than two members could attend if available.

Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

- 1. Appoint a Recess Committee comprising the Board Chairperson and Deputy Chairperson and any two other members available, to be authorised to exercise the delegated powers of the Waimāero Fendalton-Waimairi-Harewood Community Board for the period following its ordinary meeting on 13 December 2021 up until the Board resumes its normal business from 14 February 2022.
- 2. Note that any such delegation exercised by the Board's Recess Committee will be reported to the Board for record purposes.
- 3. Note that any meeting convened of the Recess Committee will be publicly notified and the details forwarded to all Board members.

Community Board Resolved FWHB/2021/00100

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

- 1. Appoint a Recess Committee comprising the Board Chairperson and Deputy Chairperson and at least two other members available, to be authorised to exercise the delegated powers of the Waimāero Fendalton-Waimairi-Harewood Community Board for the period following its ordinary meeting on 13 December 2021 up until the Board resumes its normal business from 14 February 2022.
- 2. Note that any such delegation exercised by the Board's Recess Committee will be reported to the Board for record purposes.
- 3. Note that any meeting convened of the Recess Committee will be publicly notified and the details forwarded to all Board members.

David Cartwright/Sam MacDonald



15. Waimāero Fendalton-Waimairi-Harewood Community Board Meeting Schedule 2022

Community Board Resolved FWHB/2021/00101

Officer recommendations accepted without change.

Part C

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Adopt the following schedule of Ordinary Meetings in 2022:

Fendalton-Waimairi-Harewood Community Board Submissions Committee				
Date	Time	Location		
31 January 2022	4.30pm	Boardroom, Fendalton Service Centre, corner		
		Jeffreys and Clyde Roads		
Fendalton-Waimairi-Harewood Community Board				
Date	Time	Location		
14 February 2022	4.30pm	Boardroom, Fendalton Service Centre, corner		
		Jeffreys and Clyde Roads		
14 March 2022	4.30pm	Boardroom, Fendalton Service Centre, corner		
		Jeffreys and Clyde Roads		
11 April 2022	4.30pm	Boardroom, Fendalton Service Centre, corner		
		Jeffreys and Clyde Roads		
16 May 2022	4.30pm	Boardroom, Fendalton Service Centre, corner		
		Jeffreys and Clyde Roads		
13 June 2022	4.30pm	Boardroom, Fendalton Service Centre, corner		
		Jeffreys and Clyde Roads		
11 July 2022	4.30pm	Boardroom, Fendalton Service Centre, corner		
		Jeffreys and Clyde Roads		
15 August 2022	4.30pm	Boardroom, Fendalton Service Centre, corner		
		Jeffreys and Clyde Roads		
12 September 2022	4.30pm	Boardroom, Fendalton Service Centre, corner		
		Jeffreys and Clyde Roads		

- 2. Agrees that an opportunity for Public Forum will be available at the beginning of every meeting.
- 3. Notes that the Community Board has the ability to amend the ordinary meeting schedule, as required during the year.
- 4. Notes the holding of Board briefings will take place as required on the dates below (Mondays), with other briefings able to be scheduled as needed.
 - 28 February 2022
 - 28 March 2022
 - 26 April 2022 (note this is a Tuesday due to ANZAC Day on the Monday)
 - 30 May 2022



- 27 June 2022
- 25 July 2022
- 29 August 2022
- 26 September 2022

Sam MacDonald/Mike Wall

Carried

16. Waimāero Fendalton-Waimairi-Harewood Community Board Area Report - December 2021

Community Board Resolved FWHB/2021/00102

Officer recommendations accepted without change.

Part B

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receive the Waimāero Fendalton-Waimairi-Harewood Community Board Area Report for December 2021.

Shirish Paranjape/David Cartwright

Carried

17. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Members exchanged information on the following matters of interest:

- The New Generation Church have invited Board members to their Christmas Event on Sunday 19 December at 11am.
- Jason Middlemiss and Aaron Keown are judging the Bishopdale Mall's Christmas window display competition this week.
- Bridget Williams and Mike Wall recently met with transport staff and local residents to discuss issues on Tonbridge Street in Merivale.
- There will be a public meeting with Sam Williams, Gerry Brownlee and Sarah Pallett on 21 February 2022 to discuss the Three Waters Reform and housing intensification.

Meeting concluded at 5.59pm.

CONFIRMED THIS 14[™] DAY OF FEBRUARY 2022.

BRIDGET WILLIAMS CHAIRPERSON



7. Fendalton-Waimairi-Harewood Community Board Submissions Committee Minutes - 31 January 2022

Reference Te Tohutoro:	22/144954
Report of Te Pou Matua:	Aidan Kimberley, Community Board Advisor, Aidan.kimberley@ccc.govt.nz
General Manager Pouwhakarae:	Mary Richardson, General Manager Citizens and Community, Mary.richardson@ccc.govt.nz

1. Purpose of Report Te Pūtake Pūrongo

The Fendalton-Waimairi-Harewood Community Board Submissions Committee held a meeting on 31 January 2022 and is circulating the Minutes recorded to the Waimāero Fendalton-Waimairi-Harewood Community Board for its information.

2. Recommendation to Waimāero Fendalton-Waimairi-Harewood Community Board

That the Waimāero Fendalton-Waimairi-Harewood Community Board receives and confirms the Minutes from the Fendalton-Waimairi-Harewood Community Board Submissions Committee meeting held 31 January 2022.

Attachments Ngā Tāpirihanga

No.	Title	Page
А <u>Л</u>	Minutes Fendalton-Waimairi-Harewood Community Board Submissions Committee -	16
	31 January 2022	

Signatories Ngā Kaiwaitohu

Author	Aidan Kimberley - Community Board Advisor
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Waimāero Fendalton-Waimairi-Harewood Community Board Submissions Committee OPEN MINUTES

Date:	Monday 31 January 2022		
Time:	4.32pm		
Venue:	Audio/Visual Link		
Present Chairperson Members	Bridget Williams Linda Chen Jason Middlemiss Shirish Paranjape		

Maryanne Lomax Manager Community Governance, Fendalton-Waimairi-Harewood 941 6730 maryanne.lomax@ccc.govt.nz <u>www.ccc.govt.nz</u>

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Waimāero Fendalton-Waimairi-Harewood Community Board Submissions Committee 31 January 2022



- Part A Matters Requiring a Council Decision
- Part B Reports for Information
- Part C Decisions Under Delegation

Post meeting Note: This meeting was held via audio/visual link on the Zoom platform due to New Zealand being at the red setting of the Covid-19 Protection Framework (the Traffic Alert system) on the date the meeting was scheduled. These minutes provide a written summary of the meeting proceedings.

1. Apologies Ngā Whakapāha

The Chairperson advised the meeting that she had received apologies from David Cartwright and Mike Wall. Linda Chen moved, seconded by Jason Middlemiss, that the apologies be accepted. The motion was put to the meeting and carried unanimously.

Committee Resolved FBSC/2022/00001

That the apology received from David Cartwright and Mike Wall for absence be accepted.

Linda Chen/Jason Middlemiss

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

The Chairperson asked members to advise if there were any declarations of interest relating to the matters on the agenda. There were no declarations of interest recorded.

