

Akaroa Museum Advisory Committee
OPEN MINUTES

Date: Wednesday 23 February 2022
Time: 2.35pm
Venue: Via Audio Visual Link

Present

Chairperson Nigel Harrison - Banks Peninsula Community Board Representative
Members Jamie Stewart - Banks Peninsula Community Board Representative
Linda Sunderland - Friends of the Museum (FOAM)
Pam Richardson - Community Representative
Jymal Morgan - Onuku Rūnanga

Liz Carter
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- Part A Matters Requiring a Council Decision**
Part B Reports for Information
Part C Decisions Under Delegation
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The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Committee Resolved AMA/2022/00001

That the apology for absence received from Sue Crow, be accepted.

Pam Richardson/Linda Sunderland

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Committee Resolved AMA/2022/00002

That the minutes of the Akaroa Museum Advisory Committee meeting held on Wednesday, 23 June 2021 be confirmed.

Jymal Morgan/Nigel Harrison

Carried

4. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

5. Akaroa Museum Director's Update

The Director spoke on the matters raised in her written report:

- Visitors
 - Visitor numbers have decreased drastically because of Covid.
- Operating under Covid Restrictions
 - How the Museum is operating under current Covid restrictions.
 - Cancellations from about half of the school groups that had been booked.
 - Events have been cancelled
- Exhibitions
 - Current exhibition will be changed over at Easter

- Collections
 - Staff are working to ensure compliance with changes to firearms legislation.
- Annual Plan
 - Funding proposed to be cut from the Museum budget has been restored in the Draft Annual Plan.
 - Ask people who were supportive of the Museum over the funding to make submissions to the Annual Plan to support its retention.
- Looking forward
 - Staff are considering a second exhibition on Takapūneke, working with Ōnuku Rūnanga.
- Facilities
 - Savings of about one third have been made in the Facilities budget using a locally based contractor.
- Events
 - Antiques Fair still planned at this stage for ANZAC weekend.

Committee Resolved AMA/2022/00003

Officer Recommendation accepted without change

Part C

That the Akaroa Museum Advisory Committee:

1. Receive the information in the Museum Director's Report

Pam Richardson/Linda Sunderland

Carried

6. Friends of Akaroa Museum (FOAM) - Presidents Update

President Linda Sunderland spoke to her report:

- Introduction
 - Linda introduced herself as the newly elected President of the Friends of Akaroa Museum, replacing David Miller after his exemplary nine years as President.
- Advocacy
 - FOAM had been advocating strongly for the proposed cuts to the Museum budget to be reinstated. She thanked all those who had helped to bring this about.
- Activities and Events
 - Many events have had to be cancelled, resulting in a loss of fundraising. A Covid Policy is being developed to assist with events.
- FOAM Projects
 - Paving for Posterity – able to still continue.
 - Headstone Project – still going ahead.
 - Oral History – a Privacy Policy has been drafted to use in conjunction with this project. Data is going to be transferred to Turanga Library.
- Other Works
 - Both Covid and Privacy Policies are in draft and being reviewed.

Committee Resolved AMA/2022/00004

Officer Recommendation accepted without change

Part B

That the Akaroa Museum Advisory Committee:

1. Receive the information in the report of the President of the Friends of Akaroa Museum dated 23 February 2022

Jymal Morgan/Pam Richardson

Carried

7. Committee Members' Exchange of Information

Part B

Funding – Annual Plan

Members were pleased that the funding proposed to be cut from the Akaroa Museum budget had been reinstated, but noted that moving forward the Museum had to plan for funding to continue. Staff reported there is \$20k in next year's budget for capital expenditure.

Takapūneke

Suggested that the Museum could do more about the Takapūneke story including sharing it on the Museum website and linking to other websites. All work would need to be done in consultation with Ōnuku Rūnanga.

Ōnuku Rūnanga Taonga

A project is working to record all of the taonga found in the takiwā of Ōnuku Rūnanga. Report will be coming through at the end of the year.

Oral Histories

Members checked to see if two local men had been included in the oral history project. It was reported that a special project would be carried out to record peoples' stories of the recent rainstorm event.

It was noted that "histories" may not be the appropriate name for this project as the recordings were peoples' perspective or memories, not always history per se.

Meeting concluded at 3.14pm.

CONFIRMED THIS 25th DAY OF MAY 2022

NIGEL HARRISON
CHAIRPERSON