3. Water Supply, Wastewater and Stormwater Bylaw Review Committee Comment

Staff from the Community Governance Team advised that they had collated initial feedback about the Bylaw Review received from the Submissions Committee members and used this as the basis for a draft submission.

The Submissions Committee proceeded to review the draft submission and made the following comments:

- The Committee endorsed the submission points regarding backflow prevention and equipment that may cause pressure surges.
- The Committee agreed to remove a comment about community involvement in the placement of additional water storage tanks. This followed advice that the respective provision in the new Bylaw only refers to private water storage tanks for new-builds on Banks Peninsula, not public assets on Council land.
- The Committee endorsed the submission points regarding aerial application activities.
- The Committee endorsed the submission points regarding water wastage.
- The Committee endorsed the submission points regarding ensuring trees are not planted in places where they are likely to damage underground infrastructure.
- The Committee discussed the submission point regarding empowering residents to better understand their obligations to prevent contaminants entering the network. The draft

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Waimāero Fendalton-Waimairi-Harewood Community Board Submissions Committee 31 January 2022



submission originally referred only to the stormwater system. The Committee amended this to refer to both stormwater and wastewater networks.

The Committee discussed whether to seek speaking rights at the Hearing. Governance Staff recommended that the Committee requests speaking rights initially, as this will give the Board the opportunity to speak if it wishes to do so particularly if strong feedback is received from the Community that the Board may wish to support. The Board will have the opportunity to change its mind before the hearing and decide it no longer wishes to speak. The Committee accepted this advice and agreed to request speaking rights at the Hearing.

Governance Staff then recommended that the Committee approves the submission, and authorises the Chairperson to approve any final changes that may be necessary before the submission is submitted. This was moved by Bridget Williams and seconded by Shirish Paranjape. On being put to the meeting the motion was carried unanimously.

Staff Recommendations

That the Waimāero Fendalton-Waimairi-Harewood Community Board Submissions Committee:

1. Considers making a submission to the Council on behalf of the Board on the Water Supply, Wastewater and Stormwater Bylaw Review.

Committee Resolved FBSC/2022/00002

That the Waimāero Fendalton-Waimairi-Harewood Community Board Submissions Committee:

1. Approve the following submission to the Council on behalf of the Waimāero Fendalton-Waimairi-Harewood Community Board regarding the Water Supply, Wastewater and Stormwater Bylaw Review:

Question	Feedback
Do you have any comments on	The Board supports the separating of the existing bylaw into
the proposed replacement	two new bylaws. This should streamline processes as the
bylaws?	current bylaw is managing all three waters under one.
	The Board understands that backflow prevention is important to support the Council's aim of achieving an exemption from mandatory chlorination, and supports the new measures in the bylaw.
	The Board would appreciate additional information regarding issue two, the prohibition of equipment that may cause pressure surges, and whether historical problems with have been due to a lack of appropriate technology.
	The Board seeks further clarification about issue three, regarding requirements to notify the Council before undertaking certain spraying operations. In practice, could this result in every farmer needing to contact the Council
	before spraying their crop? The Board recommends clarifying
	the definition of 'aerial application activities' to make this
	section easier to interpret. The Board also notes that drone

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	technology is becoming more commonplace and drones designed for spreading fertilizer and sprays have been
	developed. Is it intended for these technologies to be captured by this bylaw provision?
	The Board seeks further clarity about how the Council will be aware of, and enforce, offences related to water wastage. The Board also notes that the wording of draft bylaw clause 19(6) is similar to existing clauses in the Local Government Act 2002, so suggests that the stated goal of providing further clarity of what is considered 'wastage' could be strengthened by adding examples into the body of the bylaw instead of only putting them in the explanatory note.
	The Board supports the new provisions to ensure appropriate species of trees are planted in appropriate areas. The Board fully supports planting trees and the amenity and environment benefits they bring, but is aware of a number of problems caused by historic decisions to effectively plant the 'wrong tree in the wrong place'. The Board further recommends clarifying whether the new bylaw provisions will apply to new subdivisions. The Board would not want to discourage developers from planting trees in new developments, but provisions to ensure the right trees are planted in the right places would be beneficial.
2),	The Board supports the Council empowering residents to have a better understanding around the obligations to prevent contaminants entering the wastewater and stormwater networks. The Board recommends that the Council ensures this information is communicated in a clear, effective and inclusive manner.
Would you like to speak to the Hearings Panel?	Yes

2. Authorise the Chairperson to approve any amendments to the submission which may be necessary before it is submitted.

Bridget Williams/Shirish Paranjape

Carried

Meeting concluded at 5.02pm.

CONFIRMED THIS 14TH DAY OF FEBRUARY 2022

BRIDGET WILLIAMS CHAIRPERSON



8. Summerset at Avonhead Retirement Village - Proposed No Stopping Restrictions

Reference Te Tohutoro:	21/1784472
Report of Te Pou Matua:	Sally-Ann Marshall, Traffic Engineer, SallyAnn.Marshall@ccc.govt.nz
General Manager	Jane Davis, General Manager Infrastructure, Planning & Regulatory
Pouwhakarae:	Services, jane.davis@ccc.govt.nz

1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waimāero Fendalton-Waimairi-Harewood Community Board to consider options to improve visibility at the Summerset at Avonhead Retirement Village access along the north side of Hawthornden Road as described in Section 2 below. This report has been written following a request from the Community Board to address visibility issues caused by vehicles being parked too close to the main access for the retirement village.
- 1.2 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 1.3 The community engagement and consultation outlined in this report reflect the assessment.
- 1.4 The recommended option is to install No Stopping restrictions in accordance with Attachment A.

2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

- 1. Approves that all previously resolved parking and stopping restrictions on the north side of Hawthornden Road, extending 24m in both the easterly and westerly direction from its intersection with the Summerset at Avonhead village access be revoked.
- 2. Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the north side of Hawthornden Road, extending 24m in both the easterly and westerly direction from its intersection with the Summerset at Avonhead village access, as detailed on Attachment A.
- 3. Approves that these resolutions 1 to 2 take effect when parking signage and/or road markings that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

3. Reason for Report Recommendations Ngā Take mō te Whakatau

3.1 On 14 June 2021, the Waimāero Fendalton-Waimairi-Harewood Community Board requested that Council staff investigate potential visibility issues when exiting the Summerset at Avonhead retirement village access onto Hawthornden Road. Subsequently a memo was prepared on 8 September 2021 "Summerset Village on Hawthornden Road – Village Entrance Sight Distance Investigation".



- 3.2 The memo recommended that No Stopping Restrictions in this location were not warranted, because:
 - 3.2.1 The visibility issues are mainly due to staff or visitors parking too close to the access.
 - 3.2.2 The issue would be resolved if village staff and visitors were to park within the village during the day. There is ample parking provided throughout the village.
- 3.3 Following the issue of this memo, the Board have requested that a report be prepared describing an option to install No Stopping Restrictions at the Summerset at Avonhead retirement village access on Hawthornden Road.
- 3.4 An option has been developed to install No Stopping restrictions in accordance with Attachment A and as described in Section 2 of this report. The shown 24m length of No Stopping Restriction in this option gives the Minimum Gap Sight Distance as recommended by RTS 6 "Guidelines for Visibility at Driveways", allowing a driver exiting the retirement village access sufficient visibility of approaching traffic to make the desired turn safety. This option results in the loss of approximately eight parking spaces along the village frontage on Hawthornden Road.
- 3.5 Options within this report have been assessed against relevant industry-standard design guidance including the sight distance requirements of Council's Infrastructure Design Standard.

4. Alternative Options Considered Etahi atu Kowhiringa

- 4.1 The recommendations in this report are consistent with the anticipated outcomes of the Traffic Safety and Efficiency Service Plan in the <u>Council's Long Term Plan (2021 2031)</u>.
- 4.2 The following feasible options have been considered:
 - Option 1 Install No Stopping Restrictions
 - Option 2 Do Nothing (preferred option)
- 4.3 Option Summary Advantages and Disadvantages (Option 1)
 - 4.3.1 The advantages of this option include:
 - Addresses community concerns over the lack of visibility at Summerset at Avonhead retirement village access on Hawthornden Road.
 - Potentially reduces the risk of a crash by improving sightlines at Summerset at Avonhead retirement village access on Hawthornden Road.
 - Legalises the no stopping of on-street parking near this entrance.
 - 4.3.2 The disadvantages of this option include:
 - Displaces parking to another location.
 - Sets a precedence for installing No Stopping Restrictions on low volume local roads.
 - The proposed 24m of no stopping restriction is the minimum recommended distance for driveways onto low volume roads with up to 200 vehicle manoeuvres a day. However it is our opinion that providing this here provides little benefit and does not significantly improve safety due to the low traffic volume and road and access layout.

Christchurch City Council

5. Detail Te Whakamahuki

- 5.1 Under the Christchurch City Council Road Classification Map, Hawthornden Road is classified as a Local Road. Local roads are intended to provide for property access, with limited through traffic.
- 5.2 A search of the Waka Kotahi New Zealand Transport Agency's Crash Analysis System did not identify any reported crashes on this section of Hawthornden Road over the last five years
- 5.3 Hawthornden Road has an operating speed limit of 50km/h.
- 5.4 The Summerset Village has an approximate 215m frontage on Hawthornden Road.
- 5.5 The east and west side of Hawthornden Road near the village is residential developed and semi-rural respectively. There is a low demand for on-road parking along this section of Hawthornden Road.
- 5.6 All vehicular access to the village is via the main entrance on Hawthornden Road. The access has a gate control that is be closed overnight and accessible by a swipe card (and via intercom for occasional visitors).
- 5.7 The resource consent did not identify any visibility issues at the Summer Village access.
- 5.8 The Integrated Transport Assessment (ITA) Report conducted by TDG (April 2018) noted that the village dwellings will be self-contained in terms of car parking, with each unit having a space available.
- 5.9 Summerset Village has ample on-site parking:
 - 5.9.1 The majority of the villas and cottages have a garage plus space on the driveway for visitors.
 - 5.9.2 The 12 apartments have designated parking.
 - 5.9.3 There are an additional 80 marked spaces on the internal roads for intended for additional residential and visitor parking, and staff.
- 5.10 Discussions with the site manager Stephanie Meehan concluded:
 - 5.10.1 The Village Manager has no control over whether staff and visitors park their vehicles near the access on Hawthornden Road.
 - 5.10.2 She is unsure how many staff work at the village at any one time.
 - 5.10.3 The main apartment building was recently completed and created parking demand within the village. However, the western end of the internal road was blocked off due to construction at the time of the discussion. This internal road would be accessible around November 2021 allowing access to the 34 parking spaces allocated there.
 - 5.10.4 Staff mentioned that the number of parking spaces within the village as per the District Plan requirement is considered to be adequate for expected demand and would be unlikely to create a demand for on street car parking on Hawthornden Road.
 - 5.10.5 Staff recommended that the Village Manager encourage her staff and visitors to park within the village during the working day and if possible away from either side of the Summerset village driveway.
- 5.11 Approval is required by the Waimāero/Fendalton-Waimairi-Harewood Community Board.
- 5.12 If approved, the recommendations will be implemented within the current financial year (generally around four weeks after the contractor receives the request, but this is subject to other factors such as resourcing and prioritisation beyond Council's control).



Community Views and Preferences

- 5.13 No consultation was sought as the Summerset at Avonhead village is the only property affected, and they have requested the No Stopping Restriction.
- 5.14 The Team Leader Parking Compliance supports the preferred option, as parking enforcement will be required to attend non-compliant parking in this location.
- 5.15 The do nothing option is inconsistent with community requests to improve visibility at the Russley retirement home southern access.

6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

Strategic Alignment Te Rautaki Tīaroaro

- 6.1 Council's strategic priorities have been considered in formulating the recommendations in this report, however this area of work is not specifically covered by an identified priority.
- 6.2 This report supports the <u>Council's Long Term Plan (2021 2031)</u>:
 - 6.2.1 Activity: Transport
 - Level of Service: 10.0.6.1 Reduce the number of death and serious injury crashes on the local road network ≤ 105 crashes

Policy Consistency Te Whai Kaupapa here

6.3 The recommendations in this report are consistent with the <u>Christchurch Suburban Parking</u> <u>Policy</u>.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

6.4 The effects of this proposal upon Mana Whenua are expected to be insignificant.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

6.5 This proposal does not have any significant effect upon carbon emissions and Climate Change.

Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

6.6 This proposal improves accessibility for pedestrians/drivers/cyclists, by providing a safer means of accessing the Russley retirement village southern driveway

7. Resource Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to Implement approximately \$300 for the new road markings and \$750 for producing the report,
- 7.2 Maintenance/Ongoing costs approximately \$300 a year.
- 7.3 Funding Source Traffic Operations Signs and Markings budget (installation)/existing Transport maintenance budgets for ongoing maintenance.

Other

7.4 None identified.



8. Legal Implications Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 8.1 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions by resolution.
- 8.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 8.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

Other Legal Implications Ētahi atu Hīraunga-ā-Ture

- 8.4 There is a legal context, issue or implication relevant to this decision
- 8.5 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in sections 8.1 – 8.3.

9. Risk Management Implications Ngā Hīraunga Tūraru

9.1 Not applicable

Attachments Ngā Tāpirihanga

No.	Title	Page
A <u>I</u>	Attachment A: Summerset at Avonhead Retirement Village, Hawthornden Road -	27
	Proposed No Stopping Restriction	

Additional background information may be noted in the below table:

Document Name	Location / File Link	

Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002). (a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.



Signatories Ngā Kaiwaitohu

Author	Sally-Ann Marshall - Traffic Engineer		
Approved By Stephen Wright - Team Leader Traffic Operations			
	Steffan Thomas - Manager Operations (Transport)		
	Lynette Ellis - Head of Transport & Waste Management		







9. Leacroft Street / Isleworth Road Intersection - Proposed No Stopping Restrictions

Reference Te Tohutoro:	21/1640811
Report of Te Pou Matua:	Sally-Ann Marshall, Traffic Engineer, SallyAnn.Marshall@ccc.govt.nz
General Manager	Jane Davis, General Manager Infrastructure, Planning & Regulatory
Pouwhakarae:	Services, jane.davis@ccc.govt.nz

1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waimāero Fendalton-Waimairi-Harewood Community Board to consider options to improve visibility at the intersection of Leacroft Street and Isleworth Road. This report has been written following a request from a local resident to address visibility issues caused by vehicles being parked too close to the intersection.
- 1.2 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.
- 1.3 The community engagement and consultation outlined in this report reflect the assessment.
- 1.4 The recommended option is to install No Stopping restrictions in accordance with Attachment A.

2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

- Approves that in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time at the intersection of Leacroft Street and Isleworth Road as indicated in the drawing TG140719 Issue 1, dated 10/11/2021 (refer Attachment A) and detailed in recommendations 1a-1e below:
 - a. That the stopping of vehicles is prohibited at all times on the north side of Isleworth Road commencing at its intersection with Leacroft Street, and extending in a north westerly direction for a distance of 10 metres.
 - b. That the stopping of vehicles is prohibited at all times on the north side of Isleworth Road commencing at its intersection with Leacroft Street, and extending in a south easterly direction for a distance of 15 metres.
 - c. That the stopping of vehicles is prohibited at all times on the west side of Leacroft Street commencing at its intersection with Isleworth Road, and extending in a north easterly direction for a distance of 13 metres.
 - d. That the stopping of vehicles is prohibited at all times on the east side of Leacroft Street commencing at its intersection with Isleworth Road, and extending in a north easterly direction for a distance of 10 metres.
 - e. That parking provision for three vehicles be made on the east side of Leacroft Street.
- 2. Revoke any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in resolutions 1a 1d above.



3. Approves that these resolutions 1 to 2 take effect when parking signage and/or road markings that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 A local resident has raised concerns that currently there is poor visibility exiting Leacroft Street at the intersection with Isleworth Road. This is due to vehicles parking close to the intersection.
- 3.2 The recommended solution is to install No Stopping restrictions in accordance with Attachment A. The length of No Stopping in this option is the minimum length needed to provide Minimum Gap Sight Distance, allowing a driver exiting the driveway sufficient visibility of approaching traffic to make the desired turn safety.
- 3.3 Options within this report have been assessed against relevant industry-standard design guidance including the sight distance requirements of Council's Infrastructure Design Standard.

4. Alternative Options Considered Etahi atu Kowhiringa

- 4.1 The recommendations in this report are consistent with the anticipated outcomes of the Traffic Safety and Efficiency Service Plan in the <u>Council's Long Term Plan (2021 2031)</u>.
- 4.2 The following feasible options have been considered:
 - Option 1 Install No Stopping Restrictions (preferred option)
 - Option 2 Do Nothing
- 4.3 Option Summary Advantages and Disadvantages (preferred option)
 - 4.3.1 The advantages of this option include:
 - Addresses community concerns over the lack of visibility at the Leacroft Street intersection with Isleworth Road.
 - Reduces the risk of a crash by improving sightlines at the Highgate Avenue intersection with Isleworth Road.
 - Legalises the no stopping of on-street parking near this entrance.
 - Provides parking space for three vehicles.
 - 4.3.2 The disadvantages of this option include:
 - Displaces parking to another location.

5. Detail Te Whakamahuki

- 5.1 Under the Christchurch City Council Road Classification Map, Isleworth Road and Leacroft Street are classified as Local Roads.
- 5.2 Visibility can be limited by parked vehicles at the Leacroft Street intersection with Isleworth Road. There are high parking demands due to both the commercial unit of six shops and the mosque.
- 5.3 There have been no reported crashes at the Leacroft Street and Isleworth Road intersection in the last five years. This intersection has no risk classification under Council's high risk intersection mapping system.
- 5.4 Approval is required by the Waimāero/Fendalton-Waimairi-Harewood Community Board.

Christchurch City Council

Waimāero Fendalton-Waimairi-Harewood Community Board 14 February 2022

5.5 If approved, the recommendations will be implemented within the current financial year (generally around four weeks after the contractor receives the request, but this is subject to other factors such as resourcing and prioritisation beyond Council's control).

Community Views and Preferences

- 5.6 The shop leasers/property owner and the Rasol-O-Allah Mosque were advised of the recommended option by letter.
- 5.7 We received no responses to this consultation.
- 5.8 The Team Leader Parking Compliance supports the preferred option.
- 5.9 The do nothing option is inconsistent with community requests to improve visibility at the intersection.

6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

Strategic Alignment Te Rautaki Tīaroaro

- 6.1 Council's strategic priorities have been considered in formulating the recommendations in this report, however this area of work is not specifically covered by an identified priority.
- 6.2 This report supports the <u>Council's Long Term Plan (2021 2031)</u>:

6.2.1 Activity: Transport

• Level of Service: 10.0.6.1 Reduce the number of death and serious injury crashes on the local road network - ≤ 105 crashes

Policy Consistency Te Whai Kaupapa here

6.3 The recommendations in this report are consistent with the <u>Christchurch Suburban Parking</u> <u>Policy</u>.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

6.4 The effects of this proposal upon Mana Whenua are expected to be insignificant.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

6.5 This proposal does not have any significant effect upon carbon emissions and Climate Change.

Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

6.6 This proposal improves accessibility for pedestrians/drivers/cyclists, by providing a safer means of exiting Leacroft Street.

7. Resource Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to Implement approximately \$300 for the new road markings and \$750 for producing the report.
- 7.2 Maintenance/Ongoing costs approximately \$200 a year.
- 7.3 Funding Source Traffic Operations Signs and Markings budget (installation)/existing Transport maintenance budgets for ongoing maintenance.

Other

7.4 None identified.



8. Legal Implications Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

- 8.1 Part 1, Clause 7 the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions by resolution.
- 8.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 8.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

Other Legal Implications Ētahi atu Hīraunga-ā-Ture

- 8.4 There is a legal context, issue or implication relevant to this decision
- 8.5 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in sections 8.1 – 8.3.

9. Risk Management Implications Ngā Hīraunga Tūraru

9.1 Not applicable.

Attachments Ngā Tāpirihanga

No.	Title	Page
A <u>I</u>	Isleworth Road/Leacroft Street - Proposed No Stopping Restrictions	34

Additional background information may be noted in the below table:

Document Name	Location / File Link	

Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002). (a) This report contains:

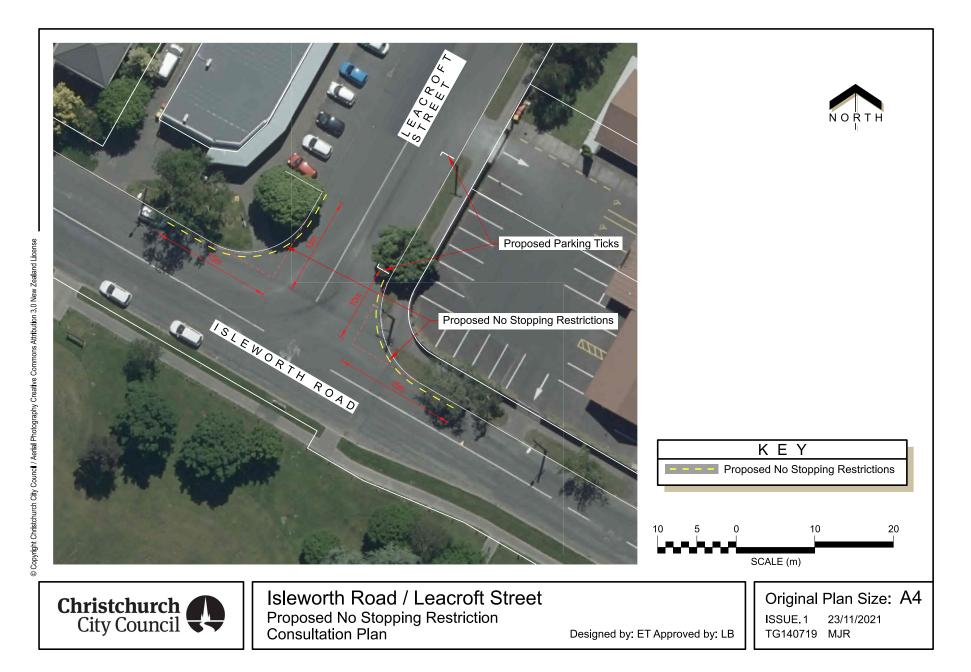
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.



Signatories Ngā Kaiwaitohu

Author	Sally-Ann Marshall - Traffic Engineer		
Approved By	Approved By Stephen Wright - Team Leader Traffic Operations		
	Steffan Thomas - Manager Operations (Transport)		
	Lynette Ellis - Head of Transport & Waste Management		





Item No.: 9



10. Waimāero Fendalton-Waimairi-Harewood 2021-22 Discretionary Response Fund Application - Burnside Park Tennis Club Inc

Reference Te Tohutoro:	22/32313
Report of Te Pou Matua:	Lisa Gregory, Community Recreation Advisor, lisa.gregory@ccc.govt.nz
General Manager	Mary Richardson, General Manager Citizens and Community,
Pouwhakarae:	mary.richardson@ccc.govt.nz

1. Purpose of Report Te Pūtake Pūrongo

1.1 The purpose of this report is for the Waimāero Fendalton-Waimairi-Harewood Community Board to consider an application for funding from its 2021-2022 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00063770	Burnside Park Tennis Club Inc.	Replacement of Clubhouse Roof	\$19,785	\$15,000

1.2 There is currently a balance of \$61,204 remaining in the fund.

2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Approves a grant of \$15,000 from its 2021-22 Discretionary Response Fund to the Burnside Tennis Club Inc towards the Replacement of their Clubhouse roof at Burnside Park.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

3.1 The recommendation is strongly aligned to the Strategic Framework and in particular the Community Outcome of Resilient Communities.

Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community
 - 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council
 - 3.2.2 The Fund does not cover:
 - Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions



• Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion Körerorero

3.6 At the time of writing, the balance of the 2021-22 Discretionary Response Fund is as below.

Total Budget 2021/22	Granted To Date	Available for allocation	Balance If Staff Recommendations adopted
\$132,754	\$71,550	\$61,204	\$46,204

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment (refer **Attachment A**).

Attachments Ngā Tāpirihanga

No.	Title	Page
A <u>I</u>	Fendalton-Waimairi-Harewood 2021-22 DRF - Burnside Park Tennis Club Inc Decision	38
	Matrix.	

Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002). (a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Lisa Gregory - Community Recreation Advisor
Approved By	Maryanne Lomax - Manager Community Governance, Fendalton-Waimairi- Harewood

2021/22 DRF FENDALTON-WAIMAIRI-HAREWOOD DECISION MATRIX

Priority Rating



Meets all eligibility criteria and contributes **significantly** to Funding Outcomes and Priorities. Highly recommended for funding.

Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.

Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.

Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00063770 Organis	ation Name	Name and Descrip	otion	Funding History	Request Budget	Staff Recommend	
Burnsid Club Inc	e Park Tennis	Replacement of C To replace the leak Park Tennis Club	lubhouse Roof ing clubhouse roof at the Burnside	2021/22 - \$16,000 (Court renovations) DRF FWH - RETURNED 2021/22 - \$2,500 (Assistant Coaches Education Courses) SCF FWH 2020/21 - \$3,500 (Tennis Balls for Club Use) SCF FWH 2019/20 - \$5,500 (Equipment and Operation Costs) SCF FWH 2018/19 - \$6,500 (Junior Development Programme) SCF FWH Other Sources of Funding The club's other funds on hand and fundraising activities are for general running costs and other projects such as the replacement of their old four astro grass courts and upgrade of their seven lit courts with LED bulbs.	Total Cost \$29,677 Requested Amount \$19,785 67% percentage requested Contribution Sought Towards: Equipment, materials, contractors costs - \$29,677	\$15,000 The Waimāero Fen Community Board r \$15,000 from its 20 Fund to the Burnsic Replacement of the	
Organisation Details	:		Alignment with Council Strategi		Staff Assessment		
Service Base:	Burnside F	Park	 Strengthening Communities Strategy Physical Recreation and Sport Strategy 		Burnside Park Tennis Club is a middle sized tennis club that pro enrol in, including both competitive and social events. They curr		
Legal Status:	Incorporate	ed Society		 Children's and Youth Strategies Alignment with Council Funding Outcomes Support, develop and promote capacity Community participation and awarenees 		They co-ordinate annual tennis programmes and events includin league, year round squads, and club play. They also plan to intr with another local club to encourage the young children to play.	
Established:	19/12/1925	5					
Staff – Paid:	2						
Volunteers:	100		Provide community based programmes		The club currently has a total of ten playing courts at Burnside surfaces in the complex. Their clubhouse contains toilets, show		
Annual Volunteer Hou	rs: 500		Reduce or overcome barriers	5	administrative duties, a storage area and a		
Participants:	400		Outcomes that will be achieved	through this project	The club are needing to replace their roof a This will entail removing the existing roof a		
Target Groups:	Sports/Re	creation	Replace the club house roof so it v	will no longer leak and cause damage.	make the building watertight.	na opounig, mouning	
Networks:	Tennis Ca	•	Keep the maintenance of the clubhouse up to standard. An aesthetically appealing and tidy club and community facility.		This replacement will not only reduce dam		
	NZ Tennis				community a safe, healthy and secure place	-	
Organisation Description/Objectives: Sports Club and Community Facility.		How Will Participants Be Better Off?		The total cost of replacing the roof is \$29,677 and the club project. The club are also currently fund raising for future p and upgrade their four old astro grass courts that are now the strong that are now the strong that are now to be added to			
We offer a range of services for the community including junior and senior playing times and competitions. The club employs a coach to organise competition and play and		Participants will have a safe, healt	thy and secure clubhouse to use.				
			vill be benefit from having a safer and healthier environment				
provide coaching to members at all ability levels. Casual players are welcome at all times.		The club will benefit as upgrades to tournaments and recreational activ	to the facility may mean more opportunities to host vities at the clubrooms.				
The club is for players to improve their game and also for social connection to the community for other members.							
					1		

Attachment A Item 10

ndation

endalton-Waimairi-Harewood d resolved to approve a grant of 2021-22 Discretionary Response side Tennis Club Inc towards the their Clubhouse Roof.

- Priority 2
- provides a variety of tennis programmes that all can urrently have a membership of 311 players.
- ding interclub, club championships, business house introduce a young junior winter series tournament y.
- e Park, four astro grass courts and six plexipave court owers, changing area, offices for carrying out ncluding kitchen and bar for members to use socially.
- ch could lead to damage and an unsafe environment. ing new roof and spouting and necessary flashings to
- e building, but also provide members of the competitive and recreational activities.
- ve \$9,892 funds on hand to contribute towards the jects to upgrade their seven lit courts with LED bulbs rn and slippery.



11. Application to the 2021-22 Youth Development Fund - Hayley Mackey

Reference Te Tohutoro:	22/88219
Report of Te Pou Matua:	Lisa Gregory, Community Development Advisor, lisa.gregory@ccc.govt.nz
General Manager Pouwhakarae:	Mary Richardson, General Manager Citizens and Community, mary.richardson@ccc.govt.nz

1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waimāero Fendalton-Waimairi-Harewood Community Board to consider an application received for funding from its 2021-2022 Youth Development Fund.
- 1.2 There is currently a balance of \$2,400 remaining in this fund.

2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board resolve to:

1. Approve a grant of \$500 from its 2021-2022 Fendalton-Waimairi-Harewood Youth Development Fund to Hayley Mackey towards competing at three tournaments on the South America Judo Tour, from 1 March to 18 April 2022.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations in this report align to the Council's Community Outcome of Resilient Communities including:
 - Celebration of our identity through arts, culture, heritage and sport and recreation
 - Valuing the voices of all cultures and ages (including children).

Decision Making Authority Te Mana Whakatau

- 3.2 Community Boards have the authority to determine the allocation of the discretionary Response Fund for each community (including any allocation towards a Youth Development Fund).
- 3.3 Allocations must be consistent with any policies, standards or criteria adopted by the Council
- 3.4 The Fund does not cover:
 - Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
 - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Mana Whakatau

3.5 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.



- 3.6 The level of significance was determined by the number of people affected and/or with an interest.
- 3.7 Due to the assessment of low significance, no further community engagement and consultation is required.

4. Applicant/ Te Kaitono 1 – Hayley Mackey

- 4.1 Age: 20
- 4.2 School: University of Canterbury
- 4.3 Suburb: Upper Riccarton
- 4.4 Event seeking support for: South America Judo Tour, from 1 March to 18 April 2022.
- 4.5 Hayley is representing New Zealand on the South American tour to qualify for the 2022 Commonwealth games.
- 4.6 She will be competing in three different tournaments. One in Brazil, one in Argentina and another in Chile, all of which are qualifying events. Hayley will also be training with the Brazilian and Argentinean National Judo teams in preparation for these tournaments.
- 4.7 Hayley is a student-athlete who has been involved with Judo for ten years and has been competing for New Zealand since 2017. Since then she has gained six New Zealand titles and in 2017 won gold in the Oceania Judo Championships.
- 4.8 Hayley currently trains up to five times a week at Judo and completes three strength and conditioning sessions in the gym. She also stands in as assistant coach at Premiere Equipe Judo Club when head coaches are away.
- 4.9 As part of the Judo and wider community, Hayley volunteers her time to younger Judoka in her local club to help support them in their journey and develop their judo skills. She hopes that by being a positive role model and representing New Zealand this will encourage the younger members to strive for their own dreams.
- 4.10 Hayley's short term goal is to qualify and compete at the 2022 Commonwealth games. This would be done by medalling at tournaments in South America. After that, her next goal would be to compete at worlds and then the Olympics.
- 4.11 Hayley will contribute \$3,500 from her own savings and is running a Wild Meat Raffle in which she would hopes to raise between \$500 to \$750 to also go towards her expenses.
- 4.12 The following table provides a breakdown of the costs for the trip:

EXPENSES	Cost (\$)
Air Fares	\$3,500
Accommodation	\$2,350
Food	\$1,000
Misc expenses	\$500
1	otal \$7,350

Attachments Ngā Tāpirihanga

There are no attachments for this report.

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Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002). (a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Lisa Gregory - Community Recreation Advisor
Approved By	Maryanne Lomax - Manager Community Governance, Fendalton-Waimairi- Harewood



12. Waimāero Fendalton-Waimairi-Harewood Community Board Area Report - February 2022

Reference Te Tohutoro:	22/53186
Report of Te Pou Matua:	Maryanne Lomax, Community Governance Manager, maryanne.lomax@ccc.govt.nz
General Manager Pouwhakarae:	Mary Richardson, General Manager Citizens and Community, mary.richardson@ccc.govt.nz

1. Purpose of Report Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

2. Officer Recommendations Ngā Tūtohu

That the Waimāero Fendalton-Waimairi-Harewood Community Board:

1. Receive the Waimāero Fendalton-Waimairi-Harewood Community Board Area Report for February 2022.

3. Community Support, Governance and Partnership Activity

3.1 **Community Governance Projects**

Activity	Detail	Timeline	Strategic Alignment
Culture Galore 2022	Due to Christchurch being under the Red setting on the COVID-19 Protection Framework, Culture Galore has been cancelled for this year. This is very disappointing for all those involved in the event and we acknowledge the huge amount of work already undertaken in organising this wonderful day.	Cancelled	 Resilient Communities Multicultural Strategy
Summer with your Neighbours	Funding was approved for neighbourhood events to take place between November 2021 and March 2022. We have contacted groups that have not already held their event to inform them that we have extended the timeframe for them to hold their event given the Red traffic light status. We will now be accepting requests for reimbursements up until 1 June 2022.	1 June 2022	 Resilient Communities Strengthening Communities Strategy



3.2 Avonhead/Russley Safety Initiative

Later in the year, and when it is safe to do so, the project group plan to host a mini expo and a public meeting in the Avonhead and Russley area. The purpose of this is to bring together the community and allow them to hear from each other and meet the project partners.

As a stop-gap, the partners have worked together to create a video to share with the community. The video was filmed during January and is currently in its final editing stages. The group aim to have it completed and available to the public in early February. The video aims to report back on key results and address some of the issues highlighted through the feedback.



Bridget Williams (Board Chair) being filmed at Crosbie Park

3.3 Avonhead Carols in the Car Park

Due to COVID restrictions, the churches that organise the annual Carols in Crosbie Park made the tough decision to cancel the 2021 event.

On 19 December 2021, St Christopher's hosted an alternative opportunity that met all the COVID guidelines and allowed for the community to come together with friends and family and enjoy the traditions of Christmas. They felt confident that they could safely host an alternative event on the church grounds.

There was a good turnout, bringing together a good mix of parishioners and people from the local community not attached to the church, the older generation, young families and youth. The night went well with beautiful weather allowing people to relax. Attendees joined a band singing Christmas Carols and relaxed, within a cheerful atmosphere after what was a stressful year for so many. The youth put on an adaption of the Grinch stealing Christmas, which people enjoyed.





3.4 Summer Buckets of Fun

Supported by the Council and Avonhead Baptist Church, the Avonhead Community Trust (ACT) put together fifty Summer Buckets of Fun for local families. The buckets were engaging for the whole family. They included free and fun ideas for families to do together over the holidays. The buckets were distributed to local families through Avonhead and Russley Primary Schools, the local food bank, ACT holiday programmes, and the wider community. The buckets were well received, a great success and something the group would like to continue doing.





3.5 **Community Funding Summary**

3.5.1 A status report on the Board's 2021-22 Discretionary Response Fund and Youth Development Fund as at 30 January 2022 is attached (refer **Attachment A**).

3.6 **Participation in and Contribution to Decision Making**

3.6.1 Council Engagement and Consultation

• Water Supply, Wastewater and Stormwater Bylaw Review

The Council is currently undertaking a review of its Water Supply, Wastewater and Stormwater bylaw which was last reviewed in 2014.

The bylaw is regulatory tool under the Local Government Act 2002 which controls what others can do in relation to the Council's three waters infrastructure.

Its scope is focused on:

- protecting infrastructure from misuse or damage;
- protecting public health and safety; and
- protecting the public from nuisance.

The consultation closed on 9 February 2022 and the Fendalton-Waimairi-Harewood Submissions Committee met on 31 January 2022 to consider a submission from the Board.

Roto Kohatu Reserve Management Plan

The vision for the Roto Kohatu Reserve draft management plan is to develop and manage the reserve as an aquatic playground for a wide range of organised and informal water-based recreation and sport activities, while supporting the biodiversity and amenity values of the area.

The plan is open for feedback from 24th January 2022 - 28th March 2022 on the Council's Have Your Say page - <u>https://ccc.govt.nz/the-council/haveyoursay</u>

Staff will also be on site to answer questions and discuss the plans on Tuesday 15 February from 4pm to 7pm. They will be at the picnic area off the main car park at the head of Lake Rua. Access is from the main vehicle entrance off Sawyers Arms Road.

4. Advice Provided to the Community Board

- 4.1 Customer Service Request Report Hybris monthly report attached, providing an overview of the number of Customer Service Requests that have been received over the past month, including the types of requests being received and a breakdown of how they are being reported (refer **Attachment B**).
- 4.2 Fendalton-Waimairi-Harewood Graffiti Report December 2021 (refer **Attachment C**).
- 4.3 SWN Styx Mill / Main North Road Intersection layout and traffic signals upgrade.
- 4.4 SWN Armitage Reserve play space upgrade.
- 4.5 SWN Styx Mill Reserve road renewal.
- 4.6 SWN Annandale Park play space upgrade.
- 4.7 Alcohol Licence Requests 20 November 2021 24 January 2022



Attachments Ngā Tāpirihanga

No.	Title	Page
A <u>J</u>	Fendalton-Waimairi-Harewood Board Funding Update - 14 February 2022	48
В <u>I</u>	Fendalton-Waimairi-Harewood Hybris Report - December 2021	50
С 🚺	Fendalton-Waimairi-Harewood Graffiti Report - December 2021	51

Signatories Ngā Kaiwaitohu

Authors	Maryanne Lomax - Manager Community Governance, Fendalton-Waimairi- Harewood
	Natalie Dally - Community Development Advisor
	Karen Boag - Community Development Advisor
	Lisa Gregory - Community Recreation Advisor
	Aidan Kimberley - Community Board Advisor
Approved By	John Filsell - Head of Community Support and Partnerships

Waimāero Fendalton-Waimairi Harewood Board Funding Summary Updated - 30 January 2022

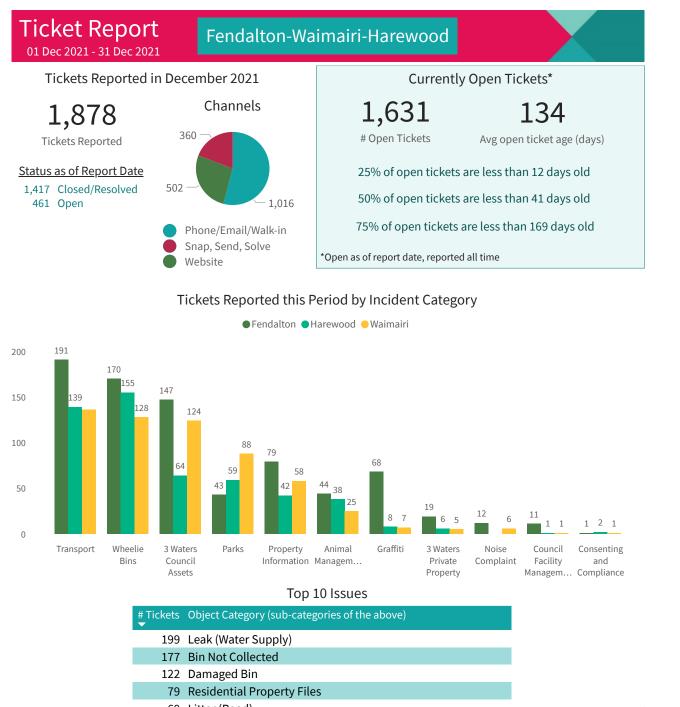
Fendalton/Waimairi Discretionary Response Fund	Allocation 2021-22	Board Approval (Date)	
Budget 2021-22			
Carried Over from 2020-21	\$ 64,963		
Remaining Funds from SCF 2021-22	\$ 67,791		
Total for 2021-22 Financial Year	\$ 132,754		
Youth Development Fund - Opening Balance allocation	\$ 5,000	16-Aug-21	
Allocations made			
Girl Guides Assn of NZ (<i>Kendal Girl Guides Jamboree</i>) Note: Board approved \$450 on 16 August 2021 however event has now been cancelled and funding is being returned.	\$ -	16-Aug-21	
Burnside High School - South Island Basketball Tournament Note: Board approved \$1,000 16 August 2021 however payment not processed due to event being cancelled	\$ -	16-Aug-21	
Burnside High School (Senior Dance Team)	\$ 1,000	13-Sep-21	
Burnside High School (Spirit of Adventure Voyage)	\$ 1,200	15-Nov-21	
Delegation: Community Governance Manager Fendalton-Waimairi- Harewood to approve YDF applications up to \$350		12-Apr-21	
Nathan Dix - <i>First XI football tournament</i> Note: CGM approved \$150 on 18 August 2021 however payment not processed due to event being cancelled	\$ -		
Jay Xuan Tan - <i>AIMS Games</i> Note: CGM approved \$150 on 18 August 2021 however payment not processed due to event being cancelled	\$ -		
Hannah MacKay (Girl Guide Jamboree Alternative local event)	\$150	8-Sep-21	
Owen Dabkowski (Duke of Edinburgh Gold - Tramping Trip)	\$ 150	23-Sep-21	
Neve Nuku (Summer Netball Camp)	\$ 100	15-Nov-21	
Youth Development Fund Balance - Available for allocation	\$ 2,400		
Discretionary Response Fund - Total Allocation	\$ 132,754		
Allocations made			
Celebrate Bishopdale 2021 (Board Project)	\$ 8,000	16-Aug-21	
Culture Galore 2022 (Board Project)	\$ 12,000	16-Aug-21	
2020-21 Youth Development Fund (Board Project)	\$ 5,000	16-Aug-21	
Youth Activities and Events (Board Project)	\$ 5,000	16-Aug-21	
Community Service Awards 2022 (Board Project)	\$ 3,000	16-Aug-21	
Summer with your neighbours 2021-22 (Board Project)	\$ 4,000	16-Aug-21	
Community Liaison and Events (Board Project)	\$ 2,000	16-Aug-21	
Burnside Rugby Football Club Inc (Security Cameras)	\$ 3,300	16-Aug-21	

Burnside Park Tennis Club (<i>Upgrade of Astro Grass</i>) Note: \$16,000 approved - project not going ahead and funding has been returned	\$ -	13-Sep-21
FC Twenty 11 (Replacement of Broken Football Goals)	\$ 2,250	13-Sep-21
Community Pride Garden Awards 2022 (Board Project)	\$ 3,000	18-Oct-21
Northgate Community Services Trust (Kitchen Upgrade)	\$ 5,000	18-Oct-21
Bengali Association Christchurch (Durga Puja Event)	\$ 2,000	18-Oct-21
Neighbourhood Trust (Parenting Adventures)	\$ 1,000	18-Oct-21
Anglican Diocese of Christchurch - Parish of Merivale St Albans (All Souls - Children and Youth Connect)	\$ 6,000	13-Dec-21
Anglican Diocese of Christchurch - Parish of Merivale St Albans (<i>The Corner Community Hub</i>)	\$ 10,000	13-Dec-21
Discretionary Response Fund Balance - Available for allocation	\$ 61,204	



ltem 12

Attachment B



- 69 Litter (Road)
- 68 Tree (Road)
- 61 Residential LIM
- 59 Road Asset (e.g.footpath,road,furniture)
 - 58 Graffiti
- 48 Missing Bin

Report date: 10 Jan 2022 Christchurch



Nov 20 - Dec20 2021

Graffiti Insight Fendalton-Waimairi-Harewood **Reported Graffiti**

Ward	# of Tickets ▼	% Monthly Change	# of Tickets - Previous Month
Fendalton	87	-28% 🔵	79
Harewood	42	-91% 🔵	44
Waimairi	19	-82% 🔵	22
Total	148	-55%	145

By Suburb

Suburb	% Monthly Change	of Tickets - :est Month	# of Tickets - Previous Month
Burnside	36% 🔵	19	14
Belfast	-67% 🔵	1	3
Bishopdale	-91% 🔵	3	35
Harewood	-75% 🔵	1	4
Fendalton	-58% 🔵	10	24
Merivale	-90% 🔵	3	29
Ilam	-57% 🔵	3	7
St Albans	171% 🔵	19	7
Bryndwr	0% 🔘	6	6
Avonhead	300% 🔵	4	1
Russley		1	
Papanui	300% 🔵	8	2
Casebrook		3	
Total	-55%	65	145

By Street

Street	# of Tickets	% Monthly Change	 # of Tickets - Previous Month
Jellie Park	19	800% 🔴	2
Papanui	5	400% 🔴	1
Rossall	4		
Abberley	4		
Harewood	4	300% 🔵	1
Kahu	7	-25% 🔵	4
Merivale Reserve	2	200% 🔴	1
Raleigh	3		
Bainton	1	100% 🔵	1
Bishopdale	2	100% 🔵	1
Bishopdale Mall Reserve	2		
Bryndwr	2		

Reporters

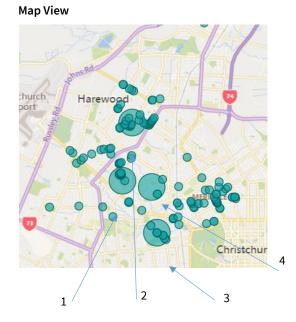
Volunteers – Graffiti Programme "Tag Spotters"

Reporter Type	Total ▼
Individual Volunteer	77
Non Volunteer	61
Group Volunteer	10
Total	148

Handling Officer/Processor

Asset Owner (or council contractor) responsible for removing graffiti.

- Graffiti Team (CCC)
 - Private property, owners contacted and offered solutions for removal
- City Care (Graffiti)
- Council asset/bordering council property City Care (Northern Road Maintenance)
 - Council roading asset



1. Jellie Park

- 2. Bishopdale Mall Reserve
- 3. Tui
- 4. Bryndwr

Frequently Reported TAG

WEAK
RAV
ARN

Processor	Total ▼
City Care (Graffiti) (External Contractor)	78
Orion (Graffiti) (External Contractor)	29
Parks Triage Officer (CCC Internal)	12
Graffiti Team (CCC Internal)	8
City Care (Northern Road Maintenance	7
Chorus (Graffiti) (External Contractor)	5
Enable (Graffiti) (External Contractor)	4
Vodafone NZ (External Contractor)	2
BG Mona Vale Team (CCC Internal)	1
KiwiRail (External Contractor)	1
Signals Team (CCC Internal)	1
Total	148





graffiti PROGRAMME

Graffiti Insight Fendalton-Waimairi-Harewood

Nov 20 - Dec20 2021

72 30

30

14

12

12

11

11

10

Cleaned Graffiti

By Street

Jellie Park

Groynes

Memorial Main North Line

between Glandovey

and Wroxton Carlton Mill Road \

Exeter Street Raleigh Street

Greers

Papanui

Maidstone

Removed Graffiti

By Ward	
Ward	Cleaned Graffiti Square Metres
Fendalton	137
Harewood	72
Waimairi	76
Total	285

By Suburb	
Suburb	Cleaned Graffiti Square Metres
Burnside	89
Belfast	39
Bishopdale	33
Harewood	30
Fendalton	25
Merivale	24
Ilam	14
St Albans	13
Bryndwr	10
Avonhead	4
Russley	2
Papanui	2
Casebrook	
Total	285

Ward Trends

Reported Graffiti





TAG Images/Locations

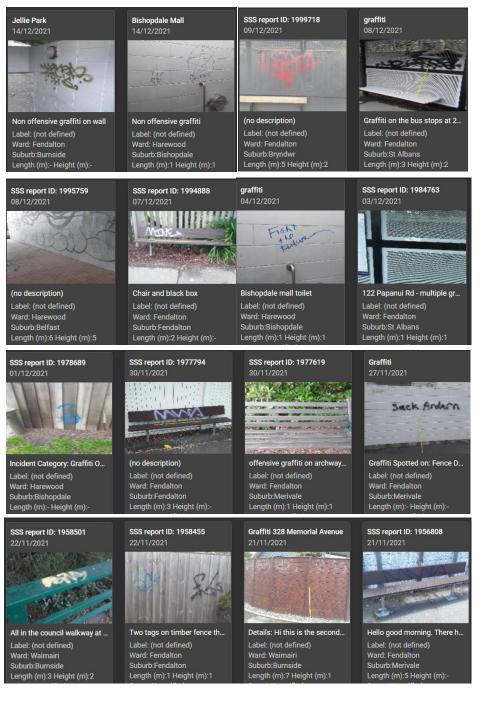






graffiti PROGRAMME

Graffiti Insight Fendalton-Waimairi-Harewood



Item No.: 12

Christchurch City Council



13. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